

River Delta Unified School District
Teacher on Special Assignment for Technology Instruction

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

Under the direction of the Director of Educational Services, this full-time certificated position will be responsible for planning, developing, and coordinating delivery of technology-based staff development geared toward the integration of technology in the classroom to support teaching and learning. This position will assist in building upon the existing programs and designing future programs to best meet the needs of teachers and students. This position will also be involved in peer coaching, technology plan development and implementation of the district technology plan. The duration of the job assignment is one (1) year.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from the Superintendent or designee

ESSENTIAL AND MARGINAL FUNCTIONS STATEMENT – *Essential responsibilities and duties may include, but are not limited to, the following:*

Essential Functions:

- Plan, coordinate, support and implement the integration of technology into the curriculum in accordance with the District and site technology plans.
- Plan and provide technology-based staff development in accordance with the District and site technology plans.
- Provide assistance in funding and budgeting related to the District and site technology plans.
- Provide support in monitoring and evaluating elements of the District and site technology plans.
- Model lessons and provide peer coaching.
- Develop goals and objectives for teachers to successfully use technology in the curriculum.
- Serve on instructional technology review committees.
- Troubleshoot and resolve minor technology problems.
- Provide ongoing professional development to small and large groups at both the site and district wide level.

QUALIFICATIONS

POSITION REQUIREMENTS:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Credentials/Licenses

- Valid California teaching credential
- CLAD certification

Experience/Training Preferred:

- 3-5 years successful teaching experience
- Instructional technology experience that demonstrates knowledge and skills outlined above

WORKING CONDITIONS

Environmental Conditions:

Office, School setting; work closely with others

Physical Conditions:

Essential and marginal functions may require maintaining physical condition necessary for sitting and standing for prolonged periods of time.

BOARD APPROVED: _____