

RIVER DELTA UNIFIED SCHOOL DISTRICT

K-8 SCHOOL COUNSELOR

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

To provide direct counseling services to students; applying professional training in schools in order to support student success. Their capacity to influence student success is clearly influenced by school counselor/social worker-to-student ratios. Through specialized school counselor programs, home, school, and community partnerships, provide support to teachers, provide information, strengthen and address barriers to student learning and achievement. School counselors serve as catalysts in promoting student well being and successful completion of school.

SUPERVISION RECEIVED

Receives direction from assigned Principal(s).

ESSENTIAL FUNCTIONS

Essential and other important responsibilities and duties may include, but are not limited to, the following:

1. Provide individual, group, classroom counseling in grades TK-8.
2. Consult with teachers, parents, staff and project staff to implement counseling programs, curriculum, record keeping, and data collection
3. Assists teachers and school personnel in teaching guidance, character education, violence prevention, and substance abuse prevention activities to students and trainings to teachers, staff and collaborators in the project.
4. Participates in "Student Success Team," "Case Management", IEP & 504 meetings at the school site and provides case management follow-up services.
5. Communicates and coordinates with school and community personnel to bring together resources for students.
6. Take a leadership role on campus, be willing to make presentations and write reports.
7. Provides crisis intervention assistance to schools and students in the event of emergencies.
8. Provides various training opportunities including; cultural competency and staff development training on pertinent topics of special interest to students, parents, staff and the community.
9. Serves on committees to develop programs, program goals, and objectives.
10. Keeps current on available resources provided by community agencies.
11. Travel by personal vehicle between school sites and to mandatory training meetings.
12. Other duties as assigned.

QUALIFICATIONS

Valid California Pupil Personnel Services Credential in School Counseling. Bilingual (English and Spanish) highly desired. Valid California State Drivers License, vehicle registration and insurance.

Knowledge of: Personal crises, alternative learning methods and techniques, psychological and sociological assessment methods and techniques, principles of testing and measurement standards, child learning behaviors and patterns, current literature and new developments in counseling and child psychology, pertinent state and local laws, codes and regulations, cultural competency, limits of confidentiality and codes of ethics for professional counselors.

ABILITY TO:

Assess student learning behaviors and determine appropriate placement, work effectively with students, teachers, parents, support staff, and the general public, communicate clearly and concisely both orally and in writing, prepare clear and concise reports, maintain mental capacity which allows the capability of making sound decisions and demonstrating intellectual capabilities, maintain effective audio-visual discrimination and perception needed for successful job performance.

WORKING CONDITIONS

Office environment, classroom environment.

PHYSICAL CONDITIONS:

Essential functions may require maintaining a physical condition for sitting for prolonged periods of time.

RIVER DELTA UNIFIED SCHOOL DISTRICT
 Elementary Counselor - 193 Work Days
 Salary Schedule
 FY 2015-2016
 Effective July 1, 2015

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Years of Service Completed	Step	Class I	Class II	Class III	Class IV	Class V
		BA	BA + 30	BA + 45	BA + 45 + MA or BA + 60	BA + 60 + MA or BA + 75
0	1	\$43,693	\$44,009	\$44,327	\$44,958	\$45,590
1	2	\$43,821	\$44,327	\$44,640	\$45,273	\$45,907
2	3	\$43,945	\$44,958	\$45,273	\$46,222	\$47,485
3	4	\$44,073	\$45,590	\$46,222	\$47,169	\$49,382
4	5	\$44,198	\$46,539	\$47,169	\$48,750	\$51,277
5	6	\$44,327	\$48,119	\$49,064	\$51,277	\$54,439
6	7	\$44,451	\$49,382	\$51,277	\$53,173	\$56,017
7	8	\$44,579	\$50,646	\$53,173	\$55,070	\$57,597
8	9	\$44,704	\$50,772	\$55,070	\$56,965	\$59,494
9	10	\$44,704	\$50,899	\$56,333	\$58,862	\$61,389
10	11	\$44,704	\$51,024	\$56,650	\$60,757	\$63,285
11	12	\$44,704	\$51,151	\$56,775	\$62,022	\$65,181
12	13	\$44,704	\$51,277	\$56,902	\$62,149	\$67,708
13	14	\$44,704	\$51,277	\$57,027	\$62,274	\$68,972
14	15	\$44,704	\$51,277	\$57,155	\$62,400	\$69,289
15	16	\$44,704	\$51,277	\$57,281	\$62,528	\$69,605
16	17	\$44,704	\$51,277	\$57,406	\$62,653	\$69,920
17	18	\$44,704	\$51,277	\$57,533	\$62,780	\$70,553
18	19	\$44,704	\$51,277	\$57,533	\$62,904	\$70,868
19	20	\$44,704	\$51,277	\$57,533	\$63,034	\$71,185
20	21	\$44,704	\$51,277	\$57,533	\$63,159	\$71,816
21	22	\$44,704	\$51,277	\$57,533	\$63,285	\$72,448
22	23	\$44,704	\$51,277	\$57,533	\$63,411	\$74,027
23	24	\$44,704	\$51,277	\$57,533	\$63,538	\$74,661
24	25	\$44,704	\$51,277	\$57,533	\$63,664	\$77,819

Stipends: MA Bonus = \$1,000 Doctorate = \$1,000 BCLAD = \$1,000

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