

# RIVER DELTA UNIFIED SCHOOL DISTRICT

## Notice of a Regular Meeting of the Board of Trustees

By Order of the President of the Board of Trustees, this is a Call for the Regular Meeting of the Board of Trustees of the River Delta Unified School District to be held:

**January 9, 2024 ♦ General Open Session 6:30pm**  
**Rio Vista High School ♦ 410 South 4<sup>th</sup> Street, Rio Vista, CA**

A copy of the full agenda (with backup documents but without confidential closed session items) is available for public review at the District Office, 445 Montezuma St., Rio Vista, California, at least 72 hours prior to the announced meeting of the Board of Trustees or online at <http://rdusd.org> under the heading: Board of Trustees

**ADDRESSING THE BOARD: Anyone may address the Board regarding any subject that is within the Board's subject-matter jurisdiction** [Government Code Section 54954.3 and Education Code Sections 35145.5 and 72121.5]. The Board of Trustees welcomes public participation, consistent with the Brown Act, on items that appear on the agenda and those items that are not appearing on the agenda. **If you wish to address the Board during the Public Comment section of the meeting or during the corresponding item section, you must complete and submit an electronic Public Comment Card or submit a paper Public Comment Card to the Executive Assistant or designee prior to the General Open Session of the meeting.** Individuals are not required to sign in, or otherwise disclose their name or other information as a condition to attend a meeting or address the Board. You will be called upon to speak during the Public Comment section or the specified agenda item you have selected. If you prefer not to provide your name, you will need to provide how you wish to be identified when called upon. **However, understand the Board may not take action on any item which is not listed on this agenda** (except as authorized by Government Code Section 54954.2). (BB9323), The Board may ask clarifying questions related to the public comments made on items appearing on the agenda or the Board may refer such matter to the Superintendent or designee. (Education Code 35145.5, Government Code 54954.2). **Individual speakers shall be allowed three minutes to address the Board on any agenda item or non-agenda item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes.** With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration. {If you wish to have an item placed on the agenda for discussion and/or action by the Board, you must notify the Board Secretary/Superintendent in writing no later than ten working days prior to a regularly scheduled Board meeting requesting permission. After the Superintendent's Cabinet has met, you will be notified of their decision.} **If you have a comment or complaint regarding a specific employee, please refrain from making a public comment and contact the employee's supervisor for resolution.**

**Listen in English: Meeting ID: 976 7938 8878      Passcode: 625953**

### REGULAR MEETING AGENDA

1. Call the Open Session to Order (@ 5:30 p.m.)
2. Roll Call
3. Review Closed Session Agenda (see attached agenda)
  - 3.1 Announce Closed Session Agenda
  - 3.2 Public Comment on Closed Session Agenda Items Only
4. Approve Closed Session Agenda and Adjourn to the **Closed Session** (@5:35 p.m.)  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Time: \_\_\_\_\_
5. Reconvene to Open Session (@ approx. 6:30 p.m.) Time: \_\_\_\_\_
  - 5.1 Retake Roll Call  
Member Stone \_\_\_\_; Member Jelly \_\_\_\_; Member Riley \_\_\_\_; Member Casillas \_\_\_\_;  
Member Apel \_\_\_\_; Member Mahoney \_\_\_\_; Member Lamera \_\_\_\_
  - 5.2 Pledge of Allegiance
6. Report of Action taken, if any, during the Closed Session (Government Code Section 54957.1) –  
Board President Lamera

7. Review and Approve the **Open Session Agenda**

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

8. **Public Comment: Individual speakers who have submitted a Comment Card shall be allowed three minutes to address the Board on any non-agendized item. The Board shall limit the *total time* for public presentation and input on *all items* to a maximum of 20 minutes.** The Board will follow the process for Public Comments listed above.

9. **Special Presentations, Reports, Information**

- 9.1 Special Presentation(s)
  - 9.1.1 Schedule of Events for the Next Bond Issuances – Rich Malone, Governmental Financial Services, JPA
- 9.2 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –
  - 9.2.1 Board Members' report(s)
  - 9.2.2 City of Rio Vista 2 X 2 report(s)
  - 9.2.3 Superintendent Wright's report(s)
- 9.3 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Tammy Busch, Asst. Superintendent of Business Services
  - 9.3.1 Business Services' Report – Tammy Busch, Asst. Superintendent of Business Services
    - 9.3.1.1 ADA/Enrollment Report – Tammy Busch, Asst. Superintendent of Business Services
    - 9.3.1.2 Monthly Financial Report – Tammy Busch, Asst. Superintendent of Business Services
    - 9.3.1.3 Timeline for Preparation of the 2024-2025 District Budget and Local Control Accountability Plan (LCAP) – Tammy Busch, Asst. Superintendent of Business Services
- 9.4 Education Services' Reports and/or Presentation(s) - Nancy Vielhauer, Asst. Superintendent of Educational Services
  - 9.4.1 Educational Services Update – Nancy Vielhauer, Asst. Superintendent of Educational Services
  - 9.4.2 Williams' Settlement Public Notification Regarding Sufficiency of Teachers, Facilities, and Textbook and Instructional Materials – Second Quarter (October – December 2023) – Nancy Vielhauer, Asst. Superintendent of Educational Services
  - 9.4.3 Sacramento County Office of Education (SCOE) First Quarterly Williams Review Report for Fiscal Year 2023-2024 – Nancy Vielhauer, Asst. Superintendent of Educational Services
- 9.5 River Delta Unified Teacher's Association (RDUTA) Update – Chris Smith, RDUTA President
- 9.6 California State Employees Association (CSEA) Chapter 319 Update – Patty DuBois, CSEA President

10. **Consent Calendar**

- 10.1 Approve Board Minutes
  - Special Meeting of the Board, December 6, 2023
  - Regular Meeting of the Board, December 12, 2023
- 10.2 Receive and Approve Monthly Personnel Reports
  - As of January 9, 2024
- 10.3 District's Monthly Expenditure Report
  - December 2023
- 10.4 Request to Approve the Overnight Field Trip for the Delta High School (DHS) Wrestling Team to Attend the California Invitational Wrestling Tournament Held on January 18-21, 2024, at Morro Bay High School in Morro Bay, CA – Craig Cornelison, Principal
- 10.5 Request to Approve a Three-Year (3) Agreement with DataPath for Firewall Security and Annual Endpoint Advanced Threat Protection - \$127,498.44 (Firewall) approx. \$14,235 (Endpoint), General Fund – Tammy Busch, Asst. Superintendent of Business Services

10.6 Request to Acknowledge that the River Delta School District Applied for Continued Funding for the District's California State Preschool Program for Fiscal Year 2024-25– Tammy Busch, Asst. Superintendent of Business Services

10.7 Donations or Receive and Acknowledge

**D.H. White Elementary School**

Page Turners Club of Rio Vista – Children's books (\$300 value)

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

**Action Items -- Individual speakers who have submitted a Comment Card shall be allowed three minutes to address the Board on any agenda item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes including the Public Comments made previously in this meeting.** The Board will follow the process for Public Comments listed above.

11. Request to Approve Resolution #858 to Provide Workers' Compensation Coverage for Authorized Volunteers – Tammy Busch, Asst. Superintendent of Business Services

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Stone \_\_\_; Member Jelly \_\_\_; Member Riley \_\_\_; Member Casillas \_\_\_; Member Apel \_\_\_; Member Mahoney \_\_\_; Member Lamera \_\_\_; Vote: \_\_\_\_\_

12. Request to Approve the Job Descriptions for the Director of Accounting, Supervisor of Maintenance & Operations, Supervisor of Transportation and Board Certified Behavior Analyst (BCBA) – Katherine Wright, Superintendent

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

13. Request to Approve the Proposal for Fuel Pumps and Cardlock System from Donlee Pump Company to Replace the Fueling Systems at a Total Cost Not to Exceed \$59,540, Transportation Funds – Tammy Busch, Asst. Superintendent of Business Services

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

14. Request to Approve the Purchase of a Pre-owned 2011 Thomas Built HDX 80 Passenger School Bus at a cost Not to Exceed \$59,594.44 Plus Applicable Fees, Transportation Funds and with this Approval and Purchase, Requesting the Approval to Surplus Two Buses (#22 and #25) to Offset the Cost – Tammy Busch, Asst. Superintendent of Business Services

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

15. Request to Approve the Contract with F3 & Associates, Inc. to Provide Professional Land Surveying Services (Topographic Survey, Topographic Survey Map, Utility Locating) for the Rio Vista High School Fence Project - \$7,780, Measure J Bond Funds – Tammy Busch, Asst. Superintendent of Business Services

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

16. Request to Approve the Contract with F3 & Associates, Inc. to Provide Professional Land Surveying Services (Topographic Survey, Topographic Survey Map, Utility Locating) for the Isleton Elementary School Fence Project - \$5,840, Measure J Bond Funds – Tammy Busch, Asst. Superintendent of Business Services

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

17. Request to Approve the Proposal from Alta Fence Co., Inc. for Fence Installation for the Riverview Middle School Modernization Project - \$16,273, Measure J Bond Funds – Tammy Busch, Asst. Superintendent of Business Services

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

18. Request to Approve the Proposal from Steve Smith Electric for Entry Intercom for the Riverview Middle School Modernization Project, \$5,820, Measure J Bond Funds – Tammy Busch, Asst. Superintendent of Business Services

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

19. Request the Approval and Award the Contract to Steve Smith Electric for the Replacement of the Switchgear & Distribution Panel for Delta High School, \$14,040, Measure K Bond Funds – Tammy Busch, Asst. Superintendent of Business Services

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

20. Request to Purchase a Switchgear from Hi-Line Electric Company for Delta High School, \$32,588.88 Measure K Bond Funds, Tammy Busch, Asst. Superintendent of Business Services

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

21. Request to Approve Change Order #2 to Bobo Construction, Inc. for the Delta HS/Clarksburg MS Cafeteria Modernization Project - \$19,353.21 Measure K Bond Funds – Tammy Busch, Asst. Superintendent of Business Services

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

22. Request for Future Board Agenda Items from Board Members – Board President Lamera

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

23. Re-Adjourn to continue Closed Session, if needed

24. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) - Board President Lamera

25. Adjournment

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstentions: \_\_\_\_\_ Time: \_\_\_\_\_

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**Americans with Disabilities Act Compliance:** Any and all requests for "...any disability-related modification or accommodation, including auxiliary aids or services..." needed to access our agendas or to participate in the public meetings, must be received in writing by the Superintendent's Office at 445 Montezuma Street, Rio Vista, CA 94571 at least annually before July 1 of each year -- or at least 5 calendar days prior to the individual meeting in question. All inquiries may be directed to the Superintendent's Office c/o Jennifer Gaston at (707) 374-1711.

**AFFIDAVIT OF NOTICING AND POSTING:**

I, Jennifer Gaston, Executive Assistant to the Board of Trustees, declare that a copy of this Regular Meeting Agenda/Notice was posted in the bulletin board in front of the District Office and that the Board of Trustees Members, District administrative offices and schools, the community libraries were provided notice or caused to be provided notice via fax, e-mail and/or hand delivery on Friday, January 5, 2024, by or before 5:30 p.m.

**By:** Jennifer Gaston, Executive Assistant to the Superintendent.

**ATTACHMENT**  
**RIVER DELTA UNIFIED SCHOOL DISTRICT**  
Notice of a Regular Meeting of the Board of Trustees

By Order of the President of the Board of Trustees, this is a Call for the Regular Meeting of the Board of Trustees of the River Delta Unified School District to be held:

**January 9, 2024**  
**Rio Vista High School ♦ 410 South 4<sup>th</sup> Street, Rio Vista, CA**  
**CLOSED SESSION**

As provided by Government Code Section 54957, the Board is requested to meet in closed session for consideration of **personnel appointment, employment, discipline, complaint, evaluation or dismissal** [Government Code Section 54957], **possible or pending litigation** [Government Code 54956.9(a)(b)(c)], **student discipline** [Education Code Sections 49070 (c) and 76232 (c)], **employee/employer negotiations** [Government Code Section 3549.1 and 54957.6], **or real property transactions** [Government Code Section 54956.8].

A Closed Session will be held beginning at 5:35 p.m. on January 9, 2024, at Rio Vista High School, Rio Vista, California (which is prior to the full Open Session). Any formal action taken by the Board will be reported in the Open Session of this regular meeting of the Board of Trustees [Government Code Section 54957.1]. As needed, this Closed Session may be reconvened following the full Open Session. Any formal action taken by the Board will be reported in Open Session prior to adjournment.

**4. CLOSED SESSION**

4.1 **Student Discipline** [Education Code Sections 49070 (c) and 76232 (c)]. None

4.2 **Possible or Pending Litigation** [Government Code 54956.9(a)(b)(c)]  
Following Conference with Legal Counsel (Parker & Covert, LLC; Edwards, Stevens & Tucker LLP; Burke, Williams & Sorensen, LLP) – Pending or Anticipated Litigation/Potential Case(s) Update(s)  
4.2.1 Name(s) unspecified as disclosure would jeopardize the service of process and/or existing/possible settlement negotiations

4.3 **Personnel Evaluation, Searches, Appointment, Employment, Complaint, Discipline, Dismissal, Non-reelects and Releases** [Government Code Section 54957]

Following Conference with Legal Counsel (Edwards, Stevens & Tucker LLP)

Public Employee(s) Evaluation:

- 4.3.1 Certificated
- 4.3.2 Classified
- 4.3.3 Public Employee(s) Searches, Appointment, Employment conditions
- 4.3.4 Complaint, Discipline, Dismissal, Non-reelects, & Releases
- 4.3.5 Employee/Employer Negotiations [Government Code Section 3549.1 and 54957.6] Following negotiation meetings any/all units.
  - 4.3.5.1 RDUTA
  - 4.3.5.2 CSEA

**5. Adjourn to Open Session (@6:30 p.m.)** Any formal action taken by the Board in the above items will be reported in Open Session of this regular meeting of the Board of Trustees [Government Code Section 54957.1]. The meeting may be reconvened as needed (i.e. following the end of Open Session).

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Time: \_\_\_\_\_

jg