

# RIVER DELTA UNIFIED SCHOOL DISTRICT

## Notice of a Regular Meeting of the Board of Trustees

By Order of the President of the Board of Trustees, this is a Call for the Regular Meeting of the Board of Trustees of the River Delta Unified School District to be held:

**April 9, 2024 ♦ General Open Session 6:30pm**  
**Bates Elementary School • 180 Primasing, Courtland, CA**

A copy of the full agenda (with backup documents but without confidential closed session items) is available for public review at the District Office, 445 Montezuma St., Rio Vista, California, at least 72 hours prior to the announced meeting of the Board of Trustees or online at <http://rdusd.org> under the heading: Board of Trustees

**ADDRESSING THE BOARD: Anyone may address the Board regarding any subject that is within the Board's subject-matter jurisdiction** [Government Code Section 54954.3 and Education Code Sections 35145.5 and 72121.5]. The Board of Trustees welcomes public participation, consistent with the Brown Act, on items that appear on the agenda and those items that are not appearing on the agenda. **If you wish to address the Board during the Public Comment section of the meeting or during the corresponding item section, you must complete and submit an electronic Public Comment Card or submit a paper Public Comment Card to the Executive Assistant or designee prior to the General Open Session of the meeting.** Individuals are not required to sign in, or otherwise disclose their name or other information as a condition to attend a meeting or address the Board. You will be called upon to speak during the Public Comment section or the specified agenda item you have selected. If you prefer not to provide your name, you will need to provide how you wish to be identified when called upon. **However, understand the Board may not take action on any item which is not listed on this agenda** (except as authorized by Government Code Section 54954.2). (BB9323), The Board may ask clarifying questions related to the public comments made on items appearing on the agenda or the Board may refer such matter to the Superintendent or designee. (Education Code 35145.5, Government Code 54954.2). **Individual speakers shall be allowed three minutes to address the Board on any agenda item or non-agenda item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes.** With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration. {If you wish to have an item placed on the agenda for discussion and/or action by the Board, you must notify the Board Secretary/Superintendent in writing no later than ten working days prior to a regularly scheduled Board meeting requesting permission. After the Superintendent's Cabinet has met, you will be notified of their decision.} **If you have a comment or complaint regarding a specific employee, please refrain from making a public comment and contact the employee's supervisor for resolution.**

**Listen in English: Meeting ID: 976 7938 8878      Passcode: 625953**

### REGULAR MEETING AGENDA

1. Call the Open Session to Order (@ 5:30 p.m.)
2. Roll Call
3. Review Closed Session Agenda (see attached agenda)
  - 3.1 Announce Closed Session Agenda
  - 3.2 Public Comment on Closed Session Agenda Items Only
4. Approve Closed Session Agenda and Adjourn to the **Closed Session** (@5:35 p.m.)  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Time: \_\_\_\_\_
5. Reconvene to Open Session (@ approx. 6:30 p.m.) Time: \_\_\_\_\_
  - 5.1 Retake Roll Call  
Member Stone \_\_\_\_\_; Member Jelly \_\_\_\_\_; Member Riley \_\_\_\_\_; Member Casillas \_\_\_\_\_;  
Member Apel \_\_\_\_\_; Member Mahoney \_\_\_\_\_; Member Lamera \_\_\_\_\_
  - 5.2 Pledge of Allegiance

6. Report of Action taken, if any, during the Closed Session (Government Code Section 54957.1) – Board President Lamera
7. Review and Approve the **Open Session Agenda**  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
8. **Student Presentations and Public Comment**
  - 8.1 Student Presentations – Bates Elementary School Students Updating on Catalyst Kids
  - 8.2 Public Comments: **Individual speakers who have submitted a Comment Card shall be allowed three minutes to address the Board on any non-agendized item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes.** The Board will follow the process for Public Comments listed above.
9. **Special Presentations, Reports, Information**
  - 9.1 Special Presentation(s)
    - 9.1.1 A Representative from Crowe LLP to present River Delta Unified School District’s 2022-2023 Audit Reports
  - 9.2 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –
    - 9.2.1 Board Members’ report(s)
    - 9.2.2 Committee Report(s)
      - 9.2.2.1 City of Rio Vista 2 X 2 report(s)
        - 9.2.2.1.1 Land Development Discussion
    - 9.2.3 Superintendent Wright’s report(s)
  - 9.3 Business Services’ Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Tammy Busch, Asst. Superintendent of Business Services
    - 9.3.1 Business Services’ Report – Tammy Busch, Asst. Superintendent of Business Services
      - 9.3.1.1 ADA/Enrollment Report – Tammy Busch, Asst. Superintendent of Business Services
      - 9.3.1.2 Monthly Financial Report – Tammy Busch, Asst. Superintendent of Business Services
      - 9.3.1.3 Natural Gas Service Update– Tammy Busch, Asst. Superintendent of Business Services
  - 9.4 Education Services’ Reports and/or Presentation(s) - Nancy Vielhauer, Asst. Superintendent of Educational Services
    - 9.4.1 Williams Settlement Public Notification regarding sufficiency of teachers, facilities, and textbook and instructional materials, quarterly report (Third Quarter Jan.-Mar.); – Nancy Vielhauer, Asst. Superintendent of Educational Services
    - 9.4.2 Special Education Update – Tracy Barbieri, Director of Special Education
  - 9.5 River Delta Unified Teacher’s Association (RDUTA) Update – Chris Smith, RDUTA President
  - 9.6 California State Employees Association (CSEA) Chapter 319 Update – Patty DuBois, CSEA President
  - 9.7 Hold a Public Hearing to “Sunshine” the River Delta Unified School District Negotiation Proposals to River Delta Unified Teachers Association (RDUTA) for 2024-2025 – Tammy Busch, Asst. Superintendent of Business Services  
**Open Public Hearing:** \_\_\_\_\_pm    **Public Comments:**    **Close Public Hearing:** \_\_\_\_\_
  - 9.8 Hold a Public Hearing to “Sunshine” River Delta Unified Teachers Association (RDUTA) Negotiation Proposals to the River Delta Unified School District for 2024-2025 – Chris Smith, RDUTA President  
**Open Public Hearing:** \_\_\_\_\_pm    **Public Comments:**    **Close Public Hearing:** \_\_\_\_\_
10. **Consent Calendar**
  - 10.1 Approve Board Minutes
    - Regular Meeting of the Board, March 12, 2024
  - 10.2 Receive and Approve Monthly Personnel Reports
    - As of April 9, 2024

- 10.3 District’s Monthly Expenditure Report  
March 2024
- 10.4 Request to Approve the Additional Services for the Independent Contract for Services Agreement with Capital Kids Occupational Therapy, Inc. to Provide Occupational Therapy Services for the 2023-2024 School Year, Cost Not to Exceed \$20,000, Special Educational Funds – Tracy Barbieri, Director of Special Education
- 10.5 Request to Approve the Renewal Agreement with Frontline Education for Absence and Time Solution and Frontline Central Solution for the FY2024-2025, at a Cost Not to Exceed \$23,694.48, General Fund– Tammy Busch, Asst. Superintendent of Business Services
- 10.6 Request to Approve the Delta High School Overnight Grad Fieldtrip to Disneyland on May 14-15, 2024, Paid for by ASB and Student Funding – Craig Cornelson, Principal
- 10.7 Request to Approve the Rio Vista High School Overnight Grad Night Fieldtrip to Disneyland on May 14-15, 2024, Student Funded – Clarence Isadore, Principal
- 10.8 Donations: Receive and Acknowledge
  - Isleton Elementary School**  
Isleton PTA \$1800 for Fieldtrip Transportation
  - Clarksburg Middle School – Leadership Class**  
Spirited Saints – Bluetooth Speaker
  - Riverview Middle School**  
Darrin Belcher – 144 Wood Pencils (Approx. \$20 Value)

**Action Items -- Individual speakers who have submitted a Comment Card shall be allowed three minutes to address the Board on any agenda item. The Board shall limit the *total time* for public presentation and input on *all items* to a maximum of 20 minutes including the Public Comments made previously in this meeting.** The Board will follow the process for Public Comments listed above.

- 11. Request to Accept and Approve the Audit Report of Crowe LLP, Independent Auditor, for Fiscal Year 2022-2023 – Tammy Busch, Asst. Superintendent of Business Services  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
- 12. Request to Accept and Approve the Audit Report of Crowe LLP, Independent Auditor, for General Obligation Bonds, Measure J and Measure K for Fiscal Year 2022-2023 – Tammy Busch, Asst. Superintendent of Business Services  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
- 13. Request to Approve the “Sunshined” the River Delta Unified School District Negotiation Proposals to River Delta Unified Teachers Association (RDUTA) for 2024-2025 – Tammy Busch, Asst. Superintendent of Business Services and Lead Negotiator  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
- 14. Request to Acknowledge the “Sunshined” River Delta Unified Teachers Association (RDUTA) Negotiation Proposals to the River Delta Unified School District for 2024-2025 – Chris Smith, RDUTA President  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
- 15. Request to Approve Change Order #1 to B&M Construction for the HVAC Projects at D.H. White Elementary School to Increase the Contract Duration to 182 days - \$0, ESSER Funds – Tammy Busch, Asst. Superintendent of Business Services  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
- 16. Request to Approve the Proposal from HB&T to Provide a Environmental Monitoring for the D.H. White Elementary School HVAC Project – Not to Exceed \$7,260, ESSER Funds – Tammy Busch, Asst. Superintendent of Business Services  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
- 17. Request to Approve the RFP For Food Service Consulting and Procurement Services for the 2024-2025 School Year– Tammy Busch, Asst. Superintendent of Business Services  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
- 18. Request to Approve the Full Upgrade of the Delta High School Scoreboard by Belknap Electric in the Amount of \$12,712.04 Site Funds – Tammy Busch, Asst. Superintendent of Business Services  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

19. Request to Approve the Fee Proposal from HKIT Architects to Provide Additional Construction Administration Services for Rio Vista High School Culinary/Science Project, at a Cost Not to Exceed \$33,173.54 Measure J Bond Funds – Tammy Busch, Asst. Superintendent of Business Services  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
20. Request to Approve the Additional Costs to the Contract with Kitchens to Go by Mobile Modular for the Temporary Kitchen for Delta High School and Clarksburg Middle School Cafeteria During the Construction of Cafeteria Modernization Bond Project, Costs Not to Exceed \$57,277.06, Measure K Bond Funds – Tammy Busch, Asst. Superintendent of Business Services  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
21. Request to Approve the Contract with HB&T to Provide Environmental Monitoring Services for the Walnut Grove Window Replacement Project, at a Cost of \$23,280 Measure K Bond Funds – Tammy Busch, Asst. Superintendent of Business Services  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
22. Request to Approve Change Order #5 to Bobo Construction, Inc. for the Delta HS/Clarksburg MS Cafeteria Modernization Project \$5,767.73 Measure K Bond Funds – Tammy Busch, Asst. Superintendent of Business Services  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
23. Request the Board Approval of a Master Budget and Proposal for Construction Management Services for Roofing Replacement at Delta High School and Clarksburg Middle School Cafeteria, Costs Not to Exceed \$550,500, Measure K Bond Funds – Tammy Busch, Asst. Superintendent of Business Services  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
24. Request to Approve the Proposal with Warren E. Gomes Excavating, Inc. for the Asphalt and Concrete Repair Project at the Rio Vista Transportation Yard at a Cost Not to Exceed \$51,787.70 Transportation and General Funds – Tammy Busch, Asst. Superintendent of Business Services  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
25. Request to Approve the Fee Proposal from RGM Kramer, Inc. to Provide Construction Management Services for Measure J and Measure K Facilities Bond Projects for FY 2024-2025 at a Cost Not to Exceed \$113,392 Measure J Bond Funds and \$35,808 Measure K Bond Funds – Tammy Busch, Asst. Superintendent of Business Services  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
26. Request to Approve the Proposal from King Consulting to Provide Professional Services in Obtaining California Department of Education (CDE) School Site Approval – Katherine Wright, Superintendent  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
27. Request Approval of Election Process and Resolution #864 Specifications of Election Order, Publication of Notice of Election form, Notice of Election and Certification of Maps and Boundaries for the November 5, 2024 Elections of District Board Members for the 2024-2028 Term of Office – Katherine Wright, Superintendent  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote:  
 Member Stone \_\_; Member Jelly \_\_; Member Riley \_\_; Member Casillas \_\_; Member Apel \_\_; Member Mahoney \_\_; Member Lamera \_\_; Vote: \_\_\_\_\_
28. Requesting the Board’s Authorization for Superintendent Wright to Review and Approve on Behalf of the Board, the District Service Agreement (DSA) with Butte County Office of Education Migrant Education Region 2 for Migrant Services in River Delta Unified School District (RDUSD) for the 2024-2025 school year.  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
29. Request to Move the Placement of the Supervisor of Transportation from Range 9 to Range 11 on the Classified Management and Confidential Salary Schedule, retroactive to July 1, 2023  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
30. Request for Future Board Agenda Items from Board Members – Board President Lamera  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
31. Re-Adjourn to continue Closed Session, if needed
32. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) - Board President Lamera

### 33. Adjournment

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstentions: \_\_\_\_\_ Time: \_\_\_\_\_

***A copy of the full agenda (with backup documents but without confidential closed session items) is available for public review at the District Office, 445 Montezuma St., Rio Vista, California, at least 72 hours prior to the announced meeting of the Board of Trustees. The full agenda is also available online at <http://rdusd.org>.***

**Americans with Disabilities Act Compliance:** Any and all requests for "...any disability-related modification or accommodation, including auxiliary aids or services..." needed to access our agendas or to participate in the public meetings, must be received in writing by the Superintendent's Office at 445 Montezuma Street, Rio Vista, CA 94571 at least annually before July 1 of each year -- or at least 5 calendar days prior to the individual meeting in question. All inquiries may be directed to the Superintendent's Office c/o Jennifer Gaston at (707) 374-1711.

**AFFIDAVIT OF NOTICING AND POSTING:**

I, Jennifer Gaston, Executive Assistant to the Board of Trustees, declare that a copy of this Regular Meeting Agenda/Notice was posted in the bulletin board in front of the District Office and that the Board of Trustees Members, District administrative offices and schools, the community libraries were provided notice or caused to be provided notice via fax, e-mail and/or hand delivery on Friday, April 5, 2024, by or before 5:30 p.m.

**By:** Jennifer Gaston, Executive Assistant to the Superintendent.

**ATTACHMENT**  
**RIVER DELTA UNIFIED SCHOOL DISTRICT**  
Notice of a Regular Meeting of the Board of Trustees

By Order of the President of the Board of Trustees, this is a Call for the Regular Meeting of the Board of Trustees of the River Delta Unified School District to be held:

**April 9, 2024 ♦ General Open Session 5:35 pm**  
**Bates Elementary School • 180 Primasing, Courtland, CA**

**CLOSED SESSION**

As provided by Government Code Section 54957, the Board is requested to meet in closed session for consideration of **personnel appointment, employment, discipline, complaint, evaluation or dismissal** [Government Code Section 54957], **possible or pending litigation** [Government Code 54956.9(a)(b)(c)], **student discipline** [Education Code Sections 49070 (c) and 76232 (c)], **employee/employer negotiations** [Government Code Section 3549.1 and 54957.6], or **real property transactions** [Government Code Section 54956.8].

A Closed Session will be held beginning at 5:35 p.m. on April 9, 2024, at Bates Elementary School, Courtland, California (which is prior to the full Open Session). Any formal action taken by the Board will be reported in the Open Session of this regular meeting of the Board of Trustees [Government Code Section 54957.1]. As needed, this Closed Session may be reconvened following the full Open Session. Any formal action taken by the Board will be reported in Open Session prior to adjournment.

**4. CLOSED SESSION**

- 4.1 **Student Discipline** [Education Code Sections 49070 (c) and 76232 (c)]. None
- 4.2 **Possible or Pending Litigation** [Government Code 54956.9(a)(b)(c)]  
Following Conference with Legal Counsel (Parker & Covert, LLC; Edwards, Stevens & Tucker LLP; Burke, Williams & Sorensen, LLP) – Pending or Anticipated Litigation/Potential Case(s) Update(s)
  - 4.2.1 Name(s) unspecified as disclosure would jeopardize the service of process and/or existing/possible settlement negotiations
    - 4.2.1.1 Brann Ranch Development
- 4.3 **Personnel Evaluation, Searches, Appointment, Employment, Complaint, Discipline, Dismissal, Non-reelects and Releases** [Government Code Section 54957]  
Following Conference with Legal Counsel (Edwards, Stevens & Tucker LLP)
  - 4.3.1 Public Employee(s) Evaluation:
    - 4.3.1.2 Certificated
    - 4.3.1.3 Classified
    - 4.3.1.4 Public Employee(s) Searches, Appointment, Employment conditions
  - 4.3.2 Complaint, Discipline, Dismissal, Non-reelects, & Releases
    - 4.3.2.1 Certificated
- 4.4 Employee/Employer Negotiations [Government Code Section 3549.1 and 54957.6] Following negotiation meetings any/all units.
  - 4.3.5.1 RDUTA
  - 4.3.5.2 CSEA

**5. Adjourn to Open Session (@6:30 p.m.)** Any formal action taken by the Board in the above items will be reported in Open Session of this regular meeting of the Board of Trustees [Government Code Section 54957.1]. The meeting may be reconvened as needed (i.e. following the end of Open Session).

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Time: \_\_\_\_\_

jg

**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: Items 11 & 12

From: Tammy Busch, Asst. Supt. Business

Item Number: 9.1.1

Type of item: (Action, Consent Action or Information Only): Information Only

**SUBJECT:**

Presentation of the 2022-23 Financial Audits provided by a representative of Crowe LLP, Independent Auditor, for Fiscal Year 2022-23 Financial Records.

**BACKGROUND:**

Each school district within California must arrange an annual audit of its financial records by an independent certified public accountant. The District has contracted with Crowe LLP to perform the audit for fiscal year ending June 30, 2023. This includes financial and performance audits for Measure J and K.

**STATUS:**

Each year the District's independent certified public accountant provides the Board of Trustees a presentation providing a snapshot of the District's financial well-being.

**PRESENTER:**

Representative from Crowe LLP

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

N/A

**COST AND FUNDING SOURCES:**

N/A

**RECOMMENDATION:**

That the Board receives the presentation of the District's Financial Records Audit Reports as presented for fiscal year 2022-23.

Time allocated: 15 minutes

**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: X\_\_\_\_\_

From: Tammy Busch, Asst. Superintendent of Business Services Item Number: 9.3.1.1

Type of item: (Action, Consent Action or Information Only): Information Only

**SUBJECT: Monthly Enrollment and ADA Report (MARCH MONTH 8)**

**BACKGROUND:**

Each month district staff compiles attendance and enrollment data for all school sites. The attached summary shows enrollment and ADA for 2022-2023 compared to current year 2023-2024.

**STATUS:**

District-wide enrollment **decreased by 42** students compared to the same month of school year 2022-23, decreasing from 1,756 to 1,714 (does not include Adult Ed).

District-wide enrollment **decreased by 2 students** compared to **last month from 1,716 to 1,714.**  
(Does not include Adult Ed)

District-wide attendance **decreased by 39 ADA** compared to the same month of school year, 2022-23, decreasing from 1,607 to 1,568 (does not include Adult Ed).

District-wide attendance **increased by 21 ADA** compared to **last month, from 1,547 to 1,568**  
(Does not include Adult Ed)

**PRESENTER:**

Tammy Busch, Asst. Superintendent of Business Services

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

**COST AND FUNDING SOURCES:**

**RECOMMENDATION:**

That the Board receives the information presented

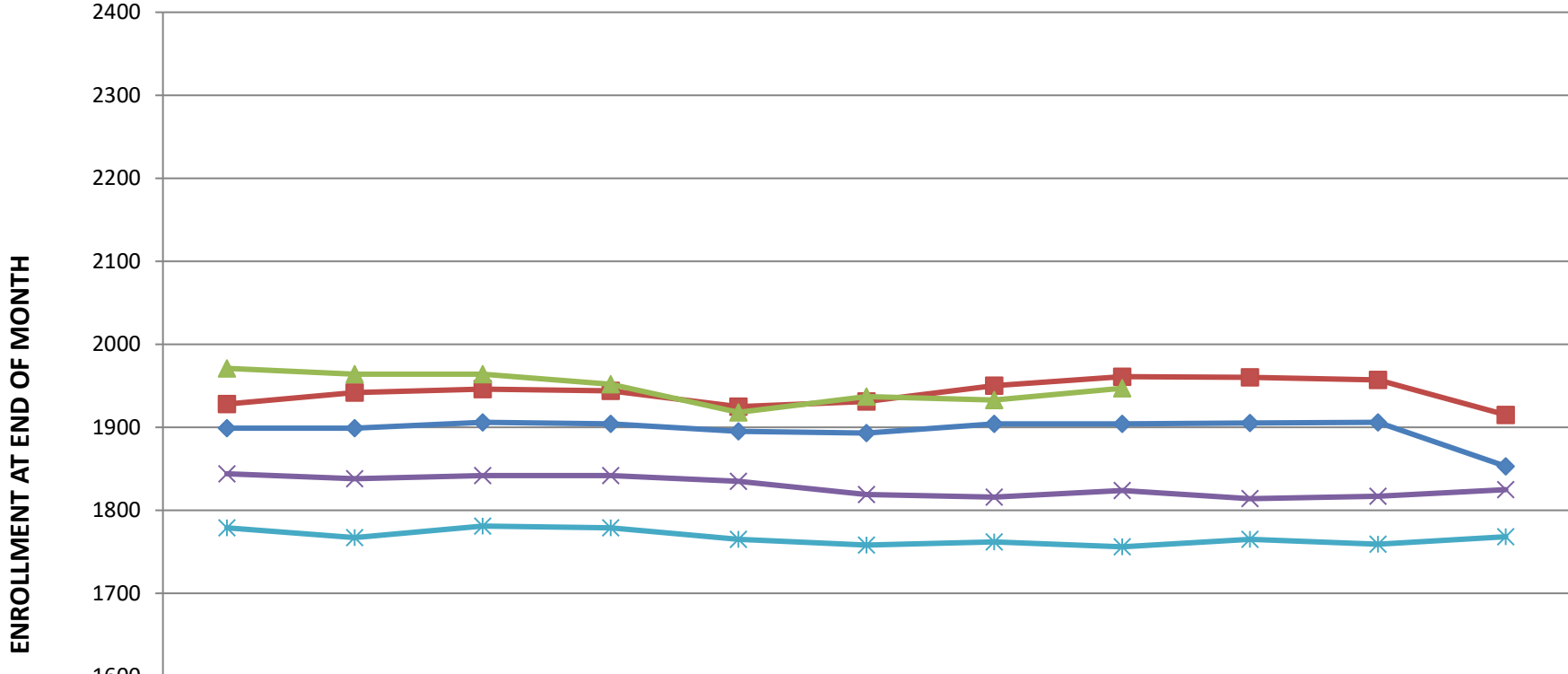
Time allocated: 3 minutes



SITE		AUG	AUG	% of ADA		SEPT	SEPT	Incr/Decr	% of ADA	OCT	OCT	Incr/Decr	% of ADA	NOV	NOV	Incr/Decr	% of ADA	DEC	DEC	Incr/Decr	% of ADA	JAN	JAN	Incr/Decr	% of ADA	FEB	FEB
		22-23	23-24			22-23	23-24	From Pr Month		22-23	23-24	From Pr Month		22-23	23-24	From Pr Month		22-23	23-24	From Pr Month		22-23	23-24	From Pr Month		22-23	23-24
BATES	ENR	83	80	96.3%		83	79	-1	97.5%	83	79	0	96.2%	82	78	-1	96.2%	74	81	3	84.0%	82	80	-1	92.5%	81	79
	ADA	78	77			79	77	79		76	76	75		78	68	77		74	77	74		78	68				
CLARKSBURG (7th & 8th Gr)	ENR	138	118	93.2%		137	119	1	93.3%	136	117	-2	94.9%	138	116	-1	94.8%	137	118	2	90.7%	137	117	-1	94.9%	137	117
	ADA	123	110			129	111	130		111	119	110		128	107	125		111	129	108							
ISLETON	ENR	174	167	97.6%		178	181	14	91.7%	176	178	-3	95.5%	177	172	-6	97.1%	177	177	5	92.1%	175	169	-8	93.5%	181	170
	ADA	161	163			166	166	165		170	161	167		153	163	160		158	167	165							
RIVERVIEW	ENR	168	158	93.0%		165	163	5	92.6%	165	158	-5	94.3%	164	159	1	94.3%	163	160	1	91.3%	163	162	2	90.1%	163	164
	ADA	152	147			152	151	151		149	150	150		143	146	150		146	145	147							
WALNUT GROVE	ENR	156	141	95.0%		136	142	1	90.8%	153	141	-1	92.9%	153	141	0	92.2%	155	140	-1	93.6%	157	137	-3	92.7%	155	141
	ADA	138	134			144	129	144		131	134	130		119	131	134		127	143	128							
D.H. WHITE	ENR	394	421	92.9%		398	424	3	93.2%	403	429	5	90.9%	400	433	4	90.8%	394	428	-5	90.2%	406	428	0	91.4%	402	428
	ADA	353	391			361	395	361		390	347	393		348	386	374		391	362	382							
ELEMENTARY SUB TOTAL	ENR	1,113	1,085			1,097	1,108	23		1,116	1,102	-6		1,114	1,099	-3		1,100	1,104	5		1,120	1,093	-11		1,119	1,099
	ADA	1,005	1,022			1,031	1,029	1,030		1,027	987	1,025		969	1,001	1,020		1,007	1,024	1,007							
CLARKSBURG (9th Grade)	ENR	62	67	95.5%		64	68	1	92.6%	63	68	0	94.1%	64	68	0	94.1%	64	67	-1	89.6%	62	66	-1	90.9%	64	65
	ADA	58	64			60	63	60		64	55	64		60	60	58		60	60	63							
DELTA HIGH	ENR	211	185	93.5%		206	183	-2	92.3%	204	183	0	93.4%	204	181	-2	93.4%	204	179	-2	93.3%	196	175	-4	93.1%	194	173
	ADA	185	173			193	169	192		171	183	169		191	167	190		163	185	161							
RIO VISTA HIGH	ENR	367	350	92.6%		367	349	-1	92.8%	365	346	-3	91.0%	362	341	-5	91.5%	363	343	2	90.1%	352	339	-4	87.0%	346	337
	ADA	335	324			327	324	328		315	319	312		312	309	318		295	307	299							
HIGH SCHOOL SUB TOTAL	ENR	640	602			637	600	-2		632	597	-3		630	590	-7		631	589	-1		610	580	-9		604	575
	ADA	578	561			580	556	580		550	557	545		563	536	566		518	552	523							
Mokelumne High (Continuation)	ENR	1	8			4	8	0		4	10	2		4	12	2		3	12	0		2	12	0		8	14
	ADA	0	3			41	5	2		5	1	8		1	6	1		8	3	9							
River Delta High/Elem (Alternative)	ENR	25	15			29	26	11		29	26	0		31	32	6		31	32	0		26	23	-9		31	27
	ADA	22	14			25	21	26		11	26	12		27	11	23		11	27	7							
Community Day	ENR	0	2			0	2	0		0	2	0		0	3	1		0	3	0		0	1	-2		0	1
	ADA	0	1			0	2	0		2	0	2		0	2	0		1	0	1							
TOTAL K-12 LCFF Funded	ENR	1,779	1,712			1,767	1,744	32		1,781	1,737	-7		1,779	1,736	-1	91.7%	1,765	1,740	4	89.4%	1,758	1,709	-31		1,762	1,716
	ADA	1,605	1,601			1,677	1,613	1,638		1,595	1,571	1,592		1,560	1,556	1,610		1,545	1,606	1,547							
Wind River- Adult Ed	ENR	8	0			0	0	0		9	17	17		10	17	0		10	17	0		10	17	0		11	20
TOTAL DISTRICT	ENR	1,787	1,712			1,767	1,744	32		1,790	1,754	10		1,789	1,753	-1		1,775	1,757	4		1,768	1,726	-31		1,773	1,736

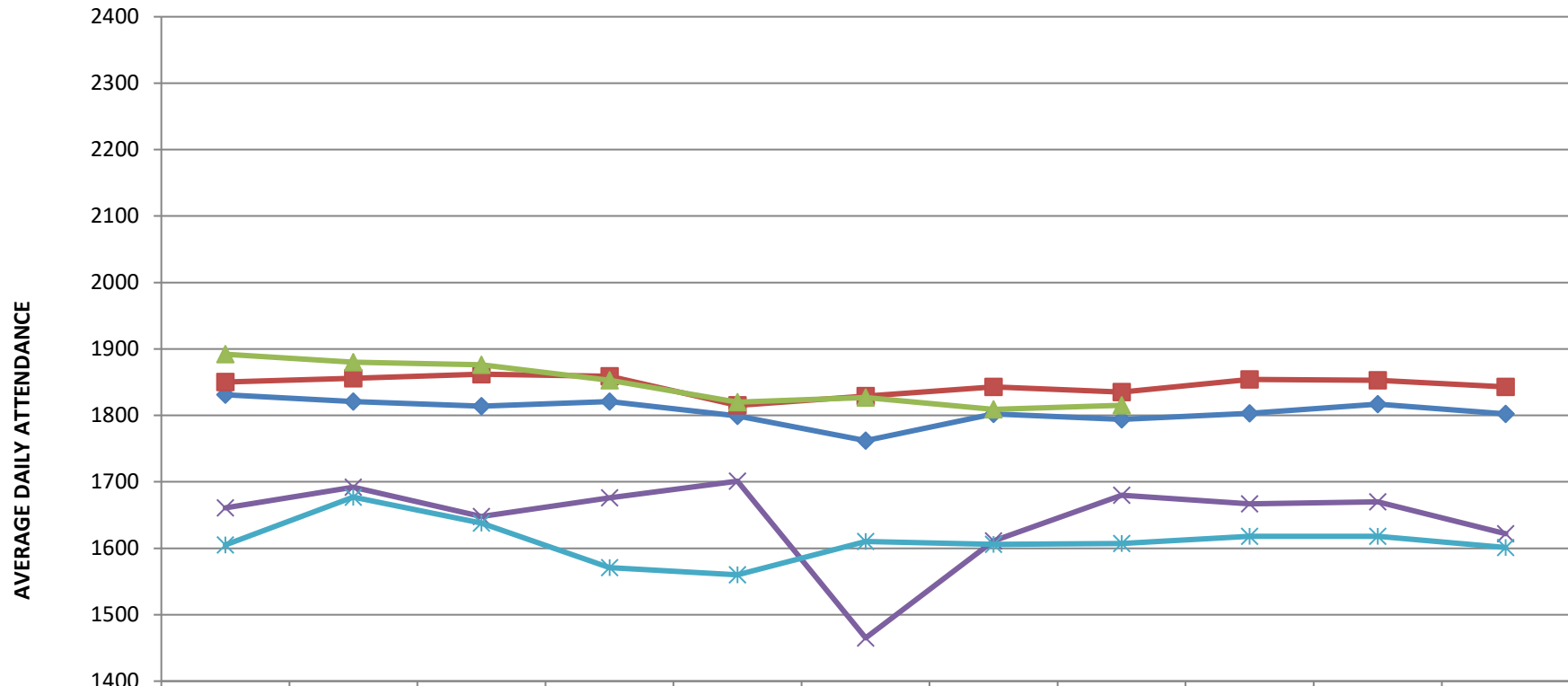
SITE	Incr/Decr From Pr Month	%	MAR		Incr/Decr From Pr Month	%
			22-23	23-24		
BATES	ENR ADA	-1	82 78	80 76	1	95.0%
CLARKSBURG (7th & 8th Gr)	ENR ADA	0	136 127	118 111	1	94.1%
ISLETON	ENR ADA	1	183 166	174 165	4	94.8%
RIVERVIEW	ENR ADA	2	162 147	165 153	1	92.7%
WALNUT GROVE	ENR ADA	4	155 139	141 126	0	89.4%
D.H. WHITE	ENR ADA	0	403 364	422 387	-6	91.7%
<b>ELEMENTARY SUB TOTAL</b>	ENR ADA	6	1,121 1,021	1,100 1,018	1	
CLARKSBURG (9th Grade)	ENR ADA	-1	64 61	64 62	-1	96.9%
DELTA HIGH	ENR ADA	-2	193 180	174 166	1	95.4%
RIO VISTA HIGH	ENR ADA	-2	345 310	334 303	-3	90.7%
<b>HIGH SCHOOL SUB TOTAL</b>	ENR ADA	-5	602 551	572 531	-3	
Mokolumne High (Continuation)	ENR ADA	2	4 5	16 11	2	
River Delta High/Elem (Alternative)	ENR ADA	4	29 30	25 7	-2	
Community Day	ENR ADA	0	0 0	1 1	0	
<b>TOTAL K-12 LCFF Funded</b>	ENR ADA	7	1,756 1,607	1,714 1,568	-2	
Wind River- Adult Ed	ENR	3	15	31	11	
<b>TOTAL DISTRICT</b>	ENR	10	1,771	1,745	9	

# ENROLLMENT



	1	2	3	4	5	6	7	8	9	10	11
◆ 17/18	1899	1899	1906	1904	1895	1893	1904	1904	1905	1906	1853
■ 18/19	1928	1942	1946	1944	1925	1931	1950	1961	1960	1957	1915
▲ 19/20	1971	1964	1964	1952	1918	1937	1933	1947			
× 21/22	1844	1838	1842	1842	1835	1819	1816	1824	1814	1817	1825
* 22/23	1779	1767	1781	1779	1765	1758	1762	1756	1765	1759	1768

## ACTUAL ATTENDANCE



	1	2	3	4	5	6	7	8	9	10	11
◆ 17/18	1831	1821	1814	1821	1799	1762	1802	1794	1803	1817	1802
■ 18/19	1850	1856	1862	1859	1815	1829	1843	1835	1854	1853	1843
▲ 19/20	1892	1880	1876	1853	1820	1827	1809	1815			
× 21/22	1661	1692	1648	1676	1701	1465	1611	1680	1667	1670	1622
* 22/23	1605	1677	1638	1571	1560	1610	1606	1607	1618	1618	1601

**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 9457-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: X

From: Tammy Busch, Asst. Supe of Business Services

Item Number: 9.3.1.2

Type of item: (Action, Consent Action or Information Only): Information Only

**SUBJECT:**

Monthly Financial Report

**BACKGROUND:**

Each month the Asst. Superintendent of Business Services prepares a monthly financial summary report, showing both budgeted and actual revenues and expenditures for each district fund for the prior month. The report includes: the percentage of the districts ending fund from the prior month, the percentage of the districts ending fund balance (reserves) at the end of the reported month.

This report does not include any encumbered expenditures.

**STATUS:**

**PRESENTER:**

Tammy Busch, Asst. Superintendent of Business Services

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

**COST AND FUNDING SOURCES: NOT APPLICABLE**

**RECOMMENDATION:**

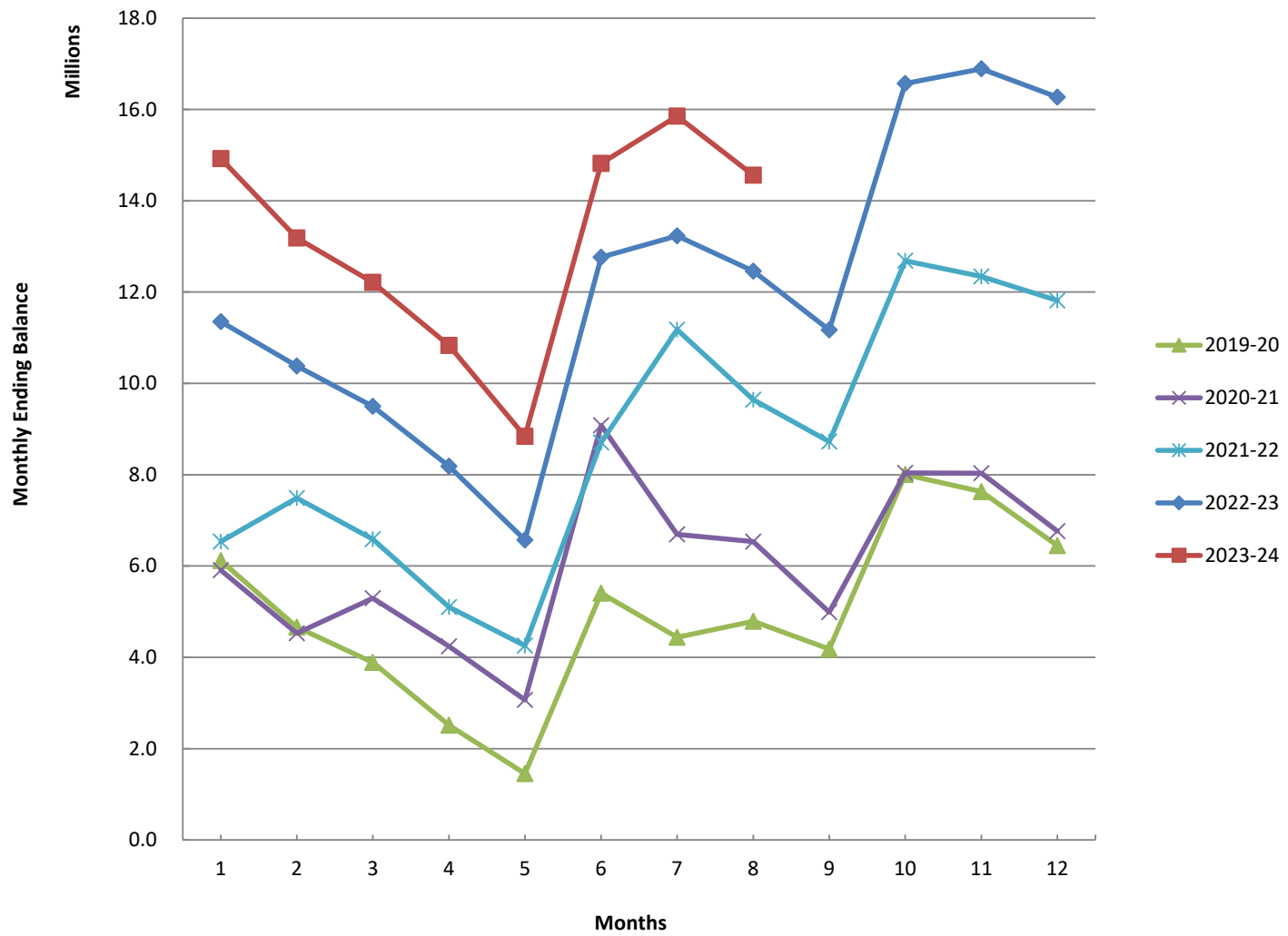
That the Board receives the Monthly Financial report as submitted

Time allocated: 2 minutes

**River Delta Unified School District**  
 2023-24 Working Budget vs. Actuals Report  
 March 31, 2024

Working Budget						Actuals thru: 3/31/2024					
	Beginning Balance ( A )	Net Income/ Contributions in ( B )	Expense/ Contributions out ( C )	Ending Balance ( D )	YTD Income ( E )	YTD Paid to Delta Charter ( F )	YTD Net Revenue ( G )	Percentage Received ( H )	YTD Expense ( I )	Percentage Spent ( J )	
					(G/B=H)				(I/C=J)		
<b>General Fund: (01)</b>											
Unrestricted	9,343,972	21,075,535	22,805,658	7,613,849	17,957,417	1,125,627	16,831,790	79.86%	16,384,207	71.84%	
Restricted	5,754,001	14,862,531	16,222,796	4,393,736	4,962,372		4,962,372	33.39%	7,602,661	46.86%	
Combined	15,097,973	35,938,066	39,028,454	12,007,585	22,919,789	1,125,627	22,919,789	63.78%	23,986,868	61.46%	
<b>Other Funds</b>											
Adult Ed. ( 11 )	66,110	98,081	139,084	25,107	71,489		71,489	72.89%	65,759	47.28%	
Child Development ( 12 )	(220)	478,997	478,777	-	348,517		348,517	72.76%	287,356	60.02%	
Cafeteria ( 13 )	559,929	1,486,548	1,523,464	523,013	724,488		724,488	48.74%	899,873	59.07%	
Sp. Res-Other than Cap. Outlay ( 17 )	42,016	400	-	42,416	564		564	141.00%	-	0.00%	
Bond Fund ( 21 )	155,786	34,656	-	190,442	2,094		2,094	6.04%	-	0.00%	
Bond Fund- Measure J ( 22 )	14,336,871	14,126,023	9,947,193	18,515,701	10,300,000		10,300,000	0.00%	5,310,804	0.00%	
Bond Fund - Measure K ( 23 )	4,569,813	3,839,067	5,526,565	2,882,315	11,011,324		11,011,324	0.00%	3,744,731	0.00%	
Developer Fees ( 25 )	1,173,383	123,785	121,399	1,175,769	125,813		125,813	101.64%	19,861	16.36%	
County School Facilities ( 35 )	3,523	30	-	3,553	34		34	113.33%	-	0.00%	
Capital Projects ( 49 )	930,330	351,100	6,100	1,275,330	217,409		217,409	61.92%	3,056	0.00%	

# RIVER DELTA Monthly Cash Flow



**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: \_\_\_\_\_

From: Tammy Busch, Asst. Supt. of Business Services

Item Number: 9.3.1.3

Type of item: (Action, Consent Action or Information Only): Information Only

**SUBJECT:**

SPURR's agreement for Natural Gas Services is expiring as of 6/30/24.

**BACKGROUND:**

The District currently has an agreement with SPURR to provide natural gas services and they are no longer providing this service to districts. SPURR conducted a request for qualifications and proposals to seek other vendors that may provide this service to the district's currently under an agreement with SPURR. The Vendor that they are recommending is ABAG Power.

**STATUS:**

Assistant Superintendent of Business Services met with a representative from ABAG Power and at this time it is not cost effective to move forward with a Joint Power Authority with ABAG Power. The District will receive natural gas services through PG&E starting in July 2024.

**PRESENTER:**

Tammy Busch, Asst. Supt. of Business Services

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

**COST AND FUNDING SOURCES:**

**RECOMMENDATION:**

Board receives the information regarding natural gas services for the District.

Time allocated: 5 minutes



**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments:   X  

From: Nancy Vielhauer, Asst. Superintendent of Educational Services

Item Number: 9.4.1

Type of item: (Action, Consent Action or Information Only):   Consent  

**SUBJECT:**

Williams Settlement Public Notification Regarding Sufficiency of Teachers, Facilities, and Textbook and Instructional Materials – Third Quarter 2023 (January-March)

**BACKGROUND:**

The Williams Settlement requires that all students have qualified teachers, appropriate instructional materials and that their schools be clean and safe. The settlement holds schools accountable for delivering these fundamental elements. Education Code 35186 and Board Policy 1312.4 also requires the District to provide quarterly reports regarding Williams Settlement compliance.

**STATUS:**

The District has received no complaints this quarter.

**PRESENTER:**

Nancy Vielhauer, Assistant Superintendent of Educational Services

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

**COST AND FUNDING SOURCES:** No cost to the district.

**RECOMMENDATION:**

That the Board receives this item as fulfillment of Williams Settlement requirements.

Time allocated: 2 minutes

# Quarterly District Report: *Williams* Uniform Complaint Process (UCP)

Properly submitting this form to SCOE serves as your district's *Williams* UCP Quarterly Complaint Report per *Education Code* § 35186(d). All fields are required.

## SUBMITTER INFORMATION

Trisha Salomon	Administrative Assistant	707-374-1729
<b>Name</b> Person submitting form tsalomon@rdusd.org	<b>Job Title</b>	<b>Phone Number</b> Include area code
<b>E-mail Address</b>		

## DISTRICT INFORMATION

River Delta U.S.D.	2024	Quarter 3 (Jan.–Mar.)
<b>School District</b>	<b>Year Covered by This Report</b>	<b>Quarter Covered by This Report</b>

## COMPLAINTS

### Sufficiency of Textbooks

<b>Total Number of Textbook Complaints</b> Enter 0 if none.	0
<b>Number of Textbook Complaints <u>Resolved</u></b> Enter 0 if none.	0
<b>Number of Textbook Complaints <u>Unresolved</u></b> Enter 0 if none.	0

### Emergency School Facilities Issues

<b>Total Number of Emergency Facilities Complaints</b> Enter 0 if none.	0
<b>Number of Emergency Facilities Complaints <u>Resolved</u></b> Enter 0 if none.	0
<b>Number of Emergency Facilities Complaints <u>Unresolved</u></b> Enter 0 if none.	0

### Vacancy or Misassignment of Teachers

<b>Total Number of Vacancy/Misassignment Complaints</b> Enter 0 if none.	0
<b>Number of Vacancy/Misassignment Complaints <u>Resolved</u></b> Enter 0 if none.	0
<b>Number of Vacancy/Misassignment Complaints <u>Unresolved</u></b> Enter 0 if none.	0

## RESOLUTION OF COMPLAINTS

**Briefly summarize the nature of complaints and how they were resolved.**

Enter "N/A" if no complaints were received. If you need more space, enter "sent by e-mail" and send your summary to Shannon Hansen with your report.

N/A

## REPORT INCLUDES ALL COMPLAINTS FOR THIS QUARTER

The number of UCP complaints (textbooks, facilities, and teachers categories) filed for the quarter being reported *MUST* be entered in this report. Please check the box below confirming this:



**Includes All UCP Complaints**

All UCP complaints for the indicated quarter are being reported—from my district office and all school sites in my district.

By submitting this form, you certify that the information is complete and accurate, and that you have verified the accuracy of the report information by contacting each school in your district. The report includes *ALL* UCP complaints in the above categories received at school sites in the district, plus the district office.

---

## RETURN INSTRUCTIONS

After completing the form in its entirety, save the file and e-mail it to Erika Franzon at the Sacramento County Office of Education (SCOE): [efranzon@scoe.net](mailto:efranzon@scoe.net).

**BOARD OF TRUSTEES**  
**RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: X

From: Tammy Busch, Asst. Supt. Business

Item Number: 9.7

Type of item: (Action, Consent Action or Information Only): Public Hearing

**SUBJECT:**

Request to Hold Public Hearing to “Sunshine” the River Delta Unified School District Negotiation proposals to the River Delta Unified School Teacher’s Association for 2024-2025.

**BACKGROUND:**

Under the California Educational Employment Relations Act (EERA) the District must participate in “Good Faith” bargaining with the Teachers’ Association. The law states that the District must present its proposals to the public before the bargaining process can begin.

**STATUS:**

The River Delta Unified School District (RDUSD) plan on negotiating the following articles for the 2024-2025 school year:

**Standing Articles:**

Article 16: Salary

Article 17: Employee Benefits

**Opening Articles:**

Article 8: Class size

Article 11: Evaluation Process and Forms

**PRESENTER:**

Tammy Busch, Asst. Supt. of Business

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

Staff

**COST AND FUNDING SOURCES:**

**RECOMMENDATION:**

That the Board holds the Public Hearing to “Sunshine” the River Delta Unified School District Negotiation proposals to the Teachers Association for 2024-2025.

Time allocated: 5 minutes



# RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street  
Rio Vista, California 94571-1651  
(707) 374-1700 Fax (707) 374-2995  
<http://riverdelta.org>

## NOTICE OF PUBLIC HEARING

A public hearing will be held by the River Delta Unified School District to receive public testimony and input from members of the community on the District's Initial Openers for the 2024-2025 Contract Negotiations with River Delta Unified Teachers' Association. The public hearing will enable the Board of Trustees to receive public input and testimony but **not to provide a forum for public debate**. The public hearing is scheduled as follows:

**DATE:**  
April 9, 2024

**TIME:**  
After 6:30 p.m.

**LOCATION:**  
Bates Elementary School  
Courtland, California

If you have any questions or need further information, please contact Jennifer Gaston, Executive Assistant to the Superintendent and the Board of Trustees at (707) 374-1711 at 445 Montezuma Street, Rio Vista, CA 94571.

**NOTE:** The Board of Trustees encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, contact the Superintendent's Office at (707) 374-1711 at least 48 hours before the scheduled meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132).]

## PLEASE POST

Bates School  
Clarksburg Middle

Isleton School  
Riverview Middle

Walnut Grove School  
D. H. White Elementary  
River Delta High/Elementary School  
Delta Elementary Charter School

Delta High School  
Rio Vista High School  
River Delta Community Day School

Wind River School  
Mokelumne High School



# DISTRITO ESCOLAR UNIFICADO RIVER DELTA

445 Montezuma Street

Rio Vista, California 94571-1651

(707) 374-1700 Fax (707) 374-2995

<http://riverdelta.org>

## AVISO DE AUDIENCIA PÚBLICA

El Distrito Escolar Unificado de River Delta llevará a cabo una audiencia pública para recibir el testimonio público y los aportes de los miembros de la comunidad sobre los Inauguradores Iniciales del Distrito para las Contratos de Negociación 2024-2025 con la Asociación de Maestros Unificados de River Delta. La audiencia pública permitirá que la Junta Directiva reciba aportes y testimonios públicos, pero **no proporcionará un foro para el debate público**. La audiencia pública está programada de la siguiente manera:

<b><u>FECHA:</u></b>	<b><u>HORA:</u></b>	<b><u>UBICACIÓN:</u></b>
9 de abril de 2024	Después de las 6:30 p.m.	Escuela Primaria Bates Courtland, California

Si tiene alguna pregunta o necesita más información, comuníquese con Jennifer Gaston, Asistente Ejecutiva del Superintendente y la Junta Directiva al (707) 374-1711 en 445 Montezuma Street, Rio Vista, CA 94571.

**NOTA:** La Junta Directiva alienta a las personas con discapacidades a participar plenamente en el proceso de reunión pública. Si necesita una modificación o adaptación relacionada con la discapacidad, incluidas las ayudas o servicios auxiliares, para participar en la reunión pública, comuníquese con la Oficina del Superintendente al (707) 374-1711 al menos 48 horas antes de la reunión programada para que podamos hacer todo el esfuerzo razonable para acomodarte. [Código de Gobierno § 54954.2; Ley de Estadounidenses con Discapacidades de 1990, § 202 (42 U.S.C. §12132).]

## POR FAVOR PUBLICAR

Bates School  
Clarksburg Middle

Isleton School  
Riverview Middle

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**BOARD OF TRUSTEES**  
**RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: X

From: Tammy Busch, Asst. Supt. Business

Item Number: 9.8

Type of item: (Action, Consent Action or Information Only): Public Hearing

**SUBJECT:**

Request to Hold Public Hearing to “Sunshine” the River Delta Unified School Teacher’s Association Negotiation proposals to the River Delta Unified School District for 2024-2025.

**BACKGROUND:**

Under the California Educational Employment Relations Act (EERA) the Teachers’ Association must participate in “Good Faith” bargaining with the District. The law states that the Union must present its proposals to the public before the bargaining process can begin.

**STATUS:**

The River Delta Unified Teachers Association (RDUTA) plan on negotiating the following articles for the 2024-2025 school year:

**Standing Articles:**

Article 16: Salary

Article 17: Employee Benefits

**Opening Articles:**

Article 7: Hours

Article 13: Leaves

**PRESENTER:**

Tammy Busch, Asst. Supt. of Business

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

Staff

**COST AND FUNDING SOURCES:**

**RECOMMENDATION:**

That the Board holds the Public Hearing to “Sunshine” the River Delta Unified School Teachers Association Negotiation proposals to the District for 2024-2025.

Time allocated: 5 minutes



# RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street  
Rio Vista, California 94571-1651  
(707) 374-1700 Fax (707) 374-2995  
<http://riverdelta.org>

## NOTICE OF PUBLIC HEARING

A public hearing will be held by the River Delta Unified School District to receive public testimony and input from members of the community on the River Delta Unified Teachers Association Initial Openers for the 2024-2025 Contract Negotiations with River Delta Unified School District. The public hearing will enable the Board of Trustees to Acknowledge the RDUTA's initial reopeners and receive public input and testimony but **not to provide a forum for public debate**. The public hearing is scheduled as follows:

**DATE:**  
April 9, 2024

**TIME:**  
After 6:30 p.m.

**LOCATION:**  
Bates Elementary School  
Courtland, California

If you have any questions or need further information, please contact Jennifer Gaston, Executive Assistant to the Superintendent and the Board of Trustees at (707) 374-1711 at 445 Montezuma Street, Rio Vista, CA 94571.

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Wind River School  
Mokelumne High School





# DISTRITO ESCOLAR UNIFICADO RIVER DELTA

445 Montezuma Street

Rio Vista, California 94571-1651

(707) 374-1700 Fax (707) 374-2995

<http://riverdelta.org>

## AVISO DE AUDIENCIA PÚBLICA

El Distrito Escolar Unificado de River Delta llevará a cabo una audiencia pública para recibir el testimonio público y los aportes de los miembros de la comunidad sobre los Inauguradores Iniciales de la Asociación de Maestros Unificados de River Delta para los Contratos de Negociación 2024-2025 con el Distrito Escolar Unificado River Delta. La audiencia pública permitirá que la Junta Directiva reciba aportes y testimonios públicos, pero **no proporcionará un foro para el debate público**. La audiencia pública está programada de la siguiente manera:

**FECHA:**

9 de abril de 2024

**HORA:**

Después de las 6:30 p.m.

**UBICACIÓN:**

Escuela Primaria Bates  
Courtland, California

Si tiene alguna pregunta o necesita más información, comuníquese con Jennifer Gaston, Asistente Ejecutiva del Superintendente y la Junta Directiva al (707) 374-1711 en 445 Montezuma Street, Rio Vista, CA 94571.

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## POR FAVOR PUBLICAR

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**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 9457-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: X

From: Katherine Wright, Superintendent

Item Number: 10.1

Type of item: (Action, Consent Action or Information Only): Consent Action

**SUBJECT:**

Request to Approve the Minutes from the Regular meeting of the Board of Trustees held on March 12, 2024.

**BACKGROUND:**

Attached are the Minutes from the Regular meeting of the Board of Trustees held on March 12, 2024.

**STATUS:**

The Board is to review and approve.

**PRESENTER:**

Katherine Wright, Superintendent

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

Jennifer Gaston, Recorder

**COST AND FUNDING SOURCES:**

None

**RECOMMENDATION:**

That the Board approves the Minutes as submitted.

Time allocated: 2 minutes

# RIVER DELTA UNIFIED SCHOOL DISTRICT

## MINUTES

REGULAR MEETING  
March 12, 2024

1. **Call Open Session to Order** – Board President Lamera called the Open Session of the meeting of the Board of Trustees to order at 5:30 p.m. on March 12, 2024, at Walnut Grove Elementary School, Walnut Grove, California.
2. **Roll Call of Members:**
  - Marcial Lamera, President
  - Jennifer Stone, Vice President
  - Randall Jelly, Clerk
  - Marilyn Riley, Member
  - Rafaela Casillas, Member (Absent)
  - Wanda Apel, Member
  - Dan Mahoney, MemberAlso present: Katherine Wright, Superintendent
3. **Review, Approve the Closed Session Agenda**
  - 3.1 Board President Lamera announced items on the Closed Session Agenda
  - 3.2 Public Comment on Closed Session Agenda Items. – None to report
4. **Approve Closed Session and Adjourn to Closed Session**
  - 4.1 Board President Lamera asked for a motion to approve the Closed Session agenda and adjourned the meeting to **Closed Session @ 5:31 pm.**  
*Member Stone moved to approve, Member Riley seconded. Motion carried 6 (Ayes: Stone, Jelly, Riley, Apel, Mahoney, Lamera): 0 (Nays): 1 (Absent: Casillas)*
5. **Open Session was reconvened at 6:36 pm**
  - 5.1 Roll was retaken. Member Casillas was absent. All other members were present.  
Also present: Katherine Wright, Superintendent; Tammy Busch, Assistant Superintendent of Business Services; Nancy Vielhauer, Assistant Superintendent of Educational Services and Jennifer Gaston, Recorder
  - 5.2 Pledge of Allegiance was led by Ivan Lopez, Walnut Grove Elementary School student.
6. **Report of Action taken, if any, during the Closed Session (Government Code Section 54957.1)**  
Board President Lamera reported that the Board received information; however, no actions were taken.
7. **Review and Approve the Open Session Agenda**
  - 7.1 Board President Lamera asked for a motion to approve the Open Session  
*Member Riley moved to approve, Member Apel seconded. Motion carried 6 (Ayes: Stone, Jelly, Riley, Apel, Mahoney, Lamera): 0 (Nays): 1 (Absent: Casillas)*
8. **Student Presentations and Public Comment**
  - 8.1 Student Presentation: – SEL/Student Wellness Initiative - Walnut Grove Elementary Students and Staff – Gabino Perez, Principal, introduced the Lead Teacher of the presentation, Reina Reibe. Ms. Reibe introduced her colleagues, Noemi Alcaraz and Brenda Casillas-Lopez, and three students, Ivan Lopez, a second-grade student, Esmeralda Villanueva Torres, a third-grade student, and Areli Villanueva Torres, a sixth-grade student. Ms. Reibe mentioned that Walnut Grove Elementary School received grant money to promote Social and Emotional Learning (SEL). Mr. Perez created an SEL team to create activities and events to promote positive and familial school culture. Ms. Reibe noted, on January 22, 2024, Walnut Grove Elementary School kicked off the new year with Kindness Week and officially became part of The Great Kindness Challenge. The Great Kindness Challenge theme for this year is Create Kindness. The Kindness Challenge was implemented school wide and was modified to meet the needs of each grade level. Each student received a Thirty Days of Kindness Calendar. The students shared kindness to their teachers, classmates, parents, siblings, and the environment. Acts of kindness were rewarded throughout the challenge. Noemi Alcaraz spoke of two exercises they planned with the students, one was to make a negative or unkind comment to a classmate, the student expressed that it made him feel sad and hurtful. During this exercise they wrote the unkind comment on a paper heart and wrinkled it as a symbol of the hurt

it caused. The other exercise given was to make a positive or kind comment to another student, the student expressed that it made him feel warm hearted. In closing, Ms. Noemi Alcaraz expressed that words leave an imprint on all your hearts and a lasting impact, so as a reminder to think before you speak, and not “wrinkle the heart” of someone. Brenda Casillas-Lopez noted that at Walnut Grove Elementary School, they create an environment where students feel encouraged, safe and learn to build relationships inside and outside of their classrooms. In Ms. Casillas’ classroom each student colored a heart-shaped card, left the interior space blank, and wrote their name on the back of the heart. Each heart was passed around the classroom and each student wrote a compliment about them in the blank portion of the heart. As they read their hearts, they chose a favorite compliment to share with the class and let the class know how it made them feel. Esmeralda, a student, explained that when she read her heart with the compliments, it made her feel happy and special. When asked how it made her feel when she wrote positive affirmations about her classmates, she said it made her feel like she was doing something nice for people. Ms. Casillas stated that compliments are crucial in social and emotional learning amongst students. It teaches them to give compliments and to appreciate the compliments they receive.

Mr. Perez introduced Areli, a sixth-grade student leader. She expressed how she felt about the school and the positive impact the school has made in her life. She listed many of the programs, activities and services available to students at Walnut Grove Elementary. She is thankful for the school and will be sad to be moving on to middle school.

8.2 Public Comments: Denise Morgan, community member, thanked the Board for all that they have done for the District. She mentioned that she has a better appreciation of what goes on by attending the meetings and learning about the District. She noted that being at Walnut Grove Elementary School was like coming home, noting that her oldest son attended the school at the same time as Principal Perez and had Ms. Riebe as a teacher. Mrs. Morgan introduced the new PTA President, Amy Clark. She announced that she has been appointed by the State PTA as a mentor for the Delta units and will be helping the PTA at Walnut Grove Elementary School. She asked for directions on how to interact with the Board of Trustees, if there are any boundaries, restrictions and any policies that need to be followed. Mrs. Gaston informed Mrs. Morgan that Public Comment is a platform for the public to make comments or statements but not to interact with the Board of Trustees. Ms. Gaston noted that, if she has specific questions, she is welcome to email her, and she would provide her with any information she needed.

Alex Wilson introduced himself to the Board as a proud former Walnut Grove student and wildcat. He provided background stating that his family has the pear orchard behind the school. Mr. Wilson informed the Board that in 2003 his grandfather donated a parcel of land behind the school to be used as soccer fields, providing photos of the land that he was referring to. He indicated that, at that time the field was donated, it had a functioning irrigation system and had been planted from seed, noting that it only needed routine maintenance. Mr. Wilson mentioned that, in 2015, the field had become abandoned, and the weeds were left to grow. In 2020, in efforts to clean up the field, it was disced destroying the irrigation system. He expressed his disappointment that the donation was neglected. He indicated that he would like to propose some solutions. He mentioned that he would find donors, such as irrigation and seed companies that would be more than willing to donate to this project. Mr. Wilson requested that the Board direct administrative staff to meet with him for possible solutions and or put an item on a future agenda for their consideration. His goal is to have the field restored as it was when he was a child for the current students and families. Mrs. Gaston informed Mr. Wilson that the process entails him reaching out to the site principal with his donation and proposal. The principal, Mr. Perez, could forward his recommendation to the Superintendent and district staff for its consideration.

## 9 Special Presentations, Reports, Information

9.1 Special Presentation(s) - None

9.2 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –

9.2.1 Board Members’ report(s) Board President Lamera reported that on March 6, 2024, the Steering Committee met and the meetings outcome will be discussed later on the agenda. He mentioned that he and Superintendent Wright attended the dedication ceremony at Delta High School for the re-opening of the newly renovated baseball field. The project included new irrigation systems, sod, and infield dirt. He thanked all those who were instrumental in the project’s completion, Mr. Cornelson, River Delta USD staff, Ms. Busch, Superintendent Wright, Mr. Gaston. He thanked The Friends of Clarksburg for their donation, specifically Amanda Beck. As well as Warren Gomes Excavation, Inc. provided the excavation services and did a fantastic job leveling the field. And lastly, the parents, community members and students that spent a few weekends working on the fields.

Member Riley reported that on March 1<sup>st</sup>, she and Member Mahoney had the opportunity to read at D.H. White Elementary School during their Dr. Seuss Read Across America celebration. Each member read to students in two different classrooms.

Member Stone reported that she attended the District's elementary schools' basketball tournament that was held at Isleton Elementary School. She stated that it was an exciting time for the four elementary schools which ended in a three-way tie.

## 9.2.2 Committee Report(s)

9.2.2.1 City of Rio Vista 2 X 2 report(s) Superintendent Wright reported that the 2 x 2 meeting was cancelled due to illness.

9.2.2.1.1 Land Development Discussion – Superintendent reported that this topic is a follow-up discussion from the February Board meeting regarding each Board member knowing their constituents when it comes to the proposed California Forever Community. The new community that is being proposed is located just outside of Rio Vista area between Suisun City. This new 40,000 person community is on the November 2024 elections Ballot for Solano County residents to consider changing the property zoned as agriculture to residential. She explained that the specific details of the ballot initiative are not the topic of the discussion; however, this new community in this initiative is within the River Delta Unified School District's attendance boundaries. She explained that the District will need to discuss and decide, at a later date, either to keep this area as part of the District or redraw the District's attendance boundaries allowing this community for form its own District. This first step is to open the topic up for discussion. Superintendent Wright shared that, at her meeting with the California Forever group, they indicated that they are required to provide an Environmental Impact Report disclosing whether they will be including their own school district or remaining within the River Delta Unified School District attendance boundaries. This report is due in June 2024.

Member Lamera expressed that his stance has not changed in the past month. He expressed his opinion that having this new community in the River Delta Unified School District would lead to the northern end of the District not being distinctly represented by a member of the Board of Trustees. As of now, the Northern end of the District only has two representatives and the Southern end of the District has five. If California Forever passes, this new community will further alienate the Northern end of the District with more Trustee members coming from the Rio Vista area and the new proposed community. For this reason, Member Lamera is against having the new community in River Delta Unified School District attendance area.

Member Stone spoke to Member Lamera expressing that she understands what he is saying and his apprehension to having California Forever in the District's attendance boundaries. However, she stated that growth is coming whether we like it or not. Her opinion is that as a Board they should consider working with CA Forever in discussions on the plan and it would be detrimental if we don't work with them as they could potentially have more to offer. Because it would be in such close proximity, it could harm the District with loss of attendance, teachers, etc. Member Stone would like to make a list of pros and cons on this topic.

Member Mahoney stated that he will be very selective of any comments regarding this discussion. However, he did mention that as a District we do not have a say on whether the new community will come or not. If it does come to fruition, the District better have a plan and negotiate with them.

Member Apel asked a few clarifying questions on the topic and feels additional information is needed to continue the discussion.

Superintendent Wright mentioned that she met with the representatives from CA Forever regarding schools in their community. They indicated that they are planning multilevel school buildings with very little parking or playground areas. Superintendent Wright noted that this is the extent of her knowledge of their vision for schools. At a future meeting, CA Forever will be invited to present their plan for schools in their new communities. Superintendent Wright mentioned the Board should come up with specific questions they would like the CA Forever representatives to answer.

Superintendent Wright provided her own perspective, a perspective of one as a child growing up in Rio Vista and then teaching in Rio Vista. She felt offended that representative of the CA Forever group would imply that our small school district would be incapable of running a large district. As it stands right now, they are part of our district, and we should keep acting as such. She explained that they may have not intended their comments in that way, but it is how it came across. Member Lamera noted that he had this same thought and that the infrastructure in the District is small and each person wears many hats. He said it may be difficult to take on this task, not because the district employees are incapable, but because there are too few people to complete all that needs to be done. Member Apel noted that she has all the confidence in the world that Superintendent Wright and her Cabinet members are capable of running a large district and can stand up to this challenge. As the district grows, additional staff will be hired as they are needed.

Superintendent Wright mentioned that the Board of Trustees have not changed members since she was hired as the Superintendent. It has been a very cohesive team. She stated that the issue and situations associated with this development group has divided very cohesive families throughout the years. She noted that very hard decisions will need to be made by the Board and these decisions have the potential to tear people apart. In the past, the Board has had many different opinions; however, each one has had the ability to respect the opinion of others, even if they do not share their views. She hopes the same will be the case with the decisions with the CA Forever land developments.

Member Jelly requested that an informative packet be prepared and given to the Board of Trustees as soon as possible. A continued discussion can be agendaized at the next regular meeting with a Special Meeting to follow, inviting CA Forever representatives to attend.

### 9.2.3 Facilities Steering Committee Report(s)

9.2.3.1 Solar and Energy Discussion – Member Stone reported that the committee met on March 6, 2024, to review the financial documents for the solar projects. Member Stone noted that it is the committee's recommendation not to move forward with these projects, stating that financially they feel it would not be in the best interests of the District at this time. Taking on a loan of this significance could jeopardize the Bond rating for the upcoming Bond sales. Member Stone thanked Mr. Schlegel from Syserco Energy Solutions, Inc., for all his work putting together the proposal. Ms. Busch gave a brief explanation of the Bond rating process and how taking on a loan or liability at this time would affect the rating.

9.2.4 Superintendent Wright's report(s) Superintendent Wright reported that she had a meeting with CA Forever which was talked about earlier on the agenda. She mentioned that the District had a negotiations session with the Brann Ranch Development team and is moving closer to an agreement. Superintendent Wright mentioned that she attended the Delta High School baseball field dedication ceremony, noting that she was very appreciative to the donors and volunteers

who made the project a success. She also thanked the maintenance staff and gardeners for giving their time to maintain the project.

Superintendent Wright extended birthday wishes to Nancy Vielhauer.

9.3 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Tammy Busch, Asst. Superintendent of Business Services

9.3.1 Business Services' Report – Tammy Busch, Asst. Superintendent of Business Services, reported that the District is moving all Apple products including MACs, iPad, iPhone, to a mobile device management system. The District is currently migrating the District servers to a cloud based service. Ms. Busch is working on cyber security and risk management by revising different plans, such as the Workplace Violence Plan, Injury and Illness Plan. The District is working on obtaining a risk management certification in the next few months.

Ms. Busch mentioned that the business staff attended a financial system conference and will be attending a Frontline Conference, which is the District time and absence tracking system. They are now in the beginning stages of budget development for FY2024-2025.

9.3.1.1 ADA/Enrollment Report – Tammy Busch, Asst. Superintendent of Business Services, reported that the District-wide enrollment comparing from one school year to the next, the District has seen a decrease in enrollment and ADA. However, compared to last month, enrollment has seen an increase of seven students and ADA has increased by two.

9.3.1.2 Per Pupil Expenditure Report – Tammy Busch, Asst. Superintendent of Business Services, reported that the Per Pupil Expenditure report has been prepared for FY 2021-22 and 2022-23. This report is prepared and published annually in the SARC reports. She noted that central expenditures include district office, maintenance, and cafeteria. Exclusions include the after-school programs, Career Technical Education (CTE) and Agricultural Education Programs, as they pertain to a specific group of students.

9.4 Education Services' Reports and/or Presentation(s) - Nancy Vielhauer, Asst. Superintendent of Educational Services

9.4.1 Educational Services Update – Nancy Vielhauer, Asst. Superintendent of Educational Services, Sacramento County Office of Education (SCOE) Second Quarterly Williams Review Report for Fiscal Year 2023-2024 – Nancy Vielhauer, Asst. Superintendent of Educational Services, reported that SCOE staff did not conduct any site reviews of instructional materials during the second quarter of Fiscal Year (FY) 2023-2024. SCOE will review the district's SARCs beginning in the third quarter of FY 2023-2024. The California Commission on Teacher Credentialing (CCTC) reported there were three teacher misassignments, zero corrected teacher misassignments, and one teacher vacancy in FY 2022-2023. There were no complaints filed in the district under the Uniform Complaint Procedure during the first quarter.

9.5 River Delta Unified Teacher's Association (RDUTA) Update – Chris Smith, RDUTA President, no update given.

9.6 California State Employees Association (CSEA) Chapter 319 Update – Patty DuBois, CSEA President, no update given.

## 10. **Consent Calendar**

10.1 Approve Board Minutes

Regular Meeting of the Board, February 20, 2024

10.2 Receive and Approve Monthly Personnel Reports

As of March 12, 2024

10.3 District's Monthly Expenditure Report

February 2024

10.4 Request the Approval to Apply for the Solano Community Foundation Grant for \$1500 to Benefit Rio Vista High School's Model UN Club – Clarence Isadore, Principal

10.5 Request to Approve Rio Vista High School Cheerleaders and Coach to Attend Universal Cheerleading Camp (UCA) at the University of California Davis from July 18-21, 2024 – Clarence Isadore, Principal

10.6 Request to Approve the Overnight Fieldtrip for Rio Vista High School's American Field Service

Students to Conduct an Exchange Visit to Roosevelt High School in Wyandotte, Michigan from April 26-29, 2024 – Clarence Isadore, Principal

- 10.7 Request to Approve the 2024-2025 Transportation Plan – Tammy Busch, Asst. Superintendent of Business Services
- 10.8 Request to Approve the Overnight Field Trip for Delta High School’s Agriculture Department to Participate in the Reedley College Grapevine Judging Competition on April 12-13, 2024 - Craig Cornelson, Principal
- 10.9 Request to Approve the Renewal of District Employees Contracts FY 2024-2025 – Katherine Wright, Superintendent
- 10.10 Donations or Receive and Acknowledge

**Isleton Elementary School**

- Isleton Elementary School PTA - \$650 Natures Critters Presentation
- Isleton Elementary School PTA - \$300 Folklorico Dancers for Cinco de Mayo
- Isleton Elementary School PTA - \$515 Family Night Science Wizard Presentation
- Isleton Elementary School PTA - \$1,300 Blowup Movie Screen, Rolling computer Table and Misc. Classroom Supplies

President Lamera acknowledged the donations and thanked them for their continued support.

*Member Jelly moved to approve, Member Apel seconded. Motion carried 6 (Ayes: Stone, Jelly, Riley, Apel, Mahoney, Lamera): 0 (Nays): 1 (Absent: Casillas)*

**Action Items -- Individual speakers who have submitted a Comment Card shall be allowed three minutes to address the Board on any agenda item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes including the Public Comments made previously in this meeting.** The Board will follow the process for Public Comments listed above. No Comments given

11. Request to Approve the Second and Final Reading of the Updated or New Board Policies, Administrative Regulations and Exhibits Due to New Legislation, Mandated Language and/or Citation Revisions as of December 2023 - Katherine Wright, Superintendent

*Member Stone moved to approve, Member Jelly seconded. Motion carried 6 (Ayes: Stone, Jelly, Riley, Apel, Mahoney, Lamera): 0 (Nays): 1 (Absent: Casillas)*

12. Request to Approve Resolution No. 863 A Resolution of the Board of Trustees of the River Delta Unified School District Prescribing the Terms and Authorizing the Issuance of Bonds of its School Facilities Improvement District No. 1 (SFID#1); Approving Forms of and Authorizing Execution and Delivery of a Continuing Disclosure Certificate, and an Official Statement; Authorizing Distribution of the Official Statement and Sale Documents; and Authorizing Execution of Necessary Certificates and Related Actions – Tammy Busch, Asst. Superintendent of Business Services

*Member Mahoney moved to approve, Member Riley seconded. Motion carried by roll call vote: 6 (Ayes: Stone, Jelly, Riley, Apel, Mahoney, Lamera): 0 (Nays): 1 (Absent: Casillas)*

13. Request to Approve Change Order #4 to Bobo Construction, Inc. for the Delta High School and Clarksburg Middle School Cafeteria Modernization Project \$14,322.77 Measure K Bond Funds – Tammy Busch, Asst. Superintendent of Business Services

*Member Apel moved to approve, Member Jelly seconded. Motion carried 6 (Ayes: Stone, Jelly, Riley, Apel, Mahoney, Lamera): 0 (Nays): 1 (Absent: Casillas)*

14. Request to Approve the Demolition Proposal with Warren E. Gomes Excavating, Inc. for the Rio Vista High School Bookroom Portable Demolition, \$22,360 Measure J Bond Funds – Tammy Busch, Asst. Superintendent of Business Services

*Member Mahoney moved to approve, Member Riley seconded. Motion carried 6 (Ayes: Stone, Jelly, Riley, Apel, Mahoney, Lamera): 0 (Nays): 1 (Absent: Casillas)*

15. Request to Approve Change Order #1 to Hometown Construction for the HVAC Project at Rio Vista High School to Increase The Contract Duration to 182 days - \$0, ESSER Bond Funds – Tammy Busch, Asst. Superintendent of Business Services

*Member Apel moved to approve acknowledging that the Funds for this project are ESSER Funds, Member Stone seconded. Motion carried 6 (Ayes: Stone, Jelly, Riley, Apel, Mahoney, Lamera): 0 (Nays): 1 (Absent: Casillas)*



16. Request to Approve Change Order #1 to Hometown Construction for the HVAC Project at Isleton Elementary School to Increase the Contract Duration to 182 days - \$0, ESSER Funds – Tammy Busch, Asst. Superintendent of Business Services

*Member Stone moved to approve acknowledging that the Funds for this project are ESSER Funds, Member Jelly seconded. Motion carried 6 (Ayes: Stone, Jelly, Riley, Apel, Mahoney, Lamera): 0 (Nays): 1 (Absent: Casillas)*

17. Request to Approve the Second Interim for FY 2023-2024 - Tammy Busch, Asst. Superintendent of Business Services

*Member Mahoney moved to approve, Member Apel seconded. Motion carried 6 (Ayes: Stone, Jelly, Riley, Apel, Mahoney, Lamera): 0 (Nays): 1 (Absent: Casillas)*

18. Request for Future Board Agenda Items from Board Members – Board President Lamera asked the Board of Trustees for input on adding items to future Board agendas.

*Member Riley moved to approve keeping the Land Development Discussion item on future Board agendas, Member Stone seconded. Motion carried 6 (Ayes: Stone, Jelly, Riley, Apel, Mahoney, Lamera): 0 (Nays): 1 (Absent: Casillas)*

19. Re-Adjourn to continue Closed Session, if needed – Board President Lamera reported that the Board would reconvene to Closed Session.

20. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) –Board President Lamera reported that the Board received information, however there is nothing to report.

21. Adjournment: There being no further business before the Board, Board President Lamera asked for a motion To adjourn.

*Member Riley moved to approve, Member Stone seconded. Motion carried 6 (Ayes: Stone, Jelly, Riley, Apel, Mahoney, Lamera): 0 (Nays): 1 (Absent: Casillas)*

The meeting was adjourned at 9:32 pm.

Submitted:

Approved:

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Katherine Wright, Superintendent and  
Secretary to the Board of Trustees

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Randall Jelly, Clerk, Board of Trustees

By: Jennifer Gaston, Recorder

End

**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 9457-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: X

From: Codi Agan, Director of Personnel

Item Number: 10.2

Type of item: (Action, Consent Action or Information Only): Consent Action

**SUBJECT:**

Request to Approve the Monthly Personnel Transaction Report

**BACKGROUND:**

**STATUS:**

**PRESENTER:**

Katherine Wright, Superintendent

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

Staff

**COST AND FUNDING SOURCES:**

**RECOMMENDATION:**

That the Board approves the Monthly Personnel Transaction Report as submitted.

Time allocated: 2 minutes

RIVER DELTA UNIFIED SCHOOL DISTRICT  
PERSONNEL TRANSACTION AND REPORT

DATE: April 9, 2024

<b>ACTION - CERTIFICATED</b>	<b>NAME</b>	<b>POSITION</b>	<b>FTE</b>	<b>SITE/DEPT</b>	<b>EFFECTIVE DATE</b>	<b>VICE</b>
<b>New Hire</b>	Charrlee Ramey-Davis	Community Day School Teacher	1.00	Community Day School	4/2/2024	Elizabeth Villalpando
<b>Transfers</b>	Elizabeth Villalpando	Elementary Teacher	1.00	D.H. White Elementary	4/2/2024	Aaron Pedro De La Sol
<b>ACTION - CLASSIFIED</b>	<b>NAME</b>	<b>POSITION</b>	<b>FTE</b>	<b>SITE/DEPT</b>	<b>EFFECTIVE DATE</b>	<b>VICE</b>
<b>New Hire</b>	Elizabeth Arevalo	Custodian I	0.50	Bates Elementary	4/2/2024	Sara Garcia Rodriguez
	Belen Rodriguez Vazquez	Instructional Assistant II	0.31	Bates Elementary	4/2/2024	Sara Garcia Rodriguez
	Belen Rodriguez Vazquez	Instructional Assistant II	0.19	Community Day School	4/2/2024	Sara Garcia Rodriguez
<b>Retired</b>	Judith Ortega	Car Driver	1.00	Transportation	6/7/2024	

**BOARD OF TRUSTEES**  
**RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: X

From: Tammy Busch, Asst. Superintendent of Business Services    Item Number: 10.3

Type of item: (Action, Consent Action or Information Only): Consent

**SUBJECT:**

Approve Monthly Expenditure Summary

**BACKGROUND:**

The Staff prepares a report of expenditures for the preceding month.

**STATUS:**

**PRESENTER:**

Tammy Busch, Asst. Superintendent of Business Services

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

**COST AND FUNDING SOURCES:**

Not Applicable

**RECOMMENDATION:**

That the Board approves the monthly expenditure summary report as submitted.

Time allocated: 2 minutes

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Batch status: A All

From batch: 0198

To batch: 0203

Include Revolving Cash: Y

Include Address: N

Include Object Desc: N

Include Vendor TIN: Y

BATCH: 0198 BOND

<< Open >>

Fund : 01 GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
012529/00	RGM KRAMER	842164123							
PO-230600	03/05/2024	INV#140718 ISLE HVAC	1	01-3213-0-6272-000-9210-8500-097-000	NN P			522.60	522.60
PO-230605	03/05/2024	INV#140721 DHW HVAC	1	01-3213-0-6272-000-9210-8500-098-000	NN P			3,428.80	3,428.80
PO-230606	03/05/2024	INV#140719 RVHS HVAC	1	01-3213-0-6272-000-9210-8500-099-000	NN P			522.60	522.60
PO-230609	03/05/2024	INV#140720 CMS HVAC	1	01-3213-0-6272-000-9210-8500-100-000	NN P			1,341.60	1,341.60
TOTAL PAYMENT AMOUNT								5,815.60 *	5,815.60
TOTAL Fund			PAYMENT					5,815.60 **	5,815.60







Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
-----									
015864/00	BIRD, MAZIE								
	PV-240953	03/05/2024	TEACHER INDUCTION MILEAGE		01-6266-0-5200-107-1110-1000-000-000	NN			21.04
			TOTAL PAYMENT AMOUNT						21.04
									21.04 *
015701/00	BURCH, AMANDA								
	PV-240955	03/05/2024	NOV MILEAGE		01-0000-0-5230-000-0000-3140-000-000	NN			61.50
			TOTAL PAYMENT AMOUNT						61.50
									61.50 *
015849/00	CHRISTIANSON-TREAT, TRICIA								
	PV-240956	03/05/2024	JAN/FEB MILEAGE		01-0000-0-5230-000-9670-7200-000-000	NN			56.15
			TOTAL PAYMENT AMOUNT						56.15
									56.15 *
			TOTAL Fund	PAYMENT					138.69 **
									138.69

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
015787/00	RIVERA, LAURA								
PV-240954	03/05/2024	FEB MILEAGE			13-5310-0-5230-000-0000-3700-000-000	NN			43.55
					TOTAL PAYMENT AMOUNT				43.55
					TOTAL Fund	PAYMENT			43.55
					TOTAL BATCH PAYMENT			182.24	182.24

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn Op1 Op2 T9MPS	Liq Amt	Net	Amount
014345/00	CENTER FOR THE COLLABORATIVE	942311291						
240511	PO-240460	03/05/2024	INV#2251066	WGE SUPPL	1 01-0000-0-4300-000-1110-1000-000-214	NN F	183.60	196.78
TOTAL PAYMENT AMOUNT						196.78 *		196.78
013876/00	DATA PATH	900242296						
240449	PO-240404	03/05/2024	INV#168995	SERVICES	1 01-0000-0-5800-222-9670-7200-000-000	NN P	200.00	200.00
240449	PO-240404	03/05/2024	INV#168480DP	DOWN PAY.	1 01-0000-0-5800-222-9670-7200-000-000	NN F	15.00	100.00
240449	PO-240404	03/05/2024	INV#168549	BATTERY	2 01-0000-0-4300-222-9670-7200-000-000	NN P	66.14	66.14
TOTAL PAYMENT AMOUNT						366.14 *		366.14
012807/00	DELTA ELEMENTARY CHARTER							
	PV-240959	03/05/2024	FEB TAX IN LIEU		01-0000-0-8096-000-0000-0000-000-000	NN		155,259.00
TOTAL PAYMENT AMOUNT						155,259.00 *		155,259.00
003538/00	HOME DEPOT CREDIT SERVICES	581853319						
240031	PO-240016	03/05/2024	JAN STATEMENT		1 01-8150-0-4300-000-0000-8110-000-000	NN P	154.33	154.33
240207	PO-240183	03/05/2024	JAN STATEMENT		3 01-0000-0-4300-000-1215-1000-800-311	NN P	453.92	922.49
240207	PO-240183	03/05/2024	CREDIT		3 01-0000-0-4300-000-1215-1000-800-311	NN M	-67.97	-67.97
240207	PO-240183	03/05/2024	CREDIT		3 01-0000-0-4300-000-1215-1000-800-311	NN M	0.00	-67.97
240207	PO-240183	03/05/2024	JAN STATEMENT		4 01-7010-0-4300-000-1215-1000-800-311	NN P	453.94	922.48
240207	PO-240183	03/05/2024	CREDIT		4 01-7010-0-4300-000-1215-1000-800-311	NN M	0.00	-67.97
240207	PO-240183	03/05/2024	CREDIT		4 01-7010-0-4300-000-1215-1000-800-311	NN M	0.00	-18.74
TOTAL PAYMENT AMOUNT						1,776.65 *		1,776.65
000548/00	LIRAS SUPERMARKET	680260589						
240534	PO-240482	03/05/2024	1/8-1/30	STATEMENT	1 01-0000-0-4300-000-1110-1000-001-222	NN P	486.81	486.81
TOTAL PAYMENT AMOUNT						486.81 *		486.81
TOTAL Fund PAYMENT						158,085.38 **		158,085.38
TOTAL BATCH PAYMENT						158,085.38 ***	0.00	158,085.38

BATCH: 0201 DSA 1

<< Open >>

Fund : 23 SFID#2 North

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount

012757/00	DIVISION OF STATE ARCHITECT	680142725							
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PV-240957	03/05/2024	DHS RESTROOMS			23-9360-0-6201-000-9115-8500-101-000	NN			1,704.00
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TOTAL PAYMENT AMOUNT									1,704.00 *
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TOTAL Fund PAYMENT									1,704.00 **
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TOTAL BATCH PAYMENT									1,704.00 ***
							0.00	1,704.00	

BATCH: 0202 DSA 2

<< Open >>

Fund : 23 SFID#2 North

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount

012757/00	DIVISION OF STATE ARCHITECT	680142725							
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PV-240958	03/05/2024	CMS RESTROOMS			23-9360-0-6201-000-9115-8500-102-000	NN			1,171.50
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TOTAL PAYMENT AMOUNT									1,171.50 *
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TOTAL Fund PAYMENT									1,171.50 **
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TOTAL BATCH PAYMENT							1,171.50 ***	0.00	1,171.50
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BATCH: 0203 EFT

<< Open >>

Fund : 25 CAPITAL FACILITIES FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
012528/00	WILLSCOT	520665775	92 FIS/GLOBAL vCard						
PV-240960	03/05/2024	INV#9020068446	RMS MODULAR	25-9010-0-5630-000-0000-8700-095-222	NN			1,288.33	
PV-240960	03/05/2024	INV#9020068447	RMS MODULAR	25-9010-0-5630-000-0000-8700-095-222	NN			1,288.33	
PV-240960	03/05/2024	INV#9020068449	RVHS MODULAR	25-9010-0-5630-000-0000-8700-095-321	NN			1,404.30	
TOTAL PAYMENT AMOUNT					3,980.96	*		3,980.96	
TOTAL Fund				CHECKS		0.00	**	0.00	
TOTAL Fund				EFT		3,980.96	**	3,980.96	
TOTAL Fund				PAYMENT		3,980.96	**	3,980.96	
TOTAL BATCH CHECKS					0.00	***	0.00	0.00	
TOTAL BATCH EFT					3,980.96	***	0.00	3,980.96	
TOTAL BATCH PAYMENT					3,980.96	***	0.00	3,980.96	
TOTAL DISTRICT CHECKS					577,899.64	****	0.00	577,899.64	
TOTAL DISTRICT EFT					3,980.96	****	0.00	3,980.96	
TOTAL DISTRICT PAYMENT					581,880.60	****	0.00	581,880.60	
TOTAL FOR ALL DISTRICTS CHK:					577,899.64	****	0.00	577,899.64	
TOTAL FOR ALL DISTRICTS EFT:					3,980.96	****	0.00	3,980.96	
TOTAL FOR ALL DISTRICTS:					581,880.60	****	0.00	581,880.60	

Number of checks to be printed: 17, not counting voids due to stub overflows. 577,899.64  
Number of EFT generated: 1 3,980.96

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Batch status: 0 Open

From batch: 0000

To batch: 9999

Include Revolving Cash: Y

Include Address: N

Include Object Desc: N

Include Vendor TIN: Y

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount

015837/00	CATALYST FAMILY INC	942376637							
240238	PO-240215 03/12/2024	INV#3010 NOV 23	ELOP	1	01-2600-0-5800-000-1110-1000-000-000	NN P		48,989.07	48,989.07
240238	PO-240215 03/12/2024	INV#4010 NOV 23	ASES	2	01-6010-0-5800-000-1110-1000-000-000	NN P		49,925.02	49,925.02
			TOTAL PAYMENT AMOUNT					98,914.09	98,914.09

013876/00	DATAPATH	900242296							
240450	PO-240405 03/12/2024	INV#168312	MONTHLY IT	1	01-0000-0-5800-000-9670-7200-000-000	NN P		14,331.53	14,331.53
240465	PO-240422 03/12/2024	INV#168740	ENDPOINT PROTECTION	1	01-0000-0-5800-000-9670-7200-000-000	NN P		988.00	988.00
	PV-240963 03/12/2024	inv#168539	SECURITY BATTERY		01-0000-0-4300-000-9670-7200-000-000	NN			317.94
	PV-240963 03/12/2024	inv#168539	SECURITY BATTERY		01-0000-0-5800-000-9670-7200-000-000	NN			19.55
			TOTAL PAYMENT AMOUNT					15,657.02	15,657.02

012084/00	SODEXO INC & AFFILIATES	520936594							
	PV-240961 03/12/2024		PANTHER OF THE MONTH		01-0000-0-5800-000-1110-1000-000-222	NN			26.10
	PV-240961 03/12/2024		BOARD DINNER		01-0000-0-5825-000-0000-7110-000-000	NN			43.50
	PV-240961 03/12/2024	INV#100005921	ELOP		01-2600-1-4300-000-0000-3700-000-000	NN			1,288.57
	PV-240961 03/12/2024	INV#122040	LFS		01-5467-0-4300-000-0000-3700-000-000	NN			1,827.23
	PV-240961 03/12/2024	INV#122039	SCA		01-5466-0-4300-000-0000-3700-000-000	NN			8,846.70
			TOTAL PAYMENT AMOUNT					12,032.10	12,032.10

015275/00	US BANK	000000000							
	PV-240962 03/12/2024		PEARSON ASSESSMENTS		01-6500-0-5800-000-5001-3120-000-000	NN			232.44
	PV-240962 03/12/2024		APPLE.COM		01-6500-0-5800-000-5770-1120-000-000	NN			12.99
	PV-240962 03/12/2024		BEST BUY		01-6500-0-4300-000-5770-1120-000-000	NN			387.04
	PV-240962 03/12/2024		APPLE.COM		01-6500-0-5800-000-5770-1120-000-000	NN			249.99
	PV-240962 03/12/2024		BEST BUY		01-6500-0-4300-000-5770-1120-000-000	NN			69.12
	PV-240962 03/12/2024		PEARSON ASSESSMENTS		01-6500-0-5800-000-5001-3120-000-000	NN			71.00
	PV-240962 03/12/2024		WALMART		01-6300-0-4100-107-1110-1000-000-000	NN			6.46
	PV-240962 03/12/2024		RECOLOGY		01-8150-0-5800-000-0000-8110-000-000	NN			120.40
	PV-240962 03/12/2024		RECOLOGY		01-8150-0-5800-000-0000-8100-000-000	NN			84.70
	PV-240962 03/12/2024		TAP PLASTICS		01-7028-0-4300-000-0000-3700-000-000	NN			92.87
	PV-240962 03/12/2024		RECOLOGY		01-8150-0-5800-000-0000-8110-000-000	NN			36.08
	PV-240962 03/12/2024		LIRAS		01-8150-0-4300-000-0000-8110-000-000	NN			29.71
	PV-240962 03/12/2024		KNOX COMPANY INC		01-8150-0-4400-000-0000-8110-000-000	NN			563.34
	PV-240962 03/12/2024		PIZZA FACTORY		01-0000-0-4300-000-0000-7200-000-000	NN			94.45
	PV-240962 03/12/2024		ELKAY WATER FILTERS		01-0000-0-4300-000-0000-8110-000-000	NN			463.33
	PV-240962 03/12/2024		BEST BUY		01-0000-0-4300-000-1110-1000-000-321	NN			421.89
	PV-240962 03/12/2024		BEST BUY		01-0000-0-4300-000-1110-1000-000-210	NN			421.90
	PV-240962 03/12/2024		CULLIGEN WATER		01-0000-0-5800-000-0000-7200-000-000	NN			303.35
	PV-240962 03/12/2024		FINANCE FEE		01-0000-0-5800-000-0000-7200-000-000	NN			10.29



Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
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015275 (CONTINUED)									
PV-240962	03/12/2024	ZOOM			01-0000-0-5882-000-0000-7200-000-000	NN			10,995.00
TOTAL PAYMENT AMOUNT									14,666.35 *
TOTAL Fund PAYMENT									141,269.56 **

BATCH: 0204 3.12.24 batch

<< Open >>

Fund : 11 ADULT EDUCATION

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
013876/00	DATAPATH	900242296							
240450	PO-240405	03/12/2024	INV#168312	MONTHLY IT	2	11-6391-0-5800-000-4110-1000-000-000	NN P	805.14	805.14
								TOTAL PAYMENT AMOUNT	805.14 *
015275/00	US BANK	000000000							
240563	PO-240508	03/12/2024	SOUTHWEST		1	11-6391-0-5200-000-4110-2700-000-000	NN P	269.97	269.97
	PV-240962	03/12/2024	SOUTHWEST			11-6391-0-5200-000-4110-2700-000-000	NN		309.96
								TOTAL PAYMENT AMOUNT	579.93 *
								TOTAL Fund	PAYMENT 1,385.07 **
									1,385.07

BATCH: 0204 3.12.24 batch

<< Open >>

Fund : 12 CHILD DEVELOPMENT FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1	Op2	T9MPS	Liq Amt	Net Amount
013876/00	DATAPATH	900242296								
240450	PO-240405	03/12/2024	INV#168312	MONTHLY	IT	3	12-6105-0-5800-000-0001-1000-891-000	NN P	161.03	161.03
									TOTAL PAYMENT AMOUNT	161.03 *
									TOTAL Fund	PAYMENT 161.03 **

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
013876/00	DATA PATH	900242296							
240450	PO-240405	03/12/2024	INV#168312	MONTHLY IT	4	13-5310-0-5800-000-9670-3700-000-000	NN P	805.14	805.14
				TOTAL PAYMENT AMOUNT		805.14 *			805.14
012084/00	SODEXO INC & AFFILIATES	520936594							
PV-240961	03/12/2024	INV#1002467307	B/L			13-5310-0-5800-000-0000-3700-000-000	NN		52,977.38
PV-240961	03/12/2024	INV#1002467307	S/S			13-5320-0-5800-000-0000-3700-000-000	NN		12,822.44
PV-240961	03/12/2024	JAN CREDIT				13-5310-0-8221-000-0000-0000-000-000	NN		-2,830.96
				TOTAL PAYMENT AMOUNT		62,968.86 *			62,968.86
				TOTAL Fund	PAYMENT	63,774.00 **			63,774.00
				TOTAL BATCH PAYMENT		206,589.66 ***	0.00		206,589.66
				TOTAL DISTRICT PAYMENT		206,589.66 ****	0.00		206,589.66
				TOTAL FOR ALL DISTRICTS:		206,589.66 ****	0.00		206,589.66
				Number of checks to be printed:	9, not counting voids due to stub overflows.				206,589.66

Batch status: A All

From batch: 0205

To batch: 0208

Include Revolving Cash: Y

Include Address: N

Include Object Desc: N

Include Vendor TIN: Y





Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn Op1 Op2 T9MPS	Liq Amt	Net Amount	
015812/00	BOBO CONSTRUCTION INC	941436622						
	PO-230661	03/14/2024	APP#7	DHS CAFE	1 23-9360-0-6270-000-9115-8500-030-000	NN P	384,869.38	384,869.38
				TOTAL PAYMENT AMOUNT			384,869.38 *	384,869.38
015905/00	EX WASTEWATER DESIGN	874253089						
240540	PO-240490	03/14/2024	INV DELTA HIGH 24.1	SEPTIC	1 23-9360-0-6263-000-9115-8500-030-000	NN F	2,711.00	2,848.00
				TOTAL PAYMENT AMOUNT			2,848.00 *	2,848.00
012529/00	RGM KRAMER	842164123						
	PO-230002	03/14/2024	INV#139572	DHS/CMS CAFE	1 23-9360-0-6272-000-9115-8500-030-000	NN P	11,233.30	11,233.30
				TOTAL PAYMENT AMOUNT			11,233.30 *	11,233.30
013480/00	SHELDON GAS COMPANY	941401690						
	PV-240964	03/14/2024	INV#17984142	PROPANE	23-9360-0-5800-000-9115-8500-030-000	NN		65.05
				TOTAL PAYMENT AMOUNT				65.05
015816/00	SR BRAY LLC							
240441	PO-240398	03/14/2024	INV#300584P0124	TEMP KITCHEN	1 23-9360-0-5800-000-9115-8500-030-000	NN P	250.00	250.00
				TOTAL PAYMENT AMOUNT			250.00 *	250.00
				TOTAL Fund			PAYMENT	399,265.73 **
				TOTAL BATCH PAYMENT				782,564.63 ***



Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
010469/00	E.F. KLUDT & SONS INC	942369157							
240080	PO-240060	03/14/2024	INV#314408	FUEL	1	01-0720-0-4340-000-0000-3600-000-000	NN P	1,664.24	1,664.24
240080	PO-240060	03/14/2024	INV#314725	FUEL	1	01-0720-0-4340-000-0000-3600-000-000	NN P	1,693.28	1,693.28
240080	PO-240060	03/14/2024	INV#314807	FUEL	1	01-0720-0-4340-000-0000-3600-000-000	NN P	3,201.87	3,201.87
240080	PO-240060	03/14/2024	INV#314567	FUEL	1	01-0720-0-4340-000-0000-3600-000-000	NN P	2,203.31	2,203.31
TOTAL PAYMENT AMOUNT						8,762.70	*		8,762.70
002104/00	RALEY'S	941316611							
240210	PO-240186	03/14/2024	ACCT#5000034	DHS AG	3	01-0000-0-4300-000-1215-1000-800-311	NN P	133.35	133.35
240210	PO-240186	03/14/2024	ACCT#5000034	DHS AG	4	01-7010-0-4300-000-1215-1000-800-311	NN P	133.35	133.35
TOTAL PAYMENT AMOUNT						266.70	*		266.70
TOTAL Fund				PAYMENT	9,029.40	**			9,029.40
TOTAL BATCH PAYMENT					9,029.40	***	0.00		9,029.40





Batch status: A All

From batch: 0209

To batch: 0212

Include Revolving Cash: Y

Include Address: N

Include Object Desc: N

Include Vendor TIN: Y



Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
013876/00	DATAPATH	900242296							
240087	PO-240073	03/19/2024	INV#169503	CLOUD MIGRATION	1	01-0000-0-5800-000-0000-7200-000-000	NN P	4,757.50	4,757.50
				TOTAL PAYMENT AMOUNT				4,757.50 *	4,757.50
015894/00	EDTHEORY LLC	824675419							
240570	PO-240539	03/19/2024	INV#6700	BCBA SRVCS	1	01-6500-0-5100-000-5770-1190-000-000	NY P	7,104.00	7,104.00
240570	PO-240539	03/19/2024	INV#6774	BCBA SRVCS	1	01-6500-0-5100-000-5770-1190-000-000	NY P	7,992.00	7,992.00
				TOTAL PAYMENT AMOUNT				15,096.00 *	15,096.00
014824/00	J & D WHOLESALE	000000000							
240502	PO-240483	03/19/2024	INV#06305539	FLORAL SUPPL	1	01-0000-0-4300-000-1215-1000-800-321	NN P	83.12	83.12
240502	PO-240483	03/19/2024	INV#06305808	FLORAL SUPPL	1	01-0000-0-4300-000-1215-1000-800-321	NN P	18.12	18.12
240502	PO-240483	03/19/2024	INV#06305539	FLORAL SUPPL	2	01-7010-0-4300-000-1215-1000-800-321	NN P	83.13	83.13
240502	PO-240483	03/19/2024	INV#06305808	FLORAL SUPPL	2	01-7010-0-4300-000-1215-1000-800-321	NN P	18.13	18.13
				TOTAL PAYMENT AMOUNT				202.50 *	202.50
003915/00	JOSTENS INC								
240555	PO-240497	03/19/2024	INV#33116962	DIPLOMAS	1	01-0000-0-4300-000-1110-1000-000-311	NN P	373.39	373.39
				TOTAL PAYMENT AMOUNT				373.39 *	373.39
000548/00	LIRAS SUPERMARKET	680260589							
240473	PO-240431	03/19/2024	1/17-2/25	RVHS LIRAS	1	01-0000-0-4300-000-1110-1000-000-321	NN P	553.99	553.99
240473	PO-240431	03/19/2024	1/17-2/25	RVHS LIRAS	2	01-0740-0-4300-000-1110-1000-000-321	NN P	554.00	554.00
				TOTAL PAYMENT AMOUNT				1,107.99 *	1,107.99
014665/00	LOY MATTISON ENTERPRISES	511602583							
240148	PO-240126	03/19/2024	INV#120123012624	ERATE PROJ	1	01-0000-0-5800-000-9172-7200-000-000	NY P	840.00	840.00
				TOTAL PAYMENT AMOUNT				840.00 *	840.00
014107/00	MCCARTY, MELADEE	569848465							
240151	PO-240135	03/19/2024	FEB 24	SRVCS	1	01-6547-0-5800-000-5770-1190-000-000	NY P	350.00	350.00
				TOTAL PAYMENT AMOUNT				350.00 *	350.00

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
-----									
015147/00	MICHAEL'S TRANSPORTATION SERV								
240577	PO-240516	03/19/2024	INV#123376	SPED TRANSPORT	1 01-6500-0-5800-000-5001-3600-000-000	NN	P	2,180.00	2,180.00
					TOTAL PAYMENT AMOUNT		2,180.00 *		2,180.00
015696/00	NORTHERN CALIFORNIA								
240166	PO-240150	03/19/2024	INV#NCPS5617	NPS SRVCS	1 01-6500-0-5100-000-5750-1180-000-000	NN	P	2,834.00	2,834.00
240166	PO-240150	03/19/2024	INV#NCPS5635	NCPS SRVCS	1 01-6500-0-5100-000-5750-1180-000-000	NN	P	124.45	124.45
					TOTAL PAYMENT AMOUNT		2,958.45 *		2,958.45
014333/00	PROCARE THERAPY		261251927						
240296	PO-240269	03/19/2024	INV#20896077	PARAPROFESS.	1 01-6500-0-5100-000-5750-1190-000-000	NN	P	3,948.00	3,948.00
					TOTAL PAYMENT AMOUNT		3,948.00 *		3,948.00
013540/00	SOLIANT HEALTH		000000000						
240270	PO-240243	03/19/2024	INV#20896569	BCBA	1 01-6500-0-5800-000-5770-1190-000-000	NN	P	6,421.36	6,421.36
					TOTAL PAYMENT AMOUNT		6,421.36 *		6,421.36
014069/00	STAPLES ADVANTAGE		043390816						
240079	PO-240059	03/19/2024	INV#3560370344	BUS. OFF. SUPPL	1 01-0000-0-4300-000-0000-7300-000-000	NN	P	57.48	57.48
240193	PO-240160	03/19/2024	INV#3561863083	BATES SUPPL	1 01-0000-0-4300-000-1110-1000-000-213	NN	P	35.90	35.90
240216	PO-240163	03/19/2024	INV#3549761077	DHW SUPPL	1 01-1100-0-4300-000-1110-1000-000-223	NN	P	67.02	67.02
240216	PO-240163	03/19/2024	INV#3549761078	DHW SUPPL	1 01-1100-0-4300-000-1110-1000-000-223	NN	P	20.35	20.35
240216	PO-240163	03/19/2024	INV#3550116128	DHW SUPPL	1 01-1100-0-4300-000-1110-1000-000-223	NN	P	11.77	11.77
240216	PO-240163	03/19/2024	INV#3550116129	DHW SUPPL	1 01-1100-0-4300-000-1110-1000-000-223	NN	P	7.23	7.23
240216	PO-240163	03/19/2024	INV#3550364712	DHW SUPPL	1 01-1100-0-4300-000-1110-1000-000-223	NN	P	27.10	27.10
240216	PO-240163	03/19/2024	INV#3550696958	DHW SUPPL	1 01-1100-0-4300-000-1110-1000-000-223	NN	P	144.88	144.88
240216	PO-240163	03/19/2024	INV#35447826358	DHW SUPPL	1 01-1100-0-4300-000-1110-1000-000-223	NN	P	27.03	27.03
240216	PO-240163	03/19/2024	INV#3550239587	DHW SUPPL	1 01-1100-0-4300-000-1110-1000-000-223	NN	P	130.32	130.32
240216	PO-240163	03/19/2024	INV#3550303575	DHW SUPPL	1 01-1100-0-4300-000-1110-1000-000-223	NN	P	42.66	42.66
240216	PO-240163	03/19/2024	INV#3547986869	DHW SUPPL	1 01-1100-0-4300-000-1110-1000-000-223	NN	P	79.12	79.12
240216	PO-240163	03/19/2024	INV#3548596112	DHW SUPPL	1 01-1100-0-4300-000-1110-1000-000-223	NN	P	94.87	94.87
240216	PO-240163	03/19/2024	INV#3550607467	DHW SUPPL	1 01-1100-0-4300-000-1110-1000-000-223	NN	P	32.64	32.64
240216	PO-240163	03/19/2024	INV#3550607468	DHW SUPPL	1 01-1100-0-4300-000-1110-1000-000-223	NN	P	35.67	35.67
240216	PO-240163	03/19/2024	INV33550607469	DHW SUPPL	1 01-1100-0-4300-000-1110-1000-000-223	NN	P	30.80	30.80
240216	PO-240163	03/19/2024	INV#3550696959	DHW SUPPL	1 01-1100-0-4300-000-1110-1000-000-223	NN	P	27.02	27.02
240216	PO-240163	03/19/2024	INV#3549444484	DHW SUPPL	1 01-1100-0-4300-000-1110-1000-000-223	NN	P	42.89	42.89
240216	PO-240163	03/19/2024	INV#3549444485	DHW SUPPL	1 01-1100-0-4300-000-1110-1000-000-223	NN	P	40.39	40.39
240216	PO-240163	03/19/2024	INV#3547826357	DHW SUPPL	1 01-1100-0-4300-000-1110-1000-000-223	NN	P	10.80	10.80

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
-----									
014069	(CONTINUED)								
240199	PO-240177	03/19/2024	INV#3561863086	RDHES SUPPL	1	01-0000-0-4300-000-3100-1000-000-330	NN P	9.98	9.98
240199	PO-240177	03/19/2024	INV#3561863085	RDHES SUPPL	1	01-0000-0-4300-000-3100-1000-000-330	NN P	23.96	23.96
240199	PO-240177	03/19/2024	INV#3561863084	RDHES SUPPL	1	01-0000-0-4300-000-3100-1000-000-330	NN P	145.55	145.55
240199	PO-240177	03/19/2024	INV#3561863087	RDHES SUPPL	1	01-0000-0-4300-000-3100-1000-000-330	NN P	215.33	215.33
240199	PO-240177	03/19/2024	INV#3561863086	RDHES SUPPL	2	01-0740-0-4300-000-3100-1000-000-330	NN P	6.85	6.85
240199	PO-240177	03/19/2024	INV#3561863085	RDHES SUPPL	2	01-0740-0-4300-000-3100-1000-000-330	NN P	15.97	15.97
240199	PO-240177	03/19/2024	INV#3561863084	RDHES SUPPL	2	01-0740-0-4300-000-3100-1000-000-330	NN P	97.03	97.03
240199	PO-240177	03/19/2024	INV#3561863087	RDHES SUPPL	2	01-0740-0-4300-000-3100-1000-000-330	NN P	143.56	143.56
				TOTAL PAYMENT AMOUNT		1,624.17 *			1,624.17
015790/00	THE RADIO GUYS		844593673						
240066	PO-240047	03/19/2024	INV#24971	NEXEDGE NETWORK	1	01-0720-0-5910-000-0000-3600-000-000	NN P	400.00	400.00
				TOTAL PAYMENT AMOUNT		400.00 *			400.00
015898/00	TOBII DYNAVOX LLC		522280045						
240519	PO-240478	03/19/2024	INV#00452683	SUBSCRIPTION	1	01-6500-0-5800-000-5770-1190-000-000	NN F	199.00	199.00
				TOTAL PAYMENT AMOUNT		199.00 *			199.00
014908/00	TRIMARK FOOD SERVICE EQUIPMENT		000000000						
240328	PO-240298	03/19/2024	INV#3126334	RMS OVEN	1	01-7032-0-4400-000-0000-3700-000-000	NN P	9,824.10	10,030.88
				TOTAL PAYMENT AMOUNT		10,030.88 *			10,030.88
000104/00	WARREN'S MACHINE & WELDING		680114089						
240212	PO-240188	03/19/2024	INV#240101	SHOP SUPPL	1	01-0000-0-4300-000-1215-1000-800-311	N7 P	77.75	77.75
240212	PO-240188	03/19/2024	INV#23714	SHOP SUPPL	1	01-0000-0-4300-000-1215-1000-800-311	N7 F	263.99	237.56
240212	PO-240188	03/19/2024	INV#240101	SHOP SUPPL	2	01-7010-0-4300-000-1215-1000-800-311	N7 P	77.76	77.76
240212	PO-240188	03/19/2024	INV#23714	SHOP SUPPL	2	01-7010-0-4300-000-1215-1000-800-311	N7 F	264.01	237.56
				TOTAL PAYMENT AMOUNT		630.63 *			630.63
				TOTAL Fund	PAYMENT	99,795.21 **			99,795.21
				TOTAL BATCH PAYMENT		99,795.21 ***	0.00		99,795.21



Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
014242/00	CAMACHO MECHANICAL	271604281							
PV-240981	03/19/2024	INV#8892 PARTS			01-8150-0-4300-000-0000-8110-000-000				801.80
PV-240981	03/19/2024	INV#8892 SRVCS			01-8150-0-5800-000-0000-8110-000-000				34.00
PV-240981	03/19/2024	INV#8900 PARTS			01-8150-0-4300-000-0000-8110-000-000				344.06
PV-240981	03/19/2024	INV#8900 SRVCS			01-8150-0-5800-000-0000-8110-000-000				300.00
PV-240981	03/19/2024	INV#8908 PARTS			01-8150-0-4300-000-0000-8110-000-000				86.65
PV-240981	03/19/2024	INV#8908 SRVCS			01-8150-0-5800-000-0000-8110-000-000				25.00
		TOTAL PAYMENT AMOUNT							1,591.51 *
015876/00	CalSTRS								
PV-240977	03/19/2024	EXCESS SICK LEAVE			01-0000-0-3101-000-1110-1000-000-000				11,009.27
		TOTAL PAYMENT AMOUNT							11,009.27
003598/00	GRAINGER	361150280							
PV-240980	03/19/2024	INV#902677987 MO SUPPL			01-8150-0-4300-000-0000-8110-000-000				94.34
		TOTAL PAYMENT AMOUNT							94.34
013807/00	HUBERT COMPANY LLC	311599078							
PV-240983	03/19/2024	INV#493848 CAFE SUPPL			01-7032-0-4300-000-0000-3700-000-000				258.93
PV-240983	03/19/2024	INV#493848 CAFE SUPPL			01-7032-0-5800-000-0000-3700-000-000				17.99
		TOTAL PAYMENT AMOUNT							276.92
000548/00	LIRAS SUPERMARKET	680260589							
PV-240986	03/19/2024	#55 12459086 RVHS			01-0000-0-4300-000-1110-1000-000-321				94.22
PV-240986	03/19/2024	#55 22453710 RVHS			01-0720-0-4300-000-0000-3600-000-000				81.16
		TOTAL PAYMENT AMOUNT							175.38
015915/00	NAPA AUTO PARTS	580254510							
PV-240985	03/19/2024	2/20-2/20 TRANSPORT SUPPL			01-0720-0-4300-000-0000-3600-000-000				750.96
		TOTAL PAYMENT AMOUNT							750.96

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn Op1 Op2 T9MPS	Liq Amt	Net	Amount
-----								
011770/00	QUALITY SOUND SYSTEMS							
	PV-240975	03/19/2024	INV#9654	DHS ALARM SYSTEM	01-8150-0-5800-000-0000-8110-000-000	NN		525.00
				TOTAL PAYMENT AMOUNT		525.00 *		525.00
015808/00	SABRINA FIORA-BEACH	602532236						
	PV-240979	03/19/2024	INV#000004	SPRING 24 ART CLASS	01-0740-0-5800-000-1110-1000-000-224	NY		2,200.00
				TOTAL PAYMENT AMOUNT		2,200.00 *		2,200.00
012876/00	SIERRA BUILDING SYSTEMS INC	392067345						
	PV-240978	03/19/2024	INV#SD0288	TECH SRVCS	01-8150-0-5800-000-0000-8110-000-000	NN		306.25
				TOTAL PAYMENT AMOUNT		306.25 *		306.25
014069/00	STAPLES ADVANTAGE	043390816						
	PV-240984	03/19/2024	INV#35595555842	RVHS SUPPL	01-0000-0-4300-000-1110-1000-000-321	NN		19.78
				TOTAL PAYMENT AMOUNT		19.78 *		19.78
015228/00	WEST COAST BROADCAST SERV	830905908						
	PV-240976	03/19/2024	INV#RVH-015	RVHS RADIO	01-0000-0-5800-000-0000-7360-000-915	NY		328.82
				TOTAL PAYMENT AMOUNT		328.82 *		328.82
				TOTAL Fund	PAYMENT	17,278.23 **		17,278.23

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
012837/00	MOBILE MODULAR MANAGEMENT CORP	942579843							
PV-240982	03/19/2024	INV#2530227 RMS LEASE		25-9010-0-5630-000-0000-8700-095-222	NN				625.00
		TOTAL PAYMENT AMOUNT							625.00 *
		TOTAL Fund	PAYMENT						625.00 **
		TOTAL BATCH PAYMENT		17,903.23	***		0.00		17,903.23

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
003681/00	CALIFORNIA AMERICAN WATER	510104148							
PV-240987	03/19/2024	ACCT#9402650 MARCH			01-0000-0-5520-000-0000-8100-000-000	NN		415.90	
PV-240987	03/19/2024	ACCT#9749496 MARCH			01-0000-0-5520-000-0000-8100-000-000	NN		384.02	
		TOTAL PAYMENT AMOUNT			799.92 *			799.92	
000201/00	CITY OF ISLETON	946000349							
PV-240997	03/19/2024	INV#99610 ISLE SWR			01-0000-0-5550-224-0000-8200-000-000	NN		411.05	
		TOTAL PAYMENT AMOUNT			411.05 *			411.05	
013722/00	DE LAGE LANDEN PUBLIC FINANCE	721603479							
PV-240989	03/19/2024	INV#82033429 DIST OFF			01-0000-0-5840-000-0000-7200-000-000	NN		469.89	
PV-240989	03/19/2024	INV#82052100 WGE			01-0000-0-5840-214-1110-1000-000-000	NN		167.01	
PV-240989	03/19/2024	INV#82033572 DIST OFF			01-0000-0-5840-000-0000-7200-000-000	NN		612.96	
PV-240989	03/19/2024	INV#82052120 F5			01-9328-0-5840-000-0001-3900-000-524	NN		80.82	
PV-240989	03/19/2024	INV#82067198 BATES			01-0000-0-5840-213-1110-1000-000-000	NN		978.26	
		TOTAL PAYMENT AMOUNT			2,308.94 *			2,308.94	
011339/00	FRONTIER	060619596							
PV-240993	03/19/2024	RADIO RIO MARCH			01-0000-0-5910-000-0000-7200-000-000	NN		156.99	
		TOTAL PAYMENT AMOUNT			156.99 *			156.99	
015512/00	LEAF	274256501							
PV-240988	03/19/2024	INV#16086084 RVHS			01-0000-0-5840-321-1110-1000-000-000	NY		1,111.31	
PV-240988	03/19/2024	INV#16102790 RMS			01-0000-0-5840-222-1110-1000-000-000	NY		1,187.57	
PV-240988	03/19/2024	INV#16102791 ISLE			01-0000-0-5840-214-1110-1000-000-000	NY		901.74	
PV-240988	03/19/2024	INV#16102792 RVHS			01-0000-0-5840-321-1110-1000-000-000	NY		44.49	
PV-240988	03/19/2024	INV#16102793 RVHS			01-0000-0-5840-321-1110-1000-000-000	NY		30.46	
		TOTAL PAYMENT AMOUNT			3,275.57 *			3,275.57	
010239/00	MDRR-RIO VISTA	000000000							
PV-240996	03/19/2024	DIST OFF FEB			01-0000-0-5525-000-0000-8100-000-000	NN		138.02	
PV-240996	03/19/2024	RMS FEB			01-0000-0-5525-000-0000-8100-000-000	NN		670.05	
		TOTAL PAYMENT AMOUNT			808.07 *			808.07	

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn Op1 Op2 T9MPS	Liq Amt	Net	Amount
003270/00	PG&E	940742640						
	PV-240994	03/19/2024	RADIO RIO FEB		01-0000-0-5515-000-0000-8100-000-000 NN			27.31
			TOTAL PAYMENT AMOUNT		27.31 *			27.31
000090/00	SACRAMENTO COUNTY UTILITIES	946000529						
	PV-240995	03/19/2024	WGE MARCH		01-0000-0-5550-000-0000-8100-000-000 NN			169.92
	PV-240995	03/19/2024	BATES MARCH		01-0000-0-5550-000-0000-8100-000-000 NN			112.15
			TOTAL PAYMENT AMOUNT		282.07 *			282.07
013480/00	SHELDON GAS COMPANY	941401690						
	PV-240990	03/19/2024	INV#18789521 PROPANE		01-0000-0-5515-000-0000-8100-000-000 NN			787.50
	PV-240990	03/19/2024	INV#19056523 PROPANE		01-0000-0-5515-000-0000-8100-000-000 NN			802.47
			TOTAL PAYMENT AMOUNT		1,589.97 *			1,589.97
001896/00	UPS	362407381						
	PV-240991	03/19/2024	INV#30084 WKLY CHRGS		01-0000-0-5920-000-0000-7200-000-000 NN			32.90
			TOTAL PAYMENT AMOUNT		32.90 *			32.90
014450/00	WIZIX	822534390						
	PV-240998	03/19/2024	INV#385508 BATES		01-0000-0-5840-213-1110-1000-000-000 NN			14.50
	PV-240998	03/19/2024	INV#389867 WGE		01-0000-0-5840-214-1110-1000-000-000 NN			197.88
	PV-240998	03/19/2024	INV#389869 DHS		01-0000-0-5840-311-1110-1000-000-000 NN			906.26
	PV-240998	03/19/2024	INV#389870 CMS		01-0000-0-5840-210-1110-1000-000-000 NN			25.56
	PV-240998	03/19/2024	INV#389871 DIST OFF		01-0000-0-5840-000-0000-7200-000-000 NN			29.29
	PV-240998	03/19/2024	INV#389866 DIST OFF		01-0000-0-5840-000-0000-7200-000-000 NN			45.78
	PV-240998	03/19/2024	INV#387443 DIST OFF		01-0000-0-5840-000-0000-7200-000-000 NN			339.11
	PV-240998	03/19/2024	INV#387444 DIST OFF		01-0000-0-5840-000-0000-7200-000-000 NN			444.91
	PV-240998	03/19/2024	INV#3386714 RVHS		01-0000-0-5840-321-1110-1000-000-000 NN			882.86
	PV-240998	03/19/2024	INV#386713 BATES		01-0000-0-5840-213-1110-1000-000-000 NN			283.48
	PV-240998	03/19/2024	INV#289447 BATES		01-0000-0-5840-213-1110-1000-000-000 NN			14.50
	PV-240998	03/19/2024	INV#390812 BATES		01-0000-0-5840-213-1110-1000-000-000 NN			122.72
	PV-240999	03/19/2024	INV#376840 BATES		01-0000-0-5840-213-1110-1000-000-000 NN			70.12
	PV-240999	03/19/2024	INV#380124 WGE		01-0000-0-5840-214-1110-1000-000-000 NN			315.47
	PV-240999	03/19/2024	INV#380476 DIST OFF		01-0000-0-5840-000-0000-7200-000-000 NN			52.99
	PV-240999	03/19/2024	INV#380904 CMS		01-0000-0-5840-210-1110-1000-000-000 NN			13.24
	PV-240999	03/19/2024	INV#389868 DHW		01-0000-0-5840-223-1110-1000-000-000 NN			614.38
			TOTAL PAYMENT AMOUNT		4,373.05 *			4,373.05

091 RIVER DELTA UNIFIED

J91031

ACCOUNTS PAYABLE PRELIST

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BATCH: 0211 MONTHLY

<< Open >>

Fund : 01 GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1	Op2	T9MPS	Liq Amt	Net Amount
-----			TOTAL Fund	PAYMENT	14,065.84	**				14,065.84



Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn Op1 Op2	T9MPS	Liq Amt	Net Amount
014825/00	ANDERSON, ANNELYSE	000000000						
	PV-241002	03/19/2024	REIMBRUSEMENT		01-3010-0-4300-000-1110-1000-000-223	NN		196.79
			TOTAL PAYMENT AMOUNT				196.79 *	196.79
015699/00	GORBENKO, VADIM							
	PV-241001	03/19/2024	FEB MILEAGE		01-6762-0-5230-107-1520-1000-000-000	NN		206.96
			TOTAL PAYMENT AMOUNT				206.96 *	206.96
015692/00	PANDI, BRAMARAMBA							
	PV-241003	03/19/2024	REIMBURSEMENT		01-0740-0-4300-000-1110-1000-000-222	NN		6.65
	PV-241003	03/19/2024	REIMBURSEMENT		01-1100-0-4300-000-1110-1000-000-222	NN		9.97
			TOTAL PAYMENT AMOUNT				16.62 *	16.62
013244/00	PRECIADO, VICKI							
	PV-241000	03/19/2024	QCON MILEAGE		01-0000-0-5200-000-0000-7300-000-000	NN		265.32
			TOTAL PAYMENT AMOUNT				265.32 *	265.32
011837/00	SMITH, CHRISTOPHER							
	PV-241004	03/19/2024	CIF FUEL		01-0000-0-5200-000-1690-4200-000-321	NN		50.00
			TOTAL PAYMENT AMOUNT				50.00 *	50.00
013261/00	VIELHAUER, NANCY							
	PV-241005	03/19/2024	AVID MILEAGE		01-0000-0-5200-107-0000-2100-000-000	NN		53.06
			TOTAL PAYMENT AMOUNT				53.06 *	53.06
			TOTAL Fund        PAYMENT				788.75 **	788.75
			TOTAL BATCH PAYMENT				788.75 ***	0.00        788.75
			TOTAL DISTRICT PAYMENT				133,178.35 ****	0.00        133,178.35
			TOTAL FOR ALL DISTRICTS:				133,178.35 ****	0.00        133,178.35
			Number of checks to be printed:				53, not counting voids due to stub overflows.	133,178.35



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Batch status: A All

From batch: 0213

To batch: 0215

Include Revolving Cash: Y

Include Address: N

Include Object Desc: N

Include Vendor TIN: Y

BATCH: 0213 BOND

<< Open >>

Fund : 22 SFID#1 South

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn Op1 Op2	T9MPS	Liq Amt	Net Amount
014082/00	CAS INSPECTION INC	320351241						
PO-230652	03/21/2024	INV#2601 RVHS CULIN BUILDING	1	22-9359-0-6261-000-9115-8500-025-000	NN P		20,000.00	20,000.00
PO-230652	03/21/2024	INV#2603 RVHS CULIN BUILDING	1	22-9359-0-6261-000-9115-8500-025-000	NN P		20,000.00	20,000.00
		TOTAL PAYMENT AMOUNT		40,000.00 *				40,000.00
015210/00	HKIT							
PO-230003	03/21/2024	INV#18 RVHS NEW BUILDING	1	22-9359-0-6215-000-9115-8500-025-000	NN P		4,070.44	4,070.44
PO-230517	03/21/2024	INV#10 RMS MODERNIZATION	1	22-9359-0-6215-000-9115-8500-070-000	NN P		9,016.85	9,016.85
PO-230582	03/21/2024	INV#10 RVHS GYM MODERN	1	22-9359-0-6215-000-9115-8500-085-000	NN P		10,130.23	10,130.23
PV-241006	03/21/2024	INV# 6 ISLE CAFE		22-9359-0-6215-000-9115-8500-082-000	NN			1,085.26
PV-241007	03/21/2024	INV# 3 DHW ADMIN BUIDLING		22-9359-0-6215-000-9115-8500-080-000	NN			2,056.65
		TOTAL PAYMENT AMOUNT		26,359.43 *				26,359.43
012529/00	RGM KRAMER	842164123						
PO-230004	03/21/2024	INV#140729 RVHS CULIN/ SCI	1	22-9359-0-6272-000-9115-8500-025-000	NN P		11,537.50	11,537.50
PO-230039	03/21/2024	INV#140730 DHW MODULAR	2	22-9359-0-6272-000-9115-8500-050-000	NN P		117.95	117.95
PO-230595	03/21/2024	INV#140750 RVHS GYM MODERN	1	22-9359-0-6272-000-9115-8500-085-000	NN P		11,900.00	11,900.00
240069	PO-240050	03/21/2024	INV#140726 DHW ADMIN	1	22-9359-0-6272-000-9115-8500-080-000	NN P	11,875.00	11,875.00
240365	PO-240330	03/21/2024	INV#139571 PROJ MANAGEMENT	1	22-9359-0-5800-000-9115-8100-000-000	NN P	6,437.20	6,437.20
240365	PO-240330	03/21/2024	INV#141473 PROJ MANAGEMENT	1	22-9359-0-5800-000-9115-8100-000-000	NN P	20,330.95	20,330.95
		TOTAL PAYMENT AMOUNT		62,198.60 *				62,198.60
		TOTAL Fund	PAYMENT	128,558.03 **				128,558.03



Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
-----									
015095/00	BRIOS0, TRINIDAD								
	PV-241013	03/21/2024	FEB/MARCH MILEAGE		01-6500-0-5230-000-5001-3120-000-000	NN			51.05
			TOTAL PAYMENT AMOUNT						51.05
015701/00	BURCH, AMANDA								
	PV-241010	03/21/2024	RIEMBURSEMENT		01-0000-0-5300-000-0000-3140-000-000	NN			80.00
	PV-241014	03/21/2024	FEB MILEAGE		01-0000-0-5230-000-0000-3140-000-000	NN			34.91
			TOTAL PAYMENT AMOUNT						114.91
015849/00	CHRISTIANSON-TREAT, TRICIA								
	PV-241018	03/21/2024	FEB/MAR MILEAGE		01-0000-0-5230-000-9670-7200-000-000	NN			72.18
			TOTAL PAYMENT AMOUNT						72.18
015726/00	CORNELSON, ROYCE								
	PV-241032	03/21/2024	RIEMBURSEMENT		01-0000-0-4300-000-1110-1000-000-311	NN			91.70
			TOTAL PAYMENT AMOUNT						91.70
015690/00	EUSTACHY, EMILY								
	PV-241022	03/21/2024	RIEMBURSEMENT		01-0740-0-4300-000-1110-1000-000-223	NN			12.17
			TOTAL PAYMENT AMOUNT						12.17
015848/00	FENTON, COURTNEY								
	PV-241015	03/21/2024	FEB MILEAGE		01-6500-0-5230-000-5770-1190-000-000	NN			44.09
			TOTAL PAYMENT AMOUNT						44.09
014382/00	GORNT0, JENNIE								
	PV-241023	03/21/2024	RIEMBURSEMENT		01-0740-0-4300-000-1110-1000-000-223	NN			104.29
			TOTAL PAYMENT AMOUNT						104.29

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn Op1 Op2	T9MPS	Liq Amt	Net Amount
015739/00	GROFF, EMMA							
	PV-241030	03/21/2024	RIEMBURSEMENT		01-0000-0-4300-000-1110-1000-000-210	NN		28.55
			TOTAL PAYMENT AMOUNT				28.55 *	28.55
015886/00	HIGGS, TIMOTHY							
	PV-241033	03/21/2024	FEB MILEAGE		01-6266-0-5230-107-0000-2100-000-000	NN		199.19
			TOTAL PAYMENT AMOUNT				199.19 *	199.19
015755/00	MELODY GRECO							
	PV-241020	03/21/2024	RIEMBURSEMENT		01-0000-0-5200-000-1110-1000-001-222	NN		44.00
			TOTAL PAYMENT AMOUNT				44.00 *	44.00
015850/00	MORGAN, ELDORADANAN							
	PV-241034	03/21/2024	FEB MILEAGE		01-6266-0-5230-107-0000-2100-000-000	NN		94.27
			TOTAL PAYMENT AMOUNT				94.27 *	94.27
015871/00	NIITANI, TIFFANY							
	PV-241021	03/21/2024	RIEMBURSEMENT		01-0740-0-4300-000-1110-1000-000-223	NN		81.45
			TOTAL PAYMENT AMOUNT				81.45 *	81.45
013692/00	PATIN, ANGELA	000000000						
	PV-241017	03/21/2024	FEB MILEAGE		01-0000-0-5230-000-0000-3140-000-000	NN		29.01
			TOTAL PAYMENT AMOUNT				29.01 *	29.01
013081/00	REIS, MAUREEN							
	PV-241019	03/21/2024	RIEMBURSEMENT FUEL		01-7010-0-5200-000-1215-1000-800-321	NN		37.75
	PV-241019	03/21/2024	RIEMBURSEMENT FUEL		01-0000-0-5200-000-1215-1000-800-321	NN		37.75
			TOTAL PAYMENT AMOUNT				75.50 *	75.50

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
014784/00	ROMAN, ANA	000000000							
PV-241016	03/21/2024	JAN/FEB MILEAGE			01-6500-0-5230-000-5001-3120-000-000	NN		46.63	
PV-241016	03/21/2024	JAN/FEB MILEAGE			01-6500-0-5230-000-5001-3120-000-000	NN		38.19	
		TOTAL PAYMENT AMOUNT						84.82	*
015003/00	ROUNDS, SEFIA								
PV-241024	03/21/2024	RIEMBURSEMENT			01-0000-0-5200-000-1110-1000-001-222	NN		82.95	
		TOTAL PAYMENT AMOUNT						82.95	*
015572/00	SERNA, CECILIA								
PV-241012	03/21/2024	PARENT MILEAGE			01-6500-0-5890-000-5750-3600-000-000	NN		337.68	
		TOTAL PAYMENT AMOUNT						337.68	*
015762/00	TERE HAM								
PV-241011	03/21/2024	PARENT MILEAGE			01-6500-0-5890-000-5750-3600-000-000	NN		122.61	
		TOTAL PAYMENT AMOUNT						122.61	*
013261/00	VIELHAUER, NANCY								
PV-241029	03/21/2024	CONF MILEAGE			01-0000-0-5230-107-0000-2100-000-000	NN		45.58	
		TOTAL PAYMENT AMOUNT						45.58	*
014978/00	WALLACE, STACY								
PV-241026	03/21/2024	RIEMBURSEMENT			01-0000-0-4300-000-1110-1000-860-224	NN		38.70	
PV-241026	03/21/2024	RIEMBURSEMENT			01-1100-0-4300-000-1110-1000-884-224	NN		81.53	
		TOTAL PAYMENT AMOUNT						120.23	*
010175/00	WEATHERS, MARY	000000000							
PV-241027	03/21/2024	RIEMBURSEMENT			01-0000-0-4300-000-1110-1000-000-311	NN		95.93	
		TOTAL PAYMENT AMOUNT						95.93	*

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1	Op2	T9MPS	Liq Amt	Net Amount
-----										
015929/00	WELLS, MELISSA									
PV-241028	03/21/2024	PARENT FEB/ MAR MILEAGE			01-3010-0-5895-000-1422-3600-000-000	NN				46.90
PV-241028	03/21/2024	PARENT FEB/ MAR MILEAGE			01-3010-0-5895-000-1422-3600-000-000	NN				46.90
		TOTAL PAYMENT AMOUNT				93.80	*			93.80
		TOTAL Fund	PAYMENT			2,025.96	**			2,025.96

BATCH: 0214 EMPLOYEE

<< Open >>

Fund : 12 CHILD DEVELOPMENT FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1	Op2	T9MPS	Liq Amt	Net Amount
014088/00	CLINE, SUZANNE	000000000								
PV-241009	03/21/2024	RIEMBURSEMENT			12-6105-0-4300-000-0001-1000-891-000	NN				52.32
		TOTAL PAYMENT AMOUNT								52.32
		TOTAL Fund	PAYMENT							52.32



Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
-----									
015787/00	RIVERA, LAURA								
PV-241025	03/21/2024	MARCH MILEAGE			13-5310-0-5230-000-0000-3700-000-000	NN			71.02
					TOTAL PAYMENT AMOUNT				71.02
					TOTAL Fund	PAYMENT			71.02 **

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
015411/00	CHAVEZ, GABY	000000000							
PV-241031	03/21/2024	RIEMBURSEMENT			23-9360-0-5800-000-9115-8500-101-000	NN			9.85
		TOTAL PAYMENT AMOUNT							9.85
		TOTAL Fund	PAYMENT						9.85
		TOTAL BATCH PAYMENT			2,159.15	***	0.00		2,159.15

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
015827/00	ALTA FENCE CO	942768404							
240591	PO-240532	03/21/2024	INV#76-24	ISLE FENCE	1	01-8150-0-6175-000-0000-8500-000-000	NN F	10,585.00	10,585.00
	PV-241036	03/21/2024	INV#77-24	ISLE FENCE		01-8150-0-6175-000-0000-8500-000-000	NN		536.00
				TOTAL PAYMENT AMOUNT		11,121.00	*		11,121.00
015879/00	EAST COUNTY GLASS & WINDOW INC	943323573							
	PV-241008	03/21/2024	INV#RVHS012424	GLASS RPLCMNT		01-8150-0-5800-000-9210-8500-000-000	NN		5,660.60
				TOTAL PAYMENT AMOUNT		5,660.60	*		5,660.60
015928/00	EWING OUTDOOR SUPPLY	941351799							
	PV-241035	03/21/2024	INV#17604721	DHS BB FIELD		01-8150-0-4300-000-9527-8100-000-000	NN		5,002.48
				TOTAL PAYMENT AMOUNT		5,002.48	*		5,002.48
000679/00	WARREN E GOMES EXCAVATING INC	942147241							
240556	PO-240496	03/21/2024	INV#4051	WATER METERS	1	01-8150-0-5800-000-0000-8110-000-000	NN P	8,710.00	8,710.00
				TOTAL PAYMENT AMOUNT		8,710.00	*		8,710.00
				TOTAL Fund	PAYMENT	30,494.08	**		30,494.08
				TOTAL BATCH PAYMENT		30,494.08	***	0.00	30,494.08
				TOTAL DISTRICT PAYMENT		237,100.28	****	0.00	237,100.28
				TOTAL FOR ALL DISTRICTS:		237,100.28	****	0.00	237,100.28
				Number of checks to be printed:	36, not counting voids due to stub overflows.				237,100.28

Batch status: A All

From batch: 0216

To batch: 0222

Include Revolving Cash: Y

Include Address: N

Include Object Desc: N

Include Vendor TIN: Y

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	Fd Resc Y	Objt Ste Goal	Fctn Opl Op2 T9MPS	Liq Amt	Net	Amount

015430/00	Amazon Capital Services	820544687						
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240050	PO-240029	03/26/2024	INV#136J-N776-DL6Y	MO SUPP	1	01-8150-0-4300-000-0000-8110-000-000	NN P	2,728.74	2,728.74
240050	PO-240029	03/26/2024	INV#197P-6WMD-63NM	MO SUPPL	1	01-8150-0-4300-000-0000-8110-000-000	NN P	1,681.49	1,681.49
240050	PO-240029	03/26/2024	INV#197P-6WMD-63NM	MO SUPPL	2	01-8150-0-4400-000-0000-8110-000-000	NN P	2,127.20	2,127.20
240050	PO-240029	03/26/2024	INV#173M-FMQW-TXCL	MO SUPPL	1	01-8150-0-4300-000-0000-8110-000-000	NN P	1,284.58	1,284.58
240050	PO-240029	03/26/2024	INV#1NFX-RTK7-9D96	MO	1	01-8150-0-4300-000-0000-8110-000-000	NN P	149.82	149.82
240083	PO-240062	03/26/2024	INV#1PRJ-6LWF-4XKD	TRANSPORT	1	01-0720-0-4300-000-0000-3600-000-000	NN P	410.47	410.47
240083	PO-240062	03/26/2024	INV#1NFX-RTK7-9D96	TRANSPORT	1	01-0720-0-4300-000-0000-3600-000-000	NN P	294.36	294.36
240083	PO-240062	03/26/2024	INV#1F7W-CFLG-WGDG	TRANSPORT	1	01-0720-0-4300-000-0000-3600-000-000	NN P	237.82	237.82
240204	PO-240181	03/26/2024	INV#1MXD-DK99-69VM	ED SRVCS	1	01-6500-0-4300-000-5770-1120-000-000	NN F	45.36	53.96
240274	PO-240247	03/26/2024	INV#1TFK-1LCV-1Q69	ED SRVCS	1	01-6500-0-4300-000-5770-1120-000-000	NN F	54.05	54.05
240369	PO-240333	03/26/2024	INV#1RYJ-PCJV-6N97	SPED SUPPL	1	01-0000-0-4300-107-0000-2100-000-000	NN F	29.79	37.03
240392	PO-240350	03/26/2024	INV#1G1K-HTV3-WVGF	ED SRVCS	1	01-6500-0-4300-000-5770-1120-000-000	NN F	32.41	32.19
240401	PO-240358	03/26/2024	INV#1XQR-HG74-WKTF	CUST SUPPL	1	01-0000-0-4300-000-0000-8200-000-000	NN P	58.00	58.00
240403	PO-240359	03/26/2024	INV#1QFG-7NLR-6H6K	GROUNDS SUP	1	01-0000-0-4300-000-0000-8100-000-000	NN P	30.25	30.25
240414	PO-240373	03/26/2024	INV#19YN-VQ7G- FKV9	ED SRVCS	1	01-6500-0-4300-000-5770-1120-000-000	NN F	68.39	51.99
240438	PO-240395	03/26/2024	INV#11CC-YVCH-T97G	RMS SUPPL	1	01-1100-0-4300-000-1110-1000-000-222	NN F	9.07	9.07
240438	PO-240395	03/26/2024	INV#11CC-YVCH-T97G	RMS SUPPL	2	01-0740-0-4300-000-1110-1000-000-222	NN F	6.06	6.06
240439	PO-240396	03/26/2024	INV#11CC-YVCH-VL63	RMS SUPPL	1	01-0000-0-4300-000-1110-1000-001-222	NN P	454.65	454.65
240447	PO-240403	03/26/2024	INV#14H7-G6MF-TNRQ	RMS SUPPL	1	01-0000-0-4300-000-1110-1000-001-222	NN F	76.52	76.52
240446	PO-240411	03/26/2024	INV#1F19-NKFR-61JF	IIES SUPPL	1	01-1100-0-4300-000-1110-1000-884-224	NN F	169.81	155.10
240459	PO-240417	03/26/2024	INV#17HP-LNTW-C3JN	DHS/CMS	1	01-0000-0-4300-000-1110-1000-000-311	NN F	70.66	71.17
240459	PO-240417	03/26/2024	INV#17HP-LNTW-C3JN	DHS/CMS	2	01-0000-0-4300-000-1110-1000-000-210	NN F	70.66	71.17
240470	PO-240427	03/26/2024	INV#1RT6-3DL1-4Q7T	ED SRVCS	1	01-0000-0-4300-107-0000-3140-000-000	NN F	107.35	122.20
240427	PO-240429	03/26/2024	INV#1C1V-ML14-6JCV	IES SUPPL	1	01-0000-0-4300-000-1110-1000-000-224	NN P	157.67	157.67
240482	PO-240434	03/26/2024	INV#1PCN-37GV-91KY	RMS SUPPL	1	01-0000-1-4300-000-1110-1000-001-222	NN F	241.61	244.90
240457	PO-240435	03/26/2024	INV#17G4-CFWX-CFR4	BATES SUPPL	1	01-1100-0-4300-000-1110-1000-000-213	NN F	254.27	251.32
240480	PO-240437	03/26/2024	INV#1H6C-WCGH-9PCD	RMS SUPPL	1	01-1100-0-4300-000-1110-1000-000-222	NN P	516.00	516.00
240485	PO-240439	03/26/2024	INV#1YFY-3G4Y-4KJC	RMS SUPPL	1	01-0000-0-4300-000-1110-1000-000-222	NN F	51.79	53.75
240485	PO-240439	03/26/2024	INV#1YFY-3G4Y-4KJC	RMS SUPPL	2	01-0740-0-4300-000-1110-1000-000-222	NN F	34.54	35.83
240510	PO-240459	03/26/2024	INV#1RVF-G69R-4NHN	RDHES SUPPL	1	01-1100-0-4300-000-3100-1000-000-330	NN F	118.86	116.82
240513	PO-240461	03/26/2024	INV#1H6C-WCGH-4TYT	RMS SUPPL	1	01-0000-0-4300-000-1110-1000-001-222	NN F	129.19	136.54
240520	PO-240466	03/26/2024	INV#169H-9CDX-7JWD	RMS SUPPL	1	01-0000-0-4300-000-1110-1000-001-222	NN F	234.38	231.80
					TOTAL PAYMENT AMOUNT	11,942.52 *			11,942.52

012497/00	BUSWEST	270746875
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240378	PO-240581	03/26/2024	XA400085004:01	BUS PARTS/SUPPL	1	01-0720-0-4300-000-0000-3600-000-000	NN P	106.29	106.29
					TOTAL PAYMENT AMOUNT	106.29 *			106.29

TOTAL Fund	PAYMENT	12,048.81 **		12,048.81
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TOTAL BATCH PAYMENT		12,048.81 ***	0.00	12,048.81
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Opl Op2	T9MPS	Liq Amt	Net Amount
012497/00	BUSWEST	270746875							
240378	PO-240581	03/26/2024	XA410049533:01	BUS PARTS/SUPPL	1	01-0720-0-4300-000-0000-3600-000-000	NN P	165.23	165.23
240378	PO-240581	03/26/2024	XA400085285:01	BUS PARTS/SUPPL	1	01-0720-0-4300-000-0000-3600-000-000	NN P	1.25	1.25
240378	PO-240581	03/26/2024	XA400085004:02	BUS PARTS/SUPPL	1	01-0720-0-4300-000-0000-3600-000-000	NN P	193.53	193.53
240378	PO-240581	03/26/2024	XA41004895801	BUS PARTS/SUPPL	1	01-0720-0-4300-000-0000-3600-000-000	NN P	956.75	956.75
240378	PO-240581	03/26/2024	XA400085092:01	BUS PARTS/SUPPL	1	01-0720-0-4300-000-0000-3600-000-000	NN P	506.06	506.06
240378	PO-240581	03/26/2024	XA400085092:01	BUS PARTS/SUPPL	2	01-0720-0-4400-000-0000-3600-000-000	NN P	1,459.92	1,459.92
			TOTAL PAYMENT AMOUNT					3,282.74 *	3,282.74
015837/00	CATALYST FAMILY INC	942376637							
240238	PO-240215	03/26/2024	INV#3010	JAN 24 ELOP	1	01-2600-0-5800-000-1110-1000-000-000	NN P	63,794.38	63,794.38
240238	PO-240215	03/26/2024	INV#3010	FEB ELOP	1	01-2600-0-5800-000-1110-1000-000-000	NN P	79,559.15	79,559.15
240238	PO-240215	03/26/2024	INV#4010	JAN 24 ASES	2	01-6010-0-5800-000-1110-1000-000-000	NN P	34,916.59	34,916.59
240238	PO-240215	03/26/2024	INV#4010	FEB 24 ASES	2	01-6010-0-5800-000-1110-1000-000-000	NN P	27,840.88	27,840.88
			TOTAL PAYMENT AMOUNT					206,111.00 *	206,111.00
013876/00	DATA PATH	900242296							
240550	PO-240500	03/26/2024	INV#169547	CHROME OS LIC.	1	01-3213-0-5800-000-1110-1000-000-223	NN F	2,337.72	2,337.72
			TOTAL PAYMENT AMOUNT					2,337.72 *	2,337.72
013146/00	PAR INC	591913294							
240252	PO-240223	03/26/2024	INV#00246784	PSYCH SAED	1	01-6500-0-4300-000-5001-3120-000-000	NN F	342.76	344.81
240252	PO-240223	03/26/2024	SHIPPING		2	01-6500-0-5800-000-5001-3120-000-000	NN F	31.70	25.36
			TOTAL PAYMENT AMOUNT					370.17 *	370.17
014991/00	STANFORD UNIVERSITY								
240445	PO-240402	03/26/2024	NANCY VIELHAUER	CANBS CONF REG	1	01-0000-0-5200-107-0000-2100-000-000	NN F	125.00	125.00
			TOTAL PAYMENT AMOUNT					125.00 *	125.00
015883/00	UBEO WEST LLC	941461160							
240505	PO-240449	03/26/2024	INV#4432990	LASERFICHE	1	01-0000-0-5800-000-9670-7200-000-000	NY F	13,840.00	12,800.00
			TOTAL PAYMENT AMOUNT					12,800.00 *	12,800.00

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1	Op2	T9MPS	Liq Amt	Net Amount
-----			TOTAL Fund	PAYMENT	225,026.63	**				225,026.63
			TOTAL BATCH PAYMENT		225,026.63	***	0.00			225,026.63

091 RIVER DELTA UNIFIED

J95702

ACCOUNTS PAYABLE PRELIST  
BATCH: 0218 PAY VOUCHER  
Fund : 01 GENERAL FUND

APY500 L.00.22 03/28/24 12:20 PAGE 4  
<< Released for Payment >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
-----									
015933/00	RIO VISTA	LITTLE LEAGUE							
PV-241037	03/26/2024	FAC. USE SECURITY DEPOSIT REIM		01-0840-0-8650-000-0000-0000-000	NN				2,000.00
		TOTAL PAYMENT AMOUNT							2,000.00
		TOTAL Fund	PAYMENT			2,000.00	**		2,000.00



BATCH: 0218 PAY VOUCHER

<< Released for Payment >>

Fund : 22 SFID#1 South

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
015251/00	KEYANALYTICS	330287382							
PV-241038	03/26/2024	INV#2024-009B MONTHLY FEE		22-9359-0-5800-000-9115-8200-000-000	NN				8,190.00
		TOTAL PAYMENT AMOUNT							8,190.00
		TOTAL Fund	PAYMENT						8,190.00 **

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
015251/00	KEYANALYTICS	330287382							
PV-241038	03/26/2024	INV#2024-009B MONTHLY FEE		23-9360-0-5800-000-9115-8200-000-000	NN				2,310.00
		TOTAL PAYMENT AMOUNT							2,310.00
		TOTAL Fund	PAYMENT						2,310.00
		TOTAL BATCH PAYMENT						0.00	12,500.00

BATCH: 0219 amazon

<< Open >>

Fund : 01 GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
015430/00	Amazon Capital Services	820544687							
PV-241055	03/28/2024	INV#1DQ9-JHRL-7JW3	ED SRVCS	01-0740-0-4300-107-1695-2140-890-000	NN				121.65
PV-241055	03/28/2024	INV#13TC-W7PK-3XK9	DHS/CMS	01-0000-0-4300-000-1110-1000-000-311	NN				214.34
PV-241055	03/28/2024	INV#13TC-W7PK-3XK9	DHS/CMS	01-0000-0-4300-000-1110-1000-000-210	NN				214.33
PV-241055	03/28/2024	INV#196V-J3G9-7FHD	IES SUPPL	01-0000-0-4300-000-1110-1000-000-224	NN				324.88
PV-241055	03/28/2024	INV#1V6V-RKHP-9NP6	BUS OFF SUP	01-0000-0-4300-000-0000-7300-000-000	NN				10.80
			TOTAL PAYMENT AMOUNT		886.00 *				886.00
			TOTAL Fund	PAYMENT		886.00 **			886.00
			TOTAL BATCH PAYMENT		886.00 ***	0.00			886.00

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount

012497/00	BUSWEST	270746875							
PV-241040	03/28/2024	INV#XA400085004:02	TRANSPORT	01-0720-0-4300-000-0000-3600-000-000	NN				193.53
PV-241040	03/28/2024	INV#XA400085092:01	TRANSPORT	01-0720-0-4300-000-0000-3600-000-000	NN				506.06
PV-241040	03/28/2024	INV#XA400085092:01	TRANSPORT	01-0720-0-4400-000-0000-3600-000-000	NN				1,459.92
PV-241040	03/28/2024	INV#XA410048958:01	TRANSPORT	01-0720-0-4300-000-0000-3600-000-000	NN				956.75
		TOTAL PAYMENT AMOUNT		3,116.26	*				3,116.26

012268/00	CALIFORNIA WASTE RECOVERY								
PV-241047	03/28/2024	MARCH WASTE SRVCS		01-0000-0-5525-000-0000-8100-000-000	NN				2,757.88
		TOTAL PAYMENT AMOUNT		2,757.88	*				2,757.88

003380/00	CENTRAL VALLEY WASTE SERVICE								
PV-241046	03/28/2024	MARCH WASTE SRVCS		01-0000-0-5525-000-0000-8100-000-000	NN				415.35
PV-241046	03/28/2024	MARCH WASTE SRVCS		01-0000-0-5525-000-0000-8100-000-000	NN				337.16
PV-241046	03/28/2024	MARCH WASTE SRVCS		01-0000-0-5525-000-0000-8100-000-000	NN				2,234.27
PV-241046	03/28/2024	MARCH WASTE SRVCS		01-0000-0-5525-000-0000-8100-000-000	NN				1,421.78
		TOTAL PAYMENT AMOUNT		4,408.56	*				4,408.56

000077/00	CITY OF RIO VISTA	946000404							
PV-241052	03/28/2024	METER#83071276	DIST OFF SWR	01-0000-0-5550-000-0000-8100-000-000	NN				51.74
PV-241052	03/28/2024	METER#8310089	DHW SWR	01-0000-0-5550-000-0000-8100-000-000	NN				587.85
PV-241052	03/28/2024	METER#83100904	RMS SWR	01-0000-0-5550-000-0000-8100-000-000	NN				167.74
PV-241053	03/28/2024	METER#83071276	DIST OFF	01-0000-0-5520-000-0000-8100-000-000	NN				173.82
PV-241053	03/28/2024	METER#83100899	DHW	01-0000-0-5520-000-0000-8100-000-000	NN				308.12
PV-241053	03/28/2024	METER#83100904	RMS	01-0000-0-5520-000-0000-8100-000-000	NN				524.25
PV-241053	03/28/2024	METER#83071642	DHW	01-0000-0-5520-000-0000-8100-000-000	NN				87.44
PV-241053	03/28/2024	METER#83100903	DHW	01-0000-0-5520-000-0000-8100-000-000	NN				276.17
PV-241053	03/28/2024	METER#82723108	DHW	01-0000-0-5520-000-0000-8100-000-000	NN				517.50
PV-241053	03/28/2024	METER#75183805	RVHS	01-0000-0-5520-000-0000-8100-000-000	NN				897.61
PV-241053	03/28/2024	METER#83071643	RVHS	01-0000-0-5520-000-0000-8100-000-000	NN				87.44
PV-241053	03/28/2024	METER#75183806	RVHS	01-0000-0-5520-000-0000-8100-000-000	NN				859.53
PV-241053	03/28/2024	METER#89338475	RMS	01-0000-0-5520-000-0000-8100-000-000	NN				516.38
		TOTAL PAYMENT AMOUNT		5,055.59	*				5,055.59

012247/00	COMPUTERSHARE	000000000							
PV-241044	03/28/2024	INV#2315614	AGENT FEE	01-0000-0-5800-000-0000-9100-000-000	NN				450.00
PV-241044	03/28/2024	INV#2315613	AGENT FEE	01-0000-0-5800-000-0000-9100-000-000	NN				450.00
		TOTAL PAYMENT AMOUNT		900.00	*				900.00

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
-----									
014215/00	CONTERRA ULTRA BROADBAND								
	PV-241043	03/28/2024	INV#10001585467	FIBER	01-0000-0-5910-000-9670-2420-000-000	NN			10,030.85
	PV-241043	03/28/2024	INV#10001585467	FIBER	01-0000-0-8699-000-9670-2420-778-760	NN			-7,999.16
	PV-241043	03/28/2024	INV#10001585467	FIBER	01-0000-0-8699-000-9670-2420-778-760	NN			-988.00
	TOTAL PAYMENT AMOUNT				1,043.69	*			1,043.69
015512/00	LEAF		274256501						
	PV-241049	03/28/2024	INV#16160760	DHW	01-0000-0-5840-223-1110-1000-000-000	NY			1,617.28
	PV-241049	03/28/2024	INV#16160761	DHS	01-0000-0-5840-311-1110-1000-000-000	NY			2,307.60
	TOTAL PAYMENT AMOUNT				3,924.88	*			3,924.88
014819/00	MAVERICK NETWORKS INC.		113739791						
	PV-241050	03/28/2024	INV#2302300	PHONE SRVCS	01-0000-0-5800-000-0000-7200-000-000	NN			1,080.00
	TOTAL PAYMENT AMOUNT				1,080.00	*			1,080.00
013193/00	SCOE								
	PV-241039	03/28/2024	INV#241806	DATA PROCESSING	01-0000-0-5800-000-0000-7200-000-000	NN			6,250.00
	TOTAL PAYMENT AMOUNT				6,250.00	*			6,250.00
014524/00	SHRED IT		980157899						
	PV-241048	03/28/2024	INV#8006323016	SHREDDING SRVCS	01-0000-0-5800-000-0000-7200-000-000	NN			177.43
	TOTAL PAYMENT AMOUNT				177.43	*			177.43
013858/00	SPURR								
	PV-241051	03/28/2024	INV#135720	MONTHLY GAS	01-0000-0-5515-000-0000-8100-000-000	NN			15,618.82
	TOTAL PAYMENT AMOUNT				15,618.82	*			15,618.82
014873/00	TPX COMMUNICATIONS								
	PV-241041	03/28/2024	IN#177721950-0	LONG DIST PHONE	01-0000-0-5910-000-0000-7200-000-000	NN			2,954.56
	TOTAL PAYMENT AMOUNT				2,954.56	*			2,954.56

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
001896/00	UPS	362407381							
PV-241042	03/28/2024	INV#30094 WKLY SRVCS			01-0000-0-5920-000-0000-7200-000-000	NN			46.82
PV-241042	03/28/2024	INV#30104 WKLY SRVCS			01-0000-0-5920-000-0000-7200-000-000	NN			157.63
TOTAL PAYMENT AMOUNT									204.45 *
010906/00	WASTE MANAGEMENT	000000000							
PV-241045	03/28/2024	MARCH WASTE			01-0000-0-5525-000-0000-8100-000-000	NN			2,231.72
PV-241045	03/28/2024	MARCH WASTE			01-0000-0-5525-000-0000-8100-000-000	NN			195.75
TOTAL PAYMENT AMOUNT									2,427.47 *
TOTAL Fund PAYMENT									49,919.59 **
TOTAL BATCH PAYMENT									49,919.59 ***
									0.00
									49,919.59

BATCH: 0221 MISC.

<< Open >>

Fund : 01 GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
015867/00	DELTA TREE SERVICE	922050023							
240381 PO-240343	03/28/2024	TREE TRIM SRVCS	1	01-8150-0-5800-000-0000-8110-000-000	NN F			12,000.00	12,000.00
		TOTAL PAYMENT AMOUNT						12,000.00 *	12,000.00
013193/00	SCOE								
PV-241056	03/28/2024	INV#241076 TEACH IND.		01-9110-0-5800-000-1110-1000-000-000	NN				26,000.00
		TOTAL PAYMENT AMOUNT							26,000.00
		TOTAL Fund	PAYMENT					38,000.00 **	38,000.00

BATCH: 0221 MISC.

<< Open >>

Fund : 23 SFID#2 North

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
013480/00	SHELDON GAS COMPANY	941401690							
PV-241054	03/28/2024	INV#18572423 PROPANE			23-9360-0-5800-000-9115-8500-030-000	NN			15.26
		TOTAL PAYMENT AMOUNT							15.26
		TOTAL Fund	PAYMENT			15.26	**		15.26
		TOTAL BATCH PAYMENT			38,015.26	***		0.00	38,015.26



Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	Fd Resc Y	Objt Ste	Goal Fctn	Op1 Op2	T9MPS	Liq Amt	Net Amount
-----									
012976/00	AGAN, CODI								
	PV-241061	03/28/2024	CASBO PER DIEM		01-0000-0-5200-000-0000-7400-000-000	NN			276.00
			TOTAL PAYMENT AMOUNT			276.00 *			276.00
015720/00	AGAN, KIARA								
	PV-241058	03/28/2024	CASBO PER DIEM		01-0000-0-5200-000-0000-7300-000-000	NN			276.00
			TOTAL PAYMENT AMOUNT			276.00 *			276.00
010822/00	BARKMAN, MELINDA								
	PV-241059	03/28/2024	CASBO PER DIEM		01-0000-0-5200-000-0000-7300-000-000	NN			276.00
			TOTAL PAYMENT AMOUNT			276.00 *			276.00
013244/00	PRECIADO, VICKI								
	PV-241060	03/28/2024	CASBO PER DIEM		01-0000-0-5200-000-0000-7300-000-000	NN			276.00
			TOTAL PAYMENT AMOUNT			276.00 *			276.00
014477/00	SISNEROS, KELLEE								
	PV-241057	03/28/2024	CASBO PER DIEM		01-0000-0-5200-000-0000-7300-000-000	NN			276.00
			TOTAL PAYMENT AMOUNT			276.00 *			276.00
			TOTAL Fund	PAYMENT		1,380.00 **			1,380.00
			TOTAL BATCH PAYMENT			1,380.00 ***	0.00		1,380.00
			TOTAL DISTRICT PAYMENT		339,776.29 ****		0.00		339,776.29
			TOTAL FOR ALL DISTRICTS:		339,776.29 ****		0.00		339,776.29
	Number of checks to be printed:		34, not counting voids due to stub overflows.						339,776.29

**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments:   X  

From: Tracy Barbieri, Director of Special Education

Item Number:   10.4  

Type of item: (Action, Consent Action or Information Only):   Consent Action  

**SUBJECT:**

Request to Approve the Additional Cost of \$20,000 to the Independent Contract for Services Agreement with Capital Kids Occupational Therapy, Inc. for the 2023-2024 School Year.

**BACKGROUND:**

This cost is in addition to our current contract. Capital Kids Occupational Therapy, Inc. is a pediatric therapy company that provides Speech and Occupational Therapy services in Sacramento area public schools.

**STATUS:**

Capital Kids Occupational Therapy, Inc. has provided services to the River Delta Unified School District for two years. The original 2023-2024 contract was not to exceed \$45,000. It is necessary to increase the contract for additional services.

**PRESENTER:** Tracy Barbieri, Director of Special Education

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

**COST AND FUNDING SOURCES:**

Not to exceed \$20,000 paid by Special Education Funds.

**RECOMMENDATION:**

That the Board approves the additional cost of \$20,000 to the Independent Contract for Services Agreement with Capital Kids Occupational Therapy, Inc. for the 2023-2024 school year.

Time allocated: 2 minutes



# RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street  
Rio Vista, California 94571-1651  
(707) 374-1700 Fax (707) 374-2995  
www.riverdelta.k12.ca.us

## INDEPENDENT CONTRACT FOR SERVICES AGREEMENT

THIS AGREEMENT is entered into by and between the River Delta Unified School District hereinafter referred to as "DISTRICT," and Capital Kids Occupational Therapy, Inc. hereinafter referred to as "CONSULTANT."

IT IS HEREBY MUTUALLY AGREED that Consultant will provide services under the following terms and conditions:

1. TERM: The term of this agreement is from July 1, 2023 through June 30, 2024. Extension or renewal requires approval of DISTRICT or authorized representative. Unless compensation is fixed on the basis of a daily or hourly rate, compensation will not be increased upon extension of the agreement without approval of the DISTRICT or authorized representative.

This agreement may be terminated with 60 days advance written notice by either party. In the event of termination for cause, CONSULTANT need be compensated only to the extent required by law.

2. CONSULTANT SERVICES: CONSULTANT agrees to perform, during the term of this agreement, the tasks obligations and services detailed as follows:

To provide virtual speech-language therapy services and assessments for district students.

3. PAYMENT FOR SERVICES: CONSULTANT shall receive compensation at the rate of:

\$ \_\_\_ per \_\_\_ day \_\_\_ week \_\_\_ month \_\_\_ year or per \_\_\_ hour \_\_\_

OR

\$120.00 per hour for Occupational Therapy Services for a total cost not to exceed \$65,000.

In the event the CONSULTANT is required to travel outside Solano, Yolo or Sacramento Counties at the request of the DISTRICT, it is agreed that actual and necessary expenses incurred while performing such services shall be reimbursed. All payments will be based on invoices submitted to DISTRICT by CONSULTANT and approved by DISTRICT'S authorized representative. The CONSULTANT shall provide an itemization of costs on submitted invoice.

4. RECORDS: CONSULTANT will maintain full and accurate records in connection with this agreement and will make them available to DISTRICT for inspection at any time. CONSULTANT'S work product produced under this agreement shall be the property of DISTRICT and cannot be used without permission of same.
5. STATUS OF CONTRACTOR: DISTRICT and CONSULTANT agree that CONSULTANT, in performing the services specified in this agreement, shall act as an independent contractor and shall have control of all work and the manner in which it is performed. CONSULTANT shall be free to contract for similar service to be performed for other employers while under the contract with DISTRICT; CONSULTANT will not accept such engagements which interfere with performance under this agreement. CONSULTANT is not entitled to participate in any pension plan, insurance, bonus or similar benefits the DISTRICT provides for its employees. The CONSULTANT is not authorized to carry out any official act of the DISTRICT that is required to be done by an employee or office of the DISTRICT.
6. HOLD HARMLESS AND INDEMNIFICATION: CONSULTANT agrees to abide by the *Hold Harmless and Indemnification Agreement* attached to and made a part of this contract.

*Creating Excellence To Ensure That All Students Learn*

- 7. COMPLIANCE WITH LAWS: CONSULTANT shall comply with all applicable federal, state and local laws, rules, regulations and ordinances involving its employees, including workers' compensation and tax laws.
- 8. CONFLICTS OF INTEREST: Consultants are responsible for complying with the Regulations of the Fair Political Practices Commission, Title 2, Division 6, California Code of Regulations and may be required to file an annual Form 700 Conflict of Interest Statement of Economic Interests (as required following the passage of the Political Reform Act Government Code Section 81000, et seq.) (attached to and made a part of this contract).

The Superintendent may determine in writing that a particular consultant is hired to perform a range of duties that are limited in scope and, thus, is not required to comply fully with the disclosure requirements described in those Sections cited above. The Superintendent's determination is a public record and shall be retained for public inspection in the same manner and location as the Conflict of Interest Code Form 700 Statements of Economic Interest. In addition, if the contract itself contains Conflict of Interest/Statements of Economic Interest Disclosures, the consultant is not required to re-file with the district annually.

- 9. MODIFICATION OR ASSIGNMENT: This agreement may not be assigned by either party without express written consent to the other. No modification shall be effective unless approved in writing by DISTRICT or authorized representatives.

CONTRACTOR/CONSULTANT:

RIVER DELTA UNIFIED SCHOOL DISTRICT:

Printed/Typed Name \_\_\_\_\_ Date \_\_\_\_\_

Requested By \_\_\_\_\_ Date \_\_\_\_\_

Social Security Number/Federal Tax ID Number \_\_\_\_\_

Approval Signature \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Budget Code (Name & Coding) \_\_\_\_\_

Contact Phone and Email \_\_\_\_\_

Board of Trustees Action \_\_\_\_\_ Date \_\_\_\_\_

Signature (Contractor/Consultant Authorized Representative)

Consultant must answer the two questions below:

- 1. Are you presently or have you been a member of PERS or STRS?  
PERS: Yes \_\_\_ No \_\_\_  
STRS: Yes \_\_\_ No \_\_\_
- 2. Are you presently an employee of River Delta Unified School District? Yes \_\_\_\_\_ No \_\_\_\_\_

**This contract is not valid nor an enforceable obligation against the District until approved or ratified by the Board of Trustees, duly passed and adopted.**

**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: X

From: Tammy Busch, Asst. Supt. of Business Services

Item Number: 10.5

Type of item: (Action, Consent Action or Information Only): Consent Action

**SUBJECT:**

Request to Approve the Renewal Agreement with Frontline Education for Absence and Time Solution and Frontline Central Solution for 2024-25.

**BACKGROUND:**

Frontline Absence and Time will allow the district to manage employee absences and notify substitutes when there is a need, without an employee making the phone calls. This will automate employee absences and substitute reporting for school sites, payroll and Human Resources.

Frontline Central is an electronic employee records management system that will enable the district to provide information electronically to new and existing employees. This will including new hire onboarding, contract renewals, and mandatory trainings.

**STATUS:**

Frontline has been implemented districtwide as of July 1, 2022.

**PRESENTER:**

Tammy Busch, Asst. Supt. of Business Services

**OTHER PEOPLE WHO MIGHT BE PRESENT: N/A**

**COST AND FUNDING SOURCES:**

Recurring annual cost is \$23,694.48

The funding for this will be the General Fund.

**RECOMMENDATION:**

That the Board approves the renewal agreement with Frontline Education for the Absence and Time Solution and Frontline Central Solution for 2024-25.

Time allocated: 10 minutes



Quote ID Q-182183

02/27/2024

# Frontline Education Renewal Notice

Attn: River Delta Joint Unified School District

Thank you for your continued partnership with Frontline Education. We remain focused on providing you with industry-leading solutions and technology for K-12. As part of the ongoing investment in your solutions, our Learning Center continues to be enhanced to provide access to articles with answers to routine questions 24/7. This includes the ability to create a support request.

Below you will find information about the renewal of your subscription(s) that renew on 7/01/2024. Once you have reviewed the pricing for your upcoming subscription you can either:

- Use this [link](#) to confirm the renewal of your subscriptions, or
- If you have questions please reach out to your Client Success Manager

Description	Start Date	End Date	Qty	Rate	Amount
Absence & Time Solution	7/01/2024	6/30/2025	1	\$15,775.44	\$15,775.44
Frontline Central Solution	7/01/2024	6/30/2025	1	\$7,919.04	\$7,919.04
<b>Total</b>					<b>\$23,694.48</b>

**Please use this [link](#) to indicate that you intend to renew your subscriptions and request your invoice if needed.**

Need assistance? You can reach us by calling Shane Cashin at 484-328-4247 or by emailing us at [renewals@frontlineed.com](mailto:renewals@frontlineed.com).

Laura Hughes  
Director, Client Retention and Renewals

**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 11, 2024

Attachments: \_\_\_\_\_

From: Craig Cornelson, Principal

Item Number: 10.6

Type of item: (Action, Consent Action or Information Only): Consent Action

**SUBJECT:**

Request to Approve the Delta High School 12<sup>th</sup> Grade Overnight Trip to Disneyland May 14-15, 2024

**BACKGROUND:**

12<sup>th</sup> grade students at Delta High School have expressed an interest in participating in a senior night extra-curricular trip to Disneyland, which they have taken in years past. This activity will promote their social and emotional well-being and enable them to increase their social interactions with others within their same age group.

**STATUS:**

Delta High School is interested in offering this extra-curricular opportunity to students for the 2023-2024 school year pending Board review and approval. 2 school counselors and 40 seniors are planning to attend this event, leaving via charter bus from Delta High School on Tuesday, May 14, 2024 at 2:30 am and returning to Delta High School on Wednesday, May 15, 2024 at 10 am.

**PRESENTER:**

Craig Cornelson, Principal

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

Emma Groff, Anna Esparza

**COST AND FUNDING SOURCES:**

The total cost for the trip is \$20,360.00. The students paid a portion of the trip and \$8,160.00 of the \$20,360.00 has been paid for from Associated Student Body Funds.

**RECOMMENDATION:**

That the Board Approves the overnight trip to Disneyland on May 14-15, 2024 for the 12<sup>th</sup> grade students.

Time allocated: 2 minutes

**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: \_\_\_\_\_

From: Clarence Isadore, Principal

Item Number: 10.7

Type of item: Consent Action

**SUBJECT**

Request to approve an overnight field trip for the Rio Vista Class of 2024 Disneyland Grad Night sponsored by International Student Tours

**BACKGROUND:**

every year Disneyland offers a Grad Night Celebration for Seniors in the State of California. This tour company provides transportation, Hopper Ticket, Grad Night Private Party.

**STATUS:**

Rio Vista Class of 2024 has worked with International Student Tours to attend a Grad night Celebration in Disneyland, located in Anaheim California. There will be a total of 47 students attending, along with Rio Vista Chaperones, Principal Clarence Isadore and Teacher Maureen Reis. The students will depart May 14, 2024, from Rio Vista High School by one Motorcoach Bus between 5-7am and arrive around 1pm. Students will then attend Disneyland and California Adventure during the day. At 10pm the students will be admitted into California Adventure for a Grad Private Party till 2am Wednesday am. At 3pm students will load the Motor coach and return to Rio Vista HS.

**PRESENTER:**

Clarence Isadore, Principal

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

Clarence Isadore  
Maureen Reis

**COST AND FUNDING SOURCES:**

Students used International Student Tours/Gradweek and made monthly payments for the total cost of \$499.

**RECOMMENDATION:**

That the Board approves the overnight fieldtrip for Rio Vista High School seniors to attend the Grad Night at Disneyland on May 14-15, 2024.

Time allocated: 2 minutes



**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 9457-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: \_\_\_\_\_

From: Tammy Busch, Asst. Superintendent of Business Services    Item Number: 10.8

Type of item: (Action, Consent Action or Information Only): Consent Action

**SUBJECT:**

Donations to Receive and Acknowledge:

**BACKGROUND:**

According to Board Policy 3290, the Board may accept any gift, grant or bequest of money, property, or service to the District and before acceptance shall carefully consider any conditions or restrictions.

**STATUS:**

Donations are listed for Board acceptance.

**Donations or Receive and Acknowledge**

**Isleton Elementary School**

Isleton PTA \$1800 for Fieldtrip Transportation

**Clarksburg Middle School – Leadership Class**

Spirited Saints – Bluetooth Speaker

**Riverview Middle School**

Darrin Belcher – 144 Wood Pencils (Approx. \$20 Value)

**PRESENTER:**

Tammy Busch, Asst. Superintendent of Business Services

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

Staff

**COST AND FUNDING SOURCES:**

**RECOMMENDATION:**

That the Board acknowledge and approve the receipt of these donations

Time allocated: 3 minutes

**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: X

From: Tammy Busch, Asst. Supt. Business

Item Number: 11

Type of item: (Action, Consent Action or Information Only): Action

**SUBJECT:**

Request to accept and approve the Audit Report of Crowe LLP, Independent Auditor, for Fiscal Year 2022-23.

**BACKGROUND:**

Each school district within California must arrange an annual audit of its financial records by an independent certified public accountant. River Delta USD is required to file the annual financial audit report with the Sacramento County Office of Education, the State Controller Office and the California Department of Education.

**STATUS:**

The District has contracted with Crowe LLP to perform the audit for fiscal year ending June 30, 2023.

The District has reviewed the reports and agrees with the procedures performed and conclusions presented by Crowe LLP with regards to all funds.

**PRESENTER:**

Representative from Crowe LLP

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

N/A

**COST AND FUNDING SOURCES:**

N/A

**RECOMMENDATION:**

That the Board accepts and approves the Financial Records Audit Report as presented for fiscal year 2022-2023.

Time allocated: 15 minutes

**RIVER DELTA UNIFIED SCHOOL DISTRICT**  
**FINANCIAL STATEMENTS**  
June 30, 2023

RIVER DELTA UNIFIED SCHOOL DISTRICT

FINANCIAL STATEMENTS  
WITH SUPPLEMENTARY INFORMATION  
For the Year Ended June 30, 2023

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RIVER DELTA UNIFIED SCHOOL DISTRICT

FINANCIAL STATEMENTS  
WITH SUPPLEMENTARY INFORMATION  
For the Year Ended June 30, 2023  
(Continued)

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## INDEPENDENT AUDITOR'S REPORT

Board of Education  
River Delta Unified School District  
Rio Vista, California

**Report on the Audit of the Financial Statements*****Opinions***

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the River Delta Unified School District, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the River Delta Unified School District's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the River Delta Unified School District, as of June 30, 2023, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards (Government Auditing Standards)*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the River Delta Unified School District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the River Delta Unified School District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

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(Continued)

## ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the River Delta Unified School District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the River Delta Unified School District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 4 to 9 and the General Fund Budgetary Comparison Schedule, the Schedule of Changes in the District's Net Other Postemployment Benefits (OPEB) Liability, Schedule of the District's Contributions – OPEB, the Schedule of the District's Proportionate Share of the Net Pension Liability, and the Schedule of the District's Contributions – Pensions on pages 43 to 49 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

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(Continued)

### **Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the River Delta Unified School District's basic financial statements. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and other supplementary information listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and, except for that portion marked "unaudited," was derived from, and relates directly to, the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, that information is fairly stated in all material respects in relation to the basic financial statements as a whole. The information marked "unaudited" has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 13, 2024 on our consideration of the River Delta Unified School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the River Delta Unified School District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the River Delta Unified School District's internal control over financial reporting and compliance.

  
Crowe LLP

Sacramento, California  
March 13, 2024



**Management's Discussion and Analysis  
(MD&A)  
River Delta Unified School District  
2022-2023**

Management's Discussion and Analysis Section of the audit report is management's view of the District's financial performance and condition during the fiscal year ending June 30, 2023. The MD&A should be read in conjunction with the basic financial statements and the accompanying notes to those financial statements.

This annual report consists of three parts: Management's Discussion and Analysis (this section), the basic financial statements, and required supplementary information.

Management's Discussion and Analysis consists of five sections:

1. **Overview of the Financial Statements:** serves as a guide to reading the financial statements provided in the sections following the Management's Discussion and Analysis.
2. **Financial Analysis of the District as a Whole:** a summary view of the District's Net Position.
3. **Financial Analysis of the District's Funds:** including a subsection on the District's General Fund.
4. **Capital Asset and Debt Administration:** a look at the District's investment in capital assets and its level of debt.
5. **Factors Bearing on the District's Financial Future:** a discussion of issues management sees as relevant to the future financial health of the District.

The District has monitored guidelines and regulations from state and local agencies regarding COVID-19 and will continue to do so.

## **OVERVIEW OF THE FINANCIAL STATEMENTS**

The basic financial statements include two kinds of statements that present different views of the District:

- The first two statements are District-wide financial statements that provide both short-term and long-term information about the District's overall financial status. Because these statements include all district funds, it should be noted that certain inter-fund and other types of transactions that net to zero have been eliminated so that District-wide revenues and expenditures are presented without artificial inflation.
- The remaining statements are fund financial statements that focus on the major funds of the District. These statements report the District's operations in more detail than the District-wide statements.

These two kinds of statements report the District's net position and changes during the year. Net position is the difference between assets and liabilities, which is one way to measure the District's financial health, or financial position. Increases or decreases in the District's net position are one indicator of whether its financial health is improving or deteriorating over time.

The financial statements also include notes that explain some of the information in the statements and provide more detailed data. These notes are considered to be an integral part of the financial statements and should be considered in conjunction with them when looking at the District's financial picture.

The statements are followed by a section of required supplementary information that further explains and supports the financial statements with a comparison of the District's budget for the year.

In the District-wide financial statements, the District's activities are shown as Governmental activities. We have no funds that are classified as Business-type activities.

The fund financial statements provide more detailed information about the District's most significant funds, not the District as a whole. The District has one type of fund:

**Governmental:** All of the District's basic services are included in governmental funds, the General Fund being the largest fund in this category. Other governmental funds the district operates are Adult Ed Fund, Child Development Fund, Cafeteria Fund, Building Fund, Capital Facilities Fund, County School Facilities Fund, Capital Project Fund for Blended Component Units and the Bond Interest and Redemption Fund.

Revenues for the governmental funds totaled \$40.2 million, with \$33.5 million from the General Fund. Property taxes and state formula aid accounted for 66.3% of the District's General Fund revenue, another 29.1% came from state and federal aid for specific programs, with the remainder from fees charged for services and miscellaneous sources.

Expenditures totaled \$37.9 million, with \$29.7 million from the General Fund. The District's expenses are predominantly related to educating and caring for students, with 77.9% for salaries and benefits from the General Fund.

When utilizing these financial statements to assess the overall health of the District, additional non-financial factors will need to be considered, such as the condition of school buildings and other facilities, and enrollment trends.

## FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

### Table 1

Net Position	2021-22	2022-23
Current and Other Assets	\$ 38,654,699	\$ 42,223,019
Capital Assets	22,045,662	21,018,949
<b>Total Assets</b>	<b>60,700,361</b>	<b>63,241,968</b>
Deferred outflows related to pensions and OPEB	7,396,406	9,406,211
Deferred outflows from advance refunding of debt	101,708	74,038
<b>Total Deferred Outflows</b>	<b>7,498,114</b>	<b>9,480,249</b>
Long-Term Liabilities Outstanding	57,543,103	61,433,577
Other Liabilities	2,741,769	3,935,121
<b>Total Liabilities</b>	<b>60,284,872</b>	<b>65,368,698</b>
Deferred inflows related to pensions and OPEB	12,209,387	7,203,850
<b>Total Deferred Inflows</b>	<b>12,209,387</b>	<b>7,203,850</b>
Net Position:		
Net Investment in Capital Assets	11,739,562	10,617,108
Restricted	6,989,766	12,497,568
Unrestricted	(23,025,112)	(22,965,007)
<b>Total Net Position</b>	<b>\$ (4,295,784)</b>	<b>\$ 149,669</b>

Net Position: The District's Total Net Position for the year ending June 30, 2023 is \$149,669.

It is important to note that land is accounted for at historical cost (purchase value), not market value, and is not depreciated. Many of our school sites have low values for today's market because the District acquired the land decades ago. This valuation of land is consistent with accounting rules set forth by the Governmental Accounting Standards Board.

While land and buildings owned by the District contribute to its net assets, and because of the nature of school operations, the District will be fully utilizing these assets for the foreseeable future, so they are not available as assets that could be liquidated.

## Changes in Net Position

**Table 2**

	<b>2021-22</b>	<b>2022-23</b>
<b>Program Revenues:</b>		
Charges for services	196,221	68,530
Operating and Capital Grants	7,408,311	11,780,050
<b>General Revenues:</b>		
Property Taxes	16,271,371	18,111,259
Federal and State Aid	8,696,190	8,817,144
Other	356,898	1,159,293
<b>Total Revenues</b>	<b>32,928,991</b>	<b>39,944,276</b>
<b>Program Expenses</b>		
Instruction	14,789,650	16,822,512
Instruction-Related Services	2,972,901	3,615,153
Pupil Services	3,690,769	4,441,560
General Administration	1,555,936	3,066,123
Plant and Ancillary Services	3,570,258	6,123,468
Interest	1,511,982	1,350,572
Other	108,783	79,435
<b>Total Expenses</b>	<b>28,200,279</b>	<b>35,498,823</b>
Change in Net Position	4,728,722	4,445,453
Net Position – Beginning	(9,024,506)	(4,295,784)
<b>Net Position – Ending</b>	<b>(4,295,784)</b>	<b>149,669</b>

## FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

The strong financial performance of the District as a whole is reflected in its fund balances. The District maintains a three percent (3%) reserve in the General Fund, which meets the state-required reserve for fiscal uncertainties, and an additional two percent 2% reserve as a matter of adopted Board policy. As the District completed the 2022-23 year, its funds reported a *combined* fund balance of \$38.5 million. This amount includes the legally restricted ending balances and unrestricted site carryover amounts.

**General Fund Budgetary Highlights.** Over the course of the year, the District revised its annual operating budget numerous times. The adopted budget as of July 1, 2022 was prepared prior to the State of California adopting a final State budget.

Following the adoption of the State budget and after the 2022-23 books were closed, the required First Interim Report was prepared where carryover funds and deferred revenues were incorporated, and the budget revised accordingly.

The District's General Fund ending fund balance is approximately \$15.1 million. Of this amount, \$9,291,607 is unassigned and \$5,833,399 has been assigned by the Board; the remainder is restricted and for State, Federal, and local categorical programs, under provisions of these grants or is nonspendable.

## CAPITAL ASSET AND DEBT ADMINISTRATION

- **Capital Assets.** At the end of fiscal year 2022-23, the District had a total value of \$73,494,674 in capital assets, including land, buildings, building improvements and equipment. Total accumulated depreciation amounted to \$52,475,725.
- **Long-term Debt.** The District ended the year with a total of \$61,433,577 in outstanding financing obligations. The major portions of this amount are for G.O. Bond issuance, as well as net pension liability and net other postemployment benefits (OPEB) liabilities which are required by GASB 68 and GASB 75, respectively. The obligation for G.O. Bonds is \$26,536,061 and the combined net pension and net OPEB liabilities are \$26,591,789, with the remaining obligations relating to capital leases and compensated absences.

## FACTORS BEARING ON THE DISTRICT'S FINANCIAL FUTURE

At the time these financial statements were prepared and audited, the District was aware of the following circumstances that could significantly affect its financial health in the future:

- Student enrollment and attendance are primary factors in the computation of most funding formulas for public schools in the State of California. The District is currently experiencing decline in enrollment in comparison with the 2022-23 figures, with anticipation of a continued decline in enrollment for the next several years.

## **CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT**

This financial report is designed to provide the District's citizens, taxpayers, vendors, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. Questions about this report or additional information requests should be directed to the Assistant Superintendent of Business Services, at 445 Montezuma Street, Rio Vista, CA 94571 or at (707) 374-1700.

## BASIC FINANCIAL STATEMENTS

RIVER DELTA UNIFIED SCHOOL DISTRICT  
STATEMENT OF NET POSITION  
June 30, 2023

	<u>Governmental Activities</u>
<b>ASSETS</b>	
Cash and investments (Note 2)	\$ 40,414,089
Receivables	1,788,313
Stores inventory	20,617
Non-depreciable capital assets (Note 4)	553,739
Depreciable capital assets, net of accumulated depreciation (Note 4)	<u>20,465,210</u>
Total assets	<u>63,241,968</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Deferred outflow of resources - pensions (Notes 7 and 8)	6,174,011
Deferred outflow of resources - OPEB (Note 9)	3,232,200
Deferred outflow from advance refunding of debt	<u>74,038</u>
Total deferred outflows of resources	<u>9,480,249</u>
<b>LIABILITIES</b>	
Accounts payable	3,007,320
Unearned revenue	927,801
Long-term liabilities (Note 5):	
Due within one year	3,415,927
Due after one year	<u>58,017,650</u>
Total liabilities	<u>65,368,698</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Deferred inflows of resources - pensions (Notes 7 and 8)	3,504,000
Deferred inflows of resources - OPEB (Note 9)	<u>3,699,850</u>
Total deferred inflows of resources	<u>7,203,850</u>
<b>NET POSITION</b>	
Net investment in capital assets	10,617,108
Restricted:	
Legally restricted programs	6,417,202
Capital projects	2,107,236
Debt service	3,973,130
Unrestricted	<u>(22,965,007)</u>
Total net position	<u>\$ 149,669</u>

See accompanying notes to financial statements.



RIVER DELTA UNIFIED SCHOOL DISTRICT  
STATEMENT OF ACTIVITIES  
For the Year Ended June 30, 2023

		Program Revenues			Net (Expense) Revenues and Changes in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
Governmental activities:					
Instruction	\$ 16,822,512	\$ 5,024	\$ 8,010,493	\$ 125	\$ (8,806,870)
Instruction-related services:					
Supervision of instruction	899,399	573	469,323	-	(429,503)
Instructional library, media and technology	149,360	-	-	-	(149,360)
School site administration	2,566,394	246	211,557	-	(2,354,591)
Pupil services:					
Home-to-school transportation	867,558	62	34,925	-	(832,571)
Food services	1,312,162	438	1,537,647	-	225,923
All other pupil services	2,261,840	1,985	984,227	-	(1,275,628)
Data processing	14,391	-	-	-	(14,391)
General administration	3,066,123	373	79,557	-	(2,986,193)
Plant services	5,939,101	4,136	145,829	-	(5,789,136)
Ancillary services	184,367	-	3,358	-	(181,009)
Interest on long-term debt	1,350,572	-	-	-	(1,350,572)
Other outgo	65,044	55,693	311,009	-	301,658
	<u>\$ 35,498,823</u>	<u>\$ 68,530</u>	<u>\$ 11,787,925</u>	<u>\$ 125</u>	<u>(23,642,243)</u>
Total governmental activities					
General revenues:					
Taxes and subventions:					
Taxes levied for general purposes					13,904,347
Taxes levied for debt service					4,140,203
Taxes levied for other specific purposes					66,709
Federal and state aid not restricted to specific purposes					8,817,144
Interest and investment earnings					816,139
Interagency revenues					68,831
Miscellaneous					274,323
Total general revenues					<u>28,087,696</u>
Change in net position					<u>4,445,453</u>
Net position, July 1, 2022					<u>(4,295,784)</u>
Net position, June 30, 2023					<u>\$ 149,669</u>

See accompanying notes to financial statements.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
June 30, 2023

	<u>General Fund</u>	<u>Building Fund</u>	<u>Bond Interest and Redemption Fund</u>	<u>All Non-Major Funds</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>					
Cash and investments:					
Cash in County Treasury	\$16,284,468	\$ -	\$ 3,973,130	\$ 2,455,157	\$22,712,755
Cash in banks	256,430	-	-	725	257,155
Cash in revolving fund	14,983	-	-	-	14,983
Cash with Fiscal Agent	-	17,429,196	-	-	17,429,196
Receivables	1,411,916	3,055	-	373,342	1,788,313
Due from other funds	9,519	-	-	-	9,519
Stores inventory	-	-	-	20,617	20,617
<b>Total assets</b>	<b><u>\$ 17,977,316</u></b>	<b><u>\$ 17,432,251</u></b>	<b><u>\$ 3,973,130</u></b>	<b><u>\$ 2,849,841</u></b>	<b><u>\$ 42,232,538</u></b>
<b>LIABILITIES AND FUND BALANCES</b>					
Liabilities:					
Accounts payable	\$ 1,959,203	\$ 742,187	\$ -	\$ 57,590	\$ 2,758,980
Due to other funds	-	-	-	9,519	9,519
Unearned revenue	878,124	-	-	49,677	927,801
<b>Total liabilities</b>	<b><u>2,837,327</u></b>	<b><u>742,187</u></b>	<b><u>-</u></b>	<b><u>116,786</u></b>	<b><u>3,696,300</u></b>
Fund balances:					
Nonspendable	14,983	-	-	20,617	35,600
Restricted	5,791,383	16,690,064	3,973,130	2,712,658	29,167,235
Assigned	42,016	-	-	-	42,016
Unassigned	9,291,607	-	-	(220)	9,291,387
<b>Total fund balances</b>	<b><u>15,139,989</u></b>	<b><u>16,690,064</u></b>	<b><u>3,973,130</u></b>	<b><u>2,733,055</u></b>	<b><u>38,536,238</u></b>
<b>Total liabilities and fund balances</b>	<b><u>\$ 17,977,316</u></b>	<b><u>\$ 17,432,251</u></b>	<b><u>\$ 3,973,130</u></b>	<b><u>\$ 2,849,841</u></b>	<b><u>\$ 42,232,538</u></b>

See accompanying notes to financial statements.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET POSITION  
June 30, 2023

Total fund balances - Governmental Funds	\$	38,536,238
<p>Amounts reported for governmental activities in the statement of net position are different because:</p>		
<p>Capital assets used for governmental activities are not financial resources and, therefore, are not reported as assets in governmental funds. The cost of the assets is \$73,494,674 and the accumulated depreciation is \$52,475,725 (Note 4).</p>		
		21,018,949
<p>Long-term liabilities are not due and payable in the current period and, therefore, are not reported as liabilities in governmental funds. Long-term liabilities at June 30, 2023 consisted of (Note 5):</p>		
General Obligation Bonds	\$ (26,536,061)	
Accreted interest	(7,409,745)	
Unamortized premiums	(629,882)	
Other postemployment benefits (Note 9)	(7,667,789)	
Net pension liability (Notes 7 and 8)	(18,924,000)	
Compensated absences	(266,100)	
		(61,433,577)
<p>Deferred outflows of resources resulting from defeasance of debt are not recorded in governmental funds. In governmental activities, the difference between the reacquisition price and the net carrying amount of the retired debt are reported as deferred outflows of resources.</p>		
		74,038
<p>In governmental funds, deferred outflows and inflows of resources relating to pensions are not reported because they are applicable to future periods. In the statement of net position, deferred outflows and inflows of resources relating to pensions are reported (Notes 7 and 8).</p>		
Deferred outflows of resources relating to pensions	6,174,011	
Deferred inflows of resources relating to pensions	(3,504,000)	
		2,670,011
<p>In governmental funds, deferred outflows and inflows relating to OPEB are not reported because they are applicable to future periods. In the statement of net position, deferred outflows relating to OPEB are reported.</p>		
Deferred outflows of resources relating to OPEB	3,232,200	
Deferred inflows of resources relating to OPEB	(3,699,850)	
		(467,650)
<p>Unmatured interest on long-term debt is not recognized until the period in which it matures and is paid in governmental funds, however, in the statement of net position it is recognized in the period that it is incurred.</p>		
		(248,340)
Total net position - governmental activities	\$	149,669

See accompanying notes to financial statements.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGE IN FUND BALANCES - GOVERNMENTAL FUNDS  
For the Year Ended June 30, 2023

	General Fund	Building Fund	Bond Interest and Redemption Fund	All Non-Major Funds	Total Governmental Funds
<b>Revenues:</b>					
Local Control Funding Formula (LCFF):					
State apportionment	\$ 10,266,110	\$ -	\$ -	\$ -	\$ 10,266,110
Local sources	<u>11,965,758</u>	-	-	-	<u>11,965,758</u>
Total LCFF	<u>22,231,868</u>	-	-	-	<u>22,231,868</u>
Federal sources	3,034,199	-	-	1,009,512	4,043,711
Other state sources	6,723,864	-	18,321	884,738	7,626,923
Other local sources	<u>1,549,614</u>	<u>37,497</u>	<u>4,186,389</u>	<u>543,477</u>	<u>6,316,977</u>
Total revenues	<u>33,539,545</u>	<u>37,497</u>	<u>4,204,710</u>	<u>2,437,727</u>	<u>40,219,479</u>
<b>Expenditures:</b>					
Current:					
Certificated salaries	11,666,491	-	-	32,030	11,698,521
Classified salaries	4,765,405	-	-	609,345	5,374,750
Employee benefits	6,706,230	-	-	280,381	6,986,611
Books and supplies	1,519,373	-	-	54,932	1,574,305
Contract services and operating expenditures	4,430,324	268,070	-	787,805	5,486,199
Other outgo	65,044	-	-	-	65,044
Capital outlay	556,835	2,665,170	-	-	3,222,005
Debt service:					
Principal retirement	-	-	2,254,566	542,217	2,796,783
Interest	-	-	645,279	32,209	677,488
Total expenditures	<u>29,709,702</u>	<u>2,933,240</u>	<u>2,899,845</u>	<u>2,338,919</u>	<u>37,881,706</u>
Excess (deficiency) of revenues over (under) expenditures	<u>3,829,843</u>	<u>(2,895,743)</u>	<u>1,304,865</u>	<u>98,808</u>	<u>2,337,773</u>
Other financing (uses) sources:					
Transfers in	9,519	-	-	687,435	696,954
Transfers out	<u>(687,435)</u>	-	-	<u>(9,519)</u>	<u>(696,954)</u>
Total other financing (uses) sources	<u>(677,916)</u>	-	-	<u>677,916</u>	-
Net change in fund balances	3,151,927	(2,895,743)	1,304,865	776,724	2,337,773
Fund balances, July 1, 2022	<u>11,988,062</u>	<u>19,585,807</u>	<u>2,668,265</u>	<u>1,956,331</u>	<u>36,198,465</u>
Fund balances, June 30, 2023	<u>\$ 15,139,989</u>	<u>\$ 16,690,064</u>	<u>\$ 3,973,130</u>	<u>\$ 2,733,055</u>	<u>\$ 38,536,238</u>

See accompanying notes to financial statements.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGE IN FUND BALANCES – GOVERNMENTAL FUNDS – TO THE STATEMENT OF ACTIVITIES  
For the Year Ended June 30, 2023

Net change in fund balances - Total Governmental Funds	\$ 2,337,773
Amounts reported for governmental activities in the statement of activities are different because:	
Acquisition of capital assets is an expenditure in the governmental funds, but increases capital assets in the statement of net position (Note 4).	1,375,057
Depreciation of capital assets is an expense that is not recorded in the governmental funds (Note 4).	(2,401,770)
Repayment of principal on long-term debt is an expenditure in the governmental funds, but decreases the long-term liabilities in the liabilities in the statement of net position (Note 5).	2,796,783
Accreted interest on capital appreciation bonds is an expense that is not recorded in governmental funds (Note 5).	(715,739)
In governmental funds, losses on refunding of debt are not recognized. In government wide statements, losses on refunding of debt are deferred and amortized over the life of the debt (Note 5).	(27,670)
In governmental funds if debt is issued at a premium, the premium is recognized as other financing sources in the period it is incurred. In the government-wide statements, premiums are amortized as interest over the life of the related debt (Note 5).	30,889
Other postemployment benefits (OPEB) costs are recognized when employer contributions are made. In the statement of activities, OPEB costs are recognized on the accrual basis. The difference between OPEB costs and actual employer contributions was (Notes 5 and 9).	(872,041)
In the statement of activities, expenses related to compensated absences is measured by the amounts earned during the year. In the governmental funds, expenditures are measured by the amount paid during the year (Note 5).	(14,913)
In governmental funds, pension costs are recognized when employer contributions are made. In the statement of activities, pension costs are recognized on the accrual basis. This year, the difference between accrual-basis pension costs and actual employer contributions was (Note 7 and 8).	1,899,889
Unmatured interest on long-term debt is recognized in the period that it becomes due in the statement of net position, but is expensed when paid in the governmental funds.	37,195
Change in net position of governmental activities	<u>\$ 4,445,453</u>

See accompanying notes to financial statements.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2023

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

River Delta Unified School District (the "District") accounts for its financial transactions in accordance with the policies and procedures of the California Department of Education's California School Accounting Manual. The accounting policies of the District conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board. The following is a summary of the more significant policies:

Reporting Entity: The District has reviewed criteria to determine whether other entities with activities that benefit the District should be included within its financial reporting entity. The criteria include, but are not limited to, whether the entity exercises oversight responsibility (which includes financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations, and accountability for fiscal matters), the scope of public service, and a special financing relationship.

The District has determined that no other outside entity meets the above criteria, and therefore, no agency has been included as a component unit in the District's financial statements. In addition, the District is not aware of any entity that would exercise such oversight responsibility that would result in the District being considered a component unit of that entity.

Basis of Presentation - Financial Statements: The basic financial statements include a Management's Discussion and Analysis (MD & A) section providing an analysis of the District's overall financial position and results of operations, financial statements prepared using full accrual accounting for all of the District's activities, including infrastructure, and a focus on the major funds.

Basis of Presentation - Government-Wide Financial Statements: The Statement of Net Position and the Statement of Activities displays information about the reporting government as a whole. Custodial funds are not included in the government-wide financial statements. The District does not have any custodial funds.

The Statement of Net Position and the Statement of Activities are prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of Governmental Accounting Standards Board Codification Section (GASB Cod. Sec.) N50.118-.121.

*Program revenues:* Program revenues included in the Statement of Activities derive directly from the program itself or from parties outside the District's taxpayers or citizenry, as a whole; program revenues reduce the cost of the function to be financed from the District's general revenues.

*Allocation of indirect expenses:* The District reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Depreciation expense is specifically identified by function and is included in the direct expense of the respective function. Interest on general long-term liabilities is considered an indirect expense and is reported separately on the Statement of Activities.

Basis of Presentation - Fund Accounting: The accounts of the District are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, as appropriate. District resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

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(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2023

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**A - Major Funds**

*General Fund* - The General Fund is the general operating fund of the District and accounts for all revenues and expenditures of the District not encompassed within other funds. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. General operating expenditures and the capital improvement costs that are not paid through other funds are paid from the General Fund. For financial reporting purposes, the current year activity and year end balances of the Special Reserve for Other than Capital Outlay Projects is combined with the General Fund.

*Building Fund* - The Building Fund is a capital projects fund used to account for resources used for the acquisition or construction of major capital facilities and equipment, and primarily includes proceeds from the sale of bonds.

*Bond Interest and Redemption Fund* - The Bond Interest and Redemption Fund is a debt service fund used to account for resources used for the repayment of general obligations bonds issued by the District.

**B - Other Funds**

The Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. This classification includes the Adult Education, Child Development, and Cafeteria Funds.

The Capital Projects Funds are used to account for resources used for the acquisition or construction of major capital facilities and equipment. This classification includes the Capital Facilities Fund, County School Facilities Fund, and Capital Projects Funds.

Basis of Accounting: Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

Accrual: Governmental activities in the government-wide financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

Modified Accrual: The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term liabilities, if any, is recognized when due.

Capital Assets: Capital assets purchased or acquired, with an original cost of \$5,000 or more, are recorded at historical cost or estimated historical cost. Contributed assets are reported at acquisition value for the contributed asset. Additions, improvements and other capital outlay that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Capital assets are depreciated using the straight-line method over 5 - 50 years depending on asset types.

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(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
 NOTES TO FINANCIAL STATEMENTS  
 June 30, 2023

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Deferred Outflows/Inflows of Resources: In addition to assets, the Statement of Net Position includes a section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to future periods, and as such will not be recognized as an outflow of resources (expense/expenditure) until then. The District has recognized a deferred loss on refunding reported, which is in the Statement of Net Position. A deferred loss on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shortened life of the refunded or refunding debt. The District has also recognized deferred outflows of resources related to the recognition of the net pension liability and net OPEB liability reported in the Statement of Net Position.

In addition to liabilities, the Statement of Net Position reports a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to future periods and as such, will not be recognized as an inflow of resources (revenue) until that time. The District has recognized a deferred inflow of resources related to the recognition of the net pension liability and net OPEB liability reported in the Statement of Net Position.

Other Postemployment Benefits (OPEB): For purpose of measuring the net OPEB liability, information about the fiduciary net position of River Delta Unified School District's Plan (the "Plan") and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by the Plan. For this purpose, the Plan recognizes benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for money market investments and interest-earning investment contracts that are reported at cost.

Pensions: For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the State Teachers' Retirement Plan (STRP) and Public Employers Retirement Fund B (PERF B) and additions to/deductions from STRP's and PERF B's fiduciary net position have been determined on the same basis as they are reported by STRP and PERF B. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Certain investments are reported at fair value. The following is a summary of pension amounts in aggregate:

	<u>STRP</u>	<u>PERF B</u>	<u>Total</u>
Deferred outflows of resources	\$ 2,829,072	\$ 3,344,939	\$ 6,174,011
Deferred inflows of resources	<u>\$ 2,754,000</u>	<u>\$ 750,000</u>	<u>\$ 3,504,000</u>
Net pension liability	<u>\$ 9,117,000</u>	<u>\$ 9,807,000</u>	<u>\$ 18,924,000</u>
Pension expense	<u>\$ 1,041,505</u>	<u>\$ 1,020,374</u>	<u>\$ 2,061,879</u>

Budgets and Budgetary Accounting: By state law, the Board of Education must adopt a final budget by July 1. A public hearing is conducted to receive comments prior to adoption. The District's Board of Education complied with these requirements.

(Continued)



RIVER DELTA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2023

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Receivables: Receivables are made up principally of amounts due from the State of California and categorical programs. The District has determined that no allowance for doubtful accounts was needed as of June 30, 2023.

Stores Inventory: Stores inventory consists mainly of consumable supplies held for future use and are valued at average cost. Inventories are recorded as expenditures at the time individual inventory items are transferred from the warehouse to schools. Maintenance and other supplies held for physical plant repair, transportation supplies, and operating supplies are not included in inventories; rather, these amounts are recorded as expenditures when purchased.

Compensated Absences: Compensated absences in the amount of \$266,100 are recorded as a long-term liability of the District. The liability is for the earned but unused benefits. The amount to be provided by future operations represents the total amount that would be required to be provided from the general operating revenues of the District if all the benefits were to be paid.

Accumulated Sick Leave: Accumulated sick leave benefits are not recognized as liabilities of the District. The District's policy is to record sick leave as an operating expenditure in the period taken since such benefits do not vest nor is payment probable; however, unused sick leave is added to the creditable service period for calculation of retirement benefits when the employee retires.

Unearned Revenue: Revenue from federal, state, and local special projects and programs is recognized when qualified expenditures have been incurred. Funds received but not earned are recorded as unearned revenue until earned.

Property Taxes: Secured property taxes are attached as an enforceable lien on property as of March 1. Taxes are due in two installments on or before December 10 and April 10. Unsecured property taxes are due in one installment on or before August 31. The County of Sacramento bills and collects taxes for the District. Tax revenues are recognized by the District when received.

Encumbrances: Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts and other commitments when they are written. Encumbrances are liquidated when the commitments are paid. All encumbrances are liquidated at June 30.

Estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Accordingly, actual results may differ from those estimates.

Eliminations and Reclassifications: In the process of aggregating data for the Statement of Net Position and the Statement of Activities, some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities within the governmental activities column.

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(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2023

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Net Position: Net position is displayed in three components:

1. Net Investment in Capital Assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances (excluding unspent bond proceeds) of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
2. Restricted Net Position - Restrictions of the ending net position indicate the portions of net position not appropriate for expenditure or amounts legally segregated for a specific future use. The restriction for legally restricted programs represents the portion of net position restricted to specific program expenditures. The restriction for capital projects represents the portion of net position restricted for capital projects. The restriction for debt service represents the portion of net position available for the retirement of debt. It is the District's policy to use restricted net position first when allowable expenditures are incurred.
3. Unrestricted Net Position – All other net position that do not meet the definitions of "restricted" or "net investment in capital assets."

Fund Balance Classifications: Governmental Accounting Standards Board Codification Sections 1300 and 1800, Fund Balance Reporting and Governmental Fund Type Definitions (GASB Cod. Sec. 1300 and 1800) implements a five-tier fund balance classification hierarchy that depicts the extent to which a government is bound by spending constraints imposed on the use of its resources. The five classifications, discussed in more detail below, are nonspendable, restricted, committed, assigned and unassigned.

A - Nonspendable Fund Balance - The nonspendable fund balance classification reflects amounts that are not in spendable form, such as revolving cash and stores inventory.

B - Restricted Fund Balance - The restricted fund balance classification reflects amounts subject to externally imposed and legally enforceable constraints. Such constraints may be imposed by creditors, grantors, contributors, or laws or regulations of other governments, or may be imposed by law through constitutional provisions or enabling legislation. These are the same restrictions used to determine restricted net position as reported in the government-wide fund statements.

C - Committed Fund Balance - The committed fund balance classification reflects amounts subject to internal constraints self-imposed by formal action of the Board of Education. The constraints giving rise to committed fund balance must be imposed no later than the end of the reporting period. The actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements. Formal action by the Board of Education is required to remove any commitment from any fund balance. At June 30, 2023, the District had no committed fund balances.

D - Assigned Fund Balance - The assigned fund balance classification reflects amounts that the District's Board of Education has approved to be used for specific purposes, based on the District's intent related to those specific purposes. While the Board of Education has empowered members of management to suggest individual amounts to be assigned, as of June 30, 2023 no formal designation of assignment authority has occurred and the Board of Education retains ultimate authority for assigning fund balance.

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(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2023

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

E - Unassigned Fund Balance - In the General Fund only, the unassigned fund balance classification reflects the residual balance that has not been assigned to other funds and that is not restricted, committed, or assigned to specific purposes. In any fund other than the General Fund, a positive unassigned fund balance is never reported because amounts in any other fund are assumed to have been assigned, at least, to the purpose of that fund. However, deficits in any fund, including the General Fund that cannot be eliminated by reducing or eliminating amounts assigned to other purposes are reported as negative unassigned fund balance.

Fund Balance Policy: The District has an expenditure policy relating to fund balances. For purposes of fund balance classifications, expenditures are to be spent from restricted fund balances first, followed in order by committed fund balances (if any), assigned fund balances and lastly unassigned fund balances.

While GASB Cod. Sec. 1300 and 1800 do not require Districts to establish a minimum fund balance policy or a stabilization arrangement, GASB Cod. Sec. 1300 and 1800 do require the disclosure of a minimum fund balance policy and stabilization arrangements, if they have been adopted by the Board of Education. At June 30, 2023, the District has not established a minimum fund balance policy nor has it established a stabilization arrangement.

New Accounting Pronouncements: In May 2020, the GASB issued GASB Statement No. 96, *Subscription-Based Information Technology Arrangements*. GASB Statement No. 96 defines a subscription-based information technology arrangement and requires the recognition of a right to use subscription asset and corresponding subscription liability. This statement was effective for fiscal years beginning after June 15, 2022. There was no impact to the District's July 1, 2022 net position as a result of the implementation of GASB Statement No. 96.

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(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
 NOTES TO FINANCIAL STATEMENTS  
 June 30, 2023

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**NOTE 2 - CASH AND INVESTMENTS**

Cash and investments at June 30, 2023 consisted of the following:

	<u>Governmental Activities</u>
Pooled Funds:	
Cash in County Treasury	\$ 22,712,755
Deposits:	
Cash on hand and in banks	257,155
Revolving cash fund	14,983
Cash with Fiscal Agent	17,429,196
Totals	\$ 40,414,089

Pooled Funds: In accordance with Education Code Section 41001, the District maintains substantially all of its cash in the Sacramento County Treasury. The District is considered an involuntary participant in an external investment pool. The fair value of the District's investment pool is reported in the financial statements at amounts based upon the District's pro-rata share of fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

Cash with Fiscal Agent: Cash with Fiscal Agent represents funds held by Fiscal Agents restricted for bond project expenditures. The District holds their funds with the Sacramento County Treasury. The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

Deposits - Custodial Credit Risk: The District limits custodial credit risk by ensuring uninsured balances are collateralized by the respective financial institution. Cash balances held in banks are insured up to \$250,000 by the Federal Deposit Insurance Corporation (FDIC) and are collateralized by the respective financial institution. At June 30, 2023, the carrying amount of the District's accounts was \$272,138 and the bank balance was \$265,818, all of which was insured.

Interest Rate Risk: The District does not have a formal investment policy that limits cash and investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. At June 30, 2023, the District had no significant interest rate risk related to cash and investments held.

Credit Risk: The District does not have a formal investment policy that limits its investment choices other than the limitations of state law.

Concentration of Credit Risk: The District does not place limits on the amount it may invest in any one issuer. At June 30, 2023, the District had no concentration of credit risk.

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(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
 NOTES TO FINANCIAL STATEMENTS  
 June 30, 2023

**NOTE 3 - INTERFUND TRANSACTIONS**

Interfund Activity: Transactions between funds of the District are recorded as interfund transfers. The unpaid balances at year end, as a result of such transactions, are shown as due to and due from other funds.

Interfund Receivables/Payables: Individual fund interfund receivable and payable balances at June 30, 2023 were as follows:

<u>Fund</u>	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
Major Fund:		
General	\$ 9,519	\$ -
Non-Major Funds:		
Adult Education	-	5,482
Child Development	-	4,037
	<hr/>	<hr/>
Totals	<u>\$ 9,519</u>	<u>\$ 9,519</u>

Transfers: Transfers consist of operating transfers from funds receiving revenue to funds through which the resources are to be expended.

Transfers for the 2022-2023 fiscal year were as follows:

Transfer from the General Fund to the Capital Facilities Fund to pay off remainder of Shea Homes Loan.	\$ 544,460
Transfer from the General Fund to the Capital Projects for Blended Component Units Fund to correct a transfer of Mello-Roos tax apportionment.	142,975
Transfer from the Adult Education Fund to the General Fund for indirect costs.	5,482
Transfer from the Child Development Fund to the General Fund for indirect costs.	<hr/> 4,037
	<hr/> <u>\$ 696,954</u>

(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2023

**NOTE 4 - CAPITAL ASSETS**

A schedule of changes in capital assets for the year ended June 30, 2023 is shown below:

	Balance July 1, <u>2022</u>	Additions and <u>Transfers</u>	Deductions and <u>Transfers</u>	Balance June 30, <u>2023</u>
<b>Non-depreciable:</b>				
Land	\$ 447,832	\$ -	\$ -	\$ 447,832
Work-in-process	-	1,046,159	(940,252)	105,907
<b>Depreciable:</b>				
Buildings	59,240,284	923,796	-	60,164,080
Improvement of sites	7,782,317	122,678	-	7,904,995
Equipment	4,649,184	222,676	-	4,871,860
<b>Totals, at cost</b>	<u>72,119,617</u>	<u>2,315,309</u>	<u>(940,252)</u>	<u>73,494,674</u>
<b>Less accumulated depreciation:</b>				
Buildings	(40,955,941)	(1,832,781)	-	(42,788,722)
Improvement of sites	(5,752,080)	(350,355)	-	(6,102,435)
Equipment	(3,365,934)	(218,634)	-	(3,584,568)
<b>Total accumulated depreciation</b>	<u>(50,073,955)</u>	<u>(2,401,770)</u>	<u>-</u>	<u>(52,475,725)</u>
<b>Capital assets, net</b>	<u>\$ 22,045,662</u>	<u>\$ (86,461)</u>	<u>\$ (940,252)</u>	<u>\$ 21,018,949</u>

Depreciation expense was charged to governmental activities as follows:

Instruction	\$ 1,687,882
School site administration	560,187
Home-to-school transportation	84,846
Food services	7,023
General administration	44,493
Centralized data processing	418
Plant services	16,921
<b>Total depreciation expense</b>	<u>\$ 2,401,770</u>

(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2023

**NOTE 5 - LONG-TERM LIABILITIES**

General Obligation Bonds: On March 17, 2005, the District issued Series 2005 General Obligation Bonds in the amounts of \$8,249,979 and \$3,999,987 to improve or construct school facilities. The Current Interest Serial Bonds accrue interest up to a maximum of 4.5% and 4.375%, respectively, per annum from the date of issuance and are both payable on February 1 and August 1 of each year through August 1, 2029. The Capital Appreciation Serial Bonds accrue interest from the date of issuance and compound semiannually on February 1 and August 1 of each year through August 1, 2029.

On December 5, 2006 the District issued Series 2006 Current Interest and Capital Appreciation General Obligation Bonds in the amount of \$5,749,994 and \$1,699,994, respectively, to improve or construct school facilities. The Bonds accrue interest up to a maximum of 5.0% and 4.0%, respectively, per annum from the date of issuance and are both payable on February 1 and August 1 of each year through August 2031.

On May 15, 2008, the District issued Series 2008 General Obligation Bonds in the amount of \$3,300,015 to upgrade, renovate, furnish, and equip the school facilities. The Capital Appreciation Serial Bonds have interest rates ranging from 4.93% to 5.42% with principal payments beginning on August 1, 2032 and continuing through April 1, 2048.

On November 4, 2014, the District issued Series 2014 General Obligation Refunding Bonds in the amount of \$5,550,800 to refund the Election of the 2004, Series 2005 bonds. The Series 2014 Bonds have an interest rate of 5.806% with payments beginning on November 4, 2014 and continuing through August 1, 2025.

On February 25, 2015, the District issued Series 2015 General Obligation Refunding Bonds in the amount of \$3,510,000 to refund the Election of the 2004, Series 2006 bonds. The Series 2015 Bonds have an interest rate of 5.806% and mature through August 1, 2024.

On April 13, 2021, the District issued Series 2021 General Obligation Bonds in the amount of \$15,300,000 related to School Facilities Improvement District (SFID) No. 1 and \$4,900,000 related to SFID No.2. The bonds were issued to finance capital improvement projects within the District. The bonds for SFID No.1 have an interest rate ranging from 2.0% to 5.0% and mature through August 1, 2049. The bonds related to SFID No.2 have an interest rate ranging from 2.125% to 5.0% and mature through August 1, 2050.

The Outstanding general obligation Debt of the district as of June 30, 2023 is as follows:

Series	Interest Rate	Maturity Fiscal Year	Amount of Original Issue	Outstanding July 1, 2022	Issued Current Year	Redeemed Current Year	Outstanding June 30, 2023
Series 2005 Bonds	4.50%-4.375%	2029	\$12,249,966	\$ 949,965	\$ -	\$ -	\$ 949,965
Series 2006 Bonds	4.0% - 5.0%	2032	7,449,988	624,994	-	-	624,994
Series 2008 Bonds	5.806%	2048	3,300,015	3,300,015	-	-	3,300,015
Series 2014 Bonds	5.806%	2026	5,550,800	2,263,013	-	597,454	1,665,559
Series 2015 Bonds	5.806%	2025	3,510,000	1,452,640	-	447,112	1,005,528
Series 2021 Bonds	2.0 - 5.0%	2050	15,300,000	15,300,000	-	910,000	14,390,000
Series 2021 Bonds	2.125 - 5.0%	2051	4,900,000	4,900,000	-	300,000	4,600,000
Total			<u>\$52,260,769</u>	<u>\$28,790,627</u>	<u>\$ -</u>	<u>\$ 2,254,566</u>	<u>\$26,536,061</u>

(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2023

**NOTE 5 - LONG-TERM LIABILITIES** (Continued)

The following is a schedule of future payments on the General Obligation Bonds.

Year Ending June 30,	Principal	Interest	Total
2024	\$ 3,118,938	\$ 534,724	\$ 3,653,662
2025	1,200,109	672,338	1,872,447
2026	502,457	1,208,751	1,711,208
2027	271,089	1,580,865	1,851,954
2028	263,480	1,647,399	1,910,879
2029-2033	1,096,776	6,190,451	7,287,227
2034-2038	977,350	5,828,453	6,805,803
2039-2043	6,628,674	6,459,542	13,088,216
2044-2048	8,487,188	7,668,295	16,155,483
2049-2051	3,990,000	112,457	4,102,457
	<u>\$ 26,536,061</u>	<u>\$ 31,903,275</u>	<u>\$ 58,439,336</u>

Schedule of Changes in Long-Term Liabilities: A schedule of changes in long-term liabilities for the fiscal year ended June 30, 2023 is shown below:

	Balance July 1, 2022	Additions	Deductions	Balance June 30, 2023	Amounts Due Within One Year
<b>Debt:</b>					
General Obligation Bonds	\$ 28,790,627	\$ -	\$ 2,254,566	\$ 26,536,061	\$ 3,118,938
Accreted interest	6,694,006	715,739	-	7,409,745	-
Unamortized premiums	660,771	-	30,889	629,882	30,889
Lease obligations	542,217	-	542,217	-	-
<b>Other long-term liabilities:</b>					
Net OPEB liability (Note 9)	8,849,295	-	1,181,506	7,667,789	-
Net pension liability (Notes 7 and 8)	11,755,000	7,169,000	-	18,924,000	-
Compensated absences	251,187	14,913	-	266,100	266,100
<b>Totals</b>	<u>\$ 57,543,103</u>	<u>\$ 7,899,652</u>	<u>\$ 4,009,178</u>	<u>\$ 61,433,577</u>	<u>\$ 3,415,927</u>

Payments on the General Obligation Bonds are made from the Bond Interest and Redemption Fund. Payments on lease obligations are made from the Capital Facilities Fund. Payments for other postemployment benefits, net pension liability and compensated absences are made from the funds for which the related employee worked.

(Continued)



RIVER DELTA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2023

**NOTE 6 - FUND BALANCES**

Fund balances, by category, at June 30, 2023 consisted of the following:

	<u>General Fund</u>	<u>Building Fund</u>	<u>Bond Interest and Redemption Fund</u>	<u>All Non-Major Funds</u>	<u>Total</u>
<u>Nonspendable:</u>					
Revolving cash	\$ 14,983	\$ -	\$ -	\$ -	\$ 14,983
Stores inventory	-	-	-	20,617	20,617
Subtotal nonspendable	<u>14,983</u>	<u>-</u>	<u>-</u>	<u>20,617</u>	<u>35,600</u>
<u>Restricted:</u>					
Legally restricted:					
Grants	5,791,383	-	-	-	5,791,383
Adult education program	-	-	-	66,110	66,110
Other restricted balances	-	-	-	539,312	539,312
Capital projects	-	16,690,064	-	2,107,236	18,797,300
Debt service	-	-	3,973,130	-	3,973,130
Subtotal restricted	<u>5,791,383</u>	<u>16,690,064</u>	<u>3,973,130</u>	<u>2,712,658</u>	<u>29,167,235</u>
<u>Assigned:</u>					
Other assignments	<u>42,016</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>42,016</u>
<u>Unassigned:</u>					
Designated for economic uncertainty	1,485,009	-	-	-	1,485,009
Undesignated	<u>7,806,598</u>	<u>-</u>	<u>-</u>	<u>(220)</u>	<u>7,806,378</u>
Subtotal unassigned	<u>9,291,607</u>	<u>-</u>	<u>-</u>	<u>(220)</u>	<u>9,291,387</u>
Total fund balances	<u>\$ 15,139,989</u>	<u>\$ 16,690,064</u>	<u>\$ 3,973,130</u>	<u>\$ 2,733,055</u>	<u>\$ 38,536,238</u>

(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2023

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**NOTE 7 – NET PENSION LIABILITY – STATE TEACHERS' RETIREMENT PLAN**

*General Information about the State Teachers' Retirement Plan*

Plan Description: Teaching-certified employees of the District are provided with pensions through the State Teachers' Retirement Plan (STRP) – a cost-sharing multiple-employer defined benefit pension plan administered by the California State Teachers' Retirement System (CalSTRS). The Teachers' Retirement Law (California Education Code Section 22000 et seq.), as enacted and amended by the California Legislature, established this plan and CalSTRS as the administrator. The benefit terms of the plans may be amended through legislation. CalSTRS issues a publicly available financial report that can be obtained at <http://www.calstrs.com/comprehensive-annual-financial-report>.

Benefits Provided: The STRP Defined Benefit Program has two benefit formulas:

- CalSTRS 2% at 60: Members first hired on or before December 31, 2012, to perform service that could be creditable to CalSTRS.
- CalSTRS 2% at 62: Members first hired on or after January 1, 2013, to perform service that could be creditable to CalSTRS.

The Defined Benefit (DB) Program provides retirement benefits based on members' final compensation, age and years of service credit. In addition, the retirement program provides benefits to members upon disability and to survivors/beneficiaries upon the death of eligible members. There are several differences between the two benefit formulas which are noted below.

*CalSTRS 2% at 60* - CalSTRS 2% at 60 members are eligible for normal retirement at age 60, with a minimum of five years of credited service. The normal retirement benefit is equal to 2.0 percent of final compensation for each year of credited service. Early retirement options are available at age 55 with five years of credited service or as early as age 50 with 30 years of credited service. The age factor for retirements after age 60 increases with each quarter year of age to 2.4 percent at age 63 or older. Members who have 30 years or more of credited service receive an additional increase of up to 0.2 percent to the age factor, known as the career factor. The maximum benefit with the career factor is up to the 2.4 percent.

CalSTRS calculates retirement benefits based on a one-year final compensation for members who retired on or after January 1, 2001, with 25 or more years of credited service, or for classroom teachers with less than 25 years of credited service if the employer elected to pay the additional benefit cost prior to January 1, 2014. One-year final compensation means a member's highest average annual compensation earnable for 12 consecutive months calculated by taking the creditable compensation that a member could earn in a school year while employed on a fulltime basis, for a position in which the person worked. For members with less than 25 years of credited service, final compensation is the highest average annual compensation earnable for any 36 consecutive months of credited service.

*CalSTRS 2% at 62* - CalSTRS 2% at 62 members are eligible for normal retirement at age 62, with a minimum of five years of credited service. The normal retirement benefit is equal to 2.0 percent of final compensation for each year of credited service. An early retirement option is available at age 55. The age factor for retirement after age 62 increases with each quarter year of age to 2.4 percent at age 65 or older.

All CalSTRS 2% at 62 members have their final compensation based on their highest average annual compensation earnable for 36 consecutive months of credited service.

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(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
 NOTES TO FINANCIAL STATEMENTS  
 June 30, 2023

**NOTE 7 – NET PENSION LIABILITY – STATE TEACHERS' RETIREMENT PLAN (Continued)**

Contributions: Required member, employer and state contribution rates are set by the California Legislature and Governor and detailed in Teachers' Retirement Law. Current contribution rates were established by California Assembly Bill 1469 (CalSTRS Funding Plan), which was passed into law in June 2014, and various subsequent legislation.

The CalSTRS Funding Plan established a schedule of contribution rate increases shared among members, employers, and the State of California to bring CalSTRS toward full funding by fiscal year 2046. California Senate Bill 90 and California Assembly Bill 84 (collectively the "Special Legislation") were signed into law in June 2019 and June 2020, respectively, and provided supplemental contributions to the DB Program along with supplemental contribution rate relief to employers through fiscal year 2021–22.

A summary of statutory contribution rates and other sources of contributions to the DB Program pursuant to the CalSTRS Funding Plan and the Special Legislation, are as follows:

*Members* - Under CalSTRS 2% at 60, the member contribution rate was 10.250 percent of applicable member earnings for fiscal year 2021-22. Under CalSTRS 2% at 62, members contribute 50 percent of the normal cost of their retirement plan, which resulted in a contribution rate of 10.205 percent of applicable member earnings for fiscal year 2021-22.

Under CalSTRS 2% at 62, members pay 9% toward the normal cost and an additional 1.205 percent as per the CalSTRS Funding Plan for a total member contribution rate of 10.205 percent. The contribution rate for CalSTRS 2% at 62 members is adjusted if the normal cost increases or decreases by more than 1% since the last time the member contribution rate was set. Based on the June 30, 2021, valuation adopted by the CalSTRS board in May 2022, the increase in normal cost was less than 1 percent. Therefore, the contribution rate for CalSTRS 2% at 62 members did not change effective July 1, 2022.

*Employers* – Employers are required to contribute a base contribution rate set in statute at 8.25%. Pursuant to the CalSTRS Funding Plan, employers also have a supplemental contribution rate to eliminate their share of the CalSTRS unfunded actuarial obligation by 2046.

Beginning in fiscal year 2021–22, the CalSTRS Funding Plan authorized the CalSTRS board to adjust the employer supplemental contribution rate up or down by a maximum of 1% for a total rate of no higher than 20.25% and no lower than 8.25%. In May 2022, the CalSTRS board voted to keep the employer supplemental contribution rate at 10.85% for fiscal year 2022–23 for a total employer contribution rate of 19.10%.

The CalSTRS employer contribution rates effective for fiscal year 2022-23 through fiscal year 2046-47 are summarized in the table below:

<u>Effective Date</u>	<u>Base Rate</u>	<u>Supplemental Rate Per CalSTRS Funding Plan</u>	<u>Total</u>
July 1, 2022	8.250%	10.850%	19.100%
July 1, 2023 to June 30, 2046	8.250%	(1)	(1)
July 1, 2046	8.250%	Increase from AB 1469 rate ends in 2046-47	

(1) The CalSTRS Funding Plan authorizes the board to adjust the employer contribution rate up or down by up to 1% each year, but no higher than 20.250% total and no lower than 8.250%.

The District contributed \$2,044,072 to the plan for the fiscal year ended June 30, 2023.

(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
 NOTES TO FINANCIAL STATEMENTS  
 June 30, 2023

**NOTE 7 – NET PENSION LIABILITY – STATE TEACHERS' RETIREMENT PLAN (Continued)**

*State* – 10.828 percent of the members' calculated based on creditable compensation from two fiscal years prior.

The state is required to contribute a base contribution rate set in statute at 2.017%. Pursuant to the CalSTRS Funding Plan, the state also has a supplemental contribution rate, which the board can increase by up to 0.5% each fiscal year to help eliminate the state's share of the CalSTRS unfunded actuarial obligation by 2046. In May 2022, the CalSTRS board voted to keep the state supplemental contribution rate at 6.311% for fiscal year 2022–23 for a total contribution rate of 10.828%.

Special legislation appropriated supplemental state contributions to reduce the state's portion of the unfunded actuarial obligation of the DB Program in fiscal years 2019-20 through 2021-22. These contributions are funded from future excess General Fund revenues, pursuant to the requirements of California Proposition 2, the "Rainy-Day Budget Stabilization Fund Act," which passed in 2014. Accordingly, the contribution amounts are subject to change each year based on the availability of funding. For fiscal year 2021–22, CalSTRS received \$410.0 million in supplemental state contributions from Proposition 2 funds. Additionally, CalSTRS received a one-time supplemental payment of \$173.7 million from the General Fund in fiscal year 2021–22 to offset forgone contributions due to the suspension of the 0.5% increase to the state supplemental contribution rate in fiscal year 2020–21.

The CalSTRS state contribution rates effective for fiscal year 2022-2023 and beyond are summarized in the table below.

<u>Effective Date</u>	<u>Base Rate</u>	<u>Supplemental Rate Per CalSTRS Funding Plan</u>	<u>SBMA Funding<sup>(1)</sup></u>	<u>Total</u>
July 01, 2022	2.017%	6.311%	2.50%	10.828%
July 01, 2023 to June 30, 2046	2.017%	(2)	2.50%	(2)
July 01, 2046	2.017%	(3)	2.50%	(3)

- (1) The SBMA contribution rate excludes the \$72 million that is reduced from the required contribution in accordance with Education Code section 22954.
- (2) The CalSTRS board has limited authority to adjust the state contribution rate annually through June 2046 in order to eliminate the remaining unfunded actuarial obligation. The board cannot increase the supplemental rate by more than 0.5% in a fiscal year, and if there is no unfunded actuarial obligation, the supplemental contribution rate imposed would be reduced to 0%.
- (3) From July 1, 2046, and thereafter, the rates in effect prior to July 1, 2014, are reinstated, if necessary, to address any remaining unfunded actuarial obligation.

(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
 NOTES TO FINANCIAL STATEMENTS  
 June 30, 2023

**NOTE 7 – NET PENSION LIABILITY – STATE TEACHERS' RETIREMENT PLAN (Continued)**

*Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions*

At June 30, 2023, the District reported a liability for its proportionate share of the net pension liability that reflected a reduction for State pension support provided to the District. The amount recognized by the District as its proportionate share of the net pension liability, the related State support, and the total portion of the net pension liability that was associated with the District were as follows:

District's proportionate share of the net pension liability	\$	9,117,000
State's proportionate share of the net pension liability associated with the District		5,153,000
Total	\$	14,270,000

The net pension liability was measured as of June 30, 2022 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2021. The District's proportion of the net pension liability was based on the District's share of contributions to the pension plan relative to the contributions of all participating school districts and the State. At June 30, 2022 the District's proportion was 0.013 percent, which was unchanged from its proportion measured as of June 30, 2021.

For the year ended June 30, 2023, the District recognized pension expense of \$1,041,505 and revenue of \$826,757 for support provided by the State. At June 30, 2023, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$ 7,000	\$ 684,000
Changes of assumptions	452,000	-
Net differences between projected and actual earnings on investments	-	446,000
Changes in proportion and differences between District contributions and proportionate share of contributions	326,000	1,624,000
Contributions made subsequent to measurement date	2,044,072	-
Total	\$ 2,829,072	\$ 2,754,000

\$2,044,072 reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2024 .

(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
 NOTES TO FINANCIAL STATEMENTS  
 June 30, 2023

**NOTE 7 – NET PENSION LIABILITY – STATE TEACHERS' RETIREMENT PLAN (Continued)**

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending June 30,		
2024	\$	(396,000)
2025	\$	(652,000)
2026	\$	(891,000)
2027	\$	408,000
2028	\$	(385,000)
2029	\$	(53,000)

Differences between expected and actual experience and changes in assumptions are amortized over a closed period equal to the average remaining service life of plan members, which is 7 years as of the June 30, 2022 measurement date. Deferred outflows and inflows related to differences between projected and actual earnings on plan investments are netted and amortized over a closed 5-year period.

Actuarial Methods and Assumptions: The total pension liability for the STRP was determined by applying update procedures to a financial reporting actuarial valuation as of June 30, 2021, and rolling forward the total pension liability to June 30, 2022. The financial reporting actuarial valuation as of June 30, 2021, used the following actuarial methods and assumptions, applied to all prior periods included in the measurement:

Valuation Date	June 30, 2021
Experience Study	July 1, 2015 through June 30, 2018
Actuarial Cost Method	Entry age normal
Investment Rate of Return	7.10%
Consumer Price Inflation	2.75%
Wage Growth	3.50%
Post-retirement Benefit Increases	2.00% simple for DB, maintain 85% Purchasing power level for DB, not applicable for DBS/CBB

Discount Rate: The discount rate used to measure the total pension liability was 7.10 percent, which was unchanged from the prior fiscal year. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at statutory contribution rates in accordance with the rate increase per AB 1469. Projected inflows from investment earnings were calculated using the long-term assumed investment rate of return (7.10 percent) and assuming that contributions, benefit payments, and administrative expense occur midyear. Based on those assumptions, the STRP's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term assumed investment rate of return was applied to all periods of projected benefit payments to determine the total pension liability.

Mortality: CalSTRS uses a generational mortality assumption, which involves the use of a base mortality table and projection scales to reflect expected annual reductions in mortality rates at each age, resulting in increases in life expectancies each year into the future. The base mortality tables are CalSTRS custom tables derived to best fit the patterns of mortality among its members. The projection scale was set equal to 110 percent of the ultimate improvement factor from the Mortality Improvement Scale (MP-2019) table, issued by the Society of Actuaries.

(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
 NOTES TO FINANCIAL STATEMENTS  
 June 30, 2023

**NOTE 7 – NET PENSION LIABILITY – STATE TEACHERS' RETIREMENT PLAN (Continued)**

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. The best estimate ranges were developed using capital market assumptions from CalSTRS investment staff and investment consultants as inputs to the process.

The actuarial investment rate of return assumption was adopted by the CalSTRS board in January 2020 in conjunction with the most recent experience study. For each current and future valuation, CalSTRS consulting actuary reviews the return assumption for reasonableness based on the most current capital market assumptions. Best estimates of 20-year geometric real rates of return and the assumed asset allocation for each major asset class used as input to develop the actuarial investment rate of return are summarized in the following table:

<u>Asset Class</u>	<u>Assumed Asset Allocation</u>	<u>Long-Term* Expected Real Rate of Return</u>
Public Equity	42%	4.8%
Real Estate	15	3.6
Private Equity	13	6.3
Fixed Income	12	1.3
Risk Mitigating Strategies	10	1.8
Inflation Sensitive	6	3.3
Cash / Liquidity	2	(0.4)

\* 20-year geometric average

Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate:

The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 7.10 percent, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.10 percent) or 1-percentage-point higher (8.10 percent) than the current rate:

	1% Decrease (6.10%)	Current Discount Rate (7.10%)	1% Increase (8.10%)
District's proportionate share of the net pension liability	<u>\$ 15,484,000</u>	<u>\$ 9,117,000</u>	<u>\$ 3,830,000</u>

Pension Plan Fiduciary Net Position: Detailed information about the pension plan's fiduciary net position is available in the separately issued CalSTRS financial report.

(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2023

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**NOTE 8 – NET PENSION LIABILITY – PUBLIC EMPLOYER’S RETIREMENT FUND B**

*General Information about the Public Employer’s Retirement Fund B*

Plan Description: The schools cost-sharing multiple-employer defined benefit pension plan Public Employer’s Retirement Fund B (PERF B) is administered by the California Public Employees’ Retirement System (CalPERS). Plan membership consists of non-teaching and non-certified employees of public schools (K-12), community college districts, offices of education, charter and private schools (elective) in the State of California.

The Plan was established to provide retirement, death and disability benefits to non-teaching and non-certified employees in schools. The benefit provisions for Plan employees are established by statute. CalPERS issues a publicly available financial report that can be obtained at: <https://www.calpers.ca.gov/docs/forms-publications/acfr-2022.pdf>.

Benefits Provided: The benefits for the defined benefit plans are based on members’ years of service, age, final compensation, and benefit formula. Benefits are provided for disability, death, and survivors of eligible members or beneficiaries. Members become fully vested in their retirement benefits earned to date after five years (10 years for State Second Tier members) of credited service.

Contributions: The benefits for the defined benefit pension plans are funded by contributions from members and employers, and earnings from investments. Member and employer contributions are a percentage of applicable member compensation. Member contribution rates are defined by law and depend on the respective employer’s benefit formulas. Employer contribution rates are determined by periodic actuarial valuations or by state statute. Actuarial valuations are based on the benefit formulas and employee groups of each employer. Employer contributions, including lump sum contributions made when agencies first join the PERF B, are credited with a market value adjustment in determining contribution rates.

The required contribution rates of most active plan members are based on a percentage of salary in excess of a base compensation amount ranging from zero dollars to \$863 monthly.

Required contribution rates for active plan members and employers as a percentage of payroll for the year ended June 30, 2023 were as follows:

*Members* - The member contribution rate was 7.0 percent of applicable member earnings for fiscal year 2022-2023.

*Employers* - The employer contribution rate was 25.37 percent of applicable member earnings.

The District contributed \$1,318,939 to the plan for the fiscal year ended June 30, 2023.

*Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions*

At June 30, 2023, the District reported a liability of \$9,807,000 or its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2021 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2021. The District’s proportion of the net pension liability was based on the District’s share of contributions to the pension plan relative to the contributions of all participating school districts. At June 30, 2022 the District’s proportion was 0.029 percent, which was an increase of .001 percent from its proportion measured as of June 30, 2021.

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(Continued)



RIVER DELTA UNIFIED SCHOOL DISTRICT  
 NOTES TO FINANCIAL STATEMENTS  
 June 30, 2023

**NOTE 8 – NET PENSION LIABILITY – PUBLIC EMPLOYER’S RETIREMENT FUND B (Continued)**

For the year ended June 30, 2023 the District recognized pension expense of \$1,020,374. At June 30, 2023 the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$ 44,000	\$ 244,000
Changes of assumptions	725,000	-
Net differences between projected and actual earnings on investments	1,158,000	-
Changes in proportion and differences between District contributions and proportionate share of contributions	99,000	506,000
Contributions made subsequent to measurement date	<u>1,318,939</u>	<u>-</u>
Total	<u>\$ 3,344,939</u>	<u>\$ 750,000</u>

\$1,318,939 reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2024. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending <u>June 30,</u>	
2024	\$ 139,833
2025	\$ 145,833
2026	\$ 283,834
2027	\$ 706,500

Differences between expected and actual experience, changes in assumptions and changes in proportion and differences between District contributions and proportionate share of contributions are amortized over a closed period equal to the average remaining service life of plan members, which is 3.9 years as of the June 30, 2022 measurement date. Deferred outflows and inflows related to differences between projected and actual earnings on plan investments are netted and amortized over a closed 5-year period.

(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
 NOTES TO FINANCIAL STATEMENTS  
 June 30, 2023

**NOTE 8 – NET PENSION LIABILITY – PUBLIC EMPLOYER’S RETIREMENT FUND B (Continued)**

Actuarial Methods and Assumptions: The total pension liability for the Plan was determined by applying update procedures to a financial reporting actuarial valuation as of June 30, 2021, and rolling forward the total pension liability to June 30, 2022. The financial reporting actuarial valuation as of June 30, 2021, used the following actuarial methods and assumptions, applied to all prior periods included in the measurement:

Valuation Date	June 30, 2021
Experience Study	June 30, 2000 through June 30, 2019
Actuarial Cost Method	Entry age normal
Investment Rate of Return	6.90%
Consumer Price Inflation	2.30%
Wage Growth	Varies by entry age and service
Post-retirement Benefit Increases	2.00% until Purchasing Power Protection Allowance Floor on Purchasing Power Applies, 2.30% thereafter

The mortality table used was developed based on CalPERS-specific data. The table includes 15 years of mortality improvements using Society of Actuaries 80% of scale MP2020. For more details on this table, please refer to the 2021 experience study report.

All other actuarial assumptions used in the June 30, 2021 valuation were based on the results of an actuarial experience study for the period from 2000 to 2019, including updates to salary increase, mortality and retirement rates. Further details of the Experience Study can be found at CalPERS’ website.

During the 2021-22 measurement period, the financial reporting discount rate for PERF B was lowered from 7.15 percent to 6.90 percent. In addition, the inflation assumption was reduced from 2.50 percent to 2.30 percent. Lastly, demographic assumptions for mortality rates were updated.

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation.

<u>Asset Class</u>	<u>Asset Allocation</u>	<u>Rates of Return Years 1-10 (1, 2)</u>
Global Equity – cap-weighted	30.00%	4.45%
Global Equity non-cap-weighted	12.00%	3.84%
Private Equity	13.00%	7.28%
Treasury	5.00%	.27%
Mortgage-backed Securities	5.00%	.50%
Investment Grade Corporates	10.00%	1.56%
High Yield	5.00%	2.27%
Emerging Market Debt	5.00%	2.48%
Private Debt	5.00%	3.57%
Real Assets	15.00%	3.21%
Leverage	(5.00%)	(0.59%)

- (1) An expected inflation rate of 2.30% used for this period
- (2) Figures are based on the 2021-22 CalPERS Asset Liability Management Study

(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
 NOTES TO FINANCIAL STATEMENTS  
 June 30, 2023

**NOTE 8 – NET PENSION LIABILITY – PUBLIC EMPLOYER’S RETIREMENT FUND B (Continued)**

Discount Rate: The discount rate used to measure the total pension liability was 6.90 percent. A projection of the expected benefit payments and contributions was performed to determine if assets would run out. The test revealed the assets would not run out. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability for the Plan. The results of the crossover testing for the Plan are presented in a detailed report that can be obtained at CalPERS' website.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account long-term market return expectations as well as the expected pension fund cash flows. Projected returns for all asset classes are estimated and combined with risk estimates, are used to project compound (geometric) returns over the long term. The discount rate used to discount liabilities was informed by the long-term projected portfolio return.

Sensitivity of the District’s Proportionate Share of the Net Pension Liability to Changes in the Discount Rate: The following presents the District’s proportionate share of the net pension liability calculated using the discount rate of 6.90 percent, as well as what the District’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.90 percent) or 1-percentage-point higher (7.90 percent) than the current rate:

	1% Decrease <u>(5.90%)</u>	Current Discount Rate <u>(6.90%)</u>	1% Increase <u>(7.90%)</u>
District’s proportionate share of the net pension liability	<u>\$ 14,167,000</u>	<u>\$ 9,807,000</u>	<u>\$ 6,204,000</u>

Pension Plan Fiduciary Net Position: Detailed information about the pension plan’s fiduciary net position is available in the separately issued CalPERS financial report.

(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
 NOTES TO FINANCIAL STATEMENTS  
 June 30, 2023

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**NOTE 9 - OTHER POSTEMPLOYMENT BENEFITS (OPEB)**

*General Information about the Other Postemployment Benefits Plan*

Plan Description: In addition to the pension benefits described in Notes 8 and 9, the District provides healthcare benefits to eligible employees who retire from the District, as part of a single-employer defined benefit postemployment health care plan (Plan). The Plan is administered by the District and allows employees who retire after having achieved retirement eligibility requirements to continue receiving medical insurance coverage. The District's Board of Education has the authority to establish or amend the benefit terms offered by the Plan, and also retains the authority to establish the requirements for paying for the Plan's benefits as they come due.

The District participates in the California School Boards Association (CSBA) GASB 45 Solutions Program to pre-fund OPEB liabilities. The CSBA GASB 45 Solutions Program is an agent multiple-employer plan consisting of an aggregation of single-employer plans. Public Agency Retirement Services (PARS) was appointed as administrator for the CSBA GASB 45 Solutions Program, and U.S. Bank was appointed as trustee. The CSBA GASB 45 Solutions Program serves as a qualified irrevocable trust for the accumulation of assets of member districts, to ensure that funds are dedicated to service the needs of employees and retirees. The District's contributions to the irrevocable trust established by the CSBA GASB 45 Solutions Program is included in the Public Agencies Post-Employment Benefits Trust financial statements. Copies of the Public Agencies Post-Employment Benefits Trust independent financial statements may be obtained from the Public Agency Retirement Services – 4350 Von Karman Ave – Newport Beach, CA 92660.

Benefits Provided: Retirees who retire from the District having worked a minimum of ten years and reached age 55, receive healthcare benefits up to the age 65. The District will pay up to \$300 per month for the purchase of health insurance, dental insurance and life insurance by the eligible retiree. Retiree benefits are prorated based on the average number of hours the employee worked over the total number of employed years.

Contributions: California Government Code specifies that the District's contribution requirements for covered employees are established and may be amended by the District's Board of Education. Contributions to the Plan are calculated at 1% of monthly payroll, and are contributed on a quarterly basis. An ad-hoc payment may be contributed annually, at the discretion of the Board of Education.

Employees Covered by Benefit Terms: The following is a table of plan participants at June 30, 2023:

	<u>Number of Participants</u>
Inactive Plan members, covered spouses, or beneficiaries currently receiving benefits	79
Active employees	<u>231</u>
	<u><u>310</u></u>

Contributions to the Plan from the District were \$296,288 for the year ended June 30, 2023. Employees are not required to contribute to the OPEB plan.

OPEB Plan Investments: The discount rate of 5.60% was determined using PARS Balanced Investment Policy asset allocation.

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(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2023

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**NOTE 9 - OTHER POSTEMPLOYMENT BENEFITS (Continued)**

*Net OPEB Liability*

The District's total OPEB liability was measured as of June 30, 2022, which was determined by an actuarial valuation as of June 30, 2021.

Actuarial Assumptions: The total OPEB liability in the actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

<u>Actuarial Method</u>	Entry Age actuarial cost method.
<u>Discount Rate</u>	5.60%. Based on PARS Balanced Investment Policy.
<u>Long-Term Investment Rate of Return</u>	The long-term rate of return on investments was determined to be 6.85%. This was computed as Balanced Investment Policy.
<u>Mortality Rates</u>	Mortality rates were taken from the most recent experience studies for CalPERS (2017) and CalSTRS (2016).
<u>Turnover/Retirement Rates</u>	Termination and retirement rates were taken from the most recent experience studies for CalPERS (2017) and CalSTRS (2016).
<u>Inflation Rate</u>	2.26% per year
<u>Health Care Increases</u>	Medical insurance premiums are assumed to increase by 6.84% for Pre-65, decreasing to 4.00% by 2069. Trend rates for Post-65 were assumed at 5.15% decreasing to 4.0% by 2069.
<u>Salary Increases</u>	2.75% per year
<u>Coverage Elections</u>	100% of eligible employees are assumed to elect coverage upon retirement, and to remain covered under the District plans until age 65.
<u>Medicare Coverage</u>	All current and future participating retirees and spouses will qualify for Medicare coverage and enroll in Parts A and B upon age 65.
<u>Percent Married</u>	30% of plan participants are assumed to be married.

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(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
 NOTES TO FINANCIAL STATEMENTS  
 June 30, 2023

**NOTE 9 - OTHER POSTEMPLOYMENT BENEFITS (Continued)**

*Changes in Net OPEB Liability*

	Increase (Decrease)		
	Total OPEB Liability	Total Fiduciary Net Position	Net OPEB Liability
	(a)	(b)	(a) - (b)
Balance at July 1, 2022	\$ 10,034,819	\$ 1,185,524	\$ 8,849,295
Changes for the year:			
Service cost	631,212	-	631,212
Interest	419,287	-	419,287
Employer contributions	-	211,427	(211,427)
Changes in assumptions	(2,435,734)	-	(2,435,734)
Changes in benefit terms	220,092	-	220,092
Differences between expected and actual experience	(16,732)	-	(16,732)
Net investment income	-	(205,319)	205,319
Administrative expense	-	(6,477)	6,477
Benefit payments	(157,465)	(157,465)	-
Net change	(1,339,340)	(157,834)	(1,181,506)
Balance at June 30, 2023	\$ 8,695,479	\$ 1,027,690	\$ 7,667,789

Fiduciary Net Position as a percent of the Total OPEB Liability, at June 30, 2023: 11.82%

Changes in assumptions: Changes in assumptions include the mortality rates to use the 2017 CalPERS OPEB Assumptions Model (for classified employees) and from the 2016 valuation of CalSTRS (for certificated employees). The discount rate was updated from 3.96% to 5.60% in the June 30, 2022 valuation.

There were no changes between the measurement date and the year ended June 30, 2023, which had a significant effect on the District's total OPEB liability.

Sensitivity of the Net OPEB Liability to changes in the Discount Rate: The following presents the Net OPEB Liability of the District, as well as what the District's Net OPEB Liability would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current discount rate:

	1% Decrease (4.60%)	Current Discount Rate (5.60%)	1% Increase (6.60%)
Net OPEB liability	\$ 8,998,091	\$ 7,667,789	\$ 6,488,005

(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2023

**NOTE 9 - OTHER POSTEMPLOYMENT BENEFITS (Continued)**

Sensitivity of the Net OPEB Liability to changes in the Healthcare Cost Trend Rates: The following presents the Net OPEB Liability of the District, as well as what the District's Net OPEB Liability would be if it were calculated using healthcare cost trend rates that are one percentage-point lower or one percentage-point higher than the current healthcare cost trend rates:

	1% Decrease (3.0%)	Healthcare Cost Trend Rates (4.0%)	1% Increase (5.0%)
Net OPEB liability	\$ 6,352,266	\$ 7,667,789	\$ 9,239,481

*OPEB Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to OPEB* - For the year ended June 30, 2023, the District recognized OPEB expense of \$1,147,131. At June 30, 2023, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ 26,029	\$ 1,494,337
Changes in assumptions	2,765,945	2,205,513
Net differences between projected and actual earnings on investments	143,938	-
Contributions after measurement date	296,288	-
Total	<u>\$ 3,232,200</u>	<u>\$ 3,699,850</u>

\$296,288 reported as deferred outflows of resources related to benefits paid subsequent to the measurement date will be recognized as a reduction of the total OPEB liability in the year ended June 30, 2024. Other amounts reported as deferred outflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ending <u>June 30,</u>	
2024	\$ (49,078)
2025	\$ (52,701)
2026	\$ (59,763)
2027	\$ (24,992)
2028	\$ (82,618)
Thereafter	\$ (494,786)

(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2023

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**NOTE 10 - JOINT POWERS AGREEMENT**

River Delta Unified School District participates in a joint venture under a joint powers agreement with Government Financial Services Joint Powers Authority (GFSJPA). GFSJPA is a newly formed entity and does not yet have any audited financial statements. In addition, River Delta Unified School District participates in a joint venture under a joint powers agreement with Schools Insurance Authority (SIA). The relationship between River Delta Unified School District and the Joint Powers Authority is such that the Joint Powers Authority is not a component unit of the District for financial reporting purposes.

SIA arranges for and provides property, liability, workers' compensation, dental and vision insurance coverage for its members. The JPA's governing board consist of a representative from each member district. The board controls the operations of the JPA, including selection of management and approval of operating budgets, independent of any influence by the member districts beyond their representation on the board. Each member district is obligated to pay an amount commensurate with the level of coverage requested and may be subject to assessments. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years. There have been no significant reductions in insurance coverage from the prior year.

The following is a summary of condensed financial information of Schools Insurance Authority for the year ended June 30, 2022:

Total assets	\$ 211,771,868
Deferred outflows of resources	\$ 1,751,462
Total liabilities	\$ 86,615,462
Total deferred inflows of resources	\$ 3,674,124
Total net position	\$ 123,233,744
Total revenues	\$ 59,357,945
Total expenses	\$ 66,482,201
Change in net position	\$ (7,124,256)

**NOTE 11 - CONTINGENCIES**

The District is subject to legal proceedings and claims which arise in the ordinary course of business. In the opinion of management, the amount of ultimate liability with respect to these actions will not materially affect the financial position or results of operations of the District.

Also, the District has received federal and state funds for specific purposes that are subject to review or audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursements will not be material.

**NOTE 12 – SUBSEQUENT EVENT**

On August 23, 2023, the District issued Election of 2020, Series 2023 General Obligation Bonds of School Facilities Improvement District No. 2 in the amount of \$6,800,000. The proceeds were used to finance specific school facilities projects approved by voters. The Bonds bear interest at a 4.125% - 5.0% rate and are scheduled to mature through August 2052.



**REQUIRED SUPPLEMENTARY INFORMATION**

RIVER DELTA UNIFIED SCHOOL DISTRICT  
GENERAL FUND  
BUDGETARY COMPARISON SCHEDULE  
For the Year Ended June 30, 2023

	Budget		Actual	Variance Favorable (Unfavorable)
	Original	Final		
<b>Revenues:</b>				
<b>LCFF:</b>				
State apportionment	\$ 10,489,008	\$ 10,266,110	\$ 10,266,110	\$ -
Local sources	11,122,976	11,965,758	11,965,758	-
<b>Total LCFF</b>	<b>21,611,984</b>	<b>22,231,868</b>	<b>22,231,868</b>	<b>-</b>
Federal sources	4,209,290	3,034,199	3,034,199	-
Other state sources	2,517,494	6,676,659	6,723,864	47,205
Other local sources	1,471,024	1,548,349	1,549,614	1,265
<b>Total revenues</b>	<b>29,809,792</b>	<b>33,491,075</b>	<b>33,539,545</b>	<b>48,470</b>
<b>Expenditures:</b>				
<b>Current:</b>				
Certificated salaries	9,845,120	11,666,491	11,666,491	-
Classified salaries	4,227,658	4,765,405	4,765,405	-
Employee benefits	4,656,622	6,706,230	6,706,230	-
Books and supplies	5,523,941	1,519,373	1,519,373	-
Contract services and operating expenditures	4,350,926	4,430,324	4,430,324	-
Other outgo	1,900	65,044	65,044	-
Capital outlay	78,054	556,835	556,835	-
<b>Total expenditures</b>	<b>28,684,221</b>	<b>29,709,702</b>	<b>29,709,702</b>	<b>-</b>
<b>Excess of revenues over expenditures</b>	<b>1,125,571</b>	<b>3,781,373</b>	<b>3,829,843</b>	<b>48,470</b>
<b>Other financing (uses) sources:</b>				
Transfers in	17,122	-	9,519	9,519
Transfers out	(223,720)	(687,435)	(687,435)	-
<b>Total other financing (uses) sources</b>	<b>(206,598)</b>	<b>(687,435)</b>	<b>(677,916)</b>	<b>9,519</b>
<b>Net change in fund balance</b>	<b>918,973</b>	<b>3,093,938</b>	<b>3,151,927</b>	<b>57,989</b>
Fund balance, July 1, 2022	11,988,062	11,988,062	11,988,062	-
<b>Fund balance, June 30, 2023</b>	<b>\$ 12,907,035</b>	<b>\$ 15,082,000</b>	<b>\$ 15,139,989</b>	<b>\$ 57,989</b>

See accompanying note to required supplementary information.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
 SCHEDULE OF CHANGES IN THE DISTRICT'S NET OTHER  
 POST-EMPLOYMENT BENEFITS (OPEB) LIABILITY  
 For the Year Ended June 30, 2023

	Last 10 Fiscal Years*					
	2018	2019	2020	2021	2022	2023
Total OPEB liability						
Service cost	\$ 246,741	\$ 246,742	\$ 272,033	\$ 285,214	\$ 299,474	\$ 631,212
Interest	405,465	434,186	474,146	460,311	500,732	419,287
Changes in assumptions	-	-	265,140	-	3,191,975	(2,435,734)
Changes in benefit terms	-	-	-	-	-	220,092
Differences between expected and actual experience	(27,572)	46,244	(1,101,429)	(12,684)	(887,507)	(16,732)
Benefit payments	(171,079)	(240,742)	(95,068)	(156,022)	(158,044)	(157,465)
Net change in total OPEB liability	453,555	486,430	(185,178)	576,819	2,946,630	(1,339,340)
Total OPEB liability, beginning of year	5,756,563	6,210,118	6,696,548	6,511,370	7,088,189	10,034,819
Total OPEB liability, end of year (a)	\$ 6,210,118	\$ 6,696,548	\$ 6,511,370	\$ 7,088,189	\$ 10,034,819	\$ 8,695,479
Plan fiduciary net position						
Employer contributions	\$ 224,914	\$ 548,767	\$ 162,644	\$ 230,273	\$ 237,823	\$ 211,427
Net investment income	17,326	24,651	30,871	20,511	236,188	(205,319)
Administrative expense	(1,384)	(1,275)	(1,758)	(2,015)	(2,558)	(6,477)
Benefits payment	(171,079)	(240,742)	(95,068)	(156,022)	(158,044)	(157,465)
Change in plan fiduciary net position	69,777	331,401	96,689	92,747	313,409	(157,834)
Fiduciary trust net position, beginning of year	281,501	351,278	682,679	779,368	872,115	1,185,524
Fiduciary trust net position, end of year (b)	\$ 351,278	\$ 682,679	\$ 779,368	\$ 872,115	\$ 1,185,524	\$ 1,027,690
Net OPEB liability, ending (a) - (b)	\$ 5,858,840	\$ 6,013,869	\$ 5,732,002	\$ 6,216,074	\$ 8,849,295	\$ 7,667,789
Covered employee payroll	\$ 11,107,008	\$ 11,333,682	\$ 13,991,170	\$ 11,970,542	\$ 12,290,696	\$ 12,782,324
Plan fiduciary net position as a percentage of the total OPEB liability	6%	10%	12%	12%	12%	12%
Net OPEB liability as a percentage of covered payroll	53%	53%	48%	51%	72%	60%

\* This is a 10 year schedule, however the information in this schedule is not required to be presented retrospectively. The amounts presented for each fiscal year were determined as of the year end that occurred one year prior. All years prior to 2018 are not available.

See accompanying note to required supplementary information.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
 SCHEDULE OF THE DISTRICT'S CONTRIBUTIONS - OPEB  
 For the Year Ended June 30, 2023

	Last 10 Fiscal Years*					
	<u>2018<sup>(1)</sup></u>	<u>2019<sup>(1)</sup></u>	<u>2020<sup>(2)</sup></u>	<u>2021<sup>(2)</sup></u>	<u>2022<sup>(3)</sup></u>	<u>2023<sup>(4)</sup></u>
Actuarially determined contribution	\$ 652,050	\$ 687,880	\$ 746,438	\$ 752,809	\$ 821,257	\$ 898,464
Contributions in relation to the actuarially determined contribution	<u>(224,914)</u>	<u>(548,767)</u>	<u>(162,644)</u>	<u>(230,273)</u>	<u>(237,823)</u>	<u>(211,427)</u>
Contribution deficiency (excess)	<u>\$ 427,136</u>	<u>\$ 139,113</u>	<u>\$ 583,794</u>	<u>\$ 522,536</u>	<u>\$ 583,434</u>	<u>\$ 687,037</u>
Covered employee payroll	\$ 11,333,682	\$ 13,991,170	\$ 11,970,542	\$ 12,290,696	\$ 12,782,324	\$ 16,313,260
Contributions as a percentage of covered employee payroll	1.98%	3.92%	1.36%	1.87%	1.86%	1.30%

1. The ADC for the District's fiscal years ended June 30, 2019 and 2018 was determined within the February 1, 2017 valuation using a 6.85% discount rate.
2. The ADC for the District's fiscal years ended June 30, 2021 and 2020 was determined within the June 30, 2019 valuation using a 6.85% discount rate.
3. The ADC for the District's fiscal year ended June 30, 2022 was determined within the June 30, 2021 valuation using a 3.96% discount rate.
4. The ADC for the District's fiscal year ended June 30, 2023 was determined within the June 30, 2022 valuation using a 5.60% discount rate.

\* This is a 10 year schedule, however the information in this schedule is not required to be presented retrospectively.

See accompanying note to required supplementary information.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
 SCHEDULE OF THE DISTRICT'S PROPORTIONATE  
 SHARE OF THE NET PENSION LIABILITY  
 For the Year Ended June 30, 2023

State Teachers' Retirement Plan  
 Last 10 Fiscal Years

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
District's proportion of the net pension liability	0.017%	0.017%	0.022%	0.014%	0.015%	0.015%	0.015%	0.013%	0.013%
District's proportionate share of the net pension liability	\$ 9,808,000	\$ 11,485,000	\$ 18,182,000	\$ 13,317,000	\$ 13,739,000	\$ 13,789,000	\$ 14,971,000	\$ 6,056,000	\$ 9,117,000
State's proportionate share of the net pension liability associated with the District	<u>5,923,000</u>	<u>6,074,000</u>	<u>10,351,000</u>	<u>7,878,000</u>	<u>7,866,000</u>	<u>7,523,000</u>	<u>8,182,000</u>	<u>3,603,000</u>	<u>5,153,000</u>
Total net pension liability	<u>\$ 15,731,000</u>	<u>\$ 17,559,000</u>	<u>\$ 28,533,000</u>	<u>\$ 21,195,000</u>	<u>\$ 21,605,000</u>	<u>\$ 21,312,000</u>	<u>\$ 23,153,000</u>	<u>\$ 9,659,000</u>	<u>\$ 14,270,000</u>
District's covered payroll	\$ 7,476,000	\$ 7,918,000	\$ 11,203,000	\$ 7,632,000	\$ 8,101,000	\$ 8,367,000	\$ 8,303,000	\$ 7,424,000	\$ 7,794,000
District's proportionate share of the net pension liability as a percentage of its covered payroll	131.19%	145.05%	162.30%	174.49%	169.60%	164.80%	180.31%	81.57%	116.97%
Plan fiduciary net position as a percentage of the total pension liability	76.52%	74.02%	70.00%	69.46%	70.99%	72.56%	71.82%	87.21%	81.20%

The amounts presented for each fiscal year were determined as of the year end that occurred one year prior.

All years prior to 2015 are not available.

(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
 SCHEDULE OF THE DISTRICT'S PROPORTIONATE  
 SHARE OF THE NET PENSION LIABILITY  
 For the Year Ended June 30, 2023

	Public Employer's Retirement Fund B Last 10 Fiscal Years									
	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	
District's proportion of the net pension liability	0.034%	0.033%	0.034%	0.033%	0.033%	0.032%	0.031%	0.028%	0.029%	
District's proportionate share of the net pension liability	\$ 3,806,000	\$ 4,863,000	\$ 6,637,000	\$ 7,773,000	\$ 8,844,000	\$ 9,378,000	\$ 9,538,000	\$ 5,699,000	\$ 9,807,000	
District's covered payroll	\$ 3,519,000	\$ 3,652,000	\$ 4,032,000	\$ 4,151,000	\$ 4,372,000	\$ 4,467,000	\$ 4,482,000	\$ 4,044,000	\$ 4,650,000	
District's proportionate share of the net pension liability as a percentage of its covered payroll	108.16%	133.16%	164.61%	187.26%	202.29%	209.94%	212.81%	140.92%	210.90%	
Plan fiduciary net position as a percentage of the total pension liability	83.38%	79.43%	73.89%	71.87%	70.85%	70.05%	70.00%	80.97%	69.76%	

The amounts presented for each fiscal year were determined as of the year-end that occurred on year prior.

All years prior to 2015 are not available.

See accompanying note to required supplementary information.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
 SCHEDULE OF THE DISTRICT'S CONTRIBUTIONS - PENSIONS  
 For the Year Ended June 30, 2023

State Teachers' Retirement Plan  
 Last 10 Fiscal Years

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Contractually required contribution	\$ 703,134	\$ 1,202,094	\$ 960,073	\$ 1,169,005	\$ 1,362,119	\$ 1,505,264	\$ 1,417,992	\$ 1,488,748	\$ 2,044,072
Contributions in relation to the contractually required contribution	<u>(703,134)</u>	<u>(1,202,094)</u>	<u>(960,073)</u>	<u>(1,169,005)</u>	<u>(1,362,119)</u>	<u>(1,505,264)</u>	<u>(1,417,992)</u>	<u>(1,488,748)</u>	<u>(2,044,072)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's covered payroll	\$ 7,918,000	\$ 11,203,000	\$ 7,632,000	\$ 8,101,000	\$ 8,367,000	\$ 8,303,000	\$ 7,424,000	\$ 7,794,000	\$ 10,702,000
Contributions as a percentage of covered payroll	8.88%	10.73%	12.58%	14.43%	16.28%	17.10% *	19.10% **	19.62% ***	19.10%

\* This rate reflects the original employer contribution rate of 18.13 percent under AB1469, reduced for the 1.03 percentage points to be paid on behalf of employers pursuant to SB 90.

\*\* This rate reflects the original employer contribution rate of 19.10 percent under AB1469, reduced for the 2.95 percentage points to be paid on behalf of employers pursuant to SB 90.

\*\*\* This rate reflects the original employer contribution rate of 19.10 percent under AB1469, reduced for the 2.18 percentage points to be paid on behalf of employers pursuant to SB 90.

All years prior to 2015 are not available.

(Continued)





RIVER DELTA UNIFIED SCHOOL DISTRICT  
 NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
 June 30, 2023

**NOTE 1 - PURPOSE OF SCHEDULES**

Budgetary Comparison Schedule - The District employs budget control by object codes and by individual appropriation accounts. Budgets are prepared on the modified accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board. The budgets are revised during the year by the Board of Education to provide for revised priorities. Expenditures cannot legally exceed appropriations by major object code. The originally adopted and final revised budgets for the General Fund are presented as Required Supplementary Information. The basis of budgeting is the same as GAAP.

Schedule of Changes in The District's Net Other Postemployment Benefits (OPEB) Liability: The Schedule of Changes in Net OPEB Liability presents multi-year information which illustrates the changes in the net OPEB liability for each year presented.

Schedule of the District's Contributions – OPEB: The Schedule of District Contributions - OPEB is presented to illustrate the District's required contributions relating to the District's OPEB plan. There is a requirement to show information for 10 years. However, until a full 10-year trend is compiled, governments should present information for those years for which information is available.

Schedule of the District's Proportionate Share of the Net Pension Liability: The Schedule of the District's Proportionate Share of the Net Pension Liability is presented to illustrate the elements of the District's Net Pension Liability. There is a requirement to show information for 10 years. However, until a full 10-year trend is compiled, governments should present information for those years for which information is available.

Schedule of the District's Contributions – Pensions: The Schedule of District Contributions - Pensions is presented to illustrate the District's required contributions relating to the pensions. There is a requirement to show information for 10 years. However, until a full 10-year trend is compiled, governments should present information for those years for which information is available.

Changes of Benefit Terms: There are no changes in benefit terms reported in the Required Supplementary Information.

Changes of Assumptions: Changes in assumptions include the mortality rates to use the 2017 CalPERS OPEB Assumptions Model (for classified employees) and from the 2016 valuation of CalSTRS (for certificated employees). The discount rate used for the OPEB liability were 6.85%, 3.96%, and 5.60% at the June 30, 2020, 2021 and 2022 measurement dates.

The discount rates used for the Public Employer's Retirement Fund B (PERF B) plan were 7.50, 7.65, 7.65, 7.15, 7.15, 7.15, 7.15, 7.15 and 6.90 percent in the June 30, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, and 2021 actuarial reports, respectively.

The inflation rates used for the PERF B plan were 2.50, 2.50, 2.50, 2.50, 2.50, 2.50, 2.50, 2.50, and 2.30 percent in the June 30, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, and 2021 actuarial reports, respectively.

The following are the assumptions for State Teachers' Retirement Plan:

Assumption	Measurement Period							
	As of June 30, 2022	As of June 30, 2021	As of June 30, 2020	As of June 30, 2019	As of June 30, 2018	As of June 30, 2017	As of June 30, 2016	As of June 30, 2015
Consumer price inflation	2.75%	2.75%	2.75%	2.75%	2.75%	2.75%	3.00%	3.00%
Investment rate of return	7.10%	7.10%	7.10%	7.10%	7.10%	7.10%	7.60%	7.60%
Wage growth	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.75%	3.75%

**SUPPLEMENTARY INFORMATION**

RIVER DELTA UNIFIED SCHOOL DISTRICT  
 COMBINING BALANCE SHEET  
 ALL NON-MAJOR FUNDS  
 June 30, 2023

	Adult Education Fund	Child Develop- ment Fund	Cafeteria Fund	Capital Facilities Fund	County School Facilities Fund	Capital Projects Fund	Total
<b>ASSETS</b>							
Cash in investments:							
Cash in County Treasury	\$ 82,795	\$ 56,133	\$ 244,724	\$ 1,150,089	\$ 3,446	\$ 917,970	\$ 2,455,157
Cash in banks	-	-	725	-	-	-	725
Receivables	2,215	1,329	331,011	23,294	77	15,416	373,342
Stores inventory	-	-	20,617	-	-	-	20,617
Total assets	<u>\$ 85,010</u>	<u>\$ 57,462</u>	<u>\$ 597,077</u>	<u>\$ 1,173,383</u>	<u>\$ 3,523</u>	<u>\$ 933,386</u>	<u>\$ 2,849,841</u>
<b>LIABILITIES AND FUND BALANCES</b>							
Liabilities:							
Accounts payable	\$ 13,418	\$ 3,968	\$ 37,148	\$ -	\$ -	\$ 3,056	\$ 57,590
Due to other funds	5,482	4,037	-	-	-	-	9,519
Unearned revenue	-	49,677	-	-	-	-	49,677
Total liabilities	<u>18,900</u>	<u>57,682</u>	<u>37,148</u>	<u>-</u>	<u>-</u>	<u>3,056</u>	<u>116,786</u>
Fund balances:							
Nonspendable	-	-	20,617	-	-	-	20,617
Restricted	66,110	-	539,312	1,173,383	3,523	930,330	2,712,658
Unrestricted	-	(220)	-	-	-	-	(220)
Total fund balances	<u>66,110</u>	<u>(220)</u>	<u>559,929</u>	<u>1,173,383</u>	<u>3,523</u>	<u>930,330</u>	<u>2,733,055</u>
Total liabilities and fund balances	<u>\$ 85,010</u>	<u>\$ 57,462</u>	<u>\$ 597,077</u>	<u>\$ 1,173,383</u>	<u>\$ 3,523</u>	<u>\$ 933,386</u>	<u>\$ 2,849,841</u>

See accompanying notes to supplementary information.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCES  
 ALL NON-MAJOR FUNDS  
 For the Year Ended June 30, 2023

	Adult Education Fund	Child Develop- ment Fund	Cafeteria Fund	Capital Facilities Fund	County School Facilities Fund	Capital Projects Fund	Total
<b>Revenues:</b>							
Federal sources	\$ -	\$ -	\$ 1,009,512	\$ -	\$ -	\$ -	\$ 1,009,512
Other state sources	105,801	301,714	477,223	-	-	-	884,738
Other local sources	3,127	2,343	5,534	154,743	125	377,605	543,477
<b>Total revenues</b>	<u>108,928</u>	<u>304,057</u>	<u>1,492,269</u>	<u>154,743</u>	<u>125</u>	<u>377,605</u>	<u>2,437,727</u>
<b>Expenditures:</b>							
<b>Current:</b>							
Certificated salaries	25,048	6,982	-	-	-	-	32,030
Classified salaries	21,722	193,728	393,895	-	-	-	609,345
Employee benefits	16,514	94,340	169,527	-	-	-	280,381
Books and supplies	27,162	5,857	21,913	-	-	-	54,932
Contract services and operating expenditures	34,812	96	678,190	65,846	-	8,861	787,805
<b>Debt service:</b>							
Principal retirement	-	-	-	542,217	-	-	542,217
Interest	-	-	-	32,209	-	-	32,209
<b>Total expenditures</b>	<u>125,258</u>	<u>301,003</u>	<u>1,263,525</u>	<u>640,272</u>	<u>-</u>	<u>8,861</u>	<u>2,338,919</u>
(Deficiency) excess of revenues (under) over expenditures	<u>(16,330)</u>	<u>3,054</u>	<u>228,744</u>	<u>(485,529)</u>	<u>125</u>	<u>368,744</u>	<u>98,808</u>
<b>Other financing (uses) sources:</b>							
Transfers in	-	-	-	544,460	-	142,975	687,435
Transfers out	(5,482)	(4,037)	-	-	-	-	(9,519)
<b>Total other financing (uses) sources</b>	<u>(5,482)</u>	<u>(4,037)</u>	<u>-</u>	<u>544,460</u>	<u>-</u>	<u>142,975</u>	<u>677,916</u>
<b>Net change in fund balances</b>	<u>(21,812)</u>	<u>(983)</u>	<u>228,744</u>	<u>58,931</u>	<u>125</u>	<u>511,719</u>	<u>776,724</u>
Fund balances, July 1, 2022	<u>87,922</u>	<u>763</u>	<u>331,185</u>	<u>1,114,452</u>	<u>3,398</u>	<u>418,611</u>	<u>1,956,331</u>
Fund balances, June 30, 2023	<u>\$ 66,110</u>	<u>\$ (220)</u>	<u>\$ 559,929</u>	<u>\$ 1,173,383</u>	<u>\$ 3,523</u>	<u>\$ 930,330</u>	<u>\$ 2,733,055</u>

See accompanying notes to supplementary information.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
ORGANIZATION  
June 30, 2023

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River Delta Unified School District was established on July 1, 1967 and is comprised of an area of approximately 500 square miles in Yolo, Sacramento and Solano Counties. There were no changes in the boundaries of the District during the year. The District currently operates five elementary schools (D.H. White Elementary, Isleton Elementary, Walnut Grove Elementary, Bates Elementary, and Delta Elementary Charter Schools), two middle schools (Riverview Middle and Clarksburg Middle Schools), two high schools (Rio Vista High and Delta High Schools), one continuation high school (Mokelumne High School), one adult school (Wind River School), one independent study school (River Delta High/Elementary School) and one community day school (River Delta-Community Day School).

GOVERNING BOARD

<u>Name</u>	<u>Office</u>	<u>Term Expires</u>
Marcial Lamera	President	December 2026
Jennifer Stone	Vice President	December 2026
Randal Jelly	Clerk	December 2024
Dan Mahoney	Member	December 2026
Rafaela Casillas	Member	December 2026
Marilyn Riley	Member	December 2024
Wanda Apel	Member	December 2024

ADMINISTRATION

Katherine Wright  
Superintendent

Jennifer Gaston  
Executive Assistant to the Superintendent  
and Board of trustees

Tammy Busch  
Assistant Superintendent of Business Services

Ken Gaston  
Director of Maintenance Operations and Transportation

Nancy Vielhauer  
Assistant Superintendent of Educational Services

Codi Agan  
Director of Personnel

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See accompanying notes to supplementary information.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
 SCHEDULE OF AVERAGE DAILY ATTENDANCE  
 June 30, 2023

	<u>Second Period Report</u>	<u>Annual Report</u>
Certificate #:	<u>C14201</u>	<u>771B5BD3</u>
<b>Elementary:</b>		
Transitional Kindergarten through Third	431	437
Fourth through Six	309	312
Seventh through Eighth	278	276
Special Education	<u>1</u>	<u>2</u>
Total Elementary	<u>1,019</u>	<u>1,027</u>
<b>Secondary:</b>		
Ninth through Twelfth	585	581
Special Education	<u>3</u>	<u>2</u>
Total Secondary	<u>588</u>	<u>583</u>
Total ADA	<u><u>1,607</u></u>	<u><u>1,610</u></u>

See accompanying notes to supplementary information.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
 SCHEDULE OF INSTRUCTIONAL TIME  
 For the Year Ended June 30, 2023

<u>Grade Level</u>	<u>Statutory Minutes Requirement</u>	<u>2022-2023 Actual Minutes Offered*</u>	<u>Credited Minutes Per Approved Forms J-13A*</u>	<u>2022-2023 Total Reported Minutes</u>	<u>2022-2023 Actual Days Offered*</u>	<u>Credited Days Per Approved Forms J-13A*</u>	<u>Number of Days Traditional Calendar</u>	<u>Status</u>
Kindergarten	36,000	53,515	650	54,165	178	2	180	In compliance
Grade 1	50,400	53,515	650	54,165	178	2	180	In compliance
Grade 2	50,400	53,515	650	54,165	178	2	180	In compliance
Grade 3	50,400	53,515	650	54,165	178	2	180	In compliance
Grade 4	54,000	53,515	650	54,165	178	2	180	In compliance
Grade 5	54,000	53,515	650	54,165	178	2	180	In compliance
Grade 6	54,000	53,515	650	54,165	178	2	180	In compliance
Grade 7	54,000	58,291	828	59,119	177	3	180	In compliance
Grade 8	54,000	58,291	828	59,119	177	3	180	In compliance
Grade 9	64,800	64,350	640	64,990	177	3	180	In compliance
Grade 10	64,800	64,350	640	64,990	177	3	180	In compliance
Grade 11	64,800	64,350	640	64,990	177	3	180	In compliance
Grade 12	64,800	64,350	640	64,990	177	3	180	In compliance

\* The District closed all school sites for two days during the 2022-2023 school year (January 9-10, 2023) in response to weather-related issues. The District received credit for both days of school closures, and related minutes, through an approved Form J-13A waiver. The District received approval for its Form J-13A waiver on December 1, 2023. In addition, the District closed two school sites on March 22, 2023 due to a power grid issue which caused an outage effecting both locations. The District received credit for both day of school closure, and related minutes, through an approved Form J-13A waiver. The District received approval for the second Form J-13A waiver on February 19, 2024.

See accompanying notes to supplementary information.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
For the Year Ended June 30, 2023

Assistance Listing (AL) Number	Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Pass- Through Entity Identifying Number	Federal Expend- itures
<u>U.S. Department of Education - Passed through California</u>			
<u>Department of Education</u>			
Special Education Cluster:			
84.027	Special Ed: IDEA Basic Local Assistance, Pt. B, Sec. 611	13379	\$ 326,920
84.173	Special Ed: IDEA Preschool Grants, Pt. B, Sec 619	13430	5,050
84.027A	Special Ed: IDEA Mental Health Allocation Plan, Pt. B, Sec. 611	15197	26,383
84.027	COVID-19: Special Ed: ARP IDEA Pt. B, Sec. 611, Local Assistance	15638	59,587
84.173	COVID-19: Special Ed: ARP IDEA Pt. B, Sec. 619, Preschool Grants	15639	<u>2,369</u>
Subtotal Special Education Cluster			<u>420,309</u>
COVID-19: Education Stabilization Fund (ESF) Programs:			
84.425	COVID-19: Elementary and Secondary School Emergency Relief II (ESSER II) Fund	15547	1,169,252
84.425	COVID-19: Elementary and Secondary School Emergency Relief III (ESSER III) Fund	15559	38,162
84.425U	COVID-19: Elementary and Secondary School Emergency Relief III (ESSER III) Fund: Learning Loss	10155	195,546
84.425D	COVID-19: Expanded Learning Opportunities (ELO) Grant: ESSER II State Reserve	15618	207,529
84.425C	COVID-19: Expanded Learning Opportunities Grant: Governor's Emergency Education Relief II (GEER II)	15619	47,630
84.425U	COVID-19: Expanded Learning Opportunities (ELO) Grant: ESSER III State Reserve Learning Loss	15621	4,600
84.425	COVID-19: ASES Rate Increase: ESSER III State Reserve Summer Learning Programs	15652	120,119
84.425	COVID-19: American Rescue Plan - Homeless Children and Youth II (ARP HCY II)	15566	<u>3,147</u>
Subtotal COVID-19: ESF Programs			<u>1,785,985</u>
84.010	ESEA: Title I Part A, Basic Grants Low-Income and Neglected	14329	651,037
84.365	ESEA: Title III, English Learner Student Program	14346	51,153
84.367	ESEA: Title II, Part A, Supporting Effective Instruction	14341	74,619
84.369	ESSA, Title V, Flexibility and Accountability	14501	<u>3,063</u>
Total U.S. Department of Education			<u>2,986,166</u>

(Continued)



RIVER DELTA UNIFIED SCHOOL DISTRICT  
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
 For the Year Ended June 30, 2023

<u>Assistance Listing (AL) Number</u>	<u>Federal Grantor/Pass-Through Grantor/Program or Cluster Title</u>	<u>Pass-Through Entity Identifying Number</u>	<u>Federal Expenditures</u>
<u>U.S. Department of Agriculture - Passed through California</u>			
<u>Department of Education</u>			
Child Nutrition Cluster:			
10.553	Child Nutrition: School Programs (e.g., School Lunch, School Breakfast, Milk, Pregnant & Lactating Students)	13390	\$ 811,201
10.555	Child Nutrition: Supply Chain Assistance (SCA) Funds	15655	<u>48,032</u>
	Subtotal Child Nutrition Cluster		<u>859,233</u>
10.558	Child Nutrition - Child Care Food Program (CCFP)	13393	<u>198,312</u>
	Total U.S. Department of Agriculture		<u>1,057,545</u>
	Total Federal Programs		<u>\$ 4,043,711</u>

See accompanying notes to supplementary information.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
RECONCILIATION OF UNAUDITED ACTUAL FINANCIAL REPORT  
WITH AUDITED FINANCIAL STATEMENTS  
For the Year Ended June 30, 2023

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	Building <u>Fund</u>
Unaudited actual financial statements ending fund balances June 30, 2023	\$ 19,062,471
Audit adjustment to reverse amounts recorded as debt issuance instead of a transfer from Cash with Fiscal Agent to Cash in County Treasury.	(1,650,000)
Audit adjustment to recognize accounts payable for payments made after year end for services performed through June 30, 2023.	<u>(722,407)</u>
Audited ending fund balances, June 30, 2023	<u>\$ 16,690,064</u>

There were no adjustments to any other funds of the District.

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See accompanying notes to supplementary information.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
SCHEDULE OF FINANCIAL TRENDS AND ANALYSIS  
For the Year Ended June 30, 2023  
(UNAUDITED)

	(Budget) <u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>
<u>General Fund</u>				
Revenues and other financing sources	\$ 32,965,560	\$ 33,549,064	\$ 28,224,227	\$ 25,671,837
Expenditures	36,992,102	29,709,702	24,424,714	23,878,068
Other uses and transfers out	-	687,435	211,675	203,157
Total outgo	<u>36,992,102</u>	<u>30,397,137</u>	<u>24,636,389</u>	<u>24,081,225</u>
Change in fund balance	<u>\$ (4,026,542)</u>	<u>\$ 3,151,927</u>	<u>\$ 3,587,838</u>	<u>\$ 1,590,612</u>
Ending fund balance	<u>\$ 11,113,447</u>	<u>\$ 15,139,989</u>	<u>\$ 11,988,062</u>	<u>\$ 8,400,224</u>
Available reserves	<u>\$ 10,033,689</u>	<u>\$ 9,291,607</u>	<u>\$ 9,567,157</u>	<u>\$ 6,668,270</u>
Designated for economic uncertainties	<u>\$ 1,848,749</u>	<u>\$ 1,485,009</u>	<u>\$ 1,220,599</u>	<u>\$ -</u>
Undesignated fund balance	<u>\$ 8,184,940</u>	<u>\$ 7,806,598</u>	<u>\$ 8,346,558</u>	<u>\$ 6,668,270</u>
Available reserves as percentages of total outgo	<u>27.1%</u>	<u>30.6%</u>	<u>38.8%</u>	<u>27.7%</u>
<u>All Funds</u>				
Total long-term liabilities	<u>\$ 58,017,650</u>	<u>\$ 61,433,577</u>	<u>\$ 57,543,103</u>	<u>\$ 68,139,619</u>
Average daily attendance at P-2	<u>1,603</u>	<u>1,607</u>	<u>1,649</u>	<u>1,856</u>

The fund balance of the General Fund has increased by \$8,330,377 over the past three years. The fiscal year 2023-2024 budget projects a decrease of \$4,026,542. For a district this size, the State of California recommends available reserves of at least 3 percent of total general fund expenditures, transfers out and other uses (total outgo). The District met this requirement.

The District has incurred operating surpluses in each of the past three years, and anticipates an operating deficit during the fiscal year 2023-2024.

Total long-term liabilities have decreased by \$6,706,042 over the past two years.

Average daily attendance has decreased by 249 over the past two years. A decrease of 104 ADA is anticipated during fiscal year 2023-2024.

See accompanying notes to supplementary information.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
SCHEDULE OF CHARTER SCHOOLS  
For the Year Ended June 30, 2023

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Charter Schools Chartered by District

0853 – Delta Elementary Charter School

Included in District  
Financial Statements, or  
Separate Report

Separate Report

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See accompanying notes to supplementary information.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
SCHEDULE OF FIRST 5 REVENUES AND EXPENDITURES  
For the Year Ended June 30, 2023

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	Academic and Support <u>Services</u>
Revenues:	
Other Local sources	\$ <u>143,708</u>
Expenditures:	
Certificated salaries	12,405
Classified salaries	75,863
Employee benefits	44,371
Books and supplies	343
Contract services and operating expenditure	4,353
Indirect costs	<u>6,373</u>
Total expenditures	<u>143,708</u>
Deficiency of revenues under expenditures	<u>\$ -</u>

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See accompanying notes to supplementary information.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
NOTES TO SUPPLEMENTARY INFORMATION  
June 30, 2023

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**NOTE 1 - PURPOSE OF SCHEDULES**

Schedule of Average Daily Attendance: Average daily attendance is a measurement of the number of pupils attending classes of the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to school districts. This schedule provides information regarding the attendance of students at various grade levels and in different programs.

Schedule of Instructional Time: The District has received incentive funding for increasing instructional time as provided by the Incentives for Longer Instructional Day. This schedule presents information on the amount of instructional time offered by the District and whether the District complied with the provisions of Education Code Sections 46201 through 46206.

Schedule of Expenditure of Federal Awards: The Schedule of Expenditure of Federal Awards includes the federal award activity of River Delta Unified School District, and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The District has elected not to use the 10-percent de minimus indirect cost rate allowed under the Uniform Guidance.

Reconciliation of Unaudited Actual Financial Report with Audited Financial Statements: This schedule provides the information necessary to reconcile the Unaudited Actual Financial Report to the audited financial statements.

Schedule of Financial Trends and Analysis – Unaudited: This schedule provides trend information on the District's financial condition over the past three years and its anticipated condition for the 2023-2024 fiscal year, as required by the State Controller's Office.

Schedule of Charter Schools: This schedule provides information for the California Department of Education to monitor financial reporting by Charter Schools.

Schedule of First 5 Revenues and Expenditures: This schedule provides information about the First 5 Sacramento County Program.

**NOTE 2 - EARLY RETIREMENT INCENTIVE PROGRAM**

Education Code Section 14502 requires certain disclosure in the financial statements of districts which adopt Early Retirement Incentive Programs pursuant to Education Code Sections 22714 and 44929. For the fiscal year ended June 30, 2023, the District did not adopt such a program.

## INDEPENDENT AUDITOR'S REPORT ON STATE COMPLIANCE

Board of Education  
River Delta Unified School District  
Rio Vista, California

**Report on Compliance*****Opinion on State Compliance***

We have audited River Delta Unified School District's (the District) compliance with the requirements specified in the State of California *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* applicable to the District's state program requirements identified below for the year ended June 30, 2023.

In our opinion, the District complied, in all material respects, with the compliance requirements that are applicable to the laws and regulations of the state programs noted in the table below for the year ended June 30, 2023.

***Basis for Opinion on State Compliance***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*), and the *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Our responsibilities under those standards and the *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion. Our audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the District's state programs.

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(Continued)

**Auditor’s Responsibilities for the Audit of Compliance**

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District’s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* will always detect a material noncompliance when it exists. The risk of not detecting a material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District’s compliance with the requirements of the state programs as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District’s compliance with the compliance requirements referred to above and performing such other procedures as we consider necessary in the circumstances.
- Obtain an understanding of the District’s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, but not for the purpose of expressing an opinion on the effectiveness of the District’s internal controls over compliance. Accordingly, we express no such opinion; and
- Select and test transactions and records to determine the District’s compliance with the state laws and regulations applicable to the following items:

<u>2022-23 K-12 Audit Guide Procedures</u>	<u>Procedures Performed</u>
<i>Local Education Agencies Other than Charter Schools:</i>	
A. Attendance	Yes
B. Teacher Certification and Misassignments	Yes
C. Kindergarten Continuance	Yes
D. Independent Study	Yes
E. Continuation Education	N/A, see below
F. Instructional Time	Yes
G. Instructional Materials	Yes
H. Ratio of Administrative Employees to Teachers	Yes
I. Classroom Teacher Salaries	Yes
J. Early Retirement Incentive	N/A, see below
K. Gann Limit Calculation	Yes
L. School Accountability Report Card	Yes
M. Juvenile Court Schools	N/A, see below
N. Middle or Early College High Schools	N/A, see below
O. K-3 Grade Span Adjustment	Yes
P. Transportation Maintenance of Effort	Yes
Q. Apprenticeship: Related and Supplemental Instruction	N/A, see below
R. Comprehensive School Safety Plan	Yes
S. District of Choice	N/A, see below
TT. Home to School Transportation Reimbursement	Yes
UU. Independent Study Certification for ADA Loss Mitigation	N/A, see below

(Continued)



*School Districts, County Offices of Education, and Charter Schools:*

T. California Clean Energy Jobs Act	N/A, see below
U. After/Before School Education and Safety Program	Yes
V. Proper Expenditure of Education Protection Account Funds	Yes
W. Unduplicated Local Control Funding Formula Pupil Counts	Yes
X. Local Control and Accountability Plan	Yes
Y. Independent Study – Course-Based	N/A, see below
Z. Immunizations	N/A, see below
AZ. Educator Effectiveness	Yes
BZ. Expanded Learning Opportunities Grant (ELO-G)	Yes
CZ. Career Technical Education Incentive Grant	Yes
EZ. Transitional Kindergarten	Yes

*Charter Schools:*

AA. Attendance	N/A, see below
BB. Mode of Instruction	N/A, see below
CC. Nonclassroom-Based Instruction/Independent Study	N/A, see below
DD. Determination of Funding for Nonclassroom-Based Instruction	N/A, see below
EE. Annual Instructional Minutes-Classroom Based	N/A, see below
FF. Charter School Facility Grant Program	N/A, see below

We did not perform any procedures related to Continuation Education programs, because the District's reported ADA for Continuation Education was below the level that requires testing in the current audit year.

We did not perform any procedures related to Early Retirement Incentive Programs in the current year because the District did not offer this program in the current audit year.

We did not perform any procedures related to Juvenile Court Schools because the District does not offer this program.

We did not perform any procedures related to Middle or Early College High Schools because the District does not have any Middle or Early College High Schools in the current audit year.

We did not perform any procedures related to Apprenticeship - Related and Supplemental Instruction because the District did not report attendance hours for applicable Apprenticeship courses in the current audit year.

We did not perform any procedures related to District of Choice because the District did not operate as a District of Choice in the current audit year.

The District did not file a certification for ADA Loss Mitigation with the State; therefore, they did not receive an ADA Adjustment and are not subject to the audit requirement.

We did not perform any procedures related to California Clean Energy Jobs Act because there were no clean energy jobs act expenditures incurred or projects completed in the current audit year.

We did not perform any procedures related to Independent Study-Course based because the District did not report ADA generated from Independent Study - Course Based in the current audit year.

The District's schools submitted timely immunization assessment reports to the California Department of Public Health in the current audit year; therefore, we did not perform any procedures related to Immunizations program.

We did not perform any procedures related to Charter schools because the District did not include any charter schools in this report, specifically we did not perform procedures for section AA, BB, CC, DD, EE and FF.

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(Continued)

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Other Matters**

The results of our auditing procedures disclosed instances of noncompliance regarding After/Before School Education and Safety and School Accountability Report Card, which are described in the accompanying Schedule of Findings and Questioned Costs as Findings 2023-002 and 2023-003.

*Government Auditing Standards* requires the auditor to perform limited procedures on River Delta Unified School District's response to the noncompliance findings identified in our audit described in the accompanying schedule of findings and questioned costs. River Delta Unified School District's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

### **Report on Internal Control over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that a material noncompliance with compliance requirement will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit, we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Accordingly, this report is not suitable for any other purpose.

  
Crowe LLP

Sacramento, California  
March 13, 2024

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN  
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
*GOVERNMENT AUDITING STANDARDS*

Board of Education  
River Delta Unified School District  
Rio Vista, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of River Delta Unified School District as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise River Delta Unified School District's basic financial statements, and have issued our report thereon dated March 13, 2024.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered River Delta Unified School District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of River Delta Unified School District's internal control. Accordingly, we do not express an opinion on the effectiveness of River Delta Unified School District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify one deficiency in internal control, as described in the accompanying Schedule of Findings and Questioned Costs as Finding 2023-001 that we consider to be a material weakness.

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(Continued)

## Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether River Delta Unified School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### River Delta Unified School District's Response to Finding

*Government Auditing Standards* requires the auditor to perform limited procedures on River Delta Unified School District's response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. River Delta School District's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

  
Crowe LLP

Sacramento, California  
March 13, 2024

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE  
WITH THE FIRST 5 SACRAMENTO COUNTY PROGRAM

Board of Education  
River Delta Unified School District  
Rio Vista, California

**Report on Compliance on First 5 Sacramento County Program*****Opinion on Compliance on First 5 Sacramento County Program***

We have audited River Delta Unified School District's compliance with the types of compliance requirements described in the Program Guidelines for the First 5 Sacramento County Program that could have a direct and material effect on the First 5 Sacramento County Program for the year ended June 30, 2023.

In our opinion, River Delta Unified School District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its First 5 Sacramento County Program for the year ended June 30, 2023.

***Basis for Opinion on Compliance with First 5 Sacramento County Program***

Our responsibility is to express an opinion on compliance on River Delta Unified School District's First 5 Sacramento County Program based on our audit of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and the Program Guidelines for the First 5 Sacramento County Program. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on First 5 Sacramento County Program occurred. An audit includes examining, on a test basis, evidence about River Delta Unified School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion. Our audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to its First 5 Sacramento County Program.

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(Continued)

## **Auditor's Responsibilities for the Audit of Compliance**

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Program Guidelines for the First 5 Sacramento County Program will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of the government program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Program Guidelines for the First 5 Sacramento County Program, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Audit Guide, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report on Internal Control Over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

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(Continued)

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

**Purpose of this Report**

The purpose of this report on compliance is solely to describe the scope of our testing over compliance and results of that testing based on requirements of the First 5 Sacramento County Program. Accordingly, this report is not suitable of any other purposes.

*Crowe LLP*  
Crowe LLP

Sacramento, California  
March 13, 2024

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR THE MAJOR FEDERAL  
PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE  
AS REQUIRED BY THE UNIFORM GUIDANCE

Board of Education  
River Delta Unified School District  
Rio Vista, California

**Report on Compliance for Major Federal Program**

***Opinion on Major Federal Program***

We have audited River Delta Unified School District's compliance with the types of compliance requirements identified as subject to audit in the OMB Compliance Supplement that could have a direct and material effect on River Delta Unified School District's major federal program for the year ended June 30, 2023. River Delta Unified School District's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, River Delta Unified School District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2023.

***Basis for Opinion on Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. Code of Federal Regulations *Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of River Delta Unified School District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal program. Our audit does not provide a legal determination of River Delta Unified School District's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to River Delta Unified School District's federal programs.

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(Continued)



## **Auditor's Responsibilities for the Audit of Compliance**

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on River Delta Unified School District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about River Delta Unified School District's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we,

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding River Delta Unified School District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- obtain an understanding of River Delta Unified School District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of River Delta Unified School District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report on Internal Control Over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

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(Continued)

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Crowe LLP*  
Crowe LLP

Sacramento, California  
March 13, 2024

## FINDINGS AND RECOMMENDATIONS

RIVER DELTA UNIFIED SCHOOL DISTRICT  
 SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS  
 Year Ended June 30, 2023

SECTION I – SUMMARY OF AUDITOR'S RESULTS

**FINANCIAL STATEMENTS**

Type of auditors' report issued: Unmodified

Internal control over financial reporting:

Material weakness(es) identified?	<u>  X  </u> Yes	<u>      </u> No
Significant deficiency(ies) identified not considered to be material weakness(es)?	<u>      </u> Yes	<u>  X  </u> None reported

Noncompliance material to financial statements noted?

	<u>      </u> Yes	<u>  X  </u> No
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**FEDERAL AWARDS**

Internal control over major programs:

Material weakness(es) identified?	<u>      </u> Yes	<u>  X  </u> No
Significant deficiency(ies) identified not considered to be material weakness(es)?	<u>      </u> Yes	<u>  X  </u> None reported

Type of auditors' report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

	<u>      </u> Yes	<u>  X  </u> No
--	-------------------	-----------------

Identification of major programs tested:

<u>AL Number(s)</u>	<u>Name of Federal Program or Cluster</u>
84.425, 84.425C, 84.425D, 84.425U	COVID-19: ESF Programs

Dollar threshold used to distinguish between Type A and Type B programs: \$750,000

Auditee qualified as low-risk auditee?   X   Yes        No

**STATE AWARDS**

Type of auditors' report issued on compliance for state programs: Unmodified

(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS  
Year Ended June 30, 2023

---

SECTION II - FINANCIAL STATEMENT FINDINGS

**2023-001 - MATERIAL WEAKNESS – INTERNAL CONTROL OVER FINANCIAL REPORTING (30000)**

Criteria: Management is responsible for the preparation and fair presentation of the District's financial statements, as well as the design, implementation and maintenance of relevant internal controls to ensure the financial statements are free from material misstatement, whether due to fraud or error.

Condition: The following items were noted as deficiencies in internal control over financial reporting which were collectively determined to be a material weakness:

- In the District's Building Fund, amounts transferred from Cash With Fiscal Agent to Cash in County Treasury totaling \$1,650,000 were recorded as proceeds from issuance of debt and increase in Cash in County Treasury. The incorrect entry resulted in an overstatement of revenue and Cash in County Treasury within the Building Fund. A material adjustment was necessary to accurately reflect the cash balance for Cash in County Treasury, Cash With Fiscal Agent and Other financing sources of the Building Fund.
- Testing of accounts payable in the District's Building Fund identified that some invoices received after fiscal year-end, for services performed during fiscal year 2023, were not accrued as accounts payable as of June 30, 2023. The extrapolated effect of invoices which should have been accrued totaled \$722,407. A material adjustment was necessary to accrue these items in accounts payable as of June 30, 2023.

Effect: Adjusting journal entries were necessary to report the financial position of the District in accordance with Generally Accepted Accounting Principles, and in accordance with the California School Accounting Manual.

Cause: The District's internal controls over financial reporting did not function at a sufficient level of precision to identify the misstatement during the review process.

Recommendation: Management should implement or update internal control procedures related to draw-downs from Cash with Fiscal Agent for the utilization of its previously issued bond proceeds. In addition, management should implement or update internal control procedures related to its financial close process for accrual of accounts payable.

Views of Responsible Officials and Planned Corrective Actions: The Assistant Superintendent of Business Services will make the appropriate cash transfer entries as part of financial close process for the annual unaudited actuals reporting. The appropriate cash transfers will be accurately accounted moving forward, with the District's fiscal agent.

In addition, the District's Accounts Payable staff have subsequently been trained that all liabilities need to be accrued as of the date that services are provided or upon transfer of ownership of purchased items.

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(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS  
Year Ended June 30, 2023

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SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No matters were reported.

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(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS  
Year Ended June 30, 2023

---

SECTION IV – STATE AWARD FINDINGS AND QUESTIONED COSTS

**2023-002 - DEFICIENCY – AFTER/BEFORE SCHOOL EDUCATION AND SAFETY PROGRAM (40000)**

Criteria: Attendance Accounting and Reporting in California Public Schools, Title 5, CCR, Section 401 and 421 (b) and Education Code Section 44809 – Each LEA must develop and maintain accurate and adequate records to support attendance report to the State of California.

Condition: At one school site selected for attendance testing of the after school program, supporting documentation did not agree to the attendance report for dates tested. A total overstatement of 46 students were noted for the after school program on 3 dates tested at the selected school site.

Context: We performed the audit procedures enumerated in the State of California *2022-23 Guide Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* and identified the finding described above.

Effect: The District did not comply with the After/Before School Education and Safety Program requirements for the year ended June 30, 2023.

Cause: The error was the result of a clerical error in accounting for student attendance.

Recommendation: The District should enforce controls to ensure accurate accounting for attendance of students participating in After/Before School Education and Safety Program.

Views of Responsible Officials and Planned Corrective Action: Management concurs with the finding, and will continue to provide training to staff who are responsible for attendance reporting at the school sites.

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(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS  
Year Ended June 30, 2023

---

SECTION IV – STATE AWARD FINDINGS AND QUESTIONED COSTS

**2023-003 - DEFICIENCY - SCHOOL ACCOUNTABILITY REPORT CARD (72000)**

Criteria: Education Code Section 33126(b)(8) requires that the school accountability report card shall include, but is not limited to, assessment of the following school conditions: (8) Safety, cleanliness, and adequacy of school facilities, including any needed maintenance to ensure good repair as specified in Section 17014, Section 17032.5, subdivision (a) of Section 17070.75, and subdivision (b) of Section 17089.

Condition: At one school site selected for testing, teacher assignments and/or vacancy attributes as identified on the site's school accountability report card were not consistent with the supporting documentation provided by management.

Context: We performed the audit procedures enumerated in the State of California 2022-23 *Guide Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* and identified the finding described above.

Effect: The District is not in compliance with Education Code 33126(b)(8).

Cause: The inconsistencies were the result of clerical errors in the preparation of the school accountability report card.

Recommendation: Management should update or implement internal control procedures to ensure that all sites' school accountability report cards are completed appropriately and agree to the supporting information for each relevant reporting area as required by Education Code 33126(b)(8).

Views of Responsible Officials and Planned Corrective Actions: Management concurs with the finding, and will work to ensure that the school accountability report cards are completed appropriately for future fiscal periods.



**STATUS OF PRIOR YEAR  
FINDINGS AND RECOMMENDATIONS**

RIVER DELTA UNIFIED SCHOOL DISTRICT  
STATUS OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS  
Year Ended June 30, 2023

---

**2022-001 STATE COMPLIANCE - ATTENDANCE REPORTING (10000)**

Condition: At Clarksburg Middle School one student was improperly claimed for apportionment for a total overstatement of one date of attendance or 0.01 ADA.

Recommendation: The District should enforce established internal controls over attendance accounting and reporting, to ensure accurate accounting for attendance.

Current Status: Implemented.

District Explanation if Not Implemented: Not applicable.

**2022-002 STATE COMPLIANCE – CAREER TECHNICAL EDUCATION INCENTIVE GRANT (40000)**

Condition: The District was unable to provide evidence that the required two dollars for every one dollar match requirement was correctly established in the District's budget. The District's required match amount was \$335,838, however the District's budget identified the budgeted match of \$110,338, therefore the District's budgeted match was deficient by \$225,500.

Recommendation: We recommend the District's budget reflect the required District match amount for the CTEIG program of two dollars for every one dollar provide by the CTEIG grant.

Current Status: Implemented.

District Explanation if Not Implemented: Not applicable.

**2022-003 – STATE COMPLIANCE – INDEPENDENT STUDY (40000)**

Condition: The District was unable to provide completed signed independent study agreements and/or other relevant required information for a total of six students claimed for independent study attendance.

Recommendation: The District should enforce controls to ensure signed independent study agreements and required work samples are maintained for all students claimed for ADA in the independent study program.

Current Status: Implemented.

District Explanation if Not Implemented: Not applicable.

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(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
STATUS OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS  
Year Ended June 30, 2023

---

**2022-004 STATE COMPLIANCE – EXPANDED LEARNING OPPORTUNITIES GRANT (ELOG) (40000)**

Condition: The District adopted the ELOG plan at the May 26, 2021 board meeting however did not submit to the County Office of Education.

Recommendation: The District should ensure the plan is submitted to the County Office of Education within 5 days of adoption.

Current Status: Implemented.

District Explanation if Not Implemented: Not applicable.

**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: X

From: Tammy Busch, Asst. Supt. Business

Item Number: 12

Type of item: (Action, Consent Action or Information Only): Action

**SUBJECT:**

Request to accept and approve the Audit Report of Crowe LLP, Independent Auditor, for General Obligation Bonds, Measure J and Measure K for Fiscal Year 2022-23.

**BACKGROUND:**

Each school district within California must arrange an annual audit of its financial records by an independent certified public accountant. River Delta USD is required to file the annual financial audit report with the Sacramento County Office of Education, the State Controller Office and the California Department of Education.

**STATUS:**

The District has contracted with Crowe LLP to perform the audit for fiscal year ending June 30, 2023.

The District has reviewed the reports and agrees with the procedures performed and conclusions presented by Crowe LLP with regards to all funds.

**PRESENTER:**

Representative from Crowe LLP

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

N/A

**COST AND FUNDING SOURCES:**

N/A

**RECOMMENDATION:**

That the Board accept and approve the Audit Report of Crowe LLP, Independent Auditor, for General Obligation Bonds, Measure J and Measure K for Fiscal Year 2022-23.

Time allocated: 15 minutes

**RIVER DELTA UNIFIED SCHOOL DISTRICT**  
**MEASURE J GENERAL OBLIGATION BONDS**  
**PERFORMANCE AUDIT**  
June 30, 2023

RIVER DELTA UNIFIED SCHOOL DISTRICT  
MEASURE J GENERAL OBLIGATION BONDS  
PERFORMANCE AUDIT  
June 30, 2023

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## INDEPENDENT AUDITOR'S REPORT

Board of Trustees  
River Delta Unified School District  
Rio Vista, California

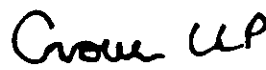
We have conducted a performance audit of the River Delta Unified School District (the "District") Measure J General Obligation Bond funds for the year ended June 30, 2023.

We conducted our performance audit in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Our audit was limited to the objectives listed on page 3 of this report which includes determining the compliance with the performance requirements for the Measure J General Obligation Bonds under the applicable provisions of Section 1(b)(3)(C) of Article XIII A of the California Constitution and Proposition 39 as they apply to the bonds and the net proceeds thereof. Management is responsible for River Delta Unified School District's compliance with those requirements.

Solely to assist us in planning and performing our performance audit, we obtained an understanding of the internal controls of River Delta Unified School District to determine the audit procedures that are appropriate for the purpose of providing a conclusion on the District's compliance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution, but not for the purpose of expressing an opinion on the effectiveness of internal control. Accordingly, we do not express any assurance on the internal control.

The results of our tests indicated that, in all significant respects, River Delta Unified School District expended Measure J General Obligation Bond funds for year ended June 30, 2023 only for the specific projects developed by the District's Board of Education and approved by the voters, in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.



Crowe LLP

Sacramento, California  
March 13, 2024

RIVER DELTA UNIFIED SCHOOL DISTRICT  
MEASURE J GENERAL OBLIGATION BONDS  
BACKGROUND INFORMATION

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**LEGISLATIVE HISTORY**

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school districts, "for the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities", upon approval by 55% of the electorate.

Education Code Section 15278 provides additional accountability measures:

1. A requirement that the school district establish and appoint members to an independent citizens' oversight committee.
2. A requirement that the school district expend bond funds only for the purposes described in Section 1(b)(3) of Article XIII A of the California Constitution, and ensuring that no funds are used for any teacher or administrative salaries or other school operating expenses.
3. A requirement to conduct an annual independent performance audit required by Section 1(b)(3)C of Article XIII A of the California Constitution.
4. A requirement to conduct an annual independent financial audit required by Section 1(b)(3)D of Article XIII A of the California Constitution.

**RIVER DELTA UNIFIED SCHOOL DISTRICT MEASURE J GENERAL OBLIGATION BONDS**

On November 3, 2020, the electorate of the River Delta Unified School District School Facilities Improvement District #1 (SFID #1) approved the issuance of up to \$45,700,000 in general obligation bonds with greater than 55% of the votes in favor. The abbreviated text of the ballot language was as follows:

*"To upgrade schools, retain/attract quality teachers by repairing leaky roofs; removing asbestos/mold; building science labs; updating aging technology, fire/drinking water safety; repairing, constructing, equipping/acquiring educational facilities to prepare students for college/careers, shall River Delta Unified School District issue \$45,700,000 in bonds at legal rates levying an estimated 6 cents/\$100 of assessed value, averaging \$2,600,000 raised annually while bonds are outstanding, requiring audits, citizens' oversight/all funds used locally, be adopted?"*

On April 13, 2021, the District issued Series 2021 General Obligation Bonds in the amount of \$15,300,000 related to School Facilities Improvement District (SFID) No. 1. The Bonds were issued to finance capital improvement projects within the District, bear interest at rates ranging from 2.0% to 5.0%, and mature through August 1, 2049.

The financial activity related to the Measure J General Obligation Bonds is recorded in the District's Financial Activity Report for Fund 22. The Financial Activity Reports for District Funds 21, 22 and 23 are combined to comprise Fund 21 (Building Fund) in the District's audited financial statements for the year ended June 30, 2023.



RIVER DELTA UNIFIED SCHOOL DISTRICT  
MEASURE J GENERAL OBLIGATION BONDS  
OBJECTIVES, SCOPE, METHODOLOGY AND CONCLUSIONS

---

**OBJECTIVES**

The objective of our performance audit was to determine that the District expended Measure J General Obligation Bond funds for the period July 1, 2022 to June 30, 2023 only for the purposes approved by the voters and only on the specific projects developed by the District's Board of Education, in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)C of Article XIII A of the California Constitution.

**SCOPE**

The District provided to us a list of all Measure J General Obligation Bond project expenditures for period July 1, 2022 to June 30, 2023 (the "List"). A total of 166 transactions were identified, representing \$1,671,894 in expenditures from July 1, 2022 through June 30, 2023.

**METHODOLOGY**

We performed the following procedures to the List of Measure J General Obligation Bond project expenditures for the period July 1, 2022 to June 30, 2023:

- Verified the mathematical accuracy of the List.
- Reconciled the list to total bond expenditures as reported by the District in the District's audited Measure J General Obligation Bonds financial statements for the period July 1, 2022 to June 30, 2023.
- Selected a sample of 17 expenditures totaling \$656,228. The sample was selected to provide a representation across specific construction projects, vendors and expenditure amounts. The sample represented approximately 39% of the total dollar value of expenditures. Verified that the expenditures properly charged to the location indicated, were properly coded as to the nature of the expenditure and were made for the acquisition and construction of school facilities, including the furnishing and equipping of school facilities.

**CONCLUSION**

The results of our tests indicated that, in all significant respects, River Delta Unified School District expended Measure J General Obligation Bond funds for the period July 1, 2022 to June 30, 2023 only for the specific projects developed by the District's Board of Education and approved by the voters, in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.

**RIVER DELTA UNIFIED SCHOOL DISTRICT**  
**MEASURE J GENERAL OBLIGATION BONDS**  
**FINANCIAL STATEMENTS**  
June 30, 2023

RIVER DELTA UNIFIED SCHOOL DISTRICT

MEASURE J GENERAL OBLIGATION BONDS  
FINANCIAL STATEMENTS  
June 30, 2023

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## INDEPENDENT AUDITOR'S REPORT

Board of Trustees  
River Delta Unified School District  
Rio Vista, California

**Report on the Audit of the Financial Statements*****Opinion***

We have audited the financial statements of the Measure J General Obligation Bonds (the "Bonds") activity of River Delta Unified School District (the "District"), as of and for the year ended June 30, 2023, and the related notes to the financial statements, as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of the Measure J General Obligation Bonds activity, of River Delta Unified School District, as of June 30, 2023, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards (Government Auditing Standards)*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of River Delta Unified School District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Emphasis of Matter***

As discussed in Note 1, the financial statements present only the financial activity and balances of the Measure J General Obligation Bonds activity and do not purport to, and do not, present fairly the financial position of River Delta Unified School District, as of June 30, 2023, for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

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(Continued)

## **Auditor's Responsibility for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

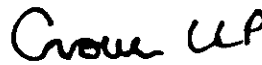
In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of River Delta Unified School District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

## **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 13, 2024 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters for the Bonds activity. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance for the Bonds activity. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance for the Bonds activity.



Crowe LLP

Sacramento, California  
March 13, 2024

RIVER DELTA UNIFIED SCHOOL DISTRICT  
MEASURE J GENERAL OBLIGATION BONDS  
BALANCE SHEET  
June 30, 2023

---

**ASSETS**

Cash and investments (Note 2):

Cash with Fiscal Agent \$ 13,640,927

Total assets \$ 13,640,927

**LIABILITIES AND FUND BALANCE**

Liabilities:

Accounts payable \$ 486,798

Fund balance - restricted (Note 3) 13,154,129

Total liabilities and fund balance \$ 13,640,927

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See accompanying notes to financial statements.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
MEASURE J GENERAL OBLIGATION BONDS  
STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGE IN FUND BALANCE  
For the Year Ended June 30, 2023

---

Expenditures:	
Current:	
Contract services and operating expenditures	\$ 190,009
Capital outlay	<u>1,481,885</u>
Total expenditures	<u>1,671,894</u>
Change in fund balance	(1,671,894)
Fund balance, July 1, 2022	<u>14,826,023</u>
Fund balance, June 30, 2023	<u>\$ 13,154,129</u>

---

See accompanying notes to financial statements.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
MEASURE J GENERAL OBLIGATION BONDS  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2023

---

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of River Delta Unified School District (the "District") conform to accounting principles generally accepted in the United States of America as applicable to governments and to general practices within California school districts. The District accounts for its financial transactions in accordance with policies and procedures of the Department of Education's *California School Accounting Manual*. The accounting policies of the District conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB). The following is a summary of the more significant accounting policies:

Financial Reporting Entity: The financial statements include the activity and balances of the Measure J General Obligation Bonds, only. These financial statements are not intended to present the financial position and results of operations of River Delta Unified School District as a whole.

Basis of Accounting: Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied.

The basic financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term liabilities, if any, is recognized when due.

Budgets and Budgetary Accounting: Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all government funds. By State law, the District's Board of Education must adopt a final budget no later than July 1. A public hearing must be conducted to receive comments prior to adoption. The District's Board of Education satisfied these requirements.

The District's Board of Education and Superintendent revise the budgets during the year to give consideration to unanticipated income and expenditures.

Formal budgetary integration was employed as a management control device during the year for all budgeted funds. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

Cash and Cash Equivalents: For the purposes of the financial statements, cash equivalents are defined as financial instruments with an original maturity of three months or less. Funds invested in the Sacramento County Treasury are considered cash equivalents.

Accounting Estimates: The presentation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Encumbrances: Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid. All encumbrances are liquidated as of June 30.

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(Continued)



RIVER DELTA UNIFIED SCHOOL DISTRICT  
MEASURE J GENERAL OBLIGATION BONDS  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2023

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**NOTE 2 – CASH AND INVESTMENTS**

Cash and investments at June 30, 2023 consisted of \$13,640,927 held as Cash with Fiscal Agent.

Cash with Fiscal Agent: Cash with Fiscal Agent represents cash balances held by various financial institutions. The cash balances are fully collateralized at June 30, 2023, and will be used to fund capital improvements in the District.

Credit Risk: The District does not have a formal investment policy that limits its investment choices other than the limitations of state law.

Interest Rate Risk: The District does not have a formal investment policy that limits the cash and investment maturities as a means of managing their exposure to fair value arising from increasing interest rates. At June 30, 2023, the District had no significant interest rate risk related to investments held.

Concentration of Credit Risk: The District does not place limits on the amount they may invest in any one issuer. At June 30, 2023, the District had no concentration of credit risk.

**NOTE 3 – FUND BALANCE CLASSIFICATION**

Governmental Accounting Standards Board Codification Sections 1300 and 1800, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB Cod. Sec. 1300 and 1800) implements a five-tier fund balance classification hierarchy that depicts the extent to which a government is bound by spending constraints imposed on the use of its resources. The five classifications are nonspendable, restricted, committed, assigned and unassigned. The fund balance of the Measure J General Obligation Bonds is restricted, as described below.

The restricted fund balance classification reflects amounts subject to externally imposed and legally enforceable constraints. Such constraints may be imposed by creditors, grantors, contributors, or laws or regulations of other governments, or may be imposed by law through constitutional provisions or enabling legislation.

**NOTE 4 – PURPOSE OF BOND ISSUANCE**

Bond Authorization: By approval of the proposition for Measure J by at least 55% of the registered voters voting on the proposition at an election held on November 3, 2020, River Delta Unified School District School Facilities Improvement District #1 (SFID #1) was authorized to issue and sell bonds of up to \$45,700,000 in aggregate principal amount.

Purpose of Bonds: The proceeds of the Bonds may be used:

*To upgrade schools, retain/attract quality teachers by repairing leaky roofs; removing asbestos/mold; building science labs; updating aging technology, fire/drinking water safety; repairing, constructing, equipping/acquiring educational facilities to prepare students for college/careers, shall River Delta Unified School District issue \$45,700,000 in bonds at legal rates levying an estimated 6 cents/\$100 of assessed value, averaging \$2,600,000 raised annually while bonds are outstanding, requiring audits, citizens' oversight/ all funds used locally, be adopted?*

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(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
MEASURE J GENERAL OBLIGATION BONDS  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2023

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**NOTE 4 – PURPOSE OF BOND ISSUANCE (Continued)**

As required by the California Constitution, the proceeds from the sale of bonds will be used only for the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities and not for any other purpose, including teacher and administrator salaries and other school operating expenses.”

Bond Project List: The Bond Project List, which is an integral part of the proposition, lists the specific projects the District proposes to finance with proceeds of the bonds. Listed repairs, rehabilitation projects and upgrades will be completed as needed at individual campuses. Each project is assumed to include its share of costs of the election and bond issuance, architectural, engineering and similar planning costs, construction management and customary contingency for unforeseen design and construction costs. The final cost of each project will be determined as plans are finalized, construction bids are awarded and projects are completed.

**NOTE 5 – GENERAL OBLIGATION BOND ISSUANCES**

The bonds are general obligations of the District, and Sacramento County is obligated to levy ad valorem taxes for the payment of and interest on, the principal of the bonds. The Bond Interest Redemption Fund is maintained by the County Treasurer and is used to account for both the accumulation of resources from ad valorem tax levies and the payment of interest and redemption of principal of the bonds issued by the District.

On April 13, 2021, the District issued Series 2021 General Obligation Bonds totaling \$15,300,000, related to School Facilities Improvement District No. 1. The proceeds were used to finance specific school facilities projects approved by voters through Measure J. The Series 2021 Bonds bear interest at rates ranging from 2.0% to 5.0% and are scheduled to mature through August 1, 2049.

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED  
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees  
River Delta Unified School District  
Rio Vista, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Measure J General Obligation Bonds (the "Bonds") activity of River Delta Unified School District (the "District") as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's Measure J General Obligation Bonds activity financial statements, and have issued our report thereon dated March 13, 2024.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered River Delta Unified School District's internal control over Measure J General Obligation Bonds activity financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of River Delta Unified School District's internal control. Accordingly, we do not express an opinion on the effectiveness of River Delta Unified School District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify one deficiency in internal control, as described in the accompanying Schedule of Findings and Questioned Costs as Finding 2023-001 that we consider to be a material weakness.

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(Continued)

## Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether River Delta Unified School District's Measure J General Obligation Bonds activity financial statements are free from material misstatement, we performed tests of the District's compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### River Delta Unified School District's Response to Finding

*Government Auditing Standards* requires the auditor to perform limited procedures on River Delta Unified School District's response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. River Delta School District's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Crowe LLP

Sacramento, California  
March 13, 2024

RIVER DELTA UNIFIED SCHOOL DISTRICT  
MEASURE J GENERAL OBLIGATION BONDS  
SCHEDULE OF AUDIT FINDINGS AND RECOMMENDATIONS  
For the Year Ended June 30, 2023

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**2023-001 - MATERIAL WEAKNESS – INTERNAL CONTROL OVER FINANCIAL REPORTING (30000)**

Criteria: Management is responsible for the preparation and fair presentation of the District's financial statements, as well as the design, implementation and maintenance of relevant internal controls to ensure the financial statements are free from material misstatement, whether due to fraud or error.

Condition: Testing of accounts payable in the District's Measure J Bonds Fund identified that two invoices received after fiscal year-end, for services performed during fiscal year 2023, were not accrued as accounts payable as of June 30, 2023. A material adjustment of \$492,264 was necessary to accrue these items in accounts payable as of June 30, 2023.

Effect: Adjusting journal entries were necessary to report the financial position of the District in accordance with Generally Accepted Accounting Principles, and in accordance with the California School Accounting Manual.

Cause: The District's internal controls over financial reporting did not function at a sufficient level of precision to identify the misstatement during the review process.

Recommendation: Management should implement or update internal control procedures related to its financial close process for accrual of accounts payable.

Views of Responsible Officials and Planned Corrective Actions: The District's Accounts Payable staff have subsequently been trained that all liabilities need to be accrued as of the date that services are provided or upon transfer of ownership of purchased items.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
MEASURE J GENERAL OBLIGATION BONDS  
SCHEDULE OF PRIOR YEAR AUDIT FINDINGS AND RECOMMENDATIONS  
For the Year Ended June 30, 2023

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No matters were reported.

**RIVER DELTA UNIFIED SCHOOL DISTRICT**  
**MEASURE K GENERAL OBLIGATION BONDS**  
**PERFORMANCE AUDIT**  
June 30, 2023

RIVER DELTA UNIFIED SCHOOL DISTRICT

MEASURE K GENERAL OBLIGATION BONDS  
PERFORMANCE AUDIT  
June 30, 2023

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## INDEPENDENT AUDITOR'S REPORT

Board of Education  
River Delta Unified School District  
Rio Vista, California

We have conducted a performance audit of the River Delta Unified School District (the "District") Measure K General Obligation Bond funds for the year ended June 30, 2023.

We conducted our performance audit in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our conclusions based on our audit objectives.

Our audit was limited to the objectives listed on page 3 of this report which includes determining the compliance with the performance requirements for the Proposition 39 Measure K General Obligation Bonds under the applicable provisions of Section 1(b)(3)(C) of Article XIII A of the California Constitution and Proposition 39 as they apply to the bonds and the net proceeds thereof. Management is responsible for River Delta Unified School District's compliance with those requirements.

Solely to assist us in planning and performing our performance audit, we obtained an understanding of the internal controls of River Delta Unified School District to determine the audit procedures that are appropriate for the purpose of providing a conclusion on the District's compliance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution, but not for the purpose of expressing an opinion on the effectiveness of internal control. Accordingly, we do not express any assurance on the internal control.

The results of our procedures indicated that, in all significant respects, River Delta Unified School District expended Measure K General Obligation Bond funds for the year ended June 30, 2023 only for the purposes approved by the voters and only on the specific projects developed by the District's Board of Education, in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.



Crowe LLP

Sacramento, California  
March 13, 2024

RIVER DELTA UNIFIED SCHOOL DISTRICT  
MEASURE K GENERAL OBLIGATION BONDS  
BACKGROUND INFORMATION

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**LEGISLATIVE HISTORY**

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school districts, "for the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities", upon approval by 55% of the electorate.

Education Code Section 15278 provides additional accountability measures:

1. A requirement that the school district establish and appoint members to an independent citizens' oversight committee.
2. A requirement that the school district expend bond funds only for the purposes described in Section 1(b)(3) of Article XIII A of the California Constitution, and ensuring that no funds are used for any teacher or administrative salaries or other school operating expenses.
3. A requirement to conduct an annual independent performance audit required by Section 1(b)(3)C of Article XIII A of the California Constitution.
4. A requirement to conduct an annual independent financial audit required by Section 1(b)(3)D of Article XIII A of the California Constitution.

**RIVER DELTA UNIFIED SCHOOL DISTRICT MEASURE K GENERAL OBLIGATION BONDS**

On November 3, 2020, the electorate of River Delta Unified School District approved the \$14.6 million "Measure K" General Obligation Bonds with greater than 55% of the qualified votes in favor. The summarized text of the ballot language was as follows:

*"To upgrade schools, retain/attract quality teachers by repairing leaky roofs; removing asbestos/mold; keeping schools safe; updating technology, fire/drinking water safety; repairing, constructing, equipping/acquiring educational facilities to prepare students for college/jobs/careers, shall River Delta Unified School District issue \$14,600,000 in bonds at legal rates levying an estimated 6 cents/\$100 of assessed value, averaging \$845,000 raised annually while bonds are outstanding, requiring audits, citizens' oversight/all funds used locally, be adopted?"*

On April 13, 2021, the District issued Series 2021 General Obligation Bonds in the amount of \$4,900,000 related to School Facilities Improvement District No. 2. The proceeds were used to finance specific school facilities projects approved by voters through Measure K. The Series 2021 Bonds bear interest at rates ranging from 2.125% to 5.0% and mature through August 1, 2050.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
MEASURE K GENERAL OBLIGATION BONDS  
OBJECTIVES, SCOPE, METHODOLOGY AND CONCLUSIONS

---

**OBJECTIVES**

The objective of our performance audit was to determine that the District expended Measure K General Obligation Bond funds for the year ended June 30, 2023 only for the purposes approved by the voters and only on the specific projects developed by the District's Board of Education, in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)C of Article XIII A of the California Constitution.

**SCOPE**

The District provided to us a list of all Measure K General Obligation Bond project expenditures for the year ended June 30, 2023. A total of 169 transactions were identified, representing \$1,261,346 in expenditures from July 1, 2022 through June 30, 2023.

**METHODOLOGY**

We performed the following procedures to the list ("the List") of Measure K General Obligation Bond project expenditures for the year ended June 30, 2023:

- Verified the mathematical accuracy of the List.
- Reconciled the List to total bond expenditures as reported by the District in the District's audited Measure K General Obligation Bonds financial statements for the year ended June 30, 2023.
- Selected a sample of 17 expenditures totaling \$578,745 from the population of Measure K expenditures. The sample was selected to provide a representation across specific construction projects, vendors and expenditure amounts. The sample represented approximately 46% of the total expenditure value. Verified that the sampled expenditures were used for the construction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities and that funds were not spent for salaries or other administrative expenses not authorized by Proposition 39.

**CONCLUSIONS**

The results of our procedures indicated that, in all significant respects, River Delta Unified School District expended Measure K General Obligation Bond funds for the year ended June 30, 2023 only for the purposes approved by the voters and only on the specific projects developed by the District's Board of Education, in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)C of Article XIII A of the California Constitution.

**RIVER DELTA UNIFIED SCHOOL DISTRICT**  
**MEASURE K GENERAL OBLIGATION BONDS**  
**FINANCIAL STATEMENTS**  
June 30, 2023

RIVER DELTA UNIFIED SCHOOL DISTRICT  
MEASURE K GENERAL OBLIGATION BONDS  
FINANCIAL STATEMENTS  
June 30, 2023

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## INDEPENDENT AUDITOR'S REPORT

Board of Trustees  
River Delta Unified School District  
Rio Vista, California

**Report on the Audit of the Financial Statements*****Opinion***

We have audited the financial statements of the Measure K General Obligation Bonds (the "Bonds") activity of River Delta Unified School District (the "District"), as of and for the year ended June 30, 2023, and the related notes to the financial statements, as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of the Measure K General Obligation Bonds activity, of River Delta Unified School District, as of June 30, 2023, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards (Government Auditing Standards)*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of River Delta Unified School District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Emphasis of Matter***

As discussed in Note 1, the financial statements present only the financial activity and balances of the Measure K General Obligation Bonds activity and do not purport to, and do not, present fairly the financial position of River Delta Unified School District, as of June 30, 2023, for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

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(Continued)

## ***Auditor's Responsibility for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

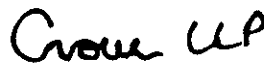
In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of River Delta Unified School District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

## ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 13, 2024 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters for the Bonds activity. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance for the Bonds activity. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance for the Bonds activity.



Crowe LLP

Sacramento, California  
March 13, 2024

RIVER DELTA UNIFIED SCHOOL DISTRICT  
MEASURE K GENERAL OBLIGATION BONDS  
BALANCE SHEET  
June 30, 2023

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**ASSETS**

Cash and investments (Note 2):	
Cash with Fiscal Agent	<u>\$ 3,635,537</u>
Total assets	<u>\$ 3,635,537</u>

**LIABILITIES AND FUND BALANCE**

Liabilities:	
Accounts payable	<u>\$ 255,389</u>
Fund balance – restricted (Note 3)	<u>3,380,148</u>
Total liabilities and fund balance	<u>\$ 3,635,537</u>

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See accompanying notes to financial statements.



RIVER DELTA UNIFIED SCHOOL DISTRICT  
MEASURE K GENERAL OBLIGATION BONDS  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
For the Year Ended June 30, 2023

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Expenditures:	
Current:	
Contract services and operating expenditures	\$ 78,061
Capital outlay	<u>1,183,285</u>
Total expenditures	<u>1,261,346</u>
Change in fund balance	(1,261,346)
Fund balance, July 1, 2022	<u>4,641,494</u>
Fund balance, June 30, 2023	<u>\$ 3,380,148</u>

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See accompanying notes to financial statements.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
MEASURE K GENERAL OBLIGATION BONDS  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2023

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of River Delta Unified School District (the "District") conform to accounting principles generally accepted in the United States of America as applicable to governments and to general practices within California school districts. The District accounts for its financial transactions in accordance with policies and procedures of the Department of Education's *California School Accounting Manual*. The accounting policies of the District conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB). The following is a summary of the more significant accounting policies:

Financial Reporting Entity: The financial statements include the activity and balances of the Measure K General Obligation Bonds, only. These financial statements are not intended to present the financial position and results of operations of River Delta Unified School District as a whole.

Basis of Accounting: Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied.

The basic financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term liabilities, if any, is recognized when due.

Budgets and Budgetary Accounting: Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all government funds. By State law, the District's Board of Education must adopt a final budget no later than July 1. A public hearing must be conducted to receive comments prior to adoption. The District's Board of Education satisfied these requirements.

The District's Board of Education and Superintendent revise the budgets during the year to give consideration to unanticipated income and expenditures.

Formal budgetary integration was employed as a management control device during the year for all budgeted funds. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

Cash and Cash Equivalents: For the purposes of the financial statements, cash equivalents are defined as financial instruments with an original maturity of three months or less. Funds invested in the Sacramento County Treasury are considered cash equivalents.

Accounting Estimates: The presentation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Encumbrances: Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid. All encumbrances are liquidated as of June 30.

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(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
MEASURE K GENERAL OBLIGATION BONDS  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2023

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**NOTE 2 – CASH AND INVESTMENTS**

Cash and investments at June 30, 2023 consisted of \$3,635,537 held as Cash with Fiscal Agent.

Cash with Fiscal Agent: Cash with Fiscal Agent represents cash balances held by various financial institutions. The cash balances are fully collateralized at June 30, 2023, and will be used to fund capital improvements in the District.

Credit Risk: The District does not have a formal investment policy that limits its investment choices other than the limitations of state law.

Interest Rate Risk: The District does not have a formal investment policy that limits the cash and investment maturities as a means of managing their exposure to fair value arising from increasing interest rates. At June 30, 2023, the District had no significant interest rate risk related to investments held.

Concentration of Credit Risk: The District does not place limits on the amount they may invest in any one issuer. At June 30, 2023, the District had no concentration of credit risk.

**NOTE 3 – FUND BALANCE CLASSIFICATION**

Governmental Accounting Standards Board Codification Sections 1300 and 1800, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB Cod. Sec. 1300 and 1800) implements a five-tier fund balance classification hierarchy that depicts the extent to which a government is bound by spending constraints imposed on the use of its resources. The five classifications are nonspendable, restricted, committed, assigned and unassigned. The fund balance of the Measure K General Obligation Bonds is restricted for the purposes as authorized through the approval of Measure K.

The restricted fund balance classification reflects amounts subject to externally imposed and legally enforceable constraints. Such constraints may be imposed by creditors, grantors, contributors, or laws or regulations of other governments, or may be imposed by law through constitutional provisions or enabling legislation.

**NOTE 4 – PURPOSE OF BOND ISSUANCE**

Bond Authorization: By approval of the proposition for Measure K by at least 55% of the registered voters voting on the proposition at an election held on November 3, 2020, River Delta Unified School District School Facilities Improvement District #2 (SFID #2) was authorized to issue and sell bonds of up to \$14,600,000 in aggregate principal amount.

Purpose of Bonds: The proceeds of the Bonds may be used:

*“To upgrade schools, retain/attract quality teachers by repairing leaky roofs; removing asbestos/mold; keeping schools safe; updating technology, fire/drinking water safety; repairing, constructing, equipping/acquiring educational facilities to prepare students for college/jobs/careers, shall River Delta Unified School District issue \$14,600,000 in bonds at legal rates levying an estimated 6 cents/\$100 of assessed value, averaging \$845,000 raised annually while bonds are outstanding, requiring audits, citizens' oversight/all funds used locally, be adopted?”*

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(Continued)

RIVER DELTA UNIFIED SCHOOL DISTRICT  
MEASURE K GENERAL OBLIGATION BONDS  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2023

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**NOTE 4 – PURPOSE OF BOND ISSUANCE (Continued)**

As required by the California Constitution, the proceeds from the sale of bonds will be used only for the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

Bond Project List: The Bond Project List, which is an integral part of the proposition, lists the specific projects the District proposes to finance with proceeds of the bonds. Listed repairs, rehabilitation projects and upgrades will be completed as needed at individual campuses. Each project is assumed to include its share of costs of the election and bond issuance, architectural, engineering and similar planning costs, construction management and customary contingency for unforeseen design and construction costs. The final cost of each project will be determined as plans are finalized, construction bids are awarded and projects are completed.

**NOTE 5 – GENERAL OBLIGATION BOND ISSUANCES**

The bonds are general obligations of the District, and Sacramento County is obligated to levy ad valorem taxes for the payment of and interest on, the principal of the bonds. The Bond Interest Redemption Fund is maintained by the County Treasurer and is used to account for both the accumulation of resources from ad valorem tax levies and the payment of interest and redemption of principal of the bonds issued by the District.

On April 13, 2021, the District issued Series 2021 General Obligation Bonds in the amount of \$4,900,000 related to School Facilities Improvement District No. 2. The proceeds were used to finance specific school facilities projects approved by voters through Measure K. The Series 2021 Bonds bear interest at rates ranging from 2.125% to 5.0% and are scheduled to mature through August 1, 2050.

**NOTE 6 – SUBSEQUENT EVENT**

On August 23, 2023, the District issued Series 2023 General Obligation Bonds totaling \$6,800,000, related to School Facilities Improvement District No. 2. The proceeds were used to finance specific school facilities projects approved by voters through Measure K. The Series 2023 Bonds bear interest at rates ranging from 4.125% - 5.0%, and are scheduled to mature through August 2052.

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees  
River Delta Unified School District  
Rio Vista, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Measure K General Obligation Bonds (the "Bonds") activity of River Delta Unified School District (the "District") as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's Measure K General Obligation Bonds activity financial statements, and have issued our report thereon dated March 13, 2024.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered River Delta Unified School District's internal control over Measure K General Obligation Bonds activity financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of River Delta Unified School District's internal control. Accordingly, we do not express an opinion on the effectiveness of River Delta Unified School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify one deficiency in internal control, as described in the accompanying Schedule of Findings and Questioned Costs as Finding 2023-001 that we consider to be a material weakness.

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(Continued)

## Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether River Delta Unified School District's Measure K General Obligation Bonds activity financial statements are free from material misstatement, we performed tests of the District's compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### River Delta Unified School District's Response to Finding

*Government Auditing Standards* requires the auditor to perform limited procedures on River Delta Unified School District's response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. River Delta School District's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Crowe LLP

Sacramento, California  
March 13, 2024

RIVER DELTA UNIFIED SCHOOL DISTRICT  
MEASURE K GENERAL OBLIGATION BONDS  
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS  
For the Year Ended June 30, 2023

---

**2023-001 - MATERIAL WEAKNESS – INTERNAL CONTROL OVER FINANCIAL REPORTING (30000)**

Criteria: Management is responsible for the preparation and fair presentation of the District's financial statements, as well as the design, implementation and maintenance of relevant internal controls to ensure the financial statements are free from material misstatement, whether due to fraud or error.

Condition: Testing of accounts payable in the District's Measure K Bonds Fund identified that two invoices received after fiscal year-end, for services performed during fiscal year 2023, were not accrued as accounts payable as of June 30, 2023. A material adjustment of \$244,393 was necessary to accrue these items in accounts payable as of June 30, 2023.

Effect: Adjusting journal entries were necessary to report the financial position of the District in accordance with Generally Accepted Accounting Principles, and in accordance with the California School Accounting Manual.

Cause: The District's internal controls over financial reporting did not function at a sufficient level of precision to identify the misstatement during the review process.

Recommendation: Management should implement or update internal control procedures related to its financial close process for accrual of accounts payable.

Views of Responsible Officials and Planned Corrective Actions: The District's Accounts Payable staff have subsequently been trained that all liabilities need to be accrued as of the date that services are provided or upon transfer of ownership of purchased items.

RIVER DELTA UNIFIED SCHOOL DISTRICT  
MEASURE K GENERAL OBLIGATION BONDS  
SCHEDULE OF PRIOR YEAR AUDIT FINDINGS AND QUESTIONED COSTS  
For the Year Ended June 30, 2023

---

No matters were reported.



**BOARD OF TRUSTEES**  
**RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: X

From: Tammy Busch, Asst. Supt. Business

Item Number: 13

Type of item: (Action, Consent Action or Information Only): Public Hearing

**SUBJECT:**

Request to Approve the “Sunshined” the River Delta Unified School District Negotiation Proposals to River Delta Unified Teachers Association (RDUTA) for 2024-2025

**BACKGROUND:**

Under the California Educational Employment Relations Act (EERA) the District must participate in “Good Faith” bargaining with the Teachers’ Association. The law states that the District must present its proposals to the public before the bargaining process can begin.

**STATUS:**

The River Delta Unified School District (RDUSD) plan on negotiating the following articles for the 2024-2025 school year:

**Standing Articles:**

Article 16: Salary

Article 17: Employee Benefits

**Opening Articles:**

Article 8: Class size

Article 11: Evaluation Process and Forms

**PRESENTER:**

Tammy Busch, Asst. Supt. of Business

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

Staff

**COST AND FUNDING SOURCES:**

**RECOMMENDATION:**

That the Board “Sunshine” and approve the River Delta Unified School District Negotiation proposals to the Teachers Association for 2024-2025.

Time allocated: 5 minutes

**BOARD OF TRUSTEES**  
**RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: X

From: Tammy Busch, Asst. Supt. of Business

Item Number: 14

Type of item: (Action, Consent Action or Information Only): Action

**SUBJECT:**

Request the Board of Trustees to Acknowledge RDUTA's Initial Proposals to the District for 2024-2025.

**BACKGROUND:**

Under the California Educational Employment Relations Act (EERA) the Teachers' Association must participate in "Good Faith" bargaining with the District. The law states that the Union must present its proposals to the public before the bargaining process can begin.

**STATUS:**

The River Delta Unified Teachers Association (RDUTA) plan on negotiating following articles for the 2024-2025 school year:

**Standing Articles:**

Article 16: Salary

Article 17: Employee Benefits

**Opening Articles:**

Article 7: Hours

Article 13: Leaves

**PRESENTER:**

Tammy Busch, Asst. Supt. Business

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

Staff

**COST AND FUNDING SOURCES:**

**RECOMMENDATION:**

That the Board acknowledges the River Delta Unified School Teacher's Association negotiation proposals for 2024-2025.

Time allocated: 5 minutes

River Delta Unified Teachers Association is the exclusive representative of certificated non-administrative staff in the River Delta Unified School District. The negotiated agreement between RDUTA and RDUSD expires on June 30, 2024. In accordance with the California Educational Employees Relations Act, the River Delta Unified Teachers Association is Sunshining the following items for successor agreement negotiations for the 2024-25 school year:

- Article 7: Hours
  - o RDUTA's intent is to negotiate language regarding time for mandatory annual online trainings, notice and scheduling of required professional development, and to improve language regarding mandatory monthly staff meetings.
- Article 13: Leaves
  - o RDUTA's intent is to negotiate language to improve sick leave accruals to encourage healthy staff and classrooms.
- Article 16: Salary, including related Appendixes
  - o RDUTA's intent is to negotiate a competitive compensation package for represented employees that recruits and retains high quality educators in the district, appropriately pays them for additional duties, and improves their ability to earn units for salary advancement
- Article 17: Employee Benefits, including any related Appendixes
  - o RDUTA's intent is to negotiate a competitive benefits package for represented employees that recruits and retains high quality educators in the district and ensures that rising healthcare costs are not disproportionately borne by employees.

**BOARD OF TRUSTEES**  
**RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: 1

From: Tammy Busch, Asst. Superintendent of Business Service

Item Number: 15

Type of item: (Action, Consent Action or Information Only): Action

**SUBJECT:**

Request to Approve Change Order #1 to B&M Construction for the HVAC Projects at D.H. White Elementary School to Increase the Contract Duration to 182 days

**BACKGROUND:**

In 2022, Capital Engineering in cooperation with Camacho Mechanical and District Maintenance staff completed an assessment of the District's HVAC systems at all sites. District maintenance staff subsequently identified priority projects at each site. RGM Kramer prepared budget estimates for the priority work and the replacement of selected items at four sites (Isleton ES, D.H. White ES, Rio Vista HS and Clarksburg MS) was selected by District staff as the recommended initial projects.

On December 11, 2023, the Board approved Bid Awards to contractors for the three HVAC projects and authorized the Superintendent to award to B&M Builders after bids were vetted.

**STATUS:**

The contract duration for time to complete the work is sixty (60) days. Work is to begin on May 6, 2024 and to be completed by July 4, 2024. B&M Builders is eager to begin the work and would like to work during breaks when students are not on campus. This change order is to increase the time duration from sixty (60) days to one hundred eighty-two (182) days with the same completion date of July 4, 2024. There is no cost to this change.

**PRESENTER:**

Tammy Busch, Asst. Superintendent of Business Service and Katherine Wright, Superintendent

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

Maria Denney and Ralph Caputo, RGM Kramer

**COST AND FUNDING SOURCES:**

ESSER not to exceed \$0.

**RECOMMENDATION:** Staff recommends:

1. The Board approve Change Order #1 to B&M Builders for increase of time only for DH White HVAC Replacement Project.

Time allocated: 3 minutes

# CHANGE ORDER

**Date:** February 29, 2024

**CO# 01**

**Project:**  
DH White Elementary School HVAC Replacement  
500 Elm Way  
Rio Vista , CA 94571

**Engineer:**  
Capital Engineering Services  
11020 Sun Center Dr. #100  
Rancho Cordova, CA 95670

**Owner:**  
River Delta Unified School District  
445 Montezuma St  
Rio Vista, CA 94571

**Contractor:**  
B & M Builders  
11330 Sunrise Park DR.  
Ranch Cordova, CA 95742

Pursuant to the Contract Documents, you are hereby authorized to make the following changes to the project. Execution of this change order represents full and final costs of all direct, indirect, and delay costs for the scope of services identified herein unless otherwise noted.

<u>Item #</u>	<u>Description</u>	<u>Amount</u>
1	Change Order for Contract Time Only, No Cost Change Order.	

**TOTAL THIS CHANGE ORDER \$ -**

Original contract sum: \$ 312,560.00  
Previous change orders: \$ -  
Original contract amount plus/minus previous change orders \$ 312,560.00  
**Total amount of this change order \$ -**  
Adjusted contract amount including this change order will be: \$ 312,560.00

The contract time will be adjusted by the following number of days: 42 days  
The revised contract time is 182 days

**Owner:**  
**River Delta Unified School District**  
445 Montezuma St  
Rio Vista, CA 94571

**Contractor:**  
**B & M Builders**  
11330 Sunrise Park DR.  
Ranch Cordova, CA 95742

By: \_\_\_\_\_

By: Eric Costa 3/4/2024

**Engineer: Capital Engineering Services**  
11020 Sun Center Dr. #100  
Rancho Cordova, CA 95670

**Construction Manager**  
**RGM Kramer, Inc.**  
3230 Monument Way  
Concord, CA 945418

By: \_\_\_\_\_

By: \_\_\_\_\_

**BOARD OF TRUSTEES**  
**RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: 1

From: Tammy Busch, Asst. Superintendent of Business Service

Item Number: 16

Type of item: (Action, Consent Action or Information Only): Action

**SUBJECT:**

Request to Approve the Proposal from HB&T to Provide a Environmental Monitoring for the D.H. White Elementary School HVAC Project

**BACKGROUND:**

In 2022, Capital Engineering in cooperation with Camacho Mechanical and District Maintenance staff completed an assessment of the District's HVAC systems at all sites. District maintenance staff subsequently identified priority projects at each site. RGM Kramer prepared budget estimates for the priority work and the replacement of selected items at four sites (Isleton ES, D.H. White ES, Rio Vista HS and Clarksburg MS) was selected by District staff as the recommended initial projects.

On December 12, 2023, the Board approved Bid Awards to contractors for the three HVAC projects and authorized the Superintendent to award DH White HVAC Replacement Project to B&M Builders after bids were vetted.

**STATUS:**

During remediation of lead and asbestos it is required to have an environmental consultant perform air sampling during the removal of hazardous materials. HB&T has provided a proposal to provide the following services:

- Collection of samples of approximately (20) PCM Air Monitoring Samples
- Clearance will be a visual observation of all materials removed to ensure all required materials scheduled to be removed have been removed and disposed of correctly.
- Laboratory analysis of all collected samples.
- Preparation of Air Sample finding reports.

**PRESENTER:**

Tammy Busch, Asst. Superintendent of Business Service and Katherine Wright, Superintendent

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

Maria Denney and Ralph Caputo, RGM Kramer

**COST AND FUNDING SOURCES:** ESSER not to exceed \$7,260.

**RECOMMENDATION:** Staff recommends:

1. The Board approves the proposal with HB&T to provide environmental monitoring services for the DH White HVAC project.

Time allocated: 3 minutes

**River Delta Unified School District  
Maria Denney, AIA  
445 Montezuma Street,  
Rio Vista 94571**

**Date: March 12, 2024  
Proposal**

**Subject: On Site Project Monitoring and Clearances**

**RE: RDUSD DH White HVAC**

**Dear Maria,**

**HB & T Environmental Inc. is pleased to submit this proposal for your consideration. The scope of work for the above referenced location is as follows:**

**Full On Site Monitoring and Clearances Services to Include:**

**Based on a 5 day work period at 8 Hours per day:**

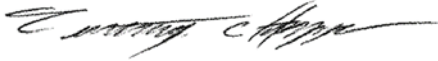
- **Collection of samples of Approximately (20) PCM Air Monitoring Samples**
- **Clearance will be a visual observation of all materials removed to ensure all required materials scheduled to be removed have been removed and disposed of correctly.**
- **Laboratory analysis of all collected samples.**
- **Preparation of Air Sample findings reports.**

**The proposed fee for the above listed services includes all Labor, Travel and Sample Analysis (Laboratory Fees of the initial layer top layer) for the estimated samples to be collected at a not to exceed Total of: \$ 7,260.00**

**The above Proposal may be subject to an increase or decrease in costs upon site conditions, quantities of samples taken, samples analyzed by the lab, lab turn-around time frames and or expended labor.**

**If you have any questions, please feel free to contact me at your earliest convenience.**

**Sincerely,**

A handwritten signature in black ink, appearing to read "Timothy C. Hoppe", written in a cursive style.

**Timothy C. Hoppe  
Environmental Consultant  
CAC No. 92-0106**

**To contract HB&T Environmental to provide the above proposed services,  
Please Sign and Date below and email back to sender.**

**Authorizing signature:**



**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: X\_\_\_\_\_

From: Tammy Busch, Asst. Supt. of Business Services

Item Number: 17\_\_\_\_\_

Type of item: (Action, Consent Action or Information Only): Action\_\_\_\_\_

**SUBJECT:**

Request to Approve the Request for Proposal (RFP) for Food Service Consulting and Procurement Services for 2024-25 School Year.

**BACKGROUND:**

The district has utilized a food service consulting and procurement service since 2014-15. The original RFP was for three years with five renewable years. The district is requesting an annually renewable contract with the RFP.

**STATUS:**

The deadline for submission of the RFP is May 6, 2024 and will be brought to the Board on May 14, 2024 for approval.

**PRESENTER:**

Tammy Busch, Asst. Supt. of Business Services

**OTHER PEOPLE WHO MIGHT BE PRESENT: N/A**

**COST AND FUNDING SOURCES:**

The funding for this will be the Cafeteria Fund.

**RECOMMENDATION:**

That the Board approves Request for Proposal (RFP) for Food Service Consulting and Procurement Services for 2024-25 school year.

Time allocated: 10 minutes

## Notice Requesting Proposal

### Food Service Consulting and Procurement Company RFP #2024-01

Notice is hereby given that the Governing Board of the River Delta Unified School District (hereinafter referred to as **SFA**) is requesting proposals for a Food Service Consulting and Procurement Company (hereinafter referred to as **Respondent[s]**) to assist with the SFA's food service management.

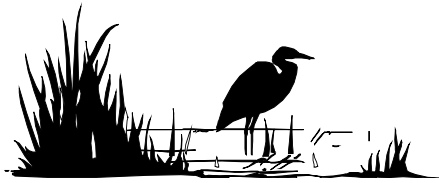
Respondents should not construe from this legal notice that the SFA intends to enter into a fixed-fee Contract with the Respondent unless, in the opinion of the SFA, it is in the best interest of the SFA to do so. The SFA reserves the right to negotiate final contractual terms with the successful Respondent.

The Request for Proposal (RFP) documents may be downloaded from the SFA's Web site at <http://www.rdusd.org/>.

Respondents must submit written proposals in a sealed envelope labeled "Proposal - Food Service Consulting and Procurement Company RFP #2024-01 and addressed to the SFA Office at River Delta Unified School District, 445 Montezuma Street, Rio Vista CA Attn: Tammy Busch, Assistant Superintendent of Business Services. The SFA will accept all proposals received on or before Monday, 05/06/24 at 2:00 PM. The SFA will not accept proposals that are received after the deadline. The SFA will open proposals **in a non-public opening** at 4:00 PM.

The SFA reserves the right to reject any or all proposals, and to waive any errors or corrections in a proposal or in the proposal process. The SFA will award the Contract based on a review and analysis of the proposals to determine which proposal best meets the needs of the SFA. Following the review and analysis of all responsive proposals, the SFA will make a recommendation to their Governing Board at its regularly scheduled meeting.

# **RIVER DELTA UNIFIED SCHOOL DISTRICT**



**445 Montezuma Street  
Rio Vista, CA 94571-1651  
(707) 374-1700 FAX (707) 374-2995**

## **REQUEST FOR PROPOSAL FOOD SERVICE CONSULTING AND PROCUREMENT COMPANY**

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RFP # 2024-01

by

River Delta Unified School District  
FOOD SERVICE PROGRAM

ADDRESS ALL PROPOSALS TO:

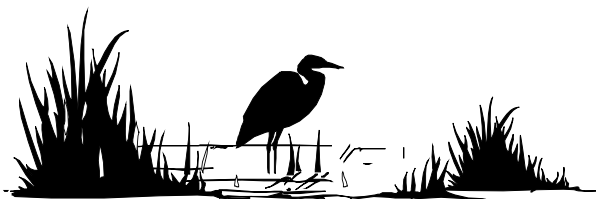
Tammy Busch  
Assistant Superintendent of Business Services

445 Montezuma Street

707-374-1700

[tbusch@rdusd.org](mailto:tbusch@rdusd.org)

# RIVER DELTA UNIFIED SCHOOL DISTRICT



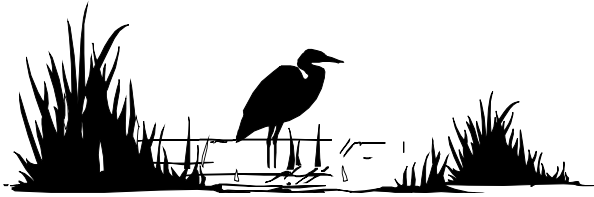
445 Montezuma Street  
Rio Vista, CA 94571-1651  
(707) 374-1700 FAX (707) 374-2995

## Schedule of Events for RFP # 2024-01

- |  |           |           |
|--|-----------|-----------|
| • Board Meeting – RFP Approval               | Tuesday   | 4/09/2024 |
| • Release of RFP                             | Wednesday | 4/10/2024 |
| • First Public Notice                        | Thursday  | 4/11/2024 |
| • Second Public Notice                       | Thursday  | 4/18/2024 |
| • Respondent Question Submission Deadline    | Friday    | 4/26/2024 |
| • SFA Provides Post Answers on Website       | Monday    | 4/29/2024 |
| • Deadline for Submission of Sealed Proposal | Monday    | 5/06/2024 |
| • Proposals Opened                           | Monday    | 5/06/2024 |
| • Proposals Evaluated                        | Tuesday   | 5/07/2024 |
| • Board Meeting – Proposal Approval          | Tuesday   | 5/14/2024 |
| • Anticipated Contract Award Date            | Friday    | 5/17/2024 |

The SFA will use every effort to adhere to the schedule. However, the SFA reserves the right to amend the schedule, as it deems necessary, and will post a notice of said amendment at SFA's website: [www.rdusd.org](http://www.rdusd.org)

# RIVER DELTA UNIFIED SCHOOL DISTRICT



445 Montezuma Street  
Rio Vista, CA 94571-1651  
(707) 374-1700 FAX (707) 374-2995

## Request For Proposal

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# RIVER DELTA UNIFIED SCHOOL DISTRICT

## Introduction/Purpose of Solicitation

The purpose of this Request For Proposal (RFP) is to enter into a fixed-fee Contract with a Food Service Consulting and Procurement Company (FSCPC) that will provide River Delta Unified School District (hereinafter referred to as the School Food Authority [SFA]) with food service management assistance in their food service operation. The FSCPC will provide services to the SFA as described in the Scope of Work (Exhibit A of the Contract [Exhibit 1]).

The SFA's food service goals are to provide nutritious, high-quality meals to students and participants in the National School Lunch Program, School Breakfast Program, Seamless Summer Feeding Option, Adult & Child Care Food Program, Snacks, At-Risk Supper, to accommodate special diets where medically necessary, improve the nutritional quality of meals, and maintain a financially viable food services program. General food service goals are to:

- Provide an appealing and nutritionally sound program for students as economically as possible.
- Stimulate both student and adult participation in the program through improved relations with students, staff, and the community by creating awareness of the direct correlation between adequate nutrition for students and their ability to learn.
- Increase participation at all levels of the food service program by improving meal quality, 40% scratch cooking, seeking student and parent input, offering menu variations and improving.
- Maintain reasonable prices for adults participating in the food service program.
- Maintain student enthusiasm and staff morale at a high level.

SFA shall conduct all procurement transactions shall be conducted in a manner that provides maximum open and free competition consistent with Title 2, *Code of Federal Regulations (2 CFR)*, Part 200.319(a)(1-7). The SFA must share with every Respondent all information necessary for submitting a competitive proposal. The release of this RFP, evaluation of Respondents, and award of a contract will use competitive bidding standards established in all applicable California state and federal statutes and regulations.

Outlined below are competitive bidding basic standards:

- The purpose of soliciting competitive proposals is to secure public objectives in the most effective manner and avoid the possibilities of graft, fraud, collusion, etc.
- The SFA released this RFP to benefit the SFA and not the Respondents.
- Fulfillment of RFP specifications is based on full and fair competition and acceptance by the SFA of the most responsive and responsible Respondent to the SFA's requirements, as determined by the SFA when evaluating proposals based on the criteria contained in the RFP.
- The RFP must provide a basis for full and fair competition among Respondents on a common standard, free of restrictions that tend to stifle competition.

The above four points are for illustrative purposes only, and do not include all California state and federal requirements to achieve competitive bidding.

To respond to this RFP, interested companies must present evidence of experience, ability, and financial standing necessary to meet the requirements stated in this RFP. The SFA will measure this evidence by scoring the proposals using a point system that will score and rank each proposal from highest to lowest, to determine which proposals they will consider for the award of a contract.

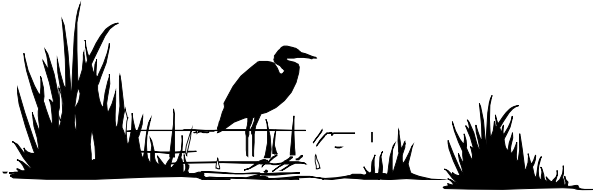
To be competitive in this solicitation, the Respondent must:

- Carefully read the entire RFP, attachments, exhibits, addenda, and SFA responses to questions before submitting a proposal
- Ask appropriate questions or request clarification by the deadline in the RFP
- Submit all required responses by the required deadlines
- Follow all instructions and requirements of the RFP thoroughly and appropriately

If a Respondent discovers any ambiguity, conflict, discrepancy, omission, or other errors in this RFP, the Respondent shall immediately notify the SFA of the error in writing and request clarification or a modification of the RFP. If the Respondent fails to notify the SFA of the error prior to the date for submission of proposals, and is awarded the contract, the Respondent shall not be entitled to additional compensation or time by reason of the error or its later correction.

# RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street  
Rio Vista, CA 94571-1651  
(707) 374-1700 FAX (707) 374-2995



## General Instructions for Respondents

1. Prepare proposals simply and economically. Provide a straightforward, concise description of the Respondent's capabilities to satisfy the SFA's requirements. Emphasis should be placed on completeness and clarity of content.
2. Submit proposals for the performance of all the services described within this RFP. The SFA will not consider any deviation from these specifications and will reject such proposals.
3. The SFA may reject a proposal if the proposal is conditional or incomplete, deemed nonresponsive, or if it contains any alterations of form or other irregularities of any kind. The SFA may reject any or all proposals or waive any immaterial deviation in a proposal. The SFA's waiver of an immaterial deviation shall in no way modify the RFP document or excuse the Respondent from full compliance with all other requirements if awarded the contract.
4. Respondents are responsible for the costs of developing proposals, and shall not charge the SFA for any preparation costs.
5. The SFA asks Respondents who do not intend to submit a proposal to notify the SFA in writing.
6. The Respondent shall maintain records to support the SFA's Claim for Reimbursement and report claim information to the SFA promptly at the end of each month. Such records shall be made available to the SFA upon request and shall be retained in accordance with 7 CFR, Section 210.15(c)(1).
7. The Respondent shall secure State or local health certification for any facility outside the school in which it prepares meals. The Respondent shall maintain this certification for the duration of the contract. [7 CFR Section 210.16(a)(7)]
8. The Respondent will provide documentation about the percentage of domestic commodities or products for program meals. A 'domestic commodity or product' is defined as one that is either produced in the U.S. or is process in the U.S. substantially (51% or more by weight or volume).
9. The Respondent will document why non-domestic food is being substituted for domestic food. The documentation is intended to indicate if the alternative food is due to the cost of domestic being significantly higher than non-domestic foods and/or the domestic foods are not produced or manufactured in sufficient and reasonable available quantities or a satisfactory quality. The Respondent will provide documentation justifying their use of exceptions to the Buy American Provision.



10. The Respondent will provide documentation about the percentage of domestic product in any processed and product. If the percentage is less than 51% then the respondent will notify the SFA of the non-domesticity of the processed end product.
11. The Respondent will provide certification of domestic origin for products which do not have country of origin labels.
12. The Respondent will not, directly, or indirectly restrict the sale or marketing of fluid milk at any time or in any place on school premises or at any school-sponsored event. [7 CFR, Section 210.21(e)]
13. The Respondent will provide the method and frequency by which the crediting will occur and document that the value of all donated foods will be credited. [7 CFR, Section 250.52(b)]
14. The Respondent must credit the recipient agency for the value of all donated foods received for use in the recipient agency's meal service in the school year or fiscal year (including both entitlement and bonus foods) and including the value of donated foods contained in processed end products. [7 CFR, Section 250.51(a)]
15. Small Businesses and Minority Business – (a) The Non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus are firms are used when possible. (b) Affirmative steps must include: (1) placing qualified small and minority businesses and women's business enterprises on solicitation lists; (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources; (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and (6) Requiring the prime contractor, if subcontractors are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section. (Title 2, *Code of Federal Regulations* Section 200.321 (a)(b)(1-6))
16. Respondents may modify their proposal after its submission by withdrawing the original proposal and resubmitting a new proposal prior to the submission deadline. The SFA will not consider proposal modifications offered in any other manner, either oral or written.
17. Respondents may withdraw their proposal by submitting a written withdrawal request to the SFA, signed by the Respondent or their authorized agent, through the contact person named in the "Contact Information" provided on the cover page of this RFP. Thereafter, a Respondent may submit a new proposal prior to the proposal submission deadline. Respondents may not withdraw their proposal without cause after the proposal submission deadline.
18. The SFA may modify the RFP prior to the date given for submission of proposals by posting an addendum on the SFA's website: [www.rdusd.org](http://www.rdusd.org). Respondents will be notified and can obtain any addenda from the SFA's website.

19. The SFA reserves the right to reject all proposals for reasonable cause. If the costs of all proposals are excessive, the SFA is not required to award a contract.
20. The SFA will not consider more than one proposal from an individual, firm, partnership, corporation, or association under the same or different names. Reasonable grounds for believing that any Respondent has submitted more than one proposal for work contemplated herein will cause the SFA to reject all proposals submitted by the Respondent. If there is reason to believe that collusion exists among the Respondents, the SFA will not consider any of the participants of such collusion in this or future solicitations.
21. The SFA will not consider a joint proposal submitted by two or more entities.
22. Additional charges for regular or express delivery, drayage, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose shall be included (and separately identified) in the proposal.
23. The Respondent or their authorized representative must sign the Authorization Agreement (Attachment F) and return it with the proposal package.
24. All proposals shall include the forms provided as attachments to this RFP. Respondents may copy these forms.
25. The SFA shall not accept proposals after the submission deadline specified in the RFP and shall return the unopened proposals to the respective Respondents. The SFA will not consider late proposals under any circumstances.
26. Respondents are responsible for examining the entire RFP package, seeking clarification for any item or requirement that may not be clear to them, and checking all responses in their proposal for accuracy before submitting it.
27. Respondents may submit their questions regarding the information presented in this RFP to Tammy Busch in writing by, e-mail at [tbusch@rdusd.org](mailto:tbusch@rdusd.org) no later than Monday, 5/06/2024. The SFA will answer all questions received by the deadline in writing without exposing the query source. The SFA will only post questions and answers on the SFA's website [www.rdusd.org](http://www.rdusd.org). This will be the sole process for asking and answering questions regarding this RFP. Respondents may not contact SFA employees directly to ask questions.
28. SFA representatives reserve the right to inspect a Respondent's other food service operations prior to any award of a contract.
29. The SFA reserves the right to negotiate final terms and conditions of the contract, which may differ from those contained in the proposal, provided the SFA considers such negotiation to be in its best interest. Any change in the terms and conditions must not create a material change, which is any alteration or modification to the original terms stated in the RFP that would have resulted in different proposals from all respondents. A material change will require the SFA to rebid the contract.
30. Respondent shall provide payment terms within their proposal.

31. Respondents shall submit one paper copy and one copy in digital format (e.g., CD/DVD, flash drive, etc.).
- a. The paper copy must contain the original signature of the individual(s) authorized to bind the Respondent contractually and be labeled "Master Copy."
  - b. The Respondent must ensure the digital copy is complete and inclusive of all materials contained in the paper copy, including any required signatures. If there is an inconsistency between the paper and digital copies, the paper copy will take precedence.
  - c. The sealed proposal envelopes must be marked legibly with the SFA's RFP number and title, and the SFA name and address, as shown in the following example:

RFP #2024-01  
Food Service Consulting and Procurement Company  
River Delta Unified School District  
Tammy Busch  
Assistant Superintendent of Business Services  
[tbusch@rdusd.org](mailto:tbusch@rdusd.org)  
445 Montezuma Street  
Rio Vista, CA 94571-1651

## Proposal Requirements

To be eligible for evaluation, a proposal must adhere strictly to the format set forth below; failure to do so may result in disqualification. Respondents must address each of the required sections indicated below. Please label and separate each section, and number all pages to allow for ease of review. The content and sequence of the proposal will be as follows:

### Contents of Section 1 – Administrative Requirements

- a. Cover Letter
- b. Table of Contents

### Contents of Section 2 – Required Attachments

- a. Attachments Checklist
- b. Minimum Qualifications
- c. Professional Standards
- d. Proposal Questionnaire
- e. Respondent References
- f. Authorization Agreement
- g. Fee Proposal
- h. Federal Certifications
- i. State Certifications
- j. 21-Day Cycle Menu

### Section 1 – Administrative Requirements

#### a. Cover Letter

Only the individual(s) authorized to bind the Respondent contractually may sign the cover letter, which shall be a part of the proposal package. If the cover letter is unsigned, the SFA will reject the proposal. The SFA may reject the proposal if the Respondent fails to include the following required information:

- Name and address of the responding company
- Organizational structure of the responding company (e.g., corporation, partnership, etc.)
- Respondent's Federal Employee Identification Number and Corporate Identification Number, if applicable
- Respondent's name, title, address, phone number, and fax number, and the e-mail address of the representative who will be designated as the primary liaison to the SFA
- Name, title, phone number, and e-mail address of the representative(s) authorized to bind the Respondent in a contract
- A statement expressing the Respondent's willingness to perform the services described in this RFP

- A statement expressing the Respondent’s ability to perform the services required in the Scope of Work, including availability of staff and other required resources to meet all deliverables as described in this RFP
- A statement regarding the Respondent’s proprietary information. If applicable, the Respondent must clearly mark in the upper right hand corner those pages to be considered proprietary. (Please note that the Respondent cannot consider the entire proposal to be proprietary.)
- The following certification:

By signing this cover letter, I (we) certify that the information contained in this proposal is accurate and that all attachments required to be submitted as part of the proposal are certified to be true and binding upon our company.

**b. Table of Contents**

Immediately following the cover letter, a comprehensive Table of Contents must be included, listing all submitted proposal sections, subsections, attachments, and materials.

**Section 2 – Required Attachments**

**a. Attachment Checklist**

Respondent shall include a checklist containing all documents identified in the Attachments Checklist. The SFA may reject proposals that do not include the proper required attachments.

**b. Minimum Qualifications**

The SFA will only consider Respondents that **meet all minimum qualifications** (as listed on Attachment C).

**c. Proposal Questionnaire**

The Proposal Questionnaire (Attachment D) is intended to provide the SFA with specific information concerning the Respondent’s capability to provide services as described in this RFP. Respondents should limit their responses to the number of pages noted in the questionnaire and answer each question in the same order.

**d. Respondent References**

The Respondent must provide three references using the Respondent References form (Attachment E). The SFA reserves the right to contact any of the references listed and retains the right to conduct reference checks with individuals and entities beyond those supplied by the Respondent.

**e. Authorization Agreement**

The Respondent or their authorized representative must sign the Authorization Agreement (Attachment F) and return it with the proposal package.

**f. Fee Proposal**

The Respondent must complete the Fee Proposal (Attachment G) and return it with the proposal package.

**g. Federal Certifications**

The Respondent must complete the certifications (Attachment G) and return it with the proposal package.

**h. State Certifications**

The Respondent must complete the certifications (Attachment G) and return it with the proposal package.

**i. Certificate of Independent Price Determination**

The Respondent must complete the certifications (Attachment G) and return it with the proposal package.

**j. 21-Day Cycle Menu**

The Respondent must quote purchase costs based on the attached sample 21-Day cycle menus, breakfast, lunch, supper and snacks (Attachment ??) for all programs to be served (7 *CFR*, sections 210.16(b)(1) and 220.7(d)(2)(i), if app) for the proposal package.

## Evaluation of Proposals

Proposals will be opened on or after the date and time specified in the Schedule of Events. During the evaluation process, the SFA may ask Respondents to clarify information in the proposals, but Respondents may not change their proposals.

An error in the proposal may cause the SFA to reject that proposal; however, the SFA may, at its sole discretion, retain the proposal and make certain corrections. When determining if a correction will be made, the SFA will consider the conformance of the proposal to the format and content required by the RFP, and that the Respondent's intent is clearly established based on review of the whole proposal. Based on that established intent, the SFA may choose to correct an error such as obvious grammatical or punctuation errors and arithmetic errors. The Master Copy of the proposal shall have priority over additional proposal copies.

The SFA will open proposals to determine if they contain all the required information in accordance with this RFP. The SFA will evaluate qualifying proposals using the following criteria

<b>CRITERIA</b>	<b>MAXIMUM POINTS</b>
Service Capability Experience with School Breakfast and National School Lunch Program. Corporate capability and experience as measured by performance records, years in the industry, relevant experience, number of SFAs served, client retention and satisfaction, and references.	20 points
Cost	20 points
Financial Conditions, Stability, and Business Practices	10 points
Proposal Questionnaire responses, Cover Letter, the Respondent demonstrates a complete understanding of the SFA's food service program and requirements as described in the RFP Scope of Work and can perform the services to the District's satisfaction.	15 points
Meeting meal pattern requirements, menu options, and involvement plan for Students and Staff.	15 points
Accounting and Reporting Systems	10 points
Product Quality Assurance	10 points
<b>TOTAL POINTS</b>	<b>100 points</b>

The SFA will score and rank selected proposals by assigning a score between zero (0) and the maximum score to each proposal criterion. The SFA will recommend awarding the contract to the most responsive and responsible Respondent with the highest total proposal score.

## Attachment A

### Attachments Checklist

---

Respondent Company Name

Please complete this checklist to confirm that the items listed below have been included in your proposal. Place a checkmark or "x" next to each item you are submitting to the SFA. For your proposal to be considered, all required attachments must be returned, including this checklist. Submit one (1) copy of your proposal in a sealed package. The cover letter must contain the original signature(s) of the individual(s) authorized to contractually bind the Respondent, and shall certify the following:

<u>Attachment</u>	<u>Attachment Name</u>
_____ a	Attachments Checklist
_____ b	Minimum Qualifications
_____ c	Professional Standards
_____ d	Proposal Questionnaire
_____ e	Respondent References
_____ f	Authorization Agreement
_____ g	Fee Proposal
_____ h	Federal Certifications
_____ i	State Certifications
_____ j	21-Day Cycle Menu



## Attachment B

### Minimum Qualifications

A Respondent must meet all of the following minimum qualifications to the SFA's satisfaction to be given further consideration. Failure to satisfy any of the minimum qualifications may result in the immediate rejection of the proposal.

As of January 1, 2024, both the Respondent's company and the responding company's key personnel meet all of the following minimum qualifications:

1. The Respondent has at least 5 years of experience in California with food service programs of similar or larger size than the SFA.

Yes \_\_\_\_\_ No \_\_\_\_\_

2. The Respondent has the resources and ability to provide for approximately 400,000 meals per fiscal year.

Yes \_\_\_\_\_ No \_\_\_\_\_

3. The Respondent has knowledge and experience with all federal and state meal programs.

The School Breakfast Program, National School Lunch Program, Seamless Summer Feeding Option, Adult – Child Care Food Program, At-Risk Supper, At-Risk Snack, and Commodities.

Yes \_\_\_\_\_ No \_\_\_\_\_

4. The Respondent has professional references that demonstrate and evidence the ability to perform the required services.

Yes \_\_\_\_\_ No \_\_\_\_\_

5. The Respondent is licensed to do business in the State of California.

Yes \_\_\_\_\_ No \_\_\_\_\_

## **Attachment C**

### **Professional Standards**

The SFA shall ensure that the one (1) onsite professional proposed in this proposal for placement meets the minimum professional standards. Specific to this RFP, one (1) onsite professional must have a Bachelor's degree with any academic major and at least 2 years of relevant school nutrition programs experience OR Associate's degree, or equivalent educational experience, with an academic major or concentration in food and nutrition, food service management, dietetics, family and consumer sciences, nutrition education, culinary arts, business, or a related field, and at least 2 years of relevant school nutrition programs experience.

## Attachment D

### Proposal Questionnaire

This proposal questionnaire is intended to provide the SFA with specific information concerning the responding company's capability to provide services as described in the RFP. Please be as concise as possible and limit your responses **to no more than two (2) pages per question, unless instructed otherwise. Type each question in the same order as listed in the questionnaire.**

1. Provide a general description of your company's qualifications and experience relevant to the minimum qualifications in Attachment B, along with any necessary substantiating information. Limit your responses to information about your company's capabilities.
2. Provide a statement indicating the year your company was founded; what the primary business(es) of the company is (are); the length of time the company has been providing consulting services (consulting, food purchase, etc.), and related services described in this RFP. In addition, provide the duration and extent of experience the company has with similar SFA food management services.
3. Provide a general description of how your company will be able to provide the experience, ability, and financial standing necessary to meet the requirements set forth in this RFP.
4. Provide a complete list of SFAs that have discontinued or terminated your company's services in the last five years, and the reason(s) why.
5. Provide an organization chart for your company, a description of the lines of communication, and the corporate responsibilities at each corporate level.
6. Provide a complete balance sheet or annual report (verified by a certified public accountant) for the last three years of operation.
7. Provide a description of promotional and/or marketing materials you will use to attract students to the program.
8. Provide a recommended transition plan that describes the steps the Respondent will take to begin providing the services described in this RFP.

## Attachment E

### Respondent References

List three (3) references to which the Respondent has provided consulting services within the past **5** year(s).

Failure to complete and return this Attachment will cause your proposal to be rejected.

Reference 1		
Name of Reference		
Street Address		
City	State	Zip Code
Contact Person	Contact Title	Contact Phone Number
Brief Description of Services Provided		
Dates of Service		
Reference 2		
Name of Reference		
Street Address		
City	State	Zip Code
Contact Person	Contact Title	Contact Phone Number
Brief Description of Services Provided		
Dates of Service		
Reference 3		
Name of Reference		
Street Address		
City	State	Zip Code
Contact Person	Contact Title	Contact Phone Number
Brief Description of Services Provided		
Dates of Service		

**Attachment F**

**Authorization Agreement**

Request for Proposal for Food Service Consulting and Procurement Company  
RFP Number: # 2024-01

We, \_\_\_\_\_ by our signature on this document certify the following:

1. That we will operate in accordance with all applicable California state and federal laws, regulations, and statutes.
2. That the terms, conditions, warranties, and representations made within this RFP and our proposal shall be binding upon us and shall be considered a part of the Contract as if incorporated therein.
3. That the proposal submitted is a firm and irrevocable offer good for one (1) year.
4. That we have carefully examined all terms and conditions outlined in the RFP Model Contract issued by River Delta Unified School District.
5. That we have made examinations and verifications, and are fully conversant with all conditions under which services are to be performed for River Delta Unified School District.
6. That negligence in the preparation or presentation of, errors in, or omissions from proposals shall not relieve us from fulfillment of any and all obligations and requirements in the resulting contract.

Contractor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Web site: \_\_\_\_\_

Name of Authorized Representative: \_\_\_\_\_

Title of Authorized Representative: \_\_\_\_\_

\_\_\_\_\_  
Signature of Authorized Representative

Date Signed: \_\_\_\_\_

## Attachment G - Fee Proposal

All costs are based on the average daily participation of approximately 1,900 served for 180 school days. Seamless Summer programs average daily participation of approximately 200 for 20 days.

### Cost Breakdown

#### Respondent Instructions

Provide a breakdown of all costs included in the fixed price, including personnel costs

Provide the cost per meal; base all food costs on the attached 21-Day cycle menu

**Note:** Prices must not include values for USDA Foods and must include all meal programs

Clearly identify all costs

Item #	Description <i>(Include All Goods and Services included in the Fixed Price)</i>	Annual Cost
1.		\$
2.		\$
3.		\$
4.		\$
	Sub Total	\$
	<b>Contractor Fixed Costs</b>	Annual Cost
5.	Consultant Fee Per Meal	\$
	SUBTOTAL	\$
	GRAND TOTAL	\$

### Contractor Fee PER MEAL

#### Respondent Instructions:

Costs should be based on the following menus, including required packaging materials, cleaning supplies, and kitchen disposables, as listed. Food products should be fully compliant with the USDA Food Buying Guide and all Federal Meal Patterns.

1. LINE ITEM	2. UNITS	3. RATE	4. TOTAL
Breakfast (1 to 1)		\$	\$
Lunch (1 to 1)		\$	\$
Supper (1 to 1)		\$	\$
Snack (1 to 1)		\$	\$
Non-Reimbursable Meals		\$	\$
Blended Contractor Fee Per Meal		\$	\$

## Attachment H – Federal Certifications

### REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS – APPENDIX II TO 2 CFR PART 200

The following provisions are required and apply when federal funds are expended by for any contract resulting from this procurement process.

The River Delta Unified School District (hereafter “the District”) is the Subgrantee or Subrecipient by definition.

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Pursuant to Federal Rule (A) above, when federal funds are expended by the District, the School District reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

Does vendor agree? YES / NO \_\_\_\_\_ Initials of Authorized Representative of Vendor

(B) Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of \$10,000)

Pursuant 7 CFR 1780.75, when federal funds are expended by the District, the District reserves the right to immediately terminate any agreement in excess of \$10,000 resulting from this procurement process in the event of a breach or default of the agreement by Vendor, in the event vendor fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the procurement solicitation. the District also reserves the right to terminate the contract immediately, with written notice to vendor, for convenience, if the District believes, in its sole discretion that it is in the best interest of the District to do so. The vendor will be compensated for work performed and accepted and goods accepted by the District as of the termination date if the contract is terminated for convenience of the District. Any award under this procurement process is not exclusive and the District reserves the right to purchase goods and services from other vendors when it is in the best interest of the District.

Does vendor agree? YES / NO \_\_\_\_\_ Initials of Authorized Representative of Vendor

(C) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Pursuant to Federal Rule (C) above, when federal funds are expended by the District, the vendor certifies that during the term of an award for all contracts by the District resulting from this procurement process, the vendor agrees to comply with all applicable requirements as referenced in Federal Rule (C) above.

Does vendor agree? YES / NO

\_\_\_\_\_ Initials of Authorized Representative of Vendor

(D) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM

Exclusions contain the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Pursuant to Federal Rule (D) above, when federal funds are expended by the District, the vendor certifies that during the term of an award for all contracts by the District resulting from this procurement process, the vendor certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

Does vendor agree? YES / NO

\_\_\_\_\_ Initials of Authorized Representative of Vendor

(E) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non- Federal award.

Pursuant to Federal Rule (E) above, when federal funds are expended by the District, the vendor certifies that during the term and after the awarded term of an award for all contracts by the District resulting from this procurement process, the vendor certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that:

1) No Federal appropriated funds have been paid or will be paid for on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit the attached **Standard Form-LLL, “Disclosure Form to Report Lobbying”**, in accordance with its instructions.

3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Does vendor agree? YES / NO

\_\_\_\_\_ Initials of Authorized Representative of Vendor



# DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352 Approved by OMB  
(See next page for public burden disclosure) No. 0348-0046

<p>1. Type of Federal Action:</p> <p>a. Contract <input type="checkbox"/></p> <p>b. Grant <input type="checkbox"/></p> <p>c. Cooperative agreement <input type="checkbox"/></p> <p>d. Loan <input type="checkbox"/></p> <p>e. Loan guarantee <input type="checkbox"/></p> <p>f. Loan insurance <input type="checkbox"/></p>	<p>2. Status of Federal Action:</p> <p>a. Bid/Offer/Application <input type="checkbox"/></p> <p>b. Initial Award <input type="checkbox"/></p> <p>c. Post-Award <input type="checkbox"/></p>	<p>3. Report Type:</p> <p>a. Initial filing <input type="checkbox"/></p> <p>b. Material change <input type="checkbox"/></p> <p>For Material Change Only:</p> <p>Year _____ Quarter _____</p> <p>Date of last report _____</p>
<p>4. Name and Address of Reporting Entity:</p> <p><input type="checkbox"/> Prime <input type="checkbox"/> Subawardee</p> <p><input type="checkbox"/> Tier, if known</p> <p>Congressional District, if known: _____</p>		<p>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:</p> <p>Congressional District, if known: _____</p>
<p>6. Federal Department/Agency:</p>	<p>7. Federal Program Name/Description:</p> <p>CFDA Number, if applicable: _____</p>	
<p>8. Federal Action Number, if known: _____</p>	<p>9. Award Amount, if known:</p> <p>\$ _____</p>	
<p>10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):</p>	<p>c. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI)</p>	
<p>11. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</p>	<p>Signature: _____</p>	
	<p>Print Name: _____</p>	
	<p>Title: _____</p>	
	<p>Telephone No: _____ (    )</p>	<p>Date: _____</p>
<p>FEDERAL USE ONLY:</p>		<p><i>Authorized for Local Reproduction</i> Standard Form LLL (Rev. 7-97)</p>

## INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime federal recipient, at the initiation or receipt of a covered federal action, or a material change to a previous filing, pursuant to Title 31 U.S.C. Section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered federal action.
2. Identify the status of the covered federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered federal action.
4. Enter the full name, address, city, state, and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1<sup>st</sup> tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, state, and zip code of the prime federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the federal program name or description for the covered federal action (Item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate federal identifying number available for the federal action identified in item 1 (e.g., RFP number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered federal action where there has been an award or loan commitment by the federal agency, enter the federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state, and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered federal action.  
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and phone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

**RECORD RETENTION REQUIREMENTS FOR CONTRACTS PAID FOR WITH  
FEDERAL FUNDS – 2 CFR § 200.333**

When federal funds are expended by the District for any contract resulting from this procurement process, the vendor certifies that it will comply with the record retention requirements detailed in 2 CFR §200.333. The vendor further certifies that vendor will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

Does vendor agree? YES / NO \_\_\_\_\_ Initials of Authorized Representative of Vendor

**CERTIFICATION OF COMPLIANCE WITH THE ENERGY POLICY AND  
CONSERVATION ACT**

When federal funds are expended by the District for any contract resulting from this procurement process, the vendor certifies that the vendor will be in compliance with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321, et seq.; 49 C.F.R. Part 18; Pub. L. 94- 163, 89 Stat.871).

Does vendor agree? YES / NO \_\_\_\_\_ Initials of Authorized Representative of Vendor

**CERTIFICATION OF COMPLIANCE WITH BUY AMERICA PROVISIONS  
23 CFR 635.410**

Vendor certifies that vendor is in compliance with all applicable provisions of the Buy America Act. Purchases made in accordance with the Buy America Act must still follow the applicable procurement rules calling for free and open competition.

Does vendor agree? YES / NO \_\_\_\_\_ Initials of Authorized Representative of Vendor

Vendor agrees to comply with all federal, state, and local laws, rules, regulations and ordinances, as applicable. It is further acknowledged that vendor certifies compliance with all provisions, laws, acts, regulations, etc. as specifically noted above.

Contractor Name: \_\_\_\_\_ Registered on sam.gov: Yes \_\_\_ No \_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Web Site Address: \_\_\_\_\_

Name of Authorized Representative: \_\_\_\_\_

Title of Authorized Representative: \_\_\_\_\_

**IRAN CONTRACTING ACT  
 CERTIFICATION OF ELIGIBILITY TO BID FOR CONTRACTS OF \$ 1 MILLION OR MORE  
 (Public Contract Code sections 2202-2208)**

Pursuant to Public Contract Code 2204. (a) A public entity shall require a person that submits a bid or proposal to, or otherwise proposes to enter into or renew a contract with, a public entity with respect to a contract for goods or services of one million dollars (\$1,000,000) or more to certify, at the time the bid is submitted or the contract is renewed, that the person is not identified on a list created pursuant to subdivision (b) of Section 2203 as a person engaging in investment activities in Iran described in subdivision (a) of Section 2202.5, or as a person described in subdivision (b) of Section 2202.5, as applicable. A state agency shall submit the certification information to the Department of General Services.

To comply with this requirement, please insert your vendor or financial institution name and Federal ID Number (if available) and complete one of the options below. Please note: California law establishes penalties for providing false certifications, including civil penalties equal to the greater of \$250,000 or twice the amount of the contract for which the false certification was made; contract termination; and three-year ineligibility to bid on contracts. (Public Contract Code section 2205.)

**OPTION #1 - CERTIFICATION**

I, the official named below, certify I am duly authorized to execute this certification on behalf of the vendor/financial institution identified below, and the vendor/financial institution identified below is not on the current list of persons engaged in investment activities in Iran created by DGS and is not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person/vendor, for 45 days or more, if that other person/vendor will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS.

<i>Vendor name/Financial Institution (Printed)</i>	<i>Federal ID Number (or n/a)</i>
<i>By (Authorized Signature)</i>	
<i>Printed Name and Title of Person Signing</i>	
<i>Date Executed</i>	<i>Executed in</i>

**OPTION #2 – EXEMPTION**

Pursuant to Public Contract Code sections 2203(c) and (d), a public entity may permit a vendor/financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or enters into or renews, a contract for goods and services.

If you have obtained an exemption from the certification requirement under the Iran Contracting Act, please fill out the information below, and attach documentation demonstrating the exemption approval.

<i>Vendor name/Financial Institution (Printed)</i>	<i>Federal ID Number (or n/a)</i>
<i>By (Authorized Signature)</i>	
<i>Printed Name and Title of Person Signing</i>	
<i>Date Executed</i>	<i>Executed in</i>

**Attachment J – State Certifications**

**CONTRACTOR’S CERTIFICATE REGARDING ALCOHOLIC BEVERAGE AND TOBACCO-FREE CAMPUS POLICY - Health and Safety Code 104559**

The Contractor agrees that it will abide by and implement the District’s Alcoholic Beverage and Tobacco-Free Campus Policy, which prohibits the use of alcoholic beverages and tobacco products, of any kind and at any time, in District-owned or leased buildings, on DISTRICT property and in DISTRICT vehicles. The Contractor shall procure signs stating, “ALCOHOLIC BEVERAGE AND TOBACCO USE IS PROHIBITED” and shall ensure that these signs are prominently displayed in all entrances to school property at all times.

Does vendor agree? YES / NO \_\_\_\_\_ Initials of Authorized Representative of Vendor

**DRUG-FREE WORKPLACE CERTIFICATION - Drug-Free Workplace Act of 1990**

This Drug-Free Workplace Certification form is required from all successful Bidders pursuant to the requirements mandated by Government Code section 8350 et seq., the Drug-Free Workplace Act of 1990. The Drug-Free Workplace Act of 1990 requires that every person or organization awarded a contract or grant for the procurement of any property or service from any state agency must certify that it will provide a drug-free workplace by doing certain specified acts. In addition, the Drug-Free Workplace Act of 1990 provides that each contract or grant awarded by a state agency may be subject to suspension of payments or termination of the contract or grant, and the contractor or grantee may be subject to debarment from future contracting, if the contracting agency determines that specified acts have occurred.

Pursuant to Government Code section 8355, every person or organization awarded a contract or grant from a state agency shall certify that it will provide a drug-free workplace by doing all of the following:

a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the person’s or organization’s workplace and specifying actions which will be taken against employees for violations of the prohibition;

b) Establishing a drug-free awareness program to inform employees about all of the following:

- 1) The dangers of drug abuse in the workplace;
- 2) The person’s or organization’s policy of maintaining a drug-free workplace;
- 3) The availability of drug counseling, rehabilitation and employee-assistance programs;
- 4) The penalties that may be imposed upon employees for drug abuse violations;

c) Requiring that each employee engaged in the performance of the contract or grant be given a copy of the statement required by subdivision (a) and that, as a condition of employment on the contract or grant, the employee agrees to abide by the terms of the statement.

I, the undersigned, agree to fulfill the terms and requirements of Government Code section 8355 listed above and will (a) publish a statement notifying employees concerning the prohibition of controlled substance at the workplace, (b) establish a drug-free awareness program, and (c) require that each employee engaged in the performance of the Contract be given a copy of the statement required by section 8355(a) and requiring that the employee agree to abide by the terms of that statement.

I also understand that if DISTRICT determines that I have either (a) made a false certification herein, or (b) violated this certification by failing to carry out the requirements of section 8355, that the Contract awarded herein is subject to termination, suspension of payments, or both. I further understand that, should I violate the terms of the Drug-Free Workplace Act of 1990, I may be subject to debarment in accordance with the requirements of section 8350 et seq.

I acknowledge that I am aware of the provisions of Government Code section 8350 et seq. and hereby certify that I will adhere to the requirements of the Drug-Free Workplace Act of 1990.

In signing below, CONTRACTOR covenants that it has complied with the signature requirements described in Paragraph 5 of the Information for Bidders.

Does vendor agree? YES / NO

\_\_\_\_\_ Initials of Authorized Representative of Vendor

**NONDISCRIMINATION CLAUSE AND CERTIFICATION - Cal. Code Regs. Tit. 2, § 11105**

1. During the performance of this contract, contractor and its subcontractors shall not unlawfully discriminate against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, reproductive health decision-making, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. Contractors and subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free of such discrimination. Contractors and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code, § 12900 et seq.) and the applicable regulations promulgated thereunder (Cal. Code Regs., tit. 2, § 11000 et seq.). The applicable regulations of the Civil Rights Council implementing Government Code section 12990, set forth in Subchapter 5 of Division 4.1 of Title 2 of the California Code of Regulations are incorporated into this contract by reference and made a part hereof as if set forth in full. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

2. Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the contract.

Does vendor agree? YES / NO

\_\_\_\_\_ Initials of Authorized Representative of Vendor

**FINGERPRINTS; CRIMINAL BACKGROUND CHECK CERTIFICATION - Cal. Ed.  
Code § 45125**

**EC 45125.1. (a) Any entity that has a contract with a local educational agency shall ensure that any employee who interacts with pupils, outside of the immediate supervision and control of the pupil’s parent or guardian or a school employee, has a valid criminal records summary as described in Section 44237. When the contracting entity performs the criminal background check, it shall immediately provide any subsequent arrest and conviction information it receives to any local educational agency that it is contracting with pursuant to the subsequent arrest service.**

With respect to Agreement (# \_\_\_\_\_) between the \_\_\_\_\_ School District (“**DISTRICT**”) and the individual, company or contractor named \_\_\_\_\_ (“**CONTRACTOR**”) for \_\_\_\_\_ services.

**9. PLEASE CHECK ALL APPLICABLE BOXES**

**10. VERIFICATION OF COMPLETION OF BACKGROUND CHECK**

1) **CONTRACTOR** hereby certifies that it has completed the criminal background check requirements of Education Code (EC) section 45125.1 and that none of its employees that may come into contact with **DISTRICT** students have been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code section 1192.7(c).

List all employee(s) names that have successfully completed the fingerprinting and criminal background check clearance in accordance with the law. Attach additional sheet if necessary.


**EXEMPTIONS:**

**SERVICE AGREEMENTS**

The **CONTRACTOR** qualifies for a waiver of the Department of Justice (DOJ) fingerprint and criminal background investigation for the following reason(s) permitted by Education Code section 45125.1 et seq.

The **CONTRACTOR** and its employees will have **NO CONTACT** with pupils (This includes contracts for off campus services, including virtual/online services.)

**By signing below, under penalty of perjury, I certify that the information contained on this certification form and attached employee list(s) is accurate. I understand that it is the CONTRACTOR’S sole responsibility to maintain, update, and provide the District with current “Fingerprint and Criminal Background Check Certification,” along with the employee list, throughout the duration of CONTRACTOR provided services.**

DATE: \_\_\_\_\_

\_\_\_\_\_  
CONTRACTOR

\_\_\_\_\_  
Printed Name

By: \_\_\_\_\_  
Signature

# CERTIFICATE OF INDEPENDENT PRICE DETERMINATION

Both the SFA and FSCPC shall execute this Certificate of Independent Price Determination.

Name of Contractor	<b>River Delta Unified School District</b> Name of SFA
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- A. By submission of this offer, the offeror (FSCPC) certifies and in the case of a joint offer, each party thereto certifies as to its own organization, that in connection with this procurement:
1. The prices in this offer have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other offeror or with any competitor;
  2. Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed by the offeror and will not knowingly be disclosed by the offeror prior to opening the case of an advertised procurement, directly or indirectly to any other offeror or to any competitor; and
  3. No attempt has been made or will be made by the offeror to induce any person or firm to submit or not to submit, an offer for the purpose of restricting competition.
- B. Each person signing this offer on behalf of the offeror certifies that:
1. He or she is the person in the offeror's organization responsible within the organization for the decision as to the prices being offered herein and has not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above; or
  2. He or she is not the person in the offeror's organization responsible within the organization for the decision as to the prices being offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate, in any action contrary to (A)(1) through (A)(3) above, and as their agent does hereby so certify; and he or she has not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above.

To the best of my knowledge, this vendor and its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by state or federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows (provide detail):

Signature of Contractor's Authorized Representative	Title	Date
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*In accepting this offer, the SFA certifies that no representative of the SFA has taken any action that may have jeopardized the independence of the offer referred to above.*

Signature of SFA's Authorized Representative	Title	Date
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NOTE: Accepting a Respondent's offer does not constitute award of the contract.



## River Delta Unified School District 21-Day Cycle Lunch Menu

Mozzarella Filled Breadsticks Cheesy Chicken Sub Garden Chicken Salad Legumes, Cucumber Apple, Orange	Homemade Grilled Cheese Tomato Sandwich Chicken Burger Spicy Chicken Burger Chicken Caesar Wrap Carrots, Pickles Canned Fruit, Apricot	Sliced Cheese Pizza Sliced Pepperoni Pizza Pasta Salad w/ Chicken Caesar Salad, Carrots Banana, Pear	Bean & Rice Burrito Bowl Soft Chicken Tacos w/ Fresh Pico de Gallo Chicken Philly Sandwich Jalapenos, Cucumber Canned Fruit, Raisins	Veggie Lo Mein w/ Edamame Orange Chicken w/ Veggies & Rice Turkey Cranberry Wrap Peas, Jicama Sticks Sliced Apples, Orange
Cheese Nachos w/ Beans Chicken Quesadilla Turkey BLT Sandwich Legumes, Cucumber, Jalapenos Apple, Orange	Teriyaki Tofu w/ Broccoli & Rice Teriyaki Meatballs w/ Broccoli & Rice Protein Pack Corn, Carrots Canned Fruit, Apricot	Sliced Cheese Pizza Sliced Pepperoni Pizza BBQ Chicken Sandwich Caesar Salad, Cucumber Banana, Pear	Chili Mac w/ Roll Chicken Nuggets w/ Roll Tuna Salad over Lettuce w/ Roll Carrots, Broccoli Florets Canned Fruit, Raisins	Cheddar Broccoli Baked Potato w/ Roll Hot Dog w/ Oven Fries Chicken Tortilla Soup Caesar Salad, Jicama Sticks Banana, Sliced Apples
Bean & Cheese Burrito BBQ Chicken Drumstick w/ Slaw & Dinner Roll Chicken Caesar Salad Legumes, Cucumber Apple, Orange	Cheesy Pull Aparts Chicken Pot Pie Black Bean Taco Salad Corn, Carrots Canned Fruit, Apricot	Sliced Cheese Pizza Sliced Pepperoni Pizza Italian Sub Caesar Salad, Cucumber Banana, Pear	Pasta Alfredo w/ Broccoli & Dinner Roll Chicken Corn Dog Turkey Ham & Cheese Sandwich Carrots, Broccoli Florets Canned Fruit, Raisins	Cheese Quesadilla Cheeseburger Hamburger Chili Cheese Chips Caesar Salad, Jicama Sticks Banana, Sliced Apples
Pepperjack Cheese Enchiladas BBQ Chicken Drumstick w/ Roll Fruit & Yogurt Parfait Legumes, Corn, Baby Carrots Apple, Orange	Chili Cheese Fries Offered w/ Roll Hot Dog Chicken Caesar Wrap Mixed Greens w/ Ranch, Jalapenos, Salsa Canned Fruit, Apple	Sliced Cheese Pizza Sliced Ham & Pineapple Pizza Italian Sub Caesar Salad, Cucumber Banana, Fresh Fruit	Baked Penne Pasta Offered w/ Roll Parmesan Chicken Sandwich Black Bean Taco Salad w/ Chips Pickles, Rainbow Carrots, Broccoli Canned Fruit, Raisins or Craisins	Lo Mein Noodles w/ Edamame Teriyaki Chicken w/ Broccoli over Rice Turkey BLT Wrap Sugar Snap Peas, Caesar Salad Sliced Apples, Blood Orange
Homemade Grilled Cheese Sandwich Chicken Corn Dog Oven Roasted Turkey & Cheese Sandwich Legumes, Corn Apple, Orange				

## River Delta Unified School District 21-Day Cycle Breakfast Menu

Sausage & Cheese Biscuit Assorted Cereal Offered w/ Graham Crackers 100% Fruit Juice Canned Fruit White Milk Chocolate Milk	Breakfast Quesadilla Concha 100% Fruit Juice Banana White Milk Chocolate Milk	Breakfast Smoothie Offered w/ Graham Crackers Cinnamon Bun 100% Fruit Juice Raisins White Milk Chocolate Milk	Cocoa Banana Muffin Pancake Wrap 100% Fruit Juice Orange White Milk Chocolate Milk	French Toast Sticks w/ Berry Jam Benefit Bar 100% Fruit Juice Apple White Milk Chocolate Milk
Sausage & Cheese Biscuit Assorted Cereal Offered w/ Graham Crackers 100% Fruit Juice Canned Fruit White Milk Chocolate Milk	Breakfast Quesadilla Concha 100% Fruit Juice Banana White Milk Chocolate Milk	Breakfast Smoothie Offered w/ Graham Crackers Cinnamon Bun 100% Fruit Juice Raisins White Milk Chocolate Milk	Cocoa Banana Muffin Pancake Wrap 100% Fruit Juice Orange White Milk Chocolate Milk	French Toast Sticks w/ Berry Jam Benefit Bar 100% Fruit Juice Apple White Milk Chocolate Milk
Sausage & Cheese Biscuit Assorted Cereal Offered w/ Graham Crackers 100% Fruit Juice Canned Fruit White Milk Chocolate Milk	Breakfast Quesadilla Concha 100% Fruit Juice Banana White Milk Chocolate Milk	Breakfast Smoothie Offered w/ Graham Crackers Cinnamon Bun 100% Fruit Juice Raisins White Milk Chocolate Milk	Cocoa Banana Muffin Pancake Wrap 100% Fruit Juice Orange White Milk Chocolate Milk	French Toast Sticks w/ Berry Jam Benefit Bar 100% Fruit Juice Apple White Milk Chocolate Milk
Sausage & Cheese Biscuit Assorted Cereal Offered w/ Graham Crackers 100% Fruit Juice Canned Fruit White Milk Chocolate Milk	Breakfast Quesadilla Concha 100% Fruit Juice Banana White Milk Chocolate Milk	Breakfast Smoothie Offered w/ Graham Crackers Cinnamon Bun 100% Fruit Juice Raisins White Milk Chocolate Milk	Cocoa Banana Muffin Pancake Wrap 100% Fruit Juice Orange White Milk Chocolate Milk	French Toast Sticks w/ Berry Jam Benefit Bar 100% Fruit Juice Apple White Milk Chocolate Milk
Sausage & Cheese Biscuit Assorted Cereal Offered w/ Graham Crackers 100% Fruit Juice Canned Fruit White Milk Chocolate Milk				

## River Delta Unified School District 21-Day Cycle Supper Menu

WG Frosted Mini Wheats Cereal w/ Sunflower Seeds & String Cheese Baby Carrots, Apple 1% White Milk or Fat Free Chocolate Milk	Turkey Taco Nada Cucumber, Orange 1% White Milk & Fat Free Chocolate Milk	Turkey & Cheese on WG Hoagie Baby Carrots, Banana 1% White Milk or FF Chocolate Milk	WG Chicken Tenders Cucumber, Sliced Apples 1% White Milk or FF Chocolate Milk	Yogurt, WG Animal Crackers & String Cheese Baby Carrots, Raisins 1% White Milk & FF Chocolate Milk
WG Cinnamon Chex Cereal w/ Sunflower Seeds & String Cheese Baby Carrots w/ Ranch, Apple 1% White Milk or FF Chocolate Milk	WG Galaxy Cheese Pizza Cucumber, Orange 1% White Milk & FF Chocolate Milk	WG Mini Corn Dogs Baby Carrots w/ Ranch, Banana 1% White Milk & FF Chocolate Milk	WG Chicken Tenders Corn, Sliced Apples 1% White Milk & FF Chocolate Milk	WG Chocolate Muffin w/ String Cheese & Seeds Broccoli w/ Ranch, Raisins 1% White Milk & FF Chocolate Milk
WG Frosted Mini Wheats Cereal w/ Sunflower Seeds & String Cheese Baby Carrots w/ Ranch, Apple 1% White Milk or FF Chocolate Milk	WG Bean & Cheese Burrito Cucumber, Orange 1% White Milk or FF Chocolate Milk	WG Crispy Chicken Wrap Baby Carrots w/ Ranch, Banana 1% White Milk & FF Chocolate Milk	WG Cheesy Pull Apart Corn, Sliced Apples 1% White Milk & FF Chocolate Milk	Yogurt, WG Animal Crackers & String Cheese Broccoli w/ Ranch, Raisins 1% White Milk & FF Chocolate Milk
WG Cinnamon Chex Cereal w/ Sunflower Seeds & String Cheese Baby Carrots w/ Ranch, Apple 1% White Milk or FF Chocolate Milk	WG Galaxy Cheese Pizza Cucumber, Orange 1% White Milk & FF Chocolate Milk	WG Mini Corn Dogs Baby Carrots w/ Ranch, Banana 1% White Milk & FF Chocolate Milk	WG Chicken Tenders Corn, Sliced Apples 1% White Milk & FF Chocolate Milk	WG Chocolate Muffin w/ String Cheese & Seeds Broccoli w/ Ranch, Raisins 1% White Milk & FF Chocolate Milk
WG Taco Nada Cucumber, Orange 1% White Milk or FF Chocolate Milk				

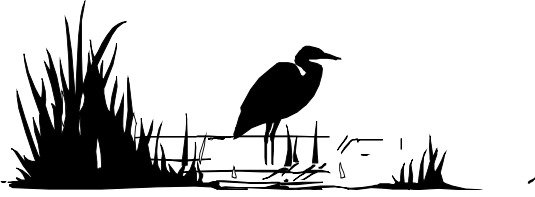
## River Delta Unified School District 21-Day Cycle Snack Menu

WG Cheez– Its 6 oz Juice	WG Animal Crackers 1% White Milk	WG Chocolate Grahams 6 oz Juice	WG Goldfish Crackers String Cheese	WG Nacho Cheese Doritos 6 oz Juice
WG Cheez– Its 6 oz Juice	WG Animal Crackers 1% White Milk	WG Chocolate Grahams 6 oz Juice	WG Goldfish Crackers String Cheese	WG Nacho Cheese Doritos 6 oz Juice
WG Cheez– Its 6 oz Juice	WG Animal Crackers 1% White Milk	WG Chocolate Grahams 6 oz Juice	WG Goldfish Crackers String Cheese	WG Nacho Cheese Doritos 6 oz Juice
WG Cheez– Its 6 oz Juice	WG Animal Crackers 1% White Milk	WG Chocolate Grahams 6 oz Juice	WG Goldfish Crackers String Cheese	WG Nacho Cheese Doritos 6 oz Juice
WG Cheez– Its 6 oz Juice				

EXHIBIT 1

**RIVER DELTA UNIFIED SCHOOL DISTRICT**

**445 Montezuma Street  
Rio Vista, CA 94571-1651  
(707) 374-1700 FAX (707) 374-2995**



**MODEL FIXED-FEE CONTRACT  
FOOD SERVICE CONSULTING AND PROCUREMENT COMPANY**

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RIVER DELTA UNIFIED SCHOOL DISTRICT  
FOOD SERVICE PROGRAM

445 Montezuma Street  
Rio Vista, CA 94571-1304

707-374-1700

# Contract Summary

FOOD SERVICES CONTRACT

CONTRACT NUMBER

REGISTRATION NUMBER

1. This contract is entered into between the School Food Authority and the Food Service Management Company named below:

SCHOOL FOOD AUTHORITY'S NAME

FOOD SERVICE CONSULTING AND PROCUREMENT COMPANY'S NAME

2. The term of this Contract is: through

3. The maximum dollar amount of this contract is equal to the fixed cost per meal multiplied by the number of meals served: \$

4. The parties herein agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the contract.

Request for Proposal Released	page(s)
Contractor Proposal Received	page(s)
Attached Terms and Conditions	page(s)
Exhibit A: Scope of Work	page(s)
Exhibit B: Schedule of Fees	page(s)

IN WITNESS WHEREOF, the parties hereto have executed this Contract.

<b>FOOD SERVICE CONSULTING AND PROCUREMENT COMPANY</b>		<i>California Department of Education Use Only</i>
NAME (if other than an individual, state whether a corporation, partnership, etc.)		
BY (Authorized Signature)	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING		
ADDRESS		
<b>SCHOOL FOOD AUTHORITY</b>		
NAME		
BY (Authorized Signature)	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING		<input type="checkbox"/> Exempt per:

## Model Fixed-Fee Contract

### I. INTRODUCTION

The River Delta Unified School District, hereinafter referred to as the School Food Authority (SFA), enters into this Contract with hereinafter referred to as the Food Service Consulting and Procurement Company (FSCPC) to provide food service management assistance for the SFA’s nonprofit food service program, hereinafter referred to as “Services.” **During the term of this Contract, the FSCPC will provide services to the SFA as described in the Scope of Work, Exhibit A of this Contract.**

### II. GENERAL TERMS AND CONDITIONS

#### A. Term

The FSCPC shall commence providing Services under the Contract on 7/1/2024, and continue through 6/30/2025. After careful consideration, the SFA may annually renew this Contract for four (4) additional one (1) year periods upon agreement between both parties. The SFA may terminate this Contract, or any part of the bidding process has been determined noncompliant with state and federal laws and regulations (Title 7, *Code of Federal Regulations (7 CFR)*, Section 210.16(d)).

#### B. Contract Liaisons Designated by the SFA and FSCPC

SFA Liaison for Services	FSCPC Liaison for Services
Name:	Name:
Title:	Title:
Phone: Cell Phone:	Phone: Cell Phone:
Fax:	Fax:
E-mail:	E-mail:

Respondents shall serve or deliver by mail all legal notices to:

SFA	FSCPC
Name:	Name:
Title:	Title:
Address:	Address:

## C. Fees

### 1. Fixed-Fee Contracts

The SFA will pay the FSCPC at a fixed rate **per meal**; the fixed rate **per meal** includes all fees and charges indicated in **Exhibit 1** (Schedule of Fees) in this Contract. The SFA must determine, and the FSCPC shall credit the SFA for the full value of U.S. Department of Agriculture (USDA) Foods. The FSCPC's fixed-price invoice will be fully compliant with 7 *CFR*, Parts 210, 215, and 220, Procurement Requirements for the National School Lunch, Special Breakfast, and Special Milk Programs, per the USDA, Food and Nutrition Services Final Rule dated Wednesday, October 31, 2007. The FSCPC shall credit the SFA for discounts, rebates, and other credits on the monthly invoice.

### 2. Payment Terms

The FSCPC shall submit **Monthly** invoices by **10<sup>th</sup>** of the following month that reflect all activity for the previous calendar month. The FSCPC must submit detailed cost documentation **monthly** to support all charges to the SFA. Charges and expenses are included in the Schedule of Fees (Exhibit B). All costs, charges, and expenses must be mutually agreeable to the SFA and the FSCPC, and must be allowable costs consistent with the cost principles in 2 *CFR*, Part 200, as applicable. The SFA will pay invoices submitted by the FSCPC within **30 days** of the invoice date if the invoices pass the SFA's audit. The SFA will notify the FSCPC of invoices that do not pass an audit, which the SFA will not pay until the invoices have passed an audit, with no penalty accruing to the SFA.

### 3. Interest, Fines, Penalties, and Finance Charges

Interest, fines, penalties, and/or finance charges that may accrue under this contract are not allowable expenses to the nonprofit school food service (cafeteria fund) (2 *CFR*, Section 200.441). The SFA is prohibited from paying unallowable expenses from the SFA's cafeteria fund.

### 4. Spoiled or Unwholesome Food

The SFA shall make no payment to the FSCPC for food that, in the District's determination, is spoiled or unwholesome at the time of delivery, does not meet detailed food component specifications as developed by the SFA for the meal pattern, or does not otherwise meet the requirements of this Contract (7 *CFR* Section 210.16[c][3]).

## D. Contract Cost Adjustment

The contract price (which can include Consulting Fees and Personnel Fees) may be increased on an annual basis by the Yearly Percentage Change in the



Consumer Price Index for All Urban Consumers, as published by the U.S. Department of Labor, Bureau of Labor Statistics, Food Eaten Away from Home.

The Consumer Price Index, [San Francisco Area](#) value, January data, will be used as a representation of the change in CPI. Such increases shall be effective on a prospective basis on each anniversary date of this Contract and will be allowed only if approved in advance by the SFA. CPI Fee increases for the upcoming Contract renewal year must be submitted to the SFA. Of note, the CPI fee increases should be applied to individual meal or unit costs.

The renegotiation of price terms under this Contract is permitted only upon the occurrence of unpredictable, unexpected conditions beyond the control of both parties. If those conditions create a significant and material change in the financial assumptions upon which the price terms of this contract were based, then those price terms so affected may be renegotiated by both parties. Renegotiation of price terms under such conditions must be mutual, and both parties must agree on any changes in price terms. Any adjustments negotiated and agreed upon must accurately reflect the change in conditions. The occurrence of contingencies that are foreseeable and predictable but not certain should be calculated into the defined price terms, to the extent possible, with the goal of minimizing the need for renegotiation of price terms during the term of the Contract. Substantive changes to the Contract will require the District to rebid the Contract.

#### **E. Availability of Funds**

Every payment obligation of the SFA under this Contract is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. The SFA may terminate this Contract at the end of the period for which funds are available if funds are not allocated and available for the continuance of this Contract. In the event the SFA exercises this provision, no liability shall accrue to the SFA, and the SFA shall not be obligated or liable for any future payments or for any damages resulting from termination under this provision.

#### **F. Timeliness**

Time is of the essence in this contract.

#### **G. Approval**

This Contract has no force or effect until it is signed by both parties and is approved by the SFA's Governing Board.

#### **H. Amendment**

No amendment or variation of the terms of this Contract shall be valid unless made in writing and signed by both parties, and approved by the SFA's

Governing Board. Any oral understanding or agreement not incorporated into the Contract is binding on either party (7CDR, Section 210.19(a)(5)).

#### **I. Substantive Changes to Contract**

Any change to this Contract that results in a material change or any proposed renewals of this Contract may, at the determination of the CDE, either void this Contract or require the SFA to rebid the contract. Following are examples of substantive changes that could require the SFA to rebid the Contract:

- The addition of a program
- A major shift in responsibilities for FSCPC/SFA staff

#### **J. Subcontract/Assignment**

No provision of this Contract shall be assigned or subcontracted without prior written approval of the SFA.

#### **K. Written Commitments**

Any written commitment by the FSMC relative to the services herein shall be binding upon the FSCPC. Failure of the FSCPC to fulfill any such commitment shall render the FSCPC liable for damages due to the SFA. Such written commitments include, but are not limited to:

- Any warranty or representation made by the FSCPC in any publication, drawing, or specifications accompanying or referred to in the proposal pertaining to the responsiveness of the proposal
- Any written notifications, affirmations, or representations made by the FSCPC in or during the course of negotiations and that are incorporated into a formal amendment to the proposal

#### **L. Trade Secrets/Copyrights**

The FSCPC and the SFA shall designate any information they consider confidential or proprietary, including recipes, surveys and studies, management guidelines, operational manuals, and similar documents that the SFA regularly uses in the operation of their business or that they develop independently during the course of this Contract. Information so designated and identified shall be treated as confidential by the FSCPC and the SFA, and the FSCPC and the SFA shall exercise the same level of care in maintaining the confidences of the other party as they would employ in maintaining their own confidences, unless disclosure is otherwise required under the law. All such materials shall remain the exclusive property of the party that developed

them and shall be returned to that party immediately upon termination of this Contract. Notwithstanding, the federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use the following, and to authorize others to use, for federal government purposes:

#### **M. Severability**

Should any provision(s) of this Contract be declared or found to be illegal, unenforceable, ineffective, and/or void, then each party shall be relieved of any obligations arising from such provision(s). The balance of this Contract, if capable of performance, shall remain and continue in full force and effect.

#### **N. Counterparts**

This Contract may be executed in counterparts, each of which shall be deemed an original, but all of which together will constitute one and the same instrument.

#### **O. Silence/Absence/Omission**

Any silence, absence, or omission from the Contract specifications concerning any point shall mean that only the best commercial practices are to prevail. Only those materials (e.g., food, supplies, etc.) and workmanship of a quality that would normally be specified by the SFA are to be used.

#### **P. Indemnification**

1. The FSCPC shall indemnify and hold harmless the SFA, or any employee, director, agent, or Board Member of the SFA, from and against all claims, damages, losses, and expenses (including attorney's fees and court costs incurred to defend litigation), and decrees or judgments whatsoever arising from any and all injuries, including death or damages to or destruction of property resulting from the FSCPC's acts or omissions, willful misconduct, negligence, or breach of the FSCPC's obligations under this Contract by the FSCPC, its agents, employees, or other persons under its supervision and direction.
2. The FSCPC shall not be required to indemnify or hold harmless the SFA from any liability or damages arising from the SFA's sole acts or omissions.

#### **Q. Sanctions**

For the breach of the Contract and associated benefits:

- If the Contractor fails to perform the contract terms, the following penalties may be imposed:

- The Contractor will be required to provide in writing to the District how they will ensure future contract compliance.
- Continued nonperformance will result in termination of the contract.
- Contractor may be prohibited from bidding on future contracts with the District.

## **R. Force Majeure**

1. Neither party shall be liable to the other for delay in or failure of performance, nor shall any such delay in or failure of performance constitutes default, if such delay or failure is caused by force majeure. Force majeure means an occurrence that is beyond the control of the party affected and occurs without its fault or negligence. Force majeure may include, but is not restricted to, acts of God, the public enemy, acts of the state in its sovereign capacity, fires, floods, power failure, disabling strikes, epidemics, quarantine restrictions, and freight embargoes.
2. Force majeure does not include any of the following occurrences:
  - Late delivery of equipment or materials caused by congestion at a manufacturer's plant or elsewhere, or an oversold condition of the market
  - Late performance by a subcontractor unless the delay arises out of a Force Majeure occurrence
  - Inability of either the FSMC or any of its subcontractors to acquire or maintain any required insurance, bonds, licenses, or permits
3. If either party is delayed at any time in the progress of work by force majeure, the delayed party shall notify the other party in writing of such delay, as soon as practicable and no later than the following work day or the commencement thereof, and shall specify the causes of such delay. Such notice shall be delivered or mailed certified return receipt requested, and shall make a specific reference to this article, thereby invoking its provisions. The delayed party shall cause such delay to cease as soon as practicable and shall notify the other party in writing when it has done so. The time for completion shall be extended by contract amendment, as long as the amended period does not violate 7 *CFR* Section 210.16(d).
4. Any delay or failure in performance by either party caused by force majeure shall not constitute default, or give rise to any claim for damages, or loss of anticipated profits.

## **S. Nondiscrimination**

Both the SFA and FSCPC agree that no child who participates in the National School Lunch Program (NSLP), Special Milk Program (SMP), School

Breakfast Program (SBP), Summer Food Service Program (SFSP), or Child and Adult Care Food Program (CACFP) will be discriminated against on the basis of ancestry, sex, race, color, religion, creed, national origin, sexual preference, marital or parental status, pregnancy, age, or disability.

#### **T. Compliance with the Law**

The FSCPC shall comply with all laws, ordinances, rules, and regulations of all applicable federal, state, county, and city governments, bureaus, and agencies regarding purchasing, sanitation, health, and safety of the food service operations and shall procure and maintain all necessary licenses and permits. The SFA shall cooperate, as necessary, in the FSMC's compliance efforts.

The FSCPC shall comply with 2 *CFR* Part 225 and 230, 7 *CFR* parts 210 (NSLP), 215 (SMP), 220 (SBP), 225 (SFSP), 226 (CACFP), 245 (Determining Eligibility For Free And Reduced Price Meals And Free Milk In Schools), 250 (Donation Of Foods For Use In The United States, Its Territories And Possessions And Areas Under Its Jurisdiction), 3016 (Uniform Administrative Requirements For Grants And Cooperative Agreements To State And Local Governments), , USDA Food and Nutrition Service (FNS) Instructions and Policy, federal laws and regulations, California *Education Code* (EC), and California laws and regulations, where applicable.

#### **U. Choice of Law**

This Contract shall be construed under the laws of the State of California, where applicable, without giving effect to the principles of conflict of laws. Any action or proceeding arising out of this Contract shall be heard in the appropriate courts in California.

#### **V. Advice of Counsel**

Each party acknowledges that, in executing this Contract, such party has had the opportunity to seek the advice of independent legal counsel, and has read and understood all of the terms and provisions of this Contract.

### **III. RELATIONSHIP OF THE PARTIES**

**A.** The FSCPC's relationship with the SFA will be that of an independent contractor and not that of an employee or supervisor of the SFA. The FSCPC will not be eligible for any employee benefits, nor will the SFA make deductions from payments made to the FSCPC for taxes, all of which will be the FSCPC's responsibility. The FSCPC agrees to indemnify and hold the SFA harmless from any liability for, or assessment of, any such taxes imposed on the SFA by relevant taxing authorities. The FSCPC will have no authority to enter into contracts that bind the SFA or create obligations on the part of the SFA (*EC* Section 45103.5).

- B. The FSCPC, as an independent contractor, shall have no authority to supervise food service classified personnel operating the NSLP, SBP, After School Meal Supplements (AMS) in the NSLP, and/or SMP (EC Section 45103.5).
- C. All services to be performed by the FSCPC will be as agreed between the FSCPC and the SFA. The FSCPC will be required to report to the SFA concerning the services performed under this Contract. The SFA shall determine the nature and frequency of these reports.

#### **IV. FOOD SERVICE PROGRAM**

##### **A. SFA Responsibilities**

1. The SFA shall ensure that the food service operation is in conformance with the SFA's Agreement with the CDE and will monitor the food service operation through periodic onsite visits (7 CFR, sections 210.16[a][2] and 210.16[a][3]).
2. The SFA shall retain control of the quality, extent, and general nature of the food service program, and establish all program and non-program meal and a la carte prices (7 CFR, sections 210.9[b][1] and 210.16[a][4]).
3. SFAs with more than one school shall perform no less than one onsite review of the lunch counting and claiming system employed by each school under its jurisdiction. The onsite review shall take place prior to February 1 of each school year. Further, if the review discloses problems with a school's meal counting or claiming procedures, the SFA shall ensure that the school implements corrective action; and, within 45 days of the review, conduct a follow-up onsite review to determine that the corrective action resolved the problem. Each onsite review shall ensure that the school's claim is based on the counting system authorized by the CDE under 7 CFR Section 210.7(c) and that the counting system, as implemented, yields the actual number of reimbursable free, reduced-price, and paid lunches respectively, served for each day of operation (7 CFR Section 210.8[a][1]).
4. The SFA shall retain control of the nonprofit school service account and overall financial responsibility for the nonprofit food service operation; the quality, extent, and the general nature of its food service; and the prices to be charged to the children for meals (7 CFR Section 210.16[a][4]).
5. The SFA shall retain responsibility for developing the meal pattern for students with disabilities when their disability restricts their diet, and for those nondisabled students who are unable to consume the regular lunch because of medical or other special dietary needs (7 CFR Section 210.10[g]).

6. The SFA shall retain signature authority for the food services application, agreements, Free and Reduced-Price Policy Statement, monthly Claim for Reimbursement, reports, program renewal, the verification of applications, letters to households, and all correspondence to the CDE relating to the food service programs (7 *CFR* Section 210.16[a][5]).
7. The SFA shall retain signature authority and be responsible for all contractual agreements entered into in connection with the food service program (7 *CFR* Section 210.21).
8. The SFA shall be responsible for the establishment and maintenance of the free and reduced-price meals eligibility roster (*EC* Section 49558).
9. The SFA shall be responsible for the development, distribution, and collection of the parent letter and Application for Free and Reduced-Price Meals and/or Free Milk. (*EC* Section 49558 and 7 *CFR* Section 245.6).
10. If the SFA utilizes direct certification of eligibility, the SFA shall be responsible for obtaining the direct certification list at least annually (*EC* Section 49558).
11. The SFA shall be responsible for the determination of eligibility for free and reduced-price meals and shall disclose the eligibility status of individual students or confidential information provided on the application for free or reduced-price meals to the FSMC to the extent that such information is necessary for the FSMC to fulfill its obligations under this Contract. The FSMC will not disclose the eligibility status of individual students or confidential information provided.
12. The SFA shall be responsible for conducting any hearings related to determinations regarding free and reduced-price meal eligibility (*EC* 49558 and 7 *CFR* Section 245.7).
13. The SFA shall be responsible for verifying applications for free and reduced-price meals as required by federal regulations (7 *CFR* sections 245.6 and 245.6a).
14. The SFA shall establish and maintain an advisory board composed of parents, teachers, and students to assist in menu planning (7 *CFR* Section 210.16[a][8]).
15. The SFA shall maintain applicable health certification and assure that all state and local regulations are being met at an SFA facility (7 *CFR* Section 210.16[a][7]).

## **V. Buy American Requirements**

### **A. Contractors Responsibilities**

1. The contractors must submit statements for all processed agricultural products to the District at the time of delivery for each processed agricultural product certifying that the food product was processed 100 percent domestically and that the percentage of domestic content in the food component of the processed food product is over 51% percent, by weight or volume (USDA Policy Memo SP38-2017). The contractor must be fully compliant with all applicable California legislation pertaining to Buy American/domestic regulations and Buy California.

2. The Contractor must notify the District in writing at least ten (10) days prior to delivering a nondomestic agricultural commodity or product and request prior approval for delivery of a nondomestic agricultural commodity or product. This written notification must list alternative domestic substitutes for the SFA to consider and provide an explanation for the following:

a) Why the domestic product is not produced or manufactured in sufficient and reasonably available quantities of a satisfactory quality; and/or

b) Why competitive bids reveal the cost of the domestic product is significantly higher than the nondomestic product.

3. The Contractor will provide certification of domestic origin for products that do not have country of origin labels.

## **VI. U.S. DEPARTMENT OF AGRICULTURE FOODS**

### **A. FSCPC Responsibilities**

1. The FSCPC shall fully utilize, to the maximum extent possible, USDA Foods made available by the SFA solely for the purpose of providing benefits for the SFA's nonprofit school food program (7 *CFR* Section 210.16[a][6]).
2. In accordance with 7 *CFR* Section 250.53, the FSCPC shall comply with the following provisions relating to the use of USDA Foods, as applicable:
  - a. The FSCPC must credit the SFA for the value of all USDA Foods (including both entitlement and bonus foods) received for use in the SFA's meal service in the school year or fiscal year. The credit must include the value of USDA Foods contained in processed end products if the FSCPC procures processed end products on behalf of the SFA, or acts as an intermediary in passing on the USDA Food value of processed end products to the SFA (7 *CFR* Section 250.51[a]).
  - b. The FSCPC shall account for the value of USDA Foods (7 *CFR* Section 250.51) by:



- i. Subtracting the value of all USDA Foods received for use in the SFA's food service from the SFA's (monthly/quarterly) invoice, and
  - ii. Using the Average Price File for the School Year that the USDA Foods are received by the SFA. This listing is available from the USDA Web page at <http://www.fns.usda.gov/fdd/processor-pricing-reports>
3. The FSCPC will be responsible for any activities relating to USDA Foods in accordance with 7 *CFR* Section 250.50(d), and will assure that such activities are performed in accordance with the applicable requirements in 7 *CFR* Part 250.
4. The FSCPC shall accept liability for any negligence on its part that results in any loss of, improper use of, or damage to USDA Foods.
5. The FSCPC must use all donated ground beef and ground pork products, and all processed end products, in the SFA's food service (7 *CFR* Section 250.51[d]).
6. In accordance with 7 *CFR* Section 250.51(d), the FSCPC may, in most cases, use commercially purchased foods of the same generic identity, of U.S. origin, and of equal or better quality in place of donated foods. Exceptions are donated ground beef, donated ground pork, and all processed end products that contain donated foods that may not be replaced with commercial substitutes. The SFA must ensure that such substitution has been made, and that it has received credit for the value of all donated foods received, in accordance with review requirements in 7 *CFR* Section 250.54(c).
7. According to 7 *CFR* Section 250.53(a)(7), the FSCPC shall ensure that the processing agreement's value will be used in crediting the SFA for the value of USDA Foods contained in end products
8. The FSCPC will provide assurance that it will not itself enter into the processing agreement with the processor required in subpart C of 7 *CFR* Part 250.
9. The FSCPC will provide assurance that it will comply with the storage and inventory requirements for USDA Foods.
10. The distributing agency, subdistributing agency, the CDE, SFA, the Comptroller General, the USDA, or their duly authorized representatives, may perform onsite reviews of the FSCPC's food service operation, including the review of records, to ensure compliance with requirements for the management and use of USDA Foods.

11. The FSCPC will maintain records to document its compliance with requirements relating to USDA Foods, in accordance with 7 *CFR* Section 250.54(b).
12. Any extensions or renewals of the Contract, if applicable, are contingent upon the fulfillment of all Contract provisions relating to USDA Foods.

## **B. SFA Responsibilities**

1. The SFA shall retain title to all USDA Foods; and ensure that all USDA Foods received by the SFA and made available to the FSCPC accrue only to the benefit of the SFA's nonprofit school food service and are fully utilized therein (7 *CFR* Section 210.16[a][6]).
2. The SFA shall accept and use, in as large quantities as may be efficiently utilized in its nonprofit food service program, such foods as may be offered as a donation by USDA (7 *CFR* Section 210.9[b][15]).
3. The SFA will maintain records to document its compliance with requirements relating to USDA Foods and conduct reconciliation (at least annually and upon termination of the contract) to ensure that the FSMC has credited the value of all USDA Foods in accordance with 7 *CFR* Sections 250.54(a) and (c).

## **C. The Contractor shall:**

1. Purchase food and supplies, in quantities required for the District to prepare and serve meals on such days and at such times as requested by the District.
2. Quantities and food specifications shall meet all meal pattern requirements in order for the District to offer meals to all eligible children through the District's food service program.
3. Purchase food and supplies in order for the District's food service program to meet the requirements as established in 7 *CFR* Part 210 and 220, as applicable.

## **VII. FSCPC EMPLOYEES**

- A.** The SFA reserves the right to interview and approve the onsite food service consultant(s)/employee(s).
- B.** The FSCPC shall provide the SFA with a schedule of employees, positions, assigned locations, and hours to be worked.

- C. The FSCPC shall comply with all wage and hours of employment requirements of federal and state laws. The FSCPC will be responsible for supervising and training their personnel.
- D. The FSCPC agrees to assume full responsibility for the payment of all contributions and assessments, both state and federal, for all employees engaged by it in the performance of this Contract.
- E. The FSCPC agrees to furnish the SFA, upon request, a certificate or other evidence of compliance with state and federal laws regarding contributions, taxes, and assessments on payroll.
- F. The FSCPC will be solely responsible for all personnel actions regarding employees on its respective payroll. The FSCPC shall withhold and/or pay all applicable federal, state, and local employment taxes and payroll insurance with respect to its employees, insurance premiums, contributions to benefit and deferred compensation plans, licensing fees, and workers' compensation costs, and shall file all required documents and forms. The FSCPC shall indemnify, defend, and hold the SFA harmless from and against any and all claims, liabilities, and expenses related to, or arising out of the indemnifying party's responsibilities set forth herein.

## **VIII. BOOKS AND RECORDS**

- A. The SFA and the FSCPC must provide all documents as necessary for an independent auditor to conduct the SFA's single audit. The FSCPC shall maintain such records as the SFA will need to support its Claims for Reimbursement. Such records shall be made available to the SFA upon request, and shall be retained in accordance with 7 *CFR* Section 210.16(c)(1).
- B. The SFA and the FSCPC shall, upon request, make all accounts and records pertaining to the nonprofit food service program available to the CDE and USDA FNS for audit or review at a reasonable time and place. Each party to this Contract shall retain such records for a period of three (3) years after the date of the final Claim for Reimbursement for the fiscal year in which this Contract is terminated unless the audit findings have not been resolved. If audit findings have not been resolved, then records shall be retained beyond the three-year period as long as required for resolution of issues raised by the audit (7 *CFR* Section 210.9[b][17]).
- C. The FSCPC shall not remove state or federally required records from the SFA premises upon contract termination.
- D. The SFA and the FSCPC shall allow the CDE, USDA, the Comptroller General of the United States, or any of their duly authorized representatives access to any books, documents, papers, and records of the FSCPC which

are directly pertinent to the Contract for the purpose of making audit, examination, excerpts, and transcriptions (7 *CFR* 3016.36[i][10]).

## **IX. MONITORING AND COMPLIANCE**

- A.** The FSCPC shall monitor the food service operation of the SFA through periodic onsite visits in order to develop recommendations for improvement of the food service program.
- B.** The FSCPC warrants and certifies that in the performance of this Contract it will comply with all applicable statutes, rules, regulations, and orders of the United States and the State of California.
- C.** The SFA shall establish internal controls that ensure the accuracy of lunch counts prior to the submission of the monthly Claim for Reimbursement in accordance with 7 *CFR* Section 210.8(a). At a minimum, these internal controls shall include all of the following:
  - 1. An onsite review of the lunch counting and claiming system employed by each school within the jurisdiction of the SFA (7 *CFR* Section 210.8[a][1]).
  - 2. Comparisons of daily free, reduced-price, and paid lunch counts against data which will assist in the identification of lunch counts in excess of the number of free, reduced-price, and paid lunches served each day to children eligible for such lunches.
  - 3. A system for following up on lunch counts that suggest the likelihood of lunch counting problems.

## **X. EQUIPMENT, FACILITIES, INVENTORY, AND STORAGE**

- A.** The SFA will make available to the FSCPC, without any cost or charge, area(s) of the premises agreeable to both parties in which the FSMC shall render its services. The SFA shall provide the FSMC with local telephone service. The SFA shall not be responsible for loss or damage to equipment owned by the FSCPC and located on the SFA's premises.
- B.** The FSCPC shall notify the SFA of any equipment belonging to the FSCPC on the SFA's premises within 10 days of its placement on the SFA's premises.
- C.** The premises and equipment provided by the SFA for use in its nonprofit food service program shall be in good condition and maintained by the SFA to ensure compliance with applicable laws concerning building conditions, sanitation, safety, and health including, without limitation, Occupational Safety and Health Administration regulations. The SFA further agrees that any structural or nonstructural modifications or alterations to the workplace or the premises necessary to comply with any statute or governmental regulation

shall be the responsibility of the SFA and shall be at the SFA's expense. This provision shall survive termination of this Contract.

- D. The SFA shall have access, with or without notice, to all of the SFA's facilities used by the FSCPC for purposes of inspection and audit.
- E. Ownership of the beginning inventory of food and supplies shall remain with the SFA.
- F. All USDA Foods shall remain with the SFA.
- G. Ownership of all nonexpendable supplies and capital equipment shall remain with the SFA. However, the successful FSCPC must take such measures as may be reasonably required by the SFA for protection against loss, pilferage, and/or destruction.

## **XI. CERTIFICATIONS**

The FSCPC warrants and certifies that in the performance of this Contract, it will comply with the rules and regulations of the CDE and the USDA, and any additions or amendments thereto, including but not limited to 2 *CFR* Part 225 and 230, 7 *CFR* parts 210, 215, 220, 225, 245, 250, 3016, and/or 3019, and USDA FNS Instruction and Policy, as applicable. The FSMC agrees to indemnify the SFA and the CDE against any loss, cost, damage, or liability by reason of the FSCPC's violation of this provision.

The FSCPC shall comply with Title VI of the Civil Rights Act of 1964, as amended; USDA regulations implementing Title IX of the Education Amendments; Section 504 of the Rehabilitation Act of 1973; and any additions or amendments to any of these regulations.

COVID-19 Certification. The Contractor and the Contractor parties shall at all times comply with the Covid-19 certification requirements as set forth below. Contractor hereby represents and warrants to District the following:

That it is aware of all applicable requirements and recommendations to mitigate the spread of COVID-19, including Public Health Guidance for K-12 Schools and Child Care Settings to Support Safe In-Person Services and Mitigate the Spread of communicable diseases, 2023-2024 " School Year".

The District may at its sole discretion modify the requirements of this COVID-19 certification to ensure the health and safety of students.

The Contractor shall submit all Federal and State Certifications required in this Request for proposal and comply with all applicable requirements.

**A. Lobbyist Certification:**

The Contractor and the Contractor parties shall at all times comply with the lobbyist certification requirements as set forth below. Specifically, by checking

the one applicable option below, Contractor hereby represents and warrants to District the following:

- Contractor and/or Contractor parties are not a “Lobbying Coalition,” “Lobbying Firm,” “Lobbyist” or “Lobbyist Employer” as those terms are defined in the Political Reform Act of 1974 (Gov. Code §§ 81000) (collectively “Lobbyist”) and are not performing Services hereunder that would require registering as a Lobbyist.
- Contractor and/or Contractor parties Services hereunder shall or may include lobbying. Contractor and/or Contractor parties shall comply with all applicable District, local, state and/or federal policies, rules, regulations, statutes and requirements governing Lobbyists. In addition, the Contractor shall maintain on file registering and reporting records for Lobbyists. These records shall be regularly maintained and updated by Contractor and shall be available to District upon request or audit.

**B. Lobbying – Federal Requirements (Renewals)**

The Certification Regarding Lobbying and a Disclosure of Lobbying Activities form (2 *CFR*, Section 418) must accompany each subsequent four (4) additional one-year renewals. Contract renewals that do not include this certification will not be accepted for consideration (Appendix II to *CFR* Part 200 Section [i]: Byrd Anti-Lobbying [31 U.S.C1352]).

**C. Conflict of Interest Certification.** The Contractor and the Contractor parties shall at all times comply with the conflict-of-interest certification requirements as set forth below. Specifically, by checking the one applicable option below. Contractor hereby represents and warrants to District the following:

- Contractor and/or Contractor parties have read and understand the District’s Conflict of Interest Code (Board Bylaw 9270) and, to the best of Contractor’s knowledge, there are no conflicts of interest that must be disclosed pursuant to the Conflict of Interest Code.
- Contractor and/or Contractor parties have read and understand the District’s Conflict of Interest Code and, Contractor knows or has reason to believe that Contractor has a conflict of interest that requires disclosure and Contractor and/or Contractor parties shall comply with the applicable disclosure requirements of the District’s Conflict of Interest Code. In addition, the Contractor shall maintain on file statements of economic interests in accordance with applicable disclosure requirements. These records shall be regularly maintained and updated by Contractor and shall be available to District upon request or audit.

## **XII. INSURANCE**

The parties shall maintain the following insurances:

**A. Workers' Compensation Insurance**

Each party shall maintain Workers' Compensation Insurance coverage as required by state law, and Employers' Liability in the amount of one million dollars (\$1,000,000.00) for each accident covering their respective employees employed in connection with the Child Nutrition Program operations.

**B. Comprehensive or Commercial Insurance**

The FSCPC shall maintain during the term of this Contract, for protection of the SFA and the FSCPC, Comprehensive or Commercial General Bodily Injury and Property Damage Liability Insurance with a Combined Single Limit of not less than five million dollars (\$2,000,000.00) for each occurrence, including, but not limited to, Personal Injury Liability, Broad Form Property Damage Liability on the FSCPC-owned property, Blanket Contractual Liability, and Products Liability, covering only the operations and activities of the FSCPC under the Contract and, upon request, shall provide the SFA with a certificate evidencing such policies. The insurance policies shall contain covenants by the issuing company that the policies shall not be canceled without 30 days prior written notice of cancellation to the SFA. With the exception of Workers' Compensation Insurance, the SFA shall be named as an additional insured under the FSCPC's policies of insurance to the extent the SFA is indemnified pursuant to this Contract.

**C. Automobile Liability Coverage**

The SFA shall maintain, or cause to be maintained, a system of coverage either through purchased insurance, self-insurance, or a combination thereof to, insuring against bodily injury and/or property damage arising out of the operation, use, loading or unloading of any auto including owned, non-owned, hired and employee autos with limits of at least \$1,000,000 per accident for each employee.

**D. Professional Liability Coverage**

The SFA shall maintain, or cause to be maintained, a system of coverage either through purchased insurance, self-insurance, or a combination thereof to insure, where applicable, for any exposures resulting from professional liability with limits of at least \$1,000,000.

**E. Additional Insured Coverage**

Contractor shall add "River Delta Unified School District, its board of trustees, officers, agents and employees" (collectively the "District") as an additional insured via separate endorsement by having the insurance carrier issue an ISO CG 20 10 edition date 11 85 Additional Insured Endorsement or its equivalent. Such endorsement must include completed operations coverage for the benefit of the additional insured. This extension shall apply to the full extent of the actual limits of Contractor's coverages even if such actual limits exceed the minimum limits required by this agreement. The District's additional insured status under the policy(ies) must not be limited by amendatory

language to the policy. To the extent umbrella or excess insurance is available above the minimum required limits stated in this Agreement, the protection afforded the District in the umbrella or excess liability insurance shall be as broad or broader than the coverages present in the underlying insurance and in accordance with this agreement. Each general liability, umbrella, or excess policy shall specifically state that the insurance provided by the Contractor shall be considered primary, and insurance of the District shall be considered excess for purposes of responding to claims.

Contractor shall evidence that such insurance is in force by furnishing the District with acceptable proof thereof with a Certificate of Insurance together with a copy of the declarations page of the policies and all policy endorsements, or if requested by the District, certified copies of the policies. The certificate, declarations page, and all policy endorsements shall become a part of this agreement. Each certificate of insurance shall (1) contain an unqualified statement that the policy shall not be subject to cancellation, nonrenewal, adverse change, or reduction of amounts of coverage without thirty (30) days prior written notice to the District, but in the event of non-payment of premium, ten (10) days notification will be provided; (2) show the District as Additional Insured by referencing and attaching the required endorsement; (3) shall indicate that the Contractor's coverage is primary and the District's insurance is excess for any claims; and (4) as to CGL coverage shall state "Policy includes contractual liability coverage insuring the agreement and obligations of the insured to indemnify the District and others to the extent set forth in the Agreement between the insured and the District."

### **XIII. TERMINATION**

Either party may terminate this Contract at any time upon 60 days' written notice (7 *CFR*, Section 210.16[d]).

Either party may cancel for cause with a 60-day notification if either party breaches a provision of this Contract ("cause"). The non-breaching party shall give the other party notice of such cause. If the cause is not remedied within 10 days, the non-breaching party shall give a 60-day notice to the breaching party of their intent to terminate this Contract upon expiration of the 60-day period. This Contract may be terminated, in whole or in part, for convenience by the SFA with the consent of the FSCPC, in which case the two parties shall agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated (7 *CFR*, Section 3016.36[i][2]). The Contract may also be terminated, in whole or in part, by the FSCPC upon written notification to the SFA, setting forth the reasons for such termination, the effective date, and in the case of partial termination, the portion to be terminated. However if, in the case of a partial termination, the SFA determines that the remaining portion of the Contract will not accomplish the purposes for which the Contract was made, the SFA may terminate the Contract in its entirety under either 7 *CFR*, Section 3016.43 or 7 *CFR*, Section 3016.44(a) pursuant to 7 *CFR*, Section 3016.44. The rights of termination referred to in this Contract are not intended to be exclusive and are in addition to any other rights or remedies available to either party at law or in equity.



## Exhibit A

### Scope of Work

#### I. OVERVIEW OF RIVER DELTA UNIFIED SCHOOL DISTRICT FOOD SERVICE PROGRAM

- A. Scale: The SFA will serve breakfast, lunch, snack and supper to its students. The SFA does not operate a “single kitchen” but rather operates out of four (4) elementary, one (1) middle school, and two (2) high schools. One (1) high school serves three (3) sites (elementary, middle and high school). The SFA employees 12 employees with a Supervisor of Food Services as well. The SFA enrollment is approximately 1,786 and a charter enrollment that is approximately 386. Food service prepares approximately 400,000 meals annually
- B. Financial Goals. To meet the financial objectives set forth by the SFA on an annual basis. Monitor food waste not to exceed ten (10%) of meals served.
- C. Management Goals. The SFA expects to fully leverage purchasing power to maximize the quality of meals offered and to provide professional environment where compliance and quality control are monitored with a high degree of accountability.
- D. Food Service Office and Staff. The food service office is located at 445 Montezuma St, Rio Vista, CA 94571. The number of staff is 12 kitchen staff and 1 full time supervisor.
- E. Food Programs. The SFA operates the National School Lunch Program, School Breakfast Program, Supper and Snack Programs, and Seamless Summer Feeding Options Program. The SFA is a CEP district with the exception of the charter school.

#### II. DESCRIPTION OF FSCPC RESPONSIBILITIES:

GENERAL: Under the direction of the SFA’s Supervisor of Food Service and Assistant Superintendent of Business Services, the FSCPC selected pursuant to this RFP will provide the following

Assist and monitor for compliance related matters, including but not limited to the food regulations as defined by USDA, California Retail Food Code, and/or other compliance related matters as outlined by Sacramento, Yolo, and Solano Environmental Health Department.

Work with the SFA Supervisor and Assistant Superintendent of Business Services to develop a staff training calendar and provide training.

Assess program opportunities and share with the SFA on a monthly basis.

FSCPC is to employ one (1) on site qualified professional to meet the responsibilities outlined in the RFP.

Responsibilities of the Contractor shall include:

- a. Purchasing of Supplies and/or equipment for the Food Service Program
- b. Recommend (or be responsible for) purchasing standards and specifications that will result in the best quality of products and services at the lowest price for the food service program.
- c. All transactions shall be conducted in a manner so as to provide maximum open and free competition as provided by statute and regulation.
- d. The grade, purchase unit, style, weight, ingredients, formulation, etc., shall be in compliance with applicable statutes and regulations.
- e. Purchase food and/or supplies (if applicable); if authorized by the District, the Contractor shall purchase food used by the food service operation and the purchasing of food shall not displace District staff or delegate responsibilities of the District to the Contractor.
- f. Recommend new or improved procedures for the requisition, receipt, and verification of all supplies used by the food service operation.

Facility or Site Operations

The Contractor shall recommend:

- a. Safety programs for employees
- b. Sanitation standards for housekeeping, preparation, storage, and equipment
- c. A Food Safety Plan and participate in the development, implementation, and maintenance of said plan.
- d. Methods to increase participation at all levels of the District's food service programs, improve food quality, and upgrade equipment and facilities.
- e. Hours and number of positions at each site to meet food service operational needs.

Menus

- a. Adhere to the 21-day cycle menu for the first 21 days of meal service; thereafter, the Contractor may only make changes with the District's approval (7 CFR 210.16[b][1]).
- b. Provide recommendations for menu development that will result in the best quality of products and services at the lowest price for the food service program.
- c. Seek student and parent input on successful menu variation and planning.
- d. Provide, upon request by the District, recommended menus to assure compliance with all applicable statutes and regulations; include menu recommendations to meet the needs of students with special dietary needs or disabilities.

## Quality Control

- a. Recommend or establish a formal structure to gather input routinely and continuously from students, staff, and parents about food services.
- b. Recommend or establish a structure or process to gather input routinely and continuously from food service employees to ensure the most effective and efficient operation possible.

## Staff

Recommend or establish and conduct management and staff training programs that will ensure staff development, proper supervision, professional/health certification, and consistent quality control both in production and service.

## Records

- a. Maintain full and complete financial and inventory records sufficient to meet federal and state requirements and that are in accordance with generally accepted accounting procedures.
- b. Maintain employment records that show Contractor staff have all professional and health certifications as required by federal or state law and the District.

## Education

- a. Recommend actions or events to promote the nutrition education aspects of the food service program and recommend or cooperate with efforts to merge these actions or events with classroom instruction; the Contractor will work in partnership with the District to educate students, parents, teachers, and the community about efforts to promote better nutrition and health.
- b. Coordinate meeting times with the Supervisor of Food Service, other District staff, and parents or students to discuss ideas to improve the food service program; arrange meetings between an acceptable management representative of the Contractor and the Supervisor of Food Service, other District staff, and/or the school board, upon request.

## Reports

- a. Collect and provide, in the required format, information necessary for school food service claims for reimbursement from state and federal agencies and maintain records of past information; at the end of each month the number of meals to be claimed will be submitted to the District contact by the Contractor consultant/representative on or before the **10th** of each month (*7 CFR 210.16[c][1]*).
- b. Provide the District with monthly operating statements and other information determined by the District regarding the food service programs.

## **Specific Contractor Tasks**

- a. Make menu recommendations that meet California's new Universal Meal requirements, including 40% scratch cooked entrees for both breakfast and lunch using minimally processed foods.
- b. Must provide the efficiency and cost factors that allow the Food Service Fund to maximize its revenue potential.

- c. Must show data to support that it has worked to increase participation in reimbursable meals (both breakfast and lunch) at all schools. For example, provide a monthly participation trend for the breakfast and school lunch program by school.
- d. May make recommendations based on best practices to increase efficiency, increase participation, and reduce costs while maintaining high quality meals. All recommendations shall be submitted in writing to the SFA's Supervisor of Food Services and the Assistant Superintendent of Business Services. The Contractor understands recommendations may or may not lead to action by the District

## Exhibit B

### Schedule of Fees

All costs are based on the average daily participation of approximately 1,900 served for 180 school days. Seamless Summer programs average daily participation of approximately 200 for 20 days.

#### Cost Breakdown

Item #	Description <i>(Include All Goods and Services included in the Fixed Price)</i>	Annual Cost
1.		\$
2.		\$
3.		\$
4.		\$
	Sub Total	\$
	<b>Contractor Fixed Costs</b>	Annual Cost
5.	Consultant Fee Per Meal	\$
	SUBTOTAL	\$
	<b>GRAND TOTAL</b>	<b>\$</b>

#### Contractor Fee PER MEAL

##### Respondent Instructions:

Costs should be based on the following menus, including required packaging materials, cleaning supplies, and kitchen disposables, as listed. Food products should be fully compliant with the USDA Food Buying Guide and all Federal Meal Patterns.

1. LINE ITEM	2. UNITS	3. RATE	4. TOTAL
Breakfast (1 to 1)		\$	\$
Lunch (1 to 1)		\$	\$
Supper (1 to 1)		\$	\$
Snack (1 to 1)		\$	\$
Non-Reimbursable Meals		\$	\$
Blended Contractor Fee Per Meal		\$	\$

**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: X

From: Tammy Busch, Asst. Supt. of Business Services

Item Number: 18

Type of item: (Action, Consent Action or Information Only): Action

**SUBJECT:**

Request to Approve the full upgrade of the Delta High School Scoreboard by Belknap Electric in the amount of \$12,712.04.

**BACKGROUND:**

The scoreboard at Delta High School has not been working and is not compliant with CIF regulations during games. The past season the school borrowed a table-top scoreboard from Delta Elementary Charter to get them through the season.

**STATUS:**

A full upgrade of the scoreboard will be coordinated by the principal.

**PRESENTER:**

Tammy Busch, Asst. Supt. of Business Services

**OTHER PEOPLE WHO MIGHT BE PRESENT: N/A**

Craig Cornelson, Principal

**COST AND FUNDING SOURCES:**

The cost will be covered by site funds.

**RECOMMENDATION:**

That the Board approves the full upgrade of the Delta High School Scoreboard by Belknap Electric in the amount of \$12,712.04.

Time allocated: 10 minutes

# ESTIMATE

**Belknap Electric**  
2701 Northview Dr  
Sacramento, California 95833

sbelknapelectric23@gmail.com  
+1 (916) 817-9888



## Delta High School

### Bill to

Delta High School  
52810 Netherlands Rd, Clarksburg, CA, 95612

### Estimate details

Estimate no.: 1021  
Estimate date: 02/16/2024

#	Date	Product or service	SKU	Qty	Rate	Amount
1.		<b>Full Upgrade of Two Wireless Shot Clocks and a Scoreboard Controllers and Receivers</b> Scoreboard Driver Module Semtech, Wireless Controller (New), Wireless Receivers (New)		1	\$10,355.90	\$10,355.90
2.		<b>Labor &amp; Troubleshooting</b>		1	\$1,450.00	\$1,450.00
Subtotal						\$11,805.90
Sales tax						\$906.14
<b>Total</b>						<b>\$12,712.04</b>

Note to customer  
Thank you for your business.

**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments:   2  

From: Tammy Busch, Asst. Superintendent of Business Service

Item Number:  19 

Type of item: (Action, Consent Action or Information Only):  Action 

**SUBJECT:**

Request to Approve the Fee Proposal from HKIT Architects to Provide Additional Construction Administration Services for Rio Vista High School Culinary/Science Project

**BACKGROUND:**

On May 10, 2022, the Board approved an agreement with HKIT Architects in the amount of \$339,203 for architectural services for the Rio Vista High School Culinary/Science Project.

**STATUS:**

HKIT Architects' original proposal was based on a preliminary schedule with a nine (9) month construction duration. The construction duration that was bid was for eleven (11) months. This is an increase of two months of Construction Administration services by the architect.

HKIT Architects' structural engineer, ZFA, has performed added engineering services related to unforeseen conditions, field fixes and contractor preference.

HKIT Architects is requesting an additional fee for the added services.

**PRESENTER:**

Tammy Busch, Asst. Superintendent of Business Service and Katherine Wright, Superintendent

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

Maria Denney and/or Ralph Caputo, RGM Kramer

**COST AND FUNDING SOURCES:**

Measure J \$33,173.54

**RECOMMENDATION:** Staff recommends:

1. The Board to approve Amendment #1 and #2 with HKIT for the Rio Vista High School Culinary/Science Building.

Time allocated: 3 minutes



March 25, 2024

Kathy Wright  
Superintendent  
River Delta Unified School District  
445 Montezuma Street  
Rio Vista, CA 94571

Reference: River Delta Unified School District  
RVHS Science and Culinary Arts Classroom Building  
HKIT Project #21040, Add Service #1

Dear Kathy,

We are happy to provide you with additional construction administration services for the RVHS Science and Culinary Arts Classroom Building. The construction administration (CA) phase will extend beyond the originally anticipated schedule.

Per our original fee proposal dated March 28, 2022, a 9-month construction schedule was expected. The contractor received notice to proceed on 7/10/2023 and is anticipating a completion date of 6/19/2024. This would be a total of 11 months. Our total construction administration fee for 9 months of construction is \$101,760.90 or \$11,306.77 a month. We are asking for an additional fee of \$22,613.54 (\$11,306.77 x 2 months).

#### COMPENSATION

We propose working lump sum amount of twenty-two thousand six hundred and thirteen dollars and 54/100 Dollars (\$22,613.53) as noted below.

**Construction Administration Services**

**\$22,613.54**

If these terms are agreeable, please amend our contract to include this scope of services.

Very Truly yours,

HKIT ARCHITECTS



Melissa Regan-Byers, AIA, LEED AP

Principal

March 26, 2024

Kathy Wright  
Superintendent  
River Delta Unified School District 445  
Montezuma Street  
Rio Vista, CA 94571

Reference: River Delta Unified School District  
RVHS Science and Culinary Arts Classroom Building  
HKIT Project #21040, Add Service #2

Dear Kathy,

We are happy to provide you with additional construction administration services for the RVHS Science and Culinary Arts Classroom Building related to unforeseen conditions, field fixes and contractor preference.

We are requesting the additional fee for the structural firm ZFA with our standard 10% markup. We are waving additional architectural fee related to these items.

COMPENSATION

**We propose working lump sum amount of ten thousand five hundred sixty dollar and 00/100 Dollars (\$10,560.00) as noted below. The structural proposal is attached.**

<b>Structural Engineering (\$9,600x1.1)</b>	<b>\$10,560.00</b>
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If these terms are agreeable, please amend our contract to include this scope of services.

Very Truly yours,

HKIT ARCHITECTS



Melissa Regan-Byers, AIA, LEED AP

Principal

Melissa Regan-Byers  
**HKIT ARCHITECTS**  
538 Ninth Street Suite 240  
Oakland California 94607

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Project Name: Rio Vista High School Science and Culinary Classroom

ZFA Project Number: 22339

**Scope of Services:**

During construction, a number of RFIs were sent that included substitution requests or other changes to the design documents based on GC preference, field fixes, or unforeseen conditions, as listed below. We respectfully request additional services for the costs associated with these changes.

In addition, our original agreement included two site visits during construction (foundations and framing), but due to the construction sequencing, it was necessary to visit the site four times to observe the structural foundations/slab and framing.

RFI #	Description	Category
9.0 & 9.1	Sanitary Sewer Line	Unforeseen Conditions
22.0	C900 Water Pipe	Unforeseen Conditions
33.0	Dowels in Slab	Field Fix
59.0	Replacing Ridge Beam	GC Preference/Field Fix
67.0	Adhesive Anchor in Concrete	GC Preference (9/S4.1)
70.0	Reinforce Plumbing Line	Field Fix
71.0	Sill Anchors at HSS Columns	GC Preference

**Fee For Extra Services: \$9,600**

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**AUTHORIZATION** (two signatures required):

**ZFA STRUCTURAL ENGINEERS**

By: Angie Sommer Date: 3/25/2024  
Angie Sommer, SE, Principal

**CLIENT REQUESTING EXTRA SERVICES**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name: \_\_\_\_\_

**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments:   1  

From: Tammy Busch, Asst. Superintendent of Business Service

Item Number:  20 

Type of item: (Action, Consent Action or Information Only):  Action 

**SUBJECT:**

Request to Approve the Additional Costs to the Contract with Kitchens to Go by Mobile Modular for the Temporary Kitchen for Delta High School and Clarksburg Middle School Cafeteria During the Construction of Cafeteria Modernization Bond Project

**BACKGROUND:**

On February 15, 2022, the Board approved the Master Plan for the Measure J and K Facilities Bond Programs. Included in the Master Plan was modernization of the Cafeteria at Delta High School. During construction, the kitchen will not be available to prepare meals. The kitchen currently produces meals for Delta High School, Clarksburg Middle School and Delta Charter Academy. Other arrangements will be required during construction.

On May 9, 2023, the Board approved a contract with Kitchens To Go to provide a temporary kitchen trailer in the amount of \$115,827 for seven (7) months. This price did not include sales tax.

**STATUS:**

The original preliminary schedule of the Delta High School/Clarksburg Middle School Cafeteria Modernization project was six months, an extra month was added to the Kitchens To Go lease for start-up of the temporary facilities prior to school opening. Construction of the cafeteria is in progress. During construction the existing septic system that serves the kitchen and staff restroom failed. We are in the process of replacing the septic system. The cafeteria kitchen cannot begin service until the septic system is replaced. We anticipate the septic system to be replaced this summer. We need to increase the lease time of the temporary kitchen. The cost to increase the lease through June 2024 and include all applicable taxes is \$57,277.06.

**PRESENTER:**

Tammy Busch, Asst. Superintendent of Business Service and Katherine Wright, Superintendent

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

Maria Denney and Ralph Caputo, RGM Kramer

**COST AND FUNDING SOURCES:** Measure K not to exceed \$57,277.06.

**RECOMMENDATION:** Staff recommends:

1. Approve amending agreement with Kitchens To Go for a temporary kitchen trailer for an amount not to exceed \$57,277.06 which includes applicable sales taxes.
2. Authorize the Superintendent or its designee to approve additional miscellaneous expenditures necessary to complete the project.

Time allocated: 3 minutes

## Delta HS/Clarksburg MS Cafeteria Modernization

### Kitchens To Go Invoices

Date	Invoice #	Description	Subtotal	Taxes	Invoice Total
6/22/2023	K5971	7/28/23 to 8/27/23	\$ 69,627.00	\$ 4,378.06	\$ 74,005.06
8/7/2023	K6027	8/28/23 to 9/27/23	\$ 9,240.00	\$ 669.90	\$ 9,909.90
9/1/2023	K6049	9/28/23 to 10/27/23	\$ 9,240.00	\$ 669.90	\$ 9,909.90
10/2/2023	K6080	10/28/23 to 11/27/23	\$ 9,240.00	\$ 669.90	\$ 9,909.90
11/1/2023	K6121	11/28/23 to 12/27/23	\$ 9,240.00	\$ 669.90	\$ 9,909.90
12/1/2023	K6139	12/28/23 to 1/27/24	\$ 9,240.00	\$ 669.90	\$ 9,909.90
1/3/2024	K6174	1/28/24 to 2/27/24	\$ 9,240.00	\$ 669.90	\$ 9,909.90
End of Original 7 Month Lease Agreement			\$ 125,067.00	\$ 8,397.46	\$ 133,464.46
2/6/2024	K6202	2/28/24 to 3/27/24	\$ 9,240.00	\$ 669.90	\$ 9,909.90
3/1/2024	K6227	3/28/24 to 4/27/24	\$ 9,240.00	\$ 669.90	\$ 9,909.90
		4/28/24 to 5/27/24	\$ 9,240.00	\$ 669.90	\$ 9,909.90
		5/28/24 to 6/27/24	\$ 9,240.00	\$ 669.90	\$ 9,909.90
			PO amount needed		
			(including 4 month	\$	<b>173,104.06</b>
			Originally PO amount	\$	115,827.00
				\$	<b>(57,277.06)</b>

**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: 1

From: Tammy Busch, Asst. Superintendent of Business Service

Item Number: 21

Type of item: (Action, Consent Action or Information Only): Action

**SUBJECT:**

Request to Approve the Contract with HB&T to Provide Environmental Monitoring Services for the Walnut Grove Window Replacement Project

**BACKGROUND:**

On May 10, 2022, the Board of Trustees approved a budget for the Walnut Grove Window Replacement Project. On September 16, 2022, a Notice to Bidders was advertised in the Sacramento Bee and bidding documents were placed in multiple plan rooms including Contra Costa, Sacramento and Marin Counties. A Pre-Bid Conference was held on September 22, 2022 where twelve potential bidders attended.

On October 11, 2022, two bids were received. The lowest bid was submitted by August-Jayne Construction at \$285,000. This price is well with the approved preliminary budget. RGMK has conducted a post-bid interview with the contractor.

On November 8, 2022, the Board awarded a contract to August-Jayne Construction.

**STATUS:**

During remediation of lead and asbestos it is required to have an environmental consultant perform air sampling during the removal of hazardous materials. HB&T has provided a proposal to provide the following services:

Collection of samples of approximately (20) PCM Air Monitoring Samples

Clearance will be a visual observation of all materials removed to ensure all required materials scheduled to be removed have been removed and disposed of correctly.

Laboratory analysis of all collected samples.

Preparation of Air Sample finding reports.

**PRESENTER:**

Tammy Busch, Asst. Superintendent of Business Service and Katherine Wright, Superintendent

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

Maria Denney and Ralph Caputo, RGM Kramer

**COST AND FUNDING SOURCES:** Measure K not to exceed \$23,280.

**RECOMMENDATION:** Staff recommends:

1. The Board approves the proposal with HB&T to provide environmental monitoring services for the Walnut Grove Window Replacement project.

Time allocated: 3 minutes

River Delta Unified School District  
445 Montezuma Street  
Rio Vista 94571

Date: July 28, 2023  
Proposal

**Subject: Remediation Specifications and On-Site Project Management and Clearances**

**RE: RDUSD - Walnut Grove Elementary School Windows Replacement**

HB & T Environmental Inc. is pleased to submit this proposal for your consideration. The scope of work for the above referenced location is as follows:

**Full On Site Monitoring and Clearances Services to Include:**

**Based on a 14 day work period at 8 Hours per day:**

- **Collection of approximately (60) Baseline / Clearance Lead (Pb) wipe samples and soil samples.**
- **Laboratory analysis of all collected samples.**
- **Laboratory analysis to be performed by an accredited independent laboratory.**
- **Preparation of survey findings reports.**
- **Preparation of Abatement Specifications at a Flat fee of \$1,000.00 per project.**

The proposed fee for the above listed services includes all Labor, Travel and Sample Analysis (Laboratory Fees) for the estimated samples to be collected at a not to exceed Total of: \$ 23,280.00

**OR:**

**Periodic On Site Monitoring and Clearances Services to Include:**

**Based on a 14 day work period at 5 Hours per day:**

- **Collection of approximately (60) Baseline / Clearance Lead (Pb) wipe samples and soil samples.**
- **Laboratory analysis of all collected samples.**
- **Laboratory analysis to be performed by an accredited independent laboratory.**
- **Preparation of survey findings reports.**
- **Preparation of Abatement Specifications at a Flat fee of \$1,000.00 per project.**

**The proposed fee for the above listed services includes all Labor, Travel and Sample Analysis (Laboratory Fees) for the estimated samples to be collected at a not to exceed Total of: \$ 16,854.00**

**The above Proposal may be subject to an increase or decrease in costs upon site conditions, quantities of samples taken, samples analyzed by the lab, lab turn-around time frames and or expended labor.**

**If you have any questions, please feel free to contact me at your earliest convenience.**

**Sincerely,**



**Timothy C. Hoppe  
Environmental Consultant  
CAC No. 92-0106**

**To contract HB&T Environmental to provide the above proposed services,  
Please Sign and Date below and email back to sender.**

**Authorizing signature:**



# BOARD OF TRUSTEES RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street  
Rio Vista, California 94571-1561

## BOARD AGENDA BRIEFING

Meeting Date: April 9, 2024

Attachments: 1

From: Tammy Busch, Asst. Superintendent of Business Service

Item Number: 22

Type of item: (Action, Consent Action or Information Only): Action

### SUBJECT:

Change Order #5 for Delta High School / Clarksburg Middle School Cafeteria Modernization to Bobo Construction

**BACKGROUND:** On June 13, 2023, the Board awarded a contract to Bobo Construction in the amount of \$3,973,300.

On December 12, 2023, the Board approved Change Order #1 in the amount of \$17,653.90 for framing, plaster removal and unforeseen drywall.

On January 9, 2024, the Board approved Change Order #2 in the amount of \$19,353.21 for drywall at various locations and hardware at drinking fountain.

On February 20, 2024, the Board approved Change Order #3 in the amount of \$9,643.73 for fire retardant paint at kitchen exhaust hood, curb flashing at roof, roof repair at music room, fencing at electrical enclosure, anchorage at new drinking fountain and wheel stops at parking lot.

On March 12, 2024, the Board approved Change Order #4 in the amount of 14,322.77 for geogrid, furr out wall at music room, jambs at restrooms, infill floor drains at kitchen and slope exterior concrete platform to drain.

### STATUS:

Construction at the DHS/CMS cafeteria began in July 2023. It is common to discover unforeseen conditions in modernization projects. All change orders are reviewed by the architect for merit and by the construction manager for fair pricing. This change order includes eight (8) items:

- Credit for reusing existing aggregate base under paving on North side of building
- Credit for using existing interior sand subgrade to match existing adjacent areas
- Replacing inline fans with glass at two kitchen windows – Owner request
- Reroute mechanical room condensation line to tie into sewer line - Unforeseen condition
- Install trim at drywall/plywood transition in Music Room and Offices - Unforeseen condition
- Emergency Roof Patch due to leaks above Lobby/Music Room – Owner request
- Increase cove base height from 4” to 6” throughout areas receiving resinous flooring – Owner request
- Add a condensation line for the water heater in Room 106 - Unforeseen condition

The project budget has a contingency amount of \$315,280. Change orders #1-5 total to the amount of \$66,741.34. This change order is within the contingency amount.

**PRESENTER:** Tammy Busch, Asst. Superintendent of Business Service and Katherine Wright, Superintendent

**OTHER PEOPLE WHO MIGHT BE PRESENT:** Maria Denney and/or Ralph Caputo, RGM  
Kramer

**COST AND FUNDING SOURCES:** Measure K \$5,767.73

**RECOMMENDATION:** Staff recommends:

1. The Board approves Change Order #5 to Bobo Construction for the DHS/CMS Cafeteria Modernization Project.

Time allocated: 3 minutes

# CHANGE ORDER

Date: March 22, 2024

CO# 05

**Project:**

Delta HS & Clarksburg MS Cafeteria Modernization  
52810 Netherlands Ave

**Architect:**

HKIT Architects  
538 Ninth Street Suite 240  
Oakland, CA 94607

**Owner:**

River Delta Unified School District  
445 Montezuma St  
Rio Vista, CA 94571

**Contractor:**

Bobo Construction, Inc.  
9722 Kent Street  
Elk Grove, CA 95624

Pursuant to the Contract Documents, you are hereby authorized to make the following changes to the project. Execution of this change order represents full and final costs of all direct, indirect, and delay costs for the scope of services identified herein unless otherwise noted.

<u>Item #</u>	<u>Description</u>	<u>Amount</u>
1	PCO #023.1 Credit for reusing existing compacted AB on the North side of the Cafeteria Building (RFI 067 & PR 004)	\$ (4,843.27)
2	PCO #038 Credit for using existing interior sand subgrade to match existing adjacent areas, as opposed to bringing in new rock per plan (RFI 080 & PR 005)	\$ (496.36)
3	PCO #042 Replacing inline fans with glass at two kitchen windows (RFI 002)	\$ 2,154.01
4	PCO #045.1 Reroute Mechanical Room Condensation Line to tie into sewer line (RFI 124)	\$ 1,996.59
5	PCO #046.1 Install MDF Trim at drywall/plywood transition in Music Room and Offices (RFI 136)	\$ 2,292.20
6	PCO #047.2 Emergency Roof Patch due to leaks above Lobby/Music Room on 2/8/24	\$ 354.21
7	PCO #048 Increase Cove Base height from 4" to 6" throughout areas receiving resinous flooring (RFI 147)	\$ 2,188.87
8	PCO #054.1 Add a condensation Line for the Water Heater in Room 106 (RFI 109 & 109.1)	\$ 2,121.48
<b>TOTAL THIS CHANGE ORDER \$</b>		<b>5,767.73</b>

Original contract sum: \$ 3,973,300.00  
Previous change orders: \$ 60,973.61  
Original contract amount plus/minus previous change orders \$ 4,034,273.61  
**Total amount of this change order \$ 5,767.73**  
Adjusted contract amount including this change order will be: \$ 4,040,041.34

The contract time will be adjusted by the following number of days: 0 days

**Owner:**

River Delta Unified School District  
445 Montezuma St  
Rio Vista, CA 94571

**Contractor:**

Bobo Construction, Inc.  
9722 Kent Street  
Elk Grove, CA 95624

By: \_\_\_\_\_

By: \_\_\_\_\_

**Architect:**

HKIT Architects  
538 Ninth Street Suite 240  
Oakland, CA 94607

**Construction Manager**

RGM Kramer, Inc.  
3230 Monument Way  
Concord, CA 945418

By: \_\_\_\_\_

By: \_\_\_\_\_



Bobo Construction Inc.  
 9722 Kent Street  
 Elk Grove, California 95624  
 Phone: (916) 383-7777

**Project:** 3273 - Delta Hs & Clarksburg MS Mod.  
 52870 Netherlands Road  
 Clarksburg, California 95612

**Prime Contract Potential Change Order #023.1: Credit for Reusing (E)  
 Compacted AB per RFI 067 (PR 004)**

<b>TO:</b>	River Delta Unified School District 445 Montezuma Street Rio Vista, California 94571	<b>FROM:</b>	Bobo Construction, Inc. 9722 Kent Street Suite A Elk Grove, California 95624
<b>PCO NUMBER/REVISION:</b>	023.1 / 1	<b>CONTRACT:</b>	DELTA-001 - Standard Project Template Prime Contract
<b>REQUEST RECEIVED FROM:</b>		<b>CREATED BY:</b>	Margarita Diakou (Bobo Construction, Inc.)
<b>STATUS:</b>	Pending - In Review	<b>CREATED DATE:</b>	11/30/2023
<b>REFERENCE:</b>		<b>PRIME CONTRACT CHANGE ORDER:</b>	None
<b>FIELD CHANGE:</b>	No		
<b>LOCATION:</b>		<b>ACCOUNTING METHOD:</b>	Amount Based
<b>SCHEDULE IMPACT:</b>		<b>PAID IN FULL:</b>	No
<b>EXECUTED:</b>	No	<b>SIGNED CHANGE ORDER RECEIVED DATE:</b>	
		<b>TOTAL AMOUNT:</b>	(\$4,843.27)

**POTENTIAL CHANGE ORDER TITLE:** Credit for Reusing (E) Compacted AB per RFI 067 (PR 004)

**CHANGE REASON:** Design Development

**POTENTIAL CHANGE ORDER DESCRIPTION:** *(The Contract Is Changed As Follows)*  
 CE #038 - Credit for Reusing (E) Compacted AB per RFI 067 (PR 004)  
 Credit for Reusing (E) Compacted AB per RFI 067 at North side exterior. RGMK PR 004.

PCO #023.1 is Approved in the amount of  
 <-\$4,843.27>.  
  
 Jessie Elquist, RGMK 03-22-24

**ATTACHMENTS:**  
[23-122 Delta HS - COR 2 AB Credit.pdf](#)

#	Budget Code	Description	Amount
1	2-302.S Earthwork.Commitment	Credit for Reusing (E) Compacted AB per RFI 067 (PR 004)	\$(4,566.97)
		<b>Subtotal:</b>	<b>\$(4,566.97)</b>
		GC Markup (5.00% Applies to Commitment.):	\$(228.35)
		Bond (1.00% Applies to all line item types.):	\$(47.95)
		<b>Grand Total:</b>	<b>\$(4,843.27)</b>

**Erwin Won (HKIT Architects)**

**River Delta Unified School District**  
 445 Montezuma Street  
 Rio Vista, California 94571

**Bobo Construction, Inc.**  
 9722 Kent Street Suite A  
 Elk Grove, California 95624

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_



# CHANGE ORDER REQUEST # 2

1/30/2024

Margarita Diakou  
 Bobo Construction  
[mkiakou@boboconstructioninc.com](mailto:mkiakou@boboconstructioninc.com)

**#23-122 Delta High School**

RE: -45

ITEM #	DESCRIPTION	QTY	UNIT	PRICE	TOTAL
1	Buy/Haul AB	45	TN	\$ (34.00)	\$ (1,530.00)
2	Labor - Moisture Condition recompact existing AB	9.5	MHR	\$ 73.09	\$ 694.36
3	Credit - Labor to Condition, grade and compact AB	32	MHR	\$ (73.09)	\$ (2,338.88)
4	Credit - Equipment to Condition, grade and compact AB. Case Skip Loader 570N XT	12.5	HRS	\$ (63.74)	\$ (796.75)
5	Credit Markup 15%	1	LS	\$ (595.69)	\$ (595.69)
<b>TOTAL CHANGE ORDER REQUEST</b>					<b>\$ (4,566.97)</b>

**Conditions / Clarifications:**

Thank you for the opportunity to furnish this request; to approve please sign, date and return.

Sinclair General Engineering Const., Inc.

Bobo Construction

By: \_\_\_\_\_  
*Cody Butler, Senior Estimator*

By: \_\_\_\_\_  
*Margarita Diakou*

Date: 01/30/24

Date:

# Proposal Request



Date: 10/19/2023

Proposal Request No. 04

**Project:** Delta HS & Clarksburg MS

Cafeteria Modernization

**Owner:** River Delta Unified School District

**To:** Bobo Construction, Inc.  
**(Contractor):** 9722 Kent Street Suite A  
Elk Grove, CA 95624

Provide a credit based on the reuse of (E) compacted AB on the North side exterior of the cafeteria, per RFI #067.

**Attachments:**  
RFI #067

**Reason for Change:**  
Unforeseen

**Project Manager:**  
Jessie Elquist  
RGMK



**BOBO**  
CONSTRUCTION, INC.

**Bobo Construction Inc.**  
9722 Kent Street  
Elk Grove, California 95624  
P: (916) 383-7777

**Project: 3273 Delta Hs & Clarksburg MS Mod.**  
52870 Netherlands Road  
Clarksburg, California 95612

## RFI #067: Clarification on Existing Compacted AB

<b>Status</b>	Open		
<b>To</b>	Bonnie Williams (HKIT Architects)	<b>From</b>	Margarita Diakou (Bobo Construction, Inc.) 9722 Kent Street Ste. A Elk Grove, California 95624
<b>Date Initiated</b>	Oct 11, 2023	<b>Due Date</b>	Oct 18, 2023
<b>Location</b>			
<b>Cost Impact</b>	TBD	<b>Schedule Impact</b>	TBD
<b>Drawing Number</b>	C2.1	<b>Reference</b>	
<b>Linked Drawings</b>			
<b>Received From</b>	Kelly Altamirano (Sinclair General Engineering Construction)		
<b>Copies To</b>	Dave Adams (RGM Kramer, Inc.), Barton Copeland (Bobo Construction, Inc.), Margarita Diakou (Bobo Construction, Inc.), Jessie Elquist (RGM Kramer, Inc.), Christopher Gallup (River Delta Unified School District), Rachel Matsumoto (RGM Kramer, Inc.), Ayana Toliver (RGM Kramer, Inc.), Erwin Won (HKIT Architects)		
<b>Urgency</b>	Urgent		

### Activity

#### Question

**Question from Margarita Diakou Bobo Construction, Inc. on Wednesday, Oct 11, 2023 at 12:40 PM PDT**

We received the following from Sinclair:

There is existing compacted AB in the red section indicated below, it is only 6" +/- thick and the project requires 12" of base. Would you like us to remove the existing AB section in order to make the full 12" section of AB? There would be a cost associated with this removal.

Please see attached and advise.

Thank you.

**Attachments**

[23-122 Delta HS - RFI 4.pdf](#)

*Awaiting an Official Response*

**Clean out the debris if needed, level and re-compact the AB and test compaction.**  
**Erwin Won**  
**10/12/2023**

**Have a compaction test completed on the existing AB. If it passes, AB can remain in place and concrete poured on existing AB.**  
**Anthony Tassano**  
**10-11-23**

**Contractor to provide the District with a credit for re using existing AB. Dimensions to be site verified after compaction testing.**  
**Jessie Elquist, RGMK 10-13-23**



# REQUEST FOR INFORMATION # 4

10/11/2023

Margarita Diakou  
Bobo Construction  
mdiakou@boboconstructioninc.com

**23-122 Delta HS**

RE: Existing AB

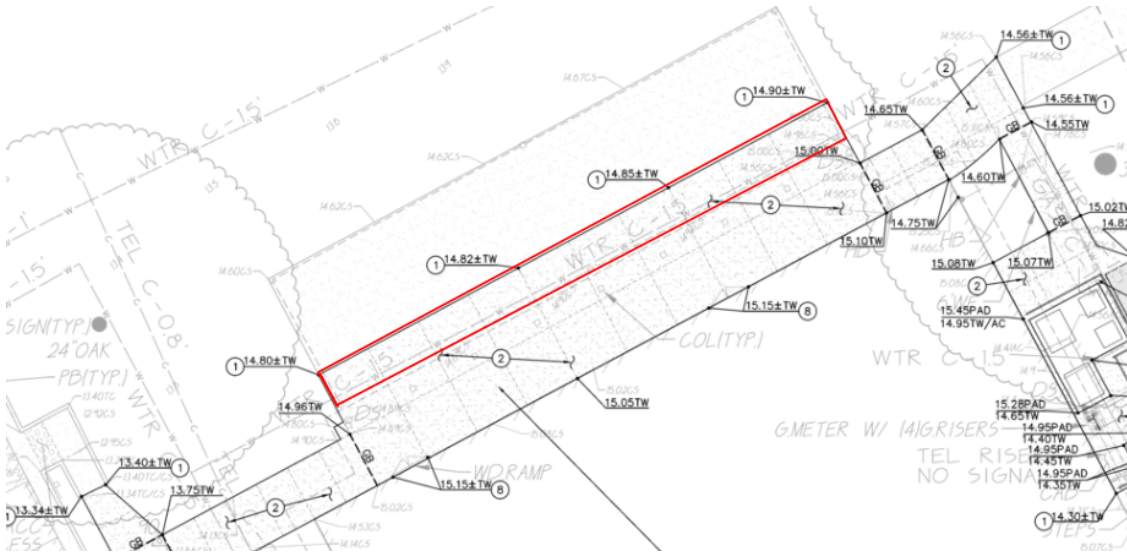
Drawing Reference: C2.1

Spec Reference: 0

Requested By: Sinclair

### Information Requested:

There is existing compacted AB in the red section indicated below, it is only 6" +/- thick and the project requires 12" of base. Would you like us to remove the existing AB section in order to make the full 12" section of AB? There would be a cost associated with this removal.



Response:

By: \_\_\_\_\_

Date: \_\_\_\_\_





Bobo Construction Inc.  
 9722 Kent Street  
 Elk Grove, California 95624  
 Phone: (916) 383-7777

**Project:** 3273 - Delta Hs & Clarksburg MS Mod.  
 52870 Netherlands Road  
 Clarksburg, California 95612

## Prime Contract Potential Change Order #038: Interior Sand Credit per PR 005

<b>TO:</b>	River Delta Unified School District 445 Montezuma Street Rio Vista, California 94571	<b>FROM:</b>	Bobo Construction, Inc. 9722 Kent Street Suite A Elk Grove, California 95624
<b>PCO NUMBER/REVISION:</b>	038 / 0	<b>CONTRACT:</b>	DELTA-001 - Standard Project Template Prime Contract
<b>REQUEST RECEIVED FROM:</b>		<b>CREATED BY:</b>	Margarita Diakou ( <b>Bobo Construction, Inc.</b> )
<b>STATUS:</b>	Pending - In Review	<b>CREATED DATE:</b>	1/31/2024
<b>REFERENCE:</b>		<b>PRIME CONTRACT CHANGE ORDER:</b>	None
<b>FIELD CHANGE:</b>	No		
<b>LOCATION:</b>		<b>ACCOUNTING METHOD:</b>	Amount Based
<b>SCHEDULE IMPACT:</b>		<b>PAID IN FULL:</b>	No
<b>EXECUTED:</b>	No	<b>SIGNED CHANGE ORDER RECEIVED DATE:</b>	
		<b>TOTAL AMOUNT:</b>	(\$496.36)

**POTENTIAL CHANGE ORDER TITLE:** Interior Sand Credit per PR 005

**CHANGE REASON:** Existing Condition

**POTENTIAL CHANGE ORDER DESCRIPTION:** *(The Contract Is Changed As Follows)*

CE #060 - Interior Sand Credit per PR 005

CREDIT - compact existing sand for interior as opposed to bringing in rock per plan. Please see RFI 8 attached for location and RFI response. Credit is reflective of our unit price at bid time. Labor still included handling of material in the form of reconditioning and recompacting existing sand

**ATTACHMENTS:**

[23-122 Delta HS - COR 4 Interior Sand CREDIT REV 2.pdf](#)

PCO #038 in the Amount of <\$-496.36> is Approved.  
 Jessie Elquist, RGMK 03-22-24

#	Budget Code		Amount
1	2-302.S Earthwork.Commitment	Interior Sand Credit per PR 005	\$(468.05)
<b>Subtotal:</b>			<b>\$(468.05)</b>
BCI Self-Perform Markup (15.00% Applies to Labor, Rental Equipment, Materials, Burden, and Owned Equipment.):			\$0.00
GC Markup (5.00% Applies to Commitment, Professional Services, and Other.):			\$(23.40)
Bond (1.00% Applies to all line item types.):			\$(4.91)
<b>Grand Total:</b>			<b>\$(496.36)</b>

**Erwin Won (HKIT Architects)**

**River Delta Unified School District**  
 445 Montezuma Street  
 Rio Vista, California 94571

**Bobo Construction, Inc.**  
 9722 Kent Street Suite A  
 Elk Grove, California 95624

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

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SIGNATURE

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DATE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE



# CHANGE ORDER REQUEST # 4

1/30/2024

Margarita Diakou  
 Bobo Construction  
 mkiakou@boboconstructioninc.com

**#23-122 Delta High School**

RE: CREDIT - compact existing sand for interior as opposed to bringing in rock per plan. Please see RFI 8 attached for location and RFI response. Credit is reflective of our unit price at bid time. Labor still included handling of material in the form of reconditioning and recompacting existing sand.

ITEM #	DESCRIPTION	QTY	UNIT	PRICE	TOTAL
1	Buy/Haul 3/4" Crush Rock 4"	11	CY	\$ (37.00)	\$ (407.00)
2	Labor-Moisture Condition and Grade Sand	12	MHR	\$ 73.09	\$ 877.08
3	Credit Labor to Place 4" of Crush Rock	12	MHR	\$ (73.09)	\$ (877.08)
4	Credit Markup 15%	1	LS	\$ (61.05)	\$ (61.05)
<b>TOTAL CHANGE ORDER REQUEST</b>					<b>\$ (468.05)</b>

**Conditions / Clarifications:**

Thank you for the opportunity to furnish this request; to approve please sign, date and return.

Sinclair General Engineering Const., Inc.

Bobo Construction

By: \_\_\_\_\_

By: \_\_\_\_\_

*Cody Butler, Senior Estimator*

*Margarita Diakou*

Date: 01/30/24

Date:

# Proposal Request



Date: 11/01/2023

Proposal Request No. 05

**Project:** Delta HS & Clarksburg MS

Cafeteria Modernization

**Owner:** River Delta Unified School District

**To:** Bobo Construction, Inc.  
**(Contractor):** 9722 Kent Street Suite A  
Elk Grove, CA 95624

Provide credit pricing for deleting 3/4 crushed rock in lieu of (E) sand subgrade at indicated areas in room 104 (kitchen), per RFI #080.

**Attachments:**  
RFI #080

**Reason for Change:**  
Unforeseen

**Project Manager:**  
Jessie Elquist  
RGMK



## RFI #080: Interior Subgrade Preparation (URGENT)

<b>Status</b>	Open		
<b>To</b>	Bonnie Williams (HKIT Architects)	<b>From</b>	Margarita Diakou (Bobo Construction, Inc.) 9722 Kent Street Ste. A Elk Grove, California 95624
<b>Date Initiated</b>	Oct 25, 2023	<b>Due Date</b>	Nov 1, 2023
<b>Location</b>			
<b>Cost Impact</b>	TBD	<b>Schedule Impact</b>	TBD
<b>Drawing Number</b>	<b>Reference</b>		
<b>Linked Drawings</b>			
<b>Received From</b>	Kelly Altamirano (Sinclair General Engineering Construction)		
<b>Copies To</b>	Dave Adams (RGM Kramer, Inc.), Barton Copeland (Bobo Construction, Inc.), Margarita Diakou (Bobo Construction, Inc.), Jessie Elquist (RGM Kramer, Inc.), Christopher Gallup (River Delta Unified School District), Rachel Matsumoto (RGM Kramer, Inc.), Ayana Toliver (RGM Kramer, Inc.), Erwin Won (HKIT Architects)		
<b>Urgency</b>	Urgent		

### Activity

#### Question

**Question from Margarita Diakou Bobo Construction, Inc. on Wednesday, Oct 25, 2023 at 02:47 PM PDT**

We received the following from Sinclair:

The areas indicated on the attached have existing sand as subgrade, the plans call out replacing sand with 3/4 crush rock which would not match the adjacent areas. Would you like us to proceed with replacing this sand with rock, or compact the existing sand.

In the area where the existing walk-in fridge was, we were to infill the recessed slab, however the actual condition is not a recessed slab, but more of a 4" wide trench. Detail 4/S4.01 does not apply to the existing condition, please see attached picture and advise how you want us to proceed.

Thank you.

**Attachments**

[IMG\\_3091.jpg](#), [23-122 Delta HS - RFI 8.pdf](#)

*Awaiting an Official Response*

**ZFA RESPONSE:**

At the Kitchen (room 104), structurally acceptable to compact existing subgrade.

At Entry (room 107) with the existing walk-in fridge, structurally acceptable to compact existing sand and pour back similar to detail 3/S1.01. See markup provide for guidance on dowels and reinforcing.

RETURNED: 10/31/23

Lindsey Broderick, PE / Angie Sommer, SE

**Erwin Won**

**11/1/2023**



# REQUEST FOR INFORMATION # 8

10/25/2023

Margarita Diakou  
Bobo Construction  
mdiakou@boboconstructioninc.com

**23-122      Delta HS**

RE: Interior subgrade preparation

Drawing Reference: 0

Spec Reference: 0

Requested By: Sinclair

**Information Requested:**

The areas indicated on the attached have existing sand as subgrade, the plans call out replacing sand with 3/4 crush rock which would not match the adjacent areas, this is especially problematic in the area that only has a 4" wide cut. Would you like us to proceed with replacing this sand with rock, or compact the existing sand.

Response: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_





#3x18" EPOXY DOWELS  
INTO (E) CURB, TYP ALL  
SIDES

#4 CONT BAR, TYP



Bobo Construction Inc.  
 9722 Kent Street  
 Elk Grove, California 95624  
 Phone: (916) 383-7777

**Project:** 3273 - Delta Hs & Clarksburg MS Mod.  
 52870 Netherlands Road  
 Clarksburg, California 95612

**Prime Contract Potential Change Order #042: Replacing inline fans with glass at two kitchen windows per RFI 002**

<b>TO:</b>	River Delta Unified School District 445 Montezuma Street Rio Vista, California 94571	<b>FROM:</b>	Bobo Construction, Inc. 9722 Kent Street Suite A Elk Grove, California 95624
<b>PCO NUMBER/REVISION:</b>	042 / 0	<b>CONTRACT:</b>	DELTA-001 - Standard Project Template Prime Contract
<b>REQUEST RECEIVED FROM:</b>		<b>CREATED BY:</b>	Margarita Diakou (Bobo Construction, Inc.)
<b>STATUS:</b>	Pending - In Review	<b>CREATED DATE:</b>	2/8/2024
<b>REFERENCE:</b>		<b>PRIME CONTRACT CHANGE ORDER:</b>	None
<b>FIELD CHANGE:</b>	No		
<b>LOCATION:</b>		<b>ACCOUNTING METHOD:</b>	Amount Based
<b>SCHEDULE IMPACT:</b>		<b>PAID IN FULL:</b>	No
<b>EXECUTED:</b>	No	<b>SIGNED CHANGE ORDER RECEIVED DATE:</b>	
		<b>TOTAL AMOUNT:</b>	\$2,154.01

**POTENTIAL CHANGE ORDER TITLE:** Replacing inline fans with glass at two kitchen windows per RFI 002

**CHANGE REASON:** Client Request

**POTENTIAL CHANGE ORDER DESCRIPTION:** *(The Contract Is Changed As Follows)*

CE #065 - Replacing inline fans with glass at two kitchen windows per RFI 002

Replacing inline fans with glass at two kitchen windows per RFI 002

Please note that \$79.30 per hour is what we are required to pay our glaziers on the jobsite. The health and welfare, pension and "other" add-ins on the prevailing wage rate are really shown there for those who contribute to those programs, as in the case of apprenticeship programs and union workers. Our glaziers receive the entire \$79.30, since they are journeymen. The reason we show the added burden is because we are legally allowed to include these percentages for FICA, WC, SDI, UI, etc.

**PCO #042 in the amount of \$2,154.01 is Approved.**  
  
**Jessie Elquist, RGMK 03/05/24**

**ATTACHMENTS:**

[Yolo Cty DIR Glazier Rate 1.1.24.pdf](#) , [\\_Delta HS Change order pricing.pdf](#)

#	Budget Code	Description	Amount
1	8-808.S Glazing.Commitment	Replacing inline fans with glass at two kitchen windows per RFI 002	\$2,031.12
<b>Subtotal:</b>			<b>\$2,031.12</b>
BCI Self-Perform Markup (15.00% Applies to Labor, Rental Equipment, Materials, Burden, and Owned Equipment.):			\$0.00
GC Markup (5.00% Applies to Commitment, Professional Services, and Other.):			\$101.56
Bond (1.00% Applies to all line item types.):			\$21.33
<b>Grand Total:</b>			<b>\$2,154.01</b>

**Erwin Won (HKIT Architects)**

**River Delta Unified School District**  
 445 Montezuma Street  
 Rio Vista, California 94571

**Bobo Construction, Inc.**  
 9722 Kent Street Suite A  
 Elk Grove, California 95624

\_\_\_\_\_  
SIGNATURE

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DATE

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SIGNATURE

\_\_\_\_\_  
DATE





# CENTRAL GLASS, INC.

Since 1972 • Lic. No 1037547

6247 Ross Avenue, Carmichael, CA 95608 • (916) 944-7179 • Fax (916) 944-8539

March 1, 2024

Bobo Construction

RE: Delta H.S./Clarksburg MS Café Modernization

Proposed change order for 2 windows which need new glass, new break metal, and putty. Work on this change order includes, but is not limited to: measuring, drive time, shop labor to fabricate custom break metal, two men with two ladders prepping custom window openings to accommodate configuration of break metal and for the framework of bottom supports and weather sealing; installing two pieces of glass with caulking, and puttying windows.

Price breakdown is as follows:

Materials = \$269.51

Labor = \$1,330.90 (13 hours at prevailing wage rate of \$79.30; 6 hours at regular hourly rate of \$50.00)

Subtotal = \$1,600.41 x 15% = \$240.07

Line F of General Conditions page 83 = \$190.64\*

$\$1,600.41 + 240.07 + 190.64 = \underline{\$2,031.12}$  - total for this change order.

\*FICA 7.65% 6.07 / 3.83

CA-SDI 1.1% .88 / .55

WC 3.55% 2.82 / 1.78

UI Rate 2% 1.59 / 1.00

Total Burden = \$11.36 per hour for PW rate of 79.30, \$7.16 per hour for rate of \$50.00.

$\$11.36 \times 13 = \$147.68$ .  $\$7.16 \times 6 = \$42.96$ .  $\$147.68 + \$42.96 = \$190.64$  total burden.

Please see attachments for prevailing wage rate for this project and the materials costs.

Thank you,  
Meadow Petree, Admin

# GENERAL PREVAILING WAGE DETERMINATION MADE BY THE DIRECTOR OF INDUSTRIAL RELATIONS PURSUANT TO CALIFORNIA LABOR CODE PART 7, CHAPTER 1, ARTICLE 2, SECTIONS 1770, 1773 AND 1773.1 FOR COMMERCIAL BUILDING, HIGHWAY, HEAVY CONSTRUCTION AND DREDGING PROJECTS

LOCALITY: YOLO COUNTY

DETERMINATION: YOL-2023-2

CRAFT	CLASSIFICATION	CRAFT FOOTNOTE	ISSUE DATE	EXPIRATION DATE	BASIC HOURLY RATE	BASIC HOURLY RATE FOOTNOTE	HEALTH AND WELFARE	HEALTH AND WELFARE FOOTNOTE	PENSION	PENSION FOOTNOTE	VACATION/HOLIDAY	VACATION/HOLIDAY FOOTNOTE	TRAINING	TRAINING FOOTNOTE	OTHER PAYMENTS	OTHER PAYMENTS FOOTNOTE	HOURS	HOURS FOOTNOTE	STRAIGHT-TIME TOTAL HOURLY RATE	DAILY OVERTIME HOURLY RATE	DAILY OVERTIME HOURLY RATE FOOTNOT
#BRICKLAYER, BLOCKLAYER:	BRICKLAYER, BLOCKLAYER, STONEMASON		08/22/2023	04/30/2024**	\$48.640	A	\$11.250		\$10.570		\$2.750	B	\$0.800		\$2.140	C	8.0	D	\$76.150	\$101.850	E
#BRICKLAYER, BLOCKLAYER:	POINTER, CLEANER, CAULKER, WATERPROOFER		08/22/2023	06/30/2024**	\$52.440	A	\$11.250		\$12.470		\$0.000	E	\$1.580		\$0.430		8.0	D	\$78.170	\$104.390	G
#BRICK TENDER			08/22/2023	06/30/2024**	\$39.340	I	\$10.100		\$12.860		\$0.000	E	\$0.450		\$0.300		8.0		\$63.050	\$82.720	J
#CARPET, LINOLEUM,	RESILIENT TILE LAYER		02/22/2023	07/31/2023*	\$46.190	A	\$11.050		\$14.110		\$0.000	K	\$0.800		\$0.160		8.0		\$72.310	\$95.410	L
#ELECTRICIAN:	COMM & SYSTEM INSTALLER		02/22/2023	02/29/2024*	\$35.450		\$12.650		\$6.850	N	\$0.000		\$1.100		\$1.110	Q	8.0		\$58.400	\$76.750	
#ELECTRICIAN:	COMM & SYSTEM TECH.		02/22/2023	02/29/2024*	\$40.770		\$12.650		\$6.850	N	\$0.000		\$1.100		\$1.110	Q	8.0		\$63.900	\$85.000	
#ELECTRICIAN:	INSIDE WIREMAN		08/22/2023	01/31/2024**	\$46.450		\$13.870		\$11.250	N	\$0.000	E	\$1.760		\$7.970	P	8.0		\$83.430	\$107.730	
#ELECTRICIAN:	CABLE SPLICER		08/22/2023	01/31/2024**	\$51.100		\$13.870		\$11.250	N	\$0.000	E	\$1.760		\$7.970	P	8.0		\$88.300	\$115.030	
#FIELD SURVEYOR:	CHIEF OF PARTY	Q	02/22/2023	02/29/2024**	\$55.290		\$13.380		\$13.510	R	\$4.960	S	\$1.260		\$0.190		8.0		\$88.590	\$116.240	I
#FIELD SURVEYOR:	INSTRUMENTMAN	Q	02/22/2023	02/29/2024**	\$51.200		\$13.380		\$13.510	R	\$4.960	S	\$1.260		\$0.190		8.0		\$84.500	\$110.100	I
#FIELD SURVEYOR:	CHAINMAN/RODMAN	Q	02/22/2023	02/29/2024**	\$48.320		\$13.380		\$13.510	R	\$4.960	S	\$1.260		\$0.190		8.0		\$81.620	\$105.780	I
#GLAZIER		U	08/22/2023	12/31/2023**	\$43.100	A	\$11.050		\$21.530	V	\$0.000		\$1.140		\$0.480	W	8.0		\$77.300	\$98.850	X
#MARBLE FINISHER		Y	08/22/2023	07/31/2024*	\$41.180	Z	\$11.250		\$6.280		\$0.000	K	\$0.450		\$0.930		8.0		\$60.090	\$80.680	AA
#MARBLE MASON		Y	08/22/2023	07/31/2024*	\$60.200	Z	\$11.250		\$15.880		\$0.000	K	\$0.800		\$1.280		8.0		\$89.410	\$119.510	AA
#PAINTER		AB	08/22/2023	09/30/2023*	\$38.180	I	\$11.050		\$10.050	R	\$0.000	K	\$0.950		\$0.410		8.0	D	\$60.640	\$79.730	AC
#PAINTER	INDUSTRIAL PAINTER	AD	08/22/2023	09/30/2023*	\$40.180	I	\$11.050		\$10.050	R	\$0.000	K	\$0.950		\$0.410		8.0	D	\$62.640	\$82.730	AC
#PAINTER	BRIDGE PAINTER	AE	08/22/2023	09/30/2023*	\$42.180	I	\$11.050		\$10.050	R	\$0.000	K	\$0.950		\$0.410		8.0	D	\$64.640	\$85.730	AC
#PAINTER:	TAPER		08/22/2023	12/31/2023**	\$56.230	AE	\$11.050		\$17.840		\$0.000	K	\$1.050		\$0.670		8.0		\$86.840	\$114.960	AG
#PLASTERER			08/22/2023	06/30/2024**	\$47.540	AI	\$14.930		\$18.990		\$0.000	E	\$1.290		\$1.340		8.0		\$84.090	\$104.710	AJ
#PLASTER TENDER			08/22/2023	06/30/2024**	\$39.770		\$10.100		\$15.180		\$3.670		\$0.500		\$0.660	AL	8.0		\$69.880	\$89.770	L
#PLUMBER:	UNDERGROUND UTILITY PIPEFITTER		08/22/2023	06/30/2024**	\$33.290		\$12.150		\$3.000	AM	\$2.500		\$0.400		\$0.800		8.0		\$52.140	\$68.790	
#PLUMBER:	LANDSCAPE PIPEFITTER		08/22/2023	06/30/2024**	\$33.290		\$12.150		\$3.000	AM	\$2.500		\$0.400		\$0.800		8.0		\$52.140	\$68.790	
PLUMBER:	UNDERGROUND UTILITY ASSISTANT JOURNEYMAN	AN	08/22/2023	06/30/2024**	\$19.890		\$12.150		\$3.000	AM	\$2.500		\$0.400		\$0.800		8.0		\$38.740	\$48.690	
PLUMBER:	LANDSCAPE ASSISTANT JOURNEYMAN	AO	08/22/2023	06/30/2024**	\$19.890		\$12.150		\$3.000	AM	\$2.500		\$0.400		\$0.800		8.0		\$38.740	\$48.690	
PLUMBER:	UNDERGROUND UTILITY TRADESMAN	AP	08/22/2023	06/30/2024**	\$16.600		\$12.150		\$3.000	AM	\$2.500		\$0.400		\$0.800		8.0		\$35.450	\$43.750	
PLUMBER:	LANDSCAPE TRADESMAN I	AQ	08/22/2023	06/30/2024**	\$16.600		\$12.150		\$0.000	AM	\$2.500		\$0.400		\$0.800		8.0		\$32.450	\$40.750	
PLUMBER:	LANDSCAPE TRADESMAN II	AQ	08/22/2023	06/30/2024**	\$16.600		\$12.150		\$3.000	AM	\$2.500		\$0.400		\$0.800		8.0		\$35.450	\$43.750	
#PLUMBER:	PLUMBER, STEAMFITTER		08/22/2023	06/30/2024*	\$61.120	A	\$12.400		\$14.650	AM	\$0.000	E	\$1.350		\$0.700		8.0		\$90.220	\$120.780	E

# GENERAL PREVAILING WAGE DETERMINATION MADE BY THE DIRECTOR OF INDUSTRIAL RELATIONS PURSUANT TO CALIFORNIA LABOR CODE PART 7, CHAPTER 1, ARTICLE 2, SECTIONS 1770, 1773 AND 1773.1 FOR COMMERCIAL BUILDING, HIGHWAY, HEAVY CONSTRUCTION AND DREDGING PROJECTS

LOCALITY: **YOLO COUNTY**

DETERMINATION: YOL-2023-2

**PREDETERMINED INCREASES**

CRAFT	CLASSIFICATION	CRAFT FOOTNOTE	ISSUE DATE	EXPIRATION DATE	DATE OF NEXT INCREASE 1	AMOUNT OF INCREASE 1	INCREASE FOOTNOTE 1	DATE OF NEXT INCREASE 2	AMOUNT OF INCREASE 2	INCREASE FOOTNOTE 2
BRICKLAYER, BLOCKLAYER:	BRICKLAYER, BLOCKLAYER, STONEMASON		08/22/2023	04/30/2024**	05/01/2024	\$3.00	A	05/01/2025	\$3.10	A
BRICKLAYER, BLOCKLAYER:	POINTER, CLEANER, CAULKER, WATERPROOFER		08/22/2023	06/30/2024**	07/01/2024	\$3.00	A	07/01/2025	\$3.00	A
BRICK TENDER			08/22/2023	06/30/2024**	07/01/2024	\$2.65	A	07/01/2025	\$3.25	A
ELECTRICIAN:	INSIDE WIREMAN		08/22/2023	01/31/2024**	02/01/2024	\$1.00	A	08/01/2024	\$3.00	A
ELECTRICIAN:	CABLE SPLICER		08/22/2023	01/31/2024**	02/01/2024	\$1.00	A	08/01/2024	\$3.00	A
FIELD SURVEYOR:	CHIEF OF PARTY	B	02/22/2023	02/29/2024**	03/01/2024	\$3.25	A			
FIELD SURVEYOR:	INSTRUMENTMAN	B	02/22/2023	02/29/2024**	03/01/2024	\$2.75	A			
FIELD SURVEYOR:	CHAINMAN/RODMAN	B	02/22/2023	02/29/2024**	03/01/2024	\$2.75	A			
GLAZIER		C	08/22/2023	12/31/2023**	01/01/2024	\$2.00	D			
PAINTER:	TAPER		08/22/2023	12/31/2023**	07/01/2024	\$4.70	A	07/01/2025	\$5.00	A
PLASTERER			08/22/2023	06/30/2024**	07/01/2024	\$3.00	A			
PLASTER TENDER			08/22/2023	06/30/2024**	07/01/2024	\$2.60	A	07/01/2025	\$2.65	A
PLUMBER:	UNDERGROUND UTILITY PIPEFITTER		08/22/2023	06/30/2024**	07/01/2024	\$1.47	E			
PLUMBER:	LANDSCAPE PIPEFITTER		08/22/2023	06/30/2024**	07/01/2024	\$1.47	E			
PLUMBER:	UNDERGROUND UTILITY ASSISTANT JOURNEYMAN	E	08/22/2023	06/30/2024**	07/01/2024	\$1.02	G			
PLUMBER:	LANDSCAPE ASSISTANT JOURNEYMAN	H	08/22/2023	06/30/2024**	07/01/2024	\$1.02	G			
PLUMBER:	UNDERGROUND UTILITY TRADESMAN	I	08/22/2023	06/30/2024**	07/01/2024	\$0.97	J			
PLUMBER:	LANDSCAPE TRADESMAN I	K	08/22/2023	06/30/2024**	07/01/2024	\$0.97	J			
PLUMBER:	LANDSCAPE TRADESMAN II	K	08/22/2023	06/30/2024**	07/01/2024	\$0.97	J			
PLUMBER:	FIRE SPRINKLER FITTER (PROTECTION AND CONTROL SYSTEMS, OVERHEAD AND UNDERGROUND)		02/22/2023	12/31/2023**	01/01/2024	\$0.58	A	01/01/2025	\$0.59	A
ROOFER			08/22/2023	07/31/2024**	08/01/2024	\$3.75	A			
ROOFER	BITUMASTIC, ENAMELER, COAL TAR, PITCH AND MASTIC WORKER		08/22/2023	07/31/2024**	08/01/2024	\$3.75	A			
SHEET METAL WORKER	METAL DECK & SIDING		08/22/2023	06/30/2024**	07/01/2024	\$3.20	A	07/01/2025	\$3.20	A
SHEET METAL WORKER			08/22/2023	06/30/2024**	07/01/2024	\$3.00	A	07/01/2025	\$3.00	A

CRAFT	CLASSIFICATION	CRAFT FOOTNOTE	ISSUE DATE	EXPIRATION DATE	DATE OF NEXT INCREASE 1	AMOUNT OF INCREASE 1	INCREASE FOOTNOTE 1	DATE OF NEXT INCREASE 2	AMOUNT OF INCREASE 2	INCREASE FOOTNOTE 2
TERRAZZO FINISHER		L	08/22/2023	06/30/2024**	07/01/2024	\$2.50	A	07/01/2025	\$2.50	A
TERRAZZO WORKER		L	08/22/2023	06/30/2024**	07/01/2024	\$3.00	A	07/01/2025	\$3.00	A
TILE FINISHER			08/22/2023	08/03/2024**	08/04/2024	\$2.00	A	08/03/2025	\$2.00	A
TILE SETTER			08/22/2023	08/03/2024**	08/04/2024	\$3.00	A	08/03/2025	\$3.00	A

[Return to wage page](#)

**FOOTNOTES**

- \*\* THE RATE TO BE PAID FOR WORK PERFORMED AFTER THIS DATE HAS BEEN DETERMINED. IF WORK WILL EXTEND PAST THIS DATE, THE NEW RATE MUST BE PAID AND SHOULD BE INCORPORATED IN CONTRACTS ENTERED INTO NOW. CONTACT THE OFFICE OF THE DIRECTOR RESEARCH UNIT FOR SPECIFIC RATES AT (415) 703-4774.
- A THE PREDETERMINED INCREASE SHOWN IS TO BE ALLOCATED TO WAGES AND/OR EMPLOYER PAYMENTS. PLEASE CONTACT THE OFFICE OF THE DIRECTOR - RESEARCH UNIT AT (415) 703-4774 WHEN THE PREDETERMINED INCREASE BECOMES DUE TO CONFIRM THE DISTRIBUTION. PLEASE ALSO EXAMINE THE IMPORTANT NOTICES TO SEE IF ANY MODIFICATIONS HAVE BEEN ISSUED, AS THERE MAY BE REDUCTIONS TO PREDETERMINED INCREASES.
- B ALL CREWS, WITHOUT CONSIDERATION TO THE NUMBER OF INDIVIDUALS IN THE CREW, SHALL INCLUDE A CHIEF OF PARTY. A CREW CONSISTS OF ONE (1) OR MORE EMPLOYEES PERFORMING FIELD AND CONSTRUCTION SURVEY WORK.
- C CERTIFIED MANIPULATOR WORK SHALL RECEIVE \$1.25 PER HOUR ABOVE THE BASIC WAGE RATE
- D \$0.10 TO BASIC HOURLY RATE, \$0.35 TO HEALTH & WELFARE, AND \$1.55 PENSION.
- E \$1.22 TO THE BASIC HOURLY RATE, AND \$0.25 TO HEALTH & WELFARE.
- F THERE MUST BE AT LEAST ONE JOURNEYMAN PIPEFITTER PER CONTRACTOR ON EACH JOBSITE.
- G \$0.77 TO THE BASIC HOURLY RATE, \$0.25 TO HEALTH & WELFARE.
- H THERE MUST BE AT LEAST ONE JOURNEYMAN PIPEFITTER PER CONTRACTOR ON EACH JOBSITE. THIS AGREEMENT MAY BE USED TO COVER MAINTENANCE AND PLANT ESTABLISHMENT. PLANT ESTABLISHMENT SHALL BE WORK COVERED BY THIS AGREEMENT. THIS WORK MAY BE PERFORMED EXCLUSIVELY BY ALL CLASSIFICATIONS OUTLINED IN THIS AGREEMENT WITHOUT THE SUPERVISION OF A JOURNEYMAN, EXCEPT FOR APPRENTICES WHO REQUIRE THE SUPERVISION OF A JOURNEYMAN.
- I THERE SHALL BE NO MORE THAN THREE TRADESMEN TO EVERY TWO JOURNEYMAN PIPEFITTER/ASSISTANT JOURNEYMAN PIPEFITTER COMBINATION EMPLOYED PER CONTRACTOR ON EACH JOBSITE.
- J \$0.72 TO BASIC HOURLY RATE, AND \$0.25 TO HEALTH & WELFARE.
- K THERE SHALL BE NO MORE THAN FOUR TRADESMEN TO EVERY TWO JOURNEYMAN PIPEFITTER/ASSISTANT JOURNEYMAN PIPEFITTER COMBINATION EMPLOYED PER CONTRACTOR ON EACH JOBSITE. THIS AGREEMENT MAY BE USED TO COVER MAINTENANCE AND PLANT ESTABLISHMENT. PLANT ESTABLISHMENT SHALL BE WORK COVERED BY THIS AGREEMENT. THIS WORK MAY BE PERFORMED EXCLUSIVELY BY ALL CLASSIFICATIONS OUTLINED IN THIS AGREEMENT WITHOUT THE SUPERVISION OF A JOURNEYMAN, EXCEPT FOR APPRENTICES WHO REQUIRE THE SUPERVISION OF A JOURNEYMAN
- L THE RATIO OF TERRAZZO FINISHER HOURS TO TERRAZZO WORKER HOURS SHALL NOT EXCEED TWO (2) TO ONE (1).

[Return to main page](#)



Central Glass <centralglass.carmichael@gmail.com>

---

**quote**

---

**Justin Shaffer** <justin@capitalsheetmetal.net>  
To: Central Glass <centralglass.carmichael@gmail.com>

Mon, Aug 21, 2023 at 10:11 AM

\$105.00 +tax for the 2pcs.

tax 9.19  
-----  
Thanks, \$114.19

Justin Shaffer  
Capital Sheet Metal  
(916) 443-3761



---

**From:** Central Glass <centralglass.carmichael@gmail.com>  
**Sent:** Monday, August 21, 2023 9:38:46 AM  
**To:** Justin Shaffer  
**Subject:** Re: quote

[Quoted text hidden]



Central Glass <centralglass.carmichael@gmail.com>

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**quote**

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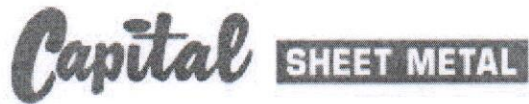
**Justin Shaffer** <justin@capitalsheetmetal.net>  
To: Central Glass <centralglass.carmichael@gmail.com>

Thu, Feb 8, 2024 at 10:53 AM

price is good.

Thanks,

Justin Shaffer  
Capital Sheet Metal  
(916) 443-3761



---

**From:** Central Glass <centralglass.carmichael@gmail.com>

**Sent:** Thursday, February 8, 2024 9:55:27 AM

[Quoted text hidden]

[Quoted text hidden]



**GLASSFAB**  
TEMPERING SERVICES, INC.

**Glassfab Tempering Service, Inc.**

*Raise Your Glass With Excellence*

Glassfab Tempering Services, Inc.  
8690 W Linne Rd  
Tracy, CA 95304  
PH: 209-229-1060  
FX: 209-229-1061  
www.Glassfabusa.com

ORDER: 1618188

ORDER DATE: 2/8/2024

ORDER CONTACT:

SALES PERSON: AR

ENTERED BY: C, Joanne

**QUOTE**

**INVOICE INFORMATION**

CENTRAL GLASS,INC - 00-CEN01  
6247 ROSS AVENUE  
CARMICHAEL, CA 95608  
PH: 916-944-7179 FX: 916-944-8539

**SHIPPING INFORMATION**

CENTRAL GLASS,INC[CENTRAL GLASS ,INC]  
6247 ROSS AVENUE  
CARMICHAEL, CA 95608  
PH: 916-944-7179 FX: 916-944-8539

SHIP VIA: Glassfab Truck

ROUTE: 005

ORDER	ORDER DATE	PO NUMBER	CUSTOMER REF				TERMS
1618188	2/8/2024	1/4 CLEAR TEMP	DELTA HS				1% 10 NET 30
ITEM	DESCRIPTION	QTY	SIZE	PER QTY	PER PRICE	PRICE	TOTAL
1	1/4" CUT-SIZE TEMPERED GLASS 1/4 CLEAR	2	48 W X 32 H	10.67 SF	\$3.95	\$42.13	\$84.26
WEIGHT (UT/LI): 34.56 lbs / 69.12 lbs		M	ITEM TOTAL:		\$42.13	\$84.26	
TOTAL ORDERED QUANTITY: 2				SUBTOTAL:		\$84.26	
TOTAL ITEMS: 2				SURCHARGE:		\$10.12	
TOTAL WEIGHT: 69.12 lbs				FREIGHT:		\$0.00	
ORDERED SF: 21.33 SF				BOXING:		\$0.00	
						<b>TOTAL:</b>	<b>\$94.38</b>

**COMMENT:**

**GTS standard terms and conditions apply.**

GTS standard warranties apply.

Quote based on reasonable sizes and cutting yields.

This is a non-binding estimate only. The quote is valid for a period of 30 days. Subject to review after expiration.

**Energy Surcharge in place at time of order applies.**

Quote numbers should be included on all purchase orders to receive special quoted price.

tax 8.26  
\$102.64

FREE Shipping on orders over \$50 after you [sign in](#).



Search by keyword or model #

Home / Paint, Coatings & Supplies / Specialty Coatings & Additives / Specialty Coatings / 1 Gal White #33 Glazing Compound

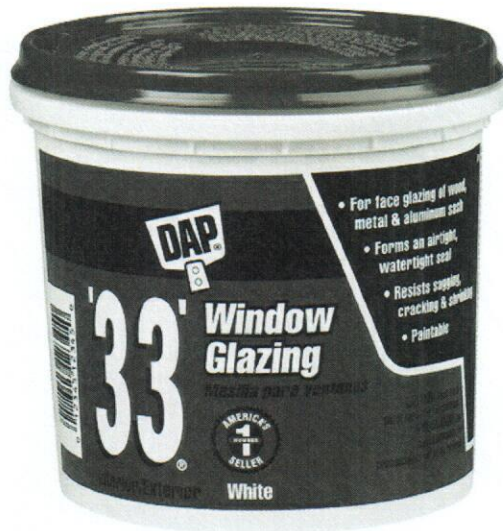
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DAP

# 1 Gal White #33 Glazing Compound

Zoro #: G7780485 Mfr #: 12019

★★★★★ 5 1 review [Write a Review](#)



Tap to zoom

Help us improve our product images

### Key Features

Package Quantity: 1

[See all product information](#)

**\$44.25**

Ships in 3 business days

In Stock

Quantity

Subtotal: \$44.25

Shipping \$5.00  
tax \$3.43  

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52.68





**BOBO**  
CONSTRUCTION, INC.

Bobo Construction Inc.  
9722 Kent Street  
Elk Grove, California 95624  
P: (916) 383-7777

Project: 3273 Delta Hs & Clarksburg MS Mod.  
52870 Netherlands Road  
Clarksburg, California 95612

## RFI #002: Clarifications on Inline Fans

<b>Status</b>	Open		
<b>To</b>	Bonnie Williams (HKIT Architects)	<b>From</b>	Margarita Diakou (Bobo Construction, Inc.) 9722 Kent Street Ste. A Elk Grove, California 95624
<b>Date Initiated</b>	Jul 11, 2023	<b>Due Date</b>	Jul 18, 2023
<b>Location</b>			
<b>Cost Impact</b>	TBD	<b>Schedule Impact</b>	TBD
<b>Drawing Number</b>	A3.01D	<b>Reference</b>	
<b>Linked Drawings</b>			
<b>Received From</b>	Matt Berube (PALS)		
<b>Copies To</b>	Dave Adams (RGM Kramer, Inc.), Barton Copeland (Bobo Construction, Inc.), Margarita Diakou (Bobo Construction, Inc.), Jessie Elquist (RGM Kramer, Inc.), Christopher Gallup (River Delta Unified School District), Marlin Jones (RGM Kramer, Inc.), Ayana Toliver (RGM Kramer, Inc.), Erwin Won (HKIT Architects)		
<b>Urgency</b>	Normal		

### Activity

#### Question

**Question from Margarita Diakou Bobo Construction, Inc. on Tuesday, Jul 11, 2023 at 07:53 AM PDT**

We received the following from PALS:

East elevation on A3.01D shows two window inline fans, which per Note 2.42 are to be removed. Since windows are not being replaced, please advise whether the inline fans are still to be removed or if they need to stay in place.

Thank you.

**Attachments**

[A3.01D\\_ EXTERIOR ELEVATIONS - DEMOLITION Rev.0 markup \(1\).pdf](#)

*Awaiting an Official Response*

Provide pricing for the following:  
Removal of the fans, fan surround and electrical conduit.  
Replace with clear tempered glass, the same thickness as the existing adjacent glass.

Erwin Won  
7/11/2023





Bobo Construction Inc.
9722 Kent Street
Elk Grove, California 95624
Phone: (916) 383-7777

Project: 3273 - Delta Hs & Clarksburg MS Mod.
52870 Netherlands Road
Clarksburg, California 95612

Prime Contract Potential Change Order #045.1: Reroute Condensation Line at Mech Room per RFI 124.

Table with 4 columns: TO, FROM, PCO NUMBER/REVISION, CONTRACT, REQUEST RECEIVED FROM, CREATED BY, STATUS, CREATED DATE, REFERENCE, PRIME CONTRACT CHANGE ORDER, FIELD CHANGE, LOCATION, ACCOUNTING METHOD, SCHEDULE IMPACT, PAID IN FULL, EXECUTED, SIGNED CHANGE ORDER RECEIVED DATE, TOTAL AMOUNT.

POTENTIAL CHANGE ORDER TITLE: Reroute Condensation Line at Mech Room per RFI 124.

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)
CE #070 - Reroute Condensation Line at Mech Room per RFI 124.

PCO #045.1 in the amount of \$1,996.59 is Approved.
Jessie Elquist, RGMK 03/08/24

ATTACHMENTS:

Delta HS CO Request to Re-Route Mech. Room Piping REVISED.pdf , Delta HS CO Request RFI#124 2.22 (2).pdf , Delta HS CO Request RFI#124 2.22 (1).pdf

Table with 4 columns: #, Budget Code, Description, Amount. Includes subtotal and grand total rows.

Erwin Won (HKIT Architects)

River Delta Unified School District
445 Montezuma Street
Rio Vista, California 94571

Bobo Construction, Inc.
9722 Kent Street Suite A
Elk Grove, California 95624

SIGNATURE DATE SIGNATURE DATE SIGNATURE DATE

**CONTRACTOR:** Bobo Construction  
**ATTN:** Margarita Diakou  
**PROJECT NAME:** Delta HS / Clarksbur MS Cafeteria  
**DATE:** February 22, 2024  
**RE:** CO Request to Re-Route Piping at Mech. Room  
 Floor Sink

**WWF Contractors Corp** JOB #: 2332  
 3181 Luyung Dr., Ste. A  
 Rancho Cordova, CA 95742  
 CSLB #: 418113

**REVISED 2/28/2024**

<b>LABOR:</b>		Hrs.	Rate	Total
Martin Meadows	Plumber	5	127.15	\$635.75
Logan Martell	Apprentice	7	96.58	\$676.06
<b>Total Labor</b>				<b>\$1,311.81</b>

<b>MATERIAL:</b>	Qty.	Price	Each/Ft.	Total
1. 2" No-Hub Cast Iron Pipe	20	6.41	Foot	128.20
2. 2" No-Hub Comby	1	14.64	Each	14.64
3. 4"x 2" No-Hub Comby	1	38.20	Each	38.20
4. 2" No-Hub Couplings	5	2.61	Each	10.80
5. 4" No-Hub Couplings	2	4.45	Each	8.90
6. G-5 Sewer Box and Lid	1	98.40	Each	98.40
7.				
8.				
9.				
10.				
11.				
12.				

<b>Subtotal material</b>		<b>299.14</b>
<b>Tax</b>	8.75%	<b>26.17</b>
<b>Total material</b>		<b>325.31</b>
<b>Total labor &amp; material</b>		<b>\$1,637.12</b>
<b>Profit &amp; Overhead</b>	15%	<b>\$245.57</b>
<b>GRAND TOTAL</b>		<b>\$1,882.69</b>



3181 Luyung Drive, Ste. A  
 Rancho Cordova, CA 95742  
 Office: 916.400.3636  
 Fax: 916.476.4782

CSLB # 418113  
[www.wwfcontractors.com](http://www.wwfcontractors.com)





## RFI #124: Condensation Line Terminating at Floor Sink in Mehcanical Room

<b>Status</b>	Closed on 02/21/24		
<b>To</b>	Bonnie Williams (HKIT Architects)	<b>From</b>	Margarita Diakou (Bobo Construction, Inc.) 9722 Kent Street Ste. A Elk Grove, California 95624
<b>Date Initiated</b>	Jan 11, 2024	<b>Due Date</b>	Jan 18, 2024
<b>Location</b>			
<b>Cost Impact</b>	Yes (Unknown)	<b>Schedule Impact</b>	TBD
<b>Drawing Number</b>	P5.01	<b>Reference</b>	
<b>Linked Drawings</b>			
<b>Received From</b>	Laine West (WWF Contractors Corp)		
<b>Copies To</b>	Barton Copeland (Bobo Construction, Inc.), Margarita Diakou (Bobo Construction, Inc.), Jessie Elquist (RGM Kramer, Inc.), Christopher Gallup (River Delta Unified School District), Kenji Israels (RGM Kramer, Inc.), Ayana Toliver (RGM Kramer, Inc.), Erwin Won (HKIT Architects)		
<b>Urgency</b>	Urgent		

### Activity

#### Question

**Question from Margarita Diakou Bobo Construction, Inc. on Thursday, Jan 11, 2024 at 10:28 AM PST**

We received the following from WWF:

Per Detail 11/P5.01, we are to terminate the condensation lines at the existing floor sink in the Mechanical Room. The floor sink was tested and it is not functional. The issue could be at various points in the system, i.e trap primer obstruction, so some investigation (i.e. snaking) may be needed to identify.

Please advise how you want us to proceed.

Thank you.

#### Official Response

**Response from Margarita Diakou Bobo Construction, Inc. on Wednesday, Feb 21, 2024 at 01:44 PM PST**

Per Site Meeting on 02/20/2024, WWF was directed to cut the 2" line at the obstruction and reroute and tie-in into the 4" sewer line.

The work is to be performed on T&M.

#### All Replies

**Response from Margarita Diakou Bobo Construction, Inc. on Wednesday, Feb 21, 2024 at 01:44 PM PST**

Per Site Meeting on 02/20/2024, WWF was directed to cut the 2" line at the obstruction and reroute and tie-in into the 4" sewer line.

The work is to be performed on T&M.

**Response from Bonnie Williams HKIT Architects on Thursday, Jan 25, 2024 at 09:25 AM PST**

See attached RFI response

#### Attachments

[RFI #124 Condensation Line Terminating at Floor Sink in Mech RM\\_HKIT Response 240125.pdf](#)



**BOBO**  
CONSTRUCTION, INC.

**Bobo Construction Inc.**  
9722 Kent Street  
Elk Grove, California 95624  
P: (916) 383-7777

**Project: 3273 Delta Hs & Clarksburg MS Mod.**  
52870 Netherlands Road  
Clarksburg, California 95612

## RFI #124: Condensation Line Terminating at Floor Sink in Mehcanical Room

<b>Status</b>	Open		
<b>To</b>	Bonnie Williams (HKIT Architects)	<b>From</b>	Margarita Diakou (Bobo Construction, Inc.) 9722 Kent Street Ste. A Elk Grove, California 95624
<b>Date Initiated</b>	Jan 11, 2024	<b>Due Date</b>	Jan 18, 2024
<b>Location</b>			
<b>Cost Impact</b>	Yes (Unknown)	<b>Schedule Impact</b>	TBD
<b>Drawing Number</b>	P5.01	<b>Reference</b>	
<b>Linked Drawings</b>			
<b>Received From</b>	Laine West (WWF Contractors Corp)		
<b>Copies To</b>	Barton Copeland (Bobo Construction, Inc.), Margarita Diakou (Bobo Construction, Inc.), Jessie Elquist (RGM Kramer, Inc.), Christopher Gallup (River Delta Unified School District), Kenji Israels (RGM Kramer, Inc.), Ayana Toliver (RGM Kramer, Inc.), Erwin Won (HKIT Architects)		
<b>Urgency</b>	Urgent		

### Activity

#### Question

**Question from Margarita Diakou Bobo Construction, Inc. on Thursday, Jan 11, 2024 at 10:28 AM PST**

We received the following from WWF:

Per Detail 11/P5.01, we are to terminate the condensation lines at the existing floor sink in the Mechanical Room. The floor sink was tested and it is not functional. The issue could be at various points in the system, i.e trap primer obstruction, so some investigation (i.e. snaking) may be needed to identify.

Please advise how you want us to proceed.

Thank you.

*Awaiting an Official Response*

Provide pricing for the 2 options:

Option 1:

- Drain the condensate to the existing floor drain sump.
- Route out the existing sump drain line to approx. 10' away from the sump and install a Christy box dry sump outside of the conc. walk. (Locate the box to clear all existing subsurface lines.) See the attached for the dry sump Christy box.
- Excavate the area under the Christy box to a depth of 18" under the existing drain line. Wrap the trench with filter fabric. Fill the trench with washed pea gravel to within 2" of the sub surface line.



Option 2:

- Route out and repair the entire existing sump drain line back to the septic tank.

Erwin Won  
1/25/2024

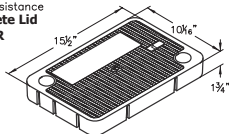


# UTILITY & VALVE BOXES

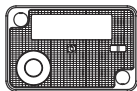
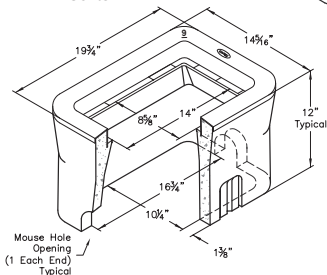
- Etched polypropylene face
- Face anchored in concrete
- Ultra-violet inhibitor
- Exceeds ASTM-D1693 Standards for Environmental Stress Cracking Resistance

## R-Series Concrete Lid

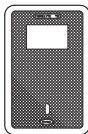
No. N09R  
20 lbs.



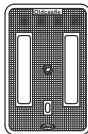
Utility Box  
No. B09 BOX  
90 lbs.



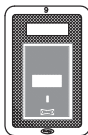
N09RP



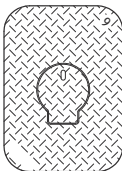
FL09D



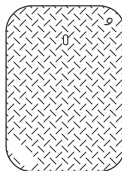
B09C



B09G



B09-61G



B09-61D

A high density reinforced concrete box with non-setting shoulders positioned to maintain grade and facilitate back filling. Approximate dimensions and weight shown.

Oldcastle Ordering Code	Item	Approx. Shipping Weight	Description
B09BOX	BOX	90 lbs.	B09 Utility Box (10-1/4" x 16-3/4") interchangeable with Brooks #36 Box - 28 per pallet
B09C	LID	22 lbs.	Cast Iron Lid
N09R	LID	20 lbs.	Concrete Lid with Plastic Ring - (Order N90 Bolt Down Kit Separately)
FL09D	LID	5 lbs.	Fibrelyte Lid, Non-Concrete
N09RP	LID	20 lbs.	Concrete Lid with Plastic Ring w/ 2" probe hole (Order N90 Bolt Down Kit Separately)
B09G	LID	18 lbs.	Reinforced Concrete Lid with 5" x 8" Cast Iron, Self-Closing, Reading Lid with Frame
B09GP	LID	19 lbs.	Concrete lid with cast iron reader and probe hole
FL09P	LID	8 lbs.	Fibrelyte Lid, Non Concrete with probe hole
N09-51TL	LID	21 lbs.	Steel lid with Lock
OES REX KEY	KEY	1 lbs.	Tamper resistant key for cast iron and concrete covers
B09-61D	COVER	22 lbs.	Steel Checker Plate Cover
B09-61G	COVER	22 lbs.	Steel Checker Plate Cover with 6" Round, Self-Closing Reading Lid
B09X12	EXTENSION	87 lbs.	12" Reinforced Concrete Box Extension - 28 per pallet
B09SL	SLAB	32 lbs.	Reinforced Concrete Slab (13-1/4" x 19-3/4")

Galvanizing available on all steel covers. Probe holes : badger, flexnet, orion, neptune



## B09 BOX

FILE NAME: B09\_JS0

ISSUE DATE: January, 2011

## B09 UTILITY BOX 10-1/4" X 16-3/4"

CHRISTY



Bobo Construction Inc.  
 9722 Kent Street  
 Elk Grove, California 95624  
 Phone: (916) 383-7777

**Project:** 3273 - Delta Hs & Clarksburg MS Mod.  
 52870 Netherlands Road  
 Clarksburg, California 95612

**Prime Contract Potential Change Order #046.1: MDF Trim at Drywall/Plywood Transition in Music Room and Offices**

<b>TO:</b>	River Delta Unified School District 445 Montezuma Street Rio Vista, California 94571	<b>FROM:</b>	Bobo Construction, Inc. 9722 Kent Street Suite A Elk Grove, California 95624
<b>PCO NUMBER/REVISION:</b>	046.1 / 1	<b>CONTRACT:</b>	DELTA-001 - Standard Project Template Prime Contract
<b>REQUEST RECEIVED FROM:</b>		<b>CREATED BY:</b>	Margarita Diakou (Bobo Construction, Inc.)
<b>STATUS:</b>	Pending - In Review	<b>CREATED DATE:</b>	2/23/2024
<b>REFERENCE:</b>		<b>PRIME CONTRACT CHANGE ORDER:</b>	None
<b>FIELD CHANGE:</b>	No		
<b>LOCATION:</b>		<b>ACCOUNTING METHOD:</b>	Amount Based
<b>SCHEDULE IMPACT:</b>		<b>PAID IN FULL:</b>	No
<b>EXECUTED:</b>	No	<b>SIGNED CHANGE ORDER RECEIVED DATE:</b>	
		<b>TOTAL AMOUNT:</b>	\$2,292.20

**POTENTIAL CHANGE ORDER TITLE:** MDF Trim at Drywall/Plywood Transition in Music Room and Offices

**CHANGE REASON:** Existing Condition

**PCO #046.1 in the Amount of \$2,292.20 is Approved.**  
  
**Jessie Elquist, RGMK 03-01-24**

**POTENTIAL CHANGE ORDER DESCRIPTION:** *(The Contract Is Changed As Follows)*  
 CE #071 - MDF Trim at Drywall/Plywood Transition in Music Room and Offices

**ATTACHMENTS:**

[trim edge R1.pdf](#) , [\\_Round Edge 9\\_16 in. x 3-1\\_4 in. MDF Casing MDF236A - The Home Depot.pdf](#) , [\\_DAP Alex Painter's 10.1 oz. All-Purpose Acrylic Latex Caulk \(12-Pack\) 18618 - The Home Depot.pdf](#)

#	Budget Code	Description	Amount
1	6-126.L Rough Carpentry.Labor	Labor - MDF Trim at Drywall/Plywood Transition in Music Room and Offices	\$1,399.97
2	6-126.M Rough Carpentry.Materials	Materials - MDF Trim at Drywall/Plywood Transition in Music Room and Offices	\$573.51
<b>Subtotal:</b>			<b>\$1,973.48</b>
BCI Self-Perform Markup (15.00% Applies to Labor, Rental Equipment, Materials, Burden, and Owned Equipment.):			\$296.02
GC Markup (5.00% Applies to Commitment, Professional Services, and Other.):			\$0.00
Bond (1.00% Applies to all line item types.):			\$22.70
<b>Grand Total:</b>			<b>\$2,292.20</b>

**Erwin Won (HKIT Architects)**

**River Delta Unified School District**  
 445 Montezuma Street  
 Rio Vista, California 94571

**Bobo Construction, Inc.**  
 9722 Kent Street Suite A  
 Elk Grove, California 95624

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_



**BOBO**  
CONSTRUCTION, INC.

Material Cost:

Round Edge MDF Trim 250LFx\$1.84/lf	\$460.00
Caulking 2x29.98	\$59.96
Tax 8.75%	\$53.55
	\$573.51

Labor:

Two men x 8 hours	13x107.69	\$1,399.97
	Subtotal	\$1,973.48
	OH&P	\$296.02
	Subtotal:	\$2,269.50
	Bond:	\$22.69
	Total:	\$2,292.19



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Rancho Cordova 9PM

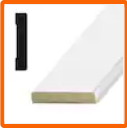
95742

... / Moulding & Millwork / Moulding / Door & Window Moulding / Casing

Internet # 204766368 Model # MDF236A Store SKU # 1000054292

### Round Edge 9/16 in. x 3-1/4 in. MDF Casing

★★★★★ (24) Questions & Answers (2)



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\$1.84 /linear feet

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Linear Feet (ft.): 17 ft

7 ft 17 ft

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2.25 in 3.25 in

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<b>At Your Store</b> ⓘ Today 1,055 in stock near you, not eligible for pickup	<b>Delivery</b> Unavailable
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Questions & Answers

2 Questions

Customer Reviews

4.5 out of 5 (24)

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**Woodgrain Millwork**  
 3502 11/16 in. x 3 1/2 in. x 96 in. Craftsman Primed MDF Casing (1-Piece - 8 Total Lin...  
 ★★★★★ (99)  
 \$15<sup>88</sup>

Doorpack 2 R.E. 9/16 in. D x 3-1/4 in. W x 84 in. L Medium Density Fiberboard (MDF) Casing (5-Pack)  
 ★★★★★ (30)  
 \$49<sup>98</sup> /package

7827 5/8 in. x 3 1/2 in. x 96 in. Painted PVC Casing (1-Piece - 8 Total Linear Feet)  
 ★★★★★ (431)  
 \$18<sup>64</sup>

**Woodgrain Millwork**  
 Pro Pack  
 in. x 84 in.  
 Jointed Ca  
 ★★★★★  
 \$45<sup>88</sup>

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Round Edge 9/16 in. x 3-1/4 in. MDF Casing

★★★★★ (24)



**Lifeproof**  
Dusk Cherry 22 MIL x 8.7 in. W x 48 in. L Click Lock Waterproof Luxury Vinyl Plank Flooring...

★★★★★ (10505)



**Sika**  
SikaLatex 1 Gal. Concrete Bonding Adhesive and Acrylic Fortifier

★★★★★ (283)



**Swaner Hardwood**  
1 in. x 4 in. x 8 ft. Knotty Alder S4S Board (2-Pack)

★★★★★ (6)



**Foss**  
Everest Chestnut Residential/Commercial 24 Peel and Stick

★★★★★ (21)


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Rancho Cordova 9PM

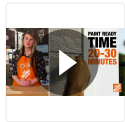
95742

... / Paint / Paint Supplies / Caulk & Sealants / Caulk

Internet # 100658164 Model # 18618 Store SKU # 381284

### DAP Alex Painter's 10.1 oz. All-Purpose Acrylic Latex Caulk (12-Pack)

★★★★★ (1308) Questions & Answers (79)



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Includes 12 tubes (\$2.50 /tube)

**\$29.98** /case

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Rancho Cordova Store

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<p><b>Pickup</b></p> <p>Today</p> <p>24 in stock</p> <p><b>FREE</b></p>	<p><b>Delivery</b></p> <p>Today</p> <p>58 available</p>
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- 1 + Add to Cart






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<p><b>CURRENT ITEM</b></p> <p><input checked="" type="checkbox"/> Select</p>  <p><b>DAP</b> Alex Painter's 10.1 oz. All-Purpose Acrylic Latex... ★★★★★ (1300) <b>\$29<sup>98</sup></b> /case (\$2.50 /tube)</p>	+	<p><input checked="" type="checkbox"/> Select</p> <p><b>Best Seller</b></p>  <p>2 in. x 4 in. x 8 ft. Prime Stud ★★★★★ (4161) <b>\$3<sup>34</sup></b></p>	+	<p><input checked="" type="checkbox"/> Select</p> <p><b>Best Seller</b></p>  <p><b>USG Sheetrock Brand</b> 2-1/16 in. x 250 ft. Paper Drywall Joint Tape ★★★★★ (537) <b>\$3<sup>41</sup></b></p>	+	<p><input checked="" type="checkbox"/> Select</p> <p><b>Best Seller</b></p>  <p><b>3M</b> ScotchBlue 1.88 in. x 60 yds. Original Multi-... ★★★★★ (3089) <b>\$39<sup>48</sup></b> /package</p>	+	<p><input checked="" type="checkbox"/> Select</p> <p><b>Best Seller</b></p>  <p><b>GREAT STUFF</b> 12 oz. Gaps and Cra Insulating Spray Foa ★★★★★ (931) <b>\$4<sup>38</sup></b></p>
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Subtotal: **\$86<sup>57</sup>**

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Product Details





### Questions & Answers

79 Questions

### Customer Reviews

4.6 out of 5 (1,308)

### More from DAP



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**DAP**  
Alex Plus 10.1 oz. White Acrylic Latex Caulk Plus Silicone (12-Pack)

(2263)

\$39<sup>98</sup> /case

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Alex Fast Dry 10.1 oz. White Acrylic Latex Plus Silicone Caulk (12-Pack)

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**DAP**  
Alex Flex 10.1 oz. White Premium Molding and Trim Sealant (12-Pack)

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Alex Fast Dry 10.1 oz. White Acrylic Latex Plus Silicone Caulk (2-Pack)

(1125)

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**Anvil**  
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**Citristrip**  
1/2 Gal. Safer Paint and Varnish Stripping Gel Non-NMP

(1992)

\$25<sup>97</sup>

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Best Seller



Multi-Surface

1.88"

6 rolls

**3M**  
ScotchBlue 1.88 in. x 60 yds. Original Multi-Surface Painter's Tape (6-Pack)

(3089)

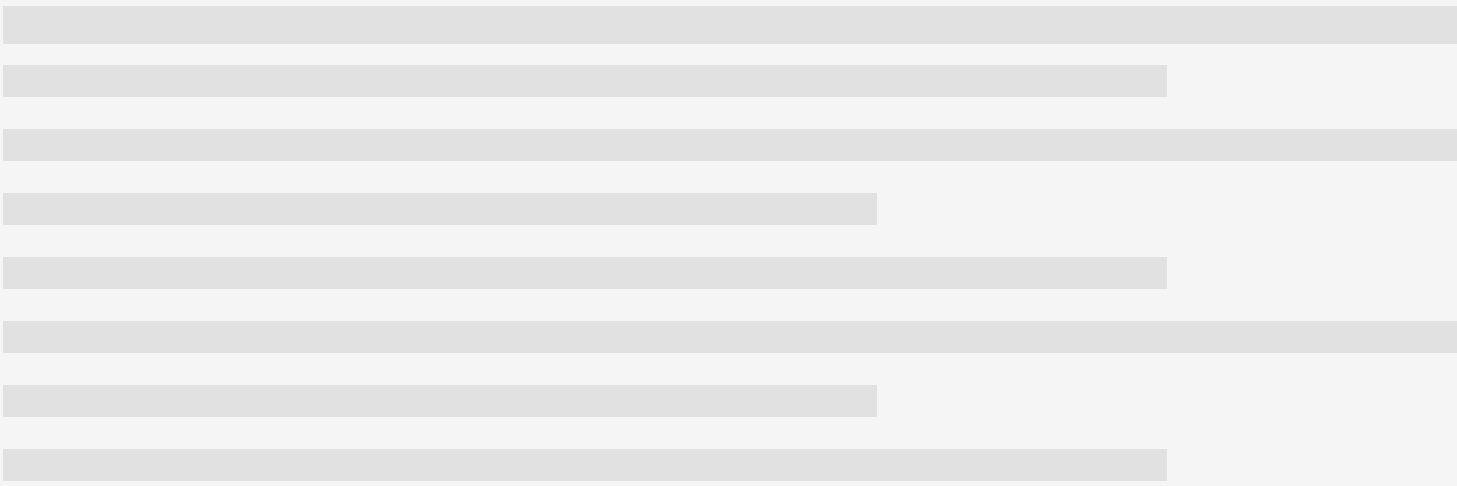
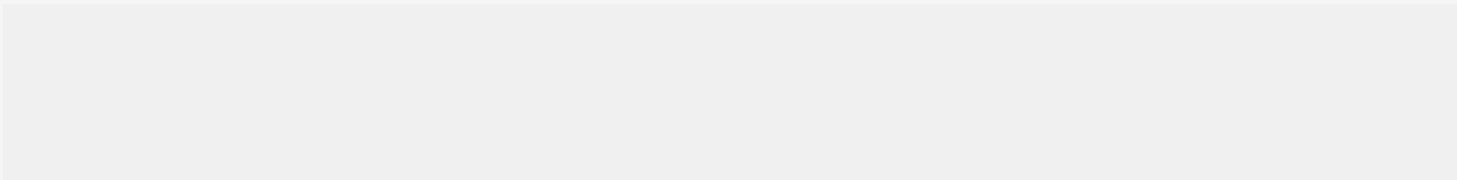
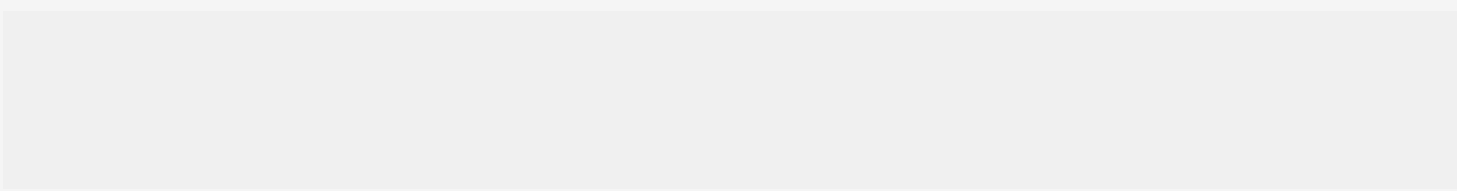
\$39<sup>48</sup> /package

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Bobo Construction Inc.
9722 Kent Street
Elk Grove, California 95624
Phone: (916) 383-7777

Project: 3273 - Delta Hs & Clarksburg MS Mod.
52870 Netherlands Road
Clarksburg, California 95612

Prime Contract Potential Change Order #047.2: Roof Patching on 2/8/2024

Table with 4 columns: TO, FROM, PCO NUMBER/REVISION, CONTRACT, REQUEST RECEIVED FROM, CREATED BY, STATUS, CREATED DATE, REFERENCE, PRIME CONTRACT CHANGE ORDER, FIELD CHANGE, LOCATION, ACCOUNTING METHOD, SCHEDULE IMPACT, PAID IN FULL, EXECUTED, SIGNED CHANGE ORDER RECEIVED DATE, TOTAL AMOUNT.

POTENTIAL CHANGE ORDER TITLE: Roof Patching on 2/8/2024

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)
CE #073 - Roof Patching on 2/2/2024 and 2/8/2024

PCO #047.2 in the amount of \$354.21 is Approved.
Jessie Elquist, RGMK 3/20/24

ATTACHMENTS:
24-0168 Delta HS 2.08.24 Rev1.pdf , 24-0148 Delta HS 2.02.24 Rev1.pdf

Table with 4 columns: #, Budget Code, Description, Amount. Includes line items for roof patching and various markups (BCI Self-Perform, GC, Bond) with a Grand Total of \$354.21.

Erwin Won (HKIT Architects)

River Delta Unified School District
445 Montezuma Street
Rio Vista, California 94571

Bobo Construction, Inc.
9722 Kent Street Suite A
Elk Grove, California 95624

SIGNATURE DATE SIGNATURE DATE SIGNATURE DATE



4265 Duluth Ave.  
 Rocklin, CA 95765  
 916-543-9360 Fax 916-543-9361  
 Contractor License # 816570

## Work Order

**W.O. 24-0168**

<b>Client:</b> Bobo Construction		<b>Date:</b> 2/08/24	<b>Date to be completed:</b>	
<b>Address:</b> 9722 Kent Street Suite A		<b>Project Name</b> Delta High School		
<b>City, State, Zip:</b> Elk Grove, CA 95624		<b>Project Address:</b> 52810 Netherlands Rd.		
<b>Phone:</b> 916-383-7777	<b>Email:</b> tnicholas@bobocostruction.com	<b>City, State, Zip:</b> Clarksburg, CA 95612		
<b>Contact:</b>		<b>Onsite Contact:</b>	<b>Onsite Phone:</b>	

### Description of Work

Metal Flashing at roof to wall on lower West Roof was separating from the wall, allowing water to enter the building.

We removed the old caulking and added a 3 course of mastic with

Webbing reinforcement along the flashing. Also, the roof cap

Sheet did not extend up the wall far enough behind the flashing.

Mastic was installed at this location also.

Materials	Labor	Materials	
Mastic	1 man for 2.5 hours	Labor	89.13
Webbing	@ 85.04 + 15%	Misc.	244.49
		Subtotal	333.62
		Total	334.00

**DO NOT PAY FROM THIS WORK ORDER. INVOICE WILL FOLLOW**

CO Breakdown

Reference:  
 Requested by: Margarita Diakou  
 Contractor Name / #: Bobo Construction  
 RSM Job #: WO #24-0168

Drawing #  
 CCP #: \*001

Change Clarification: Removed old caulking from metal flashing at lower west roof, and applied 3 course of webbing and mastic.

ITEMIZED LIST OF EXPENSES:

Total:

Materials:		
Materials .....		\$71.93
Sales Tax:.....	7.750%	\$5.57
Warranty:.....	0.00%	\$0.00
Total Material Cost:.....		\$77.50

Labor:	Cost per		Total:
	Hours:	Hour:	
General Superintendent:.....	0.00	\$79.25	\$0.00
Foreman:.....	2.50	\$85.04	\$212.60
Journeyman; Field	0.00	\$85.04	\$0.00
Apprentice; Field	0.00	\$47.16	\$0.00
Journeyman; Shop	0.00	\$53.00	\$0.00
Apprentice; Shop	0.00	\$32.66	\$0.00
Drafting	0.00	\$66.20	\$0.00
Delivery Driver	0.00	\$34.28	\$0.00
Project Manager:.....	0.00	\$123.72	\$0.00
Subtotal:.....			\$212.60
Difficulty Factor:.....	0%		\$0.00
Overtime:.....	0%		\$0.00
Total Labor:.....			<b>\$212.60</b>

Job Cost Expense:		Total:
Tool & Fabrication Equipment:.....		\$0.00
Expendable Tools:.....		\$0.00
Tool Rental:.....		\$0.00
Truck Use (Refer to Cal Trans Equipment Rental Rate).....		\$0.00
Subsistence: *****		\$0.00
Fuel :.....		\$0.00
Fuel / Delivery:.....		\$0.00
Mobilization:.....		\$0.00
Fees & Permits:.....		\$0.00
Parking	0%	\$0.00
Total Job Cost Expense:.....		<b>\$0.00</b>

Subcontractors:	Total:
Painter / Caulk	\$0
Abatement	\$0
Roofer	\$0
Insulation	\$0
Welder w/Rig	\$0
Rigging & Hoisting	\$0
Roll Former	\$0
Total Subcontractor Cost:.....	\$0

Summary:	
Material Costs:.....	\$77.50
Labor Cost:.....	\$212.60
Job Expense Cost:.....	\$0.00
Subcontractor Cost:.....	\$0.00
Total Direct Cost:.....	\$290.10
General Overhead:..... 15.0% of Total Direct Cost.....	\$43.52
Total Gross Cost:.....	\$333.62
Profit:..... 0% of Total Gross Cost.....	\$0.00
Credits:.....	\$0.00
Subtotal:.....	\$333.62
Bond Fee:..... 0.00% of Subtotal.....	\$0.00
Total Increase or Decrease to Contract Value:.....:	\$334.00

Additional Days Required Beyond Schedule Due to This Change Order....:	0.0
--	-----

Tropical Roofing Products

## Tropical Roofing Products 508AF Wet Surface Modified Mastic - Asbestos Free - 3 Gallon Pail

Item #: 372661 Product#: TRO508G3 Manufacturer#: 5083GL

**\$55.23 /EA**



Quantity

1

Purchasing Unit

EA

[Product Description](#)

[Specifications](#)

[Documents](#)

### >PRODUCT DESCRIPTION

The #508 Wet Surface Modified Mastic is a dependable rubber modified soft and pliable mastic specially formulated for superior adhesion under severe cold and or wet surface conditions, even in driving rain or under water. Fortified with Power Gel Technology so it will remain highly resilient and durable through all seasons. Its unique formulation is designed for repairing leaks, cracked spots, holes in shingles, concrete and metal roofs or steel. Fortified with Power Gel Technology so it will remain highly resilient and durable through all seasons.

### ;SPECIFICATIONS

Item Number	372661
Manufacturer Number	5083GL
Applicable Standards	ASTM 04586





FORTRESS

## FORTRESS 6" x 150' Fabric Cotton

Item #:37569 Product #: BREFA6 Manufacturer #: 93065

**\$16.70**/RL

Quantity

1

Purchasing Unit

RL

[Product Description](#)

[Specifications](#)

[Documents](#)



Bobo Construction Inc.
9722 Kent Street
Elk Grove, California 95624
Phone: (916) 383-7777

Project: 3273 - Delta Hs & Clarksburg MS Mod.
52870 Netherlands Road
Clarksburg, California 95612

Prime Contract Potential Change Order #048: Raise Epoxy Cove Base from 4" to 6"

Table with 4 columns: TO, FROM, PCO NUMBER/REVISION, CONTRACT, REQUEST RECEIVED FROM, CREATED BY, STATUS, CREATED DATE, REFERENCE, PRIME CONTRACT CHANGE ORDER, FIELD CHANGE, LOCATION, ACCOUNTING METHOD, SCHEDULE IMPACT, PAID IN FULL, EXECUTED, SIGNED CHANGE ORDER RECEIVED DATE, TOTAL AMOUNT.

POTENTIAL CHANGE ORDER TITLE: Raise Epoxy Cove Base from 4" to 6"

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows) CE #075 - Raise Epoxy Cove Base from 4" to 6"

PCO #048 in the amount of \$2,188.87 is Approved.
Jessie Elquist, RGMK 3/7/24

ATTACHMENTS:

PCO 1.0 23-2163 DELTA HIGH & CLARKSBURG MIDDLE SCHOOL - CLARKSBURG CA 022224.pdf , \_COST BREAKDOWN PCO 1.0 23-2163 DELTA HIGH & CLARKSBURG MIDDLE SCHOOL - CLARKSBURG CA 022224.pdf

Table with 4 columns: #, Budget Code, Description, Amount. Includes line items for Fluid Applied Flooring, Subtotal, BCI Self-Perform Markup, GC Markup, Bond, and Grand Total.

Erwin Won (HKIT Architects)

River Delta Unified School District
445 Montezuma Street
Rio Vista, California 94571

Bobo Construction, Inc.
9722 Kent Street Suite A
Elk Grove, California 95624

SIGNATURE DATE SIGNATURE DATE SIGNATURE DATE

**DELTA HIGH & CLARSBURG MIDDLE SCHOOL MODERNIZATION - - CLARKSBURG, CA**

DATE/TIME 2/26/2024 20:21  
STORE #  
NAME/DIVISION DELTA HIGH & CLARSBURG MIDDLE SCHOOL M  
SCOPE OF WORK RESINOUS FLOORING  
ADDRESS 52870 NETHERNALNDS ROAD  
SPACE #  
CITY CLARKSBURG  
STATE CA  
LIC # CA 818796

OWNER/GC BOBO CONSTRUCTION  
PHONE -  
PM MARGARTIA DIAKOU  
PHONE (714) 917-7696  
SITE SUPER  
PHONE -  
ESTIMATOR/PM GLORIA OCHOA  
DIRECT (916) 931-5170  
EMAIL GOCHOA@PACIFICDECORATIVE.COM

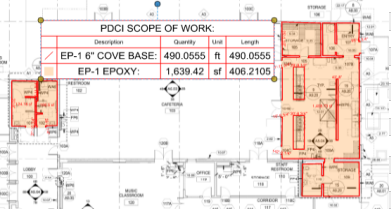
PCO	
1.0	23-2163
BID SET 3/3/2023	
ADDENDUM DELTA	
CONST TYPE REMODEL/TI	
WAGE RATE PREVAILING WAGE	
BID EXPIRES 3/27/2024 20:21	

**PROPOSAL BASED ON PLANS AND DETAILS PROVIDED AT TIME OF BID. PLEASE SEE ATTACHED TAKEOFF FOR AREAS INCLUDED IN SCOPE OF WORK.**

PROJECT INFORMATION		APPLICABLE DOCUMENTS
DEBRIS DISPOSAL	Provided By GC	A2.01C
480V POWER	Provided By GC	A10.20
WATER ACCESS	Provided By GC	
LIGHTING	Provided By GC	
WAGES	Our proposal includes Prevailing Wage Rates, working 8-Hour shifts. This excludes Overtime and Weekend Premium!	
SLAB CONDITION	Bare Concrete	
WORKING HOURS	Standard	

QTY	UOM	RATE	OPTION/ALT	BASE BID
-----	-----	------	------------	----------

1				
2				
3				
4	RFI #147 - [ CROWN POLYMERS ] COVE BASE HEIGHT INCREASE	490	LF	\$2,064
5	Increase cove height from 4" to 6" throughout areas receiving resinous flooring.			
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GENERAL PREVAILING WAGE DETERMINATION MADE BY THE DIRECTOR OF INDUSTRIAL RELATIONS PURSUANT TO CALIFORNIA LABOR CODE PART 7, CHAPTER 1, ARTICLE 2, SECTIONS 1770, 1773 AND 1773.1 FOR COMMERCIAL BUILDING, HIGHWAY, HEAVY CONSTRUCTION AND DREDGING PROJECTS

Craft: Cement Mason\*

Determination: NC-23-203-1-2023-1

Issue Date: August 22, 2023

Expiration date of determination:

June 30, 2024\*\* The rate to be paid for work performed after this date has been determined. If work will extend past this date, the new rate must be paid and should be incorporated in contracts entered into now. Contact the Office of the Director - Research Unit for specific rates at (415) 703-4774.

Localities:

All localities within Alameda, Alpine, Amador, Butte, Calaveras, Colusa, Contra Costa, Del Norte, El Dorado, Fresno, Glenn, Humboldt, Kings, Lake, Lassen, Madera, Marin, Mariposa, Mendocino, Merced, Modoc, Monterey, Napa, Nevada, Placer, Plumas, Sacramento, San Benito, San Francisco, San Joaquin, San Mateo, Santa Clara, Santa Cruz, Shasta, Sierra, Siskiyou, Solano, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tulare, Tuolumne, Yolo, and Yuba counties.

Wages and Employer Payments:

Classification (Journey/Person)	Basic Hourly Rate	Health and Welfare	Pension	Vacation and Holiday*	Training	Other	Hours*	Total Hourly Rate	Daily Overtime Hourly Rate (1 1/2 X) <sup>1</sup>	Saturday Overtime Hourly Rate (1 1/2 X) <sup>2</sup>	Sunday/Holiday Overtime Hourly Rate (2 X)
Cement Mason	\$44.85	\$9.12	\$12.11	\$6.65	\$0.71	\$0.12	8.0	\$73.56	\$95.99	\$95.99	\$116.41
Mastic Magnesian Gypsum, Epoxy, Polyester, Resin and all composition masons, swing or slip form scaffolds	\$45.85	\$9.12	\$12.11	\$6.65	\$0.71	\$0.12	8.0	\$74.56	\$97.49	\$97.49	\$120.41

**PLEASE NOTE BELOW!**

- 1). Remediation of concrete moisture emissions if the slab doesn't meet the manufacturer's system limitation.
- 2). Moisture test - \$750.00 if performed by PDCI.
- 3). Sloping to drains, ramps or other elevation changes - Additional cost will apply if performed by PDCI.
- 4). Excessive slab remediation, un-sound legacy flooring removal and or cracking.
- 5). Temperature control, heating, cooling or ventilation of space where our work is being performed.
- 6). Cleaning or protection of the final product, once our contracted scope of work is complete.
- 7). Floor covering by others, unless noted otherwise.

**TOTAL BASE BID WITHOUT OPTIONS \$2,064**

**!!VERY IMPORTANT!! !!VERY IMPORTANT!! !!VERY IMPORTANT!! !!VERY IMPORTANT!! !!VERY IMPORTANT!! !!VERY IMPORTANT!! !!VERY IMPORTANT!!**

**STANDARD EXCLUSIONS - unless noted above in our proposal/scope of work:**

**A) SLAB CONDITION:** Water Proofing, Crack Isolation Membranes, Expansion joint Fill/Sealants, Cleaning, Waxing, Protecting of surroundings and Vacuuming, Moisture, Bond and Alkalinity Testing, Moisture Remediation, Scaffolding, Lifting Equipment, Heaters, Extensive Floor Preparation, Underlayment, Leveling and Priming, Grout Coats, Gloss & Slip Meter Testing, Post Installation Protection, Lighting, and Dumpsters. ANY AND ALL FORMS AND MANNER OF PAID-IF-PAID CONTRACT CLAUSES.

**B) SLAB REMEDIATION:** Clean, solid concrete substrate with no coatings, including residual coatings and curing sealers is assumed with only minor patching required; defined as 15 golf ball size spalls/holes per 1,000 square feet. Patching beyond minor patching, removal/replacement of existing path work, any additional work required is extra work beyond the base bid.

**C) CONTROL JOINTS:** When Joint Filler is not excluded or priced separately; PDC will fill 1/4 inch or smaller saw-cut control joints that are in good repair with squared off shoulders. Repairing control joints prior to filling is extra work beyond the base bid.

**STANDARD INCLUSIONS - unless noted above in our proposal/scope of work:**

**A) MOBILIZATIONS:** Our proposal includes 1 (one) mobilization, unless otherwise listed on our proposal and/or contract. Should additional mobilizations be required to complete PDCI's scope of work, this will result in an additional charge of up to \$4,500 per trip. This charge is based on project location and various logistics involved. A cost breakout is available, upon request.

**B) SITE CONDITIONS:** GC to provide 110 power, adequate lighting, and disposal of debris.

Owner/GC Representative Printed

Date

Owner/GC Representative Signature

## DELTA HIGH & CLARSBURG MIDDLE SCHOOL MODERNIZATION - - CLARKSBURG, CA

DATE/TIME 2/22/2024 15:27  
STORE #  
NAME/DIVISION DELTA HIGH & CLARSBURG MIDDLE SCHOOL M  
SCOPE OF WORK RESINOUS FLOORING  
ADDRESS 52870 NETHERLANDS ROAD  
SPACE #  
CITY CLARKSBURG  
STATE CA  
LIC # CA 818796

OWNER/GC BOBO CONSTRUCTION  
PHONE -  
PM MARGARTIA DIAKOU  
PHONE (714) 917-7696  
SITE SUPER  
PHONE -  
ESTIMATOR/PM GLORIA OCHOA  
DIRECT (916) 931-5170  
EMAIL GOCHOA@PACIFICDECORATIVE.COM

**TIME AND MATERIALS**

**1.0**      **23-2163**

*Description of Work:*  
RAISE COVE HEIGHT FROM 4" TO 6"

**BID EXPIRES 3/23/2024 15:27**

**THIS DOCUMENT CONSTITUTES A PROPOSAL FOR AN ARRANGEMENT UNDER WHICH PDCI IS TO BE PAID ON THE BASIS OF 1) ACTUAL COST OF DIRECT LABOR AT SPECIFIED HOURLY RATES, 2) ACTUAL COST OF MATERIALS AND EQUIPMENT USAGE, AND 3) PDCI'S OVERHEAD, PROFIT AND APPLICABLE TAX.**

**NOT TO EXCEED AMOUNT:      \$2,064      COSTS**

EQUIPMENT	QTY	UOM	UNIT COST	EQUIPMENT	MATERIALS	LABOR
1 Truck		Day	\$ 200.00	\$0		
2 Fuel Surcharge		Miles	\$ 0.58	\$0		
3 Trailer		Day	\$ 100.00	\$0		
4 Generator		Day	\$ 300.00	\$0		
5 Fuel Surcharge		Day	\$ 75.00	\$0		
6 Heavy Planetary Grinder		Hours	\$ 30.00	\$0		
7 Dust Extraction Equipment		Hours	\$ 25.00	\$0		
8 Light Planetary Grinder		Hours	\$ 20.00	\$0		
9 Dust Extraction Equipment		Hours	\$ 15.00	\$0		
10 Hand Tooling - Edge Equipment		Hours	\$ 20.00	\$0		
11 Dust Extraction Equipment		Hours	\$ 10.00	\$0		
12						
13						
14						
15						

MATERIALS	QTY	UOM	UNIT COST	EQUIPMENT	MATERIALS	LABOR
17 T-REX / PCD Scraping Blades		Set	\$ 1,500.00		\$0	
18 Metal Bonded Diamond Tooling - 25,40,80,150 Grit ( 10,000 SF Per Set )		Set	\$ 450.00		\$0	
19 Transitional Diamond Tooling - 120/150 Grit ( 10,000 SF Per Set )		Set	\$ 300.00		\$0	
20 Resin Bonded Diamond Tooling - 100,200,400,800,1500 Grit ( 2,500 SF Per Set )		Set	\$ 100.00		\$0	
21 Edgework Tooling - 4" and 7" Cupwheels/Polishing Pads		Each	\$ 90.00		\$0	
22 Sealer		Gallon	\$ 15.00		\$0	
23 Densifier - Lithium		Gallon	\$ 50.00		\$0	
24 Densifier - Potassium		Gallon	\$ 12.00		\$0	
25 Guard		Gallon	\$ 80.00		\$0	
26 Acetone Based Dye		Gallon	\$ 70.00		\$0	
27 CROWN POLYMERS 8312 COVE	1.50	3-Gallon	\$ 255.94		\$384	
28 SAND 50LB	6.00	Bag	\$ 17.40		\$104	
29 7072 SC POLYASPARTIC GROUT & TOPCOAT	1.00	2-Gallon	\$ 288.80		\$289	
30 PIGMENT PACK	1.00	quart	\$ 38.57		\$39	
31 Cleaner/Conditioner		Gallon	\$ 8.00		\$0	
32 Dye		SF	\$ 0.75		\$0	
33						
34						
35						
36						

LABOR	QTY	UOM	UNIT COST	EQUIPMENT	MATERIALS	LABOR
38 FOREMAN - 1 ON SITE						
39 Straight Time	3.00	Hours	\$ 82.00			\$246
40 Overtime		Hours	\$ 110.70			\$0
41 Double Time		Hours	\$ 149.45			\$0
42 Weekend		Hours				\$0
43 Holiday		Hours				\$0
44						\$0
45 JOURNEYMAN - 3 ON SITE						\$0
46 Straight Time	9.00	Hours	\$ 74.56			\$671
47 Overtime		Hours	\$ 97.27			\$0
48 Double Time		Hours	\$ 131.31			\$0
49 Weekend		Hours				\$0
50 Holiday		Hours				\$0
51						\$0
52 APPRENTICE						\$0
53 Straight Time		Hours	\$ 72.05			\$0
54 Overtime		Hours	\$ 94.44			\$0
55 Double Time		Hours	\$ 116.86			\$0
56 Weekend		Hours				\$0
57 Holiday		Hours				\$0
58						\$0
59 SUB-CONTRACTOR						\$0
60 Lodging		Each	\$ 75.00			\$0
61 Meals		Each	\$ 30.00			\$0
62						\$0
63						\$0

SUB-TOTAL COSTS	QTY	UOM	UNIT COST	EQUIPMENT	MATERIALS	LABOR
65 TAX			8.75%		\$71	
66 OVERHEAD			10%	\$0	\$82	\$92
67 PROFIT			5%	\$0	\$41	\$46
68				EQUIPMENT	MATERIALS	LABOR
69				\$0	\$1,009	\$1,055
70				<b>TOTAL COST</b>	<b>\$2,064</b>	

Owner/GC Representative Printed \_\_\_\_\_  
Date \_\_\_\_\_  
Owner/GC Representative Signature \_\_\_\_\_

T&M 1.0 23-2163 DELTA HIGH & CLARSBURG MIDDLE SCHOOL MODERNIZATION - - CLARKSBURG, CA



**BOBO**  
CONSTRUCTION, INC.

Bobo Construction Inc.  
9722 Kent Street  
Elk Grove, California 95624  
P: (916) 383-7777

Project: 3273 Delta Hs & Clarksburg MS Mod.  
52870 Netherlands Road  
Clarksburg, California 95612

## RFI #147: Epoxy Flooring and Epoxy Cove Base

<b>Status</b>	Open		
<b>To</b>	Bonnie Williams (HKIT Architects)	<b>From</b>	Margarita Diakou (Bobo Construction, Inc.) 9722 Kent Street Ste. A Elk Grove, California 95624
<b>Date Initiated</b>	Feb 20, 2024	<b>Due Date</b>	Feb 27, 2024
<b>Location</b>			
<b>Cost Impact</b>	TBD	<b>Schedule Impact</b>	TBD
<b>Drawing Number</b>	<b>Reference</b>		
<b>Linked Drawings</b>			
<b>Received From</b>	Gloria Ochoa (Pacific Decorative Concrete, Inc.)		
<b>Copies To</b>	Barton Copeland (Bobo Construction, Inc.), Margarita Diakou (Bobo Construction, Inc.), Jessie Elquist (RGM Kramer, Inc.), Christopher Gallup (River Delta Unified School District), Kenji Israels (RGM Kramer, Inc.), Ayana Toliver (RGM Kramer, Inc.), Erwin Won (HKIT Architects)		
<b>Urgency</b>	Urgent		

### Activity

#### Question

**Question from Margarita Diakou Bobo Construction, Inc. on Tuesday, Feb 20, 2024 at 05:07 PM PST**

During the 02/20/2024 site walk it was discussed:

1. The epoxy cove base needs to be 6" everywhere instead of 4" shown in the original drawings. The kitchen concrete pad curbs already take 6" epoxy cove base. Please confirm.

2. The approved epoxy flooring is a urethane cement mix, suitable for food preparation and restaurant spaces, per the attached submittal. Please confirm this product is still acceptable for installation in the Kitchen area or specify an alternate product.

Thank you.

#### Attachments

[Sub #060 - 096713-1.0 - Resinous Flooring\\_HKIT Review 231018 Rev. \(1\).pdf](#)

*Awaiting an Official Response*

1. Confirmed, all integral cove bases are 6".

2. The approved Crown Polymers submittal is acceptable for the kitchen.

Erwin Won  
2/21/2024



**BOBO**  
CONSTRUCTION, INC.

Bobo Construction Inc.  
9722 Kent Street  
Elk Grove, California 95624  
P: (916) 383-7777

Project: 3273 Delta Hs & Clarksburg MS Mod.  
52870 Netherlands Road  
Clarksburg, California 95612

## Submittal #09 67 13-1.0 - Submittal 060.0 - Resinous Flooring 09 67 13 - Resinous Composition Flooring

<b>Revision</b>	0	<b>Submittal Manager</b>	Montse Rubio (Bobo Construction, Inc.)
<b>Status</b>	Open	<b>Date Created</b>	Oct 16, 2023
<b>Issue Date</b>	Oct 16, 2023	<b>Spec Section</b>	09 67 13 - Resinous Composition Flooring
<b>Responsible Contractor</b>	Pacific Decorative Concrete, Inc.	<b>Received From</b>	Gloria Ochoa (Pacific Decorative Concrete, Inc.)
<b>Received Date</b>		<b>Submit By</b>	
<b>Final Due Date</b>	Nov 23, 2023	<b>Lead Time</b>	
		<b>Cost Code</b>	
<b>Location</b>		<b>Type</b>	Product Information
<b>Approvers</b>	Bonnie Williams (HKIT Architects)		
<b>Ball in Court</b>	Bonnie Williams (HKIT Architects)		
<b>Distribution</b>	Rachel Matsumoto (RGM Kramer, Inc.), Margarita Diakou (Bobo Construction, Inc.), Jessie Elquist (RGM Kramer, Inc.), Erwin Won (HKIT Architects), Dave Adams (RGM Kramer, Inc.), Christopher Gallup (River Delta Unified School District), Barton Copeland (Bobo Construction, Inc.), Ayana Toliver (RGM Kramer, Inc.)		

### Description

### Submittal Workflow

Name	Sent Date	Due Date	Returned Date	Response	Attachments
General Information Attachments					<a href="#">Submittal Package - 23-2163 - DELTA HIGH &amp; CLARKSBURG MIDDLE SCHOOL - CLARKSBURG CA - 101323.pdf</a>
Montse Rubio		Nov 3, 2023	Oct 16, 2023	Submitted	<a href="#">Submittal 060.0 - Resinous Flooring.pdf (Current)</a>
Bonnie Williams	Oct 16, 2023	Nov 23, 2023		Pending	

- No Exceptions Taken
- Make Corrections Noted
- Revise and Resubmit
- Rejected. See Remarks

Review is only for general conformance with the design concept of the project and general compliance with the information included in the Contract Documents. Any action shown is subject to the requirements of the Contract Documents. Contractor is responsible for correlating and confirming dimensions at the job site; choice of fabrication processes and techniques of construction; coordination of his work with that of other trades; and performing the work in a safe and satisfactory manner.

HKIT Architects

DATE: 10/18/2023 BY: Erwin Won



**BOBO**  
CONSTRUCTION, INC.

Bobo Construction Inc.  
9722 Kent Street  
Elk Grove, California 95624  
P: (916) 383-7777

Project: 3273 Delta Hs & Clarksburg MS Mod.  
52870 Netherlands Road  
Clarksburg, California 95612

## Submittal #09 67 13-1.0 - Submittal 060.0 - Resinous Flooring 09 67 13 - Resinous Composition Flooring

<b>Revision</b>	0	<b>Submittal Manager</b>	Montse Rubio (Bobo Construction, Inc.)
<b>Status</b>	Open	<b>Date Created</b>	Oct 16, 2023
<b>Issue Date</b>	Oct 16, 2023	<b>Spec Section</b>	09 67 13 - Resinous Composition Flooring
<b>Responsible Contractor</b>	Pacific Decorative Concrete, Inc.	<b>Received From</b>	Gloria Ochoa (Pacific Decorative Concrete, Inc.)
<b>Received Date</b>		<b>Submit By</b>	
<b>Final Due Date</b>		<b>Lead Time</b>	
		<b>Cost Code</b>	
<b>Location</b>		<b>Type</b>	Product Information
<b>Approvers</b>			
<b>Ball in Court</b>	Montse Rubio (Bobo Construction, Inc.)		
<b>Distribution</b>	Rachel Matsumoto (RGM Kramer, Inc.), Margarita Diakou (Bobo Construction, Inc.), Jessie Elquist (RGM Kramer, Inc.), Erwin Won (HKIT Architects), Dave Adams (RGM Kramer, Inc.), Christopher Gallup (River Delta Unified School District), Barton Copeland (Bobo Construction, Inc.), Ayana Toliver (RGM Kramer, Inc.)		
<b>Description</b>			

### Submittal Workflow

Name	Sent Date	Due Date	Returned Date	Response	Attachments
General Information Attachments					<a href="#">Submittal Package - 23-2163 - DELTA HIGH &amp; CLARKSBURG MIDDLE SCHOOL - CLARKSBURG CA - 101323.pdf</a>

**Resinous Flooring Submittal**  
**Specification: 09 67 13**

**Delta High & Clarksburg MS - CLARKSBURG, CA**

- 1. Project Data**
  - a. Shop Drawing to show scope of work
  - b. Specifications
  - c. Scope description
- 2. Product Data**
  - a. Chemical Data Sheets
  - b. Chemical MSDS Sheets
  - c. Diamond Tooling Data Sheets
  - d. Stencil Data Sheets
- 3. Equipment Data**
  - a. Grinders
  - b. Tooling
  - c. Trade Equipment
- 4. Applicator Qualifications**
  - a. List of Management Staff – Pacific Decorative Concrete, Inc.
  - b. Chemical Certifications
  - c. Equipment Certifications
  - d. Project References
- 5. Close Out Submittals**
  - a. Maintenance Instructions
  - b. Warranty Letter

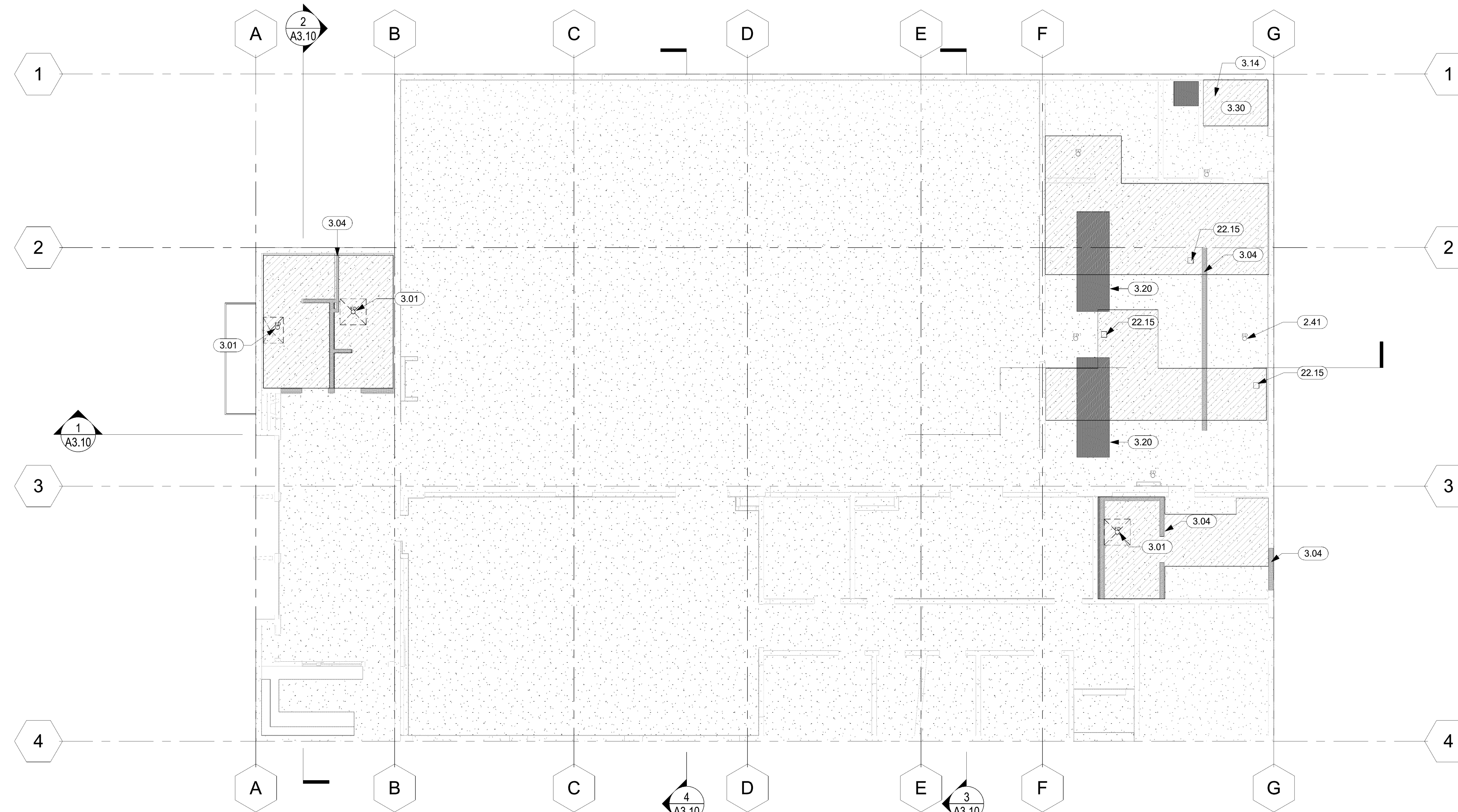




**Resinous Flooring Submittal**  
**Specification: 09 67 13**

**Delta High & Clarksburg MS - CLARKSBURG, CA**

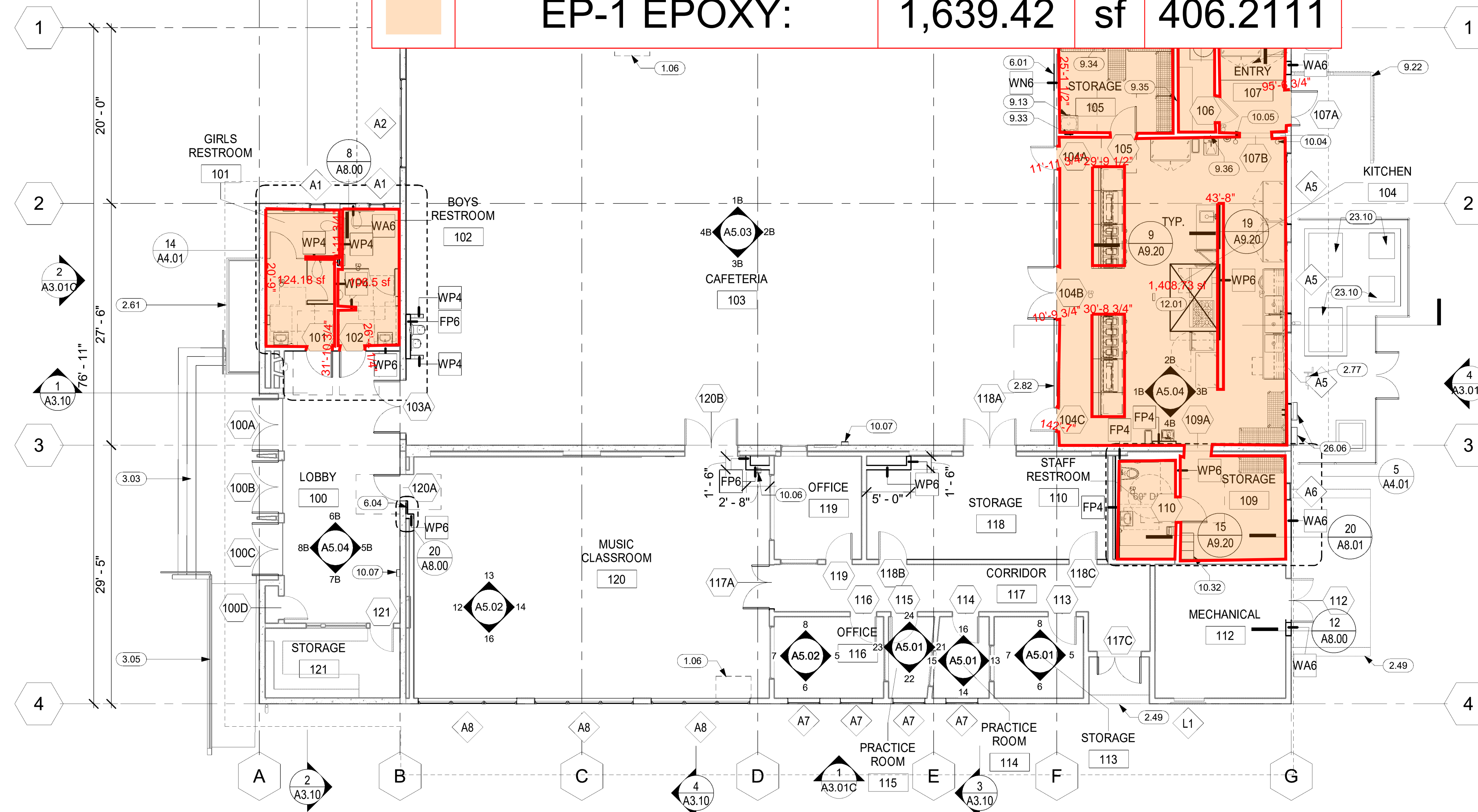
1. Project Data
  - a. PDC Shop Drawing indicating PDC scope
  - b. Project Specification



**2 SLAB PLAN**  
1/8" = 1'-0"

**PDCI SCOPE OF WORK:**

Description	Quantity	Unit	Length
EP-1 4" COVE BASE:	490.1993	ft	490.1993
EP-1 EPOXY:	1,639.42	sf	406.2111



**1 FLOOR PLAN - CONSTRUCTION**  
1/8" = 1'-0"

**GENERAL NOTES - FLOOR PLAN**

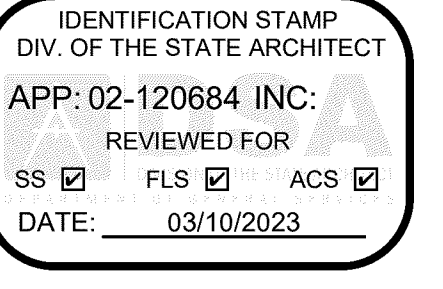
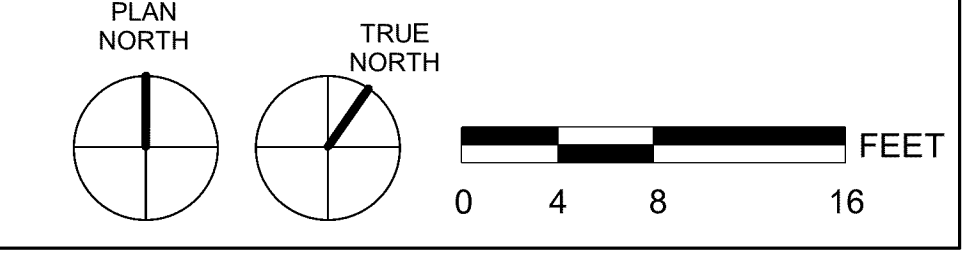
- A. SEE CIVIL, STRUCTURAL, ELECTRICAL, MECHANICAL, PLUMBING, AND FOOD SERVICE DRAWINGS FOR COMPLETE SCOPE OF WORK AND ADDITIONAL INFO.
- B. SEE PLAN ENLARGEMENTS FOR NOTES AND INFORMATION WITHIN THE REFERENCED AREAS
- C. ALL DIMENSIONS ARE TO FACE OF STUD, U.O.N.
- D. DIMENSIONS NOTED WITH "CLR." SUFFIX ARE TO FACE OF FINISH U.O.N.
- E. APPROXIMATE DIMENSIONS NOTED WITH "+/-" PREFIX SHALL BE FIELD VERIFIED BY CONTRACTOR AND ADJUSTED TO SUIT AS-BUILT FIELD CONDITIONS.
- F. DIMENSIONS NOTED WITH "MIN." OR "MAX." SUFFIX ARE ABSOLUTE CONSTRAINTS THAT MAY NOT BE EXCEEDED
- G. FOR WALL ASSEMBLY DETAILS, SEE A8.00
- H. PARTITIONS GRAPHICALLY SHOWN ON GRID LINES WITHOUT DIMENSIONS SHALL BE ALIGNED TO FACE OF STUD U.O.N.
- I. PAINT ALL NEW AND (E) EXPOSED CONDUIT.
- J. SEE 1/A2.02 FOR CLERESTORY PLAN

**KEYNOTES**

- 1.06 30" X 48" CLEAR AT ACCESSIBLE WINDOW
- 2.41 (E) FLOOR DRAIN
- 2.49 (E) CONCRETE STEPS TO REMAIN
- 2.61 (E) CONCRETE PLATFORM.
- 2.77 PROTECT (E) GAS METER
- 2.82 (E) ELECTRICAL BOX, S.E.D.
- 3.01 FLOOR DRAIN, SLOPE FLOOR 3'-0" FROM DRAIN 2% IN ALL DIRECTIONS
- 3.03 CONCRETE STAIR AND LANDING, S.C.D.
- 3.04 6" HIGH RAISED CONCRETE CURB, S.S.D.
- 3.05 ACCESSIBLE RAMP, S.C.D.
- 3.14 6" HIGH RAISED CONCRETE HOUSEKEEPING PAD, S.S.D. AND S.M.D.
- 3.20 6" HIGH RAISED CONCRETE HOUSEKEEPING PAD, S.S.D. AND S.Q.F.D.
- 3.30 INFILL 7" DROP SLAB AT REMOVED WALK-IN FRIDGE, S.S.D.
- 6.01 INFILL WALL AT REMOVED OPENING WITH WOOD STUD AND PLASTER TO MATCH EXISTING ADJACENT FINISH.
- 6.04 WOOD FRAMED WALL, SEE PLAN FOR TYPE
- 9.13 4" EPOXY COVE BASE AT MOP SINK CABINET**
- 9.22 CLEAN AND STAIN (E) WOOD FENCE
- 9.33 REPLACE PLASTER AS REQUIRED AT (E) WALL FOR MOP SINK
- 9.34 REMOVE (E) ATTACHED 1/4" PLYWOOD, PATCH (E) WALL AND PREP FOR PAINT
- 9.35 PATCH (E) WALL AT REMOVED CASEWORK AND PREP FOR PAINT
- 9.36 REPLACE PLASTER AS REQUIRED FOR NEW PLUMBING AT (E) WALL AND PREP FOR PAINT, S.P.D.
- 10.04 FIRE EXTINGUISHER FE-AB, WALL MOUNTED
- 10.05 FIRE EXTINGUISHER FE-K, WALL-MOUNTED
- 10.06 FIRE EXTINGUISHER FE-AB, IN CABINET (SEMI-RECESSED)
- 10.07 FIRE EXTINGUISHER FE-AB, IN CABINET (SURFACE-MOUNTED); MOUNT CABINET WITH BOTTOM EDGE 27" MAX A.F.F.
- 10.32 METAL LOCKERS, SINGLE TIER
- 12.01 KITCHEN EQUIPMENT, S.O.F.D.
- 22.15 FLOOR SINK, S.P.D.
- 22.17 WATER HEATER, ATTACH TO WD STUD WALL, S.P.D, REMOVE AND REPLACE PLASTER AS REQ. FOR NEW BLOCKING.
- 23.10 MECHANICAL EQUIPMENT, S.M.D.
- 26.06 WALL-MOUNTED PANEL, S.E.D.

**FLOOR AND SLAB PLAN LEGEND**

- FOR ADDITIONAL ARCH. SYMBOLS, SEE SHEET G0.02
- (E) NON-RATED CONCRETE WALL
  - (E) NON-RATED STUD WALL
  - NON-RATED WALL
  - 6" HIGH CONCRETE CURB ABOVE FLOOR LEVEL DATUM U.O.N., S.S.D. FOR REINFORCING
  - FD FLOOR DRAIN, S.P.D.
  - FILL CONCRETE WHERE REMOVED, MATCH ADJACENT FINISH, S.S.D FOR SUBGRADE AND VAPOR BARRIER REQUIREMENTS
  - (E) CONCRETE SLAB
  - CONCRETE SLAB
  - W WINDOW / LOUVER TAG
  - A WALL TAG
  - XXX DOOR TAG
  - ? KEYNOTE TAG



**HKIT ARCHITECTS**  
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**DELTA HS/CLARKSBURG MS CAFETERIA MODERNIZATION**

52870 Netherlands Rd,  
Clarksburg, CA 95612  
JOB NO. 21041  
DRAWN AD/CH  
CHECKED CH/MRB  
JOB CAPTAIN -

ISSUE

DATE	DESCRIPTION
03/03/23	DSA BACKCHECK

DRAWING TITLE  
**FLOOR AND SLAB PLANS - CONSTRUCTION**

SCALE 1/8" = 1'-0"  
**A2.01C**  
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## SECTION 09 67 13

### RESINOUS COMPOSITION FLOORING

#### PART 1 - GENERAL

##### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

##### 1.2 SUMMARY

- A. Epoxy Flooring with Self-Cove Base.

##### 1.3 RELATED WORK

- A. Division 03 Section “Cast-In-Place Concrete” for concrete work.
  - 1. Concrete shall be either water cured or cured using sodium silicate curing compounds only. Other types of curing compounds are not acceptable. Concrete shall be cured for a minimum of 28 days.
- B. Division 22 Plumbing Sections for floor drains.
  - 1. Floor drains and clean-outs shall be of the “floor-flange” type (Zurn Z400 ‘Type BL’ Round Strainer with Dex-O-Tex Flange, or equal) as manufactured for use with composition floors by most major drain manufacturers.

##### 1.4 SUBMITTALS

- A. Product Data: Submit manufacturer’s technical data, application instructions and general recommendations for the epoxy mosaic composition flooring specified herein.
- B. Material certificates signed by manufacturer certifying that the epoxy mosaic composition flooring complies with requirements specified herein.
- C. Maintenance Instructions: Submit manufacturer’s written instructions for recommended maintenance practices.

##### 1.5 QUALITY ASSURANCE

- A. Installer Qualifications: Engage an experienced installer or applicator who has specialized in installing resinous flooring types similar to that required for this Project and who is acceptable to manufacturer of primary materials.
- B. Single-Source Responsibility: Obtain epoxy mosaic composition flooring materials, including primers, resins, hardening agents, colored aggregates and finish or sealing coats, from a single manufacturer.

## 1.6 DELIVERY, STORAGE AND HANDLING

- A. Deliver materials in original packages and containers with seals unbroken and bearing manufacturer's labels containing brand name and directions for storage and mixing with other components.
- B. Store materials to comply with manufacturer's directions to prevent deterioration from moisture, heat, cold, direct sunlight, or other detrimental effects.

## 1.7 PROJECT CONDITIONS

- A. Environmental Conditions: Comply with epoxy mosaic composition flooring manufacturer's directions for maintenance of ambient and substrate temperature, moisture, humidity, ventilation, and other conditions required to execute and protect Work.
- B. Lighting: Permanent lighting will be in place and working before installing resinous flooring.

## PART 2 - PRODUCTS

### 2.1 PRODUCTS

- A. District Standard No Substitute [Drawing Designation 'EP' Series]: As indicated on 'Interior Finish Matrix'.
  - 1. Product: Provide troweled epoxy mosaic composition flooring by Dex-O-Tex Cheminert Terracolor with chemical resistant top finish as manufactured by Crossfield Products Corp. in Rancho Dominguez, California and Roselle Park, New Jersey.
  - 2. Thickness: 1/4-inch.

### 2.2 SUPPLEMENTAL MATERIALS

- A. Anti-Microbial Additive: Incorporate antimicrobial chemical additive to prevent growth of most bacteria, fungi, algae and actinomycetes.

## PART 3 - EXECUTION

### 3.1 INSPECTION

- A. Examine the areas and conditions where the epoxy mosaic composition flooring is to be installed and notify the Architect of conditions detrimental to the proper and timely completion of the work. Do not proceed with the work until unsatisfactory conditions have been corrected by the Contractor in a manner acceptable to the Architect.
- B. Test for moisture vapor transmission. Notify Architect immediately if moisture vapor transmission exceeds manufacturers recommended levels.

### 3.2 PREPARATION

- A. Substrate: Perform preparation and cleaning procedures according to flooring manufacturer's instructions for particular substrate conditions involved, and as specified. Provide clean, dry and neutral substrate for flooring application.

- B. Concrete Surfaces: Shot-blast, acid-etch or power scarify as required to obtain optimum bond of flooring to concrete. Remove sufficient material to provide a sound surface free of laitance, glaze, efflorescence, and any bond-inhibiting curing compounds or form release agents. Remove grease, oil, and other penetrating contaminants. Repair damaged and deteriorated concrete to acceptable condition. Leave surface free of dust, dirt, laitance, and efflorescence.
- C. Materials: Mix resin hardener and aggregate when required and prepare materials according to flooring system manufacturer's instructions.

### 3.3 APPLICATION

- A. General: Apply each component of epoxy mosaic composition flooring system according to manufacturer's directions to product a uniform monolithic flooring surface of thickness indicated.
- B. Bond Coat: Apply bond coat over prepared substrate at manufacturer's recommended spreading rate.
- C. Body Coat: Over primer, trowel apply epoxy mortar mix at nominal 1/4-inch thickness; hand or power trowel. Allow to cure before proceeding.
- D. Grout Coats: Apply two coats of grout. Sand and inspect the surface for consistency.
- E. Finish or Sealing Coats: After grout coats have cured sufficiently, apply finish coats of type recommended by flooring manufacturer to product finish matching approved sample and in number of coats and spreading rates recommended by manufacturer.
  - 1. Final finish coat shall be in color and skid retardant profile as approved by the Architect.
  - 2. Finished floor shall be 1/4"-inch thick, uniform in color and free of trowel marks.
- F. Cove Base: Apply cove base mix to wall surfaces at locations shown to form cove base height of 4 inches unless otherwise indicated. Follow manufacturer's instructions and details including taping, mixing, priming, troweling, sanding, and top-coating of cove base.

### 3.4 CURING, PROTECTION AND CLEANING

- A. Cure epoxy mosaic composition flooring material according to manufacturer's directions, taking care to prevent contamination during application stages and before completing curing process. Close application area for a minimum of 24 hours.
- B. Protect finished floor with wax paper. Use Masonite, if rolling load traffic exists.
- C. Clean with manufacturer recommended cleaner.

END OF SECTION

DELTA HIGH & CLARKSBURG MIDDLE SCHOOL  
CLARKSBURG, CA

Specification 09 67 13  
PDC Procedures to Install Urethane Cement Floor

1. Install tape and plastic to protect adjacent surfaces and permanent fixtures.
2. Mechanically grind concrete slab using Sase Wolfclaw 40 metal diamonds.
3. Vacuum floor with wand using Sase Bull 1250 dust containment system.
4. Fill joints, patch minor cracks, spalls/holes using urethane cement.
  - a. Clean joints with diamond tipped saw blade to remove any joint filler.
  - b. Fill joints with approved material
  - c. Crack repair
  - d. Surface defect repair
5. Detail around drains, washouts, if applicable
6. Install tape to height of cove on wall, prime, and trowel-apply cove base.
7. Apply Crown Polymers Crowncrete U 814 urethane cement at 3/16".
8. Broadcast sand to refusal using #30 play sand.
9. Allow 24 hours to dry.
10. Vacuum excess sand, abrade surface to ensure removal of high/rough areas.
11. Install Crown Polymers CrownPro 7200 SC Polyaspartic coating, pigmented, at 100sf/16 mils thick, as grout coat.
12. Install Crown Polymers CrownPro 7200 SC Polyaspartic coating, pigmented, at 200sf/8 mils thick, as topcoat.



**Resinous Flooring Submittal**  
**Specification: 09 67 13**

**Delta High & Clarksburg MS - CLARKSBURG, CA**

2. Product Data

Product Name	Product Description
CrownCrete U 814	3-part urethane polymer concrete
CrownPro 7072 SC	Aliphatic polyaspartic, environmentally friendly topcoat
Metal Diamond Abrasives	Coarse grit grinding

# CrownCrete U™ 1/4" Self-Leveling

## Product No. 814 Technical Data Sheet

### Product Description

**CrownCrete U™ 1/4" Self-Leveling Product No. 814** is a three-part urethane polymer concrete very flowable product. It is a medium duty self-leveling material applied at 1/4" thickness using a preset cam rake. The system can withstand aggressive chemical attack, thermal shock resistance, and high impact resistance. It is designed to be use as an underlayment providing superior functional subfloor for other polymeric toppings or for resilient flooring. This product can also be use as stand-a-lone engineered for pure functional and performances concrete flooring system.



### Advantages

- Water-Based, Low Emission
- Contains 20% Plant Based Ingredients
- Meets USDA, FDA, and CFIA Standards
- Self-Priming for Superior Adhesion
- Superior Impact Resistance
- Meets California VOC and SCAQMD Requirements
- Wide Temperature Service Range  
from -50°F to 200°F
- Minimum Application Temperature, 35°F and Above
- High Tolerance to Moisture Vapor Pressure, Up to 15 lbs.
- Green Concrete Applicable, 7 Day Old Concrete
- Resistance to Growth of Bacteria and Fungi

### Recommended Usage

- Chemical Processing
- Food Processing Areas
- Restaurants
- Pharmaceutical
- Bakeries
- Cage Wash Areas
- Bottling Areas
- Sanitize/Wash Area
- Plant Vehicle Aisles
- Warehouses
- Mechanical Rooms



## Concrete Moisture Condition:

CrownCrete U 1/4" Self-Leveling can withstand moisture vapor pressure up to 15 lbs./1,000 sq. ft./24 hours. It is the responsibility of the owner or the owner's representative to examine the substrate for contaminants, moisture, and condition of the concrete slab.

Please contact Crown Polymers' Technical Services Team for additional guidelines.

## Technical Properties:

Mechanical Properties	Test Method	Result
Hardness	ASTM-D-2240	80D
Compressive Strength	ASTM C-579	8,800 psi
Shrinkage	ASTM C-531	0.22%
Tensile Strength	ASTM C-307	1,450 psi
Flexural Strength	ASTM C-580	5,000 psi
Adhesion to Concrete	ASTM D-7234	>400 psi, Concrete Failure
Impact Resistance	ASTM D-2794	>160 in./lb
Water Absorption	ASTM C-413	< 0.01%
Flame Spread/NFPA 101	ASTM E-648	Class 1
Abrasion Resistance CS 17 wheel, 1000-gram load, 1000 cycles	ASTM D-4060	70mg Loss
Coefficient of Friction (James Friction Tester)	ASTM D-2047	0.60, Meet ADA

Physical Properties	Data
Percentage Solids by weight	100%
Mix Ratio (By Volume)	3 Component Kit
Viscosity at 70°F	Not Applicable
Pot Life at 70°F	15-20 minutes
Dry Time at 70°F	6-8 hours
Working Time at 70°F	15 minutes
Spread Rate	22 sq.ft./unit @ 1/4" thickness
Spread Rate with Broadcast	30 sq.ft./unit @ 1/4" thickness
Volatile Organic Compounds (VOC)	<5g/l

## Surface Inspection:

All surface overlays should be carefully inspected for surface stains, contaminants, and unsound areas, such as soft or dusting surfaces and delaminations. Surface overlays should be carefully checked to locate weak material or delaminated areas. All cracks should be identified and labeled as structural, moving, or non-moving to determine a proper repair method. Control, isolation and expansion joints should be identified for repairs and sealing. Prior to commencing work, the Architect, Engineer, Owner, and/or the owner's agent must be notified of any project condition changes, detrimental or unsatisfactory conditions that could either delay the completion of the project, interfere with execution of the contract, or result in a defective or faulty installation. Work should not proceed until all conditions have been met to the satisfaction of all parties with respect to all agreed upon changes.

## Surface Preparation:

Remove all unsound concrete, tiles, weak grout, laitance, existing coatings, overlayments, mastics, adhesives, curing compounds, unsound joint materials, and all other materials that may impede proper adhesion of the polymer system. Be sure to use mechanical and abrasive methods that do not create micro-cracking of the substrate. Acid or caustic etching may be required on some projects. When abrasive blasting is not required, acid etching and chemical detergent cleaning is often an acceptable method. Concrete substrate must be neutralized after chemical cleaning: Contact Crown Polymers for more information. Surfaces exposed to oils, grease or fatty acids need to be carefully washed with a detergent and emulsifier before abrasive blasting. The required Concrete Surface Profile (CSP) achieved with mechanical preparation should be performed in accordance with ICRI Guidelines.

CrownCrete U 1/4" Self-Leveling requires a minimum Concrete Surface Profile (CSP) 3.

### Materials:

CrownCrete U 1/4" Self-Leveling Product No. 814 sold in pre-measured kits.

Each kit is comprised of: Part A (resin), Part B (hardener), and Part C (aggregate).

CrownCrete U 1/4" Self-Leveling is self-leveling, pin rake-applied at 1/4" thickness, follow by spike roll.

Product 814
CrownCreteU 1/4" Self-Leveling Product No. 814
Tools
1/4" Pin Rake or Gauge Rake and Spike Roll
Spread Rate
22 sq. ft. per unit
Spread Rate with Broadcast
30 sq. ft. per unit

## DO NOT MIX UNTIL READY FOR IMMEDIATE USE

### General Mixing:

Proper planning of mixing and application work flow are essential elements to achieving a seamless and aesthetically-pleasing floor.

Plan ahead by laying out installation into sections. Allow the full width of the area to be completed in 15 minutes or less to ensure no placement lines are visible, as cold joint lines will show in the finished floor. Edge details, sloping, and proper pitching are critical for proper flooring system installation. Crack repairs must also be addressed before installation of the CrownCrete U system.

### Basic mixing:

1. Pour Part A (resin) into a 5-gallon pail. Make sure the entire content of Part A (resin) is completely drained.
2. Add Part B (hardener) to Part A (resin).
3. Mix Part A (resin) and Part B (hardener) together use a high speed drill (800 RPM) with a 5" Jiffiler type-blade for at least 30 seconds.
4. Gradually add Part C (aggregate) and mix continuously for at least 2 minutes until a homogeneous mix is attained. Move the blade around continu-

ously to ensure the mixture is completely mixed and uniform.

## THOROUGH AND COMPLETE MIXTURE IS CRITICAL

The application tool must be kept as clean as possible to avoid excessive buildup of old material. Utilize new squeegees or rakes as necessary to avoid disrupting the application work flow. Avoid dripping solvent into the material during application. Check the floor for proper thickness frequently to ensure your tools are still delivering proper coating thickness.

Allow the installed coatings to fully cure. A minimum of eight (8) hours is needed for light foot traffic when applied at 75°F or above. A minimum cure time of 24 hours may be required for temperature below 75°F. Material should not be applied at temperatures below 50°F. Additional cure time is needed for heavy traffic loads, such as for fork lifts and heavy machinery.

### Color Selections:

Blue, Grey, Dark Grey, Charcoal, Green, Tile Red, and Chestnut.

### Storage:

- Must be stored in a dry environment between 50°F - 90°F. Do not allow Part A (resin) or Part B (hardener) to freeze.
- Part A (resin) and Part B (hardener) have approximately 1-year shelf life from the date of manufacture.
- Part C (aggregate) has approximately six (6) months shelf life from the date of manufacture.
- Must be in original, factory sealed container.
- Store drums on wooden pallets to avoid direct contact with the ground.
- Do not open until ready

### Limitations:

- Do not use broken, damaged or wet bags of Part C (aggregate).
- Do not split, subtract, or add to the kits unless there are inert materials such as pea gravel or sand for extending purposes.
- Bleaching and staining are possible in pigmented systems due to certain chemicals. (This will not affect performance).
- This product is not UV stable. Sunlight and metal halide exposure will cause yellowing. (This will not affect the performance).

- Batch-to-batch color variations may occur. For best results, use the same lot number together for color consistency.
- Do not apply to un-reinforced sand cement screeds, asphalt or bitumen substrates, glazed tile or nonporous brick and tile, magnesite, copper, aluminum, polyesters or elastomeric membranes.
- Old, damaged, bags of Part C (aggregate) may affect flow, leveling and healing properties.
- **Caution! Do not remove any materials from any pre-measured kits.**

### Cleanup:

Clean up mixing station, tools, and application equipment immediately after completion. Use suitable solvent as specified by Crown Polymers' Technical Services Team or if permissible by law, xylene, as a general over-the-counter solvent. Observe all fire hazards, legal, and health and safety precautions when handling or storing solvents, particularly in confined spaces. Make sure the working area is well-ventilated at all times.

### Maintenance:

Occasionally inspect the installed floor by spot cleaning and spot repairing any damaged or cracked areas. To

### Packaging:

CrownCrete U is sold in kits as follows:

	Prod. No. 810 Skim Coat	Prod. No. 818 1/8" Self-Leveling	Prod. No. 814 1/4" Self-Leveling	Prod. No. 838 Trowel Grade	Prod. No. 811 Cove Base
<b>Part A (Resin)</b>	5 lbs.	8 lbs.	<b>8 lbs.</b>	5 lbs.	2.5 lbs.
<b>Part B (Hardener)</b>	5 lbs.	8 lbs.	<b>8 lbs.</b>	5 lbs.	2.5 lbs.
<b>Part C (Aggregate)</b>	5 lbs.	25 lbs.	<b>39 lbs.</b>	40 lbs.	30 lbs.

### LIMITED WARRANTY

Crown Polymers warrants its products to be free of manufacturing defects and meets all Crown Polymers current published physical properties. Crown Polymers' sole responsibility shall be to replace the portion of any product proved to be defective. There are no other warranties by Crown Polymers of any nature whatsoever expressed or implied, including any warranty of merchantability or fitness for a particular purpose in connection with this product. Crown Polymers shall not be liable for damages of any sort, including remote or consequential damages resulting from any claimed breach of any warranty whether expressed or implied. Crown Polymers shall not be responsible for the use of this product in a manner to infringe on any patent held by others. In addition, no warranty or guarantee pertaining to appearance, color, fading, chalking, staining, shrinkage, peeling, normal wear and tear or improper application by the applicator will be issued. Damage caused by abuse, neglect and lack of proper maintenance, acts of nature and/or physical movement of the substrate or structural defects are also excluded from the limited warranty. Crown Polymers reserves the right to conduct performance tests on any material claimed to be defective prior to any repairs by owner, general contractor, or applicator.

### DISCLAIMER

All guidelines, recommendations, statements, and technical data contained herein are based on information and tests. The accuracy and completeness of such tests are not guaranteed and are not to be construed as a warranty, expressed or implied. It is the responsibility of the user to document information and tests to determine the intent of the product for ones' own use. The application, job conditions and user assumes all risks and liability resulting from use of the product. We do not suggest or guarantee any hazards listed herein are the only ones which may exist. Neither seller nor manufacturer shall be liable to the buyer or any third person for any injury, loss or damage directly or indirectly resulting from use of, or inability to use the product. Recommendations or statements, whether in written or verbal, other than those contained herein shall not be binding upon the manufacturer, unless in writing and signed by a corporate officer of the manufacturer. Technical and application information is provided for the purpose of establishing a general profile of the material and proper application procedures. Test performance results were obtained in a controlled environment and Crown Polymers makes no claim that these tests or any other tests accurately represent all environments. Not responsible for any typographical errors.

prolong the life of the flooring system, a daily cleaning maintenance program is highly recommended to ensure the floor is safe for its intended purpose.

### Safety Precautions:

The installation crew must have proper personal protective equipment (PPE) at all times before, during, and after handling all products. All product safety data sheets (SDS) must be read completely and thoroughly prior to starting work.

Follow and observe all manufacturer, local, state, and federal regulations and safety hazards warnings, procedures, and guidelines. Use only as directed. For professional use only. **KEEP OUT OF THE REACH OF CHILDREN.**

### Disposal:

Dispose all excess materials, packaging, and other waste in accordance with federal, state, and local regulations.



www.CrownPolymers.com

# SAFETY DATA SHEET

814-A-CrownCrete U 1-4" Self-Leveling  
A-Side  
Aug 04, 2020

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## SECTION 1) CHEMICAL PRODUCT AND SUPPLIER'S IDENTIFICATION

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**Product ID:** 80-11089-814  
**Product Name:** 814-A-CrownCrete U 1-4" Self-Leveling, A-Side  
**Revision Date:** Aug 04, 2020 **Date Printed:** Aug 04, 2020  
**Version:** 1.0 **Supersedes Date:** N.A.  
**Manufacturer's Name:** Crown Polymers Corp.  
**Address:** 8550 W. Desert Inn Rd. Suite 102-125, Las Vegas, NV, US, 89117  
**Emergency Phone:** Chemtrec:800-424-9300 (account: CCN1217) OR International:703-527-3887 (account:CCN1217)  
**Information Phone Number:** (847) 659-0300  
**Fax:** (847) 659-0310  
**Product/Recommended Uses:** For Further Information, Refer to the Product Technical Data Sheet.

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## SECTION 2) HAZARDS IDENTIFICATION

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### Classification:

Specific Target Organ Toxicity -Single Exposure (Respiratory Tract Irritation) - Category 3  
Specific Target Organ Toxicity - Repeated Exposure - Category 2  
Skin Irritation - Category 2  
Respiratory Sensitizer (Solid/Liquid) - Category 1  
Skin Sensitizer - Category 1  
Carcinogenicity - Category 2  
Eye Irritation - Category 2  
Acute toxicity Oral Category 5

### Pictograms:



### Signal Word:

Danger

### Hazardous Statements - Health:

H335 - May cause respiratory irritation  
H373 - May cause damage to organs through prolonged or repeated exposure.  
H315 - Causes skin irritation  
H334 - May cause allergy or asthma symptoms or breathing difficulties if inhaled  
H317 - May cause an allergic skin reaction  
H351 - Suspected of causing cancer.  
H319 - Causes serious eye irritation  
H303 - May be harmful if swallowed

### Precautionary Statements - General:

P101 - If medical advice is needed, have product container or label at hand.  
P102 - Keep out of reach of children.

P103 - Read label before use.

**Precautionary Statements - Prevention:**

- P261 - Avoid breathing dust/fume/gas/mist/vapors/spray.
- P271 - Use only outdoors or in a well-ventilated area.
- P233 - Keep container tightly closed.
- P260 - Do not breathe dust/fume/gas/mist/vapors/spray.
- P264 - Wash thoroughly after handling.
- P280 - Wear protective gloves/protective clothing/eye protection/face protection.
- P284 - [In case of inadequate ventilation] wear respiratory protection.
- P272 - Contaminated work clothing should not be allowed out of the workplace.
- P201 - Obtain special instructions before use.
- P202 - Do not handle until all safety precautions have been read and understood.

**Precautionary Statements - Response:**

- P304 + P340 - IF INHALED: Remove person to fresh air and keep comfortable for breathing.
- P312 - Call a POISON CENTER/doctor if you feel unwell.
- P314 - Get Medical advice/attention if you feel unwell.
- P302 + P352 - IF ON SKIN: Wash with plenty of water.
- P321 - Specific treatment (see section 4 on this SDS).
- P332 + P313 - If skin irritation occurs: Get medical advice/attention.
- P362 + P364 - Take off contaminated clothing. And wash it before reuse.
- P342 + P311 - If experiencing respiratory symptoms: Call a POISON CENTER/doctor.
- P333 + P313 - If skin irritation or a rash occurs: Get medical advice/attention.
- P308 + P313 - IF exposed or concerned: Get medical advice/attention.
- P305 + P351 + P338 - IF IN EYES: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing.
- P337 + P313 - If eye irritation persists: Get medical advice/attention.

**Precautionary Statements - Storage:**

- P403 + P405 - Store in a well-ventilated place. Store locked up.
- P405 - Store locked up.

**Precautionary Statements - Disposal:**

- P501 - Dispose of contents/ container to an approved waste disposal plant.

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**SECTION 3) COMPOSITION / INFORMATION ON INGREDIENTS**

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CAS	Chemical Name	% By Weight
0000101-68-8	4,4'-METHYLENEDIPHENYL DIISOCYANATE	64% - 100%
0026447-40-5	MDI (MONOMER)	1.7% - 3%

The specific chemical identity and/or exact percentage (concentration) of composition has been withheld to protect confidentiality.

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**SECTION 4) FIRST-AID MEASURES**

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**Inhalation:**

Remove source of exposure or move person to fresh air and keep comfortable for breathing. If experiencing respiratory symptoms: Call a POISON CENTER/doctor. If breathing is difficult, trained personnel should administer emergency oxygen if advised to do so by the POISON CENTER/doctor.

If exposed/feel unwell/concerned: Call a POISON CENTER/doctor.

Eliminate all ignition sources if safe to do so.

**Skin Contact:**

Take off contaminated clothing, shoes and leather goods (e.g. watchbands, belts). Gently blot or brush away excess product. Wash with plenty of lukewarm, gently flowing water for a duration of 15-20 minutes. If skin irritation or rash occurs: Get medical advice/attention. Wash contaminated clothing before re-use or discard.

IF exposed or concerned: Get medical advice/attention.

**Eye Contact:**

Rinse eyes cautiously with lukewarm, gently flowing water for several minutes, while holding the eyelids open. Remove contact lenses, if present and easy to do. Continue rinsing for 15-20 minutes. Take care not to rinse contaminated water into the unaffected eye or onto the face. If eye irritation persists: Get medical advice/attention.

**Ingestion:**

Rinse mouth. Do NOT induce vomiting. Give 1 or 2 glasses of milk or water to drink and get medical attention/advice.

IF exposed or concerned: Get medical advice/attention.

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**SECTION 5) FIRE-FIGHTING MEASURES**

---

**Suitable Extinguishing Media:**

Dry chemical, foam, carbon dioxide is recommended. Water spray is recommended to cool or protect exposed materials or structures. Carbon dioxide can displace oxygen. Use caution when applying carbon dioxide in confined spaces. Simultaneous use of foam and water on the same surface is to be avoided as water destroys the foam. Sand or earth may be used for small fires only.

**Unsuitable Extinguishing Media:**

If water is used, use very large quantities of cold water. The reaction between water and hot isocyanate may be vigorous.

**Specific Hazards in Case of Fire:**

Excessive pressure or temperature may cause explosive rupture of containers.

Water contamination will produce carbon dioxide. Do not reseal contaminated containers as pressure buildup may rupture them.

**Fire-fighting Procedures:**

Isolate immediate hazard area and keep unauthorized personnel out. Stop spill/release if it can be done safely. Move undamaged containers from immediate hazard area if it can be done safely. Water spray may be useful in minimizing or dispersing vapors and to protect personnel. Water may be ineffective but can be used to cool containers exposed to heat or flame. Caution should be exercised when using water or foam as frothing may occur, especially if sprayed into containers of hot, burning liquid.

Dispose of fire debris and contaminated extinguishing water in accordance with official regulations.

**Special Protective Actions:**

Wear NIOSH approved self-contained breathing apparatus in positive pressure mode with full-face piece. Boots, gloves (neoprene), goggles, and full protective clothing are also required.

Care should always be exercised in dust/mist areas.

---

**SECTION 6) ACCIDENTAL RELEASE MEASURES**

---

**Emergency Procedure:**

ELIMINATE all ignition sources (no smoking, flares, sparks or flames in immediate area).

Do not touch or walk through spilled material.

Isolate hazard area and keep unnecessary people away. Remove all possible sources of ignition in the surrounding area. Notify authorities if any exposure to the general public or the environment occurs or is likely to occur.

If spilled material is cleaned up using a regulated solvent, the resulting waste mixture may be regulated.

**Recommended Equipment:**

Appropriate dust or face mask to eliminate breathing foam dust particulates.

**Personal Precautions:**

Avoid breathing vapors. Avoid contact with skin, eyes or clothing. Do not touch damaged containers or spilled materials unless wearing appropriate protective clothing.

**Environmental Precautions:**

Stop spill/release if it can be done safely. Prevent spilled material from entering sewers, storm drains, other unauthorized drainage systems and natural waterways by using sand, earth, or other appropriate barriers.

**Methods and Materials for Containment and Cleaning up:**

Cover container, but do not seal, and remove from work area. Prepare a decontamination solution of 2.0% liquid detergent and 3-8% concentrated ammonium hydroxide in water (5-10% sodium carbonate may be substituted for the ammonium hydroxide). Follow the precautions on the supplier's safety data sheets.

Treat the spill area with the decontamination solution, using about 10 parts of the solution for each part of the spill, and allow it to react for at least 15 minutes. Carbon dioxide will be evolved, leaving insoluble polyureas. Residues from spill cleanup, even when treated as described may continue to be regulated under provisions of RCRA and require storage and disposal as hazardous waste.

Slowly stir the isocyanate waste into the decontamination solution described above. Let stand for 48 hours, allowing the evolved carbon dioxide to vent away, residues may still be subject to RCRA storage and disposal requirements. Dispose off in compliance with all relevant local, state, and federal laws and regulations regarding treatment.

## SECTION 7) HANDLING AND STORAGE

### General:

- Wash hands after use.
- Do not get in eyes, on skin or on clothing.
- Do not breathe vapors or mists.
- Use good personal hygiene practices.
- Eating, drinking and smoking in work areas is prohibited.
- Remove contaminated clothing and protective equipment before entering eating areas.
- Eyewash stations and showers should be available in areas where this material is used and stored.

### Ventilation Requirements:

Use only with adequate ventilation to control air contaminants to their exposure limits. The use of local ventilation is recommended to control emissions near the source.

### Storage Room Requirements:

- Keep container(s) tightly closed and properly labeled. Store in cool, dry, well-ventilated areas away from heat, direct sunlight, strong oxidizers and any incompatibilities. Store in approved containers and protect against physical damage. Keep containers securely sealed when not in use. Indoor storage should meet OSHA standards and appropriate fire codes. Containers that have been opened must be carefully resealed to prevent leakage. Empty container retain residue and may be dangerous.
- Use non-sparking ventilation systems, approved explosion-proof equipment and intrinsically safe electrical systems in areas where this product is used and stored.
- Keep liquid and vapors away from sparks and flame, store in containers above ground and surrounded by dikes to contain spills or leaks.
- Do not cut, drill, grind, weld, or perform similar operations on or near containers.

## SECTION 8) EXPOSURE CONTROLS/PERSONAL PROTECTION

### Eye Protection:

Wear eye protection with side shields or goggles. Wear indirect-vent, impact and splash resistant goggles when working with liquids. If additional protection is needed for entire face, use in combination with a face shield.

### Skin Protection:

Use of gloves approved to relevant standards made from the following materials may provide suitable chemical protection: PVC, neoprene or nitrile rubber gloves. Suitability and durability of a glove is dependent on usage, e.g. frequency and duration of contact, chemical resistance of glove material, glove thickness, dexterity. Always seek advice from glove suppliers. Contaminated gloves should be replaced. Use of an apron and over-boots of chemically impervious materials such as neoprene or nitrile rubber is recommended to avoid skin sensitization. The type of protective equipment must be selected according to the concentration and amount of the dangerous substance at the specific workplace. Launder soiled clothes or properly disposed of contaminated material, which cannot be decontaminated.

### Respiratory Protection:

If airborne concentrations exceed or are expected to exceed the TLV, use MSHA/NIOSH approved positive pressure supplied pressure supplied air respiratory with a full face piece or an air supplied hood. For emergencies, use a positive pressure self-contained breathing apparatus. Air purifying (cartridge type) respirators are not approved for protection against isocyanates.

### Appropriate Engineering Controls:

Provide exhaust ventilation or other engineering controls to keep the airborne concentrations of vapors below their respective threshold limit value.

Chemical Name	OSHA TWA (ppm)	OSHA TWA (mg/m3)	OSHA STEL (ppm)	OSHA STEL (mg/m3)	OSHA Tables (Z1, Z2, Z3)	OSHA Carcinogen	OSHA Skin designation	NIOSH TWA (ppm)	NIOSH TWA (mg/m3)	NIOSH STEL (ppm)	NIOSH STEL (mg/m3)	NIOSH Carcinogen
4,4'-METHYLENEDIPHENYL DIISOCYANATE	0.02 ceiling	0.2 ceiling			1			0.005	0.050			

Chemical Name	ACGIH TWA (ppm)	ACGIH TWA (mg/m3)	ACGIH STEL (ppm)	ACGIH STEL (mg/m3)
4,4'-METHYLENEDIPHENYL DIISOCYANATE	0.005	0.051		

## SECTION 9) PHYSICAL AND CHEMICAL PROPERTIES

### Physical and Chemical Properties

Density 10.16 lb/gal

Specific Gravity	1.22
VOC Regulatory	0.00 lb/gal

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VOC Part A & B Combined	N.A.
Appearance	Liquid
Odor Threshold	N.A.
Odor Description	Mild Aromatic
pH	N.A.
Water Solubility	Reacts with Water
Flammability	N/A
Flash Point Symbol	N.A.
Flash Point	150 °C
Viscosity	N.A.
Lower Explosion Level	N.A.
Upper Explosion Level	N.A.
Vapor Pressure	N.A.
Vapor Density	Heavier than air
Freezing Point	N.A.
Melting Point	N.A.
Low Boiling Point	200 °C
High Boiling Point	N.A.
Auto Ignition Temp	N.A.
Decomposition Pt	N.A.
Evaporation Rate	Slower than ether
Coefficient Water/Oil	N.A.

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## SECTION 10) STABILITY AND REACTIVITY

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### Stability:

Material is stable at standard temperature and pressure.

### Conditions to Avoid:

Heat, high temperature, open flame, sparks, and moisture. Contact with incompatible materials in a closed system will cause liberation of carbon dioxide and buildup of pressure.

### Hazardous Reactions/Polymerization:

Will not occur under normal conditions but under high temperatures above 204°C, in the presence of moistures, alkalis, tertiary amines, and metal compounds will accelerate polymerization. Possible evolution of carbon dioxide gas may rupture closed containers.

### Incompatible Materials:

This product will react with any material containing active hydrogens, such as water, alcohol, ammonia, amines, alkalis and acids, the reaction with water is slow under 50°C, but is accelerated at higher temperature and in the presence of alkalis, tertiary amines, and metal compounds. Some reactions can be violent. Material can react with strong oxidizing agents.

### Hazardous Decomposition Products:

Carbon dioxide, carbon monoxide, nitrogen oxides, trace amounts of hydrogen cyanide and unidentified organic compounds may be formed during combustion.

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## SECTION 11) TOXICOLOGICAL INFORMATION

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### Skin Corrosion/Irritation:

Isocyanates react with skin protein and moisture and can cause irritation. Prolonged contact can cause reddening, swelling, rash, scaling, blistering, and, in some cases, skin sensitization. Individuals who have developed a skin sensitization can develop these symptoms as a result of contact with very small amounts of liquid material or as a result of exposure to vapor.

Causes skin irritation

### Serious Eye Damage/Irritation:

Liquid, aerosols or vapors are severely irritating and can cause pain, tearing, reddening and swelling. Prolonged vapor contact may cause conjunctivitis. Any level of contact should not be left untreated.

Causes serious eye irritation



**Carcinogenicity:**

Suspected of causing cancer.

**Respiratory/Skin Sensitization:**

May cause allergy or asthma symptoms or breathing difficulties if inhaled

May cause an allergic skin reaction

**Germ Cell Mutagenicity:**

No data available

**Reproductive Toxicity:**

No data available

**Specific Target Organ Toxicity - Single Exposure:**

High vapor concentrations may cause central nervous system (CNS) depression as evidenced by giddiness, headache, dizziness, and nausea. Persons with a preexisting, nonspecific bronchial hyperactivity can respond to concentrations below the TLV with similar symptoms as well as asthma attack. Exposure well above the TLV may lead to bronchitis, bronchial spasm and pulmonary edema (fluid in lungs). As a result of previous repeated overexposures or a single large dose, certain individuals may develop isocyanate sensitization (chemical asthma) which will cause them to react to a later exposure to isocyanate at levels well below the TLV.

May cause respiratory irritation

**Specific Target Organ Toxicity - Repeated Exposure:**

Chronic overexposure to isocyanate has also been reported to cause lung damage (including decrease in lung function) which may be permanent.

May cause damage to organs through prolonged or repeated exposure.

**Aspiration Hazard:**

No data available

**Acute Toxicity:**

No data available

0000101-68-8            4,4'-METHYLENEDIPHENYL DIISOCYANATE

LC50 (rat): 369-490 mg/m3 (aerosol) (4-hour exposure) (1)

LC50 (rat): 178 mg/m3 (17.4 ppm) (duration of exposure not reported) (2)

LD50 (oral, rat): greater than 10,000 mg/kg (1,2)

LD50 (dermal, rabbit): greater than 10,000 mg/kg (1)

LD50 (oral, mouse): 2,200 mg/kg (3)

**SECTION 12) ECOLOGICAL INFORMATION****Toxicity:**

No data available

**Persistence and Degradability:**

No data available.

**Bioaccumulative Potential:**

No data available.

**Mobility in Soil:**

No data available.

**Other Adverse Effects:**

No data available.

**SECTION 13) DISPOSAL CONSIDERATIONS****Waste Disposal:**

Under RCRA, it is the responsibility of the user of the product, to determine a the time of disposal whether the product meets RCRA criteria for hazardous waste. Waste management should be in full compliance with federal, state, and local laws.

Empty containers retain product residue which may exhibit hazards of material, therefore do not pressurize, cut, glaze, weld or use for any other purposes. Return drums to reclamation centers for proper cleaning and reuse.

**SECTION 14) TRANSPORT INFORMATION**

**U.S. DOT Information:**

Not regulated

**IMDG Information:**

Not regulated.

**IATA Information:**

Not regulated.

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**SECTION 15) REGULATORY INFORMATION**

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CAS	Chemical Name	% By Weight	Regulation List
0000101-68-8	4,4'-METHYLENEDIPHENYL DIISOCYANATE	64% - 100%	DSL,CERCLA,HAPS,SARA312,SARA313,VHAPS,VOC,TSCA
0026447-40-5	MDI (MONOMER)	1.7% - 3%	DSL,SARA312,VOC,TSCA

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**SECTION 16) OTHER INFORMATION**

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**OTHER INFORMATION:**

Note: As per GHS, category 1 is the greatest level of hazard within each class.

**GLOSSARY:**

ACGIH- American Conference of Governmental Industrial Hygienists; ANSI- American National Standards Institute; Canadian TDG- Canadian Transportation of Dangerous Goods; CAS- Chemical Abstract Service; Chemtrec- Chemical Transportation Emergency Center (US); CHIP- Chemical Hazard Information and Packaging; DSL- Domestic Substances List; EC- Equivalent Concentration; EH40 (UK)- HSE Guidance Note EH40 Occupational Exposure Limits; EPCRA- Emergency Planning and Community Right-To-Know Act; ESL- Effects screening levels; HMIS- Hazardous Material Information Service; LC- Lethal Concentration; LD- Lethal Dose; NFPA- National Fire Protection Association; OEL- Occupational Exposure Limits; OSHA- Occupational Safety and Health Administration, US Department of Labor; PEL- Permissible Exposure Limit; SARA (Title III)- Superfund Amendments and Reauthorization Act; SARA 313- Superfund Amendments and Reauthorization Act, Section 313; SCBA- Self-Contained Breathing Apparatus; STEL- Short Term Exposure Limit; TCEQ - Texas Commission on Environmental Quality; TLV- Threshold Limit Value; TSCA- Toxic Substances Control Act Public Law 94-469; TWA - Time Weighted Value; US DOT- US Department of Transportation; WHMIS- Workplace Hazardous Materials Information System.

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**DISCLAIMER**

To the best of our knowledge, the information contained herein is accurate. However, neither the above named supplier nor any of its subsidiaries assumes any liability whatsoever for the accuracy or completeness of the information contained herein. Final determination of suitability of any material is the sole responsibility of the user. All materials may present unknown hazards and should be used with caution. Although certain hazards are described herein, we cannot guarantee that these are the only hazards that exist. The above information pertains to this product as currently formulated, and is based on the information available at this time. Addition of reducers or other additives to this product may substantially alter the composition and hazards of the product. Since conditions of use are outside our control, we make no warranties, express or implied, and assume no liability in connection with any use of this information.



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# SAFETY DATA SHEET

814-B-CrownCrete U 1-4" Self-Leveling  
B-Side  
Aug 04, 2020

## SECTION 1) CHEMICAL PRODUCT AND SUPPLIER'S IDENTIFICATION

**Product ID:** 80-11090-814  
**Product Name:** 814-B-CrownCrete U 1-4" Self-Leveling, B-Side  
**Revision Date:** Aug 04, 2020 **Date Printed:** Aug 04, 2020  
**Version:** 1.0 **Supersedes Date:** N.A.  
**Manufacturer's Name:** Crown Polymers Corp.  
**Address:** 8550 W. Desert Inn Rd. Suite 102-125, Las Vegas, NV, US, 89117  
**Emergency Phone:** Chemtrec:800-424-9300 (account: CCN1217) OR International:703-527-3887 (account:CCN1217)  
**Information Phone Number:** (847) 659-0300  
**Fax:** (847) 659-0310  
**Product/Recommended Uses:** For Further Information, Refer to the Product Technical Data Sheet.

## SECTION 2) HAZARDS IDENTIFICATION

### Classification of the substance or mixture :

Not a hazardous substance or mixture according to United States Occupational Safety and Health Administration (OSHA) Hazard Communication Standard (29 CFR 1910.1200), the Canadian Workplace Hazardous Materials Information System (WHMIS) and Council Directive 1999/45/EC and its subsequent amendments.

## SECTION 3) COMPOSITION / INFORMATION ON INGREDIENTS

CAS	Chemical Name	% By Weight
0009082-00-2	POLYGLYCOL 15(POLYMER OF GLYCERINE, ETHYLENEOX	32% - 60%

The specific chemical identity and/or exact percentage (concentration) of composition has been withheld to protect confidentiality.

## SECTION 4) FIRST-AID MEASURES

### Inhalation:

Remove source of exposure or move person to fresh air and keep comfortable for breathing.

If exposed/feel unwell/concerned: Call a POISON CENTER/doctor.

### Skin Contact:

Rinse/wash with lukewarm, gently flowing water and mild soap for 15-20 minutes or until product is removed. If skin irritation occurs or you feel unwell: Get medical advice/attention.

### Eye Contact:

Remove source of exposure or move person to fresh air. Rinse eyes cautiously with lukewarm, gently flowing water for several minutes, while holding the eyelids open. Remove contact lenses, if present and easy to do. Continue rinsing for a duration of 15-20 minutes. Take care not to rinse contaminated water into the unaffected eye or onto the face. If eye irritation persists: Get medical advice/attention.

### Ingestion:

Rinse mouth. If you feel unwell/If concerned: Get medical advice/attention.

## SECTION 5) FIRE-FIGHTING MEASURES

### Suitable Extinguishing Media:

Dry chemical, foam, carbon dioxide is recommended. Water spray is recommended to cool or protect exposed materials or structures. Carbon dioxide can displace oxygen. Use caution when applying carbon dioxide in confined spaces. Simultaneous use of foam and water on the same surface is to be avoided as water destroys the foam. Sand or earth may be used for small fires only.

### Unsuitable Extinguishing Media:

Water and foam may cause violent frothing and possibly endanger the life of the fire fighter, especially if sprayed into containers of hot, burning material.

**Specific Hazards in Case of Fire:**

Hazardous combustion products include oxides of carbon and nitrogen, various hydrocarbons.

**Fire-fighting Procedures:**

Isolate immediate hazard area and keep unauthorized personnel out. Stop spill/release if it can be done safely. Move undamaged containers from immediate hazard area if it can be done safely. Water spray may be useful in minimizing or dispersing vapors and to protect personnel. Water may be ineffective but can be used to cool containers exposed to heat or flame. Caution should be exercised when using water or foam as frothing may occur, especially if sprayed into containers of hot, burning liquid.

Dispose of fire debris and contaminated extinguishing water in accordance with official regulations.

**Special Protective Actions:**

Care should always be exercised in dust/mist areas.

Wear protective pressure self-contained breathing apparatus (SCBA) and full turnout gear.

---

**SECTION 6) ACCIDENTAL RELEASE MEASURES**

---

**Emergency Procedure:**

Keep unnecessary people away; isolate hazard area and deny entry. Do not touch or walk through spilled material. Clean up immediately.

**Recommended Equipment:**

Appropriate dust or face mask to eliminate breathing foam dust particulates.

**Personal Precautions:**

Avoid breathing vapors. Avoid contact with skin, eyes or clothing. Do not touch damaged containers or spilled materials unless wearing appropriate protective clothing.

**Environmental Precautions:**

Stop spill/release if it can be done safely. Prevent spilled material from entering sewers, storm drains, other unauthorized drainage systems and natural waterways by using sand, earth, or other appropriate barriers.

**Methods and Materials for Containment and Cleaning up:**

Confine spillage and absorb on sand, sawdust, or other suitable absorbent material and transfer to a sealed container.

---

**SECTION 7) HANDLING AND STORAGE**

---

**General:**

- Wash hands after use.
- Do not get in eyes, on skin or on clothing.
- Do not breathe vapors or mists.
- Use good personal hygiene practices.
- Eating, drinking and smoking in work areas is prohibited.
- Remove contaminated clothing and protective equipment before entering eating areas.
- Vent containers before melting the material.

**Ventilation Requirements:**

Use only with adequate ventilation to control air contaminants to their exposure limits. The use of local ventilation is recommended to control emissions near the source.

**Storage Room Requirements:**

Keep container(s) tightly closed and properly labeled. Store in cool, dry, well-ventilated areas away from heat, direct sunlight, strong oxidizers and any incompatibilities. Store in approved containers and protect against physical damage. Keep containers securely sealed when not in use. Indoor storage should meet OSHA standards and appropriate fire codes. Containers that have been opened must be carefully resealed to prevent leakage. Empty container retain residue and may be dangerous.

---

**SECTION 8) EXPOSURE CONTROLS/PERSONAL PROTECTION**

---

**Eye Protection:**

Wear eye protection with side shields or goggles.

**Skin Protection:**

Use of gloves approved to relevant standards made from the following materials may provide suitable chemical protection: PVC, neoprene or nitrile rubber gloves. Suitability and durability of a glove is dependent on usage, e.g. frequency and duration of contact, chemical resistance of glove material, glove thickness, dexterity. Always seek advice from glove suppliers. Contaminated gloves should be replaced. Use of an apron and over-boots of chemically impervious materials such as neoprene or nitrile rubber is recommended to avoid skin sensitization. The type of protective equipment must be selected according to the concentration and amount of the dangerous substance at the specific workplace. Launder soiled clothes or properly disposed of contaminated material, which cannot be decontaminated.

**Respiratory Protection:**

If engineering controls do not maintain airborne concentrations to a level which is adequate to protect worker, a respiratory protection program that meets or is equivalent to OSHA 29 CFR 1910.134 and ANSI Z88.2 should be followed. Check with respiratory protective equipment suppliers. Where air-filtering respirators are suitable, select an appropriate combination of mask and filter.

**Appropriate Engineering Controls:**

Provide exhaust ventilation or other engineering controls to keep the airborne concentrations of vapors below their respective threshold limit value.

None of the chemicals in Section 3 are regulated under "OSHA\_Tables\_Z1\_Z2\_Z3", "OSHA\_Carcinogen - OSHA Carcinogen", "OSHAtpm", "OSHAatmg", "OSHAspm", "OSHAsmg", "ACGIHtpm", "ACGIHtmg", "ACGIHspm", "ACGIHsmg", "nioshtpm", "nioshtmg", "nioshsppm", "nioshsmg", "NIOSH\_carcinogen", "OSHA\_SkinDesignation"

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**SECTION 9) PHYSICAL AND CHEMICAL PROPERTIES**

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**Physical and Chemical Properties**

Density	8.43 lb/gal
Specific Gravity	1.01
VOC Regulatory	0.00 lb/gal
<hr/>	
VOC Part A & B Combined	N.A.
Appearance	White Viscous Liquid
Odor Threshold	N.A.
Odor Description	Mild
pH	N.A.
Water Solubility	N.A.
Flammability	N/A
Flash Point Symbol	N.A.
Flash Point	100 °C
Viscosity	N.A.
Lower Explosion Level	N.A.
Upper Explosion Level	N.A.
Vapor Pressure	N.A.
Vapor Density	Heavier than air
Freezing Point	N.A.
Melting Point	N.A.
Low Boiling Point	100 °C
High Boiling Point	N.A.
Auto Ignition Temp	N.A.
Decomposition Pt	N.A.
Evaporation Rate	Slower than ether
Coefficient Water/Oil	N.A.

---

**SECTION 10) STABILITY AND REACTIVITY**

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**Stability:**

Material is stable at standard temperature and pressure.

**Conditions to Avoid:**

Avoid storage at low or high temperatures.

**Hazardous Reactions/Polymerization:**

Contact with isocyanates and strong oxidizers may cause highly exothermic polymerization reaction, which can be violent.

**Incompatible Materials:**

Strong mineral acids and strong alkalis will seriously degrade material. Heat may be involved.

**Hazardous Decomposition Products:**

Combustion by-products: Oxides of carbon, various hydrocarbons.

**SECTION 11) TOXICOLOGICAL INFORMATION****Classification of the substance or mixture :**

There is no toxicological data available for this product.

**SECTION 12) ECOLOGICAL INFORMATION****Toxicity:**

No data available

**Persistence and Degradability:**

No data available.

**Bioaccumulative Potential:**

No data available.

**Mobility in Soil:**

No data available.

**Other Adverse Effects:**

No data available.

**SECTION 13) DISPOSAL CONSIDERATIONS****Waste Disposal:**

Under RCRA, it is the responsibility of the user of the product, to determine a the time of disposal whether the product meets RCRA criteria for hazardous waste. Waste management should be in full compliance with federal, state, and local laws.

Empty containers retain product residue which may exhibit hazards of material, therefore do not pressurize, cut, glaze, weld or use for any other purposes. Return drums to reclamation centers for proper cleaning and reuse.

**SECTION 14) TRANSPORT INFORMATION****U.S. DOT Information:**

Not regulated.

**IMDG Information:**

Not regulated.

**IATA Information:**

Not regulated.

**SECTION 15) REGULATORY INFORMATION**

CAS	Chemical Name	% By Weight	Regulation List
0009082-00-2	POLYGLYCOL 15 (POLYMER OF GLYCERINE, ETHYLENEOX	32% - 60%	DSL,SARA312,TSCA

**SECTION 16) OTHER INFORMATION****OTHER INFORMATION:**

Note: As per GHS, category 1 is the greatest level of hazard within each class.

**GLOSSARY:**

ACGIH- American Conference of Governmental Industrial Hygienists; ANSI- American National Standards Institute; Canadian TDG- Canadian Transportation of Dangerous Goods; CAS- Chemical Abstract Service; Chemtrec- Chemical Transportation Emergency Center (US); CHIP- Chemical Hazard Information and Packaging; DSL- Domestic Substances List; EC- Equivalent Concentration; EH40 (UK)- HSE Guidance Note EH40 Occupational Exposure Limits; EPCRA- Emergency Planning and Community Right-To-Know Act; ESL- Effects screening levels; HMIS- Hazardous Material Information Service; LC- Lethal Concentration; LD- Lethal Dose; NFPA- National Fire Protection Association; OEL- Occupational Exposure Limits; OSHA- Occupational Safety and Health Administration, US Department of Labor; PEL- Permissible Exposure Limit; SARA (Title III)- Superfund Amendments and Reauthorization Act; SARA 313- Superfund Amendments and Reauthorization Act, Section 313; SCBA- Self-Contained Breathing Apparatus; STEL- Short Term Exposure Limit; TCEQ - Texas Commission on Environmental Quality; TLV- Threshold Limit Value; TSCA- Toxic Substances Control Act Public Law 94-469; TWA - Time Weighted Value; US DOT- US Department of Transportation; WHMIS- Workplace Hazardous Materials Information System.

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www.CrownPolymers.com

# SAFETY DATA SHEET

814-C-CrownCrete U 1-4" Self-Leveling  
C-Side  
Aug 04, 2020

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## SECTION 1) CHEMICAL PRODUCT AND SUPPLIER'S IDENTIFICATION

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**Product ID:** 80-11112-814  
**Product Name:** 814-C-CrownCrete U 1-4" Self-Leveling, C-Side  
**Revision Date:** Aug 04, 2020 **Date Printed:** Aug 04, 2020  
**Version:** 1.0 **Supersedes Date:** N.A.  
**Manufacturer's Name:** Crown Polymers Corp.  
**Address:** 8550 W. Desert Inn Rd. Suite 102-125, Las Vegas, NV, US, 89117  
**Emergency Phone:** Chemtrec:800-424-9300 (account: CCN1217) OR International:703-527-3887 (account:CCN1217)  
**Information Phone Number:** (847) 659-0300  
**Fax:** (847) 659-0310  
**Product/Recommended Uses:** For Further Information, Refer to the Product Technical Data Sheet.

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## SECTION 2) HAZARDS IDENTIFICATION

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### Classification:

Specific Target Organ Toxicity - Repeated Exposure - Category 2

Skin Corrosion - Category 1C

Serious Eye Damage - Category 1

### Pictograms:



### Signal Word:

Danger

### Hazardous Statements - Health:

H373 - May cause damage to organs through prolonged or repeated exposure.

H314 - Causes severe skin burns and eye damage

H318 - Causes serious eye damage

### Precautionary Statements - General:

P101 - If medical advice is needed, have product container or label at hand.

P102 - Keep out of reach of children.

P103 - Read label before use.

### Precautionary Statements - Prevention:

P260 - Do not breathe dust/fume/gas/mist/vapors/spray.

P264 - Wash thoroughly after handling.

P280 - Wear protective gloves/protective clothing/eye protection/face protection.

### Precautionary Statements - Response:

P314 - Get Medical advice/attention if you feel unwell.

P301 + P330 + P331 - IF SWALLOWED: Rinse mouth. Do NOT induce vomiting.

P303 + P361 + P353 - IF ON SKIN (or hair): Take off immediately all contaminated clothing. Rinse skin with water <or shower>.

P363 - Wash contaminated clothing before reuse.



P304 + P340 - IF INHALED: Remove person to fresh air and keep comfortable for breathing.

P310 - Immediately call a POISON CENTER or doctor.

P321 - Specific treatment (see section 4 on this SDS).

P305 + P351 + P338 - IF IN EYES: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing.

**Precautionary Statements - Storage:**

P405 - Store locked up.

**Precautionary Statements - Disposal:**

P501 - Dispose of contents/ container to an approved waste disposal plant.

---

**SECTION 3) COMPOSITION / INFORMATION ON INGREDIENTS**

---

CAS	Chemical Name	% By Weight
0014808-60-7	QUARTZ	48% - 89%
0065997-15-1	PORTLAND CEMENT SILICATE	11% - 21%
0001305-62-0	CALCIUM HYDROXIDE	5% - 8%
0001309-37-1	FERRIC OXIDE	1.4% - 2%
0007778-18-9	CALCIUM SULFATE	0.9% - 1.6%
0001309-48-4	MAGNESIUM OXIDE	0.5% - 0.8%
0001317-65-3	CALCIUM CARBONATE	0.5% - 0.8%
0001305-78-8	CALCIUM OXIDE	0.5% - 0.8%

---

**SECTION 4) FIRST-AID MEASURES**

---

**Inhalation:**

Remove source of exposure or move person to fresh air and keep comfortable for breathing.

If exposed/feel unwell/concerned: Call a POISON CENTER/doctor.

**Skin Contact:**

Rinse/wash with lukewarm, gently flowing water and mild soap for 15-20 minutes or until product is removed. If skin irritation occurs or you feel unwell: Get medical advice/attention.

**Eye Contact:**

Remove source of exposure or move person to fresh air. Rinse eyes cautiously with lukewarm, gently flowing water for several minutes, while holding the eyelids open. Remove contact lenses, if present and easy to do. Continue rinsing for a duration of 15-20 minutes. Take care not to rinse contaminated water into the unaffected eye or onto the face. If eye irritation persists: Get medical advice/attention.

**Ingestion:**

Rinse mouth. If you feel unwell/If concerned: Get medical advice/attention.

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**SECTION 5) FIRE-FIGHTING MEASURES**

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**Suitable Extinguishing Media:**

Use an extinguishing agent suitable for the surrounding fire.

**Unsuitable Extinguishing Media:**

Do not use water jet or water-based fire extinguishers.

**Specific Hazards in Case of Fire:**

Hazardous combustion products include oxides of carbon and nitrogen, various hydrocarbons.

**Fire-fighting Procedures:**

Isolate immediate hazard area and keep unauthorized personnel out. Stop spill/release if it can be done safely. Move undamaged containers from immediate hazard area if it can be done safely. Water spray may be useful in minimizing or dispersing vapors and to protect personnel. Water may be ineffective but can be used to cool containers exposed to heat or flame. Caution should be exercised when using water or foam as frothing may occur, especially if sprayed into containers of hot, burning liquid.

Dispose of fire debris and contaminated extinguishing water in accordance with official regulations.

**Special Protective Actions:**

Care should always be exercised in dust/mist areas.

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## SECTION 6) ACCIDENTAL RELEASE MEASURES

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### Emergency Procedure:

Keep unnecessary people away; isolate hazard area and deny entry. Do not touch or walk through spilled material. Clean up immediately.

### Recommended Equipment:

Positive pressure, full-face piece self-contained breathing apparatus (SCBA), or positive pressure supplied air respirator with escape SCBA (NIOSH approved).

### Personal Precautions:

Avoid contact with skin, eyes or clothing. Do not touch damaged containers or spilled materials unless wearing appropriate protective clothing.

### Environmental Precautions:

Stop spill/release if it can be done safely. Prevent spilled material from entering sewers, storm drains, other unauthorized drainage systems and natural waterways by using sand, earth, or other appropriate barriers.

### Methods and Materials for Containment and Cleaning up:

Use dry clean-up methods that do not disperse dust into the air or entry into surface water.

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## SECTION 7) HANDLING AND STORAGE

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### General:

Wash hands after use.  
Do not get in eyes, on skin or on clothing.  
Do not breathe vapors or mists.  
Use good personal hygiene practices.  
Eating, drinking and smoking in work areas is prohibited.  
Remove contaminated clothing and protective equipment before entering eating areas.

### Ventilation Requirements:

Use only with adequate ventilation to control air contaminants to their exposure limits. The use of local ventilation is recommended to control emissions near the source.

### Storage Room Requirements:

Keep container(s) tightly closed and properly labeled. Store in cool, dry, well-ventilated areas away from heat, direct sunlight, strong oxidizers and any incompatibilities. Store in approved containers and protect against physical damage. Keep containers securely sealed when not in use. Indoor storage should meet OSHA standards and appropriate fire codes. Containers that have been opened must be carefully resealed to prevent leakage. Empty container retain residue and may be dangerous.

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## SECTION 8) EXPOSURE CONTROLS/PERSONAL PROTECTION

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### Eye Protection:

Wear eye protection with side shields or goggles.

### Skin Protection:

Use of gloves approved to relevant standards made from the following materials may provide suitable chemical protection: PVC, neoprene or nitrile rubber gloves. Suitability and durability of a glove is dependent on usage, e.g. frequency and duration of contact, chemical resistance of glove material, glove thickness, dexterity. Always seek advice from glove suppliers. Contaminated gloves should be replaced. Use of an apron and over-boots of chemically impervious materials such as neoprene or nitrile rubber is recommended to avoid skin sensitization. The type of protective equipment must be selected according to the concentration and amount of the dangerous substance at the specific workplace. Launder soiled clothes or properly disposed of contaminated material, which cannot be decontaminated.

### Respiratory Protection:

If engineering controls do not maintain airborne concentrations to a level which is adequate to protect worker, a respiratory protection program that meets or is equivalent to OSHA 29 CFR 1910.134 and ANSI Z88.2 should be followed. Check with respiratory protective equipment suppliers. Where air-filtering respirators are suitable, select an appropriate combination of mask and filter.

### Appropriate Engineering Controls:

Provide exhaust ventilation or other engineering controls to keep the airborne concentrations of vapors below their respective threshold limit value.

Chemical Name	OSHA TWA (ppm)	OSHA TWA (mg/m3)	OSHA STEL (ppm)	OSHA STEL (mg/m3)	OSHA Tables (Z1, Z2, Z3)	OSHA Carcinogen	OSHA Skin designation	NIOSH TWA (ppm)	NIOSH TWA (mg/m3)	NIOSH STEL (ppm)	NIOSH STEL (mg/m3)	NIOSH Carcinogen
CALCIUM CARBONATE		[15]; [5 (a)];			1				10,5a			
CALCIUM HYDROXIDE		[15]; [5 (b)];			1				5			
CALCIUM OXIDE		5			1				2			
CALCIUM SULFATE		[15]; [5 (a)];			1				10,5a			
FERRIC OXIDE		[10]; [15]; [5];			1							
MAGNESIUM OXIDE		15 (a)			1							
PORTLAND CEMENT SILICATE		[15]; [5 (a)]; [50 mppcf];			[1]; [3];				10,5a			
QUARTZ	a	[10 mg/m3 percent SiO2+2 / 250 percent SiO2+5 mppcf]; [30 mg/m3 percent SiO2+2];			[1,3]; [3];				0.05e			1

Chemical Name	ACGIH TWA (ppm)	ACGIH TWA (mg/m3)	ACGIH STEL (ppm)	ACGIH STEL (mg/m3)
CALCIUM CARBONATE				
CALCIUM HYDROXIDE		5		
CALCIUM OXIDE		2		
CALCIUM SULFATE		10 (I)		
FERRIC OXIDE		5 (R)		
MAGNESIUM OXIDE		10 (I)		
PORTLAND CEMENT SILICATE		1 (E,R)		
QUARTZ		0.025 (R)		

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## SECTION 9) PHYSICAL AND CHEMICAL PROPERTIES

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### Physical and Chemical Properties

Density	22.55 lb/gal
Specific Gravity	2.70
VOC Regulatory	0.00 lb/gal

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VOC Part A & B Combined	N.A.
Appearance	Sand Mixture
Odor Threshold	N.A.
Odor Description	None
pH	N.A.
Water Solubility	N.A.
Flammability	N/A
Flash Point Symbol	N.A.
Flash Point	N.A.

Viscosity	N.A.
Lower Explosion Level	N.A.
Upper Explosion Level	N.A.
Vapor Pressure	N.A.
Vapor Density	N.A.
Freezing Point	N.A.
Melting Point	N.A.
Low Boiling Point	2850 °C
High Boiling Point	N.A.
Auto Ignition Temp	N.A.
Decomposition Pt	N.A.
Evaporation Rate	N.A.
Coefficient Water/Oil	N.A.

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## SECTION 10) STABILITY AND REACTIVITY

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### Stability:

Material is stable at standard temperature and pressure.

### Conditions to Avoid:

Contact with water will result in hydration and produces calcium hydroxide.

### Hazardous Reactions/Polymerization:

Reacts slowly with water forming hydrated compounds, releasing heat and producing a strong alkaline solution until reaction is substantially complete.

### Incompatible Materials:

Oxidizing materials, acids, aluminum and ammonium salt. Portland cement is highly alkaline and will react with acids to produce a violent, heat-generating reaction. Toxic gases or vapors may be given off depending on the acid involved. Reacts with acids, aluminum metals and ammonium salts. Aluminum powder and other alkali and alkaline earth elements will react in wet mortar or concrete, liberating hydrogen gas. Limestone ignites on contact with fluorine and is incompatible with acids, alum, ammonium salts, and magnesium. Silica reacts violently with powerful oxidizing agents such as fluorine, boron trifluoride, chlorine trifluoride, manganese trifluoride, and oxygen difluoride yielding possible fire and/or explosions. Silicates dissolve readily in hydrofluoric acid producing a corrosive gas - silicon tetrafluoride.

### Hazardous Decomposition Products:

Decomposition products may include the following materials: carbon dioxide, carbon monoxide, sulfur oxides, and metal oxides.

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## SECTION 11) TOXICOLOGICAL INFORMATION

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### Skin Corrosion/Irritation:

Causes severe skin burns and eye damage

### Serious Eye Damage/Irritation:

Causes serious eye damage

### Carcinogenicity:

No data available

### Respiratory/Skin Sensitization:

No data available

### Germ Cell Mutagenicity:

No data available

### Reproductive Toxicity:

No data available

### Specific Target Organ Toxicity - Single Exposure:

No data available

### Specific Target Organ Toxicity - Repeated Exposure:

May cause damage to organs through prolonged or repeated exposure.

### Aspiration Hazard:

No data available

**Acute Toxicity:**

No data available

0001317-65-3            CALCIUM CARBONATE

LD50 (oral, rat): 6450 mg/kg (10; unconfirmed)

0001305-62-0            CALCIUM HYDROXIDE

LD50 (oral, rat): 7340 mg/kg (8)

LD50 (oral, mouse): 7300 mg/kg (9, unconfirmed)

**Chronic Exposure**

0014808-60-7    QUARTZ

Prolonged inhalation of respirable crystalline silica dust can result in lung disease (i.e. silicosis and/or lung cancer). Symptoms include coughing, shortness of breath, wheezing and reduced pulmonary function.

**Potential Health Effects - Miscellaneous**

0014808-60-7    QUARTZ

Is an IARC, NTP or OSHA carcinogen. Repeated overexposure to crystalline silica may lead to x-ray changes and chronic lung disease. Inhalation of high dust concentrations may cause: breathing difficulties, lung injury. WARNING: This chemical is known to the State of California to cause cancer.

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**SECTION 12) ECOLOGICAL INFORMATION**

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**Toxicity:**

No data available

**Persistence and Degradability:**

No data available.

**Bioaccumulative Potential:**

No data available.

**Mobility in Soil:**

No data available.

**Other Adverse Effects:**

No data available.

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**SECTION 13) DISPOSAL CONSIDERATIONS**

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**Waste Disposal:**

Under RCRA, it is the responsibility of the user of the product, to determine a the time of disposal whether the product meets RCRA criteria for hazardous waste. Waste management should be in full compliance with federal, state, and local laws.

Empty containers retain product residue which may exhibit hazards of material, therefore do not pressurize, cut, glaze, weld or use for any other purposes. Return drums to reclamation centers for proper cleaning and reuse.

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**SECTION 14) TRANSPORT INFORMATION**

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**U.S. DOT Information:**

Not regulated.

**IMDG Information:**

Not regulated.

**IATA Information:**

Not regulated.

**NOTE:**

Based on the raw material supplier's corrosivity test results, in accordance with the U.S. Department of Transportation Regulation (49 CFR 173 Appendix A), this product is not considered to be a corrosive material.

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**SECTION 15) REGULATORY INFORMATION**

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CAS	Chemical Name	% By Weight	Regulation List
0014808-60-7	QUARTZ	48% - 89%	DSL,SARA312,TSCA,California Proposition 65
0065997-15-1	PORTLAND CEMENT SILICATE	11% - 21%	DSL,SARA312,TSCA
0001305-62-0	CALCIUM HYDROXIDE	5% - 8%	DSL,SARA312,TSCA
0001309-37-1	FERRIC OXIDE	1.4% - 2%	DSL,SARA312,TSCA
0007778-18-9	CALCIUM SULFATE	0.9% - 1.6%	DSL,SARA312,TSCA
0001309-48-4	MAGNESIUM OXIDE	0.5% - 0.8%	DSL,SARA312,TSCA
0001317-65-3	CALCIUM CARBONATE	0.5% - 0.8%	NDSL,SARA312,TSCA
0001305-78-8	CALCIUM OXIDE	0.5% - 0.8%	DSL,SARA312,TSCA

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## SECTION 16) OTHER INFORMATION

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### OTHER INFORMATION:

Note: As per GHS, category 1 is the greatest level of hazard within each class.

### GLOSSARY:

ACGIH- American Conference of Governmental Industrial Hygienists; ANSI- American National Standards Institute; Canadian TDG- Canadian Transportation of Dangerous Goods; CAS- Chemical Abstract Service; Chemtrec- Chemical Transportation Emergency Center (US); CHIP- Chemical Hazard Information and Packaging; DSL- Domestic Substances List; EC- Equivalent Concentration; EH40 (UK)- HSE Guidance Note EH40 Occupational Exposure Limits; EPCRA- Emergency Planning and Community Right-To-Know Act; ESL- Effects screening levels; HMIS- Hazardous Material Information Service; LC- Lethal Concentration; LD- Lethal Dose; NFPA- National Fire Protection Association; OEL- Occupational Exposure Limits; OSHA- Occupational Safety and Health Administration, US Department of Labor; PEL- Permissible Exposure Limit; SARA (Title III)- Superfund Amendments and Reauthorization Act; SARA 313- Superfund Amendments and Reauthorization Act, Section 313; SCBA- Self-Contained Breathing Apparatus; STEL- Short Term Exposure Limit; TCEQ - Texas Commission on Environmental Quality; TLV- Threshold Limit Value; TSCA- Toxic Substances Control Act Public Law 94-469; TWA - Time Weighted Value; US DOT- US Department of Transportation; WHMIS- Workplace Hazardous Materials Information System.

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## DISCLAIMER

To the best of our knowledge, the information contained herein is accurate. However, neither the above named supplier nor any of its subsidiaries assumes any liability whatsoever for the accuracy or completeness of the information contained herein. Final determination of suitability of any material is the sole responsibility of the user. All materials may present unknown hazards and should be used with caution. Although certain hazards are described herein, we cannot guarantee that these are the only hazards that exist. The above information pertains to this product as currently formulated, and is based on the information available at this time. Addition of reducers or other additives to this product may substantially alter the composition and hazards of the product. Since conditions of use are outside our control, we make no warranties, express or implied, and assume no liability in connection with any use of this information.



# CrownPro™ 7072SC

## Product Description Sheet No. 718

### An Aliphatic Polyaspartic Polyurea Topcoat

#### Description

CrownPro 7072SC is an aliphatic polyaspartic, environmentally friendly surface topcoat for several systems. CrownPro 7072SC is quick curing and specifically formulated to be installed in thin film applications. It is designed for use in Southern California and is in compliance with SCAQMD air quality standards.

#### Recommended Use

- Concrete
- Plywood
- Cold Storage Areas
- Industrial Warehouses
- Chemical Plants
- Off-Shore Oil Platforms
- Steel
- Plastic
- Food Processing Areas
- Pulp and Paper Mills
- Fertilizer Plants
- Pipeline Barges

#### Advantages

- Quick Cure
- High Tensile Strength
- Abrasion Resistant
- Excellent Weatherability
- UV Resistant For Superior Gloss Retention
- For use in SCAQMD areas
- Topcoat over aromatic polyurea, polyurethane and epoxy applications ranging from 35°F to 130°F, service temp. from 0°F to 200°F
- Color Stable
- High Gloss
- Very Durable

#### Colors

Clear, and Polyaspartic Colors

Custom colors are also available. Minimum order of 100 gallons (378 liters). See color chart for special provisions. Contact Crown Polymers for more information.

#### Packaging

- 2 gallon kit (7.5 liter): One 1 gallon (3.78 liters) can Part-A and one 1 gallon (3.78 liters) can Part-B.
  - 10 gallon kit: One 5 gallon (18.9 liters) pail of Part-A and one 5 gallon (18.9 liters) pail of Part-B.
- 10 gallon kit is not a stock item and is available with minimum order of 100 gallons (378 liters).

#### Mixing:

CrownPro 7072SC may not be diluted under any circumstance. Proportions are premeasured. CrownPro 7072SC Part-A and Part-B should be mixed individually before combining. Add Part-B to Part-A while mixing, using a mechanical mixer at medium speed. Mix until a homogeneous mixture and color is obtained (at least 5 minutes) and mix frequently during application to maintain uniform color. Use care to scrape the sides of the container to ensure that no unmixed material remains. Use caution not to whip air into the material as this may result in pinhole blisters and/or shortened pot life. Do not mix in an up and down motion. Do not mix any material that cannot be used within 45 minutes.

#### Technical Data is based on draw down film CrownPro 7072SC – CLEAR 100 VOC (For Use In SCAQMD Areas)

Mix Ratio by Volume	1A : 1B
Coverage Rate	1 gal/100 sq. ft.
Dry Film Thickness per Coat (exclusive of aggregate)	14 ± 2 mils 356 ± 50 microns
Pot Life at 75°F (24°C), 50% R.H.	45-60 minutes
Hardness, ASTM D-2240	65 ± 5 Shore D
Tear Resistance, Die C, ASTM D-624	400 ± 30 pli 70.1 ± 8.8 kN/m
Tensile Strength, ASTM D-412	3500 ± 300 psi 24.1 ± 2.1 MPa
Ultimate Elongation, ASTM D-412	50 ± 10%
Specific Gravity, Side A	1.07
Specific Gravity, Side B	1.02
Total Solids by Weight, ASTM D-2369	90 ± 2%
Total Solids by Volume, ASTM D-2697	88 ± 2%
Viscosity at 75°F (24°C), Side A	200 ± 50 cps
Viscosity at 75°F (24°C), Side B	200 ± 50 cps
Volatile Organic Compounds, ASTM D-2369-81	0.83 lb/gal 100 gm/liter

#### Technical Data is based on draw down film CrownPro 7072SC – PIGMENTED 100 VOC (For Use In SCAQMD Areas)

Mix Ratio by Volume	1A : 1B
Coverage Rate	1 gal/100 sq./ ft.
Dry Film Thickness per Coat (exclusive of aggregate)	14 ± 2 mils 356 ± 50 microns
Pot Life at 75°F (24°C), 50% R.H.	45-60 minutes
Hardness, ASTM D-2240	65 ± 5 Shore D
Tear Resistance, Die C, ASTM D-624	400 ± 50 pli 70.1 ± 8.8 kN/m
Tensile Strength, ASTM D-412	3500 ± 300 psi 24.1 ± 2.1 MPa
Ultimate Elongation, ASTM D-412	50 ± 20%
Specific Gravity, Side A	1.07
Specific Gravity, Side B	1.27
Total Solids by Weight, ASTM D-2369	91 ± 2%
Total Solids by Volume, ASTM D-2697	89 ± 2%
Viscosity at 75°F (24°C), Side A	200 ± 50 cps
Viscosity at 75°F (24°C), Side B	1400 ± 200 cps
Volatile Organic Compounds, ASTM D-2369-81	0.83 lb/gal 100 gm/liter

### Application

CrownPro 7072SC can be applied by phenolic resin core roller, rubber squeegee and back-rolled, or through a cup gun under low pressure. CrownPro 7072SC should be applied at a minimum film thickness of 5 mils. It should be noted that the heavier the application, the longer the curing process takes.

Apply CrownPro 7072SC evenly over the entire deck. A phenolic resin core roller may be used, but extra care should be taken not to cause air bubbles.

### Curing

At 75°F (24°C) and 50% relative humidity, allow each coat to cure 2-4 hours.

Allow 6 hours before permitting light pedestrian traffic and at least 24-48 hours before permitting heavy pedestrian traffic on to the finished surface.

Uncured CrownPro 7072SC is very sensitive to heat and moisture. Higher temperatures and/or high humidity will accelerate the cure time. Use caution in batch sizes and thickness of application.

Low temperature and/or low humidity extend the cure time.

### Equipment Cleanup

Equipment should be cleaned with an environmentally safe solvent, as permitted under local regulations, immediately after use

### Storage

CrownPro 7072SC has a shelf life of one (1) year from date of manufacture in original, factory-sealed containers when stored indoors at a temperature between 60-95°F (15-35°C).

### Limitations

The following conditions must not be coated with Crown Polymers **deck coatings or systems**: split slabs, buried membrane, sandwich slabs with insulation, slabs over unvented metal pan, magnesite, and lightweight concrete. On grade slabs may receive Crown Polymers system coatings provided a moisture-vapor transmission test is first performed. Please contact Crown Polymers technical department with the results.

With regard to coating asphalt surfaces, please contact Crown Polymers technical department.

Surfaces must be dry, clean and free of foreign matter. Clear coating may turn opaque and cloudy due to moisture penetration, especially in exterior applications. Surface may be slippery when wet. Containers that have been opened must be used as soon as possible. Do not dilute under any circumstance.

### Warning

This product contains Isocyanates and Solvent.

**FOR INDUSTRIAL USE ONLY**  
**KEEP OUT OF REACH OF CHILDREN**  
**KEEP CONTAINERS TIGHTLY CLOSED**

LIMITED WARRANTY "Crown Polymers Corp. warrants its products to be free of manufacturing defects, to be of good quality, and that they will meet Crown Polymers current published physical properties when applied in accordance with Crown Polymers written directions and tested in accordance with ACI, ASTM and Crown Polymers Standards. Product proved to be defective will be replaced. **There are no other warranties by Crown Polymers Corp. of any nature whatsoever, expressed or implied, including any warranty of merchantability or fitness for a particular purpose in connection with this product.** Crown Polymers Corp. shall not be liable for damages of any sort, including remote or consequential damages, resulting from any claimed breach of any warranty, whether expressed or implied, from any other cause whatsoever. Crown Polymers will not be responsible for use of this product in a manner to infringe on any patent held by others."





www.CrownPolymers.com

# SAFETY DATA SHEET

7072-A-CrownPro (SC)(Clear)  
A-Side  
Aug 05, 2020

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## SECTION 1) CHEMICAL PRODUCT AND SUPPLIER'S IDENTIFICATION

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**Product ID:** 80-8082FF00371  
**Product Name:** 7072-A-CrownPro (SC)(Clear), A-Side  
**Revision Date:** Aug 05, 2020 **Date Printed:** Aug 05, 2020  
**Version:** 1.0 **Supersedes Date:** N.A.  
**Manufacturer's Name:** Crown Polymers Corp.  
**Address:** 8550 W. Desert Inn Rd. Suite 102-125, Las Vegas, NV, US, 89117  
**Emergency Phone:** Chemtrec:800-424-9300 (account: CCN1217) OR International:703-527-3887 (account:CCN1217)  
**Information Phone:** (847) 659-0300  
**Fax:** (847) 659-0310

**Product/Recommended Uses:** For Further Information, Refer to the Product Technical Data Sheet.

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## SECTION 2) HAZARDS IDENTIFICATION

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### Classification:

Aspiration Hazard - Category 1  
Eye Irritation - Category 2A  
Respiratory Sensitizer (Solid/Liquid) - Category 1  
Skin Sensitizer - Category 1  
Germ Cell Mutagenicity - Category 1B  
Carcinogenicity - Category 1B  
Flammable Liquids Category 3  
Acute toxicity, Inhalation - Category 4

### Pictograms:



### Signal Word:

Danger

### Hazardous Statements - Physical:

H226 - Flammable liquid and vapor

### Hazardous Statements - Health:

H304 - May be fatal if swallowed and enters airways  
H319 - Causes serious eye irritation  
H334 - May cause allergy or asthma symptoms or breathing difficulties if inhaled  
H317 - May cause an allergic skin reaction  
H340 - May cause genetic defects (state route of exposure if it is conclusively proven that no other routes of exposure cause the hazard)  
H350 - May cause cancer (state route of exposure if it is conclusively proven that no other routes of exposure cause the hazard)  
H332 - Harmful if inhaled

### Precautionary Statements - General:

P101 - If medical advice is needed, have product container or label at hand.

P102 - Keep out of reach of children.  
P103 - Read label before use.

#### Precautionary Statements - Prevention:

- P264 - Wash thoroughly after handling.
- P280 - Wear protective gloves/protective clothing/eye protection/face protection.
- P261 - Avoid breathing dust/fume/gas/mist/vapors/spray.
- P284 - <In case of inadequate ventilation> wear respiratory protection.
- P272 - Contaminated work clothing should not be allowed out of the workplace.
- P201 - Obtain special instructions before use.
- P202 - Do not handle until all safety precautions have been read and understood.
- P210 - Keep away from heat, hot surfaces, sparks, open flames and other ignition sources. No smoking.
- P233 - Keep container tightly closed.
- P240 - Ground/bond container and receiving equipment.
- P241 - Use explosion-proof <electrical/ventilating/lighting/...> equipment.
- P242 - Use only non-sparking tools.
- P243 - Take action to prevent static discharges.
- P271 - Use only outdoors or in a well-ventilated area.

#### Precautionary Statements - Response:

- P301 + P310 - IF SWALLOWED: Immediately call a POISON CENTER or doctor.
- P331 - Do NOT induce vomiting.
- P305 + P351 + P338 - IF IN EYES: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing.
- P337 + P313 - If eye irritation persists: Get medical advice/attention.
- P304 + P340 - IF INHALED: Remove person to fresh air and keep comfortable for breathing.
- P342 + P311 - If experiencing respiratory symptoms: Call a POISON CENTER/doctor.
- P302 + P352 - IF ON SKIN: Wash with plenty of water.
- P333 + P313 - If skin irritation or a rash occurs: Get medical advice/attention.
- P321 - Specific treatment (see section 4 on this SDS).
- P362 + P364 - Take off contaminated clothing. And wash it before reuse.
- P308 + P313 - IF exposed or concerned: Get medical advice/attention.
- P303 + P361 + P353 - IF ON SKIN (or hair): Take off immediately all contaminated clothing. Rinse skin with water <or shower>.
- P370 + P378 - In case of fire: Check Section-5 (Fire Fighting Measures)
- P312 - Call a POISON CENTER/doctor if you feel unwell.

#### Precautionary Statements - Storage:

- P405 - Store locked up.
- P403 + P235 - Store in a well-ventilated place. Keep cool.

#### Precautionary Statements - Disposal:

- P501 - Dispose of contents/ container to an approved waste disposal plant.

**Acute toxicity of 27.4% of the mixture is unknown**

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### SECTION 3) COMPOSITION / INFORMATION ON INGREDIENTS

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CAS	Chemical Name	% By Weight
0028182-81-2	HOMOPOLYMER OF HDI	35% - 65%
0093940-97-7	ALIPHATIC POLYISOCYANATE	18% - 33%
0064742-95-6	AROMATIC HYDROCARBON MIXTURE >C9	14% - 25%
0000822-06-0	HEXAMETHYLENE DIISOCYANATE	Trace

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### SECTION 4) FIRST-AID MEASURES

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#### Inhalation:

7072-A-CrownPro (SC)(Clear), A-Side

Remove source of exposure or move person to fresh air and keep comfortable for breathing. If experiencing respiratory symptoms: Call a POISON CENTER/doctor. If breathing is difficult, trained personnel should administer emergency oxygen if advised to do so by the POISON CENTER/doctor.

If exposed/feel unwell/concerned: Call a POISON CENTER/doctor.

Eliminate all ignition sources if safe to do so.

#### **Skin Contact:**

Take off contaminated clothing, shoes and leather goods (e.g. watchbands, belts). Gently blot or brush away excess product. Wash with plenty of lukewarm, gently flowing water for a duration of 15-20 minutes. If skin irritation or rash occurs: Get medical advice/attention. Wash contaminated clothing before re-use or discard.

IF exposed or concerned: Get medical advice/attention.

#### **Eye Contact:**

Avoid direct contact. Wear chemical protective gloves, if necessary.

Rinse eyes cautiously with lukewarm, gently flowing water for several minutes, while holding the eyelids open. Remove contact lenses, if present and easy to do. Continue rinsing for 15-20 minutes. Take care not to rinse contaminated water into the unaffected eye or onto the face. If eye irritation persists: Get medical advice/attention.

#### **Ingestion:**

Rinse mouth. Do NOT induce vomiting. Immediately call a POISON CENTER/doctor. If vomiting occurs naturally, lie on your side, in the recovery position.

IF exposed or concerned: Get medical advice/attention.

---

## **SECTION 5) FIRE-FIGHTING MEASURES**

---

#### **Suitable Extinguishing Media:**

Dry chemical, foam, carbon dioxide is recommended. Water spray is recommended to cool or protect exposed materials or structures. Carbon dioxide can displace oxygen. Use caution when applying carbon dioxide in confined spaces. Simultaneous use of foam and water on the same surface is to be avoided as water destroys the foam. Sand or earth may be used for small fires only.

#### **Unsuitable Extinguishing Media:**

If water is used, use very large quantities of cold water. The reaction between water and hot isocyanate may be vigorous.

#### **Specific Hazards in Case of Fire:**

Vapors may accumulate and travel to ignition sources distant from the handling site; flash fire can occur.

Excessive pressure or temperature may cause explosive rupture of containers.

Water contamination will produce carbon dioxide. Do not reseal contaminated containers as pressure buildup may rupture them.

#### **Fire-fighting Procedures:**

Isolate immediate hazard area and keep unauthorized personnel out. Stop spill/release if it can be done safely. Move undamaged containers from immediate hazard area if it can be done safely. Water spray may be useful in minimizing or dispersing vapors and to protect personnel. Water may be ineffective but can be used to cool containers exposed to heat or flame. Caution should be exercised when using water or foam as frothing may occur, especially if sprayed into containers of hot, burning liquid.

Dispose of fire debris and contaminated extinguishing water in accordance with official regulations.

#### **Special Protective Actions:**

Wear NIOSH approved self-contained breathing apparatus in positive pressure mode with full-face piece. Boots, gloves (neoprene), goggles, and full protective clothing are also required.

Care should always be exercised in dust/mist areas.

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## **SECTION 6) ACCIDENTAL RELEASE MEASURES**

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#### **Emergency Procedure:**

ELIMINATE all ignition sources (no smoking, flares, sparks or flames in immediate area).

Do not touch or walk through spilled material.

Isolate hazard area and keep unnecessary people away. Remove all possible sources of ignition in the surrounding area. Notify authorities if any exposure to the general public or the environment occurs or is likely to occur.

If spilled material is cleaned up using a regulated solvent, the resulting waste mixture may be regulated.

#### **Recommended Equipment:**

Positive pressure, full-face piece self-contained breathing apparatus(SCBA), or positive pressure supplied air respirator with escape SCBA (NIOSH approved).

#### **Personal Precautions:**

Avoid breathing vapors. Avoid contact with skin, eyes or clothing. Do not touch damaged containers or spilled materials unless wearing appropriate protective clothing.

**Environmental Precautions:**

Stop spill/release if it can be done safely. Prevent spilled material from entering sewers, storm drains, other unauthorized drainage systems and natural waterways by using sand, earth, or other appropriate barriers.

**Methods and Materials for Containment and Cleaning up:**

Cover container, but do not seal, and remove from work area. Prepare a decontamination solution of 2.0% liquid detergent and 3-8% concentrated ammonium hydroxide in water (5-10% sodium carbonate may be substituted for the ammonium hydroxide). Follow the precautions on the supplier's safety data sheets.

Treat the spill area with the decontamination solution, using about 10 parts of the solution for each part of the spill, and allow it to react for at least 15 minutes. Carbon dioxide will be evolved, leaving insoluble polyureas. Residues from spill cleanup, even when treated as described may continue to be regulated under provisions of RCRA and require storage and disposal as hazardous waste.

Slowly stir the isocyanate waste into the decontamination solution described above. Let stand for 48 hours, allowing the evolved carbon dioxide to vent away, residues may still be subject to RCRA storage and disposal requirements. Dispose off in compliance with all relevant local, state, and federal laws and regulations regarding treatment.

---

**SECTION 7) HANDLING AND STORAGE**

---

**General:**

- Wash hands after use.
- Do not get in eyes, on skin or on clothing.
- Do not breathe vapors or mists.
- Use good personal hygiene practices.
- Eating, drinking and smoking in work areas is prohibited.
- Remove contaminated clothing and protective equipment before entering eating areas.

**Ventilation Requirements:**

Use only with adequate ventilation to control air contaminants to their exposure limits. The use of local ventilation is recommended to control emissions near the source.

**Storage Room Requirements:**

Keep container(s) tightly closed and properly labeled. Store in cool, dry, well-ventilated areas away from heat, direct sunlight, strong oxidizers and any incompatibilities. Store in approved containers and protect against physical damage. Keep containers securely sealed when not in use. Indoor storage should meet OSHA standards and appropriate fire codes. Containers that have been opened must be carefully resealed to prevent leakage. Empty container retain residue and may be dangerous. Use non-sparking ventilation systems, approved explosion-proof equipment and intrinsically safe electrical systems in areas where this product is used and stored.

Ground and bond containers and receiving equipment. Avoid static electricity by grounding.

Do not cut, drill, grind, weld, or perform similar operations on or near containers. Do not pressurize containers to empty them. Ground all structures, transfer containers and equipment to conform to the national electrical code. Use procedures that prevent static electrical sparks. Static electricity may accumulate and create a fire hazard.

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**SECTION 8) EXPOSURE CONTROLS/PERSONAL PROTECTION**

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**Eye Protection:**

Wear eye protection with side shields or goggles. Wear indirect-vent, impact and splash resistant goggles when working with liquids. If additional protection is needed for entire face, use in combination with a face shield.

**Skin Protection:**

Use of gloves approved to relevant standards made from the following materials may provide suitable chemical protection: PVC, neoprene or nitrile rubber gloves. Suitability and durability of a glove is dependent on usage, e.g. frequency and duration of contact, chemical resistance of glove material, glove thickness, dexterity. Always seek advice from glove suppliers. Contaminated gloves should be replaced. Use of an apron and over-boots of chemically impervious materials such as neoprene or nitrile rubber is recommended to avoid skin sensitization. The type of protective equipment must be selected according to the concentration and amount of the dangerous substance at the specific workplace. Launder soiled clothes or properly disposed of contaminated material, which cannot be decontaminated.

Depending on conditions of use, additional protection may be required such as apron, arm covers, or full body suit. Wash contaminated clothing before re-wearing.

**Respiratory Protection:**

If airborne concentrations exceed or are expected to exceed the TLV, use MSHA/NIOSH approved positive pressure supplied pressure supplied air respiratory with a full face piece or an air supplied hood. For emergencies, use a positive pressure self-contained breathing apparatus. Air purifying (cartridge type) respirators are not approved for protection against isocyanates.

**Appropriate Engineering Controls:**

Provide exhaust ventilation or other engineering controls to keep the airborne concentrations of vapors below their respective threshold limit value.

Chemical Name	OSHA TWA (ppm)	OSHA TWA (mg/m3)	OSHA STEL (ppm)	OSHA STEL (mg/m3)	OSHA Tables (Z1, Z2, Z3)	OSHA Carcinogen	OSHA Skin designation	NIOSH TWA (ppm)	NIOSH TWA (mg/m3)	NIOSH STEL (ppm)	NIOSH STEL (mg/m3)	NIOSH Carcinogen
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AROMATIC HYDROCARBON MIXTURE >C9	500	2000			1							
HEXAMETHYLENE DIISOCYANATE								0.005	0.035			

Chemical Name	ACGIH TWA (ppm)	ACGIH TWA (mg/m3)	ACGIH STEL (ppm)	ACGIH STEL (mg/m3)
AROMATIC HYDROCARBON MIXTURE >C9				
HEXAMETHYLENE DIISOCYANATE	0.005	0.034		

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## SECTION 9) PHYSICAL AND CHEMICAL PROPERTIES

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### Physical and Chemical Properties

Density	8.95 lb/gal
Specific Gravity	1.07
VOC Regulatory	0.00 lb/gal
<hr/>	
VOC Part A & B Combined	0.83 lb/gal
Appearance	Thin Clear Liquid
Odor Threshold	N.A.
Odor Description	Mild Aromatic
pH	N.A.
Water Solubility	Reacts with Water
Flammability	N/A
Flash Point Symbol	N.A.
Flash Point	52 °C
Viscosity	N.A.
Lower Explosion Level	N.A.
Upper Explosion Level	N.A.
Vapor Pressure	N.A.
Vapor Density	Heavier than air
Freezing Point	N.A.
Melting Point	N.A.
Low Boiling Point	139 °C
High Boiling Point	N.A.
Auto Ignition Temp	N.A.
Decomposition Pt	N.A.
Evaporation Rate	Slower than ether
Coefficient Water/Oil	N.A.

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## SECTION 10) STABILITY AND REACTIVITY

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### Stability:

Material is stable at standard temperature and pressure.

### Conditions to Avoid:

Heat, high temperature, open flame, sparks, and moisture. Contact with incompatible materials in a closed system will cause liberation of carbon dioxide and buildup of pressure.

### Hazardous Reactions/Polymerization:

Will not occur under normal conditions but under high temperatures in the presence of alkalis, tertiary amines, and metal compounds will accelerate polymerization. Possible evolution of carbon dioxide gas may rupture closed containers.

**Incompatible Materials:**

This product will react with any material containing active hydrogens, such as water, alcohol, ammonia, amines, alkalis and acids, the reaction with water is slow under 50°C, but is accelerated at higher temperature and in the presence of alkalis, tertiary amines, and metal compounds. Some reactions can be violent. Material can react with strong oxidizing agents.

**Hazardous Decomposition Products:**

Carbon dioxide, carbon monoxide, nitrogen oxides, trace amounts of hydrogen cyanide and unidentified organic compounds may be formed during combustion.

**SECTION 11) TOXICOLOGICAL INFORMATION****Skin Corrosion/Irritation:**

Isocyanates react with skin protein and moisture and can cause irritation. Prolonged contact can cause reddening, swelling, rash, scaling, blistering, and, in some cases, skin sensitization. Individuals who have developed a skin sensitization can develop these symptoms as a result of contact with very small amounts of liquid material or as a result of exposure to vapor.

**Serious Eye Damage/Irritation:**

Liquid, aerosols or vapors are severely irritating and can cause pain, tearing, reddening and swelling. Prolonged vapor contact may cause conjunctivitis. Any level of contact should not be left untreated.

Causes serious eye irritation

**Carcinogenicity:**

May cause cancer (state route of exposure if it is conclusively proven that no other routes of exposure cause the hazard)

**Respiratory/Skin Sensitization:**

May cause allergy or asthma symptoms or breathing difficulties if inhaled

May cause an allergic skin reaction

**Germ Cell Mutagenicity:**

May cause genetic defects (state route of exposure if it is conclusively proven that no other routes of exposure cause the hazard)

**Reproductive Toxicity:**

No data available

**Specific Target Organ Toxicity - Single Exposure:**

No data available

**Specific Target Organ Toxicity - Repeated Exposure:**

No data available

**Aspiration Hazard:**

May be fatal if swallowed and enters airways

**Acute Toxicity:**

No data available

0000822-06-0            HEXAMETHYLENE DIISOCYANATE

LC50 (rat): 310-350 mg/m3 (45-51 ppm) (4-hour exposure) (1,2)  
 LC50 (rat): 274 mg/m3 (40 ppm) (1-hour exposure); 137 mg/m3 (20 ppm) (equivalent 4-hour exposure) (2)  
 LC50 (mouse): 30 mg/m3 (4.4 ppm) (2-hour exposure); 21.2 mg/m3 (3.1 ppm) (equivalent 4-  
 LD50 (oral, rat): 710 mg/kg (1); 738 mg/kg (2); 960 mg/kg (2)  
 LD50 (oral, mouse): 350 mg/kg; 1980 mg/kg (2)  
 LD50 (dermal, rabbit): 570 mg/kg (1); 593 mg/kg (2)

**Potential Health Effects - Miscellaneous**

0028182-81-2    HOMOPOLYMER OF HDI

Overexposure may cause asthma-like reactions with shortness of breath, wheezing, cough, which may be permanent; or permanent lung sensitization. This effect may be delayed for several hours after exposure. The following medical conditions may be aggravated by exposure: asthma, skin disorders, respiratory disorders. Potential skin sensitizer that may cause allergic reactions and contact dermatitis resulting in severe irritation, dryness, and cracking of the skin. Skin or eye contact may cause any of the following: irritation.

0064742-95-6    AROMATIC HYDROCARBON MIXTURE >C9

The following medical conditions may be aggravated by exposure: skin disorders. Laboratory studies with rats have shown that petroleum distillates can cause kidney damage and kidney or liver tumors. These effects were not seen in similar studies with guinea pigs, dogs, or monkeys. Several studies evaluating petroleum workers have not shown a significant increase of kidney damage or an increase in kidney or liver tumors.

**SECTION 12) ECOLOGICAL INFORMATION**

**Toxicity:**

No data available.

**Other Adverse Effects:**

No data available.

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**SECTION 13) DISPOSAL CONSIDERATIONS**

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**Waste Disposal:**

Under RCRA, it is the responsibility of the user of the product, to determine at the time of disposal whether the product meets RCRA criteria for hazardous waste. Waste management should be in full compliance with federal, state, and local laws.

Empty containers retain product residue which may exhibit hazards of material, therefore do not pressurize, cut, glaze, weld or use for any other purposes. Return drums to reclamation centers for proper cleaning and reuse.

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**SECTION 14) TRANSPORT INFORMATION**

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**U.S. DOT Information:**

Not Regulated

**IMDG Information:**

Shipping Name: PAINT  
 UN/NA #: 1263  
 Hazard Class: 3 Packing Group: III  
 Placard: Flammable  
 Marine Pollutant: No data available

**IATA Information:**

Shipping Name: PAINT  
 UN/NA #: 1263  
 Hazard Class: 3 Packing Group: III  
 Placard: Flammable

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**SECTION 15) REGULATORY INFORMATION**

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CAS	Chemical Name	% By Weight	Regulation List
0028182-81-2	HOMOPOLYMER OF HDI	35% - 65%	DSL,SARA312,TSCA
0064742-95-6	AROMATIC HYDROCARBON MIXTURE >C9	14% - 25%	DSL,SARA312,VOC,TSCA
0000822-06-0	HEXAMETHYLENE DIISOCYANATE	Trace	DSL,CERCLA,HAPS,SARA312,SARA313,VHAPS,VOC,TSCA

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**SECTION 16) OTHER INFORMATION**

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**OTHER INFORMATION:**

\* There are points of differences between OSHA GHS and UN GHS. In 90% of the categories, they can be used interchangeably, but for the Skin Corrosion/Irritant Category and the Specific Target Organ Toxicity (Single and Repeated Exposure) Categories. In these cases, our system will say UN GHS.

**GLOSSARY:**

ACGIH- American Conference of Governmental Industrial Hygienists; ANSI- American National Standards Institute; Canadian TDG- Canadian Transportation of Dangerous Goods; CAS- Chemical Abstract Service; Chemtrec- Chemical Transportation Emergency Center (US); CHIP- Chemical Hazard Information and Packaging; DSL- Domestic Substances List; EC- Equivalent Concentration; EH40 (UK)- HSE Guidance Note EH40 Occupational Exposure Limits; EPCRA- Emergency Planning and Community Right-To-Know Act; ESL- Effects screening levels; HMIS- Hazardous Material Information Service; LC- Lethal Concentration; LD- Lethal Dose; NFPA- National Fire Protection Association; OEL- Occupational Exposure Limits; OSHA- Occupational Safety and Health Administration, US Department of Labor; PEL- Permissible Exposure Limit; SARA (Title III)- Superfund Amendments and Reauthorization Act; SARA 313- Superfund Amendments and Reauthorization Act, Section 313; SCBA- Self-Contained Breathing Apparatus; STEL- Short Term Exposure Limit; TCEQ - Texas Commission on Environmental Quality; TLV- Threshold Limit Value; TSCA- Toxic Substances Control Act Public Law 94-469; TWA - Time Weighted Value; US DOT- US Department of Transportation; WHMIS- Workplace Hazardous Materials Information System.

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**DISCLAIMER**

To the best of our knowledge, the information contained herein is accurate. However, neither the above named supplier nor any of its subsidiaries assumes any liability whatsoever for the accuracy or completeness of the information contained herein. Final determination of suitability of any material is the sole responsibility of the user. All materials may present unknown hazards and should be used with caution. Although certain hazards are described herein, we cannot guarantee that these are the only hazards that exist. The above information pertains to this product as currently formulated, and is based on the information available at this time. Addition of reducers or other additives to this product may substantially alter the composition and hazards of the product. Since conditions of use are outside our control, we make no warranties, express or implied, and assume no liability in connection with any use of this information.





www.CrownPolymers.com

# SAFETY DATA SHEET

7072-B-CrownPro (SC)(Clear)  
B-Side  
Aug 05, 2020

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## SECTION 1) CHEMICAL PRODUCT AND SUPPLIER'S IDENTIFICATION

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**Product ID:** 81-8082FF00371  
**Product Name:** 7072-B-CrownPro (SC)(Clear), B-Side  
**Revision Date:** Aug 05, 2020 **Date Printed:** Aug 05, 2020  
**Version:** 1.0 **Supersedes Date:** N.A.  
**Manufacturer's Name:** Crown Polymers Corp.  
**Address:** 8550 W. Desert Inn Rd. Suite 102-125, Las Vegas, NV, US, 89117  
**Emergency Phone:** Chemtrec:800-424-9300 (account: CCN1217) OR International:703-527-3887 (account:CCN1217)  
**Information Phone Number:** (847) 659-0300  
**Fax:** (847) 659-0310  
**Product/Recommended Uses:** For Further Information, Refer to the Product Technical Data Sheet.

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## SECTION 2) HAZARDS IDENTIFICATION

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### Classification:

- Skin Sensitizer - Category 1
- Acute aquatic toxicity - Category 3
- Chronic aquatic toxicity - Category 3

### Pictograms:



### Signal Word:

Warning

### Hazardous Statements - Health:

H317 - May cause an allergic skin reaction

### Hazardous Statements - Environmental:

- H402 - Harmful to aquatic life
- H412 - Harmful to aquatic life with long lasting effects

### Precautionary Statements - General:

- P101 - If medical advice is needed, have product container or label at hand.
- P102 - Keep out of reach of children.
- P103 - Read label before use.

### Precautionary Statements - Prevention:

- P261 - Avoid breathing dust/fume/gas/mist/vapors/spray.
- P272 - Contaminated work clothing should not be allowed out of the workplace.
- P280 - Wear protective gloves/protective clothing/eye protection/face protection.
- P273 - Avoid release to the environment.

### Precautionary Statements - Response:

- P302 + P352 - IF ON SKIN: Wash with plenty of water.
- P333 + P313 - If skin irritation or a rash occurs: Get medical advice/attention.

P321 - Specific treatment (see section 4 on this SDS).

P362 + P364 - Take off contaminated clothing. And wash it before reuse.

#### Precautionary Statements - Storage:

No precautionary statement available.

#### Precautionary Statements - Disposal:

P501 - Dispose of contents/ container to an approved waste disposal plant.

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### SECTION 3) COMPOSITION / INFORMATION ON INGREDIENTS

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CAS	Chemical Name	% By Weight
136210-32-7	Aspartic acid, N,N'-[methylenebis(2-methyl-4,1-cyclohexanediy)]bis-, 1,1',4,4'-tetraethyl ester	35% - 62%
Trade Secret	MONOASPARTATE	4% - 7%
623-91-6	DIETHYL FUMARATE	1.7% - 3%
0014808-60-7	SILICA, CRYSTALLINE	0.3% - 0.5%
0000108-32-7	4-METHYL-1,3-DIOXOLAN-2-ONE	0.2% - 0.4%

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### SECTION 4) FIRST-AID MEASURES

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#### Inhalation:

Remove source of exposure or move person to fresh air and keep comfortable for breathing. If experiencing respiratory symptoms: Call a POISON CENTER/doctor. If breathing is difficult, trained personnel should administer emergency oxygen if advised to do so by the POISON CENTER/doctor.

If exposed/feel unwell/concerned: Call a POISON CENTER/doctor.

#### Skin Contact:

Take off contaminated clothing, shoes and leather goods (e.g. watchbands, belts). Gently blot or brush away excess product. Wash with plenty of lukewarm, gently flowing water for a duration of 15-20 minutes. If skin irritation or rash occurs: Get medical advice/attention. Wash contaminated clothing before re-use or discard.

IF exposed or concerned: Get medical advice/attention.

#### Eye Contact:

Remove source of exposure or move person to fresh air. Rinse eyes cautiously with lukewarm, gently flowing water for several minutes, while holding the eyelids open. Remove contact lenses, if present and easy to do. Continue rinsing for a duration of 15-20 minutes. Take care not to rinse contaminated water into the unaffected eye or onto the face. If eye irritation persists: Get medical advice/attention.

#### Ingestion:

Immediately call a POISON CENTER/doctor. Do NOT induce vomiting. If vomiting occurs naturally, lie on your side, in the recovery position.

Give 1 or 2 glasses of milk or water to drink and refer person to medical personnel. Do not give anything by mouth to an unconscious person.

IF exposed or concerned: Get medical advice/attention.

---

### SECTION 5) FIRE-FIGHTING MEASURES

---

#### Suitable Extinguishing Media:

Dry chemical, foam, carbon dioxide water spray or fog is recommended. Water spray is recommended to cool or protect exposed materials or structures. Carbon dioxide can displace oxygen. Use caution when applying carbon dioxide in confined spaces. Simultaneous use of foam and water on the same surface is to be avoided as water destroys the foam. Sand or earth may be used for small fires only.

#### Specific Hazards in Case of Fire:

Sudden reaction and fire may result when the product is exposed to oxidizing agents.

#### Fire-fighting Procedures:

Isolate immediate hazard area and keep unauthorized personnel out. Stop spill/release if it can be done safely. Move undamaged containers from immediate hazard area if it can be done safely. Water spray may be useful in minimizing or dispersing vapors and to protect personnel. Water may be ineffective but can be used to cool containers exposed to heat or flame. Caution should be exercised when using water or foam as frothing may occur, especially if sprayed into containers of hot, burning liquid.

Dispose of fire debris and contaminated extinguishing water in accordance with official regulations.

#### Special Protective Actions:

Wear NIOSH approved self-contained breathing apparatus in positive pressure mode with full-face piece. Boots, gloves (neoprene), goggles, and full protective clothing are also required.

Care should always be exercised in dust/mist areas.

---

## SECTION 6) ACCIDENTAL RELEASE MEASURES

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### Emergency Procedure:

Keep unnecessary people away; isolate hazard area and deny entry. Do not touch or walk through spilled material. Clean up immediately.  
ELIMINATE all ignition sources (no smoking, flares, sparks or flames in immediate area).

### Recommended Equipment:

Positive pressure, full-face piece self-contained breathing apparatus(SCBA), or positive pressure supplied air respirator with escape SCBA (NIOSH approved).

### Personal Precautions:

Avoid breathing vapors. Avoid contact with skin, eyes or clothing. Do not touch damaged containers or spilled materials unless wearing appropriate protective clothing.

### Environmental Precautions:

Stop spill/release if it can be done safely. Prevent spilled material from entering sewers, storm drains, other unauthorized drainage systems and natural waterways by using sand, earth, or other appropriate barriers.

### Methods and Materials for Containment and Cleaning up:

Soak up material with absorbent and shovel into a chemical waste container. Cover container, but do not seal, and remove from work area. Residues from spill cleanup may continue to be regulated under provisions of RCRA and require storage and disposal as hazardous waste. For major spills, call CHEMTREC (Chemical Transportation Emergency Center) at 800-424-9300.

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## SECTION 7) HANDLING AND STORAGE

---

### General:

Wash hands after use.  
Do not get in eyes, on skin or on clothing.  
Do not breathe vapors or mists.  
Use good personal hygiene practices.  
Eating, drinking and smoking in work areas is prohibited.  
Remove contaminated clothing and protective equipment before entering eating areas.  
Eyewash stations and showers should be available in areas where this material is used and stored.

### Ventilation Requirements:

Use only with adequate ventilation to control air contaminants to their exposure limits. The use of local ventilation is recommended to control emissions near the source.

### Storage Room Requirements:

Keep container(s) tightly closed and properly labeled. Store in cool, dry, well-ventilated areas away from heat, direct sunlight, strong oxidizers and any incompatibilities. Store in approved containers and protect against physical damage. Keep containers securely sealed when not in use. Indoor storage should meet OSHA standards and appropriate fire codes. Containers that have been opened must be carefully resealed to prevent leakage. Empty container retain residue and may be dangerous.  
Use non-sparking ventilation systems, approved explosion-proof equipment and intrinsically safe electrical systems in areas where this product is used and stored.  
Store in tightly sealed containers to protect from atmospheric moisture. Store in a cool dry area. Store liquid in containers above ground and surround by dikes to contain spills or leaks.  
Ground and bond containers and receiving equipment. Avoid static electricity by grounding.

---

## SECTION 8) EXPOSURE CONTROLS/PERSONAL PROTECTION

---

### Eye Protection:

Wear eye protection with side shields or goggles. Wear indirect-vent, impact and splash resistant goggles when working with liquids. If additional protection is needed for entire face, use in combination with a face shield.

### Skin Protection:

Use of gloves approved to relevant standards made from the following materials may provide suitable chemical protection: PVC, neoprene or nitrile rubber gloves. Suitability and durability of a glove is dependent on usage, e.g. frequency and duration of contact, chemical resistance of glove material, glove thickness, dexterity. Always seek advice from glove suppliers. Contaminated gloves should be replaced. Use of an apron and over-boots of chemically impervious materials such as neoprene or nitrile rubber is recommended to avoid skin sensitization. The type of protective equipment must be selected according to the concentration and amount of the dangerous substance at the specific workplace. Launder soiled clothes or properly disposed of contaminated material, which cannot be decontaminated.

### Respiratory Protection:

If engineering controls do not maintain airborne concentrations to a level which is adequate to protect worker, a respiratory protection program that meets or is equivalent to OSHA 29 CFR 1910.134 and ANSI Z88.2 should be followed. Check with respiratory protective equipment suppliers.

When airborne concentrations exceed or are expected to exceed the TLV, use MSHA/NIOSH approved positive pressure supplied air respirator with a full-face piece or an air supplied hood. For emergencies, use a positive pressure self-container breathing apparatus.

**Appropriate Engineering Controls:**

Provide exhaust ventilation or other engineering controls to keep the airborne concentrations of vapors below their respective threshold limit value.

Chemical Name	OSHA TWA (ppm)	OSHA TWA (mg/m3)	OSHA STEL (ppm)	OSHA STEL (mg/m3)	OSHA Tables (Z1, Z2, Z3)	OSHA Carcinogen	OSHA Skin designation	NIOSH TWA (ppm)	NIOSH TWA (mg/m3)	NIOSH STEL (ppm)	NIOSH STEL (mg/m3)	NIOSH Carcinogen
SILICA, CRYSTALLINE	a	[10 mg/m3 percent SiO2+2 / 250 percent SiO2+5 mppcf]; [30 mg/m3 percent SiO2+2];			[1,3]; [3];				0.05e			1

Chemical Name	ACGIH TWA (ppm)	ACGIH TWA (mg/m3)	ACGIH STEL (ppm)	ACGIH STEL (mg/m3)
SILICA, CRYSTALLINE		0.025 (R)		

**SECTION 9) PHYSICAL AND CHEMICAL PROPERTIES**

**Physical Properties**

Density	10.00 lb/gal
Specific Gravity	1.20
VOC Regulatory	0.00 lb/gal
VOC Part A & B Combined	0.83 lb/gal
Appearance	Clear Liquid
Odor Threshold	N.A.
Odor Description	Mild Aromatic
pH	N.A.
Water Solubility	N.A.
Flammability	N/A
Flash Point Symbol	N.A.
Flash Point	200 °F
Viscosity	N.A.
Lower Explosion Level	N.A.
Upper Explosion Level	N.A.
Vapor Pressure	N.A.
Vapor Density	Heavier than air
Freezing Point	N.A.
Melting Point	N.A.
Low Boiling Point	586 °F
High Boiling Point	N.A.
Auto Ignition Temp	N.A.
Decomposition Pt	N.A.
Evaporation Rate	Slower than ether
Coefficient Water/Oil	N.A.

## SECTION 10) STABILITY AND REACTIVITY

---

### Stability:

Material is stable at standard temperature and pressure.

### Conditions to Avoid:

Heat, high temperature, open flame, and moisture. Avoid contact with incompatible materials.

### Hazardous Reactions/Polymerization:

Will not occur.

### Incompatible Materials:

This product will react with any material containing isocyanate. Some reactions can be violent.

### Hazardous Decomposition Products:

Combustion products: organic vapors and thermal decomposition fragments.

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## SECTION 11) TOXICOLOGICAL INFORMATION

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### Skin Corrosion/Irritation:

Product may be absorbed through skin and cause nausea, headache, and general discomfort.

### Serious Eye Damage/Irritation:

Vapors can irritate the eyes. Chemical burns may result due to overexposure. Affects of exposure may be delayed.

### Carcinogenicity:

No data available

### Respiratory/Skin Sensitization:

Inhalation : Severe overexposure may induce respiratory sensitization with asthma like symptoms. These symptoms may be immediate or delayed up to several hours after exposure. Chronic exposures may result in permanent decreases in lung function.

Skin sensitization may develop after repeated and/or prolonged contact.

May cause an allergic skin reaction

### Germ Cell Mutagenicity:

No data available

### Reproductive Toxicity:

No data available

### Specific Target Organ Toxicity - Single Exposure:

No data available

### Specific Target Organ Toxicity - Repeated Exposure:

No data available

### Aspiration Hazard:

No data available

### Acute Toxicity:

If ingested : In humans, irritation or chemical burns of the mouth, pharynx, esophagus and stomach can develop following ingestion, and injury may be severe and cause death.

Repeated and prolonged exposure at low levels may result in adverse skin and eye effects, liver and kidney disorders.

### Chronic Exposure

0014808-60-7 SILICA, CRYSTALLINE

Prolonged inhalation of respirable crystalline silica dust can result in lung disease (i.e. silicosis and/or lung cancer). Symptoms include coughing, shortness of breath, wheezing and reduced pulmonary function.

### Potential Health Effects - Miscellaneous

0014808-60-7 SILICA, CRYSTALLINE

Is an IARC, NTP or OSHA carcinogen. Repeated overexposure to crystalline silica may lead to x-ray changes and chronic lung disease. Inhalation of high dust concentrations may cause: breathing difficulties, lung injury. WARNING: This chemical is known to the State of California to cause cancer.

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## SECTION 12) ECOLOGICAL INFORMATION

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**Toxicity:**

Harmful to aquatic life  
 Harmful to aquatic life with long lasting effects

**Persistence and Degradability:**

No data available.

**Bioaccumulative Potential:**

No data available.

**Mobility in Soil:**

No data available.

**Other Adverse Effects:**

No data available.

**SECTION 13) DISPOSAL CONSIDERATIONS****Waste Disposal:**

Under RCRA, it is the responsibility of the user of the product, to determine at the time of disposal whether the product meets RCRA criteria for hazardous waste. Waste management should be in full compliance with federal, state, and local laws.

Empty containers retain product residue which may exhibit hazards of material, therefore do not pressurize, cut, glaze, weld or use for any other purposes. Return drums to reclamation centers for proper cleaning and reuse.

**SECTION 14) TRANSPORT INFORMATION****U.S. DOT Information:**

Not Regulated

**IMDG Information:**

Not Regulated

**IATA Information:**

Not Regulated

**SECTION 15) REGULATORY INFORMATION**

CAS	Chemical Name	% By Weight	Regulation List
0014808-60-7	SILICA, CRYSTALLINE	0.3% - 0.5%	DSL,SARA312,TSCA,California Proposition 65
0000108-32-7	4-METHYL-1,3-DIOXOLAN-2-ONE	0.2% - 0.4%	DSL,SARA312,TSCA

**SECTION 16) OTHER INFORMATION****OTHER INFORMATION:**

\* There are points of differences between OSHA GHS and UN GHS. In 90% of the categories, they can be used interchangeably, but for the Skin Corrosion/Irritant Category and the Specific Target Organ Toxicity (Single and Repeated Exposure) Categories. In these cases, our system will say UN GHS.

**GLOSSARY:**

ACGIH- American Conference of Governmental Industrial Hygienists; ANSI- American National Standards Institute; Canadian TDG- Canadian Transportation of Dangerous Goods; CAS- Chemical Abstract Service; Chemtrec- Chemical Transportation Emergency Center (US); CHIP- Chemical Hazard Information and Packaging; DSL- Domestic Substances List; EC- Equivalent Concentration; EH40 (UK)- HSE Guidance Note EH40 Occupational Exposure Limits; EPCRA- Emergency Planning and Community Right-To-Know Act; ESL- Effects screening levels; HMIS- Hazardous Material Information Service; LC- Lethal Concentration; LD- Lethal Dose; NFPA- National Fire Protection Association; OEL- Occupational Exposure Limits; OSHA- Occupational Safety and Health Administration, US Department of Labor; PEL- Permissible Exposure Limit; SARA (Title III)- Superfund Amendments and Reauthorization Act; SARA 313- Superfund Amendments and Reauthorization Act, Section 313; SCBA- Self-Contained Breathing Apparatus; STEL- Short Term Exposure Limit; TCEQ - Texas Commission on Environmental Quality; TLV- Threshold Limit Value; TSCA- Toxic Substances Control Act Public Law 94-469; TWA - Time Weighted Value; US DOT- US Department of Transportation; WHMIS- Workplace Hazardous Materials Information System.

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**DISCLAIMER**

To the best of our knowledge, the information contained herein is accurate. However, neither the above named supplier nor any of its subsidiaries assumes any liability whatsoever for the accuracy or completeness of the information contained herein. Final determination of suitability of any material is the sole responsibility of the user. All materials may present unknown hazards and should be used with caution. Although certain hazards are described herein, we cannot guarantee that these are the only hazards that exist. The above information pertains to this product as currently formulated, and is based on the information available at this time. Addition of reducers or other additives to this product may substantially alter the composition and hazards of the product. Since conditions of use are outside our control, we make no warranties, express or implied, and assume no liability in connection with any use of this information.

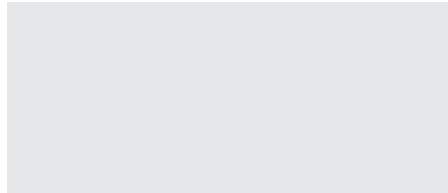
# Standard Epoxy Color Guide



WHITE



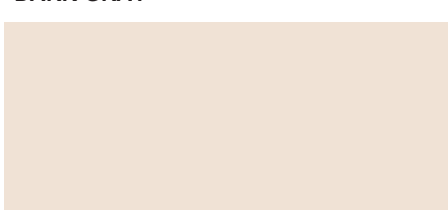
LIGHT GRAY



MEDIUM GRAY



DARK GRAY



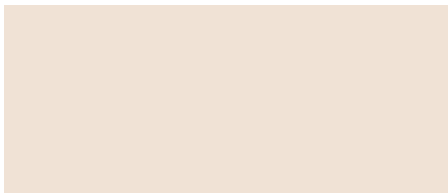
CHARCOAL



BLACK



LIGHT TAN



TAN



SAND BEIGE



BROWN STONE



TILE RED



FAST RED



RICH BLUE



LEAF GREEN



SAFETY YELLOW



Crown Polymers' Color Guides are a representation of the actual color. Every effort has been made to reproduce these color samples as faithfully as possible. Color variations between batches may exist. Colors may vary due to differences in surface texture, lighting, and methods of application. When ordering additional products **make sure you use the same batch number. You will find the batch number on the product label. Not all colors are available in all products. Refer to the Technical Data Sheets** for the color availability.



SASE® has a complete range of metal bond tooling lines ensuring maximum tooling life on any concrete floor hardness. Every metal bond series corresponds with the MOH'S hardness scale helping contractors confidently know what metal bond series to use on every concrete grinding project.

# METAL BOND

## DIAMOND TOOLING

SASE® has a complete range of metal bond tooling lines ensuring maximum tooling life on any concrete floor hardness. Every metal bond series corresponds with the MOH'S hardness scale helping contractors confidently know what metal bond series to use on every concrete grinding project.



# METAL BOND DIAMOND TOOLING

**YELLOW SERIES**  
EXTREMELY HARD CONCRETE  
MOH'S 9

**GOLD SERIES**  
HARD CONCRETE  
MOH'S 8

**BLUE SERIES**  
MEDIUM TO HARD CONCRETE  
MOH'S 7

**6**  
GRIT



HOL.502601QCS

**16**  
GRIT



HOL.502630QCS



HOL.502534QCS



HOL.502555QCS



HOL.502549QCS



HOL.502602QCS

**25**  
GRIT



HOL.502631QCS



HOL.502535QCS



HOL.502555QCS



HOL.502549QCS



HOL.502602QCS

**40**  
GRIT



HOL.502632QCS



HOL.502536QCS



HOL.502556QCS



HOL.502550QCS



HOL.502603QCS

**80**  
GRIT



HOL.502633QCS



HOL.502537QCS



HOL.502557QCS



HOL.502551QCS



HOL.502604QCS

**150**  
GRIT



HOL.502634QCS



HOL.502538QCS



HOL.502558QCS



HOL.502552QCS



HOL.502605QCS

**300**  
GRIT



HOL.502559QCS



HOL.502606QCS

**25**  
GRIT  
ARROW



HOL.502621QCS



HOL.502629QCS



HOL.502620QCS



HOL.502628QCS

**RED SERIES**  
MEDIUM CONCRETE  
MOH'S 6

**BLACK SERIES**  
SOFT CONCRETE  
MOH'S 5

**ORANGE SERIES**  
VERY SOFT CONCRETE  
MOH'S 4

**6**  
GRIT



HOL.502612QCS



HOL.502542QCS



HOL.502622QCS



HOL.502607QCS

**16**  
GRIT



HOL.5026125QCS



HOL.5026225QCS



HOL.5026075QCS

**25**  
GRIT



HOL.502613QCS



HOL.502543QCS



HOL.502623QCS



HOL.502608QCS



HOL.502808QCS

**40**  
GRIT



HOL.502614QCS



HOL.502624QCS



HOL.502609QCS



HOL.502809QCS

**80**  
GRIT



HOL.502615QCS



HOL.502625QCS



HOL.502610QCS



HOL.502810QCS

**150**  
GRIT



HOL.502616QCS



HOL.502626QCS



HOL.502611QCS

**300**  
GRIT



HOL.502619QCS



HOL.502627QCS

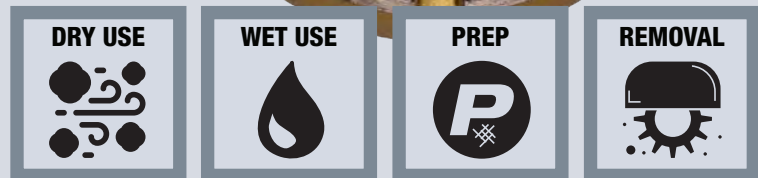
**25**  
GRIT  
ARROW

**Orange Long Life**

These three segment diamonds were engineered for the most abrasive grinding applications, including "rained-on" concrete, spalled concrete, broom finished concrete and shot-blast floors.

# 3" METAL BOND PUCKS

SASE® 3" Metal Bond Pucks are available in three different bonds covering soft to hard concrete. They are available with SASE® Quick Change System (QCS) attachments or can be ordered to fit any tool holder plate. The SASE® 3" Metal Bond Pucks are great for dry or wet grinding applications.












	GOLD SERIES HARD CONCRETE MOH'S 8		BLUE SERIES HARD CONCRETE MOH'S 7		BLACK SERIES SOFT CONCRETE MOH'S 5	
18/20 GRIT						
	HOL.800753	HOL.800754	HOL.800755	HOL.800756	HOL.800757	HOL.800758
30/40 GRIT						
	HOL.800740	HOL.800742	HOL.800744	HOL.800746	HOL.800759	HOL.800760
60/80 GRIT						
	HOL.800741	HOL.800743	HOL.800745	HOL.800747	HOL.800761	HOL.800762
120/150 GRIT						
	HOL.800749	HOL.800750	HOL.800751	HOL.800752	HOL.800763	HOL.800764

# TOOLING PLATES & HOLDERS

SASE® manufactures a variety of tooling holders and adapters allowing contractors to use SASE® tooling under various competitors' floor grinders.










## 11" / 270mm Plates







	Item #	Description	Used With
	PDG.80082.00	Rigid Steel Plate with Non-magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to SASE® PDG 8000 and other industry 30 - 32" floor grinders utilizing shamrock or cross complete.
	PDG.80183.10	Rigid Steel Plate with Magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to SASE® PDG 8000 and other industry 30 - 32" floor grinders utilizing shamrock or cross complete. QCS adapters include magnets for additional safety.
	HOL.905210	Rigid Aluminum Plate with Non-magnetic SASE® QCS Adapters	Aluminum tool holder for attaching SASE® QCS tools to SASE® PDG 8000 and other industry 30 - 32" floor grinders utilizing shamrock or cross complete.
	HOL.906312	Rigid Aluminum Plate with Non-magnetic SASE® QCS Adapters	Aluminum tool holder for attaching SASE® QCS tools to SASE® PDG 8000 and other industry 30 - 32" floor grinders utilizing shamrock or cross complete. QCS adapters include magnets for additional safety.
	HOL.905225	Flexible Plastic Plate Complete with Lippage for 3" Puck Style Tooling	Plastic tool holder for attaching 3" puck style tools to SASE® PDG 8000 and other industry 30 - 32" floor grinders utilizing shamrock or cross complete. Plate includes foam riser for flexibility to contour to floor.
	-HOL.200126	Top Holder Plastic with Lippage for 3" Puck Style Tooling	Plastic tool holder top replacement for HOL.905225. Includes 3" Velcro inserts.
	-HOL.905192	11" Foam Riser	Foam riser or foam riser replacement for HOL.905218.
	-HOL.905196	Aluminum Base with Velcro	Aluminum base replacement for HOL.905218. Includes small hook (Velcro).
	SAS.2000121	Xenith Complete Assembly, 11" / 270mm	Plastic tool holder for attaching SASE® 11" Xenith pad and other fiber woven pads to SASE® PDG 8000 and other industry 30 - 32" floor grinders utilizing shamrock or cross complete. Plate includes large hook (Velcro).

# TOOLING PLATES & HOLDERS

## 9" / 240 - 230mm Plates

	Item #	Description	Used With
	HOL.905214	Rigid Steel Plate with Non-magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to Diamatic 780 series floor grinders.
	HOL.907830	Rigid Steel Plate with Magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to Diamatic 780 style floor grinders. QCS adapters include magnets for additional safety.
	HOL.905212	Rigid Aluminum Plate with Non-magnetic SASE® QCS Adapters	Aluminum tool holder for attaching SASE® QCS tools to HTC 650 & 500 series floor grinders.
	HOL.907315	Rigid Aluminum Plate with Non-magnetic SASE® QCS Adapters	Aluminum tool holder for attaching SASE® QCS tools to HTC 650 & 500 series floor grinders. QCS adapters include magnets for additional safety.
	HOL.905220	Flexible Plastic Plate Complete with Lippage for 3" Puck Style Tooling	Plastic tool holder for attaching 3" puck style tools to Diamatic 780 style floor grinders. Plate includes foam riser for flexibility to contour to floor.
	-HOL.905191	9" Foam Riser	Foam riser or foam riser replacement for HOL.905220.
	HOL.902240	Aluminum Plate with hook Velcro	Aluminum tool holder for attaching SASE® 9" Xenith pad and other fiber woven pads to HTC 650 & 500 floor grinders utilizing shamrock or cross complete. Plate includes hook (Velcro).



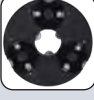
## 7" / 200 - 185mm Plates

	Item #	Description	Used With
	PDG.50040.00	Rigid Steel Plate with Non-magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to SASE® PDG 6000 & 5000 floor grinders.
	PDG.50160.20	Rigid Steel Plate with Magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to SASE® PDG 6000 & 5000 floor grinders. QCS adapters include magnets for additional safety.
	HOL.905212	Rigid Steel Plate with Non-magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to Diamatic 580 & 535 series floor grinders.
	HOL.907340	Rigid Steel Plate with Magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to Diamatic 580 & 535 style floor grinders. QCS adapters include magnets for additional safety.
	HOL.905010	Aluminum Plate with Lippage for 3" Puck Style Tooling	Aluminum tool holder for attaching 3" puck style tools to Diamatic 580 & 535 series floor grinders.
	-HOL.905193	Foam Riser (7 3/4" / 200mm)	Foam riser or foam riser replacement for HOL.600100.






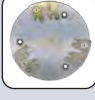
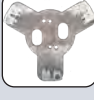
# TOOLING PLATES & HOLDERS

SASE® COMPANY

## 7" / 200 - 185mm Plates









	Item #	Description	Used With
	SAS.20005	Velcro Plate System for 7.5" Xenith Pads (7 3/4" / 200mm)	Plastic tool holder for attaching SASE® 7" Xenith pad and other fiber woven pads to SASE® PDG 6000 & 5000 floor grinders. Plate includes large hook (Velcro).
	SAS.200121	Plastic Plate with Lippage for 2" Puck Style Tooling	Plastic tool holder for attaching 2" puck style tools to SASE® PDG 6000 & 5000 floor grinders.
	HOL.600100	Plastic Plate Complete with Lippage for 3" Puck Style Tooling	Plastic tool holder for attaching 3" puck style tools to SASE® PDG 6000 & 5000 floor grinders. Plate includes foam riser for flexibility to contour to floor.

## Husqvarna / Skanmaskin / Terrcco

	Item #	Description	Used With
	SAS.238100	Rigid Steel Husqvarna Plate with Non-magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to Husqvarna 820 floor grinders.
	SAS.259000	Rigid Steel Husqvarna Plate with Magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to Husqvarna 820 floor grinders. QCS adapters include magnets for additional safety.
	SAS.249200	Rigid Steel Husqvarna Plate with Non-magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to Husqvarna 680 & 520 floor grinders.
	SAS.268700	Rigid Steel Husqvarna Plate with Magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to Husqvarna 680 & 520 floor grinders. QCS adapters include magnets for additional safety.
	SAS.800955	Rigid Steel Skanmaskin Plate with Magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to Skanmaskin 800 floor grinders. QCS adapters include magnets for additional safety.
	SAS.800745	Rigid Steel Skanmaskin Plate with Magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to Skanmaskin 650i floor grinders. QCS adapters include magnets for additional safety.
	HOL.600350	Rigid Steel Terrcco Plate with Magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to Terrcco floor grinders. QCS adapters include magnets for additional safety.

# TOOLING PLATES & HOLDERS

## Adapters

	Item #	Description	Used With
	SAS.904175	SASE® Magnetic QCS Adapter	Mountable on any tool holders, allowing the use of SASE® QCS tooling under any floor grinder. QCS adapter includes magnet for additional safety.
	HOL.200099A	Eagle Tool Holder with Magnetic SASE® QCS Adapter SASE®	Aluminum tool holder for attaching SASE® QCS tools to Eagle floor grinders. QCS adapter includes magnet for additional safety.
	HOL.905227A	Lavina Tool Holder with Magnetic SASE® QCS Adapter	Aluminum tool holder for attaching SASE® QCS tools to Lavina floor grinders. QCS adapter includes magnet for additional safety.
	HOL.600205QCS	STI Tool Holder with Magnetic SASE® QCS Adapter	Aluminum tool holder for attaching SASE® QCS tools to STI floor grinders. QCS adapter includes magnet for additional safety.
	HOL.902120	Tear Drop Velcro Adapter with SASE® QCS screws for 2" Puck Style Tooling	Steel tool holder for attaching 2" puck style tools.
	-SAS.500117	2" Insert with Hook (Velcro)	2" insert replacement for HOL.905218. Includes small hook (Velcro).
	SAS.ADPNON	3" Aluminum Velcro Adapter with SASE® QCS screws	Aluminum tool holder for attaching 3" puck style tools to SASE® QCS adapters. Adapter does not include any lippage.
	SAS.LIPADP	3" Aluminum Lippage Velcro Adapter with SASE® QCS screws	Aluminum tool holder for attaching 3" puck style tools to SASE® QCS adapters. Adapter includes lippage.
	-SAS.10017	3" Insert with Hook (Velcro)	2" insert replacement for SAS.LIPADP. Includes small hook (Velcro).
	HOL.905197	3" Foam Riser	For use for additional flexibility with 3" puck style tooling.



**Resinous Flooring Submittal**  
**Specification: 09 67 13**

**Delta High & Clarksburg MS - CLARKSBURG, CA**

**3. EQUIPMENT**

Equipment	Quantity	Platform
Sase PDG 8000 30" Floor Grinder	2	480v Electric
Ermantor T8600 Dust Extraction Heppa Filtration	2	480v Electric
Ermantor S26 Dust Extraction Heppa Filtration	2	110v Electric
Metabo 7" Angle Grinder	2	110v Electric
Metabo 9-115 Quick Angle Grinder	2	110v Electric
Joe Due 7" Dust Shroud	2	110v Electric
Joe Due 5" Dust Shroud	2	110v Electric

# PDG 8000

## Planetary Diamond Grinder



**New front and rear LED lights.**  
Lights positioned to increase visibility and productivity.

New rear LED lighting allows the operator to see the newly ground floor.

**Newly designed cantilever weights.**

The 50 lb weights are easily adjusted into four different positions for better maneuverability and increased safety.



*Positioning the weights into the rear position allows for easy tilt back to change tooling.*

### Technical Data

Item Number:	PDG8000.01 230 Volt PDG8000.03 460 Volt PDG8000.02 380 Volt (European)
RPM:	Variable Speed 600 - 1750
Motor Output:	15 Kw, 20 HP
Required Circuit:	3Ø, 230 V, 60 Amp 3Ø, 460 V, 40 Amp 3Ø, 380 V, 40 Amp (European)
Grinding Width:	30" Grinding Path
Grinding Pressure:	720 to 820 lbs
Weight:	1,200 Lbs

## T8600 3P HEPA Dust Extractor

Creating Clean Air for Construction, Abatement and Restoration



The T8600 (480V) is equipped with a quiet, yet powerful turbine motor delivering exceptional airflow at 353 CFM. It comes with two oversized tested and certified HEPA filters to ensure clean air exhaust. It includes the same sock-style pre-filters that have earned a reputation for providing nonstop grinding and a long service life. The pre-filters can be cleaned from outside of the tank via Jet Pulse negative air pressure. The unique 72 foot Longopac® allows fast, drop-down, dust-free disposal into individually sealed plastic bags. Comes with 3-inch, 33-ft grinder hose and complete floor tool kit including 2-inch, 25 ft. hose, wand and floor tool.



When used in tandem with the C5500, the T8600 represents the most recognized and proven HEPA Extractor/Pre-Separator system used worldwide in concrete grinding and polishing. The T8600 is packed with plenty of power and filter area. It exceeds the requirements of the most demanding three-head grinders.



**Now With Auto Jet Pulse**

### T8600 Specifications

CFM:	353
HP:	10.4
Amp:	11.9
Volt:	480
Water lift:	110
Weight:	548
Product code:	200600404B



## 526 HEPA Dust Extractor

Creating Clean Air for Construction, Abatement and Restoration

Unlike low cost homeowner vacuums, Ermator HEPA Dust Extractors are equipped with tested and certified HEPA filters that trap the most dangerous-to-breath dust particles and prevents them from being released in the air. A HEPA Dust Extractor not only exhausts perfectly clean air, it is far more efficient for the fast recovery of bulk dry dust, debris and other building materials found on every Construction, Abatement and Restoration jobsite.



- Jet Pulse:** efficient cleaning without opening vacuum
- Steel Clamps:** corrosion resistant, secures vac during transport and storage
- 2" Hose Inlet:** offset for maximum cyclonic separation of dust, maximizes airflow (CFM)
- Safety Cap:** prevents material from escaping through inlet during transportation and storage
- Longopac®:** 72 ft long plastic tube can be separated into approximately 25 individual sealed bags for fast, safe handling and disposal of dust.
- Welded frame/platform with 3" swivel casters:** sturdy support & mobility even with full bags



- Steel Handle:** easy mobility on congested jobsites
- On-Board Wand Storage:** easy access to tools
- Dual tested and certified cylindrical shaped HEPA filters:** guaranteed 99.99% efficient at .3 microns. Dust is trapped in the inside of the filter, minimizing risk to operator during filter changing. With filter compartment cap for fast, easy filter changes.
- Bottom Mounted Dual Vacuum Motors:** two-motor power for fast pick-up.
- 10" Rear Tires:** smooth, easy transport over power cords and other floor obstructions

### 526 Specifications

Volts:	120	230
CFM:	258	258
HP:	3.4	3.4
Amps:	18	9
Water Lift:	100	100
Weight:	137	137
Product Code:	200900059A	200900059B



**Conical Pre-Filter:** stays dog free, cleans more thoroughly via jet pulse



**Manometer:** measures the regulator pressure within the tank and warns the operator when the filter needs servicing

# TECHNICAL DATA

	T7500	T8600
VOLTAGE	230 Vac, 3-phase 60 Hz	480 Vac, 3-phase 60 Hz
POWER	7500 W	8600 W
MAX AIRFLOW	600 m <sup>3</sup> /h 353 CFM	600 m <sup>3</sup> /h 353 CFM
MAX VACUUM	28 kPa (110" waterlift)	28 kPa (110" waterlift)
HOSE	15 m x Ø 76 mm	10 m x Ø 76 mm
	45" x Ø 3"	33" x Ø 3"
INLET	Ø 76 mm	Ø 76 mm
	Ø 3"	Ø 3"
MAIN FILTER	>99.5% Filter surface 2,9 m <sup>2</sup> 4,1 sq'	>99.5% Filter surface 2,9 m <sup>2</sup> 4,6 sq'
HEPA FILTER	HEPA H13 Filter surface 5 m <sup>2</sup> 7,8 sq'	HEPA H13 Filter surface 5 m <sup>2</sup> 7,8 sq'
SOUND LEVEL	74 dB(A)	74 dB(A)
DUST COLLECTION SYSTEM	Longopac	Longopac
DIMENSION LxWxH	1410 x 760 x 1730 mm 49" x 27" x 69"	1400 x 785 x 1800 mm 49" x 27" x 69"
WEIGHT	189 kg	189 kg

**7" Surface Preparation Kit (US606467800) Angle grinder**  
**Cardboard box; +convertable shroud + loops handle**

Order no. US606467800

EAN



Representative picture



- Metabo safety switch prevents unintentional start-up
- Tool-free adjustable guard; twist-proof
- Metabo VibraTech (MVT): integrated damping system and side handle to reduce vibrations in order to protect the user's health
- Side handle can be mounted at three positions
- Swivelling main handle: high safety and better handling when cutting
- Auto-stop carbon brushes to protect the motor

## Technical values

### Parameters

Amps	15 AMPS
Grinding wheel Ø	7 "
No-load speed	6600 RPM
Revolutions at rated load	4600 RPM
Torque	150 in-lbs
Spindle thread	5/8" - 11 UNC
Weight (without power cable)	12.8 lbs
Cable length	13 ft

### Vibration

Surface grinding	6.2 m/s <sup>2</sup>
Uncertainty of measurement K	1.5 m/s <sup>2</sup>
Grinding with sandpaper	2.5 m/s <sup>2</sup>
Uncertainty of measurement K	1.5 m/s <sup>2</sup>

### Noise emission

Sound pressure level	94 dB(A)
Sound power level (LwA)	105 dB(A)
Uncertainty of measurement K	3 dB(A)

## Scope of delivery

Cardboard box, convertable shroud, loops handle

## WP 9-115 Quick (600380420) Angle grinder Cardboard box

Order no. 600380420  
EAN 4007430244901



Representative picture



- Low fatigue as never before: compact angle grinder with smallest handle circumference in its class for perfect ergonomics
- Longer service life, more drive: the Metabo LongLife Motor with patented dust guard, up to 20% more high overload capacity and 50% more torque
- Quick disc change at the push of a button without tools, with the Metabo M-Quick System
- Tool-free adjustable guard; twist-proof
- Paddle switch with dead-man function: safe to operate due to an ergonomically integrated non-slip switch
- Metabo S-automatic Torque Limiting Clutch: minimises kick-back to the lowest level when the disc jams unexpectedly - for maximum user protection and swift progress
- Gear housing can be mounted turned in 90° steps for left-handed operation or cutting
- Auto-stop carbon brushes to protect the motor
- Suitable for 120 Volt direct current (DC)



## Technical values

### Parameters

Amps	8.5 AMPS
Grinding wheel Ø	4 1/2 "
Rated input power	900 W
Output power	510 W
No-load speed	10500 RPM
Revolutions at rated load	7500 RPM
Torque	22 in-lbs
Spindle thread	5/8" - 11 UNC
Weight (without power cable)	4.6 lbs
Cable length	8 ft

### Vibration

Surface grinding	4.9 m/s <sup>2</sup>
Uncertainty of measurement K	1.5 m/s <sup>2</sup>
Grinding with sandpaper	2.5 m/s <sup>2</sup>
Uncertainty of measurement K	1.5 m/s <sup>2</sup>

### Noise emission

Sound pressure level	91 dB(A)
Sound power level (LWA)	102 dB(A)
Uncertainty of measurement K	3 dB(A)

## Scope of delivery

Guard  
Inner support flange  
M-Quick flange nut  
Side Handle

## Dust Avenger - Dustless Surface Grinding

A 7" Dustless Handheld Surface Grinder Assembly. Complete with Durable Urethane Shroud, Adapting collar, Flower Washer, Diamond Cupwheel Adaptor nuts, 8' 2 1/2" hose and Spanner wrench. A 7" 23-230 Metabo Grinder, 15amp 6600 RPM with Loop handle is included. Shrouds will last years with continued use and have been proven with 10+ years in the field.

### Dust Avenger 007 Assembly

#### JD - 700GVC



#### Ideal for:

- Dustless surface grinding
- Edging against walls where planetary grinders/ Shot blasters will not reach
- Convertible Shroud allows for edging and open floor grinding
- Removing coatings/ glue/ thinset
- Cleaning/ profiling concrete
- Leveling high spots/ paint removal
- Indoor/ outdoor use with conventional Shop-Vac

### Dust Avenger 007 Shroud Kits

All 7" convertible shroud kits are make/model specific. We have adapting collars to fit most popular makes like Metabo, DeWalt, Bosch, Milwaukee, Makita, Hitachi, Fein and Hilti. See website for an updated list of collars we currently manufacture.

Kit includes Urethane Shroud, Adapting Collar, Flower washer, cupwheel adapting nuts, 8' 2 1/2" hose and a Spanner Wrench.

#### **Related Products (p. 6 & 7):**

For Vacuums please see pages 12 & 13  
Cupwheels and Abrasive disks see pages 20, 22, 23



#### JD - 700KCU

Check out [www.joedue.com](http://www.joedue.com) for package deals and online specials

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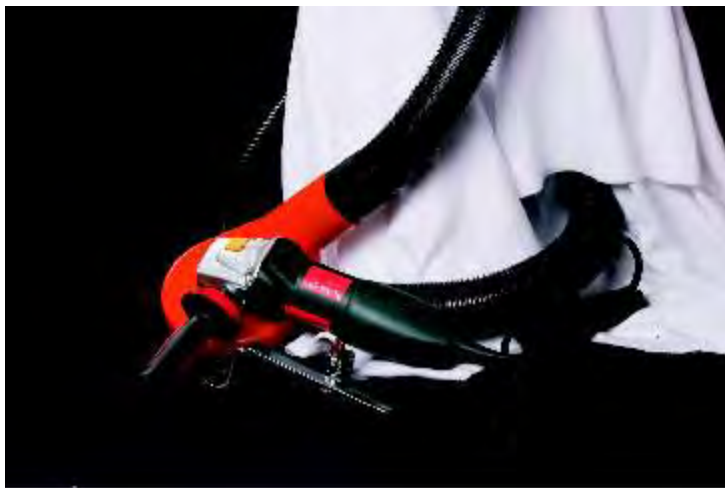


## Dust Avenger - Dustless Surface Grinding

A 5" Dustless Handheld Surface Grinder Assembly. Complete with Durable Urethane Shroud, Adapting collar, Flower Washer, Diamond Cupwheel Adaptor nuts, 8' 2.5" hose and Spanner wrench. A 5" 14-125 Plus Metabo Grinder, 12amp 7000-10,500 RPM is included. Shrouds will last years with continued use and have been proven with 10+ years in the field.

### Dust Avenger 005 Assembly

#### JD- 500GVC



#### Ideal for:

- Dustless surface grinding
- Grinding walls for waterproofing
- Removing coatings/ glue/ thinset
- Cleaning/ profiling Concrete
- Leveling high spots/ paint removal
- Indoor/ outdoor use with conventional Shop-Vac
- Cut shroud available for edging

### Dust Avenger 005 Shroud Kits

Kit includes Urethane Shroud, Adapting Collar, Flower washer, cupwheel adapting nuts, 8' 2.5" hose and a Spanner Wrench.

All 5" shroud kits are make/model specific. We have adapting collars to fit most popular makes like Metabo, DeWalt, Bosch, Milwaukee, and Fein. See website for an updated list of collars we currently manufacture.

Choose a full shroud for open floor grinding or we can cut it for use as an edger.



#### JD- 500KCU

Check out [www.joedue.com](http://www.joedue.com) for package deals and online specials

Toll Free: 877-847-6627 Office: 608.847.6627 Fax: 608.847.6027 [www.joedue.com](http://www.joedue.com)





**Resinous Flooring Submittal**  
**Specification: 09 67 13**

**Delta High & Clarksburg MS - CLARKSBURG, CA**

4. Applicator Qualifications
  - a. List of Management Staff – Pacific Decorative Concrete, Inc.
  - b. Equipment Certifications
  - c. Project References

**Resinous Flooring Submittal**  
**Specification: 09 67 13**

**Delta High & Clarksburg MS - CLARKSBURG, CA**

<b>Position</b>	<b>Name</b>	<b>Telephone Number</b>
PDC Project Manager	Gloria Ochoa	916.931.5170
PDC Resin Operations Manager	David Ruiz	916.882.3517
PDC Office Manager	Heather Sargenti	916.349.1200 x 140
PDC Billing Manager	Sandra Tapia	916.349.1200 x 100
PDC Misc. Contact	Nick Blount	916.695.7142



**Marcus Turek**  
Vice President of Sales

**SASE Company Inc**  
26423 79<sup>th</sup> Ave South  
Kent WA 98032

Phone: 800.522.2606  
Fax: 877.762.0748  
Cell: 253.217.3795

MarcusT@SASECompany.com  
www.SASECompany.com

## **Concrete Polishing & Preparation Equipment & Tooling**

Regarding:

Pacific Decorative Concrete  
5421 Stationers Way  
Sacramento, CA 95842

To Whom It May Concern:

This letter is to verify and confirm that Pacific Decorative Concrete and its crews have been thoroughly and properly trained in the operation and application of SASE products for concrete grinding, polishing and preparation, and have also been trained as an installer of polished concrete floors using SASE equipment. This includes diamond grinding and polishing machines, dust extraction containment systems, burnishers, Tri-Force, floor removal machines, diamond tooling, and floor chemicals.

Best regards,

Marcus Turek  
Vice President of Sales  
SASE Company Inc.

# PDCI

PACIFIC DECORATIVE CONCRETE, INC.

CA | WA | OR | NV | UT  AZ | CO | NM | ID | HI

## RESINOUS FLOORING REFERENCE LIST

**Neuralink Clean Room**

**FREMONT, CA**

**Twin Cities Vet Hospital**

**CORTE MADERA, CA**

**Vitality Bowls**

**MODESTO, CA**

**TOP GOLF**

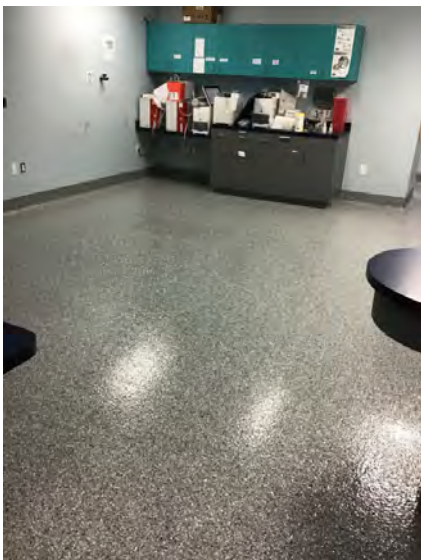
**LAKE HAVASU, AZ**

**SURF THRU CAR WASH**

**SANTA MARIA, CA**

**LOGISTICS KANPAI SUSHI**

**PISMO BEACH, CA**





**Resinous Flooring Submittal**  
**Specification: 09 67 13**

**Delta High & Clarksburg MS - CLARKSBURG, CA**

5. Close Out Submittals
  - a. Maintenance Instructions
  - b. Warranty Letter





Pacific Decorative Concrete Inc

5421 Stationers Way

Sacramento CA 95842

T 916 349 1200 F 916 349 1211

[pacificdecorative.com](http://pacificdecorative.com)

## CARE & MAINTENANCE INSTRUCTIONS – URETHANE CEMENT FLOORS

---

### General Maintenance:

Frequency of maintenance will depend upon the environment and the types of traffic the floor surface is exposed to. The harsher the environment, in conjunction with an abundance of dirt and grime, will result in more frequent cleaning. Use these recommendations as a guide in establishing a suitable maintenance program:

1. Frequently sweep using a quality broom or mechanical sweeper.
2. Clean up spills as soon as possible; do not let spills sit for too long.
3. As required, wash floor with warm water and detergent, following manufacturer's instructions. Use neutral cleaning compounds; do not use strong acids, alkalines, or bleach.
  - a. Wet mop solution onto floor.
  - b. Scrub to loosen adhered dirt; wet power scrubbing with a white pad is recommended for large areas or those heavily soiled.
  - c. Flush off soiled wash water with mop, squeegee or wet vacuum and discard. Do not reuse soiled water.
4. Rinse thoroughly with clean water.
5. If floor area permits, hose down to remove loosened dirt.



Pacific Decorative Concrete Inc

5421 Stationers Way

Sacramento CA 95842

T 916 349 1200 F 916 349 1211

pacificdecorative.com

## SUBCONTRACTOR'S - WARRANTY FORM

Date:

Guarantee for: One Year

Subcontractor's Trade: Special Floor Finish- **URETHANE CEMENT SYSTEM**

We hereby Guarantee that Pacific Decorative Concrete, Inc. which performed the **URETHANE CEMENT SYSTEM**, located at **52870 NETHERLANDS ROAD, CLARKSBURG, CA**, has been performed in accordance with the drawings and specifications and the work as installed will fulfill the requirements of the guarantee included in the specifications. We agree to repair or replace any and all of our work, together with any adjacent work which may be displaced by doing so, that may prove to be defective in its workmanship or materials within the period of ONE (1) YEAR from the date of acceptance of the above without expense whatsoever to the said Owner, ordinary wear and tear, unusual abuse or neglect excepted.

Urethane cement is known for its durability with its floor coating being very flexible and elastic; it protects from heavy machinery and extreme temperatures. A slight loss in sheen is normal with time and will not affect the performance of the system.

In the event of our failure to comply with our warranty conditions within seven (7) days after being notified in writing (or fax with hard copy by mail) by the Owner, we collectively or separately do hereby authorize the Owner to proceed in having said defects repaired and made good at our expense, and we will honor and pay the charges there from upon demand.

Company Name: Pacific Decorative Concrete, Inc.  
5421 Stationers Way  
Sacramento, CA 95842  
Fax 916-349-1211

Signature: \_\_\_\_\_

Title:

**Resinous Flooring Submittal**  
**Specification: 09 67 13**

**Delta High & Clarksburg MS - CLARKSBURG, CA**

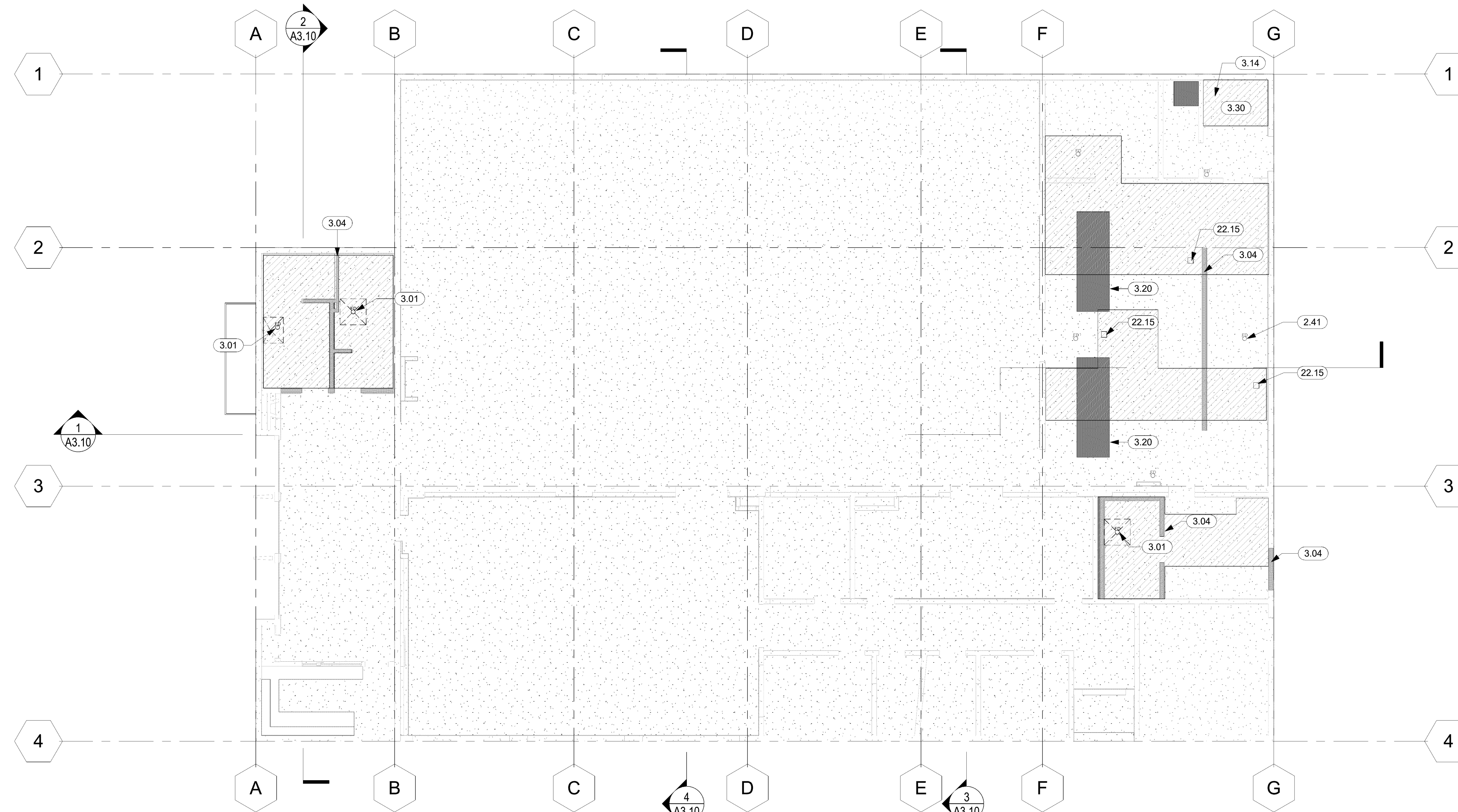
- 1. Project Data**
  - a. Shop Drawing to show scope of work
  - b. Specifications
  - c. Scope description
- 2. Product Data**
  - a. Chemical Data Sheets
  - b. Chemical MSDS Sheets
  - c. Diamond Tooling Data Sheets
  - d. Stencil Data Sheets
- 3. Equipment Data**
  - a. Grinders
  - b. Tooling
  - c. Trade Equipment
- 4. Applicator Qualifications**
  - a. List of Management Staff – Pacific Decorative Concrete, Inc.
  - b. Chemical Certifications
  - c. Equipment Certifications
  - d. Project References
- 5. Close Out Submittals**
  - a. Maintenance Instructions
  - b. Warranty Letter



**Resinous Flooring Submittal**  
**Specification: 09 67 13**

**Delta High & Clarksburg MS - CLARKSBURG, CA**

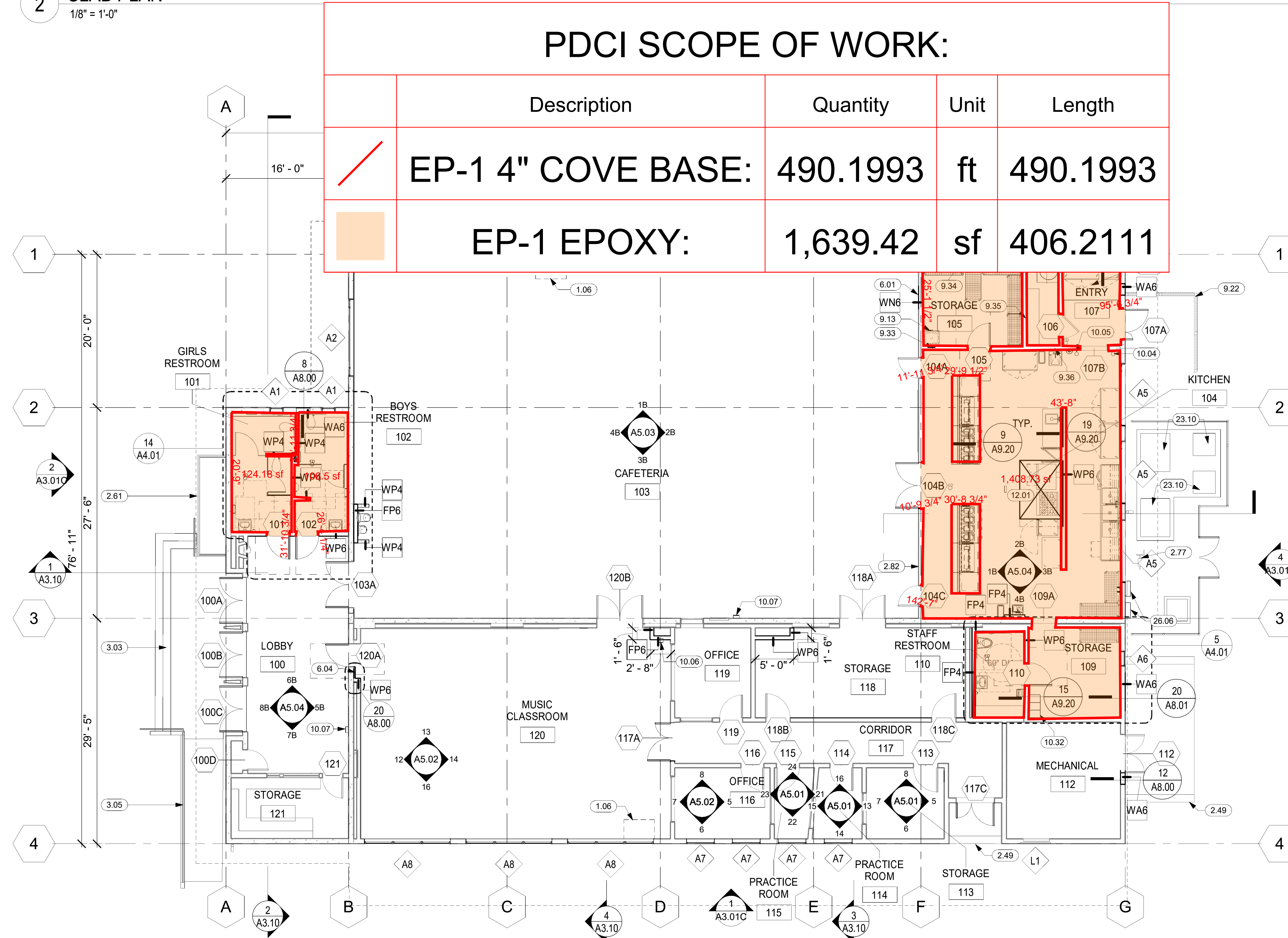
1. Project Data
  - a. PDC Shop Drawing indicating PDC scope
  - b. Project Specification



2 SLAB PLAN  
1/8" = 1'-0"

**PDCI SCOPE OF WORK:**

Description	Quantity	Unit	Length
EP-1 4" COVE BASE:	490.1993	ft	490.1993
EP-1 EPOXY:	1,639.42	sf	406.2111



1 FLOOR PLAN - CONSTRUCTION  
1/8" = 1'-0"

**GENERAL NOTES - FLOOR PLAN**

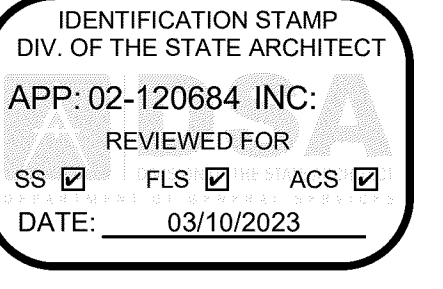
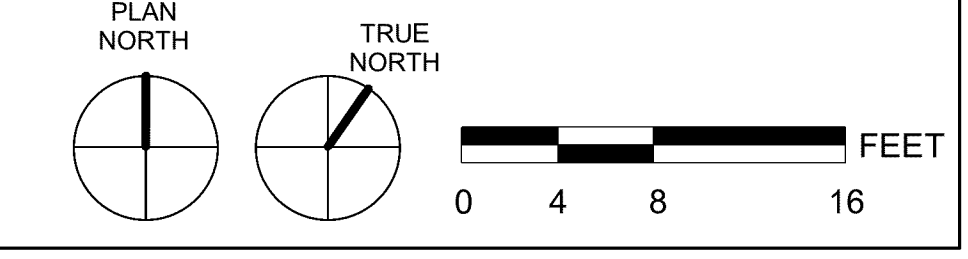
- A. SEE CIVIL, STRUCTURAL, ELECTRICAL, MECHANICAL, PLUMBING, AND FOOD SERVICE DRAWINGS FOR COMPLETE SCOPE OF WORK AND ADDITIONAL INFO.
- B. SEE PLAN ENLARGEMENTS FOR NOTES AND INFORMATION WITHIN THE REFERENCED AREAS
- C. ALL DIMENSIONS ARE TO FACE OF STUD, U.O.N.
- D. DIMENSIONS NOTED WITH "CLR." SUFFIX ARE TO FACE OF FINISH U.O.N.
- E. APPROXIMATE DIMENSIONS NOTED WITH +/- PREFIX SHALL BE FIELD VERIFIED BY CONTRACTOR AND ADJUSTED TO SUIT AS-BUILT FIELD CONDITIONS.
- F. DIMENSIONS NOTED WITH "MIN." OR "MAX." SUFFIX ARE ABSOLUTE CONSTRAINTS THAT MAY NOT BE EXCEEDED
- G. FOR WALL ASSEMBLY DETAILS, SEE A8.00
- H. PARTITIONS GRAPHICALLY SHOWN ON GRID LINES WITHOUT DIMENSIONS SHALL BE ALIGNED TO FACE OF STUD U.O.N.
- I. PAINT ALL NEW AND (E) EXPOSED CONDUIT.
- J. SEE 1/A2.02 FOR CLERESTORY PLAN

**KEYNOTES**

- 1.06 30" X 48" CLEAR AT ACCESSIBLE WINDOW
- 2.41 (E) FLOOR DRAIN
- 2.49 (E) CONCRETE STEPS TO REMAIN
- 2.61 (E) CONCRETE PLATFORM.
- 2.77 PROTECT (E) GAS METER
- 2.82 (E) ELECTRICAL BOX, S.E.D.
- 3.01 FLOOR DRAIN, SLOPE FLOOR 3'-0" FROM DRAIN 2% IN ALL DIRECTIONS
- 3.03 CONCRETE STAIR AND LANDING, S.C.D.
- 3.04 6" HIGH RAISED CONCRETE CURB, S.S.D.
- 3.05 ACCESSIBLE RAMP, S.C.D.
- 3.14 6" HIGH RAISED CONCRETE HOUSEKEEPING PAD, S.S.D. AND S.M.D.
- 3.20 6" HIGH RAISED CONCRETE HOUSEKEEPING PAD, S.S.D. AND S.Q.F.D.
- 3.30 INFILL 7" DROP SLAB AT REMOVED WALK-IN FRIDGE, S.S.D.
- 6.01 INFILL WALL AT REMOVED OPENING WITH WOOD STUD AND PLASTER TO MATCH EXISTING ADJACENT FINISH.
- 6.04 WOOD FRAMED WALL, SEE PLAN FOR TYPE
- 9.13 4" EPOXY COVE BASE AT MOP SINK CABINET
- 9.22 CLEAN AND STAIN (E) WOOD FENCE
- 9.33 REPLACE PLASTER AS REQUIRED AT (E) WALL FOR MOP SINK
- 9.34 REMOVE (E) ATTACHED 1/4" PLYWOOD, PATCH (E) WALL AND PREP FOR PAINT
- 9.35 PATCH (E) WALL AT REMOVED CASEWORK AND PREP FOR PAINT
- 9.36 REPLACE PLASTER AS REQUIRED FOR NEW PLUMBING AT (E) WALL AND PREP FOR PAINT, S.P.D.
- 10.04 FIRE EXTINGUISHER FE-AB, WALL MOUNTED
- 10.05 FIRE EXTINGUISHER FE-K, WALL-MOUNTED
- 10.06 FIRE EXTINGUISHER FE-AB, IN CABINET (SEMI-RECESSED)
- 10.07 FIRE EXTINGUISHER FE-AB, IN CABINET (SURFACE-MOUNTED); MOUNT CABINET WITH BOTTOM EDGE 27" MAX A.F.F.
- 10.32 METAL LOCKERS, SINGLE TIER
- 12.01 KITCHEN EQUIPMENT, S.O.F.D.
- 22.15 FLOOR SINK, S.P.D.
- 22.17 WATER HEATER, ATTACH TO WD STUD WALL, S.P.D., REMOVE AND REPLACE PLASTER AS REQ. FOR NEW BLOCKING.
- 23.10 MECHANICAL EQUIPMENT, S.M.D.
- 26.06 WALL-MOUNTED PANEL, S.E.D.

**FLOOR AND SLAB PLAN LEGEND**

- FOR ADDITIONAL ARCH. SYMBOLS, SEE SHEET G0.02
- (E) NON-RATED CONCRETE WALL
  - (E) NON-RATED STUD WALL
  - NON-RATED WALL
  - 6" HIGH CONCRETE CURB ABOVE FLOOR LEVEL DATUM U.O.N., S.S.D. FOR REINFORCING
  - FD FLOOR DRAIN, S.P.D.
  - FILL CONCRETE WHERE REMOVED, MATCH ADJACENT FINISH, S.S.D FOR SUBGRADE AND VAPOR BARRIER REQUIREMENTS
  - (E) CONCRETE SLAB
  - CONCRETE SLAB
  - W WINDOW / LOUVER TAG
  - A WALL TAG
  - XXX DOOR TAG
  - ? KEYNOTE TAG



**HKIT ARCHITECTS**  
538 NINTH STREET SUITE 240 • OAKLAND, CA 94607  
T 510 625 9800 • F 510 625 9801 • WWW.HKIT.COM



**DELTA HS/CLARKSBURG MS CAFETERIA MODERNIZATION**

52870 Netherlands Rd,  
Clarksburg, CA 95612  
JOB NO. 21041  
DRAWN AD/CH  
CHECKED CH/MRB  
JOB CAPTAIN -

ISSUE

DATE	DESCRIPTION
03/03/23	DSA BACKCHECK

DRAWING TITLE  
**FLOOR AND SLAB PLANS - CONSTRUCTION**

SCALE 1/8" = 1'-0"

**A2.01C**

## SECTION 09 67 13

### RESINOUS COMPOSITION FLOORING

#### PART 1 - GENERAL

##### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

##### 1.2 SUMMARY

- A. Epoxy Flooring with Self-Cove Base.

##### 1.3 RELATED WORK

- A. Division 03 Section “Cast-In-Place Concrete” for concrete work.
  - 1. Concrete shall be either water cured or cured using sodium silicate curing compounds only. Other types of curing compounds are not acceptable. Concrete shall be cured for a minimum of 28 days.
- B. Division 22 Plumbing Sections for floor drains.
  - 1. Floor drains and clean-outs shall be of the “floor-flange” type (Zurn Z400 ‘Type BL’ Round Strainer with Dex-O-Tex Flange, or equal) as manufactured for use with composition floors by most major drain manufacturers.

##### 1.4 SUBMITTALS

- A. Product Data: Submit manufacturer’s technical data, application instructions and general recommendations for the epoxy mosaic composition flooring specified herein.
- B. Material certificates signed by manufacturer certifying that the epoxy mosaic composition flooring complies with requirements specified herein.
- C. Maintenance Instructions: Submit manufacturer’s written instructions for recommended maintenance practices.

##### 1.5 QUALITY ASSURANCE

- A. Installer Qualifications: Engage an experienced installer or applicator who has specialized in installing resinous flooring types similar to that required for this Project and who is acceptable to manufacturer of primary materials.
- B. Single-Source Responsibility: Obtain epoxy mosaic composition flooring materials, including primers, resins, hardening agents, colored aggregates and finish or sealing coats, from a single manufacturer.

## 1.6 DELIVERY, STORAGE AND HANDLING

- A. Deliver materials in original packages and containers with seals unbroken and bearing manufacturer's labels containing brand name and directions for storage and mixing with other components.
- B. Store materials to comply with manufacturer's directions to prevent deterioration from moisture, heat, cold, direct sunlight, or other detrimental effects.

## 1.7 PROJECT CONDITIONS

- A. Environmental Conditions: Comply with epoxy mosaic composition flooring manufacturer's directions for maintenance of ambient and substrate temperature, moisture, humidity, ventilation, and other conditions required to execute and protect Work.
- B. Lighting: Permanent lighting will be in place and working before installing resinous flooring.

## PART 2 - PRODUCTS

### 2.1 PRODUCTS

- A. District Standard No Substitute [Drawing Designation 'EP' Series]: As indicated on 'Interior Finish Matrix'.
  - 1. Product: Provide troweled epoxy mosaic composition flooring by Dex-O-Tex Cheminert Terracolor with chemical resistant top finish as manufactured by Crossfield Products Corp. in Rancho Dominguez, California and Roselle Park, New Jersey.
  - 2. Thickness: 1/4-inch.

### 2.2 SUPPLEMENTAL MATERIALS

- A. Anti-Microbial Additive: Incorporate antimicrobial chemical additive to prevent growth of most bacteria, fungi, algae and actinomycetes.

## PART 3 - EXECUTION

### 3.1 INSPECTION

- A. Examine the areas and conditions where the epoxy mosaic composition flooring is to be installed and notify the Architect of conditions detrimental to the proper and timely completion of the work. Do not proceed with the work until unsatisfactory conditions have been corrected by the Contractor in a manner acceptable to the Architect.
- B. Test for moisture vapor transmission. Notify Architect immediately if moisture vapor transmission exceeds manufacturers recommended levels.

### 3.2 PREPARATION

- A. Substrate: Perform preparation and cleaning procedures according to flooring manufacturer's instructions for particular substrate conditions involved, and as specified. Provide clean, dry and neutral substrate for flooring application.

- B. Concrete Surfaces: Shot-blast, acid-etch or power scarify as required to obtain optimum bond of flooring to concrete. Remove sufficient material to provide a sound surface free of laitance, glaze, efflorescence, and any bond-inhibiting curing compounds or form release agents. Remove grease, oil, and other penetrating contaminants. Repair damaged and deteriorated concrete to acceptable condition. Leave surface free of dust, dirt, laitance, and efflorescence.
- C. Materials: Mix resin hardener and aggregate when required and prepare materials according to flooring system manufacturer's instructions.

### 3.3 APPLICATION

- A. General: Apply each component of epoxy mosaic composition flooring system according to manufacturer's directions to product a uniform monolithic flooring surface of thickness indicated.
- B. Bond Coat: Apply bond coat over prepared substrate at manufacturer's recommended spreading rate.
- C. Body Coat: Over primer, trowel apply epoxy mortar mix at nominal 1/4-inch thickness; hand or power trowel. Allow to cure before proceeding.
- D. Grout Coats: Apply two coats of grout. Sand and inspect the surface for consistency.
- E. Finish or Sealing Coats: After grout coats have cured sufficiently, apply finish coats of type recommended by flooring manufacturer to product finish matching approved sample and in number of coats and spreading rates recommended by manufacturer.
  - 1. Final finish coat shall be in color and skid retardant profile as approved by the Architect.
  - 2. Finished floor shall be 1/4"-inch thick, uniform in color and free of trowel marks.
- F. Cove Base: Apply cove base mix to wall surfaces at locations shown to form cove base height of 4 inches unless otherwise indicated. Follow manufacturer's instructions and details including taping, mixing, priming, troweling, sanding, and top-coating of cove base.

### 3.4 CURING, PROTECTION AND CLEANING

- A. Cure epoxy mosaic composition flooring material according to manufacturer's directions, taking care to prevent contamination during application stages and before completing curing process. Close application area for a minimum of 24 hours.
- B. Protect finished floor with wax paper. Use Masonite, if rolling load traffic exists.
- C. Clean with manufacturer recommended cleaner.

END OF SECTION



DELTA HIGH & CLARKSBURG MIDDLE SCHOOL  
CLARKSBURG, CA

Specification 09 67 13  
PDC Procedures to Install Urethane Cement Floor

1. Install tape and plastic to protect adjacent surfaces and permanent fixtures.
2. Mechanically grind concrete slab using Sase Wolfclaw 40 metal diamonds.
3. Vacuum floor with wand using Sase Bull 1250 dust containment system.
4. Fill joints, patch minor cracks, spalls/holes using urethane cement.
  - a. Clean joints with diamond tipped saw blade to remove any joint filler.
  - b. Fill joints with approved material
  - c. Crack repair
  - d. Surface defect repair
5. Detail around drains, washouts, if applicable
6. Install tape to height of cove on wall, prime, and trowel-apply cove base.
7. Apply Crown Polymers Crowncrete U 814 urethane cement at 3/16".
8. Broadcast sand to refusal using #30 play sand.
9. Allow 24 hours to dry.
10. Vacuum excess sand, abrade surface to ensure removal of high/rough areas.
11. Install Crown Polymers CrownPro 7200 SC Polyaspartic coating, pigmented, at 100sf/16 mils thick, as grout coat.
12. Install Crown Polymers CrownPro 7200 SC Polyaspartic coating, pigmented, at 200sf/8 mils thick, as topcoat.



**Resinous Flooring Submittal**  
**Specification: 09 67 13**

**Delta High & Clarksburg MS - CLARKSBURG, CA**

2. Product Data

Product Name	Product Description
CrownCrete U 814	3-part urethane polymer concrete
CrownPro 7072 SC	Aliphatic polyaspartic, environmentally friendly topcoat
Metal Diamond Abrasives	Coarse grit grinding

# CrownCrete U™ 1/4" Self-Leveling

## Product No. 814 Technical Data Sheet

### Product Description

**CrownCrete U™ 1/4" Self-Leveling Product No. 814** is a three-part urethane polymer concrete very flowable product. It is a medium duty self-leveling material applied at 1/4" thickness using a preset cam rake. The system can withstand aggressive chemical attack, thermal shock resistance, and high impact resistance. It is designed to be use as an underlayment providing superior functional subfloor for other polymeric toppings or for resilient flooring. This product can also be use as stand-a-lone engineered for pure functional and performances concrete flooring system.



### Advantages

- Water-Based, Low Emission
- Contains 20% Plant Based Ingredients
- Meets USDA, FDA, and CFIA Standards
- Self-Priming for Superior Adhesion
- Superior Impact Resistance
- Meets California VOC and SCAQMD Requirements
- Wide Temperature Service Range  
from -50°F to 200°F
- Minimum Application Temperature, 35°F and Above
- High Tolerance to Moisture Vapor Pressure, Up to 15 lbs.
- Green Concrete Applicable, 7 Day Old Concrete
- Resistance to Growth of Bacteria and Fungi

### Recommended Usage

- Chemical Processing
- Food Processing Areas
- Restaurants
- Pharmaceutical
- Bakeries
- Cage Wash Areas
- Bottling Areas
- Sanitize/Wash Area
- Plant Vehicle Aisles
- Warehouses
- Mechanical Rooms

### Concrete Moisture Condition:

CrownCrete U 1/4" Self-Leveling can withstand moisture vapor pressure up to 15 lbs./1,000 sq. ft./24 hours. It is the responsibility of the owner or the owner's representative to examine the substrate for contaminants, moisture, and condition of the concrete slab.

Please contact Crown Polymers' Technical Services Team for additional guidelines.

### Technical Properties:

Mechanical Properties	Test Method	Result
Hardness	ASTM-D-2240	80D
Compressive Strength	ASTM C-579	8,800 psi
Shrinkage	ASTM C-531	0.22%
Tensile Strength	ASTM C-307	1,450 psi
Flexural Strength	ASTM C-580	5,000 psi
Adhesion to Concrete	ASTM D-7234	>400 psi, Concrete Failure
Impact Resistance	ASTM D-2794	>160 in./lb
Water Absorption	ASTM C-413	< 0.01%
Flame Spread/NFPA 101	ASTM E-648	Class 1
Abrasion Resistance CS 17 wheel, 1000-gram load, 1000 cycles	ASTM D-4060	70mg Loss
Coefficient of Friction (James Friction Tester)	ASTM D-2047	0.60, Meet ADA

Physical Properties	Data
Percentage Solids by weight	100%
Mix Ratio (By Volume)	3 Component Kit
Viscosity at 70°F	Not Applicable
Pot Life at 70°F	15-20 minutes
Dry Time at 70°F	6-8 hours
Working Time at 70°F	15 minutes
Spread Rate	22 sq.ft./unit @ 1/4" thickness
Spread Rate with Broadcast	30 sq.ft./unit @ 1/4" thickness
Volatile Organic Compounds (VOC)	<5g/l

### Surface Inspection:

All surface overlays should be carefully inspected for surface stains, contaminants, and unsound areas, such as soft or dusting surfaces and delaminations. Surface overlays should be carefully checked to locate weak material or delaminated areas. All cracks should be identified and labeled as structural, moving, or non-moving to determine a proper repair method. Control, isolation and expansion joints should be identified for repairs and sealing. Prior to commencing work, the Architect, Engineer, Owner, and/or the owner's agent must be notified of any project condition changes, detrimental or unsatisfactory conditions that could either delay the completion of the project, interfere with execution of the contract, or result in a defective or faulty installation. Work should not proceed until all conditions have been met to the satisfaction of all parties with respect to all agreed upon changes.

### Surface Preparation:

Remove all unsound concrete, tiles, weak grout, laitance, existing coatings, overlayments, mastics, adhesives, curing compounds, unsound joint materials, and all other materials that may impede proper adhesion of the polymer system. Be sure to use mechanical and abrasive methods that do not create micro-cracking of the substrate. Acid or caustic etching may be required on some projects. When abrasive blasting is not required, acid etching and chemical detergent cleaning is often an acceptable method. Concrete substrate must be neutralized after chemical cleaning: Contact Crown Polymers for more information. Surfaces exposed to oils, grease or fatty acids need to be carefully washed with a detergent and emulsifier before abrasive blasting. The required Concrete Surface Profile (CSP) achieved with mechanical preparation should be performed in accordance with ICRI Guidelines.

CrownCrete U 1/4" Self-Leveling requires a minimum Concrete Surface Profile (CSP) 3.

### Materials:

CrownCrete U 1/4" Self-Leveling Product No. 814 sold in pre-measured kits.

Each kit is comprised of: Part A (resin), Part B (hardener), and Part C (aggregate).

CrownCrete U 1/4" Self-Leveling is self-leveling, pin rake-applied at 1/4" thickness, follow by spike roll.

Product 814
CrownCreteU 1/4" Self-Leveling Product No. 814
Tools
1/4" Pin Rake or Gauge Rake and Spike Roll
Spread Rate
22 sq. ft. per unit
Spread Rate with Broadcast
30 sq. ft. per unit

## DO NOT MIX UNTIL READY FOR IMMEDIATE USE

### General Mixing:

Proper planning of mixing and application work flow are essential elements to achieving a seamless and aesthetically-pleasing floor.

Plan ahead by laying out installation into sections. Allow the full width of the area to be completed in 15 minutes or less to ensure no placement lines are visible, as cold joint lines will show in the finished floor. Edge details, sloping, and proper pitching are critical for proper flooring system installation. Crack repairs must also be addressed before installation of the CrownCrete U system.

### Basic mixing:

1. Pour Part A (resin) into a 5-gallon pail. Make sure the entire content of Part A (resin) is completely drained.
2. Add Part B (hardener) to Part A (resin).
3. Mix Part A (resin) and Part B (hardener) together use a high speed drill (800 RPM) with a 5" Jiffiler type-blade for at least 30 seconds.
4. Gradually add Part C (aggregate) and mix continuously for at least 2 minutes until a homogeneous mix is attained. Move the blade around continu-

ously to ensure the mixture is completely mixed and uniform.

## THOROUGH AND COMPLETE MIXTURE IS CRITICAL

The application tool must be kept as clean as possible to avoid excessive buildup of old material. Utilize new squeegees or rakes as necessary to avoid disrupting the application work flow. Avoid dripping solvent into the material during application. Check the floor for proper thickness frequently to ensure your tools are still delivering proper coating thickness.

Allow the installed coatings to fully cure. A minimum of eight (8) hours is needed for light foot traffic when applied at 75°F or above. A minimum cure time of 24 hours may be required for temperature below 75°F. Material should not be applied at temperatures below 50°F. Additional cure time is needed for heavy traffic loads, such as for fork lifts and heavy machinery.

### Color Selections:

Blue, Grey, Dark Grey, Charcoal, Green, Tile Red, and Chestnut.

### Storage:

- Must be stored in a dry environment between 50°F - 90°F. Do not allow Part A (resin) or Part B (hardener) to freeze.
- Part A (resin) and Part B (hardener) have approximately 1-year shelf life from the date of manufacture.
- Part C (aggregate) has approximately six (6) months shelf life from the date of manufacture.
- Must be in original, factory sealed container.
- Store drums on wooden pallets to avoid direct contact with the ground.
- Do not open until ready

### Limitations:

- Do not use broken, damaged or wet bags of Part C (aggregate).
- Do not split, subtract, or add to the kits unless there are inert materials such as pea gravel or sand for extending purposes.
- Bleaching and staining are possible in pigmented systems due to certain chemicals. (This will not affect performance).
- This product is not UV stable. Sunlight and metal halide exposure will cause yellowing. (This will not affect the performance).

- Batch-to-batch color variations may occur. For best results, use the same lot number together for color consistency.
- Do not apply to un-reinforced sand cement screeds, asphalt or bitumen substrates, glazed tile or nonporous brick and tile, magnesite, copper, aluminum, polyesters or elastomeric membranes.
- Old, damaged, bags of Part C (aggregate) may affect flow, leveling and healing properties.
- **Caution! Do not remove any materials from any pre-measured kits.**

### Cleanup:

Clean up mixing station, tools, and application equipment immediately after completion. Use suitable solvent as specified by Crown Polymers' Technical Services Team or if permissible by law, xylene, as a general over-the-counter solvent. Observe all fire hazards, legal, and health and safety precautions when handling or storing solvents, particularly in confined spaces. Make sure the working area is well-ventilated at all times.

### Maintenance:

Occasionally inspect the installed floor by spot cleaning and spot repairing any damaged or cracked areas. To

### Packaging:

CrownCrete U is sold in kits as follows:

	Prod. No. 810 Skim Coat	Prod. No. 818 1/8" Self-Leveling	Prod. No. 814 1/4" Self-Leveling	Prod. No. 838 Trowel Grade	Prod. No. 811 Cove Base
<b>Part A (Resin)</b>	5 lbs.	8 lbs.	<b>8 lbs.</b>	5 lbs.	2.5 lbs.
<b>Part B (Hardener)</b>	5 lbs.	8 lbs.	<b>8 lbs.</b>	5 lbs.	2.5 lbs.
<b>Part C (Aggregate)</b>	5 lbs.	25 lbs.	<b>39 lbs.</b>	40 lbs.	30 lbs.

### LIMITED WARRANTY

Crown Polymers warrants its products to be free of manufacturing defects and meets all Crown Polymers current published physical properties. Crown Polymers' sole responsibility shall be to replace the portion of any product proved to be defective. There are no other warranties by Crown Polymers of any nature whatsoever expressed or implied, including any warranty of merchantability or fitness for a particular purpose in connection with this product. Crown Polymers shall not be liable for damages of any sort, including remote or consequential damages resulting from any claimed breach of any warranty whether expressed or implied. Crown Polymers shall not be responsible for the use of this product in a manner to infringe on any patent held by others. In addition, no warranty or guarantee pertaining to appearance, color, fading, chalking, staining, shrinkage, peeling, normal wear and tear or improper application by the applicator will be issued. Damage caused by abuse, neglect and lack of proper maintenance, acts of nature and/or physical movement of the substrate or structural defects are also excluded from the limited warranty. Crown Polymers reserves the right to conduct performance tests on any material claimed to be defective prior to any repairs by owner, general contractor, or applicator.

### DISCLAIMER

All guidelines, recommendations, statements, and technical data contained herein are based on information and tests. The accuracy and completeness of such tests are not guaranteed and are not to be construed as a warranty, expressed or implied. It is the responsibility of the user to document information and tests to determine the intent of the product for ones' own use. The application, job conditions and user assumes all risks and liability resulting from use of the product. We do not suggest or guarantee any hazards listed herein are the only ones which may exist. Neither seller nor manufacturer shall be liable to the buyer or any third person for any injury, loss or damage directly or indirectly resulting from use of, or inability to use the product. Recommendations or statements, whether in written or verbal, other than those contained herein shall not be binding upon the manufacturer, unless in writing and signed by a corporate officer of the manufacturer. Technical and application information is provided for the purpose of establishing a general profile of the material and proper application procedures. Test performance results were obtained in a controlled environment and Crown Polymers makes no claim that these tests or any other tests accurately represent all environments. Not responsible for any typographical errors.

prolong the life of the flooring system, a daily cleaning maintenance program is highly recommended to ensure the floor is safe for its intended purpose.

### Safety Precautions:

The installation crew must have proper personal protective equipment (PPE) at all times before, during, and after handling all products. All product safety data sheets (SDS) must be read completely and thoroughly prior to starting work.

Follow and observe all manufacturer, local, state, and federal regulations and safety hazards warnings, procedures, and guidelines. Use only as directed. For professional use only. KEEP OUT OF THE REACH OF CHILDREN.

### Disposal:

Dispose all excess materials, packaging, and other waste in accordance with federal, state, and local regulations.



www.CrownPolymers.com

# SAFETY DATA SHEET

814-A-CrownCrete U 1-4" Self-Leveling  
A-Side  
Aug 04, 2020

## SECTION 1) CHEMICAL PRODUCT AND SUPPLIER'S IDENTIFICATION

**Product ID:** 80-11089-814  
**Product Name:** 814-A-CrownCrete U 1-4" Self-Leveling, A-Side  
**Revision Date:** Aug 04, 2020 **Date Printed:** Aug 04, 2020  
**Version:** 1.0 **Supersedes Date:** N.A.  
**Manufacturer's Name:** Crown Polymers Corp.  
**Address:** 8550 W. Desert Inn Rd. Suite 102-125, Las Vegas, NV, US, 89117  
**Emergency Phone:** Chemtrec:800-424-9300 (account: CCN1217) OR International:703-527-3887 (account:CCN1217)  
**Information Phone Number:** (847) 659-0300  
**Fax:** (847) 659-0310  
**Product/Recommended Uses:** For Further Information, Refer to the Product Technical Data Sheet.

## SECTION 2) HAZARDS IDENTIFICATION

### Classification:

Specific Target Organ Toxicity -Single Exposure (Respiratory Tract Irritation) - Category 3  
Specific Target Organ Toxicity - Repeated Exposure - Category 2  
Skin Irritation - Category 2  
Respiratory Sensitizer (Solid/Liquid) - Category 1  
Skin Sensitizer - Category 1  
Carcinogenicity - Category 2  
Eye Irritation - Category 2  
Acute toxicity Oral Category 5

### Pictograms:



### Signal Word:

Danger

### Hazardous Statements - Health:

H335 - May cause respiratory irritation  
H373 - May cause damage to organs through prolonged or repeated exposure.  
H315 - Causes skin irritation  
H334 - May cause allergy or asthma symptoms or breathing difficulties if inhaled  
H317 - May cause an allergic skin reaction  
H351 - Suspected of causing cancer.  
H319 - Causes serious eye irritation  
H303 - May be harmful if swallowed

### Precautionary Statements - General:

P101 - If medical advice is needed, have product container or label at hand.  
P102 - Keep out of reach of children.

P103 - Read label before use.

**Precautionary Statements - Prevention:**

- P261 - Avoid breathing dust/fume/gas/mist/vapors/spray.
- P271 - Use only outdoors or in a well-ventilated area.
- P233 - Keep container tightly closed.
- P260 - Do not breathe dust/fume/gas/mist/vapors/spray.
- P264 - Wash thoroughly after handling.
- P280 - Wear protective gloves/protective clothing/eye protection/face protection.
- P284 - [In case of inadequate ventilation] wear respiratory protection.
- P272 - Contaminated work clothing should not be allowed out of the workplace.
- P201 - Obtain special instructions before use.
- P202 - Do not handle until all safety precautions have been read and understood.

**Precautionary Statements - Response:**

- P304 + P340 - IF INHALED: Remove person to fresh air and keep comfortable for breathing.
- P312 - Call a POISON CENTER/doctor if you feel unwell.
- P314 - Get Medical advice/attention if you feel unwell.
- P302 + P352 - IF ON SKIN: Wash with plenty of water.
- P321 - Specific treatment (see section 4 on this SDS).
- P332 + P313 - If skin irritation occurs: Get medical advice/attention.
- P362 + P364 - Take off contaminated clothing. And wash it before reuse.
- P342 + P311 - If experiencing respiratory symptoms: Call a POISON CENTER/doctor.
- P333 + P313 - If skin irritation or a rash occurs: Get medical advice/attention.
- P308 + P313 - IF exposed or concerned: Get medical advice/attention.
- P305 + P351 + P338 - IF IN EYES: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing.
- P337 + P313 - If eye irritation persists: Get medical advice/attention.

**Precautionary Statements - Storage:**

- P403 + P405 - Store in a well-ventilated place. Store locked up.
- P405 - Store locked up.

**Precautionary Statements - Disposal:**

- P501 - Dispose of contents/ container to an approved waste disposal plant.

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**SECTION 3) COMPOSITION / INFORMATION ON INGREDIENTS**

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CAS	Chemical Name	% By Weight
0000101-68-8	4,4'-METHYLENEDIPHENYL DIISOCYANATE	64% - 100%
0026447-40-5	MDI (MONOMER)	1.7% - 3%

The specific chemical identity and/or exact percentage (concentration) of composition has been withheld to protect confidentiality.

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**SECTION 4) FIRST-AID MEASURES**

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**Inhalation:**

Remove source of exposure or move person to fresh air and keep comfortable for breathing. If experiencing respiratory symptoms: Call a POISON CENTER/doctor. If breathing is difficult, trained personnel should administer emergency oxygen if advised to do so by the POISON CENTER/doctor.

If exposed/feel unwell/concerned: Call a POISON CENTER/doctor.

Eliminate all ignition sources if safe to do so.

**Skin Contact:**

Take off contaminated clothing, shoes and leather goods (e.g. watchbands, belts). Gently blot or brush away excess product. Wash with plenty of lukewarm, gently flowing water for a duration of 15-20 minutes. If skin irritation or rash occurs: Get medical advice/attention. Wash contaminated clothing before re-use or discard.



IF exposed or concerned: Get medical advice/attention.

**Eye Contact:**

Rinse eyes cautiously with lukewarm, gently flowing water for several minutes, while holding the eyelids open. Remove contact lenses, if present and easy to do. Continue rinsing for 15-20 minutes. Take care not to rinse contaminated water into the unaffected eye or onto the face. If eye irritation persists: Get medical advice/attention.

**Ingestion:**

Rinse mouth. Do NOT induce vomiting. Give 1 or 2 glasses of milk or water to drink and get medical attention/advice.

IF exposed or concerned: Get medical advice/attention.

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**SECTION 5) FIRE-FIGHTING MEASURES**

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**Suitable Extinguishing Media:**

Dry chemical, foam, carbon dioxide is recommended. Water spray is recommended to cool or protect exposed materials or structures. Carbon dioxide can displace oxygen. Use caution when applying carbon dioxide in confined spaces. Simultaneous use of foam and water on the same surface is to be avoided as water destroys the foam. Sand or earth may be used for small fires only.

**Unsuitable Extinguishing Media:**

If water is used, use very large quantities of cold water. The reaction between water and hot isocyanate may be vigorous.

**Specific Hazards in Case of Fire:**

Excessive pressure or temperature may cause explosive rupture of containers.

Water contamination will produce carbon dioxide. Do not reseal contaminated containers as pressure buildup may rupture them.

**Fire-fighting Procedures:**

Isolate immediate hazard area and keep unauthorized personnel out. Stop spill/release if it can be done safely. Move undamaged containers from immediate hazard area if it can be done safely. Water spray may be useful in minimizing or dispersing vapors and to protect personnel. Water may be ineffective but can be used to cool containers exposed to heat or flame. Caution should be exercised when using water or foam as frothing may occur, especially if sprayed into containers of hot, burning liquid.

Dispose of fire debris and contaminated extinguishing water in accordance with official regulations.

**Special Protective Actions:**

Wear NIOSH approved self-contained breathing apparatus in positive pressure mode with full-face piece. Boots, gloves (neoprene), goggles, and full protective clothing are also required.

Care should always be exercised in dust/mist areas.

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**SECTION 6) ACCIDENTAL RELEASE MEASURES**

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**Emergency Procedure:**

ELIMINATE all ignition sources (no smoking, flares, sparks or flames in immediate area).

Do not touch or walk through spilled material.

Isolate hazard area and keep unnecessary people away. Remove all possible sources of ignition in the surrounding area. Notify authorities if any exposure to the general public or the environment occurs or is likely to occur.

If spilled material is cleaned up using a regulated solvent, the resulting waste mixture may be regulated.

**Recommended Equipment:**

Appropriate dust or face mask to eliminate breathing foam dust particulates.

**Personal Precautions:**

Avoid breathing vapors. Avoid contact with skin, eyes or clothing. Do not touch damaged containers or spilled materials unless wearing appropriate protective clothing.

**Environmental Precautions:**

Stop spill/release if it can be done safely. Prevent spilled material from entering sewers, storm drains, other unauthorized drainage systems and natural waterways by using sand, earth, or other appropriate barriers.

**Methods and Materials for Containment and Cleaning up:**

Cover container, but do not seal, and remove from work area. Prepare a decontamination solution of 2.0% liquid detergent and 3-8% concentrated ammonium hydroxide in water (5-10% sodium carbonate may be substituted for the ammonium hydroxide). Follow the precautions on the supplier's safety data sheets.

Treat the spill area with the decontamination solution, using about 10 parts of the solution for each part of the spill, and allow it to react for at least 15 minutes. Carbon dioxide will be evolved, leaving insoluble polyureas. Residues from spill cleanup, even when treated as described may continue to be regulated under provisions of RCRA and require storage and disposal as hazardous waste.

Slowly stir the isocyanate waste into the decontamination solution described above. Let stand for 48 hours, allowing the evolved carbon dioxide to vent away, residues may still be subject to RCRA storage and disposal requirements. Dispose off in compliance with all relevant local, state, and federal laws and regulations regarding treatment.

## SECTION 7) HANDLING AND STORAGE

### General:

- Wash hands after use.
- Do not get in eyes, on skin or on clothing.
- Do not breathe vapors or mists.
- Use good personal hygiene practices.
- Eating, drinking and smoking in work areas is prohibited.
- Remove contaminated clothing and protective equipment before entering eating areas.
- Eyewash stations and showers should be available in areas where this material is used and stored.

### Ventilation Requirements:

Use only with adequate ventilation to control air contaminants to their exposure limits. The use of local ventilation is recommended to control emissions near the source.

### Storage Room Requirements:

- Keep container(s) tightly closed and properly labeled. Store in cool, dry, well-ventilated areas away from heat, direct sunlight, strong oxidizers and any incompatibilities. Store in approved containers and protect against physical damage. Keep containers securely sealed when not in use. Indoor storage should meet OSHA standards and appropriate fire codes. Containers that have been opened must be carefully resealed to prevent leakage. Empty container retain residue and may be dangerous.
- Use non-sparking ventilation systems, approved explosion-proof equipment and intrinsically safe electrical systems in areas where this product is used and stored.
- Keep liquid and vapors away from sparks and flame, store in containers above ground and surrounded by dikes to contain spills or leaks.
- Do not cut, drill, grind, weld, or perform similar operations on or near containers.

## SECTION 8) EXPOSURE CONTROLS/PERSONAL PROTECTION

### Eye Protection:

Wear eye protection with side shields or goggles. Wear indirect-vent, impact and splash resistant goggles when working with liquids. If additional protection is needed for entire face, use in combination with a face shield.

### Skin Protection:

Use of gloves approved to relevant standards made from the following materials may provide suitable chemical protection: PVC, neoprene or nitrile rubber gloves. Suitability and durability of a glove is dependent on usage, e.g. frequency and duration of contact, chemical resistance of glove material, glove thickness, dexterity. Always seek advice from glove suppliers. Contaminated gloves should be replaced. Use of an apron and over-boots of chemically impervious materials such as neoprene or nitrile rubber is recommended to avoid skin sensitization. The type of protective equipment must be selected according to the concentration and amount of the dangerous substance at the specific workplace. Launder soiled clothes or properly disposed of contaminated material, which cannot be decontaminated.

### Respiratory Protection:

If airborne concentrations exceed or are expected to exceed the TLV, use MSHA/NIOSH approved positive pressure supplied pressure supplied air respiratory with a full face piece or an air supplied hood. For emergencies, use a positive pressure self-contained breathing apparatus. Air purifying (cartridge type) respirators are not approved for protection against isocyanates.

### Appropriate Engineering Controls:

Provide exhaust ventilation or other engineering controls to keep the airborne concentrations of vapors below their respective threshold limit value.

Chemical Name	OSHA TWA (ppm)	OSHA TWA (mg/m3)	OSHA STEL (ppm)	OSHA STEL (mg/m3)	OSHA Tables (Z1, Z2, Z3)	OSHA Carcinogen	OSHA Skin designation	NIOSH TWA (ppm)	NIOSH TWA (mg/m3)	NIOSH STEL (ppm)	NIOSH STEL (mg/m3)	NIOSH Carcinogen
4,4'-METHYLENEDIPHENYL DIISOCYANATE	0.02 ceiling	0.2 ceiling			1			0.005	0.050			

Chemical Name	ACGIH TWA (ppm)	ACGIH TWA (mg/m3)	ACGIH STEL (ppm)	ACGIH STEL (mg/m3)
4,4'-METHYLENEDIPHENYL DIISOCYANATE	0.005	0.051		

## SECTION 9) PHYSICAL AND CHEMICAL PROPERTIES

### Physical and Chemical Properties

Density 10.16 lb/gal

Specific Gravity	1.22
VOC Regulatory	0.00 lb/gal

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VOC Part A & B Combined	N.A.
Appearance	Liquid
Odor Threshold	N.A.
Odor Description	Mild Aromatic
pH	N.A.
Water Solubility	Reacts with Water
Flammability	N/A
Flash Point Symbol	N.A.
Flash Point	150 °C
Viscosity	N.A.
Lower Explosion Level	N.A.
Upper Explosion Level	N.A.
Vapor Pressure	N.A.
Vapor Density	Heavier than air
Freezing Point	N.A.
Melting Point	N.A.
Low Boiling Point	200 °C
High Boiling Point	N.A.
Auto Ignition Temp	N.A.
Decomposition Pt	N.A.
Evaporation Rate	Slower than ether
Coefficient Water/Oil	N.A.

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## SECTION 10) STABILITY AND REACTIVITY

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### Stability:

Material is stable at standard temperature and pressure.

### Conditions to Avoid:

Heat, high temperature, open flame, sparks, and moisture. Contact with incompatible materials in a closed system will cause liberation of carbon dioxide and buildup of pressure.

### Hazardous Reactions/Polymerization:

Will not occur under normal conditions but under high temperatures above 204°C, in the presence of moistures, alkalis, tertiary amines, and metal compounds will accelerate polymerization. Possible evolution of carbon dioxide gas may rupture closed containers.

### Incompatible Materials:

This product will react with any material containing active hydrogens, such as water, alcohol, ammonia, amines, alkalis and acids, the reaction with water is slow under 50°C, but is accelerated at higher temperature and in the presence of alkalis, tertiary amines, and metal compounds. Some reactions can be violent. Material can react with strong oxidizing agents.

### Hazardous Decomposition Products:

Carbon dioxide, carbon monoxide, nitrogen oxides, trace amounts of hydrogen cyanide and unidentified organic compounds may be formed during combustion.

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## SECTION 11) TOXICOLOGICAL INFORMATION

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### Skin Corrosion/Irritation:

Isocyanates react with skin protein and moisture and can cause irritation. Prolonged contact can cause reddening, swelling, rash, scaling, blistering, and, in some cases, skin sensitization. Individuals who have developed a skin sensitization can develop these symptoms as a result of contact with very small amounts of liquid material or as a result of exposure to vapor.

Causes skin irritation

### Serious Eye Damage/Irritation:

Liquid, aerosols or vapors are severely irritating and can cause pain, tearing, reddening and swelling. Prolonged vapor contact may cause conjunctivitis. Any level of contact should not be left untreated.

Causes serious eye irritation

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**Carcinogenicity:**

Suspected of causing cancer.

**Respiratory/Skin Sensitization:**

May cause allergy or asthma symptoms or breathing difficulties if inhaled

May cause an allergic skin reaction

**Germ Cell Mutagenicity:**

No data available

**Reproductive Toxicity:**

No data available

**Specific Target Organ Toxicity - Single Exposure:**

High vapor concentrations may cause central nervous system (CNS) depression as evidenced by giddiness, headache, dizziness, and nausea. Persons with a preexisting, nonspecific bronchial hyperactivity can respond to concentrations below the TLV with similar symptoms as well as asthma attack. Exposure well above the TLV may lead to bronchitis, bronchial spasm and pulmonary edema (fluid in lungs). As a result of previous repeated overexposures or a single large dose, certain individuals may develop isocyanate sensitization (chemical asthma) which will cause them to react to a later exposure to isocyanate at levels well below the TLV.

May cause respiratory irritation

**Specific Target Organ Toxicity - Repeated Exposure:**

Chronic overexposure to isocyanate has also been reported to cause lung damage (including decrease in lung function) which may be permanent.

May cause damage to organs through prolonged or repeated exposure.

**Aspiration Hazard:**

No data available

**Acute Toxicity:**

No data available

0000101-68-8            4,4'-METHYLENEDIPHENYL DIISOCYANATE

LC50 (rat): 369-490 mg/m3 (aerosol) (4-hour exposure) (1)

LC50 (rat): 178 mg/m3 (17.4 ppm) (duration of exposure not reported) (2)

LD50 (oral, rat): greater than 10,000 mg/kg (1,2)

LD50 (dermal, rabbit): greater than 10,000 mg/kg (1)

LD50 (oral, mouse): 2,200 mg/kg (3)

**SECTION 12) ECOLOGICAL INFORMATION****Toxicity:**

No data available

**Persistence and Degradability:**

No data available.

**Bioaccumulative Potential:**

No data available.

**Mobility in Soil:**

No data available.

**Other Adverse Effects:**

No data available.

**SECTION 13) DISPOSAL CONSIDERATIONS****Waste Disposal:**

Under RCRA, it is the responsibility of the user of the product, to determine a the time of disposal whether the product meets RCRA criteria for hazardous waste. Waste management should be in full compliance with federal, state, and local laws.

Empty containers retain product residue which may exhibit hazards of material, therefore do not pressurize, cut, glaze, weld or use for any other purposes. Return drums to reclamation centers for proper cleaning and reuse.

**SECTION 14) TRANSPORT INFORMATION**

**U.S. DOT Information:**

Not regulated

**IMDG Information:**

Not regulated.

**IATA Information:**

Not regulated.

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**SECTION 15) REGULATORY INFORMATION**

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CAS	Chemical Name	% By Weight	Regulation List
0000101-68-8	4,4'-METHYLENEDIPHENYL DIISOCYANATE	64% - 100%	DSL,CERCLA,HAPS,SARA312,SARA313,VHAPS,VOC,TSCA
0026447-40-5	MDI (MONOMER)	1.7% - 3%	DSL,SARA312,VOC,TSCA

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**SECTION 16) OTHER INFORMATION**

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**OTHER INFORMATION:**

Note: As per GHS, category 1 is the greatest level of hazard within each class.

**GLOSSARY:**

ACGIH- American Conference of Governmental Industrial Hygienists; ANSI- American National Standards Institute; Canadian TDG- Canadian Transportation of Dangerous Goods; CAS- Chemical Abstract Service; Chemtrec- Chemical Transportation Emergency Center (US); CHIP- Chemical Hazard Information and Packaging; DSL- Domestic Substances List; EC- Equivalent Concentration; EH40 (UK)- HSE Guidance Note EH40 Occupational Exposure Limits; EPCRA- Emergency Planning and Community Right-To-Know Act; ESL- Effects screening levels; HMIS- Hazardous Material Information Service; LC- Lethal Concentration; LD- Lethal Dose; NFPA- National Fire Protection Association; OEL- Occupational Exposure Limits; OSHA- Occupational Safety and Health Administration, US Department of Labor; PEL- Permissible Exposure Limit; SARA (Title III)- Superfund Amendments and Reauthorization Act; SARA 313- Superfund Amendments and Reauthorization Act, Section 313; SCBA- Self-Contained Breathing Apparatus; STEL- Short Term Exposure Limit; TCEQ - Texas Commission on Environmental Quality; TLV- Threshold Limit Value; TSCA- Toxic Substances Control Act Public Law 94-469; TWA - Time Weighted Value; US DOT- US Department of Transportation; WHMIS- Workplace Hazardous Materials Information System.

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**DISCLAIMER**

To the best of our knowledge, the information contained herein is accurate. However, neither the above named supplier nor any of its subsidiaries assumes any liability whatsoever for the accuracy or completeness of the information contained herein. Final determination of suitability of any material is the sole responsibility of the user. All materials may present unknown hazards and should be used with caution. Although certain hazards are described herein, we cannot guarantee that these are the only hazards that exist. The above information pertains to this product as currently formulated, and is based on the information available at this time. Addition of reducers or other additives to this product may substantially alter the composition and hazards of the product. Since conditions of use are outside our control, we make no warranties, express or implied, and assume no liability in connection with any use of this information.



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# SAFETY DATA SHEET

814-B-CrownCrete U 1-4" Self-Leveling  
B-Side  
Aug 04, 2020

## SECTION 1) CHEMICAL PRODUCT AND SUPPLIER'S IDENTIFICATION

**Product ID:** 80-11090-814  
**Product Name:** 814-B-CrownCrete U 1-4" Self-Leveling, B-Side  
**Revision Date:** Aug 04, 2020 **Date Printed:** Aug 04, 2020  
**Version:** 1.0 **Supersedes Date:** N.A.  
**Manufacturer's Name:** Crown Polymers Corp.  
**Address:** 8550 W. Desert Inn Rd. Suite 102-125, Las Vegas, NV, US, 89117  
**Emergency Phone:** Chemtrec:800-424-9300 (account: CCN1217) OR International:703-527-3887 (account:CCN1217)  
**Information Phone Number:** (847) 659-0300  
**Fax:** (847) 659-0310  
**Product/Recommended Uses:** For Further Information, Refer to the Product Technical Data Sheet.

## SECTION 2) HAZARDS IDENTIFICATION

### Classification of the substance or mixture :

Not a hazardous substance or mixture according to United States Occupational Safety and Health Administration (OSHA) Hazard Communication Standard (29 CFR 1910.1200), the Canadian Workplace Hazardous Materials Information System (WHMIS) and Council Directive 1999/45/EC and its subsequent amendments.

## SECTION 3) COMPOSITION / INFORMATION ON INGREDIENTS

CAS	Chemical Name	% By Weight
0009082-00-2	POLYGLYCOL 15(POLYMER OF GLYCERINE, ETHYLENEOX	32% - 60%

The specific chemical identity and/or exact percentage (concentration) of composition has been withheld to protect confidentiality.

## SECTION 4) FIRST-AID MEASURES

### Inhalation:

Remove source of exposure or move person to fresh air and keep comfortable for breathing.

If exposed/feel unwell/concerned: Call a POISON CENTER/doctor.

### Skin Contact:

Rinse/wash with lukewarm, gently flowing water and mild soap for 15-20 minutes or until product is removed. If skin irritation occurs or you feel unwell: Get medical advice/attention.

### Eye Contact:

Remove source of exposure or move person to fresh air. Rinse eyes cautiously with lukewarm, gently flowing water for several minutes, while holding the eyelids open. Remove contact lenses, if present and easy to do. Continue rinsing for a duration of 15-20 minutes. Take care not to rinse contaminated water into the unaffected eye or onto the face. If eye irritation persists: Get medical advice/attention.

### Ingestion:

Rinse mouth. If you feel unwell/If concerned: Get medical advice/attention.

## SECTION 5) FIRE-FIGHTING MEASURES

### Suitable Extinguishing Media:

Dry chemical, foam, carbon dioxide is recommended. Water spray is recommended to cool or protect exposed materials or structures. Carbon dioxide can displace oxygen. Use caution when applying carbon dioxide in confined spaces. Simultaneous use of foam and water on the same surface is to be avoided as water destroys the foam. Sand or earth may be used for small fires only.

### Unsuitable Extinguishing Media:

Water and foam may cause violent frothing and possibly endanger the life of the fire fighter, especially if sprayed into containers of hot, burning material.

**Specific Hazards in Case of Fire:**

Hazardous combustion products include oxides of carbon and nitrogen, various hydrocarbons.

**Fire-fighting Procedures:**

Isolate immediate hazard area and keep unauthorized personnel out. Stop spill/release if it can be done safely. Move undamaged containers from immediate hazard area if it can be done safely. Water spray may be useful in minimizing or dispersing vapors and to protect personnel. Water may be ineffective but can be used to cool containers exposed to heat or flame. Caution should be exercised when using water or foam as frothing may occur, especially if sprayed into containers of hot, burning liquid.

Dispose of fire debris and contaminated extinguishing water in accordance with official regulations.

**Special Protective Actions:**

Care should always be exercised in dust/mist areas.

Wear protective pressure self-contained breathing apparatus (SCBA) and full turnout gear.

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**SECTION 6) ACCIDENTAL RELEASE MEASURES**

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**Emergency Procedure:**

Keep unnecessary people away; isolate hazard area and deny entry. Do not touch or walk through spilled material. Clean up immediately.

**Recommended Equipment:**

Appropriate dust or face mask to eliminate breathing foam dust particulates.

**Personal Precautions:**

Avoid breathing vapors. Avoid contact with skin, eyes or clothing. Do not touch damaged containers or spilled materials unless wearing appropriate protective clothing.

**Environmental Precautions:**

Stop spill/release if it can be done safely. Prevent spilled material from entering sewers, storm drains, other unauthorized drainage systems and natural waterways by using sand, earth, or other appropriate barriers.

**Methods and Materials for Containment and Cleaning up:**

Confine spillage and absorb on sand, sawdust, or other suitable absorbent material and transfer to a sealed container.

---

**SECTION 7) HANDLING AND STORAGE**

---

**General:**

- Wash hands after use.
- Do not get in eyes, on skin or on clothing.
- Do not breathe vapors or mists.
- Use good personal hygiene practices.
- Eating, drinking and smoking in work areas is prohibited.
- Remove contaminated clothing and protective equipment before entering eating areas.
- Vent containers before melting the material.

**Ventilation Requirements:**

Use only with adequate ventilation to control air contaminants to their exposure limits. The use of local ventilation is recommended to control emissions near the source.

**Storage Room Requirements:**

Keep container(s) tightly closed and properly labeled. Store in cool, dry, well-ventilated areas away from heat, direct sunlight, strong oxidizers and any incompatibilities. Store in approved containers and protect against physical damage. Keep containers securely sealed when not in use. Indoor storage should meet OSHA standards and appropriate fire codes. Containers that have been opened must be carefully resealed to prevent leakage. Empty container retain residue and may be dangerous.

---

**SECTION 8) EXPOSURE CONTROLS/PERSONAL PROTECTION**

---

**Eye Protection:**

Wear eye protection with side shields or goggles.

**Skin Protection:**

Use of gloves approved to relevant standards made from the following materials may provide suitable chemical protection: PVC, neoprene or nitrile rubber gloves. Suitability and durability of a glove is dependent on usage, e.g. frequency and duration of contact, chemical resistance of glove material, glove thickness, dexterity. Always seek advice from glove suppliers. Contaminated gloves should be replaced. Use of an apron and over-boots of chemically impervious materials such as neoprene or nitrile rubber is recommended to avoid skin sensitization. The type of protective equipment must be selected according to the concentration and amount of the dangerous substance at the specific workplace. Launder soiled clothes or properly disposed of contaminated material, which cannot be decontaminated.

**Respiratory Protection:**

If engineering controls do not maintain airborne concentrations to a level which is adequate to protect worker, a respiratory protection program that meets or is equivalent to OSHA 29 CFR 1910.134 and ANSI Z88.2 should be followed. Check with respiratory protective equipment suppliers. Where air-filtering respirators are suitable, select an appropriate combination of mask and filter.

**Appropriate Engineering Controls:**

Provide exhaust ventilation or other engineering controls to keep the airborne concentrations of vapors below their respective threshold limit value.

None of the chemicals in Section 3 are regulated under "OSHA\_Tables\_Z1\_Z2\_Z3", "OSHA\_Carcinogen - OSHA Carcinogen", "OSHAtpm", "OSHAatmg", "OSHAspm", "OSHAasmg", "ACGIHtpm", "ACGIHtmg", "ACGIHspm", "ACGIHsmg", "nioshtpm", "nioshtmg", "nioshsppm", "nioshsmg", "NIOSH\_carcinogen", "OSHA\_SkinDesignation"

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**SECTION 9) PHYSICAL AND CHEMICAL PROPERTIES**

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**Physical and Chemical Properties**

Density	8.43 lb/gal
Specific Gravity	1.01
VOC Regulatory	0.00 lb/gal
<hr/>	
VOC Part A & B Combined	N.A.
Appearance	White Viscous Liquid
Odor Threshold	N.A.
Odor Description	Mild
pH	N.A.
Water Solubility	N.A.
Flammability	N/A
Flash Point Symbol	N.A.
Flash Point	100 °C
Viscosity	N.A.
Lower Explosion Level	N.A.
Upper Explosion Level	N.A.
Vapor Pressure	N.A.
Vapor Density	Heavier than air
Freezing Point	N.A.
Melting Point	N.A.
Low Boiling Point	100 °C
High Boiling Point	N.A.
Auto Ignition Temp	N.A.
Decomposition Pt	N.A.
Evaporation Rate	Slower than ether
Coefficient Water/Oil	N.A.

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**SECTION 10) STABILITY AND REACTIVITY**

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**Stability:**

Material is stable at standard temperature and pressure.

**Conditions to Avoid:**

Avoid storage at low or high temperatures.

**Hazardous Reactions/Polymerization:**

Contact with isocyanates and strong oxidizers may cause highly exothermic polymerization reaction, which can be violent.



**Incompatible Materials:**

Strong mineral acids and strong alkalis will seriously degrade material. Heat may be involved.

**Hazardous Decomposition Products:**

Combustion by-products: Oxides of carbon, various hydrocarbons.

**SECTION 11) TOXICOLOGICAL INFORMATION****Classification of the substance or mixture :**

There is no toxicological data available for this product.

**SECTION 12) ECOLOGICAL INFORMATION****Toxicity:**

No data available

**Persistence and Degradability:**

No data available.

**Bioaccumulative Potential:**

No data available.

**Mobility in Soil:**

No data available.

**Other Adverse Effects:**

No data available.

**SECTION 13) DISPOSAL CONSIDERATIONS****Waste Disposal:**

Under RCRA, it is the responsibility of the user of the product, to determine a the time of disposal whether the product meets RCRA criteria for hazardous waste. Waste management should be in full compliance with federal, state, and local laws.

Empty containers retain product residue which may exhibit hazards of material, therefore do not pressurize, cut, glaze, weld or use for any other purposes. Return drums to reclamation centers for proper cleaning and reuse.

**SECTION 14) TRANSPORT INFORMATION****U.S. DOT Information:**

Not regulated.

**IMDG Information:**

Not regulated.

**IATA Information:**

Not regulated.

**SECTION 15) REGULATORY INFORMATION**

CAS	Chemical Name	% By Weight	Regulation List
0009082-00-2	POLYGLYCOL 15 (POLYMER OF GLYCERINE, ETHYLENEOX	32% - 60%	DSL,SARA312,TSCA

**SECTION 16) OTHER INFORMATION****OTHER INFORMATION:**

Note: As per GHS, category 1 is the greatest level of hazard within each class.

**GLOSSARY:**

ACGIH- American Conference of Governmental Industrial Hygienists; ANSI- American National Standards Institute; Canadian TDG- Canadian Transportation of Dangerous Goods; CAS- Chemical Abstract Service; Chemtrec- Chemical Transportation Emergency Center (US); CHIP- Chemical Hazard Information and Packaging; DSL- Domestic Substances List; EC- Equivalent Concentration; EH40 (UK)- HSE Guidance Note EH40 Occupational Exposure Limits; EPCRA- Emergency Planning and Community Right-To-Know Act; ESL- Effects screening levels; HMIS- Hazardous Material Information Service; LC- Lethal Concentration; LD- Lethal Dose; NFPA- National Fire Protection Association; OEL- Occupational Exposure Limits; OSHA- Occupational Safety and Health Administration, US Department of Labor; PEL- Permissible Exposure Limit; SARA (Title III)- Superfund Amendments and Reauthorization Act; SARA 313- Superfund Amendments and Reauthorization Act, Section 313; SCBA- Self-Contained Breathing Apparatus; STEL- Short Term Exposure Limit; TCEQ - Texas Commission on Environmental Quality; TLV- Threshold Limit Value; TSCA- Toxic Substances Control Act Public Law 94-469; TWA - Time Weighted Value; US DOT- US Department of Transportation; WHMIS- Workplace Hazardous Materials Information System.

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# SAFETY DATA SHEET

814-C-CrownCrete U 1-4" Self-Leveling  
C-Side  
Aug 04, 2020

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## SECTION 1) CHEMICAL PRODUCT AND SUPPLIER'S IDENTIFICATION

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**Product ID:** 80-11112-814  
**Product Name:** 814-C-CrownCrete U 1-4" Self-Leveling, C-Side  
**Revision Date:** Aug 04, 2020 **Date Printed:** Aug 04, 2020  
**Version:** 1.0 **Supersedes Date:** N.A.  
**Manufacturer's Name:** Crown Polymers Corp.  
**Address:** 8550 W. Desert Inn Rd. Suite 102-125, Las Vegas, NV, US, 89117  
**Emergency Phone:** Chemtrec:800-424-9300 (account: CCN1217) OR International:703-527-3887 (account:CCN1217)  
**Information Phone Number:** (847) 659-0300  
**Fax:** (847) 659-0310  
**Product/Recommended Uses:** For Further Information, Refer to the Product Technical Data Sheet.

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## SECTION 2) HAZARDS IDENTIFICATION

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### Classification:

Specific Target Organ Toxicity - Repeated Exposure - Category 2

Skin Corrosion - Category 1C

Serious Eye Damage - Category 1

### Pictograms:



### Signal Word:

Danger

### Hazardous Statements - Health:

H373 - May cause damage to organs through prolonged or repeated exposure.

H314 - Causes severe skin burns and eye damage

H318 - Causes serious eye damage

### Precautionary Statements - General:

P101 - If medical advice is needed, have product container or label at hand.

P102 - Keep out of reach of children.

P103 - Read label before use.

### Precautionary Statements - Prevention:

P260 - Do not breathe dust/fume/gas/mist/vapors/spray.

P264 - Wash thoroughly after handling.

P280 - Wear protective gloves/protective clothing/eye protection/face protection.

### Precautionary Statements - Response:

P314 - Get Medical advice/attention if you feel unwell.

P301 + P330 + P331 - IF SWALLOWED: Rinse mouth. Do NOT induce vomiting.

P303 + P361 + P353 - IF ON SKIN (or hair): Take off immediately all contaminated clothing. Rinse skin with water <or shower>.

P363 - Wash contaminated clothing before reuse.

P304 + P340 - IF INHALED: Remove person to fresh air and keep comfortable for breathing.

P310 - Immediately call a POISON CENTER or doctor.

P321 - Specific treatment (see section 4 on this SDS).

P305 + P351 + P338 - IF IN EYES: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing.

**Precautionary Statements - Storage:**

P405 - Store locked up.

**Precautionary Statements - Disposal:**

P501 - Dispose of contents/ container to an approved waste disposal plant.

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**SECTION 3) COMPOSITION / INFORMATION ON INGREDIENTS**

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CAS	Chemical Name	% By Weight
0014808-60-7	QUARTZ	48% - 89%
0065997-15-1	PORTLAND CEMENT SILICATE	11% - 21%
0001305-62-0	CALCIUM HYDROXIDE	5% - 8%
0001309-37-1	FERRIC OXIDE	1.4% - 2%
0007778-18-9	CALCIUM SULFATE	0.9% - 1.6%
0001309-48-4	MAGNESIUM OXIDE	0.5% - 0.8%
0001317-65-3	CALCIUM CARBONATE	0.5% - 0.8%
0001305-78-8	CALCIUM OXIDE	0.5% - 0.8%

---

**SECTION 4) FIRST-AID MEASURES**

---

**Inhalation:**

Remove source of exposure or move person to fresh air and keep comfortable for breathing.

If exposed/feel unwell/concerned: Call a POISON CENTER/doctor.

**Skin Contact:**

Rinse/wash with lukewarm, gently flowing water and mild soap for 15-20 minutes or until product is removed. If skin irritation occurs or you feel unwell: Get medical advice/attention.

**Eye Contact:**

Remove source of exposure or move person to fresh air. Rinse eyes cautiously with lukewarm, gently flowing water for several minutes, while holding the eyelids open. Remove contact lenses, if present and easy to do. Continue rinsing for a duration of 15-20 minutes. Take care not to rinse contaminated water into the unaffected eye or onto the face. If eye irritation persists: Get medical advice/attention.

**Ingestion:**

Rinse mouth. If you feel unwell/If concerned: Get medical advice/attention.

---

**SECTION 5) FIRE-FIGHTING MEASURES**

---

**Suitable Extinguishing Media:**

Use an extinguishing agent suitable for the surrounding fire.

**Unsuitable Extinguishing Media:**

Do not use water jet or water-based fire extinguishers.

**Specific Hazards in Case of Fire:**

Hazardous combustion products include oxides of carbon and nitrogen, various hydrocarbons.

**Fire-fighting Procedures:**

Isolate immediate hazard area and keep unauthorized personnel out. Stop spill/release if it can be done safely. Move undamaged containers from immediate hazard area if it can be done safely. Water spray may be useful in minimizing or dispersing vapors and to protect personnel. Water may be ineffective but can be used to cool containers exposed to heat or flame. Caution should be exercised when using water or foam as frothing may occur, especially if sprayed into containers of hot, burning liquid.

Dispose of fire debris and contaminated extinguishing water in accordance with official regulations.

**Special Protective Actions:**

Care should always be exercised in dust/mist areas.

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## SECTION 6) ACCIDENTAL RELEASE MEASURES

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### Emergency Procedure:

Keep unnecessary people away; isolate hazard area and deny entry. Do not touch or walk through spilled material. Clean up immediately.

### Recommended Equipment:

Positive pressure, full-face piece self-contained breathing apparatus (SCBA), or positive pressure supplied air respirator with escape SCBA (NIOSH approved).

### Personal Precautions:

Avoid contact with skin, eyes or clothing. Do not touch damaged containers or spilled materials unless wearing appropriate protective clothing.

### Environmental Precautions:

Stop spill/release if it can be done safely. Prevent spilled material from entering sewers, storm drains, other unauthorized drainage systems and natural waterways by using sand, earth, or other appropriate barriers.

### Methods and Materials for Containment and Cleaning up:

Use dry clean-up methods that do not disperse dust into the air or entry into surface water.

---

## SECTION 7) HANDLING AND STORAGE

---

### General:

Wash hands after use.  
Do not get in eyes, on skin or on clothing.  
Do not breathe vapors or mists.  
Use good personal hygiene practices.  
Eating, drinking and smoking in work areas is prohibited.  
Remove contaminated clothing and protective equipment before entering eating areas.

### Ventilation Requirements:

Use only with adequate ventilation to control air contaminants to their exposure limits. The use of local ventilation is recommended to control emissions near the source.

### Storage Room Requirements:

Keep container(s) tightly closed and properly labeled. Store in cool, dry, well-ventilated areas away from heat, direct sunlight, strong oxidizers and any incompatibilities. Store in approved containers and protect against physical damage. Keep containers securely sealed when not in use. Indoor storage should meet OSHA standards and appropriate fire codes. Containers that have been opened must be carefully resealed to prevent leakage. Empty container retain residue and may be dangerous.

---

## SECTION 8) EXPOSURE CONTROLS/PERSONAL PROTECTION

---

### Eye Protection:

Wear eye protection with side shields or goggles.

### Skin Protection:

Use of gloves approved to relevant standards made from the following materials may provide suitable chemical protection: PVC, neoprene or nitrile rubber gloves. Suitability and durability of a glove is dependent on usage, e.g. frequency and duration of contact, chemical resistance of glove material, glove thickness, dexterity. Always seek advice from glove suppliers. Contaminated gloves should be replaced. Use of an apron and over-boots of chemically impervious materials such as neoprene or nitrile rubber is recommended to avoid skin sensitization. The type of protective equipment must be selected according to the concentration and amount of the dangerous substance at the specific workplace. Launder soiled clothes or properly disposed of contaminated material, which cannot be decontaminated.

### Respiratory Protection:

If engineering controls do not maintain airborne concentrations to a level which is adequate to protect worker, a respiratory protection program that meets or is equivalent to OSHA 29 CFR 1910.134 and ANSI Z88.2 should be followed. Check with respiratory protective equipment suppliers. Where air-filtering respirators are suitable, select an appropriate combination of mask and filter.

### Appropriate Engineering Controls:

Provide exhaust ventilation or other engineering controls to keep the airborne concentrations of vapors below their respective threshold limit value.

Chemical Name	OSHA TWA (ppm)	OSHA TWA (mg/m3)	OSHA STEL (ppm)	OSHA STEL (mg/m3)	OSHA Tables (Z1, Z2, Z3)	OSHA Carcinogen	OSHA Skin designation	NIOSH TWA (ppm)	NIOSH TWA (mg/m3)	NIOSH STEL (ppm)	NIOSH STEL (mg/m3)	NIOSH Carcinogen
CALCIUM CARBONATE		[15]; [5 (a)];			1				10,5a			
CALCIUM HYDROXIDE		[15]; [5 (b)];			1				5			
CALCIUM OXIDE		5			1				2			
CALCIUM SULFATE		[15]; [5 (a)];			1				10,5a			
FERRIC OXIDE		[10]; [15]; [5];			1							
MAGNESIUM OXIDE		15 (a)			1							
PORTLAND CEMENT SILICATE		[15]; [5 (a)]; [50 mppcf];			[1]; [3];				10,5a			
QUARTZ	a	[10 mg/m3 percent SiO2+2 / 250 percent SiO2+5 mppcf]; [30 mg/m3 percent SiO2+2];			[1,3]; [3];				0.05e			1

Chemical Name	ACGIH TWA (ppm)	ACGIH TWA (mg/m3)	ACGIH STEL (ppm)	ACGIH STEL (mg/m3)
CALCIUM CARBONATE				
CALCIUM HYDROXIDE		5		
CALCIUM OXIDE		2		
CALCIUM SULFATE		10 (I)		
FERRIC OXIDE		5 (R)		
MAGNESIUM OXIDE		10 (I)		
PORTLAND CEMENT SILICATE		1 (E,R)		
QUARTZ		0.025 (R)		

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## SECTION 9) PHYSICAL AND CHEMICAL PROPERTIES

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### Physical and Chemical Properties

Density	22.55 lb/gal
Specific Gravity	2.70
VOC Regulatory	0.00 lb/gal

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VOC Part A & B Combined	N.A.
Appearance	Sand Mixture
Odor Threshold	N.A.
Odor Description	None
pH	N.A.
Water Solubility	N.A.
Flammability	N/A
Flash Point Symbol	N.A.
Flash Point	N.A.

Viscosity	N.A.
Lower Explosion Level	N.A.
Upper Explosion Level	N.A.
Vapor Pressure	N.A.
Vapor Density	N.A.
Freezing Point	N.A.
Melting Point	N.A.
Low Boiling Point	2850 °C
High Boiling Point	N.A.
Auto Ignition Temp	N.A.
Decomposition Pt	N.A.
Evaporation Rate	N.A.
Coefficient Water/Oil	N.A.

---

## SECTION 10) STABILITY AND REACTIVITY

---

### Stability:

Material is stable at standard temperature and pressure.

### Conditions to Avoid:

Contact with water will result in hydration and produces calcium hydroxide.

### Hazardous Reactions/Polymerization:

Reacts slowly with water forming hydrated compounds, releasing heat and producing a strong alkaline solution until reaction is substantially complete.

### Incompatible Materials:

Oxidizing materials, acids, aluminum and ammonium salt. Portland cement is highly alkaline and will react with acids to produce a violent, heat-generating reaction. Toxic gases or vapors may be given off depending on the acid involved. Reacts with acids, aluminum metals and ammonium salts. Aluminum powder and other alkali and alkaline earth elements will react in wet mortar or concrete, liberating hydrogen gas. Limestone ignites on contact with fluorine and is incompatible with acids, alum, ammonium salts, and magnesium. Silica reacts violently with powerful oxidizing agents such as fluorine, boron trifluoride, chlorine trifluoride, manganese trifluoride, and oxygen difluoride yielding possible fire and/or explosions. Silicates dissolve readily in hydrofluoric acid producing a corrosive gas - silicon tetrafluoride.

### Hazardous Decomposition Products:

Decomposition products may include the following materials: carbon dioxide, carbon monoxide, sulfur oxides, and metal oxides.

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## SECTION 11) TOXICOLOGICAL INFORMATION

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### Skin Corrosion/Irritation:

Causes severe skin burns and eye damage

### Serious Eye Damage/Irritation:

Causes serious eye damage

### Carcinogenicity:

No data available

### Respiratory/Skin Sensitization:

No data available

### Germ Cell Mutagenicity:

No data available

### Reproductive Toxicity:

No data available

### Specific Target Organ Toxicity - Single Exposure:

No data available

### Specific Target Organ Toxicity - Repeated Exposure:

May cause damage to organs through prolonged or repeated exposure.

### Aspiration Hazard:

No data available

**Acute Toxicity:**

No data available

0001317-65-3            CALCIUM CARBONATE

LD50 (oral, rat): 6450 mg/kg (10; unconfirmed)

0001305-62-0            CALCIUM HYDROXIDE

LD50 (oral, rat): 7340 mg/kg (8)

LD50 (oral, mouse): 7300 mg/kg (9, unconfirmed)

**Chronic Exposure**

0014808-60-7    QUARTZ

Prolonged inhalation of respirable crystalline silica dust can result in lung disease (i.e. silicosis and/or lung cancer). Symptoms include coughing, shortness of breath, wheezing and reduced pulmonary function.

**Potential Health Effects - Miscellaneous**

0014808-60-7    QUARTZ

Is an IARC, NTP or OSHA carcinogen. Repeated overexposure to crystalline silica may lead to x-ray changes and chronic lung disease. Inhalation of high dust concentrations may cause: breathing difficulties, lung injury. WARNING: This chemical is known to the State of California to cause cancer.

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**SECTION 12) ECOLOGICAL INFORMATION**

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**Toxicity:**

No data available

**Persistence and Degradability:**

No data available.

**Bioaccumulative Potential:**

No data available.

**Mobility in Soil:**

No data available.

**Other Adverse Effects:**

No data available.

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**SECTION 13) DISPOSAL CONSIDERATIONS**

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**Waste Disposal:**

Under RCRA, it is the responsibility of the user of the product, to determine a the time of disposal whether the product meets RCRA criteria for hazardous waste. Waste management should be in full compliance with federal, state, and local laws.

Empty containers retain product residue which may exhibit hazards of material, therefore do not pressurize, cut, glaze, weld or use for any other purposes. Return drums to reclamation centers for proper cleaning and reuse.

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**SECTION 14) TRANSPORT INFORMATION**

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**U.S. DOT Information:**

Not regulated.

**IMDG Information:**

Not regulated.

**IATA Information:**

Not regulated.

**NOTE:**

Based on the raw material supplier's corrosivity test results, in accordance with the U.S. Department of Transportation Regulation (49 CFR 173 Appendix A), this product is not considered to be a corrosive material.

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**SECTION 15) REGULATORY INFORMATION**

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CAS	Chemical Name	% By Weight	Regulation List
0014808-60-7	QUARTZ	48% - 89%	DSL,SARA312,TSCA,California Proposition 65
0065997-15-1	PORTLAND CEMENT SILICATE	11% - 21%	DSL,SARA312,TSCA
0001305-62-0	CALCIUM HYDROXIDE	5% - 8%	DSL,SARA312,TSCA
0001309-37-1	FERRIC OXIDE	1.4% - 2%	DSL,SARA312,TSCA
0007778-18-9	CALCIUM SULFATE	0.9% - 1.6%	DSL,SARA312,TSCA
0001309-48-4	MAGNESIUM OXIDE	0.5% - 0.8%	DSL,SARA312,TSCA
0001317-65-3	CALCIUM CARBONATE	0.5% - 0.8%	NDSL,SARA312,TSCA
0001305-78-8	CALCIUM OXIDE	0.5% - 0.8%	DSL,SARA312,TSCA

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## SECTION 16) OTHER INFORMATION

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### OTHER INFORMATION:

Note: As per GHS, category 1 is the greatest level of hazard within each class.

### GLOSSARY:

ACGIH- American Conference of Governmental Industrial Hygienists; ANSI- American National Standards Institute; Canadian TDG- Canadian Transportation of Dangerous Goods; CAS- Chemical Abstract Service; Chemtrec- Chemical Transportation Emergency Center (US); CHIP- Chemical Hazard Information and Packaging; DSL- Domestic Substances List; EC- Equivalent Concentration; EH40 (UK)- HSE Guidance Note EH40 Occupational Exposure Limits; EPCRA- Emergency Planning and Community Right-To-Know Act; ESL- Effects screening levels; HMIS- Hazardous Material Information Service; LC- Lethal Concentration; LD- Lethal Dose; NFPA- National Fire Protection Association; OEL- Occupational Exposure Limits; OSHA- Occupational Safety and Health Administration, US Department of Labor; PEL- Permissible Exposure Limit; SARA (Title III)- Superfund Amendments and Reauthorization Act; SARA 313- Superfund Amendments and Reauthorization Act, Section 313; SCBA- Self-Contained Breathing Apparatus; STEL- Short Term Exposure Limit; TCEQ - Texas Commission on Environmental Quality; TLV- Threshold Limit Value; TSCA- Toxic Substances Control Act Public Law 94-469; TWA - Time Weighted Value; US DOT- US Department of Transportation; WHMIS- Workplace Hazardous Materials Information System.

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## DISCLAIMER

To the best of our knowledge, the information contained herein is accurate. However, neither the above named supplier nor any of its subsidiaries assumes any liability whatsoever for the accuracy or completeness of the information contained herein. Final determination of suitability of any material is the sole responsibility of the user. All materials may present unknown hazards and should be used with caution. Although certain hazards are described herein, we cannot guarantee that these are the only hazards that exist. The above information pertains to this product as currently formulated, and is based on the information available at this time. Addition of reducers or other additives to this product may substantially alter the composition and hazards of the product. Since conditions of use are outside our control, we make no warranties, express or implied, and assume no liability in connection with any use of this information.



# CrownPro™ 7072SC

## Product Description Sheet No. 718

### An Aliphatic Polyaspartic Polyurea Topcoat

#### Description

CrownPro 7072SC is an aliphatic polyaspartic, environmentally friendly surface topcoat for several systems. CrownPro 7072SC is quick curing and specifically formulated to be installed in thin film applications. It is designed for use in Southern California and is in compliance with SCAQMD air quality standards.

#### Recommended Use

- Concrete
- Plywood
- Cold Storage Areas
- Industrial Warehouses
- Chemical Plants
- Off-Shore Oil Platforms
- Steel
- Plastic
- Food Processing Areas
- Pulp and Paper Mills
- Fertilizer Plants
- Pipeline Barges

#### Advantages

- Quick Cure
- High Tensile Strength
- Abrasion Resistant
- Excellent Weatherability
- UV Resistant For Superior Gloss Retention
- For use in SCAQMD areas
- Topcoat over aromatic polyurea, polyurethane and epoxy applications ranging from 35°F to 130°F, service temp. from 0°F to 200°F
- Color Stable
- High Gloss
- Very Durable

#### Colors

Clear, and Polyaspartic Colors

Custom colors are also available. Minimum order of 100 gallons (378 liters). See color chart for special provisions. Contact Crown Polymers for more information.

#### Packaging

- 2 gallon kit (7.5 liter): One 1 gallon (3.78 liters) can Part-A and one 1 gallon (3.78 liters) can Part-B.
  - 10 gallon kit: One 5 gallon (18.9 liters) pail of Part-A and one 5 gallon (18.9 liters) pail of Part-B.
- 10 gallon kit is not a stock item and is available with minimum order of 100 gallons (378 liters).

#### Mixing:

CrownPro 7072SC may not be diluted under any circumstance. Proportions are premeasured. CrownPro 7072SC Part-A and Part-B should be mixed individually before combining. Add Part-B to Part-A while mixing, using a mechanical mixer at medium speed. Mix until a homogeneous mixture and color is obtained (at least 5 minutes) and mix frequently during application to maintain uniform color. Use care to scrape the sides of the container to ensure that no unmixed material remains. Use caution not to whip air into the material as this may result in pinhole blisters and/or shortened pot life. Do not mix in an up and down motion. Do not mix any material that cannot be used within 45 minutes.

#### Technical Data is based on draw down film CrownPro 7072SC – CLEAR 100 VOC (For Use In SCAQMD Areas)

Mix Ratio by Volume	1A : 1B
Coverage Rate	1 gal/100 sq. ft.
Dry Film Thickness per Coat (exclusive of aggregate)	14 ± 2 mils 356 ± 50 microns
Pot Life at 75°F (24°C), 50% R.H.	45-60 minutes
Hardness, ASTM D-2240	65 ± 5 Shore D
Tear Resistance, Die C, ASTM D-624	400 ± 30 pli 70.1 ± 8.8 kN/m
Tensile Strength, ASTM D-412	3500 ± 300 psi 24.1 ± 2.1 MPa
Ultimate Elongation, ASTM D-412	50 ± 10%
Specific Gravity, Side A	1.07
Side B	1.02
Total Solids by Weight, ASTM D-2369	90 ± 2%
Total Solids by Volume, ASTM D-2697	88 ± 2%
Viscosity at 75°F (24°C), Side A	200 ± 50 cps
Side B	200 ± 50 cps
Volatile Organic Compounds, ASTM D-2369-81	0.83 lb/gal 100 gm/liter

#### Technical Data is based on draw down film CrownPro 7072SC – PIGMENTED 100 VOC (For Use In SCAQMD Areas)

Mix Ratio by Volume	1A : 1B
Coverage Rate	1 gal/100 sq./ ft.
Dry Film Thickness per Coat (exclusive of aggregate)	14 ± 2 mils 356 ± 50 microns
Pot Life at 75°F (24°C), 50% R.H.	45-60 minutes
Hardness, ASTM D-2240	65 ± 5 Shore D
Tear Resistance, Die C, ASTM D-624	400 ± 50 pli 70.1 ± 8.8 kN/m
Tensile Strength, ASTM D-412	3500 ± 300 psi 24.1 ± 2.1 MPa
Ultimate Elongation, ASTM D-412	50 ± 20%
Specific Gravity, Side A	1.07
Side B	1.27
Total Solids by Weight, ASTM D-2369	91 ± 2%
Total Solids by Volume, ASTM D-2697	89 ± 2%
Viscosity at 75°F (24°C), Side A	200 ± 50 cps
Side B	1400 ± 200 cps
Volatile Organic Compounds, ASTM D-2369-81	0.83 lb/gal 100 gm/liter

### Application

CrownPro 7072SC can be applied by phenolic resin core roller, rubber squeegee and back-rolled, or through a cup gun under low pressure. CrownPro 7072SC should be applied at a minimum film thickness of 5 mils. It should be noted that the heavier the application, the longer the curing process takes.

Apply CrownPro 7072SC evenly over the entire deck. A phenolic resin core roller may be used, but extra care should be taken not to cause air bubbles.

### Curing

At 75°F (24°C) and 50% relative humidity, allow each coat to cure 2-4 hours.

Allow 6 hours before permitting light pedestrian traffic and at least 24-48 hours before permitting heavy pedestrian traffic on to the finished surface.

Uncured CrownPro 7072SC is very sensitive to heat and moisture. Higher temperatures and/or high humidity will accelerate the cure time. Use caution in batch sizes and thickness of application.

Low temperature and/or low humidity extend the cure time.

### Equipment Cleanup

Equipment should be cleaned with an environmentally safe solvent, as permitted under local regulations, immediately after use

### Storage

CrownPro 7072SC has a shelf life of one (1) year from date of manufacture in original, factory-sealed containers when stored indoors at a temperature between 60-95°F (15-35°C).

### Limitations

The following conditions must not be coated with Crown Polymers **deck coatings or systems**: split slabs, buried membrane, sandwich slabs with insulation, slabs over unvented metal pan, magnesite, and lightweight concrete. On grade slabs may receive Crown Polymers system coatings provided a moisture-vapor transmission test is first performed. Please contact Crown Polymers technical department with the results.

With regard to coating asphalt surfaces, please contact Crown Polymers technical department.

Surfaces must be dry, clean and free of foreign matter. Clear coating may turn opaque and cloudy due to moisture penetration, especially in exterior applications. Surface may be slippery when wet. Containers that have been opened must be used as soon as possible. Do not dilute under any circumstance.

### Warning

This product contains Isocyanates and Solvent.

**FOR INDUSTRIAL USE ONLY**  
**KEEP OUT OF REACH OF CHILDREN**  
**KEEP CONTAINERS TIGHTLY CLOSED**

LIMITED WARRANTY "Crown Polymers Corp. warrants its products to be free of manufacturing defects, to be of good quality, and that they will meet Crown Polymers current published physical properties when applied in accordance with Crown Polymers written directions and tested in accordance with ACI, ASTM and Crown Polymers Standards. Product proved to be defective will be replaced. **There are no other warranties by Crown Polymers Corp. of any nature whatsoever, expressed or implied, including any warranty of merchantability or fitness for a particular purpose in connection with this product.** Crown Polymers Corp. shall not be liable for damages of any sort, including remote or consequential damages, resulting from any claimed breach of any warranty, whether expressed or implied, from any other cause whatsoever. Crown Polymers will not be responsible for use of this product in a manner to infringe on any patent held by others."



www.CrownPolymers.com

# SAFETY DATA SHEET

7072-A-CrownPro (SC)(Clear)  
A-Side  
Aug 05, 2020

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## SECTION 1) CHEMICAL PRODUCT AND SUPPLIER'S IDENTIFICATION

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**Product ID:** 80-8082FF00371  
**Product Name:** 7072-A-CrownPro (SC)(Clear), A-Side  
**Revision Date:** Aug 05, 2020 **Date Printed:** Aug 05, 2020  
**Version:** 1.0 **Supersedes Date:** N.A.  
**Manufacturer's Name:** Crown Polymers Corp.  
**Address:** 8550 W. Desert Inn Rd. Suite 102-125, Las Vegas, NV, US, 89117  
**Emergency Phone:** Chemtrec:800-424-9300 (account: CCN1217) OR International:703-527-3887 (account:CCN1217)  
**Information Phone:** (847) 659-0300  
**Fax:** (847) 659-0310

**Product/Recommended Uses:** For Further Information, Refer to the Product Technical Data Sheet.

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## SECTION 2) HAZARDS IDENTIFICATION

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### Classification:

Aspiration Hazard - Category 1  
Eye Irritation - Category 2A  
Respiratory Sensitizer (Solid/Liquid) - Category 1  
Skin Sensitizer - Category 1  
Germ Cell Mutagenicity - Category 1B  
Carcinogenicity - Category 1B  
Flammable Liquids Category 3  
Acute toxicity, Inhalation - Category 4

### Pictograms:



### Signal Word:

Danger

### Hazardous Statements - Physical:

H226 - Flammable liquid and vapor

### Hazardous Statements - Health:

H304 - May be fatal if swallowed and enters airways  
H319 - Causes serious eye irritation  
H334 - May cause allergy or asthma symptoms or breathing difficulties if inhaled  
H317 - May cause an allergic skin reaction  
H340 - May cause genetic defects (state route of exposure if it is conclusively proven that no other routes of exposure cause the hazard)  
H350 - May cause cancer (state route of exposure if it is conclusively proven that no other routes of exposure cause the hazard)  
H332 - Harmful if inhaled

### Precautionary Statements - General:

P101 - If medical advice is needed, have product container or label at hand.

P102 - Keep out of reach of children.  
P103 - Read label before use.

#### Precautionary Statements - Prevention:

- P264 - Wash thoroughly after handling.
- P280 - Wear protective gloves/protective clothing/eye protection/face protection.
- P261 - Avoid breathing dust/fume/gas/mist/vapors/spray.
- P284 - <In case of inadequate ventilation> wear respiratory protection.
- P272 - Contaminated work clothing should not be allowed out of the workplace.
- P201 - Obtain special instructions before use.
- P202 - Do not handle until all safety precautions have been read and understood.
- P210 - Keep away from heat, hot surfaces, sparks, open flames and other ignition sources. No smoking.
- P233 - Keep container tightly closed.
- P240 - Ground/bond container and receiving equipment.
- P241 - Use explosion-proof <electrical/ventilating/lighting/...> equipment.
- P242 - Use only non-sparking tools.
- P243 - Take action to prevent static discharges.
- P271 - Use only outdoors or in a well-ventilated area.

#### Precautionary Statements - Response:

- P301 + P310 - IF SWALLOWED: Immediately call a POISON CENTER or doctor.
- P331 - Do NOT induce vomiting.
- P305 + P351 + P338 - IF IN EYES: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing.
- P337 + P313 - If eye irritation persists: Get medical advice/attention.
- P304 + P340 - IF INHALED: Remove person to fresh air and keep comfortable for breathing.
- P342 + P311 - If experiencing respiratory symptoms: Call a POISON CENTER/doctor.
- P302 + P352 - IF ON SKIN: Wash with plenty of water.
- P333 + P313 - If skin irritation or a rash occurs: Get medical advice/attention.
- P321 - Specific treatment (see section 4 on this SDS).
- P362 + P364 - Take off contaminated clothing. And wash it before reuse.
- P308 + P313 - IF exposed or concerned: Get medical advice/attention.
- P303 + P361 + P353 - IF ON SKIN (or hair): Take off immediately all contaminated clothing. Rinse skin with water <or shower>.
- P370 + P378 - In case of fire: Check Section-5 (Fire Fighting Measures)
- P312 - Call a POISON CENTER/doctor if you feel unwell.

#### Precautionary Statements - Storage:

- P405 - Store locked up.
- P403 + P235 - Store in a well-ventilated place. Keep cool.

#### Precautionary Statements - Disposal:

- P501 - Dispose of contents/ container to an approved waste disposal plant.

**Acute toxicity of 27.4% of the mixture is unknown**

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### SECTION 3) COMPOSITION / INFORMATION ON INGREDIENTS

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CAS	Chemical Name	% By Weight
0028182-81-2	HOMOPOLYMER OF HDI	35% - 65%
0093940-97-7	ALIPHATIC POLYISOCYANATE	18% - 33%
0064742-95-6	AROMATIC HYDROCARBON MIXTURE >C9	14% - 25%
0000822-06-0	HEXAMETHYLENE DIISOCYANATE	Trace

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### SECTION 4) FIRST-AID MEASURES

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#### Inhalation:

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7072-A-CrownPro (SC)(Clear), A-Side

Remove source of exposure or move person to fresh air and keep comfortable for breathing. If experiencing respiratory symptoms: Call a POISON CENTER/doctor. If breathing is difficult, trained personnel should administer emergency oxygen if advised to do so by the POISON CENTER/doctor.

If exposed/feel unwell/concerned: Call a POISON CENTER/doctor.

Eliminate all ignition sources if safe to do so.

#### **Skin Contact:**

Take off contaminated clothing, shoes and leather goods (e.g. watchbands, belts). Gently blot or brush away excess product. Wash with plenty of lukewarm, gently flowing water for a duration of 15-20 minutes. If skin irritation or rash occurs: Get medical advice/attention. Wash contaminated clothing before re-use or discard.

IF exposed or concerned: Get medical advice/attention.

#### **Eye Contact:**

Avoid direct contact. Wear chemical protective gloves, if necessary.

Rinse eyes cautiously with lukewarm, gently flowing water for several minutes, while holding the eyelids open. Remove contact lenses, if present and easy to do. Continue rinsing for 15-20 minutes. Take care not to rinse contaminated water into the unaffected eye or onto the face. If eye irritation persists: Get medical advice/attention.

#### **Ingestion:**

Rinse mouth. Do NOT induce vomiting. Immediately call a POISON CENTER/doctor. If vomiting occurs naturally, lie on your side, in the recovery position.

IF exposed or concerned: Get medical advice/attention.

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## **SECTION 5) FIRE-FIGHTING MEASURES**

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#### **Suitable Extinguishing Media:**

Dry chemical, foam, carbon dioxide is recommended. Water spray is recommended to cool or protect exposed materials or structures. Carbon dioxide can displace oxygen. Use caution when applying carbon dioxide in confined spaces. Simultaneous use of foam and water on the same surface is to be avoided as water destroys the foam. Sand or earth may be used for small fires only.

#### **Unsuitable Extinguishing Media:**

If water is used, use very large quantities of cold water. The reaction between water and hot isocyanate may be vigorous.

#### **Specific Hazards in Case of Fire:**

Vapors may accumulate and travel to ignition sources distant from the handling site; flash fire can occur.

Excessive pressure or temperature may cause explosive rupture of containers.

Water contamination will produce carbon dioxide. Do not reseal contaminated containers as pressure buildup may rupture them.

#### **Fire-fighting Procedures:**

Isolate immediate hazard area and keep unauthorized personnel out. Stop spill/release if it can be done safely. Move undamaged containers from immediate hazard area if it can be done safely. Water spray may be useful in minimizing or dispersing vapors and to protect personnel. Water may be ineffective but can be used to cool containers exposed to heat or flame. Caution should be exercised when using water or foam as frothing may occur, especially if sprayed into containers of hot, burning liquid.

Dispose of fire debris and contaminated extinguishing water in accordance with official regulations.

#### **Special Protective Actions:**

Wear NIOSH approved self-contained breathing apparatus in positive pressure mode with full-face piece. Boots, gloves (neoprene), goggles, and full protective clothing are also required.

Care should always be exercised in dust/mist areas.

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## **SECTION 6) ACCIDENTAL RELEASE MEASURES**

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#### **Emergency Procedure:**

ELIMINATE all ignition sources (no smoking, flares, sparks or flames in immediate area).

Do not touch or walk through spilled material.

Isolate hazard area and keep unnecessary people away. Remove all possible sources of ignition in the surrounding area. Notify authorities if any exposure to the general public or the environment occurs or is likely to occur.

If spilled material is cleaned up using a regulated solvent, the resulting waste mixture may be regulated.

#### **Recommended Equipment:**

Positive pressure, full-face piece self-contained breathing apparatus(SCBA), or positive pressure supplied air respirator with escape SCBA (NIOSH approved).

#### **Personal Precautions:**

Avoid breathing vapors. Avoid contact with skin, eyes or clothing. Do not touch damaged containers or spilled materials unless wearing appropriate protective clothing.

**Environmental Precautions:**

Stop spill/release if it can be done safely. Prevent spilled material from entering sewers, storm drains, other unauthorized drainage systems and natural waterways by using sand, earth, or other appropriate barriers.

**Methods and Materials for Containment and Cleaning up:**

Cover container, but do not seal, and remove from work area. Prepare a decontamination solution of 2.0% liquid detergent and 3-8% concentrated ammonium hydroxide in water (5-10% sodium carbonate may be substituted for the ammonium hydroxide). Follow the precautions on the supplier's safety data sheets.

Treat the spill area with the decontamination solution, using about 10 parts of the solution for each part of the spill, and allow it to react for at least 15 minutes. Carbon dioxide will be evolved, leaving insoluble polyureas. Residues from spill cleanup, even when treated as described may continue to be regulated under provisions of RCRA and require storage and disposal as hazardous waste.

Slowly stir the isocyanate waste into the decontamination solution described above. Let stand for 48 hours, allowing the evolved carbon dioxide to vent away, residues may still be subject to RCRA storage and disposal requirements. Dispose off in compliance with all relevant local, state, and federal laws and regulations regarding treatment.

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**SECTION 7) HANDLING AND STORAGE**

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**General:**

- Wash hands after use.
- Do not get in eyes, on skin or on clothing.
- Do not breathe vapors or mists.
- Use good personal hygiene practices.
- Eating, drinking and smoking in work areas is prohibited.
- Remove contaminated clothing and protective equipment before entering eating areas.

**Ventilation Requirements:**

Use only with adequate ventilation to control air contaminants to their exposure limits. The use of local ventilation is recommended to control emissions near the source.

**Storage Room Requirements:**

Keep container(s) tightly closed and properly labeled. Store in cool, dry, well-ventilated areas away from heat, direct sunlight, strong oxidizers and any incompatibilities. Store in approved containers and protect against physical damage. Keep containers securely sealed when not in use. Indoor storage should meet OSHA standards and appropriate fire codes. Containers that have been opened must be carefully resealed to prevent leakage. Empty container retain residue and may be dangerous. Use non-sparking ventilation systems, approved explosion-proof equipment and intrinsically safe electrical systems in areas where this product is used and stored.

Ground and bond containers and receiving equipment. Avoid static electricity by grounding.

Do not cut, drill, grind, weld, or perform similar operations on or near containers. Do not pressurize containers to empty them. Ground all structures, transfer containers and equipment to conform to the national electrical code. Use procedures that prevent static electrical sparks. Static electricity may accumulate and create a fire hazard.

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**SECTION 8) EXPOSURE CONTROLS/PERSONAL PROTECTION**

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**Eye Protection:**

Wear eye protection with side shields or goggles. Wear indirect-vent, impact and splash resistant goggles when working with liquids. If additional protection is needed for entire face, use in combination with a face shield.

**Skin Protection:**

Use of gloves approved to relevant standards made from the following materials may provide suitable chemical protection: PVC, neoprene or nitrile rubber gloves. Suitability and durability of a glove is dependent on usage, e.g. frequency and duration of contact, chemical resistance of glove material, glove thickness, dexterity. Always seek advice from glove suppliers. Contaminated gloves should be replaced. Use of an apron and over-boots of chemically impervious materials such as neoprene or nitrile rubber is recommended to avoid skin sensitization. The type of protective equipment must be selected according to the concentration and amount of the dangerous substance at the specific workplace. Launder soiled clothes or properly disposed of contaminated material, which cannot be decontaminated.

Depending on conditions of use, additional protection may be required such as apron, arm covers, or full body suit. Wash contaminated clothing before re-wearing.

**Respiratory Protection:**

If airborne concentrations exceed or are expected to exceed the TLV, use MSHA/NIOSH approved positive pressure supplied pressure supplied air respiratory with a full face piece or an air supplied hood. For emergencies, use a positive pressure self-contained breathing apparatus. Air purifying (cartridge type) respirators are not approved for protection against isocyanates.

**Appropriate Engineering Controls:**

Provide exhaust ventilation or other engineering controls to keep the airborne concentrations of vapors below their respective threshold limit value.

Chemical Name	OSHA TWA (ppm)	OSHA TWA (mg/m3)	OSHA STEL (ppm)	OSHA STEL (mg/m3)	OSHA Tables (Z1, Z2, Z3)	OSHA Carcinogen	OSHA Skin designation	NIOSH TWA (ppm)	NIOSH TWA (mg/m3)	NIOSH STEL (ppm)	NIOSH STEL (mg/m3)	NIOSH Carcinogen
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AROMATIC HYDROCARBON MIXTURE >C9	500	2000			1							
HEXAMETHYLENE DIISOCYANATE								0.005	0.035			

Chemical Name	ACGIH TWA (ppm)	ACGIH TWA (mg/m3)	ACGIH STEL (ppm)	ACGIH STEL (mg/m3)
AROMATIC HYDROCARBON MIXTURE >C9				
HEXAMETHYLENE DIISOCYANATE	0.005	0.034		

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## SECTION 9) PHYSICAL AND CHEMICAL PROPERTIES

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### Physical and Chemical Properties

Density	8.95 lb/gal
Specific Gravity	1.07
VOC Regulatory	0.00 lb/gal
<hr/>	
VOC Part A & B Combined	0.83 lb/gal
Appearance	Thin Clear Liquid
Odor Threshold	N.A.
Odor Description	Mild Aromatic
pH	N.A.
Water Solubility	Reacts with Water
Flammability	N/A
Flash Point Symbol	N.A.
Flash Point	52 °C
Viscosity	N.A.
Lower Explosion Level	N.A.
Upper Explosion Level	N.A.
Vapor Pressure	N.A.
Vapor Density	Heavier than air
Freezing Point	N.A.
Melting Point	N.A.
Low Boiling Point	139 °C
High Boiling Point	N.A.
Auto Ignition Temp	N.A.
Decomposition Pt	N.A.
Evaporation Rate	Slower than ether
Coefficient Water/Oil	N.A.

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## SECTION 10) STABILITY AND REACTIVITY

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### Stability:

Material is stable at standard temperature and pressure.

### Conditions to Avoid:

Heat, high temperature, open flame, sparks, and moisture. Contact with incompatible materials in a closed system will cause liberation of carbon dioxide and buildup of pressure.

### Hazardous Reactions/Polymerization:

Will not occur under normal conditions but under high temperatures in the presence of alkalis, tertiary amines, and metal compounds will accelerate polymerization. Possible evolution of carbon dioxide gas may rupture closed containers.



**Incompatible Materials:**

This product will react with any material containing active hydrogens, such as water, alcohol, ammonia, amines, alkalis and acids, the reaction with water is slow under 50°C, but is accelerated at higher temperature and in the presence of alkalis, tertiary amines, and metal compounds. Some reactions can be violent. Material can react with strong oxidizing agents.

**Hazardous Decomposition Products:**

Carbon dioxide, carbon monoxide, nitrogen oxides, trace amounts of hydrogen cyanide and unidentified organic compounds may be formed during combustion.

**SECTION 11) TOXICOLOGICAL INFORMATION****Skin Corrosion/Irritation:**

Isocyanates react with skin protein and moisture and can cause irritation. Prolonged contact can cause reddening, swelling, rash, scaling, blistering, and, in some cases, skin sensitization. Individuals who have developed a skin sensitization can develop these symptoms as a result of contact with very small amounts of liquid material or as a result of exposure to vapor.

**Serious Eye Damage/Irritation:**

Liquid, aerosols or vapors are severely irritating and can cause pain, tearing, reddening and swelling. Prolonged vapor contact may cause conjunctivitis. Any level of contact should not be left untreated.

Causes serious eye irritation

**Carcinogenicity:**

May cause cancer (state route of exposure if it is conclusively proven that no other routes of exposure cause the hazard)

**Respiratory/Skin Sensitization:**

May cause allergy or asthma symptoms or breathing difficulties if inhaled

May cause an allergic skin reaction

**Germ Cell Mutagenicity:**

May cause genetic defects (state route of exposure if it is conclusively proven that no other routes of exposure cause the hazard)

**Reproductive Toxicity:**

No data available

**Specific Target Organ Toxicity - Single Exposure:**

No data available

**Specific Target Organ Toxicity - Repeated Exposure:**

No data available

**Aspiration Hazard:**

May be fatal if swallowed and enters airways

**Acute Toxicity:**

No data available

0000822-06-0            HEXAMETHYLENE DIISOCYANATE

LC50 (rat): 310-350 mg/m<sup>3</sup> (45-51 ppm) (4-hour exposure) (1,2)  
 LC50 (rat): 274 mg/m<sup>3</sup> (40 ppm) (1-hour exposure); 137 mg/m<sup>3</sup> (20 ppm) (equivalent 4-hour exposure) (2)  
 LC50 (mouse): 30 mg/m<sup>3</sup> (4.4 ppm) (2-hour exposure); 21.2 mg/m<sup>3</sup> (3.1 ppm) (equivalent 4-  
 LD50 (oral, rat): 710 mg/kg (1); 738 mg/kg (2); 960 mg/kg (2)  
 LD50 (oral, mouse): 350 mg/kg; 1980 mg/kg (2)  
 LD50 (dermal, rabbit): 570 mg/kg (1); 593 mg/kg (2)

**Potential Health Effects - Miscellaneous**

0028182-81-2    HOMOPOLYMER OF HDI

Overexposure may cause asthma-like reactions with shortness of breath, wheezing, cough, which may be permanent; or permanent lung sensitization. This effect may be delayed for several hours after exposure. The following medical conditions may be aggravated by exposure: asthma, skin disorders, respiratory disorders. Potential skin sensitizer that may cause allergic reactions and contact dermatitis resulting in severe irritation, dryness, and cracking of the skin. Skin or eye contact may cause any of the following: irritation.

0064742-95-6    AROMATIC HYDROCARBON MIXTURE >C9

The following medical conditions may be aggravated by exposure: skin disorders. Laboratory studies with rats have shown that petroleum distillates can cause kidney damage and kidney or liver tumors. These effects were not seen in similar studies with guinea pigs, dogs, or monkeys. Several studies evaluating petroleum workers have not shown a significant increase of kidney damage or an increase in kidney or liver tumors.

**SECTION 12) ECOLOGICAL INFORMATION**

**Toxicity:**

No data available.

**Other Adverse Effects:**

No data available.

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**SECTION 13) DISPOSAL CONSIDERATIONS**

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**Waste Disposal:**

Under RCRA, it is the responsibility of the user of the product, to determine at the time of disposal whether the product meets RCRA criteria for hazardous waste. Waste management should be in full compliance with federal, state, and local laws.

Empty containers retain product residue which may exhibit hazards of material, therefore do not pressurize, cut, glaze, weld or use for any other purposes. Return drums to reclamation centers for proper cleaning and reuse.

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**SECTION 14) TRANSPORT INFORMATION**

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**U.S. DOT Information:**

Not Regulated

**IMDG Information:**

Shipping Name: PAINT  
 UN/NA #: 1263  
 Hazard Class: 3 Packing Group: III  
 Placard: Flammable  
 Marine Pollutant: No data available

**IATA Information:**

Shipping Name: PAINT  
 UN/NA #: 1263  
 Hazard Class: 3 Packing Group: III  
 Placard: Flammable

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**SECTION 15) REGULATORY INFORMATION**

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CAS	Chemical Name	% By Weight	Regulation List
0028182-81-2	HOMOPOLYMER OF HDI	35% - 65%	DSL,SARA312,TSCA
0064742-95-6	AROMATIC HYDROCARBON MIXTURE >C9	14% - 25%	DSL,SARA312,VOC,TSCA
0000822-06-0	HEXAMETHYLENE DIISOCYANATE	Trace	DSL,CERCLA,HAPS,SARA312,SARA313,VHAPS,VOC,TSCA

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**SECTION 16) OTHER INFORMATION**

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**OTHER INFORMATION:**

\* There are points of differences between OSHA GHS and UN GHS. In 90% of the categories, they can be used interchangeably, but for the Skin Corrosion/Irritant Category and the Specific Target Organ Toxicity (Single and Repeated Exposure) Categories. In these cases, our system will say UN GHS.

**GLOSSARY:**

ACGIH- American Conference of Governmental Industrial Hygienists; ANSI- American National Standards Institute; Canadian TDG- Canadian Transportation of Dangerous Goods; CAS- Chemical Abstract Service; Chemtrec- Chemical Transportation Emergency Center (US); CHIP- Chemical Hazard Information and Packaging; DSL- Domestic Substances List; EC- Equivalent Concentration; EH40 (UK)- HSE Guidance Note EH40 Occupational Exposure Limits; EPCRA- Emergency Planning and Community Right-To-Know Act; ESL- Effects screening levels; HMIS- Hazardous Material Information Service; LC- Lethal Concentration; LD- Lethal Dose; NFPA- National Fire Protection Association; OEL- Occupational Exposure Limits; OSHA- Occupational Safety and Health Administration, US Department of Labor; PEL- Permissible Exposure Limit; SARA (Title III)- Superfund Amendments and Reauthorization Act; SARA 313- Superfund Amendments and Reauthorization Act, Section 313; SCBA- Self-Contained Breathing Apparatus; STEL- Short Term Exposure Limit; TCEQ - Texas Commission on Environmental Quality; TLV- Threshold Limit Value; TSCA- Toxic Substances Control Act Public Law 94-469; TWA - Time Weighted Value; US DOT- US Department of Transportation; WHMIS- Workplace Hazardous Materials Information System.

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**DISCLAIMER**

To the best of our knowledge, the information contained herein is accurate. However, neither the above named supplier nor any of its subsidiaries assumes any liability whatsoever for the accuracy or completeness of the information contained herein. Final determination of suitability of any material is the sole responsibility of the user. All materials may present unknown hazards and should be used with caution. Although certain hazards are described herein, we cannot guarantee that these are the only hazards that exist. The above information pertains to this product as currently formulated, and is based on the information available at this time. Addition of reducers or other additives to this product may substantially alter the composition and hazards of the product. Since conditions of use are outside our control, we make no warranties, express or implied, and assume no liability in connection with any use of this information.



www.CrownPolymers.com

# SAFETY DATA SHEET

7072-B-CrownPro (SC)(Clear)  
B-Side  
Aug 05, 2020

---

## SECTION 1) CHEMICAL PRODUCT AND SUPPLIER'S IDENTIFICATION

---

**Product ID:** 81-8082FF00371  
**Product Name:** 7072-B-CrownPro (SC)(Clear), B-Side  
**Revision Date:** Aug 05, 2020 **Date Printed:** Aug 05, 2020  
**Version:** 1.0 **Supersedes Date:** N.A.  
**Manufacturer's Name:** Crown Polymers Corp.  
**Address:** 8550 W. Desert Inn Rd. Suite 102-125, Las Vegas, NV, US, 89117  
**Emergency Phone:** Chemtrec:800-424-9300 (account: CCN1217) OR International:703-527-3887 (account:CCN1217)  
**Information Phone Number:** (847) 659-0300  
**Fax:** (847) 659-0310  
**Product/Recommended Uses:** For Further Information, Refer to the Product Technical Data Sheet.

---

## SECTION 2) HAZARDS IDENTIFICATION

---

### Classification:

- Skin Sensitizer - Category 1
- Acute aquatic toxicity - Category 3
- Chronic aquatic toxicity - Category 3

### Pictograms:



### Signal Word:

Warning

### Hazardous Statements - Health:

H317 - May cause an allergic skin reaction

### Hazardous Statements - Environmental:

- H402 - Harmful to aquatic life
- H412 - Harmful to aquatic life with long lasting effects

### Precautionary Statements - General:

- P101 - If medical advice is needed, have product container or label at hand.
- P102 - Keep out of reach of children.
- P103 - Read label before use.

### Precautionary Statements - Prevention:

- P261 - Avoid breathing dust/fume/gas/mist/vapors/spray.
- P272 - Contaminated work clothing should not be allowed out of the workplace.
- P280 - Wear protective gloves/protective clothing/eye protection/face protection.
- P273 - Avoid release to the environment.

### Precautionary Statements - Response:

- P302 + P352 - IF ON SKIN: Wash with plenty of water.
- P333 + P313 - If skin irritation or a rash occurs: Get medical advice/attention.

P321 - Specific treatment (see section 4 on this SDS).

P362 + P364 - Take off contaminated clothing. And wash it before reuse.

#### Precautionary Statements - Storage:

No precautionary statement available.

#### Precautionary Statements - Disposal:

P501 - Dispose of contents/ container to an approved waste disposal plant.

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### SECTION 3) COMPOSITION / INFORMATION ON INGREDIENTS

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CAS	Chemical Name	% By Weight
136210-32-7	Aspartic acid, N,N'-[methylenebis(2-methyl-4,1-cyclohexanediy)]bis-, 1,1',4,4'-tetraethyl ester	35% - 62%
Trade Secret	MONOASPARTATE	4% - 7%
623-91-6	DIETHYL FUMARATE	1.7% - 3%
0014808-60-7	SILICA, CRYSTALLINE	0.3% - 0.5%
0000108-32-7	4-METHYL-1,3-DIOXOLAN-2-ONE	0.2% - 0.4%

---

### SECTION 4) FIRST-AID MEASURES

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#### Inhalation:

Remove source of exposure or move person to fresh air and keep comfortable for breathing. If experiencing respiratory symptoms: Call a POISON CENTER/doctor. If breathing is difficult, trained personnel should administer emergency oxygen if advised to do so by the POISON CENTER/doctor.

If exposed/feel unwell/concerned: Call a POISON CENTER/doctor.

#### Skin Contact:

Take off contaminated clothing, shoes and leather goods (e.g. watchbands, belts). Gently blot or brush away excess product. Wash with plenty of lukewarm, gently flowing water for a duration of 15-20 minutes. If skin irritation or rash occurs: Get medical advice/attention. Wash contaminated clothing before re-use or discard.

IF exposed or concerned: Get medical advice/attention.

#### Eye Contact:

Remove source of exposure or move person to fresh air. Rinse eyes cautiously with lukewarm, gently flowing water for several minutes, while holding the eyelids open. Remove contact lenses, if present and easy to do. Continue rinsing for a duration of 15-20 minutes. Take care not to rinse contaminated water into the unaffected eye or onto the face. If eye irritation persists: Get medical advice/attention.

#### Ingestion:

Immediately call a POISON CENTER/doctor. Do NOT induce vomiting. If vomiting occurs naturally, lie on your side, in the recovery position.

Give 1 or 2 glasses of milk or water to drink and refer person to medical personnel. Do not give anything by mouth to an unconscious person.

IF exposed or concerned: Get medical advice/attention.

---

### SECTION 5) FIRE-FIGHTING MEASURES

---

#### Suitable Extinguishing Media:

Dry chemical, foam, carbon dioxide water spray or fog is recommended. Water spray is recommended to cool or protect exposed materials or structures. Carbon dioxide can displace oxygen. Use caution when applying carbon dioxide in confined spaces. Simultaneous use of foam and water on the same surface is to be avoided as water destroys the foam. Sand or earth may be used for small fires only.

#### Specific Hazards in Case of Fire:

Sudden reaction and fire may result when the product is exposed to oxidizing agents.

#### Fire-fighting Procedures:

Isolate immediate hazard area and keep unauthorized personnel out. Stop spill/release if it can be done safely. Move undamaged containers from immediate hazard area if it can be done safely. Water spray may be useful in minimizing or dispersing vapors and to protect personnel. Water may be ineffective but can be used to cool containers exposed to heat or flame. Caution should be exercised when using water or foam as frothing may occur, especially if sprayed into containers of hot, burning liquid.

Dispose of fire debris and contaminated extinguishing water in accordance with official regulations.

#### Special Protective Actions:

Wear NIOSH approved self-contained breathing apparatus in positive pressure mode with full-face piece. Boots, gloves (neoprene), goggles, and full protective clothing are also required.

Care should always be exercised in dust/mist areas.

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## SECTION 6) ACCIDENTAL RELEASE MEASURES

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### Emergency Procedure:

Keep unnecessary people away; isolate hazard area and deny entry. Do not touch or walk through spilled material. Clean up immediately.  
ELIMINATE all ignition sources (no smoking, flares, sparks or flames in immediate area).

### Recommended Equipment:

Positive pressure, full-face piece self-contained breathing apparatus(SCBA), or positive pressure supplied air respirator with escape SCBA (NIOSH approved).

### Personal Precautions:

Avoid breathing vapors. Avoid contact with skin, eyes or clothing. Do not touch damaged containers or spilled materials unless wearing appropriate protective clothing.

### Environmental Precautions:

Stop spill/release if it can be done safely. Prevent spilled material from entering sewers, storm drains, other unauthorized drainage systems and natural waterways by using sand, earth, or other appropriate barriers.

### Methods and Materials for Containment and Cleaning up:

Soak up material with absorbent and shovel into a chemical waste container. Cover container, but do not seal, and remove from work area. Residues from spill cleanup may continue to be regulated under provisions of RCRA and require storage and disposal as hazardous waste. For major spills, call CHEMTREC (Chemical Transportation Emergency Center) at 800-424-9300.

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## SECTION 7) HANDLING AND STORAGE

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### General:

Wash hands after use.  
Do not get in eyes, on skin or on clothing.  
Do not breathe vapors or mists.  
Use good personal hygiene practices.  
Eating, drinking and smoking in work areas is prohibited.  
Remove contaminated clothing and protective equipment before entering eating areas.  
Eyewash stations and showers should be available in areas where this material is used and stored.

### Ventilation Requirements:

Use only with adequate ventilation to control air contaminants to their exposure limits. The use of local ventilation is recommended to control emissions near the source.

### Storage Room Requirements:

Keep container(s) tightly closed and properly labeled. Store in cool, dry, well-ventilated areas away from heat, direct sunlight, strong oxidizers and any incompatibilities. Store in approved containers and protect against physical damage. Keep containers securely sealed when not in use. Indoor storage should meet OSHA standards and appropriate fire codes. Containers that have been opened must be carefully resealed to prevent leakage. Empty container retain residue and may be dangerous.  
Use non-sparking ventilation systems, approved explosion-proof equipment and intrinsically safe electrical systems in areas where this product is used and stored.  
Store in tightly sealed containers to protect from atmospheric moisture. Store in a cool dry area. Store liquid in containers above ground and surround by dikes to contain spills or leaks.  
Ground and bond containers and receiving equipment. Avoid static electricity by grounding.

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## SECTION 8) EXPOSURE CONTROLS/PERSONAL PROTECTION

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### Eye Protection:

Wear eye protection with side shields or goggles. Wear indirect-vent, impact and splash resistant goggles when working with liquids. If additional protection is needed for entire face, use in combination with a face shield.

### Skin Protection:

Use of gloves approved to relevant standards made from the following materials may provide suitable chemical protection: PVC, neoprene or nitrile rubber gloves. Suitability and durability of a glove is dependent on usage, e.g. frequency and duration of contact, chemical resistance of glove material, glove thickness, dexterity. Always seek advice from glove suppliers. Contaminated gloves should be replaced. Use of an apron and over-boots of chemically impervious materials such as neoprene or nitrile rubber is recommended to avoid skin sensitization. The type of protective equipment must be selected according to the concentration and amount of the dangerous substance at the specific workplace. Launder soiled clothes or properly disposed of contaminated material, which cannot be decontaminated.

### Respiratory Protection:

If engineering controls do not maintain airborne concentrations to a level which is adequate to protect worker, a respiratory protection program that meets or is equivalent to OSHA 29 CFR 1910.134 and ANSI Z88.2 should be followed. Check with respiratory protective equipment suppliers.

When airborne concentrations exceed or are expected to exceed the TLV, use MSHA/NIOSH approved positive pressure supplied air respirator with a full-face piece or an air supplied hood. For emergencies, use a positive pressure self-container breathing apparatus.

**Appropriate Engineering Controls:**

Provide exhaust ventilation or other engineering controls to keep the airborne concentrations of vapors below their respective threshold limit value.

Chemical Name	OSHA TWA (ppm)	OSHA TWA (mg/m3)	OSHA STEL (ppm)	OSHA STEL (mg/m3)	OSHA Tables (Z1, Z2, Z3)	OSHA Carcinogen	OSHA Skin designation	NIOSH TWA (ppm)	NIOSH TWA (mg/m3)	NIOSH STEL (ppm)	NIOSH STEL (mg/m3)	NIOSH Carcinogen
SILICA, CRYSTALLINE	a	[10 mg/m3 percent SiO2+2 / 250 percent SiO2+5 mppcf]; [30 mg/m3 percent SiO2+2];			[1,3]; [3];				0.05e			1

Chemical Name	ACGIH TWA (ppm)	ACGIH TWA (mg/m3)	ACGIH STEL (ppm)	ACGIH STEL (mg/m3)
SILICA, CRYSTALLINE		0.025 (R)		

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**SECTION 9) PHYSICAL AND CHEMICAL PROPERTIES**

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**Physical Properties**

Density	10.00 lb/gal
Specific Gravity	1.20
VOC Regulatory	0.00 lb/gal
<hr/>	
VOC Part A & B Combined	0.83 lb/gal
Appearance	Clear Liquid
Odor Threshold	N.A.
Odor Description	Mild Aromatic
pH	N.A.
Water Solubility	N.A.
Flammability	N/A
Flash Point Symbol	N.A.
Flash Point	200 °F
Viscosity	N.A.
Lower Explosion Level	N.A.
Upper Explosion Level	N.A.
Vapor Pressure	N.A.
Vapor Density	Heavier than air
Freezing Point	N.A.
Melting Point	N.A.
Low Boiling Point	586 °F
High Boiling Point	N.A.
Auto Ignition Temp	N.A.
Decomposition Pt	N.A.
Evaporation Rate	Slower than ether
Coefficient Water/Oil	N.A.

## SECTION 10) STABILITY AND REACTIVITY

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### Stability:

Material is stable at standard temperature and pressure.

### Conditions to Avoid:

Heat, high temperature, open flame, and moisture. Avoid contact with incompatible materials.

### Hazardous Reactions/Polymerization:

Will not occur.

### Incompatible Materials:

This product will react with any material containing isocyanate. Some reactions can be violent.

### Hazardous Decomposition Products:

Combustion products: organic vapors and thermal decomposition fragments.

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## SECTION 11) TOXICOLOGICAL INFORMATION

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### Skin Corrosion/Irritation:

Product may be absorbed through skin and cause nausea, headache, and general discomfort.

### Serious Eye Damage/Irritation:

Vapors can irritate the eyes. Chemical burns may result due to overexposure. Affects of exposure may be delayed.

### Carcinogenicity:

No data available

### Respiratory/Skin Sensitization:

Inhalation : Severe overexposure may induce respiratory sensitization with asthma like symptoms. These symptoms may be immediate or delayed up to several hours after exposure. Chronic exposures may result in permanent decreases in lung function.

Skin sensitization may develop after repeated and/or prolonged contact.

May cause an allergic skin reaction

### Germ Cell Mutagenicity:

No data available

### Reproductive Toxicity:

No data available

### Specific Target Organ Toxicity - Single Exposure:

No data available

### Specific Target Organ Toxicity - Repeated Exposure:

No data available

### Aspiration Hazard:

No data available

### Acute Toxicity:

If ingested : In humans, irritation or chemical burns of the mouth, pharynx, esophagus and stomach can develop following ingestion, and injury may be severe and cause death.

Repeated and prolonged exposure at low levels may result in adverse skin and eye effects, liver and kidney disorders.

### Chronic Exposure

0014808-60-7 SILICA, CRYSTALLINE

Prolonged inhalation of respirable crystalline silica dust can result in lung disease (i.e. silicosis and/or lung cancer). Symptoms include coughing, shortness of breath, wheezing and reduced pulmonary function.

### Potential Health Effects - Miscellaneous

0014808-60-7 SILICA, CRYSTALLINE

Is an IARC, NTP or OSHA carcinogen. Repeated overexposure to crystalline silica may lead to x-ray changes and chronic lung disease. Inhalation of high dust concentrations may cause: breathing difficulties, lung injury. WARNING: This chemical is known to the State of California to cause cancer.

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## SECTION 12) ECOLOGICAL INFORMATION

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**Toxicity:**

Harmful to aquatic life  
Harmful to aquatic life with long lasting effects

**Persistence and Degradability:**

No data available.

**Bioaccumulative Potential:**

No data available.

**Mobility in Soil:**

No data available.

**Other Adverse Effects:**

No data available.

**SECTION 13) DISPOSAL CONSIDERATIONS****Waste Disposal:**

Under RCRA, it is the responsibility of the user of the product, to determine at the time of disposal whether the product meets RCRA criteria for hazardous waste. Waste management should be in full compliance with federal, state, and local laws.

Empty containers retain product residue which may exhibit hazards of material, therefore do not pressurize, cut, glaze, weld or use for any other purposes. Return drums to reclamation centers for proper cleaning and reuse.

**SECTION 14) TRANSPORT INFORMATION****U.S. DOT Information:**

Not Regulated

**IMDG Information:**

Not Regulated

**IATA Information:**

Not Regulated

**SECTION 15) REGULATORY INFORMATION**

CAS	Chemical Name	% By Weight	Regulation List
0014808-60-7	SILICA, CRYSTALLINE	0.3% - 0.5%	DSL,SARA312,TSCA,California Proposition 65
0000108-32-7	4-METHYL-1,3-DIOXOLAN-2-ONE	0.2% - 0.4%	DSL,SARA312,TSCA

**SECTION 16) OTHER INFORMATION****OTHER INFORMATION:**

\* There are points of differences between OSHA GHS and UN GHS. In 90% of the categories, they can be used interchangeably, but for the Skin Corrosion/Irritant Category and the Specific Target Organ Toxicity (Single and Repeated Exposure) Categories. In these cases, our system will say UN GHS.

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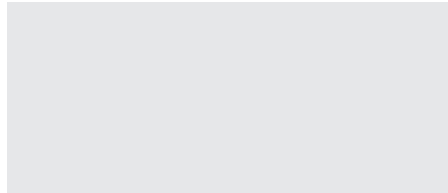
# Standard Epoxy Color Guide



WHITE



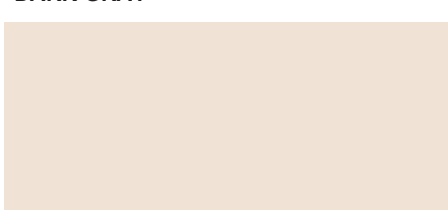
LIGHT GRAY



MEDIUM GRAY



DARK GRAY



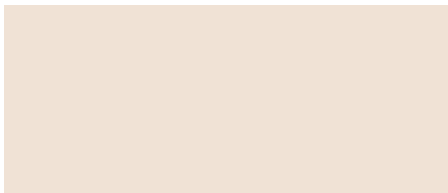
CHARCOAL



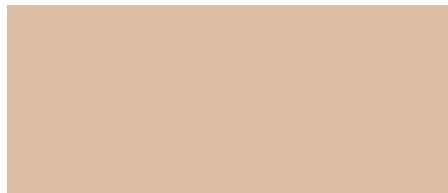
BLACK



LIGHT TAN



TAN



SAND BEIGE



BROWN STONE



TILE RED



FAST RED



RICH BLUE



LEAF GREEN



SAFETY YELLOW



Crown Polymers' Color Guides are a representation of the actual color. Every effort has been made to reproduce these color samples as faithfully as possible. Color variations between batches may exist. Colors may vary due to differences in surface texture, lighting, and methods of application. When ordering additional products **make sure you use the same batch number. You will find the batch number on the product label. Not all colors are available in all products. Refer to the Technical Data Sheets** for the color availability.

SASE® has a complete range of metal bond tooling lines ensuring maximum tooling life on any concrete floor hardness. Every metal bond series corresponds with the MOH'S hardness scale helping contractors confidently know what metal bond series to use on every concrete grinding project.

# METAL BOND

## DIAMOND TOOLING

SASE® has a complete range of metal bond tooling lines ensuring maximum tooling life on any concrete floor hardness. Every metal bond series corresponds with the MOH'S hardness scale helping contractors confidently know what metal bond series to use on every concrete grinding project.



# METAL BOND DIAMOND TOOLING

**YELLOW SERIES**  
EXTREMELY HARD CONCRETE  
MOH'S 9

**GOLD SERIES**  
HARD CONCRETE  
MOH'S 8

**BLUE SERIES**  
MEDIUM TO HARD CONCRETE  
MOH'S 7

**6**  
GRIT



HOL.502601QCS

**16**  
GRIT



HOL.502630QCS



HOL.502534QCS



HOL.502555QCS



HOL.502549QCS



HOL.502602QCS

**25**  
GRIT



HOL.502631QCS



HOL.502535QCS



HOL.5025555QCS



HOL.5025495QCS



HOL.5026025QCS

**40**  
GRIT



HOL.502632QCS



HOL.502536QCS



HOL.502556QCS



HOL.502550QCS



HOL.502603QCS

**80**  
GRIT



HOL.502633QCS



HOL.502537QCS



HOL.502557QCS



HOL.502551QCS



HOL.502604QCS

**150**  
GRIT



HOL.502634QCS



HOL.502538QCS



HOL.502558QCS



HOL.502552QCS



HOL.502605QCS

**300**  
GRIT



HOL.502559QCS



HOL.502606QCS

**25**  
GRIT  
ARROW



HOL.502621QCS



HOL.502629QCS



HOL.502620QCS



HOL.502628QCS

**RED SERIES**  
MEDIUM CONCRETE  
MOH'S 6

**BLACK SERIES**  
SOFT CONCRETE  
MOH'S 5

**ORANGE SERIES**  
VERY SOFT CONCRETE  
MOH'S 4

**6**  
GRIT



HOL.502612QCS



HOL.502542QCS



HOL.502622QCS



HOL.502607QCS

**16**  
GRIT



HOL.5026125QCS



HOL.5026225QCS



HOL.5026075QCS

**25**  
GRIT



HOL.502613QCS



HOL.502543QCS



HOL.502623QCS



HOL.502608QCS



HOL.502808QCS

**40**  
GRIT



HOL.502614QCS



HOL.502624QCS



HOL.502609QCS



HOL.502809QCS

**80**  
GRIT



HOL.502615QCS



HOL.502625QCS



HOL.502610QCS



HOL.502810QCS

**150**  
GRIT



HOL.502616QCS



HOL.502626QCS



HOL.502611QCS

**300**  
GRIT



HOL.502619QCS



HOL.502627QCS

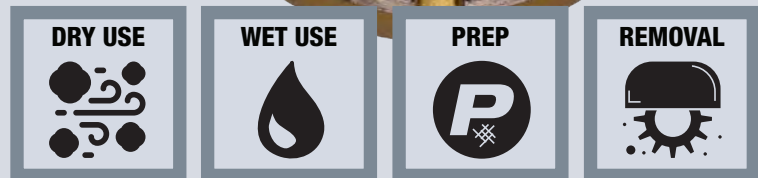
**25**  
GRIT  
ARROW

**Orange Long Life**

These three segment diamonds were engineered for the most abrasive grinding applications, including "rained-on" concrete, spalled concrete, broom finished concrete and shot-blast floors.

# 3" METAL BOND PUCKS

SASE® 3" Metal Bond Pucks are available in three different bonds covering soft to hard concrete. They are available with SASE® Quick Change System (QCS) attachments or can be ordered to fit any tool holder plate. The SASE® 3" Metal Bond Pucks are great for dry or wet grinding applications.












	GOLD SERIES HARD CONCRETE MOH'S 8		BLUE SERIES HARD CONCRETE MOH'S 7		BLACK SERIES SOFT CONCRETE MOH'S 5	
18/20 GRIT						
	HOL.800753	HOL.800754	HOL.800755	HOL.800756	HOL.800757	HOL.800758
30/40 GRIT						
	HOL.800740	HOL.800742	HOL.800744	HOL.800746	HOL.800759	HOL.800760
60/80 GRIT						
	HOL.800741	HOL.800743	HOL.800745	HOL.800747	HOL.800761	HOL.800762
120/150 GRIT						
	HOL.800749	HOL.800750	HOL.800751	HOL.800752	HOL.800763	HOL.800764

# TOOLING PLATES & HOLDERS

SASE® manufactures a variety of tooling holders and adapters allowing contractors to use SASE® tooling under various competitors' floor grinders.










## 11" / 270mm Plates

	Item #	Description	Used With
	PDG.80082.00	Rigid Steel Plate with Non-magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to SASE® PDG 8000 and other industry 30 - 32" floor grinders utilizing shamrock or cross complete.
	PDG.80183.10	Rigid Steel Plate with Magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to SASE® PDG 8000 and other industry 30 - 32" floor grinders utilizing shamrock or cross complete. QCS adapters include magnets for additional safety.
	HOL.905210	Rigid Aluminum Plate with Non-magnetic SASE® QCS Adapters	Aluminum tool holder for attaching SASE® QCS tools to SASE® PDG 8000 and other industry 30 - 32" floor grinders utilizing shamrock or cross complete.
	HOL.906312	Rigid Aluminum Plate with Non-magnetic SASE® QCS Adapters	Aluminum tool holder for attaching SASE® QCS tools to SASE® PDG 8000 and other industry 30 - 32" floor grinders utilizing shamrock or cross complete. QCS adapters include magnets for additional safety.
	HOL.905225	Flexible Plastic Plate Complete with Lippage for 3" Puck Style Tooling	Plastic tool holder for attaching 3" puck style tools to SASE® PDG 8000 and other industry 30 - 32" floor grinders utilizing shamrock or cross complete. Plate includes foam riser for flexibility to contour to floor.
	-HOL.200126	Top Holder Plastic with Lippage for 3" Puck Style Tooling	Plastic tool holder top replacement for HOL.905225. Includes 3" Velcro inserts.
	-HOL.905192	11" Foam Riser	Foam riser or foam riser replacement for HOL.905218.
	-HOL.905196	Aluminum Base with Velcro	Aluminum base replacement for HOL.905218. Includes small hook (Velcro).
	SAS.2000121	Xenith Complete Assembly, 11" / 270mm	Plastic tool holder for attaching SASE® 11" Xenith pad and other fiber woven pads to SASE® PDG 8000 and other industry 30 - 32" floor grinders utilizing shamrock or cross complete. Plate includes large hook (Velcro).









# TOOLING PLATES & HOLDERS

## 9" / 240 - 230mm Plates



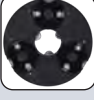
	Item #	Description	Used With
	HOL.905214	Rigid Steel Plate with Non-magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to Diamatic 780 series floor grinders.
	HOL.907830	Rigid Steel Plate with Magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to Diamatic 780 style floor grinders. QCS adapters include magnets for additional safety.
	HOL.905212	Rigid Aluminum Plate with Non-magnetic SASE® QCS Adapters	Aluminum tool holder for attaching SASE® QCS tools to HTC 650 & 500 series floor grinders.
	HOL.907315	Rigid Aluminum Plate with Non-magnetic SASE® QCS Adapters	Aluminum tool holder for attaching SASE® QCS tools to HTC 650 & 500 series floor grinders. QCS adapters include magnets for additional safety.
	HOL.905220	Flexible Plastic Plate Complete with Lippage for 3" Puck Style Tooling	Plastic tool holder for attaching 3" puck style tools to Diamatic 780 style floor grinders. Plate includes foam riser for flexibility to contour to floor.
	-HOL.905191	9" Foam Riser	Foam riser or foam riser replacement for HOL.905220.
	HOL.902240	Aluminum Plate with hook Velcro	Aluminum tool holder for attaching SASE® 9" Xenith pad and other fiber woven pads to HTC 650 & 500 floor grinders utilizing shamrock or cross complete. Plate includes hook (Velcro).

## 7" / 200 - 185mm Plates






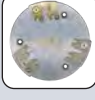
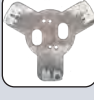
	Item #	Description	Used With
	PDG.50040.00	Rigid Steel Plate with Non-magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to SASE® PDG 6000 & 5000 floor grinders.
	PDG.50160.20	Rigid Steel Plate with Magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to SASE® PDG 6000 & 5000 floor grinders. QCS adapters include magnets for additional safety.
	HOL.905212	Rigid Steel Plate with Non-magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to Diamatic 580 & 535 series floor grinders.
	HOL.907340	Rigid Steel Plate with Magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to Diamatic 580 & 535 style floor grinders. QCS adapters include magnets for additional safety.
	HOL.905010	Aluminum Plate with Lippage for 3" Puck Style Tooling	Aluminum tool holder for attaching 3" puck style tools to Diamatic 580 & 535 series floor grinders.
	-HOL.905193	Foam Riser (7 3/4" / 200mm)	Foam riser or foam riser replacement for HOL.600100.

# TOOLING PLATES & HOLDERS

## 7" / 200 - 185mm Plates









	Item #	Description	Used With
	SAS.20005	Velcro Plate System for 7.5" Xenith Pads (7 3/4" / 200mm)	Plastic tool holder for attaching SASE® 7" Xenith pad and other fiber woven pads to SASE® PDG 6000 & 5000 floor grinders. Plate includes large hook (Velcro).
	SAS.200121	Plastic Plate with Lippage for 2" Puck Style Tooling	Plastic tool holder for attaching 2" puck style tools to SASE® PDG 6000 & 5000 floor grinders.
	HOL.600100	Plastic Plate Complete with Lippage for 3" Puck Style Tooling	Plastic tool holder for attaching 3" puck style tools to SASE® PDG 6000 & 5000 floor grinders. Plate includes foam riser for flexibility to contour to floor.

## Husqvarna / Skanmaskin / Terrcco

	Item #	Description	Used With
	SAS.238100	Rigid Steel Husqvarna Plate with Non-magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to Husqvarna 820 floor grinders.
	SAS.259000	Rigid Steel Husqvarna Plate with Magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to Husqvarna 820 floor grinders. QCS adapters include magnets for additional safety.
	SAS.249200	Rigid Steel Husqvarna Plate with Non-magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to Husqvarna 680 & 520 floor grinders.
	SAS.268700	Rigid Steel Husqvarna Plate with Magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to Husqvarna 680 & 520 floor grinders. QCS adapters include magnets for additional safety.
	SAS.800955	Rigid Steel Skanmaskin Plate with Magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to Skanmaskin 800 floor grinders. QCS adapters include magnets for additional safety.
	SAS.800745	Rigid Steel Skanmaskin Plate with Magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to Skanmaskin 650i floor grinders. QCS adapters include magnets for additional safety.
	HOL.600350	Rigid Steel Terrcco Plate with Magnetic SASE® QCS Adapters	Steel tool holder for attaching SASE® QCS tools to Terrcco floor grinders. QCS adapters include magnets for additional safety.

# TOOLING PLATES & HOLDERS

## Adapters

	Item #	Description	Used With
	SAS.904175	SASE® Magnetic QCS Adapter	Mountable on any tool holders, allowing the use of SASE® QCS tooling under any floor grinder. QCS adapter includes magnet for additional safety.
	HOL.200099A	Eagle Tool Holder with Magnetic SASE® QCS Adapter SASE®	Aluminum tool holder for attaching SASE® QCS tools to Eagle floor grinders. QCS adapter includes magnet for additional safety.
	HOL.905227A	Lavina Tool Holder with Magnetic SASE® QCS Adapter	Aluminum tool holder for attaching SASE® QCS tools to Lavina floor grinders. QCS adapter includes magnet for additional safety.
	HOL.600205QCS	STI Tool Holder with Magnetic SASE® QCS Adapter	Aluminum tool holder for attaching SASE® QCS tools to STI floor grinders. QCS adapter includes magnet for additional safety.
	HOL.902120	Tear Drop Velcro Adapter with SASE® QCS screws for 2" Puck Style Tooling	Steel tool holder for attaching 2" puck style tools.
	-SAS.500117	2" Insert with Hook (Velcro)	2" insert replacement for HOL.905218. Includes small hook (Velcro).
	SAS.ADPNON	3" Aluminum Velcro Adapter with SASE® QCS screws	Aluminum tool holder for attaching 3" puck style tools to SASE® QCS adapters. Adapter does not include any lippage.
	SAS.LIPADP	3" Aluminum Lippage Velcro Adapter with SASE® QCS screws	Aluminum tool holder for attaching 3" puck style tools to SASE® QCS adapters. Adapter includes lippage.
	-SAS.10017	3" Insert with Hook (Velcro)	2" insert replacement for SAS.LIPADP. Includes small hook (Velcro).
	HOL.905197	3" Foam Riser	For use for additional flexibility with 3" puck style tooling.

**Resinous Flooring Submittal**  
**Specification: 09 67 13**

**Delta High & Clarksburg MS - CLARKSBURG, CA**

**3. EQUIPMENT**

Equipment	Quantity	Platform
Sase PDG 8000 30" Floor Grinder	2	480v Electric
Ermantor T8600 Dust Extraction Heppa Filtration	2	480v Electric
Ermantor S26 Dust Extraction Heppa Filtration	2	110v Electric
Metabo 7" Angle Grinder	2	110v Electric
Metabo 9-115 Quick Angle Grinder	2	110v Electric
Joe Due 7" Dust Shroud	2	110v Electric
Joe Due 5" Dust Shroud	2	110v Electric

# PDG 8000

## Planetary Diamond Grinder



### New front and rear LED lights.

Lights positioned to increase visibility and productivity.

New rear LED lighting allows the operator to see the newly ground floor.

### Newly designed cantilever weights.

The 50 lb weights are easily adjusted into four different positions for better maneuverability and increased safety.



*Positioning the weights into the rear position allows for easy tilt back to change tooling.*

### Technical Data

Item Number:	PDG8000.01 230 Volt PDG8000.03 460 Volt PDG8000.02 380 Volt (European)
RPM:	Variable Speed 600 - 1750
Motor Output:	15 Kw, 20 HP
Required Circuit:	3Ø, 230 V, 60 Amp 3Ø, 460 V, 40 Amp 3Ø, 380 V, 40 Amp (European)
Grinding Width:	30" Grinding Path
Grinding Pressure:	720 to 820 lbs
Weight:	1,200 Lbs

## T8600 3P HEPA Dust Extractor

Creating Clean Air for Construction, Abatement and Restoration



The T8600 (480V) is equipped with a quiet, yet powerful turbine motor delivering exceptional airflow at 353 CFM. It comes with two oversized tested and certified HEPA filters to ensure clean air exhaust. It includes the same sock-style pre-filters that have earned a reputation for providing nonstop grinding and a long service life. The pre-filters can be cleaned from outside of the tank via Jet Pulse negative air pressure. The unique 72 foot Longopac® allows fast, drop-down, dust-free disposal into individually sealed plastic bags. Comes with 3-inch, 33-ft grinder hose and complete floor tool kit including 2-inch, 25 ft. hose, wand and floor tool.



When used in tandem with the C5500, the T8600 represents the most recognized and proven HEPA Extractor/Pre-Separator system used worldwide in concrete grinding and polishing. The T8600 is packed with plenty of power and filter area. It exceeds the requirements of the most demanding three-head grinders.



**Now With Auto Jet Pulse**

### T8600 Specifications

CFM:	353
HP:	10.4
Amp:	11.9
Volt:	480
Water lift:	110
Weight:	548
Product code:	200600404B



## 526 HEPA Dust Extractor

Creating Clean Air for Construction, Abatement and Restoration

Unlike low cost homeowner vacuums, Ermator HEPA Dust Extractors are equipped with tested and certified HEPA filters that trap the most dangerous-to-breath dust particles and prevents them from being released in the air. A HEPA Dust Extractor not only exhausts perfectly clean air, it is far more efficient for the fast recovery of bulk dry dust, debris and other building materials found on every Construction, Abatement and Restoration jobsite.



- Jet Pulse:** efficient cleaning without opening vacuum
- Steel Clamps:** corrosion resistant, secures vac during transport and storage
- 2" Hose Inlet:** offset for maximum cyclonic separation of dust, maximizes airflow (CFM)
- Safety Cap:** prevents material from escaping through inlet during transportation and storage
- Longopac®:** 72 ft long plastic tube can be separated into approximately 25 individual sealed bags for fast, safe handling and disposal of dust.
- Welded frame/platform with 3" swivel casters:** sturdy support & mobility even with full bags



- Steel Handle:** easy mobility on congested jobsites
- On-Board Wand Storage:** easy access to tools
- Dual tested and certified cylindrical shaped HEPA filters:** guaranteed 99.99% efficient at .3 microns. Dust is trapped in the inside of the filter, minimizing risk to operator during filter changing. With filter compartment cap for fast, easy filter changes.
- Bottom Mounted Dual Vacuum Motors:** two-motor power for fast pick-up.
- 10" Rear Tires:** smooth, easy transport over power cords and other floor obstructions

### 526 Specifications

Volts:	120	230
CFM:	258	258
HP:	3.4	3.4
Amps:	18	9
Water Lift:	100	100
Weight:	137	137
Product Code:	200900059A	200900059B



**Cevoid Pre-Filter:** stays dog free, cleans more thoroughly via jet pulse



**Manometer:** measures the regulator pressure within the tank and warns the operator when the filter needs servicing

# TECHNICAL DATA

	T7500	T8600
VOLTAGE	230 Vac, 3-phase 60 Hz	480 Vac, 3-phase 60 Hz
POWER	7500 W	8600 W
MAX AIRFLOW	600 m <sup>3</sup> /h 353 CFM	600 m <sup>3</sup> /h 353 CFM
MAX VACUUM	28 kPa (110" waterlift)	28 kPa (110" waterlift)
HOSE	15 m x Ø 76 mm	10 m x Ø 76 mm
	45" x Ø 3"	33" x Ø 3"
INLET	Ø 76 mm	Ø 76 mm
	Ø 3"	Ø 3"
MAIN FILTER	>99.5% Filter surface 2,9 m <sup>2</sup> 4,1 sq'	>99.5% Filter surface 2,9 m <sup>2</sup> 4,6 sq'
HEPA FILTER	HEPA H13 Filter surface 5 m <sup>2</sup> 7,8 sq'	HEPA H13 Filter surface 5 m <sup>2</sup> 7,8 sq'
SOUND LEVEL	74 dB(A)	74 dB(A)
DUST COLLECTION SYSTEM	Longopac	Longopac
DIMENSION LxWxH	1410 x 760 x 1730 mm 49" x 27" x 69"	1400 x 785 x 1800 mm 49" x 27" x 69"
WEIGHT	189 kg	189 kg



**7" Surface Preparation Kit (US606467800) Angle grinder**  
**Cardboard box; +convertable shroud + loops handle**

Order no. US606467800

EAN



Representative picture



- Metabo safety switch prevents unintentional start-up
- Tool-free adjustable guard; twist-proof
- Metabo VibraTech (MVT): integrated damping system and side handle to reduce vibrations in order to protect the user's health
- Side handle can be mounted at three positions
- Swivelling main handle: high safety and better handling when cutting
- Auto-stop carbon brushes to protect the motor

## Technical values

### Parameters

Amps	15 AMPS
Grinding wheel Ø	7 "
No-load speed	6600 RPM
Revolutions at rated load	4600 RPM
Torque	150 in-lbs
Spindle thread	5/8" - 11 UNC
Weight (without power cable)	12.8 lbs
Cable length	13 ft

### Vibration

Surface grinding	6.2 m/s <sup>2</sup>
Uncertainty of measurement K	1.5 m/s <sup>2</sup>
Grinding with sandpaper	2.5 m/s <sup>2</sup>
Uncertainty of measurement K	1.5 m/s <sup>2</sup>

### Noise emission

Sound pressure level	94 dB(A)
Sound power level (LwA)	105 dB(A)
Uncertainty of measurement K	3 dB(A)

## Scope of delivery

Cardboard box, convertable shroud, loops handle

## WP 9-115 Quick (600380420) Angle grinder Cardboard box

Order no. 600380420  
EAN 4007430244901



Representative picture



- Low fatigue as never before: compact angle grinder with smallest handle circumference in its class for perfect ergonomics
- Longer service life, more drive: the Metabo LongLife Motor with patented dust guard, up to 20% more high overload capacity and 50% more torque
- Quick disc change at the push of a button without tools, with the Metabo M-Quick System
- Tool-free adjustable guard; twist-proof
- Paddle switch with dead-man function: safe to operate due to an ergonomically integrated non-slip switch
- Metabo S-automatic Torque Limiting Clutch: minimises kick-back to the lowest level when the disc jams unexpectedly - for maximum user protection and swift progress
- Gear housing can be mounted turned in 90° steps for left-handed operation or cutting
- Auto-stop carbon brushes to protect the motor
- Suitable for 120 Volt direct current (DC)

## Technical values

### Parameters

Amps	8.5 AMPS
Grinding wheel Ø	4 1/2 "
Rated input power	900 W
Output power	510 W
No-load speed	10500 RPM
Revolutions at rated load	7500 RPM
Torque	22 in-lbs
Spindle thread	5/8" - 11 UNC
Weight (without power cable)	4.6 lbs
Cable length	8 ft

### Vibration

Surface grinding	4.9 m/s <sup>2</sup>
Uncertainty of measurement K	1.5 m/s <sup>2</sup>
Grinding with sandpaper	2.5 m/s <sup>2</sup>
Uncertainty of measurement K	1.5 m/s <sup>2</sup>

### Noise emission

Sound pressure level	91 dB(A)
Sound power level (LWA)	102 dB(A)
Uncertainty of measurement K	3 dB(A)

## Scope of delivery

Guard  
Inner support flange  
M-Quick flange nut  
Side Handle

## Dust Avenger - Dustless Surface Grinding

A 7" Dustless Handheld Surface Grinder Assembly. Complete with Durable Urethane Shroud, Adapting collar, Flower Washer, Diamond Cupwheel Adaptor nuts, 8' 2 1/2" hose and Spanner wrench. A 7" 23-230 Metabo Grinder, 15amp 6600 RPM with Loop handle is included. Shrouds will last years with continued use and have been proven with 10+ years in the field.

### Dust Avenger 007 Assembly

#### JD - 700GVC



#### Ideal for:

- Dustless surface grinding
- Edging against walls where planetary grinders/ Shot blasters will not reach
- Convertible Shroud allows for edging and open floor grinding
- Removing coatings/ glue/ thinset
- Cleaning/ profiling concrete
- Leveling high spots/ paint removal
- Indoor/ outdoor use with conventional Shop-Vac

### Dust Avenger 007 Shroud Kits

All 7" convertible shroud kits are make/model specific. We have adapting collars to fit most popular makes like Metabo, DeWalt, Bosch, Milwaukee, Makita, Hitachi, Fein and Hilti. See website for an updated list of collars we currently manufacture.

Kit includes Urethane Shroud, Adapting Collar, Flower washer, cupwheel adapting nuts, 8' 2 1/2" hose and a Spanner Wrench.

#### **Related Products (p. 6 & 7):**

For Vacuums please see pages 12 & 13  
Cupwheels and Abrasive disks see pages 20, 22, 23



#### JD - 700KCU

Check out [www.joedue.com](http://www.joedue.com) for package deals and online specials

Toll Free: 877-847-6627 Office: 608.847.6627 Fax: 608.847.6027 [www.joedue.com](http://www.joedue.com)



## Dust Avenger - Dustless Surface Grinding

A 5" Dustless Handheld Surface Grinder Assembly. Complete with Durable Urethane Shroud, Adapting collar, Flower Washer, Diamond Cupwheel Adaptor nuts, 8' 2.5" hose and Spanner wrench. A 5" 14-125 Plus Metabo Grinder, 12amp 7000-10,500 RPM is included. Shrouds will last years with continued use and have been proven with 10+ years in the field.

### Dust Avenger 005 Assembly

#### JD- 500GVC



#### Ideal for:

- Dustless surface grinding
- Grinding walls for waterproofing
- Removing coatings/ glue/ thinset
- Cleaning/ profiling Concrete
- Leveling high spots/ paint removal
- Indoor/ outdoor use with conventional Shop-Vac
- Cut shroud available for edging

### Dust Avenger 005 Shroud Kits

Kit includes Urethane Shroud, Adapting Collar, Flower washer, cupwheel adapting nuts, 8' 2.5" hose and a Spanner Wrench.

All 5" shroud kits are make/model specific. We have adapting collars to fit most popular makes like Metabo, DeWalt, Bosch, Milwaukee, and Fein. See website for an updated list of collars we currently manufacture.

Choose a full shroud for open floor grinding or we can cut it for use as an edger.



#### JD- 500KCU

Check out [www.joedue.com](http://www.joedue.com) for package deals and online specials

Toll Free: 877-847-6627 Office: 608.847.6627 Fax: 608.847.6027 [www.joedue.com](http://www.joedue.com)





**Resinous Flooring Submittal**  
**Specification: 09 67 13**

**Delta High & Clarksburg MS - CLARKSBURG, CA**

4. Applicator Qualifications
  - a. List of Management Staff – Pacific Decorative Concrete, Inc.
  - b. Equipment Certifications
  - c. Project References

**Resinous Flooring Submittal**  
**Specification: 09 67 13**

**Delta High & Clarksburg MS - CLARKSBURG, CA**

<b>Position</b>	<b>Name</b>	<b>Telephone Number</b>
PDC Project Manager	Gloria Ochoa	916.931.5170
PDC Resin Operations Manager	David Ruiz	916.882.3517
PDC Office Manager	Heather Sargenti	916.349.1200 x 140
PDC Billing Manager	Sandra Tapia	916.349.1200 x 100
PDC Misc. Contact	Nick Blount	916.695.7142





**Marcus Turek**  
Vice President of Sales

**SASE Company Inc**  
26423 79<sup>th</sup> Ave South  
Kent WA 98032

Phone: 800.522.2606  
Fax: 877.762.0748  
Cell: 253.217.3795

MarcusT@SASECompany.com  
www.SASECompany.com

## **Concrete Polishing & Preparation Equipment & Tooling**

Regarding:

Pacific Decorative Concrete  
5421 Stationers Way  
Sacramento, CA 95842

To Whom It May Concern:

This letter is to verify and confirm that Pacific Decorative Concrete and its crews have been thoroughly and properly trained in the operation and application of SASE products for concrete grinding, polishing and preparation, and have also been trained as an installer of polished concrete floors using SASE equipment. This includes diamond grinding and polishing machines, dust extraction containment systems, burnishers, Tri-Force, floor removal machines, diamond tooling, and floor chemicals.

Best regards,

Marcus Turek  
Vice President of Sales  
SASE Company Inc.

# PDCI

PACIFIC DECORATIVE CONCRETE, INC.

CA | WA | OR | NV | UT  AZ | CO | NM | ID | HI

## RESINOUS FLOORING REFERENCE LIST

**Neuralink Clean Room**

**FREMONT, CA**

**Twin Cities Vet Hospital**

**CORTE MADERA, CA**

**Vitality Bowls**

**MODESTO, CA**

**TOP GOLF**

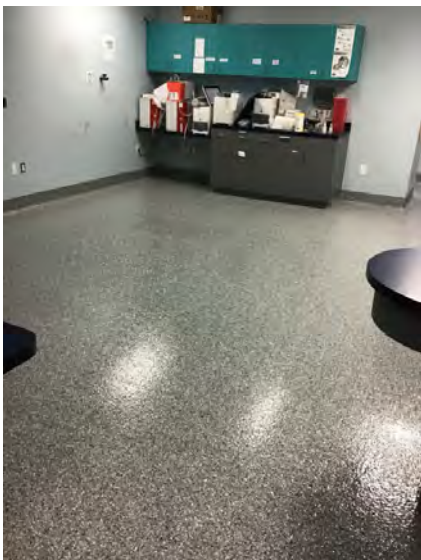
**LAKE HAVASU, AZ**

**SURF THRU CAR WASH**

**SANTA MARIA, CA**

**LOGISTICS KANPAI SUSHI**

**PISMO BEACH, CA**





**Resinous Flooring Submittal**  
**Specification: 09 67 13**

**Delta High & Clarksburg MS - CLARKSBURG, CA**

5. Close Out Submittals
  - a. Maintenance Instructions
  - b. Warranty Letter



Pacific Decorative Concrete Inc

5421 Stationers Way

Sacramento CA 95842

T 916 349 1200 F 916 349 1211

[pacificdecorative.com](http://pacificdecorative.com)

## CARE & MAINTENANCE INSTRUCTIONS – URETHANE CEMENT FLOORS

---

### General Maintenance:

Frequency of maintenance will depend upon the environment and the types of traffic the floor surface is exposed to. The harsher the environment, in conjunction with an abundance of dirt and grime, will result in more frequent cleaning. Use these recommendations as a guide in establishing a suitable maintenance program:

1. Frequently sweep using a quality broom or mechanical sweeper.
2. Clean up spills as soon as possible; do not let spills sit for too long.
3. As required, wash floor with warm water and detergent, following manufacturer's instructions. Use neutral cleaning compounds; do not use strong acids, alkalines, or bleach.
  - a. Wet mop solution onto floor.
  - b. Scrub to loosen adhered dirt; wet power scrubbing with a white pad is recommended for large areas or those heavily soiled.
  - c. Flush off soiled wash water with mop, squeegee or wet vacuum and discard. Do not reuse soiled water.
4. Rinse thoroughly with clean water.
5. If floor area permits, hose down to remove loosened dirt.



Pacific Decorative Concrete Inc

5421 Stationers Way

Sacramento CA 95842

T 916 349 1200 F 916 349 1211

[pacificdecorative.com](http://pacificdecorative.com)

## SUBCONTRACTOR'S - WARRANTY FORM

Date:

Guarantee for: One Year

Subcontractor's Trade: Special Floor Finish- **URETHANE CEMENT SYSTEM**

We hereby Guarantee that Pacific Decorative Concrete, Inc. which performed the **URETHANE CEMENT SYSTEM**, located at **52870 NETHERLANDS ROAD, CLARKSBURG, CA**, has been performed in accordance with the drawings and specifications and the work as installed will fulfill the requirements of the guarantee included in the specifications. We agree to repair or replace any and all of our work, together with any adjacent work which may be displaced by doing so, that may prove to be defective in its workmanship or materials within the period of ONE (1) YEAR from the date of acceptance of the above without expense whatsoever to the said Owner, ordinary wear and tear, unusual abuse or neglect excepted.

Urethane cement is known for its durability with its floor coating being very flexible and elastic; it protects from heavy machinery and extreme temperatures. A slight loss in sheen is normal with time and will not affect the performance of the system.

In the event of our failure to comply with our warranty conditions within seven (7) days after being notified in writing (or fax with hard copy by mail) by the Owner, we collectively or separately do hereby authorize the Owner to proceed in having said defects repaired and made good at our expense, and we will honor and pay the charges there from upon demand.

Company Name: Pacific Decorative Concrete, Inc.  
5421 Stationers Way  
Sacramento, CA 95842  
Fax 916-349-1211

Signature: \_\_\_\_\_

Title:



**PCO #054.1**

Bobo Construction Inc.  
 9722 Kent Street  
 Elk Grove, California 95624  
 Phone: (916) 383-7777

**Project:** 3273 - Delta Hs & Clarksburg MS Mod.  
 52870 Netherlands Road  
 Clarksburg, California 95612

**Prime Contract Potential Change Order #054.1: Condensation Line for WH in Room 106 per RFIs 109 and 109.1.**

<b>TO:</b>	River Delta Unified School District 445 Montezuma Street Rio Vista, California 94571	<b>FROM:</b>	Bobo Construction, Inc. 9722 Kent Street Suite A Elk Grove, California 95624
<b>PCO NUMBER/REVISION:</b>	054.1 / 1	<b>CONTRACT:</b>	DELTA-001 - Standard Project Template Prime Contract
<b>REQUEST RECEIVED FROM:</b>		<b>CREATED BY:</b>	Margarita Diakou (Bobo Construction, Inc.)
<b>STATUS:</b>	Pending - In Review	<b>CREATED DATE:</b>	3/15/2024
<b>REFERENCE:</b>		<b>PRIME CONTRACT CHANGE ORDER:</b>	None
<b>FIELD CHANGE:</b>	No		
<b>LOCATION:</b>		<b>ACCOUNTING METHOD:</b>	Amount Based
<b>SCHEDULE IMPACT:</b>		<b>PAID IN FULL:</b>	No
<b>EXECUTED:</b>	No	<b>SIGNED CHANGE ORDER RECEIVED DATE:</b>	
		<b>TOTAL AMOUNT:</b>	\$2,121.48

**POTENTIAL CHANGE ORDER TITLE:** Condensation Line for WH in Room 106 per RFIs 109 and 109.1.

**CHANGE REASON:** Design Development

**POTENTIAL CHANGE ORDER DESCRIPTION:** *(The Contract Is Changed As Follows)*  
 CE #084 - Condensation Line for WH in Room 106

**ATTACHMENTS:**

[Delta HS RFI #109 COR.jpg](#) , [\\_PCO #011 pump.pdf](#)

PCO #054.1 in the Amount of \$2,121.48 is Approved.  
  
 Jessie Elquist, RGMK 3/20/24

#	Budget Code	Description	Amount
1	15-118.S Plumbing.Commitment	Condensation Line for WH in Room 106	\$1,032.18
2	16-116.S Electrical.Commitment	Power for Little Giant Pump	\$968.28
<b>Subtotal:</b>			<b>\$2,000.46</b>
BCI Self-Perform Markup (15.00% Applies to Labor, Rental Equipment, Materials, Burden, and Owned Equipment.):			\$0.00
GC Markup (5.00% Applies to Commitment, Professional Services, and Other.):			\$100.02
Bond (1.00% Applies to all line item types.):			\$21.00
<b>Grand Total:</b>			<b>\$2,121.48</b>

**Erwin Won (HKIT Architects)**

**River Delta Unified School District**  
 445 Montezuma Street  
 Rio Vista, California 94571

**Bobo Construction, Inc.**  
 9722 Kent Street Suite A  
 Elk Grove, California 95624

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**CONTRACTOR:** Bobo Construction

**ATTN:** Margarita Diakou

**PROJECT NAME:** Delta HS / Clarksbur MS Cafeteria

**DATE:** March 15, 2024

**RE:** CO Request to provide Pump & route Condensate Drain to Y-branch Tailpiece of Hand Sink per RFI #109 response dated 2/14/24.

**WWF Contractors Corp** **JOB #: 2332**

3181 Luyung Dr., Ste. A

Rancho Cordova, CA 95742

CSLB #: 418113

**REVISED 3/20/24**

**LABOR:**

Martin Meadows

Plumber

Hrs.

5

Rate

127.15

Total

\$635.75

**Total Labor**

**\$635.75**

**MATERIAL:**

	Qty.	Price	Each/Ft.	Total
1. Little Giant Pump	1	178.30	Each	178.30
3. 3/4" Type L Copper	20	3.84	Foot	38.40
4. 3/4" Copper 90	4	1.41	Each	5.64
5. 1 1/2" Y-Branch Tailpiece	1	16.40	Each	16.40
6. 3/4" 2-hole straps	5	0.40	Each	2.00
7.				
8.				
9.				
10.				
11.				
12.				

**Subtotal material** 240.74

**Tax** 8.75% 21.06

**Total material** 261.80

**Total labor & material** \$897.55

**Profit & Overhead** 15% \$134.63

**GRAND TOTAL** \$1,032.18



3181 Luyung Drive, Ste. A  
Rancho Cordova, CA 95742  
Office: 916.400.3636  
Fax: 916.476.4782

CSLB #418113

[www.wwfcontractors.com](http://www.wwfcontractors.com)



**PACIFIC POWER  
& SYSTEMS**

# CHANGE NOTICE

**Pacific Power & Systems**  
4970 Peabody Road  
Fairfield, CA 94533

**PPS CR #** 11  
**Date:** 3/15/2024  
**Project Name:** Delta High School  
**Project Number:** 23-06-1251  
**Page Number:** 1

Client Address:

**BOBO Construction**  
9722 Kent Street  
Elk Grove, CA 95624

Site Address:

**River Delta Unified School District**  
Contact: Tammy Busch  
445 Montezuma Street  
Rio Vista, California 94571

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## Work Description

This PCO #011 is for dedicated power for Little Giant pump per RFI #109.1. This includes material and labor.

We reserve the right to correct this quote for errors and omissions.

This quote covers direct costs only and we reserve the right to claim for impact and consequential costs.  
This price is good for acceptance within **10** days from the date of receipt.

---

## Itemized Breakdown

Description	Qty	Total Mat.	Total Hrs.
20a GFCI	1	23.65	0.03
3/4" Emt	10	10.11	2.50
4 square box	1	8.25	0.03
slider box bracket	1	4.56	0.03
# 12 THHN wire	300	36.72	3.00
GFCI box cover	1	4.25	0.03
<b>Totals</b>	<b>314</b>	<b>87.55</b>	<b>5.62</b>

---

## Summary

General Materials		87.55
Material Tax (@ 7.250 %)		6.35
<b>Total Material</b>		<b>93.90</b>
JOURNEYMAN (5.62 Hrs @ \$105.41)		592.40
FOREMAN @ 25% (1.41 Hrs @ \$110.41)		155.68
<b>Subtotal</b>		<b>841.98</b>
Overhead (@ 15.000 %)		126.30
<b>Subtotal</b>		<b>968.28</b>

**ORIGINAL**



**CHANGE NOTICE**

**Pacific Power & Systems**

4970 Peabody Road  
Fairfield, CA 94533

**PPS CR #** 11  
**Date:** 3/15/2024  
**Project Name:** Delta High School  
**Project Number:** 23-06-1251  
**Page Number:** 2

---

**Summary (Cont'd)**

---

**Final Amount**

**\$968.28**

---

**CONTRACTOR CERTIFICATION**

<p><b>Name:</b> _____</p> <p><b>Date:</b> _____</p> <p><b>Signature:</b> _____</p> <p><small>I hereby certify that this quotation is complete and accurate based on the information provided.</small></p>
---

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**CLIENT ACCEPTANCE**

<p><b>PPS CR #</b> 11 <b>Final Amount:</b> \$968.28</p> <p><b>Name:</b> _____</p> <p><b>Date:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Change Order #:</b> _____</p> <p><small>I hereby accept this quotation and authorize the contractor to complete the above described work.</small></p>
--

**ORIGINAL**



**BOBO**  
CONSTRUCTION, INC.

**Bobo Construction Inc.**  
9722 Kent Street  
Elk Grove, California 95624  
P: (916) 383-7777

**Project: 3273 Delta Hs & Clarksburg MS Mod.**  
52870 Netherlands Road  
Clarksburg, California 95612

## RFI #109: Condensation Line for Water Heater Exhaust Not Shown in Plans

<b>Status</b>	Open		
<b>To</b>	Bonnie Williams (HKIT Architects)	<b>From</b>	Margarita Diakou (Bobo Construction, Inc.) 9722 Kent Street Ste. A Elk Grove, California 95624
<b>Date Initiated</b>	Dec 5, 2023	<b>Due Date</b>	Dec 12, 2023
<b>Location</b>			
<b>Cost Impact</b>	TBD	<b>Schedule Impact</b>	TBD
<b>Drawing Number</b>	<b>Reference</b>		
<b>Linked Drawings</b>			
<b>Received From</b>	Laine West (WWF Contractors Corp)		
<b>Copies To</b>	Dave Adams (RGM Kramer, Inc.), Barton Copeland (Bobo Construction, Inc.), Margarita Diakou (Bobo Construction, Inc.), Jessie Elquist (RGM Kramer, Inc.), Christopher Gallup (River Delta Unified School District), Rachel Matsumoto (RGM Kramer, Inc.), Ayana Toliver (RGM Kramer, Inc.), Erwin Won (HKIT Architects)		
<b>Urgency</b>	Urgent		

### Activity

#### Question

**Question from Margarita Diakou Bobo Construction, Inc. on Tuesday, Dec 5, 2023 at 04:56 PM PST**

We received the following from WWF:

The condensation line for the Water heater in Room 106 are not shown in the drawings. WWF could run it through the tube-style condensate neutralizer into a little giant pump, bring it up to an appropriate elevation so it can be wrapped around the wall, poke through into adjacent kitchen and tie it in a y-branch tail piece at the hand sink to be installed at the North Kitchen wall.

Please advise if this is acceptable.

Thank you.

*Awaiting an Official Response*

**Capital response: Capital take no exception to the contractor's solution of providing a pump and routing to the tailpiece of the hand sink as noted.  
D. Voelker (Capital) 02-14-2024**

**Erwin Won  
2/14/2024**



**BOBO**  
CONSTRUCTION, INC.

Bobo Construction Inc.  
9722 Kent Street  
Elk Grove, California 95624  
P: (916) 383-7777

Project: 3273 Delta Hs & Clarksburg MS Mod.  
52870 Netherlands Road  
Clarksburg, California 95612

## RFI #109.1: Little Giant Pump Powering Requirements (URGENT)

<b>Status</b>	Open		
<b>To</b>	Bonnie Williams (HKIT Architects)	<b>From</b>	Margarita Diakou (Bobo Construction, Inc.) 9722 Kent Street Ste. A Elk Grove, California 95624
<b>Date Initiated</b>	Mar 13, 2024	<b>Due Date</b>	Mar 20, 2024
<b>Location</b>			
<b>Cost Impact</b>	Yes (Unknown)	<b>Schedule Impact</b>	Yes (Unknown)
<b>Drawing Number</b>	<b>Reference</b>		
<b>Linked Drawings</b>			
<b>Received From</b>	Novinger Daniel (Pacific Power & Systems)		
<b>Copies To</b>	Barton Copeland (Bobo Construction, Inc.), Margarita Diakou (Bobo Construction, Inc.), Jessie Elquist (RGM Kramer, Inc.), Christopher Gallup (River Delta Unified School District), Kenji Israels (RGM Kramer, Inc.), Ayana Toliver (RGM Kramer, Inc.), Erwin Won (HKIT Architects)		
<b>Urgency</b>	Urgent		

### Activity

#### Question

**Question from Margarita Diakou Bobo Construction, Inc. on Wednesday, Mar 13, 2024 at 11:08 AM PDT**

RFI 109 response confirmed the installation of a little giant pump for the water heater condensation line, however no provision was made for the necessary power outlet.  
Please advise on the location of the outlet and how it is going to be fed. Does it need a dedicated circuit?

Thank you.

*Awaiting an Official Response*

#### TEE Response:

Per VCMA-15 owner manual, pump is to be supplied with dedicated power. Provide GFCI receptacle within close proximity to location of pump. Utilize any circuit space with a spare 20A circuit breaker in Panel L1K, such as L1K- 33, and update panel schedule.

The Engineering Enterprise  
March 14, 2024

Erwin Won  
3/15/2024

**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments:   2  

From: Tammy Busch, Asst. Superintendent of Business Service

Item Number:  23 

Type of item: (Action, Consent Action or Information Only):  Action 

**SUBJECT:**

Request the Board Approve a Master Budget and Proposal for Construction Management Services for Roofing Replacement at Delta High School and Clarksburg Middle School Cafeteria.

**BACKGROUND:**

The roof at Delta High School and Clarksburg Middle School Cafeteria is leaking and is beyond its useful life. The roof needs to be replaced to protect the new construction finishes that are part of the Delta High School Clarksburg Middle School Cafeteria Modernization project.

**STATUS:**

A Master Budget has been created for the project. A proposal for Construction Management services is included to manage the design and construction of this project. A roofing consultant will need to be engaged to address the flashing and details to ensure water intrusion is mitigated.

**PRESENTER:**

Tammy Busch, Asst. Superintendent of Business Service and Katherine Wright, Superintendent

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

Maria Denney and Ralph Caputo, RGM Kramer

**COST AND FUNDING SOURCES:**

Measure K not to exceed \$550,500.00.

**RECOMMENDATION:** Staff recommends:

- (1) the Board approve the final Master Budget, and,
- (2) the Board approve the proposal for construction management services with RGMK in the amount of \$35,000, and,
- (3) the Board authorize the Superintendent or designee to approve consultant expenditures for design services, subject to the approved Master Budget and existing Board policy.

Attachments:

Master Budget  
RGMK Proposal

Time allocated:   3   minutes

Description: Cafeteria Roof Replacement  
Buildings: 1  
Square Feet: 11,000

<input checked="" type="checkbox"/>	Preliminary
<input type="checkbox"/>	Pre Final
<input type="checkbox"/>	Final

Description	Preliminary Budget 3/23/2024	Comments
<b>A. SITE</b>		
1 SITE ACQUISITION/APPRAISAL/TITLE	\$ -	
2 SURVEY	\$ -	
3 SITE SUPPORT - BOND FEES	\$ -	
4 LEGAL FEES - Allowances	\$ 10,000	
5 OTHER (EIR/Negative Declaration)	\$ 2,500	
6 OTHER	\$ -	
<b>SITE SUBTOTAL</b>	<b>\$ 12,500</b>	
<b>B. PLANS</b>		
1 ARCHITECT'S FEE FOR PLANS	\$ 30,000	
2 DSA FEES	\$ -	
DSA HOURLY FEES ALLOWANCE	\$ -	
4 HEALTH DEPARTMENT	\$ -	
5 ENERGY ANALYSIS FEES	\$ -	
6 DEPARTMENT OF EDUCATION - PLAN CHECK FEE	\$ -	
7 PRELIMINARY TESTS	\$ -	
A. SOILS	\$ -	
B. OPSC & YRE CONSULTANTS	\$ -	
C. BIDDING AND ADVERTISING	\$ 5,000	
D. ENGINEERING/CONSULTING	\$ -	
E. HAZARDOUS MATERIAL SURVEY/SPECS	\$ 8,000	
8 ADMINISTRATIVE COSTS	\$ -	
<b>PLANS SUBTOTAL</b>	<b>\$ 43,000</b>	
<b>C. CONSTRUCTION</b>		
1 A. UTILITY SERVICE FEES	\$ -	
B. UTILITY SERVICE IMPROVEMENTS	\$ -	
2 OFF-SITE DEVELOPMENT	\$ -	
3 SERVICE SITE DEVELOPMENT	\$ -	
4 GENERAL SERVICE SITE DEVELOPMENT	\$ -	
5 MODERNIZATION	\$ -	
6 DEMOLITION / INTERIM HOUSING*	\$ -	
7 NEW CONSTRUCTON	\$ 330,000	11,000 sf x \$30/sf
8 A. UNCONVENTIONAL ENERGY SOURCES	\$ -	
B. SPECIAL ACCESS COMPLIANCE	\$ -	
C. TECHNOLOGY ALLOWANCE	\$ -	
9 ENVIRONMENTAL ABATEMENT	\$ 25,000	
10 AIR MONITOR CLEARANCE	\$ 10,000	
11 PROJECT MANAGEMENT	\$ 35,000	
12 OTHER (ITEMIZE)	\$ -	
A. Labor Compliance	\$ -	
B. MOVING/STORAGE (District Expense)	\$ -	
C. UNDERGROUND UTILITY SEARCH	\$ -	
<b>CONSTRUCTION SUBTOTAL</b>	<b>\$ 400,000</b>	
<b>D. TESTS (CONSTRUCTION LAB)</b>	<b>\$ 5,000</b>	
<b>E. INSPECTION (IOR)</b>	<b>\$ 25,000</b>	
<b>F. FURNITURE AND EQUIPMENT</b>	<b>\$ -</b>	
<b>G. CONTINGENCIES</b>	<b>\$ 65,000</b>	
<b>TOTAL ESTIMATED COSTS (ITEMS A THROUGH G)</b>	<b>\$ 550,500</b>	



March 25, 2024

Ms. Tammy Busch, Chief Business Official  
 River Delta Unified School District  
 445 Montezuma Street  
 Rio Vista, CA 94571

Re: Delta HS and Clarksburg MS Cafeteria Roof  
 Construction Management Fee Proposal

Dear Ms. Busch:

In accordance with the Agreement between the District and RGM Kramer, Inc., the following is our fee proposal for Construction Management services for the Delta HS and Clarksburg MS Cafeteria Roof. This proposal is for Construction Management services and will be billed on a lump sum basis in accordance with the Agreement and as approved by the Board.

As set forth in the Agreement, our fee will be on a lump sum basis not to exceed \$35,000. The services to be provided shall be as described in the Agreement.

Description	%	Fee
<b>CM Fee Breakdown by Phase:</b>		
Design	20.0%	\$ 7,000
Bidding & Award	20.0%	\$ 7,000
Construction	50.0%	\$ 17,500
Occupancy & Close-Out	5.0%	\$ 1,750
<b>Total</b>	<b>100.0%</b>	<b>\$ 35,000</b>

If satisfactory, please sign and return one copy for our records.

Respectfully Submitted,



Ralph J. Caputo, CEO  
**RGM Kramer, Inc.**

CC:

Kathy Wright, RDUSD  
 Rich Dunlap, RGM Kramer, Inc.

Maria Denney, RGM Kramer, Inc.  
 Starbrina Times, RGM Kramer, Inc.

**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: X

From: Tammy Busch, Asst. Supt. of Business Services

Item Number: 24

Type of item: (Action, Consent Action or Information Only): Action

**SUBJECT:**

Request to Approve the Proposal with Warren E. Gomes Excavating, Inc. for the Asphalt and Concrete Repair Project at the Rio Vista Transportation Yard

**BACKGROUND:**

The district's bus garages have an annual inspection regarding storm water discharge by Kennedy Jenks. During the inspection it was noted that there is a concern of potential impact to the total suspended solids (TSS) levels for stormwater sampling and some sediment noted due to the asphalt pavement needing repair.

**STATUS:**

The district received two (2) quotes and is recommending Warren Gomes as they will also replace concrete gutter area and curb and install drain grates as the other proposal will not repair the concrete and this area is also essential to ensuring adequate drainage. Otherwise, the quotes are within the same dollar amount without concrete work.

**PRESENTER:**

Tammy Busch, Asst. Supt. of Business Services

**OTHER PEOPLE WHO MIGHT BE PRESENT: N/A**

Michael Mimiaga, Supervisor of Transportation

**COST AND FUNDING SOURCES:**

The cost will be covered by transportation/general funds.

**RECOMMENDATION:**

That the Board approves the asphalt and concrete repair at the Rio Vista Transportation Yard for Warren Gomes in the amount of \$51,787.70.

Time allocated: 10 minutes

# Annual Site Inspection Report

**Project:** SIA – Stormwater Permit Support

**Sheet:** 1 of 1

**Client:** River Delta USD – Rio Vista

**Date:** 2/23/24

**Supt. on Job:** Michael Mimiaga

**Proj. No.:** 2365031\*00

**Weather:** Clear and sunny

**Temperature (°F) Min:** 60 **Max:** 60

**Photos Taken:** 13 at Rio Vista; 10 at Courtland

**Work Hours:** 1300 1415

**Correspondence Issued:**

## Safety

- None
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## Description of Observations/Findings

- **1300:** Arrived at Rio Vista and met Michael outside the office. Notes from visit:
  - Still no current plans to pave Courtland; pavement in rough condition; significant loose gravel observed; *may impact TSS results in stormwater samples*
  - Some sediment observed in vicinity of sampling location. Michael said drain at sampling location cannot effectively drain a large storm event and a significant pool of water (~3-4" deep) gathers at sampling location
  - Maintenance shop and fueling area in good condition
  - Windshield washing only at the site
- **1315:** left for Courtland yard; arrived at 1350; met Robert Sanchez; site in good shape; recent rain event produced no discharge and Robert took photos; construction is ready to begin to install chargers for EV buses; expecting 4 buses
- **1415:** Finished site walk and left site

**See additional notes and photos from site visit on the following pages**

Katie McCoy, QISP  
Inspector Name



**Group Leader Evaluation Form**

Industrial Activity Storm Water Discharge General Permit Compliance

Prepared For Schools Insurance Authority Transportation Maintenance Facilities Group

**District name and facility address:**  
 River Delta Unified School District - Rio Vista  
 7th and Bruning Ave  
 Rio Vista, CA 94571

Date: 1/23/24

Time: 1:00pm (a.m.)(p.m.)

**I. BMPs In Place?**

Location	(a)			(b)			(c)			(d)			(e)			(f)			(g)			Notes / Follow-up Requirements for all "No" answers	
	Yes	No	NA	Yes	No	NA	Yes	No	NA	Yes	No	NA	Yes	No	NA	Yes	No	NA	Yes	No	NA		
1) Fueling Facility	X			X			X					X	X			X						X	
2) Vehicle/Bus Washing & Steam Cleaning																							
3) Maintenance Shop	X			X			X			X			X			X						X	
4) Materials Storage 1																							
5) Materials Storage 2																							
6) Sampling Point #1	X					X			X			X	X			X						X	
7) Sampling Point #2																							
8) Bus Parking	X					X	X					X	X			X						X	
9) Other																							

(a) Good House Keeping?

(d) Metal Parts on Pallets & Covered?

(f) Spill Kit in Place?


(b) Secondary Containment?

(e) Dry Mop Stains as Needed?

(g) Oil/Water Separator or Sump in Working Order?

(c) Drip Pans in Place?

Site Name: RDUSD - Rio VistaDate: 2/23/24

II. Visual Observations		
Location	Discharge Observed (Y/N)	Describe visual observations of area including any deposits/stains on ground. If discharge observed, provide description of any odor, color, turbidity, floatables, etc.
1) Fueling Facility	N	No concerns
2) Vehicle/Bus Washing & Steam Cleaning	N	No concerns
3) Maintenance Shop	N	No concerns
4) Materials Storage 1	NA	
5) Materials Storage 2	NA	
6) Sampling Point #1	N	Some sediment noted nearby; drain can't clear a large storm event and water makes a significant puddle; concerned deteriorating asphalt pavement in front of maintenance shop will impact TSS levels of stormwater samples
7) Sampling Point #2	NA	
8) Bus Parking	N	No concerns.
9) Other		Asphalt pavement at yard in rough shape. Maintenance is needed to reduce potential for excess sediment from broken patches from impacting TSS levels in stormwater samples.
III. Certification		
Preparer's Name:	Katie McCoy	Title: Project Manager
Signature:		Date: 2/23/24

**Compliance Group Leader Inspection  
Photo Log – River Delta Unified School District  
Rio Vista Facility  
23 February 2024**





**Group Leader Evaluation Form**

Industrial Activity Storm Water Discharge General Permit Compliance

Prepared For Schools Insurance Authority Transportation Maintenance Facilities Group

**District name and facility address:**  
 River Delta Unified School District - Courtland  
 146 Magnolia Ave  
 Courtland, CA 95615

Date: 2/23/24

Time: 1:50pm (a.m.)(p.m.)

**I. BMPs In Place?**

Location	(a)			(b)			(c)			(d)			(e)			(f)			(g)			Notes / Follow-up Requirements for all "No" answers	
	Yes	No	NA	Yes	No	NA	Yes	No	NA	Yes	No	NA	Yes	No	NA	Yes	No	NA	Yes	No	NA		
1) Fueling Facility	X			X			X					X	X			X						X	
2) Vehicle/Bus Washing & Steam Cleaning																							
3) Maintenance Shop	X			X			X			X			X			X						X	
4) Materials Storage 1																							
5) Materials Storage 2																							
6) Sampling Point #1	X				X					X					X				X			X	Facility has earthen berms along fenceline and is not paved. No discharges occur from property boundary.
7) Sampling Point #2																							
8) Bus Parking	X					X	X					X	X			X						X	
9) Other																							

(a) Good House Keeping?

(d) Metal Parts on Pallets & Covered?

(f) Spill Kit in Place?

(b) Secondary Containment?

(e) Dry Mop Stains as Needed?

(g) Oil/Water Separator or Sump in Working Order?

(c) Drip Pans in Place?

Site Name: RDUSD - Courtland

Date: 2/23/24

II. Visual Observations		
Location	Discharge Observed (Y/N)	Describe visual observations of area including any deposits/stains on ground. If discharge observed, provide description of any odor, color, turbidity, floatables, etc.
1) Fueling Facility	N	No odors, fuel hoses dry. Tanks tested annually. Area surrounded by pervious ground surface.
2) Vehicle/Bus Washing & Steam Cleaning	NA	
3) Maintenance Shop	N	No concerns
4) Materials Storage 1	NA	
5) Materials Storage 2	NA	
6) Sampling Point #1	NA	
7) Sampling Point #2	NA	
8) Bus Parking	N	Buses parking under designated overhang.
9) Other		Construction for EV charging stations about to begin. Expecting 4 EV buses.

**III. Certification**

Preparer's Name: **Katie McCoy** Title: **Project Manager**

Signature: *Kathryn M McCoy* Date: **2/23/24**

**Compliance Group Leader Inspection  
Photo Log – River Delta Unified School District  
Courtland Facility  
23 February 2024**







**Proposal for:**  
**Rio Vista Bus Garage Paving**  
from  
**WARREN E. GOMES EXCAVATING, INC.**  
P.O. BOX 369, RIO VISTA, CA 94571  
(707) 374-2881  
License: 279646 Type: A/HAZ



Bid Date: 3/06/2024  
Time: 12:00PM

Quote Number: 24020

**River Delta Unified School District**  
445 Montezuma Street  
Rio Vista, CA 94571

Item	Description	Quantity	Unit	Unit Price	Total Price
01	Demo Existing Pavement & Concrete	4,094.00	SF	1.9000	7,778.60
02	Finish Grade for Asphalt & Concrete	4,094.00	SF	2.8500	11,667.90
03	Replace Concrete Gutter Area & Curb- Install Drain Grate	1.00	LS	6,530.0000	6,530.00
04	Pave 4" of Hot Mix Asphalt in 2 - 2" Lifts	4,033.00	SF	6.4000	25,811.20
				Total:	<u>51,787.70</u>

Attachment Enclosed

Estimator: Warren Gomes



# ADVANTAGE ASPHALT

LIC. NO. 762538

GENERAL ENGINEERING CONTRACTOR

## PROPOSAL/CONTRACT

3/22/2024

28624

PROPOSAL DATE

PROPOSAL NUMBER

<b>BUYER AND MAILING ADDRESS</b>	
RIVER DELTA USD - TRANSP. FACILITIES 445 Montezuma St  Rio Vista CA 94571-1651	
<b>PHONE NUMBER</b>	<b>E-MAIL ADDRESS</b>
(707) 330-2689	completeadvantageworkorders@gmail.com

<b>JOB NAME AND JOB LOCATION</b>
RIO VISTA HIGH SCHOOL 410 S 4Th St  Rio Vista CA 94571-1939 28624 - AC
<b>ESTIMATOR</b>
MJT

QTY	Description	Rate	Amount
1	ASPHALT REPAIR - Remove and Replace 5 inches 1. Grind and remove damaged asphalt. 2. Remove sub-base to achieve 5 inch depth. Haul spoils off site. 3. Re-compact sub-base. 4. Tack edges with SS1 hot tack oil. 5. Install a compacted 5 inches of 1/2" hot mix asphalt in two lifts. New asphalt to match existing asphalt and concrete grade. 6. Includes prevailing wage rates.	\$45,950.00	\$45,950.00

**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: 1

From: Tammy Busch, Asst. Superintendent of Business Service

Item Number: 25

Type of item: (Action, Consent Action or Information Only): Action

**SUBJECT:**

Request the Board Authorize RGM Kramer to continue to provide Program Management Services for the Measure J and K Facilities Bond Programs.

**BACKGROUND:**

On April 13, 2021, the Board approved a Program and Construction Management contract with RGM Kramer for the Measure J and K Facilities Bond Programs in the amount of \$150,000.

On June 14, 2022, the Board approved a Program Management contract with RGM Kramer in the amount of \$184,834.

On October 20, 2023 the Board approved a Program Management contract with RGM Kramer in the amount of \$152,850.

This proposal includes continued implementation of the masterplan and master schedule, budgeting, cost estimation, legacy closeout certification as required, and implementation of California Uniform Construction Cost Accounting Act (CUPCCAA) informal bidding in the amount of \$149,200 for the 2024-2025 Fiscal year.

**STATUS:**

Staff recommends authorization of RGM Kramer to continue to provide Program Management Services for the Measure J and K Facilities Bond Programs.

**PRESENTER:**

Tammy Busch, Asst. Superintendent of Business Service and Katherine Wright, Superintendent

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

Maria Denney and Ralph Caputo, RGM Kramer

**COST AND FUNDING SOURCES:**

Measure K (24%) not to exceed \$35,808. Measure J (76%) not to exceed \$113,392. Total contract amount is \$149,200.

**RECOMMENDATION:** Staff recommends:

(1) the Board approves the program management proposal.

Time allocated: 3 minutes

March 25, 2024

Ms. Tammy Busch, Chief Business Official  
River Delta Unified School District  
445 Montezuma Street  
Rio Vista, CA 94571

Re: Measure J and K Bond Programs  
Program Management  
Fee Proposal for Fiscal Year 2024 - 2025

Dear Ms. Busch:

In accordance with the Agreement between the District and RGM Kramer, Inc., the following is our fee proposal for Program Management services for the Measure J and K Bond Program. This proposal is for Program Management services and does not include project specific services which will be billed separately on a lump sum basis in accordance with the Agreement and as approved by the Board.

As set forth in the Agreement, our fee will be on an hourly basis not to exceed \$149,200 for services through June 30, 2025. The services to be provided shall be as described in the Agreement.

Please see the attached which was the basis for determining the estimated fee. The District will be invoiced monthly on an hourly basis for the actual time expended in accordance with our Agreement. In addition to the above fees, RGMK will invoice the District for any reimbursable expenses at cost plus 10% as provided for in the Agreement. We do not expect any significant reimbursable expenses and suggest a budget of \$2,150 for such expenses.

If satisfactory, please sign and return one copy for our records.

Respectfully Submitted,



Ralph J. Caputo, CEO  
**RGM Kramer, Inc.**

CC:

Kathy Wright, RDUSD  
Rich Dunlap, RGM Kramer, Inc.  
Maria Denney, RGM Kramer, Inc.  
Starbrina Times, RGM Kramer, Inc.

<b>River Delta Unified School District</b> <b>Planning and Program Management</b> <b>Fiscal year 2024 - 2025</b>	Date: 3/25/2024
--	-----------------

<b>RGMK PROJECTED FEE SCHEDULE</b>						
<b>A.</b>	<b>TITLE</b>	<b>STAFF</b>	<b>HOURS</b>	<b>RATE</b>	<b>WEEKS</b>	<b>TOTALS</b>
	Sr. Program Manager	Rich Dunlap	4 Hours/week	\$ 205.00	50	\$ 41,000.00
	Program Manager	Maria Denney	7 Hours/week	\$ 200.00	50	\$ 70,000.00
	Project Manager	Jessie Elquist	2 Hours/week	\$ 192.00	50	\$ 19,200.00
	Contracts Manager	Susan Kettlewell	1 Hours/week	\$ 147.00	50	\$ 7,350.00
	Admin Assistant	Starbrina Times	2 Hours/week	\$ 95.00	50	\$ 9,500.00
	<b>TOTAL</b>					<b>\$ 147,050.00</b>

<b>SUMMARY</b>	
PROGRAM MANAGEMENT	\$ 147,050.00
REIMBURSABLE ALLOWANCE	\$ 2,150.00
<b>TOTAL PRELIMINARY FEE PROJECTION</b>	<b>\$ 149,200.00</b>

**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: X

From: Katherine Wright, Superintendent

Item Number: 26

Type of item: (Action, Consent Action or Information Only): Action

**SUBJECT:**

Request to Approve the Proposal from King Consulting to Provide Professional Services to Delineate the Steps Necessary for and Complete Obtaining California Department of Education (CDE) School Site Approval

**BACKGROUND:**

King Consulting is an established and recognized school facility planning firm. They offer a wide array of services to assist school districts of all sizes across California and the nation with their school planning needs and funding opportunities.

**STATUS:**

King Consulting will review, prepare, and submit documentation to obtain California Department of Education (CDE) site approval. Services include, but are not limited to: provide project management services for CDE site certification; identify all the necessary studies that are required for CDE site certification; assist in identifying all necessary consultants to complete required studies, monitor their progress, and review for completeness; meet with local planning agencies, client, and attend Board meetings when necessary; prepare, submit, and manage the process of all application forms for CDE site approval (SFPD 4.0, 4.01, 4.02, 4.03); facilitate the Environmental Oversight Program for the Department of Toxic Substances Control (DTSC) Site Clearance, as needed; prepare Board Agenda Items and Resolutions required as part of the CDE site certification.

**PRESENTER:**

Katherine Wright, Superintendent

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

N/A

**COST AND FUNDING SOURCES:**

For the services outlined, the District shall pay King Consulting on a time and material basis at the hourly rate of \$205. King Consulting will bill the District in increments of 15 minutes, and invoice on a monthly basis. Paid with Developer Fee Funds

**RECOMMENDATION:**

That the Board approves the contract with King Consulting for the site approval process with CDE

Time allocated: 2 minutes



**KING**  
CONSULTING

**Proposal:**

# Professional Services

**Prepared for:**

River Delta Joint Unified School District

**Attention:**

**Katherine Wright**  
Superintendent  
kwright@rdusd.org  
707-374-1700

**Primary Contact:**

**Jamie King-Iseman**  
President  
jamie@kinginc.com  
916-706-3538



# Experience and Qualifications

King Consulting is an established and recognized school facility planning firm. We offer a wide array of services to assist school districts of all sizes across California and the nation with their school planning needs and funding opportunities.

Our work includes the completion of long-range master plans, boundary studies, demographic studies, enrollment projection studies, developer fee justification studies (both Level I and Level II), developer mitigation, and State/Local/Federal eligibility and funding applications. For the past 25 years, King Consulting has worked with clients throughout California and the nation.

Our professional, enthusiastic staff has over 80 years of combined experience. We are a small firm, with only highly experienced staff who excel in their specific areas of expertise. Our combined experience has resulted in our firm's ability to adhere to timelines and organize projects so that the client's needs are exceedingly met. While we specialize in managing and summarizing complex data analyses, we pride ourselves on our unique ability to disseminate the information to our clients and their stakeholders. We are always excited for the opportunity to meet in person or over the phone to clearly explain anything

needed to our clients' staff, school board, and community. Our clients receive information within a broader context that includes full narrative explanations that school district staff and school board members repeatedly reference throughout the year.

While we excel in all areas of school facility planning, we are most proud of the lasting relationships we form with our clients. We care about our school districts, and we get to know them intimately through the course of our work. For this reason, so many of our clients work with us year after year. King Consulting digs deeper and tries harder in every aspect of our work because we become personally invested in the districts with whom we work.

Thank you for the opportunity to submit this proposal.



# Scope of Services

This document represents an agreement between the District and King Consulting. For the compensation stipulated, King Consulting shall provide the following services:

## CALIFORNIA DEPARTMENT OF EDUCATION SITE APPROVAL

Review, prepare, and submit documentation required to obtain California Department of Education (CDE) site approval. The following services included, but not limited to:

- Provide project management services for CDE site certification;
- Identify all the necessary studies that are required for CDE site certification;
- Assist in identifying all necessary consultants to complete required studies, monitor their progress, and review for completeness;
- Meet with local planning agencies, Client, and attend Board meetings when necessary;
- Prepare, submit, and manage the process of all application forms for CDE site approval (SFPD 4.0, 4.01, 4.02, 4.03);
- Facilitate the Environmental Oversight Program for the Department of Toxic Substances Control (DTSC) Site Clearance, as needed.
- Prepare Board Agenda Items and Resolutions required as part of the CDE site certification;
- The Client is responsible for contracting with identified consultants.

# Consulting Fees

For the services outlined, the District shall pay King Consulting on a time and material basis at the **hourly rate of \$205**. King Consulting will bill the District in increments of 15 minutes, and invoice on a monthly basis. The scope of work necessary to complete the services listed in this Agreement is dependent upon the availability and quality of the District's enrollment and facilities information.

The fees shall cover all normal business expenses incurred on behalf of the District. Necessary visitations to the District by King Consulting will be reimbursed on an actual and necessary basis. Reimbursed visitations shall have prior approval by the District.

The District shall be responsible for reviewing and verifying all data included in documents, forms, and reports prepared by King Consulting on behalf of the District. The District shall be responsible for consulting legal counsel as related to the preparation and submittal of documents, forms, and reports.

The terms of this agreement shall remain in force unless mutually amended.

## ADDITIONAL CONSIDERATIONS

King Consulting shall be reimbursed as follows:

- Work Completed above and beyond the hours specified in this contract shall be billed at **\$205.00 per hour**;
- Mileage for all meetings shall be reimbursed to King Consulting at the IRS standard mileage rate;
- Application filing fees and other State-required fees are the responsibility of the District;
- Express Mail expenses will be documented and reimbursed to King Consulting;
- Reproduction of documents shall be the responsibility of the District. King Consulting will provide duplicating costs at an actual cost basis.

## VALIDITY PERIOD

The quoted price and services outlined in this contract are valid for a period of 60 days from the date of issuance. Any acceptance of this proposal beyond the specified validity period may result in a reevaluation of the pricing and services offered. Both parties acknowledge and agree that any changes to the scope of work, market conditions, or other relevant factors may necessitate adjustments to the terms outlined herein after the expiration of the 60-day validity period.

# Signatures

This Agreement is between the River Delta Joint Unified School District and King Consulting.



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**Katherine Wright**  
Superintendent  
River Delta Joint Unified  
School District

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**Jamie King-Iseman**  
President  
King Consulting

03/21/2024

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**Date**

---

**Date**

**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: X

From: Katherine Wright, Superintendent

Item Number: 27

Type of item: (Action, Consent Action or Information Only): Action

**SUBJECT:**

Request the Approval of Election Process and Resolution #864 Specifications of Election Order, Publication of Notice of Election Form, Notice of Election and Certification of Maps and Boundaries for the November 5, 2024 Elections of District Board Members for the 2024-2028 Term of Office

**BACKGROUND:**

Preparations are currently in progress for November 5, 2024 elections. Several items will need to be acted upon by the Board. Official nominating petitions for eligible candidates desiring to file for any of the open positions may be obtained from the office of the Registrar of Voters in the county of which they reside on and after July 15, 2024, and must be filed not later than 5:00 p.m. on August 9, 2024. However, if nomination documents for an incumbent are not filed by 5:00 p.m. on August 9, 2022, any qualified person other than the incumbent shall have until 5:00 p.m. on August 14, 2024 to file. Candidates must live within the "open" Trustee Area boundaries in order to be nominated or in order to file. To have the Candidate Statement included in the election booklet, the candidate must submit the statement in the corresponding county they are running in.

**STATUS:**

The open offices for which candidates may declare their candidacy are:

Board of Trustee Area IV (Incumbent Marilyn Riley) – Solano County

Board of Trustee Area VI (Incumbent Wanda Apel) – Solano County

Board of Trustee Area VII (Incumbent Randall Jelly) – Solano County

All open office are Terms of 4 years (2024-2028)

See attached Resolution #864 for:

Specifications of the Election Order

Publication of Notice of Election

Notice of District Election (Eng./Span.)

Map Certification

**PRESENTER:** Katherine Wright, Superintendent

**OTHER PEOPLE WHO MIGHT BE PRESENT:** Staff

**COST AND FUNDING SOURCES:**

Costs associated with filing the Notice of District Election and costs associated with the election itself are determined following the election by the election's offices.

**RECOMMENDATION:**

That the Board approves Resolutions #864 Specifications of the Election Order, Publication of Notice of Election, Notice of District Election and the District Boundary Map Certification for the November 5, 2024 election of Board members for Area IV, VI, and VII.

Time allocated: 5 minutes

**RIVER DELTA UNIFIED SCHOOL DISTRICT  
RESOLUTION NO. 864  
Specifications of the Election Order**

**WHEREAS**, pursuant to Education Code sections 5304, 5322, and 5016, and Elections Code section 10002, the authority for the Specifications of the Election Order, we hereby certify the following with respect to the Board of Trustees members' election in the River Delta Unified School District. An election will be held with the River Delta Unified School District which will affect Solano County.

DATE OF ELECTION:	November 5, 2024
PURPOSE OF ELECTION:	To elect three (3) members of the Board of Trustees of said district (Trustee Areas IV, VI, and VII). Said term to be four (4) years unless otherwise specified.

**WHEREAS**, a statewide general election will be held within the County of Solano on the same day;

**WHEREAS**, Election Code §10403 requires jurisdictions to file with the Board of Supervisors, and a copy with the Registrar of Voters, a resolution requesting consolidation with a statewide election.

**THEREFORE, BE IT RESOLVED**, that the River Delta Unified School District requests the Board of Supervisors of Solano County to consolidate the regularly scheduled General District Election with the Statewide General Election to be held on November 5, 2024; and,

**BE IT FURTHER RESOLVED** that the Solano County Board of Supervisors consolidate the District's Board of Trustees elections with the Statewide General Election to be held on November 5, 2024.

**BE IT FURTHER RESOLVED** that for said elections, the candidate's statement of qualifications shall be limited to 200 words.

**BE IT FURTHER RESOLVED** that all candidates, including incumbents, shall be responsible for and provide for the pre-payment of the costs of preparing and distributing the candidate's statement (limited to 200 words) or materials other than the sample ballot and the voter's pamphlet that the candidate wishes sent to each voter.

**BE IT FURTHER RESOLVED** that if a tie vote makes it impossible to determine which of two or more candidates has been elected to the Board of Trustees, the winner or winners shall be determined by lot.

**BE IT ALSO RESOLVED** that the Board of Trustees of the River Delta Unified School District agrees to reimburse the Registrars of Voters for actual costs accrued for each election, such costs to be calculated by proration method set forth in the County's current Election Cost Allocation Procedures on the basis of the amount of services provided to the River Delta Unified School District.

**PASSED AND ADOPTED** the 9<sup>th</sup> day of April, 2024, by the Board of Trustees of the River Delta Unified School District of Sacramento County, California, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTENTIONS:

**IN WITNESS WHEREOF**, I, Randall Jelly, Clerk of the Board of Trustees of the River Delta Unified School District of Sacramento County, California, certify that the foregoing is a full, true, and correct copy of **Resolution No. 864**, adopted by the said Board at a Regular Business meeting thereof, held at a regular public place of meeting and the resolution is on file in the office of said Board.

\_\_\_\_\_  
Randall Jelly, Clerk  
Board of Trustees  
River Delta Unified School District

\_\_\_\_\_  
April 9, 2024  
(Date)



# RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street

Rio Vista, California 94571-1651

(707) 374-1700 Fax (707) 374-2995

www.riverdelta.org

## PUBLICATION OF NOTICE OF ELECTION

Elections Code §12112 requires the publication of a “Notice of Election.”. The Notice shall contain the date of the general district elections, name of the offices for which candidates may file, and state the qualifications required by the principle act for each office, as well as other pertinent information.

RIVER DELTA UNIFIED SCHOOL DISTRICT recommends that the Registrar of Voters publish (check one only):

**A combined election notice with other districts**

or

A separate/individual district notice. (If a separate/individual district notice is requested, the district is responsible for the notice and its publication.)

Dated: April 9, 2022

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Katherine Wright, Superintendent  
River Delta Unified School District

*Creating Excellence To Ensure That All Students Learn*

Bates School  
Clarksburg Middle

Isleton School  
Riverview Middle

Walnut Grove School  
D. H. White Elementary  
River Delta High/Elementary School

Delta High School  
Rio Vista High School  
River Delta Community Day School

Wind River School  
Mokelumne High School



# RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street  
Rio Vista, California 94571-1651  
(707) 374-1700 Fax (707) 374-2995  
www.riverdelta.k12.ca.us

## NOTICE OF DISTRICT ELECTION

**Notice** is hereby given that a General District Election will be held November 5, 2024 in this District. The offices for which candidates may declare their candidacy are:

### MEMBERS OF THE BOARD OF TRUSTEES, THREE (3) POSITIONS:

Board of Trustee Area VI (Incumbent Marilyn Riley) Solano  
Board of Trustee Area VI (Incumbent Wanda Apel) Solano  
Board of Trustee Area VII (Incumbent Randall Jelly) Solano

**Primary Qualifications:** Each candidate must meet the following qualifications for office as specified in the principle act or code under which this district is organized:

Any person, regardless of sex, who is 18 years of age or older, a citizen of the State of California, a resident of the River Delta Unified School District\*, a registered voter, and who is not disqualified by the Constitution or laws of the State from holding a civil office, is eligible to be elected or appointed a member of a governing board of a school district without further qualifications. (Education Code section 35107(a))

**\*Secondary Qualification:** As a resident of the District, the candidate(s) must reside in the Trustee Area which they wish to represent.

**Official Declarations of Candidacy** for eligible candidates desiring to file for any of the elective offices may be obtained from the county office of which they reside on and after July 15, 2024 and must be filed not later than 5:00 p.m. on August 9, 2024.

**Solano County**  
Registrar of Voters  
675 Texas Street, Ste # 2600  
Fairfield, CA 94533  
Phone: 707-784-6675  
Toll Free: 888-933-VOTE  
Web: [www.solanocounty.com/elections](http://www.solanocounty.com/elections)  
Email: [Elections@solanocounty.com](mailto:Elections@solanocounty.com)

However, if a declaration of candidacy for an incumbent is not filed by the latter date and hour, any person other than the incumbent shall have until 5:00 p.m. on August 14, 2024 to file a declaration of candidacy for such office.

Appointment to each elective office will be made by the supervising authority as prescribed by Elections Code §10515 in the event there are not candidates or an insufficient number of candidates for such office and a petition for an election is not filed within the time prescribed by Elections Code §10515; that is by 5p.m. on August 14, 2024.

Dated this 9<sup>th</sup> day of April, 2024

By \_\_\_\_\_  
Katherine Wright, Superintendent and Secretary

*Creating Excellence To Ensure That All Students Learn*

Bates School                      Isleton School                      Walnut Grove School                      Delta High School                      Wind River School  
Clarksburg Middle                      Riverview Middle                      D. H. White Elementary                      Rio Vista High School                      Mokelumne High School  
River Delta High/Elementary School                      River Delta Community Day School                      Delta Elementary Charter School



# RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street  
Rio Vista, California 94571-1651  
(707) 374-1700 Fax (707) 374-2995  
www.riverdelta.k12.ca.us

## Aviso de Elección General del Distrito

**Por lo presente, se da aviso que,** habrá una Elección General del Distrito el 5 de noviembre 2024 en este distrito. Los oficios por los cuales los candidatos pueden declarar su interés son:

### MIEMBROS DE LA MESA DIRECTIVA, TRES (3) POCISIONES:

Mesa Directiva Área VI (Oficial Marilyn Riley) Solano

Mesa Directiva Área VI (Oficial Wanda Apel) Solano

Mesa Directiva Área VII (Oficial Randall Jelly) Solano

**Cualificaciones Primarias:** Cada candidato debe cumplir con las siguientes cualificaciones para el oficio como es especificado en el acto principal o bajo el código cual está organizado este distrito:

Cualquier persona, sin importar el sexo, que tiene 18 años o más, ciudadano del estado de California, un residente del Distrito Escolar Unificado River Delta\*, un votante registrado, y que no está descalificado por la Constitución o leyes del Estado de tener un oficio civil, es elegible para ser elegido o nombrado miembro de una mesa directiva de un distrito escolar sin más cualificaciones. (Código de Educación sección 35107 (a).

**\*Calificación Secundaria:** Como residente del distrito escolar, el candidato tiene que residir en el Área Fideicomisaria que desean representar.

**Declaraciones oficiales del oficio** para los candidatos elegibles que están deseando aplicar para cualquiera de los oficios electivos pueden obtenerlos de la oficina del condado donde residen en o después del 15 de julio de 2024 y tiene que estar archivado no más tardar a las 5:00 p.m. el 9 de agosto de 2024:

**Condado de Solano**  
Registro de Votantes  
Candidato Services  
675 Texas Street, Ste. # 2600  
Fairfield, CA 94533  
(707) 784-3357

Web: [www.solanocounty.com/elections](http://www.solanocounty.com/elections)

Email: [Elections@solanocounty.com](mailto:Elections@solanocounty.com)

Sin embargo, si no se presenta una declaración de candidatura para titular antes de la última fecha y hora, cualquier persona que no sea el titular podrá presentar su declaración de candidatura de tal oficio hasta las 5:00p.m. del 14 de agosto del 2024.

Asignación para cada oficio electivo se hará por la autoridad supervisora como se declara en el Código de Elecciones §10515 en el caso que no haya candidatos o un número suficiente de candidatos para tal oficio y no se presento una petición para elección dentro del tiempo prescrito por el Código de Elecciones §10515; 5:00 p.m. del 14 de agosto del 2024.

**Archivado** este día 9 de abril de 2024

**Por** \_\_\_\_\_  
Katherine Wright, Superintendente

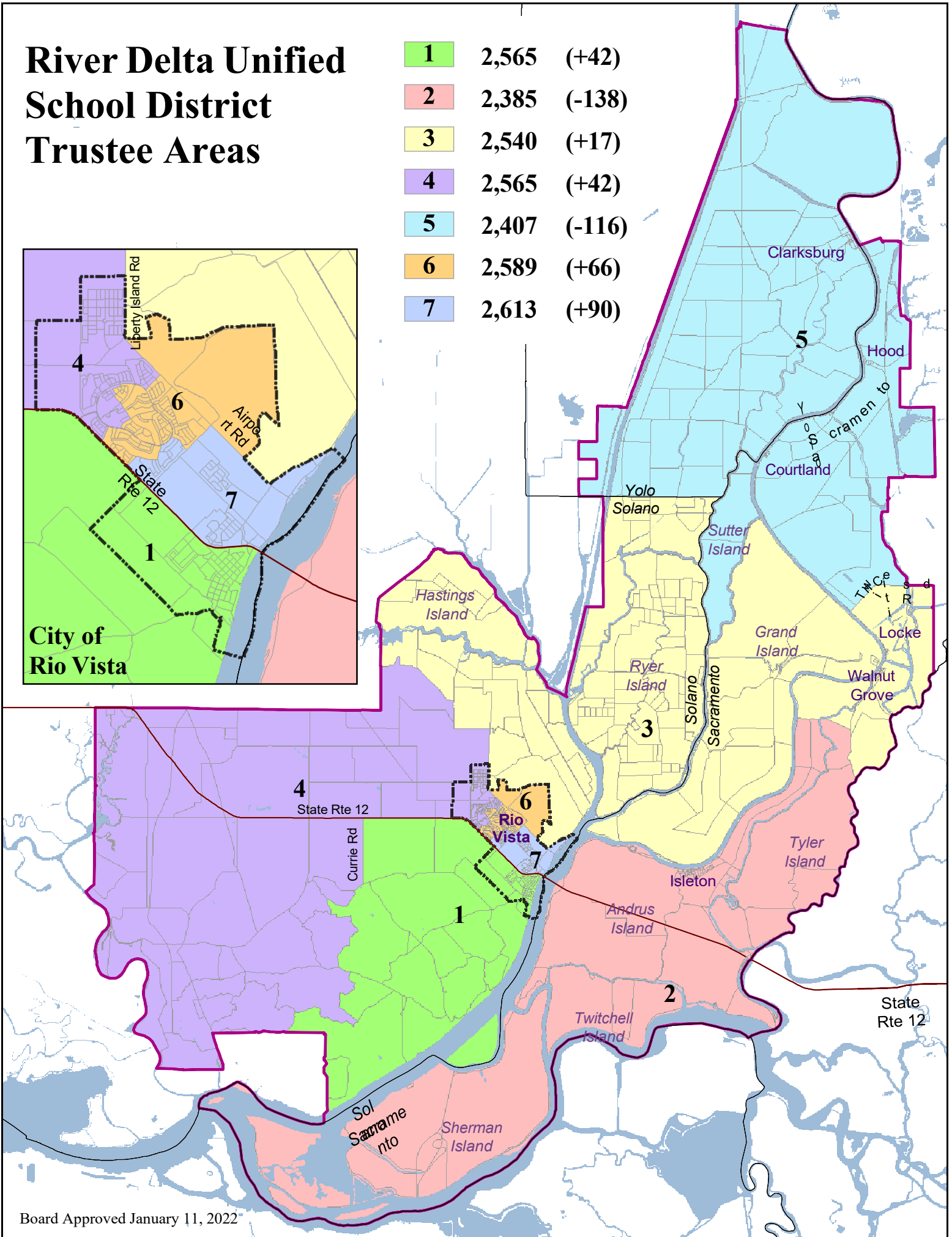
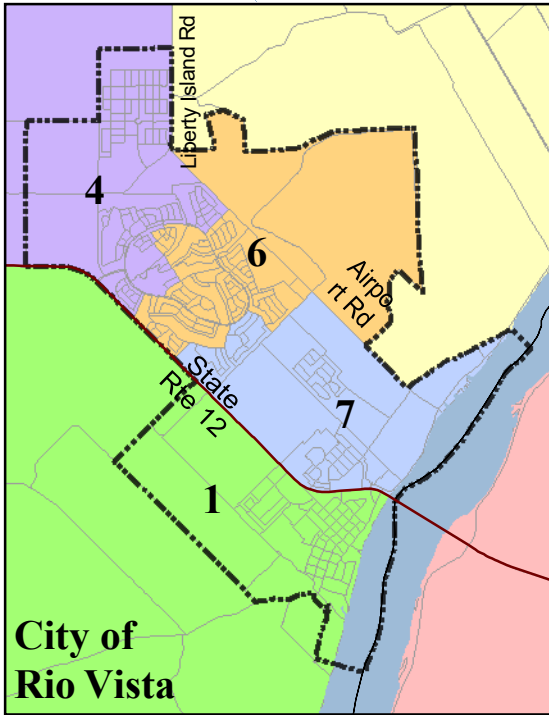
*Creating Excellence To Ensure That All Students Learn*

Bates School      Isleton School      Walnut Grove School      Delta High School      Wind River School  
Clarksburg Middle      Riverview Middle      D. H. White Elementary      Rio Vista High School      Mokelumne High School  
River Delta High/Elementary School      River Delta Community Day School      Delta Elementary Charter School



# River Delta Unified School District Trustee Areas

1	2,565	(+42)
2	2,385	(-138)
3	2,540	(+17)
4	2,565	(+42)
5	2,407	(-116)
6	2,589	(+66)
7	2,613	(+90)





# RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street  
Rio Vista, California 94571-1651  
(707) 374-1700 Fax (707) 374-2995  
www.riverdelta.k12.ca.us

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April 9, 2024

Voter Registration and Elections  
County of Sacramento  
7000 65<sup>th</sup> Street, Suite A  
Sacramento, CA 95823

Dear Elections Office:

**RE: Board Elections 2024 -- Map Certification**

There have been no boundary changes since our last election in 2022.

Therefore, we hereby affirm and certify that the map and boundary description which you have on file is correct and current.

If you have need of any further information, please contact us.

Sincerely,

Katherine Wright  
Superintendent

jg

cc: Board of Trustees

*Creating Excellence To Ensure That All Students Learn*

Bates School  
Clarksburg Middle

Isleton School  
Riverview Middle

Walnut Grove School  
D. H. White Elementary

Delta High School  
Rio Vista High School

Wind River School  
Mokelumne High School



# RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street  
Rio Vista, California 94571-1651  
(707) 374-1700 Fax (707) 374-2995  
www.riverdelta.k12.ca.us

---

April 9, 2024

Voter Registration and Elections  
Solano County Registrar of Voters  
675 Texas Street, Ste. 2600  
Fairfield, CA 94533

Dear Elections Office:

**RE: Board Elections 2024 -- Map Certification**

There have been no boundary changes since our last election in 2022.

Therefore, we hereby affirm and certify that the map and boundary description which you have on file is correct and current.

If you have need of any further information, please contact us.

Sincerely,

Katherine Wright  
Superintendent

kg

cc: Board of Trustees

*Creating Excellence To Ensure That All Students Learn*

Bates School  
Clarksburg Middle

Isleton School  
Riverview Middle

Walnut Grove School  
D. H. White Elementary

Delta High School  
Rio Vista High School

Wind River School  
Mokelumne High School

River Delta High/Elementary School River Delta Community Day School Delta Elementary Charter School



# RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street  
Rio Vista, California 94571-1651  
(707) 374-1700 Fax (707) 374-2995  
www.riverdelta.k12.ca.us

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April 9, 2024

Voter Registration and Elections  
Yolo County Elections Office  
625 Court Street, Room B-05  
Woodland, CA 95695

Dear Elections Office:

**RE: Board Elections 2024 -- Map Certification**

There have been no boundary changes since our last election in 2022.

Therefore, we hereby affirm and certify that the map and boundary description which you have on file is correct and current.

If you have need of any further information, please contact us.

Sincerely,

Katherine Wright  
Superintendent

jg

cc: Board of Trustees

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**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: X

From: Nancy Vielhauer, Asst. Supt. of Educational Services

Item Number: 28

Type of item: (Action, Consent Action or Information Only): Action

**SUBJECT:**

Requesting the Board's Authorization for Superintendent Wright to Review and Approve on Behalf of the Board, the District Service Agreement (DSA) with Butte County Office of Education Migrant Education Region 2 for Migrant Services in River Delta Unified School District (RDUSD) for the 2024-2025 school year.

**BACKGROUND:**

Each year Migrant Education and RDUSD meet and collaborate on services to bring to the district to support the academic needs of our migrant students. In order to receive additional funding from the state to support our efforts a District Service Agreement (DSA) is required to outline the proposed services for both the regular school year and the summer school programming as well.

**STATUS:**

The proposed services include academic support to elementary, middle and high school students, summer programming for all migrant students (Pre-K to 12th grade), parent workshops and meetings.

**PRESENTER:**

Nancy Vielhauer, Assistant Superintendent of Educational Services

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

**COST AND FUNDING SOURCES:**

No cost to the district-all services provided are 100% funded through Migrant Education.

**RECOMMENDATION:**

That the Board authorize Superintendent Wright to review and approve on behalf of the Board, the District Service Agreement (DSA) with Butte County Office of Education Migrant Education Region 2 for Migrant Services in RDUSD for the 2024-2025 school year.

Time allocated: 3 minutes

# Migrant Education Plan

Region 2 - River Delta Joint Unified - DSA

July 1, 2024 - June 30, 2025

## Section 1: General Information & Funding Allocations

Short Description:	<input type="text" value="Region 2 - River Delta Joint Unified - DSA"/>	Who is the subgrantee contact?	
Subgrantee Type:	<input type="text" value="District with a DSA"/>	Name:	<input type="text" value="Gabino Perez"/>
Region:	<input type="text" value="2 - Butte County Office of Education"/>	Title:	<input type="text" value="Principal"/>
County:	<input type="text" value="Sacramento"/>	Phone:	<input type="text" value="(916) 776-1844 ext: 2420"/>
District:	<input type="text" value="River Delta Joint Unified"/>	Fax:	<input type="text"/>
		Email:	<input type="text" value="gperez@rdusd.org"/>

	Estimated
Performance Period Allocation (85%):	<input type="text" value="\$ 58,595"/>
Carryover:	<input type="text" value="\$ 0"/>
Student Leadership:	<input type="text" value="\$ 0"/>
School Readiness Amount:	<input type="text" value="\$ 0"/>
Family Biliteracy Grant Extension:	<input type="text" value="\$ 0"/>
Speech and Debate:	<input type="text" value="\$ 0"/>
Regional Parent Conference:	<input type="text" value="\$ 0"/>
Other:	<input type="text" value="\$ 0"/>
	<input type="text" value="\$ 58,595"/>

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Section 2: Allocation & Student Profile

District	Type	Allocation	Students			
			PFS	Non-PFS	Total	
River Delta Joint Unified	DSA	\$58,595	44	464	508	
			Pre	0	0	0
			K	3	11	14
			1	1	16	17
			2	7	12	19
			3	4	16	20
			4	3	22	25
			5	3	18	21
			6	3	21	24
			7	2	20	22
			8	9	25	34
			9	3	16	19
			10	1	21	22
			11	3	16	19
			12	0	22	22
			Out of School Youth	2	193	195
			Ungraded	0	0	0



## Section 4: Program Overview

### Base Program Description

If you are a district, you will provide a detailed description of the general funded strategies, programs, services and curriculum that will be used to address the needs of all students, not only pertaining to migratory students. If you are a Region, you will summarize the base programs for each of your DSAs/MOUs. Provide no more than 35 sentences per DSA/MOU. If your districts offer similar services, you may provide a general summary and name of the districts that are similar, as appropriate.

River Delta Unified School District is committed to providing each student with a rigorous core curriculum that supports standards-based growth and learning across all grade levels. For mathematics instruction in grades K-6, the district has adopted Math Expressions and Larson Big Ideas as the primary curricula, ensuring comprehensive coverage of mathematical concepts. Similarly, McGraw Hill Wonders is utilized for standards-based language arts curriculum in grades K-6, offering a robust framework for language development and literacy skills. In grades 7-12, Larson Big Ideas is utilized for mathematics instruction, while Studysync serves as the designated Language Arts curriculum, providing a cohesive approach to literature, writing, and language skills development.

Moreover, the district has adopted a History/Social Science curriculum, utilizing MyWorld Interactive from Pearson, to enrich students' understanding of historical and social concepts. As part of the district initiative, academic conversations are emphasized with a cross-curricular focus to support student learning across all content areas.

RDUSD ensures a comprehensive instructional program tailored to the needs of English Learners (EL) and migrant students. EL students undergo annual ELPAC testing and participate in 2-3 administrations of NWEA-MAP benchmark testing to assess their progress. Based on these assessments, students are placed in targeted instructional programs to address their learning needs and skill gaps. Each school site has designated ELD specialists who provide support within the general classroom setting, aiding in language acquisition and addressing basic skills gaps.

Furthermore, the district has adopted supplemental curricula tailored to meet the needs of Long Term English Learners (LTEL) in middle and high school. Programs such as English 3D, Read 180, and Read Naturally Online provide additional support and intervention for LTEL students, ensuring their academic success and language development.

To further support student learning, after-school tutoring is available across most campuses, with additional support provided during lunch breaks and teachers' preparation periods for those schools without after-school programs. Through these initiatives and evidence-based instructional strategies utilized by all teachers, RDUSD remains committed to providing a comprehensive and supportive educational experience for all students.

### Base Professional Development Description

If you are a District, you will provide a detailed description of all General Funded professional development (PD) activities that will be offered during the grant application fiscal year to all staff, not only pertaining to migrant staff. If you are a Region, you will summarize the PD activities for each District. Provide no more than 35 sentences per DSA/MOU.

River Delta Unified School District (RDUSD) has a robust professional development plan, generously supported by LCFF funding, to ensure continuous growth and improvement among its teaching staff. A cornerstone of this plan is the commitment to providing comprehensive training in essential areas such as English Language Development (ELD) frameworks, Social Emotional Learning (SEL), Academic Conversations, and student well-being. Priority is given to equipping educators with the necessary tools and strategies to support the diverse learning needs of English Learners (ELs), including ongoing training in instructional methods and pedagogy tailored to meet these needs effectively. Elementary, middle, and high school teachers have benefited from Academic Conversations training, focusing on enhancing student engagement, fostering reading comprehension skills, and promoting literacy development. RDUSD further enhances professional development opportunities by sending teams to trainings on academic conversations, emphasizing academic discourse and language, and participating in events organized by the Sacramento County Office of Education. Moreover, in the 2023-2024 academic year, RDUSD has expanded its commitment to supporting student and staff well-being by prioritizing Social Emotional Learning (SEL) and Restorative Practices and Equity. Educators will be provided with targeted professional development opportunities to ensure alignment with these district-wide initiatives, ultimately fostering a positive and inclusive learning environment for all students.

### Health and Well-being Supports

If you are a District, you will provide a detailed description of all General Funded support services for students that will be offered during the grant application fiscal year. If you are a Region, you will summarize the Health and Well-being Supports for each district. Provide no more than 35 sentences per DSA/MOU.

With increased referrals, requests for social, emotional, and mental health interventions, and student support, RDUSD plans to add additional counselors to support students in mental health and wellness for the 2023-2024 school, offering counseling services at all sites district-wide. These counselors will work closely with our ELs and migrant students through a site-based referral process. Their work with our students is primarily based on social-emotional support and providing support to parents as they strive to improve their parenting skills. In the spring, secondary counselors also create 6-year academic plans for all 6th-grade students. These plans continue to follow our students to high school so that our high school counselors can continue to provide academic advising to ensure they are on track for graduation and support their

learning goals, educational plans, and future career goals. The district offers a licensed social worker to support families with EL, FY, SES and SWD students. This social worker travels to all schools within RDUSD to support them. Our nursing staff is available to all EL and migrant students and families to support their ability to access necessary medical, dental, and vision services. They also offer information and advice to parents, ranging from proper nutrition and home habits to specific referrals for medical insurance and medical service providers. Finally, we have a minor contract with a local community-based mental health therapy organization that directly services needy families through a referral process. Most of this organization's funding is based out of Solano County; therefore, the services must be rendered within that county. That organization's director often seeks additional funding to provide limited services to our families living in Sacramento and Yolo County.

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### Private School Collaboration

If you are a District, you will provide a detailed description of how the District consults with private schools for migrant education program needs, where applicable. If you are a Region, you will summarize the private school collaboration for each district. If it is the same across all DSAs/MOUs, just state that all DSAs/MOUs provide the same service and state the service.

There are no private schools within the River Delta Unified School District.

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### Parent Involvement / Family Engagement

The district will provide a detailed description of how general funded programs will work with parents to improve student learning and describe who, how, and when parents will be informed about programs. If you are a Region, provide a summary for each district. Provide no more than 35 sentences per DSA/MOU.

The district works diligently to promote parental involvement, which is well reflected within our LCAP. However, it remains one of the more challenging areas. Various parental workshops are provided annually at all sites, including grade-level training, CBET programs, parenting classes, literacy programs, and computer training classes. These programs are well attended, and typically, the agendas and topics of training are parent-driven. All sites have active PTA/PTC programs, Booster Clubs, and Site Councils attended by parents and are heavily involved in various activities on campus and support of campuses. Each site's Single Plan for Student Achievement (SPSA) is aligned to our district LCAP goals, actions, and services to promote and increase parental involvement in the classroom, in co-curricular and extra-curricular activities, and in decision-making groups at the district level. RDUSD support staff has designed presentations on standards-based grading, providing survey feedback, understanding state and federal funding systems and programs, how to read and interpret SBAC results, and understanding grade level and subject area learning expectations. During the COVID-19 pandemic and the move to distance learning, the district has identified additional parent needs for support and training in technology. Specific areas of need identified by parents have been supported through online training and surveys.

Parent Communication Plan: Describe who, how, and when parents will be informed about all programs for migrant students. Describe who, how, and when parents will be informed about all services for migrant parents (e.g., health workshops, school readiness services, and parent and family engagement services).

Our Migrant and EL parents are offered the opportunity to provide feedback in the LCAP process and have addressed their requests to have the bulk of the meetings in January and February prior to their returning to work which has made a huge impact on their ability to attend the meetings. Each site utilizes the online Parent Portal within the Aeries student information system as well as Parent Square, also connected through Aeries for parental communication on student progress and classroom information. Additionally, RDUSD utilizes Parent Square to provide district wide alerts and announcements. River Delta Unified School District Staff has prepared and presented to the Parent Advisory Committee on topics of their interest as well as a detailed description and inquiry sessions about the district's DSA for Migrant Education.

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### Program Coordination

The district will provide a detailed description of how its MEP will coordinate with other programs including, but not limited to, Title I, Part A; Title II; Title III; Title VI; pre-K programs (e.g., Head Start, Reading First, etc.), Homeless education, etc. (be specific). If you are a Region, provide a detailed description of how you coordinate with other programs at the county level.

The district continues to implement a series of different strategies, programs, and services to meet the needs of all at-risk youth. School sites continue to provide after-school interventions in ELA and Math to increase the achievement levels of this particular population of students. Schools hold SST meetings regularly to develop individual plans for success for each student as necessary early in the school year or when a specific need arrives. Our Homeless and Foster

Youth Liaison is aware of these identified families. The partnership between the liaison and families develops a positive relationship with them by educating them about their rights and upholding these rights and services. Many of these students are also low-income, EL, and /or eligible for Migrant Education.

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Section 5: Regular School Year

## Section 6: Summer/Intersession

### 1. Credit Recovery Summer School

Provide an overview **description** of your service/allowable activity.

1. Two teachers will be hired to facilitate credit recovery for Migrant students for four instructional hours and half hour for preparation time for fifteen day. Because of the unique geographical obstacles in the River Delta, there is a need to provide this service at two different locations. Migrant students who have failed one or more content area classes will be enrolled in the summer school academy session. The academic counselor at each high school will review the records of each Migrant Education student and determine the courses for which he/she needs to recover credits. The administrative staff will contact the student and his/her family to inform them of the summer school opportunity. The teachers will enroll the students and assign them the appropriate courses in Edgenuity. Students will arrive at summer school and will be offered a district-funded breakfast. Students will take a pre-assessment for their assigned class and begin completing the course assignments, quizzes, tests, and projects. The teacher will monitor their progress and provide one-to-one intervention when needed. The teacher will monitor the progress and grade the completed work. The teachers will have one-on-one conferences with each student to guide the successful completion of the courses. Students participating in credit recovery summer school will be allowed to attend a college campus to support the motivation to complete coursework and expose them to higher education opportunities.

When is this service/allowable activity offered?

Summer

What type of service/allowable activity is this?

Instructional

Note: Instructional services are those educational activities for preschool age children and instruction in elementary and secondary schools, such as tutoring before and after school. [MEP Fiscal Handbook](#)

Which service areas does this activity address?

- SSDP Focus Area: English Language Arts
- SSDP Focus Area: Mathematics
- SSDP Focus Area: English Language Development
- SSDP Focus Area: High School Graduation/Dropout
- SSDP Focus Area: Out of School Youth
- SSDP Focus Area: Parent and Family Engagement
- SSDP Focus Area: Student Engagement
- Other

When will the service/allowable activity be provided?

- After School
- Before School
- Saturday
- Other:  
Summer Session Classes

Where would the service/allowable activity be provided?

- Home-based
- Site/Center-based
- District-wide
- Region-wide

List all the Districts/Schools that will receive this service/allowable activity:

Rio Vista High School & Delta High School

What is the need for this service/allowable activity based on the data?

Migratory students do not always attend school for a complete academic school year. They also have a language barrier that decreases their ability to pass courses. This service meets their need to recover lost credits and graduate with their peers.

Plan

Describe the plan for this service/allowable activity

Key skills to be learned:

The students will learn time management, task completion, perseverance and a sense of accomplishment. Students will develop skills or knowledge (through credit recovery) for courses previously failed.

Student/teacher ratio:

20:1

Instructional strategies:

The teachers will be incorporating the collaborative study group strategies they have been studying and learning how to use during the regular school year into their summer school instruction. Peer interaction coupled with the online courses is essential for the student's success in passing these credit recovery courses.

Student grouping method:

Students will be grouped based on their language support needs and content area deficiencies.

How instruction will be differentiated:

Instruction will be differentiated for students by assessing what their immediate support needs are and making every effort to attend to those needs and supports as they progress through the online coursework.

Other strategies besides the SSDP strategies identified for the focus areas:

What SSDP strategies will be used to deliver this service/allowable activity?

High School Graduation/Dropout

- Principle Strategy 5.0 - Offer case management services to migratory students at risk of not graduating high school.
- Strategy 5.1 - Offer credit accrual and recovery services to migratory 11th and 12th grade migratory high school students who are credit deficient and are at risk of not graduating.
- Principle Strategy 6.0 - Offer case management services to migratory students at risk of not graduating high school.
- Strategy 6.1 - Offer credit accrual and recovery services to migratory 11th and 12th grade migratory high school students who are credit deficient and are at risk of not graduating.

What evidence-based curriculum will be used in this instructional service?

Edgenuity courses are all aligned to the Common Core standards and are a-g approved.

Service/Allowable Activity Staff Development

Complete the table below

Name of Training	Dates	Minutes	Description	Strategy Being Met
Edgeunity	06/2024	90	Staff will have access to Edgenuity on demand webinars/training to understand Edgenuity platform.	ELA, Math, ELD

Service/Allowable Activity Evaluation Plan

What is the expected outcome specific to this service/allowable activity?

Migrant Education students being served will recover two to three classes during credit recovery.

Local Quantitative Measures and Performance Targets

Local Quantitative Measure	Local Performance Target
Pre and Post Assessment	80% of students who are credit deficient will complete up to three courses for credit.

Local Qualitative Measures and Performance Targets

Local Qualitative Measure	Local Performance Target
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Service/Allowable Activity Migrant Students Served

For this activity, what is the number of students served at each level?

Please specify the number of students that are priority for service (PFS) students and non-PFS students.

Grade	PFS	Non-PFS	Total
0-2yrs	0	0	0
3-5yrs	0	0	0
K	0	0	0
1	0	0	0
2	0	0	0
3	0	0	0
4	0	0	0
5	0	0	0
6	0	0	0
7	0	0	0
8	0	0	0
9	1	1	2
10	2	2	4
11	3	3	6
12	1	7	8
Out of School Youth	0	0	0
Parent/Guardian	0	0	0
<b>Total</b>	<b>7</b>	<b>13</b>	<b>20</b>

Service/Allowable Activity Time

Grade Levels	Students Served	Activity Dates	Sessions	Minutes/Session	Total Minutes
9 - 12	20	07/10/2023 - 08/04/2023	15	240	3,600

Service/Allowable Activity Staffing Plan

Instructional Service Staffing: Identify the staff positions needed to provide the instructional service described above (see Fiscal Handbook).

What migrant-funded staffing will support this service/allowable activity?

Title	Classification	Number of	
		Staff	FTE
Teacher	Certificated	2	0.10

Support Service Staffing: I identify the staff positions needed to provide support for the service described above (see Fiscal Handbook).

What migrant-funded staffing will support this service/allowable activity?

Title	Classification	Number of	
		Staff	FTE

Service/Allowable Activity Budget Detail

Object Code	Description & Itemization of costs	Amount
1100 Teachers	2 Credentialed Teachers x \$48/hour x 4.5 hours/day x 15 days and an 1 hour prep per day	\$7,920
3000 Employee Benefits	Certificated Employee Benefits (\$6480 x 35%)	\$2,772
Total:		\$10,692



## 2. Summer Session

Provide an overview [description](#) of your service/allowable activity.

Summer instructional services are tailored to assist students who have not met the standard in English Language Arts (ELA) or Math at Walnut Grove Elementary School, Bates Elementary School, Isleton Elementary School, and DHW Elementary School. Running from June 11, 2024, to July 3, 2024, the summer session will be held at Walnut Grove Elementary School, offering four hours of daily instruction across fifteen days. Our program places a strong emphasis on ELA and Math, ensuring students strengthen their foundational skills in these crucial subjects. Cultural awareness is also woven into our curriculum, providing a platform for students to explore and embrace diverse perspectives. Through dynamic activities, interactive lessons, and collaborative projects, students not only enhance their academic proficiency but also cultivate a deeper understanding of the world around them. Our ultimate aim is to equip students with the knowledge, skills, and cultural competency necessary for success both within and beyond the classroom.

When is this service/allowable activity offered?

Summer

What type of service/allowable activity is this?

Instructional

Note: Instructional services are those educational activities for preschool age children and instruction in elementary and secondary schools, such as tutoring before and after school. [MEP Fiscal Handbook](#)

Which service areas does this activity address?

- SSDP Focus Area: English Language Arts
- SSDP Focus Area: Mathematics
- SSDP Focus Area: English Language Development
- SSDP Focus Area: High School Graduation/Dropout
- SSDP Focus Area: Out of School Youth
- SSDP Focus Area: Parent and Family Engagement
- SSDP Focus Area: Student Engagement
- Other

When will the service/allowable activity be provided?

- After School
- Before School
- Saturday
- Other:  
Summer Intersession

Where would the service/allowable activity be provided?

- Home-based
- Site/Center-based
- District-wide
- Region-wide

What is the need for this service/allowable activity based on the data?

The need for summer instructional services targeting grades 3-6 at Walnut Grove Elementary School, Bates Elementary School, Isleton Elementary School, and DHW Elementary School is evident based on the concerning data provided by the California Dashboard. District-wide state test scores reveal a significant decrease of 18.6 points in ELA and 6.2 points in Math, placing RDUSD 43.8 points and 84.4 points below the standard, respectively. These scores indicate a pressing need for intervention to address the academic challenges faced by students. The targeted grade levels were carefully selected based on the percentages of students not meeting and nearly meeting the standard in ELA and Math. Across third to sixth grades, substantial percentages of students fall below the standard, with some grade levels exceeding 75% below standard in Math and ELA. These statistics underscore the urgency for focused intervention to improve student proficiency in these critical subjects and ensure they have the necessary skills for academic success.

## Plan

Describe the plan for this service/allowable activity

**Key skills** to be learned:

Students in third through sixth grade will experience significant growth in their understanding of key concepts and procedures.

Students in third through sixth grade will increase proficiency in ELA by writing informative/expository texts.

Student/teacher ratio:

20:1

**Instructional strategies:**

During the summer instructional sessions, teaching staff will employ various instructional strategies tailored to meet the diverse needs of the student population and engage them in meaningful learning experiences. Three primary instructional strategies to be utilized include:

- 1) **Teacher Modeling:** Educators will actively engage students by demonstrating how to perform specific skills while verbally articulating each step along with its rationale. This approach provides students with visual and verbal examples of the expected tasks, facilitating comprehension and skill acquisition.
- 2) **Guided Practice:** Teachers collaborate with students through guided practice, providing step-by-step support as they navigate problems or tasks. This strategy ensures that students receive immediate feedback and assistance, reinforcing understanding and promoting mastery.
- 3) **Academic Conversations:** To enhance classroom dialogue and foster deeper understanding, academic conversations will be facilitated, empowering students to express their thoughts and ideas while actively listening to and learning from their peers. This approach encourages critical thinking, collaboration, and the development of communication skills.

Moreover, instructional strategies will be flexibly modified based on factors such as English Language Proficiency (ELP) levels, student achievement data, and diverse learning modalities to ensure equitable access to learning and maximize student engagement and success. By employing these strategies, educators aim to create an inclusive and dynamic learning environment conducive to academic growth and achievement.

Student grouping method:

Students will be strategically grouped based on grade level, language support needs, and content area deficiencies to optimize their learning experience. By considering these factors, educators can create homogenous or heterogeneous groups that cater to the specific needs of each student cohort. Grouping by grade level ensures that instruction aligns with the curriculum expectations appropriate for each developmental stage. Additionally, grouping based on language support needs allows educators to provide targeted support for English Language Learners (ELLs) or bilingual students, ensuring they receive the necessary language scaffolding to access content effectively. Furthermore, grouping according to content area deficiencies enables educators to address specific skill gaps or challenges students may have in subjects like Math or ELA, allowing for tailored instruction and intervention strategies. Through thoughtful grouping practices, educators can better address the diverse needs of students, fostering an environment conducive to academic growth and success.

How instruction will be **differentiated**:

Instruction will be carefully differentiated for students by continuously assessing their immediate support needs and diligently addressing them as they advance through the instructional process. Educators will gain insights into each student's strengths, weaknesses, learning styles, and individual challenges through ongoing evaluation. This assessment will inform the adaptation of instruction to suit the unique requirements of each learner, ensuring that all students receive the necessary support to succeed. Through formative assessments, observations, or informal discussions, teachers will gather data to tailor instruction effectively. As students progress, educators will remain vigilant in monitoring their development and adjusting instructional strategies, pacing, and resources accordingly. By prioritizing differentiation and personalized support, teachers aim to create an inclusive learning

environment where students can engage meaningfully and achieve their academic potential.

Other strategies besides the SSDP strategies identified for the focus areas:

What SSDP strategies will be used to deliver this service/allowable activity?

English Language Arts

- Principle Strategy 1.0 - Provide supplementary ELA services with a focus on reading and writing for migratory students with targeted intervention for students who are scoring Below or Near Standard.
- Strategy 1.1 - Provide migratory students with opportunities to read various types of expository texts (e.g., description, comparison, cause and effect, problem and solution).
- Strategy 1.2 - Provide migratory students with opportunities to write within various contexts. Integrate explicit instruction for one writing genre unit for program services as appropriate. For example, supplementary science technology engineering and mathematics services should have a strong writing component focusing on expository writing.
- Strategy 1.2a - Provide students with a rubric that outlines the elements required by the genre to write a proficient example and identifies what is needed for different levels of writing proficiency.
- Strategy 1.3 - Provide training in writing instruction during staff development workshops to ensure that migratory teachers and instructional aides provide clear, structured writing instruction.

Mathematics

- Principle Strategy 2.0 - Offer supplemental math services focused on teaching concepts and procedures as well as problem solving and modeling data for migratory students scoring Below Standard on either Claim 1 or Claim 2.
- Strategy 2.1 - Offer Math Literacy Family Nights, targeting PFS and migratory students scoring Below Standard, focused on math CCSS and learning strategies to use at home.
- Strategy 2.2 - Provide professional development opportunities for MEP staff to understand student math achievement data, increase their knowledge and skill set for teaching concepts and procedures, problem solving and data modeling and communicating and reasoning in mathematics.

Student Engagement

- Principle Strategy 13.0 - Services offered to migratory students need to have a cultural component.
- Strategy 13.1 - Increase student engagement by incorporating activities into services that build migratory students' self-pride (e.g., confidence, self-worth, etc.).
- Strategy 13.2 - Provide professional development to staff on cultural competency.

What evidence-based curriculum will be used in this instructional service?

The instructional service will utilize evidence-based curriculum provided by IXL Summer Boost Skill Plans, focusing on ELA and Math. These skill plans are meticulously designed to target foundational and high-priority skills from the previous year, ensuring that students are adequately prepared to succeed in the next grade level. IXL's curriculum aligns with the criteria for Tier 1 evidence-based intervention set by the U.S. Department of Education's Every Student Succeeds Act (ESSA). Furthermore, multiple peer-reviewed studies have confirmed that IXL Math and IXL ELA meet the ESSA Tier 2 standards for evidence-based intervention curriculum. By leveraging IXL's proven methodology and comprehensive resources, students participating in the summer instructional services will receive targeted support to strengthen their academic skills and bridge learning gaps effectively.

Service/Allowable Activity Staff Development

Complete the table below

Name of Training	Dates	Minutes	Description	Strategy Being Met
IXL Summer Boost Training	07/2024	90	Summer Boost - accessing curriculum, pre and post-test information, lessons, and Arena information.	PD

Service/Allowable Activity Evaluation Plan

What is the expected outcome specific to this service/allowable activity?

RDUSD Migrant Education students will increase their reading, writing, and mathematical proficiency.

Local Quantitative Measures and Performance Targets

Local Quantitative Measure	Local Performance Target
Pre and Post Assessment	<p>The pre-test is a valuable tool for teachers to gather essential information regarding students' prior knowledge, skills, interests, and learning styles before commencing instruction. This assessment provides educators with valuable insights into students' baseline understanding, enabling them to tailor instruction effectively to meet individual needs. Conversely, the post-test administered after the summer intersession assesses student's learning outcomes and growth over the instructional period. When paired with the pre-assessment, the post-assessment offers a comprehensive view of students' progress and allows educators to track their development over time. The IXL Diagnostic Arena will be utilized to facilitate this assessment process, offering a comprehensive platform for measuring student knowledge levels across various subjects. Through the Diagnostic Snapshot feature, educators can quickly gauge whether students are performing at, above, or below grade level, enabling them to monitor progress and pinpoint areas for improvement effectively.</p> <p>80% of students will see growth in their Diagnostic Arena and Post-test.</p>

Local Qualitative Measures and Performance Targets

Local Qualitative Measure	Local Performance Target
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Service/Allowable Activity Migrant Students Served

For this activity, what is the number of students served at each level?  
Please specify the number of students that are priority for service (PFS) students and non-PFS students.

Grade	PFS	Non-PFS	Total
0-2yrs	0	0	0
3-5yrs	0	0	0
K	0	0	0
1	0	0	0
2	0	0	0
3	20	0	20
4	20	0	20
5	20	0	20
6	20	0	20
7	0	0	0
8	0	0	0
9	0	0	0
10	0	0	0
11	0	0	0
12	0	0	0
Out of School Youth	0	0	0
Parent/Guardian	0	0	0
<b>Total</b>	<b>80</b>	<b>0</b>	<b>80</b>

Service/Allowable Activity Time

Grade Levels	Students Served	Activity Dates	Sessions	Minutes/Session	Total Minutes
3 - 6	80	07/08/2024 - 07/26/2024	15	240	3,600

Service/Allowable Activity Staffing Plan

Instructional Service Staffing: Identify the staff positions needed to provide the instructional service described above (see Fiscal Handbook).

What migrant-funded staffing will support this service/allowable activity?

Title	Classification	Number of	
		Staff	FTE

Support Service Staffing: I identify the staff positions needed to provide support for the service described above (see Fiscal Handbook).

What migrant-funded staffing will support this service/allowable activity?

Title	Classification	Number of	
		Staff	FTE

Service/Allowable Activity Budget Detail

Object Code	Description & Itemization of costs	Amount
1100 Teachers	5 hours for 15 days at \$48 per hour for 4 credential teachers	\$14,400
3000 Employee Benefits	14,400x .35 for benefits	\$5,040
Total:		\$19,440









## Section 10: Identification and Recruitment

For this section include any and all Identification and Recruitment (I&R) activities that will be provided during the school year

Eligible migrant students will be identified and recruited in a proper and timely manner.

To qualify for the Migrant Education Program, a child is considered "migratory" if his or her parent or guardian is a migratory worker in the agricultural, dairy, lumber, or fishing industries or the child is actually a migratory out-of-school youth (OSY) who works in agricultural, dairy, lumber, or fishing industries. In addition, the youth or family must have a qualifying move during the past three years. A qualifying move can range from moving across school district boundaries or from one state to another for the purpose of finding temporary or seasonal employment. The eligibility period for the MEP is three years from the date of the last move, and eligibility is established through an interview conducted by a migrant education recruiter who visits the home, employment, or other community locations.

### I&R Program Overview

Provide an overview of your organizational structure, including the activities and personnel that are administered locally and the activities and personnel that are administered by subgrantees through a DSA or MOU if applicable.

Services provided by the Region.

### I&R Quality Control Plan and Key I&R Staff Roles

The Region or District's Plan may be modeled after the States Quality Control Plan; however, the States Plan may not be substituted in lieu of the Region or District's Plan. In addition, please upload your key [I&R Staff Roles table](#).

Title	File Name	Last Update
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Describe how you will utilize I&R staff to identify and recruit eligible migrant students; include the community and school-based activities.

### Local Community

What are the characteristics of the community in your local recruiting area?

### Migration Pattern Adjustment

What strategies will your I&R staff employ to look for families outside the traditional locales? In some communities, migration patterns are well established and recruiters know where migrant families and youths live; however, migration, employment, and housing patterns change over time.

### Regional I&R Coordination

How will your I&R staff coordinate recruitment activities with local districts to create effective recruitment partnerships? How do you ensure that recruitment efforts are robust without being duplicative?

### I&R Staff

Please provide the number of staff in each I&R supervisory, control staff, and recruiting position, the full-time equivalent that they spend performing I&R activities, and the specific tasks carried out in each position. (Note: the budget for I&R activities is part of the Administration section of this application-Section 13).

Title	Number of		Description
	Staff	FTE	

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## Section 11: Parent Advisory Council

Describe the R/PAC involvement in the review of the annual needs assessment, planning, and development of the regional application, implementation of services provided to students, and program evaluation.

The PAC (Parent Advisory Committee) will discuss the findings of the Parent Needs Assessment during the second meeting of the school year. Parents present will be asked to give their thoughts on the survey results and suggest improvements for areas that need attention. PAC members are briefed on the District Service Agreement (DSA) application draft in the spring. They are updated once the application is approved by the CDE (California Department of Education). If the final application isn't available, the submitted draft is reviewed. Migrant parents provide input on the content and student achievement data included in the application. The PAC's feedback and recommendations are carefully considered, and decisions are made regarding any necessary revisions.

What trainings will be offered to PAC members to ensure they can fulfill their roles on the PAC?

The PAC members need to learn and understand the relevant state regulations, codes, and provisions regarding the programs within and associated with Migrant Education. Parents expressed the need to sharpen their skills to analyze the DSA applications and budget and align their feedback accordingly.

Activity	Date
Provide training to newly elected PAC officers covering mandated roles and responsibilities. Will be covered at Regional PAC officer Training.	TBD in <a href="#">October 2024</a>
Review Title I Part C, ESSA	October, 2024
DSA components and budget	October, 2024
Needs survey of parents	October, 2024
Additional five PAC meetings will be scheduled upon return to school in the fall of 2024.	

Topics for PAC and Staff Development Activities

- Review key provisions of Title I Part, C ESSA (New)
- Identifying local needs of migratory students and parents: data analysis and determining strategies to meet identified needs.
- Meeting engagement, management and facilitation (applicable, such as Greene Act)
- Instructional strategies for use with parent groups
- Leadership workshops
- Other

PAC Membership

Were PAC members nominated by eligible parents?  Yes  No

Did you verify that your parents were eligible?  Yes  No

[Education Code 54444.2](#)

PAC Staffing

What migrant-funded staffing will support PAC activities?

Title	Classification	Staff
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Title	Classification	Staff
Child Care Provider	Classified	0.50

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## Section 13: Administration

### Indirect Cost Charges

Approved Indirect Rate  %

Place a checkmark next to services rendered by indirect cost charges

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Accounting and budgeting | <input checked="" type="checkbox"/> Communications     |
| <input checked="" type="checkbox"/> Payroll preparation      | <input checked="" type="checkbox"/> Technology support |
| <input checked="" type="checkbox"/> Personnel management     | <input type="checkbox"/> Other: (List Below)           |
| <input checked="" type="checkbox"/> Purchasing               |  |
| <input checked="" type="checkbox"/> Data Processing          |  |
| <input type="checkbox"/> Warehousing                         |  |
| <input checked="" type="checkbox"/> Facilities               |  |
| <input checked="" type="checkbox"/> Maintenance              |  |

I certify that the business office was consulted to determine indirect cost charged items.

### Administration Staffing Plan

#### Personnel Needed to Administer ALL Services Described in the Application

Identify personnel needed to administer all services. A MEP administrator is a professional staff member, other than a teacher or counselor. A MEP administrator may have administrative duties, such as a project director or regional director. Generally, if the personnel are MEP funded professional staff, not paraprofessionals, and they perform MEP administrative duties, then the LEA may consider them as MEP administrators in their job classifications. (See [fiscal handbook](#))

Title	Type(s)	Classification	Number of	
			Staff	FTE
Secretary	PAC	Classified	1	1.00
Migrant Education Coordinator	RSY, PAC	Certificated Management	1	0.05
Childcare Provider	PAC	Classified	1	1.00

### Administration Budget Detail

Please identify all costs related to administration of all services of the MEP for the Regular School Year, Summer School, etc. For each line item, refer to and use the object codes provided in the instructions.

#### Regular School Year

Object Code	Description & Itemization of costs	Amount
1300 Supervisor/Administrators	Migrant Education Coordinator \$894.91 x 6 months	\$5,369
3000 Employee Benefits	\$5369 x 25%	\$1,342
Subtotal for 1100-6999		\$6,711
7000 Indirect Cost	Indirect at 4.11%	\$2,057
Total:		\$8,768

#### Summer/Intersession

Object Code	Description & Itemization of costs	Amount
1300 Supervisor/Administrators	summer school principal for 10 days for 5 hrs per day at \$75 per hour	\$3,750
3000 Employee Benefits	Benefits for summer school admin at .35%	\$1,313
Subtotal for 1100-6999		\$5,063
Total:		\$5,063

Parent Advisory Council

Object Code	Description & Itemization of costs	Amount
1300 Supervisor/Administrators	Coordinator at 5% of salary \$126,950 = 6348	\$6,348
2200 Support Services Salaries	1 childcare provider x 3 hours x 6 meetings x \$15	\$270
2400 Clerical, Technical and Office Staff	The administrative Assistant will be the primary support for PAC. She will lead parent engagement through collaboration with regional staff and her supervisor. She will participate in training from regional staff and be allotted 4 hours for meeting for six meetings, for a total of 30 hours.	\$823
3000 Employee Benefits	Childcare provider benefits. \$270 x 33%	\$89
3000 Employee Benefits	\$6347 x 35%	\$2,222
3000 Employee Benefits	Benefits for PAC lead	\$353
4300 Materials & Supplies	Snacks for PAC Meetings	\$68
Subtotal for 1100-6999		\$10,173
7000 Indirect Cost	Indirect at 5.63%	\$2,932
Total:		\$13,105

## Section 14: Legal Assurances & Certifications

### Migrant Education Program Inventory list

#### Inventory Template

Title	File Name	Last Update
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Official Job duty statements from the local Human Resources office for all MEP staff

Title	File Name	Last Update
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### Organizational Chart of Migrant Education

Title	File Name	Last Update
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### Summer Waivers

#### Migrant Education Program Summer Waiver Request Form

Title	File Name	Last Update
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### Upload signed Legal Assurances

The Legal Assurance form is downloaded by the link below.

When the plan is approved, the plan creator uploads the signed Legal Assurance form.

[Download Legal Assurance form - Template](#)

### Cover Page

The cover page is created when the plan is approved.

Once it is created, the plan creator uploads the cover page signed by the Superintendent or Designee and Parent Council Representative.

Finally, the Migrant Education Program Director or Designee signs the cover page and this final version is uploaded.

[Download current cover page.](#)

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## Section Budget Summary

Object Code	Description	Amount Service & Activity	Amount Admin	Total
1000-1999 Certificated Personnel Salaries				
1100	Teachers	\$22,320	\$0	\$22,320
1200	Pupil Support Services	\$0	\$0	\$0
1300	Supervisor/Administrators	\$0	\$15,467	\$15,467
1900	Other Certificated Salaries	\$0	\$0	\$0
Subtotal 1000-1999		\$22,320	\$15,467	\$37,787
2000-2999 Classified Salaries				
2100	Instructional Aides	\$0	\$0	\$0
2200	Support Services Salaries	\$0	\$270	\$270
2300	Supervisor/Administrators	\$0	\$0	\$0
2400	Clerical, Technical and Office Staff	\$0	\$823	\$823
2900	Other Classified Salaries	\$0	\$0	\$0
Subtotal 2000-2999		\$0	\$1,093	\$1,093
3000-3999 Benefits				
3000	Employee Benefits	\$7,812	\$5,319	\$13,131
3100	Other Benefits	\$0	\$0	\$0
3200	Other Classified Benefits	\$0	\$0	\$0
3300	Other Benefits	\$0	\$0	\$0
3400	Other Benefits	\$0	\$0	\$0
3500	Other Benefits	\$0	\$0	\$0
3600	Other Benefits	\$0	\$0	\$0
3700	Other Benefits	\$0	\$0	\$0
3800	Other Benefits	\$0	\$0	\$0
3900	Other Benefits	\$0	\$0	\$0
Subtotal 3000-3999		\$7,812	\$5,319	\$13,131
4000-4999 Books and Supplies				
4100	Textbooks Curricula Materials	\$0	\$0	\$0
4200	Books & Reference Materials	\$0	\$0	\$0
4300	Materials & Supplies	\$0	\$68	\$68
4400	Noncapitalized Equipment	\$0	\$0	\$0
4700	Food	\$0	\$0	\$0
Subtotal 4000-4999		\$0	\$68	\$68
5000-5999 Services and Other Operating Expenditures				
5100	Subagreements for Services	\$0	\$0	\$0
5200	Travel & Conferences	\$0	\$0	\$0
5300	Dues & Memberships	\$0	\$0	\$0



Object Code	Description	Amount Service & Activity	Amount Admin	Total
5400	Insurance	\$0	\$0	\$0
5500	Operations & Housekeeping Services	\$0	\$0	\$0
5600	Rentals, Leases, Repairs & Noncap Imp	\$0	\$0	\$0
5700	Transfers of Direct Costs	\$0	\$0	\$0
5800	Prof/Cons/Serv & Operating Exp.	\$0	\$0	\$0
5900	Communications	\$0	\$0	\$0
Subtotal 5000-5999		\$0	\$0	\$0
6000-6999 Capital Outlay				
6000	Capital Outlay	\$0	\$0	\$0
6100	Other Capital Outlay	\$0	\$0	\$0
6200	Other Capital Outlay	\$0	\$0	\$0
6300	Other Capital Outlay	\$0	\$0	\$0
6400	Other Capital Outlay	\$0	\$0	\$0
6500	Other Capital Outlay	\$0	\$0	\$0
6600	Other Capital Outlay	\$0	\$0	\$0
6700	Other Capital Outlay	\$0	\$0	\$0
6800	Other Capital Outlay	\$0	\$0	\$0
6900	Other Capital Outlay	\$0	\$0	\$0
Subtotal 6000-6999		\$0	\$0	\$0
SUB-TOTAL		\$30,132	\$21,947	\$52,079
7000-7999 Indirect Cost				
7000	Indirect Cost	\$0	\$4,989	\$4,989
7300	Indirect on District Subagreements	\$0	\$0	\$0
Subtotal 7000-7999		\$0	\$4,989	\$4,989
TOTAL		\$30,132	\$26,936	\$57,068

**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 94571-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: X

From: Tammy Busch, Asst. Supt. of Business Services

Item Number: 29

Type of item: (Action, Consent Action or Information Only): Action

**SUBJECT:**

Request to Move the Placement of the Supervisor of Transportation from Range 9 to Range 11 on the Classified Management and Confidential Salary Schedule, retroactive to July 1, 2023.

**BACKGROUND:**

Supervisor of Staff and Student Information Systems, Food Services, and Maintenance and Operations are on Range 11. Moving Supervisor of Transportation will align all supervisors under the same range on the salary schedule.

**STATUS:**

Supervisor of Transportation has been performing the duties this fiscal year and aligns with the approved job description that was board approved on January 9, 2024.

**PRESENTER:**

Tammy Busch, Asst. Supt. of Business Services

**OTHER PEOPLE WHO MIGHT BE PRESENT: N/A**

**COST AND FUNDING SOURCES:**

The funding for this will be the Transportation.

**RECOMMENDATION:**

That the Board approves the Move the Placement of the Supervisor of Transportation from Range 9 to Range 11 on the Classified Management and Confidential Salary Schedule, retroactive to July 1, 2023.

Time allocated: 10 minutes

RIVER DELTA UNIFIED SCHOOL DISTRICT  
 Classified Management & Confidential Employees  
 Salary Schedule  
 FY 2023-24  
 Effective July 1, 2023

	Range 19	Range 17	Range 15	Range 13	Range 11	Range 9	Range 7
<b>Step 1</b>	\$91,225	\$83,622	\$76,020	\$67,652	\$62,069	\$60,782	\$54,828
<b>Step 2</b>	\$93,961	\$86,131	\$78,301	\$69,683	\$63,931	\$62,608	\$56,474
<b>Step 3</b>	\$96,782	\$88,716	\$80,650	\$71,774	\$65,849	\$64,486	\$58,168
<b>Step 4</b>	\$99,684	\$91,378	\$83,068	\$73,927	\$67,824	\$66,421	\$59,913
<b>Step 5</b>	\$102,676	\$94,120	\$85,561	\$76,145	\$69,859	\$68,414	\$61,711
<b>Step 6</b>	\$105,756	\$96,942	\$88,127	\$78,430	\$71,955	\$70,467	\$63,561
<b>Step 7</b>	\$108,928	\$99,851	\$90,772	\$80,783	\$74,114	\$72,581	\$65,469
<b>Step 8</b>	\$112,196	\$102,847	\$93,495	\$83,206	\$76,338	\$74,759	\$67,432

**Longevity Payments:**

A 3.0% increase will be paid at the beginning of the following years of service:

10 years	20 years	30 years
15 years	25 years	

Completed 9 years -- at beginning of 10th year: 3.0% of annual

Completed 14 years -- at beginning of 15th year: 3.0% of annual + 10 yr longevity.

Completed 19 years -- at beginning of 20th year: 3.0% of annual + 10 yr + 15 yr longevity.

Completed 24 years -- at beginning of 25th year: 3.0% of annual + 10 yr + 15 yr + 20 yr longevity.

Completed 29 years -- at beginning of 30th year: 3.0% of annual + 10 yr + 15 yr + 20 yr + 25 yr longevity.

**Placement of Personnel New to the Position:**

- Five (5) years of credit may be granted for experience.
- Placement requirement may be waived by the Board of Trustees.

**Stipends:** Conversational Spanish Stipend \$650

Title:	Range
Director of Maintenance, Operations, & Transportation (12 months)	19
Director of Accounting (12 months)	17
Director of Maintenance & Operations (12 months)	15
Director of Operations (12 months)	15
Director of Personnel (12 months)	17
Director of Transportation Department (12 months)	15
Healthy Start Coordinator (12 months)	15
First Five Coordinator (12 months)	15
Executive Assistant (12 months)	17
First Five School/Readiness Specialist (12 months)	13
State Preschool Site Supervisor/lead Teacher	13
Supervisor of Staff & Student Information Systems (12 months)	11
Supervisor, Food Services (12 months)	11
Supervisor, Maintenance & Operations (12 months)	11
Supervisor of Transportation	11

**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, California 9457-1561

**BOARD AGENDA BRIEFING**

Meeting Date: April 9, 2024

Attachments: X

From: Board President Lamera

Item Number: 32

Type of item: (Action, Consent Action or Information Only): Action

**SUBJECT:**

Request for Future Board Agenda Items from Board Members

**BACKGROUND:**

During the course of time, topics from community members, staff and other notable topics of interest within the Board's jurisdiction arise. Board members need a platform to address their fellow Board colleagues to discuss future items within their jurisdiction to be added to future agendas for discussion or action.

**STATUS:**

The Board will review upcoming Board meetings, study sessions, and identify future agenda items.

**PRESENTER:**

Board President Lamera

**OTHER PEOPLE WHO MIGHT BE PRESENT:**

Staff

**COST AND FUNDING SOURCES:**

No cost to request future Board agenda items.

**RECOMMENDATION:**

That the Board identifies future agenda items if applicable

Time allocated: 3 minutes