

# RIVER DELTA UNIFIED SCHOOL DISTRICT

Notice of a Regular Meeting of the Board of Trustees

By Order of the President of the Board of Trustees, this is a Call for the Regular Meeting of the Board of Trustees of the River Delta Unified School District to be held:

**December 12, 2023 ♦ General Open Session 6:30pm  
Rio Vista High School • Rio Vista, CA**

*A copy of the full agenda (with backup documents but without confidential closed session items) is available for public review at the District Office, 445 Montezuma St., Rio Vista, California, at least 72 hours prior to the announced meeting of the Board of Trustees or online at <http://rdusd.org> under the heading: Board of Trustees*

**ADDRESSING THE BOARD:** Anyone may address the Board regarding any subject that is within the Board's subject-matter jurisdiction [Government Code Section 54954.3 and Education Code Sections 35145.5 and 72121.5]. The Board of Trustees welcomes public participation, consistent with the Brown Act, on items that appear on the agenda and those items that are not appearing on the agenda. **If you wish to address the Board during the Public Comment section of the meeting or during the corresponding item section, you must complete and submit an electronic Public Comment Card or submit a paper Public Comment Card to the Executive Assistant or designee prior to the General Open Session of the meeting.** Individuals are not required to sign in, or otherwise disclose their name or other information as a condition to attend a meeting or address the Board. You will be called upon to speak during the Public Comment section or the specified agenda item you have selected. If you prefer not to provide your name, you will need to provide how you wish to be identified when called upon. **However, understand the Board may not take action on any item which is not listed on this agenda** (except as authorized by Government Code Section 54954.2). (BB9323), The Board may ask clarifying questions related to the public comments made on items appearing on the agenda or the Board may refer such matter to the Superintendent or designee. (Education Code 35145.5, Government Code 54954.2). **Individual speakers shall be allowed three minutes to address the Board on any agenda item or non-agenda item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes.** With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration. {If you wish to have an item placed on the agenda for discussion and/or action by the Board, you must notify the Board Secretary/Superintendent in writing no later than ten working days prior to a regularly scheduled Board meeting requesting permission. After the Superintendent's Cabinet has met, you will be notified of their decision.} **If you have a comment or complaint regarding a specific employee, please refrain from making a public comment and contact the employee's supervisor for resolution.**

**Listen in English: Meeting ID: 976 7938 8878      Passcode: 625953**

## REGULAR MEETING AGENDA

1. Call the Open Session to Order (@ 5:30 p.m.)
2. Roll Call
3. Conduct Reorganizational Duties, Including the Election of Officers for 2024: Elect the President, Vice President and Clerk Positions as well as the SCOE Board Representative – Katherine Wright, Superintendent

President \_\_\_\_\_ Vice President \_\_\_\_\_ Clerk \_\_\_\_\_ SCOE Rep. \_\_\_\_\_

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Mahoney \_\_; Member Riley \_\_; Member Casillas \_\_; Member Lamera \_\_; Member Apel \_\_; Member Jelly \_\_; Member Stone \_\_

4. Review Closed Session Agenda (see attached agenda)
  - 4.1 Announce Closed Session Agenda
  - 4.2 Public Comment on Closed Session Agenda Items Only
  - 4.3 Approve Closed Session Agenda and Adjourn to the **Closed Session (@5:35 p.m.)**

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Time: \_\_\_\_\_

5. Reconvene to Open Session (@ approx. 6:30 p.m.) Time: \_\_\_\_\_
  - 5.1 Retake Roll Call

Member Stone \_\_\_; Member Jelly \_\_\_; Member Riley \_\_\_; Member Casillas \_\_\_;  
Member Apel \_\_\_; Member Mahoney \_\_\_; Member Lamera \_\_\_

5.2 Pledge of Allegiance

6 Report of Action taken, if any, during the Closed Session (Government Code Section 54957.1) –  
Board President

7 Review and Approve the **Open Session** Agenda

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

8 **Public Comment: Individual speakers who have submitted a Comment Card shall be allowed three minutes to address the Board on any non-agendized item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes.** The Board will follow the process for Public Comments listed above.

**Special Presentations, Reports, Information**

9.1 Special Presentations

9.1.1 Presentation Fulbright Experience in Scotland - Donnie Surla, Rio Vista High School  
Teacher

9.2 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –

9.2.1 Board Members’ report(s)

9.2.2 Board Committee report(s)

9.2.2.1 City of Rio Vista 2 X 2 report(s)

9.2.2.2 Facilities Steering Committee report(s)

9.2.1.1 Riverview Middle School’s Modernization Project Revised Budget Discussion

9.2.1.2 Rio Vista High School’s Modernization Project Revised Budget Discussion

9.2.3 Superintendent Wright’s report(s)

9.2.3.1 Employee J-1 Visa Opportunities

9.3 Business Services’ Reports and/or Presentations on: Routine Restricted Maintenance;  
Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services  
Department; District Technology; and District Budget – Tammy Busch, Asst. Superintendent of  
Business Services

9.3.1 Business Services’ Report – Tammy Busch, Asst. Superintendent of Business  
Services

9.3.1.1 ADA/Enrollment Report – Tammy Busch, Asst. Superintendent of Business Services

9.3.1.2 Transportation Update – Michael Mimiaga, Supervisor of Transportation

9.4 Education Services’ Reports and/or Presentation(s) - Nancy Vielhauer, Asst. Superintendent of  
Educational Services and Tracy Barbieri, Director of Special Education

9.4.1 Educational Services Update – Nancy Vielhauer, Asst. Superintendent of  
Educational Services

9.4.2 Special Education Update – Tracy Barbieri, Director of Special Education

9.5 River Delta Unified Teacher’s Association (RDUTA) Update – Chris Smith, RDUTA President

9.6 California State Employees Association (CSEA) Chapter 319 Update – Patty DuBois, CSEA  
President

10. **Consent Calendar**

10.1 Approve Board Minutes

Regular Meeting of the Board, November 14, 2023

10.2 Receive and Approve Monthly Personnel Reports

As of December 12, 2023

10.3 District’s Monthly Expenditure Report

November 2023

10.4 Request to Approve the Isleton Elementary School 6th Grade Students to Attend the Sly Park  
Science Camp, January 22-26, 2024 – Stacy Wallace, Principal

10.5 Request to Approve the Overnight Field Trip for Rio Vista High School’s Model UN Club to Attend  
the Berkeley Model United Nations Conference on March 8-10, 2024 – Clarence Isadore, Principal

10.6 Request to Approve the Revised Dates and Location for Delta High School’s Future Farmers of  
America (FFA) Students to Attend the Made for Excellence/Advanced Leadership Academy  
Conference – Craig Cornelson, Principal

- 10.7 Request to Approve an Overnight Field Trip for the Delta High School (DHS) Wrestling Team to Attend the 2023 Clear Lake HS Michael Kroppmann Memorial Wrestling Tournament in Lakeport, CA from December 15-16, 2023 – Craig Cornelson, Principal
- 10.8 Request to Approve the America Field Service (AFS) Overnight and Out-of-State Field Trip for Rio Vista High School AFS Students to Travel on April 26-29, 2024 Roosevelt High School- Wyandotte, Michigan – Clarence Isadore, Principal
- 10.9 Donations or Receive and Acknowledge

**Isleton Elementary School – 6<sup>th</sup> Grade Sly Park Science Camp**

- Bob’s Bait Shop - \$255
- McDonald’s (My Edeavors Inc.) - \$510
- Moreno Trenching - \$1530
- Isleton Coffee Company - \$510
- McBoodery - \$510
- Dolk Tractor - \$225
- Alma Raygoza - \$700
- Steve Wright - \$255

**Bates Elementary School – Associated Student Body Account**

- Bates Elementary Parent Teacher Association - \$5,865

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

**Action Items -- Individual speakers who have submitted a Comment Card shall be allowed three minutes to address the Board on any agenda item. The Board shall limit the *total time* for public presentation and input on *all items* to a maximum of 20 minutes including the Public Comments made previously in this meeting.** The Board will follow the process for Public Comments listed above.

- 11. Complete The Reorganizational Duties (under the provisions of Ed Code 35143 and 50171) by Setting and Approving a Schedule of Regular Board Meetings for Calendar Year 2024 – Board President

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

- 12. Request to Approve the Second and Final Reading of the Updated or New Board Policies, Administrative Regulation and or Exhibits Due to New Legislation or Mandated Language and Citation Revisions as of September 2023 and Special Revisions as of October 2023 – Katherine Wright, Superintendent

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

- 13. Request to Approve the 2024-25; 2025-2026 and 2026-2027 District School Calendars – Katherine Wright, Superintendent

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

- 14. Request the Approval of the First Interim Financial Report for FY 2023-2024 – Tammy Busch, Asst. Superintendent of Business Services

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

- 15. Request to Approve the Administrative Job Descriptions for Secondary Principal, Elementary Principal, Vice Principal, Director of Personnel, Executive Assistant to the Superintendent and Board of Trustees – Katherine Wright, Superintendent

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

- 16. Request to Approve Resolution #857 to Pay Absent Board Member Jennifer Stone Due to Illness, Family Illness Or Injury from the November 14, 2023, Regular Meeting of the Board of Trustees – Board President Lamera

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Stone \_\_\_; Member Jelly \_\_\_; Member Riley \_\_\_; Member Casillas \_\_\_; Member Apel \_\_\_; Member Mahoney \_\_\_; Member Lamera \_\_\_; Vote: \_\_\_\_\_

- 17. Request the Board’s Direction on the Proposal from Syserco Energy Solutions – Tammy Busch, Asst. Superintendent of Business Services

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

- 18. Request to Approve the Fee Proposal from RGM Kramer to Provide Construction Management Services for Measure J and K Facilities Bond Projects, not to exceed \$155,692 – Measure J and \$49,166 – Measure K Bond Funds- Tammy Busch, Asst. Superintendent of Business Services

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

- 19. Request to Approve the Fee Proposal from RGM Kramer to Provide Construction Management Services for the District Office Repair Project, not to exceed - \$25,240 Deferred Maintenance Funds – Tammy Busch, Asst. Superintendent of Business Services

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

20. Request to Award the Contract to Hometown Construction for the HVAC Projects at Clarksburg Middle School, Isleton Elementary School, Rio Vista High School; and to Authorize the Superintendent or Designee to Award the Contract for D.H. White Elementary School I- All Projects not to exceed \$884,252 – ESSER Funds – Tammy Busch, Asst. Superintendent of Business Services  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
21. Request to Approve the Proposal from Capital Engineering to Provide Design Services for the Rio Vista High School Woodshop Dust Collection System, not to exceed \$17,650 – Measure J Bond Funds – Tammy Busch, Asst. Superintendent of Business Services  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
22. Request to Approve the Contract for the Rio Vista High School Low Voltage Systems Assessments for Telecom, Fire Alarms, Clock/Bell and PA Related Systems with O’Mahony & Myer, not to exceed \$3,000 – Measure J Bond Funds - Tammy Busch, Asst. Superintendent of Business Services  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
23. Request to Approve Change Order #1 for the Delta High School / Clarksburg Middle School Cafeteria Modernization to Bobo Construction – Tammy Busch, Asst. Superintendent of Business Services  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
24. Request to Approve the Agreement with Ubeo Business Services for File Conversion Services in the amount of \$285,685, Unrestricted General Funds – Tammy Busch, Asst. Superintendent of Business Services  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
25. Request to Approve the Contract with Universal for Giotech Services for Delta High School’s Septic Project – not to exceed \$5,000, Measure K Bond Funds – Tammy Busch, Asst. Superintendent of Business Services  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
26. Request for Future Board Agenda Items from Board Members – Board President  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
27. Re-Adjourn to continue Closed Session, if needed
28. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) - Board President
29. Adjournment  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstentions: \_\_\_\_\_ Time: \_\_\_\_\_

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**Americans with Disabilities Act Compliance:** Any and all requests for “...any disability-related modification or accommodation, including auxiliary aids or services...” needed to access our agendas or to participate in the public meetings, must be received in writing by the Superintendent’s Office at 445 Montezuma Street, Rio Vista, CA 94571 at least annually before July 1 of each year -- or at least 5 calendar days prior to the individual meeting in question. All inquiries may be directed to the Superintendent’s Office c/o Jennifer Gaston at (707) 374-1711.

**AFFIDAVIT OF NOTICING AND POSTING:**

I, Jennifer Gaston, Executive Assistant to the Board of Trustees, declare that a copy of this Regular Meeting Agenda/Notice was posted in the bulletin board in front of the District Office and that the Board of Trustees Members, District administrative offices and schools, the community libraries were provided notice or caused to be provided notice via fax, e-mail and/or hand delivery on Friday, December 8, 2023, by or before 5:30 p.m.

**By:** Jennifer Gaston, Executive Assistant, to the Superintendent.

**ATTACHMENT**  
**RIVER DELTA UNIFIED SCHOOL DISTRICT**

Notice of a Regular Meeting of the Board of Trustees

By Order of the President of the Board of Trustees, this is a Call for the Regular Meeting of the Board of Trustees of the River Delta Unified School District to be held:

**December 12, 2023 ♦ Closed Session 5:35pm**  
**Rio Vista High School • Rio Vista, CA**

As provided by Government Code Section 54957, the Board is requested to meet in closed session for consideration of **personnel appointment, employment, discipline, complaint, evaluation or dismissal** [Government Code Section 54957], **possible or pending litigation** [Government Code 54956.9(a)(b)(c)], **student discipline** [Education Code Sections 49070 (c) and 76232 (c)], **employee/employer negotiations** [Government Code Section 3549.1 and 54957.6], or **real property transactions** [Government Code Section 54956.8].

A Closed Session will be held beginning at 5:35 p.m. on December 12, 2023, at Rio Vista High School, Rio Vista, California (which is prior to the full Open Session). Any formal action taken by the Board will be reported in the Open Session of this regular meeting of the Board of Trustees [Government Code Section 54957.1]. As needed, this Closed Session may be reconvened following the full Open Session. Any formal action taken by the Board will be reported in Open Session prior to adjournment.

**4. CLOSED SESSION**

4.1 **Student Discipline** [Education Code Sections 49070 (c) and 76232 (c)].

4.1.1 Student Case #2223-222-002

4.1.2 Student Case #2223-321-006

4.2 **Possible or Pending Litigation** [Government Code 54956.9(a)(b)(c)]

Following Conference with Legal Counsel (Parker & Covert, LLC; Edwards, Stevens & Tucker LLP; Burke, Williams & Sorensen, LLP) – Pending or Anticipated Litigation/Potential Case(s) Update(s)

4.2.1 Name(s) unspecified as disclosure would jeopardize the service of process and/or existing/possible settlement negotiations

4.2.1.1 Development Discussion with Counsel (Parker & Covert, LLC) and SCI Consulting Group, the River Delta Unified School District’s Lead Negotiator

4.3 **Personnel Evaluation, Searches, Appointment, Employment, Complaint, Discipline, Dismissal, Non-reelects and Releases** [Government Code Section 54957]

Following Conference with Legal Counsel (Edwards, Stevens & Tucker LLP)

Public Employee(s) Evaluation:

4.3.1 Certificated

4.3.2 Classified

4.3.3 Public Employee(s) Searches, Appointment, Employment conditions

4.3.4 Complaint, Discipline, Dismissal, Non-reelects, & Releases

4.3.5 Employee/Employer Negotiations [Government Code Section 3549.1 and 54957.6] Following negotiation meetings any/all units.

4.3.5.1 RDUTA

4.3.5.2 CSEA

**5. Adjourn to Open Session (@6:30 p.m.)** Any formal action taken by the Board in the above items will be reported in Open Session of this regular meeting of the Board of Trustees [Government Code Section 54957.1]. The meeting may be reconvened as needed (i.e. following the end of Open Session).

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Time: \_\_\_\_\_

jj