

RIVER DELTA UNIFIED SCHOOL DISTRICT

MINUTES

REGULAR MEETING

September 12, 2023

1. **Call Open Session to Order** – Board President Lamera called the Open Session of the meeting of the Board of Trustees to order at 5:32 p.m. on September 12, 2023, at Walnut Grove Elementary School, Walnut Grove, California.
2. **Roll Call of Members:**
 - Marcial Lamera, President
 - Jennifer Stone, Vice President
 - Randall Jelly, Clerk
 - Marilyn Riley, Member (Absent)
 - Rafaela Casillas, Member
 - Wanda Apel, Member
 - Dan Mahoney, Member

Also present: Katherine Wright, Superintendent
3. **Review, Approve the Closed Session Agenda**
 - 3.1 Board President Lamera announced items on the Closed Session Agenda
 - 3.2 Public Comment on Closed Session Agenda Items. – None to report
4. **Approve Closed Session and Adjourn to Closed Session**
 - 4.1 Board President Lamera asked for a motion to approve the Closed Session agenda and adjourned the meeting to **Closed Session @ 5:32 pm.**

Member Stone moved to approve, Member Jelly seconded. Motion carried 6 (Ayes: Stone, Jelly, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 1 (Absent: Riley)
5. **Open Session was reconvened at 6:39 pm**
 - 5.1 Roll was retaken. Member Riley was absent. All other members were present.

Also present: Katherine Wright, Superintendent; Tammy Busch, Assistant Superintendent of Business Services; Nancy Vielhauer, Assistant Superintendent of Educational Services and Jennifer Gaston, Recorder
 - 5.2 Pledge of Allegiance was led by Walnut Grove Principal, Gabino Perez
6. **Report of Action taken, if any, during the Closed Session (Government Code Section 54957.1)**

Board President Lamera reported that the Board received information; no action taken during Closed Session.
7. **Review and Approve the Open Session Agenda**
 - 7.1 Board President Lamera asked for a motion to approve the Open Session agenda

Member Stone moved to approve, Member Jelly seconded. Motion carried 6 (Ayes: Stone, Jelly, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 1 (Absent: Riley)
8. **Public Comment:** Aiden Mayhood, expressed his concerns regarding the ELD Program at D.H. White Elementary School. He has the opinion that the program needs to have a dedicated teacher that their sole purpose is to serve these students and not rely on the general education teachers to provide these services.

Phan Ouk, parent of a Rio Vista High School student, mentioned that she received a letter from the District's school nurse after the District had received notification from the California Health Department revoking medical exemptions. The letter stated that her son was in need of vaccinations prior to attending school. She noted that her son is enrolled at Rio Vista High School; however, he is not allowed to attend as he is not vaccinated. Ms. Ouk stated that her son was previously on a medical exemption. In 2018, the exemption was written by a fully licensed doctor. Ms. Ouk stated that the Health Department has revoked the medical exemption for her son because the doctor who previously approved her son's medical exemption had their medical license revoked in 2021. She also stated that the Health Department sent a letter to all school districts to revoke all medical exemptions, and she has the opinion that this is illegal. She provided documents for review regarding this issue and hoped for resolution so her son can return to school.

MJ Kiwan Gomez, Principal of Bates Elementary, Mokelumne High and River Delta Community Day School, thanked Board President Lamera and Member Apel for their site visit. He thanked Superintendent Wright for her

support, as well as the newly updated wifi at the school site. He acknowledged the Bates PTA for the successful Pair Fair fundraiser event. Mr. Kiwan Gomez acknowledged and thanked all the business partners that donated to the school and mentioned a large donation of \$10,000 was received from Olam Faming Inc. for the construction of a greenhouse.

Mr. Kiwan Gomez announced that the 2022-2023 Sly Park Educational Fieldtrip that was postponed due to the illness of the park's staff and has been rescheduled for this coming October.

9. Special Presentations, Reports, Information

9.1 Special Presentations

- 9.1.1 Recognition of the Teacher of the Year, Kristy Apple – Superintendent Wright was pleased to acknowledge and honor Kristy Apple as River Delta Unified School District's 2023-2024 Teacher of the Year. She gave a summary of Ms. Apple's contributions to the District. Superintendent Wright presented a commemorative clock in appreciation. Ms. Apple gave a heartfelt statement of her time in the River Delta Unified School District.
- 9.1.2 Recognition of the California State Employees Association (CSEA), Patty DuBois – Superintendent Wright announced the River Delta Unified School District's 2023-2024 CSEA's Employee of the Year, Patty DuBois. Superintendent Wright mentioned that Ms. DuBois has served in the District for over 30 years and presented Ms. DuBois with a commemorative clock in appreciation of her years of service to the District and its students. Ms. DuBois noted that it is quite the honor to receive this recognition.
- 9.1.3 Presentation of SFID#2 Bond Sales on August 23, 2023 – Lori Raineri, Government Financial Services Joint Powers Authority, provided the Board with the steps leading up to the SFID #2 Bond Sale and the outcome of the August 23, 2023 Bond Sale for SFID #2. She gave a summary of upcoming events regarding future Bond sales for both Measure J and Measure K.

9.2 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –

- 9.2.1 Board Members' report(s) President Lamera reported that he and Member Apel made site visits on August 25th. They started their visits in Courtland visiting the school sites of Bates Elementary School, River Delta Community Day School and Mokelumne High School and ended their visits in Clarksburg at Delta High and Clarksburg Middle Schools. President Lamera thanked the administrators for their time and tours. President Lamera has plans to visit more school sites on September 22nd.

Member Apel reported that she attended the Rio Vista High School football game the previous Friday night, stating that, unfortunately, they did not win. Member Apel mentioned that she attended the Rio Vista City Council meeting to support Superintendent Wright who was giving a report. Member Apel along with Member Mahoney, Member Stone and Superintendent Wright were invited to Mrs. Johnson's Teacher Pathway class and were interviewed by the students. They answered questions explaining what their roles were for the District.

Lastly Member Apel announced that she attended the Rio Vision Meet and Greet for the new Principal of Rio Vista High School, Clarence Isadore.

- 9.2.2 Committee report(s)

- 9.2.2.1 City of Rio Vista 2 X 2 – Member Mahoney reported that he, Superintendent Wright and Member Jelly attended the last 2 X 2 meeting. The group discussed a possible location for a book warehouse in correlation to a land swap with the City of Rio Vista for a piece of property to drill a new City well on a portion of Rio Vista High School property. Member Mahoney noted that a land swap is an easier way to make an exchange of property. Selling land is much more difficult and time consuming.

Member Mahoney reported that they discussed the Brann Ranch development. However, as it is still under negotiations, he did not provide further information.

Lastly, at the meeting they discussed the Facility Use Agreement between the City of Rio Vista and River Delta Unified School District. Member Mahoney mentioned that this is the first time he has seen cooperation and collaboration with City officials to work together to benefit the kids.

Superintendent Wright elaborated on the City of Rio Vista's need to provide water to its community members and the potential well site. The City has determined that the best location and opportunity for drilling and installing a well is located on a small portion of land on Rio Vista High School campus. Superintendent Wright noted that it is very difficult to sell state land and it takes many years to complete the process. She mentioned that finding a piece of land of similar size or value that the City owns and swapping this land with for the piece of land on the Rio Vista High School campus is an easier way for the City to obtain the well site and provide water to the community members. Unlike many districts, River Delta Unified School District does not have a distribution center to receive large orders of books, materials, and supplies. With a district that is over 50 miles long, it would be more convenient and cost effective to have these orders delivered, sorted, and distributed through one site. It would also benefit the District to inventory of supplies and order in bulk. A collaborative partnership with the City of Rio Vista by finding land for each party would be beneficial for both parties.

- 9.2.3 Superintendent Wright's report(s) - Superintendent Wright reported that many wonderful things are happening in the District. However, there is one important statement that needs to be read regarding an incident that took place last week. Superintendent Wright read the following statement: "River Delta Unified School District would like to start by sharing and acknowledging we are all experiencing a difficult and disheartened time as a result of the choices and image posted on social media by a group of our students. This is not who we are, what we stand for or represent as a community. We know we will have hard work ahead to repair the harm and educate where there are clear gaps of understanding diversity, history, equity and inclusion.

We learned of this social media posting on Monday evening from a School Board Member, President Lamera and prioritized the investigation immediately. We know the profound impact this incident has had on our small school communities and our families. We sincerely care about being in communication with all of you.

Although we reserve the right to continue to investigate, we believe we have a clear understanding of the details of the actions of a small student group on school grounds and during school hours. Although we cannot reveal the specific disciplinary actions and consequences assigned, we can assure you it was assigned appropriately and with the utmost seriousness. Equally important is the work we are doing to select discussion topics for guided learning in the classroom during our Advisory periods at Delta High School. These discussion topics will be focused on topics such as historical events that impacted humankind in a profound way, the origin of racial gestures and slurs and why they are offensive, the responsibility and the responsible use of technology, and the most respectful ways to challenge adversity and embrace diversity, equity, and inclusion.

We are also looking to provide a challenge day for both high schools and have an open-ended invitation that will be extended to all students and staff to attend and spend as much time as they need in our school's wellness centers with our school counselors.

We stand strong on our commitment to uphold our beliefs, values, and goals of our school district to respect, protect and celebrate the diversity of our student population and the community and world at large by only accepting behaviors that uphold the dignity of ALL people."

9.3 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Tammy Busch, Asst. Superintendent of Business Services; Ken Gaston, Directors of MOT

9.3.1 Business Services' Report – Tammy Busch, Asst. Superintendent of Business Services

9.3.1.1 ADA/Enrollment Report – Tammy Busch, Asst. Superintendent of Business Services, reported that the district-wide enrollment had a decrease of 67 students compared to the same month of school year 2022-2023, however the district-wide ADA only had a decrease of four (4).

9.3.1.2 Monthly Financial Report – Tammy Busch, Asst. Superintendent of Business Services, reported that the actuals reported through August 31, 2023, the District had more

expenditures than year to date income, due to the LCFF funding starts coming in during the month of October. Ms. Busch indicated that the ending fund balance is still an estimation until it has been Board approved and approved by the County. Once approved by both entities, the funding will be rolled over to FY2023-2024.

9.3.1.3 Discussion on Board Policy 3300 Expenditures and Purchases – Ms. Busch provided that Board with the current policy for expenditures and purchases. The discussion was held and determined that there was no need to bring the policy to the Board for changes.

9.3.1.4 Request to Hold a Public Hearing on the Delta Elementary Charter School Material Revision Petition for the Term of July 1, 2020 through June 30, 2028 – Tammy Busch, Asst. Superintendent of Business Services

Open Public Hearing: 8:10 pm

Public Comment: No public comments were received.

Close Public Hearing: 8:11 pm

9.3.2 Maintenance, Operations & Transportation Update, Ken Gaston, Director of MOT, reported that a bus driver candidate has finished step one of three to become a bus driver. Mr. Gaston noted that his team interviewed three potential van drivers, they offered positions to all three. One accepted a position; however, they resigned prior to starting the position.

Mr. Gaston mentioned that thirteen applications were received for the custodian position at Bates Elementary School. All applicants were called for an interview. Zero applicants committed to an interview.

9.4 Education Services' Reports and/or Presentation(s) - Nancy Vielhauer, Asst. Superintendent of Educational Services and Tracy Barbieri, Director of Special Education

9.4.1 Educational Services Update – Nancy Vielhauer, Asst. Superintendent of Educational Services, reported that the Educational Services department has had another busy month since the professional development planning has been completed. The department is now planning staff trainings for Naviance & Edgenuity. Naviance is an educational data management platform. Edgenuity is an online educational platform that is used for credit recovery, alternative education settings and for the Adult Education Program in the District.

Ms. Vielhauer mentioned that she has been working closely with the Sacramento County Office of Education's (SCOE) Differentiated Assistance Team on Academic Conversation tools for collecting data for the District's Academic Conversation Dashboard.

The District has uploaded our Dashboard Indicators data to the California Department of Education (CDE).

The District has finalized the 2023-2024 LCAP meetings with SCOE and now is ready to be submitted to CDE.

9.5 River Delta Unified Teacher's Association (RDUTA) Update – Chris Smith, RDUTA President was not present so no update was given.

9.6 California State Employees Association (CSEA) Chapter #319 Update – Patty DuBois, CSEA President, reported that the job descriptions that were reviewed and updated with CSEA and the District have been approved through the 610 process and will be voted on by the CSEA bargaining unit members on September 21, 2023. She anticipates they will be brought to the Board for approval at the October meeting.

10. **Consent Calendar**

10.1 Approve Board Minutes

Regular Meeting of the Board, August 8, 2023

10.2 Receive and Approve Monthly Personnel Reports

As of September 12, 2023

10.3 District's Monthly Expenditure Report

August 2023

10.4 Request to Approve the General Agreement for Nonpublic, Nonsectarian School/Agency (Point Quest Education Central Valley) for the 2023-2024 School Year, at a Cost Not to Exceed \$100,000, Special Education Funds – Tracy Barbieri, Director of Special Education

- 10.5 Request to Approve the General Agreement for Nonpublic, Nonsectarian School/Agency (Ascend Rehab Services, Inc) for the 2023-2024 School Year at a Cost Not to Exceed \$120,000, Special Education Funds – Tracy Barbieri, Director of Special Education
- 10.6 Request to Approve the General Agreement for Nonpublic, Nonsectarian School/Agency (New Directions Solutions, dba ProCare Therapy) to Provide a School Paraprofessional for the 2023-2024 School Year, at a Cost Not to Exceed \$75,000 Special Education Funds – Tracy Barbieri, Director of Special Education
- 10.7 Request to Approve the Contract with Document Tracking Services for the 2023-2024 School Year, at a Cost Not to Exceed \$4,650, Educational Service Funds – Nancy Vielhauer, Asst. Superintendent of Educational Services
- 10.8 Request the Approval to Apply for the Career Technical Education (CTE) Renewal Grant for the 2023-2024 School Year – Nancy Vielhauer, Asst. Superintendent of Educational Services
- 10.9 Request to Approve the Physical Education Physical Activity Log (PE P.A.L.) PE P.A.L. a Non Credit Elective Course – Nancy Vielhauer, Asst. Superintendent of Education Services
- 10.10 Request to Approve the Independent Contract with West Coast Broadcast Services, LLC to Provide Engineering Services to Support KRVH (Radio Rio), at a cost not to exceed \$7,000 General Fund – Tammy Busch, Assistant Superintendent of Business Services
- 10.11 Request to Approve the Indoff Quote for District Office Furniture in the Amount of \$14,237.16, General Fund – Tammy Busch, Assistant Superintendent of Business Services
- 10.12 Request to Approve Blanket Purchase Orders for more than \$10,000 for Maintenance, Operations and Transportation – Tammy Busch, Asst. Superintendent of Business Services
- 10.13 Donations or Receive and Acknowledge

Bates Elementary School

- Yolo County Children's Alliance – Backpacks and Hand Sanitizer (\$1,800)
- Sacramento County Public Library – Courtland Branch (Books)

President Lamera acknowledged the donations and thanked them for their continued support.

Member Mahoney requested the item number 10.3 be pulled for further discussion. Member Jelly asked to have the expenditure reports to indicate the funding source.

Member Mahoney moved to approve all other consent agenda items, Member Apel seconded. Motion carried 6 (Ayes: Stone, Jelly, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 1 (Absent: Riley)

- 10.3 District's Monthly Expenditure Report for August 2023

Member Mahoney moved to approve, Member Casillas seconded. Motion carried 6 (Ayes: Stone, Jelly, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 1 (Absent: Riley)

Action Items -- Individual speakers who have submitted a Comment Card shall be allowed three minutes to address the Board on any agenda item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes including the Public Comments made previously in this meeting. The Board will follow the process for Public Comments listed above.

- 11. Request to Approve the Second and Final Reading of the Updated or New Board Policies, Administrative Regulation and or Exhibits Due to New Legislation or Mandated Language and Citation Revisions as of June 2023 – Katherine Wright, Superintendent

Member Stone moved to approve, Member Jelly seconded. Motion carried 6 (Ayes: Stone, Jelly, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 1 (Absent: Riley)

- 12. Request to Hold a Public Hearing on the Sufficiency of Textbooks and Instructional Materials and to Approve Resolution #854 on the Sufficiency of Textbooks and Instructional Materials as per Education Code Section 60199 and 5 CCR 9531 for 2023-2024 School Year – Nancy Vielhauer, Assistant Superintendent of Educational Services

Open Public Hearing 8:25 pm

Public Comment: Asst. Superintendent Nancy Vielhauer, explained the purpose of the hearing and the Resolution regarding the sufficiency of textbooks and materials. No public comments were received.

Close Public Hearing 8:26 pm

Member Jelly moved to approve, Member Casillas seconded. Motion carried 6 by roll call vote (Ayes: Stone, Jelly, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 1 (Absent: Riley)

13. Request to Approve Resolution #855 Regarding the 2022-2023 Appropriations (Gann) Limit Calculation – Tammy Busch, Assistant Superintendent of Business Services
Member Mahoney moved to approve, Member Casillas seconded. Motion carried 6 by roll call vote (Ayes: Stone, Jelly, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 1 (Absent: Riley)
14. Request to Approve the Unaudited Actuals Financial Report for 2022-2023 – Tammy Busch, Assistant Superintendent of Business Services
Member Stone moved to approve, Member Jelly seconded. Motion carried 6 (Ayes: Stone, Jelly, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 1 (Absent: Riley)
15. Request to Approve the Three-Year Service Agreement and Equipment Purchase of Zonar Student Tracking and Management System, at a Cost Not to Exceed \$7,251.66 for 2023-2024, \$4,266 for 2024-2025, and \$4,394 for 2025-2026, Transportation Funds - Tammy Busch, Asst. Superintendent of Business Services
Member Stone moved to approve, Member Apel seconded. Motion carried 6 (Ayes: Stone, Jelly, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 1 (Absent: Riley)
16. Request to Approve the Salary Schedule for Substitute Teachers – Katherine Wright, Superintendent
Member Mahoney moved to approve, Member Apel seconded. Motion carried 6 (Ayes: Stone, Jelly, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 1 (Absent: Riley)
17. Request to Approve Delta Elementary Charter School Material Revision Petition for the Term of July 1, 2020 through June 30, 2028 – Tammy Busch, Asst. Superintendent of Business Services
Member Mahoney moved to approve, Member Casillas seconded. Motion carried 6 (Ayes: Stone, Jelly, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 1 (Absent: Riley)
18. Request to Approve the Ratification of Change Order #1 to Kerex Engineering, Inc. and Approval of Notice of Completion for the D. H. White Elementary School Modular Classroom Project, a Credit of \$70.95 to Measure J Bond Funds – Tammy Busch, Asst. Superintendent of Business Services
Member Casillas moved to approve, Member Jelly seconded. Motion carried 6 (Ayes: Stone, Jelly, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 1 (Absent: Riley)
19. Request to Approve the Ratification of Change Order #1 to Mobile Modular for the D. H. White Elementary School Modular Building Project in the Amount of \$3,440 from Measure J Bond Funds – Tammy Busch, Asst. Superintendent of Business Services
Member Mahoney moved to approve, Member Jelly seconded. Motion carried 6 (Ayes: Stone, Jelly, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 1 (Absent: Riley)
20. Request to Approve the Ratification of Change Order #1 to Diablo Roofing, Inc. and Approval of Notice of Completion for the D. H. White Elementary School Building A & B Roof Replacement Project, a Credit of \$21,145.81 to Measure J Bond Funds – Tammy Busch, Asst. Superintendent of Business Services
Member Stone moved to approve, Member Jelly seconded. Motion carried 6 (Ayes: Stone, Jelly, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 1 (Absent: Riley)
21. Request to Approve the Ratification of Change Order #1 to Pac Shield Roof Services, Inc. and Approval of Notice of Completion for the Rio Vista High School Building D Roof Replacement Project, a Credit of \$6,906.61 to Measure J Bond Funds – Tammy Busch, Asst. Superintendent of Business Services
Member Casillas moved to approve, Member Stone seconded. Motion carried 6 (Ayes: Stone, Jelly, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 1 (Absent: Riley)
22. Request to Ratification of Change Order #1 to Clark Roofing, Inc. and Approval of Notice of Completion for the Delta High School Building A Roofing Repairs Project, a Credit of \$16,482.15 to Measure K Bond Funds– Tammy Busch, Asst. Superintendent of Business Services
Member Apel moved to approve the amount change of \$16,482.12, Member Mahoney seconded. Motion carried 6 (Ayes: Stone, Jelly, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 1 (Absent: Riley)
23. Re-Adjourn to continue Closed Session, if needed – Board President Lamera reported that the Board would reconvene to Closed Session for a few minutes. He welcomed all to remain in the meeting.
24. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) –Board

President Lamera reported the Board took no actions during closed session.

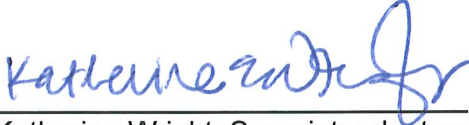
25. Adjournment: There being no further business before the Board, Board President Lamera asked for a motion to adjourn.

Member Casillas moved to approve, Member Jelly seconded. Motion carried 6 (Ayes: Stone, Jelly, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 1 (Absent: Riley)

The meeting was adjourned at 11:20 pm

Submitted:

Approved:



Katherine Wright, Superintendent and Secretary to the Board of Trustees



Randall Jelly, Clerk, Board of Trustees

By: Jennifer Gaston, Recorder

End