

# RIVER DELTA UNIFIED SCHOOL DISTRICT

## MINUTES

### REGULAR MEETING

October 10, 2023

1. **Call Open Session to Order** – Board President Lamera called the Open Session of the meeting of the Board of Trustees to order at 5:32 p.m. on October 10, 2023, at Bates Elementary School, Courtland, California.
2. **Roll Call of Members:**
  - Marcial Lamera, President
  - Jennifer Stone, Vice President
  - Randall Jelly, Clerk
  - Marilyn Riley, Member
  - Rafaela Casillas, Member
  - Wanda Apel, Member
  - Dan Mahoney, Member

Also present: Katherine Wright, Superintendent
3. **Review, Approve the Closed Session Agenda**
  - 3.1 Board President Lamera announced items on the Closed Session Agenda
  - 3.2 Public Comment on Closed Session Agenda Items. – None to report
4. **Approve Closed Session and Adjourn to Closed Session**
  - 4.1 Board President Lamera asked for a motion to approve the Closed Session agenda and adjourned the meeting to **Closed Session @ 5:33 pm.**

*Member Riley moved to approve, Member Stone seconded. Motion carried 7 (Ayes: Stone, Jelly, Riley, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 0 (Absent)*
5. **Open Session was reconvened at 6:33 pm**
  - 5.1 Roll was retaken. All members were present.

Also present: Katherine Wright, Superintendent; Tammy Busch, Assistant Superintendent of Business Services; Nancy Vielhauer, Assistant Superintendent of Educational Services and Jennifer Gaston, Recorder
  - 5.2 Pledge of Allegiance was led by Dr. MJ Kiwan Gómez, Principal Bates Elementary, Mokelumne High and River Delta Community Day Schools
6. **Report of Action taken, if any, during the Closed Session** (Government Code Section 54957.1)

Board President Lamera reported that the Board received information; no action taken during Closed Session.
7. **Review and Approve the Open Session Agenda**
  - 7.1 Board President Lamera asked for a motion to approve the Open Session agenda

*Member Stone moved to approve, Member Riley seconded. Motion carried 7 (Ayes: Stone, Jelly, Riley, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 0 (Absent)*
8. **Public Comment:** No comments to report
9. **Special Presentations, Reports, Information**
  - 9.1 Special Presentations
    - 9.1.1 Presentation from Mokelumne High and River Delta Community Day Schools - Dr. MJ Kiwan Gómez, Principal Bates Elementary, Mokelumne High and River Delta Community Day School, read a letter from Mr. Davis, the teacher from Mokelumne High School as he was unable to attend the meeting. Dr. MJ Kiwan Gómez then introduced Ms. Villapando (Ms. V), the teacher from the Community Day School (CDS), Yahir Rios, a student of CDS, and Yahir's mother Sonia Flores. Ms. V explained a little of what she does each day with her students and with Yahir's assistance they showed the process of writing an essay. Yahir read an essay that he wrote that expressed his experience of attending the Community Day School and how it has had a positive impact on his life, noted that he felt it has made him a better version of himself. Ms. Flores mentioned that she was very thankful for her son having the opportunity to attend CDS and how it has changed his attitude toward school and his learning. She stated that he is excited to attend school each day and his attendance has made him a better person.



## 9.2 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –

9.2.1 Board Members' report(s) Board President Lamera reported that on September 17<sup>th</sup> he attended the Friends of Clarksburg Annual Fundraiser for the Clarksburg Library. He mentioned that Member Stone was also in attendance. On September 22<sup>nd</sup> he and Member Apel made site visits to Walnut Grove and Isleton Elementary Schools. He thanked both Principals for opening the campuses and providing the tour. He stated that these visits are a highlight of being a Board member. President Lamera noted that he attended the Youth Empowerment Summit on September 29<sup>th</sup>, where local high school students were invited to ask questions on how to get involved in local government and advocacy efforts.

Member Casillas reported that Walnut Grove Elementary School has partnerships with community resources, South County Services and the Sacramento Sheriff's Department. The Sheriffs came to campus and the students were able to climb in their cars to see them firsthand. A former Walnut Grove Elementary and Delta High School student was instrumental in Walnut Grove Elementary School receiving a Walmart donation of school supplies worth approximately \$7,000. She mentioned Walnut Grove had their first Student of the Month assembly. Wilson the Wildcat made an appearance and took picture with students.

### 9.2.2 Committee report(s)

9.2.2.1 City of Rio Vista 2 X 2 – Member Mahoney reported that at the meeting they had further discussions the possibility of a land swap with the District, as the City is in need of property to install a water well site. He mentioned that the District and City have come to an agreement on language for the Joint Use Agreement between the two entities and discussed proposed future community projects. They discussed the traffic conditions the city is currently facing. He stated that commuters are currently driving past Riverview Middle School to bypass the Highway 12 traffic, noting that the installation of speedbumps maybe a possibility. The District conveyed to the City that the Brann Ranch negotiations are still moving forward and he thanked the City and its Council Members for their support.

9.2.3 Superintendent Wright's report(s) Superintendent Wright welcomed all that were in attendance, announcing that it's been an eventful month with lots of learning going on and Homecoming activities. Superintendent Wright reported that Nancy Vielhauer, Codi Agan and herself attended a Personnel Academy. They had the opportunity to reflect back on some of the Public Comment concerns that were expressed at a Board meeting toward the end of the 2022-2023 school year. She stated that it was wonderful to learn from the attorneys present at the Academy that many of the concerns that were expressed were put to rest because the HR practices in River Delta Unified School District were indeed appropriate and, in some instances, considered exemplary practices as in the case with our Aspiring Teacher Program. Superintendent Wright acknowledged Mrs. Agan for all her hard work and mentioned how much it is appreciated.

Superintendent Wright noted that she and Tammy Busch are continuing their efforts planning for safer school campuses. Delta High and Clarksburg Middle Schools definitely have wide open campuses, which the community members are in support of, however, there is a need to have collaborative discussions on how securing the campuses will work. Superintendent mentioned that she and Ms. Busch met with construction and project managers to discuss additional perimeter fencing such as Bates Elementary, Isleton Elementary Schools and Rio Vista High. Superintendent Wright reported that other safety measures were being reached such as video cameras, safety buzzers at the entry gates and teachers classroom door locks.

Superintendent Wright mentioned that for the past three weekends, she has been cleaning the woodshop at Rio Vista High School so progress can be made toward being able to have the shop reinspected by the insurance inspector before allowing it to reopen. She thanked the Maintenance and Operations team for their help during the week and Nancy Vielhauer and Steve Wright for their help on the weekends. She also thanked community members who have toured the shop and offered their expert advice as they are professionals in the industry. She stated that there is a lot more work to be done, but they are moving in the right direction.



9.3 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Tammy Busch, Asst. Superintendent of Business Services; Ken Gaston, Directors of MOT

9.3.1 Business Services' Report – Tammy Busch, Asst. Superintendent of Business Services

9.3.1.1 ADA/Enrollment Report – Tammy Busch, Asst. Superintendent of Business Services, reported that each month the district staff compiles attendance and enrollment data from all school sites. On this report the ADA is a comparative from 2022-2023 and current year 2023-2024. The District's current year ADA percentage is staying consistent this year at 92-93%, which is better compared to last year, even with the decrease in students compared to last year.

9.3.1.2 Monthly Financial Report – Tammy Busch, Asst. Superintendent of Business Services, reported that each month the Asst. Superintendent of Business Services prepares a monthly financial summary. As of September 30, 2023, this report shows the working budget stands. Ms. Busch stated that since the books for prior year have been completed the actuals shown on this report are year to date revenues and expenditures. She also mentioned that moving forward a cashflow type of report will be replacing the report currently being used.

Superintendent Wright announced that a Special Board Meeting will be held on October 21, 2023 at the Club at The Thisby Ranch on Isleton Road to have a Board retreat to provide the Board with learning session covering the Board's role, the Brown Act, Closed Session items. Ms. Busch will be providing information on the District's Budget and Financial Reports. We will also be setting goals for the District's LCAP.

9.3.2 Maintenance, Operations & Transportation Update, Ken Gaston, Director of MOT, reported that in addition to his written report. He mentioned that even though the transportation department gained a bus driver, they also lost one. An offer of employment has been made for the night custodial position at Bates Elementary School. Additional paperwork is needed to be completed to finalize the hiring process through the HR department.

Mr. Gaston mentioned that earlier in the evening he met with Delta Tree Service regarding the fallen trees at Bates Elementary and surrounding school properties.

Mr. Gaston provided follow up on the D.H. White Elementary School irrigation pump, stating that Dixon Irrigation has provided a proposal to replace the pump system and will need to go through the approval process.

9.4 Education Services' Reports and/or Presentation(s) - Nancy Vielhauer, Asst. Superintendent of Educational Services and Tracy Barbieri, Director of Special Education

9.4.1 Educational Services Update – Nancy Vielhauer, Asst. Superintendent of Educational Services, reported that Educational Services has been transitioning from preparing for the beginning of school. She mentioned that she had the opportunity of attending the Personnel Academy, which was very informative. She stated that currently, it is now report season and there are many California Department of Education (CDE) reports that need to be submitted. The last report is due on October 13th, however, she was happy to report that it has already been submitted. The District will be holding its first Student Attendance Review Board (SARB) hearing for the year. She mentioned that many district statewide are struggling with chronic absenteeism. Part of the exacerbation of the overall habit of poor attendance that occurred with COVID. We are trying to right this trend and get the students back to school. Ms. Vielhauer noted that the students have just finished MAP testing. The District will be looking at the MAP data as a predictor to the CASSPP scores from the end of last year. She is asking the Principals to take a strong look at the data to prepare for the CASSPP testing in the Spring. Ms. Vielhauer reported that she had the opportunity to spend time at Delta High and Clarksburg Middle School earlier in the day. She spent time in the classroom and met many students. She had a very positive day on campus.

9.4.2 Williams' Settlement Public Notification Regarding Sufficiency of Teachers, Facilities, and Textbook and Instructional Materials – First Quarter (July – September 2023) – Nancy



Vielhauer, Asst. Superintendent of Educational Services, reported that the District has not received any complaints during this quarter. Clarification was made by Jennifer Gaston that the reporting quarter is for July-September 2023.

9.5 River Delta Unified Teacher's Association (RDUTA) Update – Chris Smith, RDUTA President, was virtually in attendance, however, he had technical difficulty providing an update. Superintendent Wright let Mr. Smith know that she and the Board are very interested in hearing his report and asked if he would submit something in writing.

9.6 California State Employees Association (CSEA) Chapter 319 Update – Patty DuBois, CSEA President, relayed to the Board that they have worked very hard on the job descriptions that would be reviewed for approved later in the agenda. She also stated they CSEA and the District would begin working on additional job descriptions later in the week. Ms. DuBois noted that she will be “Sunshining” reopeners for the 2023-2024 school year.

9.7 Request to Hold a Public Hearing to Sunshine the River Delta Unified School District's Negotiation Proposals to the California School Employees' Association (CSEA) Delta Chapter 319 for 2023-2024 – Katherine Wright, Superintendent

**Open Public Hearing:** 7:22 pm

**Public Comment:** Superintendent Wright explained the process of starting the negotiation process and listed the District's proposed Articles the District planned on reopening. No comments were received.

**Close Public Hearing:** 7:23pm

9.8 Request to Hold a Public Hearing to Sunshine the California School Employees' Association (CSEA) Delta Chapter 319 Negotiation Proposals to the River Delta Unified School District for 2023-2024 – Patty Dubois, CSEA President

**Open Public Hearing:** 7:24pm

**Public Comment:** No comments were received.

**Close Public Hearing:** 7:24pm

## 10. **Consent Calendar**

10.1 Approve Board Minutes

Regular Meeting of the Board, September 12, 2023

10.2 Receive and Approve Monthly Personnel Reports

As of October 10, 2023

10.3 District's Monthly Expenditure Report

September 2023

10.4 Request to Approve the Consolidated Application (ConApp) for 2023-2024 School Year  
Tammy Busch, Assistant Superintendent of Business Services

10.5 Request to Approve Request to Approve the Overnight Field Trip for Bates Elementary School 5<sup>th</sup> and 6<sup>th</sup> Grade Students to Attend the Sly Park Environmental Science Camp from October 16 through October 20, 2023 – Dr. MJ Kiwan Gómez, Principal Bates Elementary

10.6 Request the Approval to Surplus Outdated and Broken Equipment from Rio Vista High School and Deem its Value as Zero – Nancy Vielhauer, Asst. Superintendent of Educational Services

10.7 Request to Approve the General Agreement for Nonpublic, Nonsectarian School/Agency (The Genesis Group) to Provide a Certified Occupational Therapy Assistant (COTA) for the 2023-2024 School Year – at a cost not to exceed \$95,000, Special Education Funds – Tracy Barbieri, Director of Special Education

10.8 Request to Approve the List of Overnight Travel for Delta High School's FFA Department FY 2023 2024– Craig Cornelson, Principal

10.9 Request to Approve the List of Overnight Travel for Delta High School's Wrestling Team for FY 2023-2024 – Craig Cornelson, Principal

10.10 Request to Approve the Purchase of 3 Chromebook Carts, 66 Chromebooks, and 2 SMART Projectors for D.H. White Elementary School, at a Cost Not to Exceed \$25,402.05 ESSER Funds – Jennie Gornto, Principal

10.11 Donations or Receive and Acknowledge

**Bates Elementary School**

Ala! Marketing – Crest Dental Kits for Students (\$800 Value)



**D.H. White Elementary School - In honor of Lynn Leany**

Anonymous – School Supplies (\$400 Value)

**Walnut Grove Elementary School – School Supplies**

Walmart – (\$7,500 Value)

**Delta High School – Media Center**

Delta Elementary Charter School – Conference Table & Chairs - \$1,500 value

**Delta High School – Baseball Field Maintenance**

Friends of Clarksburg - \$10,000

**Delta High School – Baseball Field Irrigation and Landscaping Supplies**

Ewing Irrigation and Landscaping Supplies - \$1,805 value

**Delta High School – Baseball Field Grass**

Delta Blue Grass Co. - \$1,655 value

**Delta High School – Agriculture Department**

Delta High School Ag Boosters - \$8,200 for Chromebooks and Cart

**Clarksburg Middle School – 7<sup>th</sup> Grade Spirit Shirts**

Spirit Saints - \$1,500

President Lamera acknowledged the donations and thanked them for their continued support.

*Member Jelly moved to approve, Member Stone seconded. Motion carried 7 (Ayes: Stone, Jelly, Riley, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 0 (Absent)*

**Action Items -- Individual speakers who have submitted a Comment Card shall be allowed three minutes to address the Board on any agenda item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes including the Public Comments made previously in this meeting.** The Board will follow the process for Public Comments listed above.

11. Approve the Short-Term Staff Permit (STSP) as Authorized by the Commission on Teacher Credentialing for 2023-2024 School Year – Katherine Wright, Superintendent

*Member Jelly moved to approve, Member Casillas seconded. Motion carried 7 (Ayes: Stone, Jelly, Riley, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 0 (Absent)*

12. Request to Approve the Memorandum of Understandings between the California School Employees Association and its River Delta Chapter 319 (CSEA) and the River Delta Unified School District Regarding the Classified Job Description Revisions – Katherine Wright, Superintendent

*Member Stone moved to approve, Member Riley seconded. Motion carried 7 (Ayes: Stone, Jelly, Riley, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 0 (Absent)*

13. Request to Approve and Adopt the 2022-23 Tentative Agreement Between the California School Employees Association and its River Delta Chapter 319 and the River Delta Unified School District – Katherine Wright, Superintendent

*Member Apel moved to approve, Member Riley seconded. Motion carried 7 (Ayes: Stone, Jelly, Riley, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 0 (Absent)*

14. Request to Approve and Adopt the 2023-2024 Tentative Agreement with the River Delta Unified Teacher's Association (RDUTA) and For All Non-Represented Employees – Tammy Busch, Asst. Superintendent of Business Services

*Member Jelly moved to approve, Member Casillas seconded. Motion carried 7 (Ayes: Stone, Jelly, Riley, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 0 (Absent)*

15. Request to "Sunshine" the River Delta Unified School District Initial Negotiation Proposals to California School Employees' Association (CSEA) Delta Chapter 319 for 2023-2024 – Katherine Wright, Superintendent

*Member Riley moved to approve, Member Stone seconded. Motion carried 7 (Ayes: Stone, Jelly, Riley, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 0 (Absent)*

16. Request to Acknowledge California School Employees' Association (CSEA) Delta Chapter 319 "Sunshined" Proposals for Negotiations with River Delta Unified School District for 2023-2024 – Katherine Wright, Superintendent

*Member Riley moved to approve, Member Jelly seconded. Motion carried 7 (Ayes: Stone, Jelly, Riley, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 0 (Absent)*



17. Request to Approve the Assistant Superintendent of Educational Services Employee Agreement with Nancy Vielhauer, From 7/1/2023 through 6/30/2026 – Katherine Wright, Superintendent, noted that the base salary of \$160,722 shall be adjusted by the greater of (1) the same percentage increase to base salary that the RDUSD Governing Board has granted to other certificated employees of the District or (2) the current year's California Consumer Price Index for Urban Wage Earners and Clerical Workers as calculated by the Department of Industrial Relations (California Consumer Price Index). Health and Welfare Benefits are the same as other certificated employees, twenty (20) days of vacation is the same as other twelve (12) month employees, a paid membership to a non-profit organization or professional organization, a \$400 a monthly allowance for mileage within the District boundaries. The contract states that they may be provided with a District cell phone or a \$75 monthly allowance if using their personal phone. The contract is retroactive to July 1, 2023, and expires June 30, 2026.

*Member Stone requested to recuse herself from voting on this agenda item as she has a personal relationship with Ms. Vielhauer.*

*Member Riley moved to approve, Member Jelly seconded. Motion carried 6 (Ayes: Jelly, Riley, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 0 (Absent) 1 (Abstention: Stone)*

18. Request to Approve the Assistant Superintendent of Business Services Employee Agreement with Tammy Busch, From 7/1/2023 through 6/30/2026 – Katherine Wright, Superintendent, noted that the base salary of \$160,722 shall be adjusted by the greater of (1) the same percentage increase to base salary that the RDUSD Governing Board has granted to other certificated employees of the District or (2) the current year's California Consumer Price Index for Urban Wage Earners and Clerical Workers as calculated by the Department of Industrial Relations (California Consumer Price Index). Health and Welfare Benefits are the same as other certificated employees, twenty (20) days of vacation is the same as other twelve (12) month employees, a paid membership to a non-profit organization or professional organization, a \$400 a monthly allowance for mileage within the District boundaries. The contract states that they may be provided with a District cell phone or a \$75 monthly allowance if using their personal phone. The contract is retroactive to July 1, 2023, and expires June 30, 2026.

*Member Mahoney moved to approve, Member Casillas seconded. Motion carried 7 (Ayes: Stone, Jelly, Riley, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 0 (Absent)*

19. Request to Approve the Amended Employment Agreement and Contract Extension for Katherine Wright, Superintendent, Expiring 6/30/2026 - Board President Lamera noted that the Board of Trustee entered into a contract with Katherine Wright as the District's Superintendent on May 14, 2019, commencing on July 1, 2019. The current contract for Superintendent Wright is due to expire on June 30, 2024. The Superintendent's current salary of \$245,797.15 shall be adjusted by the greater of (1) the same percentage increase to base salary that the RDUSD Governing Board has granted to other certificated employees of the District or (2) the current year's California Consumer Price Index for Urban Wage Earners and Clerical Workers as calculated by the Department of Industrial Relations (California Consumer Price Index). In addition to the base salary the Superintendent shall receive the same health, welfare, and employee benefits received by certificated employees in the District. Superintendent shall accrue sick leave at the rate of one sick day per month of service, shall be reimbursed for work travel expenses outside the geographical boundaries of the District, business expense allowance shall be reimbursed with a maximum of \$300 per month for reasonable work expenses, professional or community organization membership reimbursement. The Superintendent shall not receive additional reimbursed for additional mileage or automobile expenses within the District boundaries, but will be entitled reimbursement for necessary travel outside the District boundaries. The Superintendent will receive a \$75 a month stipend as a cell phone allowance or provided a District cell phone with a District paid plan. The Superintendent's extended Employee Agreement shall expire on June 30, 2026.

*Member Riley moved to approve, Member Casillas seconded. Motion carried 7 (Ayes: Stone, Jelly, Riley, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 0 (Absent)*

20. Request to Ratification of Change Order #1 to August-Jaye, Inc. dba August-Jaye Construction and Approval of Notice of Completion for the Walnut Grove Elementary School Window Replacement Project – Tammy Busch, Asst Superintendent of Business Services

*Member Casillas moved to approve, Member Jelly seconded. Motion carried 7 (Ayes: Stone, Jelly, Riley, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 0 (Absent)*

21. Request the Boards Authorization for RGM Kramer to continue to provide Program Management Services for the Measure J and K Facilities Bond Programs, Total Bond Funds \$152,850 – Tammy Busch, Asst Superintendent of Business Services

*Member Stone moved to approve, Member Jelly seconded. Motion carried 7 (Ayes: Stone, Jelly, Riley, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 0 (Absent)*

22. Re-Adjourn to continue Closed Session, if needed – Board President Lamera reported that the Board would not reconvene to Closed Session.

23. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) –Board President Lamera reported that the Board had not reconvened to Closed Session and have nothing to report.

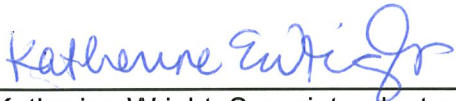
24. Adjournment: There being no further business before the Board, Board President Lamera asked for a motion to adjourn.

*Member Casillas moved to approve, Member Jelly seconded. Motion carried 7 (Ayes: Stone, Jelly, Riley, Apel, Casillas, Mahoney, Lamera): 0 (Nays): 0 (Absent)*

The meeting was adjourned at 8:31 pm

Submitted:

Approved:



Katherine Wright, Superintendent and Secretary to the Board of Trustees

By: Jennifer Gaston, Recorder  
End



Randall Jelly, Clerk, Board of Trustees