

# RIVER DELTA UNIFIED SCHOOL DISTRICT

## MINUTES

### REGULAR MEETING

August 8, 2023

1. **Call Open Session to Order** – Board President Lamera called the Open Session of the meeting of the Board of Trustees to order at 5:31 p.m. on August 8, 2023, at Isleton Elementary School, Isleton, California.
2. **Roll Call of Members:**
  - Marcial Lamera, President
  - Jennifer Stone, Vice President
  - Randall Jelly, Clerk
  - Marilyn Riley, Member
  - Rafaela Casillas, Member (Absent: Arrived 5:43pm)
  - Wanda Apel, Member
  - Dan Mahoney, MemberAlso present: Katherine Wright, Superintendent
3. **Review, Approve the Closed Session Agenda**
  - 3.1 Board President Lamera announced items on the Closed Session Agenda
  - 3.2 Public Comment on Closed Session Agenda Items. – None to report
4. **Approve Closed Session and Adjourn to Closed Session**
  - 4.1 Board President Lamera asked for a motion to approve the Closed Session agenda and adjourned the meeting to **Closed Session @ 5:31 pm.**  
*Member Stone moved to approve, Member Riley seconded. Motion carried 6 (Ayes: Stone, Jelly, Riley, Apel, Mahoney, Lamera): 0 (Nays): 1 (Absent: Casillas)*
5. **Open Session was reconvened at 6:43 pm**
  - 5.1 Roll was retaken. All members were present.  
Also present: Katherine Wright, Superintendent; Tammy Busch, Assistant Superintendent of Business Services; Nancy Vielhauer, Assistant Superintendent of Educational Services and Jennifer Gaston, Recorder
  - 5.2 Pledge of Allegiance was led by the children of the California State Preschool in Isleton
6. **Report of Action taken, if any, during the Closed Session** (Government Code Section 54957.1)  
Board President Lamera reported that the Board received information; no action taken during Closed Session.
7. **Review and Approve the Open Session Agenda**
  - 7.1 Board President Lamera asked for a motion to approve the Open Session agenda  
*Member Riley moved to approve, Member Stone seconded. Motion carried 7 (Ayes: Stone, Jelly, Riley, Casillas, Apel, Mahoney, Lamera): 0 (Nays): 0 (Absent)*
8. **Public Comment:** None to report
9. **Special Presentations, Reports, Information**
  - 9.1 Special Presentations
    - 9.1.1 California State Preschool Presentation (CSPP) – Stacy Wallace, Principal, provided a presentation of the events from the 2022-2023 school year and a brief summary of the academic assessments and screenings provided in the program. Ms. Wallace indicated that the enrollment for the 2023-2024 school year is full and serves the communities of Rio Vista, Isleton and Walnut Grove. Ms. Wallace introduced the current staff members. CSPP Lead Teacher, Ms. Cline, explained “A Day in the Life of Preschool”. Several students expressed their favorite part of preschool.
    - 9.1.2 Issuing Measure K (SFID No. 2), Series 2023 Bonds Presentation – Rich Malone, Chief Operating Officer of Government Financial Services Joint Powers Authority, presented the recommended and best practices for the Bond sale process. Mr. Malone walked through the legal documents that would be reviewed and signed by the District prior to the Bond sale. He reviewed the schedule of events for the upcoming second series of Bond Issuance for Measure K that is to be held on August 23, 2023. He noted that the second series of Bond sales for



Measure J would in the Spring of 2024.

9.2 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –

- 9.2.1 Board Members' report(s) - Board President Lamera reported that over the summer he attended the Clarksburg's Schoolhouse 140th birthday party event. He also attended the Annual Pear Fair, which was a lot of fun and well attended.

Member Mahoney reported that he attended the Rio Vista High School's faculty meeting. The Mahoney family donated lamb and other food dishes for the lunch provided during the faculty meeting.

- 9.2.2 Superintendent Wright's report(s) - Superintendent Wright welcomed back veteran staff members and sent a warm welcome to the newly hired employees of the District. Superintendent Wright indicated which school sites were fully staffed and noted the two schools who needed to hire additional staff.

Superintendent Wright was happy to announce that the Sacramento County Office of Education (SCOE) has expanded their program, hiring two counselors, one each for Walnut Grove Elementary School and Riverview Middle School. SCOE has provided a counselor for Isleton Elementary School for the past two years. Superintendent Wright mentioned that the District is fortunate to have these counselors to provide mental and emotional support for the students and she is very grateful.

Superintendent Wright expressed her gratitude for all those who worked so hard on the planning and implementation of the districtwide pre-service day. She especially thanked Nancy Vielhauer for her efforts, stating that everything ran like clockwork. Superintendent Wright is looking forward to a good year of teaching and learning.

Superintendent Wright announced that the Aspiring Teacher Program is up and running with four teachers serving as our cooperating teachers and four aspiring teachers paired with them. This program should have a positive long-term outcome.

9.3 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Tammy Busch, Asst. Superintendent of Business Services; Ken Gaston, Director of MOT

- 9.3.1 Monthly Financial Report – Tammy Busch, Asst. Superintendent of Business Services, reported that the monthly financial report is an estimate, as she is working on closing the books for FY2022-2023. She noted that July is the beginning of the fiscal year and has less expenditures to report.

- 9.3.2 Maintenance, Operations & Transportation Update - Ken Gaston, Director of MOT, reported that his staff is diligently working to prepare for the first day of school. He stated that his team is nearly fully staffed and has many applicants. Mr. Gaston noted that Summer went well and many of the Bond projects are under way, and will impact most school sites.

Mr. Gaston provided an update on the grass areas at D.H. White Elementary School stating that the sprinklers are running and the grass is green. He noted that, while the pump is currently working, it is old and needs repair work. They are having trouble finding a company who is willing to travel to Rio Vista to provide the needed repair work.

9.4 Education Services' Reports and/or Presentation(s) - Nancy Vielhauer, Asst. Superintendent of Educational Services and Tracy Barbieri, Director of Special Education

- 9.4.1 Educational Services Update – Nancy Vielhauer, Asst. Superintendent of Educational Services, reported that a new Teacher on Special Assignment (TOSA) has been hired, joining the team on the professional development day. Ms. Vielhauer stated that this year she wanted to have the pre-service (professional development day) to be focused; however, she wanted to engage the staff. The keynote speaker she hired was a comedian and former teacher. His presentation had everyone laughing. While sending the message that everyone in the school setting, whether it be a school bus driver, custodian, teacher, etc. all form important relationships with students. It set a great tone for the remainder of the day. The teachers had breakout sessions for academic conversations, collaborative work sessions for report card alignment, EL trainings, and use of instructional time in a block schedule. Ms. Vielhauer noted the MOT and Ed.



Services teams worked very hard to make the day a success and she is very thankful to have great folks to work with.

Ms. Vielhauer introduced and welcomed Tricia Treat, the District's new Technology Technician.

9.4.1.1 Summer School Update – Nancy Vielhauer, Asst. Superintendent of Educational Services, reported that the Summer School Programs went well. However, it was a juggling act to find space due to the Bond projects. High School credit recovery was available for those who were in need. A total of approximately 80 students attended. 150 students attended the elementary school summer programs. GLAD strategies were used during summer school for elementary school students. She stated that while she made site visits, she saw uniformity in the lesson plans at each site. After school programs were available for those students and families that need it.

9.4.2 Williams' Settlement Public Notification regarding sufficiency of teachers, facilities, textbooks and instructional materials – Fourth Quarter 2023 (April - June) – Nancy Vielhauer, Assistant Superintendent of Educational Services, reported that the District did not receive any complaints during the quarter.

9.4.3 Special Education Update – Tracy Barbieri, Director of Special Education

9.4.3.1 Special Olympics 2023 – Tracy Barbieri, Director of Special Education, reported that the event was well received and attended. The students had a wonderful time in all the events. Ms. Barbieri played a video of the Special Olympics festivities, announcing that the event would be held again in the 2023-2024 school year. She would be reaching out for volunteers to help plan the event.

9.5 River Delta Unified Teachers Association (RDUTA) Update – Chris Smith, RDUTA President – No report given.

9.6 California State Employees Association (CSEA) Chapter #319 Update – Patty DuBois, Interim CSEA President – No report given.

## 10. **Consent Calendar**

10.1 Approve Board Minutes

Regular Meeting of the Board, June 27, 2023

10.2 Receive and Approve Monthly Personnel Reports

As of August 8, 2023

10.3 District's Monthly Expenditure Report

June and July 2023

10.4 Request to Approve the Memorandum of Understanding (MOU) for River Delta Unified School District to Participate in the Sly Park Educational Program for the 2023-2024 School Year – Nancy Vielhauer, Assistant Superintendent of Educational Services

10.5 Request to Approve the Independent Contract for Services Agreement with Capital Kids Occupational Therapy, Inc. to Provide Occupational Therapy Services for the 2023-2024 School Year, Cost Not to Exceed \$45,000, Special Educational Funds – Tracy Barbieri, Director of Special Education

10.6 Request to Approve the CompuGroup Medical Inc. (CGM) Agreement for the 2023-2024 School Year to Provide Medi-Cal Billing Services, Cost Not to Exceed \$1,500 Medi-Cal Administrative Activities Funds – Tracy Barbieri, Director of Special Education

10.7 Request to Approve the Service Agreement with Language People, Inc. to Provide Interpreting Services for the Special Education Department for the 2023-2024 School Year, Cost Not to Exceed \$10,000, Special Education Funds – Tracy Barbieri, Director of Special Education

10.8 Request to Approve the General Agreement for Nonpublic, Nonsectarian School/Agency (Northern CA Preparatory School) for the 2023-2024 School Year, Cost Not to Exceed \$45,000 Special Education Funds – Tracy Barbieri, Director of Special Education

10.9 Request to Approve the General Agreement for Nonpublic, Nonsectarian School/Agency (PointQuest Education Depot Park) for the 2023-2024 School Year, Cost Not to Exceed \$100,000 Special Education Funds – Tracy Barbieri, Director of Special Education

10.10 Request to Approve the 2023-2024 General Agreement for Nonpublic, Nonsectarian School/ Agency (Soliant Health, LLC) to Provide Behavior Therapy Services for District Students, Cost Not to Exceed \$470,000 Special Education Funds – Tracy Barbieri, Director of Special Education

10.11 Request to Approve the Purchase of Houghton Mifflin Harcourt Math Expressions for K-5<sup>th</sup> Grade



Students, Cost Not to Exceed \$63,807.74, Educational Services Funds – Nancy Vielhauer, Asst. Superintendent of Educational Services

10.12 Donations or Receive and Acknowledge

**Riverview Middle School**

Lions Club of Rio Vista – Planners (\$976.50)

President Lamera acknowledged the donations and thanked them for their continued support.

*Member Casillas moved to approve, Member Riley seconded. Motion carried 7 (Ayes: Stone, Jelly, Riley, Casillas, Apel, Mahoney, Lamera): 0 (Nays): 0 (Absent)*

**Action Items -- Individual speakers who have submitted a Comment Card shall be allowed three minutes to address the Board on any agenda item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes including the Public Comments made previously in this meeting.** The Board will follow the process for Public Comments listed above.

11. Request to Approve the First Reading of the Updated or New Board Policies, Administrative Regulation and or Exhibits Due to New Legislation or Mandated Language and Citation Revisions as of June 2023 – Katherine Wright, Superintendent  
*Member Apel moved to approve, Member Jelly seconded. Motion carried 7 (Ayes: Stone, Jelly, Riley, Casillas, Apel, Mahoney, Lamera): 0 (Nays): 0 (Absent)*
12. Request to approve Resolution No. 851 A Resolution of the Board of Trustees of the River Delta Unified School District Prescribing the Terms and Authorizing the Issuance of Bonds of its School Facilities Improvement District No. 2 (SFID#2); Approving forms of and Authorizing Execution and Delivery of a Continuing Disclosure Certificate, and an Official Statement; Authorizing Distribution of the Official Statement and Sale Documents; and Authorizing Execution of Necessary Certificates and Related Actions – Tammy Busch, Asst. Superintendent of Business Services  
*Member Mahoney moved to approve, Member Stone seconded. Motion carried by roll call vote 7 (Ayes: Stone, Jelly, Riley, Casillas, Apel, Mahoney, Lamera): 0 (Nays): 0 (Absent)*
13. Request to Approve Resolution # 852 Authorizing the Inter-Fund Transfer of Special or Restricted Funds for Operational for Budgetary Purposes for FY 2023-24 – Tammy Busch, Assistant Superintendent of Business Services  
*Member Jelly moved to approve, Member Casillas seconded. Motion carried by roll call vote 7 (Ayes: Stone, Jelly, Riley, Casillas, Apel, Mahoney, Lamera): 0 (Nays): 0 (Absent)*
14. Request to Approve Resolution # 853 Authorizing Temporary Inter-Fund Transfers (Borrowing) of Special or Restricted Funds for FY 2023-24– Tammy Busch, Assistant Superintendent of Business Services  
*Member Stone moved to approve, Member Jelly seconded. Motion carried by roll call vote 7 (Ayes: Stone, Jelly, Riley, Casillas, Apel, Mahoney, Lamera): 0 (Nays): 0 (Absent)*
15. Request to Approve the Provisional Internship Permits as Authorized by the Commission on Teacher Credentialing for 2023-2024 School Year – Katherine Wright, Superintendent  
*Member Riley moved to approve, Member Casillas seconded. Motion carried 7 (Ayes: Stone, Jelly, Riley, Casillas, Apel, Mahoney, Lamera): 0 (Nays): 0 (Absent)*
16. Request to Approve the Consulting Services Agreement with SCI Consulting Group to Provide Oversight and Assist the District in Negotiations with Land Developers, at a Cost Not to Exceed \$15,000 Developer Fee Funds – Katherine Wright, Superintendent  
*Member Mahoney moved to approve, Member Casillas seconded. Motion carried 7 (Ayes: Stone, Jelly, Riley, Casillas, Apel, Mahoney, Lamera): 0 (Nays): 0 (Absent)*
17. Re-Adjourn to continue Closed Session, if needed – Board President Lamera reported that the Board would reconvene to Closed Session for a few minutes. He welcomed all to remain in the meeting.
18. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) –Board President Lamera reported the Board took no actions during closed session.

Assistant Superintendent of Business Services wished to make a clarifying comment to the Board prior to adjournment. Her clarification was in regard to Resolution #853 Establish Temporary Interfund Transfers of

Special or Restricted Funds for Cash Flow Purposes. She stated that, while it is not illegal to use Bond Funds, as it is repaid either in the same fiscal year or in the following fiscal year if the transfer takes place within the final 120 calendar days of the fiscal year. However, it is not the District's practice to use Bond funds in this capacity.

19. Adjournment: There being no further business before the Board, Board President Lamera asked for a motion to adjourn.

*Member Casillas moved to approve, Member Stone seconded. Motion carried 7 (Ayes: Stone, Jelly, Riley, Casillas, Apel, Mahoney, Lamera): 0 (Nays): 0 (Absent)*

The meeting was adjourned at 8:11 pm

Submitted:

Approved:



Katherine Wright, Superintendent and Secretary to the Board of Trustees

By: Jennifer Gaston, Recorder  
End



Randall Jelly, Clerk, Board of Trustees