

RIVER DELTA UNIFIED SCHOOL DISTRICT

MINUTES

REGULAR MEETING

April 12, 2022

1. **Call Open Session to Order** – Board President Stone called the Open Session of the meeting of the Board of Trustees to order at 5:31 p.m. on April 12, 2022 at the Bates Elementary School, Courtland, California.

2. **Roll Call of Members:**

Jennifer Stone, President
Dan Mahoney, Vice President
Marilyn Riley, Clerk
Rafaela Casillas, Member
Marcial Lamera, Member
Wanda Apel, Member
Randall Jelly, Member

Also present: Katherine Wright, Superintendent

3. **Review, Approve the Closed Session Agenda and Adjourn to Closed Session**

- 3.1 Board President Stone announced items on the Closed Session Agenda
- 3.2 Public Comment on Closed Session Agenda Items. – None to report

4. **Board President Stone asked for a motion to approve the Closed Session agenda and adjourn the meeting to Closed Session @ 5:32 pm**

Member Lamera moved to approve, Member Riley seconded. Motion carried 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent:)

5. **Open Session was reconvened at 6:46 pm**

- 5.1 Roll was retaken, all members were present.
Also present: Katherine Wright, Superintendent; Tammy Busch, Chief Business Officer, Nicole Latimer, Chief Educational Service Officer and Jennifer Gaston, Recorder.

- 5.2 Pledge of Allegiance was led by Board President Stone

6. **Report of Action taken, if any, during the Closed Session** (Government Code Section 54957.1)

Board President Stone reported that the Board approved Closed Session item 4.3.4.1 Resolution #830 Non-reemployment for the 2022-2023 school year for Probationary 0, I & II Certificated Staff.

Member Lamera moved to approve, Member Apel seconded. Motion carried by roll call vote 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent:)

Also during Closed Session the Board received information and had a discussion regarding Land Developments with Counsel, Parker & Covert, LLC and River Delta Unified School District's Lead Negotiator for Developments, Joe Dixon, Dixon Smart School House LLC.

7. **Review and Approve the Open Session Agenda**

Board President Stone asked for a motion to approve the Open Session Agenda.

Member Mahoney moved to approve, Member Lamera seconded. Motion carried 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent:)

8. **Public Comment:** No comments were received.

9. **Reports, Presentations, Information**

- 9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –

- 9.1.1 Board Members' report(s) Member Lamera reported that he attended the Delta High School's production of The Lion King, stating that he loves seeing the Arts in action in our small schools. He mentioned that he attended the Facilities Steering Committee meetings to discuss items to move forward in the first round of Bond Projects. He noted that the details of the meetings will be discuss later in the evening.

9.1.2 Facilities Steering Committee report(s) Board President Stone reported that meetings held were to discuss Bond Projects and details of the meeting will be discussed in Agenda item number 24.

9.1.3 Superintendent Wright's report(s) Superintendent Wright welcomed those who were attending the meeting. She stated that, she is happy to see the Delta High School students of agriculture here tonight and thanked them and their teacher for taking time during their Spring Break to give a presentation. She mentioned that during the Spring Break it is nice to see through social media people taking time to enjoying themselves either by relaxing or travelling to so many wonder places. She stated that some district students traveled to Washington D.C. and New York City exploring the historical sites.

Superintendent Wright noted that she and Ms. Latimer have been finalizing the expansion plans for mental, social and emotional supports for our students. They have been reaching out to our county partners in Yolo, Solano and Sacramento, expressing our need for help in these areas. She stated that exciting news was received from the Sacramento County Office of Education and the Sacramento County Behavioral Health Department, stating that our District will be assigned a full-time social-emotional counselor at Walnut Grove Elementary School for the upcoming school year, and they are also committed to facilitate improvement efforts with our staff in the area of Social-Emotional Learning. Solano County has offered to expand their partnership with the District by offering services to the schools in Rio Vista with their Mobile Mental Health Crisis Unit. Staff will be able to get immediate assistance when students are experiencing a mental health crisis. The members in the Crisis Unit are certified to help the students and develop a personal safety plan for them as well. Superintendent Wright noted that she is hopeful that the efforts to partner with Yolo County will flourish even though we haven't had success as of yet.

9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Tammy Busch, Chief Business Officer; Ken Gaston, Director of MOT

9.2.1 ADA/Enrollment Report – Tammy Busch, Chief Business Officer reported that the Districtwide enrollment has seen a decrease of 140 student compared to the 2019-2020 school year (Pre-Covid Enrollment). The Districtwide enrollment compared to last month has increased by 4 students and an increased by 66 ADA was reported.

9.2.2 Monthly Financial Report – Tammy Busch, Chief Business Officer stated that the report submitted shows both budgeted and actual revenues and expenditures for each District Fund from the prior month, noting that the report does not include any encumbered expenditures.

9.2.3 Maintenance, Operations & Transportation Update - Ken Gaston, Director of MOT reported that during this month each year his team is requested to switch the HVAC units from heating to air-conditioning, which is quite challenging since the temperatures fluctuate finding some people warm, and others cold. The maintenance department has received one resignation letter that will take effect on April 22nd. There are nine employees who have chosen to take vacation during the Spring Break, which is good financially, however, it limits the number of projects that can be completed in the classrooms during the break. The maintenance crew was able to complete six or seven installation projects of SmartBoard and or projectors. Mr. Gaston provided a transportation update, noting that the department has three contacted bus drivers, one substitute bus driver, one contracted van driver and two substitute van drivers, one of which can only work part-time due to retirement restrictions. Currently, the District has one potential bus driver who is in the process of completing the necessary tests to complete their license.

9.3 Education Services' and Special Education Reports and/or Presentation(s) - Nicole Latimer, Chief Educational Services Officer

- 9.3.1 Educational Services Update – Nicole Latimer, Chief Educational Services Officer reported that she has been working on the District Service Agreement (DSA) with Migrant Education which is due the following week. She stated that the department is currently working on preparing for next year, such as ordering curriculum, preparing for districtwide professional development offerings. Ms. Latimer mentioned that a professional development workshop that focused on differentiation was held on March 30th and received positive responses from educators and administrators. Ms. Latimer stated that she is planning the summer activities with the goal of having all plans finalized by the last week of school. She mentioned that state testing will be beginning soon.
- 9.3.2 Delta High School Future Farmers of America (FFA) Leadership Officers Presentation – Charles Van Riper and Anika Neeley, Delta High School FFA Advisors – Each of the Delta High School Future Farmers of America (FFA) students; Makayla Rogers, Hailey Rice, Justin Bonilla and Miguel Romero provided a portion of the presentation to the Board of Trustees and meeting attendees. The presentation provided an explanation of when and why the organization was founded as well as some of the opportunities and responsibilities of the members.
- 9.3.3 Williams Settlement Public Notification regarding sufficiency of teachers, facilities, and textbook and instructional materials, quarterly report (Third Quarter Jan.-Mar.); – Nicole Latimer, Chief Educational Services Officer, mentioned that providing this update to the Board of Trustees quarterly is a requirement for the Williams Uniform Complaint Process (UCP). She noted that the District did not receive any complaints during this quarter.
- 9.3.4 Sacramento County Office of Education (SCOE) Second Quarterly Williams Review Report for FY 2021-2022- Nicole Latimer, Chief Educational Services Officer reported that currently River Delta Unified School District has two schools that are required to receive an annual Williams visit and review: Walnut Grove Elementary and Clarksburg Middle Schools. During the second quarter of FY 2021-2022, the Sacramento County Office of Education (SCOE) did not conduct any site reviews of instructional materials or facilities. However, they plan to review the District's School Accountability Report Cards (SARC) beginning in the third quarter. She also reported that the California Commission on Teacher Credentialing has reported there were two teacher misassignments, one corrected teacher misassignment, and zero teacher vacancies in FY 2020-2021. She noted that there were no complaints filed in the district under the UCP during the quarter ending December 31, 2021.
- 9.3.5 Special Education Update – Nicole Latimer, Chief Educational Services Officer shared on behalf of Jane Cronin, Interim Director of Special Education. She reported that on April 4th the Special Education Department hired Sara Hall to provide a Crisis Prevention Intervention (CPI) training at Riverview Middle School which focused on CPI and the best practice for non-violent intervention. The training also gave instruction on the management of disruptive behaviors, including the use of verbal and non-verbal techniques to ensure the safety of staff and students. On April 4th a meeting was held at the District Office for the School Psychologists to review current caseloads and current topics. Ms. Cronin has been communicating with the County SELPA regarding the annual review, which included best practices regarding compliance moving to the 2022-2023 school year. Ms. Cronin is pleased to inform the Board that, since she started working, she has visited each campus at least twice and has met with all the administrators, case managers and various service providers. Ms. Latimer stated that this is amazing as she is working part-time. Ms. Cronin provided a professional development workshop on April 30th to cover compliance monitoring, Extended School Year opportunities, SEIS tips and documentation.

9.4 River Delta Unified Teachers Association (RDUTA) Update – Alyson Stiles, RDUTA President – no report given

9.5 California State Employees Association (CSEA) Chapter #319 Update – CSEA Representative, David Groves, reported that he has not been officially elected as the Chapter President indicating that so far this has been a learning experience.

10. Consent Calendar

All matters listed under the Consent Calendar are to be considered routine action and all will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Trustees requests that specific items to be removed from the Consent Calendar for separate action. Any items removed will be considered for separate action after the motion to approve the Consent Calendar.

10.1 Approve Board Minutes

Regular Meeting of the Board – March 8, 2022

Special Meeting of the Board – March 21, 2022

10.2 Receive and Approve Monthly Personnel Report - As of April 12, 2022

10.3 Request to Approve District's Monthly Expenditure Report
March 2022

10.4 Request to Approve a submission for the Dual Language Immersion Grant to the California Department of Education to support the current Dual Language Immersion (DLI) program at Bates Elementary School – Maria Elena Becerra, Principal

10.5 Request to approve the Independent Contract for Services Agreement with April Seto of Seto Educational Support Services for the 2021-2022 school year at a cost not to exceed \$5,000 – Nicole Latimer, Chief Educational Services Officer

10.6 Request to Approve the Contract with Michael's Transportation for Migrant Education for the Remainder of the 2021-2022 School Year and 2022 Summer Programs, not to exceed \$65,000, Migrant Education Funds - Nicole Latimer, Chief Educational Services Officer

10.7 Request to Approve the Overnight Field Trip for the Delta High School's FFA Program to attend the State Finals for Horse Judging Competition in San Luis Obispo – Christine Mabery, Principal

10.8 Donations or Receive and Acknowledge

Riverview Middle School - General Donations

Blackbaud Giving Fund – PG & E - \$89.74

Member Stone acknowledged those who donated and thanked them for their continuing support.

Member Lamera requested to pull consent item 10.6 for discussion, Member Mahoney moved to approve the remaining items Member Apel seconded. Motion carried 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)

Board President Stone announced that Mr. Gabino Perez has been approved as the new Walnut Grove Elementary School Principal. She congratulated him on his new position.

After discussion Member Lamera moved to approve Consent Calendar item 10.6, Member Riley second. Motion passed 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)

Action Items - Individual speakers shall be allowed three minutes to address the Board on any agenda item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes. With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration.

11. Request to Approve the Agreement with Dora Dome Law Offices to Provide Legal Services Regarding Student Discipline and Other Legal Services not limited to the 2021-2022 School Year – Katherine Wright, Superintendent
Member Mahoney moved to approve, Member Riley seconded. Motion carried 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent:)
12. Request to Approve the Food Service Management Contract Extension with Sodexo for Fiscal Year 2022-2023 – Tammy Busch, Chief Business Officer
Member Mahoney moved to approve, Member Lamera seconded. Motion carried 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent:)
13. Request to Approve the Contract with DataPath to Provide a Multi-Factored Authentication (MFA) Services in Connection the District's Cyper Security, a one-time cost of \$12,000 and an annual cost of \$2,263 – General Funds – Tammy Busch, Chief Business Officer
Member Riley moved to approve, Member Casillas seconded. Motion carried 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent:)
14. Request to Approve the Purchase of an Industrial Trash Compactor/Baler to be Located at Delta High School and Clarksburg Middle School Campus, at a Cost not to Exceed \$63,869.64, Maintenance and Operations Funds – Ken Gaston, Director of Maintenance, Operation and Transportation
Member Apel moved to approve, Member Mahoney seconded. Motion carried 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent:)
15. Request to Approve the Purchase of a 16 ft. Trailer for the Maintenance and Operations Department, at a Cost not to Exceed \$16,955 - Maintenance and Operations Funds – Ken Gaston, Director of Maintenance, Operation and Transportation
Member Mahoney moved to approve, Member Lamera seconded. Motion carried 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent:)
16. Request the Board's Authorization for Superintendent Wright to Review and Approve on Behalf of the Board the District Service Agreement (DSA) with Butte County Office of Education Migrant Education Region 2 for Migrant Services in RDUSD for the 2022-2023 School Year – Nicole Latimer, Chief Educational Services Officer
Member Lamera moved to approve, Member Casillas seconded. Motion carried 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent:)
17. Request to Approve the Two-year (2) Renewal Lease Agreement with Sacramento Employment And Training Agency (SETA-Head Start) for Operation of the Preschool Program at Walnut Grove Elementary School August 1, 2022 through July 31, 2024 – Tammy Busch, Chief Business Officer
Member Casillas moved to approve, Member Riley seconded. Motion carried 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent:)
18. Request Approval of Election Process and Resolution #831 Specifications of Election Order, Publication of Notice of Election form, Notice of Election and Certification of Maps and Boundaries for the November 8, 2022 Elections of District Board Members for the 2022-2026 Term of Office – Katherine Wright, Superintendent
Member Jelly moved to approve, Member Apel seconded. Motion carried by roll call vote 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent:)
19. Request to Approve Resolution #832 Condemning Racism, Violence, and Injustice And Committing To Equity and Humanity is Central Guiding Principles – Katherine Wright, Superintendent Officer
Public Comment given by Emily Gollinger regarding the matter of Resolution #832. She thanked the Board for taking the first step by acknowledging that there is racism in our district schools. However, she it is of her opinion that passing this resolution is not enough and this issue needs to have a more radical implementation.
Member Lamera moved to approve, Member Riley seconded. Motion carried by roll call vote 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent:)

20. Request to Approve the Revised Student Disciplinary Guide as of April 12, 2022 – Nicole Latimer, Chief Educational Services Officer
- Public Comment given by Emily Gollinger regarding the matter of the revised Student Disciplinary Guide. She provided examples of her family's personal experiences regarding hate speech and racism. She is encouraged of the changes being made; however, she feels the policies and punishments are vague. She stated that the policies and punishments need to be definitive and it should be a No Tolerance policy.*
- Member Lamera moved to approve, Member Riley seconded. Motion carried 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent:)*
21. Request to Approve the First Reading of the Board Policy 1330 and Exhibit 1330 Use of School Facilities – Tammy Busch, Chief Business Officer
- Member Lamera moved to approve, Member Casillas seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays: Mahoney): 0 (Absent:)*
22. Request to Approve Contracts with Frontier Communications in the Amount of \$6,530 and Conterra Wireless Broadband, LLC in the Amount of \$5,578 to Provide E-rate Data Transport Services (E-Rate YR 2022(YR25)) – General and E-Rate Funding - Tammy Busch, Chief Business Officer
- Member Riley moved to approve, Member Lamera seconded. Motion carried 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent:)*
23. Request to Review and Approve the Audit and Performance Report from Crowe LLP, Independent Auditor, Fiscal Year 2020-2021 for Measure J (SFID#1) and Measure K (SFID#2)– Tammy Busch, Chief Business Officer
- Member Lamera moved to approve, Member Apel seconded. Motion carried 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent:)*
24. Request to Approve the SFID#1 and SFID#2 Initial Project Lists, Projects to be Paid from Corresponding Bond Funds (Measure J and Measure K) – Katherine Wright, Superintendent and Tammy Busch, Chief Business Officer
- Member Riley moved to approve, Member Casillas seconded. Motion carried 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent:)*
25. Re-Adjourn to continue Closed Session, if needed – Board President Stone reported that re-adjourning to Closed Session was not necessary.
26. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) Board President Stone reported Closed Session was not necessary – no actions to report.
27. Adjournment: There being no further business before the Board, Board President Stone asked for a motion to adjourn.
- Member Casillas moved to approve, Member Lamera seconded. Motion carried 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent:)*

The meeting was adjourned at 9:47 pm

Submitted:

Katherine Wright, Superintendent and Secretary to the Board of Trustees

By: Jennifer Gaston, Recorder

End

Approved:

Marilyn Riley, Clerk, Board of Trustees