

RIVER DELTA UNIFIED SCHOOL DISTRICT

MINUTES

REGULAR MEETING

February 15, 2022

1. Call Open Session to Order – Board President Stone called the Open Session of the meeting of the Board of Trustees to order at 4:34 p.m. on February 15, 2022 at the District Office of the River Delta Unified School District via Zoom webinar, Rio Vista, California.

2. Roll Call of Members:

Jennifer Stone, President
Dan Mahoney, Vice President
Marilyn Riley, Clerk
Rafaela Casillas, Member
Marcial Lamera, Member
Wanda Apel, Member (arrived 4:41pm)
Randall Jelly, Member

Also present: Katherine Wright, Superintendent

3. Review, Approve the Closed Session Agenda and Adjourn to Closed Session

3.1 Board President Stone announced items on the Closed Session Agenda and stated that a request was made by Superintendent Wright to delete Closed Session agenda item number 4.3.4.2 Resolution #826 Release and Non-reelect for the 2022-2023 school year for Probationary 0, I & II Certificated Staff. Rationale was that this item is no longer needed.

Member Mahoney moved to approve the deletion of Closed Session item 4.3.4.2, Member Jelly seconded. Motion carried by roll call vote 5 (Ayes: Mahoney, Riley, Casillas, Jelly, Stone): 1 (Nays: Lamera): 1 (Absent: Apel)

3.2 Public Comment on Closed Session Agenda Items. – None to report

4. Board President Stone asked for a motion to approve the Closed Session agenda and adjourn the meeting to Closed Session @ 4:37 pm

Member Lamera moved to approve, Member Casillas seconded. Motion carried by roll call vote 6 (Ayes: Mahoney, Riley, Casillas, Lamera, Jelly, Stone): 0 (Nays): 1 (Absent: Apel)

5. Open Session was reconvened at 6:37 pm

5.1 Roll was retaken. Due to technical difficulties Members Riley and Apel were absent, all other members were present.

Also present: Katherine Wright, Superintendent; Tammy Busch, Chief Business Officer and Jennifer Gaston, Recorder.

5.2 Pledge of Allegiance was led by Board President Stone

6. Report of Action taken, if any, during the Closed Session (Government Code Section 54957.1)
Board President Stone reported that the Board approved Closed Session item 4.3.4.1 Resolution #825 Release and Non-reelect of certificated employees hired until temporary contracts for the 2021-2022 school year.

Member Mahoney moved to approve, Member Lamera seconded. Motion carried by roll call vote 6 (Ayes: Mahoney, Riley, Casillas, Lamera, Jelly, Stone): 0 (Nays): 1 (Absent: Apel)

Also, during Closed Session the Board reviewed documents regarding student discipline cases. The Board will take action and vote on each case individually during item number 26 of the Open Session Agenda.

7. Review and Approve the Open Session Agenda

Board President Stone asked for a motion to approve the Open Session Agenda.

Member Lamera moved to approve, Member Mahoney seconded. Motion carried by roll call vote 6 (Ayes: Mahoney, Riley, Casillas, Lamera, Jelly, Stone): 0 (Nays): 1 (Absent: Technical difficulty – Apel)

8. Public Comment: None to report

9. Reports, Presentations, Information

9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –

9.1.1 Board Members' report(s) No reports given

9.1.2 Superintendent Wright's report(s) – Superintendent Wright welcomed and thanked all those who were in attendance. Superintendent Wright stated that she was honored to represent, staff, students and families of the school district. She mentioned that, while on her weekly Superintendent's call with other Superintendents throughout Sacramento County, she feels extremely blessed on how our school communities respect one another and their viewpoint on these topics even when there is a difference of opinion. She mentioned that this is not always the case in other school districts.

Superintendent Wright mentioned that, on February 16, 2022, the mask mandate for fully vaccinated individuals will be lifted, noting the settings where masks will still be required to follow the indoor mask mandates. These settings include schools, health care facilities, long-term care facilities, detention centers and homeless shelters. The Secretary for California Health and Human Services Agency, Dr. Ghaly, announced that for these exclusion settings will be re-evaluated on February 28th.

Superintendent Wright mentioned that consistent attendance is a major contributor to healthy relationships between students and their teachers, as well as students and their peers. It is the number one contributor to successful academic achievement. Superintendent Wright urges those who wish to have their voices heard to direct their comments to those individuals who make the decisions related to public health.

Superintendent Wright was happy to announce that the District plans to extend an offer of employment for the Vice Principal position at Delta High School to the top candidate. The name and start date of the individual will be announced as soon as possible.

9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Tammy Busch, Chief Business Officer; Ken Gaston, Director of MOT

9.2.1 Monthly Financial Report – Tammy Busch, Chief Business Officer reported that her department is working on Second Interim. She mentioned that due to staffing changes in the Business Department tasks are taking longer than usual. She announced that the District is piloting an on-line requisitions system, which seems to be going well. Ms. Busch also reported that the District is moving toward a more secure network system called Cloudpath, which includes multi-faceted authentication, similar to when you log into a financial intuitions. These steps are to enhance our cyber security and is a requirement from our insurance carrier.

9.2.1.1 ADA/Enrollment Report – Tammy Busch, Chief Business Officer reported that the districtwide enrollment had a decrease of 118 students compared to 2019-2020 school year. The enrollment for January compared to December 2021 has had a decrease of 19 students. The districtwide Average Daily Attendance from January compared to December 2021 has seen a decrease of 196.

9.2.1.2 Monthly Financial Report – Tammy Busch, Chief Business Officer reported that this monthly financial report shows the year-to-date expenditures for the general funds, restricted and unrestricted, as well as all other funds.

9.2.1.3 Revised Timeline for preparation of the 2022-2023 District Budget and LCAP – Tammy Busch, Chief Business Officer explained that revisions were made to the timelines submitted previously and are being resubmitted to the Board with these corrections.

9.2.1.4 Bond Projects Update SFID#1 – Tammy Busch, Chief Business Officer gave a brief background of the Bond obligation process and purpose of the Bond Oversight Committee. She reported the expenditures for Measure J (SFID#1) are: \$105,000 for Cost of Issuance, \$275,400 for Underwriter Fee and \$1,854.13 for Fiscal Agent Fees with a total expenditure of \$382,254.13.

9.2.1.5 Bond Projects Update SFID#2 – Tammy Busch, Chief Business Officer reported that, although the District has a joint Bond Oversight Committee for Measures J and K, the expenditures for each measure is required to report separately. The Measure J (SFID#1) expenditures are: \$105,000 for Cost of Issuance, \$79,309 for Underwriter Fee and \$2,199.4 for Fiscal Agent Fees with a total of \$186,508.24.

9.2.1.6 District Facilities Master Plan Presentation – Jeff Evans and Melissa Regan from HKIT Architects provided a presentation which included a Word Cloud for each school site that included feedback ascertained from both staff and community stakeholder engagement meetings. The master plan designs included existing conditions and a master plan for each school site showing minor modernizations, medium modernization plans, major modernization plans and or future growth, if applicable.

Board members and Superintendent Wright were pleased with the plans presented and felt the plans were a true representation of the feedback from staff and community stakeholders. Superintendent Wright reminded staff and community members that while these plans are wonderful, the Bond funds will not cover all options in the design. Priorities will need to be determined and other funding sources will need to be obtained to complete many of these projects, while others will remain on a priority list for the future.

9.2.2 Maintenance, Operations & Transportation Update - Ken Gaston, Director of MOT, started his reported with the good news items. He noted that a lawnmower was ordered and after ten months, two weeks and four days, it was finally received. He stated that the ability of this lawnmower has made quite a difference in the amount of time it saves to mow all lawns across the District.

Mr. Gaston mentioned that the potential new bus driver is in training and only has ten hours remaining to complete the training portion of the process. He will take with the final examination given by the California Highway Patrol. Unfortunately, Mr. Gaston reported that one of our current bus drivers and one van driver have submitted notices of retirement.

Mr. Gaston mentioned that his team has been short staff recently; however, most of the team members have returned to work. He has hopes of hiring substitute employees to fill in these positions when someone is on leave for either illness or vacation.

9.3 Education Services' and Special Education Reports and/or Presentation(s) - Nicole Latimer, Chief Educational Services Officer and Jamie Quirino Bautista, Director of Special Education

9.3.1 Educational Services Update – Nicole Latimer, Chief Educational Services Officer, reported that the Educational Services Department is in the mist of collecting data for the Civil Rights submission, as well as the CalPads Fall II submission. Mr. Wright continues to support teachers with their technology needs as well as preparing a Culture and Climate Surveys to be completed by students, staff members and families. These surveys are designed to keep those responding to remain anonymous while providing needed feedback about our schools and campuses. Previously, Panorama Education conducted the survey collecting this data for the District.

Ms. Latimer announced that the Summer School applications are now being accepted for our Expanded Learning, Summer Learning Opportunities, Migrant Education Program, Summer Bridge Elementary Program and the Secondary Summer Academies (ELA and Math). Applications for credit recovery will be going out soon.

Ms. Latimer is also working on Professional Development (PD) opportunities for teachers that will take place during the summer. The PD opportunities of GLAD, AVID, Number Talks, Classroom Management and Classroom Culture will be offered.

Ms. Latimer announced that the Districtwide Staff Appreciation Tour began today at Delta High School and Clarksburg Middle School and will travel to the school sites and

the District Office. Lunch will be provided to all staff members, showing that they are cared for and how much they are appreciated.

Member Lamera mentioned that he heard the Staff Appreciation Lunch at Delta High/Clarksburg Middle Schools went very well. He stated that the staff members are very deserving of this recognition and thanked Ms. Latimer for her efforts.

- 9.3.2 2021-2022 Enrollment Update Presentations: Clarksburg Middle and Delta High; Bates Elementary; Walnut Grove Elementary; Isleton Elementary; D.H. White Elementary and Riverview Middle; and Rio Vista High Schools– Site Principals. Ms. Latimer, Chief Educational Services Officer started the presentation with an explanation of the information being presented. Ms. Latimer stated the districtwide year-to-date enrollment for 2021-2022 is 1859 students, which is a slight increase from Census Information Day, October 6, 2021 the enrollment was 1848. However, enrollment has declined from prior years, especially during the Covid Pandemic. In 2019-20 student enrollment was 2006, in 2020-21 student enrollment was 1903. Data was analyzed to determine where the student were going when leaving the District. In the 2019-20 school year 32 students left the state, in the 2020-21 school year 36 students left the state and in 2021-2022 school year 31 students left the state. Although we couldn't determine whether the student was transferring to private schools, online school or to another school within California the data showed that, in the 2020-21 school year 77 student transferred out to of the District. 2021-2022 school year 113 students transfer out of district. Each principal provided site specific data for their current enrollment, current attendance, challenges they are facing as well as goals to support the increase of attendance and enrollment.

- 9.3.3 Special Education Update – Jamie Quirino Bautista, Director of Special Education was not in attendance – Superintendent Wright

- 9.4 River Delta Unified Teachers Association (RDUTA) Update – Alyson Stiles, RDUTA President – No report given

- 9.5 California State Employees Association (CSEA) Chapter #319 Update – Melinda Barkman, CSEA President – No report given

10. Consent Calendar

All matters listed under the Consent Calendar are to be considered routine action and all will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Trustees requests that specific items to be removed from the Consent Calendar for separate action. Any items removed will be considered for separate action after the motion to approve the Consent Calendar.

- 10.1 Approve Board Minutes
Regular Meeting of the Board – January 11, 2022
- 10.2 Receive and Approve Monthly Personnel Report - As of February 15, 2022
- 10.3 Request to Approve District's Monthly Expenditure Report
January 2022
- 10.4 Request to Approve the Leave of Absence Made by Employee #001037 for March 2023 – June 2023 – Codi Agan, Director of Personnel
- 10.5 Request to Approve the Leave of Absence Made by Employee #001754 for February 4, 2022 – June 3, 2022 – Codi Agan, Director of Personnel
- 10.6 Request Approval to Apply for the School Breakfast Program (SBP) Start-up and Expansion Grant – Tammy Busch, Chief Business Officer
- 10.7 Donations to Receive and Acknowledge:
Rio Vista High School – Joseph Turk Memorial Scholarship Fund
Danny and Delinda Bowers
Rio Vista High School – Art Department in Memory of Kaz Omoto
Danny and Delinda Bowers

Member Lamera moved to approve, Member Casillas seconded. Motion carried by roll call vote 6 (Ayes: Mahoney, Riley, Casillas, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Lamera, Technical difficulties)

Member Stone acknowledged those who donated and thanked them for their continuing support.

Action Items - Individual speakers shall be allowed three minutes to address the Board on any agenda item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes. With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration.

11. Request to Approve the River Delta Unified School District Master Plan for Bond Programs – Tammy Busch, Chief Business Officer and HKIT Architects Representative
Member Apel moved to approve, Member Jelly seconded. Motion carried by roll call vote 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)
12. Request to Approve the Ratification of Change Order #1 in the Amount of \$583.44 and Approval to Submit the Notice of Completion for Riverview Middle School Marquee Sign Installation Project – Tammy Busch, Chief Business Officer
Member Lamera moved to approve, Member Mahoney seconded. Motion carried by roll call vote 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)
13. Request to Approve the Ratification of Change Order #1 in the Amount of \$583.44 and Approval to Submit the Notice of Completion for Isleton Elementary School Marquee Sign Installation Project – Tammy Busch, Chief Business Officer
Member Lamera moved to approve, Member Casillas seconded. Motion carried by roll call vote 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)
14. Request to Approve the Ratification of Change Order #1 in the Amount of \$500 and Approval to Submit the Notice of Completion for Walnut Grove Elementary School Marquee Sign Installation Project – Tammy Busch, Chief Business Officer
Member Casillas moved to approve, Member Riley seconded. Motion carried by roll call vote 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)
15. Request to Approve the Ratification of Change Order #1 in the Amount of \$820 and Approval to Submit the Notice of Completion for D.H. White Elementary School Marquee Sign Installation Project – Tammy Busch, Chief Business Officer
Member Lamera moved to approve, Member Jelly seconded. Motion carried by roll call vote 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)
16. Request to Approve the Agreement with Bright Group to a Provide Roof Evaluation Report, for a cost not to exceed \$2,175, Measure J and Measure K Bond Funds – Tammy Busch, Chief Business Officer
Member Jelly moved to approve, Member Apel seconded. Motion carried by roll call vote 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)
17. Request to Approve the Independent Contract with Camacho Mechanical to Perform a Field Survey Collecting Information for the Mechanical Engineering Project to Include HVAC, Refrigeration, and Mechanical Equipment Districtwide – Bond Funds, Measure J (\$4,940) and Measure K (\$1,560) Totaling \$6,500– Tammy Busch, Chief Business Officer
Member Apel moved to approve, Member Riley seconded. Motion carried by roll call vote 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)
18. Request to Approve the Fee Proposal and Agreement with Capital Engineering to Provide a HVAC Conditions Survey Districtwide – Bond Funds Measure J (\$21,280) and Measure K (\$6,720) Totaling \$28,000 – Tammy Busch, Chief Business Officer
Member Lamera moved to approve, Member Apel seconded. Motion carried by roll call vote 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)

19. Request to Approve the First Reading of the Updated or New Board Policies, Administrative Regulations and Exhibits Due to New Legislation, Mandated Language and/or Citation Revisions as of December 2021 - Katherine Wright, Superintendent
Member Apel moved to approve, Member Riley seconded. Motion carried by roll call vote 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)
20. Request to Approve the 2022 Districtwide Comprehensive Safety Plan – Katherine Wright, Superintendent
Member Mahoney moved to approve, Member Lamera seconded. Motion carried by roll call vote 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)
21. Request to Approve the Final Draft of the Supplemental to the Annual Update to the 2021-2022 Local Control and Accountability Plan – Nicole Latimer, Chief Educational Services Officer
Member Mahoney moved to approve, Member Casillas seconded. Motion carried by roll call vote 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)
22. Request to Approve Resolution #827 Relative to the Reduction or Elimination of Particular Kinds of Certificated Services or Final Notice of Layoff Because of Reduction of Particular Kinds of Services - Katherine Wright, Superintendent
Member Mahoney moved to approve, Member Riley seconded. Motion carried by roll call vote 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)
23. Request to Approve Resolution #828 Relative to the Reduction or Elimination of Particular Kinds of Classified Services or Final Notice of Layoff Because of Reduction of Particular Kinds of Services - Katherine Wright, Superintendent
Member Mahoney moved to approve, Member Lamera seconded. Motion carried by roll call vote 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)
24. Request to Approve and Adopt the 2019-2020 and 2020-2021 Tentative Agreement with the River Delta Unified Teacher’s Association – Katherine Wright, Superintendent
Member Mahoney moved to approve, Member Apel seconded. Motion carried by roll call vote 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)
25. Request to Award the Category Two (2) Eligible Network Equipment Contract for E-rate Approved Equipment to AMS.net in the Amount of \$262,032.65– Tammy Busch, Chief Business Officer
Member Lamera moved to approve, Member Mahoney seconded. Motion carried by roll call vote 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)
26. Request Approval of Action Taken During Closed Session Regarding Student Discipline/Expulsion Hearing(s) or Stipulation Agreement(s) Action Taken to be Announced and Voted on Individually by Student Case Number to Maintain Student Confidentiality (Ed. Code 49070 (c) and 76232(c) - Board President Stone
 - 4.1.1 Student Case #2122-311-001 – Member Stone read the Board recommendation to expel the student from all schools of the River Delta Unified School District and be referred to a school outside of the District. A Rehabilitation Plan was Board approved.
Member Mahoney moved to approve, Member Lamera seconded. Motion carried by roll call vote 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)
 - 4.1.2 Student Case #2122-321-002 - Member Stone read the Board recommendation to expel the student from all schools of the River Delta Unified School District and be referred to a school outside of the District. A Rehabilitation Plan was Board approved.
Member Mahoney moved to approve, Member Lamera seconded. Motion carried by roll call vote 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)
27. Re-Adjourn to continue Closed Session, if needed – Board President Stone reported that re-adjourning to Closed Session was not necessary.

28. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) - Board President Stone reported Closed Session was not necessary – no actions to report.
29. Adjournment: There being no further business before the Board, Board President Stone asked for a motion to adjourn.

Member Casillas moved to approve, Member Mahoney seconded. Motion carried by roll call vote 7 (Ayes: Mahoney, Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)

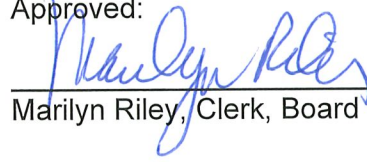
The meeting was adjourned at 9:21 pm

Submitted:



Katherine Wright, Superintendent and Secretary to the Board of Trustees

Approved:



Marilyn Riley, Clerk, Board of Trustees

By: Jennifer Gaston, Recorder

End