

RIVER DELTA UNIFIED SCHOOL DISTRICT

MINUTES

REGULAR MEETING

August 9, 2022

1. **Call Open Session to Order** – Board President Stone called the Open Session of the meeting of the Board of Trustees to order at 5:31 p.m. on August 9, 2022 at Isleton Elementary School, Rio Vista, California.
2. **Roll Call of Members:**
 - Jennifer Stone, President
 - Dan Mahoney, Vice President
 - Marilyn Riley, Clerk
 - Rafaela Casillas, Member (Arrived 5:58pm)
 - Marcial Lamera, Member
 - Wanda Apel, Member
 - Randall Jelly, Member

Also present: Katherine Wright, Superintendent
3. **Review, Approve the Closed Session Agenda and Adjourn to Closed Session**
 - 3.1 Board President Stone announced items on the Closed Session Agenda
 - 3.2 Public Comment on Closed Session Agenda Items. – None to report
4. **Board President Stone asked for a motion to approve the Closed Session agenda and adjourn the meeting to Closed Session @ 5:32 pm**

Member Riley moved to approve, Member Lamera seconded. Motion carried 6 (Ayes: Mahoney, Riley, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Casillas)
5. **Open Session was reconvened at 6:39 pm**
 - 5.1 Roll was retaken, all members were present.

Also present: Katherine Wright, Superintendent; Tammy Busch, Assistant Superintendent of Business Services Officer; Nancy Vielhauer, Assistant Superintendent of Educational Services, and Jennifer Gaston, Recorder.
 - 5.2 Pledge of Allegiance was led by Board President Stone
6. **Report of Action taken, if any, during the Closed Session (Government Code Section 54957.1)**

Board President Stone reported that the Board did not take any actions during Closed Session.
7. **Review and Approve the Open Session Agenda**

Board President Stone asked for a motion to approve the Open Session Agenda

Member Lamera moved to approve, Member Riley seconded. Motion carried 7 (Ayes: Mahoney, Riley, Lamera, Casillas, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)
8. **Public Comment:** None to report
9. **Reports, Presentations, Information**
 - 9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –
 - 9.1.1 Board Members' report(s) – Member Lamera reported that he and Congressman Mike Thompson were invited by Amanda Beck from The Friends of Clarksburg Services & Recreation Committee to walk the campuses of Delta High and Clarksburg Middle School reviewing the committees proposed Park and Aquatic Center Project.

Member Lamera attended the Meet and Greet to welcome Delta High and Clarksburg Middle School's new Principal, Craig Cornelson and Vice Principal, Leticia Magaña. There was a nice turnout of families that came to meet the new administration team. He acknowledged Ms. Weathers for decorating for the event. Member Lamera noted that he met with both Mr. Cornelson and Ms. Magaña to learn of their goals for the upcoming school year and offered his support.

Member Lamera also attended the Meet and Greet at Bates Elementary School to welcome Dr. MJ Kiwan Gomez and introduce him to the many families who attended. Member Lamera mentioned that Mr. Kiwan Gomez was hard at work implementing the 50/50 schoolwide Spanish Dual Immersion Program. Member Lamera invited his fellow

Board members to visit Bates Elementary on August 19th to see the Dual Immersion Program in action.

Member Lamera announced that he attended the Pear Fair over the weekend and the event was well attended and a smashing success. He is looking forward to the event next year.

Member Lamera was happy to announce that he has filed papers with Yolo County's Office of Registered Voter's to be on the Ballot in November to continue to serve as the Trustee Area 5 Board Member for the River Delta USD, stating that it has been a welcoming experience over the past two years and would like the opportunity moving forward.

Board President Stone reported that she attended the Pear Fair and was one of the bakers making the pear pies for the event. She announced that both Bates and Walnut Grove Elementary Schools sold out of their pies early in the day. Member Stone noted that it was the best Pear Fair event that she has seen in the ten years she has been baking pies for the PTA. The weather turned out to be fantastic and, from her observation, there were more people in attendance than in the past years.

President Stone attended the Meet the Principal at Walnut Grove Elementary School welcoming Mr. Perez. The families that attended were very excited to have him as their new principal. Many families didn't feel the need to attend the Meet and Greet as they know Mr. Perez very well, as he has worked in Walnut Grove Elementary for many years. However, they are looking forward to the upcoming school year with Mr. Perez as principal.

Member Riley reported that she attended the Meet and Greet at Bates Elementary, stating that it was well attended. She also joined the Meet and Greet at D.H. White Elementary where they had even a greater number of families attend.

9.1.2 Committee report(s)

9.1.2.1 Committee Meeting – City of Rio Vista 2 X 2 – Superintendent Wright reported that she and Member Jelly attended the 2 X 2 meeting with the City of Rio Vista. She acknowledged the new city clerk and commended her for keeping the meetings on schedule. Superintendent Wright shared with the Board that these meetings are very beneficial to both parties, especially to be kept informed of everything that is happening in the community. She announced that the City Manager, Rob Hickey will be retiring, an interim will be filling in until a new City Manager can be hired.

In response to a question, Superintendent Wright shared that, during the meetings over the past few months, the discussion of the lack of transportation for students was discussed. Unfortunately, the one resource that City has, The Delta Breeze, is managed by a third party contractor and they do not allow unaccompanied minors to ride the busses. Superintendent Wright stated that Michael Mimiaga, Supervisor of Transportation, has attended many meetings to try to come up with ideas to support the District's transportation department. Superintendent Wright mentioned that City of Rio Vista's Safe Routes to School will be an important program to continue making routes to and from school safer for the students.

9.1.3 Superintendent Wright's report(s) - Superintendent Wright reported that employees are diligently working to prepare for the upcoming school year. She sincerely thanked everyone for their dedication and all that they are doing to make a smooth start to the school year.

Superintendent Wright mentioned that our District, like many other districts are suffering from a statewide teacher shortage. The District currently has eight teacher vacancies. She mentioned that, on Thursday, she and Codi Agan would be welcoming retired educators to a meeting, providing them with information on the teacher shortage and ways they may be able to help us during this challenging situation. If interested, they can

use their credentials and expertise to work temporarily or by job sharing with another retired teacher this school year.

Superintendent Wright thanked Denise Correia and Jim McPherson for the use of their beautiful home on Long Island, where we conducted the first Leadership Team Meeting. The secluded atmosphere allowed the team to focus on important topics for the upcoming school year.

Superintendent Wright wished the best of luck to all during these first days of school.

9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Tammy Busch, Asst. Superintendent of Business Services; Ken Gaston, Director of MOT

9.2.1 Provide to the Board Accomplishments for the 2021-22 School Year in Technology, Food Services and Business - Tammy Busch, Assistant Superintendent of Business Services, was unable to attend the meeting. However, she submitted a PowerPoint presentation on the accomplishments for 2021-2022 and goals set for FY2022-2023. Superintendent Wright spoke on her behalf. The presentation provided the Board with information regarding the cafeteria meals served each month, equipment that was replaced during the year and goals for Cafeteria in FY2022-2023. In technology, the implementation of a secured network, Securly content filter, updated website, the use of ParentSquare and the Broadband Infrastructure Improvement (BIG) Grant. Technology goals for 2022-2023 are transferring to Cloud services, Multi Factor Authentication when not on the District's network and a replacement plan for technology devices. The Business Office implemented online purchase requisitions, site-based Amazon carts for approval, simplified accounting strings, consolidation of copies and printers with a single provider, updated facilities use and travel processes and procedures. The implementation of Frontline for absence tracking and timesheet submittals. Goals set for 2022-2023 are to utilize purchasing agreements or state contracts and continue moving towards digital storage.

9.2.2 Maintenance, Operations & Transportation Update - Ken Gaston, Director of MOT reported that the Transportation Department has received three new bus applications and one van driver application. Mr. Gaston mentioned that another district received 40 applications and, after their first meeting with the applicants, they ended up with only one remaining interested party. He is happy that we are still receiving interested applicants. Mr. Gaston announced that his team has been working on installing a sprinkler system at Delta High School's football field, which has never had sprinklers since the facility was built. The project is partially completed; however, it has been suspended until after football season is over to not interrupt the field and game play. The sprinkler system project at Isleton Elementary School has been completed. Unfortunately, there is an irrigation leak at Rio Vista High School. The water valves have been turned off until repairs can be made.

Mr. Gaston reported that the main air conditioning unit at Walnut Grove is failing. A HVAC specialist was called to assess the unit. The report stated that it was either the main motor or the pump, possibly could be both. The specialist explained that this unit is obsolete and replacement parts will mostly likely be obsolete as well. Mr. Gaston is contacting companies in Sacramento to see if the motor can be rebuilt, as well as reaching out to other resources for replacement parts. The site admin is aware of the situation and that his team is working to have the issue resolved as soon as possible.

9.3 Education Services' and Special Education Reports and/or Presentation(s) – Nancy Vielhauer, Assistant Superintendent of Educational Services

9.3.1 Educational Services Update – Nancy Vielhauer, Assistant Superintendent of Educational Services – Board President Stone welcomed Ms. Vielhauer to the District. Ms. Vielhauer thanked President Stone stating that she was thrilled to be here. Her first day was July 18th and the first task was to put the finishing touches on the New Teacher Onboarding 2-day Training. She announced that Jenny Emigh and Steve

Wright prepared for the GLAD Training, which had a great turnout and was well received. The District's preservice day was held at Rio Vista High School. Overall, there was great support from our mental health partners at Solano County and Rio Vista CARE. She noted that she, Jennie Gornto and several of the admin team met with the School Based Mental Health Provider from the Sacramento County Office of Education to discuss how their services would benefit the elementary schools. She noted that the department is extremely busy; however, they are making notable progress.

- 9.3.2 Williams' Settlement Public Notification regarding sufficiency of teachers, facilities, textbooks and instructional materials – Fourth Quarter 2022 (April - June) – Nancy Vielhauer, Assistant Superintendent of Educational Services, reported that the District did not receive any complaints during this period.
- 9.3.3 Williams' Settlement Public Notification regarding sufficiency of teachers, facilities, textbooks and instructional materials – Third Quarter Report for Fiscal Year 2021-2022 from the Sacramento County Office of Education (SCOE) – Nancy Vielhauer, Assistant Superintendent of Educational Services, reported that a letter was received from SCOE stating that their staff did not conduct any site reviews of instructional materials or facilities. However, they reviewed the School Accountability Report Card (SARC) stating that the SARCs were generally clear and accurate, providing suggestions for further improvement. There were no complaints filed during the quarter.
- 9.3.4 Special Education Update –President Stone welcomed Tracy Barbieri, Director of Special Education, to the District. Ms. Barbieri introduced herself to the Board and audience. She shared that she grew up and spent time in the Delta as a child and its wonderful to be in the District serving the communities. She provided Special Education data on students and staff. The Special Education Department focus this year will be on professional development, program development, communication, teacher retention, compliance and opportunities to support these areas. They will be creating manuals for staff as well as sending out monthly newsletters. She looks forward to a smooth start of the school year and working collaboratively with site administrators.

9.4 River Delta Unified Teachers Association (RDUTA) Update – Chris Smith, RDUTA President, announced that RDUTA has many members in new leadership roles. He shared that the union members held their first gathering the previous evening. He noted that, among other things, one goal is to reach nearly 100% membership and to educate the members on the points presented at the last meeting by the negotiating team. He will be encouraging the negotiation team to think long-term and to be patient so that things are done right. He mentioned that he has spoken with former teachers that loved working in the District. He would like teachers that love working here to always work here and not have to leave due to financial reasons.

Superintendent Wright shared that the District is just beginning the LCAP process and invites RDUTA to review the LCAP and be involved in the process by provide feedback. She mentioned that SCOE is reviewing the newly submitted LCAP for approval which will be submitted to CDE. Once finalized the LCAP will be sent out to the both unions.

9.5 California State Employees Association (CSEA) Chapter #319 Update – David Groves, Interim CSEA President, Delta Chapter #319 greeted the Board member and District staff. He reported that his team is happy to be supporting its members. He did not have anything further to report.

Superintendent Wright invited CSEA's team to review and provide feedback on the LCAP as well.

10. Consent Calendar

All matters listed under the Consent Calendar are to be considered routine action and all will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Trustees requests that specific items to be removed from the Consent Calendar for separate action. Any items removed will be considered for separate action after the motion to approve the Consent Calendar.

- 10.1 Approve Board Minutes
Regular Meeting of the Board – June 28, 2022
- 10.2 Receive and Approve Monthly Personnel Report - As of August 5, 2022
- 10.3 District's Monthly Expenditure Report
June and July 2022

- 10.4 Request to Approve the Renewal Agreement with School Loop to Provide Website Hosting Services for the River Delta Unified School District (RDUSD) for the 2022-2023 School Year, at a cost of \$2,000, Educational Services Funds – Nancy Vielhauer, Assistant Superintendent of Educational Services
- 10.5 Request to Approve the Three (3) Year Maverick Networks, Inc. Software Assurance Agreement for 2022-2023 through 2024-2025, at a cost of \$11,882.58 – Tammy Busch, Assistant Superintendent of Business Services
- 10.6 Request to Approve the Independent Contract with West Coast Broadcast Services, LLC to Provide Engineering Services to Support KRVH (Radio Rio), at a cost not to exceed \$5,000 General Fund – Tammy Busch, Assistant Superintendent of Business Services
- 10.7 Request to Approve the Memorandum of Understanding (MOU) for River Delta Unified School District to Participate in the Sly Park Educational Program for the 2022-2023 School Year – Nancy Vielhauer, Assistant Superintendent of Educational Services
- 10.8 Request to Approve the Renewal of IXL Learning Educational Software for the 2022-2023 School Year at a cost not to exceed \$11,425, Educational Services Funds - Nancy Vielhauer, Assistant Superintendent of Educational Services
- 10.9 Request to Approve the General Agreement for Nonpublic, Nonsectarian School/Agency (Northern CA Preparatory School) for the 2022-2023 School Year at a Cost Not to Exceed \$45,000, Special Education Funds – Tracy Barbieri, Director of Special Education
- 10.10 Request to Approve the Professional Expert Agreement with Susan Jones to provide 15 days of Coaching and Mentoring for Rio Vista High School Teachers in the 2022-2023 School Year at a cost not exceed \$3,000. Site Funds – Victoria Turk, Principal
- 10.11 Request to Accept the Grant Award in the Amount of \$60,000 and \$25,000 from Yolo Solano Air Quality Management District to Replace Two (2) Lawn Mowers with Electric Lawn Mowers – Tammy Busch, Assistant Superintendent of Business Services
- 10.12 Donations or Receive and Acknowledge

Rio Vista High School – In Memory of Dennis Katsuki

Caroile Mitsuda
Leonard & Yvonne Rodrigues
Aaron & Natalie Beaver
Craig Nishite
Denis & Linda VanDeMaele

Board President Stone asked to have the electricity bill at Bates Elementary and surrounding meters be reviewed.

Member Lamera moved to approve, Member Casillas seconded. Motion carried 7(Ayes: Mahoney, Riley, Lamera, Casillas, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)

Board President Stoned acknowledged the donations and thanked them for their continued support.

Superintendent Wright announced that with the official approval of the consent calendar she introduced the new members of the administrative team in the audience: Nancy Vielhauer, Assistant Superintendent of Educational Services; Tracy Barbieri, Director of Special Education; Juan Carlos Alvarado, Principal of D.H. White and Wind River High School; MJ Kiwan Gomez, Principal of Bates Elementary School and Mokelumne High School; Craig Cornelson, Principal of Delta High School and Clarksburg Middle School.

Action Items -- Individual speakers shall be allowed two minutes to address the Board on any agendized item. The Board may limit the total time for public input on each agenda item to 20 minutes. With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration. Procedures for Public comment will follow the same process as in number 8.

11. Request to Approve the First Reading of the Updated or New Board Policies, Administrative Regulation and or Exhibits Due to New Legislation or Mandated Language and Citation Revisions as of June 2022. In addition, Revisions to Regulation 4151: Employee Compensation – Katherine Wright, Superintendent

Revisions will be made to Regulation 4151: Employee Compensation for the second reading.

Member Lamera moved to approve, Member Jelly seconded. Motion carried 7(Ayes: Mahoney, Riley, Lamera, Casillas, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)

12. Request to Approve Resolution # 835 Authorizing the Inter-Fund Transfer of Special or Restricted Funds for Operational for Budgetary Purposes for FY 2022-23 – Tammy Busch, Assistant Superintendent of Business Services

Member Mahoney moved to approve, Member Riley seconded. Motion carried 7(Ayes: Mahoney, Riley, Lamera, Casillas, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)

13. Request to Approve Resolution # 836 Authorizing Temporary Inter-Fund Transfers (Borrowing) of Special or Restricted Funds for FY 2022-23– Tammy Busch, Assistant Superintendent of Business Services

Member Mahoney moved to approve, Member Casillas seconded. Motion carried by roll call vote 7(Ayes: Mahoney, Riley, Lamera, Casillas, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)

14. Request to Approve the Proposal to Install Parking Lot Lighting at Walnut Grove Elementary School – Not to Exceed \$25,850, Measure K Bond Funds – Tammy Busch, Assistant Superintendent of Business Services

Member Casillas moved to approve, Member Lamera seconded. Motion carried by roll call vote 7(Ayes: Mahoney, Riley, Lamera, Casillas, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)

15. Request to Approve the Provisional Internship Permits as Authorized by the Commission on Teacher Credentialing for 2022-2023 School Year – Codi Agan, Director of Personnel

Member Riley moved to approve, Member Apel seconded. Motion carried 7(Ayes: Mahoney, Riley, Lamera, Casillas, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)

16. Request to Approve the Variable-Term Waiver as Authorized by the Commission on Teacher Credentialing for 2022-2023 School Year – Codi Agan, Director of Personnel

Member Lamera moved to approve, Member Casillas seconded. Motion carried 7(Ayes: Mahoney, Riley, Lamera, Casillas, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)

17. Re-Adjourn to continue Closed Session, if needed – Board President Stone reported that re-adjourning to Closed Session was not necessary.

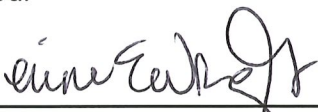
18. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) – Board President Stone reported Closed Session was not necessary – no actions to report.

19. Adjournment: There being no further business before the Board, Board President Stone asked for a motion to adjourn.

Member Casillas moved to approve, Member Lamera seconded. Motion carried 7(Ayes: Mahoney, Riley, Lamera, Casillas, Apel, Jelly, Stone): 0 (Nays): 0 (Absent)

The meeting was adjourned at 7:45 pm

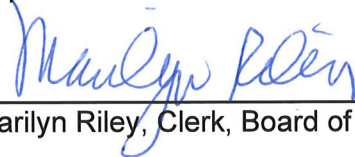
Submitted:



Katherine Wright, Superintendent and Secretary to the Board of Trustees

By: Jennifer Gaston, Recorder
End

Approved:



Marilyn Riley, Clerk, Board of Trustees