

# RIVER DELTA UNIFIED SCHOOL DISTRICT

## Notice of a Regular Meeting of the Board of Trustees

By Order of the President of the Board of Trustees, this is a Call for the Regular Meeting of the Board of Trustees of the River Delta Unified School District to be held:

### Important Notice

## February 15, 2022 – General Open Session 6:30 pm

As the result of the Coronavirus Pandemic (COVID-19), on January 6, 2022 an [Order of the Health Officer of the County of Sacramento](#) directing all public meetings in the county to occur virtually until further notice and encouraging workplaces to conduct meetings remotely as business needs permit. This order will continue to be in effect until rescinded or amended in writing by the Health Officer.

River Delta Unified School District Board meeting will be held as a teleconference (Zoom Webinar) at the River Delta USD District Office and will be closed to the public. Please see River Delta USD Meeting Logistics section below for options to view and participate in the meeting.

### River Delta USD Board Meeting Logistics Meeting will be held remotely.

The RDUSD uses a Zoom Webinar application for its meetings. To join the meeting, Zoom, not River Delta USD, requires attendees to register with a name and email address. The email address does not need to be authenticated and the name does not need to be the attendee's legal name. Initials, "Supportive Staff", "Caring Citizen", etc. are all acceptable entries. The same requirements are used to address the Board.

To address the Board during Public Comment or on any item listed on the Agenda, please follow these instructions:

- 1) Using the link "Public Comment Card", complete the Google form and submit. You will be called upon during Agenda item number 8: Public Comment or during the corresponding item number you have selected. Once your name has been called, the meeting organizer will allow you to unmute yourself. Unmute yourself and address the Board.
- 2) If you have a comment or complaint regarding a specific employee, please refrain from making a public comment and contact the employee's supervisor for resolution.

**Listen in English:** Meeting ID: 964 8930 4498 Passcode: 173261

*A copy of the full agenda (with backup documents but without confidential closed session items) is available for public review at the District Office, 445 Montezuma St., Rio Vista, California, at least 72 hours prior to the announced meeting of the Board of Trustees or online at <http://riverdelta.org> under the heading: Board of Trustees*

### REGULAR MEETING AGENDA

1. Call the Open Session to Order (@ 4:30 p.m.)
2. Roll Call
3. Review Closed Session Agenda (see attached agenda)
  - 3.1 Announce Closed Session Agenda
  - 3.2 Public Comment on Closed Session Agenda Items Only
4. Approve Closed Session Agenda and Adjourn to the **Closed Session** (@4:35 p.m.)

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Riley \_\_\_; Member Casillas \_\_\_; Member Lamera \_\_\_; Member Apel \_\_\_; Member Jelly \_\_\_; Member Mahoney \_\_\_; Member Stone \_\_\_ Time: \_\_\_

5. Reconvene to Open Session (@ approx. 6:30 p.m.) Time: \_\_\_\_\_

5.1 Retake Roll Call

Member Riley \_\_\_; Member Casillas \_\_\_; Member Lamera \_\_\_; Member Apel \_\_\_; Member Jelly \_\_\_; Member Mahoney \_\_\_; Member Stone \_\_\_

5.2 Pledge of Allegiance

6. Report of Action taken, if any, during the Closed Session (Government Code Section 54957.1) – Board President Stone

7. Review and Approve the **Open Session Agenda**

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Riley \_\_\_; Member Casillas \_\_\_; Member Lamera \_\_\_; Member Apel \_\_\_; Member Jelly \_\_\_; Member Mahoney \_\_\_; Member Stone \_\_\_

8. **Public Comment: Anyone may address the Board at this time regarding any subject that is within the Board's subject-matter jurisdiction which is not on this night's agenda** [Government Code Section 54954.3 and Education Code Sections 35145.5 and 72121.5]. **However, please hold your comments on a specific item listed until it is brought up for discussion. However, understand the Board may not act on any item which is not listed on this agenda** (except as authorized by Government Code Section 54954.2). (BB9323) **Individual speakers shall be allowed three minutes to address the Board on any non-agendized item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes.** With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration. {If you wish to have an item placed on the agenda for discussion and/or action by the Board, you must notify the Board Secretary/Superintendent in writing no later than ten working days prior to a regularly scheduled Board meeting requesting permission. After the Superintendent's Cabinet has met, you will be notified of their decision.}

9. **Reports, Presentations, Information**

9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –

9.1.1 Board Members' report(s)

9.1.2 Superintendent Wright's report(s)

9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Tammy Busch, Chief Business Officer; Ken Gaston, Director of MOT

9.2.1 Monthly Financial Report – Tammy Busch, Chief Business Officer

9.2.1.1 ADA/Enrollment Report – Tammy Busch, Chief Business Officer

9.2.1.2 Monthly Financial Report – Tammy Busch, Chief Business Officer

9.2.1.3 Revised Timeline for preparation of the 2022-2023 District Budget and LCAP – Tammy Busch, Chief Business Officer

9.2.1.4 Bond Projects Update SFID#1 – Tammy Busch, Chief Business Officer

9.2.1.5 Bond Projects Update SFID#2 – Tammy Busch, Chief Business Officer

9.2.1.6 District Facilities Master Plan Presentation – HKIT Architects

9.2.2 Maintenance, Operations & Transportation Update, Ken Gaston, Director of MOT

9.3 Education Services' and Special Education Reports and/or Presentation(s) - Nicole Latimer, Chief Educational Services Officer and Jamie Quirino Bautista, Director of Special Education

9.3.1 Educational Services Update – Nicole Latimer, Chief Educational Services Officer

9.3.2 2021-2022 Enrollment Update Presentations: Clarksburg Middle and Delta High; Bates Elementary; Walnut Grove Elementary; Isleton Elementary; D.H. White Elementary and Riverview Middle; and Rio Vista High Schools– Site Principals

9.3.3 Special Education Update – Jamie Quirino Bautista, Director of Special Education

9.4 River Delta Unified Teachers Association (RDUTA) Update – Alyson Stiles, RDUTA President

- 9.5 California State Employees Association (CSEA) Chapter #319 Update – Melinda Barkman, CSEA President

**10. Consent Calendar**

All matters listed under the Consent Calendar are to be considered routine action and all will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Trustees requests that specific items to be removed from the Consent Calendar for separate action. Any items removed will be considered for separate action after the motion to approve the Consent Calendar.

- 10.1 Approve Board Minutes  
Regular Meeting of the Board – January 11, 2022
- 10.2 Receive and Approve Monthly Personnel Report - As of February 15, 2022
- 10.3 Request to Approve District’s Monthly Expenditure Report  
January 2022
- 10.4 Request to Approve the Leave of Absence Made by Employee #001037 for March 2023 – June 2023 – Codi Agan, Director of Personnel
- 10.5 Request to Approve the Leave of Absence Made by Employee #001754 for February 4, 2022 – June 3, 2022 – Codi Agan, Director of Personnel
- 10.6 Request Approval to Apply for the School Breakfast Program (SBP) Start-up and Expansion Grant – Tammy Busch, Chief Business Officer
- 10.7 Donations to Receive and Acknowledge:  
**Rio Vista High School – Joseph Turk Memorial Scholarship Fund**  
Danny and Delinda Bowers  
**Rio Vista High School – Art Department in Memory of Kaz Omoto**  
Danny and Delinda Bowers

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Riley \_\_; Member Casillas \_\_; Member Lamera \_\_; Member Apel \_\_; Member Jelly \_\_; Member Mahoney \_\_; Member Stone \_\_

**Action Items** -- Individual speakers shall be allowed two minutes to address the Board on any agenda item. The Board may limit the total time for public input on each agenda item to 20 minutes. With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration. Procedures for Public comment will follow the same process as in number 8.

11. Request to Approve the River Delta Unified School District Master Plan for Bond Programs – Tammy Busch, Chief Business Officer and HKIT Architects Representative

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Riley \_\_; Member Casillas \_\_; Member Lamera \_\_; Member Apel \_\_; Member Jelly \_\_; Member Mahoney \_\_; Member Stone \_\_

12. Request to Approve the Ratification of Change Order #1 in the Amount of \$583.44 and Approval to Submit the Notice of Completion for Riverview Middle School Marquee Sign Installation Project – Tammy Busch, Chief Business Officer

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Riley \_\_; Member Casillas \_\_; Member Lamera \_\_; Member Apel \_\_; Member Jelly \_\_; Member Mahoney \_\_; Member Stone \_\_

13. Request to Approve the Ratification of Change Order #1 in the Amount of \$583.44 and Approval to Submit the Notice of Completion for Isleton Elementary School Marquee Sign Installation Project – Tammy Busch, Chief Business Officer

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Riley \_\_; Member Casillas \_\_; Member Lamera \_\_; Member Apel \_\_; Member Jelly \_\_; Member Mahoney \_\_; Member Stone \_\_

14. Request to Approve the Ratification of Change Order #1 in the Amount of \$500 and Approval to Submit the Notice of Completion for Walnut Grove Elementary School Marquee Sign Installation Project – Tammy Busch, Chief Business Officer

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Riley \_\_; Member Casillas \_\_; Member Lamera \_\_; Member Apel \_\_; Member Jelly \_\_; Member Mahoney \_\_; Member Stone \_\_

15. Request to Approve the Ratification of Change Order #1 in the Amount of \$820 and Approval to Submit the Notice of Completion for D.H. White Elementary School Marquee Sign Installation Project – Tammy Busch, Chief Business Officer  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_  
 Roll Call Vote:  
 Member Riley \_\_; Member Casillas \_\_; Member Lamera \_\_; Member Apel \_\_; Member Jelly \_\_; Member Mahoney \_\_; Member Stone \_\_
  
16. Request to Approve the Agreement with Bright Group to a Provide Roof Evaluation Report, for a cost not to exceed \$2,175, Measure J and Measure K Bond Funds – Tammy Busch, Chief Business Officer  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_  
 Roll Call Vote:  
 Member Riley \_\_; Member Casillas \_\_; Member Lamera \_\_; Member Apel \_\_; Member Jelly \_\_; Member Mahoney \_\_; Member Stone \_\_
  
17. Request to Approve the Independent Contract with Camacho Mechanical to Perform a Field Survey Collecting Information for the Mechanical Engineering Project to Include HVAC, Refrigeration, and Mechanical Equipment Districtwide – Bond Funds, Measure J (\$4,940) and Measure K (\$1,560) Totaling \$6,500– Tammy Busch, Chief Business Officer  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_  
 Roll Call Vote:  
 Member Riley \_\_; Member Casillas \_\_; Member Lamera \_\_; Member Apel \_\_; Member Jelly \_\_; Member Mahoney \_\_; Member Stone \_\_
  
18. Request to Approve the Fee Proposal and Agreement with Capital Engineering to Provide a HVAC Conditions Survey Districtwide – Bond Funds Measure J (\$21,280) and Measure K (\$6,720) Totaling \$28,000 – Tammy Busch, Chief Business Officer  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_  
 Roll Call Vote:  
 Member Riley \_\_; Member Casillas \_\_; Member Lamera \_\_; Member Apel \_\_; Member Jelly \_\_; Member Mahoney \_\_; Member Stone \_\_
  
19. Request to Approve the First Reading of the Updated or New Board Policies, Administrative Regulations and Exhibits Due to New Legislation, Mandated Language and/or Citation Revisions as of December 2021 - Katherine Wright, Superintendent  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_  
 Roll Call Vote:  
 Member Riley \_\_; Member Casillas \_\_; Member Lamera \_\_; Member Apel \_\_; Member Jelly \_\_; Member Mahoney \_\_; Member Stone \_\_
  
20. Request to Approve the 2022 Districtwide Comprehensive Safety Plan – Katherine Wright, Superintendent  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_  
 Roll Call Vote:  
 Member Riley \_\_; Member Casillas \_\_; Member Lamera \_\_; Member Apel \_\_; Member Jelly \_\_; Member Mahoney \_\_; Member Stone \_\_
  
21. Request to Approve the Final Draft of the Supplemental to the Annual Update to the 2021-2022 Local Control and Accountability Plan – Nicole Latimer, Chief Educational Services Officer  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_  
 Roll Call Vote:  
 Member Riley \_\_; Member Casillas \_\_; Member Lamera \_\_; Member Apel \_\_; Member Jelly \_\_; Member Mahoney \_\_; Member Stone \_\_
  
22. Request to Approve Resolution #827 Relative to the Reduction or Elimination of Particular Kinds of Certificated Services or Final Notice of Layoff Because of Reduction of Particular Kinds of Services - Katherine Wright, Superintendent  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_  
 Roll Call Vote:  
 Member Riley \_\_; Member Casillas \_\_; Member Lamera \_\_; Member Apel \_\_; Member Jelly \_\_; Member Mahoney \_\_; Member Stone \_\_
  
23. Request to Approve Resolution #828 Relative to the Reduction or Elimination of Particular Kinds of Classified Services or Final Notice of Layoff Because of Reduction of Particular Kinds of Services - Katherine Wright, Superintendent  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_  
 Roll Call Vote:  
 Member Riley \_\_; Member Casillas \_\_; Member Lamera \_\_; Member Apel \_\_; Member Jelly \_\_; Member Mahoney \_\_; Member Stone \_\_

24. Request to Approve and Adopt the 2019-2020 and 2020-2021 Tentative Agreement with the River Delta Unified Teacher's Association – Katherine Wright, Superintendent

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Riley \_\_; Member Casillas \_\_; Member Lamera \_\_; Member Apel \_\_; Member Jelly \_\_; Member Mahoney \_\_; Member Stone \_\_

25. Request to Award the Category Two (2) Eligible Network Equipment Contract for E-rate Approved Equipment to AMS.net in the Amount of \$262,032.65– Tammy Busch, Chief Business Officer

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Riley \_\_; Member Casillas \_\_; Member Lamera \_\_; Member Apel \_\_; Member Jelly \_\_; Member Mahoney \_\_; Member Stone \_\_

26. Request Approval of Action Taken During Closed Session Regarding Student Discipline/Expulsion Hearing(s) or Stipulation Agreement(s) Action Taken to be Announced and Voted on Individually by Student Case Number to Maintain Student Confidentiality (Ed. Code 49070 (c) and 76232(c) - Board President Stone

4.1.1 Student Case #2122-311-001

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Riley \_\_; Member Casillas \_\_; Member Lamera \_\_; Member Apel \_\_; Member Jelly \_\_; Member Mahoney \_\_; Member Stone \_\_

4.1.2 Student Case #2122-321-002

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Riley \_\_; Member Casillas \_\_; Member Lamera \_\_; Member Apel \_\_; Member Jelly \_\_; Member Mahoney \_\_; Member Stone \_\_

27. Re-Adjourn to continue Closed Session, if needed

28. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) - Board President Stone

29. Adjournment

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Riley \_\_; Member Casillas \_\_; Member Lamera \_\_; Member Apel \_\_; Member Jelly \_\_; Member Mahoney \_\_; Member Stone \_\_ Time: \_\_

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TRANSLATION SERVICES: Available in Spanish at the Board meeting upon request. Contact the Superintendent's Office at (707) 374-1711 at least 24 hours prior to the meeting to request translation services.

**Americans with Disabilities Act Compliance:** Any and all requests for "...any disability-related modification or accommodation, including auxiliary aids or services..." needed to access our agendas or to participate in the public meetings, must be received in writing by the Superintendent's Office at 445 Montezuma Street, Rio Vista, CA 94571 at least annually before July 1 of each year -- or at least 5 calendar days prior to the individual meeting in question. All inquiries may be directed to the Superintendent's Office c/o Jennifer Gaston at (707) 374-1711.

**AFFIDAVIT OF NOTICING AND POSTING:**

I, Jennifer Gaston, Executive Assistant to the Board of Trustees, declare that a copy of this Regular Meeting Agenda/Notice was posted in the bulletin board in front of the District Office, District administrative offices and that the Board of Trustees Members, school sites, and the community libraries were provided notice or caused to be provided notice via fax, e-mail and/or hand delivery on Friday, February 11, 2022, by or before 5:30 p.m.

**By:** *Jennifer Gaston* Jennifer Gaston, Executive Assistant, to the Superintendent.

**ATTACHMENT**  
**RIVER DELTA UNIFIED SCHOOL DISTRICT**  
Notice of a Regular Meeting of the Board of Trustees

By Order of the President of the Board of Trustees, this is a Call for the Regular Meeting of the Board of Trustees of the River Delta Unified School District to be held:

**February 15, 2022   ◆   CLOSED SESSION**

As provided by Government Code Section 54957, the Board is requested to meet in closed session for consideration of **personnel appointment, employment, discipline, complaint, evaluation or dismissal** [Government Code Section 54957], **possible or pending litigation** [Government Code 54956.9(a)(b)(c)], **student discipline** [Education Code Sections 49070 (c) and 76232 (c)], **employee/employer negotiations** [Government Code Section 3549.1 and 54957.6], **or real property transactions** [Government Code Section 54956.8].

A Closed Session will be held beginning at 4:35 p.m. on February 15, 2022, via teleconference (which is prior to the full General Open Session). Any formal action taken by the Board will be reported in the Open Session of this regular meeting of the Board of Trustees [Government Code Section 54957.1]. As needed, this Closed Session may be reconvened following the full Open Session. Any formal action taken by the Board will be reported in Open Session prior to adjournment.

**4. CLOSED SESSION**

**4.1 Student Discipline** [Education Code Sections 49070 (c) and 76232 (c)] –

- 4.1.1 Student Case #2122-311-001
- 4.1.2 Student Case #2122-321-002

**4.2 Possible or Pending Litigation** [Government Code 54956.9(a)(b)(c)]

Following Conference with Legal Counsel (Parker & Covert, LLC; Girard, Edwards, Stevens & Tucker LLP; Burke, Williams & Sorensen, LLP) – Pending or Anticipated Litigation/Potential Case(s) Update(s)

- 4.2.1 Name(s) unspecified as disclosure would jeopardize the service of process and/or existing/possible settlement negotiations

**4.3 Personnel Evaluation, Searches, Appointment, Employment, Complaint, Discipline, Dismissal, Non-reelects and Releases** [Government Code Section 54957]

Following Conference with Legal Counsel (Girard, Edwards, Stevens & Tucker LLP)

Public Employee(s) Evaluation:

- 4.3.1 Certificated
- 4.3.2 Classified
- 4.3.3 Public Employee(s) Searches, Appointment, Employment conditions
- 4.3.4 Complaint, Discipline, Dismissal, Non-Reelects, & Releases
  - 4.3.4.1 Resolution #825 Release and Non-Reelect of certificated employees hired under temporary contracts for the 2021-2022 school year – Katherine Wright, Superintendent

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote:

Member Mahoney \_\_\_; Member Riley \_\_\_; Member Casillas \_\_\_; Member Lamera \_\_\_; Member Apel \_\_\_; Member Jelly \_\_\_; Member Stone \_\_\_

**4.3.4.2 Resolution #826 non-re-employment for the 2022-2023 school year for Probationary 0, I & II Certificated Staff – Katherine Wright, Superintendent**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote:

Member Mahoney \_\_\_; Member Riley \_\_\_; Member Casillas \_\_\_; Member Lamera \_\_\_; Member Apel \_\_\_; Member Jelly \_\_\_; Member Stone \_\_\_

**4.3.5 Employee/Employer Negotiations** [Government Code Section 3549.1 and 54957.6]  
Following negotiation meetings any/all units.

- 4.3.5.1 RDUTA
- 4.3.5.2 CSEA

**4.4 Adjourn to Open Session (@6:30 p.m.)** Any formal action taken by the Board in the above items will be reported in Open Session of this regular meeting of the Board of Trustees [Government Code Section 54957.1]. The meeting may be reconvened as needed (i.e. following the end of Open Session).

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Time: \_\_\_\_\_