

RIVER DELTA UNIFIED SCHOOL DISTRICT

Notice of a Regular Meeting of the Board of Trustees

By Order of the President of the Board of Trustees, this is a Call for the Regular Meeting of the Board of Trustees of the River Delta Unified School District to be held:

November 9, 2021

Clarksburg Middle School ♦ 52870 Netherlands, Clarksburg, CA

A copy of the full agenda (with backup documents but without confidential closed session items) is available for public review at the District Office, 445 Montezuma St., Rio Vista, California, at least 72 hours prior to the announced meeting of the Board of Trustees or online at <http://riverdelta.org> under the heading: Board of Trustees

REGULAR MEETING AGENDA

1. Call the Open Session to Order (@ 5:30 p.m.)
2. Roll Call
3. Review Closed Session Agenda (see attached agenda)
 - 3.1 Announce Closed Session Agenda
 - 3.2 Public Comment on Closed Session Agenda Items Only
4. Approve Closed Session Agenda and Adjourn to the **Closed Session** (@5:35 p.m.)
Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____ Time: _____
5. Reconvene to Open Session (@ approx. 6:30 p.m.) Time: _____
 - 5.1 Retake Roll Call
Member Mahoney ____; Member Riley ____; Member Casillas ____;
Member Lamera ____; Member Apel ____; Member Jelly ____; Member Stone ____
 - 5.2 Pledge of Allegiance
6. Report of Action taken, if any, during the Closed Session (Government Code Section 54957.1) – Board President Stone
7. Review and Approve the **Open Session** Agenda
Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____
8. Public Comment: **Anyone may address the Board at this time regarding any subject that is within the Board's subject-matter jurisdiction which is not on this night's agenda** [Government Code Section 54954.3 and Education Code Sections 35145.5 and 72121.5]. **However, please hold your comments on a specific item listed until it is brought up for discussion.** To address the Board, raise your hand and when you have been called on, please step up to the podium and state your name. **However, understand the Board may not take action on any item which is not listed on this agenda** (except as authorized by Government Code Section 54954.2). (BB9323) **Individual speakers shall be allowed three minutes to address the Board on any non-agendized item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes.** With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration. {If you wish to have an item placed on the agenda for discussion and/or action by the Board, you must notify the Board Secretary/Superintendent in writing no later than ten working days prior to a regularly scheduled Board meeting requesting permission. After the Superintendent's Cabinet has met, you will be notified of their decision.} **If you have a comment or complaint regarding a specific employee, please refrain from making a public comment and contact the employee's supervisor for resolution.**

9. **Reports, Presentations, Information**

- 9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –
 - 9.1.1 Board Members' report(s)
 - 9.1.2 Committee report(s)
 - 9.1.3 Superintendent Wright's report(s)
 - 9.1.3.1 CSEA Employee of the Year Recognition: Maria Rodarte
 - 9.1.3.2 Initial Process of Determining Populations in Trustee Boundaries Areas
- 9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Tammy Busch, Chief Business Officer; Ken Gaston, Directors of MOT
 - 9.2.1 Business Services' Report – Tammy Busch, Chief Business Officer
 - 9.2.1.1 ADA/Enrollment Report – Tammy Busch, Chief Business Officer
 - 9.2.1.2 Monthly Financial Report – Tammy Busch, Chief Business Officer
 - 9.2.1.3 Revised Unaudited Actuals for 2020-2021 - Tammy Busch, Chief Business Officer
 - 9.2.2 Maintenance, Operations & Transportation Update, Ken Gaston, Director of MOT
- 9.3 Education Services' Reports and/or Presentation(s) - Nicole Latimer, Chief Educational Services Officer and Rebecca Bryant, Interim Director of Special Education
 - 9.3.1 Educational Services Update – Nicole Latimer, Chief Educational Services Officer
 - 9.3.2 Presentation showing the results of the progress measurement of the Local Indicators on the California Dashboard – Nicole Latimer, Chief Educational Services Officer
 - 9.3.3 Special Education Update – Rebecca Bryant, Interim Director of Special Education
- 9.4 River Delta Unified Teacher's Association (RDUTA) Update – Alyson Stiles, RDUTA President
- 9.5 California State Employees Association (CSEA) Chapter #319 Update – Melinda Barkman, CSEA President
- 9.6 Clarksburg Community Park Project Update – Amanda Beck & Ana Oglivie, Friends of Clarksburg Services and Recreation

10. **Consent Calendar**

- 10.1 Approve Board Minutes
 - Regular Meeting of the Board, October 12, 2021
- 10.2 Receive and Approve Monthly Personnel Reports
 - As of November 9, 2021
- 10.3 District's Monthly Expenditure Report
 - October 2021
- 10.4 Request to Approve the Leave of Absence made by Employee #001545 – Codi Agan, Director of Personnel
- 10.5 Request to Approve the Two-year Agreement with Frontline Education for Time and Attendance Solution, not to exceed \$17,576, General Fund - Tammy Busch, Chief Business Officer
- 10.6 Request to Approve the Districtwide Fundraising Platform with SchoolStore.com for all River Delta Unified School District School Sites – Tammy Busch, Chief Business Officer
- 10.7 Request to Approved the Classified Management and Confidential Employees Salary Schedule - Tammy Busch, Chief Business Officer
- 10.8 Request to Approve Lease Agreements with Wizix Technology Group Inc. for Copiers and Printers at District Office, D.H. White Elementary School and Delta High School – General and Site Funds – Tammy Busch, Chief Business Officer
- 10.9 Request to Declare as Surplus Two Fax Machines and Six Printers from the District Office and deem their value as zero – Tammy Busch, Chief Business Officer
- 10.10 Request to Approve the Parent Teacher Club "Amazon Smile Account" Fundraiser for D.H. White Elementary – Nicholas Casey, Principal

- 10.11 Request to Approve the Parent Teacher Club “Holiday Gift Shop” Fundraiser for D.H. White Elementary School – Nicholas Casey, Principal
- 10.12 Request to Approve the Professional Expert Agree with Stacy Bankston to provide Mental Health Professional Development to Rio Vista High School Staff Members - Victoria Turk, Principal
- 10.13 Donations to Receive and Acknowledge:
 - River Delta Unified School District – Fire Victim Relief**
 - Rio Vista Lion’s Club - \$5,000 Visa Gift Card
 - F & M Bank - \$2,500
 - Rio Vista High School – In Memory of Tom Quijada**
 - Cheryle Apple

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

Action Items -- Individual speakers shall be allowed three minutes to address the Board on any agenda item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes. With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration.

- 11. Request to set and approve the scheduling of the Annual Organizational Meeting of the Board of Trustees of the River Delta Unified School District for Tuesday, December 14, 2021 with the Open Session beginning at 6:30 pm at the Rio Vista High School Theater – Katherine Wright, Superintendent

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

- 12. Request to Approve the Agreement with KeyAnalytics to Provide Project Tracking, Reporting and Compliance Services for Bond Related Expenditures, Implementation Fee of \$7,500 and Monthly Fee of \$3,500, Paid with Bond Funding – Tammy Busch, Chief Business Officer

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

- 13. Request to Approve the Independent Contract For Services Agreement with DIXON SmartSchoolHouse, LLC to Provide Oversight and Assist the District in Negotiations with Developer, at a Cost Not to Exceed \$25,000, Developer Fee Funds – Tammy Busch, Chief Business Officer

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

- 14. Request to Approve the Revision of the English Learner Master Plan, Nicole Latimer, Chief Educational Services Officer and Carrie Norris, Principal and Coordinator of EL Services

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

- 15. Request to Approve the Services from the Sacramento County Department of Technology to Provide Analyses, Trustee Area Redistricting Plan Creation, Presentations and Meeting Attendance, if Requested, cost of \$5,000-\$6300 From General Funds – Katherine Wright, Superintendent

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

- 16. Request to Approve Agreement with AMS.net for the of Purchase and Installation of IP Speakers and Cabling at Rio Vista High School and D.H. White Elementary School – Not to Exceed \$34,854 General Maintenance Funding – Tammy Busch, Chief Business Officer

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

- 17. Request to Approve the First Reading of the Updated or New Board Policies, Administrative Regulations or Exhibits Due to New Legislation or Mandated Language and Citations Revisions as of October 2021, as well as Title IX Policies and Regulations to reflect the policies and procedures of the District – Katherine Wright, Superintendent and Tammy Busch, Chief Business Officer and Title IX Coordinator

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

18. Request to Approve the Elementary and Secondary School Emergency Relief (ESSER III) Fund Report – Nicole Latimer, Chief Educational Services Officer and Tammy Busch, Chief Business Officer
 Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____
19. Request to Approve the Contract with Aeries Software, Inc. to Provide Configuration and Adding a Districtwide Online Enrollment Component to the District’s SIS Software – \$4,758 from Educational Services Funds – Nicole Latimer, Chief Educational Services Officer
 Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____
20. Request the Board Authorize HKIT Architects to Complete Phase III Master Planning Services for The Measure J and K Facilities Bond Programs - Measure J and Measure K for a total amount of \$40,720 – Tammy Busch, Chief Business Officer
 Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____
21. Request the Board to Give Superintendent Wight the Authorization to Award the Installation Contract of the Marquee Sign at Isleton Elementary School – Tammy Busch, Chief Business Officer
 Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____
22. Re-Adjourn to continue Closed Session, if needed
23. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) - Board President Stone
24. Adjournment
 Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____ Abstentions: _____ Time: _____

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Americans with Disabilities Act Compliance: Any and all requests for "...any disability-related modification or accommodation, including auxiliary aids or services..." needed to access our agendas or to participate in the public meetings, must be received in writing by the Superintendent’s Office at 445 Montezuma Street, Rio Vista, CA 94571 at least annually before July 1 of each year -- or at least 5 calendar days prior to the individual meeting in question. All inquiries may be directed to the Superintendent’s Office c/o Jennifer Gaston at (707) 374-1711.

AFFIDAVIT OF NOTICING AND POSTING:

I, Jennifer Gaston, Executive Assistant to the Board of Trustees, declare that a copy of this Regular Meeting Agenda/Notice was posted in the bulletin board in front of the District Office and that the Board of Trustees Members, District administrative offices and schools, the community libraries were provided notice or caused to be provided notice via fax, e-mail and/or hand delivery on Friday, November 5, 2021, by or before 5:30 p.m.

By: Jennifer Gaston Jennifer Gaston, Executive Assistant, to the Superintendent.

ATTACHMENT

RIVER DELTA UNIFIED SCHOOL DISTRICT

Notice of a Regular Meeting of the Board of Trustees

By Order of the President of the Board of Trustees, this is a Call for the Regular Meeting of the Board of Trustees of the River Delta Unified School District to be held:

November 9, 2021

Clarksburg Middle School ♦ 52870 Netherlands, Clarksburg, CA

CLOSED SESSION

As provided by Government Code Section 54957, the Board is requested to meet in closed session for consideration of **personnel appointment, employment, discipline, complaint, evaluation or dismissal** [Government Code Section 54957], **possible or pending litigation** [Government Code 54956.9(a)(b)(c)], **student discipline** [Education Code Sections 49070 (c) and 76232 (c)], **employee/employer negotiations** [Government Code Section 3549.1 and 54957.6], **or real property transactions** [Government Code Section 54956.8].

A Closed Session will be held beginning at 5:35 p.m. on November 9, 2021, at the Clarksburg Middle School, Clarksburg, California (which is prior to the full Open Session). Any formal action taken by the Board will be reported in the Open Session of this regular meeting of the Board of Trustees [Government Code Section 54957.1]. As needed, this Closed Session may be reconvened following the full Open Session. Any formal action taken by the Board will be reported in Open Session prior to adjournment.

4. CLOSED SESSION

4.1 **Student Discipline** [Education Code Sections 49070 (c) and 76232 (c)]. - None

4.2 **Possible or Pending Litigation** [Government Code 54956.9(a)(b)(c)]
Following Conference with Legal Counsel Following Conference with Legal Counsel
(Parker & Covert, LLC; Girard, Edwards, Stevens & Tucker LLP; Burke, Williams & Sorensen, LLP) – Pending or Anticipated Litigation/Potential Case(s) Update(s)

4.2.1 Name(s) unspecified as disclosure would jeopardize the service of process and/or existing/possible settlement negotiations

4.3 **Personnel Evaluation, Searches, Appointment, Employment, Complaint, Discipline, Dismissal, Non-reelects and Releases** [Government Code Section 54957]

Following Conference with Legal Counsel (Girard, Edwards, Stevens & Tucker LLP)

Public Employee(s) Evaluation:

4.3.1 Superintendent

4.3.2 Certificated

4.3.3 Classified

4.3.4 Public Employee(s) Searches, Appointment, Employment conditions

4.3.5 Complaint, Discipline, Dismissal, Non-reelects, & Releases

4.3.6 Employee/Employer Negotiations [Government Code Section 3549.1 and 54957.6] Following negotiation meetings any/all units.

4.3.6.1 RDUTA

4.3.6.2 CSEA

5. Adjourn to Open Session (@6:30 p.m.) Any formal action taken by the Board in the above items will be reported in Open Session of this regular meeting of the Board of Trustees [Government Code Section 54957.1]. The meeting may be reconvened as needed (i.e. following the end of Open Session).

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____ Time: _____

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