

RIVER DELTA UNIFIED SCHOOL DISTRICT

Notice of a Regular Meeting of the Board of Trustees

By Order of the President of the Board of Trustees, this is a Call for the Regular Meeting of the Board of Trustees of the River Delta Unified School District to be held:

September 14, 2021

Walnut Grove Elementary School ♦ 14181 Grove Street, Walnut Grove, CA

A copy of the full agenda (with backup documents but without confidential closed session items) is available for public review at the District Office, 445 Montezuma St., Rio Vista, California, at least 72 hours prior to the announced meeting of the Board of Trustees or online at <http://riverdelta.org> under the heading: Board of Trustees

REGULAR MEETING AGENDA

1. Call the Open Session to Order (@ 5:30 p.m.)
2. Roll Call
3. Review Closed Session Agenda (see attached agenda)
 - 3.1 Announce Closed Session Agenda
 - 3.2 Public Comment on Closed Session Agenda Items Only
4. Approve Closed Session Agenda and Adjourn to the **Closed Session** (@5:35 p.m.)
Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____ Time: _____
5. Reconvene to Open Session (@ approx. 6:30 p.m.) Time: _____
 - 5.1 Retake Roll Call
Member Mahoney ____; Member Riley ____; Member Casillas ____;
Member Lamera ____; Member Apel ____; Member Jelly ____; Member Stone ____
 - 5.2 Pledge of Allegiance
6. Report of Action taken, if any, during the Closed Session (Government Code Section 54957.1) – Board President Stone
7. Review and Approve the **Open Session** Agenda
Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____
8. Public Comment: **Anyone may address the Board at this time regarding any subject that is within the Board's subject-matter jurisdiction which is not on this night's agenda** [Government Code Section 54954.3 and Education Code Sections 35145.5 and 72121.5]. **However, please hold your comments on a specific item listed until it is brought up for discussion.** To address the Board, raise your hand and when you have been called on, please step up to the podium and state your name. **However, understand the Board may not take action on any item which is not listed on this agenda** (except as authorized by Government Code Section 54954.2). (BB9323) **Individual speakers shall be allowed three minutes to address the Board on any non-agendized item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes.** With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration. {If you wish to have an item placed on the agenda for discussion and/or action by the Board, you must notify the Board Secretary/Superintendent in writing no later than ten working days prior to a regularly scheduled Board meeting requesting permission. After the Superintendent's Cabinet has met, you will be notified of their decision.} **If you have a comment or complaint regarding a specific employee, please refrain from making a public comment and contact the employee's supervisor for resolution.**

9. **Reports, Presentations, Information**

- 9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –
 - 9.1.1 Board Members' report(s)
 - 9.1.2 Committee report(s)
 - 9.1.3 Superintendent Wright's report(s)
- 9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Tammy Busch, Chief Business Officer; Ken Gaston, Directors of MOT
 - 9.2.1 ADA/Enrollment Report – Tammy Busch, Chief Business Officer
 - 9.2.2 Monthly Financial Report – Tammy Busch, Chief Business Officer
 - 9.2.3 Actuarial Valuation of Post-Retirement Benefits (GASB 75) Update – Tammy Busch, Chief Business Officer
 - 9.2.4 Maintenance, Operations & Transportation Update, Ken Gaston, Director of MOT
- 9.3 Education Services' Reports and/or Presentation(s) - Nicole Latimer, Chief Educational Services Officer, Tom Anderson, Director of Educational Services and Special Education
 - 9.3.1 Educational Services Update – Nicole Latimer, Chief Educational Services Officer
 - 9.3.2 District Wellness Campaign – Danielle Nevins, SEAD Coordinator
 - 9.3.3 District and School Site Academic Goals – Nicole Latimer, Chief Educational Services Officer
 - 9.3.4 School Plan for Student Achievement 2021-2022 Presentation: River Delta High/Elementary School – Marcy Rossi, Principal
 - 9.3.5 Special Education Update – Tom Anderson, Director of Special Education
- 9.4 River Delta Unified Teacher's Association (RDUTA) Update – Alyson Stiles, RDUTA President
- 9.5 California State Employees Association (CSEA) Chapter #319 Update – Melinda Barkman, CSEA President

10. **Consent Calendar**

- 10.1 Approve Board Minutes
 - Regular Meeting of the Board, August 10, 2021
- 10.2 Receive and Approve Monthly Personnel Reports
 - As of September 14, 2021
- 10.3 District's Monthly Expenditure Report
 - August 2021
- 10.4 Request to Approve the Revision of the December 2021 Board Meeting Date to the Third Tuesday, December 21, 2021 Following AB2449 – Katherine Wright, Superintendent
- 10.5 Request to Approve an Amendment to the Existing Contract with Lifechangers International for the 2021-2022 School Year, to Provide School Assemblies, Staff Development and Community Engagement, at a cost to exceed \$40,000, Educational Services Funds – Nicole Latimer, Chief Educational Services Officer
- 10.6 Request to Approve the Pre-Approved Fundraising List of Events to Benefit Walnut Grove Elementary School – Carrie Norris, Principal
- 10.7 Request to Approve the Leave of Absence Made by Jasmine Tate for the of the 2021-2022 School Year – Codi Agan, Director of Personnel
- 10.8 Request to Approve the Contract with Frontline Education an Employee Management System for the remaining of FY 2021-2022 at a cost not exceed \$14,411.88, General Fund – Tammy Busch, Chief Business Officer
- 10.9 Request to Approve the Independent Contract Agreement with Bert Goldman for Services to Renew the Federal Communications Commission (FCC) License for KRVH Radio Rio, not to exceed \$2,000, Fund 49 – Tammy Busch, Chief Business Officer
- 10.10 Request to Approve the Leave of Absence Made by Maryn Johnson During the 2021-2022 School Year – Codi Agan, Director of Personnel

- 10.11 Request to Approve the River Delta High Elementary School's Single Plan for Student Achievement (SPSA) for the 2021-2022 School Year – Marcy Rossi, Principal
- 10.12 Request to approve the Four-Year Subscription for Securly 360 Cloud Content Filter Software at a cost not to exceed \$50,945.40 – General Funds – Tammy Busch, Chief Business Officer
- 10.13 Donations to Receive and Acknowledge:
 - Riverview Middle School – Leadership to attend CASL Fall Conference**
Rio Vista Rotary - \$400
 - Riverview Middle School**
Beth Brockhouse - \$157.74

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

Action Items -- Individual speakers shall be allowed three minutes to address the Board on any agenda item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes. With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration.

- 11. Request to Approve the Second and Final Reading of the Updated or New Board Policies, Administrative Regulations and Exhibits Due to New Legislation, Mandated Language and/or Citation Revisions as of June 2021 – Katherine Wright, Superintendent

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

- 12. Request to approve the Title Changes and/or Deletions of Board Policies, Administrative Regulations and Exhibits Recommended by California School Boards Association (CSBA) – Katherine Wright, Superintendent

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

- 13. Request to Hold a Public Hearing on the Sufficiency of Textbooks and Instructional Materials and to Approve Resolution #823 on the Sufficiency of Textbooks and Instructional Materials as per Education Code Section 60199 and 5 CCR 9531 for 2021-2022 School Year – Nicole Latimer, Chief Educational Services Officer

Open Public Hearing _____ pm Public Comment: Close Public Hearing _____ pm

Motioned: _____ Second: _____

Roll Call Vote: Member Mahoney ___; Member Riley ___; Member Casillas ___; Member Lamera ___; Member Apel ___; Member Jelly ___; Member Stone ___; Vote: _____

- 14. Request to Continue the Temporary Implementation During the Covid-19 Pandemic of an Athletic Probation Contract for Athletes Who are on the Ineligible List (Less than a 2.0 and/or F's) – Victoria Turk, Principal and Christine Mabery, Principal

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

- 15. Request to Approve Resolution #824 Regarding the 2020-2021 Appropriations (Gann) Limit Calculation – Tammy Busch, Chief Business Officer

Motioned: _____ Second: _____

Roll Call Vote: Member Mahoney ___; Member Riley ___; Member Casillas ___; Member Lamera ___; Member Apel ___; Member Jelly ___; Member Stone ___; Vote: _____

- 16. Request to Approve the Unaudited Actuals Financial Report for 2020-2021 – Tammy Busch, Chief Business Officer

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

- 17. Request to Approve Tentative Agreement with California Schools Employee Association and its Delta Chapter #319 – Katherine Wright, Superintendent

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

- 18. Request the Board's Approval to Grant Superintendent Wright the Authorization to Approve Bond Projects for Measure J not exceeding \$375,000 and Measure K not exceeding \$125,000 – Katherine Wright, Superintendent

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

- 19. Request to Approve the Architectural Services Agreement with HKIT Architects for the Measure J and Measure K Facilities Bond Programs and a Fee Proposal for the Stakeholder Engagement Phase of the Master Planning Services – Katherine Wright, Superintendent

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

- 20. Re-Adjourn to continue Closed Session, if needed
- 21. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) - Board President Stone
- 22. Adjournment

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____ Abstentions: _____ Time: _____

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Americans with Disabilities Act Compliance: Any and all requests for "...any disability-related modification or accommodation, including auxiliary aids or services..." needed to access our agendas or to participate in the public meetings, must be received in writing by the Superintendent's Office at 445 Montezuma Street, Rio Vista, CA 94571 at least annually before July 1 of each year -- or at least 5 calendar days prior to the individual meeting in question. All inquiries may be directed to the Superintendent's Office c/o Jennifer Gaston at (707) 374-1711.

AFFIDAVIT OF NOTICING AND POSTING:

I, Jennifer Gaston, Executive Assistant to the Board of Trustees, declare that a copy of this Regular Meeting Agenda/Notice was posted in the bulletin board in front of the District Office and that the Board of Trustees Members, District administrative offices and schools, the community libraries and the River News Herald were provided notice or caused to be provided notice via fax, e-mail and/or hand delivery on Friday, September 10, 2021, by or before 5:30 p.m.

By: Jennifer Gaston Jennifer Gaston, Executive Assistant, to the Superintendent.

ATTACHMENT

RIVER DELTA UNIFIED SCHOOL DISTRICT

Notice of a Regular Meeting of the Board of Trustees

By Order of the President of the Board of Trustees, this is a Call for the Regular Meeting of the Board of Trustees of the River Delta Unified School District to be held:

September 14, 2021

Walnut Grove Elementary School ♦ 14181 Grove Street, Walnut Grove, CA

CLOSED SESSION

As provided by Government Code Section 54957, the Board is requested to meet in closed session for consideration of **personnel appointment, employment, discipline, complaint, evaluation or dismissal** [Government Code Section 54957], **possible or pending litigation** [Government Code 54956.9(a)(b)(c)], **student discipline** [Education Code Sections 49070 (c) and 76232 (c)], **employee/employer negotiations** [Government Code Section 3549.1 and 54957.6], **or real property transactions** [Government Code Section 54956.8].

A Closed Session will be held beginning at 5:35 p.m. on September 14, 2021, at the Walnut Grove Elementary School, Walnut Grove, California (which is prior to the full Open Session). Any formal action taken by the Board will be reported in the Open Session of this regular meeting of the Board of Trustees [Government Code Section 54957.1]. As needed, this Closed Session may be reconvened following the full Open Session. Any formal action taken by the Board will be reported in Open Session prior to adjournment.

4. CLOSED SESSION

4.1 **Student Discipline** [Education Code Sections 49070 (c) and 76232 (c)]. - None

4.2 **Possible or Pending Litigation** [Government Code 54956.9(a)(b)(c)]
Following Conference with Legal Counsel Following Conference with Legal Counsel (Parker & Covert, LLC; Girard, Edwards, Stevens & Tucker LLP; Burke, Williams & Sorensen, LLP) – Pending or Anticipated Litigation/Potential Case(s) Update(s)

4.2.1 Name(s) unspecified as disclosure would jeopardize the service of process and/or existing/possible settlement negotiations

4.3 **Personnel Evaluation, Searches, Appointment, Employment, Complaint, Discipline, Dismissal, Non-reelects and Releases** [Government Code Section 54957]

Following Conference with Legal Counsel (Girard, Edwards, Stevens & Tucker LLP)

Public Employee(s) Evaluation:

4.3.1 Superintendent

4.3.2 Certificated

4.3.3 Classified

4.3.4 Public Employee(s) Searches, Appointment, Employment conditions

4.3.5 Complaint, Discipline, Dismissal, Non-reelects, & Releases

4.3.6 Employee/Employer Negotiations [Government Code Section 3549.1 and 54957.6] Following negotiation meetings any/all units.

4.3.6.1 RDUTA

4.3.6.2 CSEA

5. Adjourn to Open Session (@6:30 p.m.) Any formal action taken by the Board in the above items will be reported in Open Session of this regular meeting of the Board of Trustees [Government Code Section 54957.1]. The meeting may be reconvened as needed (i.e. following the end of Open Session).

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____ Time: _____

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, California 94571-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: X_____

From: Tammy Busch, Chief Business Officer

Item Number: 9.2.1_____

Type of item: (Action, Consent Action or Information Only): Information Only_____

SUBJECT: Monthly Enrollment and ADA Report (**AUGUST MONTH 1**)

BACKGROUND: Each month district staff compiles attendance and enrollment data for all school sites. The attached summary shows enrollment and ADA for 2019-2020 compared to current year 2021-2022. .

STATUS: District-wide enrollment **decreased by 117** students compared to the same month of school year 2019-20, decreasing from 1971 to 1854 (does not include Adult Ed), due to COVID-19 enrollment ADA is compared to 2019-20.

PRESENTER:

Tammy Busch, Chief Business Officer

OTHER PEOPLE WHO MIGHT BE PRESENT:

COST AND FUNDING SOURCES:

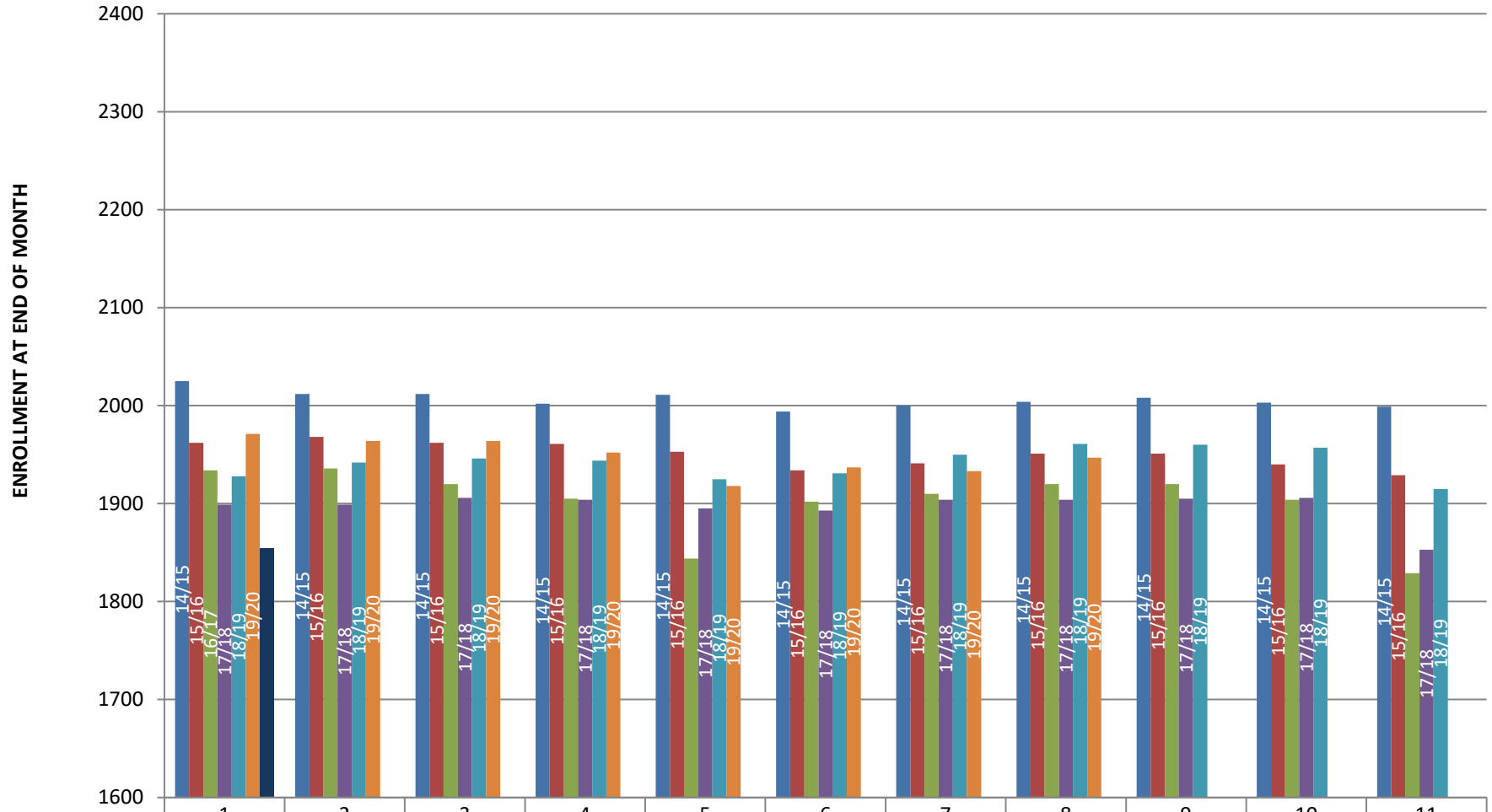
RECOMMENDATION:

That the Board receives the information presented

Time allocated: 3 minutes

SITE		AUG 19-20	AUG 21-22	% of ADA
BATES	ENR	118	89	95.5%
	ADA	116	85	
CLARKSBURG (7th & 8th Gr)	ENR	176	151	92.1%
	ADA	170	139	
ISLETON	ENR	155	161	86.3%
	ADA	150	139	
RIVERVIEW	ENR	256	193	87.0%
	ADA	246	168	
WALNUT GROVE	ENR	176	167	89.2%
	ADA	167	149	
D.H. WHITE	ENR	350	393	86.5%
	ADA	330	340	
ELEMENTARY SUB TOTAL	ENR	1,231	1,154	
	ADA	1,179	1,020	
CLARKSBURG (9th Grade)	ENR	96	76	96.1%
	ADA	94	73	
DELTA HIGH	ENR	209	217	94.5%
	ADA	205	205	
RIO VISTA HIGH	ENR	409	381	90.6%
	ADA	392	345	
HIGH SCHOOL SUB TOTAL	ENR	714	674	
	ADA	691	623	
Mokelumne High (Continuation)	ENR	17	4	
	ADA	12	2	
River Delta High/Elem (Alternative)	ENR	7	22	
	ADA	8	13	
Community Day	ENR	2	0	
	ADA	2	0	
TOTAL K-12 LCFF Funded	ENR	1,971	1,854	
	ADA	1,892	1,658	
Wind River- Adult Ed	ENR	0	0	
TOTAL DISTRICT	ENR	1,971	1,854	

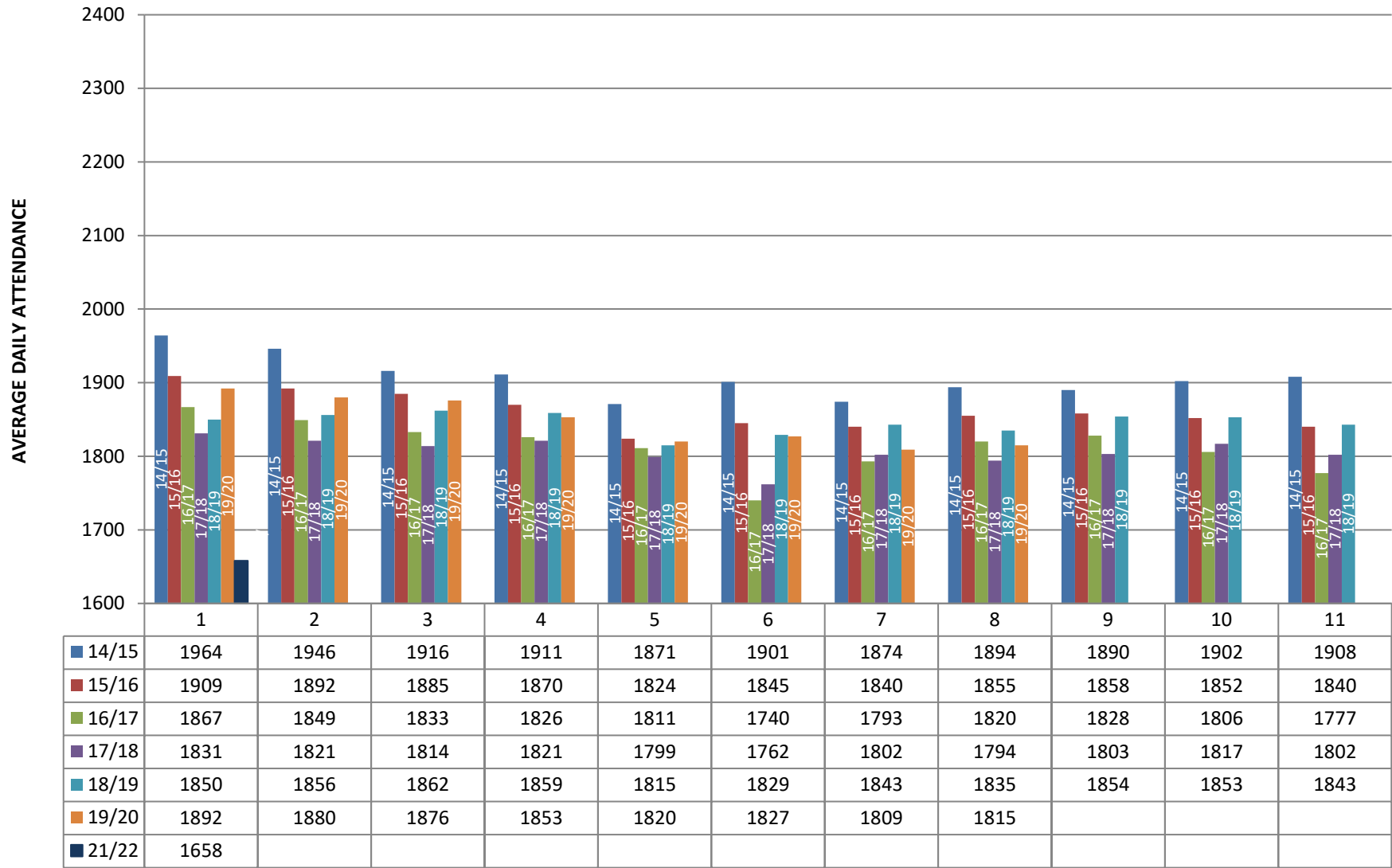
ENROLLMENT



	1	2	3	4	5	6	7	8	9	10	11
14/15	2025	2012	2012	2002	2011	1994	2000	2004	2008	2003	1999
15/16	1962	1968	1962	1961	1953	1934	1941	1951	1951	1940	1929
16/17	1934	1936	1920	1905	1844	1902	1910	1920	1920	1904	1829
17/18	1899	1899	1906	1904	1895	1893	1904	1904	1905	1906	1853
18/19	1928	1942	1946	1944	1925	1931	1950	1961	1960	1957	1915
19/20	1971	1964	1964	1952	1918	1937	1933	1947			
21/22	1854										

SCHOOL MONTH

ACTUAL ATTENDANCE



SCHOOL MONTH

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street
Rio Vista, California 9457-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: X _____

From: Tammy Busch, Chief Business Officer

Item Number: 9.2.2

Type of item: (Action, Consent Action or Information Only): _____ Information Only _____

SUBJECT:

Monthly Financial Report

BACKGROUND:

Each month the Chief Business Officer prepares a monthly financial summary report, showing both budgeted and actual revenues and expenditures for each district fund for the prior month. The report includes: the percentage of the districts ending fund from the prior month, the percentage of the districts ending fund balance (reserves) at the end of the reported month.

This report does not include any encumbered expenditures.

STATUS:

PRESENTER:

Tammy Busch, Chief Business Officer

OTHER PEOPLE WHO MIGHT BE PRESENT:

COST AND FUNDING SOURCES: NOT APPLICABLE

RECOMMENDATION:

That the Board receives the Monthly Financial report as submitted

Time allocated: 2 minutes

River Delta Unified School District
 2021-22 Working Budget vs. Actuals Report
 August 2021

Working Budget						Actuals thru: 8/31/2021					
	Beginning Balance (A)	Net Income/ Contributions in (B)	Expense/ Contributions out (C)	Ending Balance (D)	YTD Income (E)	YTD Paid to Delta Charter (F)	YTD Net Revenue (G)	Percentage Received (H)	YTD Expense (I)	Percentage Spent (J)	
					(G/B=H)				(I/C=J)		
General Fund: (01)											
Unrestricted	4,209,833	17,588,167	16,418,721	5,379,279	3,748,419	127,259	3,621,160	20.59%	1,855,561	11.30%	
Restricted	1,676,390	11,184,097	11,432,385	1,428,102	318,542		318,542	2.85%	698,341	6.11%	
Combined	5,886,223	28,772,264	27,851,106	6,807,381	4,066,961	127,259	4,066,961	14.14%	2,553,903	9.17%	
Other Funds											
Adult Ed. (11)	78,830	106,165	106,165	78,830	15,056		15,056	14.18%	2,159	2.03%	
Child Development (12)	7,717	292,102	292,102	7,717	-		-	0.00%	43,860	15.02%	
Cafeteria (13)	71,074	1,005,750	1,005,750	71,074	-		-	0.00%	41,240	4.10%	
Sp. Res-Other than Cap. Outlay (17)	40,992	400	-	41,392	-		-	0.00%	-	0.00%	
Bond Fund (21)	88,937	34,656	-	123,593	6,329		6,329	18.26%	-	0.00%	
Bond Fund- Measure J (22)	15,205,731	3	-	15,205,734	-		-	0.00%	-	0.00%	
Bond Fund - Measure K (23)	4,801,187	6	-	4,801,193	-		-	0.00%	-	0.00%	
Developer Fees (25)	947,141	318,371	-	1,265,512	49,484		49,484	15.54%	206,709		
County School Facilities (35)	3,388	(30)	-	3,358	-		-	0.00%	-	0.00%	
Capital Projects (49)	110,040	6,100	-	116,140	-		-	0.00%	2,784		

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, California 94571-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: X

From: Tammy Busch, Chief Business Officer

Item Number: 9.2.3

Type of item: (Action, Consent Action or Information Only): Information Only

SUBJECT:

Request the Board Receive the GASB 75 OPEB Actuarial Report

BACKGROUND:

River Delta Unified has an Other Post-Employment Benefits (OPEB) Trust which is administered by Public Agency Retirement Services (PARS). GASB 75 requires Actuarial Reports for the district's OPEB Plan to be reported to the Governing Board on an annual basis. Every other year a full actuarial valuation is necessary. For the years that the District does not receive a full actuarial valuation the District will be required to obtain a roll forward valuation from the actuary.

The annual report includes updates to the plans assets. The purpose of the valuation is to determine the plan's financial status.

STATUS:

This GASB 75 reports is a full actuarial valuation from the actuary firm of Nicolay Consulting as of June 30, 2020.

Our current funding methodology is to contribute 1% of monthly payroll to the Trust with the option an additional ad hoc payment. River Delta participates in a 'pay-as-you-go' method, much like most of the districts in Sacramento County.

Currently in our collective bargaining agreement, a retiree who had been employed by the district for a minimum of ten years and is between the ages of 55 and 65, are entitled to a \$300 a month for the purchase of health, dental, and life insurance.

PRESENTER:

Tammy Busch, Chief Business Officer

OTHER PEOPLE WHO MIGHT BE PRESENT: N/A

COST AND FUNDING SOURCES:

Unrestricted General Fund

RECOMMENDATION:

That the Board receives the information as submitted.

Time allocated: 5 minutes

**River Delta Unified School District
OPEB Plan**

**Governmental Accounting Standards Board
(GASB) Statement 75
Actuarial Valuation Date: June 30, 2019
Measurement Date: June 30, 2020
Fiscal Year End: June 30, 2021**

August 16, 2021

August 16, 2021

OPEB CONSULTANTS AND ACTUARIES
530 BUSH STREET, SUITE 500
SAN FRANCISCO, CALIFORNIA 94108-3633
TEL: 415-512-5300
FAX: 415-512-5314

Tammy Busch
Chief Business Officer
River Delta Unified School District
445 Montezuma Street
Rio Vista, CA 94571

Re: River Delta Unified School District GASB 75 Report for FYE June 30, 2021

Dear Ms. Busch,

River Delta Unified School District (the "District") has retained Nicolay Consulting Group to complete this valuation of the District's postemployment medical program (the "Plan") as of June 30, 2020 measurement date compliant under Governmental Accounting Standards Board (GASB) Statement 75.

The purpose of this valuation is to determine the value of the expected postretirement benefits for current and future retirees and the Net OPEB Liability and OPEB Benefit Cost for the fiscal year ending June 30, 2021. The amounts reported herein are not necessarily appropriate for use for a different fiscal year without adjustment.

Based on the foregoing, the cost results and actuarial exhibits presented in this report were determined on a consistent and objective basis in accordance with applicable Actuarial Standards of Practice and generally accepted actuarial procedures. We believe they fully and fairly disclose the actuarial position of the Plan based on the plan provisions, employee and plan cost data submitted.

The actuarial calculations were completed under the supervision of Earlene Young, MAAA, FCA, Enrolled Actuary. She is a member of the American Academy of Actuaries who meets the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion herein. To the best of our knowledge, the information supplied in the actuarial valuation is complete and accurate. In our opinion, assumptions as approved by the plan sponsor are reasonably related to the experience of and expectations for the Plan.

We would be pleased to answer any questions on the material contained in this report or to provide explanation or further detail as may be appropriate.

Respectfully submitted,

NICOLAY CONSULTING GROUP



Earlene Young, MAAA, FCA, EA
Senior Actuary

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Section I Management Summary

A) Highlights

Summary of Key Valuation Results

	2020	2019
Disclosure elements as of measurement period ending June 30:		
<u>Present Value of Future Benefits:</u>		
Active	\$8,245,464	\$7,716,858
Retiree	1,467,338	1,536,078
Total	\$9,712,802	\$9,252,936
<u>Actuarial Accrued Liability or Total OPEB Liability (TOL)</u>		
Active	\$5,620,851	\$4,975,292
Retiree	1,467,338	1,536,078
Total	\$7,088,189	\$6,511,370
Plan Fiduciary Net Position (i.e. Fair Value of Assets)	872,115	779,368
Net OPEB Liability (NOL)	\$6,216,074	\$5,732,002
Plan Fiduciary Net Position as a percentage of the TOL	12%	12%
Aggregate OPEB Expense (Exhibit 4)	\$636,468	\$637,692
Covered Payroll	\$12,290,696	\$11,970,542
Schedule of contributions for measurement period ending June 30:		
Actuarially determined contributions (Exhibit 7)	\$752,809	\$746,438
Actual contributions ⁽¹⁾	230,273	162,644
Contribution deficiency/(excess)	\$522,536	\$583,794
Employer's Share of Benefit Payments	\$156,022	\$95,068
Demographic data for measurement period ending June 30⁽²⁾:		
Number of active members	251	251
Number of retired members and beneficiaries	59	59
Inactive Participants with deferred benefits	0	0
Total Participants	310	310
Key assumptions as of the Measurement Date:		
Discount rate	6.85%	6.85%
<u>Initial Trend Rate</u>		
Pre-65	6.80%	6.80%
Post-65	5.00%	5.00%
Ultimate Rate	5.00%	5.00%
Year Ultimate Rate is Reached	2028	2028
CalPERS Minimum	4.00%	4.00%

⁽¹⁾ Includes payments to trust and amounts paid directly by the plan sponsor

⁽²⁾ Census data as of June 30, 2019 is used in the measurement of the TOL as of June 30, 2020. See Section III for additional details on the demographic data.

Section I Management Summary

B) Gap Analysis

The Total OPEB Liability has increased \$576,819 from \$6,511,370 as of June 30, 2019 to \$7,088,189 as of June 30, 2020. This increase is primarily due to expected benefits earned and interest on the total OPEB liability, offset by the expected benefit payments during the year.

Interim Valuation

This report presents liabilities as of the measurement date that are based on an interim valuation.

GASB 75 allows plan sponsors to perform valuations biennially, meaning the results for a valuation can be rolled forward to up to two GASB 75 measurement dates. The valuation date can precede a GASB 75 measurement date as long as the results would not be materially different had an updated census been collected as of the measurement date. Therefore, if the District has had a significant shift in participant demographics between the valuation date and a GASB 75 measurement date, an updated census must be collected and a full valuation performed.

When a full valuation is performed the inputs to the valuation (participant census, plan provisions, assets, and actuarial assumptions and methods) are reviewed and updated.

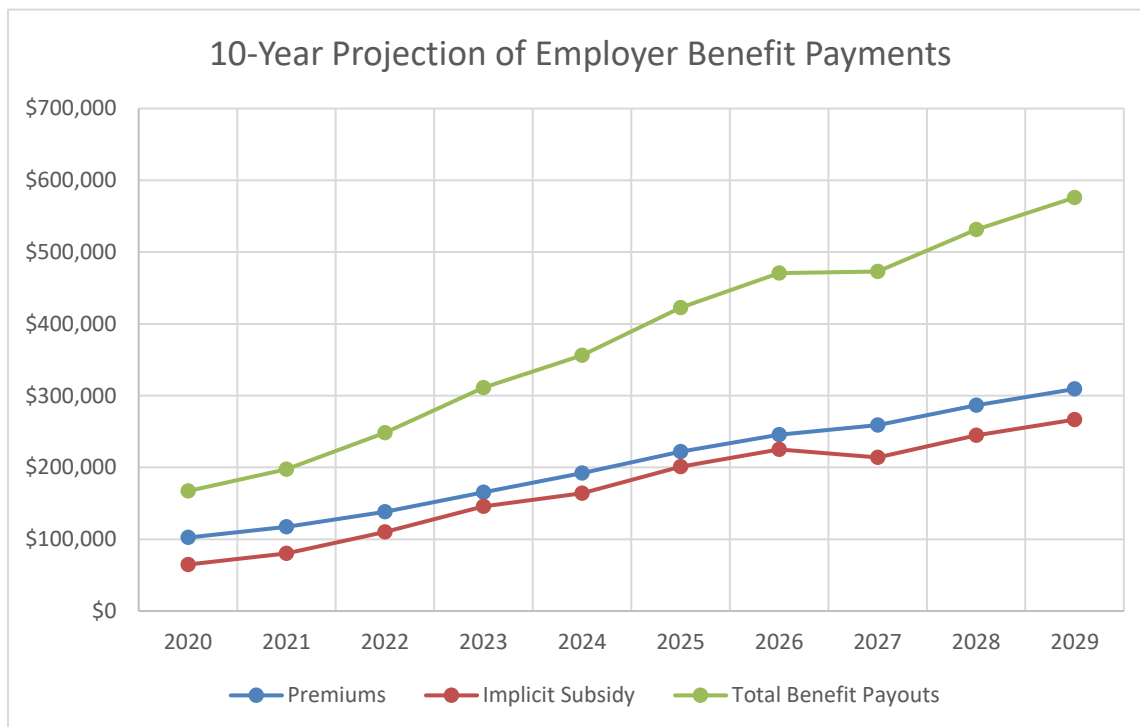
When an interim valuation is performed, both the census data and the assumptions and methods do not need to be updated. What does need to be updated in an interim valuation are assets, plan provision changes materially impacting the results, and the discount rate to the extent that it is based on a yield or index rate for a 20-year, tax exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

Section I Management Summary

C) 10-Year Projection of Employer's Benefit Payments

In this table we show the projected pay-as-you-go costs (employer's share of premiums), the implicit subsidy, and total expected benefit payments. The implicit subsidy reflects the shortfall of premiums versus the true cost of coverage. The shortfall exists because claims for active employees are combined with claims of retirees (who generally are older and cost more) to develop a single flat premium paid by both groups.

Plan Year Beginning 7/1	Employer's Share of Premiums	Implicit Subsidy	Total
2020	\$102,312	\$64,786	\$167,098
2021	\$117,075	\$80,422	\$197,497
2022	\$138,185	\$109,942	\$248,127
2023	\$165,295	\$145,693	\$310,988
2024	\$192,091	\$163,970	\$356,061
2025	\$221,922	\$200,845	\$422,767
2026	\$245,821	\$224,903	\$470,724
2027	\$258,962	\$213,818	\$472,780
2028	\$286,765	\$244,633	\$531,398
2029	\$309,239	\$266,669	\$575,908



Section I Management Summary

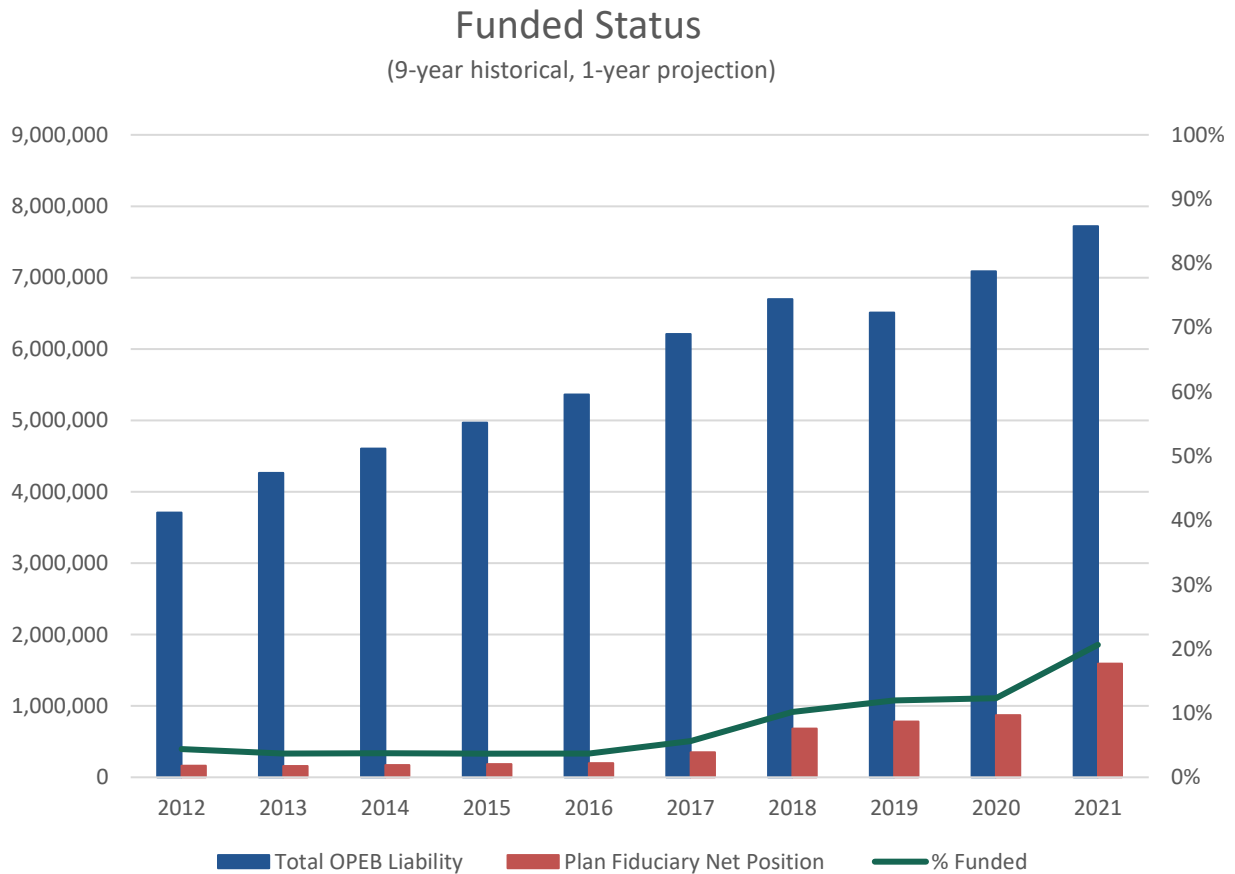
D) Breakdown of Explicit and Implicit Liabilities

	Explicit	Implicit	Total
Present Value of Future Benefits			
Actives	\$4,195,908	\$4,049,556	\$8,245,464
Retirees	<u>995,506</u>	<u>471,832</u>	<u>1,467,338</u>
Total	\$5,191,414	\$4,521,388	\$9,712,802
Actuarial Accrued Liability			
Actives	\$2,933,627	\$2,687,224	\$5,620,851
Retirees	<u>995,506</u>	<u>471,832</u>	<u>1,467,338</u>
Total	\$3,929,133	\$3,159,056	\$7,088,189
Normal Cost 2020-2021	\$151,794	\$147,680	\$299,474

Section I Management Summary

E) Funding Progress

Below is an illustration of the funded status of the Plan for the past 9 years, and a projection of the next year looking forward:



Section II GASB 75 Exhibits

A) Schedule of Changes in Net OPEB Liability (Exhibit 1)

	2020	2019
<u>Total OPEB Liability</u>		
Service cost	\$285,214	\$272,033
Interest	460,311	474,146
Change of benefit terms	0	0
Differences between expected and actual experience	(12,684)	(1,101,429)
Changes of assumptions	0	265,140
Benefit payments	<u>(156,022)</u>	<u>(95,068)</u>
Net change in Total OPEB Liability	\$576,819	(\$185,178)
Total OPEB Liability – beginning (a)	\$6,511,370	\$6,696,548
Total OPEB Liability – ending (b)	\$7,088,189	\$6,511,370
<u>Plan Fiduciary Net Position</u>		
Contributions – employer	\$230,273	\$162,644
Contributions – employee	0	0
Net investment income	20,511	30,871
Benefit payments	(156,022)	(95,068)
Administrative expense	(2,015)	(1,758)
Other	<u>0</u>	<u>0</u>
Net change in Plan Fiduciary Net Position	\$92,747	\$96,689
Plan Fiduciary Net Position – beginning (c)	\$779,368	\$682,679
Plan Fiduciary Net Position – ending (d)	\$872,115	\$779,368
Net OPEB Liability - beginning (a) – (c)	\$5,732,002	\$6,013,869
Net OPEB Liability – ending (b) – (d)	\$6,216,074	\$5,732,002
Plan Fiduciary Net Position as a percentage of the TOL	12%	12%
Covered employee payroll	\$12,290,696	\$11,970,542
NOL as percentage of covered employee payroll	51%	48%

Section II GASB 75 Exhibits

B) Summary of Changes in Net OPEB Liability (Exhibit 2)

	Total OPEB Liability (a)	Plan Fiduciary Net Position (b)	Net OPEB Liability (a)-(b)
Measurement as of June 30, 2019:	\$6,511,370	\$779,368	\$5,732,002
Recognized Changes Resulting from:			
▪ Service cost	285,214	-	285,214
▪ Interest	460,311	-	460,311
▪ Diff. between expected and actual experience	(12,684)	-	(12,684)
▪ Changes of assumptions	-	-	-
▪ Net investment income	-	20,511	(20,511)
▪ Benefit payments	(156,022)	(156,022)	-
▪ Contributions – employer	-	230,273	(230,273)
▪ Contributions – employee	-	-	-
▪ Administrative expense	-	(2,015)	2,015
▪ Change of benefit terms	-	-	-
Net Changes	\$576,819	\$92,747	\$484,072
Measurement as of June 30, 2020:	\$7,088,189	\$872,115	\$6,216,074

Section II GASB 75 Exhibits

C) Derivation of Significant Actuarial Assumptions

Long-term Expected Rate of Return – As of June 30, 2020, the long-term expected rates of return for each major investment class in the Plan’s portfolio are as follows:

Investment Class	Target Allocation	Long-Term Expected Real Rate of Return ¹
Equity	58.00%	5.66%
Fixed Income	35.00%	1.41%
REITs	2.00%	5.06%
Cash	5.00%	0.00%

¹JPMorgan arithmetic Long Term Capital Market assumptions and expected inflation of 2.26%.

The above table shows the target asset allocation in the PARS Balanced investment policy.

Discount rate – The discount rate is based on a blend of the long-term expected rate of return on assets for benefits covered by plan assets and a yield or index for 20-year, tax-exempt general obligation municipal bonds with an average rating of AA/Aa or better for benefits not covered by plan assets.

Above are the arithmetic long-term expected real rates of return by asset class for the next 10 years as provided in a report by JP Morgan. For years thereafter, returns were based on historical average index real returns over the last 30 years assuming a similar equity/fixed investment mix and a 2.26% inflation rate. Investment expenses were assumed to be 10 basis points per year. These returns were matched with cash flows for benefits covered by plan assets and the Bond Buyer 20-Bond General Obligation index was matched with cash flows not covered by plan assets to measure the reasonableness of the choice in discount rate.

	June 30, 2020	June 30, 2019
Discount Rate	6.85%	6.85%
Bond Buyer 20-Bond GO Index	2.21%	3.50%

Section II GASB 75 Exhibits

D) Sensitivity Analysis (Exhibit 3)

Sensitivity of the Net OPEB Liability to changes in the discount rate – The following presents the District’s Net OPEB Liability if it were calculated using a discount rate that is 1% point lower (5.85%) or 1% point higher (7.85%) than the current rate:

Sensitivity of the Net OPEB Liability to changes in the Trend rate – The following presents the District’s Net OPEB Liability if it were calculated using a trend table that has rates that are 1% point lower or 1% point higher than the current set of rates:

Net OPEB Liability as of the June 30, 2020 measurement date: \$6,216,074

Sensitivity Analysis:

	NOL(A)	\$ Change	%Change
Discount Rate			
+1%	\$5,320,535	(\$895,539)	(14%)
Base	\$6,216,074	-	-
-1%	\$7,315,084	\$1,099,010	18%
Trend Rate			
+1%	\$7,510,059	\$1,293,985	21%
Base	\$6,216,074	-	-
-1%	\$5,194,447	(\$1,021,627)	(16%)

Section II GASB 75 Exhibits

E) Schedule of OPEB Expense (Exhibit 4)

Measurement Period Ending:	June 30, 2020	June 30, 2019
Components of OPEB Expense:		
Service Cost	\$285,214	\$272,033
Interest on the Total OPEB Liability (Exhibit 5)	460,311	474,146
Projected Earnings on OPEB Plan Investments (Exhibit 6)	(55,820)	(48,981)
Employee Contributions	0	0
Administrative Expense	2,015	1,758
Changes on Benefit Terms	0	0
Recognition of Deferred Resources Due to:		
▪ Changes of Assumptions	21,943	21,943
▪ Differences between Expected and Actual Experience	(90,573)	(89,523)
▪ Differences Between Projected Actual Earnings on Assets	13,378	6,316
Aggregate OPEB Expense	<u>\$636,468</u>	<u>\$637,692</u>

Section II GASB 75 Exhibits

F) Interest on the Total OPEB Liability (Exhibit 5)

	Amount for Period a	Portion of Period b	Interest Rate c	Interest on the Total OPEB Liability a*b*c
Beginning Total OPEB Liability	\$6,511,370	100%	6.85%	\$446,029
Service Cost	\$285,214	100%	6.85%	19,537
Benefit payments	(\$156,022)	50%	6.85%	<u>(5,255)</u>
Total Interest on the TOL				\$460,311

Section II GASB 75 Exhibits

G) Earnings on Plan Fiduciary Net Position (Exhibit 6)

Total Projected Earnings	Amount for Period a	Portion of Period b	Projected Rate of Return c	Projected Earnings a*b*c
Beginning Plan Fiduciary Net Position	\$779,368	100%	6.85%	\$53,387
Employer Contributions	\$230,273	50%	6.85%	7,756
Employee Contributions	\$0	50%	6.85%	0
Benefits payments	(\$156,022)	50%	6.85%	(5,255)
Administrative Expense and Other	(\$2,015)	50%	6.85%	(68)
Total Projected Earnings				\$55,820

Comparison of Projected and Actual Earnings On Investments

Total Projected Earnings	\$55,820
Actual Net Investment Income	<u>20,511</u>
Difference Between Projected and Actual Earnings on Assets	\$35,309

Section II GASB 75 Exhibits

H) Schedule of Contributions¹ (Exhibit 7)

Measurement Period Ending:	June 30, 2020	June 30, 2019
Actuarially Determined Contribution ²	\$752,809	\$746,438
Contributions to the Trust	\$124,438	\$120,583
Pay-go Payments by Employer Unreimbursed by the Trust	36,114	42,061
Active Implicit Rate Subsidy Transferred to OPEB	<u>69,721</u>	<u>0</u>
Total OPEB Contributions ¹	\$230,273	\$162,644
Covered-employee payroll ³	\$12,290,696	\$11,970,542
Contributions as a percentage of covered-employee payroll ³	2%	1%

¹ ADC and Contributions are for the measurement periods ending June 30, 2019 and June 30, 2020.

² Employers setting a discount rate based on the assumption that assets will be sufficient to cover all future benefit payments under the plan are assumed to annually make contributions equal to the actuarially determined contribution. Annual contributions made that are substantially less than the ADC would require additional support for use of a discount rate equal to the long-term expected return on trust assets.

³ Covered-Employee Payroll represented above is based on covered-employee payroll provided by the employer. GASB 75 defines covered-employee payroll as the total payroll of employees that are provided benefits through the OPEB plan. Accordingly, if OPEB covered-employee payroll shown above is different than total earnings for covered-employees, the employer should display in the disclosure footnotes the payroll based on total earnings for the covered group and recalculate the required payroll-related ratios.

Section II GASB 75 Exhibits

I) Deferred Inflows/Outflows of Resources (Exhibit 8)

	Deferred Outflows of Resources	Deferred Inflows of Resources
Unrecognized Deferred Resources due to:		
▪ Differences between expected and actual experience	\$34,115	\$948,681
▪ Changes in assumptions	221,254	0
▪ Net difference between projected and actual earnings	43,754	0
Contribution to OPEB plan after measurement date ¹	<u>237,488</u>	<u>0</u>
Total	\$536,611	\$948,681

¹ Determined as of the fiscal year ending 2021

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Fiscal Year Ended June 30	Recognized Deferred Outflows/(Inflows) of Resources
2022	(\$55,253)
2023	(55,998)
2024	(57,946)
2025	(61,569)
2026	(68,630)
Thereafter	<u>(350,162)</u>
Total Deferred Resources:	(\$649,558)

Section II GASB 75 Exhibits

J) Schedule of Deferred Inflows/Outflows of Resources (Exhibit 9)

Fiscal Year Established	Initial Amount	Initial Years	Years Left	Amount Recognize In FY 2021	Balances as of 06/30/21 of Deferred	
					Outflows	Inflows
Difference Between Expected and Actual Plan Experience						
2018	(\$27,572)	11.437	7.437	(\$2,411)	\$0	(\$17,928)
2019	46,244	11.437	8.437	4,043	34,115	0
2020	(1,101,429)	12.083	10.083	(91,155)	0	(919,119)
2021	(12,684)	12.083	11.083	(1,050)	0	(11,634)
Total	(\$1,095,441)			(\$90,573)	\$34,115	(\$948,681)
Change in Assumptions						
2018	\$0	11.437	7.437	\$0	\$0	\$0
2019	0	11.437	8.437	0	0	0
2020	265,140	12.083	10.083	21,943	221,254	0
2021	0	12.083	11.083	0	0	0
Total	\$265,140			\$21,943	\$221,254	\$0
Net Difference Between Projected and Actual Earnings On Investments						
2018	\$3,724	5.000	1.000	\$745	\$744	\$0
2019	9,744	5.000	2.000	1,949	3,897	0
2020	18,110	5.000	3.000	3,622	10,866	0
2021	35,309	5.000	4.000	7,062	28,247	0
Total	\$66,887			\$13,378	\$43,754	\$0
Totals:				(\$55,252)	\$299,123	(\$948,681)

Section II GASB 75 Exhibits

K) Reconciliation of the Net Position (Exhibit 10)

Measurement as of:	June 30, 2020	June 30, 2019
Total OPEB Liability (TOL)	\$7,088,189	\$6,511,370
Plan Fiduciary Net Position (PFNP)	872,115	779,368
Net OPEB Liability (NOL)	\$6,216,074	\$5,732,002
Deferred Inflows of resources (CR):		
▪ Differences between expected and actual experience	948,681	1,030,613
▪ Changes in assumptions	0	0
▪ Net difference between projected and actual earnings	0	0
Deferred Outflows of resources (DR):		
▪ Differences between expected and actual experience	34,115	38,158
▪ Changes in assumptions	221,254	243,197
▪ Net difference between projected and actual earnings	43,754	21,823
▪ Est. contributions post measurement date ¹	237,448	230,273
Net Position	\$6,628,184	\$6,229,164

¹ Actual post-measurement date contributions should be reported in the financial disclosures

Reconciliation of Net Position

Net Position at June 30, 2019	\$6,229,164
Aggregate OPEB Expense	636,468
Total OPEB Contributions	(230,273)
Difference in Post-Measurement date Contributions ¹	(7,175)
Net Position at June 30, 2020	\$6,628,184

¹ Change in FY20 and FY21 post-measurement date contributions

Post-Measurement Date Contributions Breakdown

	7/1/20-6/30/21	7/1/19-6/30/20
Direct Contributions to the Trust	122,844	124,438
Employer Share of Retiree Premiums Unreimbursed by the Trust ¹	49,818	36,114
PEMHCA Administration Fees Unreimbursed by the Trust ¹	0	0
Implied Subsidy Unreimbursed by the Trust ²	64,786	69,721
Total Post-Measurement Date Contributions	237,448	230,273

¹ PEMHCA administration fees can be included in premium costs shown.

² Calculated by your OPEB actuary, shown on page 3 of this report

Section III Data

A) Summary of Demographic Information

The participant data used in the valuation was provided by the District as of June 30, 2019. It is assumed that this data is representative of the population as of June 30, 2020. While the participant data was checked for reasonableness, the data was not audited. The valuation results presented in this report are dependent upon the accuracy of the participant data provided. The table below presents a summary of the basic participant information for the active and retired participants covered under the terms of the Plan.

	6/30/2019
<u>Actives</u>	
Counts	
▪ Total	251
Averages	
▪ Age	45.7
▪ Service	10.2
<u>Retirees</u>	
Counts	
▪ Under age 65	17
▪ Age 65 and over	<u>42</u>
▪ Total	59
Averages	
▪ Age	71.1
▪ Age at Retirement	N/A
▪ Service at Retirement	N/A
Inactive Participants with deferred benefits	0
Total Participants	310
<u>Covered Dependents of Retirees</u>	
Counts	
▪ Spouses / Domestic Partners	15
▪ Children	<u>0</u>
▪ Total	15
Total Participants and Dependents	325

Section III Data

B) Distribution of Participants by Age and Service

Distribution of Service Groups by Age Groups								
Age Group	Retired* Participants	Active Participant – Years of Service						Total
		0 - 4	5 - 9	10 - 14	15 - 19	20 - 24	25+	
< 25	0	6	0	0	0	0	0	6
25 - 29	0	29	4	2	0	0	0	35
30 - 34	0	17	6	1	0	0	0	24
35 - 39	0	12	2	11	2	0	0	27
40 - 44	0	8	4	11	4	2	0	29
45 - 49	0	6	4	4	7	7	1	29
50 - 54	0	4	8	6	4	6	3	31
55 - 59	1	5	4	4	5	11	5	34
60 - 64	16	4	2	5	1	0	6	18
65 - 69	10	1	3	1	1	4	3	13
> 70	32	2	1	0	0	1	1	5
Total	59	94	38	45	24	31	19	251

* Retired participants include retirees, disabled participants, and surviving family members. Does not include covered dependents.

Section IV Plan Provision Summary

A) Plan Description

Eligibility and Benefits

Employees who retire at age 55 or older with 10 or more years of continuous District service are eligible to receive postemployment benefits from the District until they reach age 65. The District will contribute \$300 per month (prorated if the retiree was a part-time employee) toward the cost of postemployment medical, dental, vision and life insurance coverage. Retirees may elect any plan available through the CalPERS medical program and they may continue their enrollment in the District's dental and vision plans. A retiree life insurance plan is also available. Any remaining amount is paid directly to the retiree.

On September 1, 2008 the District joined the CalPERS medical program (PEMHCA). The District elected the "unequal" contribution approach in which District contributions will increase steadily; ultimately reaching 100% of the CalPERS Minimum Employer Contribution. Any employee who retires from the District and receives a PERS or STRS pension is eligible for this benefit. The benefit continues throughout the life of the retiree and surviving spouse, independently of the aforementioned stipend.

Pre-Medicare Premiums	Bay Area Plans			
	2019 Plan	EE	EE+SP	EE+Fam
	Anthem HMO Select	\$831.44	\$1,662.88	\$2,161.74
	Anthem HMO Traditional	\$1,111.13	\$2,222.26	\$2,888.94
	Blue Shield Access+	\$970.90	\$1,941.80	\$2,524.34
	HealthNet SmartCare	\$901.55	\$1,803.10	\$2,344.03
	Kaiser	\$768.25	\$1,536.50	\$1,997.45
	PERS Care	\$1,131.68	\$2,263.36	\$2,942.37
	PERS Choice	\$866.27	\$1,732.54	\$2,252.30
	PERS Select	\$543.19	\$1,086.38	\$1,412.29
	UnitedHealthcare	\$928.85	\$1,857.70	\$2,415.01
	Western Health Advantage	\$767.01	\$1,534.02	\$1,994.23
Medicare Premiums	2019 Plan	EE	EE+SP	EE+Fam
	Kaiser	\$323.74	\$647.48	\$971.22
	PERS Choice	\$360.41	\$720.82	\$1,081.23
	PERS Select	\$360.41	\$720.82	\$1,081.23
	PERS Care	\$394.83	\$789.66	\$1,184.49
	United Healthcare	\$299.37	\$598.74	\$898.11
PEMHCA Minimum				2019
				\$136.00

Section IV Plan Provision Summary

A) Plan Description (continued)

Pre-Medicare Premiums	2020 Plan	EE	EE+SP	EE+Fam
	Anthem HMO Select	\$868.98	\$1,737.96	\$2,239.07
	Anthem HMO Traditional	\$1,184.84	\$2,369.68	\$3,080.58
	Blue Shield Access+	\$1,127.77	\$2,255.54	\$2,932.20
	HealthNet SmartCare	\$1,000.52	\$2,001.04	\$2,601.35
	Kaiser	\$768.49	\$1,536.98	\$1,998.07
	PERS Care	\$1,133.14	\$1,166.28	\$2,946.16
	PERS Choice	\$861.18	\$1,722.36	\$2,239.07
	PERS Select	\$520.29	\$1,040.58	\$1,352.75
	UnitedHealthcare	\$899.94	\$1,799.88	\$2,339.84
	Western Health Advantage	\$731.96	\$1,463.92	\$1,903.10
Medicare Premiums	2020 Plan	EE	EE+SP	EE+Fam
	Kaiser	\$339.43	\$678.86	\$1,018.29
	PERS Choice	\$351.39	\$702.78	\$1,054.17
	PERS Select	\$351.39	\$702.78	\$1,054.17
	PERS Care	\$384.78	\$769.56	\$1,154.34
	United Healthcare	\$327.03	\$654.06	\$981.09
PEMHCA Minimum				2020
				\$139.00

Plan Provision Changes

There have been no plan amendments since the last measurement date.

Section V Actuarial Assumption, Methods, & Considerations

A) Actuarial Assumptions

Discount Rate	6.85%, based on the PARS Balanced investment policy.
Net Investment Return	6.85%, based on the PARS Balanced investment policy.
Inflation	We assumed 2.26% annual inflation.
Payroll increases	2.75% annual increases.
Administrative Expenses	The administrative expense was \$2,015 for the measurement period ending June 30, 2020.

Pre-Excise Tax Health Care Trend	Year	Increase in Premium Rates	
	Beginning	Pre-65	Post-65
	2020	6.80%	5.00%
	2021	6.55%	5.00%
	2022	6.30%	5.00%
	2023	6.05%	5.00%
	2024	5.80%	5.00%
	2025	5.55%	5.00%
	2026	5.30%	5.00%
	2027	5.05%	5.00%
	2028 and later	5.00%	5.00%

Section V Actuarial Assumption, Methods, & Considerations

A) Actuarial Assumptions (continued)

Plan Distribution for Calculating Baseline Cost	Plan	Pre-Medicare	Post-Medicare
	Anthem HMO Select	1%	0%
	Anthem HMO Traditional	1%	0%
	Blue Shield Access	2%	0%
	Health Net SmartCare	0%	0%
	Kaiser Permanente	86%	94%
	PERS Care	0%	2%
	PERS Choice	2%	0%
	PERS Select	5%	2%
	United Healthcare HMO	1%	0%
	Western Health Advantage	<u>2%</u>	<u>2%</u>
	Total	100%	100%
Average Per Capita Claims Cost (Baseline Cost)	Pre-Medicare: \$8,791 per year Post-Medicare: \$3,997 per year		
Medicare Coverage	We assumed that 100% of eligible participants will participate.		
Health Plan Participation	We assumed 95% of eligible retirees will elect to participate in the District's program until they reach age 65. We assumed that upon reaching age 65 80% of eligible retirees will elect to continue coverage under a CalPERS medical plan.		
Percent Married	We assumed that 30% of participating retirees will enroll a spouse.		
Morbidity Factors	CalPERS 2017 study		
Population for Curving	CalPERS 2017 study		
Age-Weighted Claims Costs	Age	Male	Female
	50	\$9,091	\$9,457
	55	\$11,749	\$10,898
	60	\$15,208	\$12,546
	65	\$4,074	\$4,194
	70	\$3,615	\$3,644
	75	\$4,280	\$4,150
	80	\$4,702	\$4,664
	85	\$4,880	\$4,854

Section V Actuarial Assumption, Methods, & Considerations

A) Actuarial Assumptions (continued)

Mortality*

Certificated and classified employees were treated separately; their mortality tables are described below.

The mortality rates used for classified employees are those from the 2017 CalPERS Experience Study.

Pre-Retirement: CalPERS 2017 Mortality pre-retirement

Post-Retirement: CalPERS 2017 Mortality post-retirement

Age	Sample Mortality Rates			
	Active Employees		Retired Employees	
	Male	Female	Male	Female
55	0.17%	0.12%	0.44%	0.41%
60	0.26%	0.17%	0.67%	0.48%
65	0.36%	0.23%	0.93%	0.64%
70	0.62%	0.39%	1.34%	0.93%
75	1.06%	0.62%	2.32%	1.63%
80	1.66%	0.94%	3.98%	3.01%
85	0.00%	0.00%	7.12%	5.42%
90	0.00%	0.00%	13.04%	10.09%

The mortality rates used for certificated employees are those used in the 2016 CalSTRS valuations, projected forward with the RP-2016 ultimate (2032) rates, increased by 10%.

Pre-Retirement: CalSTRS 2016 Mortality pre-retirement

Post-Retirement: CalSTRS 2016 Mortality post-retirement

Age	Sample Mortality Rates of Base Table			
	Active Employees		Retired Employees	
	Male	Female	Male	Female
55	0.16%	0.12%	0.37%	0.22%
60	0.27%	0.18%	0.49%	0.29%
65	0.46%	0.26%	0.70%	0.44%
70	0.82%	0.44%	1.12%	0.72%
75	1.45%	0.76%	2.00%	1.32%
80	2.56%	1.32%	3.67%	2.54%
85	0.00%	0.00%	7.06%	5.06%
90	0.00%	0.00%	13.57%	10.26%

Disability*

Because of the anticipated low incidence of disability retirements we did not value disability.

* Source: NCG has not performed an experience study to select these assumptions. NCG has not observed materially consistent gains or consistent losses associated with these assumptions

Section V Actuarial Assumption, Methods, & Considerations

A) Actuarial Assumptions (continued)

Retirement* Certificated and classified employees were treated separately; their retirement tables are described below.

Certificated employees hired before prior to January 1, 2013 were evaluated using the Cal STRS retirement rates from the 2016 evaluation. Certificated employees hired on or after January 1, 2013 were valuated using the Cal STRS 2% @ 62 pension plan employees table.

Cal STRS 2016
Retirement Rates
(Male)

Age	Years of Service					
	5	10	15	20	25	30+
50	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
55	2.7%	2.7%	2.7%	2.7%	6.1%	2.7%
60	6.3%	6.3%	6.3%	6.3%	14.2%	6.3%
65	14.0%	14.0%	14.0%	14.0%	31.5%	14.0%
70	12.0%	12.0%	12.0%	12.0%	27.0%	12.0%
75	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

Cal STRS 2016
Retirement Rates
(Female)

Age	Years of Service					
	5	10	15	20	25	30+
50	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
55	3.5%	3.5%	3.5%	3.5%	7.9%	3.5%
60	7.0%	7.0%	7.0%	7.0%	15.8%	7.0%
65	17.0%	17.0%	17.0%	17.0%	38.3%	17.0%
70	14.0%	14.0%	14.0%	14.0%	31.5%	14.0%
75	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

Cal STRS 2% @ 62

Age	Male	Female
50	0.0%	0.0%
55	3.0%	4.0%
60	9.0%	9.0%
65	30.0%	30.0%
70	20.0%	20.0%
75	100.0%	100.0%

**Source: NCG has not performed an experience study to select these assumptions. NCG has not observed materially consistent gains or consistent losses associated with these assumptions*

Section V Actuarial Assumption, Methods, & Considerations

A) Actuarial Assumptions (continued)

Retirement* (continued) Classified employees hired before prior to January 1, 2013 were evaluated using the Cal PERS school employees 2% at 55 retirement rate. Classified employees hired on or after January 1, 2013 were valued using the 2017 Cal PERS school employees 2% @ 62 table.

2017 CalPERS school employees retirement rate

Age	Years of Service				
	5	10	15	20	25
50	0.4%	0.7%	1.1%	1.2%	1.3%
55	2.1%	4.2%	5.8%	6.9%	7.7%
60	3.3%	6.6%	9.2%	10.9%	12.1%
65	8.0%	15.8%	22.1%	26.1%	29.1%
70	7.1%	14.0%	19.6%	23.1%	25.8%
75	6.7%	13.2%	18.4%	21.8%	24.3%

2% @ 62

Age	Years of Service				
	5	10	15	20	25
50	0.0%	0.0%	0.0%	0.0%	0.0%
55	1.4%	2.7%	3.8%	4.5%	5.0%
60	2.6%	5.3%	7.4%	8.7%	9.7%
65	7.2%	14.2%	19.9%	23.5%	26.2%
70	7.1%	14.0%	19.6%	23.1%	25.8%
75	6.7%	13.2%	18.4%	21.8%	24.3%

*Source: NCG has not performed an experience study to select these assumptions. NCG has not observed materially consistent gains or consistent losses associated with these assumptions

Section V Actuarial Assumption, Methods, & Considerations

A) Actuarial Assumptions (continued)

Withdrawal* Certificated and classified employees were treated separately; their retirement tables are described below.

Certificated employees were evaluated using the 2016 Cal STRS withdrawal rates. Selected rates are shown below.

STRS Withdrawal Rates	Service	Male	Female
	0	16.0%	15.0%
	5	3.5%	3.0%
	10	1.8%	1.8%
	15	1.2%	1.2%
	20	0.9%	0.9%
	25	0.7%	0.7%

Classified employees were evaluated using the 2017 CalPERS school employees withdrawal rates. Selected rates are shown below.

CalPERS School employees Withdrawal Rates	Age	Years of Service				
		0	5	10	15	20
	20	21.1%	12.1%	0.0%	0.0%	0.0%
	25	21.1%	12.1%	5.3%	0.0%	0.0%
	30	18.3%	12.1%	5.3%	3.1%	0.0%
	35	15.5%	9.8%	5.3%	3.1%	2.0%
	40	13.8%	7.5%	4.4%	3.1%	2.0%
	45	12.0%	6.7%	3.5%	2.6%	2.0%
	50	12.4%	6.0%	3.0%	2.0%	1.5%

**Source: NCG has not performed an experience study to select these assumptions. NCG has not observed materially consistent gains or consistent losses associated with these assumptions*

Assumption Changes

There have been no assumption changes since the last measurement date.

Section V Actuarial Assumption, Methods, & Considerations

B) Actuarial Methods

Actuarial Cost Method	<p>Entry Age Normal</p> <p>An actuarial cost method under which the Actuarial Present Value of the Projected Benefits of each individual included in the valuation is allocated on a level basis over the earnings or service of the individual between entry age and assumed exit age(s). The portion of this Actuarial Present Value allocated to a valuation year is called the Normal Cost.</p>
Amortization Methodology	<p>We used straight-line amortization. For assumption changes and experience gains/losses, we assumed Average Future Working Lifetime, averages over all actives and retirees (retirees are assumed to have no future working years). For asset gains and losses, we assumed 5 years.</p>
Financial and Census Data	<p>The District provided the participant data, financial information and plan descriptions used in this valuation. The actuary has checked the data for reasonableness, but has not independently audited the data. The actuary has no reason to believe the data is not complete and accurate, and knows of no further information that is essential to the preparation of the actuarial valuation.</p>
Plan Fiduciary Net Position	<p>Market value of assets as of the measurement date</p>
Measurement Date	<p>June 30, 2020</p>
Valuation Date	<p>June 30, 2019. Results have been rolled forward (an actuarial adjustment) to June 30, 2020.</p>
Funding Policy	<p>The District contributes 1% of payroll (employer contribution) plus pay-go for PEMHCA premiums not reimbursed by the trust.</p> <p>The 1% of payroll contribution is intended to cover the funding for the \$300 minimum benefit and the District is reimbursed by the trust annually for the cost of this benefit.</p>

Section V Actuarial Assumption, Methods, & Considerations

C) Actuarial Considerations

Health Care Reform

Health care delivery is going through an evolution due to enactment of Health Care Reform. The Patient Protection and Affordable Care Act (PPACA), was signed March 23, 2010, with further changes enacted by the Health Care and Education Affordability Reconciliation Act (HCEARA), signed March 30, 2010. This valuation uses various assumptions that may have been modified based on considerations under PPACA. This section discusses particular legislative changes that were reflected in our assumptions. We have not identified any other specific provision of PPACA that would be expected to have a significant impact on the measured obligation. As additional guidance on the Act continues to be issued, we'll continue to monitor impacts.

Individual Mandate

Under PPACA, individuals (whether actively employed or otherwise) must be covered by health insurance or else pay a penalty tax to the government. While it is not anticipated that the Act will result in universal coverage, it has increased the overall portion of the population with coverage. We believe this will result in an increased demand on health care providers, resulting in higher trend for medical services for non-Medicare eligible retirees. (Medicare costs are constrained by Medicare payment mechanisms already in place, plus additional reforms added by PPACA and HCEARA.) The penalty tax was eliminated effective January 1, 2019 and this has effectively eliminated the individual mandate on a Federal level. The individual mandate still can apply at the state level (e.g. Massachusetts since 2006). California adopted the individual mandate effective January 1, 2020. The CBO estimates the impact this will have in 2019 is a decrease of enrollees of 2% of all insureds (18% of enrollees in the individual market) and expects this to grow to 5% (28%) by 2027.

Employer Mandate

Health Care Reform includes various provisions mandating employer coverage for active employees, with penalties for non-compliance. Those provisions do not directly apply to the postemployment coverage included in this valuation.

Section V Actuarial Assumption, Methods, & Considerations

C) Actuarial Considerations (continued)

Medicare Advantage Plans	Effective January 1, 2011, the Law provides for reductions to the amounts that would be provided to Medicare Advantage plans starting in 2011. We considered the effect of these reductions in federal payments to Medicare Advantage plans when setting our trend assumption.
Expansion of Child Coverage to Age 26	Health Care Reform mandates that coverage be offered to any child, dependent or not, through age 26, consistent with coverage for any other dependent. We assume that this change has been reflected in current premium rates. While this plan covers dependents, we do not currently assume non-spouse dependent coverage other than for firefighters. We believe the impact this assumption has on the valuation is immaterial due to the lack of retirees that have had or are expected to have non-spouse dependents for any significant amount of time during retirement.
Elimination of Annual or Lifetime Maximums	Health Care Reform provides that annual or lifetime maximums have to be eliminated for all “essential services.” We assume that current premium rates already reflect the elimination of any historic maximums.
Cadillac Tax (High Cost Plan Excise Tax)	<p>The PPACA legislation added a new High-Cost Plan Excise Tax (also known as the “Cadillac Tax”) starting in calendar year 2022. These provisions do not directly apply to the postemployment benefits included in this valuation.</p> <p>On December 20, 2019 the Secure Act was signed and eliminated the tax effective January 1, 2020.</p>

Section VI Glossary

A) Key Terms

Annual OPEB Expense	The amount recognized by an employer in each accounting period for contributions to a defined benefit OPEB plan on the modified accrual basis of accounting.
Deferred outflows and inflows of resources related to OPEB	Deferred outflows of resources and deferred inflows of resources related to OPEB arising from certain changes in the collective net OPEB liability or collective total OPEB liability
Implicit Subsidy	Implicit Subsidy is the difference between the expected cost of the retiree healthcare benefits, by age and gender, and retiree premiums, that is, it is the portion of retiree healthcare costs subsidized by active employee premiums.
Covered Payroll	Annual compensation paid (or expected to be paid) to active employees covered by an OPEB plan, in aggregate.
Net OPEB Liability (NOL)	The liability of employers and non-employer contributing entities to plan members for benefits provided through a defined benefit OPEB plan that is administered through a trust that meets the criteria of the GASB Statements.
Normal Cost or Service Cost	The portion of the Total Present Value of Future Benefits attributed to employee service during the current fiscal year by the actuarial cost method. These terms are used interchangeably.
Other Postemployment Benefits (OPEB)	Retiree health care benefits and post-employment benefits provided separately from a pension plan (excluding termination offers and benefits).
Plan Fiduciary Net Position (FNP)	Set equal to the market value of assets as of the measurement date.
Present Value of Future Benefits (PVFB)	The value, as of the valuation date, of the projected benefits payable to all members for their accrued service and their expected future service, discounted to reflect the time value (present value) of money and adjusted for the probabilities of retirement, withdrawal, death and disability.
Total OPEB Liability (TOL)	The portion of the actuarial present value of projected benefit payments that is attributed to past period of member service in conformity with the GASB Statements. The total OPEB liability is the liability of employers and non-employer contributing entities to plan members for benefits provided through a defined benefit OPEB plan that is not administered through a trust that meets the criteria of the GASB Statements.

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, California 9457-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: X

From: Ken Gaston, Director of MOT

Item Number: 9.2.4

Type of item: (Action, Consent Action or Information Only): Information Only

SUBJECT:

Monthly MOT Information Report

BACKGROUND:

To provide a monthly update on the activities of the Maintenance, Operations & Transportation Departments. The only projects included in this report are those over \$100.

STATUS:

See attached monthly report for the period of August 2021

PRESENTER:

Ken Gaston, Director of MOT

OTHER PEOPLE WHO MIGHT BE PRESENT:

COST AND FUNDING SOURCES:

RECOMMENDATION:

That the Board receives this information

Time allocated: 5 minutes

Maintenance, Operations & Transportation
Monthly Report for Board Meeting
September 14, 2021

Routine maintenance, repairs and custodial duties at all school sites and district office were completed. Other non-routine projects have been captured below.

Maintenance & Operations:

- **Bates Elementary**
 - Stretched fence and reattached to the pole. - \$175

- **Clarksburg Middle School**
 - Moved and arranged desks to fit 32 desks in classrooms. - \$320

- **Delta High School**
 - Trimmed trees on the side of the barn and back fence. - \$2,000
 - Replaced air conditioner blower motor. - \$1,420
 - Deep cleaned and painted office in gym. - \$120
 - Removed weeds from track field. - \$120
 - Replaced exhaust fan motor in kitchen. - \$230

- **D. H. White Elementary**
 - Painted new portables. - \$1,520
 - Fixed A/C unit in classroom. - \$1,959
 - Installed two benches in playground. - \$ 155
 - Installed two faucets in the girl's and boy's bathroom. -\$116
 - Replaced sink faucet in staff restroom. - \$ 130

- **Isleton Elementary School**
 -

- **Mokelumne High School**
 -

- **Rio Vista High School**
 - Fixed fax line in office - \$350
 - Cleaned snack bar in gym. -\$120
 - Removed e-waste from computer lab and woodshop. - \$120
 - Replaced A/C unit fuse and fixed settings in library. - \$132
 - Replaced fan motor in room F101 and filled mini split with Freon. - \$960
 - Replaced door on coffee shack. - \$300
 - Cleaned snack bar and coffee shack at football field. - \$120
 - Replaced A/C unit motor saver in classroom. - \$300

- **Riverview Middle School**
 - Replaced toilet spud and sealed kit and choker valve. - \$150
 - Replaced irrigation valve. - \$280
 - Changed out spud and gaskets in girl's bathroom. - \$100
 - Replaced water heater and supply lines. - \$1,070

- **Walnut Grove Elementary School**
 - Replaced freezer fan motor. - \$167
 - Changed out sprinkler valve. - \$166
 - Removed two stumps and filled in the holes. - \$160
 - Removed irrigation valve box and installed individual valve boxes. - \$259
 - Assembled bench and mounted concrete to installed bench. - \$125

- **Transportation Dept.**
 - Seal upper parts inside roofline with spay foam. - \$292

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, California 94571-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: X

From: Nicole Latimer, Chief Educational Services Officer

Item Number: 9.3.2

Type of item: (Action, Consent Action or Information Only): Information Only

SUBJECT:

Presentation of the River Delta Unified School District (RDUSD), District-Wide Health and Wellness Campaign for the 2021-2022 School Year.

BACKGROUND:

River Delta Unified School District (RDUSD) staff, students and community members at large have identified a need for overall health and wellness to continue to be a priority, with additional supports and considerations to be made, as a result of school closure and the Covid-19 pandemic. In an effort to support our school community, RDUSD has created a Health and Wellness Campaign to raise awareness in the areas of total health and wellness to our students and families. The phrase "total health and wellness" encompasses wellness of our minds, hearts, and bodies. This presentation is being provided to share a general overview of the Health and Wellness Campaign and provide important upcoming dates to both the Board of Trustees and community.

STATUS:

This Board briefing is informational in nature.

PRESENTER:

Nicole Latimer, Chief Educational Services Officer & Danielle Nevins, Social Emotional and Academic Development Coordinator

OTHER PEOPLE WHO MIGHT BE PRESENT:

COST AND FUNDING SOURCES: N/A

RECOMMENDATION:

This Board receives the information provided

Time allocated: 10 minutes

RDUSD Health and Wellness Plan

AS A DISTRICT, WE PLAN TO BRING AWARENESS TO OUR STUDENTS AND FAMILIES THIS YEAR AROUND TOTAL HEALTH AND WELLNESS. THAT IS OF (WELLNESS) OUR MINDS, HEARTS, AND BODIES. WE WILL SEND OUT A PRE-SURVEY TO FAMILIES AND STUDENTS PRIOR TO STARTING, AND SEND THE SAME SURVEY OUT AT THE END OF THE YEAR TO COMPARE RESULTS AND SEE EFFECTIVENESS.

QUARTER 1- AUGUST 11TH - OCT 11TH- (MENTAL HEALTH) FOCUS IS SELF-CARE AWARENESS

- SEPTEMBER SELF-CARE MONTH
- GIRLS ON THE RUN FALL SEASON BEGINS
- STUDENT SURVEY DISTRICT WIDE COMPETITION!

COMMITTEE MEETINGS WITH FAMILIES

NORTH- CLARKSBURG- @ CLARKSBURG MIDDLE SCHOOL - MON, SEPTEMBER 20TH AT 6PM

MIDDLE - WALNUT GROVE - @WALNUT GROVE ELEMENTARY - WED, SEPTEMBER 22ND AT 6PM

SOUTH- RIO VISTA- @ RIO VISTA HIGH- THURS, SEPTEMBER 9TH AT 6PM

FAMILY ENGAGEMENT NIGHT: SOCIAL & EMOTIONAL LEARNING & MENTAL HEALTH AWARENESS

BATES ELEMENTARY: TUESDAY, SEPTEMBER 28TH RIO VISTA HIGH SCHOOL: WEDNESDAY, SEPTEMBER 29TH

QUARTER 2 - OCTOBER 12TH - DEC 17TH - (INNER BODY HEALTH) FOCUS ON NUTRITIONAL HEALTH

- RED RIBBON WEEK- DRUG FREE WEEK- OCT 23RD - OCT 31ST
- FOOD/CANNED GOODS COLLECTION DRIVE DISTRICT WIDE COMPETITION!

FAMILY ENGAGEMENT NIGHT: NUTRITIONAL AND INNER BODY HEALTH

WALNUT GROVE ELEMENTARY & RIVERVIEW MIDDLE SCHOOL

QUARTER 3- JANUARY 10TH - MARCH 23RD- (SOCIAL HEALTH) FOCUS ON KINDNESS/FRIENDSHIP/ & ANTI BULLYING (CHARACTER BUILDING)

- GREAT KINDNESS CHALLENGE WEEK OF JAN 24TH - JAN 28TH.
- GIRLS ON THE RUN SPRING SEASON BEGINS & HERO BOYS PROGRAM SEASON BEGINS
- KINDNESS WALL DISTRICT WIDE COMPETITION!

FAMILY ENGAGEMENT NIGHT: SOCIAL

CLARKSBURG MIDDLE SCHOOL & DELTA HIGH SCHOOL

QUARTER 4 - MARCH 24TH - JUNE 3RD - (BODY HEALTH) FOCUS ON PHYSICAL HEALTH

-FIELD DAY

FAMILY ENGAGEMENT NIGHT: PHYSICAL HEALTH AND MOVEMENT

ISLETON ELEMENTARY & D.H WHITE ELEMENTARY

....ENDING THE CAMPAIGN WITH A **DISTRICT-WIDE SPECIAL OLYMPICS!** THIS IS BEING HELD AT WALNUT GROVE ELEMENTARY!

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street
Rio Vista, California 94571-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: X

From: Nicole Latimer, Chief Educational Services Officer

Item Number: 9.3.3

Type of item: (Action, Consent Action or Information Only): Information Only

SUBJECT:

Presentation of the River Delta Unified School District (RDUSD), District and Site-based Academic Growth Goals for the 2021-2022 School Year.

BACKGROUND:

RDUSD district leadership has been working steadfast and diligently to continue to provide our students with opportunities for excellence in education and experiences that are rich in rigor, technology and campus culture, as well as supportive of our students in transitioning back to full time in-person learning. During the June 2021 Board meetings, feedback was providing to Educational Services that the Board would like to see updated SMART goals at both the site and district level, to support increasing academic achievement across the district, utilizing district-wide benchmark assessments. The attached presentation provides context to our assessment schedule, specific site, and district level goals for academic growth, as well as the frameworks and supports at both the site and district level that will be provided to meet the goals.

STATUS:

This Board briefing is informational in nature.

PRESENTER: Nicole Latimer, Chief Educational Services Officer

OTHER PEOPLE WHO MIGHT BE PRESENT:

Mrs. Victoria Turk, Mrs. Christine Mabery, Mrs. Marcy Rossi, Mr. Nicholas Casey, Mrs. Carrie Norris, Mrs. Maria Elena Becerra, Mrs. Stacey Wallace

COST AND FUNDING SOURCES: N/A

RECOMMENDATION:

That the Board receive this information as presented

Time allocated: 10 minutes

RIVER DELTA UNIFIED SCHOOL DISTRICT



Creating Excellence To Ensure That All Students Learn

Presentation of the River Delta Unified School District (RDUSD), District and site-based growth goals for the 2021-2022 school year.

Presented by: Nicole Latimer

RDUSD district leadership has been working steadfast and diligently to continue to provide our students with opportunities for excellence in education and experiences that are rich in rigor, technology and campus culture, as well as supportive of our students in transitioning back to full time in-person learning. During the June 2021 Board meetings, feedback was providing to Educational Services that the Board would like to see updated SMART goals at both the site and district level, to support increasing academic achievement across the district, utilizing district-wide benchmark assessments. This presentation provides context to our assessment schedule, specific site, and district level goals for academic growth, as well as the frameworks and supports at both the site and district level that will be provided to meet the goals.

- For the 2021-2022 school year, we have identified goals in Language Arts and Math to support measurable growth in student achievement.
- Following the initial baseline assessments provided during the fall MAP window, RDUSD will take district wide Winter and Spring MAP assessments to demonstrate growth and proficiency in these areas.
- Following the Spring MAP assessments, RDUSD will create goals related to SBAC performance.



District Level SMART Goals (Fall)

Mathematics: RDUSD Students will increase proficiency levels in mathematics by 10% and demonstrate proficiency by a 10% increase in growth per band in the low, low average, average and high average bands for each grade level on district wide MAP winter benchmark assessments.

Language Arts: RDUSD Students will increase proficiency levels in language arts by 10% and demonstrate proficiency by a 10% increase in growth per band in the low, low average, average and high average bands for each grade level on district wide MAP winter benchmark assessments.

Wellness: RDUSD will engage, nurture and support students and staff, in the areas of social emotional, mental and physical health, by providing a health and wellness campaign to increase wellness awareness and wellness opportunities for all stakeholders, who will provide feedback on continued growth, as evidence by interval surveys regarding support, activities and educational opportunities in the areas of wellness.

District Level SMART Goals (Spring)

Mathematics: RDUSD Students will increase proficiency levels in mathematics by 10% and demonstrate proficiency by a 10% increase in growth per band in the low, low average, average and high average bands for each grade level on district wide MAP spring benchmark assessments.

Language Arts: RDUSD Students will increase proficiency levels in language arts by 10% and demonstrate proficiency by a 10% increase in growth per band in the low, low average, average and high average bands for each grade level on district wide MAP spring benchmark assessments.

This will result in a year long overall 20% growth per band in the low, low average, average, and high average bands for each grade level on district wide MAP spring benchmark assessments.

Wellness: RDUSD will engage, nurture and support students and staff, in the areas of social emotional, mental and physical health, by providing a health and wellness campaign to increase wellness awareness and wellness opportunities for all stakeholders, who will provide feedback on continued growth, as evidence by interval surveys regarding support, activities and educational opportunities in the areas of wellness.

RDUSD District Wide Math MAP Scores (Fall)

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	480	405	317	211	108
Number of students increasing at least one level	57	52	46	35	0
Winter Goal	423	410	323	222	143
Number of students increasing at least one level	52	53	47	40	0
Spring Goal	371	409	329	229	183

RDUSD District Wide Language Arts MAP Scores (Fall)

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	410	360	358	278	140
Number of students increasing at least one level	49	51	50	46	0
Winter Goal	361	358	359	282	186
Number of students increasing at least one level	48	51	52	45	0
Spring Goal	313	355	358	289	231

Rio Vista High 9th Grade Math MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	21	31	22	10	5
Number of students increasing at least one level	2	3	2	1	
Winter Goal	19	30	23	11	6
Number of students increasing at least one level	2	3	2	1	
Spring Goal	17	29	24	12	7

Rio Vista High 9th Grade ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	16	20	22	20	4
Number of students increasing at least one level	2	2	2	2	
Winter Goal	14	20	22	20	6
Number of students increasing at least one level	1	2	2	2	
Spring Goal	13	19	22	20	8

Rio Vista High 10th Grade Math MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	29	19	16	9	6
Number of students increasing at least one level	3	2	2	1	
Winter Goal	26	20	16	10	7
Number of students increasing at least one level	3	2	2	1	
Spring Goal	23	21	16	11	8

Rio Vista High 10th Grade ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	19	20	27	10	4
Number of students increasing at least one level	2	2	3	1	
Winter Goal	17	20	26	12	5
Number of students increasing at least one level	2	2	3	1	
Spring Goal	15	20	25	14	6

Rio Vista High 11th Grade Math MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	24	18	19	12	7
Number of students increasing at least one level	2	2	2	1	
Winter Goal	22	18	19	13	8
Number of students increasing at least one level	2	2	2	1	
Spring Goal	20	18	19	13	9

Rio Vista High 11th Grade ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	22	16	16	18	10
Number of students increasing at least one level	2	2	2	1	
Winter Goal	20	16	16	19	11
Number of students increasing at least one level	2	2	2	1	
Spring Goal	18	16	16	20	12

DHS Math MAP Scores Grade 10

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	14	12	20	9	3
Number of students increasing at least one level	1	1	2	1	
Winter Goal	13	12	19	10	4
Number of students increasing at least one level	1	1	2	1	
Spring Goal	12	12	18	11	5

DHS ELA MAP Scores Grade 10

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	9	16	17	11	6
Number of students increasing at least one level	1	2	2	1	
Winter Goal	8	15	17	12	7
Number of students increasing at least one level	1	2	2	1	
Spring Goal	7	14	17	13	8

DHS Math MAP Scores Grade 11

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	25	16	11	19	10
Number of students increasing at least one level	3	2	1	2	
Winter Goal	22	17	12	18	12
Number of students increasing at least one level	2	2	1	2	
Spring Goal	20	17	13	17	14

DHS ELA MAP Scores Grade 11

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	14	21	18	12	14
Number of students increasing at least one level	1	2	2	1	1
Winter Goal	13	20	18	13	15
Number of students increasing at least one level	1	2	2	1	
Spring Goal	12	19	18	14	16

Clarksburg Math MAP Scores Grade 7

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	19	14	17	20	5
Number of students increasing at least one level	2	1	2	2	
Winter Goal	17	15	16	20	7
Number of students increasing at least one level	2	2	2	2	
Spring Goal	15	15	16	20	9

CMS ELA MAP Scores Grade 7

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	14	18	22	13	8
Number of students increasing at least one level	1	2	2	1	
Winter Goal	13	17	22	14	9
Number of students increasing at least one level	1	2	2	1	
Spring Goal	12	16	22	15	10

Clarksburg ELA MAP Scores Grade 8

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	8	17	20	16	5
Number of students increasing at least one level	1	2	2	2	
Winter Goal	7	16	20	16	7
Number of students increasing at least one level	1	2	2	2	
Spring Goal	6	15	20	16	9

Clarksburg Math MAP Scores Grade 8

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	14	23	19	8	2
Number of students increasing at least one level	1	2	2	1	
Winter Goal	13	22	19	9	3
Number of students increasing at least one level	1	2	2	1	
Spring Goal	12	21	19	10	4

Clarksburg ELA MAP Scores Grade 9

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	13	18	15	19	9
Number of students increasing at least one level	1	2	2	2	
Winter Goal	12	17	15	19	11
Number of students increasing at least one level	1	2	2	2	
Spring Goal	11	16	15	19	13

Clarksburg Math MAP Scores Grade 9

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	19	19	8	11	14
Number of students increasing at least one level	2	2	1	1	
Winter Goal	17	19	9	11	15
Number of students increasing at least one level	2	2	1	1	
Spring Goal	15	19	10	11	16

RMS 7th Grade Math MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	36	20	24	13	1
Number of students increasing at least one level	4	2	2	1	
Winter Goal	32	22	24	14	2
Number of students increasing at least one level	3	2	2	1	
Spring Goal	29	23	24	15	3

RMS 7th Grade ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	24	11	23	29	5
Number of students increasing at least one level	2	1	2	3	
Winter Goal	22	12	22	28	8
Number of students increasing at least one level	2	1	2	3	
Spring Goal	20	13	21	27	11

RMS 8th Grade Math MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	23	20	18	12	9
Number of students increasing at least one level	2	2	2	1	
Winter Goal	21	20	18	13	10
Number of students increasing at least one level	2	2	2	1	
Spring Goal	19	20	18	14	11

RMS 8th Grade ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	23	16	18	17	9
Number of students increasing at least one level	2	2	2	2	
Winter Goal	21	16	18	17	11
Number of students increasing at least one level	2	2	2	1	
Spring Goal	19	16	18	17	13

Bates Kindergarten MAP Math Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	3	4	2	1	0
Number of students increasing at least one level	1	1	1	1	n/a
Winter Goal	2	4	2	2	0
Number of students increasing at least one level	1	1	1	1	n/a
Spring Goal	1	4	2	3	0

Bates Kindergarten MAP ELA Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	4	4	1	0	0
Number of students increasing at least one level	1	1	1	1	n/a
Winter Goal	3	4	1	1	0
Number of students increasing at least one level	1	1	1	1	n/a
Spring Goal	2	4	1	2	0

Bates Grade 1-2 MAP Math Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	5	2	3	4	2
Number of students increasing at least one level	1	1	1	1	n/a
Winter Goal	4	2	3	4	3
Number of students increasing at least one level	1	1	1	1	n/a
Spring Goal	3	2	3	4	4

Bates Grade 1-2 MAP ELA Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	5	3	5	2	1
Number of students increasing at least one level	1	1	1	1	n/a
Winter Goal	4	3	5	3	1
Number of students increasing at least one level	1	1	1	1	n/a
Spring Goal	3	3	5	3	2

Bates Grade 2-3 MAP Math Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	8	1	8	1	3
Number of students increasing at least one level	1	1	1	1	n/a
Winter Goal	7	1	8	1	4
Number of students increasing at least one level	1	1	1	1	n/a
Spring Goal	6	1	8	1	5

Bates Grade 2-3 MAP ELA Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	4	3	4	6	4
Number of students increasing at least one level	1	1	1	1	n/a
Winter Goal	3	3	4	6	5
Number of students increasing at least one level	1	1	1	1	n/a
Spring Goal	2	3	4	6	6

Bates Grade 4-5 MAP Math Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	7	9	2	1	
Number of students increasing at least one level	1	1	1	1	n/a
Winter Goal	6	9	2	1	1
Number of students increasing at least one level	1	1	1	1	n/a
Spring Goal	5	9	2	1	2

Bates Grade 4-5 MAP ELA Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	6	6	3	3	1
Number of students increasing at least one level	1	1	1	1	n/a
Winter Goal	5	6	3	4	1
Number of students increasing at least one level	1	1	1	1	n/a
Spring Goal	4	6	3	4	2

Bates Grade 5-6 MAP Math Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	4	10	5	0	0
Number of students increasing at least one level	1	1	1	n/a	n/a
Winter Goal	3	10	6	n/a	n/a
Number of students increasing at least one level	1	1	1	1	n/a
Spring Goal	2	10	6	1	n/a

Bates Grade 5-6 MAP ELA Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	4	3	11	1	n/a
Number of students increasing at least one level	1	1	1	1	n/a
Winter Goal	3	3	11	1	1
Number of students increasing at least one level	1	1	1	1	n/a
Spring Goal	2	3	11	1	2

Walnut Grove Kinder Math MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	1	9	3	1	6
Number of students increasing at least one level	1	1	1	1	
Winter Goal	0	9	3	1	7
Number of students increasing at least one level	n/a	1	1	1	
Spring Goal		9	3	0	8

Walnut Grove Kinder ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	2	3	7	6	1
Number of students increasing at least one level	1	1	1	1	
Winter Goal	1	3	7	6	2
Number of students increasing at least one level	1	1	1	1	
Spring Goal	0	3	7	6	3

Walnut Grove 1st Math MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	2	6	5	1	0
Number of students increasing at least one level	1	1	1	1	
Winter Goal	1	6	5	1	1
Number of students increasing at least one level	1	1	1	1	
Spring Goal	0	6	5	1	2

Walnut Grove 1st ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	5	5	4	1	0
Number of students increasing at least one level	1	1	1	1	
Winter Goal	4	5	4	1	1
Number of students increasing at least one level	1	1	1	1	
Spring Goal	3	5	4	1	2

Walnut Grove 2nd Math MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	14	7	1	0	1
Number of students increasing at least one level	1	1	1	NA	
Winter Goal	13	7	1	1	1
Number of students increasing at least one level	1	1	1	1	
Spring Goal	12	7	1	1	2

Walnut Grove 2nd ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	18	3	2	1	1
Number of students increasing at least one level	2	1	1	1	
Winter Goal	16	4	2	1	2
Number of students increasing at least one level	2	1	1	1	
Spring Goal	14	5	2	1	3

Walnut Grove 3rd Math MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	11	1	5	0	0
Number of students increasing at least one level	1	1	1	na	na
Winter Goal	10	1	5	1	n/a
Number of students increasing at least one level	1	1	1	1	
Spring Goal	9	1	5	1	1

Walnut Grove 3rd ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	9	6	0	1	1
Number of students increasing at least one level	1	1	0	1	
Winter Goal	8	6	1	0	2
Number of students increasing at least one level	1	1	1		
Spring Goal	7	6	1	1	2

Walnut Grove 4th Math MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	10	6	5	0	0
Number of students increasing at least one level	1	1	1		
Winter Goal	9	6	5	1	n/a
Number of students increasing at least one level	1	1	1	1	
Spring Goal	8	6	5	1	1

Walnut Grove 4th ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	8	6	2	4	1
Number of students increasing at least one level	1	1	1	1	
Winter Goal	7	6	2	4	2
Number of students increasing at least one level	1	1	1	1	
Spring Goal	6	6	2	4	3

Walnut Grove 5th Math MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	9	8	7	2	0
Number of students increasing at least one level	1	1	1	1	
Winter Goal	8	8	7	2	1
Number of students increasing at least one level	1	1	1	1	
Spring Goal	7	8	7	2	2

Walnut Grove 5th ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	9	7	6	4	1
Number of students increasing at least one level	1	1	1	1	
Winter Goal	8	7	6	4	2
Number of students increasing at least one level	1	1	1	1	
Spring Goal	7	7	6	4	3

Walnut Grove 6th Math MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	11	7	4	0	0
Number of students increasing at least one level	1	1	1		
Winter Goal	10	7	4	1	0
Number of students increasing at least one level	1	1	1	1	
Spring Goal	9	7	4	1	1

Walnut Grove 6th ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	10	8	3	3	1
Number of students increasing at least one level	1	1	1	1	
Winter Goal	9	8	3	3	2
Number of students increasing at least one level	1	1	1	1	
Spring Goal	8	8	3	3	3

Isleton Kinder Math MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	2	5	1	7	5
Number of students increasing at least one level	1	1	1	1	
Winter Goal	1	5	1	7	6
Number of students increasing at least one level	1	1	1	1	
Spring Goal		5	1	7	7

Isleton Kinder ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	2	6	5	4	2
Number of students increasing at least one level	1	1	1	1	
Winter Goal	1	6	5	4	3
Number of students increasing at least one level	1	1	1	1	
Spring Goal	0	6	5	4	4

Isleton Kinder ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	2	6	5	4	2
Number of students increasing at least one level	1	1	1	1	
Winter Goal	1	6	5	4	3
Number of students increasing at least one level	1	1	1	1	
Spring Goal	0	6	5	4	4

Isleton 1st Grade Math MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	7	4	3	3	2
Number of students increasing at least one level	1	1	1		
Winter Goal	6	4	3	4	2
Number of students increasing at least one level	1	1	1	1	
Spring Goal	5	4	3	4	3

Isleton 1st Grade ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	10	4	2	1	2
Number of students increasing at least one level	1	1	1	1	
Winter Goal	9	4	2	1	3
Number of students increasing at least one level	1	1	1	1	
Spring Goal	8	4	2	1	4

Isleton 2nd Grade MATH MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	8	4	4	4	1
Number of students increasing at least one level	1	1	1	1	
Winter Goal	7	4	4	4	2
Number of students increasing at least one level	1	1	1	1	
Spring Goal	6	4	4	4	3

Isleton 2nd Grade ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	7	7	4	2	2
Number of students increasing at least one level	1	1	1	1	
Winter Goal	6	7	4	2	3
Number of students increasing at least one level	1	1	1	1	
Spring Goal	5	7	4	2	4

Isleton 3rd Grade Math MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	10	6	4	2	
Number of students increasing at least one level	1	1	1	1	
Winter Goal	9	6	4	2	1
Number of students increasing at least one level	1	1	1	1	
Spring Goal	8	6	4	2	2

Isleton 3rd Grade ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	7	6	2	5	3
Number of students increasing at least one level	1	1	1	1	
Winter Goal	6	6	2	5	4
Number of students increasing at least one level	1	1	1	1	
Spring Goal	5	6	2	5	5

Isleton 4th Grade Math MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	7	5	4	4	1
Number of students increasing at least one level	1	1	1	1	
Winter Goal	6	5	4	4	2
Number of students increasing at least one level	1	1	1	1	
Spring Goal	5	5	4	4	3

Isleton 4th Grade ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	7	3	6	4	
Number of students increasing at least one level	1	1	1	1	
Winter Goal	6	3	6	4	1
Number of students increasing at least one level	1	1	1	1	
Spring Goal	5	3	6	4	2

Isleton 5th Grade Math MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	8	6	3	3	2
Number of students increasing at least one level	1	1	1	1	
Winter Goal	7	6	3	3	3
Number of students increasing at least one level	1	1	1	1	
Spring Goal	6	6	3	3	4

Isleton 5th Grade ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	3	6	4	3	6
Number of students increasing at least one level	1	1	1	1	
Winter Goal	2	6	4	3	7
Number of students increasing at least one level	1	1	1	1	
Spring Goal	1	6	4	3	8

Isleton 6th Grade Math MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	5	6	6	2	
Number of students increasing at least one level	1	1	1	1	
Winter Goal	4	6	6	2	1
Number of students increasing at least one level	1	1	1	1	
Spring Goal	3	6	6	2	2

Isleton 6th Grade ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	5	4	4	6	2
Number of students increasing at least one level	1	1	1	1	
Winter Goal	4	4	4	6	3
Number of students increasing at least one level	1	1	1	1	
Spring Goal	3	4	4	6	4

DH White MAP Scores-Kinder Math

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	9	18	13	14	12
Number of students increasing at least one level	1	2	1	1	n/a
Winter Goal	8	17	14	14	13
Number of students increasing at least one level	1	2	1	1	n/a
Spring Goal	7	16	15	14	14

DH White MAP Scores-Kinder ELA

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	9	12	26	16	3
Number of students increasing at least one level	1	1	3	1	n/a
Winter Goal	8	12	24	18	4
Number of students increasing at least one level	1	1	2	2	n/a
Spring Goal	7	12	23	18	6

DH White MAP Scores-1st Grade Math

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	17	9	9	9	1
Number of students increasing at least one level	2	1	1	1	n/a
Winter Goal	15	10	9	9	2
Number of students increasing at least one level	2	1	1	1	n/a
Spring Goal	13	11	9	9	3

DH White MAP Scores-1st Grade ELA

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	19	12	10	8	2
Number of students increasing at least one level	2	1	1	1	n/a
Winter Goal	17	13	10	8	3
Number of students increasing at least one level	2	1	1	1	n/a
Spring Goal	15	14	10	8	4

DH White MAP Scores-2nd Grade Math

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	15	16	8	5	1
Number of students increasing at least one level	2	2	1	1	n/a
Winter Goal	13	16	9	5	2
Number of students increasing at least one level	1	2	1	1	n/a
Spring Goal	12	15	10	5	3

DH White MAP Scores-2nd Grade ELA

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	24	9	5	3	2
Number of students increasing at least one level	2	1	1	1	n/a
Winter Goal	22	10	5	3	3
Number of students increasing at least one level	2	1	1	1	n/a
Spring Goal	20	11	5	3	4

DH White MAP Scores-3rd Grade Math

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	20	7	11	7	1
Number of students increasing at least one level	2	1	1	1	n/a
Winter Goal	18	8	11	7	2
Number of students increasing at least one level	2	1	1	1	n/a
Spring Goal	16	9	11	7	3

DH White MAP Scores-3rd Grade ELA

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	19	5	12	4	6
Number of students increasing at least one level	2	1	1	1	n/a
Winter Goal	17	6	12	4	7
Number of students increasing at least one level	2	1	1	1	n/a
Spring Goal	15	7	12	4	8

DH White MAP Scores-4th Math

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	19	15	8	4	1
Number of students increasing at least one level	2	2	1	1	n/a
Winter Goal	17	15	9	4	2
Number of students increasing at least one level	2	2	1	1	n/a
Spring Goal	15	15	10	4	3

DH White MAP Scores-4th Grade ELA

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	16	18	7	4	3
Number of students increasing at least one level	2	2	1	1	n/a
Winter Goal	14	18	8	4	4
Number of students increasing at least one level	1	2	1	1	n/a
Spring Goal	13	17	9	4	5

DH White MAP Scores-5th Grade Math

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	29	10	12	3	1
Number of students increasing at least one level	3	1	1	1	n/a
Winter Goal	26	12	12	3	2
Number of students increasing at least one level	3	1	1	1	n/a
Spring Goal	23	14	12	3	3

DH White MAP Scores-5th Grade ELA

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	15	17	9	5	8
Number of students increasing at least one level	2	2	1	1	n/a
Winter Goal	13	17	10	5	9
Number of students increasing at least one level	1	2	1	1	n/a
Spring Goal	12	16	11	5	10

DH White MAP Scores-6th Grade Math

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	10	23	5	5	1
Number of students increasing at least one level	1	2	1	1	n/a
Winter Goal	9	22	6	5	2
Number of students increasing at least one level	1	2	1	1	n/a
Spring Goal	8	21	7	5	3

DH White MAP Scores-6th Grade ELA

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	7	12	9	10	3
Number of students increasing at least one level	1	1	1	1	n/a
Winter Goal	6	12	9	10	4
Number of students increasing at least one level	1	1	1	1	n/a
Spring Goal	5	12	9	10	5

River Delta High/Elementary Math MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	2	3	1	3	2
Number of students increasing at least one level	1	1	1	1	
Winter Goal	1	3	1	3	3
Number of students increasing at least one level	1	1	1	1	
Spring Goal	0	3	1	3	4

River Delta High/Elementary ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	5	1	1	1	5
Number of students increasing at least one level	1	1	1	1	
Winter Goal	4	1	1	1	6
Number of students increasing at least one level	1	1	1	1	
Spring Goal	3	1	1	1	7

River Delta High Math MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	2	4	1	1	1
Number of students increasing at least one level	1	1	1	1	
Winter Goal	1	4	1	1	2
Number of students increasing at least one level	1	1	1	1	
Spring Goal	0	4	1	1	3

River Delta High ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	5	1	1	0	2
Number of students increasing at least one level	1	1	1		
Winter Goal	4	1	1	1	2
Number of students increasing at least one level	1	1	1	1	
Spring Goal	3	1	1	1	3

River Delta Elementary Math MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	1	0	0	1	2
Number of students increasing at least one level	1	0	0	1	
Winter Goal	0	1	0	0	3
Number of students increasing at least one level	0	1	0	0	
Spring Goal	0	0	1	0	3

River Delta Elementary ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	0	0	0	1	3
Number of students increasing at least one level	0	0	0	1	
Winter Goal	0	0	0	0	4
Number of students increasing at least one level	0	0	0	0	0
Spring Goal	0	0	0	0	4

Moke ELA MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	2	1	0	0	0
Number of students increasing at least one level	1	1	0	0	0
Winter Goal	1	1	1	0	0
Number of students increasing at least one level	1	1	1	0	0
Spring Goal	0	1	1	1	0

Moke Math MAP Scores

	Lo	Lo Av	Av	High Av	High
Fall Actual Scores	0	2	0	0	0
Number of students increasing at least one level	0	1	0	0	0
Winter Goal	0	1	1	0	0
Number of students increasing at least one level	0	0	1	1	
Spring Goal		0	1	1	0

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, California 9457-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: X

From: Katherine Wright, Superintendent

Item Number: 10.1

Type of item: (Action, Consent Action or Information Only): Consent Action

SUBJECT:

Request to approve the Minutes from the Regular meeting of the Board of Trustees on August 10, 2021.

BACKGROUND:

Attached are the Minutes from the Regular meeting of the Board of Trustees on August 10, 2021.

STATUS:

The Board is to review for approval

PRESENTER:

Katherine Wright, Superintendent

OTHER PEOPLE WHO MIGHT BE PRESENT:

Jennifer Gaston, Recorder

COST AND FUNDING SOURCES:

None

RECOMMENDATION:

That the Board approves the Minutes as submitted.

Time allocated: 2 minutes

RIVER DELTA UNIFIED SCHOOL DISTRICT

MINUTES

REGULAR MEETING

August 10, 2021

1. **Call Open Session to Order** – Board President Stone called the Open Session of the meeting of the Board of Trustees to order at 5:30 p.m. on August 10, 2021 at Isleton Elementary School, Isleton, California.
2. **Roll Call of Members:**
 - Jennifer Stone, President
 - Dan Mahoney, Vice President (Absent)
 - Marilyn Riley, Clerk
 - Rafaela Casillas, Member
 - Marcial Lamera, Member
 - Wanda Apel, Member
 - Randall Jelly, Member

Also present: Katherine Wright, Superintendent
3. **Review, Approve the Closed Session Agenda and Adjourn to Closed Session**
 - 3.1 Board President Stone announced items on the Closed Session Agenda
 - 3.2 Public Comment on Closed Session Agenda Items. – *None to report*
4. **Board President Stone asked for a motion to approve the Closed Session agenda and adjourn the meeting to Closed Session @ 5:31 pm**

Member Apel moved to approve, Member Jelly seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)
5. **Open Session was reconvened at 6:47 pm**
 - 5.1 Roll was retaken. Member Mahoney was absent. All other members were present.
Also present: Katherine Wright, Superintendent; Tammy Busch, Chief Business Officer and Jennifer Gaston, Recorder.
 - 5.2 Pledge of Allegiance was led by Leah Jimenez, former Walnut Grove Elementary School student
6. **Report of Action taken, if any, during the Closed Session** (Government Code Section 54957.1)
Board President Stone reported that the Board received information; no action taken during Closed Session.
7. **Review and Approve the Open Session Agenda**

Member Stone asked for a motion to approve the Open Session Agenda.

Member Riley moved to approve, Member Lamera seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)
8. **Public Comment:** None to report
9. **Reports, Presentations, Information**
 - 9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –
 - 9.1.1 Board Members' Report(s) Member Stone reported that a group of Eagle Scouts interviewed her on what her role is as an elected official. She stated that they had a lot of good questions and that it was very nice to spend time with a great group of kids.
 - 9.1.2 Superintendent Wright's Report(s) Superintendent Wright greeted those in attendance and expressed her delight in having this meeting in-person with the ability to see everyone. She thanked those who were in attendance and hopes that everyone will stay safe and healthy. Superintendent Wright announced that, as a District, we would like to open our schools and keep them open. She stated that we do have one rule, and that is everyone is to keep wearing their masks. She believes that the most important thing is to delivering instruction in the most effective way possible, which is to have them with qualified teachers and support staff on campus.

She stated that many District employees have been working diligently to have the school campuses ready to tomorrow and to make sure that things run smoothly.

Superintendent Wright mentioned that, in the past week, the District hosted a pre-service day for teachers and support staff at Rio Vista High School. Ms. Latimer was the lead player in the pre-service activities. It was an impactful day; she thanked all those who were involved in its preparations.

Superintendent Wright announced that, during the past week, Mr. Wright planned and facilitated several on-boarding days for newly hired teachers, stating that it is exciting to have these new teachers in the District. Veteran teachers who participated in the on-boarding exercises did a fantastic job lifting up and supporting the new teachers. The first day was focused on “Getting to Know the Delta”. Informing them where all the school sites are located and general information about River Delta Unified School District. The second day was focused on planning and collaboration with their colleagues, as well as an introduction to the many District resources available to them. The newly hired teachers expressed that they had a great experience during the on-boarding event.

Superintendent Wright recognized the maintenance, custodial and transportation departments lead by Ken Gaston. She thanked them for all the hard work in preparation to have the school sites ready for the first day of school. She also recognized the administrative, clerical and other staff members that met to prepare for the return of the students.

Superintendent Wright stated that these are long and stressful day prior to the first day of school and reminded everyone to take care of themselves and look-out for others who maybe struggling.

Superintendent Wright made note that a slight change in the 2021 Board Meeting Schedule has been made. The reorganizational meeting in December is currently schedule for December 14th. However, due to Assembly Bill 2449 (AB2449) the reorganizational meeting is required to be held after the second Friday of the month. The River Delta Unified School District will hold its meeting on the third Tuesday of the month, December 21st. The revised 2021 Board Meeting Schedule will be brought to the Board at the September meeting, placed on the Consent Calendar for approval. After its approval, the schedule will be posted on the District’s website, sent to school sites and the Board Meeting email distribution list.

9.2 Business Services’ Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget

9.2.1 Monthly Financial Report - Tammy Busch, Chief Business Officer noted that it is early in the fiscal year and her department is working on “closing the books” for the prior year. She explained that there has been very little activity during this current fiscal year to report on this month’s financial report submitted.

9.2.2 Governor’s Budget 45 Day Revise – Tammy Busch, Chief Business Officer, reported that in July, the Governor signed the fiscal year budget. However, there are several outstanding Trailer Bills with language that is still up for discussion. They resumed Session on August 6th for finalize the language on these Trailer Bills in question. She stated that we should start seeing some of the “clean-up” language soon. Ms. Busch noted that, at this point, until the language has been determined there are no revisions required to the District’s Budget. She mentioned that the District should be receiving \$50,000 for Expanded Learning and \$25,000 for Kitchen Infrastructure. Other funds will be determined after the language changes have been adopted by the State.

Ms. Busch and Superintendent Wright explained how some funding is allocated. Superintendent Wright used the After School Program as an example. For those sites that have a high percentage of families that qualify for free and reduced meals

automatically receive funding. Those sites, who do not meet this criteria, are put into the pool along with all districts who do not meet the criteria. This puts our District in direct competition with these other districts for the remaining funds. Some of the funding comes from the state level and other funds come from the federal level. The federal funds are considerably more restrictive.

9.2.3 Bond Oversight Update – Tammy Busch, Chief Business Officer reported that the Bond Oversight Committee held their first meeting on August 5th at Walnut Grove Elementary School. Government Financial Strategies, Inc. helped facilitate the meeting providing guidance to the committee on roles and expectations. The committee will be setting dates for future meetings to review the expenditures for both Measure J and Measure K Bond Funds.

9.2.4 Maintenance, Operations & Transportation (MOT) Update – Ken Gaston, Director of MOT noted that his report is as submitted.

9.3 Other – Educational Services' and Special Education Reports and/or Presentation(s)

9.3.1 Educational Services Updates – Nicole Latimer, Chief Educational Services Officer greeted the Board and others in attendance. She announced that she would be giving her update time to Principal Norris, who would be providing a presentation of the Expanded Learning Program, the Guided Language Acquisition and Design (GLAD) training. Mrs. Norris stated that she had the privilege of being the principal for the Summer Bridges Program. She mentioned that they had 70 students participate in the program and at least 75% of those students participated the majority of the time. The students who attended the program came from D.H. White, Isleton, Bates and Walnut Grove Elementary Schools. She noted that, although transportation services were not provided during the program due to the lack of drivers, the parents were able to transport their students to the program. Mrs. Norris stated that the program focused on English Language Arts and Math. She noted that Mr. Perez would provide information on the GLAD training the teachers received. Principal Norris said that the classified staff were involved in providing Physical Education, Art and Science experiments with the students. At the end of the program, they hosted an Open House for the families to see what the student had accomplished. Principal Norris introduced Mr. Perez, a 6th grade teacher at Walnut Grove Elementary School. Mr. Perez announced that, during the Summer Bridges Program, he provided instruction to the 5/6 grade students. He mentioned that Kendall Murphy was his colleague during the program. She was unable to attend this meeting and asked that Mr. Perez share her appreciation for the time allowed and District's dedication to the Guided Language Acquisition and Design (GLAD) training program, as well as, the time allowed for collaboration. Mr. Perez agreed with Mrs. Murphy, as he was also very appreciative. Mr. Perez stated that, his students were amazing, and after a year and a half of distance learning and hybrid instruction, it was so nice to have them in the class five days a week from 8:00am until 12:30ish. By the end of the program, he was amazed by their progress and that they become active learners. Mr. Perez introduced Diana Sanchez and Leah Jimenez; former Walnut Grove students. Diana and Leah presented artwork created during the Summer Bridges program. Each student also described their experiences during Distance Learning, returning to school and attending summer school. They explained what the program meant to them and how it made them develop as students.

9.3.2 Williams' Settlement Public Notification regarding sufficiency of teachers, facilities, textbooks and instructional materials – Fourth Quarter (April - June) – Nicole Latimer, Chief Educational Services Officer reported that the District did not receive any complaints during the fourth quarter.

9.3.3 Williams' Settlement Public Notification regarding sufficiency of teachers, facilities, textbooks and instructional materials – Fiscal Year 2020-2021 Report from the Sacramento County Office of Education – Nicole Latimer, Chief Educational Services Officer reported that during the 2020-2021 school year the Sacramento County Office of Education did not conduct site reviews due to the COVID pandemic. She stated that the

District did not receive any complaints under the Uniform Complaint Procedure during FY 2020-2021.

- 9.3.4 Request to hold a Public Hearing in Accordance with Requirements of Assembly Bill 130 (Ch. 44, Statutes of 2021) Regarding Board Policies, Administrative Regulations and Exhibits Relate to Independent Study and Instructional Strategies – Nicole Latimer, Chief Educational Services Officer

Open Hearing: 7:04 pm

Public Comment: Ms. Latimer stated that on July 9, 2021 Assembly Bill 130 (AB130) was signed into law as an amendment to Education Code 51747. This amendment requires that the Governing Board adopt a policy with specified requirements as a condition to receive state funding for independent study students. In addition to the policy, the rules and regulations must comply with the policies adopted by the Superintendent of Public Instruction. In compliance of AB130 the River Delta Unified School District is holding this Public Hearing to provide the opportunity for public comments regarding changes to Education Code 51747.

Board President Stone asked if the students are eligible to play sports if they are participating in the Independent Study Program. Ms. Latimer stated that she would need to investigate for further clarification before responding. Superintendent Wright stated that, previous to COVID, extra-curricular activities are required to be available for student participating in the independent study program. All students participating in extra-curricular activities must follow all guidelines and mandates.

There were no other comments from the public.

Close Hearing: 7:07 pm

- 9.3.5 Special Education Update – Tom Anderson, Director of Special Education greeting the Board and others. Mr. Anderson stated that they had a successful Extended School Year (ESY) program. The program was smaller than a typical year, as parents chose to keep their children home. Those students who attended did so regularly. The staff who worked during the ESY program were very dedicated.

Mr. Anderson mentioned that we will be starting the new school year as usual. Each year it is typical to have turnover in staffing. Most positions have been filled with the exception of a few Instructional Assistants. The District will continue the process to fill these positions. Mr. Anderson and his department will be reviewing the Special Education caseloads and need for outside providers. This process takes time.

Mr. Anderson has been working with Mr. Gaston, Mr. Mimiaga and parents regarding transportation needs for students who are eligible through an IEP. He stated that it is very rewarding working in a small district because of the collaborative nature between the District and families.

Not related to his District update, Mr. Anderson, wanted to thank whoever is responsible repairing Terminous Road.

President Stone asked if masks would be required during speech therapy sessions. Mr. Anderson stated that other precautions will be provided if needed, such as face shields and plastic dividers during the sessions.

Mr. Anderson reported that updated mandates will be provided when the District receives them from the Public Health Department. These updates are not provided on a regular basis, at times, they may come in daily and other times it's weekly. An addendum will be added to the District's Covid-19 Safety Plan as are received.

- 9.4 River Delta Unified Teacher's Association (RDUTA) Update – Alyson Stiles, RDUTA President was not present, no update given.

- 9.5 California State Employee's Association (CSEA) Chapter #319 Update – Melinda Barkman,

CSEA President reported that the CSEA membership submitted a counter-offer to the District. The next negotiation meeting is scheduled for August 18th. She hopes at they can come to an agreement and settle this contract and move forward on this year's contract negotiation.

10. Consent Calendar

- 10.1 Approve Board Minutes
Regular Meeting of the Board, June 22, 2020
- 10.2 Receive and Approve Monthly Personnel Report
As of August 11, 2021
- 10.3 District's Monthly Expenditure Report
June and July 2020
- 10.4 Request to Approve the Contract for Services with Personnel Resources, Jennifer J. Looney, Consultant to Provide Leadership Consulting to the Human Resources Department, at a cost not to exceed \$6,000, General Funds – Katherine Wright, Superintendent
- 10.5 Request to Approve the Consolidated Application (ConApp) for 2021-2022 School Year – Nicole Latimer, Chief Educational Services Officer
- 10.6 Request to Approve the Independent Contract with West Coast Broadcast Services, LLC to Provide Engineering Services to Support KRVH (Radio Rio), at a cost of \$5,000, Fund 49 Blended Learning Components – Tammy Busch, Chief Business Officer
- 10.7 Request to Approve the Memorandum of Understanding (MOU) for River Delta Unified School District to Participate in the Sly Park Educational Program for the 2021-2022 School Year – Katherine Wright, Superintendent
- 10.8 Request to Approve Victoria Turk, Katherine Ingalls, Noelle Gomes and Mike Haines as Rio Vista High School Representatives to CIF Leagues for 2021-2022 and Christine Mabery, Nanci Rose and Melanie Skinner as Delta High School Representatives to CIF Leagues for the 2021-2022 School Year – Victoria Turk and Christine Mabery, Principals
- 10.9 Request to Declare as Surplus, Outdated Technology Equipment from Rio Vista High School and Deem the Value as Zero – Victoria Turk, Principal
- 10.10 Request to Declare as Surplus, River Delta Unified School District Vehicles that are Non Operational and Deem Their Value as Listed – Ken Gaston, Director of MOT
- 10.11 Request to Approve the Contract with Lifechangers International for the 2021-2022 School Year to Provide Professional Development for District Educators, at a cost not to exceed \$3,000, Covid Funding – Nicole Latimer, Chief Educational Services Officer
- 10.12 Request to Approve the Renewal of the Read 180 Program for Use at Delta High School and Clarksburg Middle School for the 2021-2022 School Year, at a cost not to exceed \$953.03, Educational Services Funds – Nicole Latimer, Chief Educational Services Officer
- 10.13 Request to Approve the Agreement with School Loop to Provide Website Hosting Services for the River Delta Unified School District (RDUSD) for the 2021-2022 School Year, at a cost of \$1,600, Educational Services Funds – Nicole Latimer, Chief Educational Services Officer
- 10.14 Request to Approve the Agreement for Community Development Block Grant (CDBG) with the City of Rio Vista for Rio Vista High School – Social Emotional Learning Plan in the Amount of \$65,000 and D.H. White Elementary School - 21st Century Student Preparedness in the Amount of \$53,000- Tammy Busch, Chief Business Officer
- 10.15 Donations to Receive and Acknowledge:
 - River Delta Unified School District – Student desks and Picnic Tables**
Delta Elementary Charter School
 - Bates Elementary School**
Guz Quiroz - \$500
 - Rio Vista High School – Cheerleading Squad**
Gornito Ditching

Member Lamera moved to approve, Member Casillas seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)

Member Stone acknowledged those who donated and thanked them for their continuing support.

Action Items -- Individual speakers shall be allowed three minutes to address the Board on any agenda item. The Board shall limit the *total time* for public presentation and input on *all items* to a maximum of 20 minutes. With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration.

11. Request to Approve the First Reading of the Updated or New Board Policies, Administrative Regulations or Exhibits Due to New Legislation or Mandated Language and Citations Revisions as of June 2021 – Katherine Wright, Superintendent
Member Riley moved to approve, Member Casillas seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)
12. Request to Approve the First and Final Reading Mandatory Board Policies, Administrative Regulations or Exhibits Due to New Legislation or Mandated Language and Citations Revisions as of July 2021 – Katherine Wright, Superintendent
Member Lamera moved to approve, Member Casillas seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)
13. Request to Approve Resolution # 821 Authorizing the Interfund transfer of Special or Restricted Funds for Operational or Budgetary Purposes for FY 2021-22 – Tammy Busch, Chief Business Officer
Member Riley moved to approve, Member Apel seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)
14. Request to Approve Resolution # 822 Authorizing Temporary Inter-fund Transfers (Borrowing) of Special or Restricted Funds for FY 2021-22– Tammy Busch, Chief Business Officer
Member Riley moved to approve, Member Lamera seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)
15. Request to Approve the Amended River Delta Unified School District 2021-2022 School Calendar Revising the Grading Periods and Adding Juneteenth National Independence Day –Nicole Latimer, Chief Educational Services Officer
Member Lamera moved to approve, Member Jelly seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)
16. Request to Approve the Updated Board Policy for High School Graduation Requirements in River Delta Unified School District, to Include the Adoption of Ethnic Studies and Building Foundations for Success Courses – Nicole Latimer, Chief Educational Services Officer
Member Casillas moved to approve, Member Riley seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)
17. Request to Approve HKIT Architects, for Master Planning and Design Services and Wilson Architects, Quattrocchi Kwok Architects (QKA), and tBP Architecture, Inc. for Design Services for Measure J and K Facilities Bond Projects - Katherine Wright, Superintendent
Member Lamera moved to approve, Member Riley seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)
18. Request to Approve the Project Budget for Marquee Signs at D.H. White Elementary, Isleton Elementary, Riverview Middle and Walnut Grove Elementary Schools - \$167,770 from Measure J and \$51,213 from Measure K Bond Funds – Ken Gaston, Director of MOT

Member Apel moved to approve, Member Riley seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)

19. Re-Adjourn to continue Closed Session, if needed – Board President reported that the Board would re-adjourn to Closed Session at 7:36pm. The Board reconvened to Open Session at 8:43pm

20. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) - Board President Stone reported that during Closed Session there were no actions to report.

21. Adjournment: There being no further business before the Board, Board President Stone asked for a motion to adjourn.

Member Riley moved to approve, Member Lamera seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)

The meeting was adjourned at 8:45 p.m.

Submitted:

Approved:

Katherine Wright, Superintendent and
Secretary to the Board of Trustees

Marilyn Riley, Clerk, Board of Trustees

By: Jennifer Gaston, Recorder
End

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, California 9457-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: X

From: Codi Agan, Director of Personnel

Item Number: 10.2

Type of item: (Action, Consent Action or Information Only): Consent Action

SUBJECT:

Request to Approve the Monthly Personnel Transaction Report

BACKGROUND:

STATUS:

PRESENTER:

Codi Agan, Director of Personnel

OTHER PEOPLE WHO MIGHT BE PRESENT:

Staff

COST AND FUNDING SOURCES:

RECOMMENDATION:

That the Board approves the Monthly Personnel Transaction Report as submitted

Time allocated: 2 minutes

RIVER DELTA UNIFIED SCHOOL DISTRICT
PERSONNEL TRANSACTION AND REPORT
DATE: September 14, 2021

NAME	SCHOOL OR DEPARTMENT	NEW / CURRENT POSITION	FTE	TRANSACTION, EFFECTIVE AT	VICE
				*CLOSE OF THE DAY	
				**BEGINNING OF THE DAY	
ADMINISTRATIVE					
Tom Anderson	District Office	Director of Special Education	1.00	Resigning upon suitable replacement	
CERTIFICATED					
Randall Viers	Bates / Walnut Grove / Clarksburg / Delta High	Music Teacher	1.00	Resigned Effective *08/20/2021	
Carina Palafox	Walnut Grove / Bates	Counselor	1.00	Resigning upon suitable replacement	
Samuel Magana	Bates / Walnut Grove / Clarksburg / Delta High	Music Teacher	1.00	Hired effective **08/23/2021	
Brandon Sherman	Delta High	Math Teacher	1.00	Hired effective **08/23/2021	
Jennifer Loscotoff	River Delta High Elementary	Independent Study Tecaer	1.00	Hired effective **08/30/2021	
CLASSIFIED MANAGEMENT					
CLASSIFIED					
Ruvi Palafox	Walnut Grove Elementary	Instructional Assistant I	0.13	Resigned effective *08/27/2021	
Ruvi Palafox	Walnut Grove Elementary	Instructional Assistant III	0.69	Resigned effective *08/27/2021	
Cassidy Hansen	Walnut Grove Elementary	Instructional Assistant III	0.81	Hired effective **09/01/2021	
Maria Herrera Gutierrez	Bates/ Walnut Grove Elementary	Instructional Assistant II	0.75	Hired effective **09/01/2021	Ruvi Palafox
Alyssa De La Rosa	D.H. White Elementary	Instructional Assistant III	0.81	Hired effective **09/01/2021	Cheyenne Jahner
Desiree Maka	Isleton Elementary	Instructional Assistant III	0.69	Hired effective **09/01/2021	Amanda Lopes
Amanda Lopes	D.H. White Elementary	Instructional Assistant III	0.69	Hired effective **09/01/2021	Patty DuBois
Lizet Flores	Walnut Grove Elementary	Instructional Assistant I	0.13	Hired effective **09/02/2021	Ruvi Palafox
Lizet Flores	Walnut Grove Elementary	Instructional Assistant III	0.69	Hired effective **09/02/2021	Ruvi Palafox
Maria Palma Hernandez	District wide	Health Assistant	0.88	Hired effective **09/01/2021	
Megan Bodle	District wide	Health Assistant	0.88	Hired effective **09/07/2021	
Jodie Torio	District wide	Health Assistant	0.88	Hired effective **09/07/2021	
		Instructional Assistant II			
Mayra Palomino	D.H. White Elementary	Parent Advocate	0.50	Hired effective **09/07/2021	Ana Origel
Mayra Palomino	D.H. White Elementary	Instructional Assistant I	0.13	Hired effective **09/07/2021	Patty DuBois

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, California 94571-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: X

From: Tammy Busch, Chief Business Officer

Item Number: 10.3

Type of item: (Action, Consent Action or Information Only): Consent

SUBJECT:

Approve Monthly Expenditure Summary

BACKGROUND:

The Staff prepares a report of expenditures for the preceding month.

STATUS:

PRESENTER:

Tammy Busch, Chief Business Officer

OTHER PEOPLE WHO MIGHT BE PRESENT:

COST AND FUNDING SOURCES:

Not Applicable

RECOMMENDATION:

That the Board approves the monthly expenditure summary report as submitted.

Time allocated: 2 minutes

Cutoff amount: \$1.00

Select vendors with 1099 flags: of any setting.

Select payments with 1099 flags: of any setting.

Input file: Unknown Updated:

Report prepared: Tue, Aug 31, 2021, 4:22 PM

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
015188 ACADEMIC INNOVATIONS 59 SOUTH 100 EAST SAINT GEORGE, UT 84770	104.24	136562 ED SV SUPPLIES	08/31/2021	22308069 PV-220097	104.24	N
(0) - 0						N
012419 ACSA'S FOUNDATION 1517 L STREET SACRAMENTO, CA 95814	1,295.00	21353 HR WORKSHOP	08/03/2021	22304095 PV-220031	1,295.00	N
(0) - 0						N
013152 AVID CENTER 9246 LIGHTWAVE AVE STE 200 SAN DIEGO, CA 92123	21,841.00	69309 AVID MMBRSHP DUES 69309 AVID MMBRSHP DUES 69309 AVID MMBRSHP DUES	08/03/2021 08/03/2021 08/03/2021	22304090 PO-220201 22304090 PO-220201 22304090 PO-220201	18,716.00 1,562.50 1,562.50	N N N
(858) 380-4800						N
014367 BANK OF AMERICA PO BOX 15796 WILMINGTON, DE 19886-5710	15,809.84	SP ED SWIVEL CHAIR IKEA SP ED SUPPLIES SP ED PRINTER DHW SMART BOARD BULBS ED SV BOOKS ED SV CHARGER TRANS CHARGING CABLE SP ED SUPPLIES ED SV SUPPLIES ED SV SUPPLIES ISLE SUPPLIES ISLE SUPPLIES BUS OFF STAMPS ISLE SUPPLIES MAINT SUPPLIES DW ANNIVERSARY PINS MAINT SUPPLIES ED SV SUPPLIES MAINT SUPPLIES MAINT SUPPLIES SP ED SURFACE PRO RVHS USB CABLE	08/17/2021 08/17/2021	22306041 PO-220003 22306041 PO-220005 22306041 PO-220031 22306041 PO-220078 22306041 PO-220097 22306041 PO-220104 22306041 PO-220105 22306041 PO-220166 22306041 PO-220170 22306041 PO-220171 22306041 PO-220172 22306041 PO-220175 22306041 PO-220175 22306041 PO-220193 22306041 PO-220196 22306041 PO-220197 22306041 PO-220199 22306041 PO-220204 22306041 PO-220205 22306041 PO-220215 22306041 PO-220218 22306041 PO-220220 22306041 PO-220238	182.72 89.31 150.29 797.77 2,657.91 23.84 90.78 142.58 4,118.36 583.01 268.33 380.53 258.88 1,871.85 511.87 91.65 452.45 113.84 268.33 179.45 141.60 868.99 12.86	N N
(0) - 0						N

ED SV BOOKS	08/17/2021	22306041	PO-220241	270.08	N
TEACHER PRE SERVICE	08/17/2021	22306041	PV-220076	238.82	N
TEACHER PRE SERVICE	08/17/2021	22306041	PV-220076	56.08	N
NEW TEACHER ORIENT	08/17/2021	22306041	PV-220076	486.71	N
TEACHER PRE SERVICE	08/17/2021	22306041	PV-220076	35.90	N
TRANS SUPPLIES	08/17/2021	22306041	PV-220076	49.73	N
TEACHER PRE SERVICE	08/17/2021	22306041	PV-220076	19.18	N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014367 BANK OF AMERICA (Continued...)		CASEY HOTEL/CONF	08/17/2021	22306041 PV-220076	396.14	N
012586 BAY ALARM	33,436.66	ISLE CAMERAS	08/10/2021	22305111 PO-220177	217.00	N
60 BERRY DRIVE		DO ALARM	08/10/2021	22305123 PV-220041	546.75	N
PACHECO, CA 94553		RMS FIRE MONITORING	08/10/2021	22305123 PV-220041	5,451.54	N
		RVHS ALARM	08/10/2021	22305123 PV-220041	360.09	N
(209) 465-1986		N BALCO HOLDINGS RVHS ALARM	08/10/2021	22305123 PV-220041	342.96	N
		RVHS ALARM	08/10/2021	22305123 PV-220041	2,037.18	N
		RVHS ALARM	08/10/2021	22305123 PV-220041	255.33	N
		ISLE ALARM	08/10/2021	22305123 PV-220041	588.57	N
		RMS ALARM	08/10/2021	22305123 PV-220041	393.81	N
		BATES ALARM	08/10/2021	22305123 PV-220041	236.16	N
		DW ALARMS	08/10/2021	22305123 PV-220041	9,955.62	N
		DW ALARM/MONITORING	08/19/2021	22306433 PV-220091	6,850.82	N
		RMS CAMERAS	08/31/2021	22308055 PO-220060	749.29	N
		RMS FIRE MONITORING	08/31/2021	22308055 PO-220288	5,451.54	N
012147 BECERRA, LUCIA	26.93	STALEDATE 21382364	08/03/2021	22304091 PV-220032	26.93	N
P.O. BOX 64						
RYDE, CA 95680						
(0) - 0						N
014662 BEDFORD, FREEMAN & WORTH	1,673.86	63483068 ED SV BOOKS	08/10/2021	22305105 PO-220162	1,673.86	Y
16365 JAMES MADISON HIGHWAY						
GORDONSVILLE, VA 22942						
(540) 672-7744						Y
013642 BLACK POINT ENVIRONMENTAL INC	646.00	2004 PROJ #247 146 MAGNOLIA	08/10/2021	22305124 CL-210269	114.00	N
930 SHILOH RD BLDG 40F		2004 PROJ #247 146 MAGNOLIA	08/12/2021	22305593 CL-210270	114.00	N
WINDSOR, CA 95492		2005 PROJ #247 #146 MAGNOLIA	08/31/2021	22308070 PV-220098	418.00	N
(707) 837-7407						N
014715 BOWES, TIMOTHY	2.19	STALEDATE 21621199	08/03/2021	22304092 PV-220033	2.19	N
2344 AMERICAN RIVER DR. #B						
SACRAMENTO, CA 95825						
(530) 902-0803						N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
015008 CADA CENTRAL 3121 PARK AVENUE SUITE C SOQUEL, CA 95073 (831) 464-4891 N	125.00	STILES MEMBERSHIP	08/31/2021	22308071 PV-220099	125.00	N
003681 CALIFORNIA AMERICAN WATER P.O. BOX 7150 PASADENA, CA 91109-7150 (888) 237-1333 N	1,250.21	WG WATER SERV WG WATER SERV	08/12/2021 08/17/2021	22305594 PV-220070 22306042 PV-220078	894.93 355.28	N N
012079 CALIFORNIA CLEAR BOTTLED P.O. BOX 981 14410 W.G. THORNTON RD WALNUT GROVE, CA 95690 (916) 776-1544 Y	160.45	DO WATER	08/17/2021	22306043 PV-220079	160.45	7
012268 CALIFORNIA WASTE RECOVERY SYSTEMS 175 ENTERPRISE CT STE #A GALT, CA 95632-9047 (209) 369-6887 N	1,213.01	ISLETON WASTE SERVICE	08/17/2021	22306044 PV-220077	1,213.01	N
014242 CAMACHO MECHANICAL 618 A AIRPORT RD RIO VISTA, CA 94571 (209) 607-9807 Y DAVID CAMACHO	6,336.83	8210/8221/8211 MAINT SERV/SUPP 8248 CAFE REPAIRS 8236 CAFE REPAIRS 8249 CAFE REPAIRS 8238 CAFE REPAIRS 8239 CAFE REPAIRS	08/10/2021 08/31/2021 08/31/2021 08/31/2021 08/31/2021	22305125 PV-220045 22308068 PO-220308 22308068 PO-220308 22308068 PO-220308 22308068 PO-220308 22308068 PO-220308	3,736.87 227.03 581.66 602.33 234.06 954.88	Y Y Y Y Y Y
011595 CAPITAL AUTISM SERVICES 6400 FREEPORT BLVD SACRAMENTO, CA 95822 (916) 923-1789 Y KADIANT LLC	6,668.00	3757542/3106900/3106899 NPS	08/31/2021	22308059 PO-220008	6,668.00	N

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014240 CAPITAL ONE PUBLIC FUNDING 1307 WALT WHITMAN RD MELVILLE, NY 11747 (855) 675-1212	201,074.76	7512000 SHEA HOMES REPAYMENT 7512000 SHEA HOMES REPAYMENT	08/17/2021 08/17/2021	22306054 PV-220089 22306054 PV-220089	38,927.69 162,147.07	N N
014547 CASEY, NICHOLAS 2318 Windy Springs LN BRENTWOOD, CA 94513 (0) - 0	661.02	DHW SAFE SCHOOL CONF DHW SUPPLIES DHW SUPPLIES	08/10/2021 08/12/2021 08/12/2021	22305126 TC-220003 22305600 TC-220007 22305600 TC-220007	248.61 185.41 227.00	N N N
012184 CDE P.O. BOX 515006 SACRAMENTO, CA 95851-5006 () -	57.40	20/21 FED INT OVER \$500	08/31/2021	22308098 CL-210272	57.40	N
013918 CENGAGE LEARNING 10650 TOEBBEN DRIVE INDEPENDENCE, KY 41051 (800) 354-9706	9,261.32	74733946 ED SV BOOKS 74733956 ED SV BOOKS 74733937 ED SV BOOKS 74733940 ED SV BOOKS	08/10/2021 08/10/2021 08/10/2021 08/10/2021	22305101 PO-220013 22305101 PO-220019 22305101 PO-220020 22305101 PO-220021	474.27 2,940.44 5,372.34 474.27	N N N N
014428 CENTRAL REGION CATA CA DEPT OF EDUCATION 1430 N STREET SUITE 4202 SACRAMENTO, CA 95814 (916) 319-0494	80.00	STALE DATE 21386600	08/31/2021	22308072 PV-220100	80.00	N
003380 CENTRAL VALLEY WASTE SERVICE INC P.O. BOX 78251 PHOENIX, AZ 85062-8251 (0) - 0	1,666.67	BATES, WG, MOKE WASTE SERV	08/17/2021	22306045 PV-220080	1,666.67	N

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015217 CHICO STATE UNIVERSITY OF CA FINANCIAL AID & SCHOLARSHIPS STUDENT SERVICES CENTER 250 CHICO, CA 95929-0705 (0) - 0 N	650.00	K ARREOLA 010989343 SCLRSHIP	08/31/2021	22308073 PV-220101	650.00	N
015013 CI SOLUTIONS 3625 SERPENTINE DR LOS ALAMITOS, CA 90720 (562) 431-2544 N	375.00	5124 MAINT RENEWAL SERV AGRMNT	08/10/2021	22305102 PO-220178	375.00	N
014254 CIF SAC-JOQUIN SECTION PO BOX 289 LODI, CA 95241 () - N	800.00	10398 DHS SPORTS FEES	08/10/2021	22305127 PV-220046	800.00	N
000077 CITY OF RIO VISTA 1 MAIN STREET RIO VISTA, CA 94571 (0) - 0 N RIO VISTA FIRE	9,637.84	RV SEWER SERV RV WATER SERVICE	08/24/2021 08/24/2021	22306940 PO-220286 22306940 PO-220286	2,369.34 7,268.50	N N
014088 CLINE, SUZANNE 540 S. 3RD STREET RIO VISTA, CA 94571 (0) - 0 N	99.42	ISLE PRESCL SUPPLIES	08/10/2021	22305149 TC-220006	99.42	N
011787 COSUMNES RIVER COLLEGE COMMUNITY EDUCATION 8401 CENTER PARKWAY SACRAMENTO, CA 95823 () - N	500.00	DHS B. BARNEY SCHLRSHIP	08/03/2021	22304093 PO-220213	500.00	N

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013476 CURRICULUM ASSOCIATES 153 RANGEWAY RD NORTH BILLERICA, MA 01862 (800) 225-0248	1,277.74	90035568 WG SUPPLIES 90035568 WG SUPPLIES	08/31/2021 08/31/2021	22308048 PO-220190 22308048 PO-220190	277.74 1,000.00	Y Y
014999 D'AMICO, SAMY 563 POSITANO PLACE BRENTWOOD, CA 94513 (0) - 0	142.91	DHW SUPPLIES	08/12/2021	22305601 TC-220008	142.91	N
013876 DATAPATH PO BOX 396009 SAN FRANCISCO, CA 94139 (888) 693-2827	14,222.84	150538 WG LAPTOP 151989 DHW MODULAR LBR 151989 DHW MODULAR LBR 152108 DW IT SERVICES 152108 DW IT SERVICES 152108 DW IT SERVICES 152108 DW IT SERVICES 152108 DW IT SERVICES	08/03/2021 08/03/2021 08/03/2021 08/19/2021 08/19/2021 08/19/2021 08/19/2021 08/19/2021	22304081 CL-210258 22304089 CL-210259 22304089 CL-210260 22306427 PO-220191 22306427 PO-220191 22306427 PO-220191 22306427 PO-220191 22306432 PO-220191	1,340.53 350.00 350.00 121.82 121.82 121.82 11,573.21 243.64	N N N N N N N N
013722 DE LAGE LANDEN PUBLIC FINANCE 1111 OLD EAGLE SCHOOL ROAD WAYNE, PA 19087 (800) 736-0220	2,421.42	73390302 F5 LEASE 73390262 WG LEASE 73443889 ED SV/ SP ED LEASE 73443889 ED SV/ SP ED LEASE 73444045 BUS OFF COPIER LEASE 73538234 JULY/AUG DO LEASE	08/10/2021 08/10/2021 08/10/2021 08/10/2021 08/19/2021 08/31/2021	22305112 PO-220039 22305112 PO-220089 22305112 PO-220103 22305112 PO-220103 22306434 PV-220092 22308074 PV-220102	84.85 342.38 94.31 94.31 176.51 1,629.06	N N N N N N
002819 DELTA CARE DEPT #0170 LOS ANGELES, CA 90084-0170 (0) - 0	437.36	AUGUST 2021 SUMMER HEALTH PREM AUGUST 2021 SUMMER HEALTH PREM AUGUST 2021 SUMMER HEALTH PREM	08/10/2021 08/10/2021 08/10/2021	22305128 PV-220047 22305128 PV-220047 22305128 PV-220047	46.98 189.53 200.85	N N N
012807 DELTA ELEMENTARY CHARTER SCHOOL 36230 N SCHOOL ST CLARKSBURG, CA 95612	188,790.00	AUGUST TAX IN LIEU 20/21 TAX IN LIEU	08/10/2021 08/26/2021	22305129 PV-220048 22307306 CL-210271	127,259.00 61,531.00	N N

(916) 995-1335

N



Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
015214 DIAZ, JOSEPH 99 HAMILTON AVE RIO VISTA, CA 94571	19.85	DHW SUPPLIES	08/31/2021	22308089 TC-220018	19.85	N
(0) - 0						N
014067 DISCOVERY OFFICE SYSTEMS 1269 CORPORATE CENTER PARKWAY SANTA ROSA, CA 95407	138.71	55E1628711 BATES CONTRACT 55E1630989 WG CONTRACT 55E1629897 ISLE COPIER CONTRCT	08/10/2021 08/10/2021 08/17/2021	22305130 PV-220049 22305130 PV-220049 22306046 PV-220081	38.12 36.69 63.90	N N N
(707) 570-1000						N
014006 DONNELLY FLORAL & EVENT DESIGN 33 N FRONT STREET RIO VISTA, CA 94571	320.00	STALEDATE 21382350	08/03/2021	22304094 PV-220034	320.00	N
(0) - 0		Y SARAH DONNELLY				
010469 E.F. KLUDT & SONS INC P.O. BOX 166 LODI, CA 95241-0166	5,945.33	280268/280301 TRANS FUEL 280851/280869 TRANS FUEL	08/10/2021 08/19/2021	22305113 PO-220142 22306428 PO-220142	3,141.34 2,803.99	N N
(0) - 0						N
013939 FAST SIGNS 1476 ODDSTAD DRIVE REDWOOD CITY, CA 94063	430.83	2035-39125 TRANS SUPPLIES	08/19/2021	22306435 PV-220093	430.83	N
(916) 686-3111		N PACIFIC COAST				
013121 FASSTRAK VIOLATION PROCESSING DEPARTMENT P.O. BOX 26925 SAN FRANCISCO, CA 94126-6925	67.00	I712158850345 TOLL FEE I712159484000 TOLL FEE I7121060450398 TOLL FEE I712158850345 TOLL FEE T712157730335 TOLL FEE I712161312210 TOLL FEE	08/10/2021 08/10/2021 08/10/2021 08/31/2021 08/31/2021 08/31/2021	22305131 PV-220050 22305131 PV-220050 22305131 PV-220050 22308075 PV-220103 22308075 PV-220103 22308075 PV-220103	6.00 6.00 12.00 6.00 31.00 6.00	N N N N N N
(0) - 0						N
014946 FERGUSON	111.55	9281882 MAINT PARTS	08/10/2021	22305114 PO-220122	111.55	N

1705 N. BROADWAY
STOCKTON, CA 95205-3048

(0) - 0 00000000 N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
011339 FRONTIER COMMUNICATIONS CORPORATION THREE HIGH RIDGE PARK STAMFORD, CT 06905	2,784.00	BIIG NETWORK DW LONG DISTANCE DW NETWORK BIIG DW NETWORK BIIG	08/10/2021 08/10/2021 08/31/2021 08/31/2021	22305132 PV-220051 22305132 PV-220052 22308076 PV-220104 22308076 PV-220104	1,995.47 370.48 1,577.42 1,995.47	N N N N
(0) - 0						N
013921 FUN & FUNCTION LLC PO BOX 11 MERION STATION, PA 190066	108.43	520784 SP ED SUPPLIES	08/31/2021	22308049 PO-220004	108.43	7
(800) 231-6329						Y
003905 GASTON, JENNIFER 329 SACRAMENTO ST RIO VISTA, CA 94571	334.54	LEADERSHIP SUPPLIES LIVE SCAN REIMB	08/12/2021 08/31/2021	22305602 TC-220009 22308090 TC-220019	284.54 50.00	N N
(0) - 0						N
014828 GASTON, KEN 329 SACRAMENTO STREET RIO VISTA, CA 94571	552.80	MAINT SAFETY AWARDS MAINT STFF MTNG SUPPLIES	08/03/2021 08/12/2021	22304096 TC-220001 22305603 TC-220010	260.37 292.43	N N
(0) - 0						N
014234 GIRARD EDWARDS STEVENS & TUCKER LLP., ATTORNEYS AT LAW 8801 FOLSOM BLVD STE 285 SACRAMENTO, CA 95826	6,082.00	3539 ATTY FEES 3539 ATTY FEES 3488 ATTY FEES 3488 ATTY FEES 3488 ATTY FEES 3488 ATTY FEES	08/12/2021 08/12/2021 08/17/2021 08/17/2021 08/17/2021 08/17/2021	22305595 PV-220071 22305595 PV-220071 22306047 PV-220082 22306047 PV-220082 22306047 PV-220082 22306047 PV-220082	1,396.50 940.50 2,747.50 82.50 825.00 90.00	Y Y Y Y Y Y
(916) 706-1255						Y
003354 GOPHER SPORT 2525 LEMOND ST SW OWATONNA, MN 55060-0998	272.23	5010405 DHW SUPPLIES	08/19/2021	22306420 PO-220062	272.23	N
(800) 533-0446						N THE PROPHET CO

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003111 GOVERNMENT FINANCIAL STRATEGIES INC. 1228 N STREET, SUITE 13 SACRAMENTO, CA 95814-5609 (916) 444-5100	1,525.09	1323933 PROF SERV 1323932 PROF SERV 1323931 PROF SERV	08/17/2021 08/17/2021 08/17/2021	22306048 PV-220083 22306048 PV-220083 22306048 PV-220083	568.84 168.75 787.50	N N N
014573 GREAT AMERICA FINANCIAL SVCS PO BOX 660831 DALLAS, TX 75266-0831 (877) 311-4422	685.33	29732707 CMS COPIER LEASE 2969257 DHS COPIER LEASE	08/10/2021 08/10/2021	22305133 PV-220053 22305133 PV-220053	309.95 375.38	N N
000711 GROW WEST PARTS 14301 RAILROAD AVE WALNUT GROVE, CA 95690- (916) 776-1744	29.76	13112 TRANS SUPPLIES	08/31/2021	22308056 PO-220151	29.76	N
014500 HAND IN HAND THERAPEUTICS 214 ELMWOOD AVE MODESTO, CA 95354 (209) 604-8533	4,042.50	SP ED OCC THRPY W/E 8/13 SP ED OCC THERAPY W/E 8/19 SP ED OCC THERAPY W/E 8/26	08/19/2021 08/31/2021 08/31/2021	22306429 PO-220176 22308057 PO-220176 22308057 PO-220176	1,402.50 1,320.00 1,320.00	Y Y Y
013947 HOME DEPOT PRO PO BOX 742056 LOS ANGELES, CA 90074-2056 (877) 577-1114	2,326.75	775001 CUSTODIAL SUPPLIES	08/31/2021	22308077 PV-220105	2,326.75	N
002180 HORIZON PO BOX 80248 CITY OF INDUSTRY, CA 91716-8248 (209) 931-8555	623.13	2B171622 MAINT SUPPLIES	08/03/2021	22304082 CL-210261	623.13	N

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012272 HOUGHTON MIFFLIN HARCOURT PUBLISHING COMPANY 222 BERKELEY STREET BOSTON, MA 02116 (800) 225-5425	2,873.05	955275887 ED SV BOOKS 955309178 ED SV BOOKS 955311415 ED SV BOOKS	08/10/2021 08/19/2021 08/19/2021	22305103 PO-220163 22306421 PO-220240 22306421 PO-220240	1,499.73 819.71 553.61	N N N
000215 INDEPENDENT COPY SERVICE 155 DELTA WAY RIO VISTA, CA 94571 (916) 743-2699	1,580.00	21-5380 COPIER SERVICE	08/31/2021	22308078 PV-220106	1,580.00	Y
000107 INLAND BUSINESS SYSTEMS 1500 NO. MARKET SACRAMENTO, CA 95834-1912 (916) 928-0770	985.72	2063093 RVHS LEASE AGRMNT 2063093 RVHS MAINT AGRMNT 2042271 COPIER CONTRACT	08/10/2021 08/10/2021 08/31/2021	22305115 PO-220011 22305115 PO-220189 22308058 PO-220072	270.31 212.63 502.78	N N N
015215 KELLER, NICOLE PO BOX 95 HOOD, CA 95639 (0) - 0	272.10	CMS/DHS REIMB CMS/DHS REIMB	08/31/2021 08/31/2021	22308091 TC-220020 22308091 TC-220020	68.02 204.08	N N
013940 KELLY MOORE PAINTS CO INC 10299 EAST STOCKTON BOULEVARD SUITE 101 ELK GROVE, CA 95758 (650) 610-4370	377.43	41830231/41863399 MAINT SUPPLS	08/10/2021	22305134 PV-220054	377.43	N
011311 LA RUE COMMUNICATIONS 521 E. MINER AVE STOCKTON, CA 95202 (209) 463-1900	330.00	8840 TRANS UHF REPEATER	08/10/2021	22305116 PO-220144	330.00	7

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000203 LAKESHORE LEARNING MATERIALS 2695 E DOMINGUEZ STREET CARSON, CA 90895 (800) 424-4772 N	1,204.86	452600081621 ISLE PRSL SUPPLIE	08/31/2021	22308050 PO-220247	1,204.86	N
014949 LATIMER, NICOLE 8113 TREECREST AVE FAIR OAKS, CA 95628 (916) 284-5132 000000000 N	203.23	NEW TEACHER ORIENT SUPPLIES	08/12/2021	22305604 TC-220011	203.23	N
015206 LIFECHANGERS INTL 9630 BRUCEVILLE RD 106-240 ELK GROVE, CA 95757 (916) 304-2234 N	2,500.00	1649 ED SV PD	08/19/2021	22306436 PV-220094	2,500.00	N
015080 LINCOLN FINANCIAL GROUP PO BOX 0821 CAROL STREAM, IL 60132-0821 (0) - 0 N	1,132.86	AUG 2021 SUMMER HEALTH BENEFITS AUG 2021 SUMMER HEALTH BENEFITS	08/17/2021 08/17/2021	22306049 PV-220084 22306049 PV-220084	797.74 335.12	N N
015183 LOPEZ, LUIS PO BOX 237 HOOD, CA 95639 (0) - 0 N	57.12	MAINT JULY MILEAGE	08/12/2021	22305605 TC-220012	57.12	N
015177 MABERY, CHRISTINE PO BOX 532 MEADOW VISTA, CA 95722 (916) 606-6958 N	590.01	DHS/CMS REIMB DHS/CMS REIMB	08/31/2021 08/31/2021	22308092 TC-220021 22308092 TC-220021	295.01 295.00	N N
014355 MAXIM STAFFING SOLUTIONS 12558 COLLECTIONS CENTER DR	1,726.74	E3128340262 SP ED TEMP NURSE	08/03/2021	22304083 CL-210263	1,726.74	N

CHICAGO, IL 60693

(800) 394-7195

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Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014886 MCGEE, REBECCA 8132 PINE OAKS CT SACRAMENTO, CA 95828 (916) 519-9776	6.71	STALEDATE 21621190	08/03/2021	22304097 PV-220035	6.71	N
011392 MCGRAW HILL SCHOOL PUBLISHING 220 E DANIELDALE ROAD DESOTO, TX 75115 (614) 755-4151	28,070.76	118213659001 ED SV BOOKS 118212617001 ED SV BOOKS 118212617001 ED SV BOOKS 118285996001 ED SV BOOKS 118315276001 ED SV BOOKS 118212617001 ED SV BOOKS 118349594001 ED SV BOOKS 118349594002 ED SV BOOKS 118424564001 ED SV BOOKS 118426123001 ED SV BOOKS 118417420001 ED SV BOOKS	08/10/2021 08/10/2021 08/10/2021 08/19/2021 08/19/2021 08/19/2021 08/19/2021 08/19/2021 08/19/2021 08/19/2021 08/31/2021	22305109 PO-220023 22305119 PO-220024 22305119 PO-220024 22306425 PO-220022 22306425 PO-220024 22306425 PO-220024 22306425 PO-220202 22306431 PO-220207 22306425 PO-220242 22306425 PO-220243 22308054 PO-220244	762.91 5,002.80 5,002.80 3,134.84 3,052.17 5,002.80 685.17 200.68 787.61 114.33 4,324.65	N N N N N N N N N N N
012735 MCKINLEY ELEVATOR CORP. 555 FULTON ST SUITE 202 SAN FRANCISCO, CA 94102 (415) 626-9951	1,007.00	A142852 DHW ELEVATOR MAINT A142822 RVHS ELEVATOR MAINT A142851 RVHS ELEVATOR MAINT	08/10/2021 08/10/2021 08/10/2021	22305135 PV-220055 22305135 PV-220055 22305135 PV-220055	203.50 600.00 203.50	N N N
014934 MIMIAGA, MICHAEL PO BOX 1024 RIO VISTA, CA 94571 (0) - 0	88.01	TRANS REIMB	08/31/2021	22308093 TC-220022	88.01	N
014990 MINDSPEAKER PRINTING 6604 CASTRO VERDE WAY ELK GROVE, CA 95757 (707) 321-9425 000000000	889.97	RV-049 RVHS TSHIRTS	08/10/2021	22305104 PO-220216	889.97	N
012837 MOBILE MODULAR 5700 LAS POSITAS ROAD LIVERMORE, CA 94551	1,250.00	2161697 RMS MODULAR 2173737 MODULAR LEASE	08/10/2021 08/17/2021	22305150 PV-220068 22306055 PV-220090	625.00 625.00	N N

(925) 606-9000

N MCGRATH RENTCO

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
015205 MORAZZINI, BECKY 52870 NETHERLANDS ROAD CLARKSBURG, CA 95612	910.00	CMS/DHS MUSICAL THEATRE LICENS CMS/DHS MUSICAL THEATRE LICENS	08/17/2021 08/17/2021	22306056 TC-220015 22306056 TC-220015	682.50 227.50	N N
(0) - 0						N
000151 NASCO MODESTO P.O. BOX 3837 4825 STODDARD ROAD MODESTO, CA 95352-3837	931.05	105181 RVHS SUPPLIES 105181 RVHS SUPPLIES	08/31/2021 08/31/2021	22308079 PV-220107 22308079 PV-220107	465.52 465.53	N N
(209) 545-1600						N
014975 NEWSELA 620 8TH AVENUE 21ST FLOOR NEW YORK, NY 10018	1,500.00	18186 ISLE SFTWR	08/03/2021	22304084 CL-210262	1,500.00	N
(0) - 0						N
013877 NORRIS, CARRIE 4833 STEPPE COURT ELK GROVE, CA 95757	1,128.41	SUMMER BRIDGE SUPPLIES WG SUPPLIES WG SUPPLIES WG SUPPLIES WG SUPPLIES WG REIMB	08/10/2021 08/17/2021 08/17/2021 08/17/2021 08/17/2021 08/31/2021	22305137 TC-220004 22306057 TC-220016 22306057 TC-220016 22306057 TC-220016 22306057 TC-220016 22308094 TC-220023	47.84 209.78 274.65 124.17 314.52 157.45	N N N N N N
(0) - 0						N
000589 PACIFIC OFFICE AUTOMATION 14747 NW GREENBRIER PARKWAY BEAVERTON, OR 97006	750.00	215390/391 WG RISO CNTRCT 215383/382/381 BATES RISO CNT	08/10/2021 08/10/2021	22305138 PV-220056 22305138 PV-220056	300.00 450.00	N N
(916) 638-7476						N
014465 PARKER & COVERT LAW OFFICE 17862 EAST SEVENTEENTH ST#204 EAST BUILDING TUSTIN, CA 92780	500.00	74167 ATTY FEES	08/12/2021	22305596 PV-220073	500.00	Y
(714) 573-0900		Y PARKER & COVE				

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
013086 PEARSON EDUCATION INC 501 BOLYSTON STREET SUITE 900 BOSTON, MA 02116 (800) 848-9500	622.71	4026394595 ED SV BOOKS 4026401099 ED SV BOOKS	08/10/2021 08/10/2021	22305106 PO-220015 22305106 PO-220164	415.14 207.57	N N
003270 PG&E 685 EMBARCADERO DRIVE SACRAMENTO, CA 95605 (0) - 0	67,263.60	RADIO RIO DISTRICT ELECTRIC DW ELECTRIC	08/03/2021 08/12/2021 08/31/2021	22304085 CL-210264 22305597 PV-220072 22308060 PO-220289	29.13 33,646.73 33,587.74	N N N
013458 PITNEY BOWES INC 1 ELMCROFT ROAD STAMFORD, CT 06926-0700 (800) 228-1071	370.12	3104923946 PSTG MACH LEASE	08/31/2021	22308061 PO-220209	370.12	N
014420 PIZZA FACTORY WALNUT GROVE 14127 RIVER ROAD WALNUT GROVE, CA 95690 (0) - 0	381.03	MIG ED SUPPLY	08/31/2021	22308080 PV-220115	381.03	N
003671 PLACER COUNTY OFFICE OF EDUCAI 360 NEVADA ST AUBURN, CA 95603 (0) - 0	475.00	921CPC-082021-1919 SP ED REG	08/31/2021	22308051 PO-220263	475.00	N
002828 POSITIVE PROMOTIONS INC 15 GILPIN AVE HAUPPAUGE, NY 11788-8821 (800) 635-2666	1,569.01	6735580 WG SUPPLIES/RPLCMNNT	08/19/2021	22306437 PV-220095	1,569.01	N
011565 RALEY'S	216.94	5000034 DHS AG SUPPLIES	08/31/2021	22308062 PO-220282	108.47	N

P.O. BOX 15618
SACRAMENTO, CA 95852

5000034 DHS AG SUPPLIES

08/31/2021 22308062 PO-220282

108.47 N

(0) - 0 N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
015202 RECKAMP, TINA 10174 PARADA CT ELK GROVE, CA 95757	37.16	STALEDATE 21621183	08/03/2021	22304098 PV-220036	37.16	N
(0) - 0						N
012473 RENAISSANCE LEARNING INC PO BOX 8036 2911 PEACH STREET WISCONSIN RAPIDS, WI 54495-8036	41,231.79	5221209 RENAISSANCE SFTWR/SRV	08/19/2021	22306422 PO-220026	41,231.79	N
(800) 338-4204						N
000193 RIO VISTA ACE HARDWARE 506 STATE HIGHWAY 12 RIO VISTA, CA 94571	488.85	270676 MAINT SUPPLIES	08/31/2021	22308063 PO-220110	488.85	N
(0) - 0						N
012016 RIO VISTA PIZZA FACTORY 201 MAIN STREET RIO VISTA, CA 94571	68.01	ED SV PD SUPPLIES	08/31/2021	22308081 PV-220108	68.01	N
() -						N
010239 RIO VISTA SANITATION P.O. BOX 607 RIO VISTA, CA 94571-0607	575.62	DHW WASTE SERV DO WASTE SERV RVHS WASTE SERV	08/10/2021 08/10/2021 08/17/2021	22305136 PV-220057 22305136 PV-220057 22306050 PV-220085	425.50 127.62 22.50	N N N
(0) - 0						N
014672 RODARTE DE MENA, LIZETH PO BOX 436 CLARKSBURG, CA 95612	2.07	CAFE MILEAGE	08/17/2021	22306058 TC-220017	2.07	N
(0) - 0						N
015213 ROSE, NANCI	113.44	CMS/DHS REIMB	08/31/2021	22308095 TC-220024	85.08	N

9440 CLEMENTINE WAY
ELK GROVE, CA 95758

CMS/DHS REIMB

08/31/2021 22308095 TC-220024

28.36 N

(0) - 0 N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
012796 ROSSI, MARCY 128 N SECOND STREET RIO VISTA, CA 94571	525.06	RMS SUPPLIES RMS SUPPLIES	08/12/2021 08/12/2021	22305606 TC-220013 22305606 TC-220013	262.53 262.53	N N
(0) - 0						N
000095 S M U D P.O. BOX 15555 SACRAMENTO, CA 95852	15,537.64	BATES ELECT WG/BATES ELECT	08/10/2021 08/17/2021	22305139 PV-220058 22306051 PV-220086	28.94 15,508.70	N N
(0) - 0						N
010468 SACRAMENTO METROPOLITAN AIR QUALITY MANAGEMENT DIST. 777 12TH STREET 3RD FLOOR SACRAMENTO, CA 95814-1908	1,215.00	2122-10-00873 20/21 PERMIT	08/31/2021	22308082 PV-220110	1,215.00	N
(916) 874-4800						N
015125 SAFELITE AUTO GLASS 4701 FLORIN RD SACRAMENTO, CA 95823	345.34	05214-029354 TRANS SUPPLIES	08/10/2021	22305117 PO-220133	345.34	N
(877) 465-5224						N
012885 SALOMON, TRISHA 50 YOSEMITE DRIVE RIO VISTA, CA 94571	708.32	ED SV SUPPLIES	08/10/2021	22305140 TC-220005	708.32	N
(0) - 0						N
012039 SAN JOAQUIN CO OFFICE OF ED 2707 TRANSWORLD DRIVE STOCKTON, CA 95213	800.00	211545 EDJOIN	08/10/2021	22305148 PV-220059	800.00	N
(0) - 0						N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
012156 SAN JOAQUIN COE EDUCATION SERVICE CENTER 2707 TRANSWORLD DRIVE STOCKTON, CA 95206 (0) - 0 000000000 N	150.00	896 SP ED CONF	08/31/2021	22308052 PO-220275	150.00	N
015134 SAVVAS LEARNING COMPANY PO BOX 409496 ATLANTA, GA 30384-9496 (0) - 0 N	7,190.21	4026393930 ED SV BOOKS 4026393931 ED SV BOOKS 4026393932 ED SV BOOKS 4026419218 ED SV BOOKS 7027564399 ED SV BOOKS	08/10/2021 08/10/2021 08/10/2021 08/19/2021 08/31/2021	22305107 PO-220014 22305107 PO-220016 22305107 PO-220017 22306423 PO-220206 22308053 PO-220018	5,447.68 207.57 415.14 972.80 147.02	N N N N N
003501 SCHOLASTIC INC 2931 EAST MCCARTY STREET JEFFERSON CITY, MO 65101 (800) 724-6527 N	2,188.80	185388410 WG SUPPLIES M7105547 DHW M7105547 DHW M7105547 DHW M7106524 ED SV M7106524 ED SV M7106524 ED SV	08/03/2021 08/31/2021 08/31/2021 08/31/2021 08/31/2021 08/31/2021 08/31/2021	22304086 CL-210265 22308083 PV-220111 22308083 PV-220111 22308083 PV-220111 22308083 PV-220111 22308083 PV-220111 22308083 PV-220111	544.73 36.82 36.82 453.15 96.76 96.76 1,190.92	N N N N N N N
014210 SCHOOL DATEBOOKS, INC. 2880 US HIGHWAY 231 S. SUITE 200 LAFAYETTE, IN 47909 (765) 471-8883 N	1,808.00	S21-0206477 DHS/CMS PLANNERS S21-0206477 DHS/CMS PLANNERS	08/10/2021 08/10/2021	22305141 PV-220060 22305141 PV-220060	808.00 1,000.00	N N
011160 SCHOOL HEALTH CORPORATION 5600 APOLLO DRIVE ROLLING MEADOWS, IL 60008 (800) 323-1305 N	4,182.03	3942653 NURSES SUPPLIES	08/03/2021	22304099 PO-220029	4,182.03	N
003318 SCHOOL SPECIALTY INC W6316 DESIGN DRIVE GREENVILLE, WI 54942 (0) - 0 N	68.31	208128110859 DHS SUPPLIES	08/31/2021	22308064 PO-220221	68.31	N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
000316 SCHOOLS INSURANCE AUTHORITY P.O. BOX 276710 SACRAMENTO, CA 95827-6710	717.50	EAP082022.14 EMP ASST PROGRAM EAP082022.14 EMP ASST PROGRAM	08/10/2021 08/10/2021	22305142 PV-220062 22305142 PV-220062	351.58 365.92	N N
(0) - 0						N
013193 SCOE P.O. BOX 269003 10474 MATHER BLVD SACRAMENTO, CA 95826	2,105.00	220142 NETWORK CONNECTION 211774 ELPAC TRAINING	08/03/2021 08/31/2021	22304100 PV-220037 22308084 PV-220109	1,700.00 405.00	N N
(0) - 0						N
013480 SHELDON GAS COMPANY 1 HARBOR CENTER # 310 SUISUN CITY, CA 94585	22.53	2415595 BATES PROPANE	08/10/2021	22305143 PV-220064	22.53	N
(707) 425-2951						N
014524 SHRED IT PO BOX 101007 PASADENA, CA 91189-1007	140.58	8182465498 DO SHREDDING	08/10/2021	22305144 PV-220061	140.58	N
(0) - 0						N
000055 SIA DELTA DENTAL P.O. BOX 276710 SACRAMENTO, CA 95827-6710	18,271.73	AUG 2021 PREMIUMS AUG 2021 PREMIUMS AUG 2021 PREMIUMS AUG 2021 PREMIUMS AUG 2021 PREMIUMS	08/31/2021 08/31/2021 08/31/2021 08/31/2021 08/31/2021	22308085 PV-220112 22308085 PV-220112 22308085 PV-220112 22308085 PV-220112 22308085 PV-220112	51.46 1,441.24 2,449.09 4,354.92 9,975.02	N N N N N
(0) - 0						N
000056 SIA VISION SERVICE P.O. BOX 276710 SACRAMENTO, CA 95827-6710	4,383.68	AUGUST 2021 PREMIUMS AUGUST 2021 PREMIUMS AUGUST 2021 PREMIUMS AUGUST 2021 PREMIUMS	08/10/2021 08/10/2021 08/10/2021 08/10/2021	22305145 PV-220063 22305145 PV-220063 22305145 PV-220063 22305145 PV-220063	735.42 591.22 1,153.60 1,903.44	N N N N
(0) - 0						N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014402 SIERRA DELTA LEAGUE PO BOX 105 GARDEN VALLEY, CA 95633	1,474.85	5-2021-22 LEAGUE DUES	08/10/2021	22305146 PV-220065	1,474.85	N
(0) - 0						N
015198 SIMPSON UNIVERSITY OFFICE OF UNDERGRAD ADMISSIONS 2211 COLLEGEVIEW DRIVE REDDING, CA 96003	650.00	DHS J. TAYLOR SCHLRSH	08/03/2021	22304101 PO-220212	650.00	N
(0) - 0						N
014454 SINGH, PRITIKA 14216 SHOP STREET WALNUT GROVE, CA 95690	156.80	PARENT MILEAGE	08/10/2021	22305147 PV-220066	156.80	N
(916) 491-0657 000000000						N
012084 SODEXO INC & AFFILIATES PO BOX 360170 PITTSBURGH, PA 15251-6170	11,455.81	JULY 2021 MEALS	08/31/2021	22308086 PV-220116	5,637.48	N
		JULY 2021 MEALS	08/31/2021	22308086 PV-220116	5,818.33	N
(0) - 0						N
014069 STAPLES ADVANTAGE 500 STAPLES DRIVE FRAMINGHAM, MA 01702	2,338.85	3483810107 SP ED SUPPLIES	08/10/2021	22305118 PO-220094	18.10	N
		3483810106 SP ED SUPPLIES	08/10/2021	22305118 PO-220094	183.80	N
		3483810109 SP ED SUPPLIES	08/10/2021	22305118 PO-220094	23.82	N
		3483810108 SP ED SUPPLIES	08/10/2021	22305118 PO-220094	48.62	N
(0) - 0		3481526987 DO COPY PAPER	08/10/2021	22305108 PO-220154	38.92	N
		3481526987 DO COPY PAPER	08/10/2021	22305108 PO-220154	356.72	N
		3481526987 DO COPY PAPER	08/10/2021	22305108 PO-220154	38.92	N
		3481526987 DO COPY PAPER	08/10/2021	22305108 PO-220154	38.92	N
		3481526987 DO COPY PAPER	08/10/2021	22305108 PO-220154	175.11	N
		3482284861 BUS OFF SUPPLIES	08/10/2021	22305118 PO-220155	55.14	N
		3482949372 BUS OFF SUPPLIES	08/10/2021	22305118 PO-220155	5.27	N
		3484206704 DHW SUPPLIES	08/19/2021	22306430 PO-220067	79.31	N
		3484793499 DHW SUPPLIES	08/19/2021	22306430 PO-220067	13.72	N
		3484353545 DHW SUPPLIES	08/19/2021	22306430 PO-220068	125.65	N
		3484419776 DHW SUPPLIES	08/19/2021	22306430 PO-220068	83.47	N

3484631810	DHW SUPPLIES	08/19/2021	22306430	PO-220068	52.61	N
3484740758	DHW SUPPLIES	08/19/2021	22306430	PO-220068	35.79	N
3484793501	DHW SUPPLIES	08/19/2021	22306430	PO-220068	7.19	N
3484419773	DHW SUPPLIES	08/19/2021	22306430	PO-220068	20.71	N
3484793502	DHW SUPPLIES	08/19/2021	22306430	PO-220068	27.03	N
3484353544	DHW SUPPLIES	08/19/2021	22306430	PO-220068	64.65	N
3484793500	DHW SUPPLIES	08/19/2021	22306430	PO-220068	51.32	N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014069 STAPLES ADVANTA (Continued...)		3484419775 DHW SUPPLIES	08/19/2021	22306430 PO-220068	3.03	N
		3484419774 DHW SUPPLIES	08/19/2021	22306430 PO-220068	99.32	N
		3483602804 ED SV SUPPLIES	08/19/2021	22306430 PO-220099	28.63	N
		3482949371 ED SV SUPPLIES	08/19/2021	22306430 PO-220099	25.34	N
		3482949369 ED SV SUPPLIES	08/19/2021	22306430 PO-220099	90.99	N
		3482949370 ED SV SUPPLIES	08/19/2021	22306430 PO-220099	405.66	N
		3482949373 BUS OFF SUPPLIES	08/19/2021	22306430 PO-220155	26.58	N
		3482949374 BUS OFF SUPPLIES	08/19/2021	22306430 PO-220155	12.95	N
		3484023313 ISLE SUPPLIES	08/19/2021	22306424 PO-220182	101.56	N
003646 STATE OF CALIFORNIA 1300 I STREET SUITE 810 SACRAMENTO, CA 95814	49.00	518538 HR FINGERPRINTING	08/03/2021	22304087 CL-210267	49.00	N
(0) - 0						N
000096 STEWART INDUSTRIAL SUPPLY INC 608 HWY 12 RIO VISTA, CA 94571	651.63	TRANS SUPPLIES	08/31/2021	22308065 PO-220132	651.63	N
(707) 374-5567						N
015203 TAYLOR, DANIELLE 7530 WATSON WAY CITRUS HEIGHTS, CA 95610	1.40	STALEDATE 21621185	08/03/2021	22304102 PV-220038	1.40	N
(0) - 0						N
011477 THE COLLEGE BOARD P.O. BOX 910506 DALLAS, TX 75391-0506	785.00	ES00032759 DHS SAT	08/31/2021	22308087 PV-220113	785.00	N
(800) 323-7155						N
014873 TPX COMMUNICATIONS PO BOX 509013 SAN DIEGO, CA 92150-9013	3,282.09	DO/RVHS/DHS LONG DIST	08/19/2021	22306438 PV-220096	3,282.09	N

(877) 487-2877

N



Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014374 TURNITIN 2101 WEBSTER ST STE# 1800 OAKLAND, CA 94612 (866) 816-5046 Y	4,090.00	11216614 TURNITIN SFTWR	08/03/2021	22304103 PO-220027	4,090.00	Y
015216 UC BERKELEY FINANCIAL AID & SCHOLARSHPS 16 SPROUL HALL #1960 BERKELEY, CV 94720-1960 (0) - 0 N	1,150.00	A GONZALEZ 3037049316 SCHLRSHP A GONZALEZ 3037049316 SCHLRSHP	08/31/2021 08/31/2021	22308088 PV-220114 22308088 PV-220114	650.00 500.00	N N
001896 UNITED PARCEL SERVICE INC 55 GLENLAKE PARKWAY NE ATLANTA, GA 30328 (0) - 0 N	180.57	DO SHIPPING DO SHIPPING	08/12/2021 08/17/2021	22305598 PV-220074 22306052 PV-220087	147.57 33.00	N N
015199 UNIVERSITY OF NOTRE DAME PO BOX 11116 SOUTH BEND, IN 4634-0116 (0) - 0 N	1,150.00	DHS S. ESTRADA SCHLRSHP DHS S. ESTRADA SCHLRSHP	08/03/2021 08/03/2021	22304104 PO-220214 22304104 PO-220214	500.00 650.00	N N
013419 US BANK NATIONAL ASSOCIATION 1310 MADRID ST SUITE 101 MARSHALL, MN 56258 (800) 328-5371 N	1,207.42	448089474 DHW COPIER LEASE 450528328 DHW LEASE	08/10/2021 08/31/2021	22305120 PO-220073 22308066 PO-220073	603.71 603.71	N N
010127 USI EDUCATION & GOV. SALES 98 FORT PATH RD STE B MADISON, CT 06443 (203) 245-8586 Y	626.82	393267701018 DHW LAMINATE FILM 393267701018 DHW LAMINATE FILM	08/19/2021 08/19/2021	22306426 PO-220070 22306426 PO-220070	313.41 313.41	N N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014964 WALDMAN, ALYSSA 701 GIBSON DR #1827 ROSEVILLE, CA 95678	40.00	DHS CROSS COUNTRY REIMB	08/31/2021	22308096 TC-220025	40.00	N
(0) - 0						N
014978 WALLACE, STACY 1266 IVY WAY MANTECA, CA 95336	252.81	ISLE SUPPLIES	08/03/2021	22304088 CL-210268	252.81	N
(714) 305-0061						N
010906 WASTE MANAGEMENT OF WOODLAND P.O. BOX 78251 PHOENIX, AZ 85062-8251	806.55	DHS WASTE SERVICE	08/17/2021	22306053 PV-220088	806.55	N
(0) - 0 000000000						N
013341 WESTERN ASSOCIATION 533 AIRPORT BLVD SUITE 200 BURLINGAME, CA 94010-2009	2,200.00	1308900/1308901 DHS/RVHS ACCRD	08/03/2021	22304105 PV-220039	1,100.00	N
		1308900/1308901 DHS/RVHS ACCRD	08/03/2021	22304105 PV-220039	1,100.00	N
(650) 696-1060						N
014818 WILLDAN FINANCIAL SERVICES 27368 VIA INDUSTRIA, SUITE 200 TEMECULA, CA 92590	2,784.49	010-48494 PROF SERVICES	08/03/2021	22304107 PV-220040	2,784.49	N
(951) 587-3500						N
012528 WILLIAMS SCOTSMAN INC 4911 ALLISON PARKWAY VACAVILLE, CA 95688	4,384.48	9011185742 RMS MODULAR	08/10/2021	22305122 PO-220208	1,096.12	N
		9011185747 DHW MODULAR	08/10/2021	22305122 PO-220208	1,096.12	N
		9011185746 RVHS MODULAR	08/10/2021	22305122 PO-220208	1,096.12	N
		9011185744 RMS MODULAR	08/10/2021	22305122 PO-220208	1,096.12	N
(707) 451-3000						N
014450 WIZIX 4777 BENNETT DRIVE SUITE D	639.74	223930 F5 PRINT CHARGES	08/10/2021	22305121 PO-220040	126.61	N
		223443/223929 WG PRINT CHRGS	08/10/2021	22305121 PO-220086	160.65	N

LIVERMORE, CA 94551		22516 DO SAVIN PRINT CHRGS	08/12/2021	22305599	PV-220075	51.14	N
		22516 DO SAVIN PRINT CHRGS	08/12/2021	22305599	PV-220075	119.32	N
(916) 913-6191	N WIZIX TECHNOLO	228364 WG PRINT CHRGS	08/31/2021	22308067	PO-220086	182.02	N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014388 WPS PUBLISH 625 ALASKA AVENUE TORRANCE, CA 90503-5124	173.67	409906 SP ED SUPPLIES	08/10/2021	22305110 PO-220007	173.67	N
(800) 648-8857						N
003308 WRIGHT, KATHERINE 400 SOUTH FRONT STREET RIO VISTA, CA 94571	309.47	SUPT REIMB SUPPLIES	08/03/2021	22304106 TC-220002	130.17	N
		BRD MEETING DINNER	08/12/2021	22305607 TC-220014	114.19	N
		SUPT REIMB	08/31/2021	22308097 TC-220026	65.11	N
(0) - 0						N
District total:	814,626.31					
Report total:	814,626.31					

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, California 94571-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: X

From: Katherine Wright, Superintendent

Item Number: 10.4

Type of item: (Action, Consent Action or Information Only): Consent Action

SUBJECT:

Request to Approve the Revised Schedule of Regular Board Meetings for 2021

BACKGROUND:

On July 20, 2018 the Governor approved Assembly Bill No. 2449. This Bill provides the commencement of the terms of office be held on the second Friday in December. With this Bill the River Delta Unified School District shall hold its meeting after the commencement of the terms of office and schedule its Regular Meeting of the Board on the third Tuesday in December.

STATUS:

At the December 15, 2020 Board Meeting the Schedule of Regular Board Meetings for 2021 was approved listing the reorganizational meeting to be held on December 14th, which is prior to the second Friday in December. The District shall schedule its reorganizational meeting on the third Tuesday of the month, December 21, 2021.

PRESENTER:

Katherine Wright, Superintendent

OTHER PEOPLE WHO MIGHT BE PRESENT:

Staff

COST AND FUNDING SOURCES:

N/A

RECOMMENDATION:

It is recommended that the Board makes a revision to the Schedule of Regular Board Meetings holding its reorganizational meeting on December 21, 2021 set by AB2449.

Time allocated: 3 minutes



RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street
 Rio Vista, California 94571-1651
 (707) 374-1700 Fax (707) 374-2995
<http://riverdelta.org>

RIVER DELTA UNIFIED SCHOOL DISTRICT SCHEDULE OF REGULAR BOARD MEETINGS

2021

AGENDA BRIEFINGS AND BACK-UP DOCUMENTS DUE (Thursdays – 4p.m.)	BOARD MEETING DATES Generally the 2 nd Tuesday except for January, February, June and December	LOCATION OF MEETINGS VARIOUS SITES Or via Zoom Webinar if Applicable	OPEN SESSIONS WILL BEGIN 6:30 P.M. (unless noted or changed)
January 7	*January 19	Rio Vista Theater	6:30 p.m.
February 4	*February 16	Isleton	6:30 p.m.
February 25	March 9	Walnut Grove	6:30 p.m.
April 1	April 13	Bates	6:30 p.m.
April 29	May 11	Clarksburg	6:30 p.m.
May 27	June 8	Walnut Grove	6:30 p.m.
June 10	*June 22	Rio Vista Theater	6:30 p.m.
NO	MEETING	JULY	2021
July 29	August 10	Isleton	6:30 p.m.
September 2	September 14	Walnut Grove	6:30 p.m.
September 30	October 12	Bates	6:30 p.m.
October 28	November 9	Clarksburg MS	6:30 p.m.
December 9	*December 21	Rio Vista Theater	6:30 p.m.

NOTE: *January’s regularly scheduled meeting will be held on the third Tuesday of the month due to seating of new members of the Board. February’s regularly scheduled meeting will be held on the third Tuesday of the month due to layoff deadlines, June will hold two meetings one on the 2nd Tuesday at 6:30pm and the other on the 4th Tuesday at 6:30 p.m. due to LCAP and Budget Timelines. December’s regularly scheduled meeting will be held on the third Tuesday due to AB2449 becoming effective January 1, 2019.

Board agenda briefings and backup documents are due to Mrs. Gaston in their electronic form by 4:00 p.m. on due date listed if they are to be included on the agenda for the upcoming regular scheduled Board Meeting. – Acceptable formats submitted by email: Board briefings must be submitted in Word and back up materials may be in a Microsoft Office program or pdf format, Faxed or hand delivered hard copies are not accepted.

Note: ► **Agenda items must be approved first by the site administrator.** You may have to attend a Cabinet meeting prior to the Board meeting for final approval for its inclusion (check with Mrs. Gaston).

Jennifer Gaston
 Executive Assistant to Superintendent Katherine Wright
 445 Montezuma Street, Rio Vista, CA 94571
 707-374-1711
jgaston@rdusd.org

Revised Draft: September 14, 2021

Creating Excellence To Ensure That All Students Learn

Bates School Isleton School Walnut Grove School Delta High School Wind River School
 Clarksburg Middle Riverview Middle D. H. White Elementary Rio Vista High School Mokelumne High School
 River Delta High/Elementary School River Delta Community Day School Delta Elementary Charter School

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street
Rio Vista, California 94571-1561

BOARD AGENDA BRIEFING

Meeting Date: Tuesday September 14, 2021

Attachments: 1

From: Nicole Latimer, Chief Educational Services Officer

Item Number: 10.5

Type of item: (Action, Consent Action or Information Only): Consent

SUBJECT:

Request to Approve an amendment to the existing contract with Lifechangers International for the 2021-2022 School Year, to provide school assemblies, staff development and community engagement.

BACKGROUND:

Kevin Bracy, motivational speaker, and founder of Life Changers International and the Reach One Alliance has a vision to Create a momentous positive shift in school climate for all. Kevin attributes his success in life to all those who stepped forward and provided guidance and support on his educational journey. During the River Delta Unified School District (RDUSD) Pre-service day, Kevin provided two 90 minute keynotes to our educators, about the power of their role in the life of each student we serve in RDUSD. Due to the positive feedback regarding his message and inquiry as to whether Kevin would be coming back to work with our students and staff in the future, the Educational Services Department would like to move forward with the Reach One Alliance to support our students, staff and communities. This contract supports trauma informed practices for educators and staff, social emotional health and wellness district-wide, along with school climate and culture district-wide. Each school site will be provided the opportunity for 4 different connections, tailored to their school site needs for the 2021-2022 school year. These options include, assemblies, chant rallies, SBAC rallies, Rockin-Recess, DJ dances, staff meetings and parent/community engagement meetings. Additionally, each school administrator will be provided the digital library from Kevin Bracy and the Reach One Alliance with messages directly from Kevin to both students and staff surrounding the "plays of the day" and how each person can reach their inner greatness each and every day.

STATUS:

This is an update to the previous contract approved on August 10, 2021.

PRESENTER: Nicole Latimer, Chief Educational Services Officer

OTHER PEOPLE WHO MIGHT BE PRESENT:

COST AND FUNDING SOURCES:

Not to exceed \$40,000 from Educational Services funding

RECOMMENDATION:

That the Board approve the contract with Lifechangers International for the 2021-2022 school year not to exceed \$40,000.

Time allocated: 3 minutes



Thank you for the opportunity to join the discussion about the upcoming school year and beyond. It is our hope to partner with River Delta Unified School District to continue to motivate and encourage growth mindset, instill confidence, and cultivate a culture of possibility for your entire school community, students, staff, and parents. We do not take one moment for granted.

It is our mission to:

- Create a momentous shift in the school climate with positive messaging and high energy.
- Reduce the stress, frustration and fear associated with conflict resolution to lessen bullying on campus.
- Empower students to engage cooperatively and be proactive in the areas of acceptance, inclusion, character, and compassion.
- Create an environment of empathy, growth mindset, and respect.

Our role is to:

- Encourage overall connectedness and school pride on campus among teachers, staff, students, and parents;
- Support and reinforce Social Emotional Learning Competencies and core values;
- Motivate and inspire students to have a vision for their futures and to reach for their dreams through their education;
- Inspire everyone to live out their greatness by taking personal responsibility to be the best version of themselves;
- Offer relevant, practical advice for dealing with life's ongoing conflicts, challenges and changes.

Here's how we hope to support the following:

Achievement gap - relate to historically underrepresented populations; build self-esteem; provide a tangible example of someone who has overcome a turbulent childhood; foster a community of encouragement and positivity.

Wellness - encourage self-reflection, doing what's right, finding balance in life; help identify priorities and strategize steps to win the day; identify emotions and appropriate behavioral responses; reminder to look at the whole person and meet them where they are (everybody has a story, you can't tell by looking at someone what they're going through).

Culture & Climate - create a positive environment where employees and students feel valued and safe; promote positive interactions between students and staff; help communicate the vision and expectations of the school to students and staff, infuse campus and social media with positive messages and energy; foster school pride.

Parent & Family Engagement - encourage the need for communication, collaboration and cooperative works



For our first year, we'd like to propose the following packages:

Elementary schools (Bates, Walnut Grove, Isleton and DH White):

- 2 BRACE Yourself Chant Rallies (beginning and middle of the year)- (standard rate: \$1800 each)
 - Be Nice to yourself (**self-awareness**)
 - Reach for your dreams, through your education (**self-management**)
 - Attitude Positive (**responsible decision making**)
 - Cool = Kind (**social awareness**)
 - Each one, REACH One (**relationship skills**)
- 1 Rockin' Recess: Coach Greatness spends the day of recesses playing music and doing impromptu chants with students (standard rate: \$1500)
- 1 Family Night Chant Rally (standard rate: \$1800 each)

**Our strategy for elementary in year two is to introduce our Plays of the Day chant rallies, our Greatness in Action lesson plans and supplemental workbooks, and organized acts of kindness on campus.*

For **middle*** (Riverview) **and high*** schools (RVHS and Delta):

- 2 All School Assemblies (standard rate: \$3500 each)- (beginning and middle of the year) - **content to be determined after consultation with principal**
- 1 Athletes Talk (standard rate: \$3500 each)
- 1 Leaders in Action Empathy Training (standard rate: \$4500) - (up to 40 students): This 2-hour session supplements the ongoing development and enrichment of social and emotional skills to prevent bullying and bring out the best in students on campus. Utilizing team building activities and open discussion, our focus is on empathy, leadership, building connections, collaboration, and taking action.

* As scheduling permits, we would like to offer specialized services to Clarksburg and Mokelumne at no cost

For this package, **we would like to offer a specialized rate of \$5,500 per school, or \$1375.00 per visit.**

4 visits per school at \$1375 each = \$5500
x 7 schools = \$38,500.00
- 10% multi-school discount of \$3,850.00
TOTAL: \$34,650.00

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street
Rio Vista, California 9457-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: X

From: Carrie Norris, Principal

Item Number: 10.6

Type of item: (Action, Consent Action or Information Only): Consent Action

SUBJECT:

Request to Pre-Approve the 2021-22 Walnut Grove School PTA Fundraisers

BACKGROUND:

Every year River Delta's School sites encourage the various student ASB clubs and parent organizations to raise funds to further and enhance the educational experience. Starting in Fiscal Year 2015-16 all ASB fundraisers were required to be preapproved through the district office and presented to the Board for final approval prior to the event.

STATUS:

Generally, these fundraisers are held annually. The fundraisers have received a cursory review with pre-approval from the district office and is seeking approval from the Board.

As each fundraising event approaches, the sites will continue to submit an individual request form with all required signatures for final district office approval prior to the event, as required for ASB clubs. Parent organizations do not have the same requirements as ASB and this approval is currently all the district is requiring.

PRESENTER:

Carrie Norris, Principal

OTHER PEOPLE WHO MIGHT BE PRESENT:

Staff

COST AND FUNDING SOURCES:

Not Applicable

RECOMMENDATION:

That the Board approves the 2021-22 Fundraiser pre-approval list for Walnut Grove School as presented.

Time allocated: 3 minutes

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, California 9457-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: _____

From: Codi Agan, Director of Personnel

Item Number: 10.7

Type of item: (Action, Consent Action or Information Only): _____ Consent Action

SUBJECT:

Request made by Jasmine Tate, teacher at Walnut Grove Elementary School, for Leave of Absence for the 2021-22 school year.

BACKGROUND:

Jasmine Tate, teacher at Walnut Grove Elementary school, is requesting a leave of absence through January 10, 2022, to continue to care for her new baby.

STATUS:

PRESENTER:

Katherine Wright, Superintendent

OTHER PEOPLE WHO MIGHT BE PRESENT:

Staff

COST AND FUNDING SOURCES:

RECOMMENDATION:

That the Board approves the requested leave of absence made by Jasmine Tate for the 2021-22 school year.

Time allocated: 2 minutes

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, California 94571-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: X

From: Tammy Busch, Chief Business Officer

Item Number: 10.8

Type of item: (Action, Consent Action or Information Only): Consent Action

SUBJECT:

Request to approve agreement with Frontline Education for Absence and Time Solution and Frontline Central Solution.

BACKGROUND:

Frontline Absence and Time will allow the district to manage employee absences and notify substitutes when there is a need, without an employee making the phone calls. This will automate employee absences and substitute reporting for school sites, payroll and Human Resources.

Frontline Central is an electronic employee records management system that will enable the district to provide information electronically to new and existing employees. This will include new hire onboarding, contract renewals, and mandatory trainings.

STATUS:

Frontline will collaborate with Chief Business Officer and Director of Personnel to start the implementation process. They will provide training and import the appropriate data required to meet the district's needs. The timeline for the implementation plan is approximately two to three months.

PRESENTER:

Tammy Busch, Chief Business Officer

OTHER PEOPLE WHO MIGHT BE PRESENT: N/A

COST AND FUNDING SOURCES:

Implementation and subscription cost for September 21, 2021-June 30, 2022 is \$21,149.14

Recurring annual cost will be \$14,411.88

The funding for this will be the General Fund.

RECOMMENDATION:

That the Board approves the agreement with Frontline Education for the Absence and Time Solution and Frontline Central Solution.

Time allocated: 5 minutes



River Delta Joint Unified School District

08/23/2021

Prepared for:

Tammy Busch

D.H. White Elementary

500 Elm Way, RIO VISTA, California,



Tammy Busch
Chief Business Officer
River Delta Joint Unified School District
RIO VISTA, California

Dear Tammy Busch:

Thank you for requesting a proposal and pricing for Absence & Time Solution, Frontline Central Solution.

Frontline Education is the leading provider of school administration software, empowering strategic K-12 leaders with the right tools, data and insights to proactively manage human capital, business operations and special education.

Frontline has a proven 20-year track record of supporting districts with secure, reliable software built exclusively for K12 districts. More than 12,000 educational organizations, including over 80,000 schools and millions of educators, administrators and support personnel from all over the United States partner with Frontline.

This proposal contains descriptions of the applications within Absence & Time Solution, Frontline Central Solution and investment estimates including: annual subscription fees, one-time implementation fees, and administrator training with related terms and conditions.

We look forward to partnering with you to implement Absence & Time Solution, Frontline Central Solution in support of your district's strategic initiatives.

Sincerely,

Steven Wright

skwright@frontlineed.com



REVIEW OF ABSENCE AND TIME

Frontline Absence & Time provides a unified solution for managing both absence and time, allowing districts to manage employee absences and quickly find qualified substitutes to support uninterrupted student learning, accurately track employee time to monitor labor costs and ensure compliance, gain real-time visibility into who is working in their schools, and benchmark employee absence data against national, state and regional KPIs.

Absence & Substitute Management enables districts to support uninterrupted student learning, with tools to help reduce absenteeism, find qualified substitutes for every absence, manage substitute schedules, and provide greater visibility into employee absences and trends.

REVIEW OF FRONTLINE CENTRAL

Frontline Central is an electronic employee records management system that enables districts to securely and efficiently manage employee information online and streamline time-consuming manual processes, such as new hire onboarding, employee contract renewals and distribution of policy notices. Districts can save time and improve efficiency with customized workflows, automated reminders and secure digital storage.

Frontline Central securely automates onboarding and day-to-day operational forms and allows you to efficiently manage annual contract renewals online. It provides permissions-based visibility to employee records so you can ensure forms are completed and approved on time, by the right people.

Why Choose Frontline Education?

Since our inception in 1998, Frontline has built intuitive software to help district- and school-level administrators effectively manage and support employees. We know employees – both teaching and non-teaching staff – have a tremendous impact on students, along with the administrators supporting them. Together, these individuals make up the “front line of education.”

Designed for the unique needs of schools, Frontline’s products are built on a foundation of best practices. With a sole focus on K-12 education for more than 20 years, the Frontline team includes many experienced education professionals. From teachers and K-12 human resources professionals to curriculum & instruction leaders and more, Frontline’s employees understand education and district needs based on real-world experience. From our work with thousands of districts, we’ve gained an unparalleled depth of experience to support effective implementations and continued support.

By education, for education. That philosophy of collaboration drives everything at Frontline, from the way we build our technology, our exceptional customer service to the extensive research and resources we provide beyond the software. We serve the front line so you can focus on impacting student learning.

Our Commitment Goes Beyond the Software



**Purpose-Built
for K12**



**Award-Winning
Client Services**



**Industry-Leading
Security**



**Commitment to
Integrated Systems**



**Original K12
Research & Insights**



**Free Resources for
Education Leaders**

Frontline Awards and Certifications



Client Testimonials

“We’ve been working toward going completely paperless, and we felt Frontline was an answer to finish out that goal. I think we’re going to be able to lose a lot of redundancy in functions we had by going to Frontline.”

Robert Whitman – Assistant Superintendent of Human and Student Resources, Willis ISD

“It’s all in one piece and so it just absolutely has allowed us to make good use of taxpayer money as it relates to employees by being able to make sure that they spend the fruit of their work in doing what’s right for onboarding.”

Rick Rodriguez - Assistant Superintendent HR, Lubbock ISD



INVESTMENT SUMMARY

(Proposal pricing expires on 09/22/2021)

End User	Description	Start Date	End Date	Amount
River Delta Joint Unified School District	Absence & Substitute Management, unlimited usage for internal employees	9/21/2021	6/30/2022	\$5,811.14
River Delta Joint Unified School District	Frontline Central Solution	9/21/2021	6/30/2022	\$5,363.00
River Delta Joint Unified School District	Frontline Implementation			\$9,975.00
			INITIAL TERM TOTAL	\$21,149.14

End User	Description	Start Date	End Date	Amount
River Delta Joint Unified School District	Absence & Substitute Management, unlimited usage for internal employees	7/01/2022	6/30/2023	\$7,494.93
River Delta Joint Unified School District	Frontline Central Solution	7/01/2022	6/30/2023	\$6,916.95
			RECURRING TOTAL	\$14,411.88

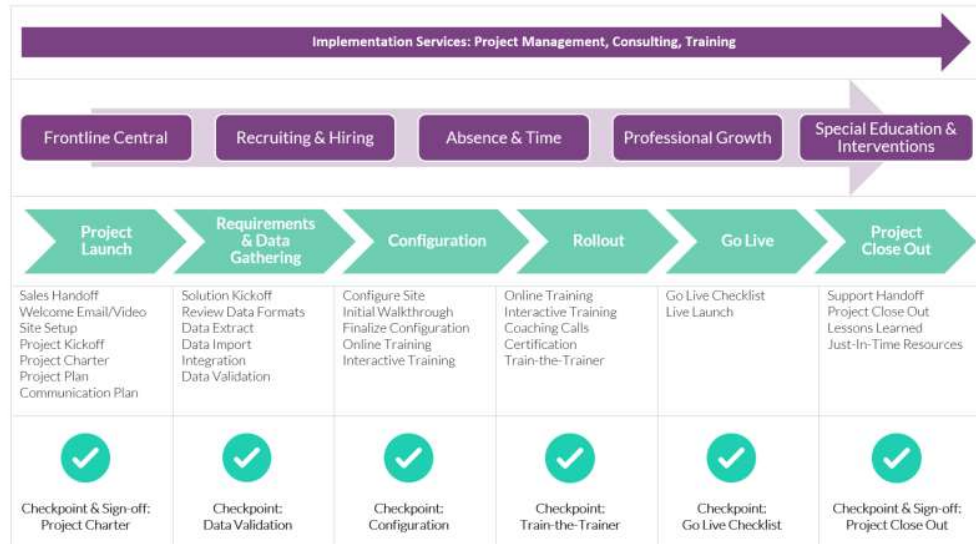


Absence & Substitute Management

Standard Implementation Services

Introduction

Frontline Education provides a comprehensive implementation methodology and expert resources to partner with your project team throughout the implementation.



Scope/Deliverables

Project Management, Training & Consulting

- Project Kickoff Call
- Business Process Review: review of internal process for a Client's absence management and substitute placement process.
- Train-the-Trainer Model: blended learning consisting of online, self-paced courses and instructor-led remote training for the Client project team to gain familiarity with our solutions for implementation, administration and to train end users
- Role-based Learning Center: ongoing, anytime access to knowledge base articles available to all district staff
- Project Status Monitoring: periodic review of project progress to planned project milestones throughout implementation
- Project Close Out Call

Configuration

System configuration is accomplished through a blended approach of pre-configuration, Frontline Education configuration services, and Client configuration activities. Frontline Education will provide configuration services to tailor default setups to your specific needs and provide your project team a head start to configuring the system. Online Training courses and consultation are provided so that your staff can continue configuration for initial setup and to meet your ongoing needs.



Specific examples of configuration services during implementation include –

Setups	Pre-configured with Absence and Substitute Management	Frontline Education Configuration Services
Skills	4	Based on organization and state requirements
Employee Types	6	Based on organization requirements
Schools (Generic)	5	Based on organization requirements
Absence Reasons	6	Based on organization requirements
Permission Profiles	2	Consultation on additional permission profiles based on organization requirements

Data Imports

During implementation, we will assist with the import of the following data formatted in our standard templates, where applicable. Online Training courses and consultation will be provided to show you how to maintain this data on an ongoing basis after the initial import.

- School Locations and Settings
- Employee Types
- Absence Reasons
- Employee Data
- Substitute Data
- Organization/Campus User Data

Systems Integration

Integrations exist within Frontline Education solutions and/or with our Featured Partners that are configured and setup as either a flat file transfer or an export/import into an applicable vendor system. Specific examples of configurable integration types include --

- Standard web services integration with Frontline Education Solutions' Recruiting and Hiring and Professional Growth.
- sFTP integration to Professional Growth
- One established interface with a Substitute Pay & Employee Leave external integration
 - An established interface is defined as an integration that is currently established with a vendor and/or requires no development resources.
 - https://www.frontlineeducation.com/Partners/Find_a_Partner

Reporting

- 25+ standard reports
- Client may create additional ad-hoc reports with "Report Writer" utility once trained



Additional Optional Services

The following items are outside the standard scope of services and can be accommodated through a change request and additional services and fees.

- Onsite training
- End User training
- Configuration, Custom Reporting, or Integration services beyond those identified above
- Services beyond the implementation timeframe and project close out



Schedule

On average, a typical Absence and Substitute Management implementation project runs 6-8 weeks. Below is an example of a project schedule for implementation for the Absence & Time bundle. (This is not the actual schedule pertaining to this statement of work.)

Task	Start	End	Dur	2019					
				Jan	Feb	Mar	Apr	May	Jun
Sample Solution Rollout	1/2/19	6/7/19	113	[Gantt bar spanning Jan to Jun]					
Project Kickoff	1/2/19	1/8/19	5	[Gantt bar]					
Insights Platform Migration (clients with existing Frontline solutions)	1/14/19	1/25/19	10	[Gantt bar]					
Absence & Time: Absence Management	1/14/19	3/1/19	35	[Gantt bar]					
Absence & Time: Time & Attendance	3/18/19	6/7/19	60			[Gantt bar]			

Every client is unique and timelines can vary depending on client size, resource availability, and complexity of project. Your Frontline Education Project Manager will work with your team to plan an implementation based on your specifics.

Client Project Team: Roles & Responsibilities

Executive Sponsor

- Executive Sponsor: e.g. Superintendent, Assistant Superintendent of HR, HR Director, etc.
- The “lead” contact: responsible for all major project decisions. Initially, involvement level is medium-to-high until all district players and responsibilities established. Executive Sponsor involvement decreases once responsibilities have been delegated.

System Administrators

- System Administrator: e.g. HR Director, Substitute Coordinator, Payroll Clerk, etc.
- When implementing our absence management tool, we encourage districts to have at least two absence management system administrators.
- The “main” contact(s): responsible for day-to-day operations, upkeep of system, and user management. This includes (but is not limited to):
 - Create/edit/delete: Employee Types, Schools, Absence Reasons, user accounts and permissions, approval workflows, etc.
 - Configure system preferences
 - Provide system support to end users

IT Department

- Will work with Frontline Education Support teams to:
 - Ensure Frontline Education domains/IP addresses have been incorporated into any district firewalls and/or spam filters This person is responsible for updating white-list from Frontline
 - Provide technical support in instances where local network/technology configurations impact usage of our solutions
 - Potentially support in-solution integrations
 - Assist by making sure all necessary equipment is available for System Administrators to successfully utilize Frontline’s web-based tools



Assumptions

- Frontline Education and Client will provide consistent, named resources to fill project roles throughout project timeline.
- Frontline Education and Client will use a collaborative approach to ensure implementation success.
- Client will provide subject matter experts familiar with organizational policies and procedures throughout the project.
- Frontline Education assumes that all data to be imported will be validated as necessary by Client prior to import.
- Client project team will complete online courses, attend instructor-led training, participate in project status calls, and complete project tasks as planned.

Implementation Policies

- Change Management Process: Should the Client identify additional services as part of this project, Frontline Education will issue a change order identifying impact to project scope, cost, and timeline for Client review and approval.
- A request to delay the Planned Go Live 30 days or more from the original date can result in rework and require additional charges and a change order.
- Services requested after the Project Close Out will require additional charges and a new services proposal.
- Startup Costs are priced with the assumption that implementation will be completed within 120 days after signing. Frontline reserves the right to charge Customers additional service fees for added project costs due to Customer-caused delays occurring after the 120-day implementation period.





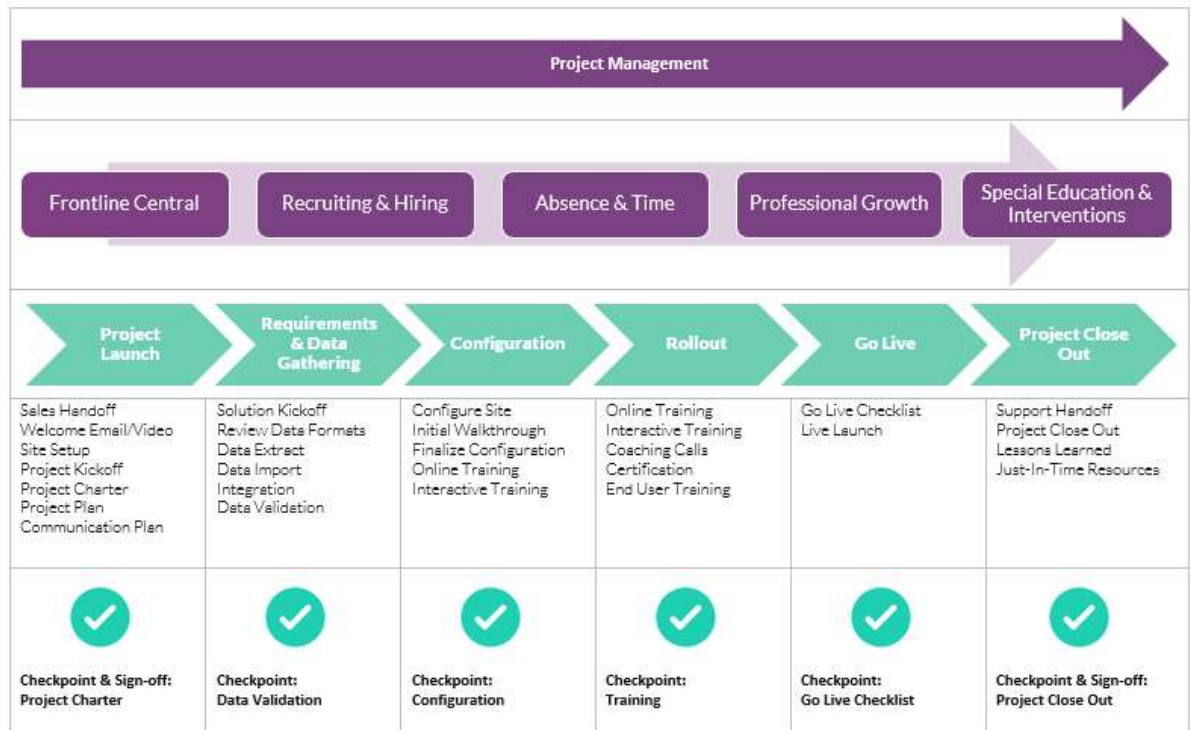
Frontline Central

Standard Implementation Services

Statement of Work: Frontline Central Implementation Services

Introduction

Frontline Education provides a comprehensive implementation methodology and expert resources to partner with your project team throughout the implementation.



Scope/Deliverables

Project Management, Training & Consulting

- Project Kickoff Call
- Business Process Review: review of internal process for a Client's onboarding process and best practices recommendations to optimize system functionality
- Train-the-Trainer Model: blended learning consisting of online, self-paced courses and instructor-led remote training for the Client project team to gain familiarity with our solutions for implementation, administration and to train end users
- Self-paced courses have completion and assessment reports to confirm knowledge transfer.
- Role-based Learning Center: ongoing, anytime access to knowledge base articles and videos available to all district staff
- Project Status Calls: periodic project status calls throughout implementation to review progress to the project schedule
- Project Close Out Call



Configuration

System configuration is accomplished through a blended approach of pre-configuration, Frontline Education configuration services, and Client configuration activities. Frontline Education will provide configuration services to tailor default setups to your specific needs and provide your project team a head start to configuring the system. Online Training courses and consultation are provided so that your staff can continue configuration for initial setup and to meet your ongoing needs.

Specific examples of configuration services during implementation include –

Setups	Pre-configured with Applicant Tracking System	Frontline Education Configuration Services
Forms	N/A	Up to 12 forms

Data Imports

During implementation, we will import the following data formatted in our standard templates, where applicable. Online Training courses and consultation will be provided to show you how to maintain this data on an ongoing basis after the initial import.

- Employees

Systems Integration

Integrations exist within Frontline Education solutions. Specific examples of configurable integration types include --

- Standard integration with Frontline Education Solutions' Recruiting and Hiring.

Reporting

- Employee Extract

Additional Optional Services

The following items are outside the standard scope of services and can be accommodated through a change request and additional services and fees.

- Onsite training
- End User training
- Configuration, Custom Reporting, or Integration services beyond those identified above
- Services beyond the implementation timeframe and project close out

Schedule

On average, a typical Frontline Central implementation project runs 8 - 10 weeks from project kickoff. Below is an example of a project schedule for implementation. (This is not the actual schedule pertaining to this statement of work.)



Task	Start	End	2018	
			Jan	Feb
Sample Solution Rollout	1/2/18	2/27/18	[Progress bar spanning Jan and Feb]	
Project Kickoff	1/2/18	1/8/18	[Progress bar in Jan]	
Insights Platform Migration (clients with existing Frontline solutions)	2/14/18	2/27/18		[Progress bar in Feb]
Frontline Central	1/10/18	2/27/18	[Progress bar spanning Jan and Feb]	

Every client is unique and timelines can vary depending on client size, resource availability, and complexity of project. Your Frontline Education Project Manager will work with your team to plan an implementation based on your specifics.

Client Project Team: Roles & Responsibilities

Executive Sponsor

- Executive Sponsor: e.g. Superintendent, Assistant Superintendent of HR, HR Director, etc.
- The “lead” contact: responsible for all major project decisions. Initially, involvement level is medium-to-high until all district players and responsibilities established. Executive Sponsor involvement decreases once responsibilities have been delegated.

System Administrators

- System administrator: e.g. HR admin, or IT.
- The “point person” contact: responsible for day-to-day operations, upkeep of system, and user management. This includes (but is not limited to):
 - Create/edit/delete: new records, packets, and forms
 - Sending/tracking/completing forms

IT Department

- Will work with Frontline Education Support teams to:
 - Ensure Frontline Education domains/IP addresses have been incorporated into any district firewalls and/or spam filters This person is responsible for updating white-list from Frontline
 - Provide technical support in instances where local network/technology configurations impact usage of our solutions
 - Potentially support in-solution integrations

Assumptions

- Frontline Education and Client will provide consistent, named resources to fill project roles throughout project timeline.
- Frontline Education and Client will use a collaborative approach to ensure implementation success.
- Client will provide subject matter experts familiar with organizational policies and procedures throughout the project.
- Frontline Education assumes that all data to be imported will be validated as necessary by Client prior to import.



- Client project team will complete online courses, attend instructor-led training, participate in project status calls, and complete project tasks as planned.

Implementation Policies

- Change Management Process: Should the Client identify additional services as part of this project, Frontline Education will issue a change order identifying impact to project scope, cost, and timeline for Client review and approval.
- A request to delay the Planned Go Live 30 days or more from the original date can result in rework and require additional charges and a change order.
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**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, California 94571-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: X

From: Tammy Busch, Chief Business Officer

Item Number: 10.9

Type of item: (Action, Consent Action or Information Only): Consent Action

SUBJECT:

Request to approve an Independent Contract Agreement with Bert Goldman for Services to Renew Federal Communications Commission (FCC) License for KRVH Radio Rio in the amount not to exceed \$2,000.

BACKGROUND:

KRVH Radio Rio is a school run radio station on the campus of Rio Vista High School. The FCC renewal for the radio station was due by September 1, 2021. The district needed expertise on navigating the renewal process and the requirements to ensure the renewal license stays active.

STATUS:

Bert Goldman collaborated with Chief Operator and Chief Business Officer on matters as they related to renewing the FCC license for KRVH Radio Rio by the September 1, 2021 deadline. He will continue to collaborate through the fiscal year 2021-22, if the district needs to file other reports to maintain the license.

PRESENTER:

Tammy Busch, Chief Business Officer

OTHER PEOPLE WHO MIGHT BE PRESENT: N/A

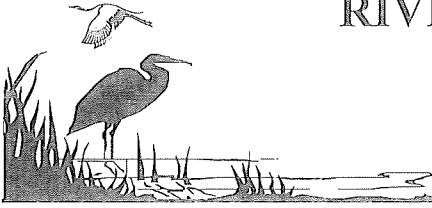
COST AND FUNDING SOURCES:

Funding will be provided from Fund 49

RECOMMENDATION:

That the Board approves the Independent Contract Agreement with Bert Goldman for licensing renewal of KRVH Radio Rio.

Time allocated: 2 minutes



RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street
Rio Vista, California 94571-1651
(707) 374-1700 Fax (707) 374-2995
www.riverdelta.k12.ca.us

INDEPENDENT CONTRACT FOR SERVICES AGREEMENT

THIS AGREEMENT is entered into by and between the River Delta Unified School District hereinafter referred to as "DISTRICT," and Bert Goldman, hereinafter referred to as "CONSULTANT."

IT IS HEREBY MUTUALLY AGREED that Consultant will provide services under the following terms and conditions:

1. TERM: The term of this agreement is from August 1, 2021 through June 30, 2022. Extension or renewal requires approval of DISTRICT or authorized representative. Unless compensation is fixed on the basis of a daily or hourly rate, compensation will not be increased upon extension of the agreement without approval of the DISTRICT or authorized representative.

This agreement may be terminated with 60 days advance written notice by either party. In the event of termination for cause, CONSULTANT need be compensated only to the extent required by law.

2. CONSULTANT SERVICES: CONSULTANT agrees to perform, during the term of this agreement, the tasks obligations and services detailed as follows:

To aid the district in obtaining the FCC renewal license for Rio Vista High School radio station KRVH. Facility ID 56557 FRN #0011563665

3. PAYMENT FOR SERVICES: CONSULTANT shall receive compensation at the rate of:

\$ 200 per day
OR
for a total cost not to exceed \$2,000
Billing is based per project.

All payments will be based on invoices submitted to DISTRICT by CONSULTANT and approved by DISTRICT'S authorized representative. The CONSULTANT shall provide an itemization of costs on submitted invoice.

4. RECORDS: CONSULTANT will maintain full and accurate records in connection with this agreement and will make them available to DISTRICT for inspection at any time. CONSULTANT'S work product produced under this agreement shall be the property of DISTRICT and cannot be used without permission of same.
5. STATUS OF CONTRACTOR: DISTRICT and CONSULTANT agree that CONSULTANT, in performing the services specified in this agreement, shall act as an independent contractor and shall have control of all work and the manner in which it is performed. CONSULTANT shall be free to contract for similar service to be performed for other employers while under the contract with DISTRICT; CONSULTANT will not accept such engagements which interfere with performance under this agreement. CONSULTANT is not entitled to participate in any pension plan, insurance, bonus or similar benefits the DISTRICT provides for its employees. The CONSULTANT is not authorized to carry out any official act of the DISTRICT that is required to be done by an employee or office of the DISTRICT.
6. HOLD HARMLESS AND INDEMNIFICATION: CONSULTANT agrees to abide by the *Hold Harmless and Indemnification Agreement* attached to and made a part of this contract.

7. COMPLIANCE WITH LAWS: CONSULTANT shall comply with all applicable federal, state and local laws, rules, regulations and ordinances involving its employees, including workers' compensation and tax laws.
8. CONFLICTS OF INTEREST: Consultants are responsible for complying with the Regulations of the Fair Political Practices Commission, Title 2, Division 6, California Code of Regulations and may be required to file an annual Form 700 Conflict of Interest Statement of Economic Interests (as required following the passage of the Political Reform Act Government Code Section 81000, et seq.) (attached to and made a part of this contract).

The Superintendent may determine in writing that a particular consultant is hired to perform a range of duties that are limited in scope and, thus, is not required to comply fully with the disclosure requirements described in those Sections cited above. The Superintendent's determination is a public record and shall be retained for public inspection in the same manner and location as the Conflict of Interest Code Form 700 Statements of Economic Interest. In addition, if the contract itself contains Conflict of Interest/Statements of Economic Interest Disclosures, the consultant is not required to re-file with the district annually.

9. MODIFICATION OR ASSIGNMENT: This agreement may not be assigned by either party without express written consent to the other. No modification shall be effective unless approved in writing by DISTRICT or authorized representatives.

CONTRACTOR/CONSULTANT:

RIVER DELTA UNIFIED SCHOOL DISTRICT:

Bert Goldman 8/30/2021
Printed/Typed Name Date

Tammy Busch 8-30-21
Requested By Date

Social Security Number/Federal Tax ID Number

Tammy Busch 8-30-21
Approval Signature Date

Address State Zip

Fund 49
Budget Code (Name & Coding)

Contact Phone and Email

Board of Trustees Action Date

Bert Goldman

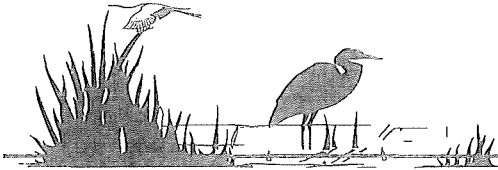
Signature (Contractor/Consultant Authorized Representative)

Consultant must answer the two questions below:

- Are you presently or have you been a member of PERS or STRS?
PERS: Yes ___ No X
STRS: Yes ___ No X
- Are you presently an employee of River Delta Unified School District? Yes ___ No ___

This contract is not valid nor an enforceable obligation against the District until approved or ratified by the Board of Trustees, duly passed and adopted.

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RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street
Rio Vista, California 94571-1651
(707) 374-1700 Fax (707) 374-2995

HOLD HARMLESS & INDEMNIFICATION AGREEMENT

To the fullest extent permitted by law, Bert Goldman (Contractor/Consultant) agrees to defend, indemnify, hold harmless and waive all rights of 9+subrogation against River Delta Joint Unified School District, its Board of Trustees, officers, agents and employees (collectively the "District") from and against any and all claims, costs, demands, expenses (including attorney's fees), losses, damages, injuries and liabilities, whether active or passive, arising from any accident, death, or injury whatsoever or however caused or alleged to be caused whether by the District or the Contractor/Consultant to any person or property because of, arising out of, or in any way related to the performance of this agreement. Contractor/Consultant shall not be responsible for the sole or willful liability of the District. It is understood and agreed that such indemnity shall survive the termination of this agreement.

Contractor/Consultant shall maintain their own contractual liability insurance to cover its obligations under this agreement. This indemnification is independent of and shall not in any way be limited by insurance carried by the Contractor/Consultant.

In the case of Facility Use Agreements, Contractor/Consultant further agrees to comply with the insurance requirements attachment to that contract and shall name the District as an additional insured via separate endorsement from its insurance carrier, and provide acceptable proof thereof to the District.

If the Contractor/Consultant should sublet any work to another party (i.e., subcontractor), Contractor/Consultant guarantees that such subcontractor shall indemnify the District prior to permitting subcontractor to commence its work. Contractor/Consultant shall obtain a signed agreement from such subcontractor indemnifying the District as set forth above. In addition, Contractor/Consultant shall require in its purchase orders that each supplier indemnify Contractor/Consultant and the District from any and all losses arising from any materials, products, or supplies included in such work.

In the case of any conflict with these requirements and the provisions of the agreement to which it is attached, these provisions shall prevail.

Signature of Authorized Representative (with handwritten signature)

8/30/2021 Date Signed

Bert Goldman Typed/Printed Name of Authorized Representative

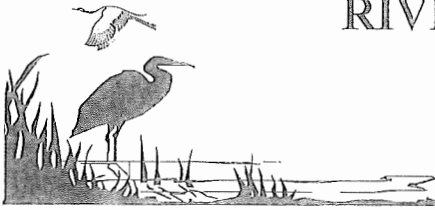
Goldman Engineering Management Company Name

Address, Email & Phone:

1/14/08

Creating Excellence To Ensure That All Students Learn

- Bates School, Clarksburg Middle, River Delta High/Elementary School, Isleton School, Riverview Middle, Walnut Grove School, D.H. White Elementary, River Delta Community Day School, Delta High School, Rio Vista High School, Wind River School, Mokelumne High School, Delta Elementary Charter School



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Superintendent's Statement Regarding Consultant and Conflict of Interest Annual Statement Needed

This is to affirm that the Contractor/Independent Contractor (Consultant), _____ by this District to perform work as indicated below and/or per attached contract/agreement:

10. Description of Duties:

Will these duties and/or this Contractor/Consultant in any way have any level of influence on the expenditure of district revenues and/or resources?

_____ No (If No, this consultant is not required to file the Form 700 with the district for the year(s) they are contracted by the district as long as the scope of duties do not change*).

_____ Yes (If Yes, this consultant is required to file a statement of economic interests/conflict of interest disclosure with this district for the year(s) they are contracted by the district**)

_____ *This contractor/consultant (although identified as a "designated position" for purposes of the District's Conflict of Interest Code/Economic Interest Statement Form 700) is hired to perform a range of duties that are limited in scope and thus is not required to comply fully with the disclosure requirements described in the District's Conflict of Interest Code.

_____ **Either (a) _____ the contractor/consultant must file the Form 700 annually as long as they are contracted with the district or (b) _____ if the contract/agreement itself (provided by the contractor/district and district Board approved), contains conflict of interest disclosures, the contractor/consultant may attach that portion of the contract/agreement to this Statement (annually) in satisfaction of this requirement.

This determination is a public record and shall be retained for public inspection in the same manner and location as the District's Conflict of Interest Code Form 700s.

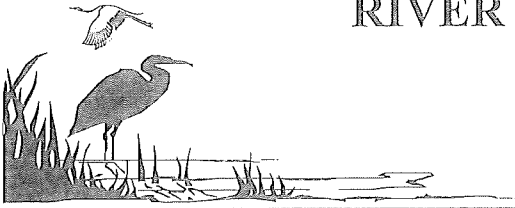
Kathy Wright, Superintendent

Date

1/14/08 Attachment : (Conflict of Interest Code)

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Attachment to Superintendent's Statement

DISTRICT'S CONFLICT-OF-INTEREST CODE

"The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Reg. Sec. 18730) which contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the conflict-of-interest code of the River Delta Joint Unified School District.

Designated employees shall file their statements with the River Delta Joint Unified School District which will make the statements available for public inspection and reproduction. (Gov. Code Section 81008.) Statements for all designated employees will be retained by the River Delta Joint Unified School District in the Superintendent's Office."

Below are excerpts from attachments to the above Code regarding consultant disclosure:

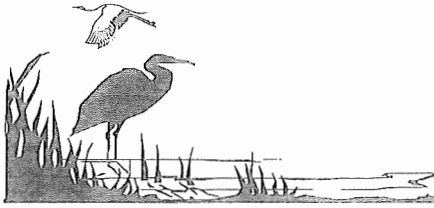
Consultants must be included in the list of designated employees and must disclose pursuant to the broadest disclosure category in this code (*) subject to the following limitation: The superintendent may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that are limited in scope and thus is not required to comply fully with the disclosure requirements described in this Section. Such written determination shall include a description of the consultant's duties and, based on that description, a statement of the extent of disclosure requirements. The superintendent's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict-of-Interest Code. In addition, if the contract itself contains conflict of interest disclosures, the consultant is not required to re-file under this provision.

Designated persons in this category must report: (a) Interests in real property which are located entirely or partly within district boundaries, or within two miles of district boundaries or of any land owned or used by the district. Such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property. (b) Investments or business positions in or income, including gifts, loans, and travel payments, from sources which: (1) are engaged in the acquisition or disposal of real property within the district. (2) are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or (3) manufacture or sell supplies, books, machinery or equipment of the type used by the district.

1/14/08

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CONTRACTOR INSURANCE REQUIREMENTS

Contractor represents that it does carry and will continue to carry, with Insurance companies acceptable to the District, the following insurance coverages for any work or liability, including products and completed operations, arising out of or in any way connected with the work under this agreement:

Commercial General Liability Coverage—on an “occurrence form” policy containing a per occurrence limit of at least \$1,000,000 or the total cost of the project, which ever is more, protecting against bodily injury, property damage and personal injury claims arising from the exposures of (1) premises and operations; (2) products and completed operations (with a separate limit of coverage at least equal to the per occurrence limit); (3) independent subcontractors; (4) Contractual liability risk covering the indemnity obligations set forth in the hold harmless and indemnification agreement; and (5) where applicable, property damage resulting from explosion, collapse, or underground (x, c, u) exposures. The policy may not contain any exclusion or reduction in coverage for any of the above listed exposures.

Automobile Liability Coverage—insuring against bodily injury and/or property damage arising out of the operation, use, loading or unloading of any auto including owned, non-owned, hired and employee autos with limits of at least \$1,000,000.

Worker’s Compensation and Employer’s Liability Coverage—providing statutory benefits imposed by applicable state or federal laws such that the District will have no liability to Contractor or its employees, subcontractors and agents; and that Contractor will satisfy all Worker’s Compensation obligations imposed by state law. If Contractor has any employees that are subject to the rights and obligations of the Longshoremen and Harbor Workers Act, then the Worker’s Compensation Insurance must be broadened to provide such coverage. In addition, Contractor agrees to carry Employer’s Liability Coverage with limits of not less than \$1,000,000 per accident for each employee.

Professional Liability Coverage—insuring, where applicable, for any exposures resulting from professional liability with limits of at least \$1,000,000.

Additional Insured—Contractor shall add “River Delta Unified School District, its board of trustees, officers, agents and employees” (collectively the “District”) as an additional insured via separate endorsement by having the insurance carrier issue an ISO CG 20 10 edition date 11 85 Additional Insured Endorsement or its equivalent. Such endorsement must include completed operations coverage for the benefit of the additional insured. This extension shall apply to the full extent of the actual limits of Contractor’s coverages even if such actual limits exceed the minimum limits required by this agreement. The District’s additional insured status under the policy(ies) must not be limited by amendatory language to the policy. To the extent umbrella or excess insurance is available above the minimum required limits stated in this Agreement, the protection afforded the District in the umbrella or excess liability insurance shall be as broad or broader than the coverages present in the underlying insurance and in accordance with this agreement. Each general liability, umbrella, or excess policy shall specifically state that the insurance provided by the Contractor shall be considered primary, and insurance of the District shall be considered excess for purposes of responding to claims.

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River Delta High/Elementary School

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Riverview School

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River Delta Community Day School.....Delta Elementary Charter School

Delta High School
Rio Vista High School

Wind River School
Mokelumne High School

Contractor shall evidence that such insurance is in force by furnishing the District with acceptable proof thereof with a Certificate of Insurance together with a copy of the declarations page of the policies and all policy endorsements, or if requested by the District, certified copies of the policies. The certificate, declarations page, and all policy endorsements shall become a part of this agreement. Each certificate of insurance shall (1) contain an unqualified statement that the policy shall not be subject to cancellation, nonrenewal, adverse change, or reduction of amounts of coverage without thirty (30) days prior written notice to the District, but in the event of non-payment of premium, ten (10) days notification will be provided; (2) show the District as Additional Insured by referencing and attaching the required endorsement; (3) shall indicate that the Contractor's coverage is primary and the District's insurance is excess for any claims; and (4) as to CGL coverage shall state "Policy includes contractual liability coverage insuring the agreement and obligations of the insured to indemnify the District and others to the extent set forth in the Agreement between the insured and the District."

Subcontractors and Suppliers—If the Contractor should sublet any work to another party (subcontractor), Contractor guarantees that such subcontractor shall indemnify the District as set forth in this agreement and shall carry insurance as set forth in these requirements prior to permitting subcontractor to commence its work. Contractor shall obtain a signed agreement from such subcontractor indemnifying the District as set forth in this Agreement and agreeing to carry insurance as set forth above. In addition, Contractor shall require in its purchase orders that each supplier indemnifies Contractor and the District from all losses arising from any materials, products, or supplies included in such work.

Any attempt by the Contractor to cancel or modify such insurance coverage, or any failure by the Contractor to maintain such coverage, shall be default under this Agreement and, upon such default, the District will have the right to terminate this Agreement and/or exercise any of its rights at law or at equity. In addition to other remedies, the District may, at its discretion, withhold payment of any sums due under this Agreement until Contractor provides adequate proof of insurance.

These insurance requirements are independent of and shall not in any way limit the indemnity obligations of the Contractor under this agreement.

The amounts and types of insurance set forth above are minimums required by the District and shall not substitute for an independent determination by Contractor of the amounts and types of Insurance which Contractor shall determine to be reasonably necessary to protect itself and its work. The District reserves the right to modify these provisions relating to indemnification and insurance, and Contractor agrees to be bound by such modifications 30 days after receipt of the modified provisions.

Failure to enforce any of the provisions of these requirements or any of the provisions of this agreement shall in no way constitute a waiver of such provisions. In the case of any conflict with these requirements and the provisions of the agreement to which it is attached, these provisions shall prevail.

Signature of Authorized Representative

Date Signed

Typed/Printed Name of Authorized Representative
Address, Email & Phone: _____

Company Name

1/14/08

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, California 9457-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: _____

From: Codi Agan, Director of Personnel

Item Number: 10.10

Type of item: (Action, Consent Action or Information Only): _____ Consent Action

SUBJECT:

Request made by Maryn Johnson, teacher at Rio Vista High School, for Leave of Absence During the 2021-22 School Year.

BACKGROUND:

Maryn Johnson, teacher at Rio Vista High school, is requesting a leave of absence through December 17, 2021, to continue to care for her new baby.

STATUS:

PRESENTER:

Katherine Wright, Superintendent

OTHER PEOPLE WHO MIGHT BE PRESENT:

Staff

COST AND FUNDING SOURCES:

RECOMMENDATION:

That the Board approves the requested leave of absence made by Maryn Johnson during the 2021-22 school year.

Time allocated: 2 minutes

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street
Rio Vista, California 94571-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: X

From: Nicole Latimer, Chief Educational Services Officer

Item Number: 10.11

Type of item: (Action, Consent Action or Information Only): Consent Action

SUBJECT:

Request to approve the River Delta High Elementary School Single Plan for Student Achievement (SPSA) for the 2021-2022 school year.

BACKGROUND:

The SPSA describes goals and actions supported with Title I and Local Control Funding Formula (LCFF) dollars to increase student achievement, promote positive school climate, increase parent involvement, and provide supplemental programs to accelerate student achievement. These goals align with the River Delta Unified School District (RDUSD) Local Control and Accountability Plan (LCAP). State and Federal funds are allocated based on the numbers of students eligible for free or reduced lunch, English Learners, and foster youth.

Principal, Marcy Rossi worked with the program Teacher, site Secretary and Chief Educational Services Officer, to discuss, create and critique the attached plan. The plans are now being submitted to the RDUSD Board of Trustees for approval. Additionally, Mrs. Rossi is hopeful to be able to engage parents of students enrolled in the River Delta High Elementary School to participate in a school site council (SSC) to provide input, review and approve the future SPSA.

STATUS:

Educational Services has reviewed the River Delta High Elementary School SPSA and recommends it for Board approval.

PRESENTER: Marcy Rossi, Principal

OTHER PEOPLE WHO MIGHT BE PRESENT

COST AND FUNDING SOURCES: N/A

RECOMMENDATION:

That the Board approves the Single Plans for Student Achievement (SPSA) for River Delta High Elementary School as presented.

Time allocated: 5 minutes

School Year: **2021-22**

School Plan for Student Achievement (SPSA) Template

Instructions and requirements for completing the SPSA template may be found in the SPSA Template Instructions.

School Name	County-District-School (CDS) Code	Schoolsite Council (SSC) Approval Date	Local Board Approval Date
River Delta High/Elementary (Alternative)	34674133430469		

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Resource Inequities

Briefly identify and describe any resource inequities identified as a result of the required needs assessment, as applicable.

No resource inequities noted.

School and Student Performance Data

Student Enrollment Enrollment By Student Group

Student Enrollment by Subgroup						
Student Group	Percent of Enrollment			Number of Students		
	18-19	19-20	20-21	18-19	19-20	20-21
American Indian	5.56%	0%	%	1	0	
African American	%	0%	%		0	
Asian	%	0%	%		0	
Filipino	%	0%	%		0	
Hispanic/Latino	22.22%	44.44%	36.4%	4	4	4
Pacific Islander	%	0%	%		0	
White	72.22%	44.44%	54.6%	13	4	6
Multiple/No Response	%	0%	9.1%		0	1
Total Enrollment				18	9	11

Student Enrollment Enrollment By Grade Level

Student Enrollment by Grade Level			
Grade	Number of Students		
	18-19	19-20	20-21
Grade 7			2
Grade 8	1	3	1
Grade 9		1	
Grade 10	3		2
Grade 11	6	3	2
Grade 12	8	2	4
Total Enrollment	18	9	11

Conclusions based on this data:

1. The majority of students are white. Hispanic students make up 2nd largest group of students.

School and Student Performance Data

Student Enrollment English Learner (EL) Enrollment

English Learner (EL) Enrollment						
Student Group	Number of Students			Percent of Students		
	18-19	19-20	20-21	18-19	19-20	20-21
English Learners	0			0.0%	0.0%	
Fluent English Proficient (FEP)	1	0		5.6%	0.0%	
Reclassified Fluent English Proficient (RFEP)	0	0		0.0%	0.0%	

Conclusions based on this data:

1. There is only one English Learner this year.

School and Student Performance Data

CAASPP Results English Language Arts/Literacy (All Students)

Overall Participation for All Students												
Grade Level	# of Students Enrolled			# of Students Tested			# of Students with			% of Enrolled Students		
	16-17	17-18	18-19	16-17	17-18	18-19	16-17	17-18	18-19	16-17	17-18	18-19
Grade 5	*			*			*					
Grade 6			*			*			*			
Grade 7			*			*			*			
Grade 8	*		*	*		*	*		*			
Grade 11	*	*	10	*	*	7	*	*	7			70
All	*	*	13	*	*	10	*	*	10			76.9

* The “% of Enrolled Students Tested” showing in this table is not the same as “Participation Rate” for federal accountability

Overall Achievement for All Students															
Grade Level	Mean Scale Score			% Standard			% Standard Met			% Standard Nearly			% Standard Not		
	16-17	17-18	18-19	16-17	17-18	18-19	16-17	17-18	18-19	16-17	17-18	18-19	16-17	17-18	18-19
Grade 5	*			*			*			*			*		
Grade 6			*			*			*			*			*
Grade 7			*			*			*			*			*
Grade 8	*		*	*		*	*		*	*		*	*		*
Grade 11	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
All Grades	N/A	N/A	N/A	*	*	*	*	*	*	*	*	*	*	*	*

Reading Demonstrating understanding of literary and non-fictional texts									
Grade Level	% Above Standard			% At or Near Standard			% Below Standard		
	16-17	17-18	18-19	16-17	17-18	18-19	16-17	17-18	18-19
Grade 5	*			*			*		*
Grade 6			*			*			*
Grade 7			*			*			*
Grade 8	*		*	*		*	*		*
Grade 11	*	*	*	*	*	*	*	*	*
All Grades	*	*	*	*	*	*	*	*	*

Writing									
Producing clear and purposeful writing									
Grade Level	% Above Standard			% At or Near Standard			% Below Standard		
	16-17	17-18	18-19	16-17	17-18	18-19	16-17	17-18	18-19
Grade 5	*			*			*		
Grade 6			*			*			*
Grade 7			*			*			*
Grade 8	*		*	*		*	*		*
Grade 11	*	*	*	*	*	*	*	*	*
All Grades	*	*	*	*	*	*	*	*	*

Listening									
Demonstrating effective communication skills									
Grade Level	% Above Standard			% At or Near Standard			% Below Standard		
	16-17	17-18	18-19	16-17	17-18	18-19	16-17	17-18	18-19
Grade 5	*			*			*		
Grade 6			*			*			*
Grade 7			*			*			*
Grade 8	*		*	*		*	*		*
Grade 11	*	*	*	*	*	*	*	*	*
All Grades	*	*	*	*	*	*	*	*	*

Research/Inquiry									
Investigating, analyzing, and presenting information									
Grade Level	% Above Standard			% At or Near Standard			% Below Standard		
	16-17	17-18	18-19	16-17	17-18	18-19	16-17	17-18	18-19
Grade 5	*			*			*		
Grade 6			*			*			*
Grade 7			*			*			*
Grade 8	*		*	*		*	*		*
Grade 11	*	*	*	*	*	*	*	*	*
All Grades	*	*	*	*	*	*	*	*	*

Conclusions based on this data:

1. RDEHS population is too small to have reported data.

School and Student Performance Data

CAASPP Results Mathematics (All Students)

Overall Participation for All Students												
Grade Level	# of Students Enrolled			# of Students Tested			# of Students with			% of Enrolled Students		
	16-17	17-18	18-19	16-17	17-18	18-19	16-17	17-18	18-19	16-17	17-18	18-19
Grade 5	*			*			*					
Grade 6			*			*			*			
Grade 7			*			*			*			
Grade 8	*		*	*		*	*		*			
Grade 11	*	*	10	*	*	7	*	*	7			70
All	*	*	13	*	*	10	*	*	10			76.9

* The “% of Enrolled Students Tested” showing in this table is not the same as “Participation Rate” for federal accountability purposes.

Overall Achievement for All Students															
Grade Level	Mean Scale Score			% Standard			% Standard Met			% Standard Nearly			% Standard Not		
	16-17	17-18	18-19	16-17	17-18	18-19	16-17	17-18	18-19	16-17	17-18	18-19	16-17	17-18	18-19
Grade 5	*			*			*			*			*		
Grade 6			*			*			*			*			*
Grade 7			*			*			*			*			*
Grade 8	*		*	*		*	*		*	*		*	*		*
Grade 11	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
All Grades	N/A	N/A	N/A	*	*	*	*	*	*	*	*	*	*	*	*

Concepts & Procedures Applying mathematical concepts and procedures									
Grade Level	% Above Standard			% At or Near Standard			% Below Standard		
	16-17	17-18	18-19	16-17	17-18	18-19	16-17	17-18	18-19
Grade 5	*			*			*		
Grade 6			*			*			*
Grade 7			*			*			*
Grade 8	*		*	*		*	*		*
Grade 11	*	*	*	*	*	*	*	*	*
All Grades	*	*	*	*	*	*	*	*	*

Problem Solving & Modeling/Data Analysis Using appropriate tools and strategies to solve real world and mathematical problems									
Grade Level	% Above Standard			% At or Near Standard			% Below Standard		
	16-17	17-18	18-19	16-17	17-18	18-19	16-17	17-18	18-19
Grade 5	*			*			*		
Grade 6			*			*			*
Grade 7			*			*			*
Grade 8	*		*	*		*	*		*
Grade 11	*	*	*	*	*	*	*	*	*
All Grades	*	*	*	*	*	*	*	*	*

Communicating Reasoning Demonstrating ability to support mathematical conclusions									
Grade Level	% Above Standard			% At or Near Standard			% Below Standard		
	16-17	17-18	18-19	16-17	17-18	18-19	16-17	17-18	18-19
Grade 5	*			*			*		
Grade 6			*			*			*
Grade 7			*			*			*
Grade 8	*		*	*		*	*		*
Grade 11	*	*	*	*	*	*	*	*	*
All Grades	*	*	*	*	*	*	*	*	*

Conclusions based on this data:

1. RDEHS population is too small to have reported data.

School and Student Performance Data

ELPAC Results

ELPAC Summative Assessment Data Number of Students and Mean Scale Scores for All Students									
Grade Level	Overall		Oral Language		Written Language		Number of Students Tested		
	17-18	18-19	17-18	18-19	17-18	18-19	17-18	18-19	

Overall Language Percentage of Students at Each Performance Level for All Students										
Grade Level	Level 4		Level 3		Level 2		Level 1		Total Number of Students	
	17-18	18-19	17-18	18-19	17-18	18-19	17-18	18-19	17-18	18-19

Oral Language Percentage of Students at Each Performance Level for All Students										
Grade Level	Level 4		Level 3		Level 2		Level 1		Total Number of Students	
	17-18	18-19	17-18	18-19	17-18	18-19	17-18	18-19	17-18	18-19

Written Language Percentage of Students at Each Performance Level for All Students										
Grade Level	Level 4		Level 3		Level 2		Level 1		Total Number of Students	
	17-18	18-19	17-18	18-19	17-18	18-19	17-18	18-19	17-18	18-19

Listening Domain Percentage of Students by Domain Performance Level for All Students									
Grade Level	Well Developed		Somewhat/Moderately		Beginning		Total Number of Students		
	17-18	18-19	17-18	18-19	17-18	18-19	17-18	18-19	

Speaking Domain Percentage of Students by Domain Performance Level for All Students									
Grade Level	Well Developed		Somewhat/Moderately		Beginning		Total Number of Students		
	17-18	18-19	17-18	18-19	17-18	18-19	17-18	18-19	

Reading Domain Percentage of Students by Domain Performance Level for All Students									
Grade Level	Well Developed		Somewhat/Moderately		Beginning		Total Number of Students		
	17-18	18-19	17-18	18-19	17-18	18-19	17-18	18-19	

Writing Domain Percentage of Students by Domain Performance Level for All Students									
Grade Level	Well Developed		Somewhat/Moderately		Beginning		Total Number of Students		
	17-18	18-19	17-18	18-19	17-18	18-19	17-18	18-19	

Conclusions based on this data:

1. No student took the ELPAC.

School and Student Performance Data

Student Population

Due to the COVID-19 pandemic, state law has suspended the reporting of state and local indicators on the 2020 Dashboard. However, available data that would have been included in the Dashboard are reported on the Department's web site if they were determined to be valid and reliable. Information regarding the reporting status of data is available at [COVID-19 and Data Reporting](#).

This section provides information about the school's student population.

2019-20 Student Population			
Total Enrollment	Socioeconomically Disadvantaged	English Learners	Foster Youth
9	77.8	This is the percent of students who are learning to communicate effectively in English, typically requiring instruction in both the English Language and in their academic courses.	This is the percent of students whose well-being is the responsibility of a court.
This is the total number of students enrolled.	This is the percent of students who are eligible for free or reduced priced meals; or have parents/guardians who did not receive a high school diploma.		

2019-20 Enrollment for All Students/Student Group		
Student Group	Total	Percentage
Homeless	1	11.1
Socioeconomically Disadvantaged	7	77.8
Students with Disabilities	1	11.1

Enrollment by Race/Ethnicity		
Student Group	Total	Percentage
Hispanic	4	44.4
White	4	44.4

Conclusions based on this data:







1. The majority of RDEHS students are from socioeconomically disadvantaged households.

School and Student Performance Data

Overall Performance

The data provided below is from the 2019 Fall California School Dashboard. Due to the COVID-19 pandemic, state law has suspended the reporting of state and local indicators on the 2020 Dashboard. However, available data that would have been included in the Dashboard are reported on the Department's web site if they were determined to be valid and reliable. Information regarding the reporting status of data is available at [COVID-19 and Data Reporting](#).

2019 Fall Dashboard Overall Performance for All Students

Academic Performance	Academic Engagement	Conditions & Climate
English Language Arts  No Performance Color	Graduation Rate  No Performance Color	Suspension Rate  No Performance Color
Mathematics  No Performance Color	Chronic Absenteeism  No Performance Color	
College/Career  No Performance Color		

Conclusions based on this data:

1. RDEHS population is too small to report out this information.

School and Student Performance Data

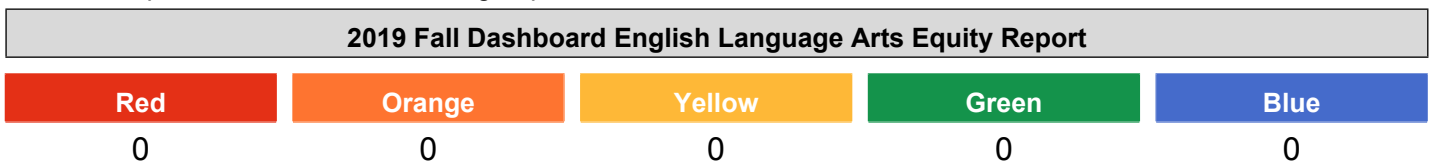
Academic Performance English Language Arts

The data provided below is from the 2019 Fall California School Dashboard. Due to the COVID-19 pandemic, state law has suspended the reporting of state and local indicators on the 2020 Dashboard. However, available data that would have been included in the Dashboard are reported on the Department's web site if they were determined to be valid and reliable. Information regarding the reporting status of data is available at [COVID-19 and Data Reporting](#).

The performance levels are color-coded and range from lowest-to-highest performance in the following order:











This section provides number of student groups in each color.



This section provides a view of Student Assessment Results and other aspects of this school's performance, specifically how well students are meeting grade-level standards on the English Language Arts assessment. This measure is based on student performance on the Smarter Balanced Summative Assessment, which is taken annually by students in grades 3–8 and grade 11.

2019 Fall Dashboard English Language Arts Performance for All Students/Student Group		
All Students No Performance Color Less than 11 Students - Data Not Displayed for Privacy 4	English Learners No Performance Color 0 Students	Foster Youth No Performance Color 0 Students
Homeless No Performance Color 0 Students	Socioeconomically Disadvantaged No Performance Color Less than 11 Students - Data Not Displayed for Privacy 3	Students with Disabilities No Performance Color Less than 11 Students - Data Not Displayed for Privacy 1

2019 Fall Dashboard English Language Arts Performance by Race/Ethnicity

African American	American Indian	Asian	Filipino
 No Performance Color 0 Students	 No Performance Color 0 Students	 No Performance Color 0 Students	 No Performance Color 0 Students
Hispanic	Two or More Races	Pacific Islander	White
 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 2	 No Performance Color 0 Students	 No Performance Color 0 Students	 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 2

This section provides a view of Student Assessment Results and other aspects of this school's performance, specifically how well students are meeting grade-level standards on the English Language Arts assessment. This measure is based on student performance on the Smarter Balanced Summative Assessment, which is taken annually by students in grades 3–8 and grade 11.

2019 Fall Dashboard English Language Arts Data Comparisons for English Learners

Current English Learner	Reclassified English Learners	English Only
0 Students	0 Students	Less than 11 Students - Data Not Displayed for Privacy 4

Conclusions based on this data:

- RDEHS's population is too small to report data in this area.

School and Student Performance Data

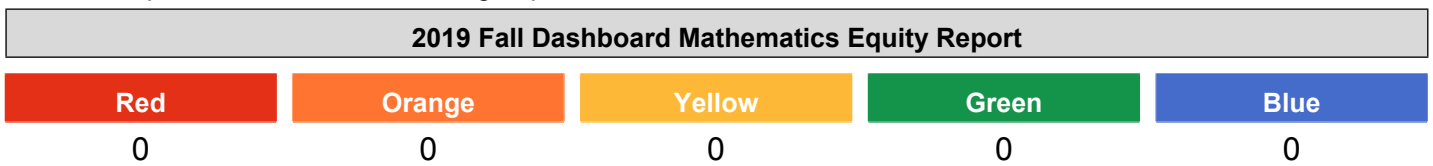
Academic Performance Mathematics

The data provided below is from the 2019 Fall California School Dashboard. Due to the COVID-19 pandemic, state law has suspended the reporting of state and local indicators on the 2020 Dashboard. However, available data that would have been included in the Dashboard are reported on the Department's web site if they were determined to be valid and reliable. Information regarding the reporting status of data is available at [COVID-19 and Data Reporting](#).

The performance levels are color-coded and range from lowest-to-highest performance in the following order:





This section provides number of student groups in each color.



This section provides a view of Student Assessment Results and other aspects of this school's performance, specifically how well students are meeting grade-level standards on the Mathematics assessment. This measure is based on student performance on the Smarter Balanced Summative Assessment, which is taken annually by students in grades 3–8 and grade 11.

2019 Fall Dashboard Mathematics Performance for All Students/Student Group		
All Students	English Learners	Foster Youth
<p>No Performance Color Less than 11 Students - Data Not Displayed for Privacy 4</p>		
Homeless	Socioeconomically Disadvantaged	Students with Disabilities
	<p>No Performance Color Less than 11 Students - Data Not Displayed for Privacy 3</p>	<p>No Performance Color Less than 11 Students - Data Not Displayed for Privacy 1</p>

2019 Fall Dashboard Mathematics Performance by Race/Ethnicity

African American	American Indian	Asian	Filipino
Hispanic	Two or More Races	Pacific Islander	White
 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 2			 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 2

This section provides a view of Student Assessment Results and other aspects of this school’s performance, specifically how well students are meeting grade-level standards on the Mathematics assessment. This measure is based on student performance on the Smarter Balanced Summative Assessment, which is taken annually by students in grades 3–8 and grade 11.

2019 Fall Dashboard Mathematics Data Comparisons for English Learners

Current English Learner	Reclassified English Learners	English Only
		Less than 11 Students - Data Not Displayed for Privacy 4

Conclusions based on this data:

1. RDEHS's population is too small to report data in this area.

School and Student Performance Data

Academic Performance English Learner Progress

The data provided below is from the 2019 Fall California School Dashboard. Due to the COVID-19 pandemic, state law has suspended the reporting of state and local indicators on the 2020 Dashboard. However, available data that would have been included in the Dashboard are reported on the Department's web site if they were determined to be valid and reliable. Information regarding the reporting status of data is available at [COVID-19 and Data Reporting](#).

This section provides a view of the percentage of current EL students making progress towards English language proficiency or maintaining the highest level.

2019 Fall Dashboard English Learner Progress Indicator				
<table border="1"><thead><tr><th>English Learner Progress</th></tr></thead><tbody><tr><td>making progress towards English language proficiency</td></tr><tr><td>Number of EL Students:</td></tr><tr><td>Performance Level:</td></tr></tbody></table>	English Learner Progress	making progress towards English language proficiency	Number of EL Students:	Performance Level:
English Learner Progress				
making progress towards English language proficiency				
Number of EL Students:				
Performance Level:				

This section provides a view of the percentage of current EL students who progressed at least one ELPI level, maintained ELPI level 4, maintained lower ELPI levels (i.e, levels 1, 2L, 2H, 3L, or 3H), or decreased at least one ELPI Level.

2019 Fall Dashboard Student English Language Acquisition Results			
Decreased One ELPI Level	Maintained ELPI Level 1, 2L, 2H, 3L, or 3H	Maintained ELPI Level 4	Progressed At Least One ELPI Level

Conclusions based on this data:

1. No RDEHS students took the ELPAC.

School and Student Performance Data

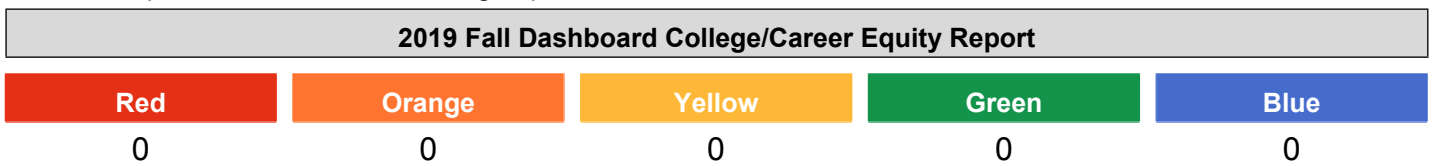
Academic Performance College/Career

The data provided below is from the 2019 Fall California School Dashboard. Due to the COVID-19 pandemic, state law has suspended the reporting of state and local indicators on the 2020 Dashboard. However, available data that would have been included in the Dashboard are reported on the Department's web site if they were determined to be valid and reliable. Information regarding the reporting status of data is available at [COVID-19 and Data Reporting](#).

The performance levels are color-coded and range from lowest-to-highest performance in the following order:











This section provides number of student groups in each color.



This section provides information on the percentage of high school graduates who are placed in the "Prepared" level on the College/Career Indicator.

2019 Fall Dashboard College/Career for All Students/Student Group		
<p>All Students</p> <p>No Performance Color Less than 11 Students - Data Not Displayed for Privacy 9</p>	<p>English Learners</p> <p>No Performance Color Less than 11 Students - Data Not Displayed for Privacy 0 Students</p>	<p>Foster Youth</p> <p>No Performance Color Less than 11 Students - Data Not Displayed for Privacy 0 Students</p>
<p>Homeless</p> <p>No Performance Color Less than 11 Students - Data Not Displayed for Privacy 0 Students</p>	<p>Socioeconomically Disadvantaged</p> <p>No Performance Color Less than 11 Students - Data Not Displayed for Privacy 0 Students</p>	<p>Students with Disabilities</p> <p>No Performance Color Less than 11 Students - Data Not Displayed for Privacy 0 Students</p>

2019 Fall Dashboard College/Career by Race/Ethnicity

African American	American Indian	Asian	Filipino
 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 0 Students	 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 0 Students	 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 0 Students	 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 0 Students
Hispanic	Two or More Races	Pacific Islander	White
 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 0 Students	 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 0 Students	 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 0 Students	 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 0 Students

This section provides a view of the percent of students per year that qualify as Not Prepared, Approaching Prepared, and Prepared.

2019 Fall Dashboard College/Career 3-Year Performance

Class of 2017	Class of 2018	Class of 2019
0 Prepared	Prepared	Prepared
0 Approaching Prepared	Approaching Prepared	Approaching Prepared
0 Not Prepared	Not Prepared	Not Prepared

Conclusions based on this data:

1. RDEHS's population is too small to report data in this area.

School and Student Performance Data

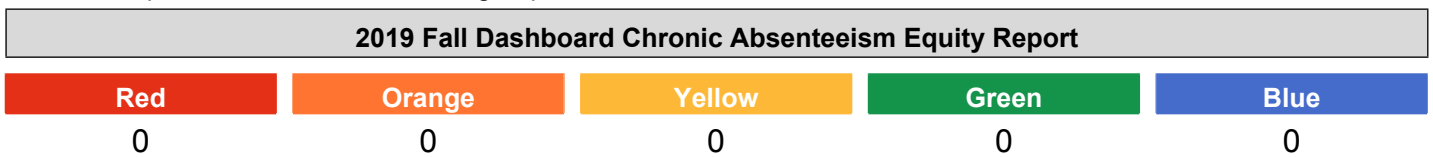
Academic Engagement Chronic Absenteeism

The data provided below is from the 2019 Fall California School Dashboard. Due to the COVID-19 pandemic, state law has suspended the reporting of state and local indicators on the 2020 Dashboard. However, available data that would have been included in the Dashboard are reported on the Department's web site if they were determined to be valid and reliable. Information regarding the reporting status of data is available at [COVID-19 and Data Reporting](#).

The performance levels are color-coded and range from lowest-to-highest performance in the following order:











This section provides number of student groups in each color.



This section provides information about the percentage of students in kindergarten through grade 8 who are absent 10 percent or more of the instructional days they were enrolled.

2019 Fall Dashboard Chronic Absenteeism for All Students/Student Group		
<p>All Students</p> <p>No Performance Color Less than 11 Students - Data Not Displayed for Privacy 3</p>	<p>English Learners</p> <p>No Performance Color Less than 11 Students - Data Not Displayed for Privacy 0</p>	<p>Foster Youth</p> <p>No Performance Color Less than 11 Students - Data Not Displayed for Privacy 0</p>
<p>Homeless</p> <p>No Performance Color Less than 11 Students - Data Not Displayed for Privacy 0</p>	<p>Socioeconomically Disadvantaged</p> <p>No Performance Color Less than 11 Students - Data Not Displayed for Privacy 3</p>	<p>Students with Disabilities</p> <p>No Performance Color Less than 11 Students - Data Not Displayed for Privacy 0</p>

2019 Fall Dashboard Chronic Absenteeism by Race/Ethnicity

African American	American Indian	Asian	Filipino
 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 0	 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 0	 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 0	 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 0
Hispanic	Two or More Races	Pacific Islander	White
 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 1	 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 1	 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 0	 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 1

Conclusions based on this data:

1. RDEHS's population is too small to report data in this area.

School and Student Performance Data

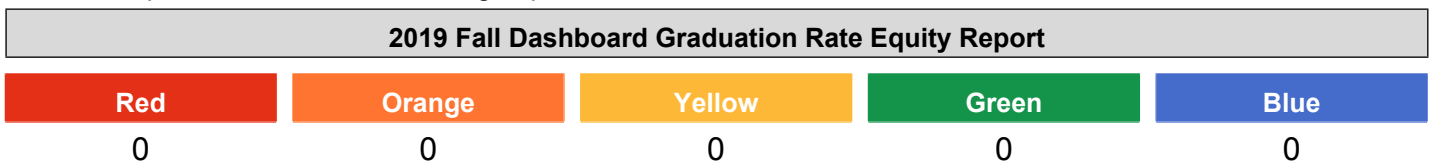
Academic Engagement Graduation Rate

The data provided below is from the 2019 Fall California School Dashboard. Due to the COVID-19 pandemic, state law has suspended the reporting of state and local indicators on the 2020 Dashboard. However, available data that would have been included in the Dashboard are reported on the Department's web site if they were determined to be valid and reliable. Information regarding the reporting status of data is available at [COVID-19 and Data Reporting](#).

The performance levels are color-coded and range from lowest-to-highest performance in the following order:











This section provides number of student groups in each color.



This section provides information about students completing high school, which includes students who receive a standard high school diploma or complete their graduation requirements at an alternative school.

2019 Fall Dashboard Graduation Rate for All Students/Student Group		
<p>All Students</p> <p>No Performance Color Less than 11 Students - Data Not Displayed for Privacy 9</p>	<p>English Learners</p> <p>No Performance Color 0 Students</p>	<p>Foster Youth</p> <p>No Performance Color Less than 11 Students - Data Not Displayed for Privacy 1</p>
<p>Homeless</p> <p>No Performance Color Less than 11 Students - Data Not Displayed for Privacy 1</p>	<p>Socioeconomically Disadvantaged</p> <p>No Performance Color Less than 11 Students - Data Not Displayed for Privacy 6</p>	<p>Students with Disabilities</p> <p>No Performance Color Less than 11 Students - Data Not Displayed for Privacy 3</p>

2019 Fall Dashboard Graduation Rate by Race/Ethnicity

African American	American Indian	Asian	Filipino
 No Performance Color 0 Students	 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 1	 No Performance Color 0 Students	 No Performance Color 0 Students
Hispanic	Two or More Races	Pacific Islander	White
 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 1	 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 1	 No Performance Color 0 Students	 No Performance Color Less than 11 Students - Data Not Displayed for Privacy 6

This section provides a view of the percentage of students who received a high school diploma within four years of entering ninth grade or complete their graduation requirements at an alternative school.

2019 Fall Dashboard Graduation Rate by Year

2018	2019
-------------	-------------

Conclusions based on this data:

1. RDEHS's population is too small to report data in this area.

School and Student Performance Data

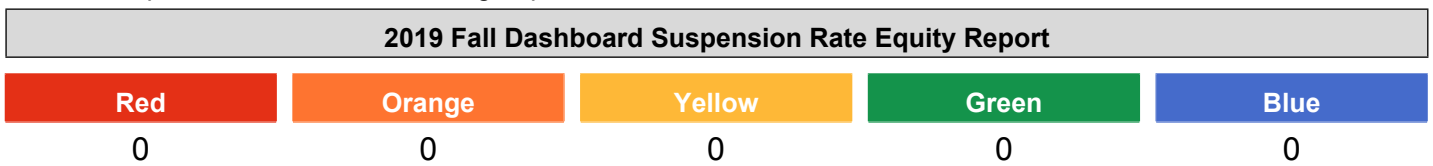
Conditions & Climate Suspension Rate

The data provided below is from the 2019 Fall California School Dashboard. Due to the COVID-19 pandemic, state law has suspended the reporting of state and local indicators on the 2020 Dashboard. However, available data that would have been included in the Dashboard are reported on the Department's web site if they were determined to be valid and reliable. Information regarding the reporting status of data is available at [COVID-19 and Data Reporting](#).

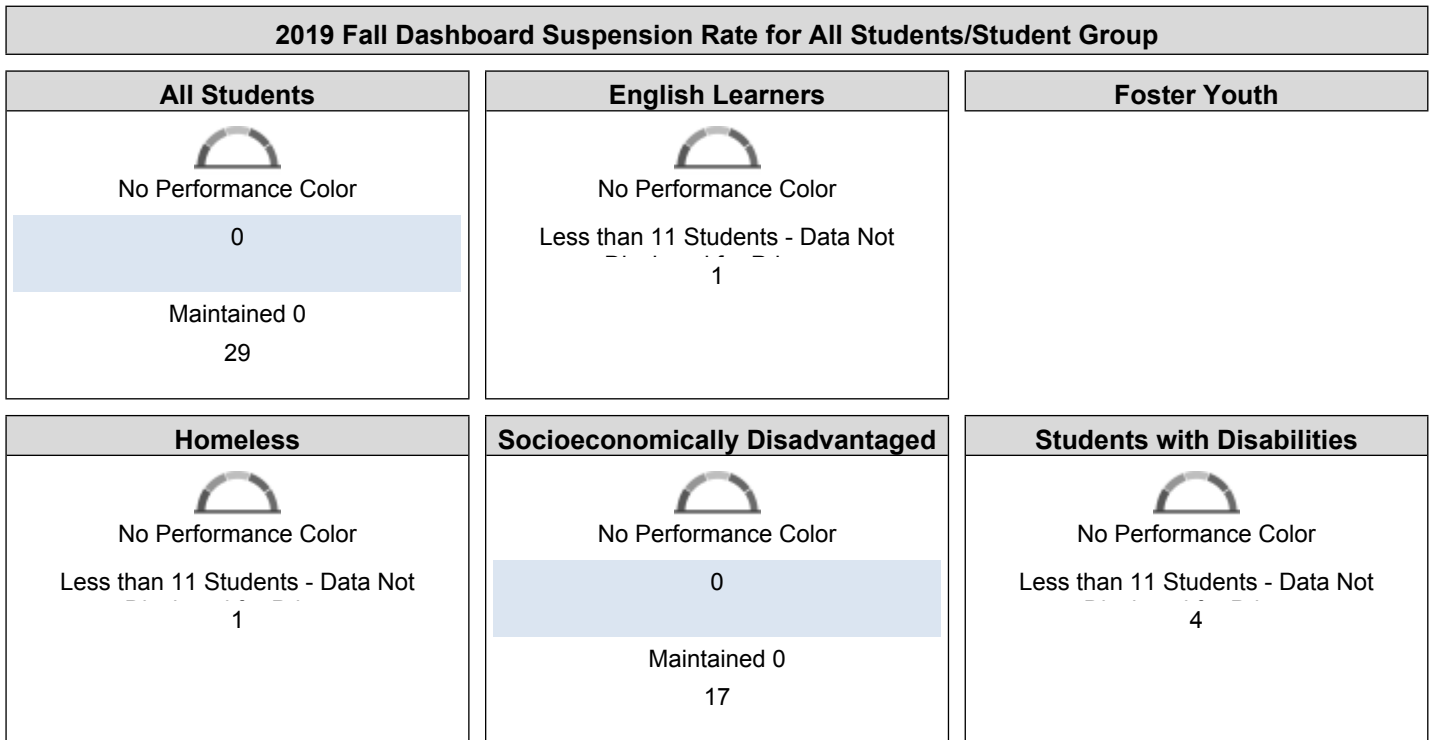
The performance levels are color-coded and range from lowest-to-highest performance in the following order:







This section provides number of student groups in each color.



This section provides information about the percentage of students in kindergarten through grade 12 who have been suspended at least once in a given school year. Students who are suspended multiple times are only counted once.



2019 Fall Dashboard Suspension Rate by Race/Ethnicity

African American	 No Performance Color Less than 11 Students - Data 1	Asian	Filipino		
Hispanic	 No Performance Color Less than 11 Students - Data 6	Two or More Races	 No Performance Color Less than 11 Students - Data 3	Pacific Islander	White
			 No Performance Color 0 Maintained 0 19		

This section provides a view of the percentage of students who were suspended.

2019 Fall Dashboard Suspension Rate by Year

2017	2018	2019
	0	0

Conclusions based on this data:

- There were no suspensions at RDEHS.

Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

Goal Subject

Student Achievement

LEA/LCAP Goal

Improve and support student learning to close achievement gaps and ensure all students graduate college and career ready.

Goal 1

RDEHS teachers will implement Common Core standards.

Identified Need

We will analyze pass/fail rates overall and for particular students to ensure students are receiving a quality education that fits their needs.

Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

Strategy/Activity 1

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

Teachers will individualize students' Odysseyware program to meet their individual educational needs. Teachers will identify areas of need for each students and provide instruction on-line and in person to ensure those gaps are being filled.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

420

516

0

Source(s)

Discretionary
4000-4999: Books And Supplies
Classroom Supplies

Site Supplemental & Concentration
4000-4999: Books And Supplies
Classroom Supplies

[Redacted]

[Redacted]

Strategy/Activity 2

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

Students, staff, and families will work together to choose the instructional model that best supports the students' needs. The model may be online, in-person, or a combination of the two.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

Source(s)

Strategy/Activity 3

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All students, especially high school students

Strategy/Activity

Continue RDHS's goal of zero dropouts and 100% graduation or transfer to Adult Education.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

Source(s)

Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

Goal Subject

Common Core Implementation

LEA/LCAP Goal

Implementation of State Standards

Goal 2

Support ongoing professional development for all staff in Common Core State Standards. Focus classroom visitations on the implementation of teaching strategies that engage students, ensure students meet standards and use technology to increase student access to curriculum.

Identified Need

RDEHS teachers will use online programs and direct instruction to meet the needs of students.

Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

Strategy/Activity 1

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

RDEHS teachers will join Riverview Middle School teachers for staff development in the areas of effective instructional strategies and making sure students are meeting state standards. Examples of this PD include AVID note taking and inquiry methods, Number Talks, and GLAD strategies.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

Source(s)

Strategy/Activity 2

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

RDEHS teachers will attend professional development outside of RDUSD in areas to help with direction instruction of students in an alternative setting.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

967

Source(s)

Lottery: Unrestricted
5000-5999: Services And Other Operating Expenditures
Conferences and Travel

Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

Goal Subject

Facilities and Maintenance

LEA/LCAP Goal

Provide facilities that are safe and well maintained with classrooms that are wired and equipped to use technology to support instruction.

Goal 3

Provide facilities that are safe and well maintained with classrooms that are wired and equipped to use technology to support instruction.

Identified Need

Work with teachers and custodial staff to ensure facilities and equipment is safe and functioning properly.

Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

Strategy/Activity 1

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

The secretary will keep student information update and facilitate communication between teachers, principal, and district staff.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

Source(s)

Strategy/Activity 2

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

Use the SchoolDude system to track work orders and task completion.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

Source(s)

Strategy/Activity 3

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All students

Strategy/Activity

Maintain chromebooks or desktop computers for students to use in the classroom, as well as chromebooks that are available for students to check out for use at home.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

Source(s)

2497

Title I
4000-4999: Books And Supplies
Chromebooks and other technology

Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

Goal Subject

Parent Involvement

LEA/LCAP Goal

Provide meaningful and varied opportunities for parents to be involved with supporting their child's academic achievement.

Goal 4

Provide meaningful and varied opportunities for parents to be involved with supporting their child's academic achievement.

Identified Need

Home school communication is critical in all schools, but especially alternative education settings. Each student has unique needs that need to be considered for that student to be successful. RDEHS will make communication with parent and student a priority.

Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

Strategy/Activity 1

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

RDEHS teachers will communicate regularly with parents regarding their child's academic progress. Teachers will email and call parents and students weekly or more often if necessary.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

Source(s)

Strategy/Activity 2

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

To improve communication with families, RDEHS will mail home report cards and other necessary educational paperwork.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

Source(s)

100

Lottery: Unrestricted
4000-4999: Books And Supplies
postage stamps

Strategy/Activity 3

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

Set up and recruit parents to serve on School Site Council. Hold monthly School Site Council meetings.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

Source(s)

Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

Goal Subject

School Culture

LEA/LCAP Goal

Foster a school and district culture that ensures academic/social and emotional well-being for all students.

Goal 5

Foster a school and district culture that ensures academic/social and emotional well-being for all students.

Identified Need

Students in alternative settings often feel disconnected from school. In order to help students feel connected, RDEHS will engage in activities to help students feel more comfortable at school.

Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

Strategy/Activity 1

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

Have monthly "Fun Fridays" (or another day of the week) with a BBQ or pizza lunch and games and prizes for the students. Set a goal for 30% of the students to attend the lunches each week.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

500

Source(s)

Discretionary
4000-4999: Books And Supplies
games and prizes

Budget Summary

Complete the table below. Schools may include additional information. Adjust the table as needed. The Budget Summary is required for schools funded through the ConApp, and/or that receive funds from the LEA for Comprehensive Support and Improvement (CSI).

Budget Summary

Description	Amount
Total Funds Provided to the School Through the Consolidated Application	\$
Total Federal Funds Provided to the School from the LEA for CSI	\$
Total Funds Budgeted for Strategies to Meet the Goals in the SPSA	\$5,000.00

Other Federal, State, and Local Funds

List the additional Federal programs that the school is including in the schoolwide program. Adjust the table as needed. If the school is not operating a Title I schoolwide program this section is not applicable and may be deleted.

Federal Programs	Allocation (\$)
Title I	\$2,497.00

Subtotal of additional federal funds included for this school: \$2,497.00

List the State and local programs that the school is including in the schoolwide program. Duplicate the table as needed.

State or Local Programs	Allocation (\$)
	\$0.00
Discretionary	\$920.00
Lottery: Unrestricted	\$1,067.00
Site Supplemental & Concentration	\$516.00

Subtotal of state or local funds included for this school: \$2,503.00

Total of federal, state, and/or local funds for this school: \$5,000.00

Budgeted Funds and Expenditures in this Plan

The tables below are provided to help the school track expenditures as they relate to funds budgeted to the school.

Funds Budgeted to the School by Funding Source

Funding Source	Amount	Balance
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Expenditures by Funding Source

Funding Source	Amount
	0.00
Discretionary	920.00
Lottery: Unrestricted	1,067.00
Site Supplemental & Concentration	516.00
Title I	2,497.00

Expenditures by Budget Reference

Budget Reference	Amount
	0.00
4000-4999: Books And Supplies	4,033.00
5000-5999: Services And Other Operating Expenditures	967.00

Expenditures by Budget Reference and Funding Source

Budget Reference	Funding Source	Amount
		0.00
4000-4999: Books And Supplies	Discretionary	920.00
4000-4999: Books And Supplies	Lottery: Unrestricted	100.00
5000-5999: Services And Other Operating Expenditures	Lottery: Unrestricted	967.00
4000-4999: Books And Supplies	Site Supplemental & Concentration	516.00
4000-4999: Books And Supplies	Title I	2,497.00

Expenditures by Goal

Goal Number	Total Expenditures
Goal 1	936.00
Goal 2	967.00
Goal 3	2,497.00
Goal 4	100.00
Goal 5	500.00

School Site Council Membership

California Education Code describes the required composition of the School Site Council (SSC). The SSC shall be composed of the principal and representatives of: teachers selected by teachers at the school; other school personnel selected by other school personnel at the school; parents of pupils attending the school selected by such parents; and, in secondary schools, pupils selected by pupils attending the school. The current make-up of the SSC is as follows:

Marcy Rossi School Principal

Janet Spangler Classroom Teachers

Susie Delaros Other School Staff

Name of Members

Role

At elementary schools, the school site council must be constituted to ensure parity between (a) the principal, classroom teachers, and other school personnel, and (b) parents of students attending the school or other community members. Classroom teachers must comprise a majority of persons represented under section (a). At secondary schools there must be, in addition, equal numbers of parents or other community members selected by parents, and students. Members must be selected by their peer group.

Recommendations and Assurances

The School Site Council (SSC) recommends this school plan and proposed expenditures to the district governing board for approval and assures the board of the following:

The SSC is correctly constituted and was formed in accordance with district governing board policy and state law.

The SSC reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the School Plan for Student Achievement (SPSA) requiring board approval.

The SSC sought and considered all recommendations from the following groups or committees before adopting this plan:

Signature

Committee or Advisory Group Name

The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies and in the local educational agency plan.

This SPSA is based on a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.

This SPSA was adopted by the SSC at a public meeting on .

Attested:

Principal, Marcy Rossi on

Instructions

The School Plan for Student Achievement (SPSA) is a strategic plan that maximizes the resources available to the school while minimizing duplication of effort with the ultimate goal of increasing student achievement. SPSA development should be aligned with and inform the Local Control and Accountability Plan process.

The SPSA consolidates all school-level planning efforts into one plan for programs funded through the consolidated application (ConApp), and for federal school improvement programs, including schoolwide programs, Comprehensive Support and Improvement (CSI), Targeted Support and Improvement (TSI), and Additional Targeted Support and Improvement (ATSI), pursuant to California Education Code (EC) Section 64001 and the Elementary and Secondary Education Act as amended by the Every Student Succeeds Act (ESSA). This template is designed to meet schoolwide program planning requirements. It also notes how to meet CSI, TSI, or ATSI requirements, as applicable.

California's ESSA State Plan supports the state's approach to improving student group performance through the utilization of federal resources. Schools use the SPSA to document their approach to maximizing the impact of federal investments in support of underserved students. The implementation of ESSA in California presents an opportunity for schools to innovate with their federally-funded programs and align them with the priority goals of the school and the LEA that are being realized under the state's Local Control Funding Formula (LCFF).

The LCFF provides schools and LEAs flexibility to design programs and provide services that meet the needs of students in order to achieve readiness for college, career, and lifelong learning. The SPSA planning process supports continuous cycles of action, reflection, and improvement. Consistent with EC 65001, the Schoolsite Council (SSC) is required to develop and annually review the SPSA, establish an annual budget, and make modifications to the plan that reflect changing needs and priorities, as applicable.

For questions related to specific sections of the template, please see instructions below:

Instructions: Linked Table of Contents

The SPSA template meets the requirements of schoolwide planning (SWP). Each section also contains a notation of how to meet CSI, TSI, or ATSI requirements.

[Stakeholder Involvement](#)

[Goals, Strategies, & Proposed Expenditures](#)

[Planned Strategies/Activities](#)

[Annual Review and Update](#)

[Budget Summary](#)

[Appendix A: Plan Requirements for Title I Schoolwide Programs](#)

[Appendix B: Plan Requirements for Schools to Meet Federal School Improvement Planning Requirements](#)

[Appendix C: Select State and Federal Programs](#)

For additional questions or technical assistance related to LEA and school planning, please contact the Local Agency Systems Support Office, at LCFF@cde.ca.gov.

For programmatic or policy questions regarding Title I schoolwide planning, please contact the local educational agency, or the CDE's Title I Policy and Program Guidance Office at TITLEI@cde.ca.gov.

For questions or technical assistance related to meeting federal school improvement planning requirements (for CSI, TSI, and ATSI), please contact the CDE's School Improvement and Support Office at SISO@cde.ca.gov.

Purpose and Description

Schools identified for Comprehensive Support and Improvement (CSI), Targeted Support and Improvement (TSI), or Additional Targeted Support and Improvement (ATSI) must respond to the following prompts. A school that has not been identified for CSI, TSI, or ATSI may delete the Purpose and Description prompts.

Purpose

Briefly describe the purpose of this plan by selecting from Schoolwide Program, Comprehensive Support and Improvement, Targeted Support and Improvement, or Additional Targeted Support and Improvement)

Description

Briefly describe the school's plan for effectively meeting ESSA requirements in alignment with the Local Control and Accountability Plan and other federal, state, and local programs.

Stakeholder Involvement

Meaningful involvement of parents, students, and other stakeholders is critical to the development of the SPSA and the budget process. Schools must share the SPSA with school site-level advisory groups, as applicable (e.g., English Learner Advisory committee, student advisory groups, tribes and tribal organizations present in the community, as appropriate, etc.) and seek input from these advisory groups in the development of the SPSA.

The Stakeholder Engagement process is an ongoing, annual process. Describe the process used to involve advisory committees, parents, students, school faculty and staff, and the community in the development of the SPSA and the annual review and update.

[This section meets the requirements for TSI and ATSI.]

[When completing this section for CSI, the LEA shall partner with the school in the development and implementation of this plan.]

Resource Inequities

Schools eligible for CSI or ATSI must identify resource inequities, which may include a review of LEA- and school-level budgeting as a part of the required needs assessment. Identified resource inequities must be addressed through implementation of the CSI or ATSI plan. Briefly identify and describe any resource inequities identified as a result of the required needs assessment and summarize how the identified resource inequities are addressed in the SPSA.

[This section meets the requirements for CSI and ATSI. If the school is not identified for CSI or ATSI this section is not applicable and may be deleted.]

Goals, Strategies, Expenditures, & Annual Review

In this section a school provides a description of the annual goals to be achieved by the school. This section also includes descriptions of the specific planned strategies/activities a school will take to meet the identified goals, and a description of the expenditures required to implement the specific strategies and activities.

Goal

State the goal. A goal is a broad statement that describes the desired result to which all strategies/activities are directed. A goal answers the question: What is the school seeking to achieve?

It can be helpful to use a framework for writing goals such as the S.M.A.R.T. approach. A S.M.A.R.T. goal is one that is **S**pecific, **M**easurable, **A**chievable, **R**ealistic, and **T**ime-bound. A level of specificity is needed in order to measure performance relative to the goal as well as to assess whether it is reasonably achievable. Including time constraints, such as milestone dates, ensures a realistic approach that supports student success.

A school may number the goals using the “Goal #” for ease of reference.

[When completing this section for CSI, TSI, and ATSI, improvement goals shall align to the goals, actions, and services in the LEA LCAP.]

Identified Need

Describe the basis for establishing the goal. The goal should be based upon an analysis of verifiable state data, including local and state indicator data from the California School Dashboard (Dashboard) and data from the School Accountability Report Card, including local data voluntarily collected by districts to measure pupil achievement.

[Completing this section fully addresses all relevant federal planning requirements]

Annual Measurable Outcomes

Identify the metric(s) and/or state indicator(s) that the school will use as a means of evaluating progress toward accomplishing the goal. A school may identify metrics for specific student groups. Include in the baseline column the most recent data associated with the metric or indicator available at the time of adoption of the SPSA. The most recent data associated with a metric or indicator includes data reported in the annual update of the SPSA. In the subsequent Expected Outcome column, identify the progress the school intends to make in the coming year.

[When completing this section for CSI the school must include school-level metrics related to the metrics that led to the school's identification.]

[When completing this section for TSI/ATSI the school must include metrics related to the specific student group(s) that led to the school's identification.]

Strategies/Activities

Describe the strategies and activities being provided to meet the described goal. A school may number the strategy/activity using the “Strategy/Activity #” for ease of reference.

Planned strategies/activities address the findings of the needs assessment consistent with state priorities and resource inequities, which may have been identified through a review of the local educational agency’s budgeting, its local control and accountability plan, and school-level budgeting, if applicable.

[When completing this section for CSI, TSI, and ATSI, this plan shall include evidence-based interventions and align to the goals, actions, and services in the LEA LCAP.]

[When completing this section for CSI and ATSI, this plan shall address through implementation, identified resource inequities, which may have been identified through a review of LEA- and school-level budgeting.]

Students to be Served by this Strategy/Activity

Indicate in this box which students will benefit from the strategies/activities by indicating “All Students” or listing one or more specific student group(s) to be served.

[This section meets the requirements for CSI.]

[When completing this section for TSI and ATSI, at a minimum, the student groups to be served shall include the student groups that are consistently underperforming, for which the school received the TSI or ATSI designation. For TSI, a school may focus on all students or the student group(s) that led to identification based on the evidence-based interventions selected.]

Proposed Expenditures for this Strategy/Activity

For each strategy/activity, list the amount(s) and funding source(s) for the proposed expenditures for the school year to implement these strategies/activities. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal, identify the Title and Part, as applicable), Other State, and/or Local.

Proposed expenditures that are included more than once in a SPSA should be indicated as a duplicated expenditure and include a reference to the goal and strategy/activity where the expenditure first appears in the SPSA. Pursuant to Education Code, Section 64001(g)(3)(C), proposed expenditures, based on the projected resource allocation from the governing board or governing body of the LEA, to address the findings of the needs assessment consistent with the state priorities including identifying resource inequities which may include a review of the LEA’s budgeting, its LCAP, and school-level budgeting, if applicable.

[This section meets the requirements for CSI, TSI, and ATSI.]

[NOTE: Federal funds for CSI shall not be used in schools identified for TSI or ATSI. In addition, funds for CSI shall not be used to hire additional permanent staff.]

Annual Review

In the following Analysis prompts, identify any material differences between what was planned and what actually occurred as well as significant changes in strategies/activities and/ or expenditures from the prior year. This annual review and analysis should be the basis for decision-making and updates to the plan.

Analysis

Using actual outcome data, including state indicator data from the Dashboard, analyze whether the planned strategies/activities were effective in achieving the goal. Respond to the prompts as instructed. Respond to the following prompts relative to this goal. If the school is in the first year of implementing the goal the Annual Review section is not required and this section may be deleted.

- Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goal.
- Briefly describe any major differences between either/or the intended implementation or the budgeted expenditures to implement the strategies/activities to meet the articulated goal.
- Describe any changes that will be made to the goal, expected annual measurable outcomes, metrics/indicators, or strategies/activities to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard, as applicable. Identify where those changes can be found in the SPSA.

[When completing this section for CSI, TSI, or ATSI, any changes made to the goals, annual measurable outcomes, metrics/indicators, or strategies/activities, shall meet the CSI, TSI, or ATSI planning requirements. CSI, TSI, and ATSI planning requirements are listed under each section of the Instructions. For example, as a result of the Annual Review and Update, if changes are made to a goal(s), see the Goal section for CSI, TSI, and ATSI planning requirements.]

Budget Summary

In this section a school provides a brief summary of the funding allocated to the school through the ConApp and/or other funding sources as well as the total amount of funds for proposed expenditures described in the SPSA. The Budget Summary is required for schools funded through the ConApp and that receive federal funds for CSI. If the school is not operating a Title I schoolwide program this section is not applicable and may be deleted.

From its total allocation for CSI, the LEA may distribute funds across its schools that meet the criteria for CSI to support implementation of this plan. In addition, the LEA may retain a portion of its total allocation to support LEA-level expenditures that are directly related to serving schools eligible for CSI.

Budget Summary

A school receiving funds allocated through the ConApp should complete the Budget Summary as follows:

- Total Funds Provided to the School Through the Consolidated Application: This amount is the total amount of funding provided to the school through the ConApp for the school year. The school year means the fiscal year for which a SPSA is adopted or updated.
- Total Funds Budgeted for Strategies to Meet the Goals in the SPSA: This amount is the total of the proposed expenditures from all sources of funds associated with the strategies/activities reflected in the SPSA. To the extent strategies/activities and/or proposed expenditures are listed in the SPSA under more than one goal, the expenditures should be counted only once.

A school receiving federal funds for CSI should complete the Budget Summary as follows:

- Total Federal Funds Provided to the School from the LEA for CSI: This amount is the total amount of funding provided to the school from the LEA.

[NOTE: Federal funds for CSI shall not be used in schools eligible for TSI or ATSI. In addition, funds for CSI shall not be used to hire additional permanent staff.]

Appendix A: Plan Requirements

Schoolwide Program Requirements

This School Plan for Student Achievement (SPSA) template meets the requirements of a schoolwide program plan. The requirements below are for planning reference.

A school that operates a schoolwide program and receives funds allocated through the ConApp is required to develop a SPSA. The SPSA, including proposed expenditures of funds allocated to the school through the ConApp, must be reviewed annually and updated by the SSC. The content of a SPSA must be aligned with school goals for improving student achievement.

Requirements for Development of the Plan

- I. The development of the SPSA shall include both of the following actions:
 - A. Administration of a comprehensive needs assessment that forms the basis of the school's goals contained in the SPSA.
 1. The comprehensive needs assessment of the entire school shall:
 - a. Include an analysis of verifiable state data, consistent with all state priorities as noted in Sections 52060 and 52066, and informed by all indicators described in Section 1111(c)(4)(B) of the federal Every Student Succeeds Act, including pupil performance against state-determined long-term goals. The school may include data voluntarily developed by districts to measure pupil outcomes (described in the Identified Need); and
 - b. Be based on academic achievement information about all students in the school, including all groups under §200.13(b)(7) and migratory children as defined in section 1309(2) of the ESEA, relative to the State's academic standards under §200.1 to—
 - i. Help the school understand the subjects and skills for which teaching and learning need to be improved; and
 - ii. Identify the specific academic needs of students and groups of students who are not yet achieving the State's academic standards; and
 - iii. Assess the needs of the school relative to each of the components of the schoolwide program under §200.28.
 - iv. Develop the comprehensive needs assessment with the participation of individuals who will carry out the schoolwide program plan.
 - v. Document how it conducted the needs assessment, the results it obtained, and the conclusions it drew from those results.
 - B. Identification of the process for evaluating and monitoring the implementation of the SPSA and progress towards accomplishing the goals set forth in the SPSA (described in the Expected Annual Measurable Outcomes and Annual Review and Update).

Requirements for the Plan

- II. The SPSA shall include the following:
 - A. Goals set to improve pupil outcomes, including addressing the needs of student groups as identified through the needs assessment.

- B. Evidence-based strategies, actions, or services (described in Strategies and Activities)
1. A description of the strategies that the school will be implementing to address school needs, including a description of how such strategies will--
 - a. provide opportunities for all children including each of the subgroups of students to meet the challenging state academic standards
 - b. use methods and instructional strategies that:
 - i. strengthen the academic program in the school,
 - ii. increase the amount and quality of learning time, and
 - iii. provide an enriched and accelerated curriculum, which may include programs, activities, and courses necessary to provide a well-rounded education.
 - c. Address the needs of all children in the school, but particularly the needs of those at risk of not meeting the challenging State academic standards, so that all students demonstrate at least proficiency on the State's academic standards through activities which may include:
 - i. strategies to improve students' skills outside the academic subject areas;
 - ii. preparation for and awareness of opportunities for postsecondary education and the workforce;
 - iii. implementation of a schoolwide tiered model to prevent and address problem behavior;
 - iv. professional development and other activities for teachers, paraprofessionals, and other school personnel to improve instruction and use of data; and
 - v. strategies for assisting preschool children in the transition from early childhood education programs to local elementary school programs.
- C. Proposed expenditures, based on the projected resource allocation from the governing board or body of the local educational agency (may include funds allocated via the ConApp, federal funds for CSI, any other state or local funds allocated to the school), to address the findings of the needs assessment consistent with the state priorities, including identifying resource inequities, which may include a review of the LEAs budgeting, it's LCAP, and school-level budgeting, if applicable (described in Proposed Expenditures and Budget Summary). Employees of the schoolwide program may be deemed funded by a single cost objective.
- D. A description of how the school will determine if school needs have been met (described in the Expected Annual Measurable Outcomes and the Annual Review and Update).
1. Annually evaluate the implementation of, and results achieved by, the schoolwide program, using data from the State's annual assessments and other indicators of academic achievement;
 2. Determine whether the schoolwide program has been effective in increasing the achievement of students in meeting the State's academic standards, particularly for those students who had been furthest from achieving the standards; and
 3. Revise the plan, as necessary, based on the results of the evaluation, to ensure continuous improvement of students in the schoolwide program.

- E. A description of how the school will ensure parental involvement in the planning, review, and improvement of the schoolwide program plan (described in Stakeholder Involvement and/or Strategies/Activities).
- F. A description of the activities the school will include to ensure that students who experience difficulty attaining proficient or advanced levels of academic achievement standards will be provided with effective, timely additional support, including measures to
 - 1. Ensure that those students' difficulties are identified on a timely basis; and
 - 2. Provide sufficient information on which to base effective assistance to those students.
- G. For an elementary school, a description of how the school will assist preschool students in the successful transition from early childhood programs to the school.
- H. A description of how the school will use resources to carry out these components (described in the Proposed Expenditures for Strategies/Activities).
- I. A description of any other activities and objectives as established by the SSC (described in the Strategies/Activities).

Authority Cited: S Title 34 of the Code of Federal Regulations (34 CFR), sections 200.25-26, and 200.29, and sections-1114(b)(7)(A)(i)-(iii) and 1118(b) of the ESEA. EC sections 6400 et. seq.

Appendix B:

Plan Requirements for School to Meet Federal School Improvement Planning Requirements

For questions or technical assistance related to meeting Federal School Improvement Planning Requirements, please contact the CDE's School Improvement and Support Office at SISO@cde.ca.gov.

Comprehensive Support and Improvement

The LEA shall partner with stakeholders (including principals and other school leaders, teachers, and parents) to locally develop and implement the CSI plan for the school to improve student outcomes, and specifically address the metrics that led to eligibility for CSI (Stakeholder Involvement).

The CSI plan shall:

1. Be informed by all state indicators, including student performance against state-determined long-term goals (Goal, Identified Need, Expected Annual Measurable Outcomes, Annual Review and Update, as applicable);
2. Include evidence-based interventions (Strategies/Activities, Annual Review and Update, as applicable) (For resources related to evidence-based interventions, see the U.S. Department of Education's "Using Evidence to Strengthen Education Investments" at <https://www2.ed.gov/policy/elsec/leg/essa/guidanceuseseseinvestment.pdf>);
3. Be based on a school-level needs assessment (Goal, Identified Need, Expected Annual Measurable Outcomes, Annual Review and Update, as applicable); and
4. Identify resource inequities, which may include a review of LEA- and school-level budgeting, to be addressed through implementation of the CSI plan (Goal, Identified Need, Expected Annual Measurable Outcomes, Planned Strategies/Activities; and Annual Review and Update, as applicable).

Authority Cited: Sections 1003(e)(1)(A), 1003(i), 1111(c)(4)(B), and 1111(d)(1) of the ESSA.

Targeted Support and Improvement

In partnership with stakeholders (including principals and other school leaders, teachers, and parents) the school shall develop and implement a school-level TSI plan to improve student outcomes for each subgroup of students that was the subject of identification (Stakeholder Involvement).

The TSI plan shall:

1. Be informed by all state indicators, including student performance against state-determined long-term goals (Goal, Identified Need, Expected Annual Measurable Outcomes, Annual Review and Update, as applicable); and
2. Include evidence-based interventions (Planned Strategies/Activities, Annual Review and Update, as applicable). (For resources related to evidence-based interventions, see the U.S. Department of Education's "Using Evidence to Strengthen Education Investments" <https://www2.ed.gov/policy/elsec/leg/essa/guidanceuseseseinvestment.pdf>.)

Authority Cited: Sections 1003(e)(1)(B), 1003(i), 1111(c)(4)(B) and 1111(d)(2) of the ESSA.

Additional Targeted Support and Improvement

A school identified for ATSI shall:

1. Identify resource inequities, which may include a review of LEA- and school-level budgeting, which will be addressed through implementation of its TSI plan (Goal, Identified Need, Expected Annual Measurable Outcomes, Planned Strategies/Activities, and Annual Review and Update, as applicable).

Authority Cited: Sections 1003(e)(1)(B), 1003(i), 1111(c)(4)(B), and 1111(d)(2)(c) of the ESSA.

Single School Districts and Charter Schools Identified for School Improvement

Single school districts (SSDs) or charter schools that are identified for CSI, TSI, or ATSI, shall develop a SPSA that addresses the applicable requirements above as a condition of receiving funds (EC Section 64001[a] as amended by Assembly Bill [AB] 716, effective January 1, 2019).

However, a SSD or a charter school may streamline the process by combining state and federal requirements into one document which may include the local control and accountability plan (LCAP) and all federal planning requirements, provided that the combined plan is able to demonstrate that the legal requirements for each of the plans is met (EC Section 52062[a] as amended by AB 716, effective January 1, 2019).

Planning requirements for single school districts and charter schools choosing to exercise this option are available in the LCAP Instructions.

Authority Cited: EC sections 52062(a) and 64001(a), both as amended by AB 716, effective January 1, 2019.

Appendix C: Select State and Federal Programs

For a list of active programs, please see the following links:

Programs included on the Consolidated Application: <https://www.cde.ca.gov/fg/aa/co/>

ESSA Title I, Part A: School Improvement: <https://www.cde.ca.gov/sp/sw/t1/schoolsupport.asp>

Available Funding: <https://www.cde.ca.gov/fg/fo/af/>

Developed by the California Department of Education, January 2019

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, California 94571-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: X

From: Tammy Busch, Chief Business Officer

Item Number: 10.12

Type of item: (Action, Consent Action or Information Only): Consent Action

SUBJECT:

River Delta Unified School District currently has a basic content filter software in place. Securly would replace this content filter that offers a bundle of content filtering for student safety, 24/7 monitoring, parent app, tip line, and visitor app. The agreement is for four years at \$50,945.40.

BACKGROUND:

The district's current content filter is a basic web search filter. Securly offers content filtering for bullying, self-harm and violence with 24/7 monitoring services. The district will have an anonymous tip line that is required by law. All sites will have a visitor app for check ins.

STATUS:

Securly will collaborate with Chief Business Officer and site administrators to implement the various aspects of the software. Datapath will also be part of the coordination for implementation.

PRESENTER:

Tammy Busch, Chief Business Officer

OTHER PEOPLE WHO MIGHT BE PRESENT:

COST AND FUNDING SOURCES:

General Fund will be the source for funding for the 4 years.

RECOMMENDATION:

The Board approve the agreement with Securly for content filtering and monitoring for the 4 years in the amount of \$50,945.40

Time allocated: 5 minutes

QUOTE FOR

RDUSD - Securly District Wide

Prepared for:

River Delta USD

445 Montezuma St.
Rio Vista, CA 94571
Tammy Busch

Prepared by:

Datapath

Orion Potts
(209) 568-6227
opotts@mydatapath.com

Quote Information:

Quote # 018476

Version: 2
Delivery Date: 09/01/2021
Expiration Date: 09/10/2021

Securly Cloud Bundle - 4 Year

	Price	Qty	Ext. Price
Securly 360 Cloud Bundle	\$27.39	1860	\$50,945.40
Filter Auditor 24 Tipline ChromeTools MDM FindMyChromebook SecurlyHome Parent App Visitor Management			
3 Year License with 1 Year Free for a total of 4 Years			
Subtotal:			\$50,945.40

Securly Cloud Bundle - 1 Year

* Optional

	Price	Qty	Ext. Price
Securly 360 Cloud Bundle	\$9.13	1860	\$16,981.80
Filter Auditor 24 Tipline ChromeTools MDM FindMyChromebook SecurlyHome Parent App Visitor Management			
1 Year License			
* Optional Subtotal:			\$16,981.80

Securly Filter / 24/ Auditor - 1 Year License
*** Optional**

	Price	Qty	Ext. Price
Securly Filter Filtering on any device, anywhere Parent Portal Support Student Safety Consultants	\$3.78	1860	\$7,030.80
Securly 24 24/7/365 Live human monitoring on all web alerts	\$3.79	1860	\$7,049.40
Securly Auditor Alerts on Gmail + Google Docs	\$1.28	1860	\$2,380.80
1 Year License			

*** Optional Subtotal: \$16,461.00**
Quote Summary

	Amount
Securly Cloud Bundle - 4 Year	\$50,945.40
Total:	\$50,945.40

***Optional Expenses**

	One-Time
Securly Cloud Bundle - 1 Year	\$16,981.80
Securly Filter / 24/ Auditor - 1 Year License	\$16,461.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Statement of Work

Statement of Work

Deployment call with Securly and RDUSD IT Staff

Configuration and deployment

Testing

Documentation

Project completion meeting

Securly 360 Cloud

The end-to-end student safety and device management solution



Keep your students safe, secure, and productive with Securly 360 Cloud. Get everything Securly has to offer—from our signature cloud-based web filter to the only 24/7 human-assisted AI on the market—all in one end-to-end solution.

filter

Scalable, cloud-based web filtering for every device in your district. AI-based monitoring of bullying, self-harm, and violence.

Features

- AI-based sentiment analysis
- Live activity feed
- Selective SSL decryption
- Instant site categorization
- Flagged alerts
- Delegated Admins
- Shared reporting
- Parent access
- Take-home and guest policies
- Policy map and custom groups

auditor

Real-time email, Docs, Drive and OneDrive scanning with AI-based notifications for nudity, bullying, self-harm, and violence.

Features

- Google Docs and comments
- Files on Drive and OneDrive
- Emails and attachments
- Delegated admins
- Confidence scores

home

Parent app with activity tracking, device and screen time management when school devices go home.

Features

- Rules around parent visibility and filtering customized by admins
- Parents can:
 - Check online activity
 - Customize rules
 - Pause internet access
 - Opt in for notifications

24

A team of specialists that review flagged activity, 24/7. When the 24 Team calls, you know it's critical.

Features

- 24/7 specialists
- Escalation processes
- Action plans

MDM

Mobile device management for Apple devices, plus powerful classroom management tools for teachers.

Features

- Plan custom workflows
- Review apps
- Get status updates
- Add self-service apps
- List web links
- Submit content (iOS only)
- Lock sites and apps
- Freeze student screens
- Customize app screens

classroom

Cloud-based classroom management for Chromebooks, PCs, and Macs allows teachers to guide and monitor online activities, keep students focused, and communicate directly with the class.

Features

- Push URLs
- Screen sharing
- Site collections
- Screen/site lock
- Tab control
- Custom block list
- Screen/tab view
- Browsing history

tipline

Anonymous tip line and risk assessment for each incident. With Tipline, you get the alerts that need your attention.

Features

- Anonymous incident reporting
- Multiple methods of communication
- Risk assessment
- Accurate Alerts

visitor

Instant identity checks for guests that visit the school.

Features

- Visitor transparency
- Facial recognition
- Guest badges and reports
- Silent emergency alerts



**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, California 9457-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: Item

From: Katherine Wright, Superintendent

Number: 10.13

Type of item: (Action, Consent Action or Information Only): Consent Action

SUBJECT:

Donations

BACKGROUND:

Donations to Receive and Acknowledge:

Riverview Middle School – Leadership to attend CASL Fall Conference

Rio Vista Rotary - \$400

Riverview Middle School

Beth Brockhouse - \$157.74

PRESENTER:

Katherine Wright, Superintendent

OTHER PEOPLE WHO MIGHT BE PRESENT:

Staff

COST AND FUNDING SOURCES:

RECOMMENDATION:

That the Board acknowledge and approve the receipt of these donations.

Time allocated: 2 minutes

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, California 94571-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: X

From: Katherine Wright, Superintendent

Item Number: 11

Type of item: (Action, Consent Action or Information Only): Action

SUBJECT:

Request to approve the second and final reading of the updated or new Board Policies, Administrative Regulation and or Exhibits due to new legislation or mandated language and citation revisions as of June 2021.

BACKGROUND:

Changes in legislation and amendments to laws lead to necessary/mandated changes in District Board Policies, Administrative Regulations and Exhibits.

These Board Policies, Administrative Regulations and Exhibits was submitted for a first reading at the August 10, 2021 Board meeting.

STATUS:

Attached are Board Policies, Administrative Regulations and Exhibits which have been affected by changes in law effective prior to June 2021 which need to be approved for second reading and adoption by the Board of Trustees.

PRESENTER:

Katherine Wright, Superintendent

OTHER PEOPLE WHO MIGHT BE PRESENT:

Jennifer Gaston, Recorder

COST AND FUNDING SOURCES:

RECOMMENDATION:

That the Board approves the second and final reading and adopts these Board Policies, Administrative Regulations and Exhibits as submitted resulting from legislation effective prior to June 2021.

Time allocated: 3 minutes

CSBA POLICY GUIDE SHEET

June 2021

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

Administrative Regulation 1312.3 - Uniform Complaint Procedures

Regulation updated to correct the timeline in the "Notifications" section for submitting appeals to the California Department of Education (CDE), as specified in state regulations. Section on "Investigation of Complaint" revised to clarify that state regulations regarding the consequences of a respondent's failure to cooperate in an investigation only apply when the respondent is the district. Additional revisions, including expansion of the section "Health and Safety Complaints in License-Exempt Preschool Programs," made to more directly reflect the standards in CDE's Federal Program Monitoring instrument.

NEW - Board Policy 1313 - Civility

New policy addresses the importance of civility to the effective operation of the district, including its role in creating a positive school climate and enabling a focus on student well-being, learning, and achievement. Policy includes First Amendment free speech considerations, behavior that constitutes civil behavior, practices that promote civil behavior, and authorization to educate or provide information to students, staff, parents/guardians, and community members to assist in the recognition, development, and demonstration of civil behavior. Policy also includes material regarding behavior that is disruptive, hinders the orderly conduct of district operations or programs, or creates an unsafe learning or working environment, as well as the prohibition of, and consequences for, behavior which is discriminatory, harassing, or intimidating, including sexual harassment, bullying, and/or hate violence.

Board Policy 3511.1 - Integrated Waste Management

Policy updated to reflect current legal requirements for recycling waste which are based on specified thresholds of waste generation and are detailed in the accompanying administrative regulation, add district goal to develop strategies for recycling organic waste, and more directly link waste management to education goals.

Administrative Regulation 3511.1 - Integrated Waste Management

Regulation updated to add new section on "Recycling" which contains (1) material formerly in item #2 above, (2) new material reflecting a determination by the California Department of Resources Recycling and Recovery (CalRecycle) regarding the level of statewide disposal of organic waste which triggered a requirement for any facility generating two or more cubic yards of solid waste per week to meet specified requirements pertaining to the recycling of organic waste, and (3) new material reflecting legal requirements to provide recycling bins or containers in a facility that generates four or more cubic yards of solid waste or two or more cubic yards of organic waste per week.

NEW - Board Policy 3515.31 - School Resource Officers

New policy is for use by districts that choose to employ school resource officers (SROs) or enter into an agreement with local law enforcement for the purpose of providing SROs on school campuses and/or school activities. Policy reflects **NEW LAW (SB 98, 2020)** which encourages districts to redirect resources currently allocated to contracts with local law enforcement into student support services. If the district decides to contract for SROs, the policy advises districts to enter into a memorandum of understanding (MOU) which clearly defines roles, responsibilities, and expectations for the district, school site, law enforcement agency, and individual officers. Policy includes recommended components of the MOU, reflects a requirement for SROs to use de-escalation techniques to mitigate the use of force in accordance with policy adopted by the law enforcement agency, clarifies that SROs should not handle routine disciplinary matters, requires SROs to complete specialized training, and calls for periodic evaluation of

disaggregated data on student interactions with SROs to ensure compliance with nondiscrimination provisions of district policy and/or the MOU.

Board Policy 4112.42/4212.42/4312.42 - Drug and Alcohol Testing for School Bus Drivers

Policy updated to clarify the obligation of drivers to submit to drug and alcohol testing as required under federal law. Section on "Consequences Based on Test Results" updated to (1) add the agency responsible for reviewing and approving district requests to temporarily remove a driver from safety-sensitive functions before drug test results are verified by a certified medical review officer and (2) describe consequences that will be imposed on drivers based on findings of specific concentrations of alcohol. Policy also clarifies the requirement to ensure that a driver who is offered an opportunity to return to work following a violation first receive an evaluation by a qualified substance abuse professional and successfully comply with the evaluation recommendations.

Administrative Regulation 4112.42/4212.42/4312.42 - Drug and Alcohol Testing for School Bus Drivers

Regulation updated to clarify that marijuana remains an illegal drug under the federal Controlled Substances Act and use of it by a driver remains a violation of federal drug testing regulations. Definition of "alcohol concentration" revised to delete information regarding consequences for drivers based on specific alcohol concentrations, now addressed in the BP. Regulation also expands the responsibilities of the designated employer representative pursuant to federal regulations, clarifies requirements pertaining to pre-employment testing including the requirement to conduct a pre-employment query using the Commercial Driver's License Drug and Alcohol Clearinghouse, and reflects additional requirements related to post-accident testing. New section reflects federal regulations which require districts to report any violation of federal drug and alcohol regulations to the Clearinghouse and conduct inquiries of the Clearinghouse's online database for all drivers employed by the district on an annual basis and before hiring any driver.

Board Policy 4141/4241 - Collective Bargaining Agreement

Revised policy reflects court decision holding that a provision in a collective bargaining agreement that directly conflicts with the Education Code cannot be enforced. Policy also adds language clarifying that, whenever a law conflicts with a provision in the collective bargaining agreement, the law will prevail.

Board Policy 4158/4258/4358 - Employee Security

Policy updated to reflect law authorizing a district to petition, on behalf of an employee, for a gun violence restraining order prohibiting a person from owning, purchasing, possessing, or receiving a firearm. Policy also reflects law requiring a district to provide reasonable accommodations, upon request, to an employee who is a victim of domestic violence, sexual assault, or stalking. Policy adds a requirement of law to inform administrators and counselors, along with teachers, regarding certain crimes and offenses committed by students.

Administrative Regulation 4158/4258/4358 - Employee Security

Regulation updated to more directly reflect law requiring a report to law enforcement of any attack, assault, or physical threat made against an employee by a student. Material in section on "Notice Regarding Student Offenses" reorganized to clarify the required notifications that must be made to staff pertaining to (1) student offenses that are grounds for suspension or expulsion and (2) any report received from a court that a student has been found to have committed a felony or misdemeanor involving specified offenses. In that section, paragraph on notifications that may be provided by a district police or security department deleted and moved into Note since its applicability is limited. New section on "Accommodations for Victims of Domestic Violence, Sexual Assault, or Stalking" reflects law requiring a district to provide reasonable accommodations, including, but not limited to, safety procedures or adjustments to a job structure, workplace facility, or work requirement, upon the request of an employee who is a victim of domestic violence, sexual assault, or stalking.

Board Policy 5141.4 - Child Abuse Prevention and Reporting

Board policy updated to clarify that districts are not required, but are authorized, to include age-appropriate and culturally sensitive child abuse prevention curriculum in the instructional program, add material regarding displaying posters on campus notifying students of the appropriate telephone number to call to report child abuse or neglect, include the requirement for student identifications cards for students in grades

7-12 to include the National Domestic Hotline telephone number, and clarify that the training regarding duties of mandated reporters be according to law and administrative regulation.

Administrative Regulation 5141.4 - Child Abuse Prevention and Reporting

Regulation updated to reflect **NEW LAW (AB 1145, 2020)** which amends the definition of sexual assault for purposes of mandated reporting to not include voluntary conduct in violation of Penal Code 286, 287, or 289 (sodomy, oral copulation, or sexual penetration) if there are no indicators of abuse unless such conduct is between a person who is 21 years of age or older and a minor who is under 16 years of age. Regulation also adds licensees of licensed child day care facilities to the list of mandated reporters, reflects that the California Department of Justice form is now titled BCIA 8572, clarifies that when a staff member or volunteer aide is selected by a child to be present at an interview where child abuse is being investigated that the principal or designee inform the person of specified requirements prior to the interview, and reflects **NEW STATE REGULATION (Register 2020, No. 21)** which authorizes parents/guardians of special education students to file a complaint with CDE for safety concerns that interfere with the provision of a free appropriate public education pursuant to 5 CCR 3200-3205 rather than through uniform complaint procedures.

Board Policy 5141.52 - Suicide Prevention

Policy updated to expand material regarding stakeholder engagement and best practices for suicide prevention, intervention, and postvention, and for consistency with CDE's Model Youth Suicide Prevention Policy, including an enhanced list of participants for staff development, the importance of resiliency skills to student instruction, the review of materials and resources for alignment with safe and effective messaging, information to be provided to parents/guardians and caregivers, and the establishment of district and/or school site crisis intervention team(s). Policy also updated to clarify that the policy may be reviewed more frequently than the five-year review requirement of law, and that district data pertaining to reports of suicidal ideation, attempts, or death and data that reflect school climate be periodically reviewed to aid in program development.

Administrative Regulation 5141.52 - Suicide Prevention

Regulation updated to expand the section on "Staff Development" by adding to the list of participants for suicide prevention training, topics to be included in such training, and additional professional development for specified groups and to enhance the section on "Instruction" by adding to the list of topics to be taught and authorizing the development and implementation of school activities that raise awareness about mental health wellness and suicide prevention. Regulation also updated to include, for districts that have crisis intervention teams, the contact information for district and/or school site crisis intervention team members, add that school counselors may disclose a student's personal information to report child abuse and neglect as required by law, and include providing comfort to a student who has attempted or threatened to attempt suicide.

Board Policy 5142.2 - Safe Routes to School Program

Policy updated to clarify potential liability issues, recognize that active transportation positively impacts student achievement, add material regarding equitable access and opportunity to participate in the district's safe routes to school program, and update information about state and federal grant programs.

Administrative Regulation 5142.2 - Safe Routes to School Program

Regulation updated to reflect current strategies recommended by the U.S. Department of Transportation's Federal Highway Administration and National Center for Safe Routes to School to improve student safety along routes to school and to promote walking, bicycling, and forms of active transport to school. Regulation adds that active transportation positively impacts student achievement; clarifies that offering driver safety information to high school students, parents/guardians, and the community promotes safety around school campuses and routes; and adds strategies related to emerging technologies that aid in the prevention and mitigation of accidents, emergency response in managing injuries after an accident occurs, and equity, such that resources are distributed in a manner that provides safe access and participation in an equitable manner.

Board Policy 5145.12 - Search and Seizure

Policy updated to reflect court decision upholding a school policy that called for limited searches without individualized suspicion if students left campus and returned in the middle of the day. Policy also updated to reflect law which places restrictions on searches of electronic devices such as cellular phones, court decision regarding searches of lockers without individualized suspicion, and court decision upholding policy of random weapons screening with a handheld metal detector.

Board Policy 5145.9 - Hate-Motivated Behavior

Policy updated to bolster the governing board's commitment to providing a respectful, inclusive, and safe learning environment, including adding a definition of hate-motivated behavior which incorporates a list of characteristics which may motivate prohibited behavior, reflecting the importance of celebrating diversity, enhancing the list of topics for student instruction and staff development, adding material regarding regularly occurring staff training, and including student and staff discipline for engaging in hate-motivated behavior. Policy also updated to include the requirement to post the policy in a prominent location on the district's web site and add that, in addition to other staff listed, complaints may be reported to the district's compliance officer.

Board Policy 5148 - Child Care and Development

Policy updated to reflect **NEW LAW (SB 98, 2020)** which transfers responsibility for state administration of child care and development programs from CDE to the California Department of Social Services (CDSS) effective July 1, 2021. Information about the Child Care Facilities Revolving Fund deleted as the fund is no longer operative. Policy also reflects **NEW STATE REGULATIONS (Register 2020, No. 21)** which retain the requirement to refer health and safety complaints regarding licensed child care and development programs to CDSS but eliminate the requirement that complaints regarding a license-exempt facility be referred to a Child Development regional administrator.

Administrative Regulation 5148 - Child Care and Development

Regulation updated to reflect **NEW LAW (SB 98, 2020)** which transfers responsibility for state administration of child care and development programs from CDE to CDSS effective July 1, 2021. Regulation also contains information about the delay, due to COVID-19, of CDSS' adoption of regulations implementing a new, single license for infant, toddler, preschool, and school-age child care programs. References to the Desired Results Developmental Profile made more general to account for possible future changes in program requirements. New section on "Health and Safety" adds requirement for licensed centers to test drinking water for lead contamination between January 1, 2020 and January 1, 2023 if the building was constructed before January 1, 2010, and to notify parents/guardians of the test results. Section on "Health Examination and Immunizations" expanded to reflect the requirement that a child care center may only accept a medical exemption request that is made on an electronic, standardized form developed by the California Department of Public Health.

Board Policy 6142.5 - Environmental Education

Policy updated to reflect law which required that the state-adopted environmental principles and concepts be integrated into content standards, curriculum frameworks, and textbook criteria. Policy also reflects legislative intent that governing boards undertake specified actions to promote instruction in environmental literacy, including by embedding environmental literacy in the local priorities addressed in the district's local control and accountability plan, collaborating with other agencies to enhance the environmental curriculum, providing professional development in environmental literacy, and ensuring equity in the provision of environment-based learning opportunities.

Administrative Regulation 6162.51 - State Academic Achievement Tests

Regulation updates information regarding administration of the California Assessment of Student Performance and Progress, including provisions that: (1) the district may administer the California Science Test (CAST) in any of grades 10-12, (2) the California Alternate Assessments in science should be administered to students with significant cognitive disabilities who are unable to take the CAST with accommodations, and (3) the California Spanish Test is the primary language assessment that is available to be administered to English learners. Regulation also adds optional language regarding the use of Smarter Balanced interim and formative assessments to provide timely feedback regarding students' progress and

assist teachers in continually adjusting instruction to improve learning. Testing windows and testing variations updated to reflect current state regulations, as renumbered.

Board Policy 7211 - Developer Fees

Policy updated to include material formerly in the AR pertaining to responsibilities of the board with respect to levying developer fees, such as conducting a fee justification study, holding a public hearing, and adopting a board resolution. Policy also clarifies the applicability of Government Code 65997, which became operative due to the failure of state bond measure Proposition 13 in March 2020 and gives districts the flexibility to deny or refuse a legislative act involving the planning, use, or development of real property, other than requiring a fee in excess of the fee imposed by law. Policy addresses factors that must be included in the fee justification study based on recent court decision.

Administrative Regulation 7211 - Developer Fees

Regulation revised to delete board responsibilities pertaining to the imposition of developer fees, now addressed in the BP, and to require the superintendent or designee to provide specified information regarding capital facilities accounts to the board as well as the public.

CSBA Sample Administrative Regulation

Community Relations

AR 1312.3(a)

UNIFORM COMPLAINT PROCEDURES

Note: 5 CCR 4621 **mandates** that the district's uniform complaint procedures (UCP) be consistent with the procedures of 5 CCR 4600-4670. Additionally, Education Code 52075 **mandates** districts to adopt policies and procedures implementing the use of UCP to investigate and resolve complaints alleging noncompliance with requirements related to the local control and accountability plan (LCAP), and Education Code 8235.5 **mandates** districts to adopt policies and procedures for resolving complaints regarding specified health and safety issues in license-exempt California State Preschool Programs (CSPP). Furthermore, a number of federal civil rights statutes and their implementing regulations mandate districts to adopt policies and procedures for the prompt and equitable resolution of complaints of unlawful discrimination, (such as discriminatory harassment, intimidation, or bullying). For example, all districts are **mandated** pursuant to 28 CFR 35.107 to adopt policy and procedures to address discrimination on the basis of disability, while districts that receive federal financial assistance are **mandated** pursuant to 34 CFR 106.8 and 34 CFR 110.25 to adopt policies and procedures to address discrimination on the basis of sex and age. Some of the factors considered by the U.S. Department of Education's Office for Civil Rights (OCR) when determining whether a district's procedures are "prompt and equitable" are addressed throughout the following administrative regulation.

Apart from these mandates, state law authorizes the use of UCP to resolve complaints of noncompliance with laws related to the development of a school plan for student achievement and the establishment of school site councils; accommodations for pregnant and parenting students; prohibition against the charging of student fees; educational rights of foster youth, homeless students, former juvenile court school students, children of military families, migrant students, and students participating in a newcomer program for newly arrived immigrants; assignment of students to courses without educational content; and physical education instructional minutes. See the section "Complaints Subject to UCP" in the accompanying Board policy.

Except as the Governing Board may otherwise specifically provide in other district policies, these uniform complaint procedures (UCP) shall be used to investigate and resolve only the complaints specified in **BP 1312.3 the accompanying Board policy**.

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

(cf. 4030 - Nondiscrimination in Employment)

Compliance Officers

Note: 5 CCR 4621 **mandates** the district to identify in its policies and procedures the person(s), position(s), or unit(s) responsible for ensuring compliance with applicable state and federal laws and regulations governing educational programs, including the receiving and investigating of complaints alleging unlawful discrimination, (such as discriminatory harassment, intimidation, or bullying) and retaliation. During its Federal Program Monitoring (FPM) process, California Department of Education (CDE) staff will check to ensure that the district's procedures list the specific title(s) of the employee(s) responsible for receiving and investigating complaints. Districts should identify the specific title(s) of the compliance officer(s) in the space provided below. If a district identifies multiple compliance officers, it is recommended that one be designated the lead compliance officer.

UNIFORM COMPLAINT PROCEDURES (continued)

The following paragraph specifies that the compliance officer will be the same person designated to serve as the Title IX Coordinator for addressing complaints of sexual harassment pursuant to AR 5145.7 - Sexual Harassment and AR 5145.71 - Title IX Sexual Harassment Complaint Procedures. Districts may modify this regulation to designate different district employees to serve these functions.

The district designates the individual(s), position(s), or unit(s) identified below as responsible for coordinating the district's response to complaints and for complying with state and federal civil rights laws. The individual(s), position(s), or unit(s) also serve as the compliance officer(s) specified in AR 5145.3 - Nondiscrimination/Harassment responsible for handling complaints regarding unlawful discrimination, ~~(such as discriminatory~~ harassment, intimidation, or bullying) and in AR 5145.7 - Sexual Harassment for handling complaints regarding sexual harassment. The compliance officer(s) shall receive and coordinate the investigation of complaints and shall ensure district compliance with law.

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.71 - Title IX Sexual Harassment Complaints Procedures)

Superintendent or Designee
River Delta Unified School District – District Office
445 Montezuma Street
Rio Vista, CA 94571
(707) 374-1700
Superintendent@rdusd.org

Note: The following paragraph is for use by districts that have designated more than one compliance officer.

The compliance officer who receives a complaint may assign another compliance officer to investigate and resolve the complaint. The compliance officer shall promptly notify the complainant and respondent, ~~if applicable,~~ if another compliance officer is assigned to the complaint.

In no instance shall a compliance officer be assigned to a complaint in which the compliance officer has a bias or conflict of interest that would prohibit the fair investigation or resolution of the complaint. Any complaint against a compliance officer or that raises a concern about the compliance officer's ability to investigate the complaint fairly and without bias shall be filed with the Superintendent or designee who shall determine how the complaint will be investigated.

UNIFORM COMPLAINT PROCEDURES (continued)

Note: 5 CCR 4621 **mandates** that the district's policy require employees responsible for compliance and/or for investigating and resolving complaints to be knowledgeable about the laws and programs at issue in the complaints they are assigned. OCR requires that the compliance officer(s) involved in implementing discrimination complaint procedures be knowledgeable about the procedures and be able to explain them to parents/guardians and students. **They Compliance officers** must also have training or experience in handling discrimination complaints, including appropriate investigative techniques and understanding of the applicable legal standards.

The Superintendent or designee shall ensure that employees assigned to investigate and resolve complaints receive training and are knowledgeable about the laws and programs at issue in the complaints to which they are assigned. Training provided to such employees shall cover current state and federal laws and regulations governing the program;⁵ applicable processes for investigating and resolving complaints, including those alleging unlawful discrimination, ~~(such as discriminatory~~ harassment, intimidation, or bullying);⁵ applicable standards for reaching decisions on complaints;⁵ and appropriate corrective measures. Assigned employees may have access to legal counsel as determined by the Superintendent or designee.

(cf. 4331 - Staff Development)

(cf. 9124 - Attorney)

The compliance officer or, if necessary, any appropriate administrator shall determine whether interim measures are necessary during ~~and pending the result of~~ an investigation **and while the result is pending**. If interim measures are determined to be necessary, the compliance officer or the administrator shall consult with the Superintendent, the Superintendent's designee, or, if appropriate, the site principal to implement one or more interim measures. The interim measures shall remain in place until the compliance officer determines that they are no longer necessary or until the district issues its final written decision, whichever occurs first.

Notifications

The district's UCP policy and administrative regulation shall be posted in all district schools and offices, including staff lounges and student government meeting rooms. (Education Code 234.1)

Note: During the FPM process, CDE staff will check to ensure that the district's policy contains a statement ensuring annual dissemination of notice of the district's UCP to the persons specified below.

In addition, the Superintendent or designee shall annually provide written notification of the district's UCP to students, employees, parents/guardians of district students, district advisory committee members, school advisory committee members, appropriate private school officials or representatives, and other interested parties. (5 CCR 4622)

UNIFORM COMPLAINT PROCEDURES (continued)

(cf. 0420 - School Plans/Site Councils)

(cf. 1220 - Citizen Advisory Committees)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

(cf. 5145.6 - Parental Notifications)

Note: 5 CCR 4622 requires the district to include specified information in its annual UCP notice to students, parents/guardians, employees, and others. The following list reflects those required components and additional content of the notice listed in CDE's FPM instrument.

A sample of the annual notice is available through CDE's web site. It is the district's responsibility to update the notice as necessary to reflect new law.

The notice shall include:

1. A statement that the district is primarily responsible for compliance with federal and state laws and regulations, including those related to prohibition of unlawful discrimination, harassment, intimidation, or bullying against any protected group, and a list of all programs and activities that are subject to UCP as identified in the section "Complaints Subject to UCP" in the accompanying Board policy
2. The title of the position responsible for processing complaints, the identity of the person(s) currently occupying that position if known, and a statement that such persons will be knowledgeable about the laws and programs that they are assigned to investigate
3. A statement that a UCP complaint, **except a complaint alleging unlawful discrimination, harassment, intimidation, or bullying**, must be filed no later than one year from the date the alleged violation occurred
4. A statement that, **in the case of a UCP** complaint alleging unlawful discrimination, harassment, intimidation, or bullying, **a UCP complaint** must be filed no later than six months from the date of the alleged conduct or the date the complainant first obtained knowledge of the facts of the alleged conduct
5. A statement that a student enrolled in a public school shall not be required to pay a fee for participation in an educational activity that constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities
6. A statement that a complaint regarding student fees or the local control and accountability plan (LCAP) may be filed anonymously if the complainant provides evidence or information leading to evidence to support the complaint

UNIFORM COMPLAINT PROCEDURES (continued)

(cf. 0460 - Local Control and Accountability Plan)
(cf. 3260 - Fees and Charges)

7. A statement that the district will post a standardized notice of the educational rights of foster youth, homeless students, former juvenile court school students now enrolled in the district, children of military families, migrant students, and immigrant students enrolled in a newcomer program, as specified in Education Code 48853, 48853.5, 49069.5, 51225.1, and 51225.2, and the complaint process

(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6173.2 - Education of Children of Military Families)
(cf. 6173.3 - Education for Juvenile Court School Students)
(cf. 6175 - Migrant Education Program)

8. A statement that complaints will be investigated in accordance with the district's UCP and a written decision will be sent to the complainant within 60 days from the receipt of the complaint, unless this time period is extended by written agreement of the complainant
9. A statement that, for programs within the scope of the UCP as specified in the accompanying Board policy, the complainant has a right to appeal the district's investigation report to the California Department of Education (CDE) for programs within the scope of the UCP by filing a written appeal, including a copy of the original complaint and the district's decision, within ~~45~~ 30 calendar days of receiving the district's decision
10. A statement advising the complainant of any civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal laws prohibiting anti-discrimination, harassment, intimidation, or bullying laws, if applicable
11. A statement that copies of the district's UCP are available free of charge

Note: The following paragraph may be modified to reflect district practice. Pursuant to Education Code 221.61, districts are required to post information related to Title IX on their web sites, including specified information about complaint procedures under Title IX. See AR 5145.3 - Nondiscrimination/Harassment. A district that does not maintain a web site may comply by posting the information on the web site of its county office of education. A comprehensive list of rights based on the provisions of the federal regulations implementing Title IX can be found in Education Code 221.8. In addition, in its April 2015 Dear Colleague Letter: Title IX Coordinators, OCR recommends that districts use web posting and social media to disseminate their nondiscrimination notices, policies, and procedures and communicate current compliance officer(s)' contact information to students, parents/guardians, and employees.

UNIFORM COMPLAINT PROCEDURES (continued)

The annual notification, complete contact information of the compliance officer(s), and information related to Title IX as required pursuant to Education Code 221.61 shall be posted on the district web site and may be provided through district-supported social media, if available.

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

Note: Both federal and state laws contain requirements for translation of certain information and documents. Title VI of the Civil Rights Act of 1964 requires districts to ensure meaningful access to their programs and activities by persons with limited English proficiency. OCR has interpreted this to require that, whenever information is provided to parents/guardians, districts must notify limited-English-proficient (LEP) parents/guardians in a language other than English in order to be adequate. OCR enforces this requirement consistent with the Department of Justice's 2002 Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons. Under the Guidance, a recipient of federal funds has an obligation to provide language assistance to LEP individuals based on the balancing of four factors: (1) the number or proportion of LEP individuals likely to encounter the program, (2) the frequency with which LEP individuals come in contact with the program, (3) the nature and importance of the services provided by the program, and (4) the resources available to the recipient. State law is more specific than federal law: Education Code 48985 requires translation of certain information and documents if 15 percent or more of students enrolled in the school speak a single primary language other than English.

The Superintendent or designee shall ensure that all students and parents/guardians, including students and parents/guardians with limited English proficiency, have access to the relevant information provided in the district's policy, regulation, forms, and notices concerning the UCP.

If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's **UCP** policy, regulation, forms, and notices **concerning the UCP** shall be translated into that language, in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant UCP information for parents/guardians with limited English proficiency.

Filing of Complaints

Note: Complaints filed under UCP may be filed directly with a compliance officer or with any site administrator not designated as a compliance officer. For example, acts of unlawful discrimination, **(such as discriminatory harassment, intimidation, or bullying)** may initially be reported to a principal. See AR 5145.3 - Nondiscrimination/Harassment and AR 5145.7 - Sexual Harassment. If a site administrator not designated as a compliance officer receives a UCP complaint, the site administrator must notify a compliance officer. A district may also establish a site-level process for receiving informal reports about incidents for which a UCP complaint may be filed and notifying students and parents/guardians of their right to file a UCP complaint. Any site-level process established by a district should be in writing and distributed in the same manner as the grievance procedures listed herein with an explanation of how it interacts with the UCP complaint process.

UNIFORM COMPLAINT PROCEDURES (continued)

The complaint shall be presented to the compliance officer who shall maintain a log of complaints received, providing each with a code number and a date stamp.

All complaints shall be filed in writing and signed by the complainant. If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, district staff shall assist in the filing of the complaint. (5 CCR 4600)

Complaints shall also be filed in accordance with the following rules, as applicable:

1. A complaint alleging district violation of applicable state or federal law or regulations governing the programs specified in the accompanying Board policy may be filed by any individual, public agency, or organization. (5 CCR 4630)

Note: Education Code 49013 and 52075 **mandate** districts to adopt procedures that allow for anonymous complaints to be filed when a district allegedly violates the prohibition against the charging of student fees or violates any requirement related to the LCAP.

2. Any complaint alleging noncompliance with law regarding the prohibition against student fees, deposits, and charges or any requirement related to the LCAP may be filed anonymously if the complaint provides evidence, or information leading to evidence, to support an allegation of noncompliance. A complaint about a violation of the prohibition against the charging of unlawful student fees may be filed with the principal of the school or with the Superintendent or designee.

Note: Pursuant to 5 CCR 4630, **as amended by Register 2020, No. 21**, complaints related to the LCAP must be filed within a year of the date that the reviewing authority approves the district's LCAP. Pursuant to Education Code 52070, the County Superintendent of Schools is the reviewing authority for district LCAPs.

3. A UCP complaint, **except for a UCP complaint alleging unlawful discrimination, harassment, intimidation, or bullying**, shall be filed no later than one year from the date the alleged violation occurred. For complaints related to the LCAP, the date of the alleged violation is the date when the County Superintendent of Schools approves the LCAP that was adopted by the Board. (5 CCR 4630)
4. A complaint alleging unlawful discrimination, **(such as discriminatory harassment, intimidation, or bullying)** may be filed only by a person who alleges having personally suffered unlawful discrimination, a person who believes that any specific class of individuals has been subjected to unlawful discrimination, or a duly authorized representative who alleges that an individual student has been subjected to discrimination, harassment, intimidation, or bullying. **(5 CCR 4630)**
5. **The A** complaint **alleging unlawful discrimination, harassment, intimidation, or bullying** shall be initiated no later than six months from the date that the alleged

UNIFORM COMPLAINT PROCEDURES (continued)

unlawful discrimination occurred, or six months from the date that the complainant first obtained knowledge of the facts of the alleged unlawful discrimination. The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension. (5 CCR 4630)

- 5.6.** When a complaint alleging unlawful discrimination, ~~(such as discriminatory harassment, intimidation, or bullying)~~ is filed anonymously, the compliance officer shall pursue an investigation or other response as appropriate, depending on the specificity and reliability of the information provided and the seriousness of the allegation.

Note: OCR's Revised Sexual Harassment Guidance indicates that if a complainant in a sexual harassment case requests that the complainant's name or that of the victim not be revealed to the alleged perpetrator or asks that the complaint not be pursued, the district should first inform the complainant that honoring the request may limit its ability to respond and pursue disciplinary action against the alleged perpetrator. The OCR publication acknowledges that situations may exist in which a district cannot honor a student's request for confidentiality, but cautions that, in all instances, the district must still continue to ensure that it provides a safe and nondiscriminatory environment for all students. Districts should consult legal counsel before honoring a confidentiality request to withhold the victim's name from the alleged perpetrator, especially in the case of alleged sexual assault. These guiding principles would also apply to harassment on the basis of race, gender, disability, or other protected characteristic.

- 6.7.** When ~~the a~~ complainant of unlawful discrimination, ~~(such as discriminatory harassment, intimidation, or bullying)~~ or the alleged victim, when not the complainant, requests confidentiality, the compliance officer shall inform the complainant or victim that the request may limit the district's ability to investigate the conduct or take other necessary action. When honoring a request for confidentiality, the district shall nevertheless take all reasonable steps to investigate and resolve/respond to the complaint consistent with the request.

Mediation

Note: The following section should be used only by those districts that have decided to establish procedures for attempting to resolve complaints through alternative dispute resolution procedures such as mediation; see the accompanying Board policy. **The following section may be modified to specify the alternative dispute resolution method and timelines used within the district.**

Within three business days after receiving the complaint, the compliance officer may informally discuss with all the parties the possibility of using mediation **to resolve the complaint**. Mediation shall be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving an allegation of sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. If the parties agree to mediation, the compliance officer shall make all arrangements for this process.

UNIFORM COMPLAINT PROCEDURES (continued)

Before initiating the mediation of a complaint alleging retaliation or unlawful discrimination, ~~(such as discriminatory~~ harassment, intimidation, or bullying), the compliance officer shall ensure that all parties agree to ~~make the mediator a party to~~ **permit the mediator access to all** relevant confidential information. The compliance officer shall also notify all parties of the right to end the informal process at any time.

If the mediation process does not resolve the problem within the parameters of law, the compliance officer shall proceed with an investigation of the complaint.

The use of mediation shall not extend the district's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time. If mediation is successful and the complaint is withdrawn, then the district shall take only the actions agreed upon through the mediation. If mediation is unsuccessful, the district shall then continue with subsequent steps specified in this administrative regulation.

Investigation of Complaint

Note: 5 CCR 4631, which requires the district to provide the complainant with the opportunity to present relevant information, does not provide any timeline. Thus, **the timeline specified below may be modified to reflect district practice.**

Within 10 business days after the compliance officer receives the complaint, the compliance officer shall begin an investigation into the complaint.

Within one business day of initiating the investigation, the compliance officer shall provide the complainant and/or the complainant's representative with the opportunity to present the information contained in the complaint to the compliance officer and shall notify the complainant and/or representative of the opportunity to present the compliance officer with any evidence, or information leading to evidence, to support the allegations in the complaint. Such evidence or information may be presented at any time during the investigation.

Note: In the investigation, the compliance officer should consider all relevant circumstances, such as how the **alleged** misconduct affected one or more students' education; the type, frequency, and duration of the misconduct; the identity, age, and sex of the individuals involved in and impacted by the conduct and the relationship between them; the number of persons engaged in the conduct and at whom the conduct was directed; the size of the school, location of the incidents, and context in which they occurred; and other incidents at the school involving different individuals.

In conducting the investigation, the compliance officer shall collect all available documents and review all available records, notes, or statements related to the complaint, including any additional evidence or information received from the parties during the course of the investigation. The compliance officer shall individually interview all available witnesses

UNIFORM COMPLAINT PROCEDURES (continued)

with information pertinent to the complaint, and may visit any reasonably accessible location where the relevant actions are alleged to have taken place. At appropriate intervals, the compliance officer shall inform **both the** parties of the status of the investigation.

To investigate a complaint alleging retaliation or unlawful discrimination, **(such as discriminatory harassment, intimidation, or bullying)**, the compliance officer shall interview the alleged victim(s), any alleged offender(s), and other relevant witnesses privately, separately, and in a confidential manner. As necessary, additional staff or legal counsel may conduct or support the investigation.

Note: 5 CCR 4631 allows the district to dismiss a complaint when the complainant refuses to provide the investigator with relevant documents or otherwise obstructs the investigation. 5 CCR 4631 also provides that, if the district refuses to provide the investigator with access to records or other documents, the investigator may issue a finding in favor of the complainant. During the FPM process, CDE staff will check to ensure that both of these statements regarding the provision of access to information are included in the district's policy or procedures, as specified below.

A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or **engagement in** any other obstruction of the investigation may result in the dismissal of the complaint because of a lack of evidence to support the allegation. **Similarly, a respondent's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or engagement in any other obstruction of the investigation may result in a finding, based on evidence collected, that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631) In accordance with law, the district shall provide the investigator with access to records and other information related to the allegation in the complaint and shall not in any way obstruct the investigation. Refusal by the district to provide the investigator with access to records and/or information related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or any other obstruction of the investigation** Failure or refusal of the district to cooperate in the **investigation** may result in a finding based on evidence collected that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

UNIFORM COMPLAINT PROCEDURES (continued)

Timeline for Investigation Report

Unless extended by written agreement with the complainant, the investigation report shall be sent to the complainant within 60 calendar days of the district's receipt of the complaint. Within 30 calendar days of receiving the complaint, the compliance officer shall prepare and send to the complainant a written report, as described in the section "Investigation Report" below. If the complainant is dissatisfied with the compliance officer's decision, the complainant may, within five business days, file the complaint in writing with the Board.

The Board may consider the matter at its next regular Board meeting or at a special Board meeting convened in order to meet the 60-day time limit within which the complaint must be answered. When required by law, the matter shall be considered in closed session. The Board may decide not to hear the complaint, in which case the compliance officer's decision shall be final.

(cf. 9321 - Closed Session)

If the Board hears the complaint, the compliance officer shall send the Board's decision to the complainant within 60 calendar days of the district's initial receipt of the complaint or within the time period that has been specified in a written agreement with the complainant. (5 CCR 4631)

UNIFORM COMPLAINT PROCEDURES (continued)

For any complaint alleging unlawful discrimination, ~~(such as discriminatory~~ harassment, intimidation, and bullying), the respondent shall be informed of any extension of the timeline agreed to by the complainant, shall be sent the district's investigation report, and, in the same manner as the complainant, may file a complaint with the Board if dissatisfied with the decision.

Investigation Report

Note: 5 CCR 4631, ~~as amended by Register 2020, No. 21,~~ specifies components that ~~should~~ **are required to** be part of the district's investigation report. Inclusion of these items will help protect the district's position in case of an appeal to CDE, a complaint submitted to OCR, or if litigation is filed.

For all complaints, the district's investigation report shall include: (5 CCR 4631)

1. The findings of fact based on the evidence gathered
2. A conclusion providing a clear determination for each allegation as to whether the district is in compliance with the relevant law
3. Corrective action(s) whenever the district finds merit in the complaint, including, when required by law, a remedy to all affected students and parents/guardians and, for a student fees complaint, a remedy that complies with Education Code 49013 and 5 CCR 4600
4. Notice of the complainant's right to appeal the district's investigation report to CDE, except when the district has used the UCP to address a complaint not specified in 5 CCR 4610
5. Procedures to be followed for initiating an appeal to CDE

The investigation report may also include follow-up procedures to prevent recurrence or retaliation and for reporting any subsequent problems.

Note: The Family Educational Rights and Privacy Act (FERPA) (20 USC 1232g; 34 CFR 99.1-99.67) protects student privacy, including student records containing details of the actions taken in response to a UCP complaint. However, pursuant to 20 USC 1221, FERPA may not "be construed to affect the applicability of Title VI of the Civil Rights Act of 1964, Title IX of Education Amendments of 1972, Title V of the Rehabilitation Act of 1973, the Age Discrimination Act, or other statutes prohibiting discrimination, to any applicable program." In February 2015, the Family Policy Compliance Office (FPCO), now the Student Privacy Protection Office, released a letter concluding that FERPA permits a district to disclose to a student who was subjected to unlawful discrimination certain information about the sanctions imposed upon the ~~offender~~ **respondent** when the sanctions directly relate to that student. Thus, if properly remedying the impact of discrimination would require disclosing to the alleged victim certain information on how the district disciplined the ~~alleged student offender~~ **respondent** (e.g., an order that the

UNIFORM COMPLAINT PROCEDURES (continued)

~~alleged offender~~ **respondent** stay away from the alleged victim), FPCO interprets FERPA as allowing the district to disclose that information.

Given the potential liability from improperly disclosing such information, districts are advised to consult with legal counsel when presented with a situation where a victim of unlawful discrimination requests information about sanctions imposed upon the ~~offender~~ **respondent**.

In consultation with district legal counsel, information about the relevant part of an investigation report may be communicated to a victim who is not the complainant and to other parties who may be involved in implementing the investigation report or are affected by the complaint, as long as the privacy of the parties is protected. In a complaint alleging unlawful discrimination, ~~(such as discriminatory~~ harassment, intimidation, and bullying), notice of the investigation report to the alleged victim shall include information about any sanction to be imposed upon the respondent that relates directly to the alleged victim.

Note: Education Code 48985 requires that reports sent to parents/guardians be written in their primary language when 15 percent or more of a school's enrolled students speak a single primary language other than English. ~~During the FPM process, CDE staff will check to ensure compliance with this requirement.~~ **During the FPM process, CDE staff will check to ensure that UCP complaint procedures pertaining to CSPP health and safety issues include a statement that the district response and the investigation report must, whenever Education Code 48985 is applicable, be written in English and the primary language in which the complaint was filed; see the section "Health and Safety Complaints in License-Exempt Preschool Programs" below. The following paragraph extends this provision to all types of complaints to ensure compliance with Education Code 48985. In addition, b**Based on Title VI of the Civil Rights Act of 1964, OCR requires districts to ensure meaningful access to all relevant UCP information for parents/guardians with limited English proficiency.

If the complaint involves a limited-English-proficient student or parent/guardian ~~and the student involved is enrolled in a school at which 15 percent or more of the students speak a single primary language other than English,~~ then the **district's response, if requested by the complainant, and the** investigation report shall ~~also be translated into that language, pursuant to Education Code 48985. In all other instances, the district shall ensure meaningful access to all relevant information for parents/guardians with limited English proficiency be~~ **written in English and the primary language in which the complaint was filed.**

Note: During the FPM process, CDE staff will expect to see a statement detailing a complainant's right to pursue civil law remedies (i.e., action in a court of law) in addition to or in conjunction with the right to pursue administrative remedies from CDE.

For complaints alleging unlawful discrimination, ~~based on state law~~ ~~(such as discriminatory~~ harassment, intimidation, and bullying) ~~based on state law,~~ the investigation report shall also include a notice to the complainant that:

1. The complainant may pursue available civil law remedies outside of the district's complaint procedures, including seeking assistance from mediation centers or public/private interest attorneys, 60 calendar days after the filing of an appeal with CDE. (Education Code 262.3)

UNIFORM COMPLAINT PROCEDURES (continued)

2. The 60 days moratorium does not apply to complaints seeking injunctive relief in state courts or to discrimination complaints based on federal law. (Education Code 262.3)
3. Complaints alleging discrimination based on race, color, national origin, sex, gender, disability, or age may also be filed with the U.S. Department of Education, Office for Civil Rights at www.ed.gov/ocr within 180 days of the alleged discrimination.

Corrective Actions

Note: The following section may be revised to reflect district practice.

When a complaint is found to have merit, the compliance officer shall adopt any appropriate corrective action permitted by law. Appropriate corrective actions that focus on the larger school or district environment may include, but are not limited to, actions to reinforce district policies; training for faculty, staff, and students; updates to school policies; or school climate surveys.

(cf. 5137 - Positive School Climate)

For complaints involving retaliation or unlawful discrimination, ~~(such as discriminatory harassment, intimidation, or bullying)~~, appropriate remedies that may be offered to the victim but not communicated to the respondent may include, but are not limited to, the following:

1. Counseling

(cf. 6164.2 - Guidance/Counseling Services)

2. Academic support
3. Health services
4. Assignment of an escort to allow the victim to move safely about campus
5. Information regarding available resources and how to report similar incidents or retaliation
6. Separation of the victim from any other individuals involved, provided the separation does not penalize the victim
7. Restorative justice

UNIFORM COMPLAINT PROCEDURES (continued)

8. Follow-up inquiries to ensure that the conduct has stopped and there has been no retaliation

For complaints involving of retaliation or unlawful discrimination, ~~(such as discriminatory harassment, intimidation, or bullying)~~ involving a student as the respondent, appropriate corrective actions that ~~focus on a student offender~~ may be provided to the student may include, but are not limited to, the following:

1. Transfer from a class or school as permitted by law
2. Parent/guardian conference
3. Education regarding the impact of the conduct on others
4. Positive behavior support
5. Referral to a student success team

(cf. 6164.5 - Student Success Teams)

6. Denial of participation in extracurricular or cocurricular activities or other privileges as permitted by law

(cf. 6145 - Extracurricular and Cocurricular Activities)

7. Disciplinary action, such as suspension or expulsion, as permitted by law

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

When an employee is found to have committed retaliation or unlawful discrimination, ~~(such as discriminatory harassment, intimidation, or bullying)~~, the district shall take appropriate disciplinary action, up to and including dismissal, in accordance with applicable law and collective bargaining agreement.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

The district may also consider training and other interventions for the larger school community to ensure that students, staff, and parents/guardians understand the types of behavior that constitute unlawful discrimination, ~~(such as discriminatory harassment, intimidation, or bullying)~~, that the district does not tolerate it, and how to report and respond to it.

UNIFORM COMPLAINT PROCEDURES (continued)

Note: Generally, when a complaint is found to have merit, an appropriate remedy is provided to the complainant or other affected person. However, in certain instances, the law may require a remedy to be provided to all affected persons, not just the complainant or subject of the complaint. For example, pursuant to Education Code 49013 and 5 CCR 4600, if the district, or CDE on appeal, finds merit in the complaint alleging noncompliance with the law regarding student fees and charges, the district is required to provide a remedy to all affected students and parents/guardians, as specified below. The same requirement applies to allegations of noncompliance with the LCAP requirements pursuant to Education Code 52075, **noncompliance with required instructional minutes for physical education pursuant to Education Code 51222 and 51223, and course periods without educational content pursuant to Education Code 51228.3.** Districts that do not maintain elementary schools should delete the reference to physical education below.

When a complaint is found to have merit, an appropriate remedy shall be provided to the complainant or other affected person.

However, if a complaint alleging noncompliance with the laws regarding student fees, deposits, and other charges, physical education instructional minutes, courses without educational content, or any requirement related to the LCAP is found to have merit, the district shall provide a remedy to all affected students and parents/guardians subject to procedures established by regulation of the State Board of Education. (Education Code 49013, 51222, 51223, **51228.3**, 52075)

For complaints alleging noncompliance with the laws regarding student fees, the district, **by engaging in reasonable efforts**, shall attempt in good faith, ~~by engaging in reasonable efforts~~, to identify and fully reimburse all affected students and parents/guardians who paid the unlawful student fees within one year prior to the filing of the complaint. (Education Code 49013; 5 CCR 4600)

Appeals to the California Department of Education

Note: ~~5 CCR 4632 4633 provide that complainants may appeal to CDE if they disagree with the district's decision on any matter within the scope of the UCP, as provided below. As amended by Register 2020, No. 21, 5 CCR 4632 changes the timeline for filing an appeal to CDE from 15 calendar days to 30 calendar days.~~

Any complainant who is dissatisfied with the district's investigation report on a complaint regarding any specified federal or state educational program subject to UCP may file an appeal in writing with CDE within 30 calendar days of receiving the district's investigation report. (5 CCR 4632)

Note: ~~5 CCR 4632, as amended by Register 2020, No. 21, expands the bases upon which an appeal may be filed with CDE.~~

The appeal shall be sent to CDE with a copy of the original locally filed complaint and a copy of the district's investigation report for that complaint. The complainant shall specify and explain the basis for the appeal, including **as at** least one of the following: (5 CCR 4632)

UNIFORM COMPLAINT PROCEDURES (continued)

1. The district failed to follow its complaint procedures.
2. Relative to the allegations of the complaint, the district's investigation report lacks material findings of fact necessary to reach a conclusion of law.
3. The material findings of fact in the district's investigation report are not supported by substantial evidence.
4. The legal conclusion in the district's investigation report is inconsistent with the law.
5. In a case in which the district found noncompliance, the corrective actions fail to provide a proper remedy.

Note: 5 CCR 4633, ~~as amended by Register 2020, No. 21~~, requires the district to submit the following documents to CDE within 10 days after the district has been notified that an appeal has been filed. The district's failure to provide a timely and complete response may result in CDE ruling on the appeal without considering information from the district.

Upon notification by CDE that the district's investigation report has been appealed, the Superintendent or designee shall forward the following documents to CDE within 10 days of the date of notification: (5 CCR 4633)

1. A copy of the original complaint
2. A copy of the district's investigation report
3. A copy of the investigation file including, but not limited to, all notes, interviews, and documents submitted by the parties and gathered by the investigator
4. A report of any action taken to resolve the complaint
5. A copy of the district's UCP
6. Other relevant information requested by CDE

Note: Pursuant to 5 CCR 4632, as amended by Register 2020, No. 21, if CDE determines that the district's investigation report failed to address an allegation raised by the complaint and subject to the UCP process, CDE will notify the district and direct the district to investigate and address such allegation(s) as follows.

If notified by CDE that the district's investigation report failed to address allegation(s) raised by the complaint, the district shall, within 20 days of the notification, provide CDE and the appellant with an amended investigation report that addresses the allegation(s) that were not

UNIFORM COMPLAINT PROCEDURES (continued)

addressed in the original investigation report. The amended report shall also inform the appellant of the right to separately appeal the amended report with respect to the allegation(s) that were not addressed in the original report. (5 CCR 4632)

Note: Pursuant to 5 CCR 4633, CDE is required to issue a written decision regarding the appeal within 60 days of CDE's receipt of the appeal, unless extended by written agreement with the appellant or documentation by CDE of exceptional circumstances. Within 30 days of the appeal decision, either party may request reconsideration by the Superintendent of Public Instruction or designee.

Pursuant to 5 CCR 4650, CDE may directly intervene in a complaint without waiting for action by the district when certain conditions exist, including the following: (1) the complaint alleges failure to comply with the UCP, including failure to follow the required timelines and failure to implement the final investigation report; (2) the complainant requires anonymity due to the possibility of retaliation and would suffer immediate and irreparable harm if a complaint was filed and the complainant was named; or (3) the complainant would suffer immediate and irreparable harm as a result of an application of a districtwide policy that is in conflict with state or federal law and that filing a complaint would be futile.

Health and Safety Complaints in License-Exempt Preschool Programs

Note: The following section is for use by districts that operate any license-exempt CSPP program. Education Code 8235.5 **mandates** districts to adopt policies and procedures for resolving complaints regarding specified health and safety issues in a license-exempt CSPP program. Pursuant to Education Code 8235.5, the district must use the UCP, with modifications as necessary, to resolve such complaints. Pursuant to 5 CCR 4610, **as amended by Register 2020, No. 21**, such complaints must be addressed through the procedures described in 5 CCR 4690-4694.

See the accompanying exhibits for a sample classroom notice and complaint form.

Any complaint regarding health or safety issues in a license-exempt CSPP program shall be addressed through the procedures described in 5 CCR 4690-4694.

~~In each license-exempt CSPP classroom,~~ **In order to identify appropriate subjects of CSPP health and safety issues pursuant to Health and Safety Code 1596.7925,** a notice shall be posted **in each license-exempt CSPP classroom in the district** notifying parents/guardians, students, and teachers of the health and safety requirements of Title 5 regulations that apply to CSPP programs pursuant to Health and Safety Code 1596.7925 and the location at which to obtain a form to file any complaint alleging noncompliance with those requirements. **For this purpose, the Superintendent or designee may download and post a notice available from the CDE web site.** (Education Code 8235.5; 5 CCR ~~4690~~ **4691**)

The district's annual UCP notification distributed pursuant to 5 CCR 4622 shall clearly indicate which of its CSPP programs are operating as exempt from licensing and which CSPP programs are operating pursuant to requirements under Title 22 of the Code of Regulations. (5 CCR 4691)

UNIFORM COMPLAINT PROCEDURES (continued)

Any complaint regarding specified health or safety issues in a license-exempt CSPP program shall be filed with the preschool program administrator or designee, and may be filed anonymously. The complaint form shall specify the location for filing the complaint, **and shall contain a space to indicate whether the complainant desires a response to the complaint, and allow a complainant to add as much text as desired to explain the complaint.** (Education Code 8235.5; 5 CCR 4690)

If it is determined that the complaint is beyond the authority of the preschool program administrator, the matter shall be forwarded to the Superintendent or designee in a timely manner, not to exceed 10 working days, for resolution. **The preschool administrator or the Superintendent or designee shall make all reasonable efforts to investigate any complaint within their authority.** (Education Code 8235.5; 5 CCR 4692)

Investigation of a complaint regarding health or safety issues in a license-exempt CSPP program shall begin within 10 days of receipt of the complaint. (Education Code 8235.5; 5 CCR 4692)

The preschool administrator or designee shall remedy a valid complaint within a reasonable time period not to exceed 30 working days from the date the complaint was received. If the complainant has indicated on the complaint form a desire to receive a response to the complaint, the preschool administrator or Superintendent's designee shall, within 45 working days of the initial filing of the complaint, report the resolution of the complaint to the complainant and CDE's assigned field consultant. If the preschool administrator makes this report, the information shall be reported at the same time to the Superintendent or designee. (Education Code 8235.5; 5 CCR 4692)

Note: Education Code 48985 requires that reports sent to parents/guardians be written in their primary language when 15 percent or more of a school's enrolled students speak a single primary language other than English. During the FPM process, CDE staff will check to ensure compliance with this requirement. Based on Title VI of the Civil Rights Act of 1964, OCR requires districts to ensure meaningful access to all relevant UCP information for parents/guardians with limited English proficiency.

If a complaint regarding health or safety issues in a license-exempt CSPP program involves a limited-English-proficient student or parent/guardian, then the district's response, if requested by the complainant, and the investigation report shall be written in English and the primary language in which the complaint was filed.

If a complainant is not satisfied with the resolution of a complaint, the complainant has the right to describe the complaint to the Board at a regularly scheduled meeting and, within 30 days of the date of the written report, may file a written appeal of the district's decision to the Superintendent of Public Instruction in accordance with 5 CCR 4632. (Education Code 8235.5; 5 CCR 4693, 4694)

UNIFORM COMPLAINT PROCEDURES (continued)

All complaints and responses are public records. (5 CCR 4690)

(cf. 1340 - Access to District Records)

On a quarterly basis, the Superintendent or designee shall report summarized data on the nature and resolution of all CSPP health and safety complaints, including the number of complaints by general subject area with the number of resolved and unresolved complaints, to the Board at a regularly scheduled Board meeting and to the County Superintendent of Schools. (5 CCR 4693)

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CSBA Sample Board Policy

Community Relations

BP 1313(a)

CIVILITY

Note: The following policy is optional and may be revised to reflect district practice.

The Governing Board recognizes the impact that civility has on the effective operation of the district, including its role in creating a safe and positive school climate and enabling a focus on student well-being, learning, and achievement. The Board believes that each person should be treated with dignity and respect in their interactions within the school community.

(cf. 0415 - Equity)

(cf. 5137 - Positive School Climate)

Note: The First Amendment of the U.S. Constitution and Article 1, Section 2 of the California Constitution provide strong protection as to speech related to district business.

In addition, pursuant to Government Code 54954.3 and the court's decision in Baca v. Moreno Valley Unified School District, the Governing Board must not prohibit public criticism of district policies, procedures, programs, services, acts, omissions, or employees, even if the speech is clearly defamatory. See BB 9323 - Meeting Conduct. Pursuant to Government Code 54957.9 and the court's decisions in Norse v. City of Santa Cruz and City of San Jose v. Garbett, the Board is authorized to remove persons who willfully disrupt or disturb a meeting, provided that the action actually interferes with the proceedings of the meeting or poses a credible threat of violence that would place reasonable persons in fear for their safety or the safety of others.

Compared to community members, districts have greater authority to regulate the speech of district employees when they are acting in the scope of their employment with the district. Furthermore, court decisions have found that the First Amendment rights of public school students in the school setting are not necessarily the same as the rights of adults in other settings and must be applied in light of the special circumstances of the school environment. In Hazelwood School District v. Kuhlmeier, the U.S. Supreme Court ruled that when a school has not, by policy or practice, opened up a school-sponsored activity for unrestricted use by students, the school may limit student expression as long as its decision is reasonably related to "legitimate pedagogical concerns." See BP/AR 5145.2 - Freedom of Speech/Expression.

Districts should consult legal counsel before placing restrictions on employee, student, or community member speech/expression in an effort to maintain civility.

The Board understands that the First Amendment provides strong protection for speech. However, the Board expects that all speech and expression will comport with norms of civil behavior on district grounds, in district facilities, during district activities or events, and in the use of district electronic/digital systems and platforms.

(cf. 5145.2 - Freedom of Speech/Expression)

(cf. 9323 - Meeting Conduct)

CIVILITY (continued)

Note: The following optional paragraph reflects traits included in the definition of civil behavior provided by the National Council for the Social Studies Connected.

Civil behavior is polite, courteous, and reasonable behavior which is respectful to others and includes integrity, honesty, acceptance, timeliness, dependability, observance of laws and rules, and effective communication.

The Board and district staff shall model civil behavior as an example of behavior that is expected throughout the district. Practices that promote civil behavior include actively listening, giving full attention to the speaker, and refraining from interruptions; welcoming and encouraging participation, input, and feedback through stakeholder engagement; promptly responding to concerns; and embracing varying and diverse viewpoints. Such practices may be incorporated into governance standards adopted by the Board or Superintendent and/or professional standards or codes of conduct for employees as specified in district policies and regulations.

(cf. 2111 - Superintendent Governance Standards)
(cf. 4119.21/4219.21/4319.21 - Professional Standards)
(cf. 6164.2 - Guidance/Counseling Services)
(cf. 9005 - Governance Standards)

Students, staff, parents/guardians, and community members should be educated in the recognition, development, and demonstration of civil behavior. The Superintendent or designee may incorporate related concepts in the curriculum, provide staff development activities, and/or communicate this policy to the school community.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

Students, staff, parents/guardians, and community members shall not communicate or behave in a manner that causes disruption; hinders the orderly conduct of district operations, the educational program, or any other district program or activity; or creates an unsafe learning or working environment. The Superintendent or designee may respond to disruptive, violent, or threatening behavior in accordance with law and as specified in BP/AR 3515.2 - Disruptions.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 1250 - Visitors/Outsiders)
(cf. 3515.2 - Disruptions)
(cf. 3515.4 - Recovery for Property Loss or Damage)
(cf. 3515.7 - Firearms on School Grounds)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)
(cf. 3516.2 - Bomb Threats)
(cf. 4156.3/4256.3/4356.3 - Employee Property Reimbursement)
(cf. 4158/4258/4358 - Employee Security)

CIVILITY (continued)

(cf. 5131.4 - Student Disturbances)
(cf. 5131.5 - Vandalism and Graffiti)
(cf. 5131.7 - Weapons and Dangerous Instruments)
(cf. 5138 - Conflict Resolution/Peer Mediation)

Behavior by students or staff that is discriminatory, harassing, or intimidating, including sexual harassment, bullying, and/or hate violence, or behavior that is in any other way unlawful, is prohibited and is subject to discipline in accordance with law and as specified in district policy and regulations.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 4030 - Nondiscrimination in Employment)
(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
(cf. 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures)
(cf. 5131 - Conduct)
(cf. 5131.2 - Bullying)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)
(cf. 5145.71 - Title IX Sexual Harassment Complaint Procedures)
(cf. 5145.9 - Hate-Motivated Behavior)

Legal Reference:

EDUCATION CODE

200-262.4 Educational equity
32210 Willful disturbance of public school or meeting
32211 Threatened disruption or interference with classes
32212 Classroom interruptions
32280-32289.5 School safety plans
35181 Governing board authority to set policy on responsibilities of students
35291-35291.5 Rules
44050 Employee code of conduct; interaction with students
44807 Teachers' duty concerning conduct of students
44810 Willful interference with classroom conduct
44811 Disruption of classwork or extracurricular activities
48900-48926 Suspension and expulsion, especially:
48907 Exercise of free expression; rules and regulations
48950 Speech and other communication
49330-49335 Injurious objects

CIVIL CODE

51.7 Freedom from violence or intimidation

GOVERNMENT CODE

54954.3 Opportunity for public to address legislative body; regulations
54957.9 Disorderly conduct of general public during meeting; clearing of room

Legal Reference continued: (see next page)

CIVILITY (continued)

Legal Reference: (continued)

PENAL CODE

243.5 Assault or battery on school property

415.5 Disturbance of peace of school

422.55 Definition of hate crime

422.6 Civil rights; crimes

626-626.11 School crimes

627-627.10 Access to school premises

653b Loitering about schools or public places

653.2 Electronic communication devices; threats to safety

CALIFORNIA CONSTITUTION

Article 1, Section 2 Freedom of speech and expression

Article 1, Section 28 Right to safe schools

U.S. CONSTITUTION

Amendment 1, Freedom of speech and expression

COURT DECISIONS

City of San Jose v. Garbett (2010) 190 Cal.App.4th 526

Norse v. City of Santa Cruz (9th Cir. 2010) 629 F.3d 966

Baca v. Moreno Valley Unified School District (1996) 936 F.Supp. 719

Hazelwood School District v. Kuhlmeier (1988) 484 U.S. 260

Management Resources:

CSBA PUBLICATIONS

Superintendent Governance Standards

Professional Governance Standards for School Boards, June 2019

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California's Social and Emotional Learning: Guiding Principles, 2018

Social and Emotional Learning in California: A Guide to Resources, October 2018

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

California Professional Standards for Education Leaders (CPSEL), February 2014

NATIONAL POLICY BOARD FOR EDUCATIONAL ADMINISTRATION

Professional Standards for Educational Leaders, October 2015

WEB SITES

CSBA: <https://www.csba.org>

California Department of Education: <https://www.cde.ca.gov>

California Office of the Attorney General: <https://oag.ca.gov>

Center for Safe and Responsible Internet Use: <https://www.ewa.org/organization/center-safe-and-responsible-internet-use>

Commission on Teacher Credentialing: <https://www.ctc.ca.gov>

National Council for the Social Studies Connected: <https://connected.socialstudies.org>

National Policy Board for Educational Administration: <https://www.npbea.org>

National School Safety Center: <http://www.schoolsafety.us>

U.S. Department of Education: <https://www.ed.gov>

U.S. Equal Employment Opportunity Commission: <https://www.eeoc.gov>

CSBA Sample Board Policy

Business and Noninstructional Operations

BP 3511.1(a)

INTEGRATED WASTE MANAGEMENT

Note: The following policy may be revised to reflect district practice. Pursuant to Public Resources Code 42630, **districts and** schools are encouraged to assist cities and counties in meeting the solid waste diversion goals set by Public Resources Code 41780. ~~In addition, pursuant to Public Resources Code 42649.2, as added by AB 341 (Ch. 476, Statutes of 2011), businesses, including schools, that generate more than four cubic yards of solid waste per week are required to arrange for recycling services in accordance with law.~~ Pursuant to **Public Resources Code 42649.2 and 42649.81**, businesses, including schools, are required to arrange for recycling services if the amount of solid or organic waste they produce meets the thresholds specified in law and the accompanying administrative regulation. The **California Department of Resources Recycling and Recovery (CalRecycle)** offers ~~Useful resources such as specific~~ **identifying** waste management strategies, available funding sources, and ~~other publications, including resources for developing and implementing integrated~~ **education and school waste reduction** programs that **provide curriculum to** link instruction on integrated waste management and environmental concepts with student action projects at school sites. ~~may be obtained from the California Department of Resources Recycling and Recovery (CalRecycle).~~

The Governing Board believes that the conservation of **water, energy, and other** natural resources, ~~and~~ the protection of the environment, **and the implementation of an effective waste diversion program** are connected to the district's educational mission and are essential to the health and well-being of the community. The Superintendent or designee shall develop and ~~or~~ implement a cost-effective, integrated waste management program that incorporates the principles of green school operations.

(cf. 0100 - Philosophy)
(cf. 3510 - Green School Operations)
(cf. 3511 - Energy and Water Management)
(cf. 3514 - Environmental Safety)
(cf. 3514.2 - Integrated Pest Management)

The district's **integrated waste management** program shall include strategies designed to **promote waste management practices of source reduction, recycling, and composting to** help the district reduce ~~and recycle~~ solid and ~~hazardous~~ **organic** waste generation, **properly dispose of potentially hazardous materials**, improve efficiency in ~~its-the~~ use of natural resources, and minimize the impact of such use on the environment. The program shall address all areas of the district's operations, including, but not limited to, procurement, resource utilization, and facilities management practices.

(cf. 3300 - Expenditures and Purchases)
(cf. 3517 - Facilities Inspection)

The Superintendent or designee may collaborate with city, county, and state agencies and other public or private agencies in developing and implementing the district's integrated waste management program.

INTEGRATED WASTE MANAGEMENT (continued)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 7131 - Relations with Local Agencies)

Note: CalRecycle provides grants and related information to eligible schools for developing and implementing integrated waste management programs. For more information, see CalRecycle's web site.

The Superintendent or designee shall make every effort to identify funding opportunities for the district's integrated waste management program, including applying for available grants or other cost-reduction incentives.

~~To the extent that funding permits, t~~The Superintendent or designee shall **may** provide appropriate educational and training opportunities to students and staff regarding the benefits and methods of conserving natural resources and ~~protecting the environment~~ **the manner in which integrated waste management strategies impact such efforts.**

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

(cf. 6142.5 - Environmental Education)

(cf. 6142.93 - Science Instruction)

The Superintendent or designee shall regularly monitor all aspects of the district's integrated waste management program and shall provide an update to the Board on its effectiveness as necessary.

Legal Reference: (continued)

INTEGRATED WASTE MANAGEMENT (continued)

Legal Reference:

EDUCATION CODE

~~8700-8707 Environmental education~~

17070.96 Leroy F. Greene School Facilities Act of 1996, consideration of high performance standards

17072.35 New construction grants; use for designs and materials for high performance schools

32370-32376 Recycling paper

33541 Environmental education

PUBLIC RESOURCES CODE

25410-~~25421~~ 25422 Energy conservation assistance

40050-40063 ~~Waste management; Integrated waste management~~

41780-~~41786~~ Waste diversion

42620-42622 Source reduction and recycling programs

42630-42647 School site source reduction and recycling

42649-42649.7 Recycling of commercial solid waste

42649.8-42649.87 Recycling of organic waste

CODE OF REGULATIONS, TITLE 14

~~17225.12 Commercial solid waste~~

Management Resources:

CALIFORNIA DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY

PUBLICATIONS

Frequently Asked Questions

Recycling and Organics Recycling Guide for Schools Poster

Where to Put It: Recycling, Composting, and Trash Bin Signage

WEB SITES

CSBA: <http://www.csba.org>

California Department of Resources Recycling and Recovery:

~~<http://www.calrecycle.ca.gov/ReduceWaste/Schools>~~ <https://www.calrecycle.ca.gov/Recycle/Schools>

California Division of State Architect: <http://www.dgs.ca.gov/dsa>

California Energy Commission: <http://www.energy.ca.gov>

California Environmental Protection Agency: <http://www.calepa.ca.gov>

U.S. Environmental Protection Agency: <http://www.epa.gov>

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Policy Reference UPDATE Service

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CSBA Sample Administrative Regulation

Business and Noninstructional Operations

AR 3511.1(a)

INTEGRATED WASTE MANAGEMENT

Note: The following administrative regulation may be revised to reflect district practice.

For all applicable areas of district operations, the Superintendent or designee shall design an integrated waste management program that minimizes the generation of waste, encourages the recovery and diversion of reusable materials from the waste stream, improves efficiency in the utilization of natural and material resources, and protects the environment. The program shall implement measures and/or practices to:

1. Reduce the consumption of disposable materials, increase the composting of organic materials, and fully utilize all materials prior to disposal

(cf. 3510 - Green School Operations)

2. Recycle materials such as paper, glass, plastic, and aluminum

Note: Pursuant to Public Resources Code 42649.2, as added by AB 341 (Ch. 476, Statutes of 2011), any business, including a school, which generates more than four cubic yards of commercial solid waste per week (approximately the size of a 72 inch length, 51 inch width, and 56 inch rear height dumpster) is required to arrange for recycling services, to the extent that such services are available from a local provider, as stated in items a and b below. Commercial solid waste, as defined in 14 CCR 17225.12, means any type of solid waste generated by stores, offices, or other commercial sources.

Any school site or district facility which generates more than four cubic yards of commercial solid waste per week shall take at least one of the following actions: (Public Resources Code 42649.2; 14 CCR 17225.12)

- a. Source separate recyclable materials from solid waste and subscribe to a basic level of recycling service that may include collection, self-hauling, or other arrangements for the pickup of the recyclable materials
- b. Subscribe to a recycling service that may include mixed waste processing that yields diversion results comparable to source separation

Note: Pursuant to Public Resources Code 42642, the California Department of Resources Recycling and Recovery maintains on its web site a list of recycled and environmentally preferable products that may be used in the construction and modernization of school facilities.

3. Prefer recycled, **biodegradable**, and other environmentally preferable products when procuring materials for use in district schools and buildings or contracting for the construction or modernization of any district building

INTEGRATED WASTE MANAGEMENT (continued)

(cf. 3300 - Expenditures and Purchases)

(cf. 3311 - Bids)

(cf. 3312 - Contracts)

(cf. 7110 - Facilities Master Plan)

4. Work with city, county, or other government agencies to locate markets for the district's reusable and recyclable materials

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 7131 - Relations with Local Agencies)

5. Minimize the use of nonbiodegradable materials and work with vendors and contractors to use packaging and delivery materials that generate less waste

Recycling

Note: Pursuant to Public Resources Code 42649.2, as added by AB 341 (Ch. 476, Statutes of 2011), any business **or public entity**, including a school **or other district facility**, which generates ~~more than~~ four **or more** cubic yards of commercial solid waste per week (approximately the size of a 72-inch length, 51-inch width, and 56-inch rear height dumpster) is required to arrange for recycling services **in accordance with law**, to the extent that such services are available from a local provider, ~~as stated in items a and b below~~. Commercial solid waste, as defined in ~~14 CCR 17225.12~~ **Public Resources Code 42649.1**, means any type of solid waste generated by stores, offices, or other commercial **or public entity** source.

Any school site or district facility which generates ~~more than~~ four **or more** cubic yards of ~~commercial~~ solid waste per week shall take at least one of the following actions: (Public Resources Code **42649.1, 42649.2; 14 CCR 17225.12**)

1. Source separate recyclable materials from solid waste and subscribe to a basic level of recycling service that ~~may~~ includes collection, self-hauling, or other arrangements for the pickup of the recyclable materials
2. Subscribe to a recycling service ~~that~~ **which** may include mixed waste processing that yields diversion results comparable to source separation

Note: In September 2020, the California Department of Resources Recycling and Recovery (CalRecycle) determined, pursuant to Public Resources Code 42649.81, that the statewide disposal of organic waste has not been reduced to 50 percent of the 2014 level of disposal. Thus, any school facility that generates two or more cubic yards per week of solid waste is required to meet requirements pertaining to the recycling of organic waste as described below. CalRecycle's Frequently Asked Questions clarify that, for this purpose, the threshold applies to solid waste, recyclables, and organics.

CalRecycle also extended the exemption in Public Resources Code 42649.81 and 42649.83 for rural jurisdictions that adopt a resolution as specified. Districts in rural jurisdiction that have adopted such a resolution may delete the following paragraph.

INTEGRATED WASTE MANAGEMENT (continued)

Any school site or district facility which generates two or more cubic yards per week of solid waste, recyclables, and organics shall arrange for recycling services specifically for organic waste, including food waste, green waste, landscape and pruning waste, nonhazardous wood waste, and food-soiled paper waste that is mixed in with food waste. Such facilities shall take at least one of the following actions: (Public Resources Code 42649.8, 42649.81-42649.82, 42649.84)

- 1. Source separate organic waste from other waste and subscribe to a basic level of organic waste recycling service that includes collection and recycling of organic waste**
- 2. Recycle organic waste onsite or self-haul organic waste for recycling**
- 3. Subscribe to an organic waste recycling service that may include mixed waste processing that specifically recycles organic waste**
- 4. Make other arrangements to sell or donate recyclable organic waste materials**

Note: Public Resources Code 42649.2 and 42649.81 require a school or other district facility that generates at least four cubic yards of solid waste or two cubic yards of organic waste per week to provide recycling bins or containers to collect material purchased on the premises. According to CalRecycle's school poster, Recycling and Organics Recycling Guide for Schools, bins or containers must be placed where material is purchased on the premises for immediate consumption, such as areas where food is consumed.

Any school site or district facility that meets the above thresholds for solid or organic waste shall place a recycling bin or container for solid or organic waste, as applicable, in areas where food or other materials are purchased at the facility for immediate consumption. The recycling bin or container shall be: (Public Resources Code 42649.2, 42649.81)

- 1. Adjacent to each bin or container for nonrecyclable trash, except in restrooms**
- 2. Visible and easily accessible**

Note: Public Resources Code 42649.2 and 42649.81 require that each recycling bin or container be clearly marked with educational signage indicating what is appropriate to place in the bin or container. CalRecycle provides customizable signage for this purpose on its web site, or districts may contact their local government or waste hauler for signage.

- 3. Clearly marked with educational signage indicating appropriate items to be placed in the recycling bin or container in accordance with state law and the local jurisdiction's waste ordinances and practices**

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CSBA Sample Board Policy

All Personnel	BP 4112.42(a) 4212.42
DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS	4312.42

Note: State and federal law (Vehicle Code 34520; 49 CFR 382.101-382.605) require that any district employing school bus drivers establish a drug and alcohol testing program, with specified components, applicable to bus drivers and any other drivers of a commercial motor vehicle weighing over 26,000 pounds or designed to transport 16 or more passengers including the driver. All testing must be conducted in accordance with 49 CFR 40.1-40.413. For further information, see the web sites of the U.S. Department of Transportation (DOT) and the California Highway Patrol (CHP).

In addition, Vehicle Code 34520.3 requires **individuals employed as** drivers of **other** school transportation vehicles (i.e., vehicles that are not school buses, student activity buses, or youth buses and are used by the district for the primary purpose of transporting children), such as a van, to participate in the testing program to the same extent as required by law for school bus drivers. ~~The Legislative Counsel has issued an opinion that Vehicle Code 34520.3 applies only to employees whose primary job is transportation.~~ The district should consult legal counsel as necessary to determine applicability of this law to district employees.

The district's drug and alcohol testing program is subject to compliance inspections conducted by the CHP. It is recommended that the district review the CHP's Controlled Substances and Alcohol Testing Compliance Checklist to assess whether its program fulfills legal requirements.

The Governing Board desires to ensure that district-provided transportation is safe for students, staff, and the public. To that end, the Superintendent or designee shall establish a drug and alcohol testing program designed to prevent the operation of buses or the performance of other safety-sensitive functions by a driver who is under the influence of drugs or alcohol, including a driver of a school bus, student activity bus, or other school transportation vehicle or any other employee who holds a commercial driver's license which is necessary to perform duties related to district employment.

(cf. 3540 - Transportation)
(cf. 3542 - School Bus Drivers)
(cf. 3543 - Transportation Safety and Emergencies)
(cf. 4020 - Drug and Alcohol-Free Workplace)
(cf. 4112.41/4212.41/4312.41 - Employee Drug Testing)

A driver shall not report for duty or remain on duty when **he/she the driver** has used any drug listed in 21 CFR 1308.11. A driver is also prohibited from reporting for duty or remaining on duty when **he/she the driver** has used any drug listed in 21 CFR 1308.12-1308.15, unless **he/she the driver** is using the drug under the direction of a physician who has advised **him/her the driver** that the substance will not adversely affect the driver's ability to safely operate a bus. **(49 CFR 382.213)**

In addition, a driver shall not consume alcohol while on duty **and/or performing safety-sensitive functions**, or for four hours prior to on-duty time. (49 CFR ~~382.201-382.209, 382.213~~ **382.205, 382.207**)

DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS (continued)

Note: 49 USC 31306 and 49 CFR 382.301-382.311 require that certain types of tests be part of the district's drug and alcohol testing program. See the accompanying administrative regulation for requirements applicable to each test.

Pursuant to 49 CFR 382.301, the district may, but is not required to, conduct pre-employment alcohol testing. The following paragraph should be revised by districts that choose to conduct such testing.

Drivers shall submit to drug and alcohol testing as required under federal law and specified in the accompanying administrative regulation. The district's testing program for drivers shall include pre-employment drug testing and reasonable suspicion, random, post-accident, return-to-duty, and follow-up drug and alcohol testing of drivers. (49 USC 31306; 49 CFR 382.301-382.311)

Note: Pursuant to 49 CFR 40.11, districts are responsible for implementing the drug and alcohol testing program. They may do this using their own employees, contracting for services, or joining together in a consortium with other employers. The following **optional** paragraph provides that the district will contract for such services and may be revised by districts that use alternative methods.

The Board shall contract for testing services upon verifying that the personnel are appropriately qualified and/or certified and that testing procedures conform to federal regulations.

Except as otherwise provided by law, the Superintendent or designee shall not release individual test results or medical information about a driver to a third party without the driver's specific written consent. (49 CFR 40.321)

Consequences Based on Test Results

No driver shall be temporarily removed from the performance of safety-sensitive functions based only on a laboratory report of a confirmed positive test for a drug or drug metabolite before the certified medical review officer has completed verification of the test results, unless the district has obtained a waiver from the Federal Motor Carrier Safety Administration. (49 CFR 40.3, 40.21, 382.107, 382.119)

Any driver for whom the district receives a verified positive drug test result who refuses to take a required drug or alcohol test, tests positive for drugs, or who is found to have a blood alcohol concentration level that exceeds the levels specified in law of 0.04 or higher shall be immediately removed from performing safety-sensitive functions in accordance with 49 CFR 40.23 and 382.211. An alcohol concentration between 0.02 and 0.04 requires temporary removal of the bus driver for a 24-hour period following the test. Any driver who refuses to take a required drug or alcohol test shall not be permitted to perform or continue to perform safety-sensitive functions. (49 CFR 40.23, 382.211)

DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS (continued)

Note: Pursuant to 49 CFR 40.21 and 382.119, before temporarily removing a driver from safety sensitive functions, the district must receive verification of the test results from a licensed physician certified as a medical review officer, unless a waiver of this requirement has been obtained from the Federal Motor Carrier Safety Administration.

No driver shall be temporarily removed from the performance of safety sensitive functions based only on a laboratory report of a confirmed positive test before the certified medical review officer has completed verification of the test results, unless the district has obtained a waiver. (49 CFR 40.21, 382.107, 382.119)

Not later than five days after receiving notification of the test result or refusal to comply, the Superintendent or designee shall report any refusal, failure to comply, or positive test result to the California Department of Motor Vehicles (DMV) using a form approved by the DMV. (Vehicle Code 13376)

A driver who has violated federal drug and alcohol regulations may be subject to disciplinary action up to and including dismissal in accordance with law, administrative regulations, and the district's collective bargaining agreement.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Note: Pursuant to Vehicle Code 13376, upon receiving a report of a driver's refusal, failure to comply, or positive test result, the California Department of Motor Vehicles will revoke the driver certificate or refuse to approve an initial application for a certificate. An exception exists for a driver who complies with a rehabilitation or return-to-duty program that meets the requirements of federal regulations. For purposes of retaining a his/her certificate, the driver may participate in such a program only once within a three-year period.

The following paragraph is **optional**. Pursuant to 49 CFR 40.289, the district is not required to provide education and treatment services to any driver. However, if the district offers the driver an opportunity to return to work following a violation, then it must ensure that the driver receives an evaluation by a qualified substance abuse professional and successfully complies with the evaluation recommendations. Responsibility for payment for evaluation and services is to be determined by the district and driver and may be governed by a collective bargaining agreement and health care benefits.

Any driver who refuses, fails to comply, or has a positive test result may be referred to an education and treatment program that meets the requirements of 49 CFR 40.281-40.313. **Any driver provided with an opportunity to return to a safety-sensitive duty following a violation shall be evaluated by a qualified substance abuse professional and complete the evaluation recommendations before returning to such duty. (49 CFR 40.289)**

DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS (continued)

If the substance abuse professional recommends that **further and** ongoing services are needed to assist the driver to maintain sobriety or abstinence from drug use, the Superintendent or designee shall require the driver to participate in the recommended services as part of a return-to-duty agreement and shall monitor **his/her the driver's** compliance. Any drop from a rehabilitation or return-to-duty program or a subsequent positive test result shall be reported to the DMV. (Vehicle Code 13376; 49 CFR 40.285, 40.287, 40.303, 382.605)

(cf. 4159/4259/4359 - Employee Assistance Programs)

(cf. 4161/4261/4361 - Leaves)

(cf. 4161.1/4361.1 - Personal Illness/Injury Leave)

(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)

(cf. 4161.9/4261.9/4361.9 - Catastrophic Leave Program)

(cf. 4261.1 - Personal Illness/Injury Leave)

~~A driver who has violated federal drug and alcohol regulations may be subject to disciplinary action up to and including dismissal in accordance with law, administrative regulations, and the district's collective bargaining agreement.~~

~~*(cf. 4118 - Dismissal/Suspension/Disciplinary Action)*~~

~~*(cf. 4218 - Dismissal/Suspension/Disciplinary Action)*~~

Voluntary Self-Identification

Note: The following section is for use by districts that choose to establish a voluntary self-identification policy or program, pursuant to 49 CFR 382.121, which relieves drivers who admit alcohol or drug misuse from the federal requirements for referral, evaluation, and treatment contained in 49 CFR 40.281-40.313. If the district chooses to establish such a program, it is **mandated** to adopt a written policy containing the provisions specified in items #1-3 below. Pursuant to 49 CFR 382.121, the district's program may also include employee monitoring and non-DOT follow-up testing. If the district chooses to incorporate these elements, it should add them to this list.

Whenever a driver admits to alcohol or drug misuse under the district's voluntary self-identification program, the Superintendent or designee shall ensure all of the following: (49 CFR 382.121)

1. No adverse action shall be taken against the driver by the district.
2. The driver shall be allowed sufficient opportunity to seek evaluation, education, or treatment to establish control over **his/her the** drug or alcohol problem.
3. The driver shall be permitted to participate in safety-sensitive functions only after:

DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS (continued)

- a. Successfully completing an education or treatment program, as determined by a drug and alcohol abuse evaluation expert, such as an employee assistance professional, substance abuse professional, or qualified drug and alcohol counselor
- b. Undergoing a return-to-duty test with a result indicating an alcohol concentration of less than 0.02 and/or a verified negative result for drug use

A driver who admits to alcohol or drug misuse shall not be subject to federal requirements related to referral, evaluation, and treatment, provided that ~~he/she~~ **the driver** does not self-identify in order to avoid drug or alcohol testing, makes the admission prior to performing a safety-sensitive function, and does not perform a safety-sensitive function until ~~he/she~~ **the driver** has been evaluated and has successfully completed education or treatment requirements in accordance with program guidelines. (49 CFR 382.121)

Legal Reference: (see next page)

DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS (continued)

Legal Reference:

EDUCATION CODE

35160 Authority of governing boards

GOVERNMENT CODE

8355 Drug-free workplace; employee notification

VEHICLE CODE

13376 Driver certificates; revocation or suspension

34500-34520.5 Safety regulations

CODE OF REGULATIONS, TITLE 13

1200-~~1293-1294~~ Motor carrier safety, especially:

1213.1 Placing drivers out-of-service

UNITED STATES CODE, TITLE 41

8101-8106 Drug-Free Workplace Act

UNITED STATES CODE, TITLE 49

31306 Alcohol and drug testing

CODE OF FEDERAL REGULATIONS, TITLE 21

1308.11-1308.15 Controlled substances

CODE OF FEDERAL REGULATIONS, TITLE 49

40.1-40.413 Procedures for transportation workplace drug and alcohol testing programs

382.101-382.~~605-727~~ Drug and alcohol use and testing; especially:

382.205 On-duty use

382.207 Pre-duty use

382.209 Use following an accident

Management Resources:

CALIFORNIA HIGHWAY PATROL PUBLICATIONS

Controlled Substances and Alcohol Testing Compliance Checklist, 20072017

What is CSAT? Controlled Substances and Alcohol Testing, 20052016

WEB SITES

California Department of Motor Vehicles: <https://www.dmv.ca.gov>

California Highway Patrol: <http://www.chp.ca.gov>

Commercial Driver's License Drug and Alcohol Clearinghouse: <https://clearinghouse.fmcsa.dot.gov>

Federal Motor Carrier Safety Administration: <http://www.fmcsa.dot.gov>

U.S. Department of Transportation, Office of Drug and Alcohol Policy and Compliance:

<http://www.dot.gov/ost/dapc>

CSBA Sample Administrative Regulation

All Personnel

AR 4112.42(a)

4212.42

DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS

4312.42

Note: The following administrative regulation reflects state and federal requirements (Vehicle Code 34520; 49 CFR 40.1-40.413, 382.101-382.605) for drug and alcohol testing of school bus drivers, including pre-employment, post-accident, random, reasonable suspicion, return-to-duty, and follow-up testing. Pursuant to 49 CFR 40.27, the district must not require a driver to sign a consent, release, waiver of liability, or indemnification agreement with respect to any part of the drug or alcohol testing process.

Definitions

Note: Regardless of state medical or recreational marijuana laws, marijuana remains an illegal drug under the Controlled Substances Act and use of it by a driver remains a violation of federal drug testing regulations.

For purposes of drug testing required by the U.S. Department of Transportation (DOT), ~~drugs included in the tests are~~ marijuana, cocaine, amphetamines, phencyclidine (PCP), and **opioids** ~~opiates~~. (49 CFR 40.3, 40.85, 382.107)

Alcohol concentration ~~or level~~ **(or content)** means the alcohol in a volume of breath expressed in terms of grams of alcohol per 210 liters of breath **as indicated by an evidential breath test**. ~~For purposes of the DOT alcohol testing program, an alcohol level between 0.02 and 0.04 requires removal of the bus driver for a 24-hour period following the test. An alcohol level of 0.04 or higher requires immediate removal of the driver from performing safety-sensitive functions until the driver has successfully completed the return-to-duty process.~~ (49 CFR **40.3**, 382.107, ~~382.201, 382.505~~)

Safety-sensitive function means all time from the time ~~he/she~~ **the driver** begins to work or is required to be in readiness to work until the time the driver is relieved from work and all responsibility for performing work. Safety-sensitive functions include, but are not limited to, all time driving or otherwise in the bus **or other school transportation vehicle**; waiting at a district facility to be dispatched; inspecting, servicing, or conditioning the **bus vehicle** or **bus vehicle** equipment; loading or unloading the **bus vehicle**; supervising or assisting in the loading or unloading of the **bus vehicle**; and repairing, obtaining assistance, or remaining in attendance upon a disabled **bus vehicle**. (49 CFR 382.107)

(cf. 3540 - Transportation)

(cf. 3542 - School Bus Drivers)

(cf. 3543 - Transportation Safety and Emergencies)

(cf. 4020 - Drug and Alcohol-Free Workplace)

DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS (continued)

Designated Employer Representative

Note: 49 CFR 40.35 and 40.215 require the district to identify a "designated employer representative" to perform the duties specified in 49 CFR 40.3. The following paragraph may be revised to reflect the title of the employee so designated.

The Superintendent or designee shall identify a designated employer representative **who is authorized to take immediate action to remove drivers from safety-sensitive functions and to make required decisions in the testing and evaluation processes. The designated employer representative shall also be responsible for receiving test results and other communications. The name and telephone number of the designated employer representative shall be provided** and shall provide his/her name and telephone number to the testing contractor to contact about any problems or issues that may arise during the testing process. (49 CFR 40.35, 40.215)

Pre-employment Testing

Note: Pursuant to 49 CFR 382.701, districts are required to conduct a pre-employment query using the Commercial Driver's License Drug and Alcohol Clearinghouse's online database, available on its web site, to obtain information about an applicant. Pursuant to 49 CFR 40.25 and 382.413, districts must also, until January 6, 2023, continue to request a driver's drug and alcohol testing record from any employer who has employed the driver during the previous three years.

When hiring a new driver, the Superintendent or designee shall, with the driver's written consent, **conduct a pre-employment query using the Commercial Driver's License Drug and Alcohol Clearinghouse to obtain information about whether the driver has committed a violation of federal drug or alcohol regulations. (49 CFR 382.701)**

The Superintendent or designee shall also, with the driver's consent, request the driver's past drug and alcohol testing record, as specified in 49 CFR 40.25 and **382.413**, from any employer who has employed the driver at any time during the previous ~~two~~ **three** years. **To the extent practicable, the Superintendent or designee shall obtain and review such information before the driver first performs safety-sensitive functions.** In addition, the Superintendent or designee shall ask the driver if ~~he/she tested~~ **there was a** positive **test**, or ~~refused a refusal~~ to test, on any pre-employment drug or alcohol test that was administered during the past two years in the course of applying for another safety-sensitive transportation position ~~that he/she did not obtain~~ **was not obtained. (49 CFR 40.25, 382.413)**

The driver shall not be permitted to perform safety-sensitive functions if ~~he/she~~ **the driver** refuses to provide consent to obtain the information from previous employers **or from the Clearinghouse;** the information from previous employers is not received within 30 days of

DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS (continued)

the date on which the driver first performed safety-sensitive functions for the district; or the driver, **the Clearinghouse**, or a previous employer reports a violation of a drug or alcohol regulation without subsequent completion of the return-to-duty process. (49 CFR 40.25, 382.413, **382.701, 382.703**)

~~Upon making a contingent offer of employment to a driver and prior to the first time the driver performs safety sensitive functions for the district, the Superintendent or designee shall require the~~ **A driver whom the district intends to hire or use shall** ~~to~~ undergo testing for drugs and ~~to~~ receive a verified negative test result **prior to the first time the driver performs safety-sensitive functions for the district.** This testing requirement may be waived if all of the following conditions exist: (49 CFR 382.301)

1. The driver has participated in a qualified drug testing program within the previous 30 days.
2. While participating in the program, the driver either was tested within the past six months **from the date of application** or participated in a random drug testing program for the previous 12 months **from the date of application.**
- ~~3. The Superintendent or designee has contacted the testing program(s) in which the driver has participated and has obtained information about the program and the driver's participation as specified in 49 CFR 382.301.~~
- 34.** No prior employer of the driver of whom the district has knowledge has records of the driver's violation of federal drug testing regulations within the previous six months.

The Superintendent or designee **shall contact** ~~has contacted~~ the testing program(s) in which the driver has participated and **obtain** ~~has obtained~~ information about the program and the driver's participation as specified in 49 CFR 382.301.

DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS (continued)

Post-Accident Testing

As soon as practicable following an accident involving a school bus or student activity bus, the Superintendent or designee shall ensure that the driver involved is tested for alcohol and/or drugs under either of the following conditions: (49 CFR 382.303)

1. The accident involved loss of human life.
2. The driver receives a citation for a moving traffic violation **within eight hours of the accident** and the accident involved bodily injury to a person who required immediate medical treatment away from the scene of the accident and/or disabling damage to one or more vehicles requiring towing.

The Superintendent or designee shall attempt to administer a required alcohol test up to eight hours following the accident and/or a drug test up to 32 hours following the accident. The results of an alcohol or drug test conducted by federal, state, or local officials having independent authority for the test shall be considered to meet this requirement. If the alcohol test is not administered within two hours following the accident, or the test for drugs is not administered within 32 hours following the accident, the Superintendent or designee shall make a record stating the reasons the test was not promptly administered. (49 CFR 382.303)

No driver required to take a post-accident alcohol test pursuant to 49 CFR 382.303 shall use alcohol for eight hours following the accident or until the driver undergoes a post-accident alcohol test, whichever occurs first. (49 CFR 382.209)

Random Testing

Note: The district may revise the following paragraph to specify the method by which it will select drivers for random drug and alcohol testing. Pursuant to 49 CFR 382.305, the district must randomly select drivers for testing using a scientifically valid method such as a random number table or a computer-based random number generator that is matched with drivers' Social Security numbers, payroll identification numbers, or other comparable identifying numbers. Pursuant to 49 CFR 40.347, the district may contract with a third-party administrator or join a consortium of employers to operate the random selection process.

The Superintendent or designee shall ensure that random, unannounced drug and alcohol tests of bus drivers are conducted on testing dates reasonably spread throughout the year.

Such tests shall be **unannounced and** conducted during, immediately before, or immediately after the performance of safety-sensitive functions. (49 CFR 382.305)

DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS (continued)

Note: Pursuant to 49 CFR 382.305, the district must annually test at least 10 percent of district drivers for alcohol and at least **25 50** percent for drugs. However, the minimum required percentage is subject to change as determined necessary by the Federal Motor Carrier Safety Administration (FMCSA). Any such change will be published in the Federal Register and on the FMCSA's web site and will be effective starting January 1 following such publication. **For 2018, the minimum percentage rates remain at 10 percent for alcohol and 25 percent for controlled substances.**

The Superintendent or designee shall ensure that the percentage of district drivers randomly tested for drugs and alcohol meets or exceeds the minimum annual percentage rates specified in 49 CFR 382.305 or subsequently published in the Federal Register.

Each driver selected for random testing shall have an equal chance of being tested each time selections are made. (49 CFR 382.305)

Each driver who is selected for testing shall proceed to the test site immediately or, if performing a safety-sensitive function other than driving a bus, then as soon as possible after ceasing that function. (49 CFR 382.305)

Reasonable Suspicion Testing

Note: The following section may be revised to reflect the position (e.g., driver's supervisor or other district employee) authorized and trained to make observations for reasonable suspicion drug or alcohol testing.

A driver shall be required to submit to a drug or alcohol test whenever the Superintendent or designee has reasonable suspicion that the driver has violated the prohibitions against the use of drugs or alcohol. Such reasonable suspicion shall be based on specific, contemporaneous, articulable observations, conducted during, immediately before, or immediately after the performance of safety-sensitive functions, concerning the driver's appearance, behavior, speech, and/or body odors. Reasonable suspicion of drug use may also include indications of the chronic and withdrawal effects of drugs. (49 CFR 382.307)

The person who makes the required observations for reasonable suspicion testing for drugs or alcohol shall be trained in accordance with 49 CFR 382.603. The person who makes the determination that reasonable suspicion exists to conduct an alcohol test shall not be the same person who conducts the alcohol test. (49 CFR 382.307)

Within 24 hours of the observed behavior or before the results of the drug or alcohol test are released, whichever is earlier, ~~the Superintendent or designee shall prepare and sign~~ a written record of the observations leading to a reasonable suspicion test **shall be made and signed by the person who made the observations.** (49 CFR 382.307)

DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS (continued)

An alcohol test required as a result of reasonable suspicion shall be administered within eight hours following the determination of reasonable suspicion. If the test is not administered within two hours, the Superintendent or designee shall prepare and maintain on file a record stating the reasons the test was not promptly administered. (49 CFR 382.307)

In the absence of a reasonable suspicion alcohol test, the district shall take no action against a driver based solely on the driver's behavior and appearance, except that the driver shall not be allowed to report for or remain on safety-sensitive functions until an alcohol test is administered and the results show a concentration less than 0.02 or 24 hours have elapsed following the determination of reasonable suspicion. (49 CFR 382.307)

Return-to-Duty Testing

Note: Pursuant to 49 CFR 40.305, the district may return a driver to safety-sensitive functions after **he/she the driver** completes required education and treatment services as described in the accompanying Board policy and a return-to-duty drug or alcohol test. Such personnel decisions may be subject to collective bargaining or other legal requirements.

The Superintendent or designee may permit a driver who has violated federal drug or alcohol regulations to return to safety-sensitive functions after the driver has successfully complied with the education and treatment services prescribed by a substance abuse professional and has **a**-taken a return-to-duty drug or alcohol test. The driver shall not resume performance of safety-sensitive functions unless the drug test shows a negative result and/or the alcohol test shows a concentration of less than 0.02. (49 CFR 40.305, 382.309)

Follow-Up Testing

Note: Pursuant to 49 CFR 40.307, after a driver successfully complies with education and treatment services, the substance abuse professional will prescribe a follow-up testing plan and will present that plan to the designated employer representative. The plan must direct that the driver be subject to at least six unannounced follow-up tests in the first 12 months following the driver's return to safety-sensitive functions.

Upon receiving a written follow-up testing plan from a substance abuse professional, the Superintendent or designee shall determine the actual dates for follow-up testing consistent with those recommendations and shall ensure that such tests are unannounced and follow no discernable pattern as to their timing. No additional tests beyond those included in the plan shall be imposed by the district. (49 CFR 40.307-40.309, 382.111)

Mandatory Reporting and Annual Queries to the Drug and Alcohol Clearinghouse

DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS (continued)

The Superintendent or designee shall report to the Clearinghouse any violation of federal drug and alcohol regulations, any refusal to test, and other required information by the close of the third business day following the date on which the information was obtained. (49 CFR 382.705)

The Superintendent or designee shall conduct a query using the Clearinghouse at least once a year for all drivers to determine whether information exists in the Clearinghouse about the drivers. (49 CFR 382.701)

In lieu of a full query, the Superintendent or designee may obtain the individual driver's consent to conduct a limited query that is effective for more than one year and informs the district about whether there is information about the driver in the Clearinghouse without releasing that information to the district. If the limited query shows that information exists in the Clearinghouse about the individual driver, the Superintendent or designee shall conduct a full query within 24 hours of conducting the limited query. If a full query is not conducted within 24 hours, the driver may not perform any safety-sensitive function until the results from a full query confirm that the driver may perform such functions. (49 CFR 382.701)

A driver may not perform any safety-sensitive function if the results of a Clearinghouse query demonstrate that the driver has committed a violation of federal drug or alcohol regulations. (49 CFR 382.701)

Notifications

Note: Pursuant to 49 CFR 382.601, the district is **mandated** to adopt policy and procedures pertaining to misuse of drugs and alcohol and to provide these materials to each driver. When conducting compliance inspections, the **CHP-California Highway Patrol** reviews whether district policy or regulations contain all of items #1-~~112~~ below.

The Superintendent or designee shall provide each driver with materials explaining the federal regulations and the district's policy and procedure related to drug and alcohol testing and shall notify representatives of employee organizations of the availability of this information. This information shall include a detailed discussion of at least the following: (49 CFR 382.113, 382.303, 382.601)

1. The identity of the person designated by the district to answer driver questions about the materials
2. The categories of drivers who are subject to drug and alcohol testing

DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS (continued)

3. Sufficient information about the safety-sensitive functions performed by those drivers to make clear what period of the workday the driver is required to be in compliance
4. Specific information concerning prohibited driver conduct
5. The circumstances under which a driver will be tested for drugs and/or alcohol, including post-accident testing
6. The procedures that will be used to test for the presence of drugs and alcohol, protect the driver and the integrity of the testing processes, safeguard the validity of the test results, and ensure that those results are attributed to the correct driver
7. The requirement that a driver submit to drug and alcohol tests
8. An explanation of what constitutes a refusal to submit to a drug or alcohol test and the attendant consequences
9. The consequences for drivers found to have violated the prohibitions against drug or alcohol use, including the circumstances under which drivers will be removed immediately from safety-sensitive functions and the requirements for education, treatment, and return-to-duty testing
10. The consequences for drivers found to have a blood alcohol concentration between 0.02 and 0.04
11. Information concerning the effects of drug and alcohol use on an individual's health, work, and personal life; signs and symptoms of a drug or alcohol problem (the driver's or a co-worker's); and available methods of intervening when a drug or alcohol problem is suspected, including confrontation, referral to any employee assistance program, and/or referral to management
- 12. The requirement that personal information collected and maintained pursuant to 49 CFR 382 shall be reported to the Clearinghouse**

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

Each driver shall sign a statement certifying ~~that he/she has received~~ receipt of a copy of the above materials. The Superintendent or designee shall maintain the original of the signed certificate and may provide a copy of the certificate to the driver. (49 CFR 382.601)

DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS (continued)

In addition, prior to administering each alcohol or drug test, the driver shall be notified that the test is required pursuant to Title 49, Part 382, of the Code of Federal Regulations. (49 CFR 382.113)

The driver shall be notified of the results of drug and alcohol tests in accordance with 49 CFR 382.411.

Records

Note: 49 CFR 40.333 and 382.401 specify the records that must be retained by the district and how long each record must be retained (i.e., one year, two years, three years, five years, or indefinitely). Upon receiving a request from the FMCSA to inspect any such record, the district must make the record(s) available for inspection at the district office within two business days.

The Superintendent or designee shall maintain records of the district's drug and alcohol testing program in accordance with 49 CFR 40.333 and 382.401. Such records shall be maintained in a secure location with controlled access and shall be disclosed only in accordance with 49 CFR 382.405.

(cf. 3580 - District Records)

(8/13 8/14) 6/21

CSBA Sample Board Policy

Certificated and Classified Personnel

BP 4141(a)
4241

COLLECTIVE BARGAINING AGREEMENT

Note: The following **optional** policy addresses the implementation of the collective bargaining agreement adopted by the Governing Board following a process of negotiations with the exclusive representatives of employees. See BP 4143/4243 - Negotiations/Consultation for information about the bargaining process.

The Governing Board recognizes that collective bargaining agreements are legally binding, bilateral agreements with the exclusive representatives of employees pertaining to terms and conditions of employment. The Board is committed to carrying out the provisions of each agreement and expects the agreements to be consistently and uniformly administered.

(cf. 4140/4240/4340 - Bargaining Units)
(cf. 4143/4243 - Negotiations/Consultation)

Note: Districts should consider deleting policies and administrative regulations on topics covered in collective bargaining agreements or retaining them only after determining that the provisions in the policy or regulation are consistent with the adopted agreements. Some policies or regulations may also need to be retained and/or modified when they pertain to unrepresented employees. Should a contract and a policy conflict, the district may be required to grant the benefits in both documents, even if the district believed that the contract was intended to supersede the policy. See BB 9310 - Board Policies.

If the district has adopted a merit system pursuant to Education Code 45220-45320, then its classified employees are subject to the rules prescribed by the district's personnel commission, except when the subject matter is within the scope of representation and is included in a negotiated agreement. Such districts may revise the following paragraph to clarify that the negotiated agreement supersedes any conflicting rules of the personnel commission.

In United Teachers of Los Angeles v. Los Angeles Unified School District, the California Supreme Court held that a provision in a collective bargaining agreement that directly conflicts with the Education Code cannot be enforced.

~~Education Code 35036 prohibits the Board from entering into a collective bargaining agreement that, after April 15 prior to the school year that a teacher's transfer would become effective, assigns priority to a teacher who requests to be transferred to another school over other qualified teachers who have applied for positions requiring certification qualifications at that school. See BP 4114 - Transfers.~~

Following adoption of the collective bargaining agreement, the Superintendent or designee shall review related Board policies and recommend to the Board any action needed to maintain consistency with the agreement. Whenever a Board policy conflicts with a provision in the collective bargaining agreement, the agreement shall be binding for those employees covered by the terms of the agreement. **Whenever a law conflicts with a provision in the collective bargaining agreement, the law will prevail as to those employees for whom the law applies.**

(cf. 9310 - Board Policies)

COLLECTIVE BARGAINING AGREEMENT (continued)

Upon request by the Public Employment Relations Board, the Superintendent or designee shall provide, within 15 days of the request, a copy of the written agreement and any amendments. (8 CCR 32120)

Legal Reference:

EDUCATION CODE

35035 *Additional powers and duties of superintendent, transfer authority*

35036 *Voluntary transfers*

35160 *Authority of governing boards*

35160.1 *Broad authority of school districts*

45220-45320 *Merit system, classified employees*

GOVERNMENT CODE

3540-3549.3 *Educational Employment Relations Act*

CODE OF REGULATIONS, TITLE 8

31001-32997 *Regulations of employee relations boards*

COURT DECISIONS

Janus v. American Federation of State, County and Municipal Employees, Council 31 (2018) 138 S.Ct. 2448

United Teachers of Los Angeles v. Los Angeles Unified School District (2012) 54 Cal. 4th 504

Round Valley Teachers Association (1996) 13 Cal. 4th 269

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Public Employee Relations: <http://cper.berkeley.edu>

Center for Collaborative Solutions: <http://www.cscscenter.org>

Public Employment Relations Board: <http://www.perb.ca.gov>

State Mediation and Conciliation Service (SMCS): <http://www.dir.ca.gov/csmcs/smcs.html>

(10/95 3/07) 6/21

CSBA Sample Board Policy

All Personnel

BP 4158(a)

4258

EMPLOYEE SECURITY

4358

Note: Pursuant to Government Code 3543.2, safety conditions in employment are a mandatory subject of collective bargaining. The following Board policy and accompanying administrative regulation ~~are optional~~ **and** may be revised to reflect district practice **and the terms of the district's collective bargaining agreements.**

The Governing Board desires to provide a safe and orderly work environment for all employees. As part of the district's comprehensive safety plan, the Superintendent or designee shall develop strategies for protecting employees from potentially dangerous persons and situations and for providing necessary assistance and support when emergency situations occur.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 3515 - Campus Security)

(cf. 5131.4 - Student Disturbances)

Any person who threatens the safety of others at any district facility may be removed by the Superintendent or designee in accordance with AR 3515.2 - Disruptions.

(cf. 3515.2 - Disruptions)

Note: Code of Civil Procedure 527.8 allows the district to seek a temporary restraining order and injunction on behalf of an employee against any other individual who has subjected the employee to unlawful violence or a credible threat of violence in the workplace. In City of San Jose v. William Garbett, a California Court of Appeal held that a court's issuance of a temporary restraining order and injunction against a person who had verbally threatened a city official was not a violation of that person's right to free speech and right of access to a public place.

Pursuant to Penal Code 18150 and 18170, a gun violence restraining order prohibiting a person from owning, having custody or control of, purchasing, possessing, or receiving a firearm or ammunition may be petitioned by that person's employer, a coworker who has had substantial and regular interactions with the person for at least one year and has the employer's approval, or an employee or teacher of a secondary school that the person has attended in the past six months if the employee or teacher has obtained the approval of a school administrator or designee.

Any employee against whom violence or any threat of violence has been directed in the workplace shall notify the Superintendent or designee immediately. As appropriate, the Superintendent or designee shall initiate legal and security measures to protect the employee and others in the workplace. **Such measures may include seeking a temporary restraining order on behalf of the employee pursuant to Code of Civil Procedure 527.8 and/or a gun violence restraining order pursuant to Penal Code 18150 and 18170.**

EMPLOYEE SECURITY (continued)

Upon request by an employee who is a victim of domestic violence, sexual assault, or stalking, the Superintendent or designee shall provide reasonable accommodations in accordance with Labor Code 230-230.1 and the accompanying administrative regulation to protect the employee's safety while at work.

(cf. 4161.2/4261.2/4361.2 - Personal Leaves)

Note: Pursuant to Education Code 48904 and 48905, provides that an employee who is injured or whose property is damaged by willful misconduct of a district student under the conditions described below may request that the district pursue legal action against the student, or his/her the student's parent/guardian, pursuant to Education Code 48904. Education Code 48904 provides that a parent/guardian will be liable for damages caused by his/her minor child's willful misconduct resulting in injury to a district student, employee, or volunteer or damage to district or employee property. Also - See BP 3515.4 - Recovery for Property Loss or Damage and AR 5125.2 - Withholding Grades, Diploma or Transcripts. The district should consult legal counsel when considering whether to pursue legal action.

The Superintendent or designee may pursue legal action on behalf of an employee against a student or his/her the student's parent/guardian to recover damages for injury to the employee's person or his/her property caused by the student's willful misconduct that occurred on district property, at a school or district activity, or in retaliation for lawful acts of the employee in the performance of his/her the employee's duties. (Education Code 48904, 48905)

(cf. 3320 - Claims and Actions Against the District)
(cf. 3515.4 - Recovery for Property Loss or Damage)
(cf. 4156.3/4256.3/4356.3 - Employee Property Reimbursement)
(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

The Superintendent or designee shall ensure that employees receive training provide staff development in crisis prevention and intervention techniques, which in order to protect themselves and students. Staff development may include training in classroom management, effective communication techniques, procedures for responding to an active shooter situation, and crisis resolution.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

In accordance with law, the Superintendent or designee also shall inform teachers, in accordance with law, administrators, and/or counselors of crimes and offenses committed by students who may pose a danger in the classroom. (Education Code 48201, 49079; Welfare and Institutions Code 827)

EMPLOYEE SECURITY (continued)

The Superintendent or designee may make available at appropriate locations, including, but not limited to, district and school offices, gyms, and classrooms, communication devices that would enable two-way communication with law enforcement and others when emergencies occur.

(cf. 5141 - Health Care and Emergencies)

Use of Pepper Spray

Note: The following section is **optional** and may be revised to reflect district practice. Penal Code 22810 authorizes adults, with certain exceptions, to carry an approved tear gas weapon such as pepper spray for purposes of self-defense. Penal Code 626.9 and 626.10, which prohibit the possession of weapons on school grounds, do not prohibit the possession of pepper spray on school grounds. Thus, the Governing Board may determine whether to allow or disallow, with certain exceptions, the possession of pepper spray on school property or at school activities. See the accompanying administrative regulation for related procedures.

Employees shall not carry or possess pepper spray on school property or at school activities, except when authorized by the Superintendent or designee for self-defense purposes. When allowed, an employee may only possess pepper spray in accordance with administrative regulations and Penal Code 22810. Any employee who is negligent or careless in the possession or handling of pepper spray shall be subject to appropriate disciplinary measures.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Reporting of Injurious Objects

Note: The following **optional** section specifies actions to be taken in the event an employee becomes aware of any person who is in possession of an injurious object, and is consistent with the actions described in AR 5131.7 - Weapons and Dangerous Instruments related to student possession.

Pursuant to Education Code 49334, a school employee who **initially** notifies law enforcement regarding a student or adult who is in possession of an injurious object while on school grounds or under the authority of school personnel cannot be subject to any civil or administrative proceeding, including disciplinary action, for **such action violation of any district policy or procedure related to the notification of a law enforcement agency. Education Code 49334 requires such an employee to conform with district procedures after exercising the option to notify a law enforcement agency.**

~~The Board requires employees to~~ **Employees shall** take immediate action upon being made aware that any person is in possession of a weapon or unauthorized injurious object on school grounds or at a school-related or school-sponsored activity. ~~The e~~**Employees** shall ~~use his/her own~~ **exercise their best** judgment as to the potential danger involved and shall do one of the following:

EMPLOYEE SECURITY (continued)

1. Confiscate the object and deliver it to the principal immediately
2. Immediately notify the principal, who shall take appropriate action
3. Immediately call 911 and the principal

(cf. 3515.7 - Firearms on School Grounds)

(cf. 5131.7 - Weapons and Dangerous Instruments)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

When informing the principal about the possession or seizure of a weapon or dangerous device, **the an** employee shall report the name(s) of persons involved, witnesses, location, and the circumstances of any seizure.

Legal Reference:

EDUCATION CODE

32210-32212 *Willful disturbance, public schools or meetings*

32225-32226 *Communication devices*

35208 *Liability insurance*

35213 *Reimbursement for loss, destruction or damage of school property*

44014 *Report of assault by pupil against school employee*

44807 *Duty concerning conduct of students*

48201 *Transfer of student records*

48900-48926 *Suspension or expulsion*

49079 *Notification to teacher; student who has engaged in acts re: grounds suspension or expulsion*

49330-49335 *Injurious objects*

CIVIL CODE

51.7 *Freedom from violence or intimidation*

CODE OF CIVIL PROCEDURE

527.8 *Workplace violence safety*

GOVERNMENT CODE

995-996.4 *Defense of public employees*

3543.2 *Scope of representation*

12926 Definitions

LABOR CODE

230-230.2 Leave for victims of domestic violence, sexual assault, or specified felonies

PENAL CODE

71 *Threatening public officers and employees and school officials*

240-246.3 *Assault and battery, especially:*

241.3 *Assault against school bus drivers*

Legal Reference continued: (see next page)

EMPLOYEE SECURITY (continued)

Legal Reference: (continued)

PENAL CODE (continued)

- 241.6 Assault on school employee including board member
- 243.3 Battery against school bus drivers
- 243.6 Battery against school employee including board member
- 245.5 Assault with deadly weapon against school employee including board member
- 290 Registration of sex offenders
- 601 Trespass by person making credible threat
- 626-626.11 School crimes
- 646.9 Stalking

18150 Gun violence restraining orders

18170 Gun violence restraining order issued after notice and hearing

22810 Purchase, possession, and use of tear gas

WELFARE AND INSTITUTIONS CODE

827 Juvenile court proceedings; reports; confidentiality

828.1 District police or security department, disclosure of juvenile records

COURT DECISIONS

City of San Jose v. William Garbett, (2010) 190 Cal. App. 4th 526

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools **and Violence Prevention Office:**

<http://www.cde.ca.gov/ls/ss>

CSBA Sample Administrative Regulation

All Personnel

AR 4158(a)

4258

EMPLOYEE SECURITY

4358

An employee may use reasonable and necessary force for self-defense or defense of another person, to quell a disturbance threatening physical injury to others or damage to property, or to obtain possession of weapons or other dangerous objects within the control of a student. (Education Code 44807, 49001)

(cf. 3515.2 - Disruptions)

(cf. 3515.3 - District Police/Security Department)

(cf. 3515.4 - Recovery for Property Loss or Damage)

(cf. 3530 - Risk Management/Insurance)

(cf. 5131.7 - Weapons and Dangerous Instruments)

(cf. 5144 - Discipline)

Note: Pursuant to Education Code 44014, it is the duty of an employee and his/her immediate supervisor to report to law enforcement any attack, assault, or physical threat made against the employee by a student. Failure to report such an attack, assault, or physical threat is an infraction punishable by a fine. It is also an infraction for a Governing Board member or employee to prevent the filing of the report or to impose any sanction against an employee for so doing.

Although the law only requires employees to report attacks, assaults, or threats made by students, the following paragraph requires employees to report any attack, assault, or threat made against them by any other individual on school grounds.

An employee shall promptly report to the principal or other immediate supervisor any attack, assault, or physical threat made against ~~him/her~~ **the employee** by a student or by any other individual in relation to the ~~employee's~~ performance of ~~his/her~~ **the employee's** duties, and any action the employee took in response. ~~When appropriate, the employee and the principal or other immediate supervisor shall report the incident to law enforcement.~~ Reports of **an** attack, assault, or threat shall be forwarded immediately to the Superintendent or designee.

Note: Pursuant to Education Code 44014, it is the duty of an employee and ~~his/her~~ **the employee's** immediate supervisor to report to law enforcement any attack, assault, or physical threat made against the employee by a student. **Compliance with district procedures related to reporting incidents, as specified in the paragraph above, does not exempt an employee or supervisor from the duty to make a report to law enforcement.** Failure to report such an attack, assault, or physical threat is an infraction punishable by a fine. It is also an infraction for a Governing Board member or employee to prevent the filing of the report or to impose any sanction against an employee for doing so.

Although the law only requires employees to report attacks, assaults, or threats made by students, the following paragraph requires **district may revise the following paragraph to require** employees to report any attack, assault, or threat made against them by any other individual on school grounds.

In addition, the employee and the principal or other immediate supervisor shall promptly report to local law enforcement authorities an attack, assault, or physical threat made against the employee by a student. (Education Code 44014)

EMPLOYEE SECURITY (continued)

~~(cf. 3515.2 - Disruptions)~~

~~Reports of attack, assault, or threat shall be forwarded immediately to the Superintendent or designee.~~

~~(cf. 3320 - Claims and Actions Against the District)
(cf. 3515.4 - Recovery for Property Loss or Damage)
(cf. 3530 - Risk Management/Insurance)~~

Notice Regarding Student Offenses **Committed While Under School Jurisdiction**

When a student commits certain offenses that may endanger staff or others, the following procedures shall be implemented to notify staff members as appropriate:

1. Acts That Are Grounds for Suspension or Expulsion

Note: Education Code 49079 requires the district to inform teachers of students who have committed specified acts that constitute grounds for suspension or expulsion. School district officers or employees who knowingly fail to provide this information are guilty of a misdemeanor punishable by a fine and/or imprisonment.

- a.** The Superintendent or designee shall inform the teacher(s) of each student who, during the previous three school years, has engaged in or is reasonably suspected to have engaged in any act, except the possession or use of tobacco products, that would constitute a ground for suspension or expulsion as specified in AR 5144.1 - Suspension and Expulsion/Due Process. This information shall be based upon district records maintained in the ordinary course of business or records received from a law enforcement agency. (Education Code 49079)

~~(cf. 4112.9/4212.9/4312.9 - Employee Notifications)
(cf. 5125 - Student Records)
(cf. 5144.1 - Suspension and Expulsion/Due Process)~~

Note: Education Code 48201 requires districts to request records of a transferring student regarding acts that resulted in the student's suspension or expulsion from the previous school, as specified below; see AR 5125 - Student Records. Once the record is received, the Superintendent or designee must inform the student's teacher(s) of the acts as specified below.

- b.** Upon receiving a transfer student's record regarding acts committed by the student that resulted in **his/her** suspension or expulsion, the Superintendent or

EMPLOYEE SECURITY (continued)

designee shall inform the student's teacher(s) that the student was suspended from school or expelled from ~~his/her~~ **the** former district and of the act that resulted in the suspension or expulsion. (Education Code 48201)

- c.** Information received by teacher(s) shall be received in confidence for the limited purpose for which it was provided and shall not be further disseminated by the teacher. (Education Code **48201**, 49079)

~~Notice Regarding Student Offenses Committed While Outside School Jurisdiction~~

2. Offenses Reported to the District by a Court

Note: ~~The following optional paragraph is for use by districts maintaining a district police or security department. Welfare and Institutions Code 828 specifies that information gathered by a law enforcement agency relating to a minor taken into custody may be disclosed to a school district police or security department. The following paragraph addresses the authority of the district police department to utilize such information as it pertains to certain offenses committed by students. Welfare and Institutions Code 827~~ **requires a court, within seven days, to provide written notification to the Superintendent when a minor student has been found by the court to have committed a felony or misdemeanor involving specified offenses. Upon receiving such notification, the Superintendent must notify certain counselors, teachers, and administrators, as described in item #2.**

In addition, Welfare and Institutions Code 828.1 specifies that a school district police or security department may provide written notification to the Superintendent when a minor student has been found by a court to have illegally used, sold, or possessed a controlled substance or committed specified crimes involving serious acts of violence. In such cases, the information may be transmitted to a teacher, counselor, or administrator with direct supervisory or disciplinary responsibility over the student, and such information must be received in confidence for the limited purpose for which it was provided. Districts that maintain their own police or security department may expand the following item to authorize the department to notify the Superintendent of such offenses.

~~When a minor student has been found by a court of competent jurisdiction to have illegally used, sold, or possessed a controlled substance or committed specified crimes involving serious acts of violence, the district police or security department may provide written notification to the Superintendent. (Welfare and Institutions Code 828.1)~~

~~(cf. 3515.3 - District Police/Security Department)~~

- a.** When informed by **the a** court that a minor student has been found by **a the** court to have committed any felony or any misdemeanor involving curfew, gambling, alcohol, drugs, tobacco products, carrying of weapons, a sex offense listed in Penal Code 290, assault or battery, larceny, vandalism, or graffiti, the Superintendent or designee shall ~~so inform~~ **expeditiously notify** the school principal. (Welfare and Institutions Code 827)

EMPLOYEE SECURITY (continued)

- b.** The principal shall **expeditiously** disseminate this information to any counselor who directly supervises or reports on the student's behavior or progress. ~~and to The principal shall also inform~~ any teacher or administrator directly supervising or reporting on the student's behavior or progress whom ~~he/she~~ **the principal** thinks may need the information ~~so as~~ **in order** to work with the student appropriately, avoid being needlessly vulnerable, or protect others from vulnerability. (Welfare and Institutions Code 827)
- c.** Any court-initiated information that a teacher, counselor, or administrator receives shall be kept confidential and used only to rehabilitate the student and protect other students and staff. The information shall be further disseminated only when communication with the student, parent/guardian, law enforcement staff, and probation officer is necessary to rehabilitate the student or to protect students and staff. (Welfare and Institutions Code 827)
- d.** When a student is removed from school as a result of ~~his/her~~ **an** offense, the Superintendent shall hold the court's information in a separate confidential file until the student is returned to the district. If the student is returned to a different district, the Superintendent shall transmit the information provided by the student's parole or probation officer to the superintendent of the new district of attendance. (Welfare and Institutions Code 827)
- e.** Any confidential file of court-initiated information shall be kept until the student becomes 18, graduates from high school, or is released from juvenile court jurisdiction, whichever occurs first, and shall then be destroyed. (Welfare and Institutions Code 827)

Procedures to Maintain Confidentiality of Student Offenses

Note: The following ~~section~~ **optional paragraph may be revised to reflect district practice.** ~~describes procedures for maintaining confidentiality of student records and documenting the district's good faith effort to notify counselors or teachers about student offenses.~~ Intentional violation of the confidentiality provisions of Welfare and Institutions Code 827 is a misdemeanor punishable by a fine. ~~This section may be modified to reflect district practice.~~

In order to maintain confidentiality when providing information about student offenses to **a** counselor ~~s and~~ **or** teachers ~~of classes/programs to which a student is assigned,~~ the principal or designee shall send the staff member a written notification that ~~one of his/her students~~ **a student** has committed an offense that requires ~~his/her~~ review of a student's file in the school office. This notice shall not name or otherwise identify the student. The staff member shall ~~be asked to~~ initial the notification and ~~return it to the principal or designee.~~ ~~He/she~~ shall also initial the student's file when reviewing it in the school office.

EMPLOYEE SECURITY (continued)

Accommodations for Victims of Domestic Violence, Sexual Assault, or Stalking

Note: Pursuant to Labor Code 230, the district is required to provide reasonable accommodations at work, upon request, to an employee who is a victim of domestic violence, sexual assault, or stalking. The district is not required to provide reasonable accommodations to an employee who has not disclosed the employee's status as a victim of domestic violence, sexual assault, or stalking nor to undertake an action that constitutes an undue hardship, as defined by Government Code 12926.

In addition, Labor Code 230 and 230.1 allow employees who are victims of domestic violence, sexual assault, or stalking to use available leave for the purposes of (1) obtaining relief (e.g., a temporary restraining order, restraining order, or injunctive relief) to protect the health, safety, or welfare of the employee or the employee's child; (2) seeking medical attention for injuries caused by the crime or abuse; (3) obtaining services from a domestic violence shelter, program, rape crisis center, or victim services organization or agency; (4) obtaining psychological counseling or mental health services related to an experience of crime or abuse; and/or (5) participating in safety planning and taking other actions to increase safety from future crime or abuse, including temporary or permanent relocation. As amended by AB 2992 (Ch. 224, Statutes of 2020), Labor Code 230 and 230.1 expand these provisions to include employees who are victims of a crime that caused physical injury, or mental injury with a threat of physical injury, and employees whose immediate family member is deceased as the direct result of a crime. See AR 4161.2/4261.2/4361.2 - Personal Leaves.

When requested by an employee who is a victim of domestic violence, sexual assault, or stalking, the district shall provide the employee reasonable accommodations which may include the implementation of safety measures, including: (Labor Code 230)

1. A transfer, reassignment, or modified schedule
2. A changed work telephone or work station
3. An installed lock
4. Assistance in documenting domestic violence, sexual assault, stalking, or other crime that occurs in the workplace
5. Referral to a victim assistance organization
6. Another safety procedure or adjustment to a job structure, workplace facility, or work requirement in response to domestic violence, sexual assault, stalking, or other crime

(cf. 4161.2/4261.2/4361.2 - Personal Leaves)

EMPLOYEE SECURITY (continued)

The Superintendent or designee shall engage in a timely, good faith, and interactive process with the employee to determine effective reasonable accommodations that do not pose an undue hardship on the district. In determining whether an accommodation is reasonable, the Superintendent or designee shall consider any exigent circumstance or danger facing the employee. (Labor Code 230)

Upon the request of the Superintendent or designee, an employee requesting a reasonable accommodation shall provide a written statement, signed by the employee or an individual acting on the employee's behalf, certifying that the accommodation is for an authorized purpose. The Superintendent or designee may also request that the employee provide certification of the employee's status as a victim of domestic violence, sexual assault, or stalking. Such certification may include: (Labor Code 230)

- 1. A police report indicating that the employee was a victim**
- 2. A court order protecting or separating the employee from the perpetrator of the crime or abuse, or other evidence from the court or prosecuting attorney that the employee has appeared in court**
- 3. Documentation from a licensed medical professional or health care provider, domestic violence or sexual assault counselor, victim advocate, or counselor that the employee was undergoing treatment or receiving services for physical or mental injuries or abuse resulting in victimization from the crime or abuse**
- 4. Any other form of documentation that reasonably verifies that the crime or abuse occurred, including, but not limited to, a written statement signed by the employee or by an individual acting on the employee's behalf**

Any verbal or written statement, police or court record, or other documentation identifying an employee as a victim shall be confidential and shall not be disclosed by the district except as required by federal or state law or as necessary to protect the employee's safety in the workplace. The employee shall be notified before any authorized disclosure. (Labor Code 230)

Every six months after the date of the certification, the Superintendent or designee may request recertification of the employee's status as a victim of domestic violence, sexual assault, or stalking or ongoing circumstances related to the crime or abuse. The employee shall notify the Superintendent or designee if, due to changing circumstances, the employee needs a new accommodation or no longer needs an accommodation. (Labor Code 230)

EMPLOYEE SECURITY (continued)

The district shall not retaliate against an employee because of the employee's status as a victim of crime or abuse or for requesting a reasonable accommodation, regardless of whether the request was granted. (Labor Code 230)

Use of Pepper Spray

Note: The following **optional** section may be revised to reflect district practice. **See the accompanying Board policy for further information and the Board's determination to allow or disallow, with certain exceptions, the possession of pepper spray on school property or at school activities.**

The Superintendent or designee shall notify employees of the district's policy prohibiting the possession of pepper spray on school property or at school-related activities without prior approval of the Superintendent or designee. Employees wishing to carry pepper spray shall submit to the Superintendent or designee a written request setting forth the need for the pepper spray. The Superintendent or designee shall notify the employee in writing as to whether the request was approved or denied.

When approving an employee's request, the Superintendent or designee shall inform the employee of the following conditions:

1. The pepper spray shall be used only in self-defense **pursuant to Penal Code 22810.**
2. An employee who uses pepper spray other than in self-defense shall be subject to disciplinary action by the district and, in accordance with law, a fine and/or imprisonment.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

3. The pepper spray must be stored in a secure place and not be accessible to students or other individuals. Negligent storage of the pepper spray may subject the employee to disciplinary action.

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CSBA Sample Board Policy

Students

BP 5141.4(a)

CHILD ABUSE PREVENTION AND REPORTING

The Governing Board is committed to supporting the safety and well-being of district students and desires to facilitate the prevention of and response to child abuse and neglect. The Superintendent or designee shall develop and implement strategies for preventing, recognizing, and promptly reporting known or suspected child abuse and neglect.

The Superintendent or designee may provide a student who is a victim of abuse with school-based mental health services or other support services and/or may refer the student to resources available within the community as needed.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 5141.5 - Mental Health)

(cf. 5141.6 - School Health Services)

(cf. 6164.2 - Guidance/Counseling Services)

Child Abuse Prevention

Note: The following **optional** section may be revised to reflect district practice.

~~Education Code 51220.5 specifies that the district's course of study for grades 7 and/or 8 may include parenting skills education, including instruction on child abuse and neglect; see AR 6143 - Courses of Study.~~

The district's instructional program ~~shall include~~ **may provide** age-appropriate and culturally sensitive child abuse prevention curriculum. ~~This curriculum shall which~~ explains students' right to live free of abuse, includes instruction in the skills and techniques needed to identify unsafe situations and react appropriately and promptly, informs students of available support resources, and teaches students how to obtain help and disclose incidents of abuse.

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6143 - Courses of Study)

Note: ~~The following paragraph is optional.~~ Education Code 51900.6, ~~as added by AB 2016 (Ch. 809, Statutes of 2014),~~ authorizes districts to provide age-appropriate instruction in sexual abuse and sexual assault awareness and prevention in grades K-12, provided that students are allowed to be excused from such instruction upon the written request of their parents/guardians. It also requires the State Board of Education and Superintendent of Public Instruction to consider addressing these issues in the next revision of the state health education content standards and curriculum framework.

The district's program also may include age-appropriate curriculum in sexual abuse and sexual assault awareness and prevention. Upon written request of a student's parent/guardian, the student shall be excused from taking such instruction. (Education Code 51900.6)

CHILD ABUSE PREVENTION AND REPORTING (continued)

Note: Pursuant to Education Code 33133.5, posters notifying students of the appropriate telephone number to call to report child abuse or neglect are available on the California Department of Education's web site in five languages. Education Code 33133.5 encourages districts to post the appropriate version or versions of the poster in an area of the school where students frequently congregate.

The Superintendent or designee may display posters, in areas on campus where students frequently congregate, notifying students of the appropriate telephone number to call to report child abuse or neglect. (Education Code 33133.5)

Note: The following paragraph is for use by districts that serve students in grades 7-12. Education Code 215.5 requires districts that issue or reissue student identification cards to have the telephone number of the National Domestic Violence Hotline (1-800-799-7233) printed on either side of student identification cards.

In addition, student identification cards for students in grades 7-12 shall include the National Domestic Violence Hotline telephone number. (Education Code 215.5)

(cf. 5142 - Safety)

The Superintendent or designee shall, to the extent feasible, seek to incorporate community resources into the district's child abuse prevention programs and may use these resources to provide parents/guardians with instruction in parenting skills and child abuse prevention.

Child Abuse Reporting

Note: The Child Abuse and Neglect Reporting Act (Penal Code 11164-11174.3) identifies persons who are mandated to report known or suspected child abuse or neglect and establishes procedures for filing a report; see the accompanying administrative regulation.

The Superintendent or designee shall establish procedures for the identification and reporting of known and suspected child abuse and neglect in accordance with law.

(cf. 4119.21/4219.21/4319.21 - Professional Standards)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.71 - Title IX Sexual Harassment Complaint Procedures)

Procedures for reporting child abuse shall be included in the district and/or school comprehensive safety plan. (Education Code 32282)

(cf. 0450 - Comprehensive Safety Plan)

Note: Education Code 44252, ~~as amended by AB 2560 (Ch. 110, Statutes of 2014)~~, requires that teachers applying to the Commission on Teacher Credentialing for a new credential or a renewal of their credential

read and sign a statement that they understand the duties imposed on them as mandated reporters pursuant to Penal Code 11164-11174.3.

BP 5141.4(c)

CHILD ABUSE PREVENTION AND REPORTING (continued)

District employees who are mandated reporters, as defined by law and administrative regulation, are obligated to report all known or suspected incidents of child abuse and neglect.

Note: ~~As amended by AB 1432 (Ch. 797, Statutes of 2014),~~ Education Code 44691 and Penal Code 11165.7 require districts to annually train their employees regarding the duties of mandated reporters; see the accompanying administrative regulation. However, pursuant to Penal Code 11165.7, a lack of training does not excuse any mandated reporter from the duty to report suspected child abuse and neglect.

The Superintendent or designee shall provide training regarding the duties of mandated reporters **as required by law and as specified in the accompanying administrative regulation. (Education Code 44691; Penal Code 11165.7)**

Legal Reference:

EDUCATION CODE

215.5 Student identification cards with National Domestic Violence Hotline telephone number

~~32280-32289.5~~ ~~32289.8~~ *Comprehensive school safety plans*

33133.5 Posters of telephone number for students to report child abuse or neglect

33195 *Heritage schools, mandated reporters*

33308.1 *Guidelines on procedure for filing child abuse complaints*

44252 *Teacher credentialing*

44691 *Staff development in the detection of child abuse and neglect*

44807 *Duty concerning conduct of students*

48906 *Notification when student released to peace officer*

48987 *Dissemination of reporting guidelines to parents*

49001 *Prohibition of corporal punishment*

51220.5 *Parenting skills education*

51900.6 *Sexual abuse and sexual assault awareness and prevention instruction*

CODE OF CIVIL PROCEDURE

340.1 Damages suffered as a result of childhood sexual abuse

PENAL CODE

152.3 *Duty to report murder, rape, or lewd or lascivious act*

273a ~~Willfully~~ ~~or~~ ~~causing~~ ~~unjustifiable~~ ~~pain or mental suffering~~ ~~punishment~~ of child; endangering life or health

286 Crime of sodomy

287 Crime of oral copulation

288 *Definition of lewd or lascivious act requiring reporting*

289 Crime of sexual penetration

11164-11174.3 *Child Abuse and Neglect Reporting Act*

WELFARE AND INSTITUTIONS CODE

15630-15637 *Dependent adult abuse reporting*

CODE OF REGULATIONS, TITLE 5

~~3200-3205~~ ~~4650~~ *Filing complaints with CDE;* special education students

UNITED STATES CODE, TITLE 42

11434a *McKinney-Vento Homeless Assistance Act; definitions*

COURT DECISIONS

Camreta v. Greene (2011) 131 S.Ct. 2020

Management Resources: (see next page)

BP 5141.4(d)

CHILD ABUSE PREVENTION AND REPORTING (continued)

Management Resources:

CSBA PUBLICATIONS

Why Schools Hold the Promise for Adolescent Mental Health, Governance Brief, May 2019

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve

Health Framework for California Public Schools, Kindergarten Through Grade Twelve

WEB SITES

California Attorney General's Office, Suspected Child Abuse Report Form:

http://www.ag.ca.gov/childabuse/pdf/ss_8572.pdf

https://oag.ca.gov/sites/all/files/agweb/pdfs/childabuse/ss_8572.pdf

California Department of Education, **Child Abuse Prevention Training and Resources Safe Schools:**

<http://www.cde.ca.gov/ls/ss/ap>

California Department of Social Services, **Information Resources Guide Children and Family**

Services Division: <http://www.childsworld.ca.gov>

U.S. Department of Health and Human Services, Child Welfare Information Gateway:

~~<https://www.childwelfare.gov/can>~~ <https://www.childwelfare.gov>

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CSBA Sample Administrative Regulation

Students

AR 5141.4(a)

CHILD ABUSE PREVENTION AND REPORTING

Note: Pursuant to Education Code 44691, ~~as amended by AB 1432 (Ch. 797, Statutes of 2014)~~, the California Department of Education (CDE) is required to disseminate information to all school districts regarding the detection and reporting of child abuse and to provide guidance on the responsibilities of mandated reporters. See ~~the CDE's~~ web site for information and resources.

Definitions

Child abuse or neglect includes the following: (Penal Code 11165.5, 11165.6)

1. A physical injury or death inflicted by other than accidental means on a child by another person

Note: Pursuant to Penal Code 11165.1, as amended by AB 1145 (Ch. 180, Statutes of 2020), sexual assault does not include voluntary conduct in violation of Penal Code 286, 287, or 289 (sodomy, oral copulation, or sexual penetration) if there are no indicators of abuse, unless such conduct is between a person who is 21 years of age or older and a minor who is under 16 years of age. AB 1775 (Ch. 264, Statutes of 2014) amended Penal Code 11165.1 to revise the definition of sexual exploitation to also include knowingly downloading, streaming, or accessing through any electronic or digital media a film, photograph, videotape, video recording, negative, or slide in which a child is engaged in an act of obscene sexual conduct.

2. Sexual abuse of a child, including sexual assault or sexual exploitation, as defined in Penal Code 11165.1
3. Neglect of a child as defined in Penal Code 11165.2
4. Willful harming or injuring of a child or the endangering of the person or health of a child as defined in Penal Code 11165.3
5. Unlawful corporal punishment or injury as defined in Penal Code 11165.4

(cf. 4119.21/4219.21/4319.21 - Professional Standards)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.71 - Title IX Sexual Harassment Complaint Procedures)

Child abuse or neglect does not include:

1. A mutual affray between minors (Penal Code 11165.6)
2. An injury caused by reasonable and necessary force used by a peace officer acting within the course and scope of his/her employment (Penal Code 11165.5, 11165.6)

CHILD ABUSE PREVENTION AND REPORTING (continued)

Note: Education Code 44807 provides that physical control of a student under the conditions specified in item #3 below is not subject to criminal prosecution or penalties.

3. An injury resulting from the exercise by a teacher, vice principal, principal, or other certificated employee of the same degree of physical control over a student that a parent/guardian would be **legally** privileged to exercise, not exceeding the amount of physical control reasonably necessary to maintain order, protect property, protect the health and safety of students, or maintain proper and appropriate conditions conducive to learning (Education Code 44807)
4. An injury caused by a school employee's use of force that is reasonable and necessary to quell a disturbance threatening physical injury to persons or damage to property, **for purposes of self-defense to protect himself/herself**, or to obtain weapons or other dangerous objects within the control of a student (Education Code 49001)

(cf. 5131 - Conduct)

(cf. 5131.7 - Weapons and Dangerous Instruments)

(cf. 5144 - Discipline)

(cf. 6159.4 - Behavioral Interventions for Special Education Students)

5. Physical pain or discomfort caused by athletic competition or other such recreational activity voluntarily engaged in by a student (Education Code 49001)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6145.2 - Athletic Competition)

Note: Pursuant to Penal Code 11165.15, **as added by AB 652 (Ch. 486, Statutes of 2013)**, the fact that a child is homeless or is classified as an unaccompanied minor, as defined in the federal McKinney-Vento Homeless Assistance Act (42 USC 11434a), is not, in and of itself, a sufficient basis for reporting child abuse or neglect.

6. Homelessness or classification as an unaccompanied minor (Penal Code 11165.15)

Note: The following definition of "mandated reporters" does not list non-school persons (e.g., physicians, clergy members) who are also mandated to report suspected child abuse or neglect and may be revised to reflect additional positions applicable to the district as specified in Penal Code 11165.7.

Penal Code 11165.7 clarifies that volunteers whose duties require direct contact with and supervision of children are not mandated reporters. However, the law encourages volunteers to obtain training in the identification and reporting of child abuse and neglect and to report known or suspected incidents of child abuse or neglect.

Mandated reporters include, but are not limited to, teachers; instructional aides; teacher's aides or assistants; classified employees; certificated pupil personnel employees;

administrative officers or supervisors of child attendance; athletic coaches, administrators,

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CHILD ABUSE PREVENTION AND REPORTING (continued)

and directors; **licensees**, administrators, and employees of a licensed child day care facility; Head Start **program** teachers; district police or security officers; licensed nurses or health care providers; and administrators, presenters, and counselors of a child abuse prevention program. (Penal Code 11165.7)

Reasonable suspicion means that it is objectively reasonable for a person to entertain a suspicion, based upon facts that could cause a reasonable person in a like position, drawing when appropriate on **the person's his/her** training and experience, to suspect child abuse or neglect. However, *reasonable suspicion* does not require certainty that child abuse or neglect has occurred nor does it require a specific medical indication of child abuse or neglect. (Penal Code 11166)

Reportable Offenses

Note: Penal Code 11166 specifies that a mandated reporter has a duty to report when acting in **a his/her** professional capacity or within the scope of employment. When a mandated reporter is acting in a private capacity, like other private citizens, ~~he/she has the discretion whether or not to make~~ **making** a report **is discretionary**.

A mandated reporter shall make a report using the procedures provided below whenever, **acting in a his/her** professional capacity or within the scope of ~~his/her~~ employment, **he/she the mandated reporter** has knowledge of or observes a child whom the mandated reporter knows or reasonably suspects has been the victim of child abuse or neglect. (Penal Code 11166)

Any mandated reporter who has knowledge of or who reasonably suspects that a child is suffering serious emotional damage or is at a substantial risk of suffering serious emotional damage, based on evidence of severe anxiety, depression, withdrawal, or untoward aggressive behavior toward self or others, may make a report to the appropriate agency. (Penal Code **11165.9**, 11166.05, 11167)

Note: Pursuant to Penal Code 152.3, it ~~is may be~~ a misdemeanor, with specified exceptions, for a witness to not report a murder, rape, or lewd or lascivious act as defined in Penal Code 288 where the victim is under age 14. Persons who fail to report such offenses may be subject to a fine and/or imprisonment.

Any district employee who reasonably believes **to have that he/she has** observed the commission of a murder, rape, or lewd or lascivious act by use of force, violence, duress, menace, or fear of immediate and unlawful bodily injury against a victim who is a child under age 14 shall notify a peace officer. (Penal Code 152.3, 288)

Responsibility for Reporting

The reporting duties of mandated reporters are individual and cannot be delegated to another person. (Penal Code 11166)

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CHILD ABUSE PREVENTION AND REPORTING (continued)

When two or more mandated reporters jointly have knowledge of a known or suspected instance of child abuse or neglect, the report may be made by a member of the team selected by mutual agreement and a single report may be made and signed by the selected member of the reporting team. Any member who has knowledge that the member designated to report has failed to do so shall thereafter make the report. (Penal Code 11166)

Note: Penal Code 11166.01 provides that it **may be is** a crime, punishable by a fine and/or imprisonment, for a supervisor or administrator to knowingly inhibit or impede a mandated reporter from making a report.

No supervisor or administrator shall impede or inhibit a mandated reporter from making a report. (Penal Code 11166)

Any person not identified as a mandated reporter who has knowledge of or observes a child whom **he/she the person** knows or reasonably suspects has been a victim of child abuse or neglect may report the known or suspected instance of child abuse or neglect to the appropriate agency. (Penal Code 11166)

(cf. 1240 - Volunteer Assistance)

Reporting Procedures

1. Initial Telephone Report

Note: Penal Code 11165.9 specifies the agencies that are authorized to receive reports of suspected child abuse and neglect, as detailed in the following paragraph. The agency must accept a report even if it lacks subject matter or geographical jurisdiction to investigate the case; the agency is then responsible for referring the case to an agency with proper jurisdiction.

Immediately or as soon as practicable after knowing or observing suspected child abuse or neglect, a mandated reporter shall make an initial report by telephone to any police department (excluding a school district police/security department), sheriff's department, county probation department if designated by the county to receive such reports, or county welfare department. (Penal Code 11165.9, 11166)

Note: It is recommended that the district's administrative regulation include the name, address, and phone number of the appropriate agencies in its area **to whom reports should be made.**

Such reports shall be made to the following agency(ies):

School that reside in Solano County
Rio Vista Police Department
50 Poppy House Road, Rio Vista, CA 94571
(707-374-6366)

CHILD ABUSE PREVENTION AND REPORTING (continued)

Schools that reside in Sacramento County

Sacramento County Sheriff Department
4500 Orange Grove Avenue
Sacramento, CA 95841
(916) 874-5115

Schools that reside in Yolo County

Yolo County Sheriff's Office
140 Tony Diaz Drive
Woodland, CA 95776
(530) 666-8282

Note: The following paragraph is **optional**.

When the initial telephone report is made, the mandated reporter shall note the name of the official contacted, the date and time contacted, and any instructions or advice received.

2. Written Report

Within 36 hours of knowing or observing the information concerning the incident, the mandated reporter shall ~~then~~ prepare and either send, fax, or electronically **transmit submit** to the appropriate agency a written follow-up report, which includes a completed **California** Department of Justice (**DOJ**) form (**BCIASS** 8572). (Penal Code 11166, 11168)

Note: Pursuant to Penal Code 11168, the **California** Department of Justice (**DOJ**) form shall be distributed by the police department, sheriff's department, county probation department, or county welfare department as appropriate and is available on the ~~DOJ's Department of Justice's~~ web site. It may also be made available at the district office or school site. The following **optional** paragraph should be revised to reflect district practice.

The ~~DOJ Department of Justice~~ form may be obtained from the district office or other appropriate agencies, such as **the police department, or sheriff's department, or county probation or welfare department** ~~or the police or sheriff's department~~.

Note: Penal Code 11167 requires the mandated reporter's ~~to give his/her~~ name when reporting known or suspected child abuse. However, the reporter's name and the report are confidential and are only disclosed in limited circumstances provided by law.

Reports of suspected child abuse or neglect shall include, if known: (Penal Code 11167)

- a. The name, business address, and telephone number of the person making the report and the capacity that makes the person a mandated reporter
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CHILD ABUSE PREVENTION AND REPORTING (continued)

- b. The child's name and address, present location, and, where applicable, school, grade, and class
- c. The names, addresses, and telephone numbers of the child's parents/guardians
- d. The name, address, telephone number, and other relevant personal information about the person(s) who might have abused or neglected the child
- e. The information that gave rise to the reasonable suspicion of child abuse or neglect and the source(s) of that information

The mandated reporter shall make a report even if some of this information is not known or is uncertain to **the mandated reporter him/her**. (Penal Code 11167)

The mandated reporter may give to an investigator from an agency investigating the case, including a licensing agency, any information relevant to an incident of child abuse or neglect or to a report made for serious emotional damage pursuant to Penal Code 11166.05. (Penal Code 11167)

Note: Item #3 below is **optional** and may be revised to reflect district practice. Pursuant to Penal Code 11166, school districts may establish internal reporting procedures encouraging employees to notify supervisors and administrators of reports that are made. These internal procedures must not inhibit or impede immediate and direct reporting by employees to appropriate agencies, **direct an employee to allow the employee's supervisor to file or process a mandated report under any circumstances, or require any employee to disclose the employee's identity to the employer.** Penal Code 11166 prohibits internal procedures from requiring the employee to make a report to the district or requiring that the identity of the mandated reporter be disclosed to the district.

3. Internal Reporting

The mandated reporter shall not be required to disclose **the mandated reporter's his/her** identity to **his/her a** supervisor, the principal, or the Superintendent or designee. (Penal Code 11166)

However, employees reporting child abuse or neglect to an appropriate agency are encouraged, but not required, to notify the principal as soon as possible after the initial telephone report to the appropriate agency. When so notified, the principal shall inform the Superintendent or designee.

The principal so notified shall provide the mandated reporter with any assistance necessary to ensure that reporting procedures are carried out in accordance with law,

CHILD ABUSE PREVENTION AND REPORTING (continued)

Board policy, and administrative regulation. At the mandated reporter's request, the principal may assist in completing and filing the necessary forms.

Reporting the information to an employer, supervisor, principal, school counselor, co-worker, or other person shall not be a substitute for making a mandated report to the appropriate agency. (Penal Code 11166)

Training

Note: As amended by AB 1432 (Ch. 797, Statutes of 2014), Education Code 44691 and Penal Code 11165.7 require districts to annually train their employees and any other mandated reporters working on their behalf regarding the duties of mandated reporters. Education Code 44691, as amended, also requires the CDE to develop an online training module to be provided to the California Department of Social Services for use by districts.

Within the first six weeks of each school year, **or within the first six weeks of employment if hired during the school year**, the Superintendent or designee shall provide training on mandated reporting requirements to district employees and persons working on their behalf who are mandated reporters. **Any school personnel hired during the school year shall receive such training within the first six weeks of employment.** (Education Code 44691; Penal Code 11165.7)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Note: Education Code 44691 requires school districts to use the online training module provided by the California Department of Social Services **(CDSS), available on the CDSS web site**. However, if the online training module is not used, the Superintendent or designee is required to report to ~~the~~ CDE regarding the training being used in its place.

The Superintendent or designee shall use the online training module provided by the California Department of Social Services **(CDSS)**. (Education Code 44691)

The training shall include, but not necessarily be limited to, training in identification and reporting of child abuse and neglect. In addition, the training shall include information that failure to report an incident of known or reasonably suspected child abuse or neglect as required by law is a misdemeanor punishable by imprisonment and/or a fine as specified. (Education Code 44691; Penal Code 11165.7)

Note: Education Code 44691, **as amended by AB 1432 (Ch. 797, Statutes of 2014)**, requires districts to develop a process by which all persons required to receive training must provide proof of receiving the training (e.g., the use of a sign-in sheet, submission of a certificate of completion). The following paragraph may be revised to reflect district practice.

The Superintendent or designee shall obtain and retain proof of each mandated reporter's completion of the training. (Education Code 44691)

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CHILD ABUSE PREVENTION AND REPORTING (continued)

Note: The following **optional** paragraph may be revised to reflect district practice. Education Code 44691, ~~as amended by AB 1058 (Ch. 748, Statutes of 2015)~~, encourages districts to provide training to all school employees, at least once every three years, on the prevention of child abuse on school grounds, by school personnel, or in school-sponsored programs. ~~As amended, Pursuant to~~ Education Code 44691, ~~also requires the CDE's web site includes to establish best practices for prevention of abuse and to provide links on its web site to training resources.~~

In addition, at least once every three years, school personnel may receive training in the prevention of child abuse, including sexual abuse, on school grounds, by school personnel, or in school-sponsored programs. (Education Code 44691)

Victim Interviews by Social Services

Note: Penal Code 11174.3 authorizes a representative from ~~the Department of Social Services CDSS~~ or another government agency investigating suspected child abuse or neglect to interview a student during school hours, on school grounds, concerning a report of child abuse or neglect that occurred at home or in an out-of-home care facility. However, there is no clear guidance regarding the procedures to be followed if a social worker is accompanied by law enforcement. In Greene v. Camreta, the 9th Circuit Court of Appeals had ruled that, absent exigent circumstances, a social worker and sheriff could not question a student in school without obtaining a warrant, court order, or parent/guardian consent. Subsequently, that ruling was vacated by the U.S. Supreme Court on appeal (Camreta v. Greene) since the case was then moot. Districts should proceed with caution and consult ~~with~~ legal counsel as necessary.

Whenever ~~the Department of Social Services CDSS~~ or another government agency is investigating suspected child abuse or neglect that occurred within the child's home or out-of-home care facility, the student may be interviewed by an agency representative during school hours, on school premises. The Superintendent or designee shall give the student the choice of being interviewed in private or in the presence of any adult school employee or volunteer aide selected by the student. (Penal Code 11174.3)

A staff member or volunteer aide selected by a child may decline to be present at the interview. If the selected person accepts, the principal or designee shall inform **the person him/her** of the following requirements **prior to the interview**: (Penal Code 11174.3)

1. The purpose of the selected person's presence at the interview is to lend support to the child and enable **the child him/her** to be as comfortable as possible.
2. The selected person shall not participate in the interview.
3. The selected person shall not discuss the facts or circumstances of the case with the child.
4. The selected person is subject to the confidentiality requirements of the Child Abuse and Neglect Reporting Act, a violation of which is punishable as specified in Penal Code 11167.5.

If a staff member agrees to be present, the interview shall be held at a time during school hours when it does not involve an expense to the school. (Penal Code 11174.3)

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CHILD ABUSE PREVENTION AND REPORTING (continued)

Release of Child to Peace Officer

When a child is released to a peace officer and taken into custody as a victim of suspected child abuse or neglect, the Superintendent or designee and/or principal shall not notify the parent/guardian, but rather shall provide the peace officer with the address and telephone number of the child's parent/guardian. (Education Code 48906)

(cf. 5145.11 - Questioning and Apprehension by Law Enforcement)

Parent/Guardian Complaints

Note: Education Code 48987 requires the district, **upon request**, to disseminate guidelines, **upon request**, **adopted by CDE** advising parents/guardians of procedures for filing child abuse complaints. **As required by Education Code 33308.1, the CDE has prepared sample guidelines for this purpose, which were updated in March 2014 and** Such **sample guidelines** are available on **the** CDE's web site.

Claims against the district for childhood sexual assault are governed by the timelines and procedures specified in Code of Civil Procedure 340.1; see AR 3320 - Claims and Actions Against the District.

Upon request, the Superintendent or designee shall provide parents/guardians with procedures for reporting suspected child abuse occurring at a school site to appropriate agencies. For parents/guardians whose primary language is not English, such procedures shall be in their primary language and, when communicating orally regarding those **guidelines and/or** procedures, an interpreter shall be provided.

To file a complaint against a district employee or other person suspected of child abuse or neglect at a school site, parents/guardians may file a report by telephone, in person, or in writing with any appropriate agency identified above under "Reporting Procedures." If a parent/guardian makes a complaint about an employee to any other employee, the employee receiving the information shall notify the parent/guardian of procedures for filing a complaint with the appropriate agency. **The employee shall also file a report when obligated to do so pursuant to Penal Code 11166 using the procedures described above for mandated reporters.** ~~The employee also is obligated pursuant to Penal Code 11166 to file a report himself/herself using the procedures described above for mandated reporters.~~

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 3320 – Claims and Actions Against the District)

Note: **5 CCR 3201, as added by Register 2020, No. 21, authorizes p**Parents/guardians of special education students ~~also may to~~ file a complaint with ~~the~~ CDE as provided in the following paragraph. ~~The~~ CDE does not investigate allegations of child abuse or neglect, but may investigate conditions that may involve ~~immediate~~ physical **safety concerns as such concerns interfere with the provision of danger or**

~~threaten the health, safety, or welfare of the child and which may result in denial of~~ a free appropriate public education.

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CHILD ABUSE PREVENTION AND REPORTING (continued)

In addition, if the child is enrolled in special education, a separate complaint may be filed with the California Department of Education pursuant to 5 CCR **3200-3205 4650**.

~~(cf. 1312.3 - Uniform Complaint Procedures)~~

Notifications

The Superintendent or designee shall provide to all new employees who are mandated reporters a statement that informs them of their status as mandated reporters, their reporting obligations

under Penal Code 11166, and their confidentiality rights under Penal Code 11167. The district also shall provide these new employees with a copy of Penal Code 11165.7, 11166, and 11167. (Penal Code 11165.7, 11166.5)

~~(cf. 4112.9/4212.9/4312.9 - Employee Notifications)~~

Before beginning employment, any person who will be a mandated reporter by virtue of **the person's** ~~his/her~~ position shall sign a statement indicating ~~that he/she has~~ knowledge of the reporting obligations under Penal Code 11166 and ~~will comply~~ **compliance** with ~~those such~~ provisions. The signed statement shall be retained by the Superintendent or designee. (Penal Code 11166.5)

Employees who work with dependent adults shall be notified of legal responsibilities and reporting procedures pursuant to Welfare and Institutions Code 15630-15637.

Note: The remainder of this section is **optional** and should be deleted by districts that do not provide these additional notifications.

The Superintendent or designee also shall notify all employees that:

1. A mandated reporter who reports a known or suspected instance of child abuse or neglect shall not be held civilly or criminally liable for making a report and this immunity shall apply even if the mandated reporter acquired the knowledge or reasonable suspicion of child abuse or neglect outside of **the mandated reporter's** ~~his/her~~ professional capacity or outside the scope of ~~his/her~~ employment. Any other person making a report shall not incur civil or criminal liability unless it can be proven that **the person** ~~he/she~~ knowingly made a false report or made a report with reckless disregard of the truth or falsity of the report. (Penal Code 11172)

2. If a mandated reporter fails to timely report an incident of known or reasonably suspected child abuse or neglect, **the mandated reporter he/she** may be guilty of a crime punishable by a fine and/or imprisonment. (Penal Code 11166)

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CHILD ABUSE PREVENTION AND REPORTING (continued)

3. No employee shall be subject to any sanction by the district for making a report unless it can be shown that **the employee he/she** knowingly made a false report or made a report with reckless disregard of the truth or falsity of the report. (Penal Code 11166, **11172**)

Policy Reference UPDATE Service

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CSBA Sample Board Policy

Students

BP 5141.52(a)

SUICIDE PREVENTION

Note: Education Code 215 **mandates** that the Governing Board of any district serving students in grades **K7-12** adopt a policy on student suicide prevention, intervention, and postvention (i.e., intervention conducted after a suicide) with specified components. **AB 1767 (Ch. 694, Statutes of 2019) amended Education Code 215 to mandate policy on suicide prevention, intervention, and postvention for students in grades K-6 beginning in the 2020-21 school year.** The required components are addressed in the following policy and the accompanying administrative regulation.

The following policy is consistent with the California Department of Education's Also see the California Department of Education's (CDE) Model Youth Suicide Prevention Policy, which also includes an extensive list of resources to assist in the prevention, intervention, and postvention of student suicide. developed pursuant to Education Code 215. Districts are encouraged to work closely with their county behavioral health department to identify and access resources at the local level.

The Mental Health Services Oversight and Accountability Commission developed a suicide prevention plan for the state which is published in Striving for Zero: California's Strategic Plan for Suicide Prevention 2020-2025, available on its web site. The plan presents strategic aims, with related goals, objectives, and an implementation schedule. Districts may find the strategic plan useful in learning more about the stigma associated with behavioral health needs, myths and misconceptions about suicidal behavior and its hinderance to prevention efforts, suicidal behavior, risk and protective factors, and best practices in suicide prevention.

The following policy and accompanying administrative regulation should be revised to reflect district practice and the grade levels offered by the district.

The Governing Board recognizes that suicide is a leading cause of death among youth, **prevention is a collective effort that requires stakeholder engagement**, and ~~that~~ school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. In an effort to reduce suicidal behavior, ~~and~~ its impact on students and families, **and other trauma associated with suicide**, the Superintendent or designee shall develop measures, ~~and~~ strategies, **practices, and supports** for suicide prevention, intervention, and postvention.

Note: Pursuant to Education Code 215, as amended by AB 1767, the district's suicide prevention policy must be developed in consultation with school and community stakeholders, school-employed mental health professionals, suicide prevention experts, and, for policy for grades K-6, the county mental health plan. According to CDE's Model Youth Suicide Prevention Policy, school-employed mental health professionals may include school counselors, psychologists, social workers, and nurses. CDE's model policy also includes consultation with administrators, other school staff, parents/guardians, students, local health agencies and professionals, law enforcement, and community organizations.

~~It is recommended that districts also consult with legal counsel and the district's risk manager or insurance carrier, as appropriate.~~

BP 5141.52(b)

SUICIDE PREVENTION (continued)

In developing policy and **procedures** ~~strategies~~ for suicide prevention, ~~and~~ intervention, **and postvention**, the Superintendent or designee shall consult with school and community stakeholders, ~~such as administrators, other staff, parents/guardians and students; school-employed mental health professionals, such as school counselors, school psychologists, school social workers, and school nurses;~~ **suicide prevention experts, such as local health agencies, mental health professionals, and community organizations; law enforcement; and,** in developing policy for grades K-6, the county mental health plan. (Education Code 215)

(cf. 1220 - Citizen Advisory Committees)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

Note: The following optional paragraph may be revised to reflect district practice. Education Code 215 does not define "school and community stakeholders" or "school-employed mental health professionals" who must be consulted in the development of policy. The following examples are consistent with CSBA and CDE recommendations.

School and community stakeholders and school mental health professionals with whom the Superintendent or designee shall consult may include district and school administrators, school counselors, school psychologists, school social workers, school nurses, other staff, parents/guardians and caregivers, students, local health agencies, mental health professionals, community organizations, law enforcement, legal counsel, and/or the district's risk manager or insurance carrier. The Superintendent or designee may also collaborate with county and/or city governments in an effort to align district policy with any existing community suicide prevention plans.

~~Note: Education Code 215, as amended by AB 1767, requires that the district's policy for students in grades K-6 be age appropriate and delivered and discussed in a manner that is sensitive to the needs of young students. The following paragraph is for use by districts that serve K-6 students, and may be revised as appropriate for the student population served by the district.~~

~~The Board shall ensure that measures and strategies for students in grades K-6 are age appropriate and delivered and discussed in a manner that is sensitive to the needs of young students. (Education Code 215)~~

Measures and strategies for suicide prevention, intervention, and postvention shall include, but are not limited to:

Note: Education Code 215, as amended by AB 1767, mandates that the district's policy address any training on suicide awareness and prevention to be provided to teachers of students in all grade levels served

by the district. See the accompanying administrative regulation for additional language fulfilling this mandate. In addition, Education Code 49604 encourages each district to provide suicide prevention training at least once to each middle, junior high, and high school counselor. Item #1 **may should** be revised to specify **the other** categories of employees who will receive the training.

BP 5141.52(c)

SUICIDE PREVENTION (continued)

1. Staff development on suicide awareness and prevention for teachers, **interns**, school counselors, and others ~~district employees~~ who interact with students, **including, as appropriate, substitute teachers, coaches, expanded day learning staff, crossing guards, tutors, and volunteers**, as described in the accompanying administrative regulation

(cf. 1240 - Volunteer Assistance)

(cf. 4112.21 - Interns)

(cf. 4121 - Temporary/Substitute Personnel)

(cf. 4127/4227/4327 – Temporary Athletic Team Coaches)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

(cf. 5142 - Safety)

(cf. 5148 - Child Care and Development)

(cf. 5148.2 - Before/After School Programs)

(cf. 6145.2 - Athletic Competition)

SUICIDE PREVENTION (continued)

Note: Education Code 215 **mandates** that the district's policy specifically address the needs of high-risk groups, including, but not limited to, those listed in the following paragraph. See the accompanying administrative regulation for additional language fulfilling this mandate.

As appropriate, these measures and strategies shall specifically address the needs of students who are at high risk of suicide, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning. (Education Code 215)

Note: The following **two paragraphs are** ~~is~~ for use by districts that serve students in grades K-6. **Education Code 215, as amended by AB 1767, mandates that the district's policy for students in grades K-6 ensure proper coordination and consultation with the county mental health plan if a referral is made for mental health or related services on behalf of a student who is a Medi-Cal beneficiary.**

The Board shall ensure that measures and strategies for students in grades K-6 are age appropriate and delivered and discussed in a manner that is sensitive to the needs of young students. (Education Code 215)

If a referral is made for mental health or related services for a student in grade K-6 who is a Medi-Cal beneficiary, the Superintendent or designee shall coordinate and consult with the county mental health plan. (Education Code 215)

(cf. 5141.6 - School Health Services)

District employees shall act only within the authorization and scope of their credential or license. Nothing in this policy shall be construed as authorizing or encouraging district employees to diagnose or treat mental illness unless they are specifically licensed and employed to do so. (Education Code 215)

Note: Education Code 215 requires that the district's student suicide prevention policy be updated at least every five years. Given the severity of the issue and importance of maintaining an up-to-date suicide prevention policy, CSBA and CDE recommend reviewing and updating this policy annually. The following paragraph may be revised to reflect district practice.

The Board shall review, and update as necessary, this policy at least every five years. **The Board may, at its discretion, review the policy more frequently.** (Education Code 215)

The Superintendent or designee shall periodically review district data pertaining to school climate and reports of suicidal ideation, attempts, or death to identify patterns or trends and make recommendations regarding program development.

BP 5141.52(e)

SUICIDE PREVENTION (continued)

Note: Education Code 234.6, as added by AB 34 (Ch. 282, Statutes of 2019), requires districts, beginning in the 2020-21 school year, to ensure that the district's suicide prevention policies for grades K-6 and 7-12 be readily accessible in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students.

The Superintendent or designee shall post this policy on the district's web site, in a prominent location and in a manner that is easily accessible to parents/guardians and students. (Education Code 234.6)

Legal Reference: (see next page)

Legal Reference:

EDUCATION CODE

215 Student suicide prevention policies

215.5 Suicide prevention hotline contact information on student identification cards

216 Suicide prevention online training programs

234.6 Posting suicide prevention policy on web site

32280-32289.5 Comprehensive safety plan

49060-49079 Student records

49602 **Counseling; Confidentiality** of student information

49604 Suicide prevention training for school counselors

GOVERNMENT CODE

810-996.6 Government Claims Act

PENAL CODE

11164-11174.3 Child Abuse and Neglect Reporting Act

WELFARE AND INSTITUTIONS CODE

5698 Emotionally disturbed youth; legislative intent

5850-5886 Children's Mental Health Services Act

COURT DECISIONS

Corales v. Bennett (Ontario-Montclair School District) (2009) 567 F.3d 554

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2019

Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2008

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2019

Model Youth Suicide Prevention Policy

CALSCHLS PUBLICATIONS

California Healthy Kids Survey (CHKS)

California School Parent Survey (CSPS)

California School Staff Survey (CSSS)

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Connectedness: Strategies for Increasing Protective Factors Among Youth, 2009

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SUICIDE PREVENTION (continued)

EACH MIND MATTERS: CALIFORNIA'S MENTAL HEALTH MOVEMENT PUBLICATIONS

Making Headlines: Guide to Engaging the Media in Suicide Prevention in California, 2012

HEARD ALLIANCE PUBLICATIONS

K-12 Toolkit for Mental Health Promotion and Suicide Prevention, 2017

MENTAL HEALTH SERVICES OVERSIGHT AND ACCOUNTABILITY COMMUNICATIONS PUBLICATIONS

Striving for Zero: California's Strategic Plan for Suicide Prevention 2020-2025

NATIONAL ASSOCIATION OF SCHOOL PSYCHOLOGISTS PUBLICATIONS

Preventing Suicide: Guidelines for Administrators and Crisis Teams, 2015

SUICIDE PREVENTION RESOURCE CENTER PUBLICATIONS

After a Suicide: A Toolkit for Schools, 2nd Edition, 2018

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES PUBLICATIONS

National Strategy for Suicide Prevention: Goals and Objectives for Action, rev. 2012

Preventing Suicide: A Toolkit for High Schools, 2012

Management Resources: (continued)

WEB SITES

American Academy of Pediatrics: <https://www.healthychildren.org>

American Association of Suicidology: <http://www.suicidology.org>

American Foundation for Suicide Prevention: <https://afsp.org>

American Psychological Association: <http://www.apa.org>

American School Counselor Association: <https://www.schoolcounselor.org>

California Department of Education, Mental Health: <http://www.cde.ca.gov/ls/cg/mh>

California Department of Health Care Services, Mental Health Services:

<http://www.dhcs.ca.gov/services/MH>

California Mental Health Services Authority: <https://www.calmhsa.org>

CalSCHLS: <https://calschls.org>

Centers for Disease Control and Prevention, Mental Health: <http://www.cdc.gov/mentalhealth>

Crisis Text Line: <https://www.crisistextline.org>

Each Mind Matters: California's Mental Health Movement: <https://emmresourcecenter.org>

HEARD Alliance: <https://www.heardalliance.org>

Mental Health Services Oversight and Accountability Commission: <https://mhsoac.ca.gov>

National Action Alliance for Suicide Prevention: <https://theactionalliance.org>

National Association of School Psychologists: <https://www.nasponline.org>

National Child Traumatic Stress Network: <https://www.nctsn.org>

National Institute for Mental Health: <http://www.nimh.nih.gov>

Substance Abuse and Mental Health Services Administration: <https://www.samhsa.gov>

Suicide Prevention Lifeline: <https://suicidepreventionlifeline.org>

Suicide Prevention Messaging: <https://suicidepreventionmessaging.org>

Suicide Prevention Resource Center: <https://www.sprc.org/about-suicide>

Suicide Prevention Lifeline: <https://suicidepreventionlifeline.org>

Trevor Project: <http://thetrevorproject.org>

U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services

Administration: <http://www.samhsa.gov>

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Policy Reference UPDATE Service

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CSBA Sample Administrative Regulation

Students

AR 5141.52(a)

SUICIDE PREVENTION

Note: Education Code 215, **as amended by AB 1767 (Ch. 694, Statutes of 2019), mandates** policy on suicide prevention, intervention, and postvention for grades **K7-12 and, beginning in the 2020-21 school year, for grades K-6**. See the accompanying Board policy. The following administrative regulation provides additional strategies that fulfill the mandate and may be revised to reflect district practice. Pursuant to Education Code 215, the following regulation should be developed in consultation with school and community stakeholders, school-employed mental health professionals, suicide prevention experts, and, in developing strategies for grades K-6, the county mental health plan.

Examples of suicide prevention strategies are also available in the California Department of Education's (CDE) Model Youth Suicide Prevention Policy, **Mental Health Services Oversight and Accountability Commission's (MHSOAC) Striving for Zero: California's Strategic Plan for Suicide Prevention 2020-2025**, the U.S. Department of Health and Human Services publication Preventing Suicide: A Toolkit for High Schools, and resources issued by other state and federal agencies and organizations. For further information about strategies to protect students from bullying, cyberbullying, and other harassment, see BP 5131 - Conduct, BP 5131.2 - Bullying, BP 5145.3 - Nondiscrimination/Harassment, **BP/AR 5145.7 - Sexual Harassment**, and BP 5145.9 - Hate-Motivated Behavior.

Staff Development

Note: Education Code 215, **as amended by AB 1767, mandates** that the district's policy address any training on suicide awareness and prevention to be provided to teachers of students in all grade levels served by the district. In addition, Education Code 49604 encourages each district to provide suicide prevention training at least once to each middle, junior high, and high school counselor.

CDE recommends that employees receive training on the core components of suicide prevention at the beginning of employment, and also receive training each year on risk factors, protective factors, warning signs of suicide, suicide prevention, intervention, referral, and postvention, with a minimum of one hour of general suicide prevention training. The following section **may should** be revised to reflect district practice.

Education Code 216 requires CDE to identify evidence-based online training program(s), aligned with the requirements of Education Code 215, that districts **may can** use to train students and staff.

Additionally, Education Code 216 also requires CDE, dependent upon funds being appropriated in the annual Budget Act, **CDE will to** provide grants, upon application, to county offices of education for the acquisition of such training programs to disseminate to districts at no cost.

Suicide prevention training shall be provided to teachers, **interns**, counselors, and others **district employees** who interact with students, **including, as appropriate, substitute teachers, coaches, expanded day learning staff, crossing guards, tutors, and volunteers.** The training shall be offered under the direction of a district counselor, **psychologist, and/or social worker who has received advanced training specific to suicide and who may collaborate** ~~and/or in cooperation~~ with one or more **county or** community mental health agencies.

AR 5141.52(b)

SUICIDE PREVENTION (continued)

(cf. 1240 - Volunteer Assistance)

(cf. 4112.21 - Interns)

(cf. 4121 - Temporary/Substitute Personnel)

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

(cf. 5142 - Safety)

(cf. 5148 - Child Care and Development)

(cf. 5148.2 - Before/After School Programs)

(cf. 6145.2 - Athletic Competition)

Materials for training shall include how to identify appropriate mental health services at the school site and within the community, and when and how to refer youth and their families to those services. Materials also may include programs that can be completed through self-review of suitable suicide prevention materials. (Education Code 215)

Additionally, Staff development shall include research and information related to the following topics:

Note: Education Code 215 **mandates** that the district's policy specifically address the needs of high-risk groups; see the accompanying Board policy. One strategy to specifically address their needs is to increase staff awareness of the higher rates of suicide among these groups, as provided in item #1 below.

1. The higher risk of suicide among certain groups, including, but not limited to, students who are impacted by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning

Note: Staff development may include training about individual risk factors associated with suicide, as provided in item #2 below. Information about risk factors is available from **MHSOAC's Striving for Zero: California's Strategic Plan for Suicide Prevention 2020-2025** ~~CDE~~, the Centers for Disease Control and Prevention, American Association of Suicidology, American Foundation for Suicide Prevention, Trevor Project, and other **publications**, agencies, and organizations.

2. Individual risk factors such as previous suicide attempt(s) or self-harm, history of depression or mental illness, family history of suicide or violence, feelings of

isolation, interpersonal conflicts, a recent severe **or traumatic** stressor or loss, family instability, impulsivity, and other factors

(cf. 5131.6 - Alcohol and Other Drugs)

AR 5141.52(c)

SUICIDE PREVENTION (continued)

3. **Identification of students who may be at risk of suicide, including, but not limited to, w**arning signs that may indicate depression, emotional distress, or suicidal intentions, such as changes in students' personality or behavior and verbalizations of hopelessness or suicidal intent
4. Protective factors that may help to decrease a student's suicide risk, such as resiliency, problem-solving ability, access to mental health care, and positive connections to family, peers, school, and community
5. Instructional strategies for teaching the suicide prevention curriculum, **and** promoting mental and emotional health, **reducing the stigma associated with mental illness, and using safe and effective messaging about suicide**

6. The importance of early prevention and intervention in reducing the risk of suicide

- 76.** School and community resources and services, including resources and services that meet the specific needs of high-risk groups

(cf. 5141.6 - School Health Services)

(cf. 6164.2 - Guidance/Counseling Services)

- 87.** Appropriate ways to interact with a student who is demonstrating emotional distress or is suicidal and procedures for intervening when a student attempts, threatens, or discloses the desire to die by suicide, including, but not limited to, appropriate protocols for **constant** monitoring **and supervision of** the student, **during the time the student is in the school's physical custody**, while the immediate referral of the student to medical or mental health services is being processed

- 98.** District procedures for responding after a suicide has occurred

10. Common misconceptions about suicide

The district may provide additional professional development in suicide risk assessment and crisis intervention to district mental health professionals, including, but not limited to, school counselors, psychologists, social workers, and nurses.

Instruction

Note: The state's content standards for health education include voluntary standards pertaining to mental, emotional, and social health at selected elementary and secondary grades and suicide prevention instruction at grade 7 or 8 and in high school.

AR 5141.52(d)

SUICIDE PREVENTION (continued)

CDE recommends that the instruction be under the supervision of district-employed mental health professionals following consultation with county and community health agencies, and that it be incorporated into areas of the curriculum in addition to health classes.

The district's comprehensive health education program shall promote the healthy mental, emotional, and social development of students and shall be aligned with the state content standards and curriculum framework. Suicide prevention instruction shall be incorporated into the health education curriculum in an age **and developmentally** appropriate manner and shall be designed to help students:

1. Identify and analyze **warning signs** ~~of and risk factors associated with suicide, including, but not limited to, understanding how mental health challenges and emotional distress, such as depression and self-destructive behaviors in oneself and others and understand how~~ feelings of depression, loss, isolation, inadequacy, and anxiety, can lead to thoughts of suicide
2. Develop coping and resiliency skills **for dealing with stress and trauma,** and **building** self-esteem
3. Learn to listen, be honest, share feelings, and get help when communicating with friends who show signs of suicidal intent
4. Identify trusted adults;**;** school resources, **including the district's suicide prevention, intervention, and referral procedures;** and/or community crisis intervention resources where youth can get help **and recognize that there is no stigma associated with seeking services for mental health, substance abuse, and/or suicide prevention**

~~(cf. 5131.6 - Alcohol and Other Drugs)~~

(cf. 5141.6 - School Health Services)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6164.2 - Guidance/Counseling Services)

5. **Develop help-seeking strategies** and recognize that there is no stigma associated with seeking services for mental health, substance abuse, and/or suicide prevention

(cf. 5131.6 - Alcohol and Other Drugs)

6. Recognize that early prevention and intervention can drastically reduce the risk of suicide

The Superintendent or designee may develop and implement school activities that raise awareness about mental health wellness and suicide prevention.

AR 5141.52(e)

SUICIDE PREVENTION (continued)

(cf. 6145.8 - Assemblies and Special Events)

Student Identification Cards

Note: The following section is for use by districts that serve students in grades 7-12. Education Code 215.5 requires districts that issue or reissue student identification cards to have printed on either side of the card the telephone number of the National Suicide Prevention Lifeline (1-800-273-8255), and allows to have printed on the card the Crisis Text Line (texting HOME to 741741) and/or a local suicide prevention hotline telephone number. **If, as of July 1, 2020, the district has unissued student identification cards that do not comply with the above requirements, the cards should be issued until the supply is depleted.**

Student identification cards for students in grades 7-12 shall include the National Suicide Prevention Lifeline telephone number and may also include the Crisis Text Line and/or a local suicide prevention hotline telephone number. (Education Code 215.5)

Intervention

Note: Education Code 215 **mandates** that the district's policy and procedures address suicide intervention. The following section should be revised to reflect district practice. **In addition, the district may choose to incorporate crisis intervention strategies in its comprehensive school safety plan adopted pursuant to Education Code 32280-32289.5; see BP/AR 0450 - Comprehensive Safety Plan.**

The following paragraph is for use by districts that have formed and trained district and/or school site crisis intervention team(s) to assist with suicide intervention; see the accompanying Board policy. The National Association of School Psychologists (NASP) recommends that crisis intervention teams assign one or more individuals as a "designated reporter" to receive and act upon all reports from teachers, other staff, and students who may be suicidal.

~~In addition, the district may choose to incorporate crisis intervention strategies in its comprehensive school safety plan adopted pursuant to Education Code 32280-32289.5; see BP/AR 0450 - Comprehensive Safety Plan.~~

The Superintendent or designee shall provide the name, title, and contact information of the members of the district and/or school crisis intervention team(s) to students, staff, parents/guardians, and caregivers and on school and district web sites. Such notifications shall identify the mental health professional who serves as the crisis intervention team's designated reporter to receive and act upon reports of a student's suicidal intention.

Students shall be encouraged to notify a teacher, principal, counselor, **designated reporter**, or other adult when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions.

AR 5141.52(f)

SUICIDE PREVENTION (continued)

Every statement regarding suicidal intent shall be taken seriously. Whenever a staff member suspects or has knowledge of a student's suicidal intentions based on the student's verbalizations or act of self-harm, the staff member shall promptly notify the principal, ~~or~~ school counselor, **or designated reporter**, who shall implement district intervention protocols as appropriate.

Note: Education Code 49602 generally protects the confidentiality of information of a personal nature disclosed to a school counselor by a student age 12 years or older or by a parent/guardian. However, in certain circumstances, the counselor may disclose such information to avert a clear and present danger to the health, safety, or welfare of the student or others within in the school community. Also see BP 6164.2 - Guidance/Counseling Services.

Although any personal information that a student discloses to a school counselor shall generally not be revealed, released, ~~referenced, or~~ discussed, **or referred to** with third parties, the counselor may report to the principal or student's parents/guardians when there is reasonable cause to believe that disclosure is necessary to avert a clear and present danger to the health, safety, or welfare of the student or others within the school community. In addition, the counselor may disclose information of a personal nature to psychotherapists, other health care providers, or the school nurse for the sole purpose of referring the student for treatment, **or to report child abuse and neglect as required by Penal Code 11164-11174.3**. (Education Code 49602)

(cf. 5141 - Health Care and Emergencies)

Whenever schools establish a peer counseling system to provide support for students, peer counselors shall receive training that includes identification of the warning signs of suicidal behavior and referral of a suicidal student to appropriate adults.

(cf. 5138 - Conflict Resolution/Peer Mediation)

When a suicide attempt or threat is reported, the principal or designee shall ensure student safety by taking the following actions:

1. Immediately securing medical treatment and/or mental health services as necessary
2. Notifying law enforcement and/or other emergency assistance if a suicidal act is being actively threatened

3. Keeping the student under continuous adult supervision **and providing comfort to the student** until the parent/guardian and/or appropriate support agent or agency can be contacted and has the opportunity to intervene
4. Removing other students from the immediate area as soon as possible

AR 5141.52(g)

SUICIDE PREVENTION (continued)

(cf. 0450 - Comprehensive Safety Plan)
(cf. 5141 - Health Care and Emergencies)

The principal or designee shall document the incident in writing, including the steps that the school took in response to the suicide attempt or threat.

(cf. 5125 - Student Records)

Note: The following paragraph is **optional**. If a student's parents/guardians refuse or neglect to access treatment for a student who has been identified to be at risk for suicide, the Superintendent or designee shall consider whether a referral to child protective services for child neglect is needed. Pursuant to Penal Code 11164-11174.3, the Child Abuse and Neglect Reporting Act, school employees who are mandated reporters are required to report child abuse or neglect, as defined in law, when they have knowledge of or reasonably suspect that a child is a victim of child abuse or neglect. See BP/AR 5141.4 - Child Abuse Prevention and Reporting.

The Superintendent or designee shall follow up with the parent/guardian and student in a timely manner to provide referrals to appropriate services as needed. If the parent/guardian does not access treatment for the student, the Superintendent or designee may meet with the parent/guardian to identify barriers to treatment and assist the family in providing follow-up care for the student. If follow-up care is still not provided, the Superintendent or designee shall consider whether it is necessary, pursuant to laws for mandated reporters of child neglect, to refer the matter to the local child protective services agency.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

For any student returning to school after a mental health crisis, the principal or designee and/or school counselor may meet with the parents/guardians and, if appropriate, with the student to discuss re-entry and appropriate **next** steps to ensure the student's readiness for return to school and determine the need for ongoing support.

Postvention

Note: Education Code 215 **mandates** that the district's policy and procedures address suicide postvention. The following section should be revised to reflect district practice.

In the event that a student dies by suicide, the Superintendent or designee shall communicate with the student's parents/guardians to offer condolences, assistance, and resources. In

accordance with the laws governing confidentiality of student record information, the Superintendent or designee shall consult with the parents/guardians regarding facts that may be divulged to other students, parents/guardians, and staff.

AR 5141.52(h)

SUICIDE PREVENTION (continued)

Note: Research has identified an increased risk of suicide among youth who are grieving the suicide of another (so-called "suicide contagion"). The ~~National Association of School Psychologists~~ **NASP**, in its Preventing Suicide: Guidelines for Administrators and Crisis Teams, recommends that memorials should be implemented with care so as not to sensationalize or glamorize suicide and thereby increase the suicide risk to other students. If a memorial is conducted for a student who dies by suicide, the association suggests a living memorial, such as making donations to a local crisis center, participating in an event that raises awareness about suicide prevention, or providing other opportunities for service activities in the school that emphasize the importance of students taking care of each other.

The Superintendent or designee shall implement procedures to address students' and staff's grief and to minimize the risk of imitative suicide or suicide contagion. The Superintendent or designee shall provide students, parents/guardians, and staff with information, counseling, and/or referrals to community agencies as needed. Students significantly affected by suicide death and those at risk of imitative behavior should be identified and closely monitored. School staff may receive assistance from school counselors or other mental health professionals in determining how **to** best ~~to~~ discuss the suicide or attempted suicide with students.

Any response to media inquiries shall be handled by the district-designated spokesperson who shall not divulge confidential information. The district's response shall not sensationalize suicide and shall focus on the district's postvention plan and available resources.

(cf. 1112 - Media Relations)

After any suicide or attempted suicide by a student, the Superintendent or designee shall provide an opportunity for all staff who responded to the incident to debrief, evaluate the effectiveness of the strategies used, and make recommendations for future actions.

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CSBA Sample Board Policy

Students

BP 5142.2(a)

SAFE ROUTES TO SCHOOL PROGRAM

Note: The following **optional** policy may be revised to reflect district practice. **Districts are encouraged to review CSBA's policy brief, *Safe Routes to School: Program and Policy Strategies for School Districts*, when developing policy on this topic.**

Education Code 44808 provides that districts are not responsible or in any way liable for the conduct or safety of students at any time when students are not on school property unless the district has undertaken to provide transportation for students to and from the school premises, has undertaken a school-sponsored activity off premises, has otherwise specifically assumed responsibility or liability, or has failed to exercise reasonable care under the circumstances. In addition, districts should consult legal counsel and/or the district's insurance provider regarding any potential liability issues. Also see BP/AR 5142 - Safety.

Both state and federal grants are available to support local efforts to increase the number of students walking and bicycling to school and to make it safer for them to do so. The federal Safe Routes to Schools (SRTS) program supports both infrastructure and noninfrastructure projects and focuses on grades K-8 (23 USC 148). The state program, referred to as SR2S, provides funding to cities and counties for infrastructure projects in the vicinity of K-12 schools, with up to 10 percent expenditure allowable for noninfrastructure activities (Streets and Highways Code 2333.5). Funding for both federal and state programs is distributed through the California Department of Transportation's (Caltrans) Division of Local Assistance. Questions about program administration may be directed to the Caltrans regional coordinator.

Strategies to promote walking, bicycling, and other forms of active transport to school may be included referenced in the district's school wellness policy, adopted pursuant to the federal Child Nutrition and Women, Infants and Children (WIC) Reauthorization Act of 2004 (42 USC 1758b), which is required to include goals for physical activity, see BP 5030 - Student Wellness. Strategies may also be included in the district's comprehensive safety plan adopted pursuant to Education Code 32282, and see AR 0450 - Comprehensive Safety Plan, the district's environmental programs, see BP 5030 - Student Wellness, AR 0450 - Comprehensive Safety Plan, and BP 3510 - Green School Operations.

The Governing Board recognizes that walking, bicycling, and other forms of active transport to school **promote increase** students' physical activity and reduce vehicle traffic and air pollution in the vicinity of schools. As part of the district's coordinated approach to supporting student wellness and safety and enhancing student learning **and achievement**, the Superintendent or designee shall develop and implement strategies to establish and **promote encourage** safe routes to school program activities.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 3510 - Green School Operations)

(cf. 3514 - Environmental Safety)

(cf. 5030 - Student Wellness)

(cf. 5142 - Safety)

All students shall have equitable access and opportunity to participate in the district's safe routes to school program.

SAFE ROUTES TO SCHOOL PROGRAM (continued)*(cf. 0415 - Equity)*

Note: Districts that have a school wellness council and/or a committee that focuses on environmental efforts may want to identify those groups to assist with the planning and coordination of safe routes to school activities, as described below. Districts may revise the following paragraph to reflect district practice.

The Superintendent or designee may **identify** **appoint** a program coordinator ~~or~~ **and identify** **or** establish district and/or school site committees to oversee and coordinate related activities.

The Superintendent or designee may collaborate with local public works and public safety departments, transportation agencies, other city and county agencies, school staff, students, parents/guardians and parent organizations, health organizations, community organizations, and/or businesses in the development, implementation, and evaluation of strategies.

*(cf. 1220 - Citizen Advisory Committees)**(cf. 1230 - School-Connected Organizations)**(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)**(cf. 1700 - Relations Between Private Industry and the Schools)**(cf. 6020 - Parent Involvement)*

Strategies **in support of the safe routes to school program** shall be based on the grade levels of the students and an assessment of the conditions and needs of each school and the surrounding neighborhoods.

Note: Both state and federal grants are available to support local efforts to increase the number of students walking and bicycling to school and to make it safer for them to do so. The federal Safe Routes to Schools (SRTS) program supports both infrastructure and noninfrastructure projects and focuses on grades K-8 (23 USC 148). The state program, referred to as SR2S, provides funding to cities and counties for infrastructure projects in the vicinity of K-12 schools, with up to 10 percent expenditure allowable for noninfrastructure activities (Streets and Highways Code 23333.5). **Pursuant to 23 USC 133, funding for infrastructure and noninfrastructure projects that support safe routes to schools may be available under the Surface Transportation Block Grant. At the state level, districts may apply for funding through the Active Transportation Program (ATP) (Streets and Highways Code 2380-2385).** Funding for both federal and state programs is distributed through the California Department of Transportation's (Caltrans) Division of Local Assistance. ~~Questions about program administration may be directed to the Caltrans regional coordinator.~~

~~When local agencies partner together to apply for a state or federal grant, the city or county is generally the lead applicant for infrastructure funding. A school district may be named as the responsible agency for a federal grant if it partners with a city, county, or transportation agency. However,~~ **Additionally,** the district may collaborate **with local agencies and organizations** to find funding sources and **also** may seek alternative funding sources for district projects and events that are not covered by a grant.

Streets and Highways Code 2380 expresses legislative intent that disadvantaged communities fully share in the benefits of the ATP, and Streets and Highways Code 2382 requires that the guidelines for

the ATP ensure that no less than 25 percent of overall program funds benefit disadvantaged communities, as defined, during each program cycle.

BP 5142.2(c)

SAFE ROUTES TO SCHOOL PROGRAM (continued)

The Superintendent or designee shall explore the availability of grant funds and other sources of funding to support related projects and activities.

(cf. 1260 - Educational Foundation)

(cf. 3100 - Budget)

(cf. 3290 - Gifts, Grants and Bequests)

(cf. 3470 - Debt Issuance and Management)

(cf. 3471 - Parcel Taxes)

(cf. 7110 - Facilities Master Plan)

Note: The following **optional** paragraph may be revised to reflect indicators agreed upon by the Governing Board and Superintendent ~~or designee~~ to assess progress toward program goals. To assist with program evaluation, the National Center for Safe Routes to School (NCSRTS) has developed a standardized survey of parents/guardians' attitudes about allowing their child to walk or bicycle to school as well as student tally forms for recording the modes of travel that students use. NCSRTS recommends that a district use these forms both before and after implementation of a project in order to evaluate changes in attitudes and behaviors. NCSRTS also provides **an online data system to enter and view data collected from the data analysis and report preparation of** parent surveys and student tallies. Caltrans requires the use of these evaluation forms by grant recipients.

Legal Reference:

EDUCATION CODE

~~32282 32283~~ Comprehensive safety plan

44808 Liability for conduct or safety of students when not on district property

45450-45451 Crossing guards

GOVERNMENT CODE

65352.2 General planning; communication between cities, counties and school districts

STREETS AND HIGHWAYS CODE

~~2333.5 Safe routes to schools construction program~~

2380-2385 Active Transportation Program

VEHICLE CODE

21200-~~21213 21212~~ Operation of bicycles, especially:

21212 Helmet required for bicycle, nonmotorized scooter, skateboard, skates

21949-21971 Pedestrian rights and duties

Legal Reference continued: (see next page)

SAFE ROUTES TO SCHOOL PROGRAM (continued)

Legal Reference: (continued)

UNITED STATES CODE, TITLE 23

133 Surface transportation block grant program

148 Highway safety improvement program

UNITED STATES CODE, TITLE 42

1758b Local wellness policy

COURT DECISIONS

Cerna v. City of Oakland (2008) 161 Cal.App.4th 1340

Management Resources:

CSBA PUBLICATIONS

Safe Routes to School: Program and Policy Strategies for School Districts, Policy Brief, August 2009

Building Collaboration: Tools and Ideas for Creating Active Living, Healthy Eating Communities, August 2009

CALIFORNIA DEPARTMENT OF TRANSPORTATION PUBLICATIONS

Active Transportation Program Fact Sheet, January 2020

ATP Purpose and Goals as Defined by the State Legislature and SB 99, March 2015

NATIONAL CENTER FOR SAFE ROUTES TO SCHOOL PUBLICATIONS

Safe Routes to School Guide

NATIONAL HIGHWAY TRAFFIC SAFETY ADMINISTRATION PUBLICATIONS

Advancing Pedestrian and Bicyclist Safety: A Primer for Highway Safety Professionals, April 2016

Safe Routes to School Toolkit, 2002

SAFE ROUTES TO SCHOOL NATIONAL PARTNERSHIP PUBLICATIONS

Safe Routes to School by the Numbers: Using Data to Foster Walking and Biking to School, June 2016

Safe Routes to School 2009 Policy Report: Moving to the Future: Building on Early Achievements, March 2009

WEB SITES

CSBA: <http://www.csba.org>

California Center for Physical Activity: <http://www.caphysicalactivity.org>

California Department of Transportation, Safe Routes to School:

<http://www.dot.ca.gov/hq/LocalPrograms/saferoutes/saferoutes.htm>

National Center for Safe Routes to School: <http://www.saferoutesinfo.org>

National Highway Traffic Safety Administration: <http://www.nhtsa.gov>

Safe Routes to School National Partnership: <http://www.saferoutespartnership.org>

U.S. Department of Transportation, Federal Highway Administration, Safe Routes to School:

~~<http://safety.fhwa.dot.gov/saferoutes>~~ **https://www.fhwa.dot.gov/environment/safe_routes_to_school**

CSBA Sample Administrative Regulation

Students

AR 5142.2(a)

SAFE ROUTES TO SCHOOL PROGRAM

Note: The following **optional** administrative regulation should be revised to reflect district practice. The strategies listed below are organized around the "**five fundamental E's**" (~~education, encouragement, enforcement, engineering, and evaluation~~) recommended for inclusion in all local programs by the U.S. Department of Transportation's Federal Highway Administration (**NHTSA**) and the National Center for Safe Routes to School's online resource guide, ~~the Safe Routes to School Guide~~. **NHTSA's Advancing Pedestrian and Bicyclist Safety: A Primer for Highway Safety Professionals states that the most often addressed E's are engineering, education, and enforcement, with encouragement and engagement, evaluation, emerging technologies, emergency response, and equity as other important E's to consider.**

District strategies to improve student safety along routes to school and to promote walking, bicycling, and other forms of active transport to school by students may include:

1. Education activities that promote safety and awareness, such as:
 - a. Instructing students about pedestrian, bicycle, and personal safety
 - b. Instructing students about the health, **academic**, and environmental benefits of walking, bicycling, and other forms of active transport to school

(cf. 3510 - Green School Operations)

(cf. 5030 - Student Wellness)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6142.8 - Comprehensive Health Education)

- c. Offering driver safety **education information** to high school students, parents/guardians, and the community **to promote safety around school campuses and routes**
2. Encouragement strategies designed to generate interest in active transport to school, such as:
 - a. Organizing or facilitating "walking school buses" and/or "bicycle trains" whereby students walk or bike to school in groups escorted by parents/guardians or other volunteers as needed
 - b. Organizing special events and activities, such as Walk or Bike to School Day, International Walk to School Month, or year-round competitions
 - c. Publicizing the district's efforts in order to build support of parents/guardians and the community, including providing information about the district's safe

SAFE ROUTES TO SCHOOL PROGRAM (continued)

routes to school program in parent/guardian communications and in any notifications about transportation options

(cf. 1112 - Media Relations)

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District Sponsored Social Media)

(cf. 3540 - Transportation)

(cf. 3541 - Transportation Routes and Services)

3. Enforcement strategies to deter unsafe behaviors of drivers, pedestrians, and bicyclists, such as:
 - a. Initiating or expanding crossing guard, student safety patrol, and/or parent/guardian safety patrol programs

(cf. 5142 - Safety)

- b. Partnering with local law enforcement to help ensure that traffic laws are obeyed in the vicinity of schools and to implement appropriate measures such as placement of speed feedback monitors, ticketing, and/or driver safety campaigns
 - c. Monitoring to ensure that students who bicycle to school or who use skateboards, skates, or nonmotorized scooters wear helmets in accordance with Vehicle Code 21212
4. Engineering strategies that address the design, implementation, operation, and maintenance of traffic control devices or physical measures, such as:
 - a. Working with local government agencies, parents/guardians, school staff, and others as appropriate to gather data about environmental conditions and hazards along routes to school

(cf. 1220 - Citizen Advisory Committees)

(cf. 1230 - School-Connected Organizations)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 1700 - Relations Between Private Industry and the Schools)

(cf. 6020 - Parent Involvement)

- b. Working with local government agencies to make operational and physical improvements that reduce or eliminate hazards, such as reducing motor vehicle traffic speeds in the area and establishing safer and fully accessible crosswalks, walkways, trails, and bikeways

SAFE ROUTES TO SCHOOL PROGRAM (continued)

- c. Assessing the adequacy, accessibility, and safety of bicycle parking at schools and making modifications as needed, such as increasing the number of or relocating bicycle racks and/or equipment storage areas

(cf. 7111 - Evaluating Existing Buildings)

- d. Considering safe routes to school when making decisions about siting and designing of new schools

(cf. 7110 - Facilities Master Plan)

(cf. 7150 - Site Selection and Development)

Note: See the accompanying Board policy for additional information about program evaluation, including examples of indicators that may be used to measure program implementation and effectiveness.

- 5. Evaluation to assess progress toward program goals, including:
 - a. Gathering and interpreting data based on indicators established by the Superintendent ~~or designee~~ and the Governing Board
 - b. Presenting data to the Board, program partners, and the public
 - c. Recommending program modifications as needed

6. Emerging technologies that aid in the prevention and mitigation of accidents

7. Emergency response in managing injuries after an accident occurs, including, but not limited to, training staff, crossing guards, student and/or parent/guardian safety patrols, and other volunteers who assist with drop-off and pick-up in emergency procedures

(cf. 0450 - Comprehensive Safety Plan)

8. Equity, such that resources are distributed in a manner that provides safe access and participation in an equitable manner

(cf. 0415 - Equity)

CSBA Sample Board Policy

Students

BP 5145.12(a)

SEARCH AND SEIZURE

Note: The following **optional** policy ~~and accompanying administrative regulation~~ should be modified to reflect district practice. **The legality of a search by school officials is complex and depends on the particular circumstances surrounding the search. Districts with specific questions about the legality of a search should consult legal counsel.** It is also recommended that the district work with legal counsel to provide staff development for employees conducting searches on behalf of the district.

The following policy and accompanying administrative regulation address circumstances under which searches of individual students may be authorized based on individualized suspicion, and circumstances under which the district may conduct searches without individualized suspicion (e.g., searches of lockers, use metal detectors, or use contraband detection dogs). In In re Sean A., the Court of Appeal upheld a limited search for weapons or drugs without individualized suspicion where a school policy called for students who left campus and returned in the middle of the day to be searched. Districts that wish to develop policy authorizing limited searches for weapons or drugs without individualized suspicion should consult legal counsel.

The Governing Board is fully committed to promoting a safe learning environment and, to the extent possible, eliminating the possession and use of weapons, illegal drugs, and other controlled substances by students on school premises and at school activities. As necessary to protect the health and welfare of students and staff, **and only as authorized by law, Board policy, and administrative regulation,** school officials may search students, their property, and/or district property under their control and may seize illegal, unsafe, or otherwise prohibited items. ~~The Board urges that employees~~ **School officials shall exercise discretion and use good judgment when conducting searches.**

~~(cf. 0410 - Nondiscrimination in District Programs and Activities)~~

~~(cf. 0450 - Comprehensive Safety Plan)~~

~~(cf. 1312.1 - Complaints Concerning District Employees)~~

~~(cf. 3515 - Campus Security)~~

~~(cf. 3515.3 - District Police/Security Department)~~

~~(cf. 5131 - Conduct)~~

~~(cf. 5131.7 - Weapons and Dangerous Instruments)~~

~~(cf. 5144.1 - Suspension and Expulsion/Due Process)~~

~~(cf. 5145.3 - Nondiscrimination/Harassment)~~

~~The Board urges that employees exercise discretion and good judgment. When conducting a search or seizure, employees shall act in accordance with law, Board policy, and administrative regulation.~~

~~(cf. 0410 - Nondiscrimination in District Programs and Activities)~~

~~(cf. 1312.1 - Complaints Concerning District Employees)~~

~~(cf. 5145.3 - Nondiscrimination/Harassment)~~

SEARCH AND SEIZURE (continued)

Note: ~~As discussed below, the law surrounding student searches is complex. Therefore, it is recommended that the district work with legal counsel to provide training for employees conducting searches on behalf of the district.~~

The Superintendent or designee shall ensure that staff who conduct student searches receive training regarding the requirements of the district's policy and administrative regulation and other legal issues, as appropriate.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331- Staff Development)

Individual Searches Based on Individualized Suspicion

Note: The Fourth Amendment of the U.S. Constitution, which prohibits unreasonable search and seizure, also applies to students in the school setting. In *New Jersey v. T.L.O.*, the U.S. Supreme Court held that the legality of a search of a student and/or ~~his/her~~ **the student's** belongings depends on whether the search is "reasonable." The "reasonableness" of a search depends on two factors: (1) whether there is individualized suspicion that the search will turn up evidence of a student's violation of the law or school rules and (2) whether the search is reasonably related to the objectives of the search and not excessively intrusive in light of the student's age, gender, and/or the nature of the infraction.

In *Redding v. Safford Unified School District*, the U.S. Supreme Court held that a strip search of a student ~~(permissible in Arizona schools)~~ was beyond the scope and overly intrusive in light of the seriousness of the student's alleged violation (i.e., possession of ibuprofen), the lack of immediate danger, and the lack of justification for the search given that the basis of the search was an uncorroborated tip from a fellow student. Although the specific type of search discussed in the court decision is not permissible in California schools pursuant to Education Code 49050, the factors considered by the court are applicable to an analysis as to whether a search is reasonable in scope, as specified below.

~~The law regarding searches of students' cellular phones, personally owned computers, or other personal communications devices is still developing. It is especially difficult to determine whether the school can impose discipline in circumstances where the behavior, such as sending a threatening message, occurs off-campus; see BP 5131 Conduct. When the student brings an electronic device onto school grounds, it may be searched by school officials, but the search is subject to the same legal standards as a search of other student property, such as a backpack or purse. Therefore, when searching a student's personally owned electronic device, the district must have individualized suspicion that the search will lead to evidence that the student is violating a specific law or school rule and the scope of the search must be reasonably related to that violation. For example, searching a student's phone for evidence against another student or searching text messages extending well beyond the period of time of the alleged violation would likely be considered excessive in scope and thus unlawful. These standards for personally owned items are not applicable to a district's right to monitor a student's use of district owned computer equipment or networks, subject to the district's acceptable use agreement; see BP/E 6163.4 Student Use of Technology.~~

School officials may search any individual student, ~~his/her~~ **the student's** property, or district property under ~~his/her~~ **the student's** control when there is a reasonable suspicion that the search will uncover evidence that ~~he/she~~ **the student** is violating the law, Board policy,

SEARCH AND SEIZURE (continued)

administrative regulation, or other rules of the district or the school. Reasonable suspicion shall be based on specific and objective facts that the search will produce evidence related to the alleged violation.

The types of student property that may be searched by school officials include, but are not limited to, lockers, desks, purses, backpacks, student vehicles parked on district property, cellular phones, or other electronic communication devices.

Note: In *Redding v. Safford Unified School District*, the U.S. Supreme Court held that a strip search of a student (permissible in Arizona schools) was beyond the scope and overly intrusive in light of the seriousness of the student's alleged violation (i.e., possession of ibuprofen), the lack of immediate danger, and the lack of justification for the search given that the basis of the search was an uncorroborated tip from a fellow student. Although the specific type of search discussed in the court decision is not permissible in California schools pursuant to Education Code 49050, the factors considered by the court are applicable to an analysis as to whether a search is reasonable in scope, as specified below.

Any search of a student, **his/her the student's** property, or district property under **his/her the student's** control shall be limited in scope and designed to produce evidence related to the alleged violation. Factors to be considered by school officials when determining the scope of the search shall include the danger to the health or safety of students or staff, such as the possession of weapons, drugs, or other dangerous instruments, and whether the item(s) to be searched by school officials are reasonably related to the contraband to be found. In addition, school officials shall consider the intrusiveness of the search in light of the student's age, gender, and the nature of the alleged violation.

The types of student property that may be searched by school officials include, but are not limited to, lockers, desks, purses, backpacks, **and** student vehicles parked on district property, cellular phones, or other electronic communication devices.

Note: In California, searches of personal electronic devices such as cellular phones are subject to the restrictions imposed by Penal Code 1546.1 in addition to the prohibitions against unreasonable searches and seizures under the Fourth Amendment. Districts with questions about searches of electronic devices such as cellular phones should consult legal counsel.

A student's personal electronic device may be searched only if a school official, in good faith, believes that an emergency involving danger of death or serious physical injury to the student or others requires access to the electronic device information.

(cf. 6163.4 - Student Use of Technology)

Employees shall not conduct strip searches or body cavity searches of any student. (Education Code 49050)

Searches of individual students shall be conducted in the presence of at least two district employees.

SEARCH AND SEIZURE (continued)

The principal or designee shall notify the parent/guardian of a student subjected to an individualized search as soon as possible after the search.

(cf. 5145.11 - Questioning and Apprehension by Law Enforcement)

Searches of Multiple Student Lockers/ and Desks

Note: **The ability of school officials to search a locker without individualized suspicion depends on whether, under the circumstances, the student has a reasonable expectation of privacy in the locker. In In re Cody S., the Court of Appeal observed that, while students in California generally have a reasonable expectation of privacy in lockers, that expectation can be limited where school policy makes it clear that lockers are the property of the district and subject to search. Nonetheless, board policy alone will not determine whether a student has a reasonable expectation of privacy in a locker as other circumstances such as staff communication and school practice can also inform the reasonableness of a student's expectation of privacy. Districts with specific questions about whether school officials can search lockers without individualized suspicion should consult legal counsel.**

~~Like other student belongings, individual lockers and desks may be searched when there is reasonable, individualized suspicion, subject to the limits discussed in the above section entitled "Individual Searches." An argument could be made that, because lockers and desks are the property of the district, a student does not have an expectation of privacy and thus school officials could search them at any time, without individualized suspicion. However, because California courts have not ruled on this issue, the state of the law is unclear and districts that wish to develop policy authorizing searches of lockers and desks at any time, without individualized suspicion, should consult legal counsel.~~

The following **optional** section is for districts that conduct regular, announced inspections of multiple student lockers and/or desks **and should be revised to reflect district practice.** ~~Because such searches are random and announced in advance, individualized suspicion is not required.~~

All student lockers and desks are the property of the district. The principal or designee may conduct a general inspection of school properties that are within the control of students, such as lockers and desks, on a regular, announced basis, with students standing by their assigned lockers or desks. Any items contained in a locker or desk shall be considered to be the property of the student to whom the locker or desk was assigned.

SEARCH AND SEIZURE (continued)

Use of Contraband Detection Dogs

Note: The following **optional** section is for districts that use trained dogs for random and unannounced inspections for contraband. Prior to instituting such a program, districts wishing to conduct these types of "sniff searches" should make specific findings as to the need for the program and consult legal counsel.

Legally, problems arise when individual persons are sniffed and when students are separated from their belongings so that the belongings can be sniffed. In B.C. v. Plumas, the 9th Circuit Court of Appeals concluded that the random and suspicionless dog sniff of a student as he walked by the dog while exiting the room was unreasonable. The court found compelling the fact that there were not specific findings of a serious drug problem at the school that would necessitate the need for the use of the dogs. This court did not rule on whether sniffs of inanimate objects (such as automobiles or lockers) in a school setting are legal. However, courts outside of California (Zamora v. Pomeroy and Horton v. Goose Creek Independent School District) have indicated that dog sniffing around lockers and cars would probably not be deemed a "search" and thus would be permissible on a random basis without individualized suspicion. If the dog then alerts on a particular car or locker, this alert could then constitute the reasonable suspicion needed in order to conduct a search.

The law is unclear as to whether the district can conduct random and unannounced use of dogs whereby students are asked or required to leave their belongings so that the dog can sniff those belongings. An Attorney General opinion (83 Ops.Cal.Atty.Gen. 257 (2001-2000)) states that, unless exigent circumstances exist (e.g., supporting data of a known drug problem), requiring students to leave their belongings behind in the classroom (e.g., backpacks, purses, jackets) in order to conduct random, unannounced and neutral sniff

tests on students' personal belongings would be unreasonable and therefore unconstitutional. Whether the district can "ask" students to leave their belongings behind is also questionable since such a request might be considered an unconstitutional "seizure." Districts that wish to institute either type of policy should consult legal counsel and have specific data demonstrating the need for such a policy. Although Attorney General opinions are not law, they are generally afforded deference by the courts. See the accompanying administrative regulation.

In an effort to keep the schools free of dangerous contraband, the district may use specially trained, nonaggressive dogs to sniff out and alert staff to the presence of substances prohibited by law or Board policy. The dogs may sniff the air around lockers, desks, or vehicles on district property or at district-sponsored events. Dogs shall not sniff within the close proximity of students or other persons and may not sniff any personal items on those persons **without individualized suspicion.** ~~without their consent.~~

Legal Reference: (see next page)

SEARCH AND SEIZURE (continued)

Legal Reference:

EDUCATION CODE

32280-32289 School safety plans
35160 Authority of governing boards
35160.1 Broad authority of school districts
48900-48927 Suspension and expulsion
49050-49051 Searches by school employees
49330-49334 Injurious objects

PENAL CODE

626.9 Firearms
626.10 Dirks, daggers, knives or razor

1546-1546.1 Production of or access to electronic communication information

CALIFORNIA CONSTITUTION

Article I, Section 28(c) Right to Safe Schools

COURT DECISIONS

In G.C. v. Owensboro Public Schools (6th Cir. 2013) 711 F.3d 623

In re Sean A. (2010) 191 Cal. App. 4th 182

Redding v. Safford Unified School District, (2009) 557 U.S. 364 (2009)

B.C. v. Plumas, (9th Cir. 1999) 192 F.3d 1260

Jennings v. Joshua Independent School District, (5th Cir. 1992) 948 F.2d 194 557 U.S. 364 (2009)

In re Cody S., 121 Cal. App. 4th 86, 92 (2004)

Klump v. Nazareth Area School District (E.D. Pa. 2006) 425 F. Supp. 2d 622, 640

In Re William V. (2003) 111 Cal.App.4th 1464

B.C. v. Plumas, (9th Cir. 1999) 192 F.3d 1260

In re Latasha W. (1998), 60 Cal. App. 4th 1524

O'Connor v. Ortega, (1987) 480 U.S. 709

In re William G (1985) 40 Cal. 3d 550

New Jersey v. T.L.O., (1985) 469 U.S. 325

Horton v. Goose Creek Independent School District, (5th Cir. 1982) 690 F.2d 470

Zamora v. Pomeroy, (10th Cir. 1981) 639 F.2d 662

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83 Ops.Cal.Atty.Gen. 257 (2001-2000)

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Management Resources:

NATIONAL INSTITUTE OF JUSTICE PUBLICATIONS

The Appropriate and Effective Use of Security Technologies in U.S. Schools: A Guide for Schools and Law Enforcement Agencies, 1999

WEB SITES

CSBA: <http://www.csba.org>

California Attorney General's Office: <http://caag.state.ca.us>

California Department of Education, Safe Schools: <http://www.cde.ca.gov/lss/>

National Institute of Justice: <http://www.ojp.usdoj.gov/nij>

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CSBA Sample Board Policy

Students

BP 5145.9(a)

HATE-MOTIVATED BEHAVIOR

Note: The following **optional** policy addresses prevention strategies for hate-motivated incidents and should be modified to reflect district practice. Elements of this policy may be integrated into existing district and school site plans, such as the local control and accountability plan, comprehensive school safety plan, and staff development plans.

The Governing Board is committed to providing a **respectful, inclusive, and** safe learning environment that protects students from discrimination, harassment, intimidation, bullying, **or any other type of behavior that is motivated by hate.** ~~and other behavior motivated by a person's hostility towards another person's real or perceived ethnicity, national origin, immigrant status, sex, gender, sexual orientation, religious belief, age, disability, or any other physical or cultural characteristic.~~ The Superintendent or designee shall design strategies to promote harmonious relationships among students, prevent incidents of hate-motivated behavior to the extent possible, and address such incidents if they occur.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 0415 - Equity)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 3515.4 - Recovery for Property Loss or Damage)

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5131.5 - Vandalism and Graffiti)

(cf. 5136 - Gangs)

(cf. 5137 - Positive School Climate)

(cf. 5141.52 - Suicide Prevention)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

Note: The following paragraph reflects the definition of "hate-motivated behavior" specified in the California Department of Education's (CDE) publication Bullying at School, expanded to include the categories of protected characteristics identified in state and federal law. Also see BP 0410 - Nondiscrimination in District Programs and Activities and AR 1312.3 - Uniform Complaint Procedures.

Hate-motivated behavior is any behavior intended to cause emotional suffering, physical injury, or property damage through intimidation, harassment, bigoted slurs or epithets, force or threat of force, or vandalism motivated in part or in whole by bias or hostility toward the victim's real or perceived race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55.

HATE-MOTIVATED BEHAVIOR (continued)

The Superintendent or designee shall design strategies to promote harmonious relationships among students, prevent incidents of hate-motivated behavior to the extent possible, and address such incidents **in a timely manner** ~~if when they occur.~~

Note: Hate-motivated behavior, such as an assault, physical threat, bomb threat, destruction of property, graffiti, and ~~certain types of~~ vandalism, may constitute a crime under state or federal law. Local law enforcement agencies, ~~and human rights commissions,~~ **and community organizations** throughout the state have established countywide hate crimes networks aimed at responding to and preventing hate crimes.

Districts can identify local hate crime resources through the California Association of Human Relations Organizations, which conducts activities designed to protect human and civil rights **by creating a climate of respect and inclusion** through networks of collaborations that reduce community tension and build intergroup relationships.

~~The following optional paragraph should be revised to reflect district practice.~~

The Superintendent or designee shall collaborate with regional programs and community organizations to promote **safe-an** environments **for youth where diversity is celebrated and hate-motivated behavior is not tolerated.** Such collaborative efforts shall focus on ~~ensuring an efficient use of district and community resources, developing the development of~~ effective prevention strategies and response plans, **providing provision of** assistance to students affected by hate-motivated behavior, and/or ~~educating~~ **education of** students who have perpetrated hate-motivated acts.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 1700 - Relations Between Private Industry and the Schools)

(cf. 5148.2 - Before/After School Programs)

The district shall provide students with age-appropriate instruction that:

1. ~~if~~ **Includes the development of social-emotional learning;**
2. ~~p~~**Promotes their an understanding, awareness, appreciation, of** and respect for human rights, **human relations,** diversity, and acceptance in a multicultural society;
3. **Explains the harm and dangers of explicit and implicit biases**
4. **Discourages discriminatory attitudes and practices and**
5. ~~p~~**Provides strategies to manage conflicts constructively;**

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. 6142.3 - Civic Education)

(cf. 6142.4 - Service Learning/Community Service Classes)

(cf. 6142.94 - History-Social Science Instruction)

HATE-MOTIVATED BEHAVIOR (continued)

As necessary, the district shall provide counseling, guidance, and support to students who are victims of hate-motivated behavior and to students who exhibit such behavior.

(cf. 6164.2 - Guidance/Counseling Services)

When appropriate, students who engage in hate-motivated behavior shall be disciplined.

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

~~The Superintendent or designee shall ensure that the rules prohibiting hate-motivated behavior and procedures for reporting a hate-motivated incident are provided to students and parents/guardians.~~

Note: Education Code 218 requires CDE, by July 1, 2021, to develop and/or update resources for use in schools serving students in grades 7-12 for in-service training for the support of lesbian, gay, bisexual, transgender, queer, and questioning (LGBTQ) students, and strategies to increase support for LGBTQ students which improve overall school climate. Pursuant to Education Code 218, districts that serve students in grades 7-12 are encouraged to use such resources to provide training at least once every two years to teachers and other certificated staff.

The Superintendent or designee shall provide staff with training **that on:**

- 1. Promotes an understanding of diversity, equity, and inclusion**
- 2. Discourages the development of discriminatory attitudes and practices**
- 3. Includes social-emotional learning and nondiscriminatory instructional and counseling methods**
- 4. Supports the prevention, recognition, recognizing and response preventing to hate-motivated behavior**
- 5. Raises the awareness and sensitivity of staff to potentially prejudicial and discriminatory behavior and on**
- 6. Includes effectively enforcement enforcing of rules for appropriate student conduct.**

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

HATE-MOTIVATED BEHAVIOR (continued)

Employees who engage in hate-motivated behavior shall be subject to disciplinary action, up to and including dismissal.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

~~The Superintendent or designee shall ensure that the r~~Rules prohibiting hate-motivated behavior and procedures for reporting a hate-motivated incident ~~are~~ **shall be provided to students, staff, and parents/guardians.**

This policy shall be posted in a prominent location on the district's web site in a manner that is readily and easily accessible to parents/guardians and students. (Education Code 234.6)

(cf. 1113 - District and School Web Sites)

Complaints ~~Process~~

Note: Pursuant to Education Code 234.1, districts are required to adopt a process for receiving and investigating complaints involving unlawful discrimination (such as discriminatory harassment, intimidation, and bullying) based on race or ethnicity, nationality, **disability**, gender, **gender identity**, **gender expression**, sex, sexual orientation, religion, immigration status, or any characteristic contained in the definition of hate crimes in Penal Code 422.55, **or association with a person or group with one or more of these actual or perceived characteristics**. In addition, federal regulations require districts to adopt procedures providing for the prompt and equitable resolution of complaints of discrimination on the basis of sex (34 CFR 106.8), disability (34 CFR 104.7 and 28 CFR 35.107), and age (34 CFR 110.25). Pursuant to 5 CCR 4600-4670, uniform complaint procedures (UCP) must be used for this purpose. See BP/AR 1312.3 - Uniform Complaint Procedures. **Complaints of sexual harassment that meet the federal definition of sexual harassment in 34 CFR 106.30 must be addressed through the procedures specified in 34 CFR 106.44-106.45; see AR 5145.71 - Title IX Sexual Harassment Complaint Procedures.**

Although some incidents of harassment, intimidation, or bullying may not fall within the provisions of Education Code 234.1 or federal civil rights regulations, CSBA ~~strongly~~ recommends that districts use the UCP to investigate all incidents (whether discriminatory or nondiscriminatory) to ensure consistent implementation by district staff. It is not always easy or possible for staff to know prior to an investigation whether a student was victimized because of ~~his/her an~~ **an** actual or perceived membership in a legally protected class. Those incidents found to involve discrimination based on the results of the investigation would then be resolved using the UCP. When an incident is determined to be nondiscriminatory, it should be resolved through the appropriate disciplinary process.

~~A student or parent/guardian who believes the student is a victim of hate motivated behavior is strongly encouraged to report the incident to a teacher, the principal, or other staff member.~~

Any staff member who is notified that hate-motivated behavior has occurred, observes such behavior, or otherwise becomes aware of an incident shall immediately contact the **principal**

HATE-MOTIVATED BEHAVIOR (continued)

~~or the~~ compliance officer responsible for coordinating the district's response to complaints and complying with state and federal civil rights laws. As appropriate, ~~he/she~~ **the staff member** shall also contact law enforcement.

(cf. 3515.3 - District Police/Security Department)

(cf. 5145.11 - Questioning and Apprehension by Law Enforcement)

A student or parent/guardian who believes the student is a victim of hate-motivated behavior is ~~strongly~~ encouraged to report the incident to a teacher, the principal, **the district's compliance officer**, or other staff member.

Any complaint of hate-motivated behavior shall be investigated and, if determined to be discriminatory, shall be resolved in accordance with law and the district's uniform complaint procedures specified in AR 1312.3 - Uniform Complaint Procedures **or other applicable procedure**. If, during the investigation, it is determined that a complaint is about nondiscriminatory behavior, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 1312.3 - Uniform Complaint Procedures)

~~*(cf. 5144 - Discipline)*~~

~~*(cf. 5144.1 - Suspension and Expulsion/Due Process)*~~

~~*(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*~~

~~*(cf. 5145.71 - Title IX Sexual Harassment Complaint Procedures)*~~

Legal Reference: (see next page)

HATE-MOTIVATED BEHAVIOR (continued)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

32282 School safety plans

48900.3 Suspension for hate violence

48900.4 Suspension or expulsion for ~~threats or~~ harassment, threats, **or intimidation**

GOVERNMENT CODE

11135 Prohibition of discrimination in programs or activities

PENAL CODE

422.55 Definition of hate crime

422.6 Crimes, harassment

CODE OF REGULATIONS, TITLE 5

4600-4670 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 Nondiscrimination on basis of disability; complaints

CODE OF FEDERAL REGULATIONS, TITLE 34

100.3 Prohibition of discrimination on basis of race, color or national origin

104.7 Designation of responsible employee for Section 504

106.8 Designation of responsible employee for Title IX

106.30 Discrimination on the basis of sex in education programs and activities; definitions

106.44 Recipient's response to sexual harassment

106.45 Grievance process for formal complaints of sexual harassment

110.25 Prohibition of discrimination based on age

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CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Bullying at School, 2003

CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

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California LGBTQ Youth Report, 2019

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Dear Colleague Letter: Harassment and Bullying, October 2010

Dear Colleague Letter: Prohibited Disability Harassment, July 2000

WEB SITES

CSBA: <http://www.csba.org>

California Association of Human Relations Organizations: <http://www.cahro.org>

California Department of Education: <http://www.cde.ca.gov>

California Office of the Attorney General: <http://oag.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

U.S. Department of Health and Human Services: <http://www.stopbullying.gov>

U.S. Department of Justice: <https://www.justice.gov>

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CSBA Sample Administrative Regulation

Instruction

AR 6162.51(a)

STATE ACADEMIC ACHIEVEMENT TESTS

Note: The following administrative regulation reflects requirements of the California Assessment of Student Performance and Progress (CAASPP) (Education Code 60600-60649) and should be revised to reflect the grade levels offered by the district.

The Superintendent or designee shall administer the California Assessment of Student Performance and Progress (CAASPP) to all district students at applicable grade levels, except those students exempted by law.

Note: The following paragraph may be revised to reflect programs offered by the district.

5 CCR 851 clarifies responsibility for the testing of charter school students who attend locally funded charter schools. Pursuant to Education Code 47651, a locally funded charter school is one that receives the state aid portion of its local control funding formula allocation through the district that either authorized the charter or was designated by the State Board of Education (SBE) as the oversight agency, rather than directly from the state.

The students of any charter school that receives its state funding allocation through the district shall be tested in coordination with the testing of district students. In addition, the Superintendent or designee shall arrange for the testing of students in any alternative education program or program conducted off campus, including, but not limited to, non-classroom based programs, continuation schools, independent study, community day schools, county community schools, juvenile court schools, or nonpublic, nonsectarian schools. No test shall be administered in a home or hospital except by a test administrator or test examiner. (5 CCR 851)

(cf. 0420.4 - Charter School Authorization)

(cf. 0420.41 - Charter School Oversight)

(cf. 6158 - Independent Study)

(cf. 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education)

(cf. 6181 - Alternative Schools/Programs of Choice)

(cf. 6183 - Home and Hospital Instruction)

(cf. 6184 - Continuation Education)

(cf. 6185 - Community Day School)

Note: The following paragraph is **optional**. Pursuant to 5 CCR 853, if the district identifies students who are unable to access the computer-based assessments, as required by 5 CCR 857, the district may use a paper and pencil version of the assessment, if available.

On or before July 1 of each year, the Superintendent or designee shall identify any district school(s) with students who are unable to access the computer-based assessment of a CAASPP test and shall report the number of such students to the test contractor. If available, a paper and pencil version of the assessment may be administered to such students. (5 CCR 853, 857)

STATE ACADEMIC ACHIEVEMENT TESTS (continued)

Note: 5 CCR 857, as amended by Register 2015, No. 48, establishes a deadline of July 1 of each year for designating a district test coordinator.

On or before July 1 of each year, the Superintendent or designee shall designate a district coordinator who shall oversee all matters related to the testing program and serve as the district representative and liaison with the test contractor and the California Department of Education (CDE). The Superintendent or designee shall also designate a coordinator for each test site. The duties of the district and site test coordinators shall include those specified in 5 CCR 857-858. (5 CCR 857-858)

Note: 5 CCR 850, as amended by Register 2015, No. 48, defines "test administrator" as an employee trained to administer the CAASPP achievement tests and "test examiner" as a certificated or licensed employee of a local educational agency trained to administer the California Alternate Assessments (CAA) for students with significant cognitive disabilities.

The Superintendent or designee also shall appoint trained test administrator(s) to administer the CAASPP achievement tests and test examiner(s) to administer the California Alternate Assessments. A test examiner shall be a certificated or licensed employee **or contractor** of the district or county office of education. (5 CCR 850)

(cf. 4112.2 - Certification)

(cf. 4113 - Assignment)

Note: Pursuant to 5 CCR 850, as amended by Register 2015, No. 48, a student's sibling is prohibited from serving as his/her translator or scribe during test administration.

As appropriate, the Superintendent or designee shall assign a specially trained district employee to serve as a test proctor to assist the test examiner; a specially trained district employee, or other person supervised by a district employee, to serve as a translator to translate the test directions into a student's primary language; and a district employee to serve as a scribe to transcribe a student's responses to the format required by the test. A student's parent/guardian or sibling shall not be eligible to be that student's translator or scribe. (5 CCR 850)

All test administrators, test examiners, proctors, translators, scribes, district and site test coordinators, and other persons having access to any of the CAASPP achievement tests and corresponding test materials, assessment technology platform, or tests administered pursuant to Education Code 60640 shall acknowledge the limited purpose of their access to the achievement tests by signing a test security affidavit. In addition, all district and site test coordinators shall sign a test security agreement before receiving any CAASPP achievement tests and corresponding test materials. The test security affidavit and test security agreement shall be those set forth in 5 CCR 859. (5 CCR 850, 859)

STATE ACADEMIC ACHIEVEMENT TESTS (continued)**Tests Included in the State Assessment System**

Note: Pursuant to Education Code 60640 and 5 CCR 851.5, ~~as added by Register 2015, No. 48,~~ the CAASPP consists of the required assessments listed in items #1-3 below and optional use of a primary language assessment.

Pursuant to Education Code 60640 and 99300-99301, the CAASPP also includes the Early Assessment Program (EAP) designed to assess the college readiness of students in grade 11 in English language arts and/or mathematics. The EAP is included within the summative assessments listed in item #1 below.

The district shall administer the following CAASPP assessments: (Education Code 60640; 5 CCR 851.5)

1. The ~~CAASPP achievement tests~~ **Smarter Balanced summative assessments** for English language arts and mathematics in grades 3-8 and 11, except that:

(cf. 6142.91 - Reading/Language Arts Instruction)

(cf. 6142.92 - Mathematics Instruction)

- a. Recently arrived English learners, defined pursuant to Education Code 60603 as English learners who are in their first 12 months of attending a school in the United States, shall be exempted from taking the English language arts assessment to the extent allowed by federal law. A recently arrived English learner may be administered the test upon request by ~~his/her~~ **the student's** parent/guardian.

(cf. 6174 - Education for English Learners)

- b. Students with disabilities who are unable to participate in the English language arts and mathematics assessments, even with the resources described in the section "Testing Variations" below, shall be provided an alternate test when designated in their individualized education program (IEP), as provided in item #3 below.

(cf. 6159 - Individualized Education Program)

(cf. 6164.6 - Identification and Education Under Section 504)

Note: ~~Education Code 60640 provides that the California Standards Tests will be administered in science at grades 5, 8, and 10. When available, the SBE shall adopt an assessment that is aligned with the Next Generation Science Standards, which were adopted by the SBE in September 2013.~~ Pursuant to Education Code 60640, SBE has determined that the California Science Test (CAST), which is aligned with the Next Generation Science Standards, must be administered in grades 5, 8, and once in grades 10-12. According to the **CAASPP Online Test Administration Manual**, districts can elect to administer the CAST to students in grade 10 or 11. Students in grade 12 who have not yet met the science testing

STATE ACADEMIC ACHIEVEMENT TESTS (continued)

requirement will automatically be registered to take the CAST. The California Department of Education (CDE) recommends testing high school students when they are enrolled in their last science course. Item #2 may be revised to reflect district practice.

2. ~~Science assessments~~ **The California Science Test (CAST)** at grades 5, 8, and **once in grades 10-12**

However, students with disabilities who are unable to participate in the ~~science assessments~~ **CAST**, even with the resources described in the "Testing Variations" section below, shall be provided an alternate test when designated in their IEP, as provided in item #3 below.

(cf. 6142.93 - Science Instruction)

Note: Pursuant to 20 USC 1412 and Education Code 60640, students with disabilities must be included in the CAASPP program with accommodations where necessary (see section on "Testing Variations" below), unless they are exempted by their parents/guardians or are eligible to take an alternate assessment.

~~For the English language arts and mathematics assessments, students with significant cognitive disabilities may be administered the CAA. For the science assessment, students with disabilities may take the CAPA or the California Modified Assessment, in accordance with their individualized education program (IEP).~~

3. **The California Alternate Assessments (CAA) in English language arts, mathematics, and science** ~~for~~ students with **significant cognitive** disabilities who are unable to take the tests specified in items #1-2 above, even with appropriate accommodations or other testing resources, and who have an IEP that designates the use of alternate tests at the applicable grade levels:
- a. ~~California Alternate Assessment in English language arts and mathematics for students with significant cognitive disabilities~~
 - b. ~~For the science assessment, either the California Modified Assessment or, for students with significant cognitive disabilities, the California Alternate Performance Assessment~~

STATE ACADEMIC ACHIEVEMENT TESTS (continued)

Note: The following paragraph is optional. Pursuant to Education Code 60642.6, the CAASPP includes optional computer-based interim assessments, available at no cost to districts, that provide teachers and administrators with results that can be used to support teaching and learning and to gauge student progress toward mastery of the skills measured by the summative assessments. The interim assessments were developed for grades 3-8 and high school, but can be administered at any grade level. The timing and frequency of the interim assessments may be determined by the district.

CAASPP also offers formative assessment tools (i.e., assessment tools and processes that are embedded in instruction and used by teachers to receive real-time feedback for purposes of adjusting instruction). Tools for Teachers, available on the Smarter Balanced Assessment Consortium web site, is an online collection of resources aligned with the Common Core State Standards.

Throughout the school year, schools may use Smarter Balanced interim assessments and formative assessment tools at any grade level to provide timely feedback regarding students' progress toward mastery of the skills measured by the summative assessments in English language arts and mathematics and to assist teachers in continually adjusting instruction to improve learning. The Superintendent or designee may determine the timing and frequency of the administration of such assessments.

Exemptions

Note: In addition to the exemption of recently arrived English learners from the English language arts assessment (see item #1a in the section "Tests Included in the State Assessment System" above), Education Code 60615 allows students to be exempted from the CAASPP upon written request from their parents/guardians. 5 CCR 852 requires the district to notify parents/guardians regarding this exemption and provides that any exemption will be granted only for the current school year.

STATE ACADEMIC ACHIEVEMENT TESTS (continued)

Districts should be aware of the need to maintain a high student participation level on state assessments. Pursuant to 20 USC 6311, ~~as amended by the Every Student Succeeds Act (P.L. 114-95)~~, states must annually measure the achievement of not less than 95 percent of all students **and of each numerically significant subgroup of students**. ~~The state legislature will need to determine how to factor the participation requirement into the state's school accountability system.~~

Each year the Superintendent or designee shall notify parents/guardians of their child's participation in the CAASPP and of the provisions of Education Code 60615 related to exemptions from testing. (5 CCR 852)

(cf. 5145.6 - Parental Notifications)

~~A parent/guardian~~ **Parents/guardians** may annually submit to the school a written request to excuse ~~his/her~~ **their** child from any or all parts of the CAASPP assessments for the school year, and such a request shall be granted by the Superintendent or designee. However, district employees shall not solicit or encourage any exemption request on behalf of any student or group of students. (Education Code 60615; 5 CCR 852)

If a parent/guardian submits an exemption request after testing has begun, any test(s) completed before the request is submitted will be scored and the results reported to the parent/guardian and included in the student's records. (5 CCR 852)

Testing Period

Note: Education Code 60640 requires the SBE to establish ~~a~~ testing windows that allows all schools to administer the CAASPP tests at approximately the same time during the instructional year and takes into account the need to provide make-up days for students who were absent during testing. ~~5 CCR 855, as amended by Register 2015, No. 48, establishes the testing windows specified below beginning in the 2015-16 school year.~~ Within these testing windows, the district may establish its own testing dates.

The following section should be revised to reflect grade levels offered by the district. In addition, districts that do not maintain any schools on a year-round schedule may revise the following section to delete references to schedules based on tracks.

The Superintendent or designee shall establish testing days for district students within the following available testing windows: (5 CCR 855)

1. **Unless otherwise specified in state regulations, a** assessments ~~in English language arts and mathematics~~ shall be administered between the date on which at least 66 percent of the school's or track's annual instructional days ~~for grades 3-8, or at least 80 percent of the annual instructional days for grade 11,~~ have been completed, **but no earlier than the second Tuesday in January**, and the last day of instruction for the regular annual calendar of the school or track, **but no later than July 15 or, if July 15 is not a weekday, then the next weekday following July 15**

STATE ACADEMIC ACHIEVEMENT TESTS (continued)

2. ~~All science assessments, including CAPA and CMA, shall be administered during an available testing window of 25 instructional days that includes 12 instructional days before and after completion of 85 percent of the school's or track's annual instructional days. The CAA for science shall be administered annually beginning on a date in September as determined by CDE through the last day of instruction for the regular annual calendar of the school or track, but no later than July 15 or, if July 15 is not a weekday, then the next weekday following July 15.~~

Note: Item #3 below reflects the available testing window for the CAA effective beginning in the 2016-17 school year, pursuant to 5 CCR 855, as amended by Register 2015, No. 48.

3. ~~Beginning in the 2016-17 school year, the CAA shall be administered during the available testing windows specified in item #1.~~

Note: Within the available testing windows specified above, the district may designate specific testing dates that will be used within the district. 5 CCR 855, as amended by Register 2015, No. 48, allows the district to designate one selected testing period for each school or track subject to the conditions specified below. If the district does not designate a selected testing period for a school or track, then the available testing windows specified in items #1-2 below above shall be the selected testing period for that school or track.

Within the above testing windows, the Superintendent or designee may designate one testing period for each school or track or, if a school has multiple tracks, a selected testing period for each track. The district shall not exceed six selected testing periods within the available testing window. The testing period shall be no fewer than 25 consecutive instructional days and may be extended up to an additional 10 consecutive instructional days if still within the available testing window set forth in items #1-2 above. (5 CCR 855)

Students who are absent during testing shall be provided an opportunity to take the tests within the testing window.

Testing Variations

Note: The following section describes allowable testing resources that may be used during test administration pursuant to 5 CCR 853.5-853.8, 854.1-854.4 as amended by Register 2015, No. 48. For further information, see the CDE's matrix of allowable testing variations, available on its web site.

STATE ACADEMIC ACHIEVEMENT TESTS (continued)

All CAASPP achievement tests and the primary language test shall be administered in accordance with the manuals or other instructions provided by the test contractor or CDE except that, as appropriate, the following testing variations may be used: (5 CCR 850, 853-853.8 854.4)

1. Universal tools specified in 5 CCR 853.5 854.1-854.4 may be used with any student.
2. Designated supports specified in 5 CCR 853.5 and, if an English learner, in 5 CCR 853.7, 854.1-854.4 may be used with a student for whom the need has been indicated by an educator or team of educators, with parent/guardian and student input as appropriate, or for whom the need is specified in the student's IEP or Section 504 plan.
3. Accommodations specified in 5 CCR 853.5 854.1-854.4 may be used with a student with disabilities when included in the student's IEP or Section 504 plan as resources that are regularly used in the classroom for the student's instruction and/or assessment(s). Such accommodations shall be either utilized in the assessment environment or consist of changes in procedures or materials that increase equitable access during the assessment.

Note: 5 CCR 853.8, as added by Register 2015, No. 48, 854.9 authorizes the use of "unlisted resources" (i.e., resources that have not been identified as a universal tool, designated support, or accommodation) with students with disabilities, provided that the resource is designated in the student's IEP or Section 504 plan and the CDE has approved the use of the resource. Pursuant to 5 CCR 853.8 854.9, the district must electronically submit a request to the CDE at least 10 business days prior to the first day of CAASPP testing, and the district will receive a response from the CDE within four business days of submitting the request. The CDE will not approve the use of an unlisted resource that threatens the security of the test or changes the construct being measured, including, but not limited to, those resources specified in 5 CCR 853.8 854.9. The district may nevertheless use a disapproved unlisted resource that changes the construct being measured, but the student will not be counted in the participation rate for state and federal accountability measures.

4. An unlisted resource that has not been specifically identified as an approved universal tool, designated support, or accommodation may be used with a student who has an IEP or Section 504 plan provided that the resource is one that is regularly used in the classroom for instruction and/or assessment and the CDE has approved its use. At least 10 business days prior to the student's first day of CAASPP testing, the district or school site test coordinator may electronically submit a request to the CDE for approval to use that unlisted resource during that year. If the CDE determines that the unlisted resource changes the construct being measured, the unlisted resource may nevertheless be used with the student in order to generate an individual score report even though the student shall not be counted in the participation rate for accountability measures. (5 CCR 853.8 854.9)

STATE ACADEMIC ACHIEVEMENT TESTS (continued)

Note: ~~5 CCR 853.8, as amended by Register 2015, No. 48, authorizes the use of "instructional supports" (i.e., all supports that may be used in daily instruction or assessment, including language and physical supports) during administration of the CAA, as described in the following paragraph.~~

In the administration of the CAA to a student with significant cognitive disabilities, the student may have all instructional supports that may be used in daily instruction or assessment, including language and physical supports, with the exception of any inappropriate test practices listed in test administration manuals. (5 CCR 850, ~~853.6~~ **854.5**)

Report of Test Results

Note: Education Code 60641 requires that valid test results for individual students, when available, be reported to the student's parents/guardians, school, and teacher(s). Pursuant to Education Code 60641, it is the Legislature's intent that districts are not precluded from using electronic media formats to provide this report, provided that the format secures the confidentiality of the student and the student's results. In addition, district personnel are not required to prepare individualized explanations of each student's test scores as part of the report described in the following paragraph.

For any state assessments that produce valid individual student results, the Superintendent or designee shall forward or transmit the student's test results to ~~his/her~~ **the student's** parents/guardians within 20 working days from receipt of the results from the test contractor or, if the district receives the results from the contractor after the last day of instruction for the school year, then within the first 20 working days of the next school year. The report shall include a clear explanation of the purpose of the test, the student's score, and its intended use by the district. An individual student's scores shall also be reported to ~~his/her~~ **the** school and teacher(s) and shall be included in ~~his/her~~ **the** student record. (Education Code 60641; 5 CCR 863)

(cf. 5125 - Student Records)

With parent/guardian consent, the Superintendent or designee may release a student's test results to a postsecondary educational institution for the purposes of credit, placement, determination of readiness for college-level coursework, or admission. (Education Code 60641)

The Superintendent or designee shall present districtwide, school-level, and grade-level results to the Governing Board at a regularly scheduled meeting. The Board shall not receive individual students' scores or the relative position of any individual student. (Education Code 49076, 60641)

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CSBA Sample Board Policy

Facilities

BP 7211(a)

DEVELOPER FEES

Note: ~~Developer fees are one method of financing facilities available to the district. As amended by SB 50 (Ch. 407, Statutes of 1998), Government Code 65995 prohibit cities and counties from requiring development fees in excess of the maximum amounts set forth in Education Code 17620 to help fund school facilities. Government Code 65995 and, as amended by AB 127 (Ch. 35, Statutes of 2006), Government Code 65997 essentially repeal, until 2012, the Mira/Hart/Murrietta line of case law which had granted cities or counties the authority to deny development projects based on a determination as to whether school facilities were adequate to meet the demands created by the development. Districts with current Mira agreements should consult legal counsel in order to determine whether that agreement can be "grandfathered," and therefore exempted from the SB 50 requirements.~~

~~See AR 7211 for detailed findings that must be made by the Governing Board prior to the levying of any developer fees. The following policy and regulation are optional.~~

~~The following policy is optional. Education Code 17620-17621 and Government Code 65995-65995.7 provide authority for three levels of developer fees that may be levied by school districts on residential, commercial, and industrial construction to mitigate the impact of increased enrollment on school facilities. Before imposing developer fees, the Governing Board must conduct a fee justification study and comply with other requirements.~~

~~Due to the failure of state bond measure Proposition 13 in March 2020, Government Code 65997 is operative until a new state bond measure is approved. Pursuant to Government Code 65997, public agencies may, on the basis of the inadequacy of school facilities, deny or refuse to approve a "legislative" act but may not require the payment of a fee in excess of that imposed pursuant to Government Code 65995-65995.7. Courts have distinguished between legislative acts (e.g., zoning ordinances) and adjudicative acts (e.g., subdivision approvals, variances, and conditional use permits). Districts with specific questions as to the operation of Government Code 65997 should consult legal counsel.~~

~~Level 1 fees, the basic mitigation fee, may be applied to residential, commercial, and industrial construction projects and must be within the limits established by law and the State Allocation Board (SAB). Level 2 fees apply only to residential construction, and the amount of the fee varies across districts as determined through a school facilities needs analysis. Level 3 fees may be double the amount of Level 2 fees, but may only be collected when SAB certifies that state funds for new school facility construction are not available.~~

~~Pursuant to Education Code 17620, some types of construction may be exempted from the developer fee. Districts should consult with legal counsel as appropriate.~~

In order to finance the construction or reconstruction of school facilities needed to accommodate ~~students coming~~ **increased student enrollment resulting** from new development, the Governing Board may establish, levy, and collect developer fees on residential, commercial, and industrial construction within the district, subject to restrictions specified by law ~~and administrative regulation.~~

DEVELOPER FEES (continued)**Level 1 Funding Fees: Residential, Commercial and Industrial Construction**

Note: In order to levy or increase developer fees, Government Code 66001 requires that a district develop a Fee Justification Study which justifies the amount of the fee. The State Allocation Board sets the developer fee rates; these rates will be increased. For Level 1 fees, Government Code 65995 establishes a maximum amount of fee, which is adjusted for inflation by SAB every two years. In order to levy developer fees, Government Code 66001 requires that the Board conduct a fee justification study which demonstrates a reasonable relationship between residential, commercial, and industrial development in the district and the need for additional school facilities. It is important to note that, in order to increase their rates, Pursuant to Government Code 66001 and 66016, before increasing any fee, requires districts to must update their fee justification study and to satisfy the notice and hearing requirements, as specified below. Education Code 17622 requires separate, special findings when levying fees on spaces enclosed for agricultural purposes.

Courts have held that boards must be able to show that a valid method was used in the fee justification study. In Summerhill Winchester LLC v. Campbell Union School District, the Court of Appeal concluded that a fee justification study must include the following three factors: (1) a projection of the total amount of new housing expected to be built within the district; (2) an estimate of how many students will be generated by the new development; and (3) an estimate of what it will cost to provide the necessary school facilities for the new students. Districts with questions about the adequacy of a fee justification study or how to analyze the reasonableness of a fee in relation to the type of development at issue should consult legal counsel.

Before taking action to establish, increase, or impose Level 1 developer fees, the Governing Board shall conduct a fee justification study which: (Government Code 66001)

1. Identifies the purpose of the fee and the use to which the fee will be put
2. Determines a reasonable relationship between the fee's use and the type of development project for which the fee is imposed
3. Determines a reasonable relationship between the need for the public facility and the type of development project for which the fee is imposed
4. Determines a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributed to the development for which the fee is imposed

Before levying developer fees or prior to increasing an existing fee, the Board shall schedule hold a public hearing. The Superintendent or designee shall mail notice of the time and place of the meeting at which a public hearing shall occur, including a general explanation of the matter to be considered and a statement that the required data are available, at least 14 days prior to the meeting to any interested party who has requested such information. Any written request for mailed notices shall be valid for one year from the date on which it is filed

DEVELOPER FEES (continued)

unless a renewal request is filed. Renewal requests for mailed notices shall be filed on or before April 1 of each year. The district may charge a fee reasonably related to the cost of providing these materials. (Government Code 66016)

Information on the anticipated amount of fees, other available funds and funding sources, and the estimated cost of planning, land acquisition, and school construction shall be made available to the public at least 10 days before the hearing. (Government Code 66016)

At the hearing, the Board shall adopt a resolution for the levying of the developer fees. (Government Code 66016)

The resolution shall set forth:

1. The purpose of the fee, **the use to which the fee is to be put**, and the public improvement(s) that the fee will be used to finance (Government Code **66001, 66006**)
2. The Board's findings of reasonable relationship which justify the fees pursuant to Government Code 66001
3. **If the district requires payment of the fee at a time earlier than the date of final inspection or the issuance of a certificate of occupancy, ~~The~~ the district's determination of either of the following conditions which allow collection of the fees at the time when building permits are issued:** (Government Code 66007)
 - a. That the fees are to reimburse the district for previous expenditures
 - b. That the fees shall be collected for public improvements or facilities for which an account has been established, funds have been appropriated, and the district has adopted a proposed construction schedule or plan

In the case of any commercial or industrial development, the Board shall make findings on either an individual project basis or on the basis of categories of commercial or industrial development. Those categories may include, but are not limited to, the following uses: office, retail, transportation, communications and utilities, light industrial, heavy industrial, research and development, and warehouse. The Board shall also conduct a study to determine the impact of the increased number of employees anticipated to result from the commercial or industrial development upon the cost of providing school facilities within the district. (Education Code 17621)

DEVELOPER FEES (continued)**Level 2 Funding Fees: Residential Construction**

Note: Government Code 65995.5 allows the Board to impose a fee on residential construction that is higher than the Level 1 fee limit set forth in Government Code 65995 if the district ~~makes is considered eligible pursuant to Education Code 17071.10-17078.10 and a timely application to SAB for new construction funding under the State Facilities Program for which is made to the State Allocation Board it is determined to be eligible by SAB pursuant to Education Code 17071.10-17071.76.~~ In addition, Government Code 65995.5 requires the district to adopt a "~~Facility Needs Analysis~~" **facility needs analysis** and to satisfy the cost-saving/revenue-enhancing measures described in that section. The **facility needs analysis** ~~Needs Analysis~~ required by Government Code 65995.6 serves a similar purpose as the ~~Fee Justification Study~~ **fee justification study** detailed above, but specifies different legal requirements, as well as a different approval and adoption process. Government Code 65995.5 clarifies that developer fees may be expended on the costs of performing the needs analysis as well as on the administrative costs associated with collecting the fees.

In order to impose **Level 2** residential construction fees within the limits of Government Code 65995.5, the Board shall, **in addition to fulfilling the requirements above for Level 1 fees, undertake the following:** (Government Code 65995.5)

1. **Make a timely application to the State Allocation Board (SAB) for new construction funding for which it is eligible and be determined to be eligible by SAB**
2. **Conduct and adopt a school facility needs analysis pursuant to Government Code 65995.6**
3. **Satisfy at least two of the requirements set forth in Government Code 65995.5(b)(3)(A-D) (Government Code 65995.5)**

Note: Government Code 65352.2, ~~as added by AB 1367 (Ch. 396, Statutes of 2001)~~, requires the district to provide the notification specified below to the appropriate city or county planning agency. If the parties decide to meet, Government Code 65352.2 specifies issues that may be considered at the meeting.

At least 45 days prior to completion of the school facility needs analysis, the Board shall notify and provide copies of the analysis to the planning commission or agency of the city or county with land use jurisdiction within the district. Upon request of either party, the Board and city or county shall meet within 15 days following notification. (Government Code 65352.2)

(cf. 7131 - Relations with Local Agencies)

The Board shall adopt the school facility needs analysis by resolution at a public hearing. (Government Code 65995.6)

DEVELOPER FEES (continued)

This analysis ~~may~~ **shall** not be adopted until the analysis, in its final form, has been made available to the public for a period of not less than 30 days. Prior to its adoption, the public shall have the opportunity to review and comment on the analysis and the Board shall respond to written comments it receives regarding the analysis. (Government Code 65995.6)

~~No~~ **Not** less than 30 days prior to the hearing, notice of the time and place of the hearing, including the location and procedure for viewing or requesting a copy of the proposed analysis, shall be published in at least one newspaper of general circulation within the jurisdiction of the district. If there is no paper of general circulation, the notice shall be posted in at least three conspicuous places within the district's jurisdiction not less than 30 days prior to the hearing. (Government Code 65995.6)

In addition, the Superintendent or designee shall mail a copy of the needs analysis not less than 30 days prior to the hearing to any person who has made a written request if the written request was made 45 days prior to the hearing. The district may charge a fee reasonably related to the cost of providing these materials. (Government Code 65995.6)

During the period of public review, the analysis shall be provided to the local agency responsible for land use planning for its review and comment. (Government Code 65995.6)

Note: Government Code 65995.6 provides that if the school facility needs analysis is revised during the period of public review or at the public hearing, the approval process must recommence (e.g., another 30-day review period, published notice, etc.).

The school facility needs analysis may be revised at any time. The revision is subject to the same conditions and requirements applicable to the adoption of the analysis. The existing school building capacity shall be recalculated as part of any revision to the needs analysis. (Government Code 65995.6)

Note: Pursuant to Government Code 65995.6, the fees take effect immediately upon adoption and are effective for only one year. After one year, the district must repeat the adoption process.

The fees authorized by Government Code 65995.6 and ~~Government Code 65995.7~~ shall be adopted by resolution as part of the adoption or revision of the school facilities needs analysis. The fees shall take effect immediately upon adoption of the resolution and may not be effective for more than one year. (Government Code 65995.6)

Level 3 Funding Fees: Residential Construction

Note: Government Code 65995.7 ~~has~~ authorized a district that is eligible to receive the Level 2 funding the authority to levy a still higher fee on residential construction (Level 3 funding) upon a determination by SAB that state funds are no longer available.

DEVELOPER FEES (continued)

When Level 3 fees are authorized by law and the district qualifies for Level 2 **funding fees** pursuant to Government Code 65995.5, the Board may assess a fee on residential construction pursuant to ~~the requirements of~~ Government Code 65995.7.

~~Pursuant to Government Code 65995.7, the~~ **The notice and hearing requirements, resolution requirement, and term of effectiveness for Level 3 funding fees shall be the same as the requirements for Level 2 funding fees as specified above. (Government Code 65995.7)**

Appeals Process for Protests by Developers

Note: ~~In addition to authorizing developer protests in accordance with Government Code 66020 and 66021, Education Code 17621 requires the Board to provide an appeals process for commercial/industrial fees when the district has analyzed the impact of these projects on a categorical rather than individual basis.~~

~~The Superintendent or designee shall establish an appeals process for the handling of protests by developers. (Education Code 17621)~~

Use of Fees

Note: Pursuant to Government Code 66006, the district may establish a reasonable annual charge, based on estimated cost, for sending the following notice.

The Board shall review ~~the above~~ **information provided by the Superintendent or designee pursuant to Government Code 66006 regarding each account or fund into which developer fees have been deposited**, at the first regularly scheduled public Board meeting which occurs 15 days after the information is made available to the public. Fifteen-day prior notice of this meeting shall be mailed to any parties filing a written request pursuant to Government Code 66006. (Government Code 66006)

Note: Pursuant to Government Code 66001, if the following findings are not made every five years as required, the district may be required to refund the moneys in the account or fund pursuant to Government Code 66006(e).

In addition to discharging its public disclosure duties regarding the levying of developer fees, the Board shall, for the fifth fiscal year after the first deposit into the account or fund and every five years thereafter, make all of the following findings with respect to the portion of the account or fund that remains unexpended, whether committed or uncommitted: (Government Code 66001)

1. Identify the purpose to which the fee is to be put
2. Demonstrate a reasonable relationship between the fee and the purpose for which it is charged

DEVELOPER FEES (continued)

3. Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements originally identified
4. Designate the approximate dates on which the funding referred to in item #3 is expected to be deposited into the appropriate account or fund

Legal Reference:

EDUCATION CODE

17070.10-~~17077.10~~ **17079.30** Leroy F. Greene School Facilities Act of 1998

17582 District deferred maintenance fund

17620-17626 Levies against development projects by school districts

101122 Schedule for allocation of proceeds from sale of bonds

GOVERNMENT CODE

6061 One time notice

6066 Two weeks' notice

65352.2 Level 2 funding notification requirement

65864-65869.5 Development agreements

65995-65998 Payment of fees against a development project

66000-66008 Fees for development projects

66016-~~66018.5~~ **66019** Development project fees **Procedures for adopting various fees**

66020-66025 Protests, legal actions, and audits

CODE OF REGULATIONS, TITLE 2

1859-1859.~~106-108~~ School facility program

COURT DECISIONS

Tanimura & Antle Fresh Foods, Inc. v. Salinas Union High School District (2019) 34 Cal. App. 5th 775

Summerhill Winchester LLC v. Campbell Union School District (2018) 30 Cal. App. 5th 545

Cresta Bella, LP v. Poway Unified School District (2013) 218 Cal.App.4th 438

Warmington Old Town Associates (2002) 101 Cal.App.4th 840

Dolan v. City of Tigard (1994) 114 S.Ct. 2309

Garrick Development Company v. Hayward Unified School District (1992) 3 Cal.App.4th 320

Management Resources:

WEB SITES

Department of General Services, Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

<https://www.dgs.ca.gov/OPSC>

CSBA Sample Administrative Regulation

Facilities

AR 7211(a)

DEVELOPER FEES

Note: Government Code 65995 provides authority for three different levels of developer fees to be levied by school districts. Pursuant to Education Code 17620 and Government Code 65995, Level 1 fees for residential, commercial and industrial construction may be assessed as long as the district's Developer Fee Justification Study, as required by Government Code 66001, justifies the amount. Pursuant to Education Code 17620, some types of construction may be exempted. Districts should consult with legal counsel as appropriate.

Level 1 Funding Fees: Residential, Commercial and Industrial Construction

Note: In order to levy or increase developer fees, Government Code 66001 requires that a district develop a Fee Justification Study which justifies the amount of the fee. The State Allocation Board sets the developer fee rates; these rates will be increased every two years. It is important to note that, in order to increase their rates, Government Code 66001 and 66016 requires districts to update their Fee Justification Study and to satisfy the notice and hearing requirements, as specified below. Education Code 17622 requires separate, special findings when levying fees on spaces enclosed for agricultural purposes.

Before taking action to establish, increase or impose developer fees, the Governing Board shall conduct a fee justification study which: (Government Code 66001)

1. Identifies the purpose of the fee and the use to which the fee will be put
2. Determines a reasonable relationship between the fee's use and the type of development project for which the fee is imposed
3. Determines a reasonable relationship between the need for the public facility and the type of development project for which the fee is imposed
4. Determines a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributed to the development for which the fee is imposed

Level 1 Funding Fees: Notice and Hearing Requirements

Before levying developer fees or prior to increasing an existing fee, the Board shall schedule a public hearing. The Superintendent or designee shall mail notice of the time and place of the meeting, including a general explanation of the matter to be considered and a statement that the required data are available, at least 14 days prior to the meeting to any interested party who has requested such information. Any written request for mailed notices shall be

DEVELOPER FEES (continued)

valid for one year from the date on which it is filed unless a renewal request is filed. Renewal requests for mailed notices shall be filed on or before April 1 of each year. The district may charge a fee reasonably related to the cost of providing these materials. (Government Code 66016)

Information on the anticipated amount of fees, other available funds and funding sources, and the estimated cost of planning, land acquisition and school construction shall be made available to the public at least 10 days before the hearing. (Government Code 66016)

At the hearing, the Board shall adopt a resolution for the levying of the developer fees. (Government Code 66016) The resolution shall set forth:

1. The purpose of the fee and the public improvement(s) that the fee will be used to finance (Government Code 66006)
2. The Board's findings of reasonable relationship which justify the fees pursuant to Government Code 66001
3. The district's determination of either of the following conditions: (Government Code 66007)

Note: In order to collect fees earlier than the date of final inspection or the issuance of a certificate of occupancy, the district must determine either item #a or #b below.

- a. That the fees are to reimburse the district for previous expenditures
- b. That the fees shall be collected for public improvements or facilities for which an account has been established, funds have been appropriated and the district has adopted a proposed construction schedule or plan

Level 2 Funding Fees: Residential Construction

Note: Government Code 65995.5 allows the Board to impose a fee on residential construction that is higher than the Level 1 fee limit set forth in Government Code 65995 if the district is considered eligible pursuant to Education Code 17071.10 17078.10 and a timely application is made to the State Allocation Board. In addition, Government Code 65995.5 requires the district to adopt a "Facility Needs Analysis" and to satisfy the cost-saving/revenue-enhancing measures described in that section. Government Code 65995.5 clarifies that developer fees may be expended on the costs of performing the needs analysis as well as on the administrative costs associated with collecting the fees.

In order to impose residential construction fees within the limits of Government Code 65995.5, the Board shall: (Government Code 65995.5)

DEVELOPER FEES (continued)

1. ~~Make a timely application to the State Allocation Board for new construction funding for which it is eligible~~

~~Note: The Needs Analysis required by Government Code 65995.6 serves a similar purpose as the Fee Justification Study detailed above, but specifies different legal requirements, as well as a different approval and adoption process.~~

2. ~~Conduct and adopt a school facility needs analysis pursuant to Government Code 65995.6~~

3. ~~Satisfy at least two of the requirements set forth in Government Code 65995.5(b)(3)(A-D) (Government Code 65995.5)~~

Level 2 Funding Fees: Notice and Hearing Requirements

~~Note: Government Code 65352.2, as added by AB 1367 (Ch. 396, Statutes of 2001), requires the district to provide the notification specified below to the appropriate city or county planning agency. If the parties decide to meet, Government Code 65352.2 specifies issues that may be considered at the meeting.~~

~~At least 45 days prior to completion of the school facility needs analysis, the Board shall notify and provide copies of the analysis to the planning commission or agency of the city or county with land use jurisdiction within the district. Upon request of either party, the Board and city or county shall meet within 15 days following notification. (Government Code 65352.2)~~

~~(cf. 7131 - Relations with Local Agencies)~~

~~The Board shall adopt the school facility needs analysis by resolution at a public hearing. (Government Code 65995.6)~~

~~Note: Government Code 65995.6 provides that if the school facility needs analysis is revised during the period of public review or at the public hearing, the approval process must recommence (e.g., another 30-day review period, published notice, etc.).~~

~~This analysis may not be adopted until the analysis, in its final form, has been made available to the public for a period of not less than 30 days. Prior to its adoption, the public shall have the opportunity to review and comment on the analysis and the Board shall respond to written comments it receives regarding the analysis. (Government Code 65995.6)~~

~~During the period of public review, the analysis shall be provided to the local agency responsible for land use planning for its review and comment. (Government Code 65995.6)~~

DEVELOPER FEES (continued)

No less than 30 days prior to the hearing, notice of the time and place of the hearing, including the location and procedure for viewing or requesting a copy of the proposed analysis, shall be published in at least one newspaper of general circulation within the jurisdiction of the district. If there is no paper of general circulation, the notice shall be posted in at least three conspicuous places within the district's jurisdiction not less than 30 days prior to the hearing. (Government Code 65995.6)

In addition, the Superintendent or designee shall mail a copy of the needs analysis not less than 30 days prior to the hearing to any person who has made a written request if the written request was made 45 days prior to the hearing. The district may charge a fee reasonably related to the cost of providing these materials. (Government Code 65995.6)

The school facility needs analysis may be revised at any time. The revision is subject to the same conditions and requirements applicable to the adoption of the analysis. The existing school building capacity shall be recalculated as part of any revision to the needs analysis. (Government Code 65995.6)

Note: Pursuant to Government Code 65995.6, the fees take effect immediately upon adoption and are effective for only one year. After one year, the district must repeat the adoption process.

The fees authorized by Government Code 65995.6 and Government Code 65995.7 shall be adopted by resolution as part of the adoption or revision of the school facilities needs analysis. The fees shall take effect immediately upon adoption of the resolution and may not be effective for more than one year. (Government Code 65995.6)

Level 3 Funding Fees: Residential Construction

Note: Government Code 65995.7 has authorized a district that is eligible to receive the Level 2 funding the authority to levy a still higher fee on residential construction (Level 3 Funding) upon a determination by the State Allocation Board that state funds are no longer available. However, with the passage of the 2002 School Facilities Bond (Proposition 47) and its implementing legislation, AB 16 (Ch. 33, Statutes of 2002), districts are prohibited from levying Level 3 fees until the 2004 primary election.

When Level 3 fees are authorized by law and the district qualifies for Level 2 funding pursuant to Government Code 65995.5, the Board may assess a fee on residential construction pursuant to the requirements of Government Code 65995.7.

Level 3 Funding Fees: Notice and Hearing Requirements

Pursuant to Government Code 65995.7, the notice and hearing requirements, resolution requirement, and term of effectiveness for Level 3 funding shall be the same as the requirements for Level 2 funding as specified above.

DEVELOPER FEES (continued)

All Developer Funding Fees: Additional Requirements

The district shall send a copy of any **Governing Board** resolution adopting or increasing **Level 1, 2, or 3** developer fees to the city and county, accompanied by all relevant supporting documentation and a map indicating the boundaries of the area subject to the fee. (Education Code 17621)

In cooperation with local governmental agencies issuing building permits, the Superintendent or designee shall establish a means by which all of the following shall be accomplished:

1. The project applicant shall receive a written statement of the amount of the fees and notification that the 90-day approval period during which the applicant may protest has begun. (Government Code 66020)

Note: Item #2 below is optional and is intended to ensure that the district will have evidence that the required notification was delivered.

2. The Superintendent or designee shall receive and retain acknowledgment that the above notification was received.
3. Before a permit is issued and upon the payment of the applicable fee or requirement, the Board shall immediately certify that the fee has been paid or that the district has determined that the fee does not apply to the development project. (Education Code 17620)

Developer fees shall be deposited, invested, accounted for, and expended pursuant to Government Code 66006. Developer fees shall be deposited in a separate capital facilities account, except for temporary investments allowed by law, and shall be used only for the purpose for which they were collected. Interest income earned by the capital facilities account shall also be deposited in that account and used only for the purpose for which the fee was originally collected. (Government Code 66006)

For each separate account so established, the Superintendent or designee shall, within 180 days after the last day of each fiscal year, make available to the public **and the Board** the following information for the fiscal year: (Government Code 66006)

1. A brief description of the type of fee in the account or fund
2. The amount of the fee
3. The beginning and ending balance of the account or fund
4. The amount of the fees collected and the interest earned

DEVELOPER FEES (continued)

5. An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees
6. An identification of an approximate date by which the construction of the public improvement will commence if the district determines that sufficient funds have been collected to complete financing on an incomplete public improvement
7. A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan
8. The amount of refunds made pursuant to Government Code 66001(e) and any allocations made pursuant to Government Code 66001(f)

~~The Board shall review the above information at the first regularly scheduled public Board meeting which occurs 15 days after the information is made available to the public. Fifteen-day prior notice of this meeting shall be mailed to any parties filing a written request pursuant to Government Code 66006. (Government Code 66006)~~

~~Note: Pursuant to Government Code 66006, the district may establish a reasonable annual charge, based on estimated cost, for sending the above notice.~~

~~In addition to discharging its public disclosure duties regarding the levying of developer fees, the Board shall, for the fifth fiscal year after the first deposit into the account or fund and every five years thereafter, make all of the following findings with respect to the portion of the account or fund that remains unexpended, whether committed or uncommitted: (Government Code 66001)~~

~~Note: Pursuant to Government Code 66001, if the findings are not made every five years as required, the district may be required to refund the moneys in the account or fund pursuant to Government Code 66006(e).~~

1. ~~Identify the purpose to which the fee is to be put~~
2. ~~Demonstrate a reasonable relationship between the fee and the purpose for which it is charged~~
3. ~~Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements originally identified~~

DEVELOPER FEES (continued)

4. ~~Designate the approximate dates on which the funding referred to in item #3 is expected to be deposited into the appropriate account or fund~~

When sufficient funds have been collected to complete the financing of public improvements but such improvements remain incomplete, the district shall, within 180 days of the date that a determination of sufficient funding was made, either identify an approximate date by which construction will begin or refund the unexpended revenues in accordance with Government Code 66001. (Government Code 66001)

Appeals Process for Protests by Developers

~~Note: Pursuant to Education Code 17621, a developer may protest the imposition of any developer fees listed above in accordance with the requirements in Government Code 66020.~~

The Superintendent or designee shall establish an appeals process for the handling of protests by developers. (Education Code 17621)

Developers of residential, commercial, and industrial projects who claim that the developer fee has been inappropriately levied shall use the following procedures: (Government Code 66020)

1. The developer shall tender any required payment in full or provide satisfactory evidence of arrangements to pay the fee when due or ensure performance of the conditions necessary to meet the requirements of the imposition.
2. The developer shall serve written notice to the Board. ~~This notice~~ **which** shall include:
 - a. A statement that the required payment is tendered or will be tendered when due, or that any conditions which have been imposed are provided for or satisfied, under protest
 - b. A statement informing the Board of the factual elements of the dispute and the legal theory forming the basis for the protest
3. The protest shall be filed at the time of approval or conditional approval of the development or within 90 days after the date of the imposition of the fees.

At the time of the imposition of the fee, the Superintendent or designee shall provide each project applicant written notice that the 90-day period in which the applicant may initiate a protest has begun. The developer may file an action to attack, review, set aside, void, or

DEVELOPER FEES (continued)

annul the imposition of the fees imposed on the development project within 180 days of delivery of the notice. (Government Code 66020)

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, California 94571-1561

BOARD AGENDA BRIEFING

Meeting Date: August 10, 2021

Attachments: X

From: Katherine Wright, Superintendent

Item Number: 12

Type of item: (Action, Consent Action or Information Only): Action

SUBJECT:

Request to approve the Title Changes and/or Deletions of Board Policies, Administrative Regulations and Exhibits Recommended by California School Boards Association (CSBA) and to make a minor change to BB 9320 in the Regular Meetings section.

BACKGROUND:

CSBA has made recommendations for deleting various Board Policies, Administrative Regulations and Exhibits due to new or changing laws and regulations. Many of the BP/AR/E have been either deleted because they are no longer relevant, or the policies and regulations were unnecessary and redundant with other policies and regulations.

When CSBA migrated the old policy platform to the new Gamut Policy Plus platform many titles did not align.

On February 16, 2021 BB 9320 was adopted by the Board of Trustees. The proposed language change is to align with the Regular Meeting practices. Change in the Regular Meeting section is highlighted below

"The Board shall hold one regular meeting each month, **except for the month of July.**"

STATUS:

River Delta Unified School District has elected to follow the guidance provided by CSBA for its Board Policies, Administrative Regulation and Exhibit, as they follow current laws and mandates.

PRESENTER:

Katherine Wright, Superintendent

OTHER PEOPLE WHO MIGHT BE PRESENT:

Staff

COST AND FUNDING SOURCES:

There is no cost to the District to change titles to align with CSBA or to delete Board Policies, Administrative Regulations and Exhibits recommended by CSBA and to approve BB9320 as submitted.

RECOMMENDATION:

That the Board approves the changes of titles and deletion to Board Policies, Administrative Regulations and Exhibits as recommended by CSBA and to approve BB9320 as submitted.

Time allocated: 3 minutes

Site Abbreviation	Policy Code	Policy Title	Reason	SIMBLI Title - Change in Title or Delete
csbariverdeltausd	0000-R(1)	Vision And Mission	Policy title mismatch.	Vision
csbariverdeltausd	300	Objective/Goal Indicators For The District	Policy Code not found in the Policy Codification.	Keep BP -assign new number
csbariverdeltausd	0450-R(1)	Content Of The Safety Plan	Policy title mismatch.	Comprehensive Safety Plan
csbariverdeltausd	1312	Complaints Concerning The Schools	Policy Code not found in the Policy	To Be Deleted
csbariverdeltausd	2121	Superintendent's Contract	Policy title mismatch.	Superintendent's Contract
csbariverdeltausd	3101	Budget Reserves	Policy Code not found in the Policy Codification.	Keep BP -assign new number
csbariverdeltausd	3102	School Budget Allocations And Adjustments	Policy Code not found in the Policy	To Be Deleted
csbariverdeltausd	3111	Deferred Maintenance Funds	Policy Code not found in the Policy Codification.	Keep BP -assign new number
csbariverdeltausd	3280-R(1)	Sale, Lease, Rental Of District-Owned Real Property	Policy title mismatch.	Sale Or Lease Of District-Owned Real Property
csbariverdeltausd	4031-R(1)	Complaints Concerning Discrimination In Employment	Policy Code not found in the Policy	To Be Deleted
csbariverdeltausd	4131.1	Beginning Teacher Support/Induction	Policy title mismatch.	Teacher Support And Guidance
csbariverdeltausd	4137	Tutoring	Policy Code not found in the Policy	To Be Deleted
csbariverdeltausd	4138	Mentor Teachers	Policy Code not found in the Policy	To Be Deleted
csbariverdeltausd	4138-R(1)	Mentor Teachers	Policy Code not found in the Policy	To Be Deleted
csbariverdeltausd	4139	Peer Assistance And Review	Policy Code not found in the Policy	To Be Deleted

csbariverdeltausd	4313.1	Load/Scheduling/Hours Of Employment	Policy Code not found in the Policy	To Be Deleted
csbariverdeltausd	4317.14-R(1)	Employment Of Retired Teachers	Policy title mismatch.	Postretirement Employment
csbariverdeltausd	5111.11-R(1)	Residency Of Students With Caregiver	Policy Code not found in the Policy	To Be Deleted
csbariverdeltausd	5111.12-R(1)	Residency Based On Parent/Guardian Employment	Policy Code not found in the Policy	To Be Deleted
csbariverdeltausd	5117.1-R(1)	Interdistrict Attendance Agreements	Policy Code not found in the Policy	To Be Deleted
csbariverdeltausd	5132	Uniform Dress	Policy title mismatch.	Dress And Grooming
csbariverdeltausd	5132-R(1)	Uniform Dress	Policy title mismatch.	Dress And Grooming
csbariverdeltausd	5141.41	Child Abuse Prevention	Policy Code not found in the Policy	To Be Deleted
csbariverdeltausd	5145.11-R(1)	Questioning And Apprehension	Policy title mismatch.	Questioning And Apprehension By Law Enforcement
csbariverdeltausd	5149	At-Risk Students	Policy Code not found in the Policy	To Be Deleted
csbariverdeltausd	6020	Parent Involvement (Engagement)	Policy title mismatch.	Parent Involvement
csbariverdeltausd	6020-R(1)	Parent Involvement (Engagement)	Policy title mismatch.	Parent Involvement
csbariverdeltausd	6030	Integrated Academic And Vocational Instruction	Policy Code not found in the Policy Codification.	To Be Deleted
csbariverdeltausd	6030-R(1)	Integrated Academic And Vocational Instruction	Policy Code not found in the Policy Codification.	To Be Deleted
csbariverdeltausd	6142.2	World/Foreign Language Instruction	Policy title mismatch.	World Language Instruction
csbariverdeltausd	6142.2-R(1)	World/Foreign Language Instruction	Policy title mismatch.	World Language Instruction
csbariverdeltausd	6161.3	Toxic Art Supplies	Policy Code not found in the Policy	To Be Deleted
csbariverdeltausd	6162.51	Standardized Testing And Reporting Program	Policy title mismatch.	State Academic Achievement Tests

csbariverdeltausd	6164.5	Student Study Teams	Policy title mismatch.	Student Success Teams
csbariverdeltausd	6164.5-R(1)	Student Study Teams	Policy title mismatch.	Student Success Teams
csbariverdeltausd	6182	Opportunity School/Class/Program	Policy Code not found in the Policy	To Be Deleted
csbariverdeltausd	6182-R(1)	Opportunity School/Class/Program	Policy Code not found in the Policy	To Be Deleted
csbariverdeltausd	6185	Actions By The Board	Policy title mismatch.	Community Day School
csbariverdeltausd	7213	Citizens' Oversight Committees	Policy title mismatch.	School Facilities Improvement Districts
csbariverdeltausd	7213-R(1)	Citizens' Oversight Committees	Policy title mismatch.	School Facilities Improvement Districts
csbariverdeltausd	9121.1-B	Vice President	Policy Code not found in the Policy Codification.	Keep BP -assign new number
csbariverdeltausd	9240-B	Board Development	Policy title mismatch.	Board Training
csbariverdeltausd	9321-B	Closed Session Purposes And Agendas	Policy title mismatch.	Closed Session
csbariverdeltausd	9321.1-B	Closed Session Actions And Reports	Policy Code not found in the Policy Codification.	To Be Deleted

DELETIONS TO CSBA MASTER GUIDESHEET

BP	AR	E	Number	Date	CSBA Recommendations
	AR		0000	7/17	“Vision” – Regulation deleted and key concepts incorporated into the BP.
BP	AR		0420.1	12/14	Policy and regulation deleted since School-Based Program Coordination was effectively eliminated by the local control funding formula (LCFF).
BP			0420.2	3/02	Delete BP 0420.2 – Outdated policy deleted because law and regulations regarding use of School Improvement Program funds have not been operative since program expiration. Planning process of SIP is covered in BP/AR 0420 – School Plans/Site Councils.
BP	AR		0420.3	7/05	<u>School-Based Student Motivation and Maintenance Program</u> Delete BP/AR. Delete this unnecessary policy and regulation; the program has been repealed by NEW LAW (AB 825 - categorical reform) . Material re: the student retention plan required by AB 825 for Pupil Retention Block Grant funds is included in BP/AR 0420 - School Plans/Site Councils. For material formerly included in this regulation re: outreach consultants, see BP 5147 - Dropout Prevention.
BP	AR		0420.5	7/09	<u>School-Based Decision Making</u> Delete BP/AR. Policy and regulation were unnecessary and redundant with other policies and regulations that establish site decision-making groups.
	AR		0510	11/03	<u>School Accountability Report Card</u> Replace BP 0510. Delete AR 0510. Policy revised to reflect NEW FEDERAL LAW (NCLB) which requires districts to issue school accountability report cards and contains new note re: federal requirements for distribution of report cards. Material formerly in regulation re: notifications to parents/guardians and availability of report cards moved to policy. Unnecessary regulation deleted since it was a reproduction of the elements that are to be included in the report card.
BP	AR		0520	7/07	<u>Intervention for Underperforming Schools</u> Delete BP/AR. Policy and regulation no longer necessary since no new planning grants are being awarded for the Immediate Intervention/ Underperforming Schools Program and any remaining state-monitored schools or schools under watch are working with the CDE to meet Academic Performance Index growth targets.
		E		3/05	<u>Intervention for Underperforming Schools</u> Replace BP/AR. Delete E. Policy and regulation revised to reflect that schools are no longer being identified for the program and to focus on implementation for schools currently participating. Updated policy deletes sections pertaining to selection of external evaluator and conflict of interest statement for external evaluator, and adds material on the role of the board in assisting and monitoring participating schools. Updated regulation deletes sections pertaining to the development and content of action plans and conflict of interest investigation for external evaluator, and expands material re: implementation of action plan and consequences/sanctions based on the progress of participating schools. Exhibit deleted since conflict of interest statement for external evaluator is no longer needed
BP	AR		0520.1	3/11	<u>High Priority Schools Grant Program</u> Policy and administrative regulation deleted because the state is no longer funding improvement efforts for new cohorts of schools through the High Priority Schools Grant Program. In addition, NEW LAW (SB 70, 2011) deletes this program from the list of categorical programs subject to Tier 3 flexibility.
BP	AR	E	0520.2	10/17, 6/16, 3/09	“Title 1 Improvement Schools” – Delete (10/17) BP/AR 0520.2. Fed program suspended. Will be replaced with ESSA provisions in 2018/19. (6/16) Exhibits (1) and (2) deleted since forms related to intradistrict transfers and SES are no longer needed. (3/09) In Exhibits, sample parental notification letters were deleted since the California Department of Education (CDE) offers samples, and the remaining exhibits were renumbered.

DELETIONS TO CSBA MASTER GUIDESHEET

BP	AR	E	Number	Date	CSBA Recommendations
BP	AR		0520.3	10/17, 6/16	“Title 1 Improvement Districts” – Delete . (10/17) BP deleted. Fed program suspended. Will be replaced with ESSA provisions in 2018/19. (6/16) AR deleted as some requirements are no longer applicable and others are duplicated in the BP.
BP	AR		0520.4	4/15	Policy and regulation deleted since support programs for low-achieving schools identified under the Quality Education Investment Act are no longer being funded.
BP	AR		0530	3/05	<u>Awards for School Performance</u> Delete BP/AR. This unnecessary policy and administrative regulation have been deleted because the state is no longer funding the Governor’s Performance Award Program.
BP			1020	7/18	Policy deleted and key concepts moved to BP 1400 - Relations Between Other Governmental Agencies and the Schools.
		E	1100	3/08	<u>Communication with the Public</u> Delete E. Exhibit that reproduced Title 2 regulations deleted as unnecessary.
	AR		1150	7/10	<u>Commendations and Awards</u> Delete AR. BP expanded to include material formerly in AR.
BP			1312	3/06	<u>Complaints Concerning the Schools</u> Delete BP. This policy referenced complaint procedures for specific topics, including BP/AR 1312.1 - Complaints Concerning District Employees, BP/AR 1312.2 - Complaints Concerning Instructional Materials, BP/AR 1312.3 - Uniform Complaint Procedures, and AR/E 1312.4 -Williams Uniform Complaint Procedures. See those policies and regulations for details. This policy is no longer necessary.
		E	1312.1	3/01	<u>Complaints Concerning District Employees</u> Replace AR 1312.1. Delete E 1312.1. Revised regulation deletes some material re: complaints of child abuse against employees which is covered in AR 5141.4 - Child Abuse Reporting Procedures. Exhibit deleted because CDE legal advisory reproduced in that Exhibit no longer reflects current law and because relevant material has been incorporated into AR 5141.4.
BP	AR		1312.4	12/91	“Complaints Concerning Categorical Aid Programs” was replaced by 1312.3 "Uniform Complaint Procedures".
		E	1312.4 (3) & (4)	05/20	(E(3)1312.4 deleted) Exhibit presenting example of classroom notice for CSPP health and safety complaints moved to E(1) 1312.3 - Uniform Complaint Procedures, consistent with CDE's Federal Program Monitoring instrument. (E(4)1312.4 deleted) Exhibit presenting a sample complaint form for CSPP health and safety complaints moved to E(2) 1312.3 - Uniform Complaint Procedures, consistent with CDE's Federal Program Monitoring instrument.
BP	AR		1312.5	12/91	“Complaints Concerning Discrimination” was replaced by 1312.3 "Uniform Complaint Procedures".
BP			1313	12/90	“Gifts to School Personnel” - Material formerly at this location has been moved to BP 3315 and BP 5133.
		E	1321	10/96	CSBA's recommendation. Exhibit is unnecessary.
	AR	1325		11/01	“Advertising and Promotion” – Replace BP 1325. Delete AR 1325. Revised, reorganized policy includes options for district to establish either a “closed forum” which prohibits advertising and promotional material or a “limited open forum” which allows advertising and promotion with reasonable restrictions. For districts choosing to establish a limited open forum, policy clarifies types of advertising and promotional materials that the district may allow or disallow. Policy also consolidates and expands material formerly in AR re: criteria for approval of advertisements and promotional material. Regulation deleted as material moved into BP.

DELETIONS TO CSBA MASTER GUIDESHEET

BP	AR	E	Number	Date	CSBA Recommendations
BP			1325.1	6/96	“Commercials” - Material has been condensed and incorporated into BP 1325 "Advertising and Promotion."
BP			1410	6/91	“Local Agencies” - Some of this material is duplicated at BB 9311 and some included in BP 1400.
		E	1431	6/96	“Waivers” - Delete this unnecessary exhibit.
BP	I		1621	6/98	“Home-Based Schooling”- Delete : Because the district does not have a role in the approval of home-based schooling options and because the legal options are unclear, CSBA has deleted this sample policy. Districts that have developed their own policy may wish to retain it; however, district legal counsel should be consulted as appropriate. Material related to independent study for home-based students has been moved to BP 6158 - Independent Study. See also BP/AR 5112.1 - Exemptions from Attendance.
BP			2100	7/01	Deleted in 2001 when the entire 2000s series (Administration) was revised and renumbered.
BP			2220	7/07	<u>Administrative Staff Organization</u> Administrative Staff Organization renumbered and reissued as BP 4301.
BP		E	2122	7/01	Deleted in 2001 when the entire 2000s series (Administration) was revised and renumbered.
BP		E	2123	7/01	Deleted in 2001 when the entire 2000s series (Administration) was revised and renumbered.
	AR		2230	7/01	Deleted in 2001 when the entire 2000s series (Administration) was revised and renumbered.
BP			3020	7/03	Fiscal Policy Team - Delete BP 3020. Optional language re: the establishment of a fiscal policy team moved to BP 3460 - Financial Reports and Accountability.
		E	3100	3/92	“Budget” - CSBA recommends deletion.
	AR		3110	7/09	<u>Transfer of Funds</u> <u>Delete</u> AR. Material formerly in regulation now incorporated into new policy.
BP			3111	12/13	Policy <u>deleted</u> since NEW LAW (AB 97) repealed sections of law containing requirements pertaining to deferred maintenance categorical funds. Pursuant to AB 97, such funds have been redirected into the LCFF and the board has exclusive authority over the use of the funds.
BP	AR		3310	7/06	Delete BP/AR. Delete this unnecessary policy and regulation. Material regarding purchasing procedures has been incorporated into BP 3300 - Expenditures and Purchasing
	AR		3312.11	3/03	<u>State Allocation Board</u> Contracts - Delete AR 3312.11. Delete this unnecessary regulation.
BP			3315	7/06	Delete BP – Delete this unnecessary policy. Material regarding acceptance of gifts and reporting of gifts received from vendors can be found at BB 9270 - Conflict of Interest.
		E1-6		3/10	Unnecessary Exhibits deleted.
BP			3440	6/98	“Inventories” – Material formerly in Policy has been moved into Regulation.
BP			3512	6/98	“Equipment” – Material formerly in Policy has been moved into Regulation.
BP			3513.1	11/11	Unnecessary policy deleted. Regulation revised to delete section on "Documentation of Records for Tax Purposes" due to NEW FEDERAL LAW (P.L. 111-240, 2010) which removes cell phones from the U.S. Internal Revenue Service's definition of listed property, thereby eliminating the extensive documentation and substantiation requirements placed on employers that provide cell phones for their employees' business use.
BP			3514.2		“Rideshare Program” Delete BP 3514.2. Delete this unnecessary policy.
BP			3515	6/96	“School Safety and Security” – Now in AR 3515 “Campus Security” or BP/AR 0450 “Comprehensive Safety Plan.”

DELETIONS TO CSBA MASTER GUIDESHEET

BP	AR	E	Number	Date	CSBA Recommendations
	AR		3515.1	11/03	<u>Crime Data Reporting</u> The California Safe Schools Assessment, the state’s method of crime data reporting for schools, has been suspended indefinitely. When a new system has been implemented by the state, CSBA will develop an appropriate regulation.
		E’s	3515.7	12/17	“Firearms on School Grounds” – Delete Exhibits 1 & 2. Unnecessary. New law AB 424 eliminates authority of Sup’t to possess a firearm on school grounds.
	AR		3540	5/19	Regulation deleted and key concepts moved to BP.
BP			3541	6/95	“Transportation Routes and Services” – Former policy, now a regulation, updated to reflect new law which expands the professional development plan for interns teaching bilingual classes. Intern certificates, including those authorizing the holder to teach a bilingual education class, are now valid for two years.
BP			3541.1	10/97	“School Related Trips” – Regulation issued with new title (Transportation for School-Related Trips) to clarify focus on transportation. Material formerly included in Policy has been incorporated into the Regulation.
	AR		3541.2	5/16	“Transportation for Students With Disabilities” – Delete. Regulation deleted and material moved to BP re: provision of alternative transportation when a student is excluded from school bus transportation for a disciplinary or other reason, assurance that a contract with a nonpublic, nonsectarian school or agency addresses transportation as necessary, and transportation of service animals.
BP			3541.4	10/97	“Transportation for Outside Groups” – Nonschool transportation purposes are now addressed at 3541.
BP			3541.5	10/97	“Alternative Transportation Arrangements” – Transportation arrangements are now addressed at 3540.
BP			3542	9/90	“Roles and Duties of Employees” – Delete Policy. Revised regulation reflects new legislation which governs school bus driver training and requires the DMV to be notified when a driver is dismissed for safety-related reasons. Regulation also covers material formerly in the policy, including mandated language re school bus driver authority.
BP			3543	3/08	<u>Transportation: Procedures for Emergencies: Safety</u> Material now covered in regulation, AR 3543.
		E	3554	3/01	<u>Other Food Sales:</u> Revised, reorganized policy MANDATES that districts participating in the National School Lunch and Breakfast Programs establish rules to control the sale of foods in competition with these programs. Policy also delegates the approval of the sale of food items by student organizations and nonprofit groups to the principal. Updated regulation contains new section re: sale of food items by student organizations. Exhibits E(1), (2) and (3) deleted as they were unnecessary reproductions of law.
		E	4020	7/02	<u>Drug and Alcohol-Free Workplace:</u> MANDATED policy revised to update legal citations in notes resulting from the reauthorization and renumbering of the federal Drug Free Schools and Communities Act. Material formerly included in Exhibit re: notifications to employees about district’s policy and penalties for violation incorporated into policy.
	AR		4030	3/10	Unnecessary regulation deleted. Material formerly in AR re: filing of complaints, trainings, and notification moved into BP. Material re: other remedies moved to AR 4031 - Complaints Concerning Discrimination in Employment.
	AR		4031	12/15	“Complaints Concerning Discrimination in Employment” – Delete. Complaint procedures incorporated into AR 4030 - Nondiscrimination in Employment.

DELETIONS TO CSBA MASTER GUIDESHEET

BP	AR	E	Number	Date	CSBA Recommendations
	AR		4040	7/15	“Employee Use of Technology” – Delete. Regulation deleted and replaced by new Exhibit presenting a sample Acceptable Use Agreement. Material formerly in AR re: accessing/posting harmful matter and employees' responsibility to report security problems or misuse of district technology moved to BP.
BP			4111.1	10/96	“Affirmative Action” – Delete. Legal issues are unclear due to recent court rulings, executive orders, and related initiative on the November 1996 statewide ballot. Policy will be updated and reissued when these issues are clarified.
		E	4112.2	3/04	“Certification” <u>Replace</u> BP/AR 4112.2. Delete E 4112.2. Revised policy and regulation and deleted exhibit delete material reflecting requirements of the federal No Child Left Behind Act (NCLB) re: teacher qualifications; this material has been moved to BP/AR/E 4112.24 -Teacher Qualifications Under the No Child Left Behind Act. Regulation updates section on Emergency Teaching or Specialist Permits to reflect RECENT CTC ACTION to discontinue issuance of emergency permits after the 2005-06 school year, including the district’s responsibility to inform emergency permit holders that they must complete the credential requirements by June 30, 2006.
BP			4112.22	1990	“Staff Teaching Students of Limited English Proficiency” - Material has been incorporated into AR 4112.22.
BP			4112.23	3/06	<u>Special Education Staff</u> <u>Delete</u> BP. <u>Add</u> AR. Policy reclassified as a regulation and expanded to include additional legal requirements pertaining to assignment of special education teachers based on credential authorizations, caseloads, and qualifications under the federal No Child Left Behind Act. MANDATED section on “Resource Specialists” includes services provided by resource specialists, qualifications of program director, maximum caseloads and waivers, and prohibition against simultaneous assignment of resource specialists to teach regular classes.
BP	AR	E	4112.24	5/16	“Teacher Qualifications the No Child Left Behind Act” – Delete. Policy, regulation, and exhibits deleted since NEW FEDERAL LAW (P.L. 114-95) repealed requirements that teachers meet criteria of "highly qualified" teachers, as defined.
BP			4112.3	10/95	Oath or Affirmation – Delete 4112.3. Formerly a policy, now a regulation, updated to reflect recent Court Decision re the legality of loyalty oath requirement.
BP			4112.4 4212.4 4312.4	7/05	<u>Health Examinations</u> <u>Delete</u> BP. <u>Replace</u> AR. Policy deleted and material moved to reorganized regulation. Regulation reorganized to clarify the requirement for tuberculosis tests, including the types of employees that may be subject to the test, exemptions from the test, and fee structure. New section on medical certification for communicable diseases clarifies when a new employee may be required to submit such a certification. Regulation also contains new section detailing the process for requiring that a certificated employee undergo a mental examination.
		E	4112.41	6/97	“Employee Drug Testing” - Delete exhibit. Updated and retitled policy reflects new court decision which allows for the preemployment drug and alcohol testing of all employees when given as part of a preemployment health examination. Updated and revised regulation details district’s responsibility re applicant’s privacy and test results.

DELETIONS TO CSBA MASTER GUIDESHEET

BP	AR	E	Number	Date	CSBA Recommendations
BP			4112.42 4212.42 4312.42	3/06	<u>Drug and Alcohol Testing for School Bus Drivers</u> <u>Replace</u> BP. <u>Delete</u> AR. Regulation deleted; districts are encouraged to use models developed by their testing contractor or the Department of Transportation and incorporate the documents into a district procedure manual. MANDATED policy contains new note re: NEW LAW (AB 1052) which includes in the federal testing program those district employees who drive vehicles for the district for the primary purpose of transporting students. Revised policy contains material formerly included in the regulation, including blood alcohol percentage levels specified in law, as well as the types of tests included in the district's testing program.
BP			4112.6 4212.6 4312.6	3/01	"Personnel Files" - Delete BP 4112.6/4212.6/4312.6. <u>Replace</u> AR 4112.6/4312.6/4312.6/4212.6/4312.6. Policy deleted due to redundancy with regulation. Revised regulation reflects NEW LAW re: notification of employee before derogatory information is placed in personnel file and inspection of personnel files by employees at reasonable times and at reasonable intervals
BP			4112.61 4212.61 4312.61	7/17	"Employment References" - Policy deleted and key concepts incorporated into regulation
	AR	E	4112.62 4212.62 4312.62	12/14	Regulation deleted and concepts moved into AR 4112.5/4212.5/4312.5 - Criminal Record Check. Exhibit renumbered and retitled as E 4112.5/4212.5/ 4312.5 - Criminal Record Check.
BP			4112.9	3/91	"Signed Statements" – Delete BP.4112.9. Material needed is now in the newly created AR 4112.9.
		E	4112.9	6/94	CSBA's 6/94 Regulation lists employee notifications required by law. Material formerly in AR 4112.9 (Signed Statements) and E 4112.9 has been moved to E 5141.4.
BP			4112.9 4212.9 4312.9	3/91	"Signed Statements" - Material now in AR 4112.9/4212.9/4312.9.
		AR	4112.9 4212.9 4312.9	7/12	<u>Employee Notifications</u> Regulation deleted and replaced with new exhibit listing notifications required by law, categories of employees who must be provided each notification, applicable legal cites, and the board policy and/or administrative regulation that addresses the notification requirement.
	AR		4113.4	7/07	<u>Temporary/Modified Light-Duty Assignment</u> <u>Replace</u> BP <u>Delete</u> AR. Policy revised to create a return-to-work plan for employees whose temporary injuries prevent performance of the essential functions of their current assignment. Plan authorizes the Superintendent to determine whether a suitable position currently exists which can accommodate the employee and to determine the length of the temporary assignment, based on information from the employee's medical provider. Material formerly in regulation moved to policy.
BP	AR		4114	7/04	"Transfers" - Delete BP/AR 4114. Delete this unnecessary policy and regulation. Procedures regarding transfers of certificated employees are usually detailed in district collective bargaining agreements.
		E	4115	9/91	"Evaluation/Supervision" - CSBA advises deletion.
BP			4117.1	10/95	"Retirement" - Delete this unnecessary policy.
BP			4117.11	11/07	Policy deleted and material moved to regulation.
BP	AR		4117.12 4317.12	3/07	Delete BP/AR. Delete this unnecessary BP and AR. Material related to this topic has been incorporated into AR 4117.14/4317.14 - Postretirement Employment.

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BP	AR	E	Number	Date	CSBA Recommendations
	AR		4117.13	11/03	<u>Early Retirement Option</u> – Delete AR 4117.13 and replace with BP. Regulation made into policy and double- coded to apply to certificated management employees. Policy reflects NEW LAW which authorizes districts to grant an additional two years of age credit and two years of service credit as an early incentive to retirement and specifies the conditions for offering such an incentive.
	AR		4117.3	7/07	<u>Personnel Reduction</u> <u>Replace</u> BP. <u>Delete</u> AR. Material formerly in regulation updated and moved to reorganized policy which provides additional language relative to the creation of the seniority list, the Board's adoption of the resolution, and the Board's adoption of the layoff determination. Policy also contains new note re: NEW COURT DECISION which specifies that the "provisional" classification for teachers with provisional credentials is not a valid classification for purposes of determining the employee's status and rights during a layoff.
		E	4117.4	12/91	"Dismissal" - CSBA recommends deletion.
	AR			12/14	Regulation deleted and concepts moved into BP/AR 4118 - Dismissal/Suspension/Disciplinary Action.
BP			4117.5 4217.5 4317.5	10/97	"Termination Agreements" - Policy deleted and concepts incorporated into the regulation.
BP			4119	10/94	"Rights, Responsibilities and Duties" - Delete outdated policy.
BP			4119.24	2/95	"Academic Freedom" - Delete . Policy outdated.
BP			4119.3	7/06	Delete this outdated policy.
	AR		4119.3 4219.3 4319.3	3/92	Delete AR 4119.3/42/43 - "Duties of Personnel" - Upon review considered outdated or no longer necessary.
BP			4120	3/93	"Temporary Personnel" - This topic is now covered in 4121. Please note revised title for 4120/4220/ 4320 in index.
BP			4121	3/93	"Temporary/Substitute Personnel" – Delete BP. Now a regulation, updated to reflect NEW LAW related to the release from employment and reemployment rights of temporary/substitute certificated employees. Section on part-time employees deleted.
BP			4122	6/98	"Student Teachers/University Interns" material has been moved to BP/AR 4112.21 - District Interns.
BP			4126	10/96	"Consultants" - This material is now addressed at 3600.
BP	AR		4128	7/06	Delete BP/AR 4128 - Unnecessary. If applicable, rules regarding shared teaching assignments may be part of a district's collective bargaining agreement.
	AR		4131	12/13	Regulation deleted since the Math and Reading Professional Development program was self-repealed.
		E	4131	10/94	Outdated or no longer necessary.
		E	4131.5	12/90	"Professional Growth" - These exhibits were somewhat changed by the Commission on Teacher Credentialing in its 1990 California Professional Growth Manual.
BP	AR			11/06	<u>Delete</u> BP/AR. Policy and regulation deleted based on NEW LAW (SB 1209) which repeals the requirement for a 150-hour individualized professional growth program as a condition of credential renewal and instead "encourages" districts to provide professional growth opportunities. Relevant optional language incorporated into AR 4131 - Staff Development.

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BP	AR	E	Number	Date	CSBA Recommendations
BP	AR		4131.6 4231.6 4331.6	11/02	<u>Professional Development Program</u> — Delete BP/AR 4131.6/4231.6/4331.6. Policy and regulation deleted as a result of NEW LAW which repealed sections of the Education Code dealing with the professional development program and deleted the mandate that certain districts develop a professional development plan.
BP			4133 4233 4333	6/98	“Travel Expenses” has been moved to the 3000 series: Now addressed at 3350
		E	4133	10/94	“Travel Expense” - Outdated or no longer necessary.
BP			4134 4234 4334	10/96	“Meetings” - CSBA recommends deleting this unnecessary policy.
BP			4137	7/08	<u>Delete</u> BP. Delete this unnecessary policy. Material formerly included in this policy incorporated into BP 4136/4236/4336 - Nonschool Employment.
BP	AR		4138	8/14	<u>Delete</u> BP/AR Policy and regulation deleted due to the elimination of the Certificated Staff Mentoring Program pursuant to NEW LAW (AB 97, 2013). Key concepts incorporated into new BP 4131.1 - Teacher Support and Guidance.
BP	AR		4139	8/14	<u>Delete</u> BP/AR Policy and regulation deleted due to the elimination of the PAR program pursuant to NEW LAW (AB 97, 2013). Key concepts incorporated into new BP 4131.1 - Teacher Support and Guidance
BP			4153	9/91	“Extra pay for Extra Work” - Material related to the mentor teacher stipend is now addressed in AR 4138 “Mentor Teachers”.
		E	4154 4254 4354	6/96	“Health and Welfare Benefits” - Delete this unnecessary exhibit.
BP	AR		4157.1 4257.1 4357.1	10/16 7/02	“ <u>Work-Related Injuries</u> ” – (10/16) Delete BP & Add AR. Language in BP moved to administrative regulation and updated. (7/02) Replace BP 4157.1/4257.1/ 4357.1. Delete AR 4157.1/4257.1/4357.1 - Optional material in regulation deleted and material re: notification to employees of workers’ compensation benefits simplified and moved to policy. Policy contains new language about Board’s responsibility to provide benefits in accordance with law and to develop an efficient method of processing claims. Because required forms, brochures and notifications are generally provided by the district’s insurance carrier, language regarding these processes formerly included in regulation deleted.
BP			4161.1	10/98	“Personal Illness/Injury Leave” - If adopting new AR 4161.1 delete BP 4161.1. Material formerly in policy has been moved into regulation.
BP			4161.2	2/95	“Personal Leaves” - Material formerly in policy has been moved into regulation. Regulation reflects new law requiring employers with 25 or more employees at the same location to let parents/guardians and grandparents with custody take up to 40 hours’ personal leave annually to participate in school activities.
	AR		4161.3 4261.3	7/18	Regulation deleted and moved to new policy since the responsibility for granting professional leaves rests with the board pursuant to law.
BP			4161.8 4261.8 4361.8	3/00	“Family Care and Medical Leave” - Policy deleted – Replaced by Regulation and the material incorporated into administrative regulation. Revised and reorganized regulation contains additional definitions, and additional requirements for intermittent leave for instructional employees. Regulation reorganized to provide separate sections re: Requests for Leave and the Certification of the Health Condition.
		E	4161.8 4261.8 4361.8	7/06	Delete E 4161.8/42/43 - Exhibit which was a sample poster of rights deleted; posters are available on state and federal agency web sites.

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BP	AR	E	Number	Date	CSBA Recommendations
BP			4211	7/03	Recruitment and Selection - Delete BP 4211. Material has been combined into policy for all personnel at BP 4111/4211/4311 Recruitment and Selection.
BP			4212	10/94	“Appointment and Conditions of Employment” - Material formerly in policy has been moved into regulation.
	AR		4212.22	3/04	<u>Replace</u> AR 4112.22 Delete 4212.22 . Recoded regulation deletes outdated options for ensuring compliance with staffing requirements for teachers of English learners. Note in regulation also reflects changes in certificates issued by the Commission on Teacher Credentialing and explains the comparability of current and past certificates.
		E	4212.5	10/97	“Criminal Record Check” - Delete E 4212.5. Updated regulation reflects new law which prohibits the district from hiring any applicant who has been convicted of a violent or serious felony, unless he/she has received a certificate of rehabilitation and pardon. Regulation also details a procedure for submitting fingerprint identification cards to the Department of Justice for current temporary and substitute employees. Material formerly included dealing with maintenance of criminal offender records has been deleted; this material is now covered in AR 4112.62/4212.62/4312.62 “Maintenance of Criminal Offender Records”.
BP			4213	11/02	<u>Assignment/Classification</u> – Delete BP 4213. Material formerly included in policy now incorporated into BP 4200 – Classified Personnel.
BP			4217.1	10/95	“Retirement” - Unnecessary policy.
BP			4217.2	2/97	“Resignation” - The resignation of employees in all positions is now addressed at 4117.2/4217.2/4317.2.
	AR		4218.1	12/19	Regulation deleted and districts encouraged to replace or supplement these materials with the rules of their personnel commission.
BP			4219.2	7/06	Delete this outdated policy. Material regarding employment responsibilities of classified staff can be found in BP 4119.21/4219.21/4319.21 - Professional Standards and E 4119.21, E 4219.21, and E 4319.21
		E	4222	7/16	“Teacher Aides/Paraprofessionals” – Delete. Exhibit which provided a sample attestation of compliance with Title I paraprofessional requirements deleted.
	AR		4231	12/13	Unnecessary regulation deleted.
BP			4240	10/95	“Organizations/Units” - Classified employees are now included in updated policy at 4140.
	AR		4253	3/05	“Overtime Pay/Compensatory Time Off – (3/05) <u>Delete</u> AR. Delete this unnecessary regulation since provisions regarding overtime pay for classified personnel are subject to a district’s collective bargaining agreement.
BP				2/94	(2/94) BP deleted. Language moved to AR and updated to reflect new law re the use of compensatory time off in lieu of cash payment. Added second note reflects recent court decision re salary payment based on falsified time cards.
BP			4313.1	11/06	Delete this unnecessary policy.
BP			4311	7/03	Recruitment and Selection - Delete BP 4311. Material has been combined into policy for all personnel at BP 4111/4211/4311 Recruitment and Selection.
BP			4315.1	8/14	<u>Delete BP</u> - Policy deleted and key concepts incorporated into BP 4115 - Evaluation/Supervision.
	AR		4317.3	3/07	<u>Delete</u> AR. Delete this unnecessary regulation. Material re: seniority rights for certificated administrative personnel moved to AR 4313.2 -
BP				2/95	Demotion/Reassignment Delete BP. Material formerly in policy has been moved into regulation.
	AR		4331	12/13	Regulation deleted since the Administrator Training Program self-repealed; key concepts moved to BP.

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BP	AR	E	Number	Date	CSBA Recommendations
BP			4351	??	Updated BP 4151 applies to all personnel.
BP			4361	7/08	Delete BP. Material formerly in policy incorporated into renumbered and revised BP 4161/4261/4361 - Leaves.
BP			5111.1	6/91	“District Residency” – Material formerly addressed in this policy now addressed in separate regulations — 5111.1, 5111.11, 5111.12 and 5111.13.
	AR		5111.12	12/15	“Residency Based on Parent/Guardian Employment” – Delete. Key concepts incorporated into BP/AR 5111.1 - District Residency.
	AR		5111.13	11/11	Regulation deleted and key concepts incorporated into AR 5111.1 - District Residency.
BP			5112.2	10/95	“Exclusions from Attendance” Policy deleted and legal references moved into updated MANDATED regulation.
	AR		5112.5	7/18	Regulation deleted and key concepts moved to BP.
BP			5112.6	10/95	Delete this unnecessary policy. If desired, this topic could be addressed as part of BP/AR 5113 “Absences and Excuses.”
		E	5113.1	6/93	“Work Permits” – CDE is not updating this material. In 11/99 Work Permits BP/AR was moved to 5113.2.
		E	5116.1	11/08	<u>Intradistrict Open Enrollment (11/08)</u> Delete (E)(1) and E(2). Unnecessary exhibits of sample letters to be sent to parents/guardians when a school has been declared persistently dangerous deleted.
BP	AR		5116.2	10/93	“Open Enrollment” – New law requires Boards to establish a policy of open enrollment which is now coded at 5116.1.
	AR		5117	10/93	“Interdistrict Attendance” – Replaced by two regulations at 5117.1 and 5117.2.
	AR		5117.1	7/04	“Interdistrict Attendance Agreements” - <u>Delete</u> AR 5117.1. Material formerly included in this regulation has been moved to AR 5117 - Interdistrict Attendance (Opt 1).
	AR		5117.2	7/04	“Alternative Interdistrict Attendance Program” - Delete AR 5117.2. Material formerly included in this regulation has been moved to AR 5117 - Interdistrict Attendance (Option 2).
		E	5117.2	11/02	<u>Alternative Interdistrict Attendance Program</u> <u>Replace</u> AR 5117.2. Delete E 5117.2. Regulation revised to reflect NEW LAW which makes most of the Education Code procedures regarding interdistrict transfer optional for districts and deletes the right of the parent/guardian to appeal a district’s negative decision regarding a transfer to the county board of education. Regulation also reflects NEW COURT DECISION which holds that a district’s enrollment policy with an ethnic and racial balance component was unconstitutional. Exhibits providing sample resolutions to participate in the program and to limit the number of students accepted into the district deleted.
BP	AR	E	5118	12/19	Policy, regulation, and exhibit deleted since CDE no longer identifies low-achieving schools based on the Academic Performance Index for purposes of developing an Open Enrollment List of schools, in which students had the option to transfer to a higher achieving school within or outside the district.
	AR		5119	3/07	<u>Delete</u> AR. Material formerly in deleted regulation moved to policy.
		E	5123	10/98	“Promotion/Acceleration/Retention” – Delete exhibit; this form can be found in the CDE’s Management Advisory 90-10.
BP			5124	7/06	Delete this unnecessary policy. Material regarding communication strategies for parent involvement has been moved to BP/AR 6020 - Parent Involvement. Revised policies and regulations dealing with parent involvement (BP/AR 6020 - Parent Involvement and BP/AR 6171 - Title I Programs) will be issued under separate cover in August 2006. For more information, see the article in <u>Governance and Policy Services News</u> .

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BP	AR	E	Number	Date	CSBA Recommendations
	AR		5131.5	12/91	“Vandalism, Theft and Graffiti” – Delete AR 5131.5 Material related to vandalism in general and the recovery of damages is now at 3515.4. The withholding of records when reparation is not made is now addressed separately at 5125.2.
	AR		5131.61	7/03	“Drug Testing” - <u>Replace</u> BP 5131.61. Delete AR 5131.61. Policy updated to reflect NEW COURT DECISION that authorized districts to conduct drug testing of students participating extracurricular activities. Policy outlines important factors to consider in developing such a program, including the district’s rationale for the program, the collection of samples from students, and consequences if a student tests positive. Material formerly in deleted regulation moved to policy.
		E	5131.63	10/17	“Steroids” – Deleted E. CIF provides template now.
	AR		5131.9	7/00	“Academic Honesty” – Revised policy substantially revised and regulation deleted in order to clarify the Board’s role in encouraging academic honesty. New optional paragraph provides for the creation of a committee to develop standards of academic honesty, measures of preventing dishonesty, and specific consequences for acts of dishonesty.
BP			5133	7/06	Delete this unnecessary policy.
BP		E	5140	6/91	“Welfare” – Some of the material in this policy was duplicated at 5142 “Safety”. The material re emergency information is now at 5141.
BP			5141.1	3/05	<u>Accidents</u> Delete BP. Delete this unnecessary policy. Policy language on accidents is now located in BP 5141 - Health Care and Emergencies.
		E	5141.21	3/4	<u>Administering Medication and Monitoring Health Conditions</u> - <u>Replace</u> BP/AR 5141.21. Delete E 5141.21. Policy and regulation revised to reflect NEW TITLE 5 REGULATIONS which establish guidelines for the administration of prescribed medication to students during the school day. Regulation contains new section re: parent responsibilities, including the requirement that the parent provide a written statement and written authorization from the health care provider with specified components, as well as requirements for delivery of the medication. Regulation also contains new section re: district responsibilities, including record-keeping and training requirements. Outdated exhibit deleted.
BP	AR		5141.23	7/06	Delete this unnecessary policy and administrative regulation. Material regarding infectious disease prevention has been incorporated into BP/AR 5141.22 - Infectious Diseases.
		E	5141.23	3/93	“Infectious Disease Prevention” – Exhibit replaced by new regulation at 4119.43.
BP			5141.24	3/07	<u>Delete</u> BP. Policy deleted and relevant material incorporated into regulation.
BP			5141.26	3/10	Unnecessary policy deleted. Regulation expanded.
	AR		5141.33	7/99	“Head Lice” – Moved into Board Policy. Regulation no longer needed. Editorial changes made in policy to streamline district responsibilities related to exclusion of students with head lice.
		E	5141.4	2/99	“Child Abuse Reporting Procedures” – Unnecessary — Relevant material contained in AR 5141.4.
BP		E	5141.41	E 9/91 BP 11/04	“Child Abuse Prevention” - Delete BP 5141.41. Material formerly included in this policy has been moved to BP 5141.4 - Child Abuse Prevention and Reporting. In 1991 CSBA recommended deleting E 5141.41.
BP			5141.51	6/97	<u>At-Risk Students</u> – Policy recoded and revised. See BP/AR 5149.

DELETIONS TO CSBA MASTER GUIDESHEET

BP	AR	E	Number	Date	CSBA Recommendations
BP			5142.1	7/11	Unnecessary policy deleted and legal requirements re: fingerprinting program moved to AR. Regulation revised to more directly reflect law re: posting the Department of Justice (DOJ) poster on missing children and reviewing the DOJ's quarterly missing person bulletin. Regulation also adds new material related to the "Amber Alert" system and to actions to be taken in the event an employee recognizes a child who has been reported as missing or witnesses an abduction.
		E	5142.1	7/00	"Identification and Reporting of Missing Children" – Exhibit deleted because standards are addressed in regulation, therefore exhibit reproducing the law is unnecessary.
BP	AR		5142.2	7/06	Delete BP/AR 5142.2 - Key concepts from policy and regulation moved to BP/AR 5142 - Safety.
		E	5144.2	11/99	<u>Suspension and Expulsion Due Process</u> CSBA recommends deletion of this unnecessary exhibit. Districts are encouraged to use forms developed by their Special Education Local Plan Area (SELPA).
	AR		5141.25	7/02	<u>Availability of Condoms</u> : <u>Replace</u> BP 5141.25. Delete AR 5141.25. Revised policy reflects NEW FEDERAL LAW prohibiting the use of Title I funds to operate a program of contraceptive distribution. Policy also contains editorial changes, a greater emphasis on pregnancy prevention, and language formerly in regulation re: provision of related information. Regulation deleted because language re: information about abstinence and condom use was consolidated with similar material in policy. See accompanying NCLB ADVISORY for additional information.
BP			5145.1	11/02	<u>Privacy</u> - Delete BP 5145.1. Material formerly included in this policy has been incorporated into BP/AR 5022 - Student and Family Privacy Rights.
	AR		5145.11	3/10	Delete this unnecessary regulation; material formerly in regulation re: record of interviews moved to policy.
		E	5145.11	7/11	Policy updated to reflect NEW COURT DECISION (Camreta v. Greene) which vacated the Ninth Circuit Court of Appeal's decision that required law enforcement to have parental consent, warrant, or other court order to interview a student in school absent exigent circumstances. Exhibit containing sample form for recording the source of law enforcement's authority for the interview is no longer necessary.
BP			5145.8	7/10	<u>Refusal to Harm or Destroy Animals</u> Delete BP. Regulation revised to incorporate material formerly in BP.
	AR		5146	12/13	Regulation deleted since funding for the Cal-SAFE program was redirected into the LCFF pursuant to NEW LAW (AB 97).
	AR		5148.1	12/13	Regulation deleted since NEW LAW (AB 97) redirects funding for the Cal-SAFE program into the LCFF. Child care for parenting students also may be addressed in BP 5146 - Married/Pregnant/Parenting Students and BP/AR 5148 - Child Care and Development.
BP			5149	8/14	Delete BP - Policy deleted and key concepts incorporated into BP 5147 - Dropout Prevention.
	AR		5149	7/05	<u>At Risk Students</u> <u>Replace</u> BP. Delete AR. Policy revised to reflect NEW LAW (AB 825 - categorical reform) which established the Pupil Retention Block Grant which consolidated funding for drop-out prevention and other programs for at-risk students. Policy also contains new optional note and text re: student assistance programs, which are designed to help districts coordinate delivery of learning support programs for at-risk students. Unnecessary regulation deleted
BP	AR		6030	3/08	<u>Integrated Academic and Vocational Instruction</u> Delete BP/AR. Policy and regulation deleted and key concepts incorporated into retitled BP/AR 6178 - Career Technical Education.

DELETIONS TO CSBA MASTER GUIDESHEET

BP	AR	E	Number	Date	CSBA Recommendations
BP			6010	7/06	Delete BP 6010 - Policy is redundant with material in BP 0000 - Vision and BP 0200 - Goals for the School District.
BP	AR		6114	6/96	“Emergencies and Disaster Preparedness Plan” - Emergency section has been updated and recoded at the 3,000 series: Now addressed at 3516
BP	AR		6114.1	10/96	<u>Fire Drills and Fires</u> Delete. Updated material on this topic is coded at 3516.1
BP	AR		6114.2	10/96	<u>Bomb Threats</u> Delete. Updated material on this topic is coded at 3516.2
BP	AR		6114.3	10/96	<u>Earthquake Emergency Procedure System</u> Delete. Updated material on this topic is coded at 3516.3
BP			6116	7/09	<u>Classroom Interruptions</u> Material formerly in BP now incorporated into regulation.
	AR		6117	8/13	Regulation deleted and incorporated into BP
BP			6118	11/99	<u>Weather-Related Schedules</u> Material formerly in BP 6118 is now addressed at BP 3516.5 “Emergency Schedules”.
	AR		6141.5	4/14	<u>Advanced Placement</u> Regulation deleted because of self-repeal of legal requirements related to state grants for reducing AP examination fees.
BP			6141.6	7/09	<u>Multicultural Education</u> <u>Policy deleted and key concepts incorporated into BP 6142.94 - History-Social Science Instruction.</u>
BP	AR		6142.2	11/03	<u>AIDS Prevention Instruction</u> <u>Delete BP/AR 6142.2. This material has been incorporated into BP/AR 6142.1 - Sexual Health and HIV/AIDS Prevention Education.</u>
BP			6142.3	10/95	“Science Instruction” - Policy recoded and revised. See BP 6142.93.
	AR		6142.4	3/07	<u>Delete AR. Retitled policy reorganized to include new section on service learning, an instructional strategy to integrate community service opportunities into the curriculum, and to require the district to develop a plan to ensure that service learning opportunities help meet identified community needs and to include specified stakeholders in the development of the plan. Section on "Community Service Classes" revised to clarify that the Superintendent should determine how credits are awarded and how students are evaluated, supervised, and transported.</u>
	AR		6142.91	12/13	<u>Regulation deleted since NEW LAW (AB 97) redirects Pupil Retention Block Grant funding for the grade K-4 intensive reading program into the LCFF, and the federal Reading First program is no longer funded.</u>
	AR		6144	8/13	<u>Regulation deleted and incorporated into BP</u>
BP	AR		6145.21	10/97	<u>Sportsmanship</u> These concepts have been incorporated into BP/AR 6145.2 - Athletic Competition
		E	6145.5	7/02	<u>Student Organizations and Equal Access</u> <u>Replace BP 6145.5. Delete E 6145.5. Updated policy reflects NEW FEDERAL LAW specifying that schools must not deny equal access to any group affiliated with the Boy Scouts, or other patriotic groups listed in Title 36 of the U.S. Code, for meetings held on school facilities during noninstructional time. Policy also contains updated legal references and management resources. Unnecessary exhibit deleted since major provisions of the Equal Access Act are addressed in policy or regulation. See accompanying NCLB ADVISORY for additional information.</u>

DELETIONS TO CSBA MASTER GUIDESHEET

BP	AR	E	Number	Date	CSBA Recommendations
		E	6145.6	7/04	“International Exchange” - Delete E 6145.6. Policy updated to reflect current organizations that evaluate and register student exchange programs including the California Attorney General’s Office, U.S. Department of State, and Council for Standards for International Educational Travel. Material formerly in regulation re: Transfer of Credits and specific graduation requirements for foreign exchange students deleted. This material is covered in BP/AR 6146.3 - Reciprocity of Academic Credit and AR 6146.1 - High School Graduation Requirements. Delete the unnecessary Exhibits.
	AR		6146.5	3/00	“Elementary School Graduation Requirements/Standards of Proficiency” - Regulation deleted and Policy retitled (“Elementary/Middle School Graduation Requirements) and substantially revised to eliminate provisions related to standards of proficiency repealed by new law. Policy addresses criteria for elementary/middle school graduation and is linked to the district’s policy on promotion.
	AR		6164.2	12/13	Regulation deleted since funding for the Supplemental School Counseling Program was redirected into the LCFE pursuant to NEW LAW (AB 97). Some material moved from AR to BP.
	AR		6151	4/14	Class Size - Regulation deleted because program requirements for K-3 Class Size Reduction and Morgan-Hart Class Size Reduction programs were eliminated by NEW LAW (AB 97, 2013).
		E	6153	7/06	Deleted sample parent/guardian permission form. Permission forms should include information regarding specifics of each trip.
	AR		6154	12/16	“Homework/Make-up Work” – Delete. Regulation deleted and key concepts moved to BP.
BP			6159.4	10/96	“Behavioral Interventions for Special Education Students” – Delete BP 6159.4. Material formerly in policy moved into updated regulation which reflects Title 5 as amended in February 1996 for clarifications related to functional analysis assessments.
BP			6161	7/12	<u>Equipment, Books and Materials</u> Policy deleted due to redundancy with BP 6161.1 – Selection and Evaluation of Instructional Materials.
	AR		6161	7/03	“Equipment, Books and Materials” <u>Replace</u> BP 6161. <u>Delete</u> AR 6161. Revised policy deletes material pertaining to the Pupil Textbook and Instructional Materials Incentive Program, which was replaced by the Instructional Materials Funding Realignment Program established by NEW LAW . Regulation deleted because Pupil Textbook and Instructional Materials Incentive Program is no longer operable. Requirements of new program are contained in BP/AR 6161.1 - Selection and Evaluation of Instructional Materials.
		E	6161.1	7/03	“Selection and Evaluation of Instructional Materials” <u>Replace</u> BP/AR 6161.1 Delete E 6161.1. Updated policy reflects the purposes of the Instructional Materials Funding Realignment Program (IMFRP) established by NEW LAW . Policy also contains new language on piloting of instructional materials and updates legal references. Revised, reorganized regulation contains legal requirements for the IMFRP. Item #2 in section entitled “Criteria for Selection and Adoption of Instructional Materials” replaced with legal criteria for high school instructional materials. Material on selection of school library materials moved to BP 6163.1 - Library Media Centers. Section on Conflict of Interest revised to clarify that persons with a remote interest will not be disqualified from selecting or evaluating instructional materials. Exhibit deleted because the program reflected in the sample resolution is inoperative.
BP			6161.3	5/18	Policy deleted and key concepts incorporated into BP 3514.1 - Hazardous Substances.
BP	AR		6162.31	7/06	Delete this unnecessary policy and regulation.

DELETIONS TO CSBA MASTER GUIDESHEET

BP	AR	E	Number	Date	CSBA Recommendations
	AR		6162.5	3/01	<u>Student Assessment</u> <u>Replace</u> BP 6162.5. Delete AR 6162.5. This policy was issued in January 2001 and placed on CSBA's web site. Revised policy reflects goals of the district's assessment program. Material formerly included in this policy and regulation has been moved to the following policies: BP/AR 6162.51- Standardized Testing and Reporting Program; BP/AR 6162.52 - High School Exit Examination; and BP 6162.53 - Golden State Examination
BP	AR	E	6162.52	12/17	"High School Exit Examination" Delete BP/AR/E. New law AB 830 repeals the requirement to pass the high school exit exam as a condition of graduation.
BP			6162.53	11/03	<u>Golden State Examination</u> Delete BP 6162.53. The authorization for the Golden State Examination was repealed by NEW LAW . However, districts are still authorized to grant a Merit Seal Diploma as detailed in BP/AR 5126 - Awards for Achievement.
BP	AR		6162.7	7/07	<u>Use of Technology in Instruction</u> Delete BP/AR. Policy and regulation unnecessary since material was duplicative with other policies including BP/AR 0440 - District Technology Plan, BP/AR 6161.1 - Selection and Evaluation of Instructional Materials and BP/AR 6162.6 - Use of Copyrighted Materials.
	AR		6163.4	7/15	"Student Use of Technology" – Deleted. Material formerly in AR re: appropriate student conduct when using the Internet or other electronic communications moved to BP. Regulation deleted and replaced by new Exhibit presenting a sample Acceptable Use Agreement.
		E	6174	3/17	"Education for English Learners" – Delete. Exhibit deleted as districts no longer need a sample form for the parental exception waiver.
	AR		6176	12/13	Regulation deleted and concepts moved to BP.
	AR		6177	11/00	"Summer School" - <u>Replace</u> BP 6177. Delete AR 6177. Revised policy reflects NEW LAW providing that supplemental instructional programs for students not making "sufficient progress" toward the high school exit examination may be offered at times other than summer school. Policy also contains material formerly in regulation re: Back to Basics Summer Reading Program. Other material formerly in regulation was moved to 6179 - Supplemental Instruction.
	AR		6179	12/13	Regulation deleted since funding for supplemental instruction programs was redirected into the LCFF pursuant to NEW LAW (AB 97). Some concepts moved from AR to BP.
BP	AR		6179	2/98	"Child Care and Development Programs" - If adopting BP/AR 5148 please delete. This material is now addressed in BP/AR 5148.
		E	6181	7/00	"Alternative Schools" - Exhibit deleted. It was a reproduction of a section of the Education Code.
BP	AR		6182	7/05	<u>Opportunity School/Class/Program</u> Delete BP/AR. Delete this unnecessary policy and regulation; the program has been repealed by NEW LAW (AB 825 - categorical reform) . See BP/AR 0420 - School Plans/Site Councils for material relative to the student retention plan required by AB 825.
BP			6183	10/98	"Home and Hospital Instruction" - Material formerly in Policy has been moved into Regulation. Regulation also added language related to notifications to home district of nondistrict student and legal citations, clarified minimum hours of instruction and deleted requirement related to length of time that student is expected to be out of school in order to qualify for services.
		E	6190	3/01	<u>Evaluation of the Instructional Program</u> Delete E 6190. Delete this unnecessary exhibit; this material is updated by the California Department of Education.

DELETIONS TO CSBA MASTER GUIDESHEET

BP	AR	E	Number	Date	CSBA Recommendations
BP			6191	2/96	“Criteria for Evaluation of Consolidated Programs” - This topic is now addressed in BP 6190.
BP			6300	3/09	<u>Preschool/Early Childhood Education</u> <u>Delete</u> BP. Policy and new regulation renumbered to BP/AR 5148.3 - Preschool/Early Childhood Education.
BP			7100	2/96	“Planning” – Delete . Planning concepts are now addressed within BP 7110 “Facilities Master Plan.”
	AR		7110	11/01	“Facilities Master Plan” - <u>Replace</u> BP 7110. Delete AR 7110. Policy revised to reflect NEW LAW which requires the district to provide a copy of any facilities plan to the city or county planning commission at least 45 days before the adoption of the plan. Material formerly included in policy and regulation re: elements of a facilities plan deleted since elements are specified in the planning document itself and are dependent on the type of plan, facility and funding

DELETIONS TO CSBA MASTER GUIDESHEET

BP	AR	E	Number	Date	CSBA Recommendations
BP		E	7120	2/99	“Participation in Planning” – Delete . This material has been incorporated into the updated policy at 7131.
	AR		7131	2/99	“Relations with Local Agencies” – Policy revised and unnecessary regulation deleted to reflect NEW LAW which repeals the ability of cities/counties to deny development projects based on the adequacy of school facilities.
BP			7200	2/96	“Designing” – Delete . Material now addressed at 7140 “Architectural and Engineering Services.”
	AR		7213	11/07	Regulation deleted and material moved to policy.
		E	9110	3/93	“Terms of Office” - Exhibit moved to 9150.
BB			9221	11/06	Delete this unnecessary policy.
		E	9223	11/04	“Filling Vacancies” - Delete E. Reorganized bylaw contains new section re: Events Causing a Vacancy (formerly included in E 9223) and reflects NEW LAW which allows the Board to grant an extended absence when a Board member is absent for military deployment and to appoint an interim member to serve in the absent member’s place. Bylaw also contains new section re: Timelines for Filling a Vacancy.
		E	9250	11/02	Remuneration, Reimbursement and Other Benefits – Delete E 9250. Updated bylaw addresses legal limits of Board members’ health and welfare benefits and extension of benefits for Board members’ spouses and dependent children. Reorganized section clarifies law re: benefits for retired Board members. Unnecessary exhibit deleted since it merely reproduces Education Code provisions.
		E	9270	11/99	“Conflict of Interest” - Delete exhibit. Material formerly covered in the exhibit re: designation of employees and reporting requirements for those employees is now included in the Bylaw as Appendix A. Reorganized bylaw reflects NEW LAW which defines interest in salary for purposes of determining when a Board member may be financially interested in a contract (see item #7, page (e)).
BB			9271	3/01	
BB			9300	3/01	<u>Governance</u> Delete BB 9300. Delete this unnecessary bylaw. Material formerly included in this bylaw is now contained in BB 9000 - Role of the Board and BB 9005 - Governance Standards.
	AR	E	9310	10/94	“Policy Manual” - Material in Regulation is now included in AR 9311. Exhibit is outdated.
BB	AR		9311	7/06	Delete BB 9311 - Material moved into BB 9310
BB			9312	7/06	Delete BB 9312 - Material moved into BB 9310
BB			9313	7/06	Delete BB 9313 - Material moved into BB 9310
BB			9314	7/06	Delete BB 9314 - Material moved into BB 9310
		E	9320	7/06	Delete E 9320 - Material moved into BB 9320
BB			9321.1	7/18	Bylaw deleted and key concepts incorporated in BB 9321 - Closed Session.

Bylaw 9320: Meetings And Notices

Status: DRAFT

Original Adopted Date: 04/10/2012 | **Last Revised Date:** Pending | **Last Reviewed Date:** 02/16/2021

Meetings of the Governing Board are conducted for the purpose of accomplishing district business. In accordance with state open meeting laws (Brown Act), the Board shall hold its meetings in public and shall conduct closed sessions during such meetings only as authorized by law. To encourage community involvement in the schools, Board meetings shall provide opportunities for questions and comments by members of the public. All meetings shall be conducted in accordance with law and the Board's bylaws, policies, and administrative regulations.

A Board meeting exists whenever a majority of Board members gather at the same time and location, including teleconference location, to hear, discuss, deliberate, or take action upon any item within the subject matter jurisdiction of the Board or district. (Government Code 54952.2)

A majority of the Board shall not, outside of an authorized meeting, use a series of communications of any kind, directly or through intermediaries, including social media and other electronic communications, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. (Government Code 54952.2)

However, an employee or district official may engage in separate conversations with Board members in order to answer questions or provide information regarding an item within the subject matter jurisdiction of the Board, as long as that employee or district official does not communicate the comments or position of any Board members to other Board members. (Government Code 54952.2)

In order to help ensure the participation of individuals with disabilities at Board meetings, the Superintendent or designee shall provide appropriate disability-related accommodations or modifications upon request in accordance with the Americans with Disabilities Act. (Government Code 54953.2, 54954.1, 54954.2)

Regular Meetings

The Board shall hold one regular meeting each month, **except for the month of July**. Regular meetings shall be held at 5:30 p.m. on the second Tuesday of each month unless noted otherwise on the Board approved meeting schedule and held at various school sites throughout the District.

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public and on the district's Internet web site. (Government Code 54954.2)

Whenever agenda materials relating to an open session of a regular meeting are distributed to the Board less than 72 hours before the meeting, the Superintendent or designee shall make the materials available for public inspection at a public office or location designated for that purpose. (Government Code 54957.5)

Special Meetings

Special meetings of the Board may be called at any time by the presiding officer or a majority of the

Board members. However, a special meeting shall not be called regarding the salary, salary schedule, or other compensation of the Superintendent, assistant superintendent, or other management employee as described in Government Code 3511.1. (Government Code 54956)

Written notice of special meetings shall be delivered personally or by any other means to all Board members and the local media who have requested such notice in writing. The notice also shall be posted on the district's Internet website. The notice shall be received at least 24 hours before the time of the meeting. The notice shall also be posted at least 24 hours before the meeting in a location freely accessible to the public. The notice shall specify the time and location of the meeting and the business to be transacted or discussed. No other business shall be considered at this meeting. (Education Code 35144; Government Code 54956)

Any Board member may waive the 24-hour written notice requirement prior to the time of the meeting by filing a written waiver of notice with the clerk or secretary of the Board or by being present at the meeting at the time it convenes. (Government Code 54956)

Every notice of a special meeting shall provide an opportunity for members of the public to directly address the Board concerning any item that has been described in the meeting notice, before or during the item's consideration. (Government Code 54954.3)

Emergency Meetings

In the case of an *emergency situation* for which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board may hold an emergency meeting without complying with the 24-hour notice and/or 24-hour posting requirement for special meetings pursuant to Government Code 54956. The Board shall comply with all other requirements for special meetings during an emergency meeting. (Government Code 54956.5)

An *emergency situation* means either of the following: (Government Code 54956.5)

1. An emergency, which shall be defined as a work stoppage, crippling activity, or other activity that severely impairs public health and/or safety as determined by a majority of the members of the Board
2. A dire emergency, which shall be defined as a crippling disaster, mass destruction, terrorist activity, or threatened terrorist act that poses peril so immediate and significant that requiring the Board to provide one-hour notice before holding an emergency meeting may endanger the public health and/or safety as determined by a majority of the members of the Board

Except in the case of a dire emergency, the Board president or designee shall give notice of the emergency meeting by telephone at least one hour before the meeting to the local media that have requested notice of special meetings. All telephone numbers provided by the media in the most recent request for notification must be exhausted. If telephone services are not functioning, the notice requirement of one hour is waived and, as soon after the meeting as possible, the Board shall notify those media representatives of the meeting and shall describe the purpose of the meeting and any action taken by the Board. In the case of a dire emergency, the Board president or designee shall give such notice at or near the time notification is given to the other members of the Board about the meeting. (Government Code 54956.5)

The minutes of the meeting, a list of persons the Board president or designee notified or attempted to

notify, a copy of the roll call vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon after the meeting as possible. (Government Code 54956.5)

Adjourned/Continued Meetings

The Board may adjourn/continue any regular or special meeting to a later time and location that shall be specified in the order of adjournment. Less than a quorum of the Board may adjourn such a meeting. If no Board members are present, the secretary or the clerk may declare the meeting adjourned to a later time and shall give notice in the same manner required for special meetings. (Government Code 54955)

Within 24 hours after the time of adjournment, a copy of the order or notice of adjournment/continuance shall be conspicuously posted on or near the door of the place where the meeting was held. (Government Code 54955)

Study Sessions, Retreats, Public Forums, and Discussion Meetings

The Board may occasionally convene a study session or public forum to study an issue in more detail or to receive information from staff or feedback from members of the public.

The Board may also convene a retreat or discussion meeting to discuss Board roles and relationships.

Public notice shall be given in accordance with law when a quorum of the Board is attending a study session, retreat, public forum, or discussion meeting. All such meetings shall comply with the Brown Act and shall be held in open session and within district boundaries. Action items shall not be included on the agenda for these meetings.

Other Gatherings

Attendance by a majority of Board members at any of the following events is not subject to the Brown Act provided that a majority of the Board members do not discuss specific district business among themselves other than as part of the scheduled program: (Government Code 54952.2)

1. A conference or similar public gathering open to the public that involves a discussion of issues of general interest to the public or to school board members
2. An open, publicized meeting organized by a person or organization other than the district to address a topic of local community concern
3. An open and noticed meeting of another body of the district
4. An open and noticed meeting of a legislative body of another local agency
5. A purely social or ceremonial occasion
6. An open and noticed meeting of a standing committee of the Board, provided that the Board members who are not members of the standing committee attend only as observers

Individual contacts or conversations between a Board member and any other person are not subject to the Brown Act. (Government Code 54952.2)

Location of Meetings

Meetings shall not be held in a facility that prohibits the admittance of any person on the basis of ancestry or any characteristic listed in Government Code 11135. In addition, meetings shall not be held in a facility which is inaccessible to individuals with disabilities or where members of the public must make a payment or purchase in order to be admitted. (Government Code 54961)

Meetings shall be held within district boundaries, except to do any of the following: (Government Code 54954)

1. Comply with state or federal law or court order or attend a judicial or administrative proceeding to which the district is a party
2. Inspect real or personal property which cannot conveniently be brought into the district, provided that the topic of the meeting is limited to items directly related to the property
3. Participate in meetings or discussions of multiagency significance, provided these meetings are held within one of the other agencies' boundaries, with all participating agencies giving the notice required by law
4. Meet in the closest meeting facility if the district has no meeting facility within its boundaries or if its principal office is located outside the district
5. Meet with elected or appointed state or federal officials when a local meeting would be impractical, solely to discuss legislative or regulatory issues affecting the district over which the state or federal officials have jurisdiction
6. Meet in or near a facility owned by the district but located outside the district, provided the meeting agenda is limited to items directly related to that facility
7. Visit the office of the district's legal counsel for a closed session on pending litigation, when doing so would reduce legal fees or costs
8. Attend conferences on nonadversarial collective bargaining techniques
9. Interview residents of another district regarding the Board's potential employment of an applicant for Superintendent of the district
10. Interview a potential employee from another district

Meetings exempted from the boundary requirements, as specified in items #1-10 above, shall still be subject to the notice and open meeting requirements for regular and special meetings when a quorum of the Board attends the meeting.

If a fire, flood, earthquake, or other emergency renders the regular meeting place unsafe, meetings shall be held for the duration of the emergency at a location designated by the Board president or designee, who shall so inform all news media who have requested notice of special meetings by the most rapid available means of communication. (Government Code 54954)

Teleconferencing

A teleconference is a meeting of the Board in which Board members are in different locations, connected by electronic means through audio and/or video. (Government Code 54953)

The Board may use teleconferences for all purposes in connection with any meeting within the Board's subject matter jurisdiction. All votes taken during a teleconference meeting shall be by roll call. (Government Code 54953)

During the teleconference, at least a quorum of the members of the Board shall participate from locations within district boundaries. (Government Code 54953)

Agendas shall be posted at all teleconference locations and shall list all teleconference locations whenever they are posted elsewhere. Additional teleconference locations may be provided to the public. (Government Code 54953)

All teleconference locations shall be accessible to the public. All teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the Board, including the right of the public to address the Board directly at each teleconference location. (Government Code 54953)

All Board policies, administrative regulations, and bylaws shall apply equally to meetings that are teleconferenced. The Superintendent or designee shall facilitate public participation in the meeting at each teleconference location.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Ed. Code 35140	Time and place of meetings
Ed. Code 35143	Annual organizational meetings; date and notice
Ed. Code 35144	Special meeting
Ed. Code 35145	Public meetings
Ed. Code 35145.5	Agenda; public participation; regulations
Ed. Code 35146	Closed sessions; student matters
Ed. Code 35147	Open meeting laws exceptions
Gov. Code 11135	Nondiscrimination in programs or activities funded by state
Gov. Code 3511.1	Local agency executives
Gov. Code 54950-54963	The Ralph M. Brown Act
Gov. Code 54953	Oral summary of recommended salary and benefits of superintendent
Gov. Code 54954	Time and place of regular meetings
Gov. Code 54954.2	Agenda posting requirements, board actions
Gov. Code 54956	Special Meetings

Gov. Code 54956.5

Federal

28 CFR 35.160

28 CFR 36.303

42 USC 12101-12213

Management Resources

Attorney General Opinion

Attorney General Opinion

Attorney General Opinion

Attorney General Opinion

Attorney General Opinion

Court Decision

CSBA Publication

Institute for Local Government
Publication

League of California Cities Publication

Website

Website

Website

Website

Emergency meetings

Description

Effective communications

Auxiliary aids and services

Americans with Disabilities Act

Description

78 Ops.Cal.Atty.Gen. 327 (1995)

79 Ops.Cal.Atty.Gen. 69 (1996)

84 Ops.Cal.Atty.Gen. 181 (2001)

84 Ops.Cal.Atty.Gen. 30 (2001)

88 Ops.Cal.Atty.Gen. 218 (2005)

Wolfe v. City of Fremont, (2006) 144 Cal.App. 544

The Brown Act: School Boards and Open Meeting Laws, rev.
2014

The ABCs of Open Government Laws

Open and Public IV: A Guide to the Ralph M. Brown Act, 2nd
Ed., 2010

[Institute for Local Government](#)

[League of California Cities](#)

[California Attorney General's Office](#)

[CSBA](#)

Cross References

Code

0410

0420.4

0420.4

0420.43

0450

0460

0460

1113

1113

1160

Description

[Nondiscrimination In District Programs And Activities](#)

[Charter School Authorization](#)

[Charter School Authorization](#)

[Charter School Revocation](#)

[Comprehensive Safety Plan](#)

[Local Control And Accountability Plan](#)

[Local Control And Accountability Plan](#)

[District And School Web Sites](#)

[District And School Web Sites](#)

[Political Processes](#)

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9323.2	Actions By The Board
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**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, California 94571-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: X

From: Nicole Latimer, Chief Educational Services Officer

Item Number: 13

Type of item: (Action, Consent Action or Information Only): Action

SUBJECT:

Request to hold a Public Hearing on the Sufficiency of Textbooks and Instructional Materials and to approve Resolution #823 on the Sufficiency of Textbooks and Instructional Materials as per Education Code Section 60119 and 5 CCR 9531 for 2021-2022 school year.

BACKGROUND:

In order to be eligible to receive instructional materials funds, the governing board of each district and county office of education is required to hold an annual public hearing and adopt a resolution stating whether each pupil in the district has sufficient textbooks or instructional materials in specified subjects (Math, English Language Arts, Science, History-Social Science, Science Lab Equipment) that are aligned to the academic content standards and consistent with the content and cycles of the curriculum frameworks adopted by the State Board.

STATUS:

Every school in the River Delta Unified School District has been sent a "sufficiency of instructional materials" survey as part of the District's compliance procedures. All of the District's schools have notified the District Office that there are sufficient instructional materials for every student as outlined in Education Code 60119 and 5 CCR 9531.

The resolution must be passed by roll call vote.

PRESENTER: Nicole Latimer, Chief Educational Services Officer

OTHER PEOPLE WHO MIGHT BE PRESENT:

COST AND FUNDING SOURCES:

There is no cost to the District unless sufficiency is not reached.

RECOMMENDATION:

That the Board holds a Public Hearing on the Sufficiency of Textbooks and Instructional Materials and that they approve Resolution #823 on the Sufficiency of Textbooks and Instructional Materials as per Education Code Section 60119 and 5 CCR 9531 for the 2021-2022 school year.

Time allocated: 3 minutes



RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street
Rio Vista, California 94571-1651
(707) 374-1700 Fax (707) 374-2995
<http://riverdelta.org>

NOTICE OF PUBLIC HEARING and School Board Meeting September 14, 2021 at 6:30 p.m. at the Walnut Grove Elementary School

California Education Code 60119 requires that school districts, in order to receive instructional materials from any State source, in each fiscal year shall hold a public hearing regarding the sufficiency of instructional materials in the District. The Board, following public input, shall adopt a resolution regarding textbook sufficiency and execute a certification of compliance in accordance with California Education Code 60119 (and to comply with provisions of the *Williams Settlement*).

A public hearing on the sufficiency of instructional materials in the River Delta Unified School District is scheduled for hearing after 6:30 p.m. on September 14, 2021, during the regularly scheduled Board Meeting, at the Walnut Grove Elementary School, Walnut Grove, California. Interested members of the public are invited to address the Board on the issue. For further information or questions, please call Nicole Latimer at (707) 374-1725.

REQUESTED TO BE POSTED: District Office, School Sites and Rio Vista Library, Isleton Library, Walnut Grove Library, Courtland Library, Clarksburg Library; and requested to be printed in the River News Herald.



RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street

Rio Vista, California 94571-1651

(707) 374-1700

Fax (707) 374-2995

<http://riverdelta.org>

AVISO DE LA AUDIENCIA PÚBLICA y de la reunión del Consejo de la escuela 14 septiembre, 2021 a las 6:30 p.m. en la Escuela Primaria de Walnut Grove

El Código de Educación 60119 requiere que para poder recibir materiales de instrucción de cualquier recurso del Estado, los distritos escolares tengan una junta pública tocante a la suficiencia de materiales de instrucción en el distrito. La Mesa Directiva siguiendo las sugerencias del público, adoptara una resolución tocante la suficiencia de libros textos y ejecutara una certificación de que han cumplido con el Código de Educación 60119 (y para cumplir con las provisiones del Acuerdo de Williams).

Una audiencia pública de suficiencia de materiales de instrucción en el Distrito Escolar de River Delta será después **de las 6:30 el 14 de Septiembre del 2021**, durante la junta regular de la Mesa Directiva, en la **Escuela Primaria de Walnut Grove**, Walnut Grove, California. Miembros del público que estén interesados son invitados a tratar este asunto con la Mesa Directiva. Para más información o preguntas, por favor llame a Nicole Latimer, al (707) 374-1725.

REQUERIDO DE SER ANUNCIADO EN: Oficina del Distrito, Escuelas y Biblioteca de Río Vista, Biblioteca de Isleton, Biblioteca de Walnut Grove, Biblioteca de Courtland, Biblioteca de Clarksburg; y es requerido que se imprima en el periódico River News Herald

Bates School
Clarksburg Middle

Isleton School
Riverview Middle

Creating Excellence To Ensure That All Students Learn
Walnut Grove School
D. H. White Elementary
River Delta High/Elementary School
Delta Elementary Charter School

Delta High School
Rio Vista High School

River Delta Community Day School

Wind River School
Mokelumne High School

**RIVER DELTA UNIFIED SCHOOL DISTRICT
RESOLUTION #823**

**Resolution on Sufficiency of Textbooks and/or
Instructional Materials
For 2021-2022**

Whereas, the Board of Trustees of the River Delta Unified School District, in order to comply with the requirements of Education Code 60119, held a public hearing on September 14, 2021, at 6:30 o'clock in the evening (which is on or before the eighth week of school -- between the first day that students attend school and the end of the eighth week from that day-- 8/11/21 – 10/6/21) and which did not take place during or immediately following school hours, and;

Whereas, the Board provided at least 10 days notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;

Whereas, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

Whereas, information provided at the public hearing detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the River Delta Unified School District, and;

Whereas, the definition of "sufficient textbooks or instructional materials" means that each student, including English learners, has a textbook or instructional materials, or both, to use in class and to take home, and;

Whereas between the 2008-09 through the 2021-2022 fiscal years, the definition of "sufficient textbooks or instructional materials" also means that all students who are enrolled in the same course within the River Delta Unified School District, have standards-aligned textbooks or instructional materials from the same adoption cycle, and;

Whereas, sufficient textbooks and instructional materials were provided to each student, including English learners, which are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

Mathematics

Science

History-Social Science

English/Language Arts, including the English language development component of an adopted program

Whereas, sufficient textbooks or instructional materials were provided to each student enrolled in foreign language or health classes, and;

Whereas, laboratory science equipment was available for Science Laboratory classes offered in grades 9-12, inclusive;

NOW, THEREFORE, BE IT RESOLVED, that for the 2021-2022 school year, the River Delta Unified School District, has provided each student with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED the 14th day of September, 2021 by the Board of Trustees of the River Delta Unified School District of Sacramento County, California, by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

IN WITNESS WHEREOF, I, Marilyn Riley, Clerk of the Board of Trustees of the River Delta Unified School District of Sacramento County, California, certify that the foregoing is a full, true, and correct copy of Resolution No. 823 adopted by the said Board at a Regular Board meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Marilyn Riley, Clerk
Board of Trustees
River Delta Unified School District

September 14, 2021
(Date)

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street
Rio Vista, California 9457-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: _____

From: Victoria Turk, Principal

Item Number: 14

Type of item: (Action, Consent Action or Information Only): Action

SUBJECT:

Continue the temporary Implementation during the Covid-19 Pandemic of an Athletic Probation Contract for athletes who are on the ineligible list (less than a 2.0 and/or 2 F's).

BACKGROUND:

The Covid-19 Pandemic created stress and trauma for students both socially and emotionally. Academics suffered due to this stress and trauma. Expanding the chance for students to participate in our athletic program will continue to provide a form of normalcy to their lives. Participation in extracurricular activities is a motivating factor for many of our students. We believe our fall athletes will be successful with the full time return to school and will meet their academic standards with the assistance of an athletic contract. RVHS and DHS are asking the Board of Trustees for the continuation of an athletic contract which would allow ineligible players (during the fall season) to participate should they meet the weekly requirement during the fall athletic season.

STATUS:

Rio Vista High School and Delta High School are asking for the approval of a temporary implementation during the Covid-19 Pandemic of an Athletic Probation Contract that would allow players to participate should they meet the weekly requirement to:

1. Submit formal contract with signatures from the student, parent, club advisor, or athletic director for approval.
2. Student must be on graduation track.
3. Student must maintain a 2.0 or better each grade reporting period.
4. Student must not have 2 F marks on any grade report.

PRESENTER:

Victoria Turk, Principal

OTHER PEOPLE WHO MIGHT BE PRESENT:

Christine Mabery, Noelle Gomes, Katherine Ingalls

COST AND FUNDING SOURCES: NA

RECOMMENDATION:

That the Board approves the temporary implementation during the Covid-19 Pandemic for athletes on the Ineligibility List during the fall season.

Time allocated: 2 minutes

**RIVER DELTA UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 824**

Resolution Adopting the 2020-21 Gann Appropriations Limit

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called “Gann Limits,” for public agencies, including school districts; and,

WHEREAS, the River Delta Unified School District must establish a revised Gann Limit for the 2019-20 fiscal year and a projected Gann Limit for the 2020-21 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the River Delta Unified School District does provide public notice that the attached calculations and documentation of the Gann Limits are made in accord with applicable constitutional and statutory law;

BE IT FURTHER RESOLVED that this Board of Trustees of the River Delta Unified School District does hereby declare that the appropriations in the Budget for the 2020-21 and 2021-22 fiscal years do not exceed the limitations imposed by Proposition 4;

BE IT ALSO RESOLVED that the Superintendent, or his/her designee, will provide copies of this resolution along with the appropriate attachments to interested citizens of the River Delta Unified School District.

PASSED AND ADOPTED the 14th day of September, 2021 by the Board of Trustees of the River Delta Unified School District of Sacramento County, California, by the following vote:

AYES:
NOES:
ABSENT:
ABSTENTIONS:

IN WITNESS WHEREOF, I, Marilyn Riley, Clerk of the Board of Trustees of the River Delta Unified School District of Sacramento County, California, certify that the foregoing is a full, true, and correct copy of Resolution No. 824 adopted by the said Board at a Regular Business meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Marilyn Riley, Clerk
Board of Trustees
River Delta Unified School District

September 14, 2021
(Date)

	2020-21 Calculations			2021-22 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
A. PRIOR YEAR DATA (2019-20 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2019-20 Actual			2020-21 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	13,761,676.78		13,761,676.78			14,334,942.27
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	1,863.26		1,863.26			1,871.13
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2019-20			Adjustments to 2020-21		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)		0.00				0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA (2020-21 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	2020-21 P2 Report			2021-22 P2 Estimate		
1. Total K-12 ADA (Form A, Line A6)	1,871.13		1,871.13	1,776.93		1,776.93
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			1,871.13			1,776.93
C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED	2020-21 Actual			2021-22 Budget		
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	73,120.79		73,120.79	72,740.00		72,740.00
2. Timber Yield Tax (Object 8022)	0.54		0.54	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	10,687,388.98		10,687,388.98	10,727,708.00		10,727,708.00
5. Unsecured Roll Taxes (Object 8042)	911,344.49		911,344.49	825,595.00		825,595.00
6. Prior Years' Taxes (Object 8043)	(201,449.13)		(201,449.13)	9,717.00		9,717.00
7. Supplemental Taxes (Object 8044)	113,328.82		113,328.82	175,687.00		175,687.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	651,934.85		651,934.85	404,016.00		404,016.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	5,228.22		5,228.22	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	300,518.44		300,518.44	753,211.00		753,211.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	3,793.79		3,793.79	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	12,545,209.79	0.00	12,545,209.79	12,968,674.00	0.00	12,968,674.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	12,545,209.79	0.00	12,545,209.79	12,968,674.00	0.00	12,968,674.00

	2020-21 Calculations			2021-22 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
EXCLUDED APPROPRIATIONS						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			26,395.00			25,477.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			26,395.00			25,477.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	6,135,459.03		6,135,459.03	9,485,680.00		9,485,680.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	(221,261.76)		(221,261.76)	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	5,914,197.27	0.00	5,914,197.27	9,485,680.00	0.00	9,485,680.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	23,168,445.03		23,168,445.03	28,772,264.00		28,772,264.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	232,175.20		232,175.20	113,463.00		113,463.00
D. APPROPRIATIONS LIMIT CALCULATIONS						
PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			13,761,676.78			14,334,942.27
2. Inflation Adjustment			1.0373			1.0573
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			1.0042			0.9497
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			14,334,942.27			14,393,970.84
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			12,545,209.79			12,968,674.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			224,535.60			213,231.60
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			1,816,127.48			1,450,773.84
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			1,816,127.48			1,450,773.84
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			145,374.40			57,088.01
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			12,690,584.19			13,025,762.01
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			1,670,753.08			1,393,685.83
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			12,690,584.19			
b. State Subventions (Line D8)			1,670,753.08			
c. Less: Excluded Appropriations (Line C23)			26,395.00			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			14,334,942.27			

G = General Ledger Data; S = Supplemental Data

Form	Description	Data Supplied For:	
		2020-21 Unaudited Actuals	2021-22 Budget
01	General Fund/County School Service Fund	G	G
08	Student Activity Special Revenue Fund		
09	Charter Schools Special Revenue Fund		
10	Special Education Pass-Through Fund		
11	Adult Education Fund	G	G
12	Child Development Fund	G	G
13	Cafeteria Special Revenue Fund	G	G
14	Deferred Maintenance Fund		
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund for Other Than Capital Outlay Projects	G	G
18	School Bus Emissions Reduction Fund		
19	Foundation Special Revenue Fund		
20	Special Reserve Fund for Postemployment Benefits		
21	Building Fund	G	G
25	Capital Facilities Fund	G	G
30	State School Building Lease-Purchase Fund		
35	County School Facilities Fund	G	G
40	Special Reserve Fund for Capital Outlay Projects		
49	Capital Project Fund for Blended Component Units	G	G
51	Bond Interest and Redemption Fund	G	G
52	Debt Service Fund for Blended Component Units		
53	Tax Override Fund		
56	Debt Service Fund		
57	Foundation Permanent Fund		
61	Cafeteria Enterprise Fund		
62	Charter Schools Enterprise Fund		
63	Other Enterprise Fund		
66	Warehouse Revolving Fund		
67	Self-Insurance Fund		
71	Retiree Benefit Fund		
73	Foundation Private-Purpose Trust Fund		
76	Warrant/Pass-Through Fund		
95	Student Body Fund		
A	Average Daily Attendance	S	S
ASSET	Schedule of Capital Assets	S	
CA	Unaudited Actuals Certification	S	
CAT	Schedule for Categoricals		
CEA	Current Expense Formula/Minimum Classroom Comp. - Actuals	GS	
CHG	Change Order Form		
DEBT	Schedule of Long-Term Liabilities	S	
ESMOE	Every Student Succeeds Act Maintenance of Effort	GS	
GANN	Appropriations Limit Calculations	GS	GS
ICR	Indirect Cost Rate Worksheet	GS	
L	Lottery Report	GS	
PCRAF	Program Cost Report Schedule of Allocation Factors	GS	
PCR	Program Cost Report	GS	

G = General Ledger Data; S = Supplemental Data

Form	Description	Data Supplied For:	
		2020-21 Unaudited Actuals	2021-22 Budget
SEA	Special Education Revenue Allocations		
SEAS	Special Education Revenue Allocations Setup (SELPA Selection)		
SIAA	Summary of Interfund Activities - Actuals		G

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LCFF Sources		8010-8099	16,333,052.58	0.00	16,333,052.58	20,334,244.00	0.00	20,334,244.00	24.5%
2) Federal Revenue		8100-8299	41,915.56	1,969,151.56	2,011,067.12	0.00	2,441,720.00	2,441,720.00	21.4%
3) Other State Revenue		8300-8599	406,244.03	2,677,093.21	3,083,337.24	374,795.00	2,733,239.00	3,108,034.00	0.8%
4) Other Local Revenue		8600-8799	584,250.11	1,156,737.98	1,740,988.09	563,166.00	2,325,100.00	2,888,266.00	65.9%
5) TOTAL, REVENUES			17,365,462.28	5,802,982.75	23,168,445.03	21,272,205.00	7,500,059.00	28,772,264.00	24.2%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	7,586,389.15	1,967,877.59	9,554,266.74	7,267,931.00	2,474,670.00	9,742,601.00	2.0%
2) Classified Salaries		2000-2999	2,245,919.25	1,462,895.51	3,708,814.76	2,390,303.00	1,494,055.00	3,884,358.00	4.7%
3) Employee Benefits		3000-3999	3,185,592.88	1,979,666.77	5,165,259.65	3,528,002.00	2,479,753.00	6,007,755.00	16.3%
4) Books and Supplies		4000-4999	341,833.40	1,256,956.57	1,598,789.97	600,506.00	1,428,049.00	2,028,555.00	26.9%
5) Services and Other Operating Expenditures		5000-5999	2,163,829.95	1,252,416.74	3,416,246.69	2,268,414.00	2,182,905.00	4,451,319.00	30.3%
6) Capital Outlay		6000-6999	120,104.16	246,648.57	366,752.73	51,742.00	1,327,140.00	1,378,882.00	276.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	70,082.26	0.00	70,082.26	70,000.00	0.00	70,000.00	-0.1%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(47,159.75)	36,975.24	(10,184.51)	(58,753.00)	45,813.00	(12,940.00)	27.1%
9) TOTAL, EXPENDITURES			15,666,591.30	8,203,436.99	23,870,028.29	16,118,145.00	11,432,385.00	27,550,530.00	15.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)									
			1,698,870.98	(2,400,454.24)	(701,583.26)	5,154,060.00	(3,932,326.00)	1,221,734.00	-274.1%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	203,157.48	0.00	203,157.48	300,576.00	0.00	300,576.00	48.0%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(2,972,729.36)	2,972,729.36	0.00	(3,684,038.00)	3,684,038.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(3,175,886.84)	2,972,729.36	(203,157.48)	(3,984,614.00)	3,684,038.00	(300,576.00)	48.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(1,477,015.86)	572,275.12	(904,740.74)	1,169,446.00	(248,288.00)	921,158.00	-201.8%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	5,686,849.00	917,998.45	6,604,847.45	4,209,833.14	1,676,390.13	5,886,223.27	-10.9%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,686,849.00	917,998.45	6,604,847.45	4,209,833.14	1,676,390.13	5,886,223.27	-10.9%
d) Other Restatements		9795	0.00	186,116.56	186,116.56	0.00	0.00	0.00	-100.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,686,849.00	1,104,115.01	6,790,964.01	4,209,833.14	1,676,390.13	5,886,223.27	-13.3%
2) Ending Balance, June 30 (E + F1e)			4,209,833.14	1,676,390.13	5,886,223.27	5,379,279.14	1,428,102.13	6,807,381.27	15.6%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	(1.27)	0.00	(1.27)	0.00	0.00	0.00	-100.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted			0.00	1,676,390.13	1,676,390.13	0.00	1,706,869.80	1,706,869.80	1.8%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	4,209,834.41	0.00	4,209,834.41	5,379,279.14	(278,767.67)	5,100,511.47	21.2%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
G. ASSETS									
1) Cash									
a) in County Treasury		9110	4,955,065.12	2,003,162.16	6,958,227.28				
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00				
b) in Banks		9120	(4,566.54)	186,116.56	181,550.02				
c) in Revolving Cash Account		9130	(1.27)	0.00	(1.27)				
d) with Fiscal Agent/Trustee		9135	0.00	0.00	0.00				
e) Collections Awaiting Deposit		9140	0.00	0.00	0.00				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	123,508.66	589,626.28	713,134.94				
4) Due from Grantor Government		9290	0.00	0.00	0.00				
5) Due from Other Funds		9310	2,326.89	0.00	2,326.89				
6) Stores		9320	0.00	0.00	0.00				
7) Prepaid Expenditures		9330	0.00	0.00	0.00				
8) Other Current Assets		9340	0.00	0.00	0.00				
9) TOTAL, ASSETS			5,076,332.86	2,778,905.00	7,855,237.86				
H. DEFERRED OUTFLOWS OF RESOURCES									
1) Deferred Outflows of Resources		9490	0.00	0.00	0.00				
2) TOTAL, DEFERRED OUTFLOWS			0.00	0.00	0.00				
I. LIABILITIES									
1) Accounts Payable		9500	788,656.72	426,029.26	1,214,685.98				
2) Due to Grantor Governments		9590	0.00	0.00	0.00				
3) Due to Other Funds		9610	77,843.00	0.00	77,843.00				
4) Current Loans		9640	0.00	0.00	0.00				
5) Unearned Revenue		9650	0.00	676,485.61	676,485.61				
6) TOTAL, LIABILITIES			866,499.72	1,102,514.87	1,969,014.59				
J. DEFERRED INFLOWS OF RESOURCES									
1) Deferred Inflows of Resources		9690	0.00	0.00	0.00				
2) TOTAL, DEFERRED INFLOWS			0.00	0.00	0.00				
K. FUND EQUITY									
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			4,209,833.14	1,676,390.13	5,886,223.27				

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
LCFF SOURCES									
Principal Apportionment									
State Aid - Current Year		8011	5,655,324.03	0.00	5,655,324.03	9,112,956.00	0.00	9,112,956.00	61.1%
Education Protection Account State Aid - Current Year		8012	480,135.00	0.00	480,135.00	372,724.00	0.00	372,724.00	-22.4%
State Aid - Prior Years		8019	(221,261.76)	0.00	(221,261.76)	0.00	0.00	0.00	-100.0%
Tax Relief Subventions									
Homeowners' Exemptions		8021	73,120.79	0.00	73,120.79	72,740.00	0.00	72,740.00	-0.5%
Timber Yield Tax		8022	0.54	0.00	0.54	0.00	0.00	0.00	-100.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes									
Secured Roll Taxes		8041	10,687,388.98	0.00	10,687,388.98	10,727,708.00	0.00	10,727,708.00	0.4%
Unsecured Roll Taxes		8042	911,344.49	0.00	911,344.49	825,595.00	0.00	825,595.00	-9.4%
Prior Years' Taxes		8043	(201,449.13)	0.00	(201,449.13)	9,717.00	0.00	9,717.00	-104.8%
Supplemental Taxes		8044	113,328.82	0.00	113,328.82	175,687.00	0.00	175,687.00	55.0%
Education Revenue Augmentation Fund (ERAF)		8045	651,934.85	0.00	651,934.85	404,016.00	0.00	404,016.00	-38.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	300,518.44	0.00	300,518.44	753,211.00	0.00	753,211.00	150.6%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)									
Royalties and Bonuses		8081	364.31	0.00	364.31	20.00	0.00	20.00	-94.5%
Other In-Lieu Taxes		8082	5,228.22	0.00	5,228.22	0.00	0.00	0.00	-100.0%
Less: Non-LCFF (50%) Adjustment		8089	(2,796.00)	0.00	(2,796.00)	0.00	0.00	0.00	-100.0%
Subtotal, LCFF Sources			18,453,181.58	0.00	18,453,181.58	22,454,374.00	0.00	22,454,374.00	21.7%
LCFF Transfers									
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00		0.00	0.00		0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(2,120,129.00)	0.00	(2,120,129.00)	(2,120,130.00)	0.00	(2,120,130.00)	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			16,333,052.58	0.00	16,333,052.58	20,334,244.00	0.00	20,334,244.00	24.5%
FEDERAL REVENUE									
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	326,919.27	326,919.27	0.00	356,219.00	356,219.00	9.0%
Special Education Discretionary Grants		8182	0.00	5,000.00	5,000.00	0.00	25,897.00	25,897.00	417.9%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	4,500.00	4,500.00	0.00	0.00	0.00	-100.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290		247,188.24	247,188.24		392,497.00	392,497.00	58.8%
Title I, Part D, Local Delinquent Programs	3025	8290		0.00	0.00		0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290		57,839.00	57,839.00		57,839.00	57,839.00	0.0%
Title III, Part A, Immigrant Student Program	4201	8290		0.00	0.00		0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Title III, Part A, English Learner Program	4203	8290		47,637.00	47,637.00		45,188.00	45,188.00	-5.1%
Public Charter Schools Grant Program (PCSGP)	4610	8290		0.00	0.00		0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4037, 4050, 4123, 4124, 4126, 4127, 4128, 5510, 5630	8290		0.00	0.00		0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290		0.00	0.00		0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	41,915.56	1,280,068.05	1,321,983.61	0.00	1,564,080.00	1,564,080.00	18.3%
TOTAL, FEDERAL REVENUE			41,915.56	1,969,151.56	2,011,067.12	0.00	2,441,720.00	2,441,720.00	21.4%
OTHER STATE REVENUE									
Other State Apportionments									
ROC/P Entitlement Prior Years	6360	8319		0.00	0.00		0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311		0.00	0.00		0.00	0.00	0.0%
Prior Years	6500	8319		0.00	0.00		0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	80,219.00	0.00	80,219.00	81,500.00	0.00	81,500.00	1.6%
Lottery - Unrestricted and Instructional Materials		8560	318,957.02	141,962.60	460,919.62	290,795.00	94,993.00	385,788.00	-16.3%
Tax Relief Subventions Restricted Levies - Other									
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590		316,633.47	316,633.47		399,508.00	399,508.00	26.2%
Charter School Facility Grant	6030	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590		0.00	0.00		0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590		0.00	0.00		0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590		111,749.90	111,749.90		110,338.00	110,338.00	-1.3%
American Indian Early Childhood Education	7210	8590		0.00	0.00		0.00	0.00	0.0%
Specialized Secondary	7370	8590		47,883.31	47,883.31		0.00	0.00	-100.0%
Quality Education Investment Act	7400	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	7,068.01	2,058,863.93	2,065,931.94	2,500.00	2,128,400.00	2,130,900.00	3.1%
TOTAL, OTHER STATE REVENUE			406,244.03	2,677,093.21	3,083,337.24	374,795.00	2,733,239.00	3,108,034.00	0.8%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
OTHER LOCAL REVENUE									
Other Local Revenue									
County and District Taxes									
Other Restricted Levies									
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes									
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	3,793.79	3,793.79	0.00	0.00	0.00	-100.0%
Community Redevelopment Funds									
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from									
Delinquent Non-LCFF									
Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales									
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	136.92	0.00	136.92	0.00	0.00	0.00	-100.0%
Interest		8660	232,175.20	0.00	232,175.20	113,463.00	0.00	113,463.00	-51.1%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts									
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	34,462.17	9,985.00	44,447.17	53,000.00	8,885.00	61,885.00	39.2%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	2,796.00	0.00	2,796.00	0.00	0.00	0.00	-100.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	314,679.82	552,663.19	867,343.01	376,703.00	1,811,083.00	2,187,786.00	152.2%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	20,000.00	0.00	20,000.00	New
Transfers of Apportionments									
Special Education SELPA Transfers									
From Districts or Charter Schools	6500	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6500	8792		590,296.00	590,296.00		505,132.00	505,132.00	-14.4%
From JPAs	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers									
From Districts or Charter Schools	6360	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6360	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6360	8793		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments									
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			584,250.11	1,156,737.98	1,740,988.09	563,166.00	2,325,100.00	2,888,266.00	65.9%
TOTAL, REVENUES			17,365,462.28	5,802,982.75	23,168,445.03	21,272,205.00	7,500,059.00	28,772,264.00	24.2%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
CERTIFICATED SALARIES									
Certificated Teachers' Salaries		1100	5,935,496.24	1,490,238.45	7,425,734.69	5,832,054.00	1,569,769.00	7,401,823.00	-0.3%
Certificated Pupil Support Salaries		1200	743,340.51	284,423.51	1,027,764.02	508,940.00	613,145.00	1,122,085.00	9.2%
Certificated Supervisors' and Administrators' Salaries		1300	907,289.90	162,684.38	1,069,974.28	926,053.00	202,917.00	1,128,970.00	5.5%
Other Certificated Salaries		1900	262.50	30,531.25	30,793.75	884.00	88,839.00	89,723.00	191.4%
TOTAL, CERTIFICATED SALARIES			7,586,389.15	1,967,877.59	9,554,266.74	7,267,931.00	2,474,670.00	9,742,601.00	2.0%
CLASSIFIED SALARIES									
Classified Instructional Salaries		2100	33,193.66	828,130.18	861,323.84	38,457.00	998,294.00	1,036,751.00	20.4%
Classified Support Salaries		2200	979,028.13	230,041.64	1,209,069.77	1,051,668.00	272,555.00	1,324,223.00	9.5%
Classified Supervisors' and Administrators' Salaries		2300	180,731.92	42,418.42	223,150.34	198,962.00	42,616.00	241,578.00	8.3%
Clerical, Technical and Office Salaries		2400	954,049.05	127,710.28	1,081,759.33	966,387.00	134,763.00	1,101,150.00	1.8%
Other Classified Salaries		2900	98,916.49	234,594.99	333,511.48	134,829.00	45,827.00	180,656.00	-45.8%
TOTAL, CLASSIFIED SALARIES			2,245,919.25	1,462,895.51	3,708,814.76	2,390,303.00	1,494,055.00	3,884,358.00	4.7%
EMPLOYEE BENEFITS									
STRS		3101-3102	1,160,919.39	1,171,492.84	2,332,412.23	1,185,840.00	1,339,141.00	2,524,981.00	8.3%
PERS		3201-3202	479,879.91	284,431.52	764,311.43	607,186.00	404,202.00	1,011,388.00	32.3%
OASDI/Medicare/Alternative		3301-3302	281,034.15	153,710.86	434,745.01	304,527.00	166,527.00	471,054.00	8.4%
Health and Welfare Benefits		3401-3402	950,360.67	287,101.66	1,237,462.33	1,167,717.00	433,644.00	1,601,361.00	29.4%
Unemployment Insurance		3501-3502	5,704.98	5,350.13	11,055.11	(25,079.00)	48,689.00	23,610.00	113.6%
Workers' Compensation		3601-3602	156,533.48	51,817.77	208,351.25	138,033.00	56,187.00	194,220.00	-6.8%
OPEB, Allocated		3701-3702	53,481.16	0.00	53,481.16	61,009.00	0.00	61,009.00	14.1%
OPEB, Active Employees		3751-3752	93,124.57	25,425.99	118,550.56	88,769.00	31,243.00	120,012.00	1.2%
Other Employee Benefits		3901-3902	4,554.57	336.00	4,890.57	0.00	120.00	120.00	-97.5%
TOTAL, EMPLOYEE BENEFITS			3,185,592.88	1,979,666.77	5,165,259.65	3,528,002.00	2,479,753.00	6,007,755.00	16.3%
BOOKS AND SUPPLIES									
Approved Textbooks and Core Curricula Materials		4100	7,829.92	80,902.53	88,732.45	0.00	99,653.00	99,653.00	12.3%
Books and Other Reference Materials		4200	450.20	1,399.84	1,850.04	601.00	6,080.00	6,681.00	261.1%
Materials and Supplies		4300	279,188.32	872,380.92	1,151,569.24	494,062.00	1,258,082.00	1,752,144.00	52.2%
Noncapitalized Equipment		4400	54,364.96	302,273.28	356,638.24	105,843.00	64,234.00	170,077.00	-52.3%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			341,833.40	1,256,956.57	1,598,789.97	600,506.00	1,428,049.00	2,028,555.00	26.9%
SERVICES AND OTHER OPERATING EXPENDITURES									
Subagreements for Services		5100	137,671.98	565,480.77	703,152.75	137,672.00	747,550.00	885,222.00	25.9%
Travel and Conferences		5200	8,470.64	5,684.70	14,155.34	46,251.00	35,064.00	81,315.00	474.4%
Dues and Memberships		5300	41,663.28	3,815.00	45,478.28	40,932.00	3,425.00	44,357.00	-2.5%
Insurance		5400 - 5450	151,498.46	0.00	151,498.46	204,419.00	0.00	204,419.00	34.9%
Operations and Housekeeping Services		5500	829,982.72	0.00	829,982.72	832,438.00	0.00	832,438.00	0.3%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	76,722.50	56,624.83	133,347.33	108,484.00	100,380.00	208,864.00	56.6%
Transfers of Direct Costs		5710	(27,438.95)	27,438.95	0.00	(41,091.00)	41,091.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(1,376.96)	0.00	(1,376.96)	895.00	9,000.00	9,895.00	-818.6%
Professional/Consulting Services and Operating Expenditures		5800	561,627.76	460,692.95	1,022,320.71	523,807.00	1,137,122.00	1,660,929.00	62.5%
Communications		5900	385,008.52	132,679.54	517,688.06	414,607.00	109,273.00	523,880.00	1.2%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			2,163,829.95	1,252,416.74	3,416,246.69	2,268,414.00	2,182,905.00	4,451,319.00	30.3%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
CAPITAL OUTLAY									
Land		6100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	120,104.16	246,648.57	366,752.73	41,742.00	1,327,140.00	1,368,882.00	273.2%
Equipment Replacement		6500	0.00	0.00	0.00	10,000.00	0.00	10,000.00	New
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			120,104.16	246,648.57	366,752.73	51,742.00	1,327,140.00	1,378,882.00	276.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)									
Tuition									
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	70,082.26	0.00	70,082.26	70,000.00	0.00	70,000.00	-0.1%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments To Districts or Charter Schools	6500	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6500	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6500	7223		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers of Apportionments To Districts or Charter Schools	6360	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6360	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6360	7223		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments All Other		7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service									
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			70,082.26	0.00	70,082.26	70,000.00	0.00	70,000.00	-0.1%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS									
Transfers of Indirect Costs		7310	(36,975.24)	36,975.24	0.00	(45,813.00)	45,813.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(10,184.51)	0.00	(10,184.51)	(12,940.00)	0.00	(12,940.00)	27.1%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(47,159.75)	36,975.24	(10,184.51)	(58,753.00)	45,813.00	(12,940.00)	27.1%
TOTAL, EXPENDITURES			15,666,591.30	8,203,436.99	23,870,028.29	16,118,145.00	11,432,385.00	27,550,530.00	15.4%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
INTERFUND TRANSFERS									
INTERFUND TRANSFERS IN									
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT									
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	76,856.00	0.00	76,856.00	New
Other Authorized Interfund Transfers Out		7619	203,157.48	0.00	203,157.48	223,720.00	0.00	223,720.00	10.1%
(b) TOTAL, INTERFUND TRANSFERS OUT			203,157.48	0.00	203,157.48	300,576.00	0.00	300,576.00	48.0%
OTHER SOURCES/USES									
SOURCES									
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
USES									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS									
Contributions from Unrestricted Revenues		8980	(2,972,729.36)	2,972,729.36	0.00	(3,684,038.00)	3,684,038.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(2,972,729.36)	2,972,729.36	0.00	(3,684,038.00)	3,684,038.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES									
(a - b + c - d + e)			(3,175,886.84)	2,972,729.36	(203,157.48)	(3,984,614.00)	3,684,038.00	(300,576.00)	48.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LCFF Sources		8010-8099	16,333,052.58	0.00	16,333,052.58	20,334,244.00	0.00	20,334,244.00	24.5%
2) Federal Revenue		8100-8299	41,915.56	1,969,151.56	2,011,067.12	0.00	2,441,720.00	2,441,720.00	21.4%
3) Other State Revenue		8300-8599	406,244.03	2,677,093.21	3,083,337.24	374,795.00	2,733,239.00	3,108,034.00	0.8%
4) Other Local Revenue		8600-8799	584,250.11	1,156,737.98	1,740,988.09	563,166.00	2,325,100.00	2,888,266.00	65.9%
5) TOTAL REVENUES			17,365,462.28	5,802,982.75	23,168,445.03	21,272,205.00	7,500,059.00	28,772,264.00	24.2%
B. EXPENDITURES (Objects 1000-7999)									
1) Instruction	1000-1999		8,369,354.63	5,813,046.71	14,182,401.34	8,505,738.00	7,545,708.00	16,051,446.00	13.2%
2) Instruction - Related Services	2000-2999		1,989,880.34	436,079.34	2,425,959.68	2,155,006.00	528,786.00	2,683,792.00	10.6%
3) Pupil Services	3000-3999		1,966,944.17	764,885.34	2,731,829.51	1,755,967.00	2,471,412.00	4,227,379.00	54.7%
4) Ancillary Services	4000-4999		93,466.18	919.00	94,385.18	148,810.00	6,816.00	155,626.00	64.9%
5) Community Services	5000-5999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7) General Administration	7000-7999		1,288,064.60	103,395.09	1,391,459.69	1,455,525.00	50,913.00	1,506,438.00	8.3%
8) Plant Services	8000-8999		1,874,381.95	1,085,111.51	2,959,493.46	2,013,099.00	828,750.00	2,841,849.00	-4.0%
9) Other Outgo	9000-9999	Except 7600-7699	84,499.43	0.00	84,499.43	84,000.00	0.00	84,000.00	-0.6%
10) TOTAL EXPENDITURES			15,666,591.30	8,203,436.99	23,870,028.29	16,118,145.00	11,432,385.00	27,550,530.00	15.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			1,698,870.98	(2,400,454.24)	(701,583.26)	5,154,060.00	(3,932,326.00)	1,221,734.00	-274.1%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	203,157.48	0.00	203,157.48	300,576.00	0.00	300,576.00	48.0%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(2,972,729.36)	2,972,729.36	0.00	(3,684,038.00)	3,684,038.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			(3,175,886.84)	2,972,729.36	(203,157.48)	(3,984,614.00)	3,684,038.00	(300,576.00)	48.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(1,477,015.86)	572,275.12	(904,740.74)	1,169,446.00	(248,288.00)	921,158.00	-201.8%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	5,686,849.00	917,998.45	6,604,847.45	4,209,833.14	1,676,390.13	5,886,223.27	-10.9%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,686,849.00	917,998.45	6,604,847.45	4,209,833.14	1,676,390.13	5,886,223.27	-10.9%
d) Other Restatements		9795	0.00	186,116.56	186,116.56	0.00	0.00	0.00	-100.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,686,849.00	1,104,115.01	6,790,964.01	4,209,833.14	1,676,390.13	5,886,223.27	-13.3%
2) Ending Balance, June 30 (E + F1e)			4,209,833.14	1,676,390.13	5,886,223.27	5,379,279.14	1,428,102.13	6,807,381.27	15.6%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	(1.27)	0.00	(1.27)	0.00	0.00	0.00	-100.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted									
		9740	0.00	1,676,390.13	1,676,390.13	0.00	1,706,869.80	1,706,869.80	1.8%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	4,209,834.41	0.00	4,209,834.41	5,379,279.14	(278,767.67)	5,100,511.47	21.2%

Resource	Description	2020-21 Unaudited Actuals	2021-22 Budget
3212	Elementary and Secondary School Emergency Relief II (ESSER II) F	0.00	653,011.00
5640	Medi-Cal Billing Option	34,062.17	34,062.17
6300	Lottery: Instructional Materials	184,632.46	184,632.46
7010	Agricultural Career Technical Education Incentive	2,226.31	2,226.31
7311	Classified School Employee Professional Development Block Grant	17,738.00	17,738.00
7425	Expanded Learning Opportunities (ELO) Grant	617,155.33	0.00
8150	Ongoing & Major Maintenance Account (RMA: Education Code Secti	543,495.35	538,119.35
8210	Student Activity Funds	186,116.56	186,116.56
9010	Other Restricted Local	90,963.95	90,963.95
Total, Restricted Balance		<u>1,676,390.13</u>	<u>1,706,869.80</u>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	104,997.24	105,765.00	0.7%
4) Other Local Revenue		8600-8799	468.00	400.00	-14.5%
5) TOTAL, REVENUES			105,465.24	106,165.00	0.7%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	13,079.38	20,417.00	56.1%
2) Classified Salaries		2000-2999	10,959.02	17,636.00	60.9%
3) Employee Benefits		3000-3999	7,791.52	17,334.00	122.5%
4) Books and Supplies		4000-4999	5,831.24	16,746.00	187.2%
5) Services and Other Operating Expenditures		5000-5999	31,393.11	31,056.00	-1.1%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	2,326.89	2,976.00	27.9%
9) TOTAL, EXPENDITURES			71,381.16	106,165.00	48.7%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			34,084.08	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			34,084.08	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	44,746.21	78,830.29	76.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			44,746.21	78,830.29	76.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			44,746.21	78,830.29	76.2%
2) Ending Balance, June 30 (E + F1e)			78,830.29	78,830.29	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			78,830.29	78,830.29	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	81,111.27		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	215.12		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			81,326.39		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	169.21		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	2,326.89		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			2,496.10		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			78,830.29		

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
LCFF SOURCES					
LCFF Transfers					
LCFF Transfers - Current Year		8091	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.0%
FEDERAL REVENUE					
Interagency Contracts Between LEAs					
		8285	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources					
		8287	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Other State Apportionments					
All Other State Apportionments - Current Year		8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.0%
Pass-Through Revenues from State Sources					
		8587	0.00	0.00	0.0%
Adult Education Program	6391	8590	103,961.24	103,951.00	0.0%
All Other State Revenue	All Other	8590	1,036.00	1,814.00	75.1%
TOTAL, OTHER STATE REVENUE			104,997.24	105,765.00	0.7%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	468.00	400.00	-14.5%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Adult Education Fees		8671	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			468.00	400.00	-14.5%
TOTAL, REVENUES			105,465.24	106,165.00	0.7%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	3,100.00	3,000.00	-3.2%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	5,741.88	5,742.00	0.0%
Other Certificated Salaries		1900	4,237.50	11,675.00	175.5%
TOTAL, CERTIFICATED SALARIES			13,079.38	20,417.00	56.1%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	10,959.02	17,636.00	60.9%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			10,959.02	17,636.00	60.9%
EMPLOYEE BENEFITS					
STRS		3101-3102	2,621.35	5,269.00	101.0%
PERS		3201-3202	2,266.01	4,041.00	78.3%
OASDI/Medicare/Alternative		3301-3302	1,222.64	1,647.00	34.7%
Health and Welfare Benefits		3401-3402	1,139.26	5,169.00	353.7%
Unemployment Insurance		3501-3502	12.69	469.00	3595.8%
Workers' Compensation		3601-3602	363.23	544.00	49.8%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	166.34	195.00	17.2%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			7,791.52	17,334.00	122.5%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	4,848.79	14,763.00	204.5%
Noncapitalized Equipment		4400	982.45	1,983.00	101.8%
TOTAL, BOOKS AND SUPPLIES			5,831.24	16,746.00	187.2%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	2,838.96	2,839.00	0.0%
Travel and Conferences		5200	7,398.00	11,241.00	51.9%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	1,753.21	5,000.00	185.2%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	26.50	200.00	654.7%
Professional/Consulting Services and Operating Expenditures		5800	19,376.44	11,776.00	-39.2%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			31,393.11	31,056.00	-1.1%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Tuition					
Tuition, Excess Costs, and/or Deficit Payments					
Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
Transfers of Pass-Through Revenues					
To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	2,326.89	2,976.00	27.9%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			2,326.89	2,976.00	27.9%
TOTAL, EXPENDITURES			71,381.16	106,165.00	48.7%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	104,997.24	105,765.00	0.7%
4) Other Local Revenue		8600-8799	468.00	400.00	-14.5%
5) TOTAL, REVENUES			105,465.24	106,165.00	0.7%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		30,571.87	52,007.00	70.1%
2) Instruction - Related Services	2000-2999		38,482.40	51,182.00	33.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		2,326.89	2,976.00	27.9%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			71,381.16	106,165.00	48.7%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)					
			34,084.08	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			34,084.08	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	44,746.21	78,830.29	76.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			44,746.21	78,830.29	76.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			44,746.21	78,830.29	76.2%
2) Ending Balance, June 30 (E + F1e)			78,830.29	78,830.29	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			78,830.29	78,830.29	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2020-21 Unaudited Actuals	2021-22 Budget
6391	Adult Education Program	78,830.29	78,830.29
Total, Restricted Balance		<u>78,830.29</u>	<u>78,830.29</u>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	7,717.50	0.00	-100.0%
3) Other State Revenue		8300-8599	230,633.02	278,852.00	20.9%
4) Other Local Revenue		8600-8799	861.00	13,250.00	1438.9%
5) TOTAL, REVENUES			239,211.52	292,102.00	22.1%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	136,962.05	18,024.00	-86.8%
2) Classified Salaries		2000-2999	20,163.75	155,139.00	669.4%
3) Employee Benefits		3000-3999	61,791.02	94,996.00	53.7%
4) Books and Supplies		4000-4999	3,444.64	12,458.00	261.7%
5) Services and Other Operating Expenditures		5000-5999	1,274.94	1,521.00	19.3%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	7,857.62	9,964.00	26.8%
9) TOTAL, EXPENDITURES			231,494.02	292,102.00	26.2%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			7,717.50	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			7,717.50	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	0.00	7,717.50	New
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	7,717.50	New
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	7,717.50	New
2) Ending Balance, June 30 (E + F1e)			7,717.50	7,717.50	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			7,717.50	7,717.50	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	716.16		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	270.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	75,000.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			75,986.16		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	64,764.68		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	3,503.98		
6) TOTAL, LIABILITIES			68,268.66		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			7,717.50		

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
FEDERAL REVENUE					
Child Nutrition Programs		8220	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	7,717.50	0.00	-100.0%
TOTAL, FEDERAL REVENUE			7,717.50	0.00	-100.0%
OTHER STATE REVENUE					
Child Nutrition Programs		8520	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
State Preschool	6105	8590	227,098.02	276,721.00	21.9%
All Other State Revenue	All Other	8590	3,535.00	2,131.00	-39.7%
TOTAL, OTHER STATE REVENUE			230,633.02	278,852.00	20.9%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
Interest		8660	378.00	250.00	-33.9%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Child Development Parent Fees		8673	483.00	13,000.00	2591.5%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			861.00	13,250.00	1438.9%
TOTAL, REVENUES			239,211.52	292,102.00	22.1%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	122,730.90	3,559.00	-97.1%
Certificated Pupil Support Salaries		1200	9,129.23	9,210.00	0.9%
Certificated Supervisors' and Administrators' Salaries		1300	5,101.92	5,255.00	3.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			136,962.05	18,024.00	-86.8%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	0.00	130,503.00	New
Classified Support Salaries		2200	3,704.52	3,705.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	16,459.23	20,931.00	27.2%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			20,163.75	155,139.00	669.4%
EMPLOYEE BENEFITS					
STRS		3101-3102	8,948.41	5,182.00	-42.1%
PERS		3201-3202	24,817.42	35,546.00	43.2%
OASDI/Medicare/Alternative		3301-3302	9,606.50	12,136.00	26.3%
Health and Welfare Benefits		3401-3402	14,431.20	35,822.00	148.2%
Unemployment Insurance		3501-3502	88.12	2,133.00	2320.6%
Workers' Compensation		3601-3602	2,371.52	2,478.00	4.5%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	1,527.85	1,699.00	11.2%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			61,791.02	94,996.00	53.7%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	3,444.64	12,458.00	261.7%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			3,444.64	12,458.00	261.7%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	29.99	30.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,234.00	1,462.00	18.5%
Communications		5900	10.95	29.00	164.8%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,274.94	1,521.00	19.3%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	7,857.62	9,964.00	26.8%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			7,857.62	9,964.00	26.8%
TOTAL, EXPENDITURES			231,494.02	292,102.00	26.2%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund		8911	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	7,717.50	0.00	-100.0%
3) Other State Revenue		8300-8599	230,633.02	278,852.00	20.9%
4) Other Local Revenue		8600-8799	861.00	13,250.00	1438.9%
5) TOTAL, REVENUES			239,211.52	292,102.00	22.1%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		176,904.78	218,769.00	23.7%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		41,133.63	57,633.00	40.1%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		7,857.62	9,964.00	26.8%
8) Plant Services	8000-8999		5,597.99	5,736.00	2.5%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			231,494.02	292,102.00	26.2%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)					
			7,717.50	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			7,717.50	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	0.00	7,717.50	New
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	7,717.50	New
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	7,717.50	New
2) Ending Balance, June 30 (E + F1e)			7,717.50	7,717.50	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			7,717.50	7,717.50	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2020-21 Unaudited Actuals	2021-22 Budget
5058	Child Development: Coronavirus Response and Relief Supple	7,717.50	7,717.50
Total, Restricted Balance		<u>7,717.50</u>	<u>7,717.50</u>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	918,517.97	825,464.00	-10.1%
3) Other State Revenue		8300-8599	51,403.04	13,919.00	-72.9%
4) Other Local Revenue		8600-8799	(624.95)	89,511.00	-14422.9%
5) TOTAL, REVENUES			969,296.06	928,894.00	-4.2%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	235,202.03	301,359.00	28.1%
3) Employee Benefits		3000-3999	107,939.55	157,665.00	46.1%
4) Books and Supplies		4000-4999	2,868.27	6,720.00	134.3%
5) Services and Other Operating Expenditures		5000-5999	590,001.45	540,006.00	-8.5%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			936,011.30	1,005,750.00	7.5%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			33,284.76	(76,856.00)	-330.9%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	76,856.00	New
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	76,856.00	New

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			33,284.76	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	37,789.66	71,074.42	88.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			37,789.66	71,074.42	88.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			37,789.66	71,074.42	88.1%
2) Ending Balance, June 30 (E + F1e)			71,074.42	71,074.42	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	25,617.01	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			70,928.21	71,074.42	0.2%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	(25,470.80)	0.00	-100.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	46,331.24		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	4,190.26		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	106,450.59		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	25,617.01		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			182,589.10		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	111,514.68		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			111,514.68		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			71,074.42		

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
FEDERAL REVENUE					
Child Nutrition Programs		8220	891,283.70	785,464.00	-11.9%
Donated Food Commodities		8221	27,234.27	40,000.00	46.9%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			918,517.97	825,464.00	-10.1%
OTHER STATE REVENUE					
Child Nutrition Programs		8520	51,403.04	13,919.00	-72.9%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			51,403.04	13,919.00	-72.9%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	4,224.32	89,511.00	2018.9%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	(255.00)	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	(4,594.27)	0.00	-100.0%
TOTAL, OTHER LOCAL REVENUE			(624.95)	89,511.00	-14422.9%
TOTAL, REVENUES			969,296.06	928,894.00	-4.2%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	232,241.43	294,598.00	26.8%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	2,960.60	6,761.00	128.4%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			235,202.03	301,359.00	28.1%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	45,711.98	69,054.00	51.1%
OASDI/Medicare/Alternative		3301-3302	16,656.14	23,083.00	38.6%
Health and Welfare Benefits		3401-3402	39,451.09	54,747.00	38.8%
Unemployment Insurance		3501-3502	137.15	3,725.00	2616.0%
Workers' Compensation		3601-3602	3,553.76	4,316.00	21.4%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	2,429.43	2,740.00	12.8%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			107,939.55	157,665.00	46.1%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	648.66	4,500.00	593.7%
Noncapitalized Equipment		4400	2,219.61	2,220.00	0.0%
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			2,868.27	6,720.00	134.3%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	261.07	225.00	-13.8%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	3,677.24	2,400.00	-34.7%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	5,000.00	New
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	1,320.47	(10,125.00)	-866.8%
Professional/Consulting Services and Operating Expenditures		5800	584,742.67	542,506.00	-7.2%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			590,001.45	540,006.00	-8.5%
CAPITAL OUTLAY					
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENDITURES			936,011.30	1,005,750.00	7.5%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund		8916	0.00	76,856.00	New
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	76,856.00	New
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	76,856.00	New

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	918,517.97	825,464.00	-10.1%
3) Other State Revenue		8300-8599	51,403.04	13,919.00	-72.9%
4) Other Local Revenue		8600-8799	(624.95)	89,511.00	-14422.9%
5) TOTAL, REVENUES			969,296.06	928,894.00	-4.2%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		932,334.06	1,003,350.00	7.6%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		3,677.24	2,400.00	-34.7%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			936,011.30	1,005,750.00	7.5%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			33,284.76	(76,856.00)	-330.9%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	76,856.00	New
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	76,856.00	New

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			33,284.76	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited					
		9791	37,789.66	71,074.42	88.1%
b) Audit Adjustments					
		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)					
			37,789.66	71,074.42	88.1%
d) Other Restatements					
		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)					
			37,789.66	71,074.42	88.1%
2) Ending Balance, June 30 (E + F1e)					
			71,074.42	71,074.42	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash					
		9711	0.00	0.00	0.0%
Stores					
		9712	25,617.01	0.00	-100.0%
Prepaid Items					
		9713	0.00	0.00	0.0%
All Others					
		9719	0.00	0.00	0.0%
b) Restricted					
		9740	70,928.21	71,074.42	0.2%
c) Committed					
Stabilization Arrangements					
		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)					
		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)					
		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties					
		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount					
		9790	(25,470.80)	0.00	-100.0%

Resource	Description	2020-21 Unaudited Actuals	2021-22 Budget
5310	Child Nutrition: School Programs (e.g., School Lunch, School I	0.00	146.21
5320	Child Nutrition: Child Care Food Program (CCFP) Claims-Cen	70,928.21	70,928.21
Total, Restricted Balance		<u>70,928.21</u>	<u>71,074.42</u>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	273.00	400.00	46.5%
5) TOTAL, REVENUES			273.00	400.00	46.5%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			273.00	400.00	46.5%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			273.00	400.00	46.5%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	40,291.64	40,564.64	0.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			40,291.64	40,564.64	0.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			40,291.64	40,564.64	0.7%
2) Ending Balance, June 30 (E + F1e)			40,564.64	40,964.64	1.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	40,564.64	0.00	-100.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	40,964.64	New

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	40,455.64		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	109.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			40,564.64		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			40,564.64		

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	273.00	400.00	46.5%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			273.00	400.00	46.5%
TOTAL, REVENUES			273.00	400.00	46.5%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	273.00	400.00	46.5%
5) TOTAL, REVENUES			273.00	400.00	46.5%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			273.00	400.00	46.5%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			273.00	400.00	46.5%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	40,291.64	40,564.64	0.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			40,291.64	40,564.64	0.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			40,291.64	40,564.64	0.7%
2) Ending Balance, June 30 (E + F1e)			40,564.64	40,964.64	1.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	40,564.64	0.00	-100.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	40,964.64	New

Resource	Description	2020-21 Unaudited Actuals	2021-22 Budget
<hr/>		<hr/>	
	Total, Restricted Balance	0.00	0.00
		<hr/>	

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	36,592.48	34,665.00	-5.3%
5) TOTAL, REVENUES			36,592.48	34,665.00	-5.3%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	569,112.37	0.00	-100.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			569,112.37	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(532,519.89)	34,665.00	-106.5%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	20,571,618.00	0.00	-100.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			20,571,618.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			20,039,098.11	34,665.00	-99.8%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	52,581.09	20,091,679.20	38110.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			52,581.09	20,091,679.20	38110.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			52,581.09	20,091,679.20	38110.8%
2) Ending Balance, June 30 (E + F1e)			20,091,679.20	20,126,344.20	0.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			20,023,178.52	20,023,187.52	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	68,500.68	0.00	-100.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	103,156.68	New

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	88,627.57		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	20,006,909.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	196.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			20,095,732.57		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	4,053.37		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			4,053.37		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			20,091,679.20		

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
FEDERAL REVENUE					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue County and District Taxes					
Other Restricted Levies Secured Roll					
		8615	0.00	0.00	0.0%
Unsecured Roll					
		8616	0.00	0.00	0.0%
Prior Years' Taxes					
		8617	0.00	0.00	0.0%
Supplemental Taxes					
		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes					
		8621	0.00	0.00	0.0%
Other					
		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction					
		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes					
		8629	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies					
		8631	0.00	0.00	0.0%
Leases and Rentals					
		8650	36,158.48	34,356.00	-5.0%
Interest					
		8660	434.00	309.00	-28.8%
Net Increase (Decrease) in the Fair Value of Investments					
		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue					
		8699	0.00	0.00	0.0%
All Other Transfers In from All Others					
		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			36,592.48	34,665.00	-5.3%
TOTAL, REVENUES			36,592.48	34,665.00	-5.3%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
Professional/Consulting Services and Operating Expenditures		5800	569,112.37	0.00	-100.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			569,112.37	0.00	-100.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			569,112.37	0.00	-100.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Sale of Bonds		8951	20,200,000.00	0.00	-100.0%
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
County School Bldg Aid		8961	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	371,618.00	0.00	-100.0%
(c) TOTAL, SOURCES			20,571,618.00	0.00	-100.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			20,571,618.00	0.00	-100.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	36,592.48	34,665.00	-5.3%
5) TOTAL, REVENUES			36,592.48	34,665.00	-5.3%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	569,112.37	0.00	-100.0%
10) TOTAL, EXPENDITURES			569,112.37	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(532,519.89)	34,665.00	-106.5%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	20,571,618.00	0.00	-100.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			20,571,618.00	0.00	-100.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			20,039,098.11	34,665.00	-99.8%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	52,581.09	20,091,679.20	38110.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			52,581.09	20,091,679.20	38110.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			52,581.09	20,091,679.20	38110.8%
2) Ending Balance, June 30 (E + F1e)			20,091,679.20	20,126,344.20	0.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			20,023,178.52	20,023,187.52	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	68,500.68	0.00	-100.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	103,156.68	New

Resource	Description	2020-21 Unaudited Actuals	2021-22 Budget
9010	Other Restricted Local	20,023,178.52	20,023,187.52
Total, Restricted Balance		<u>20,023,178.52</u>	<u>20,023,187.52</u>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	166,246.81	94,651.00	-43.1%
5) TOTAL, REVENUES			166,246.81	94,651.00	-43.1%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	555.09	114.00	-79.5%
5) Services and Other Operating Expenditures		5000-5999	91,475.28	95,066.00	3.9%
6) Capital Outlay		6000-6999	56,559.63	43,000.00	-24.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	201,075.00	201,075.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			349,665.00	339,255.00	-3.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(183,418.19)	(244,604.00)	33.4%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	203,157.48	223,720.00	10.1%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			203,157.48	223,720.00	10.1%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			19,739.29	(20,884.00)	-205.8%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	927,401.92	947,141.21	2.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			927,401.92	947,141.21	2.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			927,401.92	947,141.21	2.1%
2) Ending Balance, June 30 (E + F1e)			947,141.21	926,257.21	-2.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			947,141.21	926,257.21	-2.2%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	950,198.69		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	1,827.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			952,025.69		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	4,884.48		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			4,884.48		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			947,141.21		

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
OTHER STATE REVENUE					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue County and District Taxes					
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	35,451.79	10,000.00	-71.8%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	4,439.00	11,651.00	162.5%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts Mitigation/Developer Fees		8681	126,356.02	73,000.00	-42.2%
Other Local Revenue All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			166,246.81	94,651.00	-43.1%
TOTAL, REVENUES			166,246.81	94,651.00	-43.1%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
CERTIFICATED SALARIES					
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	555.09	114.00	-79.5%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			555.09	114.00	-79.5%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	54,516.56	61,796.00	13.4%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	36,958.72	33,270.00	-10.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			91,475.28	95,066.00	3.9%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	52,929.43	40,000.00	-24.4%
Buildings and Improvements of Buildings		6200	3,630.20	3,000.00	-17.4%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			56,559.63	43,000.00	-24.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	47,419.90	47,420.00	0.0%
Other Debt Service - Principal		7439	153,655.10	153,655.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			201,075.00	201,075.00	0.0%
TOTAL, EXPENDITURES			349,665.00	339,255.00	-3.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	203,157.48	223,720.00	10.1%
(a) TOTAL, INTERFUND TRANSFERS IN			203,157.48	223,720.00	10.1%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			203,157.48	223,720.00	10.1%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	166,246.81	94,651.00	-43.1%
5) TOTAL, REVENUES			166,246.81	94,651.00	-43.1%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		2,720.00	0.00	-100.0%
8) Plant Services	8000-8999		145,870.00	138,180.00	-5.3%
9) Other Outgo	9000-9999	Except 7600-7699	201,075.00	201,075.00	0.0%
10) TOTAL, EXPENDITURES			349,665.00	339,255.00	-3.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(183,418.19)	(244,604.00)	33.4%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	203,157.48	223,720.00	10.1%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			203,157.48	223,720.00	10.1%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			19,739.29	(20,884.00)	-205.8%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited					
		9791	927,401.92	947,141.21	2.1%
b) Audit Adjustments			0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			927,401.92	947,141.21	2.1%
d) Other Restatements			0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			927,401.92	947,141.21	2.1%
2) Ending Balance, June 30 (E + F1e)			947,141.21	926,257.21	-2.2%
Components of Ending Fund Balance					
a) Nonspendable					
		9711	0.00	0.00	0.0%
		9712	0.00	0.00	0.0%
		9713	0.00	0.00	0.0%
		9719	0.00	0.00	0.0%
b) Restricted			947,141.21	926,257.21	-2.2%
c) Committed					
		9750	0.00	0.00	0.0%
		9760	0.00	0.00	0.0%
d) Assigned					
		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
		9789	0.00	0.00	0.0%
		9790	0.00	0.00	0.0%

Resource	Description	2020-21 Unaudited Actuals	2021-22 Budget
9010	Other Restricted Local	947,141.21	926,257.21
Total, Restricted Balance		<u>947,141.21</u>	<u>926,257.21</u>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	22.00	30.00	36.4%
5) TOTAL, REVENUES			22.00	30.00	36.4%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			22.00	30.00	36.4%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			22.00	30.00	36.4%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	3,366.00	3,388.00	0.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,366.00	3,388.00	0.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,366.00	3,388.00	0.7%
2) Ending Balance, June 30 (E + F1e)			3,388.00	3,418.00	0.9%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			3,388.00	3,418.00	0.9%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	3,379.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	9.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			3,388.00		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			3,388.00		

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
FEDERAL REVENUE					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
School Facilities Apportionments		8545	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	22.00	30.00	36.4%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			22.00	30.00	36.4%
TOTAL, REVENUES			22.00	30.00	36.4%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
To: State School Building Fund/ County School Facilities Fund					
From: All Other Funds					
		8913	0.00	0.00	0.0%
Other Authorized Interfund Transfers In					
		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/ County School Facilities Fund					
		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out					
		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	22.00	30.00	36.4%
5) TOTAL, REVENUES			22.00	30.00	36.4%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)					
			22.00	30.00	36.4%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			22.00	30.00	36.4%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited					
		9791	3,366.00	3,388.00	0.7%
b) Audit Adjustments					
		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)					
			3,366.00	3,388.00	0.7%
d) Other Restatements					
		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)					
			3,366.00	3,388.00	0.7%
2) Ending Balance, June 30 (E + F1e)					
			3,388.00	3,418.00	0.9%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash					
		9711	0.00	0.00	0.0%
Stores					
		9712	0.00	0.00	0.0%
Prepaid Items					
		9713	0.00	0.00	0.0%
All Others					
		9719	0.00	0.00	0.0%
b) Restricted					
		9740	3,388.00	3,418.00	0.9%
c) Committed					
Stabilization Arrangements					
		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)					
		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)					
		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties					
		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount					
		9790	0.00	0.00	0.0%

Resource	Description	2020-21 Unaudited Actuals	2021-22 Budget
7710	State School Facilities Projects	3,388.00	3,418.00
Total, Restricted Balance		<u>3,388.00</u>	<u>3,418.00</u>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	583.00	6,450.00	1006.3%
5) TOTAL, REVENUES			583.00	6,450.00	1006.3%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	6,154.09	6,100.00	-0.9%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			6,154.09	6,100.00	-0.9%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(5,571.09)	350.00	-106.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(5,571.09)	350.00	-106.3%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	115,612.03	110,040.94	-4.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			115,612.03	110,040.94	-4.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			115,612.03	110,040.94	-4.8%
2) Ending Balance, June 30 (E + F1e)			110,040.94	110,390.94	0.3%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			107,472.73	107,472.73	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	2,568.21	0.00	-100.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	2,918.21	New

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	109,776.94		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	264.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			110,040.94		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			110,040.94		

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
FEDERAL REVENUE					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue County and District Taxes					
Other Restricted Levies					
Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes					
Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction					
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	583.00	6,450.00	1006.3%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			583.00	6,450.00	1006.3%
TOTAL, REVENUES			583.00	6,450.00	1006.3%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
Professional/Consulting Services and Operating Expenditures		5800	6,154.09	6,100.00	-0.9%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			6,154.09	6,100.00	-0.9%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			6,154.09	6,100.00	-0.9%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Sale of Bonds		8951	0.00	0.00	0.0%
Other Sources					
County School Bldg Aid		8961	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)					
			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	583.00	6,450.00	1006.3%
5) TOTAL, REVENUES			583.00	6,450.00	1006.3%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		692.73	0.00	-100.0%
9) Other Outgo	9000-9999	Except 7600-7699	5,461.36	6,100.00	11.7%
10) TOTAL, EXPENDITURES			6,154.09	6,100.00	-0.9%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(5,571.09)	350.00	-106.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(5,571.09)	350.00	-106.3%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	115,612.03	110,040.94	-4.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			115,612.03	110,040.94	-4.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			115,612.03	110,040.94	-4.8%
2) Ending Balance, June 30 (E + F1e)			110,040.94	110,390.94	0.3%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			107,472.73	107,472.73	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	2,568.21	0.00	-100.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	2,918.21	New

Resource	Description	2020-21 Unaudited Actuals	2021-22 Budget
9010	Other Restricted Local	107,472.73	107,472.73
Total, Restricted Balance		<u>107,472.73</u>	<u>107,472.73</u>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	6,396.00	193,264.00	2921.6%
4) Other Local Revenue		8600-8799	1,237,798.00	2,274,215.00	83.7%
5) TOTAL, REVENUES			1,244,194.00	2,467,479.00	98.3%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	1,124,019.00	1,542,033.00	37.2%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			1,124,019.00	1,542,033.00	37.2%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			120,175.00	925,446.00	670.1%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			120,175.00	925,446.00	670.1%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,245,934.00	1,366,109.00	9.6%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,245,934.00	1,366,109.00	9.6%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,245,934.00	1,366,109.00	9.6%
2) Ending Balance, June 30 (E + F1e)			1,366,109.00	2,291,555.00	67.7%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	1,366,109.00	0.00	-100.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	2,291,555.00	New

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	1,380,465.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	2,843.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			1,383,308.00		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	17,198.00		
6) TOTAL, LIABILITIES			17,198.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			1,366,110.00		

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
FEDERAL REVENUE					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions Voted Indebtedness Levies					
Homeowners' Exemptions		8571	6,396.00	15,176.00	137.3%
Other Subventions/In-Lieu Taxes		8572	0.00	178,088.00	New
TOTAL, OTHER STATE REVENUE			6,396.00	193,264.00	2921.6%
OTHER LOCAL REVENUE					
Other Local Revenue County and District Taxes Voted Indebtedness Levies Secured Roll		8611	1,259,165.00	1,961,958.00	55.8%
Unsecured Roll		8612	(7,479.00)	312,257.00	-4275.1%
Prior Years' Taxes		8613	1,620.00	0.00	-100.0%
Supplemental Taxes		8614	5,423.00	0.00	-100.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	97.00	0.00	-100.0%
Interest		8660	(21,028.00)	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,237,798.00	2,274,215.00	83.7%
TOTAL, REVENUES			1,244,194.00	2,467,479.00	98.3%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Bond Redemptions		7433	0.00	0.00	0.0%
Bond Interest and Other Service Charges		7434	0.00	8,000.00	New
Debt Service - Interest		7438	149,711.00	561,011.00	274.7%
Other Debt Service - Principal		7439	974,308.00	973,022.00	-0.1%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			1,124,019.00	1,542,033.00	37.2%
TOTAL, EXPENDITURES			1,124,019.00	1,542,033.00	37.2%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund		7614	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	6,396.00	193,264.00	2921.6%
4) Other Local Revenue		8600-8799	1,237,798.00	2,274,215.00	83.7%
5) TOTAL, REVENUES			1,244,194.00	2,467,479.00	98.3%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	1,124,019.00	0.00	-100.0%
10) TOTAL, EXPENDITURES			1,124,019.00	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)					
			120,175.00	2,467,479.00	1953.2%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			120,175.00	2,467,479.00	1953.2%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,245,934.00	1,366,109.00	9.6%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,245,934.00	1,366,109.00	9.6%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,245,934.00	1,366,109.00	9.6%
2) Ending Balance, June 30 (E + F1e)			1,366,109.00	2,291,555.00	67.7%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	1,366,109.00	0.00	-100.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	2,291,555.00	New

Resource	Description	2020-21 Unaudited Actuals	2021-22 Budget
	Total, Restricted Balance	0.00	0.00

Description	2020-21 Unaudited Actuals			2021-22 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	1,863.62	1,863.62	1,863.62	1,769.42	1,769.42	1,769.42
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
4. Total, District Regular ADA (Sum of Lines A1 through A3)	1,863.62	1,863.62	1,863.62	1,769.42	1,769.42	1,769.42
5. District Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI	6.56	6.56	6.56	6.65	6.65	6.65
d. Special Education Extended Year	0.95	0.95	0.95	0.86	0.86	0.86
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	7.51	7.51	7.51	7.51	7.51	7.51
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	1,871.13	1,871.13	1,871.13	1,776.93	1,776.93	1,776.93
7. Adults in Correctional Facilities						
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30
Governmental Activities:						
Capital assets not being depreciated:						
Land	447,832.00		447,832.00			447,832.00
Work in Progress	538,342.00		538,342.00			538,342.00
Total capital assets not being depreciated	986,174.00	0.00	986,174.00	0.00	0.00	986,174.00
Capital assets being depreciated:						
Land Improvements	7,729,351.05		7,729,351.05			7,729,351.05
Buildings	58,873,774.47		58,873,774.47			58,873,774.47
Equipment	4,211,159.06		4,211,159.06			4,211,159.06
Total capital assets being depreciated	70,814,284.58	0.00	70,814,284.58	0.00	0.00	70,814,284.58
Accumulated Depreciation for:						
Land Improvements	(4,978,797.00)		(4,978,797.00)	(368,305.00)		(5,347,102.00)
Buildings	(37,322,867.00)		(37,322,867.00)	(1,951,420.00)		(39,274,287.00)
Equipment	(2,993,677.00)		(2,993,677.00)	(274,342.00)		(3,268,019.00)
Total accumulated depreciation	(45,295,341.00)	0.00	(45,295,341.00)	(2,594,067.00)	0.00	(47,889,408.00)
Total capital assets being depreciated, net	25,518,943.58	0.00	25,518,943.58	(2,594,067.00)	0.00	22,924,876.58
Governmental activity capital assets, net	26,505,117.58	0.00	26,505,117.58	(2,594,067.00)	0.00	23,911,050.58
Business-Type Activities:						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total capital assets being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total accumulated depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Total capital assets being depreciated, net	0.00	0.00	0.00	0.00	0.00	0.00
Business-type activity capital assets, net	0.00	0.00	0.00	0.00	0.00	0.00

2020-21 Unaudited Actuals
FEDERAL GRANT AWARDS, REVENUES,
AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS
SUBJECT TO DEFERRAL OF UNEARNED REVENUE

SCHEDULE OF CATEGORICALS
FEDERAL AWARDS
SUBJECT TO DEFERRAL

FEDERAL PROGRAM NAME		Title I A Basic	Elementary & Secondary School Emergency Relief (ESSER) Fund	Elementary & Secondary School Emergency Relief (ESSER II) Fund	Elementary & Secondary School Emergency Relief (ESSER III) Fund	Elementary & Secondary School Emergency Relief (ESSER III) Fund: Learning Loss	Governor's Emergency Education Relief (GEER) Fund: LLM	Coronavirus Relief Fund (CRF): LLM	IDEA Local Assistance	SP ED PRSCH ENT NON RIS
FEDERAL PCATALOG NUMBER		84.01	84.425	84.425	84.425U	84.425U	84.425C	21.019	84.027	
RESOURCE CODE		3010	3210	3212	3213	3214	3215	3220	3310	3315
REVENUE OBJECT		8290	8290	8290	8290	8290	8290	8290	8181	8182
LOCAL DESCRIPTION (if any)		14329	15536	15547	10154	10155	15517	25516	13379	
AWARD										
1. Prior year carryover		141,216.29	-							1,750.79
2.	a. Current Year Award	392,497.00	333,848.00	1,242,074.00	-		109,943.00	1,259,230.00	326,920.00	4,826.00
	b. transferability (NCLB)									
	c. Other Adjustments									
	d. Adj. Curr yr award (sum lines 2a, 2b, &2c)	392,497.00	333,848.00	1,242,074.00	-		109,943.00	1,259,230.00	326,920.00	4,826.00
3. Required matching funds/other										
4. Total available award (sum lines 1, 2d, &3)		533,713.29	333,848.00	1,242,074.00	-		109,943.00	1,259,230.00	326,920.00	6,576.79
REVENUES										
5. Revenue deferred from prior year		17,224.29	-							
6. Cash received in current year		199,108.00	83,462.00	124,208.00	-		27,486.00	1,259,230.00	0.73	-
7. Contributed matching funds									230,537.02	
8. Total available (sum lines 5,6, &7)		216,332.29	83,462.00	124,208.00	-		27,486.00	1,259,230.00	230,537.75	-
EXPENDITURES										
9. Donor-authorized expenditures		247,188.24	15,896.27	-	-		4,941.78	1,259,230.00	557,456.29	-
10. Non donor-authorized expenditures										
11. Total expenditures (lines 9 & 10)		247,188.24	15,896.27	-	-		4,941.78	1,259,230.00	557,456.29	-
12. Amounts included in line 6 above for prior year adjustments										
13. Calculation of deferred revenue or AP, & AR amounts (line 8 minus line 9 plus line 12)		(30,855.95)	67,565.73	124,208.00	-		22,544.22	-	(326,918.54)	-
	a. Deferred revenue	-	67,565.73	124,208.00	-		22,544.22	-	-	-
	b. Accounts payable									
	c. Accounts receivable	30,855.95	-	-	-		-	-	326,918.54	-
14. Unused grant award calculation (line 4 minus line 9)		286,525.05	317,951.73	1,242,074.00	-		105,001.22	-	(230,536.29)	6,576.79
15. If carryover is allowed, enter line 14 amount here		286,525.05	317,951.73	1,242,074.00	-		105,001.22	-	(230,536.29)	6,576.79
16. Reconciliation of revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)		247,188.24	15,896.27	-	-		4,941.78	1,259,230.00	326,919.27	-

2020-21 Unaudited Actuals
FEDERAL GRANT AWARDS, REVENUES,
AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS
SUBJECT TO DEFERRAL OF UNEARNED REVENUE

IDEA Mental Health	Title II A Teacher Quality	Title IV, Part A Student Support and Achievement	STDNT Support & ACAD ENRCHMNT	Title III LEP	TOTAL
84.027	84.367	84.424		84.365	
3327	4035	4127	4128	4203	
8182	8290	8290	8285	8290	
15197	14341	15396		14346	
20,008.00	-		6,234.38	-	169,209.46
21,548.00	57,839.00			47,637.00	3,796,362.00
-					-
21,548.00	57,839.00	-	-	47,637.00	3,796,362.00
41,556.00	57,839.00	-	6,234.38	47,637.00	3,965,571.46
	-		6,234.38	-	23,458.67
	57,839.00			43,202.00	1,794,535.73
	36,911.34	-		11,335.46	278,783.82
-	94,750.34	-	6,234.38	54,537.46	2,096,778.22
5,000.00	94,750.34		4,500.00	58,972.46	2,247,935.38
5,000.00	94,750.34	-	4,500.00	58,972.46	2,247,935.38
					-
(5,000.00)	-	-	1,734.38	(4,435.00)	(151,157.16)
-	-	-	1,734.38	-	216,052.33
5,000.00	-	-	-	4,435.00	367,209.49
36,556.00	(36,911.34)	-	1,734.38	(11,335.46)	1,717,636.08
-	(36,911.34)	-	1,734.38	(11,335.46)	1,681,080.08
5,000.00	57,839.00	-	4,500.00	47,637.00	1,969,151.56

2020-21 Unaudited Actuals
STATE GRANT AWARDS, REVENUES,
AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS
SUBJECT TO DEFERRAL OF UNEARNED REVENUES

SCHEDULE OF CATEGORICALS
STATE AWARDS
SUBJECT TO DEFERRAL

STATE PROGRAM NAME	ASES	Child DevelopmentC SPP	CA Clean Energy	Career Tech Ed Incentive Grant	TUPE	Agricultural Vocational Education	Agricultural Vocational Education	SUPP PRGS - Special Secondary	In Person Instruction	On-Behalf Pension Contributions
RESOURCE CODE	6010	FD 12 - 6105	6230	6387	6690	7010	7010	7370	7422	7690
REVENUE OBJECT	8590	8590	8590	8590	8590	8590	8590	8590	8590	8590
LOCAL DESCRIPTION (if any)							One-Time			
AWARD										
1. a. Prior year carryover	65,741.80	-	15,415.89	166,655.04	36,396.47	6,405.71	2,226.31	18,339.31	-	
b. Restr Bal transfers (Obj 8997)										
c. Adjusted Prior year carryover (sum lines 1a & 1b)	65,741.80	-	15,415.89	166,655.04	36,396.47	6,405.71	2,226.31	18,339.31	-	
2. a. Current year award	399,508.20	231,463.00		85,320.00	-	21,943.00	-	108,750.00	741,009.00	
b. Other adjustments		591.00		1,500.00	-					1,365,520.00
c. Adj curr yr award	399,508.20	232,054.00	-	86,820.00	-	21,943.00	-	108,750.00	741,009.00	1,365,520.00
3. Required matching funds/other										
4. Total available award (sum lines 1c, 2c, & 3)	465,250.00	232,054.00	15,415.89	253,475.04	36,396.47	28,348.71	2,226.31	127,089.31	741,009.00	1,365,520.00
REVENUES										
5. Revenue deferred from prior year	25,778.23	-	15,415.89	71,405.04	-	3,740.71	-	9,589.31	-	
6. Cash received in current year	399,508.20	232,054.00	-	171,195.00	-	24,608.00	-	108,750.00	319,050.00	
7. Contributed matching funds										1,365,520.00
8. Total available (sum lines 5,6, & 7)	425,286.43	232,054.00	15,415.89	242,600.04	-	28,348.71	-	118,339.31	319,050.00	1,365,520.00
EXPENDITURES										
9. Donor-authorized expenditures	316,633.47	227,959.02	15,415.89	111,749.90	-	25,259.13	-	47,883.31	171,665.40	1,365,520.00
10. Non donor-authorized expenditures										
11. Total expenditures (lines 9 & 10)	316,633.47	227,959.02	15,415.89	111,749.90	-	25,259.13	-	47,883.31	171,665.40	1,365,520.00
12. Amounts included in line 6 above for prior year adjustments										
13. Calculation of deferred revenue or AP, & AR amounts (line 8 minus line 9 plus line 12)	108,652.96	4,094.98	-	130,850.14	-	3,089.58	-	70,456.00	147,384.60	-
a. Deferred revenue	108,652.96	4,094.98	-	130,850.14	-	3,089.58	-	70,456.00	147,384.60	-
b. Accounts payable										
c. Accounts receivable	-	-	-	-	-	-	-	-	-	-
14. Unused grant award calculation (line 4 minus line 9)	148,616.53	4,094.98	-	141,725.14	36,396.47	3,089.58	2,226.31	79,206.00	569,343.60	-
15. If carryover is allowed, enter line 14 amount here	148,616.53		-	141,725.14	36,396.47	3,089.58	2,226.31	79,206.00	569,343.60	
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	316,633.47	227,959.02	15,415.89	206,999.90	36,396.47	27,924.13	2,226.31	56,633.31	171,665.40	-

2020-21 Unaudited Actuals
STATE GRANT AWARDS, REVENUES,
AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS
SUBJECT TO DEFERRAL OF UNEARNED REVENUES

First Five	Migrant Ed	Migrant Ed	TOTAL
9328	9590	9590	
8699	8699	8699	
	Site 106	Site 107	
-			247,812.73
			-
-		-	247,812.73
265,272.68	74,394.00	132,846.00	2,060,505.88
-		-	1,367,611.00
265,272.68	74,394.00	132,846.00	3,428,116.88
		11,731.71	-
265,272.68	74,394.00	144,577.71	3,751,029.12
-	-	-	125,929.18
129,872.69	-	105,605.28	1,490,643.17
-	-	-	1,365,520.00
129,872.69	-	105,605.28	2,982,092.35
224,137.78	22,344.71	144,577.71	2,673,146.32
			-
224,137.78	22,344.71	144,577.71	2,673,146.32
			-
(94,265.09)	(22,344.71)	(38,972.43)	308,946.03
-	-	-	464,528.26
			-
94,265.09	22,344.71	38,972.43	155,582.23
41,134.90	52,049.29	-	1,077,882.80
-	-	-	980,603.63
224,137.78	22,344.71	144,577.71	1,452,914.10

2020-21 Unaudited Actuals
LOCAL GRANT AWARDS, REVENUES,
AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS
SUBJECT TO DEFERRAL OF UNEARNED REVENUES

SCHEDULE OF CATEGORICALS
LOCAL AWARDS
SUBJECT TO DEFERRAL

LOCAL PROGRAM NAME			TOTAL
RESOURCE CODE			
REVENUE OBJECT			
LOCAL DESCRIPTION (if any)			
AWARD			
1. a. Prior year carryover	-	-	-
b. Restr Bal transfers (Obj 8997)			-
c. Adjusted Prior year carryover (sum lines 1a & 1b)	-	-	-
2 a. Current year award			-
b. Other adjustments			-
c. Adj curr yr award	-	-	-
3. Required matching funds/other			-
4. Total available award (sum lines 1c, 2c, & 3)	-	-	-
REVENUES			
5. Revenue deferred from prior year			-
6. Cash received in current year			-
7. Contributed matching funds			-
8. Total available (sum lines 5,6, &7)	-	-	-
EXPENDITURES			
9. Donor-authorized expenditures			-
10. Non donor-authorized expenditures			-
11. Total expenditures (lines 9 & 10)	-	-	-
12. Amounts included in line 6 above for prior year adjustments			-
13. Calculation of deferred revenue or AP, & AR amounts (line 8 minus line 9 plus line 12)	-	-	-
a. Deferred revenue	-	-	-
b. Accounts payable			-
c. Accounts receivable	-	-	-
14. Unused grant award calculation (line 4 minus line 9)	-	-	-
15. If carryover is allowed, enter line 14	-	-	-
16. Reconciliation of revenue (line 5 plus line 6 minus line 13a minus	-	-	-

2020-21 Unaudited Actuals
FEDERAL AWARDS, REVENUES,
AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS
SUBJECT TO RESTRICTED ENDING BALANCES

SCHEDULE OF CATEGORICALS
FEDERAL AWARDS
SUBJECT TO RESTRICTED FUND BALANCE

FEDERAL PROGRAM NAME	Medi-Cal Billing	TOTAL
FEDERAL CATALOG NUMBER	93.778	
RESOURCE CODE	5640	
REVENUE OBJECT	8290	
LOCAL DESCRIPTION (if any)	10013	
AWARD		
1. Prior year restricted ending balance	24,789.66	24,789.66
2 a. Current year award	9,811.40	9,811.40
b. Other adjustments		-
c. Adj curr yr award	9,811.40	9,811.40
3. Required matching funds/other		-
4. Total available award (sum lines 1c, 2c, & 3)	34,601.06	34,601.06
REVENUES		
5. Cash received in current year	9,811.40	9,811.40
6. Amounts included in line 5 for prior year adjustments	-	-
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	-	-
b. Noncurrent accounts receivable		-
c. Current accounts receivable (line 7a minus line 7b)	-	-
8. Contributed matching funds		-
9. Total available	9,811.40	9,811.40
EXPENDITURES		
10. Donor authorized expenditures	538.89	538.89
11. Non donor-authorized expenditures		-
12. Total expenditures	538.89	538.89
RESTRICTED ENDING BALANCE		
13. Current year	34,062.17	34,062.17

2020-21 Unaudited Actuals
STATE AWARDS REVENUES,
AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS
SUBJECT TO RESTRICTED ENDING BALANCES

SCHEDULE OF CATEGORICALS
STATE AWARDS
SUBJECT TO RESTRICTED FUND BALANCE

STATE PROGRAM NAME	Lottery	EPA	LOTTERY - PROP 20	ADULT EDUCATION BLOCK GRANT	STATE SPECIAL EDUCATION	SPECIAL EDUCATION MENTAL HEALTH	SPECIAL EDUCATION MENTAL HEALTH	Classified School Employee Prof Dev Block Grant	Prop 98 - LLM	Expanded Learning Opportunitites	Expanded Learning Opportunitites (para)	Low-Performing Students Block Grant	TOTAL
RESOURCE CODE	1100	1400	6300	FD 11 - 6391	6500	6512	6546	7311	7420	7425	7426	7510	
REVENUE OBJECT	8560	8012	8560	8590	Various	8590	8590	8590	8590	8590	8590	8590	
LOCAL DESCRIPTION (if any)													
AWARD													
1. a. Prior year restricted ending balance	-	2.40	122,496.81	44,746.21	-	-	-	17,738.00	(6,305.19)	-	-	134,854.55	313,530.38
b. Restr Bal transfers (Obj 8997)													-
c. Adjusted Prior year restricted ending balance	-	2.40	122,496.81		-								122,496.81
2. a. Current year award	329,087.08	372,724.00	142,768.57	103,951.00	556,938.00	50,102.00	126,934.00		168,463.00	712,021.00	134,046.00		1,995,223.57
b. Other adjustments		107,411.00		258.00	33,358.00	-	-	-	-	-	-	-	33,616.00
c. Adj curr yr award	329,087.08	480,135.00	142,768.57	104,209.00	590,296.00	50,102.00	126,934.00	-	168,463.00	712,021.00	134,046.00	-	2,028,839.57
3. Required matching funds/other					1,869,880.95	52,410.67							1,922,291.62
4. Total available award (sum lines 1c, 2c, & 3)	329,087.08	480,137.40	265,265.38	148,955.21	2,460,176.95	102,512.67	126,934.00	17,738.00	162,157.81	712,021.00	134,046.00	134,854.55	4,264,661.57
REVENUES													
5. Cash received in current year	267,098.10	480,135.00	79,001.01	104,214.12	590,296.00	50,101.00	126,934.00		168,463.00	712,021.00	-		1,831,030.13
6. Amounts included in line 5 for prior year adjustments					-	-	-	-	-	-	-	-	-
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	61,988.98	-	63,767.56	(5.12)	-	1.00	-	-	-	-	134,046.00	-	197,809.44
b. Noncurrent accounts receivable													-
c. Current accounts receivable (line 7a minus line 7b)	61,988.98	-	63,767.56	(5.12)	-	1.00	-	-	-	-	134,046.00	-	197,809.44
8. Contributed matching funds					-								-
9. Total available	329,087.08	480,135.00	142,768.57	104,209.00	590,296.00	50,102.00	126,934.00	-	168,463.00	712,021.00	134,046.00	-	2,028,839.57
EXPENDITURES													
10. Donor authorized expenditures	200,467.00	359,028.52	79,826.95	78,513.81	2,460,176.95	102,512.67	-	-	162,157.00	94,865.67		134,854.55	3,112,907.60
11. Non donor-authorized expenditures													-
12. Total expenditures	200,467.00	359,028.52	79,826.95	78,513.81	2,460,176.95	102,512.67	-	-	162,157.00	94,865.67	-	134,854.55	3,112,907.60
RESTRICTED ENDING BALANCE	128,620.08	121,108.88	185,438.43	70,441.40	-	-	126,934.00	17,738.00	0.81	617,155.33	134,046.00	-	1,151,753.97

2020-21 Unaudited Actuals
LOCAL AWARDS, REVENUES,
AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS
SUBJECT TO RESTRICTED ENDING BALANCES

SCHEDULE OF CATEGORICALS
LOCAL AWARDS
SUBJECT TO RESTRICTED FUND BALANCE

LOCAL PROGRAM NAME	RRMA		BTSA		CFD#1	SR25 Micro Grant	Donations	Mental Health	Yolo-Solano Air QMD	TOTAL
RESOURCE CODE	8150	9010	9110	9120	9186	9222	9305	9841	9940	
REVENUE OBJECT	8980	8699	8699	8699	8622	8699	8699	8677	8699	
LOCAL DESCRIPTION (if any)										
AWARD										
1. a. Prior year restricted ending balance	571,399.43						147,476.72	-	-	718,876.15
b. Restr Bal transfers (Obj 8997)										
c. Adjusted Prior year restricted ending	571,399.43	-	-	-	-	-	147,476.72	-	-	718,876.15
2. a. Current year award	694,305.98					5,095.85	102,838.85	9,985.00	65,000.00	877,225.68
b. Other adjustments										-
c. Adj curr yr award	694,305.98	-	-	-	-	5,095.85	102,838.85	9,985.00	65,000.00	877,225.68
3. Required matching funds/other	-	-	65,617.12	-	-		-	-	-	65,617.12
4. Total available award (sum lines 1c, 2c, & 3)	1,265,705.41	-	65,617.12	-	-	5,095.85	250,315.57	9,985.00	65,000.00	1,661,718.95
REVENUES										
5. Cash received in current year	694,305.98		-		3,793.79	5,095.85	102,838.85	-	-	806,034.47
6. Amounts included in line 5 for prior year adjustments	-	-	-	-	-	-	-	-	-	-
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	-	-	-	-	(3,793.79)	-	-	9,985.00	65,000.00	-
b. Noncurrent accounts receivable	-									-
c. Current accounts receivable (line 7a minus line 7b)	-	-	-	-	(3,793.79)	-	-	9,985.00	65,000.00	-
8. Contributed matching funds			-	-	-		-	-	-	-
9. Total available	694,305.98	-	-	-	-	5,095.85	102,838.85	9,985.00	65,000.00	877,225.68
EXPENDITURES										
10. Donor authorized expenditures	722,609.16		65,617.12			5,095.85	167,065.70	6,064.71	65,000.00	1,031,452.54
11. Non donor-authorized expenditures	-	-	-	-	-	-	-	-	-	-
12. Total expenditures	722,609.16	-	65,617.12	-	-	5,095.85	167,065.70	6,064.71	65,000.00	1,031,452.54
RESTRICTED ENDING BALANCE										
13. Current year	543,096.25	-	-	-	-	-	83,249.87	3,920.29	-	630,266.41

Current Expense Formula/Minimum Classroom Compensation

PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense-Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	9,554,266.74	301	82,513.61	303	9,471,753.13	305	105,696.64	178,950.50	307	9,292,802.63	309
2000 - Classified Salaries	3,708,814.76	311	8,851.12	313	3,699,963.64	315	652,626.90	828,011.52	317	2,871,952.12	319
3000 - Employee Benefits	5,165,259.65	321	87,086.40	323	5,078,173.25	325	229,136.62	315,904.74	327	4,762,268.51	329
4000 - Books, Supplies Equip Replace. (6500)	1,598,789.97	331	11,666.67	333	1,587,123.30	335	321,070.85	711,324.28	337	875,799.02	339
5000 - Services... & 7300 - Indirect Costs	3,406,062.18	341	305.58	343	3,405,756.60	345	513,164.74	766,093.03	347	2,639,663.57	349
TOTAL					23,242,769.92	365	TOTAL		20,442,485.85	369	

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)		Object	EDP No.
1. Teacher Salaries as Per EC 41011.		1100	7,394,523.52 375
2. Salaries of Instructional Aides Per EC 41011.		2100	861,323.84 380
3. STRS.		3101 & 3102	1,832,335.39 382
4. PERS.		3201 & 3202	216,131.08 383
5. OASDI - Regular, Medicare and Alternative.		3301 & 3302	205,392.53 384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans).		3401 & 3402	736,642.02 385
7. Unemployment Insurance.		3501 & 3502	8,197.99 390
8. Workers' Compensation Insurance.		3601 & 3602	135,761.95 392
9. OPEB, Active Employees (EC 41372).		3751 & 3752	73,417.51 393
10. Other Benefits (EC 22310).		3901 & 3902	0.00 393
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10).			11,463,725.83 395
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2.			114,379.23
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted).			208,495.49 396
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*.			0.00 396
14. TOTAL SALARIES AND BENEFITS.			11,349,346.60 397
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372.			55.52%
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X')			

PART III: DEFICIENCY AMOUNT

A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.

1. Minimum percentage required (60% elementary, 55% unified, 50% high)	55.00%
2. Percentage spent by this district (Part II, Line 15)	55.52%
3. Percentage below the minimum (Part III, Line 1 minus Line 2)	0.00%
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369).	20,442,485.85
5. Deficiency Amount (Part III, Line 3 times Line 4)	0.00

PART IV: Explanation for adjustments entered in Part I, Column 4b (required)

Reductions are for lottery and resources that do not have certificated personnel paid from those resources.

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30	Amounts Due Within One Year
Governmental Activities:							
General Obligation Bonds Payable	10,537,957.00		10,537,957.00			10,537,957.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable	858,019.00		858,019.00		153,655.00	704,364.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt	5,733,835.00		5,733,835.00	633,632.00		6,367,467.00	
Net Pension Liability	23,167,000.00		23,167,000.00			23,167,000.00	
Total/Net OPEB Liability	7,630,933.00		7,630,933.00	2,081,869.00		9,712,802.00	
Compensated Absences Payable	221,731.00		221,731.00	25,184.00		246,915.00	
Governmental activities long-term liabilities	48,149,475.00	0.00	48,149,475.00	2,740,685.00	153,655.00	50,736,505.00	0.00
Business-Type Activities:							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability			0.00			0.00	
Total/Net OPEB Liability			0.00			0.00	
Compensated Absences Payable			0.00			0.00	
Business-type activities long-term liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Section I - Expenditures	Funds 01, 09, and 62			2020-21 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	24,073,185.77
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	2,136,380.54
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	0.00
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	366,752.73
3. Debt Service	All	9100	5400-5450, 5800, 7430-7439	14,417.17
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	203,157.48
6. All Other Financing Uses	All	9100	7699	0.00
		9200	7651	
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	118,744.22
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				703,071.60
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	0.00
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				21,233,733.63

Section II - Expenditures Per ADA		2020-21 Annual ADA/ Exps. Per ADA
A. Average Daily Attendance (Form A, Annual ADA column, sum of lines A6 and C9)		1,871.13
B. Expenditures per ADA (Line I.E divided by Line II.A)		11,348.08
Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)		
	Total	Per ADA
A. Base expenditures (Preloaded expenditures from prior year official CDE MOE calculation). (Note: If the prior year MOE was not met, CDE has adjusted the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	22,722,322.52	12,192.57
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)	0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	22,722,322.52	12,192.57
B. Required effort (Line A.2 times 90%)	20,450,090.27	10,973.31
C. Current year expenditures (Line I.E and Line II.B)	21,233,733.63	11,348.08
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2022-23 may be reduced by the lower of the two percentages)	0.00%	0.00%

SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)		
Description of Adjustments	Total Expenditures	Expenditures Per ADA
Total adjustments to base expenditures	0.00	0.00

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 7200-7700, goals 0000 and 9000) 539,740.64
2. Contracted general administrative positions not paid through payroll
 - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. _____
 - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

B. Salaries and Benefits - All Other Activities

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 17,835,119.35

C. Percentage of Plant Services Costs Attributable to General Administration

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 3.03%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. _____
Retain supporting documentation.

B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A. Indirect Costs

1. Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	856,246.20
2. Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	13,450.87
3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	52,500.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	83,510.20
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	1,005,707.27
9. Carry-Forward Adjustment (Part IV, Line F)	58,737.71
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	1,064,444.98

B. Base Costs

1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	13,438,181.23
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	2,425,959.68
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 4700 and 5100)	2,636,702.05
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	94,385.18
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6. Enterprise (Function 6000, objects 1000-5999 except 4700 and 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	406,961.92
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	0.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	7,206.11
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	38,102.40
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	2,672,602.05
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Student Activity (Fund 08, functions 4000-5999, objects 1000-5999 except 5100)	0.00
15. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	66,215.31
16. Child Development (Fund 12, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	223,636.40
17. Cafeteria (Funds 13 & 61, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	936,011.30
18. Foundation (Funds 19 & 57, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
19. Total Base Costs (Lines B1 through B12 and Lines B13b through B18, minus Line B13a)	22,945,963.63

C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment

(For information only - not for use when claiming/recovering indirect costs)

(Line A8 divided by Line B19) 4.38%

D. Preliminary Proposed Indirect Cost Rate

(For final approved fixed-with-carry-forward rate for use in 2022-23 see www.cde.ca.gov/fg/ac/ic)

(Line A10 divided by Line B19) 4.64%

Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A. Indirect costs incurred in the current year (Part III, Line A8)	<u>1,005,707.27</u>
B. Carry-forward adjustment from prior year(s)	
1. Carry-forward adjustment from the second prior year	<u>(127,798.66)</u>
2. Carry-forward adjustment amount deferred from prior year(s), if any	<u>0.00</u>
C. Carry-forward adjustment for under- or over-recovery in the current year	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (3.57%) times Part III, Line B19); zero if negative	<u>58,737.71</u>
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (3.57%) times Part III, Line B19) or (the highest rate used to recover costs from any program (3.57%) times Part III, Line B19); zero if positive	<u>0.00</u>
D. Preliminary carry-forward adjustment (Line C1 or C2)	<u>58,737.71</u>
E. Optional allocation of negative carry-forward adjustment over more than one year	
Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	<u>not applicable</u>
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
LEA request for Option 1, Option 2, or Option 3	<u>1</u>
F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)	<u>58,737.71</u>

Approved indirect cost rate: 3.57%
Highest rate used in any program: 3.57%

Fund	Resource	Eligible Expenditures (Objects 1000-5999 except Object 5100)	Indirect Costs Charged (Objects 7310 and 7350)	Rate Used
01	3010	238,667.80	8,520.44	3.57%
01	6010	305,719.29	10,914.18	3.57%
01	6387	107,897.94	3,851.96	3.57%
01	9010	598,714.92	13,688.66	2.29%
11	6391	65,179.31	2,326.89	3.57%
12	6105	220,101.40	7,857.62	3.57%

	2020-21 Calculations			2021-22 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
A. PRIOR YEAR DATA (2019-20 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2019-20 Actual			2020-21 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	13,761,676.78		13,761,676.78			14,334,942.27
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	1,863.26		1,863.26			1,871.13
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2019-20			Adjustments to 2020-21		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA (2020-21 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	2020-21 P2 Report			2021-22 P2 Estimate		
1. Total K-12 ADA (Form A, Line A6)	1,871.13		1,871.13	1,776.93		1,776.93
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			1,871.13			1,776.93
C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED	2020-21 Actual			2021-22 Budget		
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	73,120.79		73,120.79	72,740.00		72,740.00
2. Timber Yield Tax (Object 8022)	0.54		0.54	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	10,687,388.98		10,687,388.98	10,727,708.00		10,727,708.00
5. Unsecured Roll Taxes (Object 8042)	911,344.49		911,344.49	825,595.00		825,595.00
6. Prior Years' Taxes (Object 8043)	(201,449.13)		(201,449.13)	9,717.00		9,717.00
7. Supplemental Taxes (Object 8044)	113,328.82		113,328.82	175,687.00		175,687.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	651,934.85		651,934.85	404,016.00		404,016.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	5,228.22		5,228.22	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	300,518.44		300,518.44	753,211.00		753,211.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	3,793.79		3,793.79	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	12,545,209.79	0.00	12,545,209.79	12,968,674.00	0.00	12,968,674.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	12,545,209.79	0.00	12,545,209.79	12,968,674.00	0.00	12,968,674.00

Unaudited Actuals
2020-21 Unaudited Actuals
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
01 GENERAL FUND								
Expenditure Detail	0.00	(1,376.96)	0.00	(10,184.51)				
Other Sources/Uses Detail					0.00	203,157.48		
Fund Reconciliation							2,326.89	77,843.00
08 STUDENT ACTIVITY SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
09 CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
10 SPECIAL EDUCATION PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
11 ADULT EDUCATION FUND								
Expenditure Detail	26.50	0.00	2,326.89	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	2,326.89
12 CHILD DEVELOPMENT FUND								
Expenditure Detail	29.99	0.00	7,857.62	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							75,000.00	0.00
13 CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	1,320.47	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
14 DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
15 PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
17 SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
18 SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
19 FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation							0.00	0.00
20 SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
21 BUILDING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
25 CAPITAL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					203,157.48	0.00		
Fund Reconciliation							0.00	0.00
30 STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
35 COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
40 SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
49 CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
51 BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							2,843.00	0.00
52 DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
53 TAX OVERRIDE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
56 DEBT SERVICE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
57 FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation							0.00	0.00

Unaudited Actuals
2020-21 Unaudited Actuals
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
61 CAFETERIA ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
62 CHARTER SCHOOLS ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
63 OTHER ENTERPRISE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
66 WAREHOUSE REVOLVING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
67 SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
71 RETIREE BENEFIT FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00			
Fund Reconciliation							0.00	0.00
73 FOUNDATION PRIVATE-PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00			
Fund Reconciliation							0.00	0.00
76 WARRANT/PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
95 STUDENT BODY FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
TOTALS	1,376.96	(1,376.96)	10,184.51	(10,184.51)	203,157.48	203,157.48	80,169.89	80,169.89

Unaudited Actuals
2020-21 Unaudited Actuals
LOTTERY REPORT
Revenues, Expenditures and
Ending Balances - All Funds

Description	Object Codes	Lottery: Unrestricted (Resource 1100)	Transferred to Other Resources for Expenditure	Lottery: Instructional Materials (Resource 6300)*	Totals
A. AMOUNT AVAILABLE FOR THIS FISCAL YEAR					
1. Adjusted Beginning Fund Balance	9791-9795	0.00		122,496.81	122,496.81
2. State Lottery Revenue	8560	318,957.02		141,962.60	460,919.62
3. Other Local Revenue	8600-8799	0.00		0.00	0.00
4. Transfers from Funds of Lapsed/Reorganized Districts	8965	0.00		0.00	0.00
5. Contributions from Unrestricted Resources (Total must be zero)	8980	0.00			0.00
6. Total Available (Sum Lines A1 through A5)		318,957.02	0.00	264,459.41	583,416.43
B. EXPENDITURES AND OTHER FINANCING USES					
1. Certificated Salaries	1000-1999	27,424.60			27,424.60
2. Classified Salaries	2000-2999	38,542.55			38,542.55
3. Employee Benefits	3000-3999	5,932.60			5,932.60
4. Books and Supplies	4000-4999	70,426.33		79,826.95	150,253.28
5. a. Services and Other Operating Expenditures (Resource 1100)	5000-5999	58,140.92			58,140.92
b. Services and Other Operating Expenditures (Resource 6300)	5000-5999, except 5100, 5710, 5800				
c. Duplicating Costs for Instructional Materials (Resource 6300)	5100, 5710, 5800				
6. Capital Outlay	6000-6999	0.00			0.00
7. Tuition	7100-7199	0.00			0.00
8. Interagency Transfers Out					
a. To Other Districts, County Offices, and Charter Schools	7211,7212,7221, 7222,7281,7282	0.00			0.00
b. To JPAs and All Others	7213,7223, 7283,7299	0.00			0.00
9. Transfers of Indirect Costs	7300-7399				
10. Debt Service	7400-7499	0.00			0.00
11. All Other Financing Uses	7630-7699	0.00			0.00
12. Total Expenditures and Other Financing Uses (Sum Lines B1 through B11)		200,467.00	0.00	79,826.95	280,293.95
C. ENDING BALANCE (Must equal Line A6 minus Line B12)					
	979Z	118,490.02	0.00	184,632.46	303,122.48
D. COMMENTS:					

Data from this report will be used to prepare a report to the Legislature as required by Control Section 24.60 of the Budget Act.

*Pursuant to Government Code Section 8880.4(a)(2)(B) and the definition in Education Code Section 60010(h), Resource 6300 funds are to be used for the purchase of instructional materials only. Any amounts in the shaded cells of this column should be reviewed for appropriateness.

Unaudited Actuals
2020-21
General Fund and Charter Schools Funds
Program Cost Report

Goal	Program/Activity	----- Direct Costs -----			Central Admin Costs (col. 3 x Sch. CAC line E) Column 4	Other Costs (Schedule OC) Column 5	Total Costs by Program (col. 3 + 4 + 5) Column 6
		Direct Charged (Schedule DCC) Column 1	Allocated (Schedule AC) Column 2	Subtotal (col. 1 + 2) Column 3			
Instructional Goals							
0001	Pre-Kindergarten	221,793.09	0.00	221,793.09	13,174.09	234,967.18	
1110	Regular Education, K-12	11,882,580.60	4,869,859.87	16,752,440.47	995,063.49	17,747,503.96	
3100	Alternative Schools	147,656.10	627,105.36	774,761.46	46,019.37	820,780.83	
3200	Continuation Schools	122,823.53	42,507.83	165,331.36	9,820.37	175,151.73	
3300	Independent Study Centers	0.00	0.00	0.00	0.00	0.00	
3400	Opportunity Schools	0.00	0.00	0.00	0.00	0.00	
3550	Community Day Schools	128,807.83	57,497.51	186,305.34	11,066.19	197,371.53	
3700	Specialized Secondary Programs	1,000.00	0.00	1,000.00	59.40	1,059.40	
3800	Career Technical Education	0.00	0.00	0.00	0.00	0.00	
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00	
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00	
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00	
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	
4760	Bilingual	0.00	0.00	0.00	0.00	0.00	
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00	
5000-5999	Special Education	3,385,538.50	743,225.36	4,128,763.86	245,240.82	4,374,004.68	
6000	Regional Occupational Ctr/Prg (ROC/P)	0.00	0.00	0.00	0.00	0.00	
Other Goals							
7110	Nonagency - Educational	118,744.22	15,063.83	133,808.05	7,947.95	141,756.00	
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	
8100	Community Services	0.00	0.00	0.00	0.00	0.00	
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	
Other Costs							
----	Food Services					22,482.00	
----	Enterprise					0.00	
----	Facilities Acquisition & Construction					0.00	
----	Other Outgo					287,656.91	
Other Funds							
----	Adult Education, Child Development, Cafeteria, Foundation ([Column 3 + CAC, line C5] times CAC, line E)		7,383.53	7,383.53	73,252.53	80,636.06	
----	Indirect Cost Transfers to Other Funds (Net of Funds 01, 09, 62, Function 7210, Object 7350)				(10,184.51)	(10,184.51)	
----	Total General Fund and Charter Schools Funds Expenditures	16,008,943.87	6,362,643.29	22,371,587.16	1,391,459.70	24,073,185.77	

Unaudited Actuals
2020-21
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Direct Charged Costs (DCC)

Goal	Type of Program	Instruction (Functions 1000-1999)	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3110-3160 and 3900)	Pupil Transportation (Function 3600)	Ancillary Services (Functions 4000-4999)	Community Services (Functions 5000-5999)	General Administration (Functions 7000-7999, except 7210)*	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Total
Instructional Goals													
0001	Pre-Kindergarten	33,093.23	0.00	19,450.46	0.00	164,375.53	0.00	0.00			4,873.87	0.00	221,793.09
1110	Regular Education, K-12	11,042,130.56	124,925.69	13,742.55	607,100.31	296.31	0.00	94,385.18			0.00	0.00	11,882,580.60
3100	Alternative Schools	122,029.39	0.00	0.00	25,626.71	0.00	0.00	0.00			0.00	0.00	147,656.10
3200	Continuation Schools	102,978.37	0.00	0.00	19,845.16	0.00	0.00	0.00			0.00	0.00	122,823.53
3300	Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3550	Community Day Schools	117,766.46	0.00	0.00	11,041.37	0.00	0.00	0.00			0.00	0.00	128,807.83
3700	Specialized Secondary Programs	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	1,000.00
3800	Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4760	Bilingual	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
5000-5999	Special Education	2,644,659.11	159,350.95	0.00	50,826.10	371,459.78	159,242.56	0.00			0.00	0.00	3,385,538.50
6000	ROC/P	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
Other Goals													
7110	Nonagency - Educational	118,744.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	118,744.22
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8100	Community Services		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Direct Charged Costs		14,182,401.34	284,276.64	33,193.01	714,439.65	536,131.62	159,242.56	94,385.18	0.00	0.00	4,873.87	0.00	16,008,943.87

* Functions 7100-7199 for goals 8100 and 8500

Unaudited Actuals
2020-21
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Allocated Support Costs (AC)

Goal	Type of Program	Allocated Support Costs (Based on factors input on Form PCRAF)			Total
		Full-Time Equivalents	Classroom Units	Pupils Transported	
Instructional Goals					
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00
1110	Regular Education, K-12	1,324,191.25	2,842,845.97	702,822.65	4,869,859.87
3100	Alternative Schools	619,573.45	7,531.91	0.00	627,105.36
3200	Continuation Schools	34,975.92	7,531.91	0.00	42,507.83
3300	Independent Study Centers	0.00	0.00	0.00	0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00
3550	Community Day Schools	49,965.60	7,531.91	0.00	57,497.51
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00
4760	Bilingual	0.00	0.00	0.00	0.00
4850	Migrant Education	0.00	0.00	0.00	0.00
5000-5999	Special Education (allocated to 5001)	628,019.37	73,436.17	41,769.82	743,225.36
6000	ROC/P	0.00	0.00	0.00	0.00
Other Goals					
7110	Nonagency - Educational	0.00	15,063.83	0.00	15,063.83
7150	Nonagency - Other	0.00	0.00	0.00	0.00
8100	Community Services	0.00	0.00	0.00	0.00
8500	Child Care and Development Svcs.	0.00	0.00	0.00	0.00
Other Funds					
--	Adult Education (Fund 11)		0.00		0.00
--	Child Development (Fund 12)	6,705.66	677.87	0.00	7,383.53
--	Cafeteria (Funds 13 and 61)		0.00		0.00
Total Allocated Support Costs		2,663,431.25	2,954,619.57	744,592.47	6,362,643.29

Unaudited Actuals
2020-21
Program Cost Report
Schedule of Central Administration Costs (CAC)

A. Central Administration Costs in General Fund and Charter Schools Funds		
1	Board and Superintendent (Funds 01, 09, and 62, Functions 7100-7180, Goals 0000-6999 and 9000, Objects 1000-7999)	406,961.92
2	External Financial Audits (Funds 01, 09, and 62, Functions 7190-7191, Goals 0000-6999 and 9000, Objects 1000-7999)	52,500.00
3	Other General Administration (Funds 01, 09, and 62, Functions 7200-7600 except 7210, Goal 0000, Objects 1000-7999)	863,452.31
4	Centralized Data Processing (Funds 01, 09, and 62, Function 7700, Goal 0000, Objects 1000-7999)	78,729.97
5	Total Central Administration Costs in General Fund and Charter Schools Funds	1,401,644.20
B. Direct Charged and Allocated Costs in General Fund and Charter Schools Funds		
1	Total Direct Charged Costs (from Form PCR, Column 1, Total)	16,008,943.87
2	Total Allocated Costs (from Form PCR, Column 2, Total)	6,362,643.29
3	Total Direct Charged and Allocated Costs in General Fund and Charter Schools Funds	22,371,587.16
C. Direct Charged Costs in Other Funds		
1	Adult Education (Fund 11, Objects 1000-5999, except 5100)	66,215.31
2	Child Development (Fund 12, Objects 1000-5999, except 5100)	223,636.40
3	Cafeteria (Funds 13 & 61, Objects 1000-5999, except 5100)	936,011.30
4	Foundation (Funds 19 & 57, Objects 1000-5999, except 5100)	0.00
5	Total Direct Charged Costs in Other Funds	1,225,863.01
D. Total Direct Charged and Allocated Costs (B3 + C5)		23,597,450.17
E. Ratio of Central Administration Costs to Direct Charged and Allocated Costs (A5/D)		5.94%

Unaudited Actuals
2020-21
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Other Costs (OC)

Type of Activity	Food Services (Function 3700)	Enterprise (Function 6000)	Facilities Acquisition & Construction (Function 8500)	Other Outgo (Functions 9000-9999)	Total
Food Services (Objects 1000-5999, 6400, and 6500)	22,482.00				22,482.00
Enterprise (Objects 1000-5999, 6400, and 6500)		0.00			0.00
Facilities Acquisition & Construction (Objects 1000-6500)			0.00		0.00
Other Outgo (Objects 1000-7999)				287,656.91	287,656.91
Total Other Costs	22,482.00	0.00	0.00	287,656.91	310,138.91

Unaudited Actuals
2020-21
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Allocation Factors (AF) for Support Costs

	----- Teacher Full-Time Equivalents -----				----- Classroom Units -----		Pupils Transported
	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3100-3199 & 3900)	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Pupil Transportation (Function 3600)
A. Amount of Undistributed Expenditures, Funds 01, 09, and 62, Goals 0000 and 9000 (will be allocated based on factors input)	193,099.87	246,607.54	954,342.97	1,269,380.86	2,954,619.59	0.00	744,592.47
B. Enter Allocation Factor(s) by Goal: (Note: Allocation factors are only needed for a column if there are undistributed expenditures in line A.)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	CU Factor(s)	CU Factor(s)	PT Factor(s)
Instructional Goals Description							
0001 Pre-Kindergarten							
1110 Regular Education, K-12	2.00	0.38		14.15	377.44		387.00
3100 Alternative Schools			1.24		1.00		
3200 Continuation Schools			0.07		1.00		
3300 Independent Study Centers							
3400 Opportunity Schools							
3550 Community Day Schools			0.10		1.00		
3700 Specialized Secondary Programs							
3800 Career Technical Education							
4110 Regular Education, Adult							
4610 Adult Independent Study Centers							
4620 Adult Correctional Education							
4630 Adult Career Technical Education							
4760 Bilingual							
4850 Migrant Education							
5000-5999 Special Education (allocated to 5001)	1.00		0.50	4.68	9.75		23.00
6000 ROC/P							
Other Goals Description							
7110 Nonagency - Educational					2.00		
7150 Nonagency - Other							
8100 Community Services							
8500 Child Care and Development Services							
Other Funds Description							
-- Adult Education (Fund 11)							
-- Child Development (Fund 12)				0.10	0.09		
-- Cafeteria (Funds 13 & 61)							
C. Total Allocation Factors	3.00	0.38	1.91	18.93	392.28	0.00	410.00

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Unaudited Actuals
2020-21 Unaudited Actuals
Technical Review Checks

River Delta Joint Unified

Sacramento County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

- CHECKFUND - (F) - All FUND codes must be valid. PASSED
- CHECKRESOURCE - (W) - All RESOURCE codes must be valid. PASSED
- CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code. PASSED
- CHECKGOAL - (F) - All GOAL codes must be valid. PASSED
- CHECKFUNCTION - (F) - All FUNCTION codes must be valid. PASSED
- CHECKOBJECT - (F) - All OBJECT codes must be valid. PASSED
- CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid. PASSED
- CHK-FDxRS7690x8590 - (F) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions. PASSED
- CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid. PASSED
- CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid. PASSED
- CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid. PASSED
- CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. PASSED
- CHK-RESOURCExOBJECTA - (W) - The following combinations for RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) are invalid. Data should be corrected or narrative must be provided explaining why the exception (s) should be considered appropriate. EXCEPTION

ACCOUNT					RESOURCE	OBJECT	VALUE
FD	RS	PY	GO	FN	OB		

01-7010-0-0000-0000-9740 7010 9740 2,226.31
 Explanation: Carryover from 2019-20 that is one-time funding.

CHK-RESOURCExOBJECTB - (O) - The following combinations for RESOURCE and OBJECT (objects 9791, 9793, and 9795) are invalid: EXCEPTION

ACCOUNT				RESOURCE	OBJECT	VALUE
FD	RS	PY	GO - FN - OB			
01	3220	0	0000-0000-9791	3220	9791	-112,093.73
01	7010	0	0000-0000-9791	7010	9791	2,226.31

CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid. PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, and 3332. PASSED

BALANCE-FDxRS - (F) - Adjusted Beginning Fund Balance plus Revenues minus Expenditures minus Assets minus Deferred Outflows of Resources plus Liabilities plus Deferred Inflows of Resources, must total zero by fund and resource. PASSED

PY-EFB=CY-BFB - (F) - Prior year ending fund balance (preloaded from last year's unaudited actuals submission) must equal current year beginning fund balance (Object 9791). PASSED

PY-EFB=CY-BFB-RES - (F) - Prior year ending balance (preloaded from last year's unaudited actuals submission) must equal current year beginning balance (Object 9791), by fund and resource. PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (F) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (F) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (F) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (F) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

DUE-FROM=DUE-TO - (F) - Due from Other Funds (Object 9310) must equal Due to Other Funds (Object 9610). PASSED

LCFF-TRANSFER - (F) - LCFF Transfers (objects 8091 and 8099) must net to zero, individually. PASSED

INTRAFFD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRAFFD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRAFFD-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

EPA-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the Education Protection Account (Resource 1400). PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by resource. PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. PASSED

CEFB=FD-EQUITY - (F) - Components of Ending Fund Balance/Net Position (objects 9710-9790, 9796, and 9797) must agree with Fund Equity (Assets [objects 9100-9489] plus Deferred Outflows of Resources [objects 9490-9499] minus Liabilities [objects 9500-9689] minus Deferred Inflows of Resources [objects 9690-9699]). PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 95). PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 95. PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in

restricted resources, must be zero or negative, by resource, in funds 61 through 95. PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 95. PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund. PASSED

OBJ-POSITIVE - (W) - The following objects have a negative balance by resource, by fund: EXCEPTION

<u>FUND</u>	<u>RESOURCE</u>	<u>OBJECT</u>	<u>VALUE</u>
13	5310	8660	-255.00

Explanation:This is refunds that were issued, the fund has a positive balance.

13	5310	8699	-4,594.27
----	------	------	-----------

Explanation:This is for the amount in checking account, this is a balance sheet concern and the fund has a positive balance.

13	5310	9790	-25,470.80
----	------	------	------------

Explanation:This negative balance is for the balance sheet, Fund 13 has a positive ending balance.

51	0000	8612	-7,479.00
----	------	------	-----------

Explanation:Negative unsecrued tax roll.

51	0000	8660	-21,028.00
----	------	------	------------

Explanation:Negative interest

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. PASSED

AR-AP-POSITIVE - (F) - Accounts Receivable (Object 9200), Due from Other Funds (Object 9310), Accounts Payable (Object 9500), and Due to Other Funds (Object 9610) should have a positive balance by resource, by fund. PASSED

CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. PASSED

CONSOLIDATED-ADM-BAL - (F) - Net expenditures and assets minus liabilities must equal zero for Resource 3155, ESEA (ESSA): Consolidated Administrative Funds. PASSED

NET-INV-CAP-ASSETS - (W) - If capital asset amounts are imported/keyed, objects 9400-9489, (Capital Assets) in funds 61-95, then an amount should be recorded for Object 9796 (Net Investment in Capital Assets) within the same fund. PASSED

SUPPLEMENTAL CHECKS

ESMOE-ADA - (F) - If Form ESMOE is completed, ADA must be reported in Section II, Line A. PASSED

ASSET-IMPORT - (F) - If capital asset amounts are imported/keyed (Function 8500, Facilities Acquisition and Construction, or objects 6XXX, Capital Outlay; or objects 9400-9489, Capital Assets, in funds 61-67), then capital asset supplemental data (Form ASSET) must be provided. PASSED

DEBT-IMPORT - (F) - If long-term debt amounts are imported/keyed, the long-term debt supplemental data (Form DEBT) must be provided. PASSED

LOT-IMPORT - (F) - If lottery amounts are imported in resources 1100 and/or 6300, then the Lottery Report, Form L, must be completed and saved. PASSED

LOT-CONTRIB-IMPORT-A - (F) - If State Lottery revenue (Resource 1100) is contributed to other resources (Object 8980), supplemental data for those contributions must be entered in Form L. PASSED

LOT-CONTRIB-IMPORT-B - (W) - If State Lottery revenue (Resource 1100) is contributed to other resources (Object 8980), supplemental expenditure data for those contributions should be entered in Form L. PASSED

ESMOE-IMPORT - (F) - If Every Student Succeeds Act amounts are imported, then the Every Student Succeeds Act Maintenance of Effort form, Form ESMOE, must be provided. PASSED

CURRENT-CALC-EXP - (O) - The Percent of Current Cost of Education Expended for Classroom Compensation (Line 15 in Form CEA) must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts under EC Section 41372, unless the district is exempt pursuant to EC Section 41374. PASSED

IC-ADMIN-PLANT-SVCS - (W) - Percentage of plant services costs attributable to general administration should not be zero or exceed 25%. PASSED

IC-PCT - (W) - The straight indirect cost percentage before the carry-forward adjustment (Form ICR, Part III, Line C) is between 2% and 9%. PASSED

IC-POSITIVE - (W) - The indirect cost rate after the carry-forward adjustment (Form ICR, Part III, Line D) should be positive. PASSED

IC-ADMIN-NOT-ZERO - (F) - Other General Administration costs (Part III, Line A1) in Form ICR should not be zero. PASSED

IC-BD-SUPT-NOT-ZERO - (W) - Board and Superintendent costs (Part III, Line B7) in Form ICR should not be zero. PASSED

IC-BD-SUPT-VS-ADMIN - (W) - In Form ICR, the ratio of Board and Superintendent costs (Part III, Line B7) to Other General Administration costs (Part III, Line A1) should not be less than 5%. PASSED

IC-EXCEEDS-LEA-RATE - (W) - The indirect cost rate used in one or more programs (Form ICR, Exhibit A - Rate Used) should not exceed the LEA's approved indirect cost rate. PASSED

PCRAF-UNDISTRIBUTED - (F) - Allocation factors must be entered in Form PCRAF for support functions with costs in undistributed goals (goals 0000 and 9000). PASSED

PCR-ALLOC-NO-DIRECT - (W) - In forms PCR/PCRAF, costs should normally only be allocated to goals that have direct costs. PASSED

PCR-GF-EXPENDITURES - (F) - Total Costs by Program in Form PCR, Column 6 should agree with total expenditures (objects 1000-7999) in funds 01, 09, and 62.

PASSED

ASSET-ACCUM-DEPR-NEG - (F) - In Form ASSET, accumulated depreciation for governmental and business-type activities must be zero or negative.

PASSED

ASSET-PY-BAL - (F) - If capital asset ending balances were included in the prior year unaudited actuals, the Schedule of Capital Assets (Form ASSET) must be provided.

PASSED

DEBT-ACTIVITY - (O) - Long-term debt exists, but it appears that no activity has been entered in the Schedule of Long-Term Liabilities (Form DEBT) for the following long-term debt types:

EXCEPTION

<u>Long-Term Liability Type</u>	<u>Beginning Balance</u>	<u>Ending Balance</u>
DEBT.GOV.GO.BONDS.9661	10,537,957.00	10,537,957.00

DEBT-POSITIVE - (F) - In Form DEBT, long-term liability ending balances must be positive.

PASSED

DEBT-PY-BAL - (F) - If long-term liability ending balances were included in the prior year unaudited actuals data, the Schedule of Long-Term Liabilities (Form DEBT) must be provided.

PASSED

EXPORT CHECKS

FORM01-PROVIDE - (F) - Form 01 (Form 01I) has not been opened and saved.

EXCEPTION

UNAUDIT-CERT-PROVIDE - (F) - Unaudited Actual Certification has not been provided. Please complete Form CA, including all district and county contact information.

EXCEPTION

ADA-PROVIDE - (F) - Average Daily Attendance data (Form A) must be provided.

PASSED

CEA-PROVIDE - (F) - Current Expense Formula/Minimum Classroom Compensation data (Form CEA) must be provided.

PASSED

ICR-PROVIDE - (F) - Indirect Cost Rate Worksheet (Form ICR) must be provided.

PASSED

GANN-PROVIDE - (F) - Appropriations Limit Calculations supplemental data (Form GANN) must be provided.

PASSED

CHK-UNBALANCED-A - (W) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed.

PASSED

CHK-UNBALANCED-B - (F) - Unbalanced and/or incomplete data in any of the forms

must be corrected before an official export can be completed.

PASSED

CHK-DEPENDENCY - (F) - Data have been changed that may affect other forms. To ensure their accuracy, the form(s) in the left column must be opened and saved before an Official export can occur. (Note: During the unaudited actuals period, open and save Form PCRAF before Form PCR and open Form CA last. See Attachment F of the SACS Software User Guide for additional information on clearing form dependencies. Also, although not required reports, to help ensure their accuracy the SEMA and SEMB reports are included in this check.)

EXCEPTION

<u>FORM</u>	<u>DEPENDENT ON FORM/GL</u>
CA	CEA
CA	ESMOE
CA	GANN
CA	ICR
PCRAF	01GL

Checks Completed.

Unaudited Actuals
FINANCIAL REPORTS
2020-21 Unaudited Actuals
Summary of Unaudited Actual Data Submission

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)	55.52%
	CEA Deficiency Amount Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	\$0.00
ESMOE	Every Student Succeeds Act (ESSA) Maintenance of Effort (MOE) Determination If MOE Not Met, the 2022-23 apportionment may be reduced by the lesser of the following two percentages: MOE Deficiency Percentage - Based on Total Expenditures MOE Deficiency Percentage - Based on Expenditures Per ADA	MOE Met
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1 If this amount is not zero, it represents an increase to your Appropriations Limit. The Department of Finance must be notified of increases within 45 days of budget adoption.	\$0.00
	Adjusted Appropriations Limit	\$14,334,942.27
	Appropriations Subject to Limit These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.	\$14,334,942.27
ICR	Preliminary Proposed Indirect Cost Rate Fixed-with-carry-forward indirect cost rate for use in 2022-23, subject to CDE approval.	4.64%

1/15/2021

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2020-21 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed: _____
Clerk/Secretary of the Governing Board
(Original signature required)

Date of Meeting: _____

To the Superintendent of Public Instruction:

2020-21 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed: _____
County Superintendent/Designee
(Original signature required)

Date: _____

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

For School District:

Name

Name

Title

Title

Telephone

Telephone

E-mail Address

E-mail Address

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, California 94571-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: X

From: Tammy Busch, Chief Business Officer

Item Number: 17

Type of item: (Action, Consent Action or Information Only): Action

SUBJECT:

River Delta Unified School District has reached an agreement with California Schools Employee Association (CSEA) and its Delta Chapter #319 for 2019- 20 and 2020-21, this also includes non-represented employees. CSEA has agreed to 1.5% one-time off the 2019-20 schedule as a stipend, 1.5% on the 2019-20 salary schedule, and 1.5% on the 2020-21 salary schedule.

BACKGROUND:

The District and CSEA has come to an agreement for 2019-20 and 2020-21. CSEA ratified on September 1, 2021. Salary disclosure has been submitted to Sacramento County Office of Education.

STATUS:

The cost to the District for CSEA and non-represented employees for the 1.5% one-time stipend off the 2019-20 salary schedule is approximately \$248,441 for stipend and benefits. The cost for the 1.5% on the 2019-20 and 2020-21 salary schedules is approximately \$498,066 for salaries and benefits. The ongoing cost for salaries and benefits for 2021-22 is approximately \$253,909.

PRESENTER:

Tammy Busch, Chief Business Officer

OTHER PEOPLE WHO MIGHT BE PRESENT:

COST AND FUNDING SOURCES:

One-time stipend will be paid from Elementary and Secondary School Emergency Relief Funding, the change to the salary schedules will be funded through General Fund, Adult Education, Child Development, and Cafeteria.

RECOMMENDATION:

That the Board approves the 1.5% one-time stipend off the 2019-20 salary schedule and the 1.5% on the salary schedules for 2019-20 and 2020-21.

Time allocated: 5 minutes

TENTATIVE AGREEMENT
BETWEEN
RIVER DELTA UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS
RIVER DELTA CHAPTER 319

August 18, 2021

To settle contract negotiations regarding salary and language changes for 2019-2020 and 2020-2021 school years, RDUSD and CSEA River Delta Chapter 319 agree to the following:

1. All bargaining unit members, who are active employees upon the date of the River Delta Unified School District Board of Trustees' approval, will receive a 1.5% off-schedule salary adjustment and 1.5% on-going salary increase, retroactive to July 1, 2019, for the 2019-2020 and 2020-2021 school year.
2. If River Delta Unified Teachers Association (RDUTA) negotiate and agree upon an agreement that provides a total compensation greater than what is listed in provision #1 above, RDUSD shall provide an equivalent compensation to CSEA Delta Chapter #319.
3. The following language will be changed in Article 7: Transportation under 7.1.1:

"Not later than August 1 of each year, the District shall prepare and post three lists:....."

"After the posting of the lists and prior to the bidding date, each driver identified on the list of drivers assigned to the same route for the past three (3) years may contact the Director of Transportation or designee...."
4. The following language will be added to Article 19: District Use of Volunteers and the attached document entitled 'VOLUNTEER PROJECT REQUEST FORM' will be added as Appendix D.

19.1 Definitions
19.1.1 Volunteer: A volunteer is an unpaid person authorized by the Board of Education to perform volunteer services for the school district. A volunteer shall serve in such

capacity without compensation or employee benefits of any type, except for worker's compensation as provided for in California Labor Code section 3364.5. All volunteers serve at the discretion of the Superintendent or designee without any expressed or implied privileges and may be released from volunteering if so deemed by the Superintendent or designee.

19.1.2 Volunteer Projects: Those projects completed on district property through the donated work of individuals who are not employed by the District during work hours.

19.1.3 Classroom Volunteer: As provided in Education Code Section 35021, volunteers who participate at school or in school activities during school hours on a regular basis and who are always within view of certificated staff and are never left alone with students unless the classroom volunteer has been cleared through the District's fingerprinting process.

19.2 District Use of Classroom Volunteers

19.2.1 Classroom volunteers may offer services not otherwise available but may not be used to displace regular school personnel (Education Code Section 35021)

For CSEA Delta Chapter #319:

For River Delta Unified School District:

<u>Melinda Barkman</u> 8/24/2021 CSEA Chapter 319 President	<u>Katherine Knight</u> 8/20/21 Superintendent
<u>David Smith</u> 08-25-21 CSEA Chapter 319 Union Steward	<u>[Signature]</u> 8-20-21 Director of Personnel
<u>Patty Dubois</u> 8/25/21	<u>[Signature]</u> 8-20-21 CSD
<u>Shereen Cart</u> 8/25/2021 CSEA Chapter 319 Secretary	<u>[Signature]</u> 8-24-21 DIR NOT
<u>[Signature]</u> 8/25/21 CSEA Chapter 319 Treasurer	
<u>[Signature]</u> 8/25/21	

SACRAMENTO COUNTY OFFICE OF EDUCATION

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Name of School District: **River Delta Unified School District**

Name of Bargaining Unit: **CSEA**

Certificated, Classified, Other: **Classified**

The proposed agreement covers the period beginning: **7-1-2019** and ending: **6-30-21**
(date) (date)

The Governing Board will act upon the agreement on: **9-14-21**
(date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

Compensation		Annual	Fiscal Impact of Proposed Agreement		
		Cost Prior to Proposed Agreement	Year 1 Increase (Decrease)	Year 2 Increase (Decrease)	Year 3 Increase (Decrease)
		FY 2021-22	FY 2019/20 & 2020/21	FY 2021/22	FY 2022/23
1	Salary Schedule (This is to include Step and Columns, which is also reported separately in Item 6)	\$2,696,352.00	\$81,497.00	\$27,778.00	\$28,056.00
			3.02%	1.00%	1.00%
2	Other Compensation Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$5,696.00	\$172.00		
			3.02%	0.00%	0.00%
	Description of other compensation	one time 1.5% off 20	40446		
3	Statutory Benefits - STRS, PERS, FICA WE, UI, Medicare, etc.	\$2,392,579.00	\$209,873.00	\$90,339.00	\$90,339.00
			8.77%	3.47%	3.35%
4	Health/Welfare Plans	\$53,289.00	\$53,289.00	\$53,289.00	\$53,289.00
5	Total Compensation - Add Items 1 through 4 to equal 5	\$5,147,916.00	\$344,831.00	\$171,406.00	\$171,684.00
			6.70%	3.12%	3.03%
6	Step and Column - Due to movement plus any changes due to settlement. This is a subset of Item No. 1			\$27,778.00	\$28,056.00
7	Total Number of Represented Employees (Use FTEs if appropriate)	75.69	75.69	75.69	75.69
8	Total Compensation <u>Average</u> Cost per Employee	68,013.16	4,555.83	2,264.58	2,268.25
			6.70%	3.12%	3.03%

9. **What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?**

CSEA is 1.5% one-time off the 2019-20 salary schedules; 1.5% ongoing for 2019-20; and 1.5% ongoing for 2020-21.

10. **Were any additional steps, columns, or range added to the schedule? (If yes, please explain.)**

No

11. **Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)**

CSEA is 1.5% one-time off the 2019-20 salary schedules; 1.5% ongoing for 2019-20; and 1.5% ongoing for 2020-21.

12. **Does this bargaining unit have a negotiated cap for Health & Welfare** Yes | No

If yes, please describe the cap amount.

Cap is \$704 per month

- B. **Proposed Negotiated Changes in Noncompensation Items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)**

N/A

- C. **What are the specific impacts (positive or negative) on instructional and support programs accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)**

This is a positive impact on student programs.

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

Me too clause when RDUTA settles

E. Will this agreement create, or decrease deficit financing in the current or subsequent year(s)? "Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenue and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

The district's budget for 2021-22 didn't include the ESSER III funds and other one-time money. It will create deficit spending in unrestricted; depending on how the district utilizes the one-time funding.

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None

G. Source of Funding for Proposed Agreement

1. Current Year

One-time 1.5 % off the 2019-20 salary schedule will be COVID fund
1.5% on the salary schedule for 2019-20 and 2020-21 will be within each resource and fund of current paylines.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

This is a 2 year agreement from 2019-20 and 2020-21 and the district will continue to fund through the current resource and funds

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

This is a 2 year agreement from 2019-20 and 2020-21 and the district will continue to fund through the current resource and funds

|

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Enter Bargaining Unit:

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 6-22-21)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$20,334,244			\$20,334,244
Remaining Revenues (8100-8799)	\$937,961			\$937,961
TOTAL REVENUES	\$21,272,205	\$0	\$0	\$21,272,205
EXPENDITURES				
Certificated Salaries (1000-1999)	\$7,267,931			\$7,267,931
Classified Salaries (2000-2999)	\$2,390,303	\$42,454	\$40,445	\$2,473,202
Employee Benefits (3000-3999)	\$3,528,002	\$23,580	\$27,840	\$3,579,422
Books and Supplies (4000-4999)	\$600,506			\$600,506
Services, Other Operating Expenses (5000-5999)	\$2,268,414			\$2,268,414
Capital Outlay (6000-6999)	\$51,742			\$51,742
Other Outgo (7100-7299) (7400-7499)	\$70,000			\$70,000
Direct Support/Indirect Cost (7300-7399)	-\$58,753			-\$58,753
Other Adjustments				\$0
TOTAL EXPENDITURES	\$16,118,145	\$66,034	\$68,285	\$16,252,464
OPERATING SURPLUS (DEFICIT)	\$5,154,060	-\$66,034	-\$68,285	\$5,019,741
TRANSFERS IN & OTHER SOURCES (8910-8979)				\$0
TRANSFERS OUT & OTHER USES (7610-7699)	\$300,576			\$300,576
CONTRIBUTIONS (8980-8999)	-\$3,684,038			-\$3,684,038
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$1,470,022	-\$66,034	-\$68,285	\$1,335,703
BEGINNING BALANCE	\$5,132,049			\$5,132,049
Prior-Year Adjustments/Restatements (9793/9795)	\$0			\$0
CURRENT-YEAR ENDING BALANCE	\$5,132,049	-\$66,034	-\$68,285	\$4,997,730
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$0			\$0
Reserved for Economic Uncertainties (9770)	\$835,600			\$835,600
Designated Amounts (9775-9780)	\$1,350,436			\$1,350,436
Unappropriated Amounts (9790)	\$2,946,013	-\$66,034	-\$68,285	\$2,811,694

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Enter Bargaining Unit:

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 6-22-21)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)				\$0
Remaining Revenues (8100-8799)	\$7,500,059			\$7,500,059
TOTAL REVENUES	\$7,500,059	\$0	\$0	\$7,500,059
EXPENDITURES				
Certificated Salaries (1000-1999)	\$2,474,670			\$2,474,670
Classified Salaries (2000-2999)	\$1,494,055	\$66,821		\$1,560,876
Employee Benefits (3000-3999)	\$2,479,753	\$276,632		\$2,756,385
Books and Supplies (4000-4999)	\$1,428,049			\$1,428,049
Services, Other Operating Expenses (5000-5999)	\$2,182,905			\$2,182,905
Capital Outlay (6000-6999)	\$1,327,140			\$1,327,140
Other Outgo (7100-7299) (7400-7499)				\$0
Direct Support/Indirect Cost (7300-7399)	\$45,813			\$45,813
Other Adjustments				\$0
TOTAL EXPENDITURES	\$11,432,385	\$343,453	\$0	\$11,775,838
OPERATING SURPLUS (DEFICIT)	-\$3,932,326	-\$343,453	\$0	-\$4,275,779
TRANSFERS IN & OTHER SOURCES (8910-8979)				\$0
TRANSFERS OUT & OTHER USES (7610-7699)				\$0
CONTRIBUTIONS (8980-8999)	\$3,684,038			\$3,684,038
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	-\$248,288	-\$343,453	\$0	-\$591,741
BEGINNING BALANCE	\$1,349,919			\$1,349,919
Prior-Year Adjustments/Restatements (9793/9795)				\$0
CURRENT-YEAR ENDING BALANCE	\$1,349,919	-\$343,453	\$0	\$1,006,466
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)				\$0
Reserved for Economic Uncertainties (9770)				\$0
Designated Amounts (9775-9780)				\$0
Unappropriated Amounts (9790)	\$1,349,919	-\$343,453	\$0	\$1,006,466

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Enter Bargaining Unit:

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 6-22-21)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$20,334,244	\$0	\$0	\$20,334,244
Remaining Revenues (8100-8799)	\$8,438,020	\$0	\$0	\$8,438,020
TOTAL REVENUES	\$28,772,264	\$0	\$0	\$28,772,264
EXPENDITURES				
Certificated Salaries (1000-1999)	\$9,742,601	\$0	\$0	\$9,742,601
Classified Salaries (2000-2999)	\$3,884,358	\$109,275	\$40,445	\$4,034,078
Employee Benefits (3000-3999)	\$6,007,755	\$300,212	\$27,840	\$6,335,807
Books and Supplies (4000-4999)	\$2,028,555	\$0	\$0	\$2,028,555
Services, Other Operating Expenses (5000-5999)	\$4,451,319	\$0	\$0	\$4,451,319
Capital Outlay (6000-6999)	\$1,378,882	\$0	\$0	\$1,378,882
Other Outgo (7100-7299) (7400-7499)	\$70,000	\$0	\$0	\$70,000
Direct Support/Indirect Cost (7300-7399)	-\$12,940	\$0	\$0	-\$12,940
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$27,550,530	\$409,487	\$68,285	\$28,028,302
OPERATING SURPLUS (DEFICIT)	\$1,221,734	-\$409,487	-\$68,285	\$743,962
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	\$300,576	\$0	\$0	\$300,576
CONTRIBUTIONS (8980-8999)	\$0	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$1,221,734	-\$409,487	-\$68,285	\$743,962
BEGINNING BALANCE	\$6,481,968			\$6,481,968
Prior-Year Adjustments/Restatements (9793/9795)	\$0			\$0
CURRENT-YEAR ENDING BALANCE	\$7,703,702	-\$409,487	-\$68,285	\$7,225,930
COMPONENTS OF ENDING BALANCE:	\$0			
Reserved Amounts (9711-9740)	\$0	\$0	\$0	\$0
Reserved for Economic Uncertainties (9770)	\$835,600	\$0	\$0	\$835,600
Designated Amounts (9775-9780)	\$1,350,436	\$0	\$0	\$1,350,436
Unappropriated Amounts - Unrestricted (9790)	\$2,946,013	-\$66,034	-\$68,285	\$2,811,694
Unappropriated Amounts - Restricted (9790)	\$1,349,919	-\$343,453	\$0	\$1,006,466
Reserve for Economic Uncertainties Percentage	3.0%			2.9%

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Adult Education Fund

Enter Bargaining Unit:

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 6-22-21)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$0	\$0	\$0	\$0
Remaining Revenues (8100-8799)	\$106,165	\$0	\$0	\$106,165
TOTAL REVENUES	\$106,165	\$0	\$0	\$106,165
EXPENDITURES				
Certificated Salaries (1000-1999)	\$20,417	\$0	\$0	\$20,417
Classified Salaries (2000-2999)	\$17,636	\$14,048	\$0	\$31,684
Employee Benefits (3000-3999)	\$17,334	\$7,000	\$0	\$24,334
Books and Supplies (4000-4999)	\$16,746	\$0	\$0	\$16,746
Services, Other Operating Expenses (5000-5999)	\$31,056	\$0	\$0	\$31,056
Capital Outlay (6000-6999)	\$0	\$0	\$0	\$0
Other Outgo (7100-7299) (7400-7499)	\$0	\$0	\$0	\$0
Direct Support/Indirect Cost (7300-7399)	\$2,976	\$0	\$0	\$2,976
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$106,165	\$21,048	\$0	\$127,213
OPERATING SURPLUS (DEFICIT)	\$0	\$0	\$0	\$0
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	\$0	\$0	\$0	\$0
CONTRIBUTIONS (8980-8999)	\$0	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$0	\$0	\$0	\$0
BEGINNING BALANCE	\$17,623			\$17,623
Prior-Year Adjustments/Restatements (9793/9795)	\$0			\$0
CURRENT-YEAR ENDING BALANCE	\$17,623	\$0	\$0	\$17,623
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$17,623	\$0	\$0	\$17,623
Reserved for Economic Uncertainties (9770)	\$0	\$0	\$0	\$0
Board Designated Amounts (9775-9780)	\$0	\$0	\$0	\$0
Unappropriated Amounts (9790)	\$0	\$0	\$0	\$0

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Cafeteria Fund

Enter Bargaining Unit:

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 06-22-21)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$0	\$0	\$0	\$0
Remaining Revenues (8100-8799)	\$928,894	\$0	\$0	\$928,894
TOTAL REVENUES	\$928,894	\$0	\$0	\$928,894
EXPENDITURES				
Certificated Salaries (1000-1999)		\$0	\$0	\$0
Classified Salaries (2000-2999)	\$301,359	\$8,242	\$0	\$309,601
Employee Benefits (3000-3999)	\$157,665	\$4,120	\$0	\$161,785
Books and Supplies (4000-4999)	\$6,720	\$0	\$0	\$6,720
Services, Other Operating Expenses (5000-5999)	\$540,006	\$0	\$0	\$540,006
Capital Outlay (6000-6999)	\$0	\$0	\$0	\$0
Other Outgo (7100-7299) (7400-7499)	\$0	\$0	\$0	\$0
Direct Support/Indirect Cost (7300-7399)	\$0	\$0	\$0	\$0
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,005,750	\$12,362	\$0	\$1,018,112
OPERATING SURPLUS (DEFICIT)	\$0	\$0	\$0	\$0
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	\$0	\$0	\$0	\$0
CONTRIBUTIONS (8980-8999)	\$0	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$0	\$0	\$0	\$0
BEGINNING BALANCE	\$28,944			\$28,944
Prior-Year Adjustments/Restatements (9793/9795)	\$0			\$0
CURRENT-YEAR ENDING BALANCE	\$28,944	\$0	\$0	\$28,944
COMPONENTS OF ENDING BALANCE:	\$0	\$0	\$0	\$0
Reserved Amounts (9711-9740)	\$28,944	\$0	\$0	\$28,944
Reserved for Economic Uncertainties (9770)	\$0	\$0	\$0	\$0
Board Designated Amounts (9775-9780)	\$0	\$0	\$0	\$0
Unappropriated Amounts (9790)	\$0	\$0	\$0	\$0

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Child Development Fund

Enter Bargaining Unit:

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 6-22-21)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$0	\$0	\$0	\$0
Remaining Revenues (8100-8799)	\$292,102	\$0	\$0	\$292,102
TOTAL REVENUES	\$292,102	\$0	\$0	\$292,102
EXPENDITURES				
Certificated Salaries (1000-1999)	\$18,024	\$0	\$0	\$18,024
Classified Salaries (2000-2999)	\$155,139	\$4,592	\$0	\$159,731
Employee Benefits (3000-3999)	\$94,996	\$2,295	\$0	\$97,291
Books and Supplies (4000-4999)	\$12,458	\$0	\$0	\$12,458
Services, Other Operating Expenses (5000-5999)	\$1,521	\$0	\$0	\$1,521
Capital Outlay (6000-6999)	\$0	\$0	\$0	\$0
Other Outgo (7100-7299) (7400-7499)	\$0	\$0	\$0	\$0
Direct Support/Indirect Cost (7300-7399)	\$9,964	\$0	\$0	\$9,964
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$292,102	\$6,887	\$0	\$298,989
OPERATING SURPLUS (DEFICIT)	\$0	\$0	\$0	\$0
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	\$0	\$0	\$0	\$0
CONTRIBUTIONS (8980-8999)	\$0	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$0	\$0	\$0	\$0
BEGINNING BALANCE	\$930			\$0
Prior-Year Adjustments/Restatements (9793/9795)	\$0			\$0
CURRENT-YEAR ENDING BALANCE	\$930	\$0	\$0	\$930
COMPONENTS OF ENDING BALANCE:	\$0	\$0	\$0	
Reserved Amounts (9711-9740)	\$930	\$0	\$0	\$930
Reserved for Economic Uncertainties (9770)	\$0	\$0	\$0	\$0
Board Designated Amounts (9775-9780)	\$0	\$0	\$0	\$0
Unappropriated Amounts (9790)	\$0	\$0	\$0	\$0
Reserve for Economic Uncertainties Percentage	\$0	\$0	\$0	\$0

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Fund: _____
Enter Bargaining Unit: _____

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of _____)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$0	\$0	\$0	\$0
Remaining Revenues (8100-8799)	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$0	\$0	\$0	\$0
EXPENDITURES				
Certificated Salaries (1000-1999)	\$0	\$0	\$0	\$0
Classified Salaries (2000-2999)	\$0	\$0	\$0	\$0
Employee Benefits (3000-3999)	\$0	\$0	\$0	\$0
Books and Supplies (4000-4999)	\$0	\$0	\$0	\$0
Services, Other Operating Expenses (5000-5999)	\$0	\$0	\$0	\$0
Capital Outlay (6000-6999)	\$0	\$0	\$0	\$0
Other Outgo (7100-7299) (7400-7499)	\$0	\$0	\$0	\$0
Direct Support/Indirect Cost (7300-7399)	\$0	\$0	\$0	\$0
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0
OPERATING SURPLUS (DEFICIT)	\$0	\$0	\$0	\$0
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	\$0	\$0	\$0	\$0
CONTRIBUTIONS (8980-8999)	\$0	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$0	\$0	\$0	\$0
BEGINNING BALANCE	\$0			\$0
Prior-Year Adjustments/Restatements (9793/9795)	\$0			\$0
CURRENT-YEAR ENDING BALANCE	\$0	\$0	\$0	\$0
COMPONENTS OF ENDING BALANCE:	\$0	\$0	\$0	\$0
Reserved Amounts (9711-9740)	\$0	\$0	\$0	\$0
Reserved for Economic Uncertainties (9770)	\$0	\$0	\$0	\$0
Board Designated Amounts (9775-9780)	\$0	\$0	\$0	\$0
Unappropriated Amounts (9790)	\$0	\$0	\$0	\$0

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund

Enter Bargaining Unit: CSEA

		2021-22	2022/23
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
Revenue Limit Sources (8010-8099)	\$20,334,244	\$20,334,244	\$20,334,244
Remaining Revenues (8100-8799)	\$8,438,020	\$7,500,059	\$7,500,059
TOTAL REVENUES	\$28,772,264	\$27,834,303	\$27,834,303
EXPENDITURES			
Certificated Salaries (1000-1999)	\$9,742,601		\$9,350,790
Classified Salaries (2000-2999)	\$4,034,078	\$4,021,411	\$4,049,189
Employee Benefits (3000-3999)	\$6,335,807	\$6,398,306	\$6,488,645
Books and Supplies (4000-4999)	\$2,028,555		\$1,069,446
Services, Other Operating Expenses (5000-5999)	\$4,451,319		\$3,613,152
Capital Outlay (6000-6999)	\$1,378,882		\$128,882
Other Outgo (7100-7299) (7400-7499)	\$70,000		\$70,000
Direct Support/Indirect Cost (7300-7399)			-\$75,431
Other Adjustments	\$0	\$0	\$0
TOTAL EXPENDITURES	\$28,041,242	\$10,419,717	\$24,694,673
OPERATING SURPLUS (DEFICIT)			
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0		
TRANSFERS OUT & OTHER USES (7610-7699)			\$300,576
CONTRIBUTIONS (8980-8999)			
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$0	\$0	\$300,576
BEGINNING BALANCE	\$6,481,968		\$7,403,126
CURRENT-YEAR ENDING BALANCE	\$6,481,968	\$0	\$7,703,702
COMPONENTS OF ENDING BALANCE:			
Reserved Amounts (9711-9740)	\$0	\$0	\$0
Reserved for Economic Uncertainties - Unrestricted (9770)	\$835,600		
Reserved for Economic Uncertainties - Restricted (9770)	\$1,350,436		
Board Designated Amounts (9775-9780)	\$2,811,694	\$0	\$1,269,638
Unappropriated Amounts - Unrestricted (9790)	\$1,006,466	\$0	\$730,800
Unappropriated Amounts - Restricted (9790)	\$1,006,466	\$0	\$0

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$28,041,242	\$10,419,717	\$24,995,249
b.	State Standard Minimum Reserve Percentage for this District 3% enter percentage:			
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b, OR \$50,000	\$0	\$0	\$0

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9770)	\$1,350,436	\$0	\$0
b.	General Fund Budgeted Unrestricted Unappropriated Amount (9790)	\$1,006,466	\$0	\$730,800
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9770)	\$0	\$0	\$0
d.	Special Reserve Fund (Fund 17) Budgeted Unappropriate Amount (9790)			
g.	Total Available Reserves	\$2,356,902	\$0	\$730,800
h.	Reserve for Economic Uncertainties Percentage	8.4%	0.0%	2.9%

3. Do unrestricted reserves meet the state minimum reserve amount?

2021-22	FY	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2022-23	FY	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
	FY	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

The district will use carryover from prior year reserve

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1 (i.e., increase was partially budgeted), explain the variance below: N/A

6. Please include any additional comments and explanation of Page 4 if necessary:

There may be some variance due to open positions and employees transferring positions.

K. SALARY NOTIFICATION REQUIREMENT

The following section is applicable and should be completed when any Salary/Benefit Negotiations settled after the district's final budget has been adopted.

COMPARISON OF PROPOSED AGREEMENT TO CHANGE IN DISTRICT BASE REVENUE LIMIT

(a) Current-Year LCFF per ADA:	\$ <u>1863.26</u> (Estimated)
(b) Prior-Year LCFF per ADA:	\$ <u>1863.26</u> (Actual)
(c) Amount of Current-Year Increase: (a) minus (b)	\$ <u>0</u>
(d) Percentage Increase in BRL per ADA: (c) divided by (b)	0.00%
(e) Deficit: (Form RL, Line 9-a)	_____
(f) Percentage Increase in LCFF after deficit:	_____
(g) Total Compensation Percentage Increase from Section A, Line 5, Page 1 for current year (Year 1)	6.70%

are

%

%

%

L. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICTS ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of River Delta (District), hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the CSEA Bargaining Unit, during the term of the agreement from 7-1-2019 to 6-30-21

The budget revisions necessary to meet the costs of the agreement is each year of its term are as follows:

<u>Budget Adjustment Categories:</u>	<u>Budget Adjustment Increase (Decrease)</u>
<u>Revenues/Other Financing Sources</u>	_____
<u>Expenditures/Other Financing Uses</u>	_____
<u>Ending Balance Increase (Decrease)</u>	_____

N/A (No budget revisions necessary)

 District Superintendent
 (Signature)

 Date

 Chief Business Officer
 (Signature)

 Date

M. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement..

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

District Superintendent
(Signature)

Date

Contact Person

Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on _____, took action to approve the proposed Agreement with the Bargaining Unit.

President (or Clerk), Governing Board
(Signature)

Date

SACRAMENTO COUNTY OFFICE OF EDUCATION

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Name of School District: River Delta Unified School District

Name of Bargaining Unit: _____

Certificated, Classified, Other: Non-presented

The proposed agreement covers the period beginning: 7-1-2019 and ending: 6-30-21
 (date) (date)

The Governing Board will act upon the agreement on: 9-14-21
 (date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

Compensation		Annual	Fiscal Impact of Proposed Agreement		
			Year 1	Year 2	Year 3
		Cost Prior to	Increase (Decrease)	Increase (Decrease)	Increase (Decrease)
		Proposed Agreement			
		FY 2021-22	FY 2019/20 & 2020/21	FY 2021/22	FY 2022/23
1	Salary Schedule (This is to include Step and Columns, which is also reported separately in Item 6)	\$2,364,914.00	\$74,937.00	\$37,747.00	\$38,124.00
			3.17%	1.55%	1.54%
2	Other Compensation Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$51,591.00	\$1,559.00		
			3.02%	0.00%	0.00%
	Description of other compensation	one time 1.5% off 20	35474		
3	Statutory Benefits - STRS, PERS, FICA WE, UI, Medicare, etc.	\$2,392,579.00	\$209,873.00	\$90,339.00	\$90,339.00
			8.77%	3.47%	3.35%
4	Health/Welfare Plans	\$53,289.00	\$53,289.00	\$53,289.00	\$53,289.00
5	Total Compensation - Add Items 1 through 4 to equal 5	\$4,862,373.00	\$339,658.00	\$181,375.00	\$181,752.00
			6.99%	3.49%	3.38%
6	Step and Column - Due to movement plus any changes due to settlement. This is a subset of Item No. 1			\$37,474.00	\$38,124.00
7	Total Number of Represented Employees (Use FTEs if appropriate)	25.5	25.5	25.5	25.5
8	Total Compensation Average Cost per Employee	190,681.29	13,319.92	7,112.75	7,127.53
			6.99%	3.49%	3.38%

9 . What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

CSEA is 1.5% one-time off the 2019-20 salary schedules; 1.5% ongoing for 2019-20; and 1.5% ongoing for 2020-21.

10 . Were any additional steps, columns, or range added to the schedule? (If yes, please explain.)

No

11 . Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

Non-represented is 1.5% one-time off the 2019-20 salary schedules; 1.5% ongoing for 2019-20; and 1.5% ongoing for 2020-21.

12 . Does this bargaining unit have a negotiated cap for Health & Welfare Yes | No

If yes, please describe the cap amount.

Cap is \$704 per month

B. Proposed Negotiated Changes in Noncompensation Items (I.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

N/A

C. What are the specific impacts (positive or negative) on instructional and support programs accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

This is a positive impact on student programs.

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

Me too clause when RDUTA settles

E. Will this agreement create, or decrease deficit financing in the current or subsequent year(s)? "Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenue and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

The district's budget for 2021-22 didn't include the ESSER III funds and other one-time money. It will create deficit spending in unrestricted; depending on how the district utilizes the one-time funding.

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None

G. Source of Funding for Proposed Agreement

1. Current Year

One-time 1.5 % off the 2019-20 salary schedule will be COVID fund
1.5% on the salary schedule for 2019-20 and 2020-21 will be within each resource and fund of current paylines.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

This is a 2 year agreement from 2019-20 and 2020-21 and the district will continue to fund through the current resource and funds

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

This is a 2 year agreement from 2019-20 and 2020-21 and the district will continue to fund through the current resource and funds

|

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Enter Bargaining Unit:

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 6-22-21)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$20,334,244			\$20,334,244
Remaining Revenues (8100-8799)	\$937,961			\$937,961
TOTAL REVENUES	\$21,272,205	\$0	\$0	\$21,272,205
EXPENDITURES				
Certificated Salaries (1000-1999)	\$7,267,931	\$32,558		\$7,300,489
Classified Salaries (2000-2999)	\$2,390,303	\$16,335		\$2,406,638
Employee Benefits (3000-3999)	\$3,528,002	\$120,888		\$3,648,890
Books and Supplies (4000-4999)	\$600,506			\$600,506
Services, Other Operating Expenses (5000-5999)	\$2,268,414			\$2,268,414
Capital Outlay (6000-6999)	\$51,742			\$51,742
Other Outgo (7100-7299) (7400-7499)	\$70,000			\$70,000
Direct Support/Indirect Cost (7300-7399)	-\$58,753			-\$58,753
Other Adjustments				\$0
TOTAL EXPENDITURES	\$16,118,145	\$169,781	\$0	\$16,287,926
OPERATING SURPLUS (DEFICIT)	\$5,154,060	-\$169,781	\$0	\$4,984,279
TRANSFERS IN & OTHER SOURCES (8910-8979)				\$0
TRANSFERS OUT & OTHER USES (7610-7699)	\$300,576			\$300,576
CONTRIBUTIONS (8980-8999)	-\$3,684,038			-\$3,684,038
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$1,470,022	-\$169,781	\$0	\$1,300,241
BEGINNING BALANCE	\$5,132,049			\$5,132,049
Prior-Year Adjustments/Restatements (9793/9795)	\$0			\$0
CURRENT-YEAR ENDING BALANCE	\$5,132,049	-\$169,781	\$0	\$4,962,268
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$0			\$0
Reserved for Economic Uncertainties (9770)	\$835,600			\$835,600
Designated Amounts (9775-9780)	\$1,350,436			\$1,350,436
Unappropriated Amounts (9790)	\$2,946,013	-\$169,781	\$0	\$2,776,232

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Enter Bargaining Unit:

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 6-22-21)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)				\$0
Remaining Revenues (8100-8799)	\$7,500,059			\$7,500,059
TOTAL REVENUES	\$7,500,059	\$0	\$0	\$7,500,059
EXPENDITURES				
Certificated Salaries (1000-1999)	\$2,474,670	\$4,449		\$2,479,119
Classified Salaries (2000-2999)	\$1,494,055	\$15,474		\$1,509,529
Employee Benefits (3000-3999)	\$2,479,753	\$38,088		\$2,517,841
Books and Supplies (4000-4999)	\$1,428,049			\$1,428,049
Services, Other Operating Expenses (5000-5999)	\$2,182,905			\$2,182,905
Capital Outlay (6000-6999)	\$1,327,140			\$1,327,140
Other Outgo (7100-7299) (7400-7499)				\$0
Direct Support/Indirect Cost (7300-7399)	\$45,813			\$45,813
Other Adjustments				\$0
TOTAL EXPENDITURES	\$11,432,385	\$58,011	\$0	\$11,490,396
OPERATING SURPLUS (DEFICIT)	-\$3,932,326	-\$58,011	\$0	-\$3,990,337
TRANSFERS IN & OTHER SOURCES (8910-8979)				\$0
TRANSFERS OUT & OTHER USES (7610-7699)				\$0
CONTRIBUTIONS (8980-8999)	\$3,684,038			\$3,684,038
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	-\$248,288	-\$58,011	\$0	-\$306,299
BEGINNING BALANCE	\$1,349,919			\$1,349,919
Prior-Year Adjustments/Restatements (9793/9795)				\$0
CURRENT-YEAR ENDING BALANCE	\$1,349,919	-\$58,011	\$0	\$1,291,908
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)				\$0
Reserved for Economic Uncertainties (9770)				\$0
Designated Amounts (9775-9780)				\$0
Unappropriated Amounts (9790)	\$1,349,919	-\$58,011	\$0	\$1,291,908

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Enter Bargaining Unit:

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 6-22-21)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$20,334,244	\$0	\$0	\$20,334,244
Remaining Revenues (8100-8799)	\$8,438,020	\$0	\$0	\$8,438,020
TOTAL REVENUES	\$28,772,264	\$0	\$0	\$28,772,264
EXPENDITURES				
Certificated Salaries (1000-1999)	\$9,742,601	\$37,007	\$0	\$9,779,608
Classified Salaries (2000-2999)	\$3,884,358	\$31,809	\$0	\$3,916,167
Employee Benefits (3000-3999)	\$6,007,755	\$158,976	\$0	\$6,166,731
Books and Supplies (4000-4999)	\$2,028,555	\$0	\$0	\$2,028,555
Services, Other Operating Expenses (5000-5999)	\$4,451,319	\$0	\$0	\$4,451,319
Capital Outlay (6000-6999)	\$1,378,882	\$0	\$0	\$1,378,882
Other Outgo (7100-7299) (7400-7499)	\$70,000	\$0	\$0	\$70,000
Direct Support/Indirect Cost (7300-7399)	-\$12,940	\$0	\$0	-\$12,940
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$27,550,530	\$227,792	\$0	\$27,778,322
OPERATING SURPLUS (DEFICIT)	\$1,221,734	-\$227,792	\$0	\$993,942
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	\$300,576	\$0	\$0	\$300,576
CONTRIBUTIONS (8980-8999)	\$0	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$1,221,734	-\$227,792	\$0	\$993,942
BEGINNING BALANCE	\$6,481,968			\$6,481,968
Prior-Year Adjustments/Restatements (9793/9795)	\$0			\$0
CURRENT-YEAR ENDING BALANCE	\$7,703,702	-\$227,792	\$0	\$7,475,910
COMPONENTS OF ENDING BALANCE:	\$0			
Reserved Amounts (9711-9740)	\$0	\$0	\$0	\$0
Reserved for Economic Uncertainties (9770)	\$835,600	\$0	\$0	\$835,600
Designated Amounts (9775-9780)	\$1,350,436	\$0	\$0	\$1,350,436
Unappropriated Amounts - Unrestricted (9790)	\$2,946,013	-\$169,781	\$0	\$2,776,232
Unappropriated Amounts - Restricted (9790)	\$1,349,919	-\$58,011	\$0	\$1,291,908
Reserve for Economic Uncertainties Percentage	3.0%			3.0%

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Adult Education Fund

Enter Bargaining Unit:

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 6-22-21)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$0	\$0	\$0	\$0
Remaining Revenues (8100-8799)	\$106,165	\$0	\$0	\$106,165
TOTAL REVENUES	\$106,165	\$0	\$0	\$106,165
EXPENDITURES				
Certificated Salaries (1000-1999)	\$20,417	\$174	\$0	\$20,591
Classified Salaries (2000-2999)	\$17,636	\$0	\$0	\$17,636
Employee Benefits (3000-3999)	\$17,334	\$75	\$0	\$17,409
Books and Supplies (4000-4999)	\$16,746	\$0	\$0	\$16,746
Services, Other Operating Expenses (5000-5999)	\$31,056	\$0	\$0	\$31,056
Capital Outlay (6000-6999)	\$0	\$0	\$0	\$0
Other Outgo (7100-7299) (7400-7499)	\$0	\$0	\$0	\$0
Direct Support/Indirect Cost (7300-7399)	\$2,976	\$0	\$0	\$2,976
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$106,165	\$249	\$0	\$106,414
OPERATING SURPLUS (DEFICIT)	\$0	\$0	\$0	\$0
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	\$0	\$0	\$0	\$0
CONTRIBUTIONS (8980-8999)	\$0	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$0	\$0	\$0	\$0
BEGINNING BALANCE	\$17,623			\$17,623
Prior-Year Adjustments/Restatements (9793/9795)	\$0			\$0
CURRENT-YEAR ENDING BALANCE	\$17,623	\$0	\$0	\$17,623
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$17,623	\$0	\$0	\$17,623
Reserved for Economic Uncertainties (9770)	\$0	\$0	\$0	\$0
Board Designated Amounts (9775-9780)	\$0	\$0	\$0	\$0
Unappropriated Amounts (9790)	\$0	\$0	\$0	\$0

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Cafeteria Fund

Enter Bargaining Unit:

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 06-22-21)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$0	\$0	\$0	\$0
Remaining Revenues (8100-8799)	\$928,894	\$0	\$0	\$928,894
TOTAL REVENUES	\$928,894	\$0	\$0	\$928,894
EXPENDITURES				
Certificated Salaries (1000-1999)		\$0	\$0	\$0
Classified Salaries (2000-2999)	\$301,359	\$0	\$0	\$301,359
Employee Benefits (3000-3999)	\$157,665	\$0	\$0	\$157,665
Books and Supplies (4000-4999)	\$6,720	\$0	\$0	\$6,720
Services, Other Operating Expenses (5000-5999)	\$540,006	\$0	\$0	\$540,006
Capital Outlay (6000-6999)	\$0	\$0	\$0	\$0
Other Outgo (7100-7299) (7400-7499)	\$0	\$0	\$0	\$0
Direct Support/Indirect Cost (7300-7399)	\$0	\$0	\$0	\$0
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,005,750	\$0	\$0	\$1,005,750
OPERATING SURPLUS (DEFICIT)	\$0	\$0	\$0	\$0
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	\$0	\$0	\$0	\$0
CONTRIBUTIONS (8980-8999)	\$0	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$0	\$0	\$0	\$0
BEGINNING BALANCE	\$28,944			\$28,944
Prior-Year Adjustments/Restatements (9793/9795)	\$0			\$0
CURRENT-YEAR ENDING BALANCE	\$28,944	\$0	\$0	\$28,944
COMPONENTS OF ENDING BALANCE:	\$0	\$0	\$0	\$0
Reserved Amounts (9711-9740)	\$28,944	\$0	\$0	\$28,944
Reserved for Economic Uncertainties (9770)	\$0	\$0	\$0	\$0
Board Designated Amounts (9775-9780)	\$0	\$0	\$0	\$0
Unappropriated Amounts (9790)	\$0	\$0	\$0	\$0

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Child Development Fund

Enter Bargaining Unit:

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 6-22-21)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$0	\$0	\$0	\$0
Remaining Revenues (8100-8799)	\$292,102	\$0	\$0	\$292,102
TOTAL REVENUES	\$292,102	\$0	\$0	\$292,102
EXPENDITURES				
Certificated Salaries (1000-1999)	\$18,024	\$437	\$0	\$18,461
Classified Salaries (2000-2999)	\$155,139	\$91	\$0	\$155,230
Employee Benefits (3000-3999)	\$94,996	\$250	\$0	\$95,246
Books and Supplies (4000-4999)	\$12,458	\$0	\$0	\$12,458
Services, Other Operating Expenses (5000-5999)	\$1,521	\$0	\$0	\$1,521
Capital Outlay (6000-6999)	\$0	\$0	\$0	\$0
Other Outgo (7100-7299) (7400-7499)	\$0	\$0	\$0	\$0
Direct Support/Indirect Cost (7300-7399)	\$9,964	\$0	\$0	\$9,964
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$292,102	\$778	\$0	\$292,880
OPERATING SURPLUS (DEFICIT)	\$0	\$0	\$0	\$0
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	\$0	\$0	\$0	\$0
CONTRIBUTIONS (8980-8999)	\$0	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$0	\$0	\$0	\$0
BEGINNING BALANCE	\$930			\$0
Prior-Year Adjustments/Restatements (9793/9795)	\$0			\$0
CURRENT-YEAR ENDING BALANCE	\$930	\$0	\$0	\$930
COMPONENTS OF ENDING BALANCE:	\$0	\$0	\$0	
Reserved Amounts (9711-9740)	\$930	\$0	\$0	\$930
Reserved for Economic Uncertainties (9770)	\$0	\$0	\$0	\$0
Board Designated Amounts (9775-9780)	\$0	\$0	\$0	\$0
Unappropriated Amounts (9790)	\$0	\$0	\$0	\$0
Reserve for Economic Uncertainties Percentage	\$0	\$0	\$0	\$0

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Fund: _____
Enter Bargaining Unit: _____

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of _____)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$0	\$0	\$0	\$0
Remaining Revenues (8100-8799)	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$0	\$0	\$0	\$0
EXPENDITURES				
Certificated Salaries (1000-1999)	\$0	\$0	\$0	\$0
Classified Salaries (2000-2999)	\$0	\$0	\$0	\$0
Employee Benefits (3000-3999)	\$0	\$0	\$0	\$0
Books and Supplies (4000-4999)	\$0	\$0	\$0	\$0
Services, Other Operating Expenses (5000-5999)	\$0	\$0	\$0	\$0
Capital Outlay (6000-6999)	\$0	\$0	\$0	\$0
Other Outgo (7100-7299) (7400-7499)	\$0	\$0	\$0	\$0
Direct Support/Indirect Cost (7300-7399)	\$0	\$0	\$0	\$0
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0
OPERATING SURPLUS (DEFICIT)	\$0	\$0	\$0	\$0
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	\$0	\$0	\$0	\$0
CONTRIBUTIONS (8980-8999)	\$0	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$0	\$0	\$0	\$0
BEGINNING BALANCE	\$0			\$0
Prior-Year Adjustments/Restatements (9793/9795)	\$0			\$0
CURRENT-YEAR ENDING BALANCE	\$0	\$0	\$0	\$0
COMPONENTS OF ENDING BALANCE:	\$0	\$0	\$0	\$0
Reserved Amounts (9711-9740)	\$0	\$0	\$0	\$0
Reserved for Economic Uncertainties (9770)	\$0	\$0	\$0	\$0
Board Designated Amounts (9775-9780)	\$0	\$0	\$0	\$0
Unappropriated Amounts (9790)	\$0	\$0	\$0	\$0

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund

Enter Bargaining Unit: **CSEA**

		2021-22	2022/23
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
Revenue Limit Sources (8010-8099)	\$20,334,244	\$20,334,244	\$20,334,244
Remaining Revenues (8100-8799)	\$8,438,020	\$7,500,059	\$7,500,059
TOTAL REVENUES	\$28,772,264	\$27,834,303	\$27,834,303
EXPENDITURES			
Certificated Salaries (1000-1999)	\$9,779,608	\$9,819,469	\$9,841,472
Classified Salaries (2000-2999)	\$3,916,167	\$3,947,785	\$3,963,712
Employee Benefits (3000-3999)	\$6,166,731	\$6,332,331	\$6,497,931
Books and Supplies (4000-4999)	\$2,028,555		\$1,069,446
Services, Other Operating Expenses (5000-5999)	\$4,451,319		\$3,613,152
Capital Outlay (6000-6999)	\$1,378,882		\$128,882
Other Outgo (7100-7299) (7400-7499)	\$70,000		\$70,000
Direct Support/Indirect Cost (7300-7399)			-\$75,431
Other Adjustments	\$0	\$0	\$0
TOTAL EXPENDITURES	\$27,791,262	\$20,099,585	\$25,109,164
OPERATING SURPLUS (DEFICIT)			
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0		
TRANSFERS OUT & OTHER USES (7610-7699)			\$300,576
CONTRIBUTIONS (8980-8999)			
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$0	\$0	\$300,576
BEGINNING BALANCE	\$6,481,968		\$7,403,126
CURRENT-YEAR ENDING BALANCE	\$6,481,968	\$0	\$7,703,702
COMPONENTS OF ENDING BALANCE:			
Reserved Amounts (9711-9740)	\$0	\$0	\$0
Reserved for Economic Uncertainties - Unrestricted (9770)	\$835,600		
Reserved for Economic Uncertainties - Restricted (9770)	\$1,350,436		
Board Designated Amounts (9775-9780)	\$2,776,232	\$0	\$1,269,638
Unappropriated Amounts - Unrestricted (9790)	\$1,291,908	\$0	\$730,800
Unappropriated Amounts - Restricted (9790)	\$1,291,908	\$0	\$0

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$27,791,262	\$20,099,585	\$25,409,740
b.	State Standard Minimum Reserve Percentage for this District 3% enter percentage:			
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b, OR \$50,000	\$0	\$0	\$0

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9770)	\$1,350,436	\$0	\$0
b.	General Fund Budgeted Unrestricted Unappropriated Amount (9790)	\$1,291,908	\$0	\$730,800
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9770)	\$0	\$0	\$0
d.	Special Reserve Fund (Fund 17) Budgeted Unappropriate Amount (9790)			
g.	Total Available Reserves	\$2,642,344	\$0	\$730,800
h.	Reserve for Economic Uncertainties Percentage	9.5%	0.0%	2.9%

3. Do unrestricted reserves meet the state minimum reserve amount?

2021-22	FY	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2022-23	FY	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
	FY	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

The district will use carryover from prior year reserve

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1 (i.e., increase was partially budgeted), explain the variance below: N/A

6. Please include any additional comments and explanation of Page 4 if necessary:

There may be some variance due to open positions and employees transferring positions.

K. SALARY NOTIFICATION REQUIREMENT

The following section is applicable and should be completed when any Salary/Benefit Negotiations settled after the district's final budget has been adopted.

COMPARISON OF PROPOSED AGREEMENT TO CHANGE IN DISTRICT BASE REVENUE LIMIT

(a) Current-Year LCFF per ADA:	\$ <u>1863.26</u> (Estimated)
(b) Prior-Year LCFF per ADA:	\$ <u>1863.26</u> (Actual)
(c) Amount of Current-Year Increase: (a) minus (b)	\$ <u>0</u>
(d) Percentage Increase in BRL per ADA: (c) divided by (b)	0.00%
(e) Deficit: (Form RL, Line 9-a)	_____
(f) Percentage Increase in LCFF after deficit:	_____
(g) Total Compensation Percentage Increase from Section A, Line 5, Page 1 for current year (Year 1)	6.99%

are

%

%

%

L. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICTS ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of River Delta (District), hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the CSEA Bargaining Unit, during the term of the agreement from 7-1-2019 to 6-30-21

The budget revisions necessary to meet the costs of the agreement is each year of its term are as follows:

<u>Budget Adjustment Categories:</u>	<u>Budget Adjustment Increase (Decrease)</u>
<u>Revenues/Other Financing Sources</u>	_____
<u>Expenditures/Other Financing Uses</u>	_____
<u>Ending Balance Increase (Decrease)</u>	_____

N/A (No budget revisions necessary)

District Superintendent
(Signature)

Date

Chief Business Officer
(Signature)

Date

M. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement..

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

District Superintendent
(Signature)

Date

Contact Person

Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on _____, took action to approve the proposed Agreement with the Bargaining Unit.

President (or Clerk), Governing Board
(Signature)

Date

|

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, California 94571-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: X

From: Katherine Wright, Superintendent

Item Number: 18

Type of item: (Action, Consent Action or Information Only): Action

SUBJECT:

Request the Board's Approval to Grant Superintendent Wright the Authorization to Approve Bond Projects for Measure J not exceeding \$375,000 and Measure K not exceeding \$125,000

BACKGROUND:

Site administrators and staff members have created a list of projects that they would like for each of their school campuses. The District along with RGM Kramer, Inc. have evaluated the project lists and have identified potential projects that do not require Division of State Architects (DSA) approval.

STATUS:

Many of these projects can be completed by district staff and without DSA approval. The District is requesting the Board to authorize Superintendent Wright the ability to approve these projects as they evolve.

PRESENTER:

Kathy Wright, Superintendent

OTHER PEOPLE WHO MIGHT BE PRESENT:

Ken Gaston, Director of MOT, Maria Denney and Ralph Caputo, RGM Kramer

COST AND FUNDING SOURCES:

Bond Funds: Measure J up to \$375,000 and Measure K up to \$125,000

RECOMMENDATION:

That the Board grants Superintendent Wright the authorization to approve established quick start Bond projects not to exceed \$375,000 for Measure J and \$125,000 for Measure K.

Time allocated: 5 minutes

RVHS

1. Football stadium bleachers (both sides) re-done
2. Softball field fenced in – full perimeter

WGS:

1. Digital Marquee for front of the school
2. Replace/Renovate school sign on old building
3. Add bark/railroad ties/brick/wooden planter boxes around the front of the school to add definition and curb appeal
4. Replace drinking fountains with water bottle filling stations in the old building.
5. Planter near room 5 needs to be built-up , fill with new soil and fresh plants in it.
6. Replace stage curtain

Riverview:

1. Digital Marquee

DH White:

1. Digital Marquee
2. Pave the additional parking lot
3. Landscape the front of the new modular with asphalt, DG, grass, benches and tables

Isleton:

1. Digital marquee for the front of campus
2. Continue the landscape renovation of the front office. Put a planter box around the flagpole. Paint the flagpole. Fill in the space with rock and bark to match the other side.
3. Replenish the decomposed granite in the library courtyard as well as in front of the main building or plant grass instead if that is a possibility.

DHS/CMS:

1. Install a new fence around the basketball court on the DHS campus and pour new asphalt and markings on the court.
2. New roof on the pavilion; one that would keep the students dry when it rained.
3. Automatic sprinklers on the football field
4. Exterior paint on the Library/Media Center

Bates:

1. Exterior paint for the buildings

Moke:

1. Paint the interior of the building
2. Purchase picnic tables

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, California 94571-1561

BOARD AGENDA BRIEFING

Meeting Date: September 14, 2021

Attachments: X

From: Katherine Wright, Superintendent

Item Number: 19

Type of item: (Action, Consent Action or Information Only): Action

SUBJECT:

Request to Approve the Architectural Services Agreement with HKIT Architects for the Measure J and Measure K Facilities Bond Programs and a Fee Proposal for the Stakeholder Engagement Phase of the Master Planning Services

BACKGROUND:

The Board of Education approved the selection of HKIT Architects as the Master Planning architect for the Measure J and K Facilities Bond Programs on August 10, 2021. We have met with HKIT to discuss our requirements for meeting with site staff and the community engagement process. We have also visited sites with HKIT and they have a better understanding of the current condition of our schools. With the knowledge of the number of meetings and familiarity with our schools, HKIT has prepared a proposal to provide the first phase of master planning services. We will come back to the Board later this year with an update on our progress and a plan on how to complete the master planning process.

STATUS:

Staff recommends approval of an Architectural Services Agreement with HKIT Architects for Master Planning Services for the Measure J and K Facilities Bond Programs.

PRESENTER:

Kathy Wright, Superintendent

OTHER PEOPLE WHO MIGHT BE PRESENT:

Maria Denney and Ralph Caputo, RGM Kramer

COST AND FUNDING SOURCES:

Measure J (76%) in the amount of \$40,244 and Measure K (24%) in the amount of \$12,708 for a total amount of \$ 52,952

RECOMMENDATION:

That the Board approves an Architectural Services Agreement with HKIT Architects and fee proposal for Master Planning Services for the Measure J and K Facilities Bond Programs.

Time allocated: 5 minutes

AGREEMENT FOR ARCHITECTURAL SERVICES

BETWEEN

RIVER DELTA UNIFIED SCHOOL DISTRICT

AND

HKIT ARCHITECTS

AGREEMENT FOR ARCHITECTURAL SERVICES

This Agreement for Architectural Services ("Agreement") is made by and between the River Delta Unified School District ("District") and HKIT Architects (Architect").

RECITALS

WHEREAS, District is a public agency school district organized under the laws of the State of California, with power to contract for the services provided for herein pursuant to California Government Code Section 53060; and

WHEREAS, District intends to have a Master Plan for the Measure J and K Bond (the "Projects"); and

WHEREAS, District requires the services of a duly qualified and licensed architect to perform the services required by this Agreement; and

WHEREAS, the District issued a Request for Qualifications and Request for Proposals and held a competitive selection process to select a duly qualified and licensed architect for the Project; and,

WHEREAS, HKIT Architects (Architect") was the firm selected by the District to perform the Architectural Services required herein; and,

WHEREAS, Architect represents that it is aware of District's plans with respect to the Project; and

WHEREAS, Architect warrants it is fully licensed, qualified, and willing to perform the services required by this Agreement; provided, however, that if Architect is a corporation or other organization, the Project Architect designated pursuant to Article I.B., and not Architect itself, shall be fully licensed to practice as an architect in the State of California; and

WHEREAS, District desires to engage Architect to render the services as provided herein.

NOW, THEREFORE, in consideration of the above recitals and the terms and conditions set forth hereinafter, the parties hereto agree as follows:

ARTICLE I. GENERAL TERMS.

A. Employment of Architect. Architect promises and agrees to furnish to District all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional architectural and related services necessary for the full and adequate completion of the Project consistent with the provisions of this Agreement (hereinafter referred to as "Services"). All Services shall be subject to, and performed in accordance with, this Agreement, any exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations. All Services

performed by Architect shall be subject to the sole and discretionary approval of District, which approval shall not be unreasonably withheld.

B. Project Architect; Key Personnel. Architect shall name a specific person to act as Project Architect, subject to the approval of District. Architect hereby designates Jeff Evans (License No. C32430) as the Architect of Record and Melissa Regan-Byers as Project Manager to act as the Project Architect for the Project. The Project Architect shall: (1) maintain oversight of the Project at all times; (2) have full authority to represent and act on behalf of Architect for all purposes under this Agreement; (3) supervise and direct the Services using his or her professional skill and attention; (4) be responsible for the means, methods, techniques, sequences and procedures used for the Services; (5) adequately coordinate all portions of the Services; and (6) act as principal contact with District and all contractors, consultants, engineers and inspectors on the Project. Any change in the Project Architect shall be subject to District's prior written approval, which approval shall not be unreasonably withheld. The new project Architect shall be of at least equal competence as the prior Project Architect. In the event that District and Architect cannot agree as to the substitution of a new Project Architect, District shall be entitled to terminate this Agreement.

In addition to the Project Architect, Architect has represented to District that certain additional key personnel, engineers and consultants will perform the Services under this Agreement. Should one or more of such personnel, engineers or consultants become unavailable, Architect may substitute others of at least equal competence upon written approval of District. In the event that District and Architect cannot agree as to the substitution of key personnel, engineers or consultants, District shall be entitled to terminate this Agreement for cause. As discussed below, any personnel, engineers or consultants who fail or refuse to perform the Services in a manner acceptable to District, or who are determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by Architect at the request of District. The key additional personnel, engineers and consultants for performance of this Agreement are as follows: _____ (License No. _____), _____ (License No. _____), _____ (License No. _____), _____ (License No. _____) and _____ (License No. _____).

C. Hiring of Consultants and Personnel.

1. Right to Hire or Employ. Architect shall have the option, unless District objects in writing after notice, to employ at its expense architects, engineers, experts or other consultants qualified and licensed to render services in connection with the planning and/or administration of the Project, and to delegate to them such duties as Architect may delegate without relieving Architect from administrative or other responsibility under this Agreement. Architect shall be responsible for the coordination and cooperation of Architect's architects, engineers, experts or other consultants. Architect shall notify District of the identity of all consultants in sufficient time prior to their commencement of work to allow District to review their qualifications and object to their participation on the Project if necessary.

2. Qualification and License. All architects, engineers, experts and other consultants retained by Architect in performance of this Agreement shall be qualified to perform

the Services assigned to them and shall be licensed to practice in their respective professions, where required by law.

3. Standards and Insurance. All architects, engineers, experts and other consultants hired by Architect shall be required to meet the same standards and insurance requirements set forth in this Agreement, unless other standards or requirements are approved by District in writing. Unless changes are approved in writing by District, Architect's agreements with its consultants shall contain a provision making them subject to all provisions stipulated in this Agreement.

4. Assignments or Staff Changes. Architect shall promptly obtain written District approval of any assignment, reassignment or replacement of such architects, engineers, experts and consultants, or of other staff changes of key personnel working on the Project. As provided in the Agreement, any changes in Architect's consultants and staff shall be subject to approval by District.

5. Draftsman and Clerical Support. Draftsmen and clerical personnel shall be retained by Architect at Architect's sole expense.

D. Standard of Care. Architect shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals qualified to perform the Services in the same discipline in the State of California, and shall, subject to Article I, Subsection G.3. of this Agreement, be fully responsible to District for any damages to District and delays to the Project as specified in the indemnification provision of this Agreement. Without limiting the foregoing, Architect shall be fully responsible to District for any increased costs incurred by District as a result of any such delays in the design or construction of the Project. Architect represents and maintains that it is skilled in the professional calling necessary to perform the Services. Architect warrants that all of its employees, architects, engineers, experts and other consultants shall have sufficient skill and experience to perform the Services assigned to them. Finally, Architect represents that it, its employees, architects, engineers, experts and other consultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services assigned to or rendered by them, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Any employee or consultant who is determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee or consultant who fails or refuses to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by Architect and shall not be re-employed to perform any of the Services or to work on the Project.

E. Laws and Regulations.

1. Knowledge and Compliance. Architect shall keep itself fully informed of and in compliance with all applicable local, state and federal laws, rules and regulations in any manner affecting the performance of the Services or the Project, and shall give all notices required of Architect by law. Architect shall be liable, pursuant to the indemnification provision of this Agreement, for all violations of such laws and regulations in connection with its Services. If Architect performs any work knowing it to be contrary to such laws, rules and regulations and

without giving written notice to District, Architect shall be solely responsible for all costs arising therefrom. Architect shall defend, indemnify and hold District, its officials, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure to comply with such applicable laws, rules or regulations.

2. Drawings and Specifications. Architect shall cause all drawings and specifications to conform to any applicable requirements of federal, state and local laws, rules and regulations, including the Uniform Building Code, the California Education Code, Titles 19, 21 and 24 of the California Code of Regulations, and any requirements of the Division of State Architect (including structural safety, fire/life safety and access compliance section), the State Department of Education and the California Department of General Services, in effect as of the time the drawings and specifications are prepared or revised. Any significant revisions made necessary by changes in such laws, rules and regulations after this time may be compensated as Additional Services. Architect shall cause the necessary copies of such drawings and specifications to be filed with any governmental bodies with approval jurisdiction over the Project, in accordance with the Services described in this Agreement.

3. Americans with Disabilities Act. Architect will use its professional efforts to interpret all applicable federal, state and local laws, rules and regulations with respect to access, including those of the Americans with Disabilities Act ("ADA"). Architect shall inform District of its interpretations of inconsistencies of which it is aware or reasonably should be aware between federal and state accessibility laws, rules and regulations, as well as any other issues which are subject to conflicting interpretations of the law. Unless Architect brings such inconsistencies and conflicting interpretations to the attention of District and requests District's direction on how to proceed, Architect's interpretation of such inconsistencies and conflicting interpretations shall be the sole responsibility and liability of Architect, and Architect shall correct all plans, specifications and other documents prepared for the Project at no additional cost if its interpretations are shown to be incorrect. If Architect brings such inconsistencies and conflicting interpretations to the attention of District and requests District's direction on how to proceed, Architect shall not be responsible to District pursuant to the indemnification provision of this Agreement.

F. Independent Contractor. District retains Architect on an independent contractor basis and Architect is not an employee of District. Architect is not an employee for state tax, federal tax or any other purpose, and is not entitled to the rights or benefits afforded to District's employees. Any additional personnel performing the Services under this Agreement on behalf of Architect shall also not be employees of District, and shall at all times be under Architect's exclusive direction and control. Architect shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Architect shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

G. Schedule of Services.

1. Timely Performance Standard. Architect shall perform all Services hereunder as expeditiously as is consistent with professional skill and care, as well as the orderly

progress of the Project work so as not to be the cause, in whole or in part, of delays in the completion of the Project or in the achievement of any Project milestones, as provided herein. Specifically, Architect shall perform its Services so as to allow for the full and adequate completion of the Project within the time required by District and within any completion schedules adopted for the Project. Architect agrees to coordinate with District's staff, contractors and consultants in the performance of the Services, and shall be available to District's staff, contractors and consultants at all reasonable times.

2. Performance Schedule. Architect shall prepare an estimated schedule for the performance of Architect's Services, to be adjusted as the Project proceeds. Such schedule shall be subject to District's review and approval, which approval shall not be unreasonably withheld, and shall include allowances for periods of time required for District's review and approval of submissions, and for approvals of authorities having jurisdiction over the Project approval and funding. If District and Architect cannot mutually agree on a performance schedule, District shall have the authority to immediately terminate this Agreement. The schedule shall not be exceeded by Architect without the prior written approval of District. If Architect's Services are not completed within the time provided by the agreed upon performance schedule, or any milestones established therein, it is understood, acknowledged and agreed that District will suffer damage for which Architect will be responsible pursuant to the indemnification provision of this Agreement.

3. Excusable Delays. Any delays in Architect's work caused by the following shall be added to the time completion of any obligations of Architect: (a) the actions of District or its employees; (b) the actions of those in direct contractual relationship with District; (c) the actions of any governmental agency having jurisdiction over the Project; (d) the actions of any parties not within the reasonable control of Architect; and (e) any act of God or other unforeseen occurrence not due to any fault or negligence on the part of Architect. Neither District nor Architect shall be liable for damages, liquidated or otherwise, to the other on account of such delays.

4. Request for Excusable Delay Credit. Architect shall, within ten (10) calendar days of the beginning of any excusable delay (unless District grants in writing a further period of time to file such notice prior to the date of final payment under the Agreement), notify District in writing of the causes of delay. District will ascertain the facts and the extent of the delay, and grant an extension of time for completing the Services when, in its sole judgment, the findings of fact justify such an extension. District's findings of fact thereon shall be final and conclusive on the parties. Extensions of time shall apply only to that portion of the Services affected by the delay and shall not apply to other portions of the Services not so affected. The sole remedy of Architect for excusable delays shall be an extension of the performance time at no cost to District. If Additional Services are required as a result of an excusable delay, the parties shall mutually agree thereto pursuant to the Additional Services provision in Subsection 5. below. Should Architect make an application for an extension of time, Architect shall submit evidence that the insurance policies required by this Agreement remain in effect during the requested additional period of time.

5. Architect Services. Architect shall fully and adequately complete the Services described in this Agreement.

6. Additional Architect Services. At District's request, Architect may be asked to perform services not otherwise included in this Agreement, not included within the basic services listed in Article II of this Agreement, and/or not customarily furnished in accordance with generally accepted architectural practice. As used herein, "Additional Services" mean any work which is determined by District to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary for Architect to perform at the execution of this Agreement. Architect shall not perform, nor be compensated for, Additional Services without prior written authorization from District and without an agreement between District and Architect as to the compensation to be paid for such services. District shall pay Architect for any approved Additional Services, pursuant to the compensation provisions herein, so long as such services are not made necessary through the fault of Architect pursuant to the indemnification provision of this Agreement. Such Additional Services shall not include any redesign or revisions to drawings, specifications or other documents when such revisions are necessary in order to bring such documents into compliance with applicable laws, rules, regulations or codes of which Architect was aware or should have been aware pursuant to the laws and regulations provision of this Agreement above. Such Additional Services may include, but shall not be limited to:

a. Separately Bid Portions of Project. Plan preparation and/or administration of work on portions of the Project separately bid.

b. Furniture and Interior Design. Assistance to District, if requested, for the selection of moveable furniture, equipment or articles which are not included in the Construction Documents.

c. Fault of Contractor. Services caused by delinquency, default or insolvency of contractor, or by major defects in the work of the contractor, provided that any such services made necessary by the failure of Architect to detect and report such matters when it reasonably should have done so shall not be compensated.

d. Inconsistent Approvals or Instructions. Revisions in drawings, specifications or other documents when such revisions are inconsistent with written approvals or instructions previously given and are due to causes beyond the control of Architect.

e. Legal Proceedings. Serving as an expert witness on District's behalf or attending legal proceedings to which Architect is not a party.

f. Damage Repair. Supervision of repair of damages to any structure.

g. Extra Environmental Services. Additional work required for environmental conditions (e.g. asbestos or site conditions) not already contemplated within Architect's services for the Project.

h. Scale Models. Scale models and color artist's renderings of the Project.

ARTICLE II. THE ARCHITECT'S SERVICES.

Architect's Services shall consist of those Services performed by Architect, Architect's employees and Architect's consultants as enumerated in this Agreement, including, but not limited to the following;

A. General Responsibilities of Architect. The Services and responsibilities set forth in Subsections A.1 through A.7 below shall be accomplished by Architect as a part of its Basic Services under this Agreement without additional compensation.

1. Consistent with Article I, Subsection C.2 of this Agreement, Architect shall maintain all required professional certifications in accordance with all applicable federal and California statutes throughout the period of this Agreement.

2. All Services to be performed by Architect hereunder shall conform to all technical design and construction requirements of all local, state and federal agencies having jurisdiction over the School Facility Improvements/modernization including, but not limited to, all applicable zoning, building, occupancy, environmental and land use laws and with all the applicable requirements of servicing utilities.

3. Architect shall be responsible for the professional quality, technical accuracy and coordination of all space programs, designs, drawings, calculations, specifications and other professional services furnished pursuant to this Agreement, and warrants and represents that all Construction Documents, including all drawings, designs, calculations and specifications, will conform to all applicable Building Codes, regulations and laws and that the School Facilities Improvements/modernization, when completed, will be complete and properly functioning facilities suitable for the purposes for which they are intended. Architect shall be responsible for the correction or revision of any errors, omissions or deficiencies in the Construction Documents, including, without limiting the generality of the foregoing, the failure to conform to all applicable Building Codes and all governmental regulations and requirements in the preparation of all "Construction Documents" (as defined in Subsection B.3below), including drawings, designs, calculations and specifications, or in the discharge of any of its professional services to be furnished by or on its behalf under this Agreement.

4. All drawings, calculations, specifications and Construction Documents furnished hereunder by or on behalf of Architect shall be in sufficient detail to enable the contractor to satisfactorily complete construction and/or modernization of the School Facility Improvements without delay, correction, clarification or amplification.

5. Consistent with Article I, Subsection C.1 of this Agreement, Architect shall submit to District a list of all consultants Architect proposes to use on the Project. This list shall include such supporting information respecting the consultants' qualifications as may be required by District. District reserves the right to review and approve each of these consultants, and Architect shall not retain a consultant to which District has reasonable objection.

6. Architect shall provide to District a list of its key personnel who are to be assigned to the Project and the time commitment for each of the same, which list shall include such

information on the background of the personnel as may be required by District. District specifically reserves the right to approve such personnel, and Architect shall not assign or permit the assignment of any such personnel to the Project to which District has a reasonable objection.

7. Architect shall make, sign and submit to District the following written statement in connection with all documents prepared by or for it for submission to District during the course of this Agreement and in the performance of its responsibilities hereunder:

"The drawings, specifications, designs, calculations and any other documents submitted herewith fulfill the requirements of the Project as approved by District, and will provide a complete and properly functioning facility suitable for the purposes for which it is intended, and meet all applicable Building Codes, regulations and laws. All documents, when used in conjunction with the completed Construction Documents, are in sufficient and correct detail to permit satisfactory and economic construction of the facility without delay, correction, clarification or amplification."

B. Design and Construction Phase. District shall give Architect written notice to proceed with services described herein, more specifically the design of the three classroom buildings ("School Facility"). The District intends to use one unified building design for all three school sites. Therefore, the District has modified the design phases to streamline the design process for all three buildings. The following phases are applicable for the School Facility:

1. Conceptual/Schematic Design Phase. Upon written notice from District to proceed with regard to the School Facility, Architect shall complete the following services for the conceptual/schematic design phase for the School Facility;

a. Conceptual/Schematic Drawings. Architect shall perform all services required to prepare preliminary studies, schematic drawings, incorporating the educational and functional requirements of District. The schematic drawings shall show the proposed architectural concept of the buildings, and show in single line drawings all rooms incorporated in each building in the School Facility, and shall include any revisions that are required by District. In addition, Architect shall prepare Education Specifications based on established District criteria required for submittal to the California Department of Education.

b. Presentation of Drawings. Architect shall perform all services required to prepare architectural representation drawings for the School Facility that are suitable for reproduction. Two sets of blue and white prints and two sets of specifications shall be submitted to District for checking; one copy will be returned to Architect marked for desired corrections. After corrections have been made, the drawings and specifications shall be submitted for District's final approval.

c. Revised Opinion of Probable Cost. Architect has prepared for District an Opinion of Probable Cost, as defined in Article IV of this Agreement, for the construction costs of the School Facility, a copy of which is attached hereto and incorporated herein as Exhibit "1." Architect, in cooperation with and subject to the approval of District, shall prepare a revised list of proposed improvements for the School Facility to fit within District's

budget for such School Facility and a Revised Opinion of Probable Cost, as defined in Article IV of this Agreement for the School Facility, if the Opinion of Probable Cost needs to be revised based upon the preliminary studies, schematic drawings and site utilization plans completed pursuant to the schematic design phase, in order that said modernization costs are within the budget requirements of District.

2. Design Development Phase (Preliminary Plans). Upon written approval by District of the schematic design drawings for the School Facility and following written notice from District, Architect shall complete the following services for the design development phase for the School Facility:

a. Design Drawings. Architect shall prepare preliminary drawings and specifications to fix and describe the size and character of the School Facility, including, but not limited to, structural, mechanical and electrical systems and materials, including architectural presentation drawings, to assist in presentation to District for approval. In addition, Architect shall monitor approval of Education Specifications with the California Department of Education.

b. Drawings for Approval. Architect shall furnish two complete sets of preliminary drawings in accordance with the concepts of the approved schematic drawings, or modifications approved by District, including outline specifications, plans, sections and elevations, or perspective sketches to District for approval, one set of which will be returned to Architect with changes and corrections noted by District. When final corrections are completed, Architect shall furnish District with two corrected copies of the preliminary drawings.

c. Agreed Design Estimate. In cooperation with and subject to the approval of District, Architect shall prepare for the School Facility, the Agreed Design Estimate as defined in Article IV of this Agreement, based upon the Opinion of Probable Cost, or the Revised Opinion of Probable Cost, if applicable. The Design estimate shall exclude the costs associated with the civil work or site costs.

3. Site Utilization Phase. Upon written approval by the District of the Design Development drawings for the School Facility and following written notice from the District, Architect shall complete site utilization plans for each of the three classroom buildings at each respective site. The District shall provide written notice of the order in which the Architect is to proceed with each classroom building.

a. Site Utilization Plans. Architect shall prepare preliminary drawings to show the location of each building at the respective school site. The drawings shall provide an analysis of circulation to and from the building and any change in the overall circulation patterns for the site. The plans shall also identify any unique issues presented by the location of the building, including, but not limited to, additional required site work, retaining walls, shading patterns, accessibility issues, utility reconfigurations, drainage, irrigation or security issues presented by the proposed location of the building.

b. Drawings for Approval. Architect shall furnish two complete sets of site utilization drawings in accordance with the concepts of the approved design development drawings, or modifications approved by District, to District for approval, one set of which will be

returned to Architect with changes and corrections noted by District. When final corrections are completed, Architect shall furnish District with two corrected copies of the site utilization drawings.

c. **Agreed Design Estimate.** In cooperation with and subject to the approval of District, Architect shall prepare a separate cost estimate for the civil work and site costs associated with the site utilization plan based upon the Opinion of Probable Cost, or the Revised Opinion of Probable Cost, if applicable

4. Construction Documents Phase. Upon written approval by District of the design development drawings for the School Facility and following written notice from District, Architect shall complete the following services for the Construction Documents phase for such School Facility:

a. **Working Drawings and Specifications.** Architect shall prepare contract documents commonly referred to as working drawings and specifications, setting forth in detail and prescribing the work to be done, and the materials, workmanship, and finishes required for the School Facility. This shall be an amplification of the preliminary drawings and outline specifications approved by District and shall be in such form as will enable District to: (1) secure any required approvals and permits for modernization of the School Facility; (2) obtain by open competitive bidding a responsible bid that does not exceed the Revised Agreed Estimate, as defined in Article IV, by more than ten percent; and (3) permit any qualified, licensed Contractor to perform the construction for the School Facility. Architect shall work with site and community groups as necessary. Architect shall also prepare reproducible working drawings and prepare specifications by an acceptable photo reproduction process.

Architect shall file with District a copy of all calculations, including, but not limited to, drainage, structural, mechanical, electrical, acoustical and sanitary design calculations, prior to final District approval of working drawings. The final drawings shall be drawn legibly and be of such quality and workmanship that clear and legible duplicate transparencies or prints, uniform in size, may be obtained. Final specifications shall be typed using paper 8 ½ x 11 inches in size and shall be reproduced using a clearly legible duplicating process. Before delivery to District, two sets of specifications shall be assembled with heavy stock covers or comparable form, and shall be checked by Architect.

b. **Phasing of Work.** As part of the preparation of Contract Documents and if so directed by District in writing, final working drawings and specifications shall be prepared so that portions of the work may be deferred and performed at a later date under subsequent modernization contracts.

c. **District Approval.** When, in the opinion of Architect, final drawings and specifications are complete, two complete sets of prints of working drawings and specifications shall be submitted to District for review, study, checking, and approval by District. Architect shall make all changes, additions and/or corrections in the final working drawings and specifications requested by District, State or other public agency so long as they are not in conflict with the requirements of the applicable Building Codes, local, State and/or Federal governmental regulations and requirements of public agencies having jurisdiction or previous approval.

d. Revised Agreed Estimate. At the time the final working drawings and specifications are submitted to District, Architect shall furnish District with a revised estimated cost of modernization, including a breakdown of costs by major division of work. In the event that this revised estimated cost for the School Facility exceeds cost and budget limitations set by District, Architect agrees that it will, at no additional fee or cost to District, make revisions to the drawings and specifications as District may direct to bring the estimated cost for the School Facility within District's cost limitations or budget. The resulting estimate, upon approval by District, shall be known as the Revised Agreed Estimate as defined in Article IV of this Agreement.

e. Progress Reports. When requested by District, Architect shall make written reports as to the progress of the work on the drawings and specifications.

f. Approval of Documents. When drawings, specifications, and other contract documents are completed, Architect shall present them to District for final approval. It is understood and agreed that the final working drawings and specifications prepared by Architect shall meet with the approval of District.

g. Bidding Documents and Application.

(i) Bid Forms. Architect shall furnish all services required to enable District to receive bids for the modernization of the School Facility including, but not limited to, preparation, under District's direction, of: bid proposals, instructions to bidders, construction agreement, general and supplementary conditions, advertisement for bids, bonds, and bid tabulation forms. Prints shall be of the same size as the tracings from which the prints are made. Architect shall, upon approval, assist in obtaining bids from qualified Contractors, and during the period of bidding, Architect shall interpret the drawings and specifications and prepare any addenda required before bids are received. After bids are taken, Architect shall help in the interpretation of bids received, including the various alternates, if any. Architect shall aid in investigating the competency and responsibility of the bidders, and make to District a recommendation of award of contract. Architect shall prepare bid tabulations and bid analysis as required by District.

(ii) Alternate Bids. When approved by District, Architect shall provide working drawings and specifications which include alternate bids as deemed advisable by District to bring the modernization of the School Facility within allowable cost and budget limits.

(iii) Applications. If requested by District, Architect shall furnish and process all architectural and engineering information required to prepare and process applications to applicable governmental agencies for the securing of priorities, approvals, materials, funds or as an aid in the planning and modernization of the School Facility.

h. Revision of Drawings. If required by District, after competitive bids based on the working drawings and specifications have been received and in the event the total of the lowest responsible bid or bids exceeds the Revised Agreed Estimate by more than ten percent, Architect shall revise the working drawings and specifications in a manner that will permit the securing of new bids which do not exceed the cost limitations of the Revised Agreed Estimate.

5. Preparation of Documents. Architect shall prepare all drawings and specifications, including those required for the presentation to all local, State and/or Federal agencies (the "Construction Documents"). All drawings and specifications are to be in compliance with applicable codes, ordinances and other lawful regulations. The drawings and specifications shall be developed in such form and condition as will enable District to secure any required approvals of public agencies, and in such form and condition as will enable District to comply with the requirements of and secure the required permits for the construction of the School Facility from Federal, State and local agencies having jurisdiction. All prints of documents required for development and coordination by Architect will be furnished by Architect at no cost to District. All prints for Federal, State or local approval and bidding and Construction Documents will be paid by District. Architect shall provide District with one set of Construction Documents for use by District at no cost to District.

6. Construction Phase. During the construction phase for the School Facility, Architect shall perform the following services:

a. Administration. Architect shall provide general administration of the construction contract for all work based on the drawings and specifications prepared by Architect, and in doing so shall comply with all requirements of Title 21 and Title 24 of the California Code of Regulations, with respect to that administration. Architect shall visit the site to observe the work at all times necessary to determine if construction is in conformance with the Construction Documents in order to advise District as to the progress, and shall visit the work at least once each week and promptly whenever requested to do so by District Representative or District Inspector, as defined in Article III.F of this Agreement. The administration by Architect shall be in addition to the continuous inspection of District Inspector. Architect shall provide technical direction to District Inspector when requested to do so by District representative or by District Inspector.

Architect shall take reasonable precautions to secure compliance by the Contractor and the Sub-Contractors with the Construction Documents. Architect shall have the authority to reject work which does not conform to the Construction Documents. Whenever Architect considers it necessary or advisable to insure the proper implementation of the intent of the Construction Documents, Architect shall request that District require that the Contractor arrange for additional inspection or testing of any work, whether or not such work be partially or completely fabricated or partially or completely installed. When Architect is to observe tests or inspections or to issue approvals as required by the Construction Documents, Architect shall cooperate with the personnel responsible for such testing at the normal place where such testing is conducted or performed.

b. District Inspector and Reports. Architect shall aid in the selection of, and approval of, full-time inspectors as required by law, and provide technical direction to the inspectors during the construction process. Architect shall receive and check District Inspector's reports, and prepare and submit reports to applicable agencies as required by law.

c. Schedule Observation and Records. The Contractor will be contractually required to submit to District representative and to Architect before construction

commences, a schedule of the planned construction activities including the sequence, timing and relationship of construction activities. On a periodic basis thereafter, the Contractor will be contractually required to submit to District representative and to Architect schedules of the actual and planned progress of the work which accurately reflect the status of the work performed and the anticipated schedule of the work to be performed. Architect shall review and approve the Contractor's schedules. Architect shall immediately notify both District representative and the Contractor in writing of any and all instances in which the schedules submitted by the Contractor do not accurately reflect the actual progress of the work, correspond to the Contractor's application for payments or reflect other necessary changes in the scheduled progress of work activities.

d. Construction Delays. Architect will attempt to expedite the progress of the construction work by means of verbal and written communication and reference to agreed and accepted schedules.

e. Progress Reports. Architect shall submit verified progress reports, as required, to District and to the Division of the State Architect in compliance with Title 21 and Title 24 of the California Code of Regulations.

f. Problem Reports. During the construction, Architect shall make written reports to District stating any problems arising during construction, the changes contemplated in the work as a result of the problem, and the progress of the work.

g. Tests. Architect shall check and process all required material and test reports and report to District and any applicable agencies any deficiencies in material as reflected by those reports, and recommendations for correction of those deficiencies.

h. Color Selection. With the aid of and in cooperation with District, Architect shall prepare and submit to District for review and approval or disapproval, drawings and sketches as are needed and provide selections of colors, textures, finishes, and other matters involving an aesthetic decision, for all required items included in the work for the School Facility. Architect shall prepare and submit such drawings and sketches as are needed to implement selection of colors, textures and finishes for all materials needed in the School Facility for District to review. These shall be submitted in sufficient time to prevent delay in the work and in no case in less than 30 days prior to the time that work requiring such selections commences.

i. Shop Drawings and Equipment Lists. Architect shall promptly review and approve all Shop Drawings, Equipment Lists, product data, specifications, addenda, change orders and other modifications, schedule of submittals and samples required by the Construction Documents to be submitted to it for approval. Architect shall submit all such drawings, addenda, change orders and other modifications to District upon completion of the Work. Such review by Architect shall not relieve the Contractor of any of its responsibilities under the construction contract. Architect shall complete its review within five working days after receipt of the documents, so as not unnecessarily to disrupt the orderly progress of the work or delay completion of construction. Architect shall advise District and the Contractor of its approval or disapproval in writing and, in the case of any disapproval, the reasons therefor which shall identify any defect, discrepancy or deficiency which Architect discovers in the documents. In addition, Architect shall assist District in the determination of alternate acceptable materials and/or equipment. No major changes in or deviations from the requirements of the Contract Documents

will be permitted at any time without prior written approval from District. Architect shall submit one set of all reviewed shop drawings for District's file and advise District of the results of such review.

j. Substitution of Materials and Products. Architect shall investigate, review, advise and recommend for acceptance or rejection any substitution of materials and products where requested or required by the terms of the specifications and shall record all substitutions of items in the final as-built specifications provided for in subsection (t) of this Section.

k. Changes. Architect shall carefully and promptly review and approve in writing the Contractor's requests for all change orders, time extensions, and/or substitutions to specified products, materials, equipment or systems and other departures from the Construction Documents. Architect shall complete its review within five working days after receipt of the request, so as not unnecessarily to disrupt the orderly progress of the work or delay completion of construction. Architect shall provide District and the Contractor a copy of its written analysis of each such request, indicating whether the same is approved or disapproved and in all cases of disapproval, the reasons therefor. Architect shall discuss with the Contractor and District any proposed changes required during construction when the changes alter the function, quality, appearance, or cost of the finished item of work, and Architect shall check all items of cost occasioned by the changes. Architect shall not permit the Contractor to commence work on any changes without first obtaining the written approval of District. Changes shall not be commenced until Architect has received a written change order approved by District and signed by the Contractor.

l. Information for As-Built Drawings. Architect shall consult with District Inspector and/or the Contractor in the compilation of information necessary for the preparation of the as-built drawings required by subsection (t) of this Section.

m. Plans and Reports to State. Architect shall furnish all prints, specifications, and other necessary papers, and make reports to the governmental entities having jurisdiction as required.

n. Certificate of Payment. Before authorizing any payments to the Contractor, Architect shall carefully and promptly review and approve the most recent schedule of values submitted by the Contractor and shall require sufficient data to substantiate the Contractor's right to payment as District or Architect may require. Architect shall carefully determine the proper amount owing to the Contractor and shall within five working days after receipt of the Contractor's application for payment, issue a certificate for payment for such amounts as maybe due to the Contractor. If Architect does not approve the schedule of values as submitted by the Contractor within said five-day period Architect shall advise District and the Contractor within said five-day period in writing of Architect's reasons for withholding the certification in whole or in part. The issuance of a Certificate for Payment shall constitute a representation by Architect to District that the work has satisfactorily progressed to the point indicated, complies with and is in accordance with all Building Codes, all government rules and regulations and the Construction Documents (subject to an evaluation of the work as a functioning whole upon completion, and to the results of any subsequent tests required by the Construction Documents, and to minor

deviations from the Construction Documents which are correctable prior to completion); and that the Contractor is entitled to the payment in the amount certified.

o. Description Drawings and Interpretations. Architect shall furnish all details or incidental services necessary for the proper execution of the work, to include all large scale or full-size supplemental drawings required to describe the work for the School Facility. Architect shall complete these details and deliver them to the Contractor to prevent delay to the Contractor's operations. Tracings of all supplemental drawings shall be furnished to District and shall bear the approvals required of public agencies having jurisdiction. If, during the construction, any dispute shall arise regarding the true meaning of the drawings and/or specifications, Architect shall render a prompt interpretation.

p. Pre-final Inspection. In cooperation with District, Architect shall make a pre-final inspection at such time as Architect or District shall determine that the School Facility is substantially completed. On the basis of the pre-final inspection, Architect, in cooperation with District, shall prepare and forward to the Contractor and to District a list of all deficiencies, including a list of those of a minor nature, commonly called a "Punch list," and notify the Contractor in a written notice accompanying the list that all of the deficiencies must be corrected prior to acceptance of the School Facility.

q. Certificate of Completion. Architect shall conduct inspections of the project and consult with the Contractor and District Representative to determine the dates of substantial completion and final completion, shall review written warranties and guarantees and related documents, and cooperate with District in the preparation of a punch list, and shall issue a final certificate for payment. Architect shall issue a final certificate for payment only after it has made an inspection to determine whether the work or the designated portion thereof is substantially complete and conforms to the requirements of the Construction Documents. The final certificate of payment shall state that to the best of Architect's knowledge, as personal knowledge is defined in Section 33(b), Title 21 of the California Code of Regulations and Education Code Section 17309, and on the basis of Architect's observations and inspections, the work has been completed in accordance with the terms and conditions of the Construction Documents and that the entire balance found to be due the Contractor is due and payable. Furthermore, when the work or the designated portion thereof is substantially complete, Architect shall prepare a certificate of substantial completion which shall establish the date of substantial completion, shall establish the responsibilities of District and the Contractor with respect to security, maintenance, heat, and utilities, and any damage to work, and shall fix the time within which the Contractor shall finish all the items needed to be completed or corrected to conform the work to the Construction Documents.

During the period of construction, Architect shall cause its consulting engineers to make or cause to be made all respective tests and inspections necessary to secure the completion of various types of work falling under their division of the work, and upon completion of the School Facility, Architect shall cause each consulting engineer to issue or cause to be issued a certificate stating that the work falling under his or her administration has been performed in accordance with the drawings and specifications and contract requirements.

Architect shall not be responsible for those acts or omissions which are solely the responsibility of the Contractor or any Sub-Contractors, or any of the Contractor's or Sub-Contractor's agents or employees, or any persons performing any of the work on their behalf.

r. Completion of Lien time. At the expiration of the period in which to file and serve a Stop Notice, Architect shall approve the final certificate of payment of the Contractor.

s. Guarantees. Architect shall secure in proper form and transmit to District the necessary guarantees, instruction books, diagrams, operating manuals, and documents required of the Contractor.

t. As-Built Drawings.

(i) Not later than sixty days after completion of construction, and before receipt of final payment, Architect shall review and forward the final working drawings and specifications, indicating on them all changes made by change orders or otherwise under the construction contract and all information called for on the specifications, producing an "as-built" set of final working drawings which will show, among other things, the location of all concealed pipe, buried conduit runs, and other similar service elements within the School Facility, if applicable. Because the "as-built" drawings are based on unverified information provided by District Inspector and the Contractor which will be assumed reliable, Architect cannot and does not warrant their accuracy.

(ii) On approval by District of the completed "as-built" drawings, Architect shall forward to District the complete set of original drawings corrected to "as-built" condition or a complete set of reproducible duplicate drawings. The tracing shall be of such quality that clear and legible prints may be made without appreciable and objectionable loss of detail.

(iii) Prior to the receipt of Architect's final payment, Architect shall forward to District one clear and legible set of reproductions of the computations, the original copy of the specifications, the "as-built" drawings, the final verified progress report pursuant to Title 21 of the California Code of Regulations, and Architect's Certificate of Completion.

7. Public Agency Approvals. Architect shall assist District in applying for and obtaining the required approvals from all public agencies having jurisdiction over the School Facility. To the extent approvals of documents or drawings are required for the School Facility, Architect shall submit such copies to such agency as are required and shall make corrections or revisions as may be necessary or required by such agency in order to secure approvals or funding. District shall reimburse Architect for any plan check fees paid by Architect on District's behalf.

C. Additional Architect's Duties.

1. Consultations. Architect shall participate in all consultations and conferences with authorized representatives of District, the Project Construction Manager and/or

other public agencies having jurisdiction over the construction/modernization of the School Facility.

2. Employees and Consultants. Architect shall employ at its sole cost and expense, employees, technicians, consultants, engineers and personnel properly skilled in the various aspects of the design and construction of the School Facility Improvements, including, but not limited to, civil, structural, mechanical (inclusive of both HVAC and plumbing), electrical and other specialized engineering or consulting services required for the School Facility Improvements. Architect shall confer and cooperate with professional consultants employed directly by District within the scope of work covered by this Agreement. Any final reports, recommendations, working drawings and specifications shall bear the signature of any Architect consultants or engineers in addition to the signature of Architect, and shall become the property of District. Architect agrees to have all consultants or engineers employed on a School Facility execute a declaration that they have no financial interest in the sale or use of any materials or equipment required for the School Facility Improvements.

3. Guarantee Period. Architect shall, upon request of District, recommend action to be taken should defects in workmanship or materials be discovered after acceptance of the School Facility and prior to expiration of the guarantee period.

4. Scheduling. Architect understands that District may request that Architect proceed with services for more than one School Facility at any given time and that Architect agrees that Architect can provide such services as may be required by District at any given time at no additional cost to District. Architect further understands that School District may choose to postpone or abandon any phase of a School Facility at District's discretion and that District may give notice to restart such phase at a later date subject to potential adjustment of fees or costs for architectural services.

5. Errors and Omissions. Should any errors, omissions, defects or deficiencies be discovered in the Construction Documents prepared by Architect, Architect will prepare such amendments or supplementary documents as are necessary to correct or remedy the same, and will provide such consultation without additional compensation or cost to District as may be required.

6. Additional Services. Architect's compensation for these additional Architect's duties as described in Article II, Subsections C.1. through C.5., is included in its basic fee, as set forth in Article VI.A.

ARTICLE III. DUTIES OF DISTRICT.

A. District Representative. The District names Katherine Wright, Superintendent of Schools, or her designated representative as the District Representative to act on behalf of District in all matters pertaining to the services to be rendered under this Agreement. All requirements of District pertaining to services to be rendered shall be given through District Representative. District Representative shall cooperate with Architect in all matters relative to this Agreement in order to permit the performance of the work without undue delay.

B. Statement of Building Program and Budget and Scheduling for School Facility. District shall provide full information as to the requirements and educational Program regarding the School Facility improvements. District shall establish a construction budget for the School Facility and a schedule for completion of the School Facility.

C. Surveys and Tests.

1. Site Survey. When requested and reasonably required, District shall furnish Architect with a complete and accurate survey of the building site, prepared by a licensed surveyor indicating where relevant, among other matters, the location of existing buildings, grades around existing buildings, grades and lines of street, pavements, boundaries of adjoining properties and contour of site, information as to existing sewer, water, gas and electrical services of record.

2. Soil Tests. If requested and reasonably required, District shall furnish results of soil tests by a qualified testing laboratory or soil engineer.

3. Geological Hazards Investigation Survey. District shall perform any geological hazards investigation survey required by State authorities having jurisdiction and make copies available to Architect for distribution as necessary.

D. Fees. District shall pay or cause to be paid all fees required in connection with any particular School Facility to public agencies having jurisdiction.

E. Bidding and Contract Documents. District shall assist Architect in the distribution of plans to bidders.

F. District Inspector. District shall furnish and provide an inspector, or inspectors ("District Inspector"), as required during the entire course of construction/modernization of the School Facility. District Inspector shall be qualified and approved by appropriate Federal, State and local agencies, and shall be satisfactory to, responsible to, and under the direction of Architect and shall also be responsible to and act in accordance with the policies of District. The cost of employment of District Inspector will be borne by District and paid directly to District Inspector. The administration by Architect and its engineers and consultants shall be in addition to the continuous personal supervision of District's Inspector.

G. Communications and Inspections.

1. Relationship with Contractors. If during the course of construction/modernization any questions, recommendations, requests for changes, or substitutions are initiated by District Staff, they shall be directed only through District Representative. Orders to the Contractor shall be issued through Architect unless such orders are not being properly transmitted by Architect.

2. Pre-final inspection. District shall assist Architect in making the pre-final inspection and the preparation of the list of deficiencies with regard to the School Facility.

3. Final Inspection. When District has been notified by Architect that the "punch list" items have been corrected, District shall accompany Architect and the Contractor on the final inspection with regard to the School Facility.

H. Notice of Completion. When all items are completed with regard to the School Facility to the satisfaction of District and Architect, and upon recommendation of Architect, District staff shall recommend to District that it accept the School Facility and authorize Architect to record a Notice of Completion. During the Contractor's guarantee period, District shall notify Architect in writing of any apparent deficiencies in materials or workmanship.

ARTICLE IV. SCHOOL FACILITY COST ESTIMATES.

A. Opinion of Probable Cost. The Opinion of Probable Cost for the School Facility is set forth on Exhibit "1," attached hereto and incorporated herein. Such amounts represent the estimate by Architect, based upon the master Plan completed by Architect, of the construction for completing the School Facility.

B. Revised Opinion of Probable Cost. The Revised Opinion of Probable Cost shall be subject to District approval and shall consist of the estimate of construction costs with revisions, if any, as indicated by the preliminary studies, schematic drawings, and site utilization plans completed pursuant to the Schematic Design Phase for the School Facility.

C. Agreed Design Estimate. The Agreed Design Estimate shall include an estimate of all work to be done as shown on the preliminary drawings completed pursuant to the Design Development Phase, and shall be established by agreement between Architect and District.

D. Revised Agreed Estimate. The Revised Agreed Estimate shall include an estimate of all work shown on the final working drawings and specifications completed pursuant to the Construction Document Phase, and shall be established by agreement between Architect and District. It shall be based upon prevailing construction and market conditions for the purpose, among others, of ascertaining that the cost of the proposed construction falls within the budget and cost limitations established by District.

After approval by District of the Revised Agreed Estimate, and until such time as the actual cost of the particular School Facility or unit of work is determined by receipt by District of competitive bids based upon the working drawings and specifications, the Revised Agreed Estimate of construction costs shall be the agreed construction cost of the School Facility.

ARTICLE V. PROJECT SCHEDULE.

A. Time for Completion. It is understood that time is of the essence of this Agreement and that the complete times set forth below are binding, unless extended in writing by District.

1. Conceptual/Schematic Design Phase. All obligations set forth in Subsection B.1 of Article II shall be completed within thirty (30) calendar days after written notice to proceed for such phase has been given by District to Architect.

2. Design Development Phase. All obligations set forth in Subsection B.2 of Article II shall be completed within forty-five (45) calendar days after written notice to proceed for such phase has been given by District to Architect.

3. Construction Documents Phase. All obligations set forth in Subsection B.3 of Article II shall be completed within one hundred and eighty (180) calendar days after written notice to proceed for such phase has been given by District to Architect.

ARTICLE VI. ARCHITECT'S COMPENSATION.

A. Basic Fee. District agrees to pay Architect for full performance of all services contemplated under the terms of this Agreement, a flat fee for each of the phases described herein as set forth in the attached Exhibit "2" and incorporated herein by this reference.

B. Additional Compensation. Other than for Additional Services performed pursuant to Article I, Subsection G.6 of this Agreement, Architect shall not be entitled to additional compensation unless there are unusual and unanticipated circumstances and only when requested by Architect in writing and approved in writing by District and/or the State Allocation Board, if necessary, in advance of such services being provided. In the event extra compensation is approved, extra compensation shall be computed on a time and material basis using the hourly rate schedule for Architect services, Exhibit "4", and/or cost plus five percent (5%) of billings to Architect by Architect's consultants.

ARTICLE VII. PAYMENTS SCHEDULE.

A. Progress Payments. For each phase of design, Architect shall invoice its fee set forth in Exhibit 2 for those services performed for that phase of design. At no time shall Architect invoice in excess of the maximum fee set forth for each phase of design. Similarly, Architect shall not invoice for design services not authorized by the District to be performed.

ARTICLE VIII. TERMINATION, ABANDONMENT OR SUSPENSION OF WORK ON A SCHOOL FACILITY.

A. Termination of Architect's Services. District may suspend or terminate Architect's services under this Agreement following fifteen (15) days written notice to Architect because of the failure of Architect to satisfactorily perform or provide prompt, efficient or thorough service or if Architect fails to complete its services or otherwise comply with the terms of this Agreement. District shall also have the right in its absolute discretion to terminate this Agreement in the event District is not satisfied with the working relationship with Architect and without cause following fifteen (15) days prior written notice from District to Architect.

B. Abandonment of a Portion of Work on a School Facility. District has the absolute discretion to suspend or abandon all or any portion of the work on a School Facility and may do so upon written notice to Architect. Upon notice of suspension or abandonment, Architect shall discontinue any further action on a School Facility. If the entire work to be performed on a

School Facility is abandoned, the parties shall each be relieved of the remaining executory obligations of the Agreement, as it relates to that School Facility, but shall not be relieved of any obligations arising prior to said abandonment or of obligations related to any other School Facility.

C. Compensation in the Event of Termination, Abandonment or Suspension. In the event District terminates, abandons or suspends the work on a School Facility, there shall be due and payable, within thirty (30) days following, an amount which bears the same proportion to the total basic fee as the amount of services performed or provided by Architect prior to the time of such termination, suspension or abandonment of this Agreement bears to the entire services Architect is required to perform or provide for the School Facility. For purposes of determining the ratio of the Services actually rendered to the total services necessary for the full performance of this Agreement, the division of work set forth in the payment schedule in Article VI shall be conclusively deemed to have the values corresponding to the amounts required to be paid by said progress payment schedule. In the event of termination due to a breach of this Agreement by Architect, the compensation due Architect upon termination shall be reduced by the amount of damages sustained by District due to such breach.

D. Delivery of Documents. Upon termination, abandonment or suspension, Architect shall deliver to District all preliminary studies, sketches, working drawings, specifications, computations and all other documents and matters completed by Architect to which District would have been entitled at the completion of Architect's Services.

ARTICLE IX. INDEMNIFICATION.

Architect shall indemnify and hold District, its officials, officers and employees, free and harmless from and against all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of or incident to any intentional or negligent acts, errors or omissions of Architect, its officials, officers, employees, subcontractors, consultants or agents in the performance of the Services for the Project under this Agreement, including without limitation the payment of all consequential damages and reasonable attorneys' fees, expert witness fees and other related costs and expenses of defense. Architect shall also reimburse District for the cost of any settlement paid by District arising out of any such claims, demands, causes of action, costs, expenses, liabilities, losses, damages, injuries, suits, actions, or other legal proceedings. Such reimbursement shall include payment for District's reasonable attorneys' fees and costs, including expert witness fees. Architect's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by District, its officials, officers, employees and agents.

ARTICLE X. STANDARDIZED MANUFACTURED ITEMS.

Architect shall consult and cooperate with District in the use and selection of manufactured items to be used in the School Facility. Manufactured items, including, but not limited to, paint, finish hardware, plumbing fixtures and fittings, mechanical equipment, electrical fixtures and equipment, roofing materials, and floor covering shall be standardized to District's criteria so long as those criteria do not seriously interfere with building design.

Architect agrees that the specifications for the School Facility will provide that no asbestos or asbestos-containing materials will be used or substituted in conjunction with the School Facility. Architect agrees that upon completion of all work for the School Facility, Architect will provide a written statement to District to the best of Architect's knowledge, no asbestos or asbestos-containing materials were used in the construction of the work on the School Facility under the Agreement.

ARTICLE XI. OWNERSHIP OF DOCUMENTS PREPARED FOR A SCHOOL FACILITY.

Pursuant to Section 17316 of the Education Code, all plans, specifications, original, or reproducible transparencies of working drawings and master plans, preliminary sketches, architectural presentation drawings, structural computations, all estimates and all other documents prepared by Architect pursuant to this Agreement are and shall remain the property of District for purposes of repair, maintenance, renovation, modernization, or other purposes, only as they relate to this Project. Nothing in this Agreement shall preclude District from using the plans, record drawings, specifications, or estimates related to the Project for the purposes of additions, alignments and other development on the School Facility.

This Agreement shall not be construed to transfer or waive Architect's copyrights over the documents specified in the paragraph above, including but not limited to, all common law, statutory, and other reserved rights, unless Architect expressly transfers or waives these rights through this Agreement, including, but not limited to, a written addendum or amendment.

ARTICLE XII. REUSE OF DOCUMENTS PREPARED FOR THE SCHOOL FACILITY IMPROVEMENTS.

District, as the sole owner of all documents prepared for the School Facility, reserves the right to reuse all or part of those documents at its sole discretion for the construction/modernization of all or part of another school construction project constructed for District. District is not bound by this Agreement to employ the services of Architect who prepared these documents in the event they are reused on another project.

In the event District elects to reuse documents prepared for the School Facility on another project without employing the services of Architect who prepared those documents, District agrees to require the new architect to (a) assume any and all obligations for the reuse of the documents and process the same through the Division of the State Architect as the project architect, and (b) indemnify Architect against any liability for its reuse of the documents.

ARTICLE XIII. INSURANCE.

A. Coverages. Prior to commencing performance under the Agreement, and continuing until all Services to be performed under this Agreement have been completed, Architect shall, at its sole cost and expense, carry and maintain the insurance coverages as set forth below. Evidence of such insurance shall be provided to District by delivering copies of the policies or certificates of insurance setting forth the required coverage. The insurance required hereunder

shall provide for the following coverages and limits with companies properly licensed and satisfactory to District:

1. Worker's Compensation and Employers Liability Insurance in Architect's name with limits of liability under the Employer's Liability of not less than \$1,000,000.00 for bodily injury by accident; \$1,000,000.00 per employee for bodily injury by disease; \$1,000,000.00 for bodily injury by disease.

2. Commercial General Liability Insurance in Architect's name, with bodily injury limits of not less than \$1,000,000.00 each occurrence, and \$4,000,000.00 in aggregate, and property damage limit of not less than \$500,000.00. Such Commercial General Liability Insurance shall include the following liability "hazards": premises and operations liability; personal injury liability; broad form property damage liability; and completed operations liability.

3. Automobile Liability Insurance with an Employer's Non-Ownership Liability Endorsement in Architect's name. Limits of liability shall not be less than \$1,000,000.00 per person and \$1,000,000.00 per accident for bodily injury, and \$2,000,000.00 for property damage.

4. Professional Liability Insurance covering errors and omissions, with limits of liability of not less than \$1,000,000.00.

B. Additional Requirements. The following additional specifications and stipulations shall apply to the policies providing the insurance coverages required of Architect hereunder.

1. Architect shall submit proof of the required insurance coverages at the time of the execution of this Agreement.

2. Architect shall assure that all such coverages are in full force and effect during the time intervals hereafter stipulated. The initial Inception date of all such coverages shall be the date on which this Agreement is executed. The Professional Liability and all other coverages (except for the Automobile Liability coverage) shall remain in effect for at least one (1) year after the date of final Completion of the Project and acceptance thereof by District. The Automobile policy shall remain in effect until at least the date on which Architect is paid in full under this Agreement. Architect shall not take action, or omit to take any action that would suspend or invalidate any of the required coverages during the time period they are required to be in effect.

3. With respect to all Worker's Compensation and Employee Liability coverages required under this Article, Architect shall cause such coverages to be provided on a "primary" basis, regardless of the requirement that District be named, for some purposes, as an additional insured on the policies of Architect and regardless of any other insurance District may elect to purchase and maintain. Accordingly, no Workers' Compensation or Liability coverage required of Architect shall be subject to an "excess" or "pro rata" type of other insurance clause, nor shall any such coverage be subject to any clause which would be contrary to the aforesaid intent of the parties.

4. No act or omission of any insurance agent or broker shall relieve Architect of any of its obligations under this Agreement. In the event that Architect fails to acquire and maintain the insurance coverages as provided herein, District may procure the same and pay the premium therefor, in which case the cost shall be charged to Architect or deducted from payments due Architect hereunder.

C. Notice of Change in Status. Each policy required of Architect hereunder shall be endorsed to require the insurer to give District at least thirty (30) days' advance written notice of the insurer's intention to cancel coverage under the policy.

D. Additional Insurance. In addition, District may, at its option, require Architect to provide additional Project insurance, provided the premiums for such insurance are reimbursed by District and District approves, in advance, such additional insurance, the company issuing the same, the scope of the coverage thereof and the premiums therefor.

E. Waiver. Architect waives all its rights to subrogation against District to the extent of any insurance recoveries that may be obtained by Architect for damages caused by fire or other perils covered by insurance, except such rights as Architect may have to proceeds of insurance held by District or any other person as trustee on behalf of Architect.

ARTICLE XIV. MISCELLANEOUS.

A. Merger, Successors and Assignments. This Agreement contains and constitutes the entire agreement between District and Architect with regard to the matters herein set forth, and supersedes all prior oral or written negotiations, representations or agreements. This Agreement is binding upon and inures to the benefit of the successors, executors, administrators, and assigns of each party to this Agreement, provided, however, that Architect shall not assign or transfer by operation of law or otherwise any or all rights, burdens, duties, or obligations without prior written consent of District. Any attempted assignment without such consent be invalid.

B. Asbestos Certification. Architect shall represent to District, in writing and under penalty of perjury, that to the best of its knowledge, information and belief no asbestos-containing material or other material deemed to be hazardous by the state or federal government was specified as a building material in any contract document that the Architect prepares for the Project. Architect shall also assist the District in ensuring that contractors provide District with certification, in writing and under penalty of perjury, that to the best of their knowledge, information and belief no material furnished, installed or incorporated into the Project contains asbestos or any other material deemed to be hazardous by the state or federal government.

C. Disabled Veteran Business Enterprise Certification. If required for this Project, Architect shall provide proof of DVBE compliance, in accordance with any applicable policies of the District or the State Allocation Board, within thirty (30) days of its execution of this Agreement. If Architect fails to comply with this requirement, the Agreement shall be deemed canceled.

D. No Third Party Rights. This Agreement shall not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

E. Governing Law. This Agreement shall be construed in accordance with, and governed by, the laws of the State of California. Venue shall be in Los Angeles County.

F. Entire Agreement. This Agreement, with its exhibits, contains the entire agreement of the parties hereto, and supersedes any and all other prior or contemporaneous negotiations, understandings and oral or written agreements between the parties hereto. Each party acknowledges that no representations, inducements, promises or agreements have been made by any person which are not incorporated herein, and that any other agreements shall be void. Furthermore, any modification of this Agreement shall only be effective if in writing signed by all parties hereto.

G. Severability. Should any provision in the Agreement be held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall continue in full force and effect.

H. Non-Waiver. None of the provisions of this Agreement shall be considered waived by either party, unless such waiver is specifically specified in writing.

I. Safety. Architect shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Architect shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of its employees, consultant and subcontractors appropriate to the nature of the work and the conditions under which the work is to be performed.

J. Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Architect: HKIT Architects
538 Ninth Street, Suite 240
Oakland, CA 94607
Attn: Jeff Evans, AIA, Principal

District: River Delta Unified School District
445 Montezuma Street
Rio Vista, CA 94571
Attn: Kathy Wright, Superintendent

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

K. Time of Essence. Time is of the essence for each and every provision of this Agreement.

L. Owner's Right to Employ Other Consultants. District reserves right to employ other consultants, including Architects, in connection with this Project or other projects.

M. Prohibited Interests.

1. Solicitation. Architect maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Architect, to solicit or secure this Agreement. Further, Architect warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Architect, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this Warranty, District shall have the right to rescind this Agreement without liability.

2. Conflict of Interest. For the term of this Agreement, no director, official, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

N. Equal Opportunity Employment. Architect represents it is an equal opportunity employer and that it shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, sex, age or any other classification protected by federal or state law. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Architect shall also comply with all relevant provisions of District's minority business enterprise program, affirmative action plan or other related programs or guidelines currently in effect or hereinafter enacted.

O. Labor Certification. By its signature hereunder, Architect certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the services.

P. Fingerprinting Requirements. Unless exempted, Architect shall comply with the requirements of Education Code Section 45125.1 with respect to fingerprinting of employees who may have contact with the District's pupils. The Architect shall also ensure that its consultants on the Project also comply with the requirements of Section 45125.1. To this end, the Architect and its consultants must provide for the completion of the certification form attached hereto as Exhibit "3" and incorporated herein by reference prior to any of the Architect's employees, or those of any other consultants, coming into contact with the District's pupils.

Q. Subcontracting. As specified in this Agreement, Architect shall not subcontract any portion of the Services required by this Agreement, except as expressly stated herein, without

prior written approval of District. Subcontracts, if any, shall contain a provision making them subject to each and every provision of this Agreement.

R. Supplemental Conditions. Any supplemental conditions shall be attached as an exhibit to this Agreement, and that exhibit shall be incorporated herein by reference.

S. State Audit. Pursuant to and in accordance with the provisions of Government Code Section 8546.7, or any amendments thereto, all books, records and files of District and Architect connected with the performance of this Agreement shall be subject to the examination and audit of the State Auditor of the State of California, at the request of District or as part of any audit of District, for a period of three (3) years after final payment is made under this Agreement. Architect shall preserve and cause to be preserved such books, records and files for the audit period.

The parties, through their authorized representatives, have executed this Agreement on the dates opposite their signatures.

RIVER DELTA UNIFIED SCHOOL DISTRICT

DATE: _____

By: _____
Superintendent

HKIT ARCHITECTS

DATE: 9/07/2021

By:  _____

EXHIBIT "1"

OPINION OF PROBABLE CONSTRUCTION COST OF SCHOOL FACILITY

Consistent with Article IV., Section A. of the Agreement, the following is a summary of Architect's opinion on the probable cost for the Classroom Building. Architect shall prepare a separate probable cost for the costs associated with the civil work and site utilization at each site:

Description			
Sitework			
_____ Building			
_____ Building			
Additional Work			
_____ Building			
Subtotal Construction Cost			
Design Contingency			
General Conditions			
Contractor Profit			
Bonds/Insurance/LCP			
Total Projected Construction Cost			
Recommend 12% Increase for Small Job Factor			
Total Recommended Construction Budget			
Increase to Mid-Point of Construction			
Total to Mid-Point of Construction			

EXHIBIT "2"
FEE SCHEDULE

EXHIBIT "3"

FINGERPRINTING CERTIFICATION

ARCHITECT CERTIFICATION

With respect to the Contract dated _____ 2021 by and between the River Delta Unified School District ("District") and HKIT Architects ("Architect") for the provision of architectural services, Architect hereby certifies to the District's governing board that it has completed the criminal background check requirements of Education Code section 45125.1 and that none of its employees that may come in contact with District pupils have been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code section 1192.7(c).

Architect's Representative

Date

ARCHITECT EXEMPTION

Pursuant to Education Code section 45125.1, the River Delta Unified School District ("District") has determined that HKIT Architects ("Architect") is exempt from the criminal background check certification requirements for the Contract dated _____, 2021 by and between the District and Architect ("Contract") because:

The Architect's employees will have limited contact with District students during the course of the Contract; or

Emergency or exceptional circumstances exist.

District Official

Date

ARCHITECT'S CONSULTANT CERTIFICATION

The River Delta Unified School District ("District") entered into a contract for architectural services with HKIT Architects ("Architect") on or about _____, 2021 ("Contract"). This certification is submitted by _____, a consultant to the Architect for purposes of that Contract ("Consultant"). Consultant hereby certifies to the District's governing board that it has completed the criminal background check requirements of Education Code section 45125.1 and that none of its employees that may come in contact with District pupils have been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code section 1192.7(c).

Consultant's Representative

Date

ARCHITECT'S CONSULTANT EXEMPTION

The River Delta Unified School District ("District") entered into a contract for architectural services with HKIT Architects ("Architect") on or about _____, 2021 ("Contract"). Pursuant to Education Code section 45125.1, the District has determined that _____, a consultant to the Architect for purposes of that Contract ("Consultant"), is exempt from the criminal background check certification requirements for the Contract because:

- [X] The Consultant's employees will have limited contact with District students during the course of the Contract; or
- [] Emergency or exceptional circumstances exist.

District Official

Date

September 1, 2021

Kathy Wright
River Delta Unified School District
445 Montezuma Street
Rio Vista, CA 94571

Reference: River Delta Unified School District
Master Plan and Implementation Plan
Preparation Phase
HKIT 21029.01

Dear Kathy:

HKIT is pleased to provide this fee proposal to the River Delta USD for the community engagement portion of the master plan and implementation plan project. This is phase two and follows the initial phase which included the kick-off and site visits from the previous agreement.

This community engagement process includes:

1. One Meeting with both the District Curriculum and Special Education leads
2. One Meeting with District Maintenance
3. One Meeting with the District Steering Committee to review the proposed agenda for the school site and community engagement meetings
4. A total of Seven school site and community engagement meetings including prep organized as follows:
 - a. Isleton Elementary
 - b. Walnut Grove Elementary
 - c. Rio Vista HS
 - d. Riverview Middle / RDHES
 - e. D H White Elementary
 - f. Bates Elementary / MOKE
 - g. Clarksburg Middle / Delta High School

The school site and community meetings will be held on the same day, back-to-back with the school site meeting first in the afternoon and the community engagement meeting afterwards. In advance of these meetings HKIT will prepare a presentation about each school, boards with school information, agendas, handouts, and other graphic materials. HKIT will prepare a simple questionnaire for staff and parents for follow up to the meetings but also for those that could not attend.

5. Two additional District Steering Committee meetings including to determine next steps
6. Collection of Record Drawings from DSA and review for architectural program (8 school sites) HKIT to provide meeting minutes for these meetings.

With support from The District and RGMK, HKIT will lead the school site and community engagement meetings to gain input from these stakeholder groups that will help shape the facilities master plan and implementation plan. The fee for the next phase, the actual master plan and implementation plan work, will be provided separately and is not included. Cost estimating is not included. Once the meetings are complete HKIT will provide a proposal to complete the facilities master plan and implementation plan.

COMPENSATION

HKIT proposes working on a lump sum basis with monthly progress billings for a total amount as follows:

Task	Staff	Fee
1 Curriculum and Special Education Meeting and Notes	Jeff and Melissa	\$804
2 Maintenance Meeting and Notes	Jeff and Melissa	\$1,141
3 District Steering Committee Meeting and Notes - Agenda for School/Community Meetings	Jeff and Melissa	\$804
4A Prep for Seven school site and community engagement Meetings (14)	Jeff, Melissa, & Alma	\$12,504
4B (14)	Jeff, Melissa, & Alma	\$24,278
4C Meeting Minutes	Jeff, Melissa, & Alma	\$3,170
5 Two District Steering Committee Meetings - Recap and Next Steps Discussion	Jeff and Melissa	\$1,901
6 Collect Record Drawings and Review for Program	Meliss and Alma	\$6,600
	Subtotal	\$51,202
Printing & Supplies Allowance (\$250 per each meeting day)		\$1,750
	Total	\$52,952
Option: Educational Specifications Includes 100 hours at average of \$149/hour	Price of Option	\$14,950
	Total Price w/ Option	\$67,902

Reimbursable expenses will be billed at the cost to HKIT. If these terms are agreeable, please issue a contract for our services.

HKIT ARCHITECTS



Jeff Evans, AIA, LEED AP BD+C
Principal