

RIVER DELTA UNIFIED SCHOOL DISTRICT

MINUTES

REGULAR MEETING

August 10, 2021

1. **Call Open Session to Order** – Board President Stone called the Open Session of the meeting of the Board of Trustees to order at 5:30 p.m. on August 10, 2021 at Isleton Elementary School, Isleton, California.
2. **Roll Call of Members:**
 - Jennifer Stone, President
 - Dan Mahoney, Vice President (Absent)
 - Marilyn Riley, Clerk
 - Rafaela Casillas, Member
 - Marcial Lamera, Member
 - Wanda Apel, Member
 - Randall Jelly, Member

Also present: Katherine Wright, Superintendent
3. **Review, Approve the Closed Session Agenda and Adjourn to Closed Session**
 - 3.1 Board President Stone announced items on the Closed Session Agenda
 - 3.2 Public Comment on Closed Session Agenda Items. – *None to report*
4. **Board President Stone asked for a motion to approve the Closed Session agenda and adjourn the meeting to Closed Session @ 5:31 pm**

Member Apel moved to approve, Member Jelly seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)
5. **Open Session was reconvened at 6:47 pm**
 - 5.1 Roll was retaken. Member Mahoney was absent. All other members were present.
Also present: Katherine Wright, Superintendent; Tammy Busch, Chief Business Officer and Jennifer Gaston, Recorder.
 - 5.2 Pledge of Allegiance was led by Leah Jimenez, former Walnut Grove Elementary School student
6. **Report of Action taken, if any, during the Closed Session** (Government Code Section 54957.1)
Board President Stone reported that the Board received information; no action taken during Closed Session.
7. **Review and Approve the Open Session Agenda**

Member Stone asked for a motion to approve the Open Session Agenda.

Member Riley moved to approve, Member Lamera seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)
8. **Public Comment:** None to report
9. **Reports, Presentations, Information**
 - 9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –
 - 9.1.1 Board Members' Report(s) Member Stone reported that a group of Eagle Scouts interviewed her on what her role is as an elected official. She stated that they had a lot of good questions and that it was very nice to spend time with a great group of kids.
 - 9.1.2 Superintendent Wright's Report(s) Superintendent Wright greeted those in attendance and expressed her delight in having this meeting in-person with the ability to see everyone. She thanked those who were in attendance and hopes that everyone will stay safe and healthy. Superintendent Wright announced that, as a District, we would like to open our schools and keep them open. She stated that we do have one rule, and that is everyone is to keep wearing their masks. She believes that the most important thing is to delivering instruction in the most effective way possible, which is to have them with qualified teachers and support staff on campus.

She stated that many District employees have been working diligently to have the school campuses ready to tomorrow and to make sure that things run smoothly.

Superintendent Wright mentioned that, in the past week, the District hosted a pre-service day for teachers and support staff at Rio Vista High School. Ms. Latimer was the lead player in the pre-service activities. It was an impactful day; she thanked all those who were involved in its preparations.

Superintendent Wright announced that, during the past week, Mr. Wright planned and facilitated several on-boarding days for newly hired teachers, stating that it is exciting to have these new teachers in the District. Veteran teachers who participated in the on-boarding exercises did a fantastic job lifting up and supporting the new teachers. The first day was focused on "Getting to Know the Delta". Informing them where all the school sites are located and general information about River Delta Unified School District. The second day was focused on planning and collaboration with their colleagues, as well as an introduction to the many District resources available to them. The newly hired teachers expressed that they had a great experience during the on-boarding event.

Superintendent Wright recognized the maintenance, custodial and transportation departments lead by Ken Gaston. She thanked them for all the hard work in preparation to have the school sites ready for the first day of school. She also recognized the administrative, clerical and other staff members that met to prepare for the return of the students.

Superintendent Wright stated that these are long and stressful day prior to the first day of school and reminded everyone to take care of themselves and look-out for others who maybe struggling.

Superintendent Wright made note that a slight change in the 2021 Board Meeting Schedule has been made. The reorganizational meeting in December is currently schedule for December 14th. However, due to Assembly Bill 2449 (AB2449) the reorganizational meeting is required to be held after the second Friday of the month. The River Delta Unified School District will hold its meeting on the third Tuesday of the month, December 21st. The revised 2021 Board Meeting Schedule will be brought to the Board at the September meeting, placed on the Consent Calendar for approval. After its approval, the schedule will be posted on the District's website, sent to school sites and the Board Meeting email distribution list.

9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget

9.2.1 Monthly Financial Report - Tammy Busch, Chief Business Officer noted that it is early in the fiscal year and her department is working on "closing the books" for the prior year. She explained that there has been very little activity during this current fiscal year to report on this month's financial report submitted.

9.2.2 Governor's Budget 45 Day Revise – Tammy Busch, Chief Business Officer, reported that in July, the Governor signed the fiscal year budget. However, there are several outstanding Trailer Bills with language that is still up for discussion. They resumed Session on August 6th for finalize the language on these Trailer Bills in question. She stated that we should start seeing some of the "clean-up" language soon. Ms. Busch noted that, at this point, until the language has been determined there are no revisions required to the District's Budget. She mentioned that the District should be receiving \$50,000 for Expanded Learning and \$25,000 for Kitchen Infrastructure. Other funds will be determined after the language changes have been adopted by the State.

Ms. Busch and Superintendent Wright explained how some funding is allocated. Superintendent Wright used the After School Program as an example. For those sites that have a high percentage of families that qualify for free and reduced meals

automatically receive funding. Those sites, who do not meet this criteria, are put into the pool along with all districts who do not meet the criteria. This puts our District in direct competition with these other districts for the remaining funds. Some of the funding comes from the state level and other funds come from the federal level. The federal funds are considerably more restrictive.

- 9.2.3 Bond Oversight Update – Tammy Busch, Chief Business Officer reported that the Bond Oversight Committee held their first meeting on August 5th at Walnut Grove Elementary School. Government Financial Strategies, Inc. helped facilitate the meeting providing guidance to the committee on roles and expectations. The committee will be setting dates for future meetings to review the expenditures for both Measure J and Measure K Bond Funds.
 - 9.2.4 Maintenance, Operations & Transportation (MOT) Update – Ken Gaston, Director of MOT noted that his report is as submitted.
- 9.3 Other – Educational Services' and Special Education Reports and/or Presentation(s)
- 9.3.1 Educational Services Updates – Nicole Latimer, Chief Educational Services Officer greeted the Board and others in attendance. She announced that she would be giving her update time to Principal Norris, who would be providing a presentation of the Expanded Learning Program, the Guided Language Acquisition and Design (GLAD) training. Mrs. Norris stated that she had the privilege of being the principal for the Summer Bridges Program. She mentioned that they had 70 students participate in the program and at least 75% of those students participated the majority of the time. The students who attended the program came from D.H. White, Isleton, Bates and Walnut Grove Elementary Schools. She noted that, although transportation services were not provided during the program due to the lack of drivers, the parents were able to transport their students to the program. Mrs. Norris stated that the program focused on English Language Arts and Math. She noted that Mr. Perez would provide information on the GLAD training the teachers received. Principal Norris said that the classified staff were involved in providing Physical Education, Art and Science experiments with the students. At the end of the program, they hosted an Open House for the families to see what the student had accomplished. Principal Norris introduced Mr. Perez, a 6th grade teacher at Walnut Grove Elementary School. Mr. Perez announced that, during the Summer Bridges Program, he provided instruction to the 5/6 grade students. He mentioned that Kendall Murphy was his colleague during the program. She was unable to attend this meeting and asked that Mr. Perez share her appreciation for the time allowed and District's dedication to the Guided Language Acquisition and Design (GLAD) training program, as well as, the time allowed for collaboration. Mr. Perez agreed with Mrs. Murphy, as he was also very appreciative. Mr. Perez stated that, his students were amazing, and after a year and a half of distance learning and hybrid instruction, it was so nice to have them in the class five days a week from 8:00am until 12:30ish. By the end of the program, he was amazed by their progress and that they become active learners. Mr. Perez introduced Diana Sanchez and Leah Jimenez; former Walnut Grove students. Diana and Leah presented artwork created during the Summer Bridges program. Each student also described their experiences during Distance Learning, returning to school and attending summer school. They explained what the program meant to them and how it made them develop as students.
 - 9.3.2 Williams' Settlement Public Notification regarding sufficiency of teachers, facilities, textbooks and instructional materials – Fourth Quarter (April - June) – Nicole Latimer, Chief Educational Services Officer reported that the District did not receive any complaints during the fourth quarter.
 - 9.3.3 Williams' Settlement Public Notification regarding sufficiency of teachers, facilities, textbooks and instructional materials – Fiscal Year 2020-2021 Report from the Sacramento County Office of Education – Nicole Latimer, Chief Educational Services Officer reported that during the 2020-2021 school year the Sacramento County Office of Education did not conduct site reviews due to the COVID pandemic. She stated that the

District did not receive any complaints under the Uniform Complaint Procedure during FY 2020-2021.

- 9.3.4 Request to hold a Public Hearing in Accordance with Requirements of Assembly Bill 130 (Ch. 44, Statutes of 2021) Regarding Board Policies, Administrative Regulations and Exhibits Relate to Independent Study and Instructional Strategies – Nicole Latimer, Chief Educational Services Officer

Open Hearing: 7:04 pm

Public Comment: Ms. Latimer stated that on July 9, 2021 Assembly Bill 130 (AB130) was signed into law as an amendment to Education Code 51747. This amendment requires that the Governing Board adopt a policy with specified requirements as a condition to receive state funding for independent study students. In addition to the policy, the rules and regulations must comply with the policies adopted by the Superintendent of Public Instruction. In compliance of AB130 the River Delta Unified School District is holding this Public Hearing to provide the opportunity for public comments regarding changes to Education Code 51747.

Board President Stone asked if the students are eligible to play sports if they are participating in the Independent Study Program. Ms. Latimer stated that she would need to investigate for further clarification before responding. Superintendent Wright stated that, previous to COVID, extra-curricular activities are required to be available for student participating in the independent study program. All students participating in extra-curricular activities must follow all guidelines and mandates.

There were no other comments from the public.

Close Hearing: 7:07 pm

- 9.3.5 Special Education Update – Tom Anderson, Director of Special Education greeting the Board and others. Mr. Anderson stated that they had a successful Extended School Year (ESY) program. The program was smaller than a typical year, as parents chose to keep their children home. Those students who attended did so regularly. The staff who worked during the ESY program were very dedicated.

Mr. Anderson mentioned that we will be starting the new school year as usual. Each year it is typical to have turnover in staffing. Most positions have been filled with the exception of a few Instructional Assistants. The District will continue the process to fill these positions. Mr. Anderson and his department will be reviewing the Special Education caseloads and need for outside providers. This process takes time.

Mr. Anderson has been working with Mr. Gaston, Mr. Mimiaga and parents regarding transportation needs for students who are eligible through an IEP. He stated that it is very rewarding working in a small district because of the collaborative nature between the District and families.

Not related to his District update, Mr. Anderson, wanted to thank whoever is responsible repairing Terminous Road.

President Stone asked if masks would be required during speech therapy sessions. Mr. Anderson stated that other precautions will be provided if needed, such as face shields and plastic dividers during the sessions.

Mr. Anderson reported that updated mandates will be provided when the District receives them from the Public Health Department. These updates are not provided on a regular basis, at times, they may come in daily and other times it's weekly. An addendum will be added to the District's Covid-19 Safety Plan as are received.

- 9.4 River Delta Unified Teacher's Association (RDUTA) Update – Alyson Stiles, RDUTA President was not present, no update given.

- 9.5 California State Employee's Association (CSEA) Chapter #319 Update – Melinda Barkman,

CSEA President reported that the CSEA membership submitted a counter-offer to the District. The next negotiation meeting is scheduled for August 18th. She hopes at they can come to an agreement and settle this contract and move forward on this year's contract negotiation.

10. **Consent Calendar**

- 10.1 Approve Board Minutes
Regular Meeting of the Board, June 22, 2020
- 10.2 Receive and Approve Monthly Personnel Report
As of August 11, 2021
- 10.3 District's Monthly Expenditure Report
June and July 2020
- 10.4 Request to Approve the Contract for Services with Personnel Resources, Jennifer J. Looney, Consultant to Provide Leadership Consulting to the Human Resources Department, at a cost not to exceed \$6,000, General Funds – Katherine Wright, Superintendent
- 10.5 Request to Approve the Consolidated Application (ConApp) for 2021-2022 School Year – Nicole Latimer, Chief Educational Services Officer
- 10.6 Request to Approve the Independent Contract with West Coast Broadcast Services, LLC to Provide Engineering Services to Support KRVH (Radio Rio), at a cost of \$5,000, Fund 49 Blended Learning Components – Tammy Busch, Chief Business Officer
- 10.7 Request to Approve the Memorandum of Understanding (MOU) for River Delta Unified School District to Participate in the Sly Park Educational Program for the 2021-2022 School Year – Katherine Wright, Superintendent
- 10.8 Request to Approve Victoria Turk, Katherine Ingalls, Noelle Gomes and Mike Haines as Rio Vista High School Representatives to CIF Leagues for 2021-2022 and Christine Mabery, Nanci Rose and Melanie Skinner as Delta High School Representatives to CIF Leagues for the 2021-2022 School Year – Victoria Turk and Christine Mabery, Principals
- 10.9 Request to Declare as Surplus, Outdated Technology Equipment from Rio Vista High School and Deem the Value as Zero – Victoria Turk, Principal
- 10.10 Request to Declare as Surplus, River Delta Unified School District Vehicles that are Non Operational and Deem Their Value as Listed – Ken Gaston, Director of MOT
- 10.11 Request to Approve the Contract with Lifechangers International for the 2021-2022 School Year to Provide Professional Development for District Educators, at a cost not to exceed \$3,000, Covid Funding – Nicole Latimer, Chief Educational Services Officer
- 10.12 Request to Approve the Renewal of the Read 180 Program for Use at Delta High School and Clarksburg Middle School for the 2021-2022 School Year, at a cost not to exceed \$953.03, Educational Services Funds – Nicole Latimer, Chief Educational Services Officer
- 10.13 Request to Approve the Agreement with School Loop to Provide Website Hosting Services for the River Delta Unified School District (RDUSD) for the 2021-2022 School Year, at a cost of \$1,600, Educational Services Funds – Nicole Latimer, Chief Educational Services Officer
- 10.14 Request to Approve the Agreement for Community Development Block Grant (CDBG) with the City of Rio Vista for Rio Vista High School – Social Emotional Learning Plan in the Amount of \$65,000 and D.H. White Elementary School - 21st Century Student Preparedness in the Amount of \$53,000- Tammy Busch, Chief Business Officer
- 10.15 Donations to Receive and Acknowledge:
 - River Delta Unified School District – Student desks and Picnic Tables**
Delta Elementary Charter School
 - Bates Elementary School**
Guz Quiroz - \$500
 - Rio Vista High School – Cheerleading Squad**
Gornto Ditching

Member Lamera moved to approve, Member Casillas seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)

Member Stone acknowledged those who donated and thanked them for their continuing support.

Action Items -- Individual speakers shall be allowed three minutes to address the Board on any agenda item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes. With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration.

11. Request to Approve the First Reading of the Updated or New Board Policies, Administrative Regulations or Exhibits Due to New Legislation or Mandated Language and Citations Revisions as of June 2021 – Katherine Wright, Superintendent
Member Riley moved to approve, Member Casillas seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)
12. Request to Approve the First and Final Reading Mandatory Board Policies, Administrative Regulations or Exhibits Due to New Legislation or Mandated Language and Citations Revisions as of July 2021 – Katherine Wright, Superintendent
Member Lamera moved to approve, Member Casillas seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)
13. Request to Approve Resolution # 821 Authorizing the Interfund transfer of Special or Restricted Funds for Operational or Budgetary Purposes for FY 2021-22 – Tammy Busch, Chief Business Officer
Member Riley moved to approve, Member Apel seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)
14. Request to Approve Resolution # 822 Authorizing Temporary Inter-fund Transfers (Borrowing) of Special or Restricted Funds for FY 2021-22– Tammy Busch, Chief Business Officer
Member Riley moved to approve, Member Lamera seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)
15. Request to Approve the Amended River Delta Unified School District 2021-2022 School Calendar Revising the Grading Periods and Adding Juneteenth National Independence Day – Nicole Latimer, Chief Educational Services Officer
Member Lamera moved to approve, Member Jelly seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)
16. Request to Approve the Updated Board Policy for High School Graduation Requirements in River Delta Unified School District, to Include the Adoption of Ethnic Studies and Building Foundations for Success Courses – Nicole Latimer, Chief Educational Services Officer
Member Casillas moved to approve, Member Riley seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)
17. Request to Approve HKIT Architects, for Master Planning and Design Services and Wilson Architects, Quattrocchi Kwok Architects (QKA), and tBP Architecture, Inc. for Design Services for Measure J and K Facilities Bond Projects - Katherine Wright, Superintendent
Member Lamera moved to approve, Member Riley seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)
18. Request to Approve the Project Budget for Marquee Signs at D.H. White Elementary, Isleton Elementary, Riverview Middle and Walnut Grove Elementary Schools - \$167,770 from Measure J and \$51,213 from Measure K Bond Funds – Ken Gaston, Director of MOT

Member Apel moved to approve, Member Riley seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)

19. Re-Adjourn to continue Closed Session, if needed – Board President reported that the Board would re-adjourn to Closed Session at 7:36pm. The Board reconvened to Open Session at 8:43pm

20. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) - Board President Stone reported that during Closed Session there were no actions to report.

21. Adjournment: There being no further business before the Board, Board President Stone asked for a motion to adjourn.

Member Riley moved to approve, Member Lamera seconded. Motion carried 6 (Ayes: Riley, Casillas, Lamera, Apel, Jelly, Stone): 0 (Nays): 1 (Absent: Mahoney)

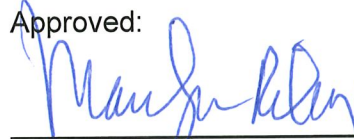
The meeting was adjourned at 8:45 p.m.

Submitted:



Katherine Wright, Superintendent and Secretary to the Board of Trustees

Approved:



Marilyn Riley, Clerk, Board of Trustees

By: Jennifer Gaston, Recorder
End