

# RIVER DELTA UNIFIED SCHOOL DISTRICT

## Notice of a Regular Meeting of the Board of Trustees

By Order of the President of the Board of Trustees, this is a Call for the Regular Meeting of the Board of Trustees of the River Delta Unified School District to be held:

### Important Notice

Please note:

## December 15, 2020 – General Open Session 6:30 pm

River Delta Unified School District Board meeting will be held as a teleconference (Webinar) at the River Delta USD District Office and will be closed to the public. Please see River Delta USD Meeting Logistics section below for options to view and participate in the meeting.

### River Delta USD Board Meeting Logistics Meeting will be held remotely.

The RDUSD uses a Zoom Webinar application for its meetings. To join the meeting, Zoom, not River Delta USD, requires attendees to register with a name and email address. The email address does not need to be authenticated and the name does not need to be the attendee's legal name. Initials, "Supportive Staff", "Caring Citizen", etc. are all acceptable entries. The same requirements are used to address the Board. See the Public Comment section to address the Board or comment on the Agenda or non-agendized items. If your comment exceeds the time limit, it will be summarized.

<https://rdusd-org.zoom.us/j/99548320739?pwd=ZTRud0ZQampZTXVSNnFnQkFUZ0pTdz09>

*A copy of the full agenda (with backup documents but without confidential closed session items) is available for public review at the District Office, 445 Montezuma St., Rio Vista, California, at least 72 hours prior to the announced meeting of the Board of Trustees or online at <http://riverdelta.org> under the heading: Board of Trustees*

### REGULAR MEETING AGENDA

1. Call the Open Session to Order (@ 5:30 p.m.)
2. Roll Call
3. Oath of Office – Katherine Wright, Superintendent
  - 3.1 Following the November 2020 elections, the District will recognize departing Board Member Don Olson
  - 3.2 Following the November 3, 2020 elections, and October 13, 2020 appointment, the District Will "seat" the new and/or returning Board members with the Oath of Allegiance: Marilyn Riley, Marcial Lamera
  - 3.3 The Board is to conduct reorganizational duties including the election of Officers for 2021. The Board must elect the President, Vice President and Clerk positions as well as the SCOE Board representative. Upon the election of the new or returning officers, the Officers will be "seated" to conduct the balance of the meeting – Katherine Wright, Superintendent

President \_\_\_\_\_ Vice President \_\_\_\_\_ Clerk \_\_\_\_\_ SCOE Rep. \_\_\_\_\_

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Riley \_\_; Member Casillas \_\_; Member Stone \_\_; Member Lamera \_\_; Member Mahoney \_\_

4. Review Closed Session Agenda (see attached agenda)
  - 4.1 Announce Closed Session Agenda
  - 4.2 Public Comment on Closed Session Agenda Items Only
  - 4.3 Approve Closed Session Agenda and Adjourn to the **Closed Session** (@5:35 p.m.)

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Riley \_\_; Member Casillas \_\_; Member Stone \_\_; Member Lamera \_\_; Member Mahoney \_\_ Time: \_\_\_\_\_

5. Reconvene to Open Session (@ approx. 6:30 p.m.) Time: \_\_\_\_\_

5.1 Retake Roll Call

Member Riley \_\_; Member Casillas \_\_; Member Stone \_\_; Member Lamera \_\_; Member Mahoney

## 5.2 Pledge of Allegiance

6. Report of Action taken, if any, during the Closed Session (Government Code Section 54957.1) – Board President
7. Review and Approve the **Open Session** Agenda

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Riley \_\_; Member Casillas \_\_; Member Stone \_\_; Member Lamera \_\_; Member Mahoney \_\_

8. **Public Comment:** As the result of the Coronavirus Pandemic (COVID-19), on March 12, 2020, Governor Gavin Newsom issued Executive Order N-25-20. This order includes directives canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements. The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment. The health and well-being of our students, staff and community members are the top priority for the Board of Trustee of River Delta Unified School District. To facilitate this process, the meeting of the Board of Trustees will be available via a Zoom Webinar.

We have modified the meeting procedures while the Shelter in Place for Coronavirus Pandemic (COVID-19) is in place.

To address the Board during Public Comment or on any item listed on the Agenda, please follow these instructions:

- 1) Using the link “Public Comment Card”, complete the Google form and submit. The form must be submitted prior to the General Open Session. Once filled out and submitted, your comments will be read during agenda item 8: Public Comment or during the corresponding item number.
- 2) If you have a comment or complaint regarding a specific employee, please refrain from making a public comment and contact the employee’s supervisor for resolution.

## 9. **Reports, Presentations, Information**

- 9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –
  - 9.1.1 Board Members’ report(s)
  - 9.1.2 Superintendent Wright’s report(s)
    - 9.1.2.1 Recognition of River Delta Unified School District’s 2020 Teacher of the Year  
Alyson Stiles – Katherine Wright, Superintendent
- 9.2 Business Services’ Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Sharon Silva, Chief Business Officer; Ken Gaston, Director of MOT
  - 9.2.1 Monthly Financial Report – Sharon Silva, Chief Business Officer
  - 9.2.2 Developer Fee Report – Sharon Silva, Chief Business Officer
  - 9.2.3 Maintenance, Operations & Transportation Update, Ken Gaston, Director of MOT
- 9.3 Education Services’ and Special Education Reports and/or Presentation(s) - Nicole Latimer, Chief Educational Services Officer and Tom Anderson, Director of Special Education
  - 9.3.1 Educational Services Update – Nicole Latimer, Chief Educational Services Officer
    - 9.3.1.1 Sacramento County Office of Education First Quarterly Review Report for 2020-2021- Nicole Latimer, Educational Services Officer
  - 9.3.2 Special Education Update – Tom Anderson, Director of Special Education
    - 9.3.2.1 Special Education Plan – Tom Anderson, Director of Special Education
- 9.4 River Delta Unified Teachers Association (RDUTA) Update – Marsha Montgomery, RDUTA President
- 9.5 California State Employees Association (CSEA) Chapter #319 Update – Melinda Barkman, CSEA President

## 10. Consent Calendar

All matters listed under the Consent Calendar are to be considered routine action and all will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Trustees request that specific items to be removed from the Consent Calendar for separate action. Any items removed will be considered for separate action after the motion to approve the Consent Calendar.

- 10.1 Approve Board Minutes  
Regular Meeting of the Board – November 10, 2020
- 10.2 Receive and Approve Monthly Personnel Reports - As of December 15, 2020
- 10.3 District's Monthly Expenditure Report  
November 2020
- 10.4 Request to declare as surplus and deem as zero value, non-operational technology equipment from inventory at D.H. White Elementary School – Nick Casey, Principal
- 10.5 Donations to Receive and Acknowledge:
  - Delta High School**
    - Courtland Alumni Association - \$5,000
    - Anonymous donor – Athletics Department - \$5,000
  - Walnut Grove Elementary School – For Toys**
    - Grow West - \$3,000
  - Bates Elementary School**
    - Courtland Fire Department – Four Thanksgiving Baskets
    - Sherri V. Welch – School Supplies
    - Miguel A. Barragan - \$100 – Student prizes
  - Rio Vista High School – Joseph Turk Memorial Scholarship Fund**
    - Kyle Turk and Kearsten Shepherd - \$2,500
  - Riverview Middle School**
    - Beth Brockhouse - \$153.84

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Riley \_\_; Member Casillas \_\_; Member Stone \_\_; Member Lamera \_\_; Member Mahoney \_\_

**Action Items** -- Individual speakers shall be allowed two minutes to address the Board on any agenda item. The Board may limit the total time for public input on each agenda item to 20 minutes. With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration. Procedures for Public comment will follow the same process as in number 8.

- 11. The Board is to complete their organizational duties (under the provisions of Ed Code 35143 and 50171) by setting and approving a schedule of Regular Board Meetings for Calendar Year 2021 - Katherine Wright, Superintendent

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Riley \_\_; Member Casillas \_\_; Member Stone \_\_; Member Lamera \_\_; Member Mahoney \_\_

- 12. Request the Board to conduct interviews, and if appropriate, take action to appoint a qualified candidate for vacancies in Trustee Areas VI and VII. Request direction from the Board on next steps to fill any vacant positions after the December 15, 2020 meeting – Katherine Wright, Superintendent

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Riley \_\_; Member Casillas \_\_; Member Stone \_\_; Member Lamera \_\_; Member Mahoney \_\_

- 13. Request the approval of the First Interim Financial Report for 2020-2021 – Sharon Silva, Chief Business Officer

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Riley \_\_; Member Casillas \_\_; Member Stone \_\_; Member Lamera \_\_; Member Mahoney \_\_

14. Request to approve the first reading of the updated or new Board Policies, Administrative Regulations and Exhibits due to new legislation, mandated language and/or citation revisions as of October 2020 – Katherine Wright, Superintendent

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Riley \_\_; Member Casillas \_\_; Member Stone \_\_; Member Lamera \_\_; Member Mahoney \_\_

15. Request to approve the LCFF Budget Overview for Parents – Katherine Wright, Superintendent

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Riley \_\_; Member Casillas \_\_; Member Stone \_\_; Member Lamera \_\_; Member Mahoney \_\_

16. Re-Adjourn to continue Closed Session, if needed

17. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) - Board President

18. Adjournment

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Riley \_\_; Member Casillas \_\_; Member Stone \_\_; Member Lamera \_\_; Member Mahoney \_\_ Time: \_\_\_\_\_

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**Americans with Disabilities Act Compliance:** Any and all requests for "...any disability-related modification or accommodation, including auxiliary aids or services..." needed to access our agendas or to participate in the public meetings, must be received in writing by the Superintendent's Office at 445 Montezuma Street, Rio Vista, CA 94571 at least annually before July 1 of each year -- or at least 5 calendar days prior to the individual meeting in question. All inquiries may be directed to the Superintendent's Office c/o Jennifer Gaston at (707) 374-1711.

**AFFIDAVIT OF NOTICING AND POSTING:**

I, Jennifer Gaston, Executive Assistant to the Board of Trustees, declare that a copy of this Regular Meeting Agenda/Notice was posted in the bulletin board in front of the District Office, District administrative offices and that the Board of Trustees Members, school sites, and the community libraries were provided notice or caused to be provided notice via fax, e-mail and/or hand delivery on Friday, December 11, 2020, by or before 5:30 p.m.

**By:** *Jennifer Gaston* Jennifer Gaston, Executive Assistant, to the Superintendent.

**ATTACHMENT**  
**RIVER DELTA UNIFIED SCHOOL DISTRICT**  
Notice of a Regular Meeting of the Board of Trustees

By Order of the President of the Board of Trustees, this is a Call for the Regular Meeting of the Board of Trustees of the River Delta Unified School District to be held:

**December 15, 2020**

**CLOSED SESSION**

As provided by Government Code Section 54957, the Board is requested to meet in closed session for consideration of **personnel appointment, employment, discipline, complaint, evaluation or dismissal** [Government Code Section 54957], **possible or pending litigation** [Government Code 54956.9(a)(b)(c)], **student discipline** [Education Code Sections 49070 (c) and 76232 (c)], **employee/employer negotiations** [Government Code Section 3549.1 and 54957.6], **or real property transactions** [Government Code Section 54956.8].

A Closed Session will be held beginning at 5:35 p.m. on December 15, 2020, via teleconference (which is prior to the full General Open Session). Any formal action taken by the Board will be reported in the Open Session of this regular meeting of the Board of Trustees [Government Code Section 54957.1]. As needed, this Closed Session may be reconvened following the full Open Session. Any formal action taken by the Board will be reported in Open Session prior to adjournment.

**4. CLOSED SESSION**

4.1 **Student Discipline** [Education Code Sections 49070 (c) and 76232 (c)] – None

4.2 **Possible or Pending Litigation** [Government Code 54956.9(a)(b)(c)]

Following Conference with Legal Counsel (Parker & Covert, LLC; Girard, Edwards, Stevens & Tucker LLP; Burke, Williams & Sorensen, LLP) – Pending or Anticipated Litigation/Potential Case(s) Update(s)

4.2.1 Name(s) unspecified as disclosure would jeopardize the service of process and/or existing/possible settlement negotiations

4.3 **Personnel Evaluation, Searches, Appointment, Employment, Complaint, Discipline, Dismissal, Non-reelects and Releases** [Government Code Section 54957]

Following Conference with Legal Counsel (Girard, Edwards, Stevens & Tucker LLP)

Public Employee(s) Evaluation:

4.3.1 Certificated

4.3.2 Classified

4.3.3 Public Employee(s) Searches, Appointment, Employment conditions

4.3.4 Complaint, Discipline, Dismissal, Non-reelects, & Releases

4.3.5 Employee/Employer Negotiations [Government Code Section 3549.1 and 54957.6]

Following negotiation meetings any/all units.

4.3.5.1 RDUTA

4.3.5.2 CSEA

**5. Adjourn to Open Session (@6:30 p.m.)** Any formal action taken by the Board in the above items will be reported in Open Session of this regular meeting of the Board of Trustees [Government Code Section 54957.1]. The meeting may be reconvened as needed (i.e. following the end of Open Session).

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Time: \_\_\_\_\_

jg