

RIVER DELTA UNIFIED SCHOOL DISTRICT

MINUTES

REGULAR MEETING

June 23, 2020

1. **Call Open Session to Order** – Board President Fernandez called the Open Session of the meeting of the Board of Trustees to order at 5:34 p.m. on June 23, 2020. As the result of the Coronavirus Pandemic (COVID-19), on March 12, 2020, Governor Gavin Newsom issued Executive Order N-25-20. This order includes directives canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements. The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment. The health and well-being of our students, staff and community members are the top priority for the Board of Trustee of River Delta Unified School District. To facilitate this process the meeting was held remotely via Zoom Webinar. Access was available to the public to attend with audio and video.

We have modified the meeting procedures while the Shelter-in-Place for Coronavirus Pandemic (COVID-19) is active. President Fernandez gave instructions on how the public is to address the Board during public comment or on any agenda item.

2. **Roll Call of Members:**

Alicia Fernandez, President
Don Olson, Vice President
Marilyn Riley, Clerk
Jennifer Stone, Member
Chris Elliott, Member (Joined Closed Session at 5:37)
Rafaela Casillas, Member (Absent)
Dan Mahoney, Member

Also, present: Katherine Wright, Superintendent; Elizabeth Keema-Aston, Chief Business Officer and Jennifer Gaston, Recorder.

3. **Review, Approve the Closed Session Agenda and Adjourn to Closed Session**

- 3.1 Board President Fernandez announced items on the Closed Session Agenda
- 3.2 Public Comment on Closed Session Agenda Items. – *None to report*

4. **Board President Fernandez asked for a motion to approve the Closed Session agenda and adjourn the meeting to Closed Session @ 5:37 pm**

Member Riley moved to approve, Member Olson seconded. Motion carried by roll call vote 5 (Ayes: Fernandez, Olson, Riley, Stone, Mahoney): 0 (Nays): 2 (Absent: Elliott, Casillas)

5. **Open Session was reconvened at 6:33 pm**

- 5.1 Roll was retaken. Member Casillas was absent. All other members were present.

Also, present: Katherine Wright, Superintendent; Elizabeth Keema-Aston, Chief Business Officer and Jennifer Gaston, Recorder.

- 5.2 Pledge of Allegiance was led by Elizabeth Keema-Aston, Chief Business Officer

6. **Report of Action taken, if any, during the Closed Session** (Government Code Section 54957.1)

Board President Fernandez reported that during, Closed Session, the Board did not take any action.

7. **Review and Approve the Open Session Agenda**

Board President Fernandez asked for a motion to approve the Open Session Agenda.

Member Riley moved to approve, Member Olson seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Stone, Elliott, Mahoney): 0 (Nays): 1 (Absent: Casillas)

8. **Public Comment:** Ms. Latimer read the public comments submitted. A staff member expressed their appreciation for all the work being done to get the students and staff members back to in-person school. Others shared their confidence in Superintendent Wright, Ms. Latimer and their team as they have been working diligently to make the best reopening plan while considering the needs and safety of the student and staff.

9. Reports, Presentations, Information

9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –

9.1.1 Board Members' report(s) Member Riley reported that she attended the Rio Vista High School's graduation ceremony. She stated that it was definitely different from the traditional graduation. However, it was good. Members Stone and Mahoney had also attended the graduation and agreed that it was nicely done.

9.1.2 Superintendent Wright's report(s) Superintendent Wright began her report by welcoming Sharon Silva as the District's new Chief Business Officer.

Superintendent Wright reported that the past week was busy but very productive. She and Ms. Latimer facilitated six collaborative planning group meetings to draft a Reopening of School Plan. Superintendent Wright began writing the plan late on Thursday night and completed the draft plan on Friday meeting the deadline for submitting backup materials for this Board meeting. She stated that this plan is only a first draft, due to the working conditions within the plan must be negotiated with the District's labor unions. Meetings with the labor unions have been scheduled to begin these discussions. She believes an agreement can be reached with each of the labor unions, while keeping in mind that is best for students and staff members.

9.1.2.1 Results of the May 2020 Tracking Survey Presentation – Richard Bernard, FM3 presented a comparison report of the survey results conducted in March 2020 and the follow up survey conducted in May 2020. The conclusion of the surveys demonstrated that in SFID #1 the proposed ballot measure is potentially viable. However, the SFID #2 is more vulnerable than it was previously and has fallen below the viable threshold. It was recommended to educate the communities on how the measure funds would be spent and the needs of the local schools.

9.1.2.2 Permitted and Prohibited Activities Relating to a Proposed School Bond Measure Presentation – Addison Covert, Parker & Covert, LLC provided information regarding what activities are permitted and which activities are prohibited as the District considers calling for a School Bond Measure in School Facilities Improvement District (SFID) No. 1 and No. 2.

9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Elizabeth Keema-Aston, Chief Business Officer, Chief Business Officer; Ken Gaston, Directors of MOT

9.2.1 GASB 75 OPEB Actuarial Report – Elizabeth Keema-Aston, Chief Business Officer introduced Sharon Silva, the new Chief Business Officer. Ms. Silva delivered the GASB 75 OPEB Actuarial Report to the Board.

9.2.2 Maintenance, Operations & Transportation Update, Ken Gaston, Director of MOT reported that the update is, as submitted. Mr. Gaston provided clarification on a question regarding a water invoice from the prior month's meeting.

9.3 Education Services' Reports and/or Presentation(s) - Nicole Latimer, Director of Educational Services and Special Education

9.3.1 Educational Services and Special Education Update – Nicole Latimer, Director of Educational Services and Special Education – Ms. Latimer reported that her update is as submitted.

9.3.2 Preschool Reopening Presentation – Nicole Latimer, Director of Educational Services and Special Education – Ms. Latimer reported that the Isleton State Preschool had a "soft" reopening on June 10, 2020 and will remain open until June 26, 2020. The reopening plan was accepted and approved by the Community Care Licensing Division. It included submission of a Covid-19 Child Care Program Self-Assessment Guide.

Parents who agreed to the new protocols and procedures were allowed to have their children join the in-person cohort. The presentation included several photos of the smiling faces of the preschool children. Ms. Latimer thanked Mrs. Suzanne Cline for reopening the preschool.

9.4 River Delta Unified Teacher's Association (RDUTA) Update – Mr. Hodges asked several inquiries on the Reopening of Schools Plan and the Proposed Budget as his Association Update. No further update on the Association was given.

President Fernandez requested that, in future updates, Mr. Hodges hold his inquiries on Agendized items until the items are presented to the Board for consideration.

9.5 California State Employee's Association (CSEA) Chapter #319 Update – No update was given.

10. **Consent Calendar**

10.1 Approve Board Minutes

Regular Meeting of the Board – June 9, 2020

10.2 Receive and Approve Monthly Personnel Reports - As of June 23, 2020

10.3 Request to approve the Independent Contract for Services Agreement with Rio Vista CARE for the 2020-2021 school year at a cost not to exceed \$10,000 – Special Education and General Funds – Nicole Latimer, Director of Education Services and Special Education

10.4 Request to Pre-Approve the 2020-2021 ASB, Booster Club, PTC and PTA Fundraisers– Elizabeth Keema-Aston, Chief Business Officer

10.5 Request to approve the purchase and installation of new playground equipment at D.H. White Elementary School, paid for by the D.H. White PTC – Nicholas Casey, Principal

10.6 Request to approve the purchase of ABC Mouse Early Learning Academy for the 2020-2021 school year at a cost not to exceed \$4,375 – Educational Funds – Nicole Latimer, Director of Education Services and Special Education

10.7 Request approval to renew the AVID membership and pay dues for River Delta Unified School District schools for the 2020-2021 school year - \$22,716 - Educational Service Funds – Nicole Latimer, Director of Education Services and Special Education

10.8 Request to approve the renewal of 61 Odysseyware web-based instructional program licenses for use in Alternative Education, Special Education and Adult Education throughout the district for the 2020-2021 school year at a cost not to exceed \$44,200 – Educational Services and Adult Education Funds – Nicole Latimer, Director of Education Services and Special Education

10.9 Request to approve the purchase of Measures of Academic Performance (MAP) Assessments for student's grades K-10 for the 2020-2021 school year at a cost not to exceed \$24,934.50 - Educational Services Funds– Nicole Latimer, Director of Education Services and Special Education

10.10 Request to approve the Renewal with Renaissance Learning Educational Software Licenses for the 2020-2021 school year at a cost not to exceed \$20,150.02 - Educational Services & After School Program Funding – Nicole Latimer, Director of Education Services and Special Education

10.11 Request to approve the Memorandum of Understanding for the District's participation in the Sacramento County Office of Education (SCOE) Sly Park program for the 2020-2021 school year – Katherine Wright, Superintendent

10.12 Request to approve the Medical Billing Systems, Inc. Agreement for the 2020-2021 school year at a cost not to exceed \$1,000 – Educational Services Funds– Nicole Latimer, Director of Education Services and Special Education

10.13 Request to approve the purchase of licenses for Turnitin, LLC software for the 2020-2021 school year at a cost not to exceed \$4,240 – Educational Services Funds– Nicole Latimer, Director of Education Services and Special Education

10.14 Request to approve the contract with Loy Mattison Enterprises, E-rate Consultant to provide assistance with the E-Rate process in fiscal year 2020-2021, not to exceed \$8,000 – Elizabeth Keema-Aston, Chief Business Officer

10.15 Request permission to apply for the Agricultural Incentive Grant for the 2020-2021 school year – Nicole Latimer

10.16 Request to approve the Professional Expert Agreement with Susan Jones to provide 15 days of coaching and mentoring for Rio Vista High School teachers in the 2020-2021 school year at a cost not exceed \$3,000 – Site Funds – Victoria Turk, Principal of Rio Vista High School

10.17 Request to approve the contract with Ryland School Business Consulting for various Financial and Business Office Services – at a cost not to exceed \$8,000 – Unrestricted General Funds – Elizabeth Keema-Aston, Chief Business Officer

10.18 Donations to Receive and Acknowledge:

Riverview Middle School

Beth Brockhouse - \$153.84

Member Mahoney requested to pull item 10.9 for discussion.

Member Fernandez made motion approve the consent calendar with the exception of 10.9, Member Olson seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Stone, Elliott, Mahoney): 0 (Nays): 1 (Absent: Casillas)

Member Mahoney requested clarification on the request to purchase Measures of Academic Performance (MAP) Assessments. Ms. Latimer explained that MAP Assessments are a valuable tool when assessing students. It is important to use a uniform assessment throughout the district, as well as elevating the need for each teacher to create their own assessment tool.

Member Mahoney moved to approve consent item 10.9, President Fernandez seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Stone, Elliott, Mahoney): 0 (Nays): 1 (Absent: Casillas)

Even though approved, Member Stone made an inquiry on item 10.10 Renaissance Learning Educational Software Licenses. Nicole Latimer, Director of Educational Services explained the details of the quote as it pertains to the school sites.

Member Fernandez recognized the donation and thanked them for their continued support.

Member Mahoney also acknowledged the steadfast support from Ms. Beth Brockhouse.

Action Items -- Individual speakers shall be allowed two minutes to address the Board on any agenda item. The Board may limit the total time for public input on each agenda item to 20 minutes. With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration.

11. Request to approve and adopt the COVID-19 Operations Written Report for 2019-2020 – Katherine Wright, Superintendent

Member Olson moved to approve, Member Riley seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Stone, Elliott, Mahoney): 0 (Nays): 1 (Absent: Casillas)

12. Public Hearing regarding the Proposed 2020-2021 District Budget – Elizabeth Keema-Aston, Chief Business Officer

Open Public Hearing 8:20 pm

Public Comments: Elizabeth Keema-Aston addressed the inquiries made by Mr. Hodges and gave an update on the District's Budget. No other comments were made from the public.

Close Public Hearing 8:39 pm

Request to approve and adopt the Proposed 2020-2021 District Budget for River Delta Unified School District – Elizabeth Keema-Aston, Chief Business Officer

Member Riley moved to approve, Member Stone seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Stone, Elliott, Mahoney): 0 (Nays): 1 (Absent: Casillas)

13. Request to approve Resolution #790 beginning July 1, 2020 authorizing designees to sign contracts and authorization to sign change orders to Katherine Wright, Superintendent, Sharon Silva, Chief Business Officer; Alicia Fernandez, Board Member; Don Olson, Board Member and Marilyn Riley, Board Member – Katherine Wright, Superintendent

Member Olson moved to approve, Member Riley seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Stone, Elliott, Mahoney): 0 (Nays): 1 (Absent: Casillas)

14. Request approve Resolution #791 beginning July 1, 2020 authorizing designees to sign District payroll orders and request for payments to vendors to Katherine Wright, Superintendent, and Sharon Silva, Chief Business Officer – Katherine Wright, Superintendent
- Member Fernandez moved to approve, Member Olson seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Stone, Elliott, Mahoney): 0 (Nays): 1 (Absent: Casillas)*
15. Request to approve Resolution #792 beginning July 1, 2020 identifying District representatives authorized to execute documents related to construction to Katherine Wright, Superintendent, and Sharon Silva, Chief Business Officer – Katherine Wright, Superintendent
- Member Fernandez moved to approve, Member Olson seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Stone, Elliott, Mahoney): 0 (Nays): 1 (Absent: Casillas)*
16. Request to approve Resolution #793 where the Board of Trustees for the River Delta USD ordering a School Bond Election on behalf of School Facilities Improvement District No. 1, Establishing Specifications of the Election Order, and Requesting Consolidation with other Elections occurring on November 3, 2020 – Katherine Wright, Superintendent
- Member Mahoney moved to approve, Member Olson seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Stone, Elliott, Mahoney): 0 (Nays): 1 (Absent: Casillas)*
17. Request to approve Resolution #794 where the Board of Trustees for the River Delta USD ordering a School Bond Election on behalf of School Facilities Improvement District No. 2, Establishing Specifications of the Election Order, and Requesting Consolidation with other Elections occurring on November 3, 2020 – Katherine Wright, Superintendent
- Member Mahoney moved to approve, Member Olson seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Stone, Elliott, Mahoney): 0 (Nays): 1 (Absent: Casillas)*
18. Request to approve Resolution #795 beginning July 1, 2020 authorizing delegation of power to contract to Katherine Wright, Superintendent and Sharon Silva, Chief Business Officer – Katherine Wright, Superintendent
- Member Fernandez moved to approve, Member Olson seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Stone, Elliott, Mahoney): 0 (Nays): 1 (Absent: Casillas)*
19. Request to approve the *first draft* of the Reopening School Plan for River Delta Unified School District for the 2020-2021 school year and to give the authority to the Superintendent or her designee to adjust the plan as necessary based on the recommendations from the Sacramento County Public Health Department – Katherine Wright, Superintendent
- There were many comments regarding the Reopening School Plan. Although the 20 minutes were exceeded, the Board allowed all comments to be read by Ms. Latimer. The majority of the comments stated that they would prefer to return to in-person teaching and that they are in support of the first Draft of the Reopening of Schools Plan. A few were not in support of the plan; they felt the importance to return to normalcy by returning to school full time in the Fall. Many were concerned for the mental wellness of the students and felt that Distance Learning either didn't work or, or simply do not prefer to return to a Distance Learning platform. A few stated that Distance Learning is not equitable for all students. Several noted that if, RDUTA is in opposition of reopening schools, it does not represent their viewpoint on this issue. A few mentioned that they were confident in Superintendent Wright and Nicole Latimer to make the best decision possible in writing the Reopening of Schools Plan with the students as the top priority.
- Member Mahoney moved to approve, Member Stone seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Stone, Elliott, Mahoney): 0 (Nays): 1 (Absent: Casillas)*
20. Request to approve the Return to Athletics Plan for the 2020-2021 school year and to give the authority to the Superintendent or her designee to adjust the plan as necessary based on the recommendations from the Sacramento County Public Health Department – Katherine Wright, Superintendent
- Member Olson moved to approve, Member Fernandez seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Stone, Elliott, Mahoney): 0 (Nays): 1 (Absent: Casillas)*

21. Requesting the Board to choose from Options 1, 2 or 3 to move forward and if applicable authorize the Superintendent or her designee to proceed with the CEP application – Elizabeth Keema-Aston, Chief Business Officer

Member Fernandez moved to approve authorizing Superintendent Wright or her designee to proceed with the CEP application if it is found to be beneficial to the District, Member Riley seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Stone, Elliott, Mahoney): 0 (Nays): 1 (Absent: Casillas)

22. Request to approve Resolution #796 CDE Child Development Services Contract – CSPP-9404-00 California State Preschool naming Nicole Latimer, Director of Educational Services and Sharon Silva, Chief Business Officer as authorized signees to sign transactions for the Governing Board – Nicole Latimer, Director of Education Services and Special Education

Member Fernandez moved to approve with the addition of Stacy Wallace as a signee, Member Riley seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Stone, Elliott, Mahoney): 0 (Nays): 1 (Absent: Casillas)

23. Request to approve the reclassification of the Director of Personnel on the Classified Management & Confidential Employees Salary Schedule from Range 11 to Range 15 – Katherine Wright, Superintendent

Member Riley moved to approve, Member Olson seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Stone, Elliott, Mahoney): 0 (Nays): 1 (Absent: Casillas)

24. Re-Adjourn to continue Closed Session, if needed – Board President reported that re-adjourning to Closed Session was not necessary.

25. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) - Board President Fernandez reported Closed Session was not necessary – no actions to report.

26. Adjournment: There being no further business before the Board, Board President Fernandez recognized Ms. Keema-Aston for all the work she has done over the past 6 years for the District and wished her the best in her retirement. Member Fernandez asked for a motion to adjourn.

Member Olson moved to approve, Member Riley seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Stone, Elliott, Mahoney): 0 (Nays): 1 (Absent: Casillas)

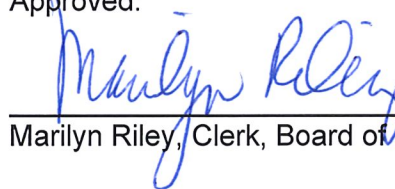
The meeting was adjourned at 10:26 pm

Submitted:

Approved:



Katherine Wright, Superintendent and Secretary to the Board of Trustees



Marilyn Riley, Clerk, Board of Trustees

By: Jennifer Gaston, Recorder

End