

RIVER DELTA UNIFIED SCHOOL DISTRICT
MINUTES

REGULAR MEETING
March 10, 2020

1. **Call Open Session to Order** – Board President Fernandez called the Open Session of the meeting of the Board of Trustees to order at 5:30 p.m. on March 10, 2020 at Walnut Grove Elementary School, Walnut Grove, California.
2. **Roll Call of Members:**
 - Alicia Fernandez, President
 - Don Olson, Vice President
 - Marilyn Riley, Clerk (Absent)
 - Jennifer Stone, Member
 - Chris Elliott, Member
 - Rafaela Casillas, Member
 - Dan Mahoney, Member

Also present: Katherine Wright, Superintendent
3. **Review, Approve the Closed Session Agenda and Adjourn to Closed Session**
 - 3.1 Board President Fernandez announced items on the Closed Session Agenda
 - 3.2 Public Comment on Closed Session Agenda Items. – *None to report*
4. **Board President Fernandez asked for a motion to approve the Closed Session agenda and adjourn the meeting to Closed Session @ 5:32 pm**

Member Mahoney moved to approve, Member Fernandez seconded. Motion carried 6 (Ayes: Fernandez, Olson, Stone, Elliott, Casillas, Mahoney): 0 (Nays): 1 (Absent: Riley)
5. **Open Session was reconvened at 6:41 pm**
 - 5.1 Roll was retaken. Member Riley was absent. All other members were present.
Also present: Katherine Wright, Superintendent; Elizabeth Keema-Aston, Chief Business Officer and Jennifer Gaston, Recorder.
 - 5.2 Pledge of Allegiance was led by After School Program Site Coordinator, Joana Arreola.
6. **Report of Action taken, if any, during the Closed Session (Government Code Section 54957.1)**

Board President Fernandez reported that during Closed Session, the Board received information and no actions were taken.
7. **Review and Approve the Open Session Agenda**

Board President Fernandez asked for a motion to approve the Open Session Agenda

Member Mahoney moved to approve, Member Elliott seconded. Motion carried 6 (Ayes: Fernandez, Olson, Stone, Elliott, Casillas, Mahoney): 0 (Nays): 1 (Absent: Riley)
8. **Public Comment:** Riverview Middle School teacher, Alyson Stiles, thanked the Board, Superintendent Wright and Principal, Mrs. Rossi for the opportunity to attend the CADA conference. She mentioned that this four-day conference was life changing. Ms. Stiles gave a brief summary of some of the sessions covered at the conference. She mentioned that at the end of the conference a teacher stated that she left with her head and heart full.

Member Fernandez thanked Ms. Stiles for reporting back to the Board after the conference on what she had learned and how she will be using this knowledge.
9. **Reports, Presentations, Information**
 - 9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –
 - 9.1.1 Board Members' Report(s): Member Stone reported that she participated in the Read Across America Day at D.H. White Elementary School and was grateful that she was invited.

Member Fernandez reported that she also read during the Read Across America Day. She read in several different grade levels. She read to the second-grade class in English and Spanish. Member Fernandez thanked the schools for reaching out and asking the Board members to participate. Member Fernandez announced that a community member had reached out to her regarding a child needing a speech assessment. She reached out to the district staff on behalf of the family. She thanked the staff members who orchestrated the in-home assessment for the young child.

9.1.2 Committee Report(s):

9.1.2.1 City and District 2x2 Committee – Member Mahoney reported that he and Superintendent Wright attended the 2 X 2 meeting with the City of Rio Vista. He reported that the crossing in front of Riverview Middle School is still moving forward in making the opposite side wheelchair accessible.

Mr. Mahoney reported that the City informed them that the 53-acre parcel designated for low-income housing is currently zoned for heavy industrial and will need to be rezoned before project can move forward. The City thought this process would take up to two years to complete.

Another topic of discussion at the 2 X 2 meeting was that the current senior housing development has River Delta Unified School District students living within its boundaries and how these student impact the school district. Member Mahoney stated that the issue is being pressed for language in CCRs for the upcoming age restricted development. The District is waiting for a response regarding the CCRs.

Member Mahoney spoke of a meeting held in Isleton regarding the sheriff's department not responding to an emergency in Walnut Grove. Members from the County Supervisors Department, District principals, the Director of Educational Services, Superintendent Wright and a few Board members attended the meeting. During the meeting, communication strategies between the District and sheriff's department were discussed.

In regard to the Walnut Grove incident, it was planned for the Sacramento County Sherriff's Officer to be present at the bus stop when the students got off the bus. The sheriff's officer didn't arrive until an hour and a half later.

Member Olson reported that the meeting Member Mahoney referenced in the beginning of his report was the second meeting held with the county supervisors, district, community members and sheriff's department. Member Olson noted that he attended the first meeting and has hopes that the Sacramento County Sheriff Department will figure out the necessity of their repose and the importance of notifying the schools when there are issues in the vicinity of the school. Member Olson thanked Member Mahoney for attending the second meeting.

9.1.2.2 Special Olympics Committee – Member Stone reported that she attended the Special Olympics planning meeting. She noted that there have been minor setbacks, but they are still moving forward with the event.

9.1.2.3 Facilities Steering Committee – Member Fernandez reported that there was nothing to report as this time. The next meeting will be held this coming Friday.

9.1.2.4 LCAP Goal and Stakeholder – Nothing to report at this time.

9.1.3 Superintendent Wright's report(s) – Superintendent Wright reported that a lot of her time has been spend keeping up with updates of the Coronavirus (Covid-19). She has been working closely with the district nurses. They both have been monitoring the daily updates from the counties in which the District reside: Solano, Sacramento and Yolo, as well as, the State Department of Public Health. The school nurses have been working directly with the school secretaries on protocols. Superintendent Wright has been in contact with the Center of Disease Control and the Office of Emergency Services.

Superintendent Wright noted that she had sent a letter to staff members and recorded a message to the families via school messenger in both English and Spanish. She stated that any new information would be posted on the District's website each Wednesday or as it became available.

Superintendent Wright is gathering information on the cleaning requirements. The guidance is coming directly from the Solano County Public Health Department. The District is adjusting duties of the staff to adhere to the new cleaning requirements. She reminded everyone to wash their hands and take the precautions to prevent the spread of COVID-19. She noted that the district is receiving its guidance from the Public Health Department to what steps should be taken if we received news of a positive test results. The District must receive confirmation from the Public Health Department of any positive cases prior to making any decisions regarding the closing a school. At this time, the district doesn't have the ability to provide long distance learning due to the family's access to internet connectivity and electronic devices. This causes an inequitable situation in providing education. Pending the duration and timing, we can make the decision to modify the school calendar. However, it takes collaboration with a lot of different groups and may be difficult. Superintendent Wright reiterated that the safety of students and staff are the highest priority.

Superintendent Wright announced that the Sacramento County Office of Education's County Committee will hold a Public Hearing and will be voting on the District's request to change the voting method in which we elect our Board of Trustees, from a Hybrid At-Large method, to a By-Trustee Area method, on Saturday, May 30th at 9:00am at the District Office of The River Delta Unified School District.

9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Elizabeth Keema-Aston, Chief Business Officer; Ken Gaston, Director of MOT

9.2.1 ADA/Enrollment Report – Elizabeth Keema-Aston, Chief Business Officer reported that the changes in enrollment from prior month have remained the same at 1,937. Districtwide attendance decreased by 21 ADA compared to last month (January), decreasing from 1,827 to 1,806, yielding 93.2%.

9.2.2 Monthly Financial Report – Elizabeth Keema-Aston, Chief Business Officer – The financial report is reported as submitted.

9.2.2.1 D.H. White Modular Classroom Construction Project Update – Elizabeth Keema-Aston, Chief Business Officer, provided a revised spreadsheet indicating that there had been no activity since the last report.

9.2.3 Maintenance, Operations & Transportation Update, Ken Gaston, Director of MOT reported that six contractors and two sub-contractors participated in the project walk through at D.H. White Elementary. He mentioned that an additional walk through was held earlier in the day. Due to the onset of this project, other small non-related updates are required, such as restroom signage in another building. Mr. Gaston anticipates the removal of the portable at D.H. White Elementary School will be in approximately in ten days.

Mr. Gaston reported that the Rio Vista Fire Department has contacted the District to pilot a new emergency application. When 911 is dispatched to one of the three schools in Rio Vista several of the District staff members are notified via text message.

Mr. Gaston reported that his staff has worked very hard in preparation for the WASC review visit at Rio Vista High School.

Mr. Gaston mentioned that there may be other grants available to the District for vehicles and equipment. He will be looking into the requirements of these grants and determine eligibility. He will be attending the Bay Area CARB Grant meeting on March 16, 2020.

Mr. Gaston attended a Delta Conveyance Stakeholder Engagement Committee meeting on Wednesday, February 26, 2020 to speak on behalf of the District regarding the impact the Delta Tunnel Project would have on the District schools.

Superintendent Wright gave a brief update on the Clarksburg Community Parks and Aquatic Center Project. She mentioned that the project has received a significant amount of funds to develop a detailed drawing using professional architectures. This plan is to restructure the entire back side of the Delta High School campus where the playing fields exist. The committee is very excited about their drawing and are aware that they cannot move forward past the drawing stage without additional funding. Superintendent Wright and Ms. Keema-Aston have made it clear to the committee that the District is willing to work with them regarding the land usage. However, the District will not be able to provide any funding for the project. Superintendent Wright noted that the pool portion of the project is approximately \$5.8 million in that of itself. The Board agreed that they would like the Friends of Clarksburg Parks and Recreations division to present at a future Board meeting.

9.3 Education Services' Reports and/or Presentation(s) - Nicole Latimer, Director of Educational Services and Special Education

9.3.1 Educational Services Update – Nicole Latimer, Director of Educational Services provided an update from the Educational Services Department. She noted that a rotation of school site visits had taken place, a technology email has gone out, they are continuing to work on the AVID Plan and will be aligning it with the EL Master Plan. She mentioned some of the upcoming meetings; the curriculum committee will hold a meeting the following week, the LCAP committee group meetings are continuing, a PAC meeting will held next week, and a Restorative Practice Workshop for the administrators is coming up, and the Panorama Survey window has opened up for parents, students and staff members to provide input. Ms. Latimer was happy to report that the Federal Addendum was approved. She ended her presentation with photos of the students from the school sites.

9.3.2 After School Program Presentation – Lucia Becerra, After School Coordinator introduced herself and the site coordinators: Stephanie Carvalho, Joana Arreola and Mallory Brown. The site coordinators provided a description of the quality of standards in the Beyond the Bell Program and the activities to support these standards.

Superintendent Wright thanked the after-school program leaders for working on and submitting the renewal for the After-School Program Grant. She announced that the District has receive the renewal award letter.

Member Mahoney asked what it would cost the District to provide an after-school program at D.H. White Elementary School. Superintendent Wright responded that it would be approximately \$100,000 to have a comparable program as the other sites.

9.4 River Delta Unified Teacher's Association (RDUTA) Update – Bill Hodges, RDUTA President, greeted the Board and mentioned that he is excited to hear that the bargaining process will be beginning. He noted that he liked Member Mahoney's question regarding the after-school program at D.H. White School and feels that the funds held in the District's reserves could be spend on this program.

9.5 California State Employees Association (CSEA) Chapter #319 Update – None to report

10. Consent Calendar

10.1 Approve Board Minutes
Regular Meeting of the Board, February 18, 2020

- 10.2 Receive and Approve Monthly Personnel Reports
As of March 10, 2020
- 10.3 District's Monthly Expenditure Report
February 2020
- 10.4 Request to declare the River Delta Unified School District school buses that are non-operational as surplus and deem their value as zero – Ken Gaston, Director of MOT
- 10.5 Request to approve the Professional Expert Agreement with Amy Bettencourt to provide Special Education consulting services, at a cost not to exceed \$5,000 from Special Education Funding – Nicole Latimer, Director of Educational Services and Special Education
- 10.6 Request to declare Rio Vista High School miscellaneous weight room equipment as surplus and deem their value as zero – Victoria Turk, Principal
- 10.7 Donations
 - Bates Elementary School – College T-shirts and School Supplies**
Members of the Courtland Town Association - \$1000
 - Rio Vista High School – In memory of Jerry Rubier**
James Pezzaglia / Karen Comstock
Patricia Lucke
Ronald Lau
Dave, Ann and Susan Jeffary

Member Casillas moved to approve; Member Olson seconded. Motion carried 6 (Ayes: Fernandez, Olson, Stone, Elliott, Casillas, Mahoney): 0 (Nays): 1 (Absent: Riley)

Member Fernandez recognized those who made donations and thanked them for their support of our students and programs.

Action Items -- Individual speakers shall be allowed two minutes to address the Board on any agenda item. The Board may limit the total time for public input on each agenda item to 20 minutes. With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration.

- 11. Request to approve the second and final reading of the updated or new Board Policies, Administrative Regulations and Exhibits due to new legislation, mandated language and/or citation revisions as of December 2019 – Katherine Wright, Superintendent

Member Olson moved to approve; Member Stone seconded. Motion carried 6 (Ayes: Fernandez, Olson, Stone, Elliott, Casillas, Mahoney): 0 (Nays): 1 (Absent: Riley)

- 12. Request to approve Resolution #780 endorsing the Schools and Communities First Initiative – Bill Hodges, RDUTA President

Member Olson moved to approve; Member Fernandez seconded. Motion Failed by roll call vote 3 (Ayes: Fernandez, Olson, Casillas): 3 (Nays: Stone, Elliott, Mahoney): 1 (Absent: Riley)

- 13. Request to approve the Second Interim Financial Report for 2019-2020 – Elizabeth Keema-Aston, Chief Business Officer

Member Fernandez moved to approve; Member Olson seconded. Motion carried 6 (Ayes: Fernandez, Olson, Stone, Elliott, Casillas, Mahoney): 0 (Nays): 1 (Absent: Riley)

- 14. Request to approve Res. #781 of the governing board authorizing the borrowing of funds for fiscal year 2020-2021 and the issuance and sale of one or more series of 2020-2021 Tax and Revenue Anticipation Notes (TRAN) therefor participation in the California school cash reserve program and requesting the board of supervisors of the county to issue and sell said series of notes – Elizabeth Keema-Aston, Chief Business Officer

Member Olson moved to approve; Member Stone seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Stone, Elliott, Casillas, Mahoney): 0 (Nays): 1 (Absent: Riley)

15. Request the Board to take whatever action they deem necessary to respond to the California School Boards Association (CSBA) Delegate Assembly Elections: Official 2020 Delegate Assembly Ballot for Sub-Region 6-B (Postmarked by March 16, 2020; results to be released by April 1, 2020) – Katherine Wright, Superintendent

Member Fernandez moved to not cast a vote on the elections, Member Elliott seconded. Motion carried 6 (Ayes: Fernandez, Olson, Stone, Elliott, Casillas, Mahoney): 0 (Nays): 1 (Absent: Riley)
16. Requesting the Board to authorize Katherine Wright or Elizabeth Keema-Aston to approve the Contract with Frontier Communications Corporation for Ethernet Services to meet the needs of the District; contingent on Y23 E-Rate Award - Elizabeth Keema-Aston, Chief Business Officer

Member Stone moved to approve; Member Casillas seconded. Motion carried 6 (Ayes: Fernandez, Olson, Stone, Elliott, Casillas, Mahoney): 0 (Nays): 1 (Absent: Riley)
17. Request to approve Resolution #782 approving field trips for the Student Host Program in support of Farm Connection Day on May 1, 2020 in Yolo County – Katherine Wright, Superintendent

Member Fernandez moved to approve, with the condition that any cost for substitute teachers would be covered by the Yolo County Fair Program; Member Olson seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Stone, Elliott, Casillas, Mahoney): 0 (Nays): 1 (Absent: Riley)
18. Request to approve Resolution #783 to establish Inter-Fund Transfers of Special or Restricted Monies for FY 2019-2020 – Elizabeth Keema-Aston, Chief Business Officer

Member Olson moved to approve; Member Stone seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Stone, Elliott, Casillas, Mahoney): 0 (Nays): 1 (Absent: Riley)
19. Request to approve a three-year agreement with Crowe, LLP an independent auditor, to perform and report annually on the District’s financials - Elizabeth Keema-Aston, Chief Business Officer

Member Olson moved to approve; Member Casillas seconded. Motion carried 6 (Ayes: Fernandez, Olson, Stone, Elliott, Casillas, Mahoney): 0 (Nays): 1 (Absent: Riley)
20. Request to approve the Contract with CAS Inspections Inc. Inspection Service for the two modular classroom construction at D.H. White Elementary School, with a cost of \$44,000 from Fund 25 Developer Fees - Elizabeth Keema-Aston, Chief Business Officer

Member Mahoney moved to approve; Member Casillas seconded. Motion carried 6 (Ayes: Fernandez, Olson, Stone, Elliott, Casillas, Mahoney): 0 (Nays): 1 (Absent: Riley)
21. Request to approve the Contract with Wallace Kuhl & Associates to provide testing and inspection services for the two modular classroom construction at D.H. White Elementary School, with a cost of \$8,190 from Fund 25 Developer Fees – Elizabeth Keema-Aston, Chief Business Officer

Member Fernandez moved to approve; Member Elliott seconded. Motion carried 6 (Ayes: Fernandez, Olson, Stone, Elliott, Casillas, Mahoney): 0 (Nays): 1 (Absent: Riley)
22. Request to authorize Katherine Wright, Superintendent and Elizabeth Keema-Aston, Chief Business Officer to apply for E-rate Funding for the District’s WAN and/or Internet Services for FY 2020-21 (Y23) – Elizabeth Keema-Aston, Chief Business Officer

Member Fernandez moved to approve; Member Olson seconded. Motion carried 6 (Ayes: Fernandez, Olson, Stone, Elliott, Casillas, Mahoney): 0 (Nays): 1 (Absent: Riley)
23. Request to authorize Katherine Wright, Superintendent or Elizabeth Keema-Aston, Chief Business Officer to enter into an agreement with a vendor for FY 20-21 (Y23) E-rate Funding for Category 2 to purchase a new core switch, site switches and all related components - Elizabeth Keema-Aston, Chief Business Officer

Member Casillas moved to approve; Member Olson seconded. Motion carried 6 (Ayes: Fernandez, Olson, Stone, Elliott, Casillas, Mahoney): 0 (Nays): 1 (Absent: Riley)

24. Re-Adjourn to continue Closed Session, if needed – Board President reported that re-adjourning to Closed Session was not necessary.
25. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) - Board President Fernandez reported Closed Session was not necessary – no actions to report.
26. Adjournment: There being no further business before the Board, Board President Fernandez asked for a motion to adjourn.

Member Casillas moved to approve, Member Olson seconded. Motion carried 6 (Ayes: Fernandez, Olson, Stone, Elliott, Casillas, Mahoney): 0 (Nays): 1 (Absent: Riley)

The meeting was adjourned at 8:47 pm

Submitted:



Katherine Wright, Superintendent and Secretary to the Board of Trustees

Approved:



Marilyn Riley, Clerk, Board of Trustees

By: Jennifer Gaston, Recorder
End