

# RIVER DELTA UNIFIED SCHOOL DISTRICT

## Notice of a Regular Meeting of the Board of Trustees

By Order of the President of the Board of Trustees, this is a Call for the Regular Meeting of the Board of Trustees of the River Delta Unified School District to be held:

### Important Notice

Please note, the

**June 23, 2020**

River Delta Unified School District Board meeting will be held as a teleconference (Webinar) at the River Delta USD District Office and will be closed to the public. Please see River Delta USD Meeting Logistics section below for options to view and participate in the meeting.

### River Delta USD Board Meeting Logistics

**Meeting will be held remotely.**

**To join the meeting, register with the link below. See the Public Comment section to address the Board or comment on the Agenda or non-agendized items.**

[https://us02web.zoom.us/webinar/register/WN\\_wISJBIIQIacG5NDLeHguw](https://us02web.zoom.us/webinar/register/WN_wISJBIIQIacG5NDLeHguw)

*A copy of the full agenda (with backup documents but without confidential closed session items) is available for public review at the District Office, 445 Montezuma St., Rio Vista, California, at least 72 hours prior to the announced meeting of the Board of Trustees or online at <http://riverdelta.org> under the heading: Board of Trustees*

### REGULAR MEETING AGENDA

1. Call the Open Session to Order (@ 5:30 p.m.)
2. Roll Call
3. Review Closed Session Agenda (see attached agenda)
  - 3.1 Announce Closed Session Agenda
  - 3.2 Public Comment on Closed Session Agenda Items Only
4. Approve Closed Session Agenda and Adjourn to the **Closed Session** (@5:35 p.m.)

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:  
Member Fernandez \_\_; Member Olson \_\_; Member Riley \_\_; Member Casillas \_\_; Member Elliott \_\_; Member Stone \_\_; Member Mahoney \_\_ Time: \_\_\_\_\_
5. Reconvene to Open Session (@ approx. 6:30 p.m.) Time: \_\_\_\_\_
  - 5.1 Retake Roll Call  
Member Fernandez \_\_; Member Olson \_\_; Member Riley \_\_;  
Member Stone \_\_; Member Elliott \_\_; Member Casillas \_\_; Member Mahoney \_\_
  - 5.2 Pledge of Allegiance
6. Report of Action taken, if any, during the Closed Session (Government Code Section 54957.1) – Board President Fernandez
7. Review and Approve the **Open Session** Agenda  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:  
Member Fernandez \_\_; Member Olson \_\_; Member Riley \_\_; Member Casillas \_\_; Member Elliott \_\_; Member Stone \_\_; Member Mahoney \_\_
8. **Public Comment:** As the result of the Coronavirus Pandemic (COVID-19), on March 12, 2020, Governor Gavin Newsom issued Executive Order N-25-20. This order includes directives canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements. The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment. The health and well-being of our students, staff and community members are the top priority for the Board of Trustee of River Delta Unified School District. To facilitate this process, the meeting of the Board of Trustees will be available via a Zoom Webinar.

We have modified the meeting procedures while the Shelter in Place for Coronavirus Pandemic (COVID 19) is in place.

To address the Board during Public Comment or on any item listed on the Agenda, please follow these instructions:

- 1) Using the link “Public Comment Card”, complete the Google form and submit. The form must be submitted prior to Open Session. Once filled out and submitted, your comments will be read during agenda item 8: Public Comment.

9. **Reports, Presentations, Information**

- 9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –
  - 9.1.1 Board Members’ report(s)
  - 9.1.2 Superintendent Wright’s report(s)
    - 9.1.2.1 Results of the May 2020 Tracking Survey Presentation – Richard Bernard, FM3
    - 9.1.2.2 Permitted and Prohibited Activities Relating to a Proposed School Bond Measure Presentation – Addison Covert, Parker & Covert, LLC
- 9.2 Business Services’ Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Elizabeth Keema-Aston, Chief Business Officer, Chief Business Officer; Ken Gaston, Directors of MOT
  - 9.2.1 GASB 75 OPEB Actuarial Report – Elizabeth Keema-Aston, Chief Business Officer
  - 9.2.2 Maintenance, Operations & Transportation Update, Ken Gaston, Director of MOT
- 9.3 Education Services’ Reports and/or Presentation(s) - Nicole Latimer, Director of Educational Services and Special Education
  - 9.3.1 Educational Services and Special Education Update – Nicole Latimer, Director of Educational Services and Special Education
  - 9.3.2 Preschool Reopening Presentation – Nicole Latimer, Director of Educational Services and Special Education
- 9.4 River Delta Unified Teacher’s Association (RDUTA) Update
- 9.5 California State Employee’s Association (CSEA) Chapter #319 Update

10. **Consent Calendar**

- 10.1 Approve Board Minutes
  - Regular Meeting of the Board – June 9, 2020
- 10.2 Receive and Approve Monthly Personnel Reports - As of June 23, 2020
- 10.3 Request to approve the Independent Contract for Services Agreement with Rio Vista CARE for the 2020-2021 school year at a cost not to exceed \$10,000 – Special Education and General Funds – Nicole Latimer, Director of Education Services and Special Education
- 10.4 Request to Pre-Approve the 2020-2021 ASB, Booster Club, PTC and PTA Fundraisers– Elizabeth Keema-Aston, Chief Business Officer
- 10.5 Request to approve the purchase and installation of new playground equipment at D.H. White Elementary School, paid for by the D.H. White PTC – Nicholas Casey, Principal
- 10.6 Request to approve the purchase of ABC Mouse Early Learning Academy for the 2020-2021 school year at a cost not to exceed \$4,375 – Educational Funds – Nicole Latimer, Director of Education Services and Special Education
- 10.7 Request approval to renew the AVID membership and pay dues for River Delta Unified School District schools for the 2020-2021 school year - \$22,716 - Educational Service Funds – Nicole Latimer, Director of Education Services and Special Education
- 10.8 Request to approve the renewal of 61 Odysseyware web-based instructional program licenses for use in Alternative Education, Special Education and Adult Education throughout the district for the 2020-2021 school year at a cost not to exceed \$44,200 – Educational Services and Adult Education Funds – Nicole Latimer, Director of Education Services and Special Education

- 10.9 Request to approve the purchase of Measures of Academic Performance (MAP) Assessments for student's grades K-10 for the 2020-2021 school year at a cost not to exceed \$24,934.50 - Educational Services Funds– Nicole Latimer, Director of Education Services and Special Education
- 10.10 Request to approve the Renewal with Renaissance Learning Educational Software Licenses for the 2020-2021 school year at a cost not to exceed \$20,150.02 - Educational Services & After School Program Funding – Nicole Latimer, Director of Education Services and Special Education
- 10.11 Request to approve the Memorandum of Understanding for the District's participation in the Sacramento County Office of Education (SCOE) Sly Park program for the 2020-2021 school year – Katherine Wright, Superintendent
- 10.12 Request to approve the Medical Billing Systems, Inc. Agreement for the 2020-2021 school year at a cost not to exceed \$1,000 – Educational Services Funds– Nicole Latimer, Director of Education Services and Special Education
- 10.13 Request to approve the purchase of licenses for Turnitin, LLC software for the 2020-2021 school year at a cost not to exceed \$4,240 – Educational Services Funds– Nicole Latimer, Director of Education Services and Special Education
- 10.14 Request to approve the contract with Loy Mattison Enterprises, E-rate Consultant to provide assistance with the E-Rate process in fiscal year 2020-2021, not to exceed \$8,000 – Elizabeth Keema-Aston, Chief Business Officer
- 10.15 Request permission to apply for the Agricultural Incentive Grant for the 2020-2021 school year – Nicole Latimer
- 10.16 Request to approve the Professional Expert Agreement with Susan Jones to provide 15 days of coaching and mentoring for Rio Vista High School teachers in the 2020-2021 school year at a cost not exceed \$3,000 – Site Funds – Victoria Turk, Principal of Rio Vista High School
- 10.17 Request to approve the contract with Ryland School Business Consulting for various Financial and Business Office Services – at a cost not to exceed \$8,000 – Unrestricted General Funds – Elizabeth Keema-Aston, Chief Business Officer
- 10.18 Donations to Receive and Acknowledge:

**Riverview Middle School**

Beth Brockhouse - \$153.84

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Fernandez \_\_; Member Olson \_\_; Member Riley \_\_; Member Casillas \_\_; Member Elliott \_\_; Member Stone \_\_; Member Mahoney \_\_

Action Items -- Individual speakers shall be allowed two minutes to address the Board on any agenda item. The Board may limit the total time for public input on each agenda item to 20 minutes. With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration. Procedures for Public comment will follow the same process as in number 8.

- 11. Request to approve and adopt the COVID-19 Operations Written Report for 2019-2020 – Katherine Wright, Superintendent

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Fernandez \_\_; Member Olson \_\_; Member Riley \_\_; Member Casillas \_\_; Member Elliott \_\_; Member Stone \_\_; Member Mahoney \_\_

- 12. Public Hearing regarding the Proposed 2020-2021 District Budget – Elizabeth Keema-Aston, Chief Business Officer

**Open Public Hearing \_\_\_\_\_pm Public Comments: \_\_\_\_\_Close Public Hearing \_\_\_\_\_pm**

Request to approve and adopt the Proposed 2020-2021 District Budget for River Delta Unified School District – Elizabeth Keema-Aston, Chief Business Officer

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote:

Member Fernandez \_\_; Member Olson \_\_; Member Riley \_\_; Member Casillas \_\_; Member Elliott \_\_; Member Stone \_\_; Member Mahoney \_\_

13. Request to approve Resolution #790 beginning July 1, 2020 authorizing designees to sign contracts and authorization to sign change orders to Katherine Wright, Superintendent, Sharon Silva, Chief Business Officer; Alicia Fernandez, Board Member; Don Olson, Board Member and Marilyn Riley, Board Member – Katherine Wright, Superintendent  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_  
Roll Call Vote:  
Member Fernandez \_\_; Member Olson \_\_; Member Riley \_\_; Member Casillas \_\_; Member Elliott \_\_; Member Stone \_\_; Member Mahoney \_\_
14. Request approve Resolution #791 beginning July 1, 2020 authorizing designees to sign District payroll orders and request for payments to vendors to Katherine Wright, Superintendent, and Sharon Silva, Chief Business Officer – Katherine Wright, Superintendent  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_  
Roll Call Vote:  
Member Fernandez \_\_; Member Olson \_\_; Member Riley \_\_; Member Casillas \_\_; Member Elliott \_\_; Member Stone \_\_; Member Mahoney \_\_
15. Request to approve Resolution #792 beginning July 1, 2020 identifying District representatives authorized to execute documents related to construction to Katherine Wright, Superintendent, and Sharon Silva, Chief Business Officer – Katherine Wright, Superintendent  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_  
Roll Call Vote:  
Member Fernandez \_\_; Member Olson \_\_; Member Riley \_\_; Member Casillas \_\_; Member Elliott \_\_; Member Stone \_\_; Member Mahoney \_\_
16. Request to approve Resolution #793 where the Board of Trustees for the River Delta USD ordering a School Bond Election on behalf of School Facilities Improvement District No. 1, Establishing Specifications of the Election Order, and Requesting Consolidation with other Elections occurring on November 3, 2020 – Katherine Wright, Superintendent  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_  
Roll Call Vote:  
Member Fernandez \_\_; Member Olson \_\_; Member Riley \_\_; Member Casillas \_\_; Member Elliott \_\_; Member Stone \_\_; Member Mahoney \_\_
17. Request to approve Resolution #794 where the Board of Trustees for the River Delta USD ordering a School Bond Election on behalf of School Facilities Improvement District No. 2, Establishing Specifications of the Election Order, and Requesting Consolidation with other Elections occurring on November 3, 2020 – Katherine Wright, Superintendent  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_  
Roll Call Vote:  
Member Fernandez \_\_; Member Olson \_\_; Member Riley \_\_; Member Casillas \_\_; Member Elliott \_\_; Member Stone \_\_; Member Mahoney \_\_
18. Request to approve Resolution #795 beginning July 1, 2020 authorizing delegation of power to contract to Katherine Wright, Superintendent and Sharon Silva, Chief Business Officer – Katherine Wright, Superintendent  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_  
Roll Call Vote:  
Member Fernandez \_\_; Member Olson \_\_; Member Riley \_\_; Member Casillas \_\_; Member Elliott \_\_; Member Stone \_\_; Member Mahoney \_\_
19. Request to approve the *first draft* of the Reopening School Plan for River Delta Unified School District for the 2020-2021 school year and to give the authority to the Superintendent or her designee to adjust the plan as necessary based on the recommendations from the Sacramento County Public Health Department – Katherine Wright, Superintendent  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_  
Roll Call Vote:  
Member Fernandez \_\_; Member Olson \_\_; Member Riley \_\_; Member Casillas \_\_; Member Elliott \_\_; Member Stone \_\_; Member Mahoney \_\_
20. Request to approve the Return to Athletics Plan for the 2020-2021 school year and to give the authority to the Superintendent or her designee to adjust the plan as necessary based on the recommendations from the Sacramento County Public Health Department – Katherine Wright, Superintendent  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_  
Roll Call Vote:  
Member Fernandez \_\_; Member Olson \_\_; Member Riley \_\_; Member Casillas \_\_; Member Elliott \_\_; Member Stone \_\_; Member Mahoney \_\_

21. Requesting the Board to choose from Options 1, 2 or 3 to move forward and if applicable authorize the Superintendent or her designee to proceed with the CEP application – Elizabeth Keema-Aston, Chief Business Officer  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_  
 Roll Call Vote:  
 Member Fernandez \_\_; Member Olson \_\_; Member Riley \_\_; Member Casillas \_\_; Member Elliott \_\_; Member Stone \_\_; Member Mahoney \_\_
22. Request to approve Resolution #796 CDE Child Development Services Contract – CSPP-9404-00 California State Preschool naming Nicole Latimer, Director of Educational Services and Sharon Silva, Chief Business Officer as authorized signees to sign transactions for the Governing Board – Nicole Latimer, Director of Education Services and Special Education  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_  
 Roll Call Vote:  
 Member Fernandez \_\_; Member Olson \_\_; Member Riley \_\_; Member Casillas \_\_; Member Elliott \_\_; Member Stone \_\_; Member Mahoney \_\_
23. Request to approve the reclassification of the Director of Personnel on the Classified Management & Confidential Employees Salary Schedule from Range 11 to Range 15 – Katherine Wright, Superintendent  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_  
 Roll Call Vote:  
 Member Fernandez \_\_; Member Olson \_\_; Member Riley \_\_; Member Casillas \_\_; Member Elliott \_\_; Member Stone \_\_; Member Mahoney \_\_
24. Re-Adjourn to continue Closed Session, if needed
25. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) - Board President Fernandez
26. Adjournment  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_  
 Roll Call Vote:  
 Member Fernandez \_\_; Member Olson \_\_; Member Riley \_\_; Member Casillas \_\_; Member Elliott \_\_; Member Stone \_\_; Member Mahoney \_\_  
 Time: \_\_\_\_\_

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**Americans with Disabilities Act Compliance:** Any and all requests for "...any disability-related modification or accommodation, including auxiliary aids or services..." needed to access our agendas or to participate in the public meetings, must be received in writing by the Superintendent's Office at 445 Montezuma Street, Rio Vista, CA 94571 at least annually before July 1 of each year -- or at least 5 calendar days prior to the individual meeting in question. All inquiries may be directed to the Superintendent's Office c/o Jennifer Gaston at (707) 374-1711.

**AFFIDAVIT OF NOTICING AND POSTING:**

I, Jennifer Gaston, Executive Assistant to the Board of Trustees, declare that a copy of this Regular Meeting Agenda/Notice was posted in the bulletin board in front of the District Office, District administrative offices and that the Board of Trustees Members, school sites, and the community libraries were provided notice or caused to be provided notice via fax, e-mail and/or hand delivery on Friday, June 19, 2020, by or before 5:30 p.m.

**By: Jennifer Gaston** Jennifer Gaston, Executive Assistant, to the Superintendent.

**ATTACHMENT**  
**RIVER DELTA UNIFIED SCHOOL DISTRICT**  
Notice of a Regular Meeting of the Board of Trustees

By Order of the President of the Board of Trustees, this is a Call for the Regular Meeting of the Board of Trustees of the River Delta Unified School District to be held:

**June 23, 2020**

**CLOSED SESSION**

As provided by Government Code Section 54957, the Board is requested to meet in closed session for consideration of **personnel appointment, employment, discipline, complaint, evaluation or dismissal** [Government Code Section 54957], **possible or pending litigation** [Government Code 54956.9(a)(b)(c)], **student discipline** [Education Code Sections 49070 (c) and 76232 (c)], **employee/employer negotiations** [Government Code Section 3549.1 and 54957.6], **or real property transactions** [Government Code Section 54956.8].

A Closed Session will be held beginning at 5:35 p.m. on June 23, 2020, via teleconference (which is prior to the full Open Session). Any formal action taken by the Board will be reported in the Open Session of this regular meeting of the Board of Trustees [Government Code Section 54957.1]. As needed, this Closed Session may be reconvened following the full Open Session. Any formal action taken by the Board will be reported in Open Session prior to adjournment.

**4. CLOSED SESSION**

4.1 **Student Discipline** [Education Code Sections 49070 (c) and 76232 (c)] - None

4.2 **Possible or Pending Litigation** [Government Code 54956.9(a)(b)(c)]

Following Conference with Legal Counsel (Parker & Covert, LLC; Girard, Edwards, Stevens & Tucker LLP; Burke, Williams & Sorensen, LLP) – Pending or Anticipated Litigation/Potential Case(s) Update(s)

4.2.1 Name(s) unspecified as disclosure would jeopardize the service of process and/or existing/possible settlement negotiations

4.3 **Personnel Evaluation, Searches, Appointment, Employment, Complaint, Discipline, Dismissal, Non-reelects and Releases** [Government Code Section 54957]

Following Conference with Legal Counsel (Girard, Edwards, Stevens & Tucker LLP)

Public Employee(s) Evaluation:

4.3.1 Certificated

4.3.2 Classified

4.3.3 Public Employee(s) Searches, Appointment, Employment conditions

4.3.4 Complaint, Discipline, Dismissal, Non-reelects, & Releases

**5. Adjourn to Open Session (@6:30 p.m.)** Any formal action taken by the Board in the above items will be reported in Open Session of this regular meeting of the Board of Trustees [Government Code Section 54957.1]. The meeting may be reconvened as needed (i.e. following the end of Open Session).

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Time: \_\_\_\_\_  
jg