

RIVER DELTA UNIFIED SCHOOL DISTRICT

MINUTES

REGULAR MEETING

January 14, 2020

1. **Call Open Session to Order** – Board President Fernandez called the Open Session of the meeting of the Board of Trustees to order at 5:30 p.m. on January 14, 2020 at Rio Vista High School, Rio Vista, California.
2. **Roll Call of Members:**
 - Alicia Fernandez, President
 - Don Olson, Vice President (Absent)
 - Marilyn Riley, Clerk
 - Jennifer Stone, Member
 - Chris Elliott, Member
 - Rafaela Casillas, Member (Absent)
 - Dan Mahoney, Member

Also present: Katherine Wright, Superintendent
3. **Review, Approve the Closed Session Agenda and Adjourn to Closed Session**
 - 3.1 Board President Fernandez announced items on the Closed Session Agenda
 - 3.2 Public Comment on Closed Session Agenda Items. – *None to report*
4. **Board President Fernandez asked for a motion to approve the Closed Session agenda and adjourn the meeting to Closed Session @ 5:35 pm**

Member Mahoney moved to approve, Member Stone seconded. Motion carried 5 (Ayes: Fernandez, Riley, Stone, Elliott, Mahoney): 0 (Nays): 2 (Absent: Olson, Casillas)
5. **Open Session was reconvened at 6:42pm**
 - 5.1 Roll was retaken. Members Olson and Casillas were absent. All other members were present. Also present: Katherine Wright, Superintendent; Elizabeth Keema-Aston, Chief Business Officer and Jennifer Gaston, Recorder.
 - 5.2 Pledge of Allegiance was led by Marcy Rossi, Principal of Riverview Middle School
6. **Report of Action taken, if any, during the Closed Session** (Government Code Section 54957.1)

Board President Fernandez reported that during Closed Session, the Board received information and did not take action.
7. **Review and Approve the Open Session Agenda**

Member Fernandez announced that there was a request from Superintendent Wright to add an agenda item to this evening's agenda. *"Request to approve the Emergency Waiver for Material Decrease in Attendance for Walnut Grove Elementary School for December 16-20, 2019"*.

Member Mahoney moved to approve the additional agenda item "Request to approve the Emergency Waiver for Material Decrease in Attendance for Walnut Grove Elementary School for December 16-20, 2019", Member Stone seconded. Motion carried 5 (Ayes: Fernandez, Riley, Stone, Elliott, Mahoney): 0 (Nays): 2 (Absent: Olson, Casillas)

Member Fernandez asked for a motion to approve the Open Session Agenda including agenda item 22 and moving re-adjournment to item number 23.

Member Riley moved to approve, Member Elliott seconded. Motion carried 5 (Ayes: Fernandez, Riley, Stone, Elliott, Mahoney): 0 (Nays): 2 (Absent: Olson, Casillas)
8. **Public Comment:** None
9. **Reports, Presentations, Information**
 - 9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –
 - 9.1.1 Board Members' Report(s): Member Stone reported that she had attended a Special Olympics Planning Committee meeting at Isleton Elementary School. They discussed

the events timeline and determined the layout of each field event. Member Stone announced that the Special Olympics will be held at Walnut Grove Elementary School on May 15, 2020.

9.1.2 Committee Report(s): None to report

9.1.3 Superintendent Wright's report(s) – During Superintendent Wright's report, she welcome Sammy D'Amico, the interim Principal and D.H. White Elementary School. Mrs. Wright also reported that she attended another Friends of Clarksburg Services and Recreation's meeting. They discussed the community park layout, pool and parking designs. The Services and Recreation Organization has received funds that are to be used strictly for the planning phase of the project. The organization will be submitting requests for additional funding for the community/school partnership. The organization is planning on conducting surveys in the local delta areas to obtain input on what all the communities would like to see included in the park and aquatic center.

Superintendent Wright announced that Walnut Grove Elementary is currently seeking donors for Summer Swimmer Program. She mentioned that the program held last summer was very successful. She feels that it is very important the children of the Delta learn to swim because we live in such close proximity to the water.

Mrs. Wright asked Mrs. Keema-Aston to give an update on the BIIG (Broadband Infrastructure Improvement Grant). Mrs. Keema-Aston reported that in August of 2019 the District applied for the BIIG-K12 High Speed Network Grant, which is administered by The Imperial County Office of Education (ICOE). ICOE works with CENIC, a Corporation for Education Network Initiatives in California, and has received bids for fiber optics and wireless solutions for River Delta Unified School District. The grant pays for the installation costs and equipment upgrades to improve connectivity for schools throughout California. The District will be responsible for the ongoing costs after the upgrades have been completed. The bids received by IEOC are to install fiber optics at D.H. White Elementary, Isleton Elementary, Walnut Grove Elementary, Riverview Middle and the District Office. There is an additional option to install a private fiber line between Bates Elementary and Mokelumne High. BIIG would be partnering with the Sacramento County Office of Education (SCOE). Bids received for Delta High and Clarksburg Middle Schools have been for wireless. The fiber optic bids are for 1 Gbps per site, whereas, we are currently receiving 1 Gbps districtwide. The bid for wireless received for Delta High and Clarksburg Middle Schools is for 1Gbps split between both sites. This will greatly improve the connectivity and testing capabilities for the students of River Delta Unified School District.

Mrs. Wright asked the Board for feedback or questions regarding moving forward with the BIIG Grant. The Board was in favor of improving the internet connectivity in the District.

Mrs. Wright updated the Board on the reconfiguration of D.H. White Elementary School. She announced that the district office staff has been working hard researching what it will take to house the 5th grade students who will remain at D.H. White Elementary for their 6th grade year.

In response to a question from the Board, Mrs. Wright explained that the District is providing communications for LCAP stakeholders meetings by flyers, Radio Rio, iHeart Radio and calls made home via School Messenger. Specific invitations to committee group members at the school sites, as well as, a receiving input from students. Mrs. Wright noted that students are welcome at all meetings. However, she plans on speaking with the high school students separately. Translators will be provided at the each of the LCAP meetings.

9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Elizabeth Keema-Aston, Chief Business Officer; Ken Gaston, Director of MOT

- 9.2.1 ADA/Enrollment Report – Elizabeth Keema-Aston reported that in December 2019 the current enrollment had an increase of two. However, the ADA had a decrease of 44. Current month enrollment was 1955 with an ADA of 1808 resulting in a yield 92.5%.
- 9.2.2 Monthly Financial Report – Elizabeth Keema-Aston noted that in previous years Solano County Office of Education processed the taxes through their office. In 2019-20 a change was made, and the Solano County Treasurers processed the payments instead. This resulted in the District receiving secured taxes in December rather than in January as past practice. Normally, the District would receive these taxes after the January 1st payroll which puts the District's cash flow to go negative until the taxes were posted. The taxes being posted two weeks early was unexpected and the district did not dip below its mark regarding the TRANS. The district will use past practice as justification.

9.2.2.1 Timeline for the LCAP and Budget – Mrs. Keema-Aston presented the timeline noting that the District started the LCAP process holding its first collaborative meeting in August and another in December.

- 9.2.3 Maintenance, Operations & Transportation Update, Ken Gaston, Director of MOT reported that the portables at Riverview have been fully serviced. The flooring has been replaced; the air ducts have been cleaned. There was great teamwork in preparation which included maintenance staff, teachers and students, who cleared out the rooms for the projects to be completed over the Winter Break.

There was a minor criminal activity through Rio Vista High School's campus recently. Police were in pursuit of a suspect driving a stolen vehicle, which led to a car chase braking through the back gates at Rio Vista High School and continued to the football field where the car was abandoned. The suspect left on foot. The gates have been repaired and the vehicle has been removed.

Mr. Gaston mentioned that there was a request to cleanup around the Delta High School campus. The foliage and trash were located on the outside of the fence. Most of the debris was not from the high school campus but from the surrounding neighborhood. At last count there has been 13 dump loads removed with more to be scheduled to complete the project.

Through the Solano County Safe Routes to School, Riverview has completed an application in hopes to receive funds to install fencing and bicycle racks. This secure area will provide the students with a place to keep their bicycles, scooters, and skateboards. Mrs. Turk is currently working to complete an application for Rio Vista High School. Her hopes are to receive funds to install an indoor skateboard rack.

Mr. Gaston mentioned that at the end December the MOT Department said goodbye to 73 years of experience. Three long-time employees retired. It was sad to see them leave. Laura Uslan led a schoolwide surprise celebration assembly that was held in the gymnasium to honor the retirees. The Leadership Class made large thank you signs for the assembly.

Mr. Gaston gave a presentation showing samples of the modular classrooms for the reconfiguration project at D.H. White Elementary School. Included were photos of the interior and exterior of the building as well as an aerial view of where the classrooms would be located on the campus.

- 9.2.4 Discussion of the Annual Developer Fee Report – Elizabeth Keema-Aston explained that the District's Developer Fee Report was submitted for review at the December 17th Board meeting, complying with the 180-day deadline. She announced that it is now open for discussion. Action is not required by the Board. There were no questions or discussion from the Board.

- 9.3 Educational Services Update – Services' Reports and/or Presentation(s) - Nicole Latimer, Director of Educational and Special Education – During Mrs. Latimer's presentation, she gave a brief summary of the projects the Educational Services Department have been working on. Her presentation also

included a video explaining what the Multi Teared System of Support (MTSS) statewide movement on MTSS entails.

9.3.1 Sacramento County Office of Education First Quarterly Williams Review Report for 2019-2020 – Nicole Latimer reported that the District received the County Superintendent of Schools Quarterly Report regarding the results of the school site visits and reviews for the District's schools under the Williams Settlement Review. She noted that the District currently has two schools that required the annual Williams visit and review, Walnut Grove and Clarksburg Middle School. Both schools were found to have sufficient textbooks and were found to be in exemplary condition.

9.3.2 Williams' Settlement Public Notification regarding sufficiency of teachers, facilities, and textbook and instructional materials – Second Quarter (October – December 2019) – Nicole Latimer reported that the district had no insufficiencies during the second quarter.

9.4 A Representative from Crowe LLP to present River Delta Unified School District's 2018- 2019 Audit Reports – Ms. Keema-Aston introduced one of the District's auditors, Jennifer Arias, a representative of Crowe LLP. Ms. Arias provided information of the audit outcomes for River Delta Unified School District's 2018-2019 general and Bond Audits. Both the General and Bond audits ranked or were found to have unmodified or clean opinions without findings. Ms. Arias announced that the funds balances for both Measures U and V have a net zero balance. Therefore, this will be the final audit for both funds.

9.5 River Delta Unified Teacher's Association (RDUTA) Update – Mr. Bill Hodges, RDUTA President wished everyone a Happy New Year.

9.6 California State Employees Association (CSEA) Chapter #319 Update: None to report

9.7 Public Hearing to seek a waiver of the Election Requirement from the State Board of Education – Katherine Wright

Public Hearing Opened: 7:59 pm

Public Comment: Katherine Wright explained to the Board and audience that this hearing is to seek community and general public input and feedback regarding applying for a waiver from the California State Board of Education. This waiver would absolve the District from paying to have the election method changed from the current Hybrid At-Large election method to the By-Trustee Area election method. Without this waiver the District would have to pay to have this measure on the ballot at the November 2020 elections in all three counties. There were no community members or public comments made during the public hearing.

Public Hearing Closed: 8:00 pm

10. Consent Calendar

10.1 Approve Board Minutes

Regular Meeting of the Board, December 17, 2019

10.2 Receive and Approve Monthly Personnel Reports

As of January 14, 2020

10.3 District's Monthly Expenditure Report

December 2019

10.4 Request to approve the Delta High School's FFA students and teachers to travel and attend the Annual California State FFA Convention in Anaheim, CA from April 22-26, 2020 – Funding by Ag Boosters, Ag Incentive Funding, fundraising and by students – Shanan Spears and Laura Uslan

10.5 Request to approve Delta High School's Senior Class of 2020 graduation trip to Disneyland in Anaheim, CA on May 27-28, 2020 – Laura Uslan

10.6 Request to approve Rio Vista High School's FFA students and teachers to travel and attend the Annual California State FFA Convention in Anaheim, CA from April 23-26, 2020 – Vicky Turk, Maureen Reis & Ashlyn Bartlett

10.7 Request approval for out-of-state travel for Rio Vista High School's American Field Service students domestic exchange visit to Park Ridge, New Jersey from April 4-8, 2020 – Vicky Turk

10.8 Request to approve Rio Vista High School's Class of 2020 graduation trip to Disneyland in Anaheim, CA on May 27-28, 2020 – Vicky Turk

- 10.9 Request to approve the General Agreement for Nonpublic, Nonsectarian School/Agency (Point Quest Instructional assistant) for the 2019-2020 school year at a cost not to exceed \$50,000 – Special Educational Funds – Danielle Tharp
- 10.10 Request to approve the leave of absence made by Elvia Navarro – Bonnie Kauzlarich
- 10.11 Request to approve grant renewal application for After School Education & Safety Program Grant (ASES) for Bates Elementary School, Walnut Grove Elementary School, and Isleton Elementary School – Nicole Latimer
- 10.12 Donations

D.H White Elementary School – Breakfast with Santa

Lira's Supermarket
 Cub Scout Group 101
 Mr. Charlie Clark
 Rio Vista Lions Club

Riverview Middle School - Computers

Rio Vista Foundation/Sister Cities Association - \$2,500

Riverview Middle School

Beth Brockhouse - \$153.84

Rio Vista High School – In memory of Jerry Rubier

Everene McPherson

Member Riley moved to approve, Member Stone seconded. Motion carried 5 (Ayes: Fernandez, Riley, Stone, Elliott, Mahoney): 0 (Nays): 2 (Absent: Olson, Casillas)

Member Fernandez recognized those who made donations and thanked them for their support. Superintendent Wright informed the Board that today was the celebration of life for Jerry Rubier former Principal of Isleton Elementary School and Interim Superintendent for River Delta Unified School District

Action Items -- Individual speakers shall be allowed two minutes to address the Board on any agenda item. The Board may limit the total time for public input on each agenda item to 20 minutes. With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration.

- 11. Request to approve the dedication and naming of the Courtland High School Auditorium in honor of lifelong Courtland resident and physician, Dr. Henry Go – Katherine Wright
 Jim Wallace, Treasure of Courtland Town Association addressed the Board and asked that the Board consider the dedication to honor lifelong Courtland resident and physician Dr. Henry Go.

Member Fernandez moved to approve, Member Elliott seconded. Motion carried 5 (Ayes: Fernandez, Riley, Stone, Elliott, Mahoney): 0 (Nays): 2 (Absent: Olson, Casillas)

- 12. Request to accept and approve the Audit Report of Crowe LLP, Independent Auditor, for Fiscal Year 2018-2019 - Elizabeth Keema-Aston

Member Fernandez moved to approve, Member Riley seconded. Motion carried 5 (Ayes: Fernandez, Riley, Stone, Elliott, Mahoney): 0 (Nays): 2 (Absent: Olson, Casillas)

- 13. Request to accept and approve the Audit reports of Crowe LLP, Independent Auditor, for Fiscal Year 2018-2019 for SFID#1 and SFID#2 – Elizabeth Keema-Aston

Member Riley moved to approve, Member Stone seconded. Motion carried 5 (Ayes: Fernandez, Riley, Stone, Elliott, Mahoney): 0 (Nays): 2 (Absent: Olson, Casillas)

- 14. Request to adopt Resolution #775 Requesting a Waiver of the Election Requirement from the Board of Education to waive the voter approval requirement, which could reduce the cost and expedite the implementation to meet the November 2020 elections – Katherine Wright

Member Fernandez moved to approve, Member Stone seconded. Motion carried by roll call vote 5 (Ayes: Fernandez, Riley, Stone, Elliott, Mahoney): 0 (Nays): 2 (Absent: Olson, Casillas)

15. Request to adopt Resolution #776 a proposal to The Sacramento County Committee on School District Organization for the Adoption of Trustee-Area Elections: Changing River Delta Unified School District's Election Method from a Hybrid "At-Large" method to a "By-Trustee Area" method – Katherine Wright
Member Fernandez moved to approve, Member Stone seconded. Motion carried by roll call vote 5 (Ayes: Fernandez, Riley, Stone, Elliott, Mahoney): 0 (Nays): 2 (Absent: Olson, Casillas)
16. Request to approve the River Delta Unified School District's Guidelines for Student Disciplinary Actions regarding Cell Phones or other Electronic Devices – Katherine Wright
Member Mahoney moved to approve with the additional language "Cell phones or any device for texting may only be used before 1st period, at lunch, and after 7th period, regardless of a student's schedule. These items should be turned off and should not be seen or heard in classrooms unless approved by the teacher for educational purposes. Cameras and video cameras are not allowed at any time for personal use. iPods or any other MP3 players, or music devices, are allowed during lunch, passing periods, before and after school. If they are used without permission, devices will be confiscated by staff and/or administrators. Neither staff nor administration will investigate the loss of these items. Refusing to turn over a cell phone when requested to do so by a staff member will be treated as an act of defiance." Member Elliott seconded. Motion carried 5 (Ayes: Fernandez, Riley, Stone, Elliott, Mahoney): 0 (Nays): 2 (Absent: Olson, Casillas)
17. Request to approve the second and final reading of the updated or new Board Policies, Administrative Regulations and Exhibits due to new legislation, mandated language and/or citation revisions as of October 2019 – Katherine Wright
Member Riley moved to approve, Member Fernandez seconded. Motion carried 5 (Ayes: Fernandez, Riley, Stone, Elliott, Mahoney): 0 (Nays): 2 (Absent: Olson, Casillas)
18. Request to approve the Contract with RGM Kramer, Inc for Construction Planning and Management Services for the addition of two modular classrooms at DH White Elementary, not to exceed \$79,000 from Fund 25 Developer Fees – Elizabeth Keema-Aston
Member Mahoney moved to approve, Member Elliot seconded. Motion carried 5 (Ayes: Fernandez, Riley, Stone, Elliott, Mahoney): 0 (Nays): 2 (Absent: Olson, Casillas)
19. Request to approve the proposed Districtwide School Calendar for the 2020-2021 school year - Katherine Wright
Member Riley moved to approve, Member Mahoney seconded. Motion carried 5 (Ayes: Fernandez, Riley, Stone, Elliott, Mahoney): 0 (Nays): 2 (Absent: Olson, Casillas)
20. Request approval authorizing Superintendent Katherine Wright to purchase two 30' X 32' DSA (NonStd) Modular Classrooms for D.H. White Elementary School, at a cost of \$142,168.12 from Fund 25 Developer Fees – Katherine Wright
Member Elliott moved to approve at a cost of \$140,393.10 and an acceptable variance of 10%, Member Riley seconded. Motion carried 5 (Ayes: Fernandez, Riley, Stone, Elliott, Mahoney): 0 (Nays): 2 (Absent: Olson, Casillas)
21. Request to approve the Contract with Wilson Architecture, Inc. for design and engineering services for the addition of two modular classrooms at DH White Elementary School and associated permits, plans and site improvements, at a cost of \$21,800 from Fund 25 Developer Fees – Katherine Wright
Member Fernandez moved to approve, Member Riley seconded. Motion carried 5 (Ayes: Fernandez, Riley, Stone, Elliott, Mahoney): 0 (Nays): 2 (Absent: Olson, Casillas)
22. Request approval to apply of the Emergency Waiver for Material Decrease in Attendance for Walnut Grove Elementary School for December 16-20, 2019 – Elizabeth Keema-Aston

Member Stone moved to approve, Member Riley seconded. Motion carried 5 (Ayes: Fernandez, Riley, Stone, Elliott, Mahoney): 0 (Nays): 2 (Absent: Olson, Casillas)

- 23. Re-Adjourn to continue Closed Session, if needed – Board President reported that re-adjourning to Closed Session was not necessary.
- 24. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) - Board President Fernandez reported Closed Session was not necessary – no actions to report.
- 25. Adjournment: There being no further business before the Board, Board President Fernandez asked for a motion to adjourn.

Superintendent Wright announced with a heavy heart that one of her former kindergarten students passed away. Devin Dela Rosa was a student in Rio Vista and a wonderful young adult. Superintendent Wright asked for a moment of silence in his honor. Member Riley moved to approve, Member Stone seconded. Motion carried 5 (Ayes: Fernandez, Riley, Stone, Elliott, Mahoney): 0 (Nays): 2 (Absent: Olson, Casillas)

The meeting was adjourned at 8:53 pm

Submitted:


Katherine Wright, Superintendent and
Secretary to the Board of Trustees

Approved:


Marilyn Riley, Clerk, Board of Trustees

By: Jennifer Gaston, Recorder
End