

# RIVER DELTA UNIFIED SCHOOL DISTRICT

## MINUTES

### REGULAR MEETING

June 25, 2019

1. **Call Open Session to Order** – Board President Fernandez called the Open Session of the meeting of the Board of Trustees to order at 5:20 p.m. on June 25, 2019 at Rio Vista High School, Rio Vista, California.

2. **Roll Call of Members:**

Alicia Fernandez, President  
Don Olson, Vice President (Absent)  
Marilyn Riley, Clerk  
Jennifer Stone, Member (Absent)  
Chris Elliott, Member  
Rafaela Casillas, Member  
Dan Mahoney, Member

Also present: Don Beno; Superintendent

3. **Review, Approve the Closed Session Agenda and Adjourn to Closed Session**

- 3.1 Board President Fernandez announced items on the Closed Session Agenda
- 3.2 Public Comment on Closed Session Agenda Items. – *None to report*

4. **Board President Fernandez asked for a motion to approve the Closed Session agenda and adjourn the meeting to Closed Session @ 5:23 pm**

*Member Elliott moved to approve, Member Riley seconded. Motion carried 5 (Ayes: Fernandez, Riley, Elliott, Casillas, Mahoney): 0 (Nays): 2 (Absent: Olson, Stone)*

5. **Open Session was reconvened at 5:40 pm**

- 5.1 Roll was retaken. Members Olson and Stone were absent. All other members were present.  
Also present: Don Beno, Superintendent; Elizabeth Keema-Aston and Jennifer Gaston, Recorder.

- 5.2 Pledge of Allegiance was led by Katy Maghoney, retired Board Member

- 5.2.1 Recognized the retirees of 2018-2019 – Don Beno introduced and recognized Carmen Fowler an instructional aide in the district who retired earlier in the year. He presented her with a commemorative cross pen. Mr. Beno also recognized the following employees who were not in attendance; Lise-Lott Nygard, Linda Garcia and Craig Hamblin.

Board President Fernandez and Member Riley acknowledged the accomplishments of Mr. Beno during his reign of Superintendent and congratulated him on his upcoming retirement. They wished him well and presented him with a commemorative cross pen.

Mr. Beno announced that his journey in the District started with a bicycle ride in the delta, and the very next day the superintendent's job was posted. He mentioned that it is fitting that he will be ending his journey in the District with a three-day bicycle ride. Mr. Beno explained that he had been given his father's personal pen and pencil set when he passed, and he treasured these items of his fathers. After his college graduation, his father gave him a pen and pencil set, stating that he would need a nice pen starting his new career in education. So, it is very fitting to be ending his educational career with a cross pen. Mr. Beno thanked the Board and all those who were in attendance for a wonderful journey.

6. **Report of Action taken, if any, during the Closed Session** (Government Code Section 54957.1)

Board President Fernandez reported that the Board received information, no action taken during Closed Session.

7. **Review and Approve the Open Session Agenda**

Board President Fernandez announced that there was a request from Superintendent Beno, to revise the minutes posted with the June 25<sup>th</sup> Board agenda. Copies were available for the public as well as the members of the Board. Member Fernandez asked for a motion to approve the Open Session Agenda with the revised June 11, 2019 minutes.

*Member Riley moved to approve the Open Session Agenda including the revised June 11, 2019 Board Minutes, Member Elliott seconded. Motion carried 5 (Ayes: Fernandez, Riley, Elliott, Casillas, Mahoney): 0 (Nays): 2 (Absent: Olson, Stone)*

8. **Public Comment:** Carianna Brandon, a Walnut Grove PTA member, spoke of the fundraising event at the Annual Pear Fair. She feels the fair is not large enough to support both the Walnut Grove and Bates PTA organizations selling pair pies at the same event. The Pair Pie Fundraiser is a long-time event for Walnut Grove PTA and is their largest fundraising event during the year. She feels that the different PTA organizations should not be in direct competition. She asked the Board to step in where it's appropriate and resolve the problem with the PTAs.

9. **Reports, Presentations, Information**

9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s):

9.1.1 Board Members' report(s): None to report

9.1.2 Committee Report(s): None to report

9.1.3 Superintendent Beno's report(s): Mr. Beno thanked the Board members for their support and guidance over the last six years. He knows that support will continue with the new superintendent. He feels confident that the new superintendent will do a fine job.

9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Elizabeth Keema-Aston, Chief Business Officer and Ken Gaston, Director of MOT

9.2.1 ADA/Enrollment Report - Elizabeth Keema-Aston reported that the district's changes in ADA from prior month were as follows: at the elementary level there was a decrease of 8, the high school level there was an increase of 1, and in the alternative education program there was a decrease of 3. Overall a decrease of ten ADA districtwide. Ending enrollment held at 1915 and ending ADA was 1843 with a yield of 96.2%.

9.2.2 GASB 75 OPEB Actuarial Report – Elizabeth Keema-Aston reported that the District has established an 'Other Post-Employment Benefit' (OPEB) irrevocable Trust, which is administered by PARS. The District's OPEB plan through the collective bargaining agreement allows for an employee that has been employed by the District for a minimum of 10 years, is retired and between the ages of 55 and 65, to receive \$300 a month for the purchase of health, dental and life insurance. The District's investment strategy is 'Balanced' between growth and Conservative. PARS recommended that we stay with this strategy.

Every year the valuation of our OPEB plan will be brought to the Board. A full actuarial valuation report will be completed every other year. In the off years a 'roll forward' actuarial report is allowed. Total OPEB Liability as of June 30, 2018 is \$6.6 M. Currently the District's funding method is 'pay-as-you-go'. Monthly the District contributes 1% of the payroll total to the OPEB Trust, with an option to contribute as ad hoc payment. In FY 2017-2018 the District added an ad hoc payment of \$250K.

The current status is FY 2018-2019 the trusts beginning balance on 7/1/18 was \$682,679 with contributions and earnings of \$107,013 and expenses and disbursements of \$54,642 leaving and ending balance as of May 31, 2019 of \$735,080.

9.2.3 MOT Update – Ken Gaston reported that this time of year irrigation is the high demand. While repairing irrigation pipe at Rio Vista High School they found rolled steel had been used and over the years it has completely rotted. In the sections that have been replaced the water pressure has increased substantially. They are looking into purchasing a trencher as most of the sites have the same issue and the replacement of these lines are necessary to save water and adequately irrigate the fields and landscaping.

The Maintenance Department has been working with a company to sponsor a PG & E preventive maintenance program. They have ascertained the makes and models of all 152 heating and air-conditioning units within the district to see if a PG & E maintenance program is possible. PG & E would refund preventative maintenance if it fits the makes

and models. The district has approximately 100 units that fit the criteria. The third-party company repair and maintain each unit and invoice PG & E and a check would be sent to the district and reimburse would be sent to the third-party company for services rendered. This program should be zero cost to the district. However, in case of a bankruptcy filing from PG & E, more information is needed before moving forward.

The three asphalt projects have begun and he hopes to have all projects completed before the first day of school.

The well abandonment project behind Walnut Grove has not begun at this point. The state has identified the company to complete the project. However, they have not been in contact with the district. An audit by a natural resource company has been on site looking for an endangered species in the area. Mr. Gaston believes this audit is complete and has passed.

PG & E has been on site trimming trees around power lines at the far end of the football stadium at Rio Vista High School.

Member Fernandez thanked Mr. Gaston for looking for additional funding revenues for the district.

### 9.3 Other – Education Services’ Reports and/or Presentation(s) – Katherine Wright

- 9.3.1 Receive presentations of the District Schools’ Single Plan for Student Achievement for the 2019-2020 school year, presented by Victoria Turk, principal of Rio Vista High School; Maria Elena Becerra, principal of Bates Elementary School; and Nick Casey, principal of D.H. White Elementary School

Presentations of the Single Plan for Student Achievement were given by each principal describing the areas of strength and positive outcomes during the 2018-19 school year. They also spoke of areas in need of improvement and how they plan on implementing these changes during the next school year. Each plan was reviewed and approved by the school site councils.

- 9.3.2 Receive information on the Title III LEA Plan for the 2019-2020 school year – Katherine Wright informed the Board that the Title III LEA plan is now imbedded within the Federal Addendum section of the District’s LCAP.

9.4 River Delta Unified Teacher’s Association (RDUTA) Update: Paul Delgado reminisced of the first union related meeting with Mr. Beno six year ago at Delta High School. He thanked him and wished him well. Mr. Delgado announced he was stepping down as the union president and introduced the new RDUTA President, William “Bill” Hodges. Mr. Delgado also announced that Elise Wootten would hold the office of Vice President.

9.5 California State Employees’ Association (CSEA) Chapter #319 Update: None to report

## 10. **Consent Calendar**

- 10.1 Approve Board Minutes  
Regular Meeting of the Board – June 11, 2019
- 10.2 Receive and Approve Monthly Personnel Reports - As of June 25, 2019
- 10.3 Request to approve the Independent Contract for Services Agreement with Rio Vista CARE for the 2019-2020 school year at a cost not to exceed \$10,000 – Special Education and General Funds – Katherine Wright
- 10.4 Request to approve the contract with Illuminate Education (formerly School City) for the 2019-2020 school year at a cost not to exceed \$8,800 – Educational Services Funds– Katherine Wright
- 10.5 Approval of the Bates Elementary; D.H. White Elementary and Rio Vista High School’s Single Plans for Student Achievement for the 2019-2020 school year – Site Principals
- 10.6 Request to Pre-Approve the 2019-2020 ASB, Booster Club, PTC and PTA Fundraisers– Elizabeth Keema-Aston
- 10.7 Request to approve the purchase of ABC Mouse Early Learning Academy for the 2019-2020 school year at a cost not to exceed \$4,375 – Educational Funds – Katherine Wright
- 10.8 Request approval to renew the AVID membership and pay dues for River Delta Unified

- School District schools for the 2019-2020 school year - \$30,336 - Educational Service Funds – Katherine Wright
- 10.9 Request to approve the renewal of 61 Odysseyware web-based instructional program licenses for use in Alternative Education, Special Education and Adult Education throughout the district for the 2019-2020 school year at a cost not to exceed \$45,200 – Educational Services and Adult Education Funds – Katherine Wright
  - 10.10 Request to approve the purchase of licenses for IXL Learning Math Software for the 2019-2020 school year at a cost not to exceed \$4,463 – Educational Service Funds – Katherine Wright
  - 10.11 Request to approve the purchase of Measures of Academic Performance (MAP) Assessments for student’s grades K-10 for the 2019-2020 school year at a cost not to exceed \$24,934.50 - Educational Services Funds– Katherine Wright
  - 10.12 Request to approve the Renewal with Renaissance Learning Educational Software Licenses for the 2019-2020 school year at a cost not to exceed \$20,315.75 - Educational Services & After School Program Funding – Katherine Wright
  - 10.13 Request to approve the Medical Billing Systems, Inc. Agreement for the 2019-2020 school year at a cost not to exceed \$1,000 – Educational Services Funds– Katherine Wright
  - 10.14 Request to approve the purchase of licenses for Turnitin, LLC software for the 2019-2020 school year at a cost not to exceed \$4,240 – Educational Services Funds– Katherine Wright
  - 10.15 Request to approve the renewal of 490 Lexia Reading Program licenses for 1 year at \$30 per license at a cost not to exceed \$14,700 – Educational Services Funds- Katherine Wright
  - 10.16 Request to approve the Professional Expert Agreement with Linda Van DeMaele to provide health services and instruction for the 2019-2020 school year at a cost not to exceed \$9,000, General Fund – Katherine Wright
  - 10.17 Request to approve the 2019-20 Consolidated Application (Con App) – Katherine Wright
  - 10.18 Request to approve the renewal of the Read 180 Program for the 2019-2020 school year at a cost not to exceed \$600, Educational Funds – Katherine Wright
  - 10.19 Request permission to apply for the Agricultural Grant for the 2019-2020 school year – Katherine Wright
  - 10.20 Request to approve the contract with Loy Mattison Enterprises, E-rate Consultant to provide assistance with the E-Rate process in fiscal year 2019-2020, not to exceed \$8,000 – Elizabeth Keema-Aston
  - 10.21 Request to acknowledge the Special Education Performance Indicator Review for River Delta USD Special Education – Danielle Tharp
  - 10.22 Request to approve the Professional Expert Agreement with Susan Jones to provide 15 days of coaching and mentoring for Rio Vista High School teachers in the 2019-2020 school year at a cost not exceed \$3,000 – Site Funds – Victoria Turk
  - 10.23 Request to approve the Professional Expert Agreement with Rhiann Eddy to finalize the Western Association of Schools and Colleges (WASC) Report for Rio Vista High School for submission in 2020, at a cost not exceed \$5,000 – Site Funds – Victoria Turk
  - 10.24 Request to declare as surplus miscellaneous textbooks, instructional materials, obsolete technology and equipment that are being replaced with new curriculum and deem all as zero value – Katherine Wright
  - 10.25 Request to approve the required actions to update the Sierra Adult Education Alliance (DSAEA) to reflect the organizational structure, bylaws and decision-making process – Nick Casey
  - 10.26 Request to approve the updated Title I plan for Community Day School for the 2019-2020 school year – Maria Elena Becerra
  - 10.27 Request to acknowledge the CSPP-8405 Program Self Evaluation for 2018-2019 – Antonia Slagle
  - 10.28 Donations to Receive and Acknowledge:

**Riverview Middle School – Team Building Events**

Beth Brockhouse - \$333.32

**Rio Vista Lions Club – United States and California Flags**

*Member Riley moved to approve, Member Elliott seconded. Motion carried 5 (Ayes: Fernandez, Riley, Elliott, Casillas, Mahoney): 0 (Nays): 2 (Absent: Olson, Stone)*

Member Fernandez acknowledged those who donated and thanked them for their continuing support.

With the approval of the Consent Agenda, Katherine Wright introduced Nicole Latimer, the new Director of Educational Services. Ms. Latimer thanked the Board and conveyed that she was very excited to be working in the district.

**Action Items -- Individual speakers shall be allowed three minutes to address the Board on any agenda item. The Board shall limit the *total time* for public presentation and input on *all items* to a maximum of 20 minutes.** With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration.

11. Request to approve and adopt the 2019-2020 Local Control and Accountability Plan (LCAP) for River Delta Unified School District – Don Beno

*Member Fernandez moved to approve, Member Riley seconded. Motion carried 5 (Ayes: Fernandez, Riley, Elliott, Casillas, Mahoney): 0 (Nays): 2 (Absent: Olson, Stone)*

12. Request to approve the Federal Addendum to the 2019-2020 LCAP – Katherine Wright

*Member Riley moved to approve, Member Elliott seconded. Motion carried 5 (Ayes: Fernandez, Riley, Elliott, Casillas, Mahoney): 0 (Nays): 2 (Absent: Olson, Stone)*

13. Request to approve and adopt the Proposed 2019-2020 District Budget for River Delta Unified School District – Elizabeth Keema-Aston

*Member Fernandez moved to approve, Member Riley seconded. Motion carried 5 (Ayes: Fernandez, Riley, Elliott, Casillas, Mahoney): 0 (Nays): 2 (Absent: Olson, Stone)*

14. Request to approve Resolution #764 CDE Child Development Services Contract – CSPP-9404-00 California State Preschool naming Katherine Wright and Elizabeth Keema-Aston as authorized signees to sign transactions for the Governing Board – Katherine Wright

*Member Riley moved to approve, Member Casillas seconded. Motion carried by roll call vote: 5 (Ayes: Fernandez, Riley, Elliott, Casillas, Mahoney): 0 (Nays): 2 (Absent: Olson, Stone)*

15. Request to approve Resolution #765 beginning July 1, 2019 authorizing delegation of power to contract to Katherine Wright and Elizabeth Keema-Aston – Elizabeth Keema-Aston

*Member Riley moved to approve, Member Elliott seconded. Motion carried by roll call vote: 5 (Ayes: Fernandez, Riley, Elliott, Casillas, Mahoney): 0 (Nays): 2 (Absent: Olson, Stone)*

16. Request to approve Resolution #766 beginning July 1, 2019 authorizing Designees to sign contracts and authorization to sign change orders to Katherine Wright, Elizabeth Keema-Aston, Alicia Fernandez, Don Olson and Marilyn Riley – Elizabeth Keema-Aston

*Member Riley moved to approve, Member Elliott seconded. Motion carried by roll call vote 5 (Ayes: Fernandez, Riley, Elliott, Casillas, Mahoney): 0 (Nays): 2 (Absent: Olson, Stone)*

17. Request to approve Resolution #767 beginning July 1, 2019 authorizing designees to sign District payroll orders and request for payments to vendors to Katherine Wright, Elizabeth Keema-Aston, and Sharon Silva – Elizabeth Keema-Aston

*Member Fernandez moved to approve, Member Riley seconded. Motion carried by roll call vote: 5 (Ayes: Fernandez, Riley, Elliott, Casillas, Mahoney): 0 (Nays): 2 (Absent: Olson, Stone)*

18. Request to approve Resolution #768 beginning July 1, 2019 identifying District representatives authorized to execute documents related to construction to Katherine Wright and Elizabeth Keema-Aston – Elizabeth Keema-Aston

*Member Riley moved to approve, Member Elliott seconded. Motion carried by roll call vote: 5 (Ayes: Fernandez, Riley, Elliott, Casillas, Mahoney): 0 (Nays): 2 (Absent: Olson, Stone)*

19. Request to approve the Special Education Local Plan Area - Local Educational Agency: River Delta Unified School District Assurances SED-LP-5 – Don Beno

*Member Fernandez moved to approve, Member Riley seconded. Motion carried 5 (Ayes: Fernandez, Riley, Elliott, Casillas, Mahoney): 0 (Nays): 2 (Absent: Olson, Stone)*

20. Request to acknowledge and accept grant funding if awarded from the California Air Resources Board – Ken Gaston

*Member Riley moved to approve, Member Elliott seconded. Motion carried 5 (Ayes: Fernandez, Riley, Elliott, Casillas, Mahoney): 0 (Nays): 2 (Absent: Olson, Stone)*

21. Request permission to apply for the Volkswagen Settlement Funding for Clean Transportation Grant – Ken Gaston

*Member Riley moved to approve, Member Elliott seconded. Motion carried 5 (Ayes: Fernandez, Riley, Elliott, Casillas, Mahoney): 0 (Nays): 2 (Absent: Olson, Stone)*

22. Request to approve the adoption and purchase of “Twig Science” by Twig Education for the K-5 Science program for approximately \$179,901.38 - Educational Funds – Katherine Wright

*Member Fernandez moved to approve with the corrected funds of \$179,901.38, Member Riley seconded. Motion carried 5 (Ayes: Fernandez, Riley, Elliott, Casillas, Mahoney): 0 (Nays): 2 (Absent: Olson, Stone)*

23. Request to approve the adoption and purchase of “Interactive Science” by Pearson for the 6th – 8<sup>th</sup> Grade Science program at a cost not to exceed \$103,499.92 - Educational Funds – Katherine Wright, Stacy Knisley, & Jennifer Walker

*Member Riley moved to approve, Member Casillas seconded. Motion carried 5 (Ayes: Fernandez, Riley, Elliott, Casillas, Mahoney): 0 (Nays): 2 (Absent: Olson, Stone)*

24. Request to approve the adoption and purchase of “Miller Levine Biology” and “Earth Science” by Pearson for the 9th – 12th Grade Science program at a cost not to exceed \$47,826.45 - Educational Funds – Katherine Wright, Stacy Knisley, & Jennifer Walker

*Member Fernandez moved to approve, Member Casillas seconded. Motion carried 5 (Ayes: Fernandez, Riley, Elliott, Casillas, Mahoney): 0 (Nays): 2 (Absent: Olson, Stone)*

25. Re-Adjourn to continue Closed Session, if needed – Board President reported that re-adjourning to Closed Session was not necessary.

26. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) - Board President Fernandez reported Closed Session was not necessary – no actions to report.

27. Adjournment: There being no further business before the Board, Board President Fernandez asked for a motion to adjourn in honor of Superintendent Beno’s retirement.

*Member Riley moved to approve, Member Fernandez seconded. Motion carried 5 (Ayes: Fernandez, Riley, Elliott, Casillas, Mahoney): 0 (Nays): 2 (Absent: Olson, Stone)*

The meeting was adjourned at 7:26 p.m.

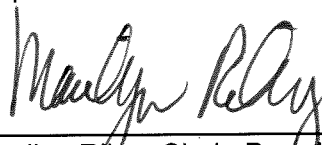
Submitted:



Katherine Wright, Superintendent and Secretary to the Board of Trustees

By: Jennifer Gaston, Recorder  
End

Approved:



Marilyn Riley, Clerk, Board of Trustees