

RIVER DELTA UNIFIED SCHOOL DISTRICT

Notice of a Regular Meeting of the Board of Trustees

By Order of the President of the Board of Trustees, this is a Call for the Regular Meeting of the Board of Trustees of the River Delta Unified School District to be held:

April 10, 2018

Bates Elementary School ♦ 180 Primasing, Courtland, CA

A copy of the full agenda (with backup documents but without confidential closed session items) is available for public review at the District Office, 445 Montezuma St., Rio Vista, California, at least 72 hours prior to the announced meeting of the Board of Trustees or online at <http://riverdelta.org> under the heading: Board of Trustees

REGULAR MEETING AGENDA

1. Call the Open Session to Order (@ 5:30 p.m.)
2. Roll Call
3. Review Closed Session Agenda (see attached agenda)
 - 3.1 Announce Closed Session Agenda
 - 3.2 Public Comment on Closed Session Agenda Items Only
4. Approve Closed Session Agenda and Adjourn to the **Closed Session** (@5:35 p.m.)
Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____ Time: _____
5. Reconvene to Open Session (@ approx. 6:30 p.m.) Time: _____
 - 5.1 Retake Roll Call
Member Fernandez ____; Member Olson ____; Member Riley ____; Member Donnelly ____;
Member Elliott ____; Member Maghoney ____; Member Bettencourt ____
 - 5.2 Pledge of Allegiance
6. Report of Action taken, if any, during the Closed Session (Government Code Section 54957.1) -- Board President Fernandez
 - 6.1 Closed Session action taken, if any.
7. Review and Approve the **Open Session** Agenda
Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____
8. Public Comment: **Anyone may address the Board at this time regarding any subject that is within the Board's subject-matter jurisdiction which is not on this night's agenda** (Government Code Section 54954.3 and Education Code Sections 35145.5 and 72121.5). **However, please hold your comments on a specific agenda item on this agenda until it is brought up for discussion.** To address the Board, raise your hand and when you have been called on, please step up to the podium and state your name. However, **understand the Board may not take action on any item which is not actually listed on this agenda** (except as authorized by Government Code Section 54954.2). (BB9323) **Individual speakers shall be allowed three minutes to address the Board on any non-agendized item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes.** With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration. (If you wish to have an item placed on the agenda for discussion and/or action by the Board, you must notify the Board Secretary/Superintendent in writing no later than ten working days prior to a regularly scheduled Board meeting requesting permission. After the Superintendent's Cabinet has met, you will be notified of their decision.)
9. **Reports, Presentations, Information**
 - 9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –
 - 9.1.1 Board Members' Report(s)
 - 9.1.2 Committee Report(s)
 - 9.1.3 Superintendent Beno's Report(s)
 - 9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance, Deferred Maintenance, Maintenance and Operations, Transportation Department, Food Services Department, District Technology, and District - Elizabeth Keema-Aston, Chief Business Officer, Craig Hamblin, Director of MOT
 - 9.2.1 ADA/Enrollment Report - Elizabeth Keema-Aston
 - 9.2.2 Monthly Financial Report - Elizabeth Keema-Aston
 - 9.2.3 Maintenance, Operations & Transportation Update - Craig Hamblin
 - 9.3 Other – Education Services' Reports and/or Presentation(s) -
 - 9.3.1 Educational Services and Special Education Updates – Kathy Wright
 - 9.3.2 Williams Settlement Public Notification regarding sufficiency of teachers, facilities, and textbook and instructional materials, quarterly report (Third Quarter Jan.-Mar.) – Kathy Wright
 - 9.4 Other Informational items
 - 9.4.1 River Delta Unified Teacher's Association (RDUTA) Update:
 - 9.4.2 California State Employee's Association (CSEA) Chapter #319 Update:
 - 9.4.3 DELAC Meeting Minutes from the February 28, 2018 (Information only) – Carrie Norris
10. **Consent Calendar**
 - 10.1 Approve Board Minutes
Regular Meeting of the Board, March 13, 2018
 - 10.2 Receive and Approve Monthly Personnel Reports
As of April 10, 2018
 - 10.3 District's Monthly Expenditure Report
March 2018
 - 10.4 Request to approve the Riverview Parent Teacher Club fundraising event "Mixed Bags Sales" to benefit Field Day – Sonia Rambo

- 10.5 Request to approve the Rio Vista High School's Class of 2018 educational graduation trip to Universal Studios in Anaheim, California on May 23-24, 2018 – Vicky Turk
- 10.6 Request to approve the General Agreement for Nonpublic, Nonsectarian School/Agency (CCHAT Center) for the 2017-2018 school year at a cost not to exceed \$2,000, Special Education Funds – Kathy Wright
- 10.7 Request to declare as surplus non-operable technology equipment from inventory at Rio Vista High School and deem as zero value – Vicky Turk
- 10.8 Request the Board's authorization for Mr. Beno to review and approve on behalf of the Board the District Service Agreement (DSA) with Butte County Office of Education Migrant Education Region 2 for Migrant Services in RDUSD for the 2018-2019 school year – Kathy Wright
- 10.9 Request to approve out-of-district travel and overnight stay for Riverview Middle School 6th grade students and two Riverview Teachers to the YMCA Point Bonita Science Camp, in Sausalito, from April 25-27, 2018 – Sonia Rambo
- 10.10 Request to approve the California Department of Education Tobacco-Free School District Certification fulfilling the compliance requirement for California Health and Safety Code, Section 104420 – Kathy Wright
- 10.11 Donations to Receive and Acknowledge:

Riverview Middle School – Leadership Camp

Soroptimist International of Rio Vista - \$1,650
 Isleton Lion's Club Community Service - \$550

Rio Vista High School – Modernization of the Rio Vista High School Elizabeth McCormack Library

Harvey L. and Maud C. Sorensen Foundation

Rio Vista High School – In memory of Alberto Guidi (Language and Arts Departments)

Paola, Dianne and Lina Belli

Rio Vista High School – Class of 1968 Scholarship Fund

Neil R. Hamilton III - \$100
 John Cook - \$100

Rio Vista High School – Swim Team Fund

Soroptimist International of Rio Vista - \$1000
 Hal and Sue Conklin - \$100
 Molly & Tony Coito - \$43
 Cathy & Dan Francis - \$53.75
 Warren E Gomes Excavating, Inc. - \$197
 Lynn Jones - \$30
 Paul A. Lamothe - \$50
 Marilyn & Jim Riley - \$50
 James Woodruff - \$50
 Mario Hernandez - \$50
 Kathy & Steve Wright - \$50
 Bonnie Chapman - \$100
 Pam & Kenny Baird - \$50
 Noelle & Warren Gomes, Jr. - \$50
 Lira's Welding - \$100
 Jeffrey & Jenny Henderson - \$50
 Griffin Construction - \$50
 Bill Wright - \$200
 Howard Lamothe - \$250

Rio Vista High School – Softball Team

Ann Riedmiller - \$204.30
 Darlene & Buford Holley - \$100

Walnut Grove Elementary School – Sly Park Educational Fieldtrip

Al's Place \$715
 Walnut Grove Rotary \$1200
 Mary Anne Mize \$166.81

Delta High School – Tyler Uslan Scholarship Fund

The Gordan T. and Melissa A. Egan Family Foundation - \$5,000

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

Action Items -- Individual speakers shall be allowed three minutes to address the Board on any agenda item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes. With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration.

- 11. Request to approve the contract extension for one year to retain Sodexo as the Food Service Manager for the River Delta Unified School District in FY 2018-2019 – Elizabeth Keema-Aston

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

- 12. Request approval of election process and Resolution #745 Specifications of Election Order, Publication of Notice of Election form, Notice of Election and Certification of maps and boundaries for the November 6, 2018 Elections of District Board Members for the 2018-2022 term of office – Don Beno

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

- 13. Request approve resolution #746 Calling for Full and Fair Funding of California's Public Schools – Don Beno

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

14. Request to approve and adopt the tentative agreement between River Delta Unified Teacher’s Association and the River Delta Unified School District for 2017-2018– Don Beno
Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____
15. Request to approve and adopt the tentative agreement between California School Employees Association Chapter #319 and the River Delta Unified School District for 2017-2018– Don Beno
Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____
16. Request to approve the agreements with Management and Other non-bargaining unit employees for 2017-2018– Don Beno
Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____
17. Request to approve the proposed District-wide Calendar for the 2019-2020 school year – Don Beno
Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____
18. Request to approve the contract with RGM and Associates for Preparation and Administration of the Districtwide Roofing Projects, not to exceed \$15,780 Funds 22, 23 and ERP Fund 21 – Elizabeth Keema-Aston
Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____
19. Request to approve the contract with Bennett Consulting for Districtwide roof inspections and consulting services during the roofing projects and authorizes Mr. Beno or Ms. Keema-Aston to sign for consulting services after the final signature with Bennett Consulting, at a cost not to exceed \$20,000 Funds 22, 23 and ERP Fund 21 – Elizabeth Keema-Aston
Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____
20. Re-Adjourn to continue Closed Session, if needed
21. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) – Board President Fernandez
22. Adjournment
Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____ Abstentions: _____ Time: _____

A copy of the full agenda is available for public review at each school site. A copy of the full agenda is available for public review at the District Office (with backup documents but without confidential closed session items), 445 Montezuma St., Rio Vista, California, at least 72 hours prior to the announced meeting of the Board of Trustees. The full agenda is also available online at <http://riverdelta.org>.

Americans with Disabilities Act Compliance: Any and all requests for “...any disability-related modification or accommodation, including auxiliary aids or services...” needed to access our agendas or to participate in the public meetings, must be received in writing by the Superintendent’s Office at 445 Montezuma Street, Rio Vista, CA 94571 at least annually before July 1 of each year -- or at least 5 calendar days prior to the individual meeting in question. All inquiries may be directed to the Superintendent’s Office c/o Jennifer Gaston at (707) 374-1711.

AFFIDAVIT OF NOTICING AND POSTING:

I, Jennifer Gaston, Executive Assistant to the Board of Trustees, declare that a copy of this Regular Meeting Agenda/Notice was posted in the bulletin board in front of the District Office and that the Board of Trustees Members, District administrative offices and schools, the community libraries and the River News Herald were provided notice or caused to be provided notice via fax, e-mail and/or hand delivery on or before Friday, April 6, 2018, by or before 5:30 p.m.

By: *Jennifer Gaston* Jennifer Gaston, Executive Assistant, to the Superintendent.

ATTACHMENT

RIVER DELTA UNIFIED SCHOOL DISTRICT
Notice of a Regular Meeting of the Board of Trustees

By Order of the President of the Board of Trustees, this is a Call for the Regular Meeting of the Board of Trustees of the River Delta Unified School District to be held:

April 10, 2018

Bates Elementary School ♦ 180 Primasing, Courtland, CA

CLOSED SESSION

As provided by Government Code Section 54957, the Board is requested to meet in closed session for consideration of personnel appointment, employment, discipline, complaint, evaluation or dismissal [Government Code Section 54957], possible or pending litigation [Government Code 54956.9(a)(b)(c)], student discipline [Education Code Sections 49070 (c) and 76232 (c)], employee/employer negotiations [Government Code Section 3549.1 and 54957.6], or real property transactions [Government Code Section 54956.8].

A Closed Session will be held beginning at approximately 5:35 p.m. on April 10, 2018, at Bates Elementary School, Courtland, California (which is prior to the full Open Session). Any formal action taken by the Board will be reported in the Open Session of this regular meeting of the Board of Trustees [Government Code Section 54957.1]. As needed, this Closed Session may be reconvened following the full Open Session. Any formal action taken by the Board will be reported in Open Session prior to adjournment.

4. CLOSED SESSION

4.1 Student Discipline [Education Code Sections 49070 (c) and 76232 (c)]. – Stipulated Expulsion Agreement Student Case #1718-311-002

4.2 Possible or Pending Litigation [Government Code 54956.9(a)(b)(c)]
Following Conference with Legal Counsel Following Conference with Legal Counsel (Parker & Covert, LLC; Girard, Edwards, Stevens & Tucker LLP) – Pending or Anticipated Litigation/Potential Case(s) Update(s)

4.2.1 Name(s) unspecified as disclosure would jeopardize the service of process and/or existing/possible settlement negotiations

4.3 Personnel Evaluation, Searches, Appointment, Employment, Complaint, Discipline, Dismissal, Non-reelects and Releases [Government Code Section 54957]

Following Conference with Legal Counsel (Girard, Edwards, Stevens & Tucker LLP)

Public Employee(s) Evaluation:

- 4.3.1 Superintendent
4.3.2 Certificated
4.3.3 Classified
4.3.4 Public Employee(s) Searches, Appointment, Employment conditions
4.3.5 Complaint, Discipline, Dismissal, Non-reelects, & Releases
4.3.6 Employee/Employer Negotiations [Government Code Section 3549.1 and 54957.6]
Following negotiation meetings any/all units.
4.3.5.1 Administration
4.3.5.2 Confidential
4.3.5.3 RDUTA
4.3.5.4 CSEA

5. Adjourn to Open Session (@ 6:30 p.m.) Any formal action taken by the Board in the above items will be reported in Open Session of this regular meeting of the Board of Trustees [Government Code Section 54957.1]. The meeting may be reconvened as needed (i.e. following the end of Open Session).

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____ Time: _____

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BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date:	April 10, 2018	Attachments: <u>X</u>
From:	Elizabeth Keema-Aston, Chief Business Officer	Item No.: 9.2.1
<hr/>		
<u>SUBJECT:</u>	Monthly Enrollment and ADA Report (March Month 8)	Action Item: <u> </u>
		Consent Action: <u> </u>
		Information Only: <u> x </u>

Background: Each month district staff compiles attendance and enrollment data for all school sites. The attached summary shows comparative enrollment and ADA for *2016-2017 and 2017-2018*. The summary also shows the increase/decrease enrollment for current and prior months. The attached charts compare the ADA with Enrollment for the current year and five (5) prior years.

Status: District-wide enrollment ***decreased by 16 students*** compared to the same month last year, decreasing from 1,920 to 1,904. (Does not include Adult Ed)

District-wide enrollment ***increased by 1 student*** compared to last month (*February*), increasing from 1,903 to 1,904. (Does not include Adult Ed)

District-wide attendance ***decreased 9 ADA*** compared to last month (*February*), 1,803 to 1,794. (Does not include Adult Ed)

Prepared by: Elvia Navarro, Accounting Specialist

Presenter: Elizabeth Keema-Aston, Chief Business Officer

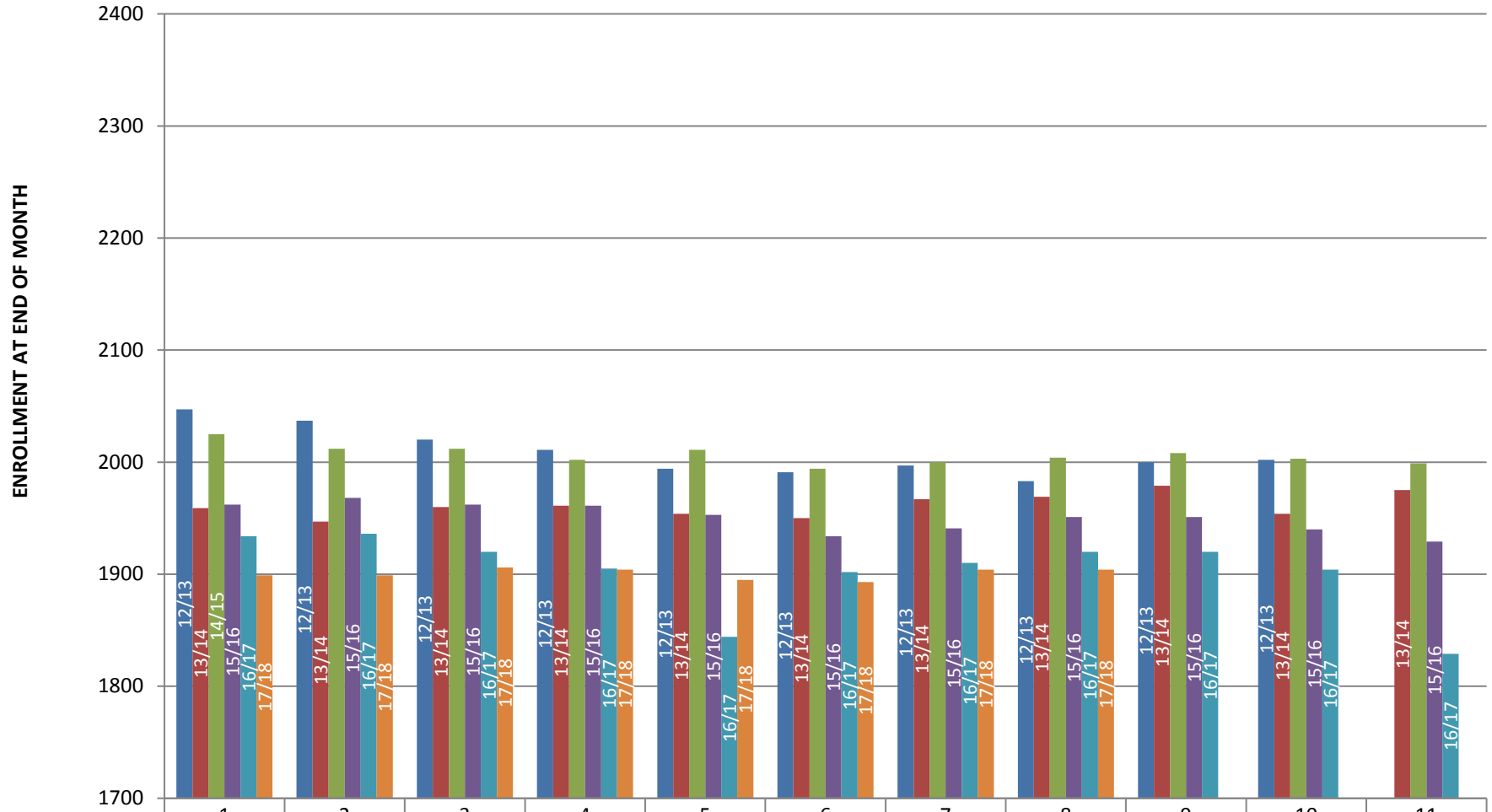
Recommendation:

That the Board receives the information presented.

SITE		AUG	AUG	% of ADA		SEPT	SEPT	Incr/Decr From Pr Month	% of ADA	OCT	OCT	Incr/Decr From Pr Month	% of ADA	NOV	NOV	Incr/Decr From Pr Month	% of ADA	DEC	DEC	Incr/Decr From Pr Month	% of ADA	JAN	JAN	Incr/Decr From Pr Month	% of ADA	FEB	FEB
		16-17	17-18			16-17	17-18			16-17	17-18			16-17	17-18			16-17	17-18			16-17	17-18			16-17	17-18
BATES	ENR	151	136			153	132	-4		148	137	5		149	137	0		137	129	-8		148	136	7		152	137
	ADA	149	133	97.8%		147	132		100.0%	146	130		94.9%	143	134		97.8%	146	132		102.3%	139	133		97.8%	146	134
CLARKSBURG (7th & 8th Gr)	ENR	177	197			176	197	0		172	197	0		171	194	-3		165	197	3		172	196	-1		174	197
	ADA	171	193	98.0%		171	192		97.5%	168	191		97.0%	165	191		98.5%	165	187		94.9%	160	185		94.4%	167	189
ISLETON	ENR	173	159			176	158	-1		173	162	4		172	161	-1		170	162	1		171	164	2		169	166
	ADA	166	153	96.2%		167	151		95.6%	166	155		95.7%	165	155		96.3%	162	152		93.8%	159	148		90.2%	160	155
RIVERVIEW	ENR	244	231			245	230	-1		244	231	1		242	231	0		242	230	-1		243	230	0		245	229
	ADA	236	226	97.8%		237	221		96.1%	232	218		94.4%	232	221		95.7%	231	220		95.7%	221	214		93.0%	234	216
WALNUT GROVE	ENR	168	163			170	164	1		170	166	2		168	165	-1		167	162	-3		170	167	5		169	166
	ADA	165	158	96.9%		162	158		96.3%	161	159		95.8%	164	158		95.8%	160	156		96.3%	151	159		95.2%	157	160
D.H. WHITE	ENR	363	352			359	353	1		354	349	-4		352	356	7		338	335	-21		345	348	13		347	350
	ADA	345	331	94.0%		340	337		95.5%	339	332		95.1%	338	334		93.8%	328	331		98.8%	317	331		95.1%	322	332
ELEMENTARY SUB TOTAL	ENR	1,276	1,238			1,279	1,234	-4		1,261	1,242	8		1,254	1,244	2		1,219	1,215	-29		1,249	1,241	26		1,256	1,245
	ADA	1,232	1,194			1,224	1,191			1,212	1,185			1,207	1,193			1,192	1,178			1,147	1,170			1,186	1,186
CLARKSBURG (9th Grade)	ENR	58	80			58	80	0		58	79	-1		58	79	0		55	81	2		57	80	-1		57	80
	ADA	57	79	98.8%		56	78		97.5%	57	78		98.7%	56	74		93.7%	56	77		95.1%	51	68		85.0%	55	76
DELTA HIGH	ENR	190	162			190	164	2		189	165	1		188	164	-1		177	166	2		189	161	-5		187	166
	ADA	185	160	98.8%		182	157		95.7%	181	157		95.2%	180	158		96.3%	179	156		94.0%	174	149		92.5%	174	156
RIO VISTA HIGH	ENR	377	386			373	385	-1		381	387	2		370	381	-6		363	368	-13		373	376	8		376	380
	ADA	365	372	96.4%		360	368		95.6%	361	367		94.8%	357	366		96.1%	357	365		99.2%	345	361		96.0%	352	357
HIGH SCHOOL SUB TOTAL	ENR	625	628			621	629	1		628	631	2		616	624	-7		595	615	-9		619	617	2		620	626
	ADA	607	611			598	603			599	602			593	598			592	598			570	578			581	589
Mokelumne High (Continuation)	ENR	18	15			17	14	-1		12	12	-2		13	14	2		9	12	-2		11	14	2		12	13
	ADA	15	12			13	12			9	10			11	12			10	12			7	11			9	12
River Delta High/Elem (Alternative)	ENR	10	14			15	18	4		14	17	-1		16	18	1		16	17	-1		17	17	0		18	16
	ADA	9	11			10	11			9	13			10	14			12	16			11	13			13	13
Community Day	ENR	5	4			4	4	0		5	4	0		6	4	0		5	3	-1		6	3	0		4	3
	ADA	4	3			4	4			4	4			5	4			5	4			5	2			4	3
TOTAL K-12 LCFF Funded	ENR	1,934	1,899			1,936	1,899	0		1,920	1,906	7		1,905	1,904	-2		1,844	1,862	-42		1,902	1,892	30		1,910	1,903
	ADA	1,867	1,831			1,849	1,821			1,833	1,814			1,826	1,821			1,811	1,808			1,740	1,774			1,793	1,803
Wind River- Adult Ed	ENR	13	0			19	40	40		30	48	8		31	53	5		25	53	0		27	55	2		33	57
TOTAL DISTRICT	ENR	1,947	1,899			1,955	1,939	40		1,950	1,954	15		1,936	1,957	3		1,869	1,915	-42		1,929	1,947	32		1,943	1,960

SITE	Incr/Decr From Pr Month	% of ADA	MAR		Incr/Decr From Pr Month	% of ADA
			16-17	17-18		
BATES	ENR	1	151	137	0	
	ADA		97.8%	146	133	97.1%
CLARKSBURG	ENR	1	174	196	-1	
(7th & 8th Gr)	ADA		95.9%	166	189	96.4%
ISLETON	ENR	2	168	167	1	
	ADA		93.4%	161	158	94.6%
RIVERVIEW	ENR	-1	247	229	0	
	ADA		94.3%	235	217	94.8%
WALNUT GROVE	ENR	-1	171	169	3	
	ADA		96.4%	164	159	94.1%
D.H. WHITE	ENR	2	355	352	2	
	ADA		94.9%	330	327	92.9%
ELEMENTARY	ENR	4	1,266	1,250	5	
SUB TOTAL	ADA		1,202	1,183		
CLARKSBURG	ENR	0	57	80	0	
(9th Grade)	ADA		95.0%	55	77	96.3%
DELTA HIGH	ENR	5	184	165	-1	
	ADA		94.0%	174	157	95.2%
RIO VISTA HIGH	ENR	4	374	375	-5	
	ADA		93.9%	357	350	93.3%
HIGH SCHOOL	ENR	9	615	620	-6	
SUB TOTAL	ADA		586	584		
Mokelumne High	ENR	-1	15	13	0	
(Continuation)	ADA		12	11		
River Delta High/Elem	ENR	-1	20	17	1	
(Alternative)	ADA		15	13		
Community Day	ENR	0	4	4	1	
	ADA		5	3		
TOTAL K-12	ENR	11	1,920	1,904	1	
LCCF Funded	ADA		1,820	1,794		
Wind River- Adult Ed	ENR	2	47	58	1	
TOTAL DISTRICT	ENR	13	1,967	1,962	2	

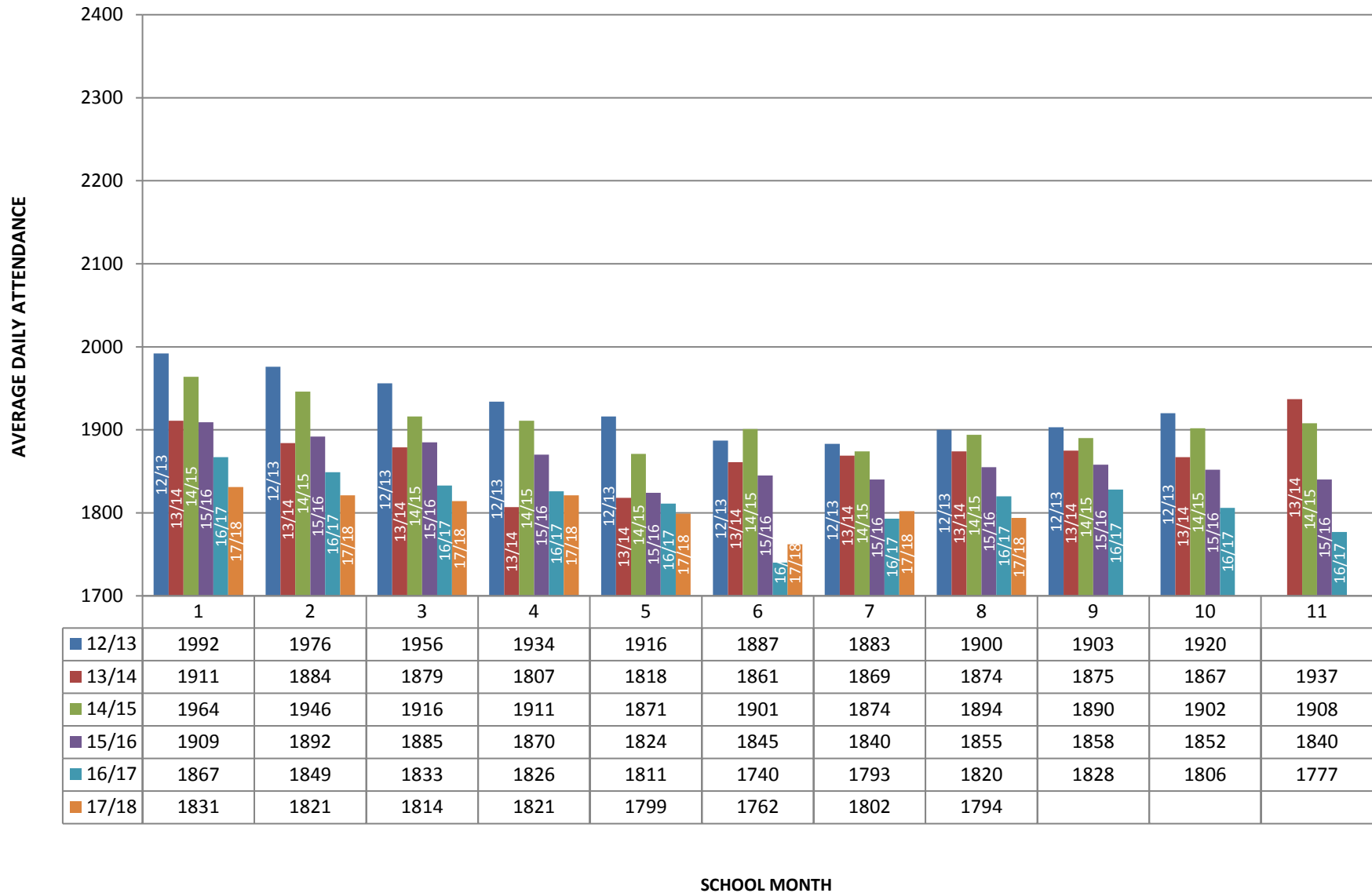
ENROLLMENT



	1	2	3	4	5	6	7	8	9	10	11
12/13	2047	2037	2020	2011	1994	1991	1997	1983	2000	2002	
13/14	1959	1947	1960	1961	1954	1950	1967	1969	1979	1954	1975
14/15	2025	2012	2012	2002	2011	1994	2000	2004	2008	2003	1999
15/16	1962	1968	1962	1961	1953	1934	1941	1951	1951	1940	1929
16/17	1934	1936	1920	1905	1844	1902	1910	1920	1920	1904	1829
17/18	1899	1899	1906	1904	1895	1893	1904	1904			

SCHOOL MONTH

ACTUAL ATTENDANCE



BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: April 10, 2018 Attachments: X

From: Elizabeth Keema-Aston, Chief Business Officer Item Number: 9.2.2

SUBJECT Monthly Financial Report Action: _____
Consent Action: _____
Information Only: X

Background:

Each month the Chief Business Officer prepares a monthly financial summary report, showing both budgeted and actual revenues and expenditures for each district fund for the prior month. The report includes: the percentage of the districts ending fund from the prior month, the percentage of the districts ending fund balance (reserves) at the end of the reported month.

This report does not include any encumbered expenditures.

Status:

Presenter: Elizabeth Keema-Aston, Chief Business Officer

Other People Who Might Be Present:

Cost &/or Funding Sources

Not Applicable

Recommendation:

That the Board receives the Monthly Financial report as submitted.

Time: 5 mins.

River Delta Unified School District
 2017-18 Working Budget vs. Actuals Report
 March 31, 2018

Working Budget						Actuals thru: 3/31/2018					
	Beginning Balance (A)	Net Income/ Contributions in (B)	Expense/ Contributions out (C)	Ending Balance (D)	YTD Income (E)	YTD Paid to Delta Charter (F)	YTD Net Revenue (G)	Percentage Received (H)	YTD Expense (I)	Percentage Spent (J)	
								(G/B=H)		(I/C=J)	
General Fund: (01)											
Unrestricted	4,726,917	15,639,996	16,227,786	4,139,127	12,911,519	1,443,402	11,468,117	73.33%	11,092,943	68.36%	
Restricted	1,017,689	7,257,162	8,151,999	122,852	1,984,662		1,984,662	27.35%	4,265,341	52.32%	
Combined	5,744,606	22,897,158	24,379,785	4,261,979	14,896,181	1,443,402	13,452,779	58.75%	15,358,285	63.00%	
<i>Dry Period Financing</i>					-		-				
General Fund - Fund Balance %	17.48%	<i>Represents Ending Balances divided by Budget Expenses (D/C)</i>									
Other Funds											
Adult Ed. (11)	20,229	80,771	100,999	1	54,387		54,387	67.33%	48,902	48.42%	
Child Development (12)	-	274,455	274,455	-	57,959		57,959	21.12%	136,137	49.60%	
Cafeteria (13)	103,719	1,010,635	995,056	119,298	440,235		440,235	43.56%	625,186	62.83%	
Sp. Res-Other than Cap. Outlay (17)	68,125	300	-	68,425	210		210	70.00%	-	0.00%	
Bond Fund (21)	844,308	25,500	25,500	844,308	25,611		25,611	100.44%	-	0.00%	
Bond Fund- SFID #1 South (22)	118,117	600	23,600	95,117	342		342	57.00%	12,325	52.23%	
Bond Fund - SFID #2 North (23)	55,831	200	23,200	32,831	152		152	76.00%	13,193	56.86%	
Developer Fees (25)	40,933	316,083	252,800	104,216	244,674		244,674	77.41%	240,025	94.95%	
County School Facilities (35)	3,197	(6)	-	3,191	-		-	0.00%	-	0.00%	
Capital Projects (49)	32,289	100	8,640	23,749	98		98	98.00%	5,890	68.17%	

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651

BOARD AGENDA BRIEFING

Meeting Date: 4-10-18
From: Craig Hamblin

Attachments: ___X___

Item Number: 9.2.3__

SUBJECT Monthly M.O.T. Information Report

Action: _____
Consent Action: _____
Information Only: X

Background:

To provide a monthly update on the activities of the Maintenance, Operations & Transportation departments

Status:

See attached monthly report for the period of March 2018

Presenter

Craig Hamblin

Other People Who Might Be Present

Cost &/or Funding Sources

Recommendation:

That the Board receives this information

Time: ____5 mins.____

Maintenance, Operations & Transportation
Monthly Report for Board Meeting
April 10, 2018

Routine maintenance, repairs and custodial duties at all school sites and district office were completed. Other non-routine projects have been captured below.

Maintenance & Operations:

- **Clarksburg Middle School**
 - Repaired water leak beneath boys bathroom - \$1,213.56

- **Delta High School**
 - Replaced light fixture over East entry door to main building - \$117.09
 - Replaced tire with new one on backhoe/tractor - \$169.41
 - Replaced leach pump and couplings which caused water leaks in girls and teams locker room - \$2,152.74

- **D.H. White Elementary School**
 - Changed out ballasts and bulbs in classrooms - \$686.23
 - Repaired food disposal - \$447.83
 - Repaired lights in food pantry - \$116.51
 - Repaired door on Portable classrooms - \$113.70

- **Rio Vista High School**
 - Repaired speakers on outside of gym and by library - \$120.14
 - Installed a dedicated 208V 30a plug for new backup battery - \$293.03
 - Repaired natural gas leak coming from upstairs furnace room - \$181.62
 - Lined soccer field for boys/girls scrimmage - \$105.33

- **Riverview Middle School**
 - Replaced ballasts in Building D - \$838.93
 - Replaced blower motor on food warmer in kitchen - \$662.28
 - Removed ball walls - \$8,444.60

- **Walnut Grove Elementary School**
 - Replaced batteries in Emergency lights in gym and entry hallway; changed out one exit sign to combo exit/light in cafeteria - \$228.40
 - Installed 5 new HVAC units in classrooms - \$34,273.96

- **District Wide**
 - Took water samples on all wells and delivered to CLS - \$117.52

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: April 10, 2018

Attachments: X

From: Kathy Wright, Director of Educational Services

Item Number: 9.3.2

SUBJECT:

Williams Settlement Public Notification regarding sufficiency of teachers, facilities, and textbook and instructional materials.

Action: _____
Consent Action: X
Information Only: _____

Background:

The Williams Settlement requires that all students have qualified teachers, appropriate instructional materials and that their schools be clean and safe. The settlement holds schools accountable for delivering these fundamental elements. Education Code 35186 BP 13124 also requires the district to provide quarterly reports regarding Williams Settlement compliance.

Status:

The district has received no complaints this quarter.

Presenter:

Kathy Wright, Director of Educational Services

Other People Who Might Be Present:

None

Cost &/or Funding Sources

No cost to the district

Recommendation:

That the board receives this item as fulfillment of Williams Settlement requirements.

Time: _____

Quarterly District Report: *Williams* Uniform Complaint Process (UCP)

Properly submitting this form to SCOE serves as your district's *Williams* UCP Quarterly Complaint Report per *Education Code* § 35186(d). All fields are required.

SUBMITTER INFORMATION

Trisha Salomon

Secretary

707-374-1729

Name

Job Title

Phone Number

Person submitting form

Include area code

tsalomon@rdusd.org

E-mail Address

DISTRICT INFORMATION

River Delta U.S.D.

2018

Quarter 3 (Jan.–Mar.)

School District

Year Covered by This Report

Quarter Covered by This Report

COMPLAINTS

Sufficiency of Textbooks

Total Number of Textbook Complaints Enter 0 if none.	0
Number of Textbook Complaints <u>Resolved</u> Enter 0 if none.	0
Number of Textbook Complaints <u>Unresolved</u> Enter 0 if none.	0

Emergency School Facilities Issues

Total Number of Emergency Facilities Complaints Enter 0 if none.	0
Number of Emergency Facilities Complaints <u>Resolved</u> Enter 0 if none.	0
Number of Emergency Facilities Complaints <u>Unresolved</u> Enter 0 if none.	0

Vacancy or Misassignment of Teachers

Total Number of Vacancy/Misassignment Complaints Enter 0 if none.	0
Number of Vacancy/Misassignment Complaints <u>Resolved</u> Enter 0 if none.	0
Number of Vacancy/Misassignment Complaints <u>Unresolved</u> Enter 0 if none.	0

RESOLUTION OF COMPLAINTS

Briefly summarize the nature of complaints and how they were resolved.

Enter "N/A" if no complaints were received. If you need more space, enter "sent by e-mail" and send your summary to Shannon Hansen with your report.

N/A

REPORT INCLUDES ALL COMPLAINTS FOR THIS QUARTER

The number of UCP complaints (textbooks, facilities, and teachers categories) filed for the quarter being reported *MUST* be entered in this report. Please check the box below confirming this:



Includes All UCP Complaints

All UCP complaints for the indicated quarter are being reported—from my district office and all school sites in my district.

By submitting this form, you certify that the information is complete and accurate, and that you have verified the accuracy of the report information by contacting each school in your district. The report includes *ALL* UCP complaints in the above categories received at school sites in the district, plus the district office.

RETURN INSTRUCTIONS

After completing the form in its entirety, save the file and e-mail it to Shannon Hansen at the Sacramento County Office of Education (SCOE): shannonh@scoe.net.

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: April 10, 2018

Attachments: X

From: Carrie Norris, Principal of Walnut Grove Elementary School

Item Number: 9.4.3

SUBJECT

DELAC Meeting Minutes from the February 28, 2018

Action:

Consent Action:

Information Only: X

Background:

The attached DELAC minutes of the February 28, 2018 meeting are presented to the Board as an informational item.

Status:

Presenter: Carrie Norris

Other People Who Might Be Present: Staff

Cost &/or Funding Sources

Not applicable

Recommendation:

That the Board receives the DELAC meeting minutes as information

Time: 5 mins.



**River Delta Unified School District
DAC/PI/DELAC Meeting Minutes
Wednesday, February 28, 2018
5:00 PM**

- I. Welcome, Introductions
- II. Read and approved minutes from previous meeting (Karla 1st, Claudia 2nd, All Approved)
- III. Reviewed/Approved Bylaws: Mrs. Norris went over the bylaws, including how often DELAC meets, make-up and role of the committee, term of office, Officers, Committees, Rules for DELAC meetings,
- IV. Election of DELAC, PI, DAC Officers: Officers serve a 2 year term. This is year two for Karla Chavez as President and Elvia Coronado as Vice President. Also 2nd year for Carrie Norris as secretary.
- V. DELAC training: Mrs. Norris delivered a presentation about DELAC. She mentioned that it was important for DELAC members to understand what the programs were in RDUSD for EL Learners. She offered to take DELAC members to tour classes in the district as an opportunity for training in order to see some of the curriculum that the district was using for LTELs (Long Term English Learners). Norma wants to observe at CMS. (Thursdays) Claudia would like to see a class at Riverview (8:15-9:15AM), and Karla would like to observe at RVHS on a Friday. Mrs. Norris to schedule observations in the next two weeks. Mrs. Norris spoke about teacher/paraprofessional requirements. She also discussed the Master Plan for English Learners. A major revision to occur next year with the goal of finishing the draft by spring 2019. Mrs. Norris discussed the needs assessment being taking into consideration all data and parent/student surveys to determine areas of need. Mrs. Norris mentioned that when Mr. Beno has LPAC Meeting and comes to seek out feedback from the DELAC, this is also part of the district collecting data from stakeholders on what they feel is needed in the district. Mrs. Norris stated that at the next meeting, the DELAC would be receiving information on how the district is funded, the ConApp, the Annual Language Census, Forms to be reviewed, and data on assessments and parent/student surveys.
- VI. Reviewed Reclassification Criteria: Mrs. Norris discussed that RDUSD is moving from CELDT to ELPAC for assessing English Language. CELDT will no longer be used for Reclassification after this year.
- VII. Moving from CELDT to ELPAC: Mrs. Norris discussed the new ELPAC exam and showed examples of types of questions available online for parents to review. She showed examples of 1st grade and 6th grade in speaking, listening, reading, and writing.
- VIII. ELAC reports by site-DELAC reps: Isleton mentioned that the last meeting was cancelled. CMS/Delta rep mentioned that they reclassified 16 students. WG rep mentioned that they had a celebration for their 10 Reclassified students yesterday with cake, dinner, and goodie bags. The rep also mentioned that Walnut Grove had a "No Tardy Party" for parents that morning, giving parents a donut and hot chocolate if they were at school with their child before the bell rang. Norma mentioned that at the last migrant meeting, it was discussed that they will have an individual plan for each migrant student. Parents discussed that more families may be able to be identified in Isleton and Rio Vista as migrant. Discussion about Mini-Corp tutors and the support they were providing at Bates and Walnut Grove. Riverview rep discussed concern about programming for Newcomers at Riverview. Rio Vista reps concerned about lack of participation at ELAC meetings.

IX. Recommendations/Feedback to the board: No recommendations to the board at this time in regards to Program for English Learners. Parents did ask if meetings like DELAC, ELAC, Migrant meetings, and LCAP meetings can be compiled into one meeting, so that there were less meetings for the active parents to attend. Mrs. Norris explained that each of these meetings have different requirements, but she said she would see if there was anything that could be done like making one of the LCAP meetings a DELAC/LCAP meeting.

X. Public Comment: None at this time

XI. Questions: Parents asked about CAFE. Some DELAC parents are Scheduled to attend. Another rep asked if she could also attend. Mrs. Norris stated that she would check to see if there is still Availability/district funds available to go.

XII. Adjournment



**Save the date for the next
DELAC/DAC/PI Meeting
5:00 PM at Walnut Grove School
April 4, 2018**

**Guarde la fecha para la próxima
reunión DELAC / DAC / PI
5:00 p.m. en la escuela Walnut
Grove
4 de abril de 2018**

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: April 10, 2018

Attachments: ___x___

From: Don Beno, Superintendent

Item Number: 10.1

SUBJECT Request to approve the minutes from the Board of
Trustee's meeting held on March 13, 2018

Action: _____
Consent Action: x____
Information Only: _____

Background:

Attached are the minutes from the Board of Trustee's meeting held on:
March 13, 2018.

Status:

The board is to review for approval.

Presenter

Jennifer Gaston, recorder

Other People Who Might Be Present Board

Cost &/or Funding Sources None

Recommendation:

That the Board approves the Minutes as submitted.

RIVER DELTA UNIFIED SCHOOL DISTRICT

MINUTES

REGULAR MEETING

March 13, 2018

1. **Call Open Session to Order** – Board President Fernandez called the Open Session of the meeting of the Board of Trustees to order at 5:30 p.m. on March 13, 2018 at Walnut Grove Elementary School, Walnut Grove, California.
2. **Roll Call of Members:**
 - Alicia Fernandez, President
 - Don Olson, Vice President
 - Marilyn Riley, Clerk
 - Sarah Donnelly, Member
 - Chris Elliott, Member
 - Katy Maghoney, Member
 - David Bettencourt, Member (Absent)

Also present: Don Beno, Superintendent
3. **Review, Approve the Closed Session Agenda and Adjourn to Closed Session**
 - 3.1 Board President Fernandez announced items on the Closed Session Agenda.
 - 3.2 Public Comment on Closed Session Agenda Items. – *None to report*
 - 3.3 Approve Closed Session Agenda and Adjourn to the **Closed Session**
4. Board President Fernandez asked for a motion to adjourn the meeting to Closed Session @ 5:32 pm
Member Olson moved to approve, Member Donnelly seconded. Motion carried 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney): 0 (Nays): 1 (Absent: Bettencourt)
5. **Open Session was reconvened at 6:32 pm**
 - 5.1 Roll was retaken, Member Bettencourt was absent and all members were present.
Also present: Don Beno, Superintendent; Elizabeth Keema-Aston, Chief Business Officer and Jennifer Gaston, Recorder.
 - 5.2 The Pledge of Allegiance was led by Carrie Norris, Principal of Walnut Grove Elementary School
6. **Report of Action taken, if any, during the Closed Session** (Government Code Section 54957.1)
Board President Fernandez reported that the Board took the following actions during closed session.
 - 4.3.4.2 The Board has approved Resolution #744 non-re-employment for the 2018-2019 school year for Probationary 0, I & II Certificated Staff Motion carried by a roll call vote
Member Olson moved to approve, Member Riley seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney): 0 (Nays): 1 (Absent: Bettencourt)
7. **Review and Approve the Open Session Agenda**
Board President Fernandez asked for a motion to approve the Open Session Agenda
Member Riley moved to approve, Member Olson seconded. Motion carried 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney): 0 (Nays): 1 (Absent: Bettencourt)
8. **Public Comment:** Cecile Giacom, reporter from the River News Herald inquired if the Board has any plans regarding security specifically in Rio Vista on campuses. Mr. Beno made comment that every school has an emergency plan and they perform emergency drills. These plans are review periodically and especially in light of the tragic events. The district is also actively looking for alternative ways to enhance the securities that are already in place.
9. **Reports, Presentations, Information**
 - 9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –
 - 9.1.1 Board Members' report(s): None to report
 - 9.1.2 Committee Report(s): None to report
 - 9.1.3 Superintendent Beno's report(s) – Mr. Beno announced that on March 14th a nationwide school walkout has been publicized and marks the one month anniversary of the horrific shooting event in Florida. The walkout is to take place at 10:00am for 17 minutes in honor of the 17 students who lost their lives on that day. Mr. Beno's view is to use this event as a learning experience for those students who elect to participate in the movement and would like them to treat it as a way of being civically engaged and to appropriately voice their concerns. Mr. Beno has meet with the administrative leadership team to prepare a process and procedure for those students who are interested in participating in the walkout. Both high schools have taken provisions in the event that there is a desire for the student to participate in the walkout and that it's done in a supervised and safe manner.
 - 9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Elizabeth Keema-Aston, Chief Business Officer and Craig Hamblin, Director of MOT

- 9.2.1 ADA/Enrollment Report - Elizabeth Keema-Aston reported that the estimated number used for P-2 was 1808. In February the reported ADA was 1809. Currently the ADA estimation used is up by one half of a percent.
- 9.2.2 Monthly Financial Report - Elizabeth Keema-Aston reported is as submitted
- 9.2.3 Maintenance, Operations & Transportation Update - Craig Hamblin, report is as submitted
- 9.3 Other – Educational Services’ Reports and/or Presentation(s) – Kathy Wright, Director of Educational Services
 - 9.3.1 Educational Services and Special Education Updates – Kathy Wright – No report was given.
- 9.4 River Delta Unified Teacher’s Association (RDUTA) Update: Mr. Delgado, RDUTA President reported that this is a tough time of year for teachers with personnel turnover in the district. Mr. Delgado mentioned that as soon as Spring break is over the teachers start testing. He expressed that it’s hard to see some “up and coming” teachers leave the district.
- 9.5 California State Employee’s Association (CSEA) Chapter #319 Update: None to report
 - 9.5.1 Public Hearing – To “Sunshine” the California School Employees’ Association (CSEA)’s Initial proposals for negotiation with River Delta Unified School District for 2017-2018 – Don Beno

Open Public Hearing 6:44 pm

Comments: Mr. Beno informed the Board and public that acknowledging the unions proposed reopeners is the first step of the negotiation process. The first meeting in negotiations with CSEA is planned to begin on March 14, 2018.

Close Public Hearing 6:45 pm

- 9.6 First 5 Sacramento presentation – Carrie Norris began the presentation with a brief introduction on the sustainability efforts with Head Start and the Isleton State Preschool. Ms. Norris informed the Board that she has received an unofficial notice of a three year grant extension in the amount of \$867,081 and that she is working with First 5 on finalizing the agreement that will be brought to the Board later in the year for approval. Ms. Norris introduced the staff from First 5 of Sacramento, based out of Walnut Grove Elementary School giving the presentation: Heather Goss, Coordinator; Sandra Martinez, Home Visitor; and Maria Larios, Secretary. The presentation gave an overview of all the services provided to the families. Some of the services are provided in the home and or at the school site. The focus of First 5 is to make sure children are prepared for pre-school. The activities or services range from health screenings, parenting classes, reading programs, family literacy programs, playgroups, parent engagement opportunities with the children as well as their participation in school activities. The program also offers several Kinder Camps in the district. These camps are a four week program to prepare students for kindergarten. Another program funded by First 5 Grant is the Family Resource Center which is open to anyone in the district and community. Some of the services provided at the resource center are a clothes closet, translation help, accessing insurance/medi-cal, WIC, and South County Services.

10. Consent Calendar

- 10.1 Approve Board Minutes
Regular Meeting of the Board, February 20, 2018
- 10.2 Receive and Approve Monthly Personnel Reports
As of March 13, 2018
- 10.3 District’s Monthly Expenditure Report
February 2018
- 10.4 Request to approve the General Agreement for Nonpublic, Nonsectarian School/Agency (Point Quest) for the 2017-2018 school year at a cost not to exceed \$20,000 – Special Educational Funds – Kathy Wright
- 10.5 Request to approve the PTC fund raising event “Yearbook Sales” at D.H. White Elementary School – Nick Casey
- 10.6 Request to approve the General Agreement for Nonpublic, Nonsectarian School/Agency (Growing Healthy Children Therapy Services) for the 2017-18 school year at a cost not to exceed \$3,000 – Special Educational Funds – Kathy Wright
- 10.7 Request to approve the out of state travel for Carrie Norris and Esmeralda Sanchez to attend the School Climate and Culture Conference in North Lake Tahoe, Nevada from April 22-23, 2018 – LCFF Supplemental Funds (0740) – Carrie Norris
- 10.8 Request to approve out of state travel for Jennifer Emigh to travel to Yakima, Washington to attend the GLAD Tier III Agency Trainer Recertification Conference April 18-20, 2018 at a cost not to exceed \$2,000 – Educational Services Funds – Kathy Wright
- 10.9 Request that the Board acknowledge CSEA’s initial proposals for negotiation with River Delta School District for 2017-2018 – Don Beno
- 10.10 Donations to Receive and Acknowledge:
 - Delta High School - Athletic Department - In memory of Mary Louise Naugle**
Steven and Sally Rogers \$500
 - Riverview Middle School – General Donation**
Beth Brockhouse - \$179.48
 - Rio Vista High School**
Montezuma Volunteer Firefighters Association - \$1000 AFS and Soccer Programs
Zachariah L. Kinchelov – Class of 1968 Scholarship Fund - \$100

Member Donnelly moved to approve, Member Riley seconded. Motion carried 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney): 0 (Nays): 1 (Absent: Bettencourt)

Board President Fernandez acknowledged those who donated and thanked them for their support.

11. Request to approve the second and final reading of the updated or new Board Policies, Administrative Regulations and or Exhibits due to new legislations or mandated language and citation revisions as of December 2017 – Don Beno
Member Olson moved to approve, Member Elliott seconded. Motion carried 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney): 0 (Nays): 1 (Absent: Bettencourt)
12. Request to approve the District-Wide Calendar for the 2018-2019 school year – Don Beno
Member Olson moved to approve, Member Donnelly seconded. Motion carried 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney): 0 (Nays): 1 (Absent: Bettencourt)
13. Request to approve the Second Interim Financial Report for 2017-2018 – Elizabeth Keema-Aston
Member Riley moved to approve, Member Donnelly seconded. Motion carried 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney): 0 (Nays): 1 (Absent: Bettencourt)
14. Request to approve Res. #743 of the governing board authorizing the borrowing of funds for fiscal year 2018-2019 and the issuance and sale of one or more series of 2018-2019 tax and revenue anticipation notes (TRAN) therefore and participation in the California school cash reserve program and requesting the board of supervisors of the county to issue and sell said series of notes – Elizabeth Keema-Aston
Member Donnelly moved to approve, Member Riley seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney): 0 (Nays): 1 (Absent: Bettencourt)
15. Request to approve the Memorandum of Understanding with Delta Elementary Charter School (DECS) allowing DECS to use the District's Bandwidth – Elizabeth Keema-Aston
Member Riley moved to approve, Member Olson seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney): 0 (Nays): 1 (Absent: Bettencourt)
16. Request to approve the Elimination of Instructional Assistant IIIA position at Isleton Elementary School for the 2018-2019 School Year – Don Beno
Member Olson moved to approve, Member Riley seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney): 0 (Nays): 1 (Absent: Bettencourt)
17. Report of action in Closed Session regarding student discipline(s) including votes on each individual case and to approve suggested action – Case number 1718-321-001 [Education Code Sections 49070 (c) and 76232(c)]: - Board President Fernandez reported that the Board has approved the recommendation of expelling the student out of the district and the expulsion period will begin on March 14, 2018 and ending on December 21, 2018.
Member Riley moved to approve, Member Olson seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney): 0 (Nays): 1 (Absent: Bettencourt)
18. Requesting the Board to authorize Mr. Beno or Elizabeth Keema-Aston to modify and approve the Contract with Conterra for Ethernet Services to meet the needs of the District and contingent upon Y21 E-Rate Finding - Elizabeth Keema-Aston
Member Donnelly moved to approve, Member Elliott seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney): 0 (Nays): 1 (Absent: Bettencourt)
19. Request to approve the Contract with GigaKOM for Network Equipment contingent on Y21 E-Rate Funding – Elizabeth Keema-Aston
Member Riley moved to approve, Member Donnelly seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney): 0 (Nays): 1 (Absent: Bettencourt)
20. Re-Adjourn to continue Closed Session was not necessary.
21. Re-Adjourning to continue Closed Session was not necessary – no actions to report. Adjournment: There being no further business before the Board, Board President Fernandez asked for a motion to adjourn.
Member Olson moved to approve, Member Riley seconded. Motion carried 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney): 0 (Nays): 1 (Absent: Bettencourt)
22. The meeting was adjourned at 7:35 p.m.

Submitted:

Approved:

Don Beno, Superintendent and
Secretary to the Board of Trustees

Marilyn Riley, Clerk, Board of Trustees

By: Jennifer Gaston, Recorder
End

BOARD OF TRUSTEES



RIVER DELTA UNIFIED SCHOOL DISTRICT

Meeting Date: April 10, 2018

Attachments: X

Item no. 10.2

From: Bonnie Kauzlarich, Dir. of Personnel

SUBJECT MONTHLY PERSONNEL TRANSACTION REPORT

Action: _____

Consent: X

Background

Status:

Presenter: Don Beno, Superintendent

Other People Who Might Be Present:

Cost &/or Funding Sources

Recommendation: That the Board approve the Monthly Personnel Transaction Report as submitted.

Time: _____ 2 minutes _____

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: April 10, 2018

Attachments: X

From: Elizabeth Keema-Aston, Chief Business Officer

Item No.: 10.3

Action Item:

Consent Action: X

Information Only:

SUBJECT: Approve Monthly Expenditure Summary

Background: The staff prepares a report of expenditures for the preceding month.

Presenter: Elizabeth Keema-Aston, Chief Business Officer

Other People Who Might Be Present:

Cost and/or Funding Sources:

Not Applicable

Recommendation:

That the Board approves the monthly expenditure summary report as submitted.

Cutoff amount: \$1.00

Select vendors with 1099 flags: of any setting.

Select payments with 1099 flags: of any setting.

Input file: Unknown Updated:

Report prepared: Mon, Apr 02, 2018, 9:31 AM

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
012739 A. A. AND BOB ALLEN INC 2904 BEYER LANE STOCKTON, CA 95215-2099 (800) 509-3352 N	245.13	127015 DHS SPORTS SUPPLIES	03/20/2018	18393590 PO-180902	245.13	N
000009 ABEL CHEVROLET-PONTIAC-BUICK 280 NO FRONT STREET P.O. BOX 696 RIO VISTA, CA 94571-0696 (707) 374-6317 N	125.00	1434 TRANS SERVICE	03/08/2018	18391860 PV-180450	125.00	N
013287 ACSA FOUNDATION FOR ED ADMIN 1575 BAYSHORE HIGHWAY BURLINGAME, CA 94010 (800) 608-2272 N	326.66	FEB 2018 ACSA DUES	03/06/2018	18391288 PV-180442	326.66	N
012976 AGAN, CODI 1051 ROLLING GREEN DRIVE RIO VISTA, CA 94571 () - N	53.41	DHW CONF REIMB	03/20/2018	18393624 TC-180241	53.41	N
014641 ALDUENDA, YESENIA PO BOX 272 COURTLAND, CA 95615 (0) - 0 N	24.53	RVHS MILEAGE	03/15/2018	18393010 TC-180232	24.53	N
002739 ALL WEST COACHLINES INC 7701 WILBUR WAY SACRAMENTO, CA 95828 (916) 423-4000 N	1,654.30	66583 DHS SPORTS TRANS 66548 DHS SPORTS TRANS	03/08/2018 03/08/2018	18391832 PO-180553 18391832 PO-180553	892.70 761.60	N N
014529 APPLE EDUCATION	1,672.28	6721460021 SP ED IPAD	03/08/2018	18391818 PO-180943	328.29	N

5300 RIATA PARK CRT. BLDG C
AUSITN, TX 78727

6723352754 ISLE IPADS
6726005940 RMS SUPPLIES

03/20/2018 18393591 PO-180986
03/22/2018 18394314 PO-181037

854.59 N
489.40 N

(512) 674-6821 N

F5 SUPPLIES	03/22/2018	18394315	PO-180993	243.30	N
RVHS OUTDOOR TENNIS TABLES	03/22/2018	18394315	PO-180996	1,081.22	N
DO RADIO RIO SUPPLIES	03/22/2018	18394318	PO-181027	10.38-	N
DO RADIO RIO SUPPLIES	03/22/2018	18394318	PO-181027	127.80	N
DO RADIO RIO SUPPLIES	03/22/2018	18394318	PO-181027	10.38	N
ISLE YOGA MAT CREDIT	03/22/2018	18394326	PV-180492	35.68-	N
SP ED ITUNES	03/22/2018	18394326	PV-180492	125.00	N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
010853 BARRY MCCLAIN P.O. BOX 458 COURTLAND, CA 95615 (916) 775-1426	108.26	34569/34532 MAINT SUPPLIES	03/27/2018	18395142 PV-180494	108.26	Y
012586 BAY ALARM 60 BERRY DRIVE PACHECO, CA 94553 (209) 465-1986	9,511.73	DO ALARM DO ALARM RMS ALARM ISLE ALARM RVHS ALARM DHW ALARM DHW ALARM UPGRADE ISLE MONITORING DO ALARM DO ALARM RVHS ALARM RVHS ALARM RMS FIRE MONITORING BATES ALARM	03/06/2018 03/06/2018 03/06/2018 03/06/2018 03/06/2018 03/08/2018 03/08/2018 03/27/2018 03/27/2018 03/27/2018 03/27/2018 03/27/2018 03/27/2018 03/27/2018	18391289 PV-180443 18391289 PV-180443 18391289 PV-180443 18391289 PV-180443 18391289 PV-180443 18391833 PO-180582 18391819 PO-180852 18395125 PO-180108 18395143 PV-180495 18395143 PV-180495 18395143 PV-180495 18395143 PV-180495 18395143 PV-180495 18395143 PV-180495	201.51 402.34 95.00 468.57 573.58 164.72 475.00 93.72 334.22 1,204.36 409.50 115.68 4,709.25 264.28	N N N N N N N N N N N N N N
012147 BECERRA, LUCIA P.O. BOX 64 RYDE, CA 95680 (0) - 0	234.83	ASP SUPPLIES ASP SUPPLIES ASP SUPPLIES ASP MILEAGE ASP MILEAGE ASP MILEAGE	03/15/2018 03/15/2018 03/15/2018 03/29/2018 03/29/2018 03/29/2018	18392995 PO-180660 18392995 PO-180660 18392995 PO-180660 18395508 TC-180252 18395508 TC-180252 18395508 TC-180252	12.44 12.44 12.44 65.84 65.84 65.83	N N N N N N
011231 BECERRA, MARIA ELENA PO BOX 98 COURTLAND, CA 95615 (0) - 0	20.13	BATES SUPPLIES	03/27/2018	18395114 PO-180364	20.13	N
014767 BITTLE, JILLAN 436 MONTEZUMA ST #B RIO VISTA, CA 94571 (0) - 0	227.59	SP ED PARENT TRANS	03/13/2018	18392447 PV-180468	227.59	N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
013642 BLACK POINT ENVIRONMENTAL INC 930 SHILOH RD BLDG 40F WINDSOR, CA 95492 (707) 837-7407 N	2,187.00	1903 PROJ #247 146 MAGNOLIA	03/08/2018	18391862 PV-180452	2,187.00	N
012286 BLICK ART MATERIALS P.O. BOX 1267 GALESBURG, IL 61402-1267 (800) 447-8192 N	145.35	9091740 RMS SUPPLIES 9091740 RMS SUPPLIES	03/20/2018 03/20/2018	18393592 PO-181007 18393592 PO-181007	87.21 58.14	N N
014614 BUCKMASTER 623 W. STADIUM LANE SACRAMENTO, CA 95834 (916) 923-0500 N	384.25	346861/346912 DHS PRINTER SUPP 348365 DHS PRINTER SUPPLIES 348563 DHS PRINTER SUPPLIES 348531 DHS PRINTER SUPPLIES 348367 DHS PRINTER SUPPLIES CMS PRINTER SUPPLIES	03/01/2018 03/29/2018 03/29/2018 03/29/2018 03/29/2018 03/29/2018	18390714 PO-180335 18395476 PO-180335 18395476 PO-180335 18395476 PO-180335 18395476 PO-180335 18395483 PO-180989	30.00 105.08 147.55 71.62 15.00 15.00	N N N N N N
014663 BURKE WILLIAMS & SORENSEN LLP 444 SOUTH FLOWER ST #2400 LOS ANGELES, CA 90071-2953 (213) 236-0600 Y	238.50	223668 LEGAL FEES	03/08/2018	18391863 PV-180453	238.50	Y
012497 BUSWEST 21107 CHICO STREET CARSON, CA 90745 (209) 531-3928 N	1,975.69	XA4000380801 TRANS PARTS TRANS PARTS	03/01/2018 03/29/2018	18390715 PO-180926 18395477 PO-180862	1,629.20 346.49	N N
010825 CABE 20888 AMAR ROAD WALNUT, CA 91789 (626) 814-4441 N	4,975.00	A18197 ED SV CABE REGIST A18199 F5 CAGE REGIST A18198WG CABE REGIST	03/08/2018 03/08/2018 03/08/2018	18391820 PO-180833 18391820 PO-180903 18391820 PO-180904	3,910.00 710.00 355.00	N N N
000023 CAILLES, MARIE	23.71	BATES CONF REIMB	03/08/2018	18391879 TC-180214	23.71	N

3012 SUBARU CT.
SACRAMENTO, CA 95826

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Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
003681 CALIFORNIA AMERICAN WATER P.O. BOX 7150 PASADENA, CA 91109-7150 (888) 237-1333	585.53		03/13/2018 03/13/2018 03/13/2018	18392448 PV-180470 18392448 PV-180470 18392448 PV-180470	131.31 229.06 225.16	N N N
012079 CALIFORNIA CLEAR BOTTLED P.O. BOX 981 14410 W.G. THORNTON RD WALNUT GROVE, CA 95690 (916) 776-1544	398.25	ZBA006 BATES WATER ZM0002 MOKE WATER ZBA006 RMS WATER ZM0002 BATES WATER ZRI007 RMS WATER ZWA010 WG WATER	03/08/2018 03/08/2018 03/22/2018 03/22/2018 03/29/2018 03/29/2018	18391836 PO-180365 18391836 PO-180458 18394319 PO-180010 18394319 PO-180365 18395484 PO-180010 18395484 PO-180040	43.50 60.50 86.50 112.75 60.00 35.00	7 7 7 7 7 7
013205 CALIFORNIA FFA PO BOX 460 GALT, CA 95632 (209) 744-1600	828.00	DHS AG ADVISORS REGIS DHS AG ADVISORS REGIS	03/01/2018 03/01/2018	18390700 PO-180992 18390700 PO-180992	414.00 414.00	N N
002344 CALIFORNIA LABORATORY SERVICES 3249 FITZGERALD ROAD RANCHO CORDOVA, CA 95742 (0) - 0	112.00	MAINT WATER TESTING	03/27/2018	18395126 PO-180127	112.00	N
014771 CALIFORNIA RAPTOR CENTER ONE SHIELDS AVE UNIVERSITY OF CA DAVIS DAVIS, CA 956168520 (0) - 0	100.00	ISLE FIELD TRIP	03/20/2018	18393593 PO-181075	100.00	N
012268 CALIFORNIA WASTE RECOVERY SYSTEMS 175 ENTERPRISE CT STE #A GALT, CA 95632-9047 (209) 369-6887	1,151.70	ISLE WASTE SERV	03/13/2018	18392449 PV-180469	1,151.70	N

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010576 CAMACHO, REFUJIO 200 PRIMASING AVE P.O. BOX 553 COURTLAND, CA 95615 (0) - 0 N	78.48	WG MILEAGE	03/08/2018	18391880 TC-180215	78.48	N
012785 CAMFEL PRODUCTIONS DBA CHARACTER ED TOOLS 15709 ARROW HWY STE 2 IRWINDALE, CA 91706 (626) 960-6922 N	795.00	CMS CAMFEL ASSEMBLY	03/06/2018	18391287 PO-181018	795.00	N
013882 CAPITAL CLUTCH & BRAKE 3100 DULUTH STREET WEST SACRAMENTO, CA 95691 (916) 371-5970 N	1,472.27	#8440 TRANS PARTS	03/29/2018	18395485 PO-180197	1,472.27	N
013820 CAROLINA BIOLOGICAL SUPPLY CO. 2700 YORK ROAD BURLINGTON, NC 27215 (800) 334-5551 N	668.65	50168702/50167443 RVHS AG SUPP 50168702/50167443 RVHS AG SUPP	03/01/2018 03/01/2018	18390701 PO-180932 18390701 PO-180932	334.33 334.32	N N
014690 CARRILLO, PATRICIA 7012 PRAZZO WAY ELK GROVE, CA 95757 (0) - 0 N	23.71	BATES CONF REIMB	03/08/2018	18391881 TC-180216	23.71	N
013247 CARVALHO, STEPHANIE 45 SIERRA AVE RIO VISTA, CA 94571 (0) - 0 N	34.88	ASP MILEAGE	03/08/2018	18391882 TC-180217	34.88	N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014668 CASCWA -STANISLAUS COUNTY OFFICE PO BOX 307 CERES, CA 95307	1,500.00	3258/3151 ED SV CASCWA REGIST 3152/3153 ED SV CASCWA REGIST	03/15/2018 03/15/2018	18392985 PO-181021 18392985 PO-181021	750.00 750.00	N N
(0) - 0						N
014547 CASEY, NICHOLAS 2318 Windy Springs LN BRENTWOOD, CA 94513	92.39	DHW SUPPLIES DHW SUPPLIES	03/15/2018 03/27/2018	18392986 PO-180411 18395127 PO-180119	58.90 33.49	N N
(0) - 0						N
014492 CATA PO BOX 186 GALT, CA 95632	140.00	DHS AG CATA REGIST DHS AG CATA REGIST	03/27/2018 03/27/2018	18395115 PO-181079 18395115 PO-181079	70.00 70.00	N N
(209) 744-1614						N
012038 CDE PRESS CA DEPT OF EDUCATION 1430 N STREET STE 3207 SACRAMENTO, CA 95814	65.77	3700561 RVHS BOOKS 3700561 RVHS BOOKS 3700561 RVHS BOOKS	03/01/2018 03/01/2018 03/01/2018	18390699 PO-180895 18390699 PO-180895 18390699 PO-180895	65.77 5.34 5.34	N N N
(0) - 0						N
002616 CDT INC 250 N GOLDEN CIRCLE DRIVE SUITE 210 SANTA ANA, CA 92705	352.00	44839 DOT DRUG TESTING	03/08/2018	18391864 PV-180454	352.00	N
(562) 986-4200						N
012862 CENTER STATE PIPE & SUPPLY DIV. OF HAJOCA CORP 520 N UNION STREET STOCKTON, CA 95205	268.05	S010026368 MAINT SUPPLIES	03/08/2018	18391835 PO-180128	268.05	N
(209) 466-0871						N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
003380 CENTRAL VALLEY WASTE SERVICE INC P.O. BOX 78251 PHOENIX, AZ 85062-8251	2,209.62	WG WASTE MOKE WASTE TRANS WASTE BATES WASTE	03/08/2018 03/08/2018 03/08/2018 03/08/2018	18391865 PV-180455 18391865 PV-180455 18391865 PV-180455 18391865 PV-180455	850.08 74.17 123.64 1,161.73	N N N N
(0) - 0						N
014130 CHARTER BROS PO BOX 505 PLEASANTON, CA 94566	2,800.00	171125LR RVHS FOOTBALL PLAYOFF 180221LR RVHS SOCCER PLAYOFFS	03/08/2018 03/08/2018	18391821 PO-180734 18391821 PO-180995	1,000.00 1,800.00	N N
(925) 497-2376						N
011425 CHESS AIR INC 178 OXBOW MARINA DRIVE ISLETON, CA 95641	34,000.00	170818-001 MAINT WG HVAC INSTA	03/22/2018	18394316 PO-181068	34,000.00	N
(916) 777-7847						N
013908 CIT TECHNOLOGY FINANCING SERVICES INC PO BOX 1638 LIVINGSTON, NJ 07039	262.76	31568001 CMS XEROX LEASE AGMNT	03/08/2018	18391837 PO-180626	262.76	N
(0) - 0						N
014742 CITY OF ANTIOCH RECREATION DIV 4703 LONE TREE WAY ANTIOCH, CA 94531	1,926.00	1182944.002 ISLE WATER PARK	03/20/2018	18393594 PO-181074	1,926.00	N
(925) 776-3050						N
000201 CITY OF ISLETON P.O. BOX 716 101 SECOND STREET ISLETON, CA 95641	411.05	66400 ISLE SEWER	03/08/2018	18391838 PO-180112	411.05	N
(916) 777-7770						N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
000077 CITY OF RIO VISTA P.O. BOX 745 ONE MAIN STREET RIO VISTA, CA 94571	5,420.88	DO WATER	03/13/2018	18392450 PV-180471	183.90	N
		RMS WATER	03/13/2018	18392450 PV-180471	1,382.13	N
		DHW WATER	03/13/2018	18392450 PV-180471	440.95	N
		RVHS WATER	03/13/2018	18392450 PV-180471	1,826.40	N
		DO SEWER	03/13/2018	18392450 PV-180471	269.72	N
(0) - 0 N RIO VISTA FIRE		RMS SEWER	03/13/2018	18392450 PV-180471	167.74	N
		DHW WATER	03/13/2018	18392450 PV-180471	705.09	N
		RVHS SEWER	03/13/2018	18392450 PV-180471	444.95	N
014683 CLEAR VUE EYE CARE 114 N SUNRISE AVE STE C2 ROSEVILLE, CA 95661-2916	2,550.00	96649 SP ED VISION THERAPY	03/01/2018	18390716 PO-180997	2,550.00	N
(916) 786-2212 N						
014088 CLINE, SUZANNE 501 CALIFORNIA ST RIO VISTA, CA 94571	137.73	ISLE PRESCL SUPPLIES	03/08/2018	18391858 PO-180785	35.23	N
		ISLE PRE K PERMIT RENEWAL	03/29/2018	18395509 TC-180253	102.50	N
(0) - 0 N						
013196 COMMERCIAL APPLIANCE SERVICE INC 281 LATHROP WAY #100 SACRAMENTO, CA 95815-4200	409.00	126095 CAFE REPAIR	03/08/2018	18391875 PV-180464	409.00	N
(916) 567-0203 N						
014752 COMPADRES MARKET 502 C STREET GALT, CA 95632	650.00	634672 MIG ED PAC MEETING	03/01/2018	18390702 PO-180965	650.00	N
(0) - 0 N						
014215 CONTERRA ULTRA BROADBAND PO BOX 281357 ATLANTA, GA 30384-1357	1,809.70	22149 DW NETWORK	03/08/2018	18391866 PV-180456	16,952.50	N
		22149 DW NETWORK	03/08/2018	18391866 PV-180456	15,142.80	N
(704) 936-1722 N						

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
012807 DELTA ELEMENTARY CHARTER SCHOOL 36230 N SCHOOL ST CLARKSBURG, CA 95612 (916) 995-1335	289,796.00	16/17 ADJUSTMENT MARCH TAX IN LIEU	03/15/2018 03/15/2018	18393004 PV-180484 18393004 PV-180484	1,060.00- 290,856.00	N N
011216 DEVELOPMENTAL RESOURCES INC 208 ASH AVE., STE#103 VIRGINIA BEACH, VA 23452 (0) - 0	149.00	14152 SP ED SPRADLING REGIST	03/08/2018	18391823 PO-180969	149.00	N
014067 DISCOVERY OFFICE SYSTEMS 1269 CORPORATE CENTER PARKWAY SANTA ROSA, CA 95407 (707) 570-1000	588.97	55E1435079 BATES MAINT AGRMNT 55e1426727 ISLE COPIER CONTRAC 55E1427874 WG PRINTER CONTRACT 55E1427874 WG COPIER CNTRACT 55E1430264 BATES MAINT AGRMNT 55E1431815 ISLE COPIER CNTRCT	03/01/2018 03/08/2018 03/08/2018 03/29/2018 03/29/2018 03/29/2018	18390718 PO-180363 18391824 PO-180005 18391841 PO-180043 18395486 PO-180043 18395486 PO-180363 18395486 PO-181049	76.02 163.34 30.19 62.40 80.10 176.92	N N N N N N
012452 DOLK, HEATHER 311 CHARDONNAY WAY RIO VISTA, CA 94571 (707) 374-4836	179.33	ISLE CONF REIMB ISLE CONF REIMB	03/08/2018 03/20/2018	18391883 TC-180218 18393625 TC-180242	64.31 115.02	N N
000116 DS WATERS OF AMERICA INCS 5660 NEW NORTHSIDE DRIVE SUITE 500 ATLANTA, GA 30328 (0) - 0	199.76	5005834 DO WATER	03/08/2018	18391861 PV-180451	199.76	N
000342 EDUCATIONAL RESOURCES P.O BOX 1900 ELGIN, IL 60121-1900 (800) 860-7004	762.00	F0312-DHW CONF REGIST	03/08/2018	18391825 PO-180976	762.00	N

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013809 ESPERSON, CHRISTINA 178 EDGEWATER DRIVE RIO VISTA, CA 94571	206.01	SP ED CONF REIMB ED SV CONF REIMB	03/20/2018 03/29/2018	18393626 TC-180243 18395510 TC-180254	59.95 146.06	N N
(0) - 0 N						
013903 FREEPORT POWER EQUIPMENT 6235 BELLEAU WOOD LANE SITE 2 SACRAMENTO, CA 95822-5928	49.20	24330 MAINT REPARIS	03/01/2018	18390719 PO-180130	49.20	7
(916) 422-9238 Y FREEPORT GARDE						
002897 FRIEDEL, MANDI 500 S. 2ND STREET RIO VISTA, CA 94571	65.40	DHW REIMB	03/20/2018	18393627 TC-180244	65.40	N
(0) - 0 N						
011339 FRONTIER COMMUNICATIONS CORPORATION THREE HIGH RIDGE PARK STAMFORD, CT 06905	7,078.02	MAINT RMS MAINT TRANS MOKE RVHS RADIO RIO ISLE DHS DO RMS BATES CMS BATES WG DHW MAINT RMS TRANS TRANS RMS ERATE	03/08/2018 03/08/2018	18391868 PV-180458 18391868 PV-180458	251.31 43.80 152.26 95.14 101.49 1,083.04 125.21 609.79 938.77 1,813.50 44.66 594.93 292.21 65.35 255.95 302.93 79.95 350.80 101.56 43.80 69.47 433.41	N N
(0) - 0 N						

CAFE	03/08/2018 18391876 PV-180458	41.70	N
CAFE	03/08/2018 18391876 PV-180458	53.81	N

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003905 GASTON, JENNIFER 329 SACRAMENTO ST RIO VISTA, CA 94571	54.17	DO MILEAGE	03/08/2018	18391884 TC-180219	54.17	N
(0) - 0						N
014234 GIRARD EDWARDS STEVENS & TUCKER LLP., ATTORNEYS AT LAW 8801 FOLSOM BLVD STE 285 SACRAMENTO, CA 95826	1,072.00	1115 ATTORNEY FEES 1115 ATTORNEY FEES	03/13/2018 03/13/2018	18392451 PV-180472 18392451 PV-180472	347.00 725.00	Y Y
(916) 706-1255						Y
014483 GOSS, HEATHER PO BOX 420 DUNNIGAN, CA 95937	146.06	F5 MILEAGE	03/08/2018	18391885 TC-180220	146.06	N
(0) - 0						N
011309 GOVCONNECTION 706 MILFORD ROAD MERRIMACK, NH 03054	614.00	55542374 ISLE ELMO	03/01/2018	18390704 PO-180921	614.00	N
(800) 800-0019						N
003598 GRAINGER 3691 INDUSTRIAL BLVD WEST SACRAMENTO, CA 95691-3479	905.79	9695716341 SP ED SUPPLIES 9707056975 CAFE SUPPLIES 9719370620 MAINT SUPPLIES MAINT SUPPLIES	03/08/2018 03/13/2018 03/20/2018 03/27/2018	18391869 PV-180459 18392460 PV-180481 18393605 PO-180131 18395129 PO-180131	111.32 57.19 692.98 44.30	N N N N
(916) 372-7800		N W.W. GRAINGER				
014573 GREAT AMERICA FINANCIAL SVCS PO BOX 660831 DALLAS, TX 75266-0831	995.28	22171559 CMS SERVICE CONTRACT 22303390 DHS COPIER LEASES 223339373 CMS SERV CONTRACT	03/01/2018 03/27/2018 03/29/2018	18390720 PO-180334 18395130 PO-180332 18395487 PO-180334	309.95 375.38 309.95	N N N
(877) 311-4422						N

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014449 GROWING HEALTHY CHILDREN THERAPY SERVICES, INC 3498 GREEN VALLEY RD RESCUE, CA 95672 (530) 391-8670 4 N JON CHU	1,020.00	RDUSD1802 SP ED ASST TECH	03/29/2018	18395488 PO-181089	1,020.00	N
014500 HAND IN HAND THERAPEUTICS 214 ELMWOOD AVE MODESTO, CA 95354 (209) 604-8533 Y WAYNE STEVENSO	5,666.67	SP ED OCC THERAPY W/E 2/22 SP ED OCC THERAPY W/E 03/02 SP ED OCC THERAPY W/E 3/8 SP ED OCC THERAPY W/E 3/15 SP ED OCC THERAPY W/E 3/22	03/01/2018 03/08/2018 03/20/2018 03/20/2018 03/27/2018	18390721 PO-180306 18391842 PO-180306 18393606 PO-180306 18393606 PO-180306 18395131 PO-180306	1,600.00 1,350.00 400.00 516.67 1,800.00	Y Y Y Y Y
012872 HARLAND TECHNOLOGY SERVICES PO BOX 45550 OMAHA, ME 68145-0550 (800) 228-3628 N SCANTRON CORPO	281.13	14229739 ASP SCANTRON 14229739 ASP SCANTRON 14229739 ASP SCANTRON	03/29/2018 03/29/2018 03/29/2018	18395478 PO-180934 18395478 PO-180934 18395478 PO-180934	93.71 93.71 93.71	N N N
010432 HASTIE'S CAPITOL SAND & GRAVEL 9350 JACKSON ROAD SACRAMENTO, CA (916) 361-2720 N	637.34	305707 DHS SPORTS SUPPLIES 157170 DHS SPORT SUPPLIES	03/01/2018 03/29/2018	18390722 PO-180901 18395479 PO-180901	85.00 552.34	N N
014681 HOANG, TRAM 10090 ROJELIO CT ELK GROVE, CA 95757 (0) - 0 N	71.12	BATES CONF REIMB	03/15/2018	18393011 TC-180233	71.12	N
003538 HOME DEPOT CREDIT SERVICES DEPT 32-2500439736 P.O. BOX 9055 DES MOINES, IA 50368-9055 (0) - 0 N	758.05	MAINT SUPPLIES DHS AG SUPPLIES DHS AG SUPPLIES	03/20/2018 03/20/2018 03/20/2018	18393607 PO-180132 18393607 PO-181072 18393607 PO-181072	415.81 171.12 171.12	N N N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014772 HUSBAND, HELEN 2779 CALARIVA DRIVE STOCTON, CA 95204 (0) - 0 N	54.28	RMS CONF REIMB	03/20/2018	18393628 TC-180245	54.28	N
014717 HUTCHINS, WILL PO BOX 1213 WALNUT GROVE, CA 95690 (0) - 0 N	83.74	BATES SUPPLIES	03/27/2018	18395132 PO-180748	83.74	N
014169 IMEL, LYNNE PO BOX 720069 REDDING, CA 96099 (0) - 0 N	96.47	SP ED MILEAGE	03/29/2018	18395511 TC-180255	96.47	N
011917 INDOFF 11816 LACKLAND AVENUE ST. LOUIS, MO 63146-4206 (707) 374-4037 N	2,027.73	3075832 ISLE SUPPLIES 3056328 ISLE PRESCL SUPPLIES 3061137 RVHS SUPPLIES 3079259 ISLE PRSCL SUPPLIES 30766220 RVHS SUPPLIES 3060552 ISLE SUPPLIES 3068285 ISLE SUPPLIES 3061686 DO COPY PAPER 3061686 DO COPY PAPER 3061686 DO COPY PAPER 3061686 DO COPY PAPER 3061686 DO COPY PAPER	03/01/2018 03/08/2018 03/08/2018 03/15/2018 03/20/2018 03/20/2018 03/20/2018 03/29/2018 03/29/2018 03/29/2018 03/29/2018 03/29/2018	18390705 PO-180984 18391859 PO-180786 18391826 PO-180826 18393003 PO-180786 18393608 PO-180079 18393608 PO-180684 18393608 PO-180684 18395480 PO-180872 18395480 PO-180872 18395480 PO-180872 18395480 PO-180872 18395480 PO-180872	216.41 168.27 809.37 175.85 94.50 88.36 53.28 25.30 25.30 244.58 101.21 25.30	N N N N N N N N N N N N
000107 INLAND BUSINESS SYSTEMS 1500 NO. MARKET SACRAMENTO, CA 95834-1912 (916) 928-0770 N	284.97	IN109184 RVHS MAINT AGRMNT IN120087 RVHS MAINT AGREEMENT	03/08/2018 03/20/2018	18391843 PO-180310 18393609 PO-180310	65.55 219.42	N N
012870 INTEGRATED FIRE SYSTEMS 269 TECHNOLOGY WAY	113.73	28736 MAINT DHS SERVICE CALLS	03/08/2018	18391844 PO-180133	113.73	N

SUITE 5
ROCKLIN, CA 95765

(530) 637-5322

N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
013919 JACOBSEN WEST 1170 NATIONAL DRIVE SUITE 20 SACRAMENTO, CA 95834 (916) 419-2000	266.96	90146611 MAINT SUPPLIES	03/29/2018	18395489 PO-180566	266.96	N
		N TEXTRON INC				
014764 JAUREGUI, ANA ALICIA 1522 RESPONCE RD. #323 SACRAMENTO, CA 95818 (916) 319-0800	500.00	#16 MIG ED GUEST SPEAKER	03/08/2018	18391827 PO-180933	500.00	Y
		Y				
013885 JIMARIES ENTERPRISES 22 MAIN STREET RIO VISTA, CA 94571 (707) 374-6007	50.78	10000026 TRANS SUPPLIES 10000026 TRANS SUPPLIES	03/08/2018 03/13/2018	18391870 PV-180460 18392452 PV-180473	29.17 21.61	N N
		N				
014682 JONES, ZAIDA 10267 CROYDON WAY RANCHO CORDOVA, CA 95670 (0) - 0	34.93	SP ED MILEAGE	03/08/2018	18391886 TC-180222	34.93	N
		N				
014023 JORGENSEN SPORTS SERVICE 4735 WHITNEY BOULEVARD ROCKLIN, CA 95677 (916) 624-4243	2,746.00	RVHS SPORTS OFFICIALS	03/20/2018	18393596 PO-181054	2,746.00	7
		Y				
012005 KIRK KENNER DBA DELTA REFRIDG 5 HILL CT. RIO VISTA, CA 94571 (707) 374-6213	294.71	4962 MAINT HVAC REPAIRS	03/15/2018	18392997 PO-180863	294.71	7
		Y KENNER, KIRK				
011311 LA RUE COMMUNICATIONS	330.00	2409 TRANS REPEATER SERV	03/08/2018	18391845 PO-180207	330.00	7

521 E. MINER AVE
STOCKTON, CA 95202

(209) 463-1900

Y LA RUE, KNOX J

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
000203 LAKESHORE LEARNING MATERIALS 2695 E DOMINGUEZ STREET CARSON, CA 90895 (800) 424-4772 N	946.71	3160130218 ASP SUPPLIES 3160140218 ASP SUPPLIES 3160120218 ASP SUPPLIES 3160160218 ASP SUPPLIES 3636920318 WG SUPPLIES	03/01/2018 03/01/2018 03/01/2018 03/01/2018 03/27/2018	18390706 PO-180436 18390706 PO-180440 18390706 PO-180440 18390706 PO-180447 18395117 PO-181016	189.54 105.00 232.42 297.02 122.73	N N N N N
011595 LAND PARK ACADEMY 6400 FREEPORT BLVD SACRAMENTO, CA 95822 (916) 427-2273 N ADVANCE EDUCAT	4,734.70	1200092 SP ED NPS DUES 1200091 SP ED NPS DUES	03/15/2018 03/15/2018	18392996 PO-180533 18392996 PO-180535	2,323.78 2,410.92	N N
012149 LARIOS, MARIA 12801 RIVER ROAD COURTLAND, CA 95615 (0) - 0 N	42.51	F5 MILEAGE	03/29/2018	18395512 TC-180256	42.51	N
000548 LIRAS SUPERMARKET 609 HWY 12 RIO VISTA, CA 94571 (707) 374-5399 N	1,262.16	#135 ED SV SUPPLIES RVHS SUPPLIES RVHS SUPPLIES RVHS SUPPLIES #175 DHW SUPPLIES	03/08/2018 03/22/2018 03/22/2018 03/22/2018 03/27/2018	18391871 PV-180461 18394321 PO-180727 18394321 PO-180727 18394321 PO-180727 18395133 PO-180118	575.97 250.00 250.00 162.80 23.39	N N N N N
013206 LOWE'S 8369 POWER INN ROAD ELK GROVE, CA 95624-3464 (866) 232-7443 N	224.37	RVHS WOOD SHOP SUPPLIES	03/20/2018	18393610 PO-180070	224.37	N
000711 LYMAN PARTS DEPOT 14301 RAILROAD AVE WALNUT GROVE, CA 95690- (916) 776-1744 N THE LYMAN GROU	205.76	13112 MAINT SUPPLIES #13112 CMS SUPPLIES MAINT SUPPLIES	03/01/2018 03/15/2018 03/22/2018	18390723 PO-180139 18392987 PO-181036 18394322 PO-180139	63.37 96.53 45.86	N N N
011365 MARTIN, RITA 222 SPOONBILL LANE	32.95	BATES MILEAGE BATES SUPPLIES	03/20/2018 03/29/2018	18393629 TC-180251 18395513 TC-180257	23.33 9.62	N N

GALT, CA 95632

(0) - 0

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Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014144 MARTINEZ, SANDRA PO BOX 298 ISLETON, CA 95641	206.57	F5 MILEAGE	03/08/2018	18391887 TC-180223	206.57	N
(0) - 0						N
014355 MAXIM STAFFING SOLUTIONS 12558 COLLECTIONS CENTER DR CHICAGO, IL 60693	3,905.00	1539940429 SP ED NURSING SERV 5625340262 SP ED NURSING SERV	03/27/2018 03/27/2018	18395134 PO-180611 18395134 PO-180611	2,242.50 1,662.50	N N
(800) 394-7195						N
010848 MHS P.O. BOX 950 NORTH TONAWANDA, NY 14120-0950	162.70	1962508 SP ED SUPPLIES	03/15/2018	18392988 PO-180948	162.70	N
(800) 456-3003						N
012837 MOBILE MODULAR 5700 LAS POSITAS ROAD LIVERMORE, CA 94551	509.00	1564620 MODULAR LEASE	03/13/2018	18392461 PV-180482	509.00	N
(925) 606-9000		N MCGRATH RENTCO				
014739 MOUNTAIN MATH/LANGUAGE LLC PO BOX 150430 OGDEN, UT 84415	241.90	65474 WG SUPPLIES 65474 WG SUPPLIES 65474 WG SUPPLIES	03/29/2018 03/29/2018 03/29/2018	18395481 PO-180988 18395481 PO-180988 18395481 PO-180988	241.90 19.65 19.65-	N N N
(801) 475-1963						N
012179 MURPHY, KENDALL 135 EDGEWATER DRIVE RIO VISTA, CA 94571	107.78	WG SUPPLIES WG SUPPLIES	03/15/2018 03/27/2018	18392998 PO-180055 18395118 PO-180055	74.89 32.89	N N
(0) - 0						N
013877 NORRIS, CARRIE 4833 STEPPE COURT	642.73	WG SUPPLIES WG SUPPLIES	03/01/2018 03/01/2018	18390724 PO-180051 18390724 PO-180841	39.43 149.57	N N

ELK GROVE, CA 95757

(0) - 0 N

WG SUPPLIES	03/08/2018	18391846	PO-180051	60.97	N
ED SV SUPPLIES DELAC	03/08/2018	18391888	TC-180224	132.09	N
WG SUPPLIES	03/15/2018	18392989	PO-180841	150.43	N
WG SUPPLIES	03/15/2018	18393012	TC-180235	37.62	N
ED SV SUPPLIES	03/20/2018	18393630	TC-180246	49.73	N
WG CONF REIMB	03/29/2018	18395514	TC-180258	22.89	N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014359 NORTH STATE TIRE CO 1610 KATHLEEN AVE SACRAMENTO, CA 95815 (916) 922-1075	312.21	K87883 TRANS TIRES	03/08/2018	18391847 PO-180209	312.21	N
014016 O'REILLY AUTO PARTS 233 S PATTERSON SPRINGFIELD, MO 65802 (0) - 0	649.39	1468127 TRANS SUPPLIES	03/20/2018	18393611 PO-180211	649.39	N
		N O'REILLY AUTOM				
010203 OCCUPATIONAL HEALTH PO BOX 39000 DEPT 33404 SAN FRANCISCO, CA 94139-3404 (707) 399-6068	120.00	OH29342 DOT PHYSICAL	03/20/2018	18393619 PV-180488	120.00	N
		N NORTHBAY HEALT				
000193 OILWELL MATERIALS & HARDWARE CO INC 506 STATE HIGHWAY 12 RIO VISTA, CA 94571 (0) - 0	515.44	#822 RVHS SUPPLIES MAINT SUPPLIES #1608 RVHS AG SUPPLIES #1608 RVHS AG SUPPLIES	03/13/2018 03/22/2018 03/29/2018 03/29/2018	18392444 PO-180072 18394323 PO-180141 18395490 PO-180065 18395490 PO-180065	120.68 374.04 10.36 10.36	N N N N
		N				
011429 OLIVER WORLDCLASS LABS INC PO BOX 1686 BENICIA, CA 94510 (707) 747-1537	4,371.05	25828 WG SMARTBOARD	03/01/2018	18390707 PO-180839	4,371.05	N
		N				
014472 ORCER SERVICES 1731 OXFORD WAY STOCKTON, CA 95204 (209) 271-6103	2,600.00	0035 WIND RIVER ESL CLASSES	03/20/2018	18393603 PO-180677	2,600.00	Y
		Y Francisco Orti				

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
003218 ORIENTAL TRADING CO INC 4206 SOUTH 108TH STREET OMAHA, NE 68137 (800) 228-0475 N OTC DIRECT INC	333.36	688446642 ASP SUPPLIES	03/08/2018	18391848 PO-180441	333.36	N
003335 OWENS, SHIRLEY P.O. BOX 172 ISLETON, CA 95641 (0) - 0 N	40.98	TRANS SUPPLIES	03/15/2018	18393013 TC-180234	40.98	N
014613 PANORAMA EDUCATION 109 KINSTON STREET 5TH FL BOSTON, MA 02111 (415) 598-7170 N	6,295.30	1614 ED SV LICENSE 1614 ED SV LICENSE 1614 ED SV LICENSE	03/01/2018 03/01/2018 03/01/2018	18390708 PO-180737 18390708 PO-180737 18390708 PO-180737	3,000.00 2,000.00 1,295.30	N N N
014465 PARKER & COVERT LAW OFFICE 17862 EAST SEVENTEENTH ST#204 EAST BUILDING TUSTIN, CA 92780 (714) 573-0900 Y PARKER & COVE	904.50	67768 ATTORNEY FEES	03/15/2018	18393005 PV-180485	904.50	Y
013692 PATIN, ANGELA 633 MADERE WAY RIO VISTA, CA 94571 (0) - 0 N	150.50	ISLE NURSE MILEAGE	03/08/2018	18391889 TC-180225	150.50	N
014392 PAULS, HOLLY PO BOX 511 WALNUT GROVE, CA 95690 (916) 776-1215 N	180.94	WG NURSE MILEAGE	03/08/2018	18391890 TC-180226	180.94	N

LT'S	03/27/2018	18395144	PV-180496	31.64	N
N.NETH	03/27/2018	18395144	PV-180496	40.41	N
DO	03/27/2018	18395144	PV-180496	913.29	N
GARAGE	03/27/2018	18395144	PV-180496	242.44	N
SHOP	03/27/2018	18395144	PV-180496	59.48	N
DHW	03/27/2018	18395144	PV-180496	183.82	N
DHS	03/27/2018	18395144	PV-180496	3,817.11	N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
003270 PG&E (Continued...)		CMS	03/27/2018	18395144 PV-180496	1,563.91	N
		DHS	03/27/2018	18395144 PV-180496	695.48	N
		GARAGE	03/27/2018	18395144 PV-180496	74.32	N
		DHS	03/27/2018	18395144 PV-180496	4,663.39	N
		RMS	03/27/2018	18395144 PV-180496	2,401.65	N
		DHW	03/27/2018	18395144 PV-180496	4,363.29	N
		RHVS	03/27/2018	18395144 PV-180496	165.96	N
		LT'S	03/27/2018	18395144 PV-180496	20.21	N
		LT'S	03/27/2018	18395144 PV-180496	11.41	N
		DO	03/27/2018	18395144 PV-180496	58.04	N
		LIFT PUMP	03/27/2018	18395144 PV-180496	9.86	N
		RVHS	03/27/2018	18395144 PV-180496	7,608.69	N
		ISLE	03/27/2018	18395144 PV-180496	2,310.90	N

014766 PICHARDO, YOMIRA 4481 ABRUZZI DRIVE STOCKTON, CA 95206	35.95	ASP CPR REIMB	03/08/2018	18391891 TC-180227	35.95	N
(0) - 0						N

013458 PITNEY BOWES INC 1 ELMCROFT ROAD STAMFORD, CT 06926-0700	370.12	3101999425 DO POSTAGE LEASE	03/08/2018	18391849 PO-180223	370.12	N
(800) 228-1071						N

011646 PLACER CO OFFICE OF EDUCATION SP ED LOCAL PLAN AREA (SELPA) 360 NEVADA STREET AUBURN, CA 95603	150.00	CDB083MZ5777779 SP ED REGIST	03/20/2018	18393597 PO-181060	150.00	N
() -						N

003671 PLACER COUNTY OFFICE OF EDUCAI 360 NEVADA ST AUBURN, CA 95603	150.00	SP ED D. STINE REGISTRATION	03/27/2018	18395120 PO-181092	150.00	N
() -						N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
002737 PLATT 4021 SOUTH MARKET COURT SACRAMENTO, CA 95834 (916) 928-0929	1,113.86	147677 MAINT SUPPLIES	03/29/2018	18395493 PO-180143	1,113.86	N
013554 POINT QUEST 6600 44TH STREET SACRAMENTO, CA 95823 (916) 422-0571	12,036.12	30409/30396 NPS DUES 30409/30396 NPS DUES 30431/30442 NPS DUES 30706 NPS DUES 30697 NPS DUES 30451 NPS DUES 30664 NPS DUES	03/13/2018 03/13/2018 03/13/2018 03/29/2018 03/29/2018 03/29/2018 03/29/2018	18392445 PO-180416 18392445 PO-180417 18392445 PO-180418 18395491 PO-180418 18395491 PO-180418 18395491 PO-180418 18395491 PO-180418	2,814.32 2,507.80 3,112.00 275.00 267.00 165.00 2,895.00	N N N N N N N
002828 POSITIVE PROMOTIONS INC 15 GILPIN AVE HAUPPAUGE, NY 11788-8821 (800) 635-2666	441.79	05952309 BATES SUPPLIES	03/20/2018	18393598 PO-181023	441.79	N
012857 PRISTINE REHAB CARE 706 N. DIAMOND BAR BLVD STE #B DIAMOND BAR, CA 91765 (317) 371-3866	24,768.00	5247/5268 SP ED SPCH THERAPY	03/15/2018	18392999 PO-180300	24,768.00	7
014235 PROJECT LEAD THE WAY 3939 PRIORITY WAY S. DR. #400 INDIANAPOLIS, IN 46240 (317) 669-0200	3,000.00	97013 NEXT ED ENG PARTICIPATIO	03/13/2018	18392455 PV-180476	3,000.00	N
014127 PSAT / NMSQT 12192 COLLECTION CENTER DRIVE CHICAGO, IL 60693 (0) - 0	272.00	3818830021 DHS PSAT TEST FEES	03/15/2018	18392990 PO-181051	272.00	N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
001048 QUILL CORPORATION 100 SCHELTER ROAD LINCOLNSHIRE, IL 60094-0600 (800) 789-8965 N	130.58	5313898 CDS SUPPLIES	03/29/2018	18395492 PO-180428	130.58	N
013892 R & R GLASS CO 4418 OLIVE DRIVE FAIRFIELD, CA 94533 (707) 429-3618 Y	498.38	1629/1635 TRANS REPAIRS 843976 TRANS REPAIRS	03/01/2018 03/22/2018	18390709 PO-180216 18394324 PO-180892	249.19 249.19	Y Y
011565 RALEY'S P.O. BOX 15618 SACRAMENTO, CA 95852 (0) - 0 N	83.18	DHS AG SUPPLIES DHS AG SUPPLIES 5000034 DHS AG SUPPLIES 5000034 DHS AG SUPPLIES	03/01/2018 03/01/2018 03/27/2018 03/27/2018	18390725 PO-180320 18390725 PO-180320 18395135 PO-180320 18395135 PO-180320	31.61 31.61 9.98 9.98	N N N N
014410 RAMBO, SONIA 9697 NATURE TRAIL WAY ELK GROVE, CA 95757 (0) - 0 N	180.44	RMS SUPPLIES RMS SUPPLIES	03/15/2018 03/29/2018	18393000 PO-180008 18395515 TC-180259	135.33 45.11	N N
000088 RAMOS OIL COMPANY INC DEPT # 34335 PO BOX 39000 SAN FRANCISCO, CA 94139-0001 (916) 371-2570 N	16,855.90	987045 TRANS FUEL 986982/987229 TRANS FUEL 987352/987415 TRANS FUEL 987168/987325 TRANS FUEL	03/01/2018 03/08/2018 03/20/2018 03/27/2018	18390726 PO-180202 18391850 PO-180202 18393612 PO-180202 18395136 PO-180202	3,182.48 4,451.62 4,582.69 4,639.11	N N N N
011653 RICKETTS, JACOB 44 S 6TH ST RIO VISTA, CA 94571 (0) - 0 N	21.91	MAINT REIMB SUPPLIES	03/20/2018	18393632 TC-180248	21.91	N
014268 RICO DE ROMERO, MARISOL	564.32	SP ED PARENT TRANS/BUS TICKETS	03/15/2018	18393014 TC-180236	488.32	N

12645 SUTTER ISLAND ROAD
COURTLAND, CA 95615

SP ED PARENT TRANS/BUS TICKETS 03/15/2018 18393014 TC-180236

76.00 N

(0) - 0 N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
000313 RIO VISTA CARE 125 SACRAMENTO STREET P.O. BOX 576 RIO VISTA, CA 94571	5,000.00	DW SCHOOL COUNS SERVICE DW SCHOOL COUNS SERVICE	03/27/2018 03/27/2018	18395121 PO-180394 18395121 PO-180394	2,500.00 2,500.00	N N
(0) - 0						N
002751 RIO VISTA FORD 1010 STATE HWY 12 RIO VISTA, CA 94571	34.25	#4094 TRANS PARTS	03/29/2018	18395494 PO-180213	34.25	N
(0) - 0						N
010239 RIO VISTA SANITATION P.O. BOX 607 RIO VISTA, CA 94571-0607	1,317.92	DO WASTE SERVICE DHW WASTE SERV RVHS WASTE SERV	03/06/2018 03/13/2018 03/13/2018	18391290 PV-180445 18392453 PV-180474 18392453 PV-180474	117.00 531.44 669.48	N N N
(0) - 0						N
000729 RIVER NEWS HERALD 21 S FRONT STREET RIO VISTA, CA 94571	9.00	#6-7563 HR ADVERTISING	03/29/2018	18395495 PO-180387	9.00	N
(0) - 0						N GIBSON PUBLICA
013865 RIVER RATS SEPTIC & PLUMBING PO BOX 365 WALNUT GROVE, CA 95690	950.00	2013 MAINT SEWER SERVICE	03/29/2018	18395496 PO-180145	950.00	7
(916) 776-1600						Y RICHARD DAVIS
011032 RODARTE, MARIA 38559 NETHERLAND ROAD SACRAMENTO, CA 95612	32.70	CMS MILEAGE	03/20/2018	18393633 TC-180249	32.70	N
() -						N
014143 RODRIGUEZ, CLAUDIA	244.16	SP ED PARENT TRANS	03/15/2018	18393015 TC-180237	244.16	N

PO BOX 62
COURTLAND, CA 95615

(0) - 0 N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014206 RODRIGUEZ, JENNIFER 110 JANEWOOD CT FOLSOM, CA 95630	101.98	DHS SUPPLIES CMS SUPPLIES DHS SUPPLIES	03/15/2018 03/15/2018 03/27/2018	18393001 PO-180562 18393001 PO-180562 18395137 PO-180562	22.70 22.70 56.58	N N N
(916) 833-7401						N
012796 ROSSI, MARCY 128 N SECOND STREET RIO VISTA, CA 94571	94.83	ED SV MILEAGE	03/15/2018	18393016 TC-180238	94.83	N
(0) - 0						N
000119 S & W TIRE SERVICE INC P.O. BOX 377 14400 THORNTON ROAD WALNUT GROVE, CA 95690	209.09	1-636 TRANS TIRES	03/29/2018	18395497 PO-180222	209.09	N
(916) 776-1717						N
012449 S AND S WORLDWIDE 75 MILL STREET COLCHESTER, CT 06415	444.59	10079336 ASP SUPPLIES 10080825 ASP SUPPLIES	03/08/2018 03/27/2018	18391851 PO-180443 18395138 PO-180431	106.56 338.03	N N
(800) 288-9941						N
000095 S M U D P.O. BOX 15555 SACRAMENTO, CA 95852	9,660.66	TRANS ELECT TRANS ELECT BATES ELECT BATES ELECT WG ELECT WG ELECT WG ELECT WG ELECT BATES ELECT	03/13/2018 03/13/2018 03/13/2018 03/13/2018 03/13/2018 03/13/2018 03/13/2018 03/13/2018 03/20/2018	18392456 PV-180480 18392456 PV-180480 18392456 PV-180480 18392456 PV-180480 18392456 PV-180480 18392456 PV-180480 18392456 PV-180480 18392456 PV-180480 18393620 PV-180489	13.52 122.19 543.73 4,639.31 27.04 500.51 3,737.55 20.30 56.51	N N N N N N N N N
(0) - 0						N
000090 SACRAMENTO COUNTY UTILITIES 9700 GOETHE ROAD SUITE C SACRAMENTO, CA 95827	334.69	BATES SEWER WG SEWER	03/08/2018 03/08/2018	18391873 PV-180463 18391873 PV-180463	158.05 176.64	N N

(0) - 0 N



(0) - 0 N



(707) 425-2951

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94226	WG	PROPANE	03/27/2018	18395145	PV-180498	2.63	N
94226	WG	PROPANE	03/27/2018	18395145	PV-180498	2.63-	N
94231	BATES	PROPANE	03/27/2018	18395145	PV-180498	3.40	N
94231	BATES	PROPANE	03/27/2018	18395145	PV-180498	3.40-	N
94226	WG	PROPANE	03/27/2018	18395145	PV-180498	757.00	N
116320	BATES	PROPANE	03/29/2018	18395503	PV-180503	1,110.92	N
116320	BATES	PROPANE	03/29/2018	18395503	PV-180503	3.87	N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
013480 SHELDON GAS COM (Continued...)		116320 BATES PROPANE	03/29/2018	18395503 PV-180503	3.87	N
000055 SIA DELTA DENTAL	3,477.90	MARCH 2018 PREMIUMS	03/13/2018	18392458 PV-180479	2,433.29	N
P.O. BOX 276710		MARCH 2018 PREMIUMS	03/13/2018	18392458 PV-180479	1,044.61	N
SACRAMENTO, CA 95827-6710						
(0) - 0						N
000056 SIA VISION SERVICE	461.44	MARCH 2018 PREMIUMS	03/29/2018	18395504 PV-180504	201.88	N
P.O. BOX 276710		MARCH 2018 PREMIUMS	03/29/2018	18395504 PV-180504	259.56	N
SACRAMENTO, CA 95827-6710						
(0) - 0						N
012013 SIERRA CHEMICAL COMPANY	222.91	115767 MAINT PARTS	03/29/2018	18395499 PO-180148	222.91	N
788 NORTHPORT DRIVE						
WEST SACRAMENTO, CA 95691						
(916) 371-5943						N
014590 SIMAS FLOOR & DESIGN	11,300.00	7143091 MAINT RVHS CARPET	03/15/2018	18392991 PO-180594	399.00	N
3550 POWER INN ROAD		7143091 MAINT RVHS CARPET	03/15/2018	18392991 PO-180594	10,901.00	N
SACRAMENTO, CA 95826						
(916) 452-4933						N
014454 SINGH, PRITIKA	621.30	SP ED PARENT TRANS	03/08/2018	18391892 TC-180228	621.30	N
212 WEST HWY 220						
RYDE, CA 95680						
(916) 491-0657						N
014477 SISNEROS, KELLEE	54.17	BUS OFF CONF MILEAGE	03/06/2018	18391293 PV-180447	54.17	N
44 S. 6TH STREET						
RIO VISTA, CA 94571						
(0) - 0						N
014400 SLAGLE, ANTONIA	468.98	ISLE CONF REIME	03/08/2018	18391893 TC-180229	290.45	N

5811 14TH ST
SACRAMENTO, CA 95822

ISLE SUPPLIES
ISLE SUPPLIES
ISLE SUPPLIES

03/22/2018 18394325 PO-180910
03/27/2018 18395139 PO-180676
03/29/2018 18395500 PO-180910

119.82 N
10.96 N
47.75 N

(0) - 0 N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014769 SOCIAL THINKING PUBLISHING 404 SARATOGA AVENUE #200 SANTA CLARA, CA 95050 (408) 557-8595 N	273.93	92445 SP ED SUPPLIES	03/27/2018	18395123 PO-180967	273.93	N
012084 SODEXO INC & AFFILIATES DEPT. 43283 LOS ANGELES, CA 90088-3283 (0) - 0 N	115,526.22	CAFE JANUARY 2018 MEALS CAFE JANUARY 2018 MEALS CAFE DEC 2017 MEALS CAFE DEC 2017 MEALS CAFE FEBRUARY 18 MEALS CAFE FEBRUARY 18 MEALS	03/22/2018 03/22/2018 03/27/2018 03/27/2018 03/29/2018 03/29/2018	18394327 PV-180493 18394327 PV-180493 18395149 PV-180502 18395149 PV-180502 18395507 PV-180507 18395507 PV-180507	9,054.03 31,088.98 25,874.93 5,546.85 34,413.86 9,547.57	N N N N N N
012288 SOUZA, JENNIFER 717 TAMARACK DRIVE LODI, CA 95240 (0) - 0 N	101.37	ISLE MILEAGE	03/08/2018	18391894 TC-180221	101.37	N
011563 SPEARS, SHANAN 2436 MORaine CIRCLE RANCHO CORDOVA, CA 95670 (916) 744-1011 N	170.50	DHS AG SUPPLIES DHS AG SUPPLIES DHS AG CONF REIMB DHS AG CONF REIMB	03/01/2018 03/01/2018 03/08/2018 03/08/2018	18390729 PO-180322 18390729 PO-180322 18391895 TC-180230 18391895 TC-180230	68.25 68.25 17.00 17.00	N N N N
013858 SPURR 1850 GATEWAY BOULEVARD CONCORD, CA 94520 (888) 400-2155 N	9,385.49	TRANS GAS ISLE GAS ISLE GAS DHS GAS RVHS GAS RMS GAS DO GAS STORAGE PREPAID GAS DHW GAS CAFE CMS GAS	03/15/2018 03/15/2018 03/15/2018 03/15/2018 03/15/2018 03/15/2018 03/15/2018 03/15/2018 03/15/2018 03/15/2018	18393006 PV-180486 18393006 PV-180486 18393006 PV-180486 18393006 PV-180486 18393006 PV-180486 18393006 PV-180486 18393006 PV-180486 18393006 PV-180486 18393006 PV-180486 18393008 PV-180486	262.48 2,776.08 15.10 2,414.60 2,072.80 1,175.07 153.46 575.45 722.10 369.25	N N N N N N N N N N
014069 STAPLES ADVANTAGE 500 STAPLES DRIVE FRAMINGHAM, MA 01702	8,159.69	3366530144 DHW SUPPLIES 3366439902 DHW SUPPLIES 3366921579 DHW SUPPLIES	03/01/2018 03/01/2018 03/01/2018	18390730 PO-180022 18390730 PO-180022 18390730 PO-180022	43.50 147.68 19.45	N N N

(0) - 0

N STAPLES CONTRA

3366921581	DHW SUPPLIES	03/01/2018	18390712	PO-180026	29.18	N
3365833523	DHW SUPPLIES	03/01/2018	18390712	PO-180026	207.61	N
3366921580	DHW SUPPLIES	03/01/2018	18390712	PO-180026	32.64	N
3360009066	MAINT SUPPLIES	03/01/2018	18390730	PO-180150	10.79	N
3360009065	MAINT SUPPLIES	03/01/2018	18390730	PO-180150	80.55	N
3364531992	MAINT SUPPLIES	03/01/2018	18390730	PO-180150	47.78	N
3365758579	DHW SUPPLIES	03/01/2018	18390730	PO-180850	1,564.43	N

Vendor Name/Address	Total	Description	Date	Warrant	Reference	Amount	1099
014069 STAPLES ADVANTA (Continued...)		3366530142 DHW SUPPLIES	03/01/2018	18390730	PO-180850	389.24	N
		3366796399 DHW SUPPLIES	03/01/2018	18390730	PO-180850	190.60	N
		3370386025 MAINT SUPPLIES	03/08/2018	18391852	PO-180150	376.35	N
		3370386027 SP ED SUPPLIES	03/08/2018	18391830	PO-180709	526.70	N
		3369878091 ED SV COPY PAPER	03/08/2018	18391830	PO-181003	68.67	N
		3369878092 ED SV COPY PAPER	03/08/2018	18391830	PO-181003	53.50	N
		3369878091 SP ED SUPPLIES	03/08/2018	18391830	PO-181006	280.00	N
		3371457759 BUS OFF SUPPLIES	03/13/2018	18392446	PO-180189	44.48	N
		3356576669 F5 SUPPLIES	03/13/2018	18392443	PO-180520	8.07	N
		3356576669 F5 SUPPLIES	03/13/2018	18392443	PO-180520	.03	N
		3356576669 F5 SUPPLIES	03/13/2018	18392443	PO-180520	.03-	N
		3355237881 F5 SUPPLIES	03/13/2018	18392443	PO-180520	.26-	N
		3355237880 F5 SUPPLIES	03/13/2018	18392443	PO-180520	.06-	N
		3355237881 F5 SUPPLIES	03/13/2018	18392443	PO-180520	75.41	N
		3355237880 F5 SUPPLIES	03/13/2018	18392443	PO-180520	.06	N
		3355237881 F5 SUPPLIES	03/13/2018	18392443	PO-180520	.26	N
		3355237880 F5 SUPPLIES	03/13/2018	18392443	PO-180520	18.20	N
		3364898408 DHW SUPPLIES	03/13/2018	18392443	PO-180803	612.42	N
		3365702135 DHW SUPPLIES	03/13/2018	18392443	PO-180806	10.70	N
		3365702136 DHW CREDIT	03/13/2018	18392443	PO-180806	6.01-	N
		3365077846 DHW SUPPLIES	03/13/2018	18392443	PO-180806	80.77	N
		3364996490 DHW SUPPLIES	03/13/2018	18392443	PO-180806	389.33	N
		3367395905 F5 SUPPLIES	03/13/2018	18392443	PO-180846	15.77	N
		3366921582 F5 SUPPLIES	03/13/2018	18392443	PO-180846	205.59	N
		3366921582 F5 SUPPLIES	03/13/2018	18392443	PO-180846	.72-	N
		3366921582 F5 SUPPLIES	03/13/2018	18392443	PO-180846	.72	N
		3367395905 F5 SUPPLIES	03/13/2018	18392443	PO-180846	.05-	N
		3367395905 F5 SUPPLIES	03/13/2018	18392443	PO-180846	.05	N
		3366096917 DHW SUPPLIES	03/13/2018	18392443	PO-180850	1,212.35	N
		3371713650 CMS SUPPLIES	03/20/2018	18393613	PO-180328	243.56	N
		3370602039 DHW SUPPLIES	03/27/2018	18395140	PO-180025	35.53	N
		3370602038 DHW SUPPLIES	03/27/2018	18395140	PO-180025	72.99	N
		3370602040 DHW SUPPLIES	03/27/2018	18395140	PO-180025	53.85	N
		3371241110 DHW SUPPLIES	03/27/2018	18395140	PO-180025	24.86	N
		3371807944 BUS OFF SUPPLIES	03/27/2018	18395140	PO-180189	22.77	N
		3365151772 BUS OFF SUPPLIES	03/27/2018	18395140	PO-180189	91.78	N
		3369660742 BUS OFF SUPPLIES	03/27/2018	18395140	PO-180189	7.57	N
		3361367281 BUS OFF SUPPLIES	03/27/2018	18395140	PO-180189	40.53	N
		3358320879 CAFE SUPPLIES	03/27/2018	18395124	PO-180280	51.47	N
		3350144779 CAFE SUPPLIES	03/27/2018	18395124	PO-180280	3.48	N
		3371457760 CAFE SUPPLIES	03/27/2018	18395124	PO-180280	79.66	N
		3350144778 CAFE CREDIT	03/27/2018	18395124	PO-180280	3.48-	N
		3369878093 DHW SUPPLIES	03/29/2018	18395501	PO-180021	3.85	N
		3369660741 DHW SUPPLIES	03/29/2018	18395501	PO-180021	8.13	N

3371457758	DHW SUPPLIES	03/29/2018	18395501	PO-180028	183.96	N
3369660742	SUPT SUPPLIES	03/29/2018	18395501	PO-180284	8.94	N
3371873339	CMS SUPPLIES	03/29/2018	18395501	PO-180328	6.08	N
3371873339	CMS SUPPLIES	03/29/2018	18395501	PO-180328	.02-	N
3371873339	CMS SUPPLIES	03/29/2018	18395501	PO-180328	.02	N
3362452846	ASP SUPPLIES	03/29/2018	18395501	PO-180439	57.30	N
3362452846	ASP SUPPLIES	03/29/2018	18395501	PO-180439	.20	N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099

014069 STAPLES ADVANTA (Continued...)		3362452846 ASP SUPPLIES	03/29/2018	18395501 PO-180439	.20-	N
		3370386028 F5 SUPPLIES	03/29/2018	18395501 PO-180861	.37	N
		3370386028 F5 SUPPLIES	03/29/2018	18395501 PO-180861	.37-	N
		3370386028 F5 SUPPLIES	03/29/2018	18395501 PO-180861	105.03	N
		3371873338 DHS SUPPLIES	03/29/2018	18395501 PO-181044	.88	N
		3371873338 DHS SUPPLIES	03/29/2018	18395501 PO-181044	.88-	N
		3371873338 DHS SUPPLIES	03/29/2018	18395501 PO-181044	252.77	N
		3334197985 ED SV REFUND	03/29/2018	18395505 PV-180505	84.88-	N
		3334197985 ED SV REFUND	03/29/2018	18395505 PV-180505	.30-	N
		3334197985 ED SV REFUND	03/29/2018	18395505 PV-180505	.30	N
		3350144780 ED SV SUPPLIES	03/29/2018	18395505 PV-180505	.17	N
		3353366085 ED SV SUPPLIES	03/29/2018	18395505 PV-180505	69.07	N
		3348295108 ED SV SUPPLIES	03/29/2018	18395505 PV-180505	.14	N
		3353366085 ED SV SUPPLIES	03/29/2018	18395505 PV-180505	.24	N
		3353366085 ED SV SUPPLIES	03/29/2018	18395505 PV-180505	.24-	N
		3348295108 ED SV SUPPLIES	03/29/2018	18395505 PV-180505	40.20	N
		3350144780 ED SV SUPPLIES	03/29/2018	18395505 PV-180505	.17-	N
		3348295108 ED SV SUPPLIES	03/29/2018	18395505 PV-180505	.14-	N
		3350144780 ED SV SUPPLIES	03/29/2018	18395505 PV-180505	48.92	N

013504 STAT PADS LLC 13897 W. WAINWRIGHT BOISE, ID 93713 (866) 782-8723	182.73	1145730 RVHS AED BATTERY	03/15/2018	18392992 PO-181048	182.73	N
						N

003646 STATE OF CALIFORNIA 1300 I STREET SUITE 810 SACRAMENTO, CA 95814 (0) - 0	162.00	288116 FINGERPRINTING	03/20/2018	18393621 PV-180490	162.00	N
						N

000096 STEWART INDUSTRIAL SUPPLY INC 608 HWY 12 RIO VISTA, CA 94571 (707) 374-5567	813.00	23100 TRANS SUPPLIES	03/20/2018	18393614 PO-180220	813.00	N
						N

014111 STINE, DENISE	1,383.04	SP ED CONF REIMB	03/15/2018	18393018 TC-180240	1,383.04	N

448 HARTWICK LANE
FAIRFIELD, CA 94533

(0) - 0 N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014748 SUNBELT STAFFING, LLC 3687 TAMPA ROAD, SUITE 200 OLDSMAR, FL 34677	1,870.00	9444533 SP ED SPEECH ASSIST 9497065 SP ED SPEECH ASSIST 9479752 SP ED SPEECH ASSIST	03/01/2018 03/20/2018 03/20/2018	18390731 PO-180935 18393615 PO-180935 18393615 PO-180935	476.00 918.00 476.00	N N N
(813) 792-3426						N
010706 SUPER DUPER PUBLICATIONS 5201 PELHAM ROAD GREENVILLE, SC 29615-5723	43.85	2323935A SP ED SUPPLIES 2323935A SP ED SUPPLIES 2323935A SP ED SUPPLIES	03/15/2018 03/15/2018 03/15/2018	18392993 PO-180939 18392993 PO-180939 18392993 PO-180939	3.56 43.85 3.56	N N N
(864) 228-3536		N SUPER DUPER IN				
013947 SUPPLY WORKS PO BOX 742056 LOS ANGELES, CA 90074-2056	5,124.21	429101686 ISLE SUPPLIES 426120804 DHS SUPPLIES 42758566 RVHS SUPPLIES 431843747 RVHS SUPPLIES 431843762 WG SUPPLIES 431843754 RMS SUPPLIES 431843739 DHW SUPPLIES 430975581/430838557 CAFE SUPPL 430671321 DHS SUPPLIES 430671750 ISLE SUPPLIES 430838540 DO SUPPLIES 431843721 BATES SUPPLIES 432522878 WG SUPPLIES	03/01/2018 03/01/2018 03/01/2018 03/20/2018 03/20/2018 03/20/2018 03/20/2018 03/27/2018 03/29/2018 03/29/2018 03/29/2018 03/29/2018 03/29/2018	18390732 PO-180156 18390732 PO-180156 18390732 PO-180156 18393616 PO-180156 18393616 PO-180156 18393616 PO-180156 18393616 PO-180156 18395150 PV-180499 18395502 PO-180156 18395502 PO-180156 18395502 PO-180156 18395502 PO-180156 18395502 PO-180156	141.81 38.71 50.73 496.72 1,107.53 422.53 319.34 201.93 990.12 570.30 121.74 567.14 95.61	N N N N N N N N N N N N N
(877) 577-1114		N				
014675 TALLEY, ELAINE 6 PARKSIDE DR DAVIS, CA 95616	870.00	2018-08 SP ED IEP MEETING	03/20/2018	18393601 PO-180419	870.00	Y
(530) 304-0090						
014430 TAQUERIA MEXICO 133 MAIN ST RIO VISTA, CA 94571	122.92	RVHS MEETING SUPPLIES	03/01/2018	18390733 PO-180733	122.92	N
(707) 374-2680						N
014773 THARP, DANIELLE	102.98	SP ED CONF REIMB	03/20/2018	18393634 TC-180250	102.98	N

PO BOX 861
ELK GROVE, CA 95759

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Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014740 THE BLACK VAULT 27305 W. LIVE OAK RD #1203 CASTAIC, CA 91384 (800) 642-6555	1,027.31	6459 DHW EARBUDS 6459 DHW EARBUDS	03/01/2018 03/01/2018	18390713 PO-180855 18390713 PO-180855	13.60 1,013.71	Y Y
012694 U.S. BANK 221 SOUTH FIGUEROA ST, STE 210 LM-CA-F2TC LOS ANGELES, CA 90012 (0) - 0	10,450.47	FEB 2018 GASB 45	03/06/2018	18391294 PV-180448	10,450.47	N
001896 UNITED PARCEL SERVICE INC 55 GLENLAKE PARKWAY NE ATLANTA, GA 30328 (0) - 0	399.14	DO SHIPPING CHARGES DO SHIPPING DO SHIPPING	03/08/2018 03/15/2018 03/27/2018	18391874 PV-180466 18393007 PV-180487 18395146 PV-180500	152.23 121.58 125.33	N N N
013419 US BANK NATIONAL ASSOCIATION 1310 MADRID ST SUITE 101 MARSHALL, MN 56258 (800) 328-5371	820.11	351894597 RVHS LEASE AGRMNT 352913966 DHW LEASE	03/08/2018 03/20/2018	18391853 PO-180078 18393617 PO-180113	324.38 495.73	N N
011184 VAN DE MAELE, LINDA P.O. BOX 435 ISLETON, CA 95641 (0) - 0	75.00	1848 NURSE SUPPLIES	03/15/2018	18392994 PO-181034	75.00	N
013997 VERIZON WIRELESS ONE VERIZON PLACE ALPHARETTA, GA 30004 () -	2,873.62	ISLE SAFETY DHS SAFETY DHW SAFETY BEHAVIORIST WG SAFETY RMS SAFETY DO SAFETY	03/06/2018 03/06/2018 03/06/2018 03/06/2018 03/06/2018 03/06/2018 03/06/2018	18391295 PV-180449 18391295 PV-180449 18391295 PV-180449 18391295 PV-180449 18391295 PV-180449 18391295 PV-180449 18391295 PV-180449	.22 .22 .22 37.21 .22 .22 .44	7 7 7 7 7 7 7

RVHS SAFETY	03/06/2018	18391295	PV-180449	.22	7
COUNSELORS	03/06/2018	18391295	PV-180449	119.40	7
TRANS 1	03/06/2018	18391295	PV-180449	91.91	7
TRANS 2	03/06/2018	18391295	PV-180449	1.03	7
ASES 1	03/06/2018	18391295	PV-180449	41.07	7
SP ED 3	03/06/2018	18391295	PV-180449	40.86	7
ASES 2	03/06/2018	18391295	PV-180449	55.90	7

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
013997 VERIZON WIRELES (Continued...)		ISLE CUST	03/06/2018	18391295 PV-180449	.22	7
		SP ED 1	03/06/2018	18391295 PV-180449	99.74	7
		DHW CUST	03/06/2018	18391295 PV-180449	.22	7
		MAINT	03/06/2018	18391295 PV-180449	227.33	7
		DHS CUST	03/06/2018	18391295 PV-180449	3.33	7
		RVHS CUST	03/06/2018	18391295 PV-180449	69.77	7
		DHW ADMIN	03/06/2018	18391295 PV-180449	72.69	7
		ISLE ADMIN	03/06/2018	18391295 PV-180449	25.54	7
		RVHS ADMIN	03/06/2018	18391295 PV-180449	77.18	7
		NURSE	03/06/2018	18391295 PV-180449	54.26	7
		NURSE	03/06/2018	18391295 PV-180449	61.18	7
		WG CUST	03/06/2018	18391295 PV-180449	.22	7
		RMS CUST	03/06/2018	18391295 PV-180449	.22	7
		ED SV	03/06/2018	18391295 PV-180449	77.55	7
		GEN ADMIN	03/06/2018	18391295 PV-180449	26.56	7
		OPERATIONS	03/06/2018	18391295 PV-180449	51.04	7
		GARDINERS	03/06/2018	18391295 PV-180449	6.10	7
		CMS CUST	03/06/2018	18391295 PV-180449	24.51	7
		BATES CUST	03/06/2018	18391295 PV-180449	37.44	7
		BATES ADMIN	03/06/2018	18391295 PV-180449	86.27	7
		ASES 3	03/06/2018	18391295 PV-180449	41.28	7
		SP ED 2	03/06/2018	18391295 PV-180449	13.13	7
		OPERATIONS	03/27/2018	18395147 PV-180501	51.04	7
		BATES CUST	03/27/2018	18395147 PV-180501	37.44	7
		DHW CUST	03/27/2018	18395147 PV-180501	.22	7
		RMS SAFETY	03/27/2018	18395147 PV-180501	.22	7
		BEHAVORIST	03/27/2018	18395147 PV-180501	37.75	7
		TRANS	03/27/2018	18395147 PV-180501	1.24	7
		ASES 1	03/27/2018	18395147 PV-180501	41.34	7
		NURSE	03/27/2018	18395147 PV-180501	41.65	7
		RVHS SAFETY	03/27/2018	18395147 PV-180501	.22	7
		NURSE	03/27/2018	18395147 PV-180501	80.84	7
		ED SV	03/27/2018	18395147 PV-180501	40.84	7
		RVHS CUST	03/27/2018	18395147 PV-180501	60.35	7
		BATES ADMIN	03/27/2018	18395147 PV-180501	108.00	7
		WG CUST	03/27/2018	18395147 PV-180501	.22	7
		RMS CUST	03/27/2018	18395147 PV-180501	.22	7
		CMS CUST	03/27/2018	18395147 PV-180501	16.04	7
		SP ED 3	03/27/2018	18395147 PV-180501	43.82	7
		DHS SAFETY	03/27/2018	18395147 PV-180501	.22	7
		ISLE SAFETY	03/27/2018	18395147 PV-180501	.22	7
		DHS CUST	03/27/2018	18395147 PV-180501	3.08	7
		DHW SAFETY	03/27/2018	18395147 PV-180501	.22	7
		SP ED 2	03/27/2018	18395147 PV-180501	13.13	7

COUNSELORS	03/27/2018	18395147	PV-180501	112.78	7
ISLE ADMIN	03/27/2018	18395147	PV-180501	25.54	7
RVHS ADMIN	03/27/2018	18395147	PV-180501	77.18	7
ASES 2	03/27/2018	18395147	PV-180501	30.80	7
ISLE CUST	03/27/2018	18395147	PV-180501	.22	7
ASES 3	03/27/2018	18395147	PV-180501	43.06	7
MAINT	03/27/2018	18395147	PV-180501	223.05	7

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099

013997 VERIZON WIRELES (Continued...)		DHW ADMIN	03/27/2018	18395147 PV-180501	93.33	7
		GARDENERS	03/27/2018	18395147 PV-180501	8.27	7
		GEN ADMIN	03/27/2018	18395147 PV-180501	26.29	7
		SP ED 1	03/27/2018	18395147 PV-180501	117.29	7
		TRANS	03/27/2018	18395147 PV-180501	91.91	7
		DO SAFETY	03/27/2018	18395147 PV-180501	.44	7
		WG SAFETY	03/27/2018	18395147 PV-180501	.22	7

014765 WALROND, JACQUELINE 781 WALKER CT BRENTWOOD, CA 94513	53.72	RMS CONF REIMB	03/08/2018	18391896 TC-180231	53.72	N
(0) - 0						N

000104 WARREN'S MACHINE & WELDING 52270 CLARKSBURG ROAD P.O. BOX 398 CLARKSBURG, CA 95612	1,077.74	16135 MAINT SUPPLIES	03/29/2018	18395506 PV-180506	1,077.74	7
		16135 MAINT SUPPLIES	03/29/2018	18395506 PV-180506	87.57	N
		16135 MAINT SUPPLIES	03/29/2018	18395506 PV-180506	87.57	N
(916) 744-1667		Y WIGLEY, WARREN				

010906 WASTE MANAGEMENT OF WOODLAND P.O. BOX 78251 PHOENIX, AZ 85062-8251	172.34	DHS AG WASTE SERVICE	03/08/2018	18391854 PO-180312	86.17	N
		DHS AG WASTE SERVICE	03/08/2018	18391854 PO-180312	86.17	N
(0) - 0						N

012247 WELLS FARGO BANK WF 8113 P.O. BOX 1450 MINNEAPOLIS, MN 55485-8113	900.00	1543406 SFID #1	03/20/2018	18393622 PV-180491	450.00	N
		1543407 SFID #2	03/20/2018	18393623 PV-180491	450.00	N
(0) - 0						N

013323 WEST ED 730 HARRISON STREET SAN FRANCISCO, CA 94107	25.00	18-0536 ISLE SLAGLE FORUM	03/08/2018	18391831 PO-180913	25.00	N
(888) 293-7833						N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
012528 WILLIAMS SCOTSMAN INC 4911 ALLISON PARKWAY VACAVILLE, CA 95688 (707) 451-3000	3,747.84	RVHS PORTABLE DHW PORTABLE RMS PORTABLE RMS PORTABLE	03/08/2018 03/08/2018 03/08/2018 03/08/2018	18391878 PV-180467 18391878 PV-180467 18391878 PV-180467 18391878 PV-180467	936.96 936.96 936.96 936.96	N N N N
014763 WINSOR LEARNING, INC. 3001 METRO DRIVE STE #480 BLOOMINGTON, MN 55425 (800) 321-7585	4,733.71	181009 SP ED INTERVENTION SETS	03/20/2018	18393602 PO-181009	4,733.71	N
012594 WOOTTON, ELISE 8991 BRAMBLEWOOD WAY ELK GROVE, CA 95758 (0) - 0	75.08	WG SUPPLIES	03/01/2018	18390735 PO-180056	75.08	N
014706 ZOOM IMAGING SOLUTION 200 S. HARDING BLVD ROSEVILLE, CA 95678 (916) 369-6526	455.57	1905391 DHW PRINTER SERVICES	03/08/2018	18391857 PO-180675	455.57	N
District total:	1,026,536.33					
Report total:	1,026,536.33					

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: April 10, 2018

Attachments: _____

From: Sonia Rambo, Principal Riverview Middle School

Item Number: 10.4

SUBJECT: Request to approve the "Mixed Bag" fundraising
event for Riverview Middle School

Action: _____

Consent Action: X

Information Only: _____

Background:

The Riverview Parent Teacher Club would like to sponsor a Mixed Bag Designs fundraiser. This fundraiser has been held at DH White for the 5+ years and has been successful. The Mixed Bag Catalog contains a varied of items such as bags of different sizes, kitchen items, and outdoor living items.

Status:

Fundraising requires board approval.

Presenter: Sonia Rambo

Other People Who Might Be Present: Jenny Emigh (PTC President), Becky Burch (PTC fundraising chair)

Cost &/or Funding Sources: No cost to the District

Recommendation: The Board approve Riverview PTC Mixed Bag Design fundraiser.

Time: _____ 2 mins. _____

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651

BOARD AGENDA BRIEFING

Meeting Date: April 10, 2018

Attachments: _____

From: Victoria Turk, Principal RVHS

Item Number: 10.5

SUBJECT:

Request to approve the Class of 2018 educational graduation trip to Universal Studios in Anaheim, California on May 23-24, 2018

Action: _____

Consent Action: X

Information Only: _____

Background:

Rio Vista High School senior class has traditionally traveled to a Southern California theme park for the educational graduation night party.

Status:

Board approval for travel

Presenter: Victoria Turk

Other People Who Might Be Present:

Cost &/or Funding Sources: No cost to the District

Recommendation: The Board approve travel request to Universal Studios for RVHS Class of 2018 educational graduation trip.

Time: _____ 2 mins. _____

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: April 10, 2018

Attachments: X

From: Kathy Wright, Director of Educational Services

Item #: 10.6

SUBJECT

Request to approve the General Agreement for Nonpublic, Nonsectarian School/Agency (CCHAT Center) for the 2017-2018 school year at a cost not to exceed \$2,000.

Action: _____
Consent Action: X
Information Only: _____

Background & Status:

Name of Vendor: CCHAT Center

Description of Service(s): Student requires programs and services unique to his/her needs.

Date(s) of Service(s): 2017-2018 school year

Presenter:

Kathy Wright, Director of Educational Services

Cost &/or Funding Sources (be specific)

Not to exceed \$2,000 paid by Special Education funds

Recommendation:

That the Board approve the General Agreement for Nonpublic, Nonsectarian School/Agency (CCHAT Center) for the 2017-2018 school year at a cost not to exceed \$2,000.

Time: 2 mins.

*NONPUBLIC, NONSECTARIAN
SCHOOL/AGENCY SERVICES*

MASTER CONTRACT

2017–2018

MASTER CONTRACT

GENERAL AGREEMENT FOR NONSECTARIAN,
NONPUBLIC SCHOOL AND AGENCY SERVICES

District RIVER DELTA UNIFIED DISTRICT

Contract Year 2017-2018

 Nonpublic School
 X Nonpublic Agency

Type of Contract:

 Master Contract for fiscal year with Individual Service Agreements (ISA) to be approved throughout the term of this contract.

 Individual Master Contract for a specific student incorporating the Individual Service Agreement (ISA) into the terms of this Individual Master Contract specific to a single student.

 Interim Contract: an extension of the previous fiscal years approved contracts and rates. The sole purpose of this Interim Contract is to provide for ongoing funding at the prior year's rates for 90 days at the sole discretion of the District. Expiration Date:

When this section is included as part of any Master Contract, the changes specified above shall amend Section 4 – Term of Master Contract.

**DISTRICT MASTER CONTRACT
GENERAL AGREEMENT FOR NONSECTARIAN,
NONPUBLIC SCHOOL/AGENCY SERVICES
2017-2018**

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**DISTRICT MASTER CONTRACT
GENERAL AGREEMENT FOR NONSECTARIAN,
NONPUBLIC SCHOOL/AGENCY SERVICES
2017-2018**

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2017-2018

CONTRACT NUMBER:

LEA: River Delta Unified School DISTRICT

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER: CCHAT Center-Sacramento

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
MASTER CONTRACT

AUTHORIZATION FOR MASTER CONTRACT AND GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract is entered into on April 1, 2018, between the **River Delta Unified School** DISTRICT (hereinafter referred to as the local educational agency “LEA” or “District”) and **CCHAT Center** (nonpublic, nonsectarian school or agency, hereinafter referred to as “CONTRACTOR”) for the purpose of providing special education and/or related services to LEA students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 *et seq.* and Title 5 of the California Code of Regulations section 3000 *et seq.*, AB490 (Chapter 862, Statutes of 2003) and AB1858 (Chapter 914, Statutes of 2004). It is understood that this Master Contract does not commit LEA to pay for special education and/or related services provided to any LEA student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Services Agreement (hereinafter referred to as “ISA”), along with a Nonpublic Services Student Enrollment form. CONTRACTOR shall work with LEA to complete and return these forms to LEA prior to initiating any services for any student.

Unless otherwise agreed in writing, the ISA and the Nonpublic Services Student Enrollment form shall acknowledge CONTRACTOR’S obligation to provide all services specified in the student’s Individualized Education Plan (hereinafter referred to as “IEP”). The ISA shall be executed within ninety (90) days of an LEA student’s enrollment. LEA and CONTRACTOR shall enter into an ISA for each LEA student served by CONTRACTOR. As available and appropriate, LEA shall make available access to any electronic IEP system and/or electronic database for ISA development, including invoicing.

Unless placement is made pursuant to an Office of Administrative Hearings (hereinafter referred to as “OAH”) order, a lawfully executed agreement between LEA and parent, or authorized by LEA for a transfer student pursuant to California Education Code section 56325, LEA is not responsible for the costs associated with nonpublic school placement until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement is appropriate, and the IEP is signed by LEA student’s parent.

2. CERTIFICATION AND LICENSES

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as “CDE”) as a nonpublic, nonsectarian school/agency. All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 *et seq.* and within the professional scope of practice of each provider’s license, certification and/or credential. A current copy of CONTRACTOR’S nonpublic school/agency certification or a waiver of such certification issued by the CDE pursuant to Education Code section 56366.2 must be provided to LEA on or before the date this Master Contract is executed by CONTRACTOR. This Master Contract shall be null and void if such certification or waiver is expired, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract. Total student

enrollment shall be limited to capacity as stated on the applicable CDE certification. Total LEA student enrollment shall be limited to capacity as stated in Section 24 of the Master Contract.

In addition to meeting the certification requirements of the state of California, a CONTRACTOR that operates a program outside of this state shall be certified or licensed by that state to provide special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 *et seq.*).

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of this state, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

With respect to CONTRACTOR'S certification, failure to notify LEA and CDE of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program may result in the suspension or revocation of CDE certification and shall also be good cause for the suspension or termination of this Master Contract by LEA.

3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this Master Contract, unless otherwise agreed, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies, and regulations. CONTRACTOR shall also comply with all applicable LEA policies and procedures unless CONTRACTOR and LEA specifically agree, in writing, that a policy or policies, or a portion of a policy, does/do not reasonably apply to CONTRACTOR. CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with LEA policies and shall indemnify LEA under the provisions of Section 16 of this Agreement for all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of CONTRACTOR'S failure to comply with applicable LEA policies (e.g., those policies relating to the provision of special education and/or related services, facilities for individuals with exceptional needs, LEA student enrollment and transfer, LEA student inactive status, corporal punishment, student discipline, and positive behavior interventions).

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract, and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from April 1, 2018 to June 30, 2018 unless otherwise stated. (Cal. Code Regs., tit. 5, § 3062(a).) Neither the CONTRACTOR nor LEA is required to renew this Master Contract in subsequent contract years. However, the parties acknowledge that any subsequent Master Contract is to be re-negotiated prior to June 30, 2018. In the event a Master Contract is not renegotiated by June 30th, an interim contract may be made available as mutually agreed upon for up to 90 days from July 1 of the new fiscal year. (Cal. Code Regs., tit. 5, § 3062(d).) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of LEA.

The provisions of this Master Contract apply to CONTRACTOR and any of its employees or independent contractors. Notice of any change in CONTRACTOR'S ownership or authorized representative shall be provided in writing to LEA within thirty (30) calendar days of change of ownership or change of authorized representative.

5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION

This Master Contract includes LEA Procedures and each Individual Services Agreement which are incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties. Notwithstanding the foregoing, LEA may modify LEA procedures from time to time without the consent of CONTRACTOR.

CONTRACTOR shall provide LEA with all information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of teacher credentials and clearance, insurance documentation, and CDE certification. LEA may require additional information as applicable. If the application packet is not completed and returned to LEA, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety day period, all payments shall cease until such time as the new Master Contract for the current school year is signed and returned to LEA by CONTRACTOR. (Ed. Code §§ 56366(c)(1), (2).) In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students at the discretion of LEA.

6. INDIVIDUAL SERVICES AGREEMENT

This Master Contract shall include an ISA developed for each LEA student for whom CONTRACTOR is to provide special education and/or related services. An ISA shall only be issued for LEA students enrolled with the approval of LEA pursuant to Education Code section 56366(a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students.

Any and all changes to a LEA student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to LEA student's IEP. At any time during the term of this Master Contract, a LEA student's parent, CONTRACTOR, or LEA may request a review of a LEA student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and LEA agree otherwise in the ISA. (Ed. Code § 56366(a)(5); Cal. Code Regs., tit. 5, § 3062(e).) In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify LEA in writing within five (5) business days of the last date a service was provided. CONTRACTOR shall provide any and all subsequent compensatory service hours awarded to an LEA student as a result of lack of provision of services while the student was served by the nonpublic school or agency.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the "stay-put" requirement of state and federal law unless the parent agrees otherwise or an interim alternative educational placement is deemed lawful and appropriate by LEA or OAH. CONTRACTOR shall adhere to all LEA requirements concerning changes in placement.

Disagreements between LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where LEA is located, or

the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c)(2).

7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

- a. The term "CONTRACTOR" means a nonpublic, nonsectarian school/agency certified by the California Department of Education and its officers, agents, and employees.
- b. The term "authorized LEA representative" means a LEA administrator designated to be responsible for nonpublic school/agencies. It is understood that a representative of the Special Education Local Plan Area ("SELPA") of which LEA is a member is an authorized LEA representative in collaboration with LEA. LEA maintains sole responsibility for the Master Contract, unless otherwise specified in the Master Contract.
- c. The term "credential" means a valid credential, life diploma, permit, or document in special education or Pupil Personnel Services issued by, or under the jurisdiction of, the California State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- d. As defined in Title 5 of the California Code of Regulations section 3001(r), the term "qualified" means that a person has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which he or she is providing special education or related services (including but not limited to, for example, the requirements set forth in California Code of Regulations, title 5, sections 3064 and 3065 and Education Code section 56366.1(n)(1)), or, in the absence of such requirements, the state-education-agency-approved or recognized requirements, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code and the scope of practice as defined by the licensing or credentialing body.) Nothing in this definition shall be construed as restricting the activities or services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations.
- e. The term "license" means a valid non-expired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services or refer to themselves using a specified professional title. This includes, but is not limited to mental health and board and care services at a residential placement. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(l).
- f. "Parent" means a biological or adoptive parent unless the biological or adoptive parent does not have legal authority to make educational decisions for the child, a guardian generally authorized to act as the child's parent or authorized to make educational decisions for the child, an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child's welfare, a surrogate parent, a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Title 34 of the Code of Federal Regulations sections 300.30(b)(1) or (2). Parent does not include the state or any political subdivision of government or the nonpublic school or agency under contract

with LEA for the provision of special education or designated instruction and services for a child. (Ed. Code § 56028.)

- g. The term “days” means calendar days unless otherwise specified.
- h. The phrase “billable day” means a school day in which instructional minutes meet or exceed those in comparable LEA programs.
- i. The phrase “billable day of attendance” means a school day as defined in California Education Code Section 46307, in which a LEA student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.
- j. It is understood that the term “Master Contract” also means “Agreement” and may be referred to as such in this document.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this Master Contract shall be in writing. Notices shall be mailed or delivered by hand and shall be effective as of the date of receipt by addressee.

All notices mailed to LEA shall be addressed to the person and address as indicated on the signature page of the Master Contract. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, “records” shall include, but not be limited to pupil records as defined by California Education Code section 49061(b) including electronically stored information; cost data records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; chart notes, Medi-Cal logs, daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided by instructional assistants, NPA behavior intervention aides, and bus aides and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held; business licenses held; documents evidencing other staff qualifications including social security numbers, dates of hire, and dates of termination; records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker’s compensation insurance policies; state nonpublic school and/or agency certifications; by-laws; lists of current board of directors/trustees, if incorporated; statements of income and expenses; general journals; cash receipts and disbursement books, general ledgers and supporting documents; documents evidencing financial expenditures; federal/state payroll quarterly reports (Form 941/DE3DP); and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain LEA student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR’S employees who have access to confidential records. CONTRACTOR shall maintain an access log for each LEA student’s record which lists all persons, agencies, or organizations requesting or receiving information from the record and the legitimate interests therefore. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, and date/time of access for each individual requesting or receiving information from LEA student’s record. Such log needs not to record access to LEA student’s records by: (a) LEA student’s parent;

(b) an individual to whom written consent has been executed by LEA student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant parents access to student records and comply with parents' requests for copies of student records, as required by state and federal laws and regulations. CONTRACTOR agrees, in the event of school or agency closure, to forward all records within ten (10) business days to LEA. LEA shall have access to and receive copies of any and all documents required to be maintained by CONTRACTOR within five (5) business days of a request.

10. SEVERABILITY CLAUSE

If any provision of this Master Contract is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire Master Contract shall be severable and remain in effect.

11. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR'S successors and assignees. CONTRACTOR shall notify LEA, in writing, of any change of ownership or corporate control within ten (10) business days of such change.

12. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this Master Contract with venue in the County where LEA is located.

13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended by LEA to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. LEA shall provide CONTRACTOR thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based.

14. TERMINATION

This Master Contract or an Individual Service Agreement may be terminated for cause. Cause shall include but not be limited to non-maintenance of current nonpublic school certification, failure of either LEA or the CONTRACTOR to maintain the standards required under the Master Contract and/or Individual Services Agreement, or other material breach of the contract by CONTRACTOR or LEA. For purposes of Non Public School placement, the cause shall not be the availability of a public class initiated during the period of the Master Contract unless the parent agrees to the transfer of the student to a public school program at an IEP team meeting. To terminate the Master Contract, either party shall give twenty (20) days prior written notice to the other party (Ed. Code § 56366(a)(4)), or immediately if CONTRACTOR and LEA mutually agree that there are significant health or safety concerns. At the time of termination, CONTRACTOR shall provide to LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, except as provided in Section 5 or 6. CONTRACTOR or LEA may terminate an ISA for cause, without terminating the Master Contract in its entirety. To terminate the ISA, either party shall also give twenty (20) days prior written notice to the other.

15. INSURANCE

CONTRACTOR shall, at his, her, or its sole cost and expense, maintain in full force and effect, during the term of this Agreement, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR's fulfillment

of any of its obligations under this Agreement or either party's use of the work or any component or part thereof:

PART I

- A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with limits as follows:

\$2,000,000 per occurrence
\$ 500,000 fire damage
\$ 5,000 medical expenses
\$1,000,000 personal & adv. injury
\$3,000,000 general aggregate
\$2,000,000 products/completed operations aggregate

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. In the event that CONTRACTOR's policy should have an exclusion for sexual molestation or abuse claims, then CONTRACTOR shall be required to procure a supplemental policy providing such coverage.

- B. **Business Auto Liability Insurance** for all owned scheduled, non-owned or hired automobiles with a \$1 million combined single limit.

If no owned automobiles, then only hired and non-owned is required.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as approved service locations by the LEA, CONTRACTOR must comply with State of California auto insurance requirements.

- C. **Workers' Compensation and Employers Liability Insurance** in a form and amount covering CONTRACTOR's full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws.

Part A – Statutory Limits

Part B – \$1,000,000/\$1,000,000/\$1,000,000 Employers Liability

- D. **Errors & Omissions (E & O)/Malpractice (Professional Liability) Insurance**, including sexual molestation and abuse coverage, unless that coverage is afforded elsewhere in the Commercial General Liability policy by endorsement or separate policy, with the following limits:

\$1,000,000 per occurrence
\$2,000,000 general aggregate

- E. CONTRACTOR, upon execution of this Master Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance evidencing such coverage. The certificate of insurance shall include a ten (10) day non-renewal notice provision. The Commercial General Liability and Automobile Liability policy shall name the LEA and the Board of Education additional insured's premiums on all insurance policies and shall be paid by CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.

- F. Any deductibles or self-insured retentions above \$100,000 must be disclosed to and approved by the LEA. At its option, LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles

or self-insured retentions with respect to the LEA, its officials and employees, or (b) procure a bond guaranteeing payment of losses and related investigation.

- G. For any claims related to the services contracted for under this Agreement, the CONTRACTOR's insurance coverage shall be primary insurance as respects to the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it.
- H. All Certificates of Insurance may reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.

PART II – INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AFFILIATED WITH A RESIDENTIAL TREATMENT CENTER (“RTC”)

When CONTRACTOR is a nonpublic school affiliated with a residential treatment center (NPS/RTC), the following insurance policies are required:

- A. **Commercial General Liability Insurance** of \$3,000,000 per Occurrence and \$6,000,000 in General Aggregate. The policy shall be endorsed to name the LEA and the Board of Education as named additional insureds and shall provide specifically that any insurance carried by the LEA which may be applicable to any claims or loss shall be deemed excess and the RTC's insurance primary despite any conflicting provisions in the RTC's policy. Coverage shall be maintained with no self-insured retention above \$100,000 without the prior written approval of the LEA.
- B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the RTC from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.
- C. **Commercial Auto Liability** coverage with limits of \$1,000,000 Combined Single Limit per Occurrence if the RTC does not operate a student bus service. If the RTC provides student bus services, the required coverage limit is \$5,000,000 Combined Single Limit per Occurrence.
- D. **Fidelity Bond or Crime** coverage shall be maintained by the RTC to cover all employees who process or otherwise have responsibility for RTC funds, supplies, equipment or other assets. Minimum amount of coverage shall be \$250,000 per occurrence, with no self-insured retention.
- E. **Professional Liability/Errors & Omissions/Malpractice** coverage with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.
- F. **Sexual Molestation and Abuse** coverage, unless that coverage is afforded elsewhere in the Commercial General Liability or Professional liability policy by endorsement, with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.

If LEA or CONTRACTOR determines that a change in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations. Consistent with Section 5 of this Master Contract, however, the Master Contract may be amended only by written amendment executed by both Parties.

16. INDEMNIFICATION AND HOLD HARMLESS

Except with respect to claims arising from a Party's separate negligence or willful acts, which shall remain that Party's personal obligation, each Party agrees to defend, indemnify and hold harmless the other Party and its directors, officers, employees, agents, attorneys, volunteers, and subcontractors with respect to a claim resulting from or arising out of this Master Contract or its performance and arising from the Party's actual or alleged act, failure to act, error, or omission in the performance of their obligations under this Agreement or any governing law or regulations.

17. INDEPENDENT CONTRACTOR

Nothing herein contained shall be construed to imply a joint venture, partnership or principal-agent relationship between LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Agreement as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Agreement shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the Parties or any affiliates of the Parties, or between LEA and any individual assigned by CONTRACTOR to perform any services for LEA.

If LEA is held to be a partner, joint venturer, co-principal, employer or co-employer of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless LEA from and against any and all claims for loss, liability, or damages arising from that holding, as well as any expenses, costs, taxes, penalties and interest charges incurred by LEA as a result of that holding.

18. SUBCONTRACTING

CONTRACTOR shall not enter into any subcontracting relationship without first obtaining final written approval of LEA. Should CONTRACTOR wish to subcontract for special education and/or related services pursuant to this Master Contract, it must provide written notification to LEA before any subcontracting arrangement is made. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR'S original request and CONTRACTOR shall not subcontract for said services.

Should LEA approve in concept of CONTRACTOR subcontracting for services, CONTRACTOR shall submit to LEA for approval the proposed subcontract. CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts to the fullest extent possible. Furthermore, when CONTRACTOR creates subcontracts for the provision of special education and/or related services (including without limitation, transportation) for any student, CONTRACTOR shall cause each subcontractor to procure and maintain indemnification and insurance requirements which comply with the provisions of Sections 15 and 16 of this Master Contract, for the duration of the term of each subcontract. If a proposed subcontract is approved by LEA, each subcontractor must furnish LEA with original endorsements and certificates of insurance effective coverage required by Section 15 of this Master Contract. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. Unless otherwise agreed to by LEA, the endorsements are to be on forms provided by the LEA. The Commercial General Liability and Automobile Liability policies shall name the LEA/SELPA and the LEA Board of Education as additional insured. All endorsements are to be received and approved by LEA before the subcontractor's work commences. In addition, all sub-contractors must meet the requirements as contained in Section 45 (Clearance Requirements) and Section 46 (Staff Qualifications) of this Master Contract. No subcontract shall be considered final without LEA approval.

19. CONFLICTS OF INTEREST

CONTRACTOR shall provide to LEA upon request a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. CONTRACTOR and any member of its Board of Directors (or Trustees) shall avoid and disclose any relationship with LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042 including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education Code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR'S facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

Unless CONTRACTOR and LEA otherwise agree in writing, LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a LEA student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to LEA student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e. before or after LEA student is enrolled in CONTRACTOR'S school/agency) or whether an assessment of LEA student is performed or a report is prepared in the normal course of the services provided to LEA student by CONTRACTOR. To avoid a conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, LEA may, in its discretion, not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, LEA may, in its discretion, not fund services through the evaluator whose IEE LEA agrees to fund. When no other appropriate assessor is available, LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

When CONTRACTOR is a nonpublic agency, CONTRACTOR acknowledges that its authorized representative has read and understands Education Code section 56366.3 which provides, in relevant part, that no special education and/or related services provided by CONTRACTOR shall be paid for by LEA if provided by an individual who was an employee of LEA within three hundred and sixty five (365) days prior to executing this Master Contract. This provision does not apply to any person who is able to provide designated instruction and services during the extended school year because he or she is otherwise employed for up to ten months of the school year by LEA.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of LEA on a private pay or tuition free "scholarship" basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from LEA through due process proceedings.

20. NON-DISCRIMINATION

CONTRACTOR shall not unlawfully discriminate on the basis of gender, nationality, race or ethnicity, religion, age, sexual orientation, gender identity, gender expression, or disability or any other classification protected by federal or state law, in employment or operation of its programs.

EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION ("FAPE")

LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as "ITP") of each LEA student served by CONTRACTOR. CONTRACTOR shall provide to each LEA student special education and/or related services (including transition services) within the nonpublic school or nonpublic agency consistent with LEA student's IEP and as specified in the ISA. If CONTRACTOR is a nonpublic school, CONTRACTOR shall not accept a LEA student if it cannot provide or ensure the provision of the services outlined in the student's IEP. If a LEA student's services are provided

by a third party (i.e. a related services provider) CONTRACTOR shall notify LEA, in writing, if the provision of services ceases.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities for LEA students, as specified in LEA student's IEP and ISA. CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in LEA student's IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of LEA student's enrollment under the terms of this Master Contract). LEA shall provide low incidence equipment for eligible students with low incidence disabilities when specified in the student's IEP and ISA. Such equipment remains the property of the SELPA/LEA and shall be returned to the SELPA/LEA when the IEP team determines the equipment is no longer needed or when the student is no longer enrolled in the nonpublic school. CONTRACTOR shall ensure that facilities are adequate to provide all LEA students with an environment which meets all pertinent health and safety regulations. CONTRACTOR may charge a LEA student's parent(s) for services and/or activities not necessary for LEA student to receive a free appropriate public education after: (a) written notification to LEA student's parent(s) of the cost and voluntary nature of the services and/or activities; and (b) receipt by LEA of the written notification and a written acknowledgment signed by LEA student's parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA requirements concerning parent acknowledgment of financial responsibility.

Voluntary services and/or activities not necessary for an LEA student to receive a free appropriate public education shall not interfere with LEA student's receipt of special education and/or related services as specified in LEA student's IEP and ISA unless LEA and CONTRACTOR agree otherwise in writing.

22. GENERAL PROGRAM OF INSTRUCTION

All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 *et seq.* and shall ensure that facilities are adequate to provide LEA students with an environment which meets all pertinent health and safety regulations.

When CONTRACTOR is a nonpublic school, CONTRACTOR'S general program of instruction shall: (a) utilize evidence-based practices and predictors and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational, assistive technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in LEA student's IEP and ISA. LEA students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards ("CCSS") for curriculum and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards-aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by a local education agency (LEA), that contracts with the nonpublic school: (b) college preparation courses; (c) extracurricular activities such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling. When appropriate, CONTRACTOR shall utilize the designated curriculum guidelines for students with moderate to severe disabilities who participate in the State's alternative assessment. These students shall have access to the core content, activities, and instructional materials delineated within these curriculum guidelines. CONTRACTOR'S general program of instruction shall be described in writing and a copy provided to LEA prior to the effective date of this Master Contract.

When CONTRACTOR serves LEA students in grades nine through twelve inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements. CONTRACTOR shall not award a high school diploma to LEA students who have not successfully completed all of LEA's graduation requirements.

When CONTRACTOR is a nonpublic agency and/or related services provider, CONTRACTOR'S general program of instruction and/or services shall utilize evidence-based practices and predictors and be consistent with LEA and CDE guidelines/certifications and any state licensing requirements and shall be provided as specified in LEA student's IEP and ISA. The nonpublic agency providing Behavior Intervention Services shall develop a written plan that specifies the nature of their nonpublic agency service for each student within thirty (30) days of enrollment and shall be provided in writing to LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a contractor that is a licensed children's institution ("LCI"), all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services, provided such guardian or caregiver has a signed authorization by the parent or legal guardian to authorize emergency services as requested. LCI contractors shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian, or adult caregiver is present. CONTRACTOR shall provide to LEA a written description of the services and location provided prior to the effective date of this Master Contract. Contractors providing Behavior Intervention Services must have on staff individuals trained as the law requires. (Cal. Code Regs., tit. 5, § 3051.23.) It is understood that Behavior Intervention Services are limited per CDE Certification and do not constitute an instructional program.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall not provide transportation nor subcontract for transportation services for students unless LEA and CONTRACTOR agree otherwise in writing.

23. INSTRUCTIONAL MINUTES

When CONTRACTOR is a nonpublic school, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to LEA students at like grade level attending LEA schools and shall be specified in LEA student's ISA developed in accordance with LEA student's IEP.

For students in grades kindergarten through 12, inclusive, unless otherwise specified in the student's IEP and ISA, the number of instructional minutes, excluding breakfast, recess, lunch and pass time shall be the same as the Education Code prescribes for the LEA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to LEA students attending LEA schools in like grade levels unless otherwise specified in LEA student's IEP and ISA.

When CONTRACTOR is a nonpublic agency and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in LEA student's ISA developed in accordance with LEA student's IEP.

24. CLASS SIZE

When CONTRACTOR is a nonpublic school, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students unless CONTRACTOR and LEA agree otherwise in writing. Upon prior written approval by an authorized LEA representative, class size may be temporarily increased by a ratio of 1 teacher to fourteen (14) students when necessary during the regular or extended school year to provide services to students with disabilities.

In the event a nonpublic school is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the California Department of Education Certification of that school, the nonpublic school shall develop a plan to ensure appropriate coverage of students by first utilizing existing certificated staff. The nonpublic school and LEA may agree to one 30 school day period per contract year where class size may be increased to ensure coverage by an appropriately credentialed

teacher. Such an agreement shall be in writing and signed by both Parties. This provision does not apply to a nonpublic agency.

25. CALENDARS

When CONTRACTOR is a nonpublic school, CONTRACTOR shall submit to LEA a school calendar with the total number of billable days not to exceed 180 days, plus extended school year billable days equivalent to the number of days determined by LEA's extended school year calendar. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of LEA. Nothing in this Master Contract shall be interpreted to require LEA to accept any requests for calendar changes. In the event LEA adjusts the number of school days for the regular school year and/or extended school year, the approved number of days shall become the total billable days for the nonpublic school or agency. In such a case, an amended calendar shall be provided by CONTRACTOR for LEA approval.

Unless otherwise specified by the student's IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services if such are recommended by his/her IEP Team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP Team convened by LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and actually received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by LEA, in writing, in advance of the delivery of any nonpublic school service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe only the same legal holidays as LEA. As of the execution of this Master Contract, these holidays are: Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Martin Luther King, Jr. Day, Lincoln's Birthday, Washington's Birthday, Memorial Day, and Independence Day. With the approval of LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by LEA.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to LEA-developed/approved calendar; or as specified in LEA student's IEP and ISA. Unless otherwise specified in LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that LEA student's school of attendance is in session and LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on LEA calendar unless CONTRACTOR and LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by LEA, in writing, in advance of the delivery of any nonpublic agency service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

26. DATA REPORTING

CONTRACTOR shall agree to provide to LEA, all data (including billing information) related to students who are served by the CONTRACTOR. CONTRACTOR agrees to provide all data related to or referenced in any and all sections of this Master Contract if requested by LEA. CONTRACTOR agrees to provide all

requested information in the format required by LEA. It is understood that all nonpublic schools and nonpublic agencies shall utilize the Special Education Information System (SEIS) or comparable program/system approved by LEA/SELPA for all IEP development and progress reporting. Additional progress reporting may be required by LEA. LEA shall provide the CONTRACTOR with appropriate software, user training and proper internet permissions to allow adequate access so that this information may be compiled.

LEA shall provide CONTRACTOR with approved forms and/or format for such data including but not limited to invoicing, attendance reports and progress reports. LEA may approve use of CONTRACTOR-provided forms at its discretion.

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and LEA shall follow all LEA policies and procedures that support Least Restrictive Environment (“LRE”) options (and/or dual enrollment options if available and appropriate) for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

CONTRACTOR and LEA shall ensure that LRE placement options are addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services and goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist LEA in implementing the IEP team’s recommendations and/or activities to support the transition.

28. STATEWIDE ACHIEVEMENT TESTING

When CONTRACTOR is a nonpublic school, CONTRACTOR shall administer all Statewide assessments within the California Assessment of Student Performance and Progress (“CAASPP”), Desired Results Developmental Profile (“DRDP”), California Alternative Assessment (“CAA”), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, California English Language Development Test (“CELDT”), and the English Language Proficiency Assessments for California (“ELPAC”), as appropriate to the student and mandated by LEA pursuant to LEA and state and federal guidelines.

CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR’S qualified staff. CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA.

29. MANDATED ATTENDANCE AT LEA MEETINGS

CONTRACTOR shall attend LEA mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, standardized testing, and IEPs. LEA shall provide CONTRACTOR with reasonable notice of mandated meetings. Attendance at such meetings does not constitute a billable service hour(s).

30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS

CONTRACTOR shall comply with all requirements of Education Code section 56521.1 and 56521.2 regarding positive behavior interventions. Failure to do so shall constitute sufficient cause for contract termination.

LEA students who exhibit behaviors that interfere with their learning or the learning of others must receive timely and appropriate assessments and positive supports and interventions in accordance with the federal law and its implementing regulations. If the individualized education program (“IEP”) team determines that a student’s behavior impedes his or her learning or the learning of others, the IEP team is required to consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations. This could mean that instead of developing a Behavior Intervention Plan (BIP), the IEP team may conclude it is sufficient to address the student’s behavioral problems through the development of behavioral goals and behavioral interventions to support those goals.

CONTRACTOR shall maintain a written policy consistent with California Education Code section 56521.1 regarding emergency interventions and Behavioral Emergency Reports (“BERs”). Further, CONTRACTOR shall affirmatively inform each of its employees about the policy and provide each employee a copy thereof. CONTRACTOR shall also ensure that all of its staff members are trained annually in crisis intervention and emergency procedures as related to appropriate behavior management strategies. Training includes certification with an approved SELPA crisis intervention program. Evidence of such training shall be submitted to the LEA at the beginning of the school year and within 6 days of any new hire.

Pursuant to Education Code section 56521.1, emergency interventions shall not be used as a substitute for a BIP and shall not be employed longer than necessary to contain the behavior. Emergency interventions may only be used to control unpredictable, spontaneous behavior that poses clear and present danger of serious physical harm to the LEA student or others and that cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. If a situation requires prolonged use of an emergency intervention, staff must seek assistance from the school site administrator or a law enforcement agency, as suitable to the situation.

To prevent emergency interventions from being used in lieu of planned, systematic behavioral interventions, the parent, guardian, and residential care provider, if appropriate, shall be notified if an emergency intervention is used or serious property damage occurs. CONTRACTOR shall immediately complete and maintain in the file of LEA student a BER which shall include all of the following: (1) The name and age of the individual with exceptional needs; (2) The setting and location of the incident; (3) The name of the staff or other persons involved; (4) A description of the incident and the emergency intervention used, and whether the LEA student is currently engaged in any systematic behavioral intervention plan; and (5) Details of any injuries sustained by LEA student or others, including staff, as a result of the incident. The BER shall be submitted to LEA within twenty-four (24) hours for administrative action. CONTRACTOR shall also notify Parent within twenty-four (24) hours via telephone.

Consistent with the requirements of California Education Code section 56521.1(g), if a BER is written regarding an LEA student who does not have a behavior intervention plan, the designated responsible administrator shall, within two days, schedule an IEP Team meeting to review the emergency report, to determine the necessity for a functional behavioral assessment, and to determine the necessity for an interim plan. The IEP Team shall document the reasons for not conducting the functional behavioral assessment, not developing an interim plan, or both. Consistent with the requirements of California Education Code section 56521.1(h), if a behavioral emergency report is written regarding an LEA student who has a positive behavioral intervention plan, an incident involving a previously unseen serious behavior problem, or where a previously designed intervention is ineffective, shall be referred to the IEP team to review and determine if the incident constitutes a need to modify the positive behavioral intervention plan.

All restraint practices must be reviewed and revised when they have an adverse effect on a student and are used repeatedly for an individual child, either on multiple occasions within the same classroom or multiple uses by the same individual. CONTRACTOR shall notify the student's parent/guardian when any type of physical or mechanical restraint or seclusion has been used. Upon the use of any type of physical or mechanical restraint or seclusions of a District student, CONTRACTOR shall complete a BER per the reporting and notification requirements listed above.

31. STUDENT DISCIPLINE

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations.

When CONTRACTOR seeks to remove a LEA student from his/her current educational placement for disciplinary reasons, CONTRACTOR shall submit a written discipline report within 24 hours to LEA and a manifestation IEP team meeting shall be scheduled. Written discipline reports shall include, but not be limited to: LEA student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of LEA student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension. CONTRACTOR shall notify and invite LEA representatives to the IEP team meeting where the manifestation determination will be made.

32. IEP TEAM MEETINGS

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the nonpublic school and/or by the nonpublic agency; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (Ed. Code §§ 56366(a)(2)(B)(i), (ii); 56345(b)(4).)

If an LEA student is to be transferred from a nonpublic school setting into a regular class setting in a public school for any part of the school day, the IEP team shall document, if appropriate, a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each student shall be allowed to provide confidential input to any representative of his or her IEP Team. Except as otherwise provided in the Master Contract, CONTRACTOR and LEA shall participate in all IEP team meetings regarding LEA students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, a parent, the CONTRACTOR or LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to the parent(s), the CONTRACTOR and LEA. CONTRACTOR shall provide to LEA, at no cost and prior to an annual or triennial IEP Team meeting, documentation which shows progress on goals and any and all assessments and written assessment reports (including testing protocols) created by CONTRACTOR and any of its agents or subcontractors, upon request and/or pursuant to LEA policy and procedures. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility and is not a billable service under this Master Contract.

It is understood that the CONTRACTOR shall utilize the Special Education Information System (SEIS) or other comparable program/system as designated by LEA at LEA's discretion, for all IEP planning and progress reporting. LEA or SELPA shall provide training for any nonpublic school and nonpublic agency to assure access to SEIS or the comparable program/system designated for use by LEA. The nonpublic school and/or nonpublic agency shall maintain confidentiality of all IEP data on SEIS or comparable program/system and shall protect the password requirements of the system. When a student disenrolls from

the nonpublic school or stops receiving services from the nonpublic agency, such CONTRACTOR shall discontinue use of SEIS and/or comparable program/system for that student.

Changes in any LEA student's educational program, including instruction, services, or instructional setting provided under this Master Contract may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purpose of considering a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or an interim alternative educational setting is deemed lawful and appropriate.

33. SURROGATE PARENTS AND FOSTER YOUTH

CONTRACTOR shall comply with all LEA surrogate parent assignments. A pupil in foster care shall be defined pursuant to Education Code section 42238.01(b). The LEA shall annually notify the CONTRACTOR who the LEA has designated as the educational liaison for foster children. When a pupil in foster care is enrolled in a nonpublic school by the LEA any time after the completion of the pupil's second year of high school, the CONTRACTOR shall schedule the pupil in courses leading towards graduation based on the diploma requirements of the LEA unless provided notice otherwise in writing pursuant to Section 51225.1

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including mediations and hearings, as requested by LEA. CONTRACTOR shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office for Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR'S program and/or the implementation of a particular student's IEP/ISA.

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of LEA students with appropriate information (including complaint forms) for the following: (1) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 *et seq.*; (2) Nondiscrimination Policy pursuant to Title 5 of the California Code of Regulations section 4960(a); (3) Sexual Harassment Policy pursuant to California Education Code 231.5; (4) Title IX Student Grievance Procedures pursuant to Title 34 of the Code of Federal Regulations sections 106.8(a) and 106.9(a); (5) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act ("HIPPA"), 45 C.F.R. § 164.520; and (6) Notification and Complaint Procedures for Disability Access, pursuant to 42 U.S.C. §§ 12101 *et seq.* CONTRACTOR shall include verification of these procedures to LEA.

36. LEA STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents, with a concurrent copy sent to LEA, at least four written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR'S place of business.

CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, chart notes, observation notes, data sheets, pre/post tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior support and/or intervention plans. LEA may request copies of such data at any time within five years of the date of service. CONTRACTOR

agrees to maintain the information for at least five years and also shall provide this data supporting progress within 5 business days of request. Additional time may be granted as needed by LEA.

CONTRACTOR shall complete academic or other assessment of LEA student ten (10) days prior to LEA student's annual or triennial review IEP team meeting for the purpose of reporting LEA student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. Sufficient copies of reports, projected goals and/or any other relevant documents to be reviewed by the IEP Team shall be provided to the District no later than five (5) business days prior to an annual or triennial IEP team meeting. CONTRACTOR shall maintain all supporting documentation including but not limited to test protocols and data collection, which shall be made available to LEA within 5 business days of request.

CONTRACTOR is responsible for all assessment costs regarding the updating of goals and objectives, progress reporting and the development of present levels of performance. All other assessments shall be provided by LEA unless LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Such assessment costs may be added to the ISA and/or approved separately by LEA at LEA's sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For nonpublic agency services, supervision provided by a qualified individual as specified in Title 5 of the California Code of Regulations section 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge LEA student's parent(s) or LEA for the development or provision of progress reports, report cards, and/or any assessments, interviews, or attendance at any meetings, including but not limited to IEP meetings. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to LEA upon written request.

37. TRANSCRIPTS

When CONTRACTOR is a nonpublic school, CONTRACTOR shall prepare transcripts at the close of each semester, or upon LEA student transfer, for LEA students in grades nine (9) through twelve (12) inclusive. CONTRACTOR shall submit all transcripts on LEA-approved forms to LEA student's school of residence for evaluation of progress toward completion of diploma requirements as specified in LEA Procedures. CONTRACTOR shall submit to LEA names of LEA students and their schools of residence for whom transcripts have been submitted as specified by LEA.

38. LEA STUDENT CHANGE OF RESIDENCE

Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of LEA student's change of residence. Within five (5) school days after CONTRACTOR becomes aware of a LEA student's change of residence, CONTRACTOR shall notify LEA, in writing, of LEA student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents.

If CONTRACTOR had knowledge or should reasonably have had knowledge of LEA student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, LEA shall not be responsible for the costs of services delivered after LEA student's change of residence.

39. WITHDRAWAL OF LEA STUDENT FROM PROGRAM

CONTRACTOR shall immediately report, by telephone, with a follow-up written notification within five (5) business days to LEA Representative responsible for overseeing nonpublic schools and nonpublic agencies,

and any other required representative from the California Department of Education, when a LEA student is withdrawn without prior notice from school and/or services. CONTRACTOR shall confirm such telephone call on LEA approved forms and submit to LEA and the Department of Education, if required, within five (5) business days of the withdrawal, including a student's change in residence to a residence outside of LEA service boundaries, and the student's discharge against professional advice from a Nonpublic School/Residential Treatment Center ("NPS/RTC"). CONTRACTOR shall assist LEA to verify and clear potential dropouts three (3) times per year.

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to LEA students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and LEA student's living quarters. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTORS operating programs associated with a NPS/RTC shall cooperate with a parent's reasonable request for LEA student therapeutic visits in their home or at the NPS/RTC. CONTRACTOR shall require that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA at least thirty (30) days in advance. CONTRACTOR shall facilitate all parent travel and accommodations and provide travel information to the parent as appropriate. Payment by LEA for approved travel-related expenses shall be made directly through the LEA.

41. SERVICES AND SUPERVISION AND PROFESSIONAL CONDUCT

If CONTRACTOR provides services on a LEA public school campus, CONTRACTOR shall comply with Penal Code section 627.1 *et seq.*, as well as all other LEA and campus-specific policies and procedures regarding visitors to/on school campuses. CONTRACTOR shall be responsible for the purchase and provision of the supplies and assessment tools necessary to implement the provision of CONTRACTOR services on LEA public school campuses.

For services provided on a public school campus, sign in/out procedures shall be followed along with all procedures for being on campus consistent with school and LEA policy. It is understood that the public school credentialed classroom teacher is responsible for the educational program and all nonpublic agency service providers shall work collaboratively with the classroom teacher who shall remain in charge of the instructional program.

It is understood that all employees, subcontractors and volunteers of any certified nonpublic school or agency shall adhere to customary professional standards when providing services. All practices shall be within the scope of professional responsibility as defined in the professional code of conduct for each profession. Reports regarding student progress shall be consistent with the provision of the Master Contract.

CONTRACTORS providing services outside of the student's school as specified in the IEP shall ensure that at least one parent of the child or an adult caregiver with written and signed authority to make decisions in an emergency is present during provision of services. The names of any adult caregiver other than the parent shall be provided to LEA prior to the start of any home-based services, including written and signed authorization in emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider. All problems and/or concerns reported by CONTRACTOR to parents or guardians, in either verbal or written form, shall be reported to LEA.

CONTRACTOR, if providing services in a student's home as specified in the IEP, shall assure that at least one parent of the child or an adult caregiver with written and signed authorization to make decisions in an emergency is present during the provision of services. The names of any adult caregiver other than the parent shall be provided to LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform LEA of any changes of caregivers and provide written authorization for emergency situations. The adult caregiver cannot be an employee or volunteer

associated with the nonpublic school/nonpublic agency service provider. Moreover, for services provided in a pupil's home as specified in the IEP, CONTRACTORS must assure that the parent or LEA-approved responsible adult is present during the provision of services. All problems and/or concerns reported to parents, both verbal and written, shall also be provided to the LEA.

42. LICENSED CHILDREN'S INSTITUTION ("LCI") CONTRACTORS AND RESIDENTIAL TREATMENT CENTER ("RTC") CONTRACTORS

If CONTRACTOR is a licensed children's institution ("LCI"), CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code sections 56366(a)(2)(C) and 56366.9, Health and Safety Code section 1501.1(b), (AB1858, AB490 (Chapter 862, Statutes of 2003)) and the procedures set forth in LEA Procedures. A LCI shall not require that a pupil be placed in its nonpublic school as a condition of being placed in its residential facility.

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to LEA, on a quarterly basis, a list of all LEA students, including those identified as eligible for special education. For those identified special education students, the list shall include: 1) special education eligibility at the time of enrollment and 2) the educational placement and services specified in each student's IEP at the time of enrollment.

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a residential treatment center (hereinafter referred to as "NPS/RTC"), CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1411 *et seq.* and Education Code section 56000, *et seq.*; amended and reorganized by the Individuals with Disabilities Education Improvement Act of 2004 ("IDEIA"), 20 U.S.C. section 1401(29); Education Code section 56031; Title 5, California Code of Regulations section 3001 *et seq.*, Title 2, California Code of Regulations section 60100 *et seq.* regarding the provision of counseling services, including residential care for students to receive a FAPE as set forth in LEA student's IEPs.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between LEA and parent, LEA is not responsible for the costs associated with nonpublic school placement until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement is appropriate, and the IEP is signed by LEA student's parent or another adult with educational decision-making rights.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this state shall be certified or licensed by that state to provide special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 *et seq.*).

43. STATE MEAL MANDATE

When CONTRACTOR is a nonpublic school, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49530, 49530.5 and 49550.

44. MONITORING

CONTRACTOR shall allow representatives from LEA access to its facilities for the purpose of periodic monitoring of each LEA student's instructional program, and shall be invited to participate in the formal review of each student's progress. LEA representatives shall have access to observe each LEA student at work, observe the instructional setting, interview CONTRACTOR, and review each LEA student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR'S site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

If CONTRACTOR is also a LCI and/or NPS/RTC, LEA shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction (“Superintendent”) shall monitor CONTRACTOR’S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall fully participate in any LEA and CDE compliance review, if applicable, to be conducted as aligned with the CDE Onsite Review and monitoring cycle in accordance with California Education Code section 56366.1(j). This review will address programmatic aspects of the nonpublic school/agency, compliance with relevant state and federal regulations, and Master Contract compliance. If requested by LEA, CONTRACTOR shall complete and submit a Nonpublic School/Agency Self-Review Assessment submitted as specified by LEA. CONTRACTOR shall conduct any follow-up or corrective action procedures related to review findings.

CONTRACTOR understands that LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a nonpublic school, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card in accordance with California Education Code Section 33126.

PERSONNEL

45. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code sections 44237, 35021.1 and 35021.2 including, but not limited to: obtaining clearance from both the California Department of Justice (“CDOJ”) and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for all of CONTRACTOR’S employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR’S employees and volunteers shall not come in contact with LEA students until both CDOJ and FBI clearance are ascertained. CONTRACTOR shall further certify in writing to LEA that none of its employees, volunteers, or subcontractors who will have, or likely may have any direct contact with LEA students, have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee’s conviction of a violent or serious felony, he or she has met the criteria to be eligible for employment pursuant to California Education Code section 44237(i) or (j). Clearance certification shall be submitted to LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from the CDOJ as required by California Penal Code section 11105.2.

The passage of AB 389 amends Education Code sections 44237 and 56366.1 as to the verification that the CONTRACTOR has received a successful criminal background check clearance and has enrolled in subsequent arrest notification service, as specified, for each owner, operator, and employee of the nonpublic, nonsectarian school or agency. Further this bill deletes the exemption for applicants possessing a valid California state teaching credential or who are currently licensed by another state agency that requires a criminal record summary, from submitting 2 sets of fingerprints for the purpose of obtaining a criminal record summary from the California Department of Justice (“CDOJ”) and the Federal Bureau of Investigation (“FBI”). Notwithstanding the restrictions on sharing and destroying criminal background check information, CONTRACTOR, upon demand, shall make available to the LEA evidence of a successful criminal background check clearance and enrollment in subsequent arrest notification service, as provided, for each owner, operator, and employee of the nonpublic, nonsectarian school or agency. CONTRACTOR is required

to retain the evidence on-site, as specified, for all staff, including those licensed or credentialed by another state agency. Background clearances and proof of subsequent arrest notification service as required by California Penal Code section 11105.2 for all staff shall be provided upon request.

46. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services are qualified as defined in Section 7(d) of this Mater Contract, including but not limited to holding a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold to render the service consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58 and Title 5 of the California Code of Regulations, sections 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

CONTRACTOR shall ensure that all staff are appropriately credentialed to provide instruction and/or services to students with the disabling conditions placed in their program/school through documentation provided to the CDE. (Cal. Code Regs., tit. 5, § 3064(a).)

When CONTRACTOR is a nonpublic school, an appropriately qualified person shall serve as curricular and instructional leader, and be able to provide leadership, oversight and professional development.

Only those nonpublic, nonsectarian schools or agencies located outside of California that employ staff who hold a current valid credential or license to render special education and related services as required by that state shall be eligible to be certified.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to Federal requirements and California Education Code sections 45340 *et seq.* and 45350 *et seq.* Specifically, all paraprofessionals, including, but not limited to instructional aides and teacher assistants, employed, contracted, and/or otherwise hired or subcontracted by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or its recognized equivalent) and at least one of the following qualifications: (a) completed at least two (2) years of study at an institution of higher education; or (b) obtained an associate's (or higher) degree; or (c) met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State and serving an LEA student shall be certified or licensed by that state to provide special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 *et seq.*).

47. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS

CONTRACTOR shall submit to LEA a staff list, and copies of all current licenses, credentials, certifications, permits and/or other documents which entitle the holder to provide special education and/or related services by individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. CONTRACTOR shall ensure that all licenses, credentials, permits or other documents are on file at the office of the County Superintendent of Schools. CONTRACTOR shall notify LEA in writing within thirty (30) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students as specified in LEA Procedures. Within thirty (30) days, CONTRACTOR shall

provide LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, credentials, certifications, permits and/or other documents for all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall notify LEA and CDE in writing within thirty (30) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall notify LEA within thirty (30) days if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, challenged pursuant to an administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. LEA shall not be obligated to pay for any services provided by a person whose such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the period during which such person is providing services under this Master Contract. Failure to notify LEA of changes in licenses, certifications or suspensions shall be good cause for termination of this Master Contract by LEA.

Failure to notify LEA and CDE of any changes in credentialing/licensed staff may result in suspension or revocation of CDE certification and shall also suffice as good cause for the suspension or termination of this Master Contract by LEA.

48. STAFF ABSENCE

When CONTRACTOR is a nonpublic school and CONTRACTOR'S classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage on LEA substitute teacher log. Substitute teachers shall remain with their assigned class during all instructional time. LEA shall not be responsible for any payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided.

When CONTRACTOR is a nonpublic agency and/or related services provider, and CONTRACTOR'S service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section seven (7) of this Master Contract and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR'S service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for his/her student. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and an authorized LEA representative.

49. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME

It is understood that all employees, subcontractors, and volunteers of any certified nonpublic school or nonpublic agency shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR.

For services provided on a public school campus, sign in/out procedures shall be followed by nonpublic agency providers working in a public school classroom along with all other procedures for being on campus consistent with school and LEA policy. Such policies and procedures shall be made available to CONTRACTOR upon CONTRACTOR'S request. It is understood that the public school credentialed classroom teacher is responsible for the instructional program, and all nonpublic agency service providers shall work collaboratively with the classroom teacher, who shall remain in charge of the instructional

program. Failure to comply with this and all LEA requirements in this regard shall be sufficient cause to terminate this Master Contract.

For services provided in a pupil's home as specified in the IEP, CONTRACTOR must assure that the parent or an LEA-approved responsible adult is present during the provision of services. All problems and/or concerns reported to parents, both verbal and written shall also be provided to LEA. It is understood that unless otherwise agreed to by LEA, a public school credentialed teacher is responsible for the instructional program and all nonpublic agency related service providers shall work collaboratively with the teacher who shall remain in charge of supervising the instructional program.

HEALTH AND SAFETY MANDATES

50. HEALTH AND SAFETY

CONTRACTOR shall comply with all applicable federal, state, local, and LEA laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 *et seq.*, and 49406, and Health and Safety Code section 121545 regarding the examination of CONTRACTOR'S employees and volunteers for tuberculosis. CONTRACTOR shall provide to LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with an LEA student.

CONTRACTOR shall comply with OSHA Blood Borne Pathogens Standards, Title 29 of the Code of Federal Regulations section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

51. FACILITIES AND FACILITIES MODIFICATIONS

CONTRACTOR shall provide special education and/or related services to LEA students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a nonpublic school, CONTRACTOR shall conduct fire drills as required by Title 5 of the California Code of Regulations section 550. During the duration of this Agreement, if CONTRACTOR is subject to fines, penalties and findings of non-compliance, CONTRACTOR shall assume any and all responsibilities for payment of such financial obligations. CONTRACTOR shall also be fully responsible for any structural changes and/or modifications to CONTRACTOR'S facilities as required to comply with applicable federal, state, and local laws, regulations, and ordinances. Failure to notify LEA or CDE of any changes in, major modification or relocation of facilities may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by LEA.

In signing this Agreement, CONTRACTOR certifies that its facilities either comply with federal and state and local laws regarding disability access, or possesses and has available upon demand, a self-evaluation and/or transition plan in accordance with said laws.

52. ADMINISTRATION OF MEDICATION

CONTRACTOR shall comply with the requirements of California Education Code section 49423 when CONTRACTOR serves a LEA student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist LEA student with the administration of such medication after LEA student's parent(s) provide(s) to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from LEA student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement.

CONTRACTOR shall maintain, and provide to LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each LEA student to whom medication is administered. Such written log shall specify LEA student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR'S employee who administered the medication. CONTRACTOR maintains full responsibility for assuring appropriate staff training in the administration of such medication consistent with student's physician's written orders. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

In the event there is an LEA student who is on a prescription medication regimen, the CONTRACTOR is to: (a) first obtain a copy of the appropriate medication authorization form available from LEA student's primary regional or site nurse; or (b) in the event the student does not take prescription medication during the school day, but would only take such medication while in the care, custody and control of the CONTRACTOR, prior to the commencement of services to LEA student, CONTRACTOR is to obtain a signed copy of the appropriate medication authorization form from the District. Both the District and CONTRACTOR shall retain a copy of the Authorization.

53. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall within 24 hours submit electronically any accident or incident report to LEA. CONTRACTOR shall properly submit accident or incident reports as required by the District.

54. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 *et seq.* and Education Code section 44691. To protect the privacy rights of all parties involved (i.e. reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to LEA.

CONTRACTOR is to read and become familiar with the District's *Mandated Child Abuse and Neglect Reporting Manual*, available on the District's Risk Management Web Site at: <http://www.egusd.net/riskmanagement/Info-MandRep.html>.

In the event there is suspicion of abuse conducted by District staff (e.g. a student reports to CONTRACTOR staff of abuse from District staff), CONTRACTOR is to file the appropriate report to the Sacramento County Sheriff. CONTRACTOR is also to confidentially notify the Risk Management Department (Risk Manager) of the report. CONTRACTOR is to cooperate with any investigation conducted by the District in connection with such report.

55. SEXUAL HARASSMENT

CONTRACTOR shall have a Sexual and Gender Identity Harassment Policy that clearly describes the kinds of conduct that constitute sexual harassment and that is prohibited by the CONTRACTOR'S policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation and procedures for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures.

56. REPORTING OF MISSING CHILDREN

CONTRACTOR assures LEA that all staff members, including volunteers and any independent contractor and/or subcontractor authorized pursuant to this Master Contract, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A

written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to LEA. The written statement shall be submitted as specified by LEA.

FINANCIAL

57. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the children enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every child.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing, including requirements of electronic billing, as specified by LEA Procedures. CONTRACTOR shall be paid for the provision of special education and/or related services specified in LEA student's IEP and ISA which are provided on billable days of attendance. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and in compliance with LEA Procedures, and will be governed by all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program, each related service, and services provided by instructional assistants, behavior intervention aides and bus aides. Original attendance forms (i.e., roll books for the basic education program service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by LEA during the effective period of this Master Contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to LEA for payment for each calendar month when education or related services were provided. Invoices and related documents shall be properly submitted electronically and, in addition, on a LEA form with signatures in the manner prescribed by LEA. Contractor will submit invoices using the format provided by LEA. At the request of LEA, invoices may require the following information: name of LEA student for whom service was provided; the type of service provided; (if payment for assessment is approved by LEA pursuant to Section 36 of this Master Contract, the invoice must describe whether the assessment was prepared for an initial, annual, amended, or triennial IEP; month of service; specific dates (date, month, year and times) of services coordinated pursuant to LEA-approved calendar unless otherwise specified in the IEP or agreed to by LEA; name of staff who provided the service and that individual's licensing and credentials; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of the nonpublic school/nonpublic agency administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this Master Contract; and verification that progress reports have been provided consistent with the ISA (consistent with IEP benchmark dates, unless otherwise specified on the ISA); and name or initials of each student for when the service was provided. In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this Master Contract. At the discretion of LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this Master Contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified

in California Education Code Section 56366.5. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31st after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (July through June) extend beyond six months after the close of the fiscal year unless approved by LEA to resolve billing issues including rebilling issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than 12 months from the close of the fiscal year. If the billing or rebilling error is the responsibility of LEA, then no limit is set provided that LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year. LEA will not pay mileage for NPA employee.

58. RIGHT TO WITHHOLD PAYMENT

LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this Contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice; (e) education and/or related services are provided to LEA students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received, prior to school closure or contract termination, all documents concerning one or more LEA students enrolled in CONTRACTOR'S educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change or residence to another district, but fails to notify LEA within five (5) days of such confirmation; (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a LEA student; or (i) CONTRACTOR fails to provide the required liability/insurance documentation as outlined in Section 15. It is understood that no payments shall be made for any invoices that are not received by six months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by LEA until completion of a review or audit, if deemed necessary by LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the entire amount of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to LEA student.

If LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for LEA's withholding payment or submit a written request for extension of time to correct the deficiencies. Upon receipt of

CONTRACTOR'S written request showing good cause, LEA shall extend CONTRACTOR'S time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to LEA specifying the reason it believes payment should not be withheld. LEA shall respond to CONTRACTOR'S notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason LEA believes payment should not be made. If LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after LEA's response to CONTRACTOR'S notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: Disagreements between LEA and CONTRACTOR concerning the Master Contract may be appealed to the County Superintendent of Schools or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code Section 56366(c)(2).

59. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to LEA students. Upon request, CONTRACTOR shall provide to LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to LEA students.

60. PAYMENT FOR ABSENCES

NONPUBLIC SCHOOL STAFF ABSENCE

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage pursuant to LEA Procedures. Substitute teachers shall remain with their assigned class during all instructional time. LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section seven (7) of this Master Contract and as determined by LEA) substitute. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in LEA student's IEP.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10th) cumulative day of LEA student's unexcused absence, CONTRACTOR shall notify LEA of such absence as specified in LEA Procedures.

Criteria for a billable day for payment purposes is one day of attendance as defined in California Education Code sections 46010, 46010.3 and 46307. LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance ("ADA") reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. LEA shall not be responsible for payment of related services for days on which a student's attendance does not qualify for ADA reimbursement under state law, nor shall student be eligible for make-up services.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR'S service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section seven (7) of this Master Contract and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR'S service providers. LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and LEA. In the event services were not provided, reasons for why the services were not provided shall be included.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a LEA student no later than the fifth (5th) consecutive service day of the student's absence. LEA shall not be responsible for the payment of services when a student is absent.

61. INSPECTION AND AUDIT

CONTRACTOR shall maintain and LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide LEA access to all records as defined in Section 9 of this Master Contract. CONTRACTOR shall make all records available at the office of LEA or CONTRACTOR'S offices (to be specified by LEA), at all reasonable times and without charge. All records shall be provided to LEA within five (5) working days of a written request from LEA. CONTRACTOR shall, at no cost to LEA, provide assistance for such examination or audit. LEA's rights under this section shall also include access to CONTRACTOR'S offices for purposes of interviewing CONTRACTOR'S employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to LEA, unless LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to LEA upon request by LEA.

If an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes LEA monies as a result of CONTRACTOR'S over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and LEA otherwise agree in writing, CONTRACTOR shall pay to LEA the full amount owed as a result of CONTRACTOR'S over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to LEA within thirty (30) days of receipt of LEA's written notice demanding payment.

62. RATE SCHEDULE

The attached rate schedules (Exhibits A and B) limit the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as noted in the California Education Code Sections 46200-46208.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this Master Contract, shall be as stated in Exhibits A and B.

When CONTRACTOR is a nonpublic school associated with a Residential Treatment Center (“NPS/RTC”), Educationally Related Mental Health Services (ERMHS) are provided in an integrated, intensive, educationally related therapeutic residential setting which includes social emotional/behavior support through individual counseling, group counseling, family consultation and support, as appropriate. It is a collaborative model which includes educational professionals and related service providers, where all supports and services are integrated in the NPS/RTC program. Costs for ERMHS are all inclusive and combined with the daily rate as ERMHS+RB (“ERMHS + Room and Board”). ERMHS plus Room and Board payments are based on positive attendance (payable for up to a maximum of 365 days) only, with up to a maximum of 10 days payment per student, per contract year, when a bed is unoccupied, for home visits of a therapeutic nature.

63. DEBARMENT CERTIFICATION

By signing this agreement, CONTRACTOR certifies that:

- (a) CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Has/have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The Parties hereto have executed this Master Contract by and through their duly authorized agents or representatives. This Master Contract is effective on the 1st day of April 2018 and terminates at 5:00 P.M. on June 30, 2018, unless sooner terminated as provided herein.

CONTRACTOR

LEA

DISTRICT

Nonpublic School/Agency

DISTRICT

By: _____
Signature Date

By: _____
Signature Date

By:

Name and Title of Authorized Representative

Name and Title of Authorized Representative

Notices to CONTRACTOR shall be addressed to:

Notices to LEA shall be addressed to:

Name and Title

Name and Title

Nonpublic School/Agency/Related Service Provider

DISTRICT

LEA

Address

Address

City State Zip

City State Zip

Phone Fax

Phone Fax

Email*
(*Required)

Email

Additional LEA Notification
(Required if Completed)

Name and Title

LEA

Address

City State Zip

Phone Fax

Email

EXHIBIT B: RATES – NON-PUBLIC AGENCY ONLY – 2017-2018 CONTRACT YEAR

CONTRACTOR CCHAT Center CONTRACTOR NUMBER _____ CDE TOTAL ENROLLMENT ALLOWED _____

Rate Schedule. This rate schedule limits the number of LEA students who may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students who can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed \$2,000
 Total LEA enrollment may not exceed _____
 (per Master Contract Section 62)

SERVICE	DESCRIPTION	RATE
Language and Speech Therapy	PER DIEM – NPA provides all services at assigned school site for a flat per diem rate based on a full work day for this discipline. Rate will be pro-rated if NPA staff works less than a full work day.	\$ _____ Per Diem
	DIRECT THERAPY 1:1 or small group	
	CONSULTATION: student observation as it relates to program development and/or data collection; IEP team member training; collaboration with IEP team member(s)	\$ _____ Per Hour
	OTHER SERVICES: (requires prior approval of LEA per Section 36 of the Master Contract) formal assessment and report writing; written annual progress report; benchmark reporting on SEIS; sizing and adjustment of equipment; attendance at IEP meetings	
Occupational Therapy	PER DIEM – NPA provides all services at assigned school site for a flat per diem rate based on a full work day for this discipline. Rate will be pro-rated if NPA staff works less than a full work day.	\$ _____ Per Diem
	DIRECT THERAPY 1:1 or small group	
	CONSULTATION: student observation as it relates to program development and/or data collection; IEP team member training; collaboration with IEP team member(s)	\$ _____ Per Hour
	OTHER SERVICES: (requires prior approval of LEA per Section 36 of the Master Contract) formal assessment and report writing; written annual progress report; benchmark reporting on SEIS; sizing and adjustment of equipment; attendance at IEP meetings	
Physical Therapy	PER DIEM – NPA provides all services at assigned school site for a flat per diem rate based on a full work day for this discipline. Rate will be pro-rated if NPA staff works less than a full work day.	\$ _____ Per Diem
	DIRECT THERAPY 1:1 or small group	
	CONSULTATION: student observation as it relates to program development and/or data collection; IEP team member training; collaboration with IEP team member(s)	\$ _____ Per Hour
	OTHER SERVICES: (requires prior approval of LEA per Section 36 of the Master Contract) formal assessment and report writing; written annual progress report; benchmark reporting on SEIS; sizing and adjustment of equipment; attendance at IEP meetings	
Behavior Intervention Services	PER DIEM – NPA provides all services at assigned school site for a flat per diem rate based on the work day for this discipline. Rate will be pro-rated if NPA staff works less than the identified work day: <i>Check the applicable work day:</i> <input type="checkbox"/> Full Work Day <input type="checkbox"/> Half Work Day	\$ _____ Per Diem
	DIRECT STUDENT AIDE 1:1 or small group, implementing behavior plan, data collection.	\$ _____ Per Hour
	CONSULTATION: student observation as it relates to program development and/or data collection; IEP team member training; collaboration with IEP team member(s).	\$ _____ Per Hour
	SUPERVISING CONSULTANT: student observation as it relates to program development and/or data collection; IEP team member training; collaboration with IEP team member(s).	\$ _____ Per Hour
	OTHER SERVICES: (requires prior approval of LEA per Section 36 of the Master Contract) formal assessment and report writing; written annual progress report; benchmark reporting; attendance at IEP meetings.	\$ _____ Per Hour
Other:	PER DIEM – NPA provides all services at assigned school site for a flat per diem rate based on a full work day for this discipline. Rate will be pro-rated if NPA staff works less than a full work day.	\$ _____ Per Diem
	Deaf and Hard of Hearing Services	\$ <u>120.00</u> Per Hour

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: April 10, 2018

Attachments: X

From: Victoria Turk, Principal RVHS

Item Number: 10.7

SUBJECT: Request to declare as surplus non-operable
technology equipment from inventory at Rio Vista
High School and deem as zero value.

Action:
Consent Action: X
Information Only:

Background: The attached list of technology can no longer be used or updated to be in working order.

Status: Rio Vista High School requests the permission of the RDUSD Board of Trustees to surplus the attached list of outdated technology and deem as zero value.

Presenter: Victoria Turk, Principal of Rio Vista High School

Other People Who Might Be Present:

Cost &/or Funding Sources: NA

No cost to the district. All equipment will be sent to E-waste, if approved.

Recommendation: That the Board declares the list of non-operational technology equipment as surplus with zero value.

Time: 2 mins.

**River Delta Unified School District
Surplus Declaration**

School Site:

RVHS

Board Meeting Date:

Asset Tag#	Make	Description	Serial #	Approx. Value
8108	ELMO	document camera	1214379	
6847	Dell	computer	00045-142-622-455	
8106	Dell	computer	00045-655-192-772	
8125	Dell	computer	00045-643-182-019	
8120	Dell	computer	00045-644-246-197	
8127	Dell	computer	00045-655-192-764	
6632	Dell	computer		
10179	Dell	computer	00045-574-229-051	
8103	Dell	computer	0099-047-258-024	
8114	Dell	computer	00045-643-182-026	
81142	Dell	computer	00045-694-688-907	
81136	Dell	computer	0019-097-422-420	
7257	Dell	computer	00144-472-251-525	
9224	Dell	computer	00186-225-792-167	
8123	Dell	computer	00045-644-266-147	
8102	Dell	computer	00019-092-439-389	
6580	Dell	computer	0003-954-965-020	
8038	Dell	laptop	gtgwqb1	
8040	Dell	laptop	blbwqb1	

8039	Dell	laptop	hxgwqb1	
4941	Dell	laptop	jmgwqb1	
8044	Dell	laptop	bqgwqb1	
6592	Lenovo	laptop	l3-c3372 07/9	
6732	Dell	laptop	j9xbw01	
7253	Dell	laptop	jlfmzf1	
7621	HP	laptop	2ce1070lfs	
1529	HP	laptop	5ed5292nvd	
no tag	Dell	computer	00019-055-794-778	
no tag	Dell	computer	00019-082-693-443	
no tag	Dell	computer	00019-081-992-778	
no tag	Dell	computer	00019-055-655-502	
no tag	Dell	computer	00019-049-441-975	
no tag	Dell	computer	00043-418-055-191	
no tag	Dell	computer	80045-472-155-129	
no tag	Dell	computer	00144-050-628-057	
RVHS lab 48d	Dell	computer	00019-081-948-529	
no tag	Dell	computer	00019-081-992-926	
no tag	Dell	computer	00045-566-621-695	
no tag	Dell	computer	00045-658-912-107	
no tag	Dell	computer	00045-637-549-717	
no tag	Dell	computer	00045-453-974-702	
no tag	Dell	computer	00019-095-746-959	
no tag	Dell	computer	00019-055-655-535	
no tag	Dell	computer	00019-055-693-858	

no tag	Dell	computer	00019-055-655-539	
no tag	Dell	computer	00019-055-693-847	
no tag	Dell	computer	00019-054-463-103	
no tag	Dell	computer	00019-090-715-749	
no tag	Dell	computer	80045-469-325-073	
no tag	Dell	computer	80045-469-325-080	
no tag	Dell	computer	80045-469-325-076	
no tag	Dell	computer	80045-469-325-078	
no tag	Dell	computer	00019-055-693-846	
no tag	Dell	computer	00019-090-715-736	
no tag	Dell	computer	80045-469-325-077	
no tag	HP	laptop	00043-474-173-321	
no tag	Dell	computer	00019-081-992-935	
6589		television		
6608		television		
no tag	HP	printer	cnb9t81541	
no tag	Brother	printer	v61944a9j317578	
no tag	Brother	printer p1175	v61944a9j317589	
no tag	HP	printer P82836	cngjd16295	
no tag	Brother	printer 2629	v61944l8j167013	
83499		printer	cngkj82633	
no tag	HP	printer	CD054-64001	
007973RDUSD	HP	printer	usbd036267	

33		keyboards		
43		mice		
37		monitors		

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: April 10, 2018

Attachments: X

From: Kathy Wright, Director of Educational Services

Item #: 10.8

SUBJECT

Action: _____

Consent Action: X

Information Only: _____

Requesting the Board's authorization for Mr. Beno to review and approve on behalf of the Board the District Service Agreement (DSA) with Butte County Office of Education Migrant Education Region 2 for Migrant Services in RDUSD for the 2018-2019 school year. Rationale is that the deadline for submitting the DSA to the state is prior to the next regularly scheduled Board meeting.

Background & Status:

Each year Migrant Education and RDUSD meet and collaborate on services to bring to district to support the academic needs of our migrant students. In order to receive additional funding from the state to support our efforts a District Service Agreement (DSA) is required to outline the proposed services for both the regular school year and the summer school programming as well.

The proposed services include academic support to middle and high school students on campus at CMS/DHS, summer programming for all migrant students (Pre-K to 12th grade), parent workshops and meetings as well as providing Speech and Debate services at DHS.

Presenter:

Kathy Wright, Director of Educational Services

Cost &/or Funding Sources (be specific)

No cost to the district-all services provided are 100% funded through Migrant Education.

Recommendation:

That the Board authorize Mr. Beno to review and approve on behalf of the Board the District Service Agreement (DSA) with Butte County Office of Education Migrant Education Region 2 for Migrant Services in RDUSD for the 2018-2019 school year.

Time: 2 mins.

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, CA 94571-1651

BOARD AGENDA BRIEFING

Meeting Date: April 10, 2018

Attachments: _____

From: Sonia Rambo, Riverview Middle School

Item Number: 10.9

<u>SUBJECT</u>	Request to approve out-of-district travel and overnight stay for Riverview Middle School 6 th grade students and 2 Riverview Teachers to the YMCA Point Bonita Science Camp, in Sausalito, from April 25 th through April 27 th , 2018.	Action: _____ Consent Action: <u> X </u> Information Only: _____
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Background: The Point Bonita Science Camp trip has been a yearly tradition for Riverview. Aligned with the 6th grade California Science Standards, the trip is an educational opportunity for our students to experience first hand one of the eco systems of our California Coast. The students will have the opportunity to learn from the Park's Naturalists about the environment, fauna and flora, and rocks formations. In addition, they will have the opportunity to learn how to work cooperatively while hiking and exploring the park.
Teachers: Peter Hamilton, Salina Sisemore
Students: The trip is made available to the entire 6th grade class
Parent chaperones: At least 2 parents will be needed to accompany students

Status: The cost per student is expected to be \$265. The PTC and families have fundraised, find scholarships, and provide transportation to and from Point Bonita. The \$265 student fee will pay for food, lodging, and activities; school buses will be used for transportation. The District will incur no costs associated with this trip, and substitute teachers will not be required.

Presenter: Sonia Rambo

Other People Who Might Be Present: Sonia Rambo

Cost &/or Funding Sources: Participation fee and transportation cost per student is \$265.00. This cost will be funded by parents/community and other donations

Recommendation: That the RDUSD Board approves the out-of-district travel and overnight stay of Riverview Middle School 6th grade students and 2 teachers to the YMCA Point Bonita Science Camp, Sausalito, April 25th through April 27th 2018.

Time: 1 mins.

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: April 10, 2018

Attachments: X

From: Kathy Wright, Director of Educational Services

Item Number: 10.10

SUBJECT

Request to submit certification to the California Department of Education that River Delta Unified School District is a Tobacco-Free School District and has complied with all requirements set forth in the California Health and Safety Code, Section 104420

Action: _____
Consent Action: X
Information Only: _____

Background:

The District must have in place a tobacco-free policy prohibiting the use of tobacco products in all district owned or leased buildings, on district property and in district vehicles. The District must show evidence for certification by July 1 to apply for TUPE funding for this fiscal year.

Status:

The district has met all the requirements and with Board approval will submit certification of its compliancy to apply for TUPE funding for FY 2017-2018.

Presenter: Kathy Wright

Other People Who Might Be Present: Staff

Cost &/or Funding Sources

No cost to the District to apply for funding.

Recommendation:

That the Board allows the District to submit certification of compliance to CDE.

Time: 5 mins.

**CALIFORNIA DEPARTMENT OF EDUCATION
TOBACCO-FREE SCHOOL DISTRICT CERTIFICATION**

District/Charter/County Office of Education Name River Delta Unified School District		County Name Sacramento	County-District-School (CDS) Code 34-67413	
Contact Person Christy Ricketts	E-mail cricketts@rdsd.org		Telephone Number 707-374-1720	Date Submitted April 11, 2018

**CALIFORNIA HEALTH AND SAFETY CODE, Section 104420
Compliance Requirements**

- The agency's tobacco-free policy prohibits the use of tobacco products any time in agency owned or leased buildings, on agency property, and in agency vehicles. The agency has established written procedures to enforce this policy.
 - **Review** the submitted agency tobacco-free policies and enforcement procedures to ensure the above factors are addressed, including dates of approval and revisions. Submitted policies and enforcement should address use by staff, students, visitors, and joint use of property.
 - **Review** the submitted assurance signed by the superintendent or designee that states provisions of the policy are implemented and will be enforced by the agency (see provided sample).
- The agency's tobacco-free policy specifically prohibits the use of electronic cigarettes or other devices that deliver a vaporized liquid.
- Policy and enforcement procedures have been communicated clearly to agency personnel, parents, students, and the larger community.
 - **Review** the submitted description of how the information was disseminated to show the policy and enforcement procedures have been communicated.
- Permanent signs stating, "Tobacco Use is Prohibited" are prominently displayed at all entrances to all agency properties/locations.
 - **Review** submitted evidence of compliance that includes a picture of a permanent sign.
- Information about tobacco cessation support programs is made available and encouraged for students and staff.
 - **Review** the submitted description as to how information regarding these programs is disseminated.

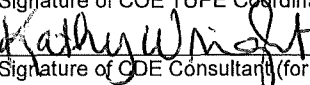
County Office of Education (COE) coordinators for the Tobacco-Use Prevention Education (TUPE) Program should request of each district or direct-funded charter school evidence of compliance as outlined above for review by the COE and complete this form for submission to the California Department of Education (CDE).

Note: COEs must submit this form and documentation pertaining to the certification of the COE to the CDE Coordinated School Health and Safety Office (CSHSO) for review.

Agencies must meet the requirements for certification by July 1 to apply for TUPE funding for that fiscal year. If the agency does not meet the requirements for certification until after July 1, it is ineligible to apply for TUPE funding until the following fiscal year.

For County and State Use Only

The agency identified above meets the criteria for certification as a Tobacco-Free agency as defined in California *Health and Safety Code, Section 104420* and is eligible to apply for funding beginning July 1, 20___. This certification will remain valid until June 30, 20___.

Signature of COE TUPE Coordinator 	Printed Name Kathy Wright	Telephone Number 707-374-1725	Date
Signature of CDE Consultant (for COE submissions)	Printed Name	Date	Date Entered and Initials

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: April 10, 2018

Attachments: _____

From: Don Beno, Superintendent

Item Number: 10.11

SUBJECT Donations

Action: _____

Consent Action: x

Information Only: _____

Background:

Donations to Receive and Acknowledge:

Riverview Middle School – Leadership Camp

Soroptimist International of Rio Vista - \$1,650
Isleton Lion's Club Community Service - \$550

Rio Vista High School – Modernization of the Rio Vista High School Elizabeth McCormack Library

Harvey L. and Maud C. Sorensen Foundation

Rio Vista High School – In memory of Alberto Guidi (Language and Arts Departments)

Paola, Dianne and Lina Belli

Rio Vista High School – Class of 1968 Scholarship Fund

Neil R. Hamilton III - \$100
John Cook - \$100

Rio Vista High School – Swim Team Fund

Soroptimist International of Rio Vista - \$1000

Hal and Sue Conklin - \$100

Molly & Tony Coito - \$43

Cathy & Dan Francis - \$53.75

Warren E Gomes Excavating, Inc. - \$197

Lynn Jones - \$30

Paul A. Lamothe - \$50

Marilyn & Jim Riley - \$50

James Woodruff - \$50

Mario Hernandez - \$50

Kathy & Steve Wright - \$50

Bonnie Chapman - \$100

Pam & Kenny Baird - \$50

Noelle & Warren Gomes, Jr. - \$50

Lira's Welding - \$100

Jeffrey & Jenny Henderson - \$50

Griffin Construction - \$50

Bill Wright - \$200

Howard Lamothe - \$250

Rio Vista High School – Softball Team

Ann Riedmiller - \$204.30
Darlene & Buford Holley - \$100

Walnut Grove Elementary School – Sly Park Educational Fieldtrip

Al's Place \$715
Walnut Grove Rotary \$1200
Mary Anne Mize \$166.81

Delta High School – Tyler Uslan Scholarship Fund

The Gordan T. and Melissa A. Egan Family Foundation - \$5,000

Presenter Don Beno

Other People Who Might Be Present Staff

Cost &/or Funding Sources

Recommendation:

That the Board acknowledge and approve the receipt of these donations.

Time: 2 mins.

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: April 10, 2018 Attachments: ___x___
From: Elizabeth Keema-Aston, Chief Business Officer Item Number: _11._

SUBJECT Action: _x___
Contract Extension for one year to retain Sodexo as the Food Consent Action: ___
Service Manager for River Delta USD. Information Only: ___

Background:

River Delta USD has contracted with Sodexo to provide Food Service Management for the district. Our current contract was negotiated in June 2014. This will be the districts final one year extension options available through FY 2018-19.

Status:

The district is asking the board to approve the extension for FY 2018-19 and retain Sodexo as the districts Food Service Management.

Presenter: Elizabeth Keema-Aston, Chief Business Officer

Other People Who Might Be Present: N/A

Cost &/or Funding Sources

Fees to be paid from revenues received in the Cafeteria Fund for meals served.

Recommendation:

That the Board approve the extension of the current contract for FY 2018-19.

Time: __5 mins.__

CONTRACT AMENDMENT

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 5 Pages

AGREEMENT NUMBER	AMENDMENT NUMBER
FSM 14-15	4
REGISTRATION NUMBER	

1. This Agreement is entered into between the School Food Authority and Contractor named below:
SCHOOL FOOD AUTHORITY'S NAME
River Delta Unified School District
FOOD SERVICE MANAGEMENT COMPANY'S NAME
Sodexo America, LLC
2. The term of this Agreement is July 1, 2018 through June 30, 2019
3. The maximum dollar amount of this contract is equal to the fixed cost per meal of \$1.715 for Breakfast, \$1.923 for Lunch, \$2.249 for Dinner, \$0.48 for Snack, and \$1.923 for Equivalent Meals multiplied by the number of meals served.
4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

- A. **The parties have agreed to renew the Agreement for an additional one-year period pursuant to Section II.A of the Agreement. There are no [0] additional one-year renewal options available.**
- B. **The following "Fixed Meal Rate Per Meal" table shall supersede and replace the current table contained in Exhibit B of the Agreement:**

Breakfast	64,000	\$ 1.715	\$ 109,760
Lunch	125,500	\$ 1.923	\$ 241,337
Supper	38,000	\$ 2.249	\$ 85,462
Snack	14,500	\$ 0.480	\$ 6,965
Non-Program Sales(\$3.00 equivalent)	9,000	\$ 1.923	\$ 17,307
Total Meals, Rate & Total	251,000		\$ 460,831

- c. **Add the following to II. General Terms and Conditions:**

Q. Penalties (this item formerly named Sanctions)

Add X. Small and Minority Businesses - Prime Contractors and Subcontractors

(a) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. (b) Affirmative steps must include: (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists; (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources; (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises; (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section. (2 CFR, Part 200.321[a][b][1-6])

Add Y. Certifications

Per Appendix II to 2 *CFR*, Part 200 the following provisions must be included (as applicable):

Equal Employment Opportunity Clause per Executive Order 11246 (for contracts in excess of

\$10,000) Rights to Inventions Made Under a Contract or Agreement

Section II. General Terms and Conditions, Item T. Compliance with the Law

The following citations have been updated, and they will need to be replaced with **2 *CFR*, Part 200**:

2 *CFR* 225

2 *CFR* 230

7 *CFR* 3016

7 *CFR* 3019

Section IV. Food Service Program, Item A. Food Service Management Company

Responsibilities. Replace Item 3 with the following:

The SFA participates in meal programs that require the use the nonprofit food service funds, to the maximum extent practicable, to buy domestic commodities or products for Program meals. A 'domestic commodity or product' is defined as one that is either produced in the U.S. or is processed in the U.S. substantially (51% or more by weight or volume) using agricultural commodities that are produced in the U.S. as provided in 7 *CFR* 210.21(d) and 220.16[d]).

Add Item 6 with the following:

The FSMC will document why a non-domestic food is being substituted for domestic foods. The documentation is intended to indicate if the alternative food is due to the cost of domestic being significantly higher than non-domestic foods and/or the domestic foods are not produced or manufactured in sufficient and reasonable available quantities of a satisfactory quality. The Respondent will provide documentation justifying their use of exceptions to the Buy American Provision.

Add Item 7 with the following:

The FSMC will provide documentation about the percentage of domestic product in any processed end product. If the percentage is less than 51% then the respondent will notify the SFA of the non-domesticity of the process end product.

Add Item 8 with the following:

The FSMC will provide certification of domestic origin for products which do not have country of origin label

Section IV. Food Service Program, Item B. School Food Authority Responsibilities

The following citation replaced with **7 CFR, Section 210.7(c)**:

7 *CFR*, Section 210.16(a)(3)

The following citation replaced with **7 CFR, Section 210.10(m)**:

7 *CFR*, Section 210.10(g)

Section IV. Food Service Program, Item B. School Food Authority Responsibilities

Item 9 Add the following: "Meals are prepared by the SFA on-site."

Section VII. FSMC Employees Add the following language:

8. Professional Standards. The FSMC shall only place staff for work in the SFA that met the minimum professional standards outlined in 7 CFR 210.30 which can be viewed at the following web page:

http://www.fns.usda.gov/sites/default/files/cn/profstandards_flyer.pdf. The SFA shall ensure that all staff the FSMC proposes for placement meet the minimum professional standards. The FSMC shall ensure their employees take the required annual training as outlined in the professional standards and provide certification of such training to the SFA. The FSMC shall remove from the SFA premises any staff who fail to take the required training.

The FSMC shall provide the SFA with a list of proposed employees and evidence that they meet the professional standards.

Section IX. Monitoring and Compliance Replace the language in 1. with:

The SFA shall monitor the food service operation through periodic on-site visits in order to develop recommendations for improvement of the food service program per 7 *CFR*, Section 210.16(a)(3).

Section X. Equipment, Facilities, Inventory, and Storage, Item 5

Add this sentence to item F: "Meals are prepared by the SFA on-site."

Section XI. Certifications, Items A, D, and E The following citations have been updated, and need to be replaced with 2 *CFR*, sections 180 and 417:

7 *CFR*, parts 3016 and 3019

7 *CFR*, Section 3017.510



Scope of Work, Section 2. Description of FSMC Responsibilities, Item C. Menus

Add the following language with regulations to the statement below item 1:

Adhere to the 21-day cycle menu for the first 21 days of meal service; thereafter, the FSMC may only make changes with the SFA's approval (7 *CFR*, Section 210.16[b][1]). Adhere to the menu planning meal patterns as required in 7 *CFR*, Sections 210.10 and 220.8.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

FOOD SERVICE MANAGEMENT COMPANY		CALIFORNIA Department of Education Use Only
CONTRACTOR'S NAME <i>(If other than an individual, state whether a corporation, partnership, etc.)</i> Sodexo America, LLC		
BY <i>(Authorized Signature)</i> 	DATE SIGNED <i>(Do not type)</i>	
PRINTED NAME AND TITLE OF PERSON SIGNING Jude Medeiros, Vice President		
ADDRESS 9801 Washington Blvd., Gaithersburg, MD 20878 Attn: Law Department		
SCHOOL FOOD AUTHORITY		
SCHOOL FOOD AUTHORITY NAME River Delta Unified School District		
BY <i>(Authorized Signature)</i> 	DATE SIGNED <i>(Do not type)</i>	
PRINTED NAME AND TITLE OF PERSON SIGNING Don Beno, Superintendent		
ADDRESS 445 Montezuma St., Rio Vista, CA 94571		
<input type="checkbox"/> Exempt per:		

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure.)

1. Type of Federal Action: <input checked="" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Actions <input checked="" type="checkbox"/> A/B a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Types: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: Year <input type="text"/> quarter <input type="text"/> Date of last report <input type="text"/>
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4. Name and Address of Reporting Entity: Sodexo Operations, LLC, on behalf of itself and all its subsidiaries. 9801 Washingtonian Blvd., Gaithersburg, Maryland 20878 <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Congressional District, if known:	5. If Reporting Entity in No. 4 is Subawardee, Enter Name and A Address of Prime: Congressional District, if known: N/A
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6. Federal Department/Agency: U.S. Congress Department of Defense USDA	7. Federal Program Name/Description CFDA Number, if applicable: <input type="text"/>
--	--

8. Federal Action Number, if known: Unknown	9. Award Amount, if known: \$ <input type="text" value="Unknown"/>
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10. a. Name and Address of Lobbying Entity (if individual, last name, first name, MI): Sodexo Operations, LLC, on behalf of itself and all its subsidiaries. 9801 Washingtonian Blvd., Gaithersburg, Maryland 20878	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI): Montoya, Jessica; and Bukar, Nancy
--	---

(attach Continuation Sheet(s) S F-LLL-A, if necessary)

11. Amount of Payment (check all that apply): <input type="checkbox"/> actual <input type="checkbox"/> planned	13. Type of Payment (check all that apply): <input type="checkbox"/> a. retainer <input type="checkbox"/> b. one-time fee <input type="checkbox"/> c. commission <input type="checkbox"/> d. contingent fee <input type="checkbox"/> e. deferred <input checked="" type="checkbox"/> f. other, specify: In House Government Affairs Department
12. Form of Payment (check all that apply): <input type="checkbox"/> a. cash <input type="checkbox"/> b. in-kind; specify: nature <input type="text"/> value <input type="text"/>	

14. Brief Description of Services Performed or to be Performed and Date(s) of Service, including officer(s), employee(s), or member(s) contacted, for Payment indicated on item 11:

Sodexo has not conducted any lobbying activities related to this or any other federal contract. Lobbying activities focus on general issues being addressed by the federal government.

(attach Continuation Sheet(s) SF-LLL-A, if necessary)

15. Continuation Sheet(s) SF-LLL-A attached: Yes No

16. Information requested through this form is authorized by title 31 U.S.C., Section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: <input type="text" value="Jude Medeiros"/> Print Name: <input type="text" value="Jude Medeiros"/> Title: <input type="text" value="Vice President"/> Telephone No.: <input type="text" value="415-265-0074"/> Date: <input type="text" value="January 1, 2018"/>
--	---

DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and Suspension, and implemented at 7 *CFR*, Section 3017.510, for prospective participants in primary covered transactions, as defined at 7 *CFR*, Section 3017.200:

1. The contractor certifies that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph 1.(b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.
2. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

Sodexo America, LLC.

Contractor/Company Name

Award Number, Contract Number, or Project Name

Jude Medeiros, Vice President NorAm Operations Schools

Name(s) and Title(s) of Authorized Representatives

Jude Medeiros

Signature(s)

January 1, 2018

Date

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: April 10, 2018
From: Don Beno, Superintendent

Attachments:
__X__ Item

SUBJECT Request approval of election process and *Resolution #745 Specifications of Election Order, Publication of Notice of Election form, Notice of Election and Certification of maps and boundaries* for the November 6, 2018 Elections of District Board Members for the 2018-2022 term of office

Number: X12
Action: ___
Consent Action: ___
Information Only: ___

Background:

Preparations are currently in progress for November 6, 2018 elections. Several items will need to be acted upon by the Board. Official nominating petitions for eligible candidates desiring to file for any of the elective offices may be obtained from the office of the Registrar of Voters at 7000 65th Street, Suite A, Sacramento, CA 95823-2315, on and after July 16, 2018, and must be filed not later than 5:00 p.m. on August 10, 2018. However, if nomination documents for an incumbent are not filed by 5:00 p.m. on August 10, 2018, any qualified person other than the incumbent shall have until 5:00 p.m. on August 15, 2018 to file. The nomination extension is not applicable where there is no incumbent to be elected. Candidates must live within the "open" Trustee Area boundaries in order to be nominated or in order to file. However, all candidates are voted on by the whole district and are elected at large.

Status:

The open offices for which candidates may declare their candidacy are:

- Board of Trustee Area I (Incumbent Sarah Donnelly)
- Board of Trustee Area II (Incumbent Katy Maghoney)
- Board of Trustee Area III (Incumbent David Bettencourt)
- Board of Trustee Area V (Incumbent Alicia Fernandez)

Term to be 4 years (2018-2022)

*See attached Resolution #745: Specifications of the Election Order
Publication of Notice of Election
Notice of District Election (Eng./Span.)
Map Certification*

Presenter: Don Beno

Cost &/or Funding Sources Costs associated with filing the Notice of District Election and costs associated with the election itself are determined following the election by the elections offices.

Recommendation:

That the Board approve Resolutions #745 Specifications of the Election Order, Publication of Notice of Election, Notice of District Election and the District Boundary Map Certification for the November 6, 2018 election of Board members for Area I, II, III and V.

Time: 6 mins.

**RIVER DELTA UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 745
Specifications of the Election Order**

WHEREAS, pursuant to Education Code sections 5304, 5322, and 5016, and Elections Code section 10002, the authority for the Specifications of the Election Order, we hereby certify the following with respect to the Board of Trustees members' election in the River Delta Unified School District: An election will be held with the River Delta Unified School District which will affect the Sacramento, Solano and Yolo Counties:

DATE OF ELECTION:	November 6, 2018
PURPOSE OF ELECTION:	To elect four (4) members of the Board of Trustees of said district. Said term to be four (4) years unless otherwise specified.

WHEREAS, a statewide general election will be held within the County of Sacramento on the same day;

WHEREAS, Election Code ' 10403 requires jurisdictions to file with the Board of Supervisors, and a copy with the Registrar of Voters, a resolution requesting consolidation with a stateside election.

THEREFORE, BE IT RESOLVED, that the River Delta Unified School District requests the Board of Supervisors of Sacramento County to consolidate the regularly scheduled General District Election with the Statewide General Election to be held on November 6, 2018; and,

BE IT FURTHER RESOLVED that the Sacramento County Board of Supervisors, that the Yolo County Board of Supervisors, and that the Solano County Board of Supervisors consolidate the District's Board of Trustees elections with the Statewide General Election to be held on November 6, 2018.

BE IT FURTHER RESOLVED that for said elections, the candidate's statement of qualifications shall be limited to 200 words.

BE IT FURTHER RESOLVED that all candidates, including incumbents, shall be responsible for and provide for the pre-payment of the costs of preparing and distributing the candidate's statement (limited to 200 words) or materials other than the sample ballot and the voter's pamphlet that the candidate wishes sent to each voter.

BE IT FURTHER RESOLVED that if a tie vote makes it impossible to determine which of two or more candidates has been elected to the Board of Trustees, the winner or winners shall be determined by lot.

BE IT ALSO RESOLVED that the Board of Trustees of the River Delta Unified School District agrees to reimburse the Registrars of Voters for actual costs accrued for each election, such costs to be calculated by proration method set forth in the County's current Election Cost Allocation Procedures on the basis of the amount of services provided to the River Delta Unified School District.

PASSED AND ADOPTED the 10th day of April, 2018, by the Board of Trustees of the River Delta Unified School District of Sacramento County, California, by the following vote:

AYES:
NOES:
ABSENT:
ABSTENTIONS:

IN WITNESS WHEREOF, I, Marilyn Riley, Clerk of the Board of Trustees of the River Delta Unified School District of Sacramento County, California, certify that the foregoing is a full, true, and correct copy of **Resolution No. 745**, adopted by the said Board at a Regular Business meeting thereof, held at a regular public place of meeting and the resolution is on file in the office of said Board.

Marilyn Riley, Clerk
Board of Trustees
River Delta Unified School District

April 10, 2018
(Date)



RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street
Rio Vista, California 94571-1651
(707) 374-1700 Fax (707) 374-2995
www.riverdelta.k12.ca.us

PUBLICATION OF NOTICE OF ELECTION

Elections Code '12112 requires the publication of a "Notice of Election". The Notice shall contain the date of the general district elections, name of the offices for which candidates may file, and state the qualifications required by the principal act for each office, as well as other pertinent information.

RIVER DELTA UNIFIED SCHOOL DISTRICT recommends that the Registrar of Voters publish (check one only):

A combined election notice with other districts

or

A separate/individual district notice. (If a separate/individual district notice is requested, the district is responsible for the notice and its publication.)

Dated: _____ April 10, 2018 _____

Don Beno, Superintendent
River Delta Unified School District

Creating Excellence To Ensure That All Students Learn

Bates School Isleton School Walnut Grove School Delta High School Wind River School
Clarksburg Middle Riverview Middle D. H. White Elementary Rio Vista High School Mokelumne High School
River Delta High/Elementary School River Delta Community Day School Delta Elementary Charter School



RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street
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(707) 374-1700 Fax (707) 374-2995
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NOTICE OF DISTRICT ELECTION

Notice is hereby given that a General District Election will be held November 6, 2018 in this District. The offices for which candidates may declare their candidacy are:

MEMBERS OF THE BOARD OF TRUSTEES, FOUR (4) POSITIONS:

- Board of Trustee Area I (Incumbent Sarah Donnelly)
- Board of Trustee Area II (Incumbent Katy Maghoney)
- Board of Trustee Area III (Incumbent David Bettencourt)
- Board of Trustee Area V (Incumbent Alicia Fernandez)

Primary Qualifications: Each candidate must meet the following qualifications for office as specified in the principal act or code under which this district is organized:

Any person, regardless of sex, who is 18 years of age or older, a citizen of the State of California, a resident of the River Delta Unified School District*, a registered voter, and who is not disqualified by the Constitution or laws of the State from holding a civil office, is eligible to be elected or appointed a member of a governing board of a school district without further qualifications. (Education Code section 35107(a))

***Secondary Qualification:** As a resident of the District, the candidate(s) must reside in the Trustee Area which they wish to represent. (Note: Although candidates are nominated by Trustee Area, the elections are held district-wide.)

Official Declarations of Candidacy for eligible candidates desiring to file for any of the elective offices may be obtained from their home county office on and after July 16, 2018 and must be filed not later than 5:00 p.m. on August 10, 2018:

Sacramento County
Voter Registration & Elections
7000 65th Street, Suite A
Sacramento, CA 95823
(916) 875-6365

Solano County
Registrar of Voters
675 Texas Street, Ste # 2600
Fairfield, CA 94533
(707) 784-3351 (Candidate
Services) General 784-3357

Yolo County
Elections Office
625 Court Street
Woodland, CA 95695
(530) 666-8133

However, if a declaration of candidacy for an incumbent is not filed by the latter date and hour, any person other than the incumbent shall have until 5:00 p.m. on August 15, 2018 to file a declaration of candidacy for such office. The nomination extension is not applicable where there is no incumbent to be elected.

Appointment to each elective office will be made by the supervising authority as prescribed by Elections Code §10515 in the event there are not candidates or an insufficient number of candidates for such office and a petition for an election is not filed within the time prescribed by Elections Code §10515; that is by 5p.m. on August 15, 2018.

Dated this 10th day of April, 2018

By _____
Don Beno, Superintendent and Secretary

Creating Excellence To Ensure That All Students Learn

- | | | | | |
|------------------------------------|----------------------------------|---------------------------------|-----------------------|-----------------------|
| Bates School | Isleton School | Walnut Grove School | Delta High School | Wind River School |
| Clarksburg Middle | Riverview Middle | D. H. White Elementary | Rio Vista High School | Mokelumne High School |
| River Delta High/Elementary School | River Delta Community Day School | Delta Elementary Charter School | | |



RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street
Rio Vista, California 94571-1651
(707) 374-1700 Fax (707) 374-2995
www.riverdelta.k12.ca.us

Noticia: Elección General del Distrito

Se da **Noticia** por medio de la presente que habrá una Elección General del Distrito el 6 de noviembre 2018 en este distrito. Los oficios por los cuales los candidatos pueden declarar su interés son:

MIEMBROS DE LA MESA DIRECTIVA, 4 POCISIONES:

Mesa Directiva Área I (Oficial Sarah Donnelly)
Mesa Directiva Área II (Oficial Katy Maghoney)
Mesa Directiva Área III (Oficial David Bettencourt)
Mesa Directiva Área V (Oficial Alicia Fernandez)

Calificaciones Primarias: Cada candidato tiene que cumplir con las siguientes calificaciones para el oficio como es explicado en el acto de principal o código por el cual este distrito está organizado:

Cualquier persona, sin importar el sexo, que tiene 18 años o más, ciudadano del estado de California, un residente del distrito escolar*, registrado para votar, y que no está descalificado por la Constitución o leyes del estado de tener un oficio civil, y es elegible para ser electo o puesto como miembro de una mesa gobernante de un distrito escolar sin más calificaciones. (Código de Educación sección 35107 (a).

***Calificación Secundaria:** Como residente del distrito escolar, el candidato tiene que residir en el Área Fideicomisaria de la que ellos representan. (Nota: Aunque las elecciones se lleven a cabo en todo el distrito).

Declaraciones oficiales del oficio para los candidatos elegibles que están deseando aplicar para cualquiera de los oficios electivos pueden obtener los de su oficina condado de su residencia en o después del 16 de julio de 2018 y tiene que estar archivado para las 5:00 p.m. del 10 de agosto de 2018:

Condado de Sacramento
Oficinas de Elecciones Para
Registro de Votantes
7000 65th Street, Suite A
Sacramento, CA 95823
(916) 875-6451

Condado de Solano
Registro de Votantes
Candidato Services
675 Texas Street, Ste. # 2600
Fairfield, CA 94533
(707) 784-3357

Condado de Yolo
Oficina de Elecciones
625 Court Street
Woodland, CA 95695
(530) 666-8133

Aunque, si uno que ya está en el oficio no ha archivado su declaración de candidato para la última fecha y hora mencionada, cualquier persona que no sea el que está en el oficio podrá archivar su declaración para candidato de tal oficio hasta las 5:00 p.m. del 15 de agosto del 2018.

Asignación de cada oficio electivo se hará por la autoridad supervisora como se declara en el Código de Elecciones §10515 en caso de que no haya candidatos o un número suficiente de candidatos para tal oficio y no se archivo una petición para elección dentro del tiempo prescrito por el Código de Elecciones §10515 (5:00 p.m. del 15 de agosto del 2018).

Archivado este día 10 de abril de 2018

Por _____
Don Beno, Superintendente



RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street
Rio Vista, California 94571-1651
(707) 374-1700 Fax (707) 374-2995
www.riverdelta.k12.ca.us

April 10, 2018

Voter Registration and Elections
County Of Sacramento
3700 Branch Center Road
Sacramento, CA 95827

Dear Registrar of Voters:

RE: Board Elections 2018 -- Map Certification

There have been no boundary changes since our last election in 2016.

Therefore, we hereby affirm and certify that the map and boundary description which you have on file is correct and current.

If you have need of any further information, please contact us.

Sincerely,

Don Beno
Superintendent

jg

cc: Board of Trustees

Creating Excellence To Ensure That All Students Learn

Bates School Isleton School Walnut Grove School Delta High School Wind River School
Clarksburg Middle Riverview Middle D. H. White Elementary Rio Vista High School Mokelumne High School
River Delta High/Elementary School River Delta Community Day School Delta Elementary Charter School

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: April 10, 2018 Attachments:
From: Don Beno, Superintendent Item
Number: 13..

SUBJECT Request to Approve Resolution #745 Calling for Full and Fair Funding of California's Public Schools
Action:
Consent Action: _____
Information Only: _____

Background:

SACRAMENTO, Calif., (Jan. 8, 2018) – As part of its ongoing work to ensure that all students benefit from the resources needed for a high-quality education, the California School Boards Association is calling on the Legislature to raise school funding to the national average by 2020 and to the average of the top 10 states by 2025.

Status:

Despite boasting the sixth largest economy in the world and the highest gross domestic product of any state, California ranks at or near the bottom nationally in nearly every measure of school funding and staffing. Under the Local Control Funding Formula (LCFF), revenue for K-12 schools has only recently returned to 2007 levels, meaning funding has not substantially increased, on an inflation-adjusted basis, for more than a decade.

In the 1970s, California ranked in the top five nationally in school funding; currently, California is 41st and trails the average of the top 10 states by almost \$7,000 in per-pupil funding, depriving students of critical opportunities for academic, social and emotional development and essential preparation for a rapidly changing economy.

Presenter:

Don Beno, Superintendent

Background and status information provided by California School Boards Association
A nonprofit association representing school districts and county offices of education in California.

Other People Who Might Be Present: Not Applicable

Cost &/or Funding Sources: Not Applicable

Recommendation:

That the Board approves Resolution #745 Calling for Full and Fair Funding of California's Public Schools

Time: 5 mins.

Behind the Numbers

The cold, hard facts of California public school funding



- California has the 6th largest economy in the world and the largest GDP of any state, yet ranks near the bottom in nearly every measure of school funding or school staffing.

45th in percentage of taxable income spent on education

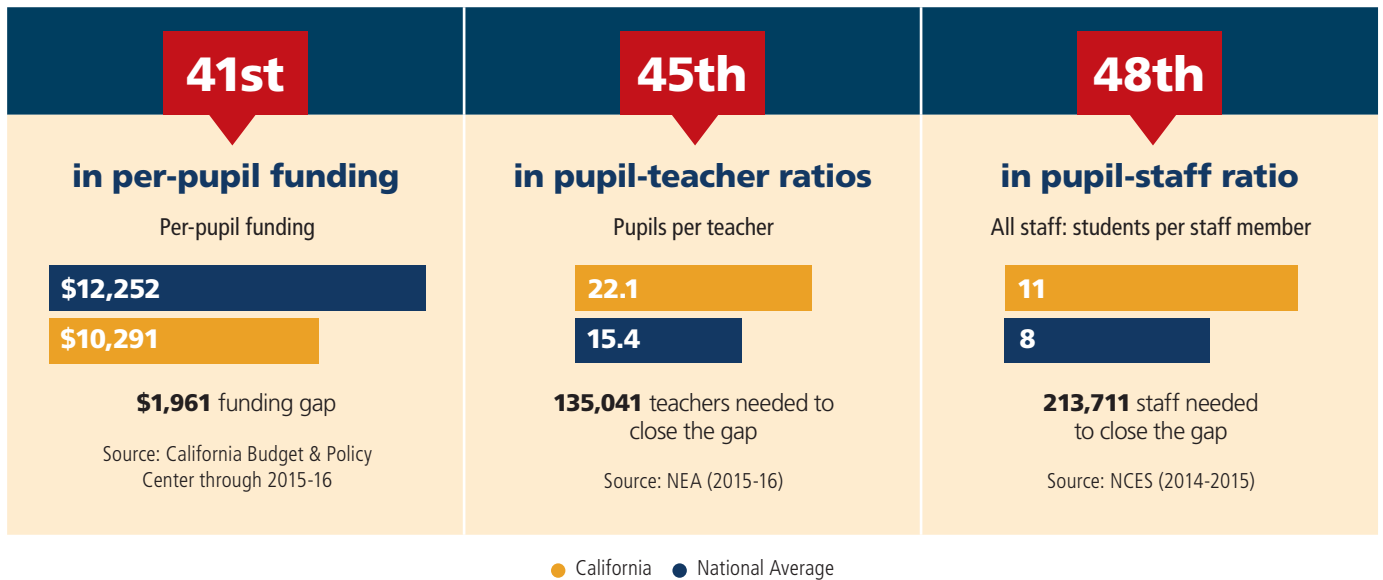
Percent of total taxable income spent on education



Source: Ed Week (2014)



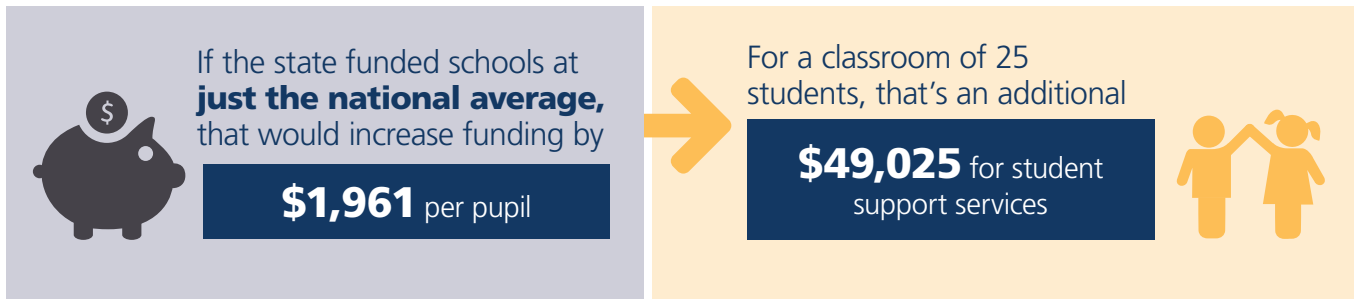
California's rank tied for
45th



- The state has barely restored the funding levels of schools to what they were before the great recession, yet in nearly all communities these gains are being eroded by increasing costs in health care, pensions, and utility costs that threaten educational programs and challenge school districts and county offices of education to stay financially viable.
- California's inadequate school funding hurts our students, undermines our communities, threatens our prosperity, and dims the prospects of future generations.
- If we want to prepare our students for an increasingly competitive, technology-driven global economy, we must invest at a level necessary to support student success.



- ▶ If the state funded schools at just the national average, that would increase funding by \$1,961 per pupil. For a classroom of 25 students, that's an additional \$35,000 for student support services (counselors, social workers, wellness centers), parent and community engagement, support for English learners, intervention programs, instructional support staff, class size reduction, CTE, and expanded offerings in the arts and other extracurriculars.



Source: California Budget & Policy Center through 2015-16

👍 With an additional \$1,961 per student, a 500 student school would have \$980,500 in additional revenue. This would allow the school to:

- » **Improve College and Career Counseling**, by providing a college and career counselor for every 250 students (recommended by the American School Counselor Association). This will ensure that all students are on track to graduate, meet A-G requirements, and have a robust plan for what to do post high school graduation.
Cost: \$159,948 for two counselors.¹
- » **Engage Parents**, by having teachers conduct home visits and having a parent coordinator organize educational classes for parents to learn about how they can best support their children's education.
Cost: \$87,474 to provide a stipend for teachers to conduct at least a one hour home visit per student (assuming \$15 per hour) and a parent coordinator².
- » **Ensure Advanced Placement Success**, by placing all students in an Advanced Placement course, paying for test fees, and incorporating student supports, including tutoring, to master and practice the content. Supports can also incorporate AP preparation during summer school (see section on expanding summer learning).
Cost: \$89,500 to provide each student with one AP test fee (\$94) and an average of one hour of tutoring from a certificated teacher (\$85).
- » **Provide a Well-Rounded Education**, by supporting time for arts, physical activity, civic engagement and other topics that provide students with a well-rounded education. Funding will support part time teachers in these diverse subject areas.
Cost: \$159,948 for four half time teachers³ in the areas of art, music, physical education, and civics.
- » **Expand Summer Learning**, to ensure that all students are enrolled in a summer program that offers a rigorous curriculum that is centered on a relevant theme, coordinated by an expert teacher, and offers opportunities for hands on learning that truly immerses students in the subject matter.
Cost: \$464,425 to provide each student with a five-week summer program (\$185.77 per student per week of summer learning⁴).
- » **Expand Preschool**, to ensure that all students are enrolled in a high-quality preschool program with a qualified teacher that supports the development of cognitive, motor and other skills that will allow students to be successful once they enter Kindergarten.
Cost: \$690,201 for 81 students to enroll in a full-day, year-round program led by a teacher with a bachelor's degree in early childhood education (\$8,521 per student).⁵ A total of \$4.3 million would be required to provide quality preschool to all 500 students.

1. All staff are assumed to have a 79,974 cost to the school. This is based on a \$66,645 mid-point salary for certificated staff during the 2015-16 school year, plus an additional 20% in benefits.
See <http://bit.ly/2jmYHcw>

2. See endnote 1

3. See endnote 1

4. Estimate by Summer Matters. See <http://bit.ly/2widdwH>

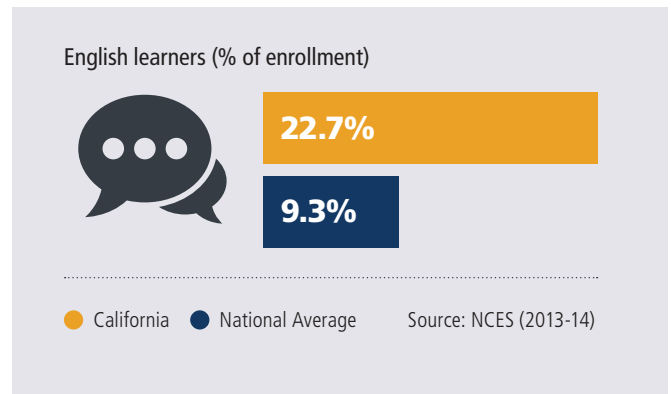
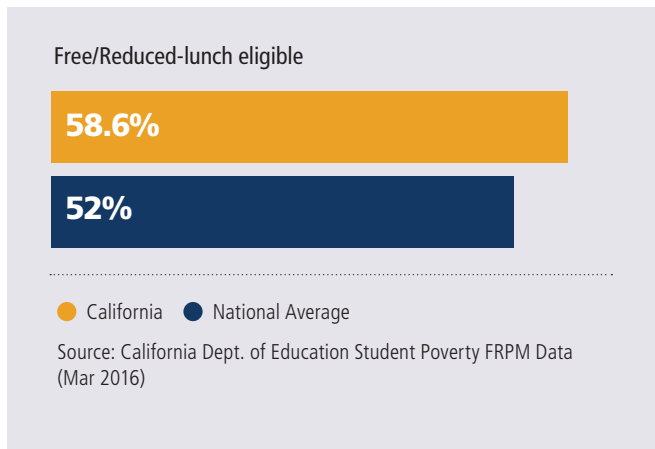
5. See estimates at <http://bit.ly/2uQwoj>

- California has one of the worst teacher-pupil ratios in the nation...and some of the lowest overall staffing levels in the country

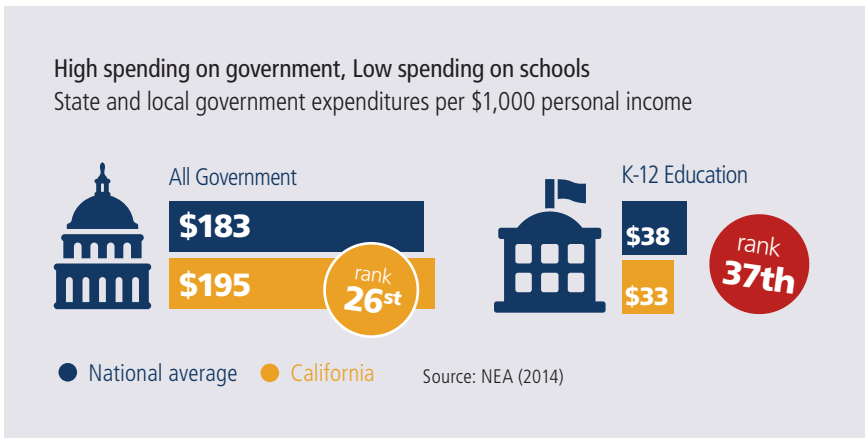
	All staff	Officials and Admin.	Principals and Asst. Principals	Instructional aides	Guidance counselors	Librarians
California	11.7	2,141	382	97.6	822	8,096
National Average	8.1	750	298	67.8	491	1,109
Difference	3.6	1,391	85	29.8	331	6,981
Additional staff to close gap	238,781	5,469	4,695	28,456	5,186	4,909
Ranking	48th	47th	44th	46th	49th	50th

- The problems posed by California’s dismal school funding levels are compounded by the high level of student need and the state’s high cost of living: 58 percent of California’s public school students are eligible for free/reduced lunch — above the national average of 52%

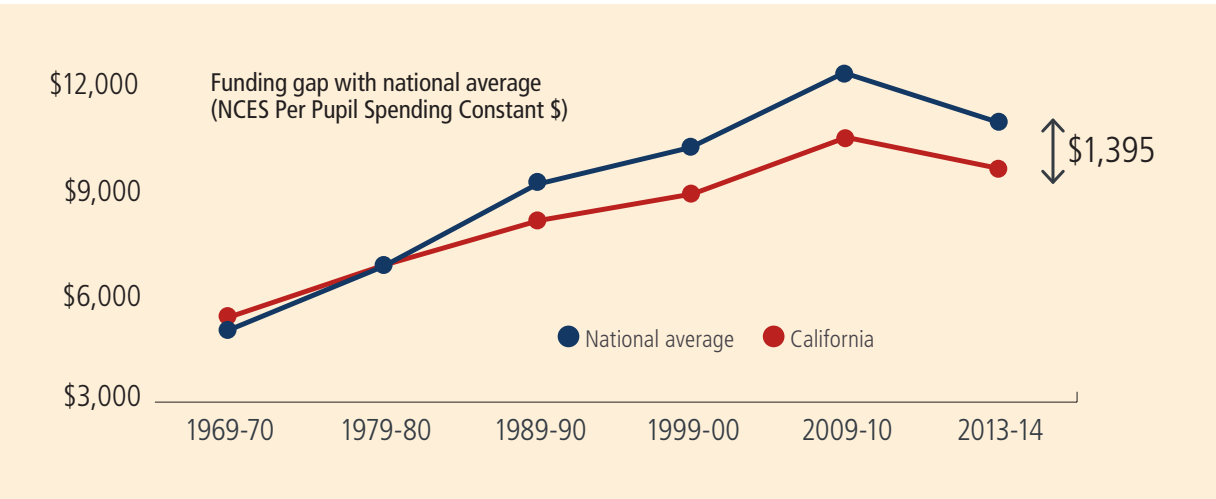
- California also has the nation’s highest percentage of English Learner students at 23% — more than twice the national average of 9%



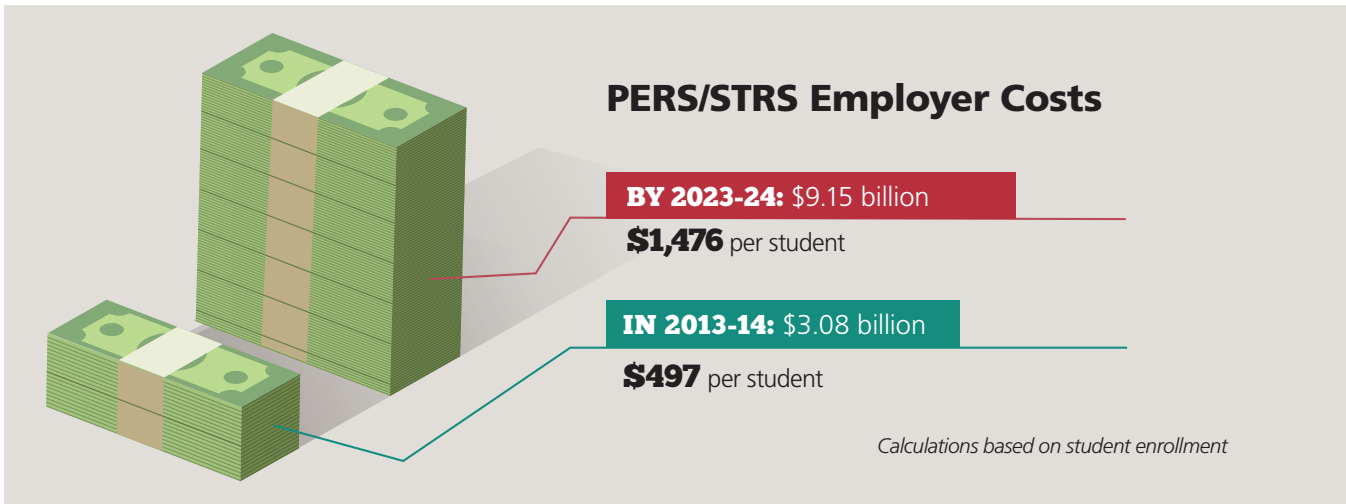
- LCFF is a step forward philosophically because it supports equity by directing more money to students with higher need. But redistribution is not a solution when the overall funding pie is much too small. California is a wealthy state with high incomes and a large, healthy economy that has chosen to invest more in other parts of government than it invests in schools.



- Funding Gaps began when the state took over school funding in the 1970's with the Serrano v. Priest decision and grew steadily post Prop 13.



- The urgency of investment in public schools is only growing as:
 - The Proposition 98 guarantee has not kept pace with the needs of public schools for our students and our state to remain competitive.
 - Employer pension contribution costs will more than double over the next five years
 - Health care, utility, transportation and special education costs continue to skyrocket
 - Unfunded mandates are introduced annually
 - The next recession grows closer



California has consistently underfunded public education while widening its scope, adding new requirements and raising the standards for what constitutes 21st Century Learning. As a result, our schools lack the resources of those in poorer sections of the country as well as the resources needed to meet the state’s goals for students.

Districts and County Offices of Education are doing more with less, but it’s not enough. If California is serious about providing all its children with a high-quality education, we need to get serious about full and fair funding for public schools.

California School Boards Association
www.csba.org

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: April 10, 2018

Attachments: X

From: Don Beno, Superintendent

Item Number: 14

SUBJECT

Request to approve and adopt the 2017-18 Tentative
Agreement with the River Delta Unified Teacher's Association

Action: X

Consent Action: _____

Information Only: _____

Background:

The District and the River Delta Unified Teacher's Association have reached a tentative agreement on contract language, salary and benefits. This agreement will resolve all issues, which were opened for the 2017-18 school year. The District and the Association agree to the following: (See attached).

Status:

Presenter: Don Beno, Superintendent

Other People Who Might Be Present: Staff

Cost &/or Funding Sources

The total cost of bargained agreements with ALL employees will be approximately \$ 547,108

Recommendation:

Staff recommends that the Board approve the Agreement with the RDUTA which closes negotiations for 2017-18

Time: 5 mins.

**SACRAMENTO COUNTY OFFICE OF EDUCATION
PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT**

In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Name of School District: **RIVER DELTA USD**
 Name of Bargaining Unit: **RDUTA, CSEA, Management & Non-Represented**
 Certificated, Classified, Other: **Certificated and Classified**

The proposed agreement covers the period beginning: **7/1/17** and ending: **6/30/18**
 (date) (date)

The Governing Board will act upon the agreement on: **April 10, 2018**
 (date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation: **3.00 % On the Salary Schedule retro to 7/1/17 and \$144 on monrhly Benefit cap retro to 1/31/18.**

Compensation		Annual Cost Prior to Proposed Agreement FY 2017-18	Fiscal Impact of Proposed Agreement		
			Year 1 Increase (Decrease) FY 2011-18	Year 2 Increase (Decrease) FY 2018-19	Year 3 Increase (Decrease) FY 2019-20
1	Salary Schedule (This is to include Step and Columns, which is also reported separately in Item 6)	\$12,794,961	\$355,701 2.78%	\$359,258 2.73%	\$362,851 2.69%
2	Other Compensation Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$827,118.00	\$0.00 0.00%	\$0.00 0.00%	\$0.00 0.00%
	Description of other compensation	Stipends, extra assignments, substitutes, vacation payouts.			
3	Statutory Benefits - STRS, PERS, FICA WE, UI, Medicare, etc.	\$3,677,916	\$74,407 2.02%	\$82,157 2.19%	\$89,310 2.33%
4	Health/Welfare Plans	\$1,188,009.00	\$117,000.00	\$344,000.00	\$453,000.00
5	Total Compensation - Add Items 1 through 4 to equal 5	\$18,488,004	\$547,108 2.96%	\$785,415 4.13%	\$905,161 4.57%
6	Step and Column - Due to movement plus any changes due to settlement. This is a subset of Item No. 1	\$0.00	\$0.00	\$75,900	\$77,300
7	Total Number of Represented Employees (Use FTEs if appropriate)	237.19	237.19	237.19	237.19
8	Total Compensation <u>Average</u> Cost per Employee	77,945.97	2,306.62 2.96%	3,311.33 4.13%	3,816.18 4.57%

9 . What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

Collective Bargaining Units (CBU) negotiated a 3.00% on the salary schedule retro to July 1, 2017.
This is a single year agreement.

10 . Were any additional steps, columns, or range added to the schedule? (If yes, please explain.)

The only adjustment was for stipends, they are as follows:
Added Cross Country and Wrestling to Group 1 of the stipend Schedule
Added Elementary Yearbook advisor to Group 5.
Moved Middle School yearbook advisor from Group 4 to Group 3
As cleanup to the language Speech Therapist was removed for Appendix B as they are no longer in the unit.

11 . Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

N/A

12 . Does this bargaining unit have a negotiated cap for Health & Welfare Yes | No

If yes, please describe the cap amount.

The current cap is \$560 a month. The district is increasing the cap by \$144 per month to \$704, retro to January 31, 2018. The district is working with SCOE on how that will actually be done, since it needs to indicate on files that was awarded for Health and welfare benefits and show on the appropriate year end reports.

B. Proposed Negotiated Changes in Noncompensation Items (I.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

None

C. What are the specific impacts (positive or negative) on instructional and support programs accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

If either the RDUTA (Teachers Association) or the Administrators or confidential employees negotiate and agree upon an agreement that provides a total compensation greater than what is listed in the summary page, the District shall provide an equivalent compensation agreement to the CSEA, Delta Chapter #319.
(All units agreed to the same compensation so there was not effect on the "me too" clause.)

E. Will this agreement create, or decrease deficit financing in the current or subsequent year(s)? "Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenue and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

The district is deficit spending but maintains a positive certification.
FY 17-18 and FY 18-19 will deficit spend by \$2,015,342 and \$1,501,476, respectively.
FY 19-20 is projected to deficit spend by \$533,241 with the trend slowing
General fund contributions from unrestricted funding will be increased to offset negative balances.
The district is able to maintain its reserve level and positive ending fund balances in the current and two subsequent years. The district has been spending down the One-time funds on a textbooks, new phone system and facility repairs resulting in the deficit spending trend.

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None

G. Source of Funding for Proposed Agreement

--	--

1. Current Year

LCFF

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

Funding for the tentative agreement will be paid thru LCFF Funds. The districts enrollment is projected to have a slight increase in ADA in 2018-19 due to a new development then remain flat for the out years.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

Single year agreement

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund
Enter Bargaining Unit: **RDUTA, CSEA, Mgmt & Non Rep.**

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 3/4/18 ____)	Adjustments as a Result of Settlement	Other Revisions (Working Budget)	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$17,592,332	\$0		\$17,592,332
Remaining Revenues (8100-8799)	\$969,211	\$0		\$969,211
TOTAL REVENUES	\$18,561,543	\$0	\$0	\$18,561,543
EXPENDITURES				\$0
Certificated Salaries (1000-1999)	\$7,126,057	\$202,814	\$925	\$7,329,796
Classified Salaries (2000-2999)	\$2,482,960	\$62,039	-\$86	\$2,544,913
Employee Benefits (3000-3999)	\$2,961,976	\$170,863	\$68	\$3,132,907
Books and Supplies (4000-4999)	\$769,605	\$0	\$5,885	\$775,490
Services, Other Operating Expenses (5000-5999)	\$2,437,663	\$0	-\$8,382	\$2,429,281
Capital Outlay (6000-6999)	\$353,187	\$0	\$0	\$353,187
Other Outgo (7100-7299) (7400-7499)	\$30,000	\$0	\$0	\$30,000
Direct Support/Indirect Cost (7300-7399)	-\$67,072	\$0	\$0	-\$67,072
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$16,094,376	\$435,716	-\$1,590	\$16,528,502
OPERATING SURPLUS (DEFICIT)	\$2,467,167	-\$435,716	\$1,590	\$2,033,041
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0			\$0
TRANSFERS OUT & OTHER USES (7610-7699)	-\$135,000	\$0	\$0	-\$135,000
CONTRIBUTIONS (8980-8999)	-\$2,911,547	-\$96,999	-\$10,000	-\$3,018,546
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	-\$579,380	-\$532,715	-\$8,410	-\$1,120,505
				\$0
BEGINNING BALANCE	\$4,726,917	\$0	\$0	\$4,726,917
Prior-Year Adjustments/Restatements (9793/9795)	\$0			\$0
CURRENT-YEAR ENDING BALANCE	\$4,147,537	-\$532,715	-\$8,410	\$3,606,412
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$15,000	\$0	\$0	\$15,000
Reserved for Economic Uncertainties (9770) 5%	\$1,226,200	\$19,500	\$0	\$1,245,700
Designated Amounts (9775-9780)	\$750,000	\$0		\$750,000
Unappropriated Amounts (9790)	\$2,156,337	-\$552,215	-\$8,410	\$1,595,712

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund
RDUTA, CSEA, Mgmt & Non Rep.

Enter Bargaining Unit:

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 3/4/18)	Adjustments as a Result of Settlement	Other Revisions (Working Budget)	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$0	\$0	\$0	\$0
Remaining Revenues (8100-8799)	\$4,492,860	\$0	-\$157,245	\$4,335,615
TOTAL REVENUES	\$4,492,860	\$0	-\$157,245	\$4,335,615
EXPENDITURES				\$0
Certificated Salaries (1000-1999)	\$1,721,706	\$40,831	-\$25,000	\$1,737,537
Classified Salaries (2000-2999)	\$1,444,833	\$38,563	\$0	\$1,483,396
Employee Benefits (3000-3999)	\$1,590,149	\$17,605	\$0	\$1,607,754
Books and Supplies (4000-4999)	\$801,290	\$0	\$26,773	\$828,063
Services, Other Operating Expenses (5000-5999)	\$2,122,016	\$0	-\$176,718	\$1,945,298
Capital Outlay (6000-6999)	\$557,167	\$0	\$34,000	\$591,167
Other Outgo (7100-7299) (7400-7499)	\$0	\$0	\$0	\$0
Direct Support/Indirect Cost (7300-7399)	\$55,783	\$0	\$0	\$55,783
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$8,292,944	\$96,999	-\$140,945	\$8,248,998
OPERATING SURPLUS (DEFICIT)	-\$3,800,084	-\$96,999	-\$16,300	-\$3,913,383
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	\$0	\$0	\$0	\$0
CONTRIBUTIONS (8980-8999)	\$2,911,547	\$96,999	\$10,000	\$3,018,546
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	-\$888,537	\$0	-\$6,300	-\$894,837
BEGINNING BALANCE	\$1,017,689		\$0	\$1,017,689
Prior-Year Adjustments/Restatements (9793/9795)			\$0	\$0
CURRENT-YEAR ENDING BALANCE	\$129,152	\$0	-\$6,300	\$122,852
COMPONENTS OF ENDING BALANCE:			\$0	\$0
Reserved Amounts (9711-9740)	\$129,152	\$0	-\$6,300	\$122,852
Reserved for Economic Uncertainties (9770)			\$0	\$0
Designated Amounts (9775-9780)			\$0	\$0
Unappropriated Amounts (9790)	\$0	\$0	\$0	\$0

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Bargaining Unit:

**Combined General Fund
RDUTA, CSEA, Mgmt & Non Rep.**

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 3/4/18)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$17,592,332	\$0	\$0	\$17,592,332
Remaining Revenues (8100-8799)	\$5,462,071	\$0	-\$157,245	\$5,304,826
TOTAL REVENUES	\$23,054,403	\$0	-\$157,245	\$22,897,158
EXPENDITURES				
Certificated Salaries (1000-1999)	\$8,847,763	\$243,645	-\$24,075	\$9,067,333
Classified Salaries (2000-2999)	\$3,927,793	\$100,602	-\$86	\$4,028,309
Employee Benefits (3000-3999)	\$4,552,125	\$188,468	\$68	\$4,740,661
Books and Supplies (4000-4999)	\$1,570,895	\$0	\$32,658	\$1,603,553
Services, Other Operating Expenses (5000-5999)	\$4,559,679	\$0	-\$185,100	\$4,374,579
Capital Outlay (6000-6999)	\$910,354	\$0	\$34,000	\$944,354
Other Outgo (7100-7299) (7400-7499)	\$30,000	\$0	\$0	\$30,000
Direct Support/Indirect Cost (7300-7399)	-\$11,289	\$0	\$0	-\$11,289
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$24,387,320	\$532,715	-\$142,535	\$24,777,500
OPERATING SURPLUS (DEFICIT)	-\$1,332,917	-\$532,715	-\$14,710	-\$1,880,342
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	-\$135,000	\$0	\$0	-\$135,000
CONTRIBUTIONS (8980-8999)	\$0	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	-\$1,467,917	-\$532,715	-\$14,710	-\$2,015,342
BEGINNING BALANCE	\$5,744,606	\$0	\$0	\$5,744,606
Prior-Year Adjustments/Restatements (9793/9795)	\$0			\$0
CURRENT-YEAR ENDING BALANCE	\$4,276,689	-\$532,715	-\$14,710	\$3,729,264
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$144,152	\$0	-\$6,300	\$137,852
Reserved for Economic Uncertainties (9770)	\$1,226,200	\$19,500	\$0	\$1,245,700
Designated Amounts (9775-9780)	\$750,000	\$0	\$0	\$750,000
Unappropriated Amounts - Unrestricted (9790)	\$2,156,337	-\$552,215	-\$8,410	\$1,595,712
Unappropriated Amounts - Restricted (9790)	\$0	\$0	\$0	\$0
Reserve for Economic Uncertainties Percentage	5.1%			5.1%

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Adult Education Fund 11
RDUTA, CSEA, Mgmt & Non Rep.

Enter Bargaining Unit:

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 3/4/18 _____)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$0	\$0	\$0	\$0
Remaining Revenues (8100-8799)	\$80,771	\$0	\$0	\$80,771
TOTAL REVENUES	\$80,771	\$0		\$80,771
EXPENDITURES				
Certificated Salaries (1000-1999)	\$20,576	\$148	\$0	\$20,724
Classified Salaries (2000-2999)	\$8,695	\$276	\$0	\$8,971
Employee Benefits (3000-3999)	\$7,020	\$100	\$0	\$7,120
Books and Supplies (4000-4999)	\$28,164	\$0	-\$1,314	\$26,850
Services, Other Operating Expenses (5000-5999)	\$36,544	\$0	\$790	\$37,334
Capital Outlay (6000-6999)	\$0	\$0	\$0	\$0
Other Outgo (7100-7299) (7400-7499)	\$0	\$0	\$0	\$0
Direct Support/Indirect Cost (7300-7399)	\$0	\$0	\$0	\$0
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$100,999	\$524	-\$524	\$100,999
OPERATING SURPLUS (DEFICIT)	-\$20,228	-\$524	\$0	-\$20,752
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	\$0	\$0	\$0	\$0
CONTRIBUTIONS (8980-8999)	\$0	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$0	\$0	\$0	\$0
BEGINNING BALANCE	\$20,229	\$0	\$0	\$20,229
Prior-Year Adjustments/Restatements (9793/9795)	\$0	\$0	\$0	\$0
CURRENT-YEAR ENDING BALANCE	\$1	\$0	\$0	\$1
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$0	\$0	\$0	\$0
Reserved for Economic Uncertainties (9770)	\$0	\$0	\$0	\$0
Board Designated Amounts (9775-9780)	\$0	\$0	\$0	\$0
Unappropriated Amounts (9790)	\$0	\$0	\$0	\$0

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

**Enter Bargaining Unit: Cafeteria Fund 13
RDUTA, CSEA, Mgmt & Non Rep.**

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 3/4/18 _____)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$0	\$0	\$0	\$0
Remaining Revenues (8100-8799)	\$1,010,635	\$0	\$0	\$1,010,635
TOTAL REVENUES	\$1,010,635	\$0	\$0	\$1,010,635
EXPENDITURES				
Certificated Salaries (1000-1999)	\$0	\$0	\$0	\$0
Classified Salaries (2000-2999)	\$280,640	\$7,347	\$0	\$287,987
Employee Benefits (3000-3999)	\$114,818	\$1,905	\$0	\$116,723
Books and Supplies (4000-4999)	\$12,450	\$0	\$0	\$12,450
Services, Other Operating Expenses (5000-5999)	\$587,148	\$0		\$587,148
Capital Outlay (6000-6999)	\$0	\$0	\$0	\$0
Other Outgo (7100-7299) (7400-7499)	\$0	\$0	\$0	\$0
Direct Support/Indirect Cost (7300-7399)	\$0	\$0	\$0	\$0
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$995,056	\$9,252	\$0	\$1,004,308
OPERATING SURPLUS (DEFICIT)	\$15,579	-\$9,252	\$0	\$6,327
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	\$0	\$0	\$0	\$0
CONTRIBUTIONS (8980-8999)	\$0	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$15,579	-\$9,252	\$0	\$6,327
BEGINNING BALANCE	\$103,720			\$103,720
Prior-Year Adjustments/Restatements (9793/9795)	\$0			\$0
CURRENT-YEAR ENDING BALANCE	\$119,299	-\$9,252	\$0	\$110,047
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$119,298	-\$9,252	\$0	\$110,046
Reserved for Economic Uncertainties (9770)	\$0	\$0	\$0	\$0
Board Designated Amounts (9775-9780)	\$0	\$0	\$0	\$0
Unappropriated Amounts (9790)	\$0	\$0	\$0	\$0

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund
Enter Bargaining Unit: RDUTA, CSEA, Mgmt & Non Rep.

	FY 20117-18	FY 2018-19	FY 2019-20
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
Revenue Limit Sources (8010-8099)	\$17,592,332	\$18,476,036	\$19,069,819
Remaining Revenues (8100-8799)	\$5,304,826	\$4,650,938	\$4,650,938
TOTAL REVENUES	\$22,897,158	\$23,126,974	\$23,720,757
EXPENDITURES			
Certificated Salaries (1000-1999)	\$9,067,333	\$9,161,933	\$9,253,533
Classified Salaries (2000-2999)	\$4,028,309	\$4,113,509	\$4,154,609
Employee Benefits (3000-3999)	\$4,740,661	\$5,259,581	\$5,665,281
Books and Supplies (4000-4999)	\$1,603,553	\$2,321,533	\$1,531,533
Services, Other Operating Expenses (5000-5999)	\$4,374,579	\$3,478,594	\$3,355,742
Capital Outlay (6000-6999)	\$944,354	\$139,589	\$139,589
Other Outgo (7100-7299) (7400-7499)	\$30,000	\$30,000	\$30,000
Direct Support/Indirect Cost (7300-7399)	-\$11,289	-\$11,289	-\$11,289
Other Adjustments	\$0	\$0	\$0
TOTAL EXPENDITURES	\$24,777,500	\$24,493,450	\$24,118,998
OPERATING SURPLUS (DEFICIT)	-\$1,880,342	-\$1,366,476	-\$398,241
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	-\$135,000	-\$135,000	-\$135,000
CONTRIBUTIONS (8980-8999)	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	-\$2,015,342	-\$1,501,476	-\$533,241
BEGINNING BALANCE	\$5,744,606	\$3,729,264	\$2,227,788
CURRENT-YEAR ENDING BALANCE	\$3,729,264	\$2,227,788	\$1,694,547
COMPONENTS OF ENDING BALANCE:			
Reserved Amounts (9711-9740)	\$137,852	\$15,000	\$15,000
Reserved for Economic Uncertainties - Unrestricted (9770)	\$1,245,700	\$1,231,500	\$1,212,700
Reserved for Economic Uncertainties - Restricted (9770)	\$0	\$0	\$0
Board Designated Amounts (9775-9780)	\$750,000	\$0	\$0
Unappropriated Amounts - Unrestricted (9790)	\$1,595,712	\$981,288	\$466,847
Unappropriated Amounts - Restricted (9790)	\$0	\$0	\$0

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		FY 20117-18	FY 2018-19	FY 2019-20
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$24,912,500	\$24,628,450	\$24,253,998
b.	State Standard Minimum Reserve Percentage for this District 3.0 enter percentage:	5%	5%	5%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b, OR \$50,000	\$1,245,625	\$1,231,423	\$1,212,700

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9770)	\$1,245,700	\$1,231,500	\$1,212,700
b.	General Fund Budgeted Unrestricted Unappropriated Amount (9790)	\$1,595,712	\$981,288	\$466,847
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9770)	\$0	\$0	\$0
d.	Special Reserve Fund (Fund 17) Budgeted Unappropriate Amount (9790)	\$68,425	\$68,425	\$68,425
g.	Total Available Reserves	\$2,909,837	\$2,281,213	\$1,747,972
h.	Reserve for Economic Uncertainties Percentage	11.7%	9.3%	7.2%

3. Do unrestricted reserves meet the state minimum reserve amount?

FY 20117-18	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
FY 2018-19	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
FY 2019-20	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

N/A

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1 (i.e., increase was partially budgeted), explain the variance below: The increase was partially budgeted.

6. Please include any additional comments and explanation of Page 4 if necessary:

L. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICTS ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of River Delta Unified School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and RDUTA, the CSEA Classified Bargaining Unit, and the Management/Admin and Unrepresented personnel during the term of the agreement from 7/1/2017 to 6/30/18.

The budget revisions necessary to meet the costs of the agreement is each year of its term are as follows:

<u>Budget Adjustment Categories:</u>	<u>Budget Adjustment Increase (Decrease)</u>
<u>Revenues/Other Financing Sources</u>	<u>0</u>
<u>Expenditures/Other Financing Uses</u>	<u>404,049</u>
<u>Ending Balance Increase (Decrease)</u>	<u>(560,625)</u>

_____ (No budget revisions necessary)



District Superintendent
(Signature)

3/28/2018

Date



Chief Business Officer
(Signature)

3/28/2018

Date

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: April 10, 2018

Attachments: ___x___

From: Don Beno, Superintendent

Item Number: _15. ___

SUBJECT Request that the Board approve the 2017-18 Tentative agreement between the California School Employees Association and it's River Delta Chapter #319 and the River Delta Unified School District.

Action: X___
Consent Action: ___
Information Only: ___

Background:

The District and the CSEA and it's River Delta Chapter #319 have reached a tentative agreement on contract language, salary and benefits. This agreement will resolve all issues, which were opened for the 2017-18 school year. The District and the Association agree to the following: (See attached).

Status:

Presenter Don Beno, Superintendent

Other People Who Might Be Present Staff

Cost &/or Funding Sources

The total cost of bargained agreements with ALL employees will be approximately \$ 547,108.

Recommendation:

That the Board approve the 2017-18 Tentative Agreement with CSEA

5 Minutes

**SACRAMENTO COUNTY OFFICE OF EDUCATION
PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT**

In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Name of School District: **RIVER DELTA USD**
 Name of Bargaining Unit: **RDUTA, CSEA, Management & Non-Represented**
 Certificated, Classified, Other: **Certificated and Classified**

The proposed agreement covers the period beginning: **7/1/17** and ending: **6/30/18**
 (date) (date)

The Governing Board will act upon the agreement on: **April 10, 2018**
 (date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation: **3.00 % On the Salary Schedule retro to 7/1/17 and \$144 on monrhly Benefit cap retro to 1/31/18.**

Compensation		Annual Cost Prior to Proposed Agreement FY 2017-18	Fiscal Impact of Proposed Agreement		
			Year 1 Increase (Decrease) FY 2011-18	Year 2 Increase (Decrease) FY 2018-19	Year 3 Increase (Decrease) FY 2019-20
1	Salary Schedule (This is to include Step and Columns, which is also reported separately in Item 6)	\$12,794,961	\$355,701 2.78%	\$359,258 2.73%	\$362,851 2.69%
2	Other Compensation Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$827,118.00	\$0.00 0.00%	\$0.00 0.00%	\$0.00 0.00%
	Description of other compensation	Stipends, extra assignments, substitutes, vacation payouts.			
3	Statutory Benefits - STRS, PERS, FICA WE, UI, Medicare, etc.	\$3,677,916	\$74,407 2.02%	\$82,157 2.19%	\$89,310 2.33%
4	Health/Welfare Plans	\$1,188,009.00	\$117,000.00	\$344,000.00	\$453,000.00
5	Total Compensation - Add Items 1 through 4 to equal 5	\$18,488,004	\$547,108 2.96%	\$785,415 4.13%	\$905,161 4.57%
6	Step and Column - Due to movement plus any changes due to settlement. This is a subset of Item No. 1	\$0.00	\$0.00	\$75,900	\$77,300
7	Total Number of Represented Employees (Use FTEs if appropriate)	237.19	237.19	237.19	237.19
8	Total Compensation <u>Average</u> Cost per Employee	77,945.97	2,306.62 2.96%	3,311.33 4.13%	3,816.18 4.57%

9 . What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

Collective Bargaining Units (CBU) negotiated a 3.00% on the salary schedule retro to July 1, 2017.
This is a single year agreement.

10 . Were any additional steps, columns, or range added to the schedule? (If yes, please explain.)

The only adjustment was for stipends, they are as follows:
Added Cross Country and Wrestling to Group 1 of the stipend Schedule
Added Elementary Yearbook advisor to Group 5.
Moved Middle School yearbook advisor from Group 4 to Group 3
As cleanup to the language Speech Therapist was removed for Appendix B as they are no longer in the unit.

11 . Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

N/A

12 . Does this bargaining unit have a negotiated cap for Health & Welfare Yes | No

If yes, please describe the cap amount.

The current cap is \$560 a month. The district is increasing the cap by \$144 per month to \$704, retro to January 31, 2018. The district is working with SCOE on how that will actually be done, since it needs to indicate on files that was awarded for Health and welfare benefits and show on the appropriate year end reports.

B. Proposed Negotiated Changes in Noncompensation Items (I.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

None

C. What are the specific impacts (positive or negative) on instructional and support programs accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

If either the RDUTA (Teachers Association) or the Administrators or confidential employees negotiate and agree upon an agreement that provides a total compensation greater than what is listed in the summary page, the District shall provide an equivalent compensation agreement to the CSEA, Delta Chapter #319.

(All units agreed to the same compensation so there was not effect on the "me too" clause.)

E. Will this agreement create, or decrease deficit financing in the current or subsequent year(s)? "Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenue and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

The district is deficit spending but maintains a positive certification.

FY 17-18 and FY 18-19 will deficit spend by \$2,015,342 and \$1,501,476, respectively.

FY 19-20 is projected to deficit spend by \$533,241 with the trend slowing

General fund contributions from unrestricted funding will be increased to offset negative balances.

The district is able to maintain its reserve level and positive ending fund balances in the current and two subsequent years. The district has been spending down the One-time funds on a textbooks, new phone system and facility repairs resulting in the deficit spending trend.

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None

G. Source of Funding for Proposed Agreement
1. Current Year

LCFF

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

Funding for the tentative agreement will be paid thru LCFF Funds. The districts enrollment is projected to have a slight increase in ADA in 2018-19 due to a new development then remain flat for the out years.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

Single year agreement

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund
Enter Bargaining Unit: **RDUTA, CSEA, Mgmt & Non Rep.**

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 3/4/18 ____)	Adjustments as a Result of Settlement	Other Revisions (Working Budget)	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$17,592,332	\$0		\$17,592,332
Remaining Revenues (8100-8799)	\$969,211	\$0		\$969,211
TOTAL REVENUES	\$18,561,543	\$0	\$0	\$18,561,543
EXPENDITURES				\$0
Certificated Salaries (1000-1999)	\$7,126,057	\$202,814	\$925	\$7,329,796
Classified Salaries (2000-2999)	\$2,482,960	\$62,039	-\$86	\$2,544,913
Employee Benefits (3000-3999)	\$2,961,976	\$170,863	\$68	\$3,132,907
Books and Supplies (4000-4999)	\$769,605	\$0	\$5,885	\$775,490
Services, Other Operating Expenses (5000-5999)	\$2,437,663	\$0	-\$8,382	\$2,429,281
Capital Outlay (6000-6999)	\$353,187	\$0	\$0	\$353,187
Other Outgo (7100-7299) (7400-7499)	\$30,000	\$0	\$0	\$30,000
Direct Support/Indirect Cost (7300-7399)	-\$67,072	\$0	\$0	-\$67,072
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$16,094,376	\$435,716	-\$1,590	\$16,528,502
OPERATING SURPLUS (DEFICIT)	\$2,467,167	-\$435,716	\$1,590	\$2,033,041
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0			\$0
TRANSFERS OUT & OTHER USES (7610-7699)	-\$135,000	\$0	\$0	-\$135,000
CONTRIBUTIONS (8980-8999)	-\$2,911,547	-\$96,999	-\$10,000	-\$3,018,546
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	-\$579,380	-\$532,715	-\$8,410	-\$1,120,505
				\$0
BEGINNING BALANCE	\$4,726,917	\$0	\$0	\$4,726,917
Prior-Year Adjustments/Restatements (9793/9795)	\$0			\$0
CURRENT-YEAR ENDING BALANCE	\$4,147,537	-\$532,715	-\$8,410	\$3,606,412
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$15,000	\$0	\$0	\$15,000
Reserved for Economic Uncertainties (9770) 5%	\$1,226,200	\$19,500	\$0	\$1,245,700
Designated Amounts (9775-9780)	\$750,000	\$0		\$750,000
Unappropriated Amounts (9790)	\$2,156,337	-\$552,215	-\$8,410	\$1,595,712

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund
RDUTA, CSEA, Mgmt & Non Rep.

Enter Bargaining Unit:

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 3/4/18)	Adjustments as a Result of Settlement	Other Revisions (Working Budget)	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$0	\$0	\$0	\$0
Remaining Revenues (8100-8799)	\$4,492,860	\$0	-\$157,245	\$4,335,615
TOTAL REVENUES	\$4,492,860	\$0	-\$157,245	\$4,335,615
EXPENDITURES				\$0
Certificated Salaries (1000-1999)	\$1,721,706	\$40,831	-\$25,000	\$1,737,537
Classified Salaries (2000-2999)	\$1,444,833	\$38,563	\$0	\$1,483,396
Employee Benefits (3000-3999)	\$1,590,149	\$17,605	\$0	\$1,607,754
Books and Supplies (4000-4999)	\$801,290	\$0	\$26,773	\$828,063
Services, Other Operating Expenses (5000-5999)	\$2,122,016	\$0	-\$176,718	\$1,945,298
Capital Outlay (6000-6999)	\$557,167	\$0	\$34,000	\$591,167
Other Outgo (7100-7299) (7400-7499)	\$0	\$0	\$0	\$0
Direct Support/Indirect Cost (7300-7399)	\$55,783	\$0	\$0	\$55,783
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$8,292,944	\$96,999	-\$140,945	\$8,248,998
OPERATING SURPLUS (DEFICIT)	-\$3,800,084	-\$96,999	-\$16,300	-\$3,913,383
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	\$0	\$0	\$0	\$0
CONTRIBUTIONS (8980-8999)	\$2,911,547	\$96,999	\$10,000	\$3,018,546
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	-\$888,537	\$0	-\$6,300	-\$894,837
BEGINNING BALANCE	\$1,017,689		\$0	\$1,017,689
Prior-Year Adjustments/Restatements (9793/9795)			\$0	\$0
CURRENT-YEAR ENDING BALANCE	\$129,152	\$0	-\$6,300	\$122,852
COMPONENTS OF ENDING BALANCE:			\$0	\$0
Reserved Amounts (9711-9740)	\$129,152	\$0	-\$6,300	\$122,852
Reserved for Economic Uncertainties (9770)			\$0	\$0
Designated Amounts (9775-9780)			\$0	\$0
Unappropriated Amounts (9790)	\$0	\$0	\$0	\$0

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Bargaining Unit:

**Combined General Fund
RDUTA, CSEA, Mgmt & Non Rep.**

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 3/4/18)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$17,592,332	\$0	\$0	\$17,592,332
Remaining Revenues (8100-8799)	\$5,462,071	\$0	-\$157,245	\$5,304,826
TOTAL REVENUES	\$23,054,403	\$0	-\$157,245	\$22,897,158
EXPENDITURES				
Certificated Salaries (1000-1999)	\$8,847,763	\$243,645	-\$24,075	\$9,067,333
Classified Salaries (2000-2999)	\$3,927,793	\$100,602	-\$86	\$4,028,309
Employee Benefits (3000-3999)	\$4,552,125	\$188,468	\$68	\$4,740,661
Books and Supplies (4000-4999)	\$1,570,895	\$0	\$32,658	\$1,603,553
Services, Other Operating Expenses (5000-5999)	\$4,559,679	\$0	-\$185,100	\$4,374,579
Capital Outlay (6000-6999)	\$910,354	\$0	\$34,000	\$944,354
Other Outgo (7100-7299) (7400-7499)	\$30,000	\$0	\$0	\$30,000
Direct Support/Indirect Cost (7300-7399)	-\$11,289	\$0	\$0	-\$11,289
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$24,387,320	\$532,715	-\$142,535	\$24,777,500
OPERATING SURPLUS (DEFICIT)	-\$1,332,917	-\$532,715	-\$14,710	-\$1,880,342
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	-\$135,000	\$0	\$0	-\$135,000
CONTRIBUTIONS (8980-8999)	\$0	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	-\$1,467,917	-\$532,715	-\$14,710	-\$2,015,342
BEGINNING BALANCE	\$5,744,606	\$0	\$0	\$5,744,606
Prior-Year Adjustments/Restatements (9793/9795)	\$0			\$0
CURRENT-YEAR ENDING BALANCE	\$4,276,689	-\$532,715	-\$14,710	\$3,729,264
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$144,152	\$0	-\$6,300	\$137,852
Reserved for Economic Uncertainties (9770)	\$1,226,200	\$19,500	\$0	\$1,245,700
Designated Amounts (9775-9780)	\$750,000	\$0	\$0	\$750,000
Unappropriated Amounts - Unrestricted (9790)	\$2,156,337	-\$552,215	-\$8,410	\$1,595,712
Unappropriated Amounts - Restricted (9790)	\$0	\$0	\$0	\$0
Reserve for Economic Uncertainties Percentage	5.1%			5.1%

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Adult Education Fund 11
RDUTA, CSEA, Mgmt & Non Rep.

Enter Bargaining Unit:

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 3/4/18 _____)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$0	\$0	\$0	\$0
Remaining Revenues (8100-8799)	\$80,771	\$0	\$0	\$80,771
TOTAL REVENUES	\$80,771	\$0		\$80,771
EXPENDITURES				
Certificated Salaries (1000-1999)	\$20,576	\$148	\$0	\$20,724
Classified Salaries (2000-2999)	\$8,695	\$276	\$0	\$8,971
Employee Benefits (3000-3999)	\$7,020	\$100	\$0	\$7,120
Books and Supplies (4000-4999)	\$28,164	\$0	-\$1,314	\$26,850
Services, Other Operating Expenses (5000-5999)	\$36,544	\$0	\$790	\$37,334
Capital Outlay (6000-6999)	\$0	\$0	\$0	\$0
Other Outgo (7100-7299) (7400-7499)	\$0	\$0	\$0	\$0
Direct Support/Indirect Cost (7300-7399)	\$0	\$0	\$0	\$0
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$100,999	\$524	-\$524	\$100,999
OPERATING SURPLUS (DEFICIT)	-\$20,228	-\$524	\$0	-\$20,752
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	\$0	\$0	\$0	\$0
CONTRIBUTIONS (8980-8999)	\$0	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$0	\$0	\$0	\$0
BEGINNING BALANCE	\$20,229	\$0	\$0	\$20,229
Prior-Year Adjustments/Restatements (9793/9795)	\$0	\$0	\$0	\$0
CURRENT-YEAR ENDING BALANCE	\$1	\$0	\$0	\$1
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$0	\$0	\$0	\$0
Reserved for Economic Uncertainties (9770)	\$0	\$0	\$0	\$0
Board Designated Amounts (9775-9780)	\$0	\$0	\$0	\$0
Unappropriated Amounts (9790)	\$0	\$0	\$0	\$0

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

**Enter Bargaining Unit: Cafeteria Fund 13
RDUTA, CSEA, Mgmt & Non Rep.**

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 3/4/18 _____)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$0	\$0	\$0	\$0
Remaining Revenues (8100-8799)	\$1,010,635	\$0	\$0	\$1,010,635
TOTAL REVENUES	\$1,010,635	\$0	\$0	\$1,010,635
EXPENDITURES				
Certificated Salaries (1000-1999)	\$0	\$0	\$0	\$0
Classified Salaries (2000-2999)	\$280,640	\$7,347	\$0	\$287,987
Employee Benefits (3000-3999)	\$114,818	\$1,905	\$0	\$116,723
Books and Supplies (4000-4999)	\$12,450	\$0	\$0	\$12,450
Services, Other Operating Expenses (5000-5999)	\$587,148	\$0		\$587,148
Capital Outlay (6000-6999)	\$0	\$0	\$0	\$0
Other Outgo (7100-7299) (7400-7499)	\$0	\$0	\$0	\$0
Direct Support/Indirect Cost (7300-7399)	\$0	\$0	\$0	\$0
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$995,056	\$9,252	\$0	\$1,004,308
OPERATING SURPLUS (DEFICIT)	\$15,579	-\$9,252	\$0	\$6,327
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	\$0	\$0	\$0	\$0
CONTRIBUTIONS (8980-8999)	\$0	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$15,579	-\$9,252	\$0	\$6,327
BEGINNING BALANCE	\$103,720			\$103,720
Prior-Year Adjustments/Restatements (9793/9795)	\$0			\$0
CURRENT-YEAR ENDING BALANCE	\$119,299	-\$9,252	\$0	\$110,047
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$119,298	-\$9,252	\$0	\$110,046
Reserved for Economic Uncertainties (9770)	\$0	\$0	\$0	\$0
Board Designated Amounts (9775-9780)	\$0	\$0	\$0	\$0
Unappropriated Amounts (9790)	\$0	\$0	\$0	\$0

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund
Enter Bargaining Unit: RDUTA, CSEA, Mgmt & Non Rep.

	FY 20117-18	FY 2018-19	FY 2019-20
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
Revenue Limit Sources (8010-8099)	\$17,592,332	\$18,476,036	\$19,069,819
Remaining Revenues (8100-8799)	\$5,304,826	\$4,650,938	\$4,650,938
TOTAL REVENUES	\$22,897,158	\$23,126,974	\$23,720,757
EXPENDITURES			
Certificated Salaries (1000-1999)	\$9,067,333	\$9,161,933	\$9,253,533
Classified Salaries (2000-2999)	\$4,028,309	\$4,113,509	\$4,154,609
Employee Benefits (3000-3999)	\$4,740,661	\$5,259,581	\$5,665,281
Books and Supplies (4000-4999)	\$1,603,553	\$2,321,533	\$1,531,533
Services, Other Operating Expenses (5000-5999)	\$4,374,579	\$3,478,594	\$3,355,742
Capital Outlay (6000-6999)	\$944,354	\$139,589	\$139,589
Other Outgo (7100-7299) (7400-7499)	\$30,000	\$30,000	\$30,000
Direct Support/Indirect Cost (7300-7399)	-\$11,289	-\$11,289	-\$11,289
Other Adjustments	\$0	\$0	\$0
TOTAL EXPENDITURES	\$24,777,500	\$24,493,450	\$24,118,998
OPERATING SURPLUS (DEFICIT)	-\$1,880,342	-\$1,366,476	-\$398,241
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	-\$135,000	-\$135,000	-\$135,000
CONTRIBUTIONS (8980-8999)	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	-\$2,015,342	-\$1,501,476	-\$533,241
BEGINNING BALANCE	\$5,744,606	\$3,729,264	\$2,227,788
CURRENT-YEAR ENDING BALANCE	\$3,729,264	\$2,227,788	\$1,694,547
COMPONENTS OF ENDING BALANCE:			
Reserved Amounts (9711-9740)	\$137,852	\$15,000	\$15,000
Reserved for Economic Uncertainties - Unrestricted (9770)	\$1,245,700	\$1,231,500	\$1,212,700
Reserved for Economic Uncertainties - Restricted (9770)	\$0	\$0	\$0
Board Designated Amounts (9775-9780)	\$750,000	\$0	\$0
Unappropriated Amounts - Unrestricted (9790)	\$1,595,712	\$981,288	\$466,847
Unappropriated Amounts - Restricted (9790)	\$0	\$0	\$0

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		FY 20117-18	FY 2018-19	FY 2019-20
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$24,912,500	\$24,628,450	\$24,253,998
b.	State Standard Minimum Reserve Percentage for this District 3.0 enter percentage:	5%	5%	5%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b, OR \$50,000	\$1,245,625	\$1,231,423	\$1,212,700

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9770)	\$1,245,700	\$1,231,500	\$1,212,700
b.	General Fund Budgeted Unrestricted Unappropriated Amount (9790)	\$1,595,712	\$981,288	\$466,847
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9770)	\$0	\$0	\$0
d.	Special Reserve Fund (Fund 17) Budgeted Unappropriate Amount (9790)	\$68,425	\$68,425	\$68,425
g.	Total Available Reserves	\$2,909,837	\$2,281,213	\$1,747,972
h.	Reserve for Economic Uncertainties Percentage	11.7%	9.3%	7.2%

3. Do unrestricted reserves meet the state minimum reserve amount?

FY 20117-18	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
FY 2018-19	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
FY 2019-20	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

N/A

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1 (i.e., increase was partially budgeted), explain the variance below: The increase was partially budgeted.

6. Please include any additional comments and explanation of Page 4 if necessary:

L. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICTS ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of River Delta Unified School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and RDUTA, the CSEA Classified Bargaining Unit, and the Management/Admin and Unrepresented personnel during the term of the agreement from 7/1/2017 to 6/30/18.

The budget revisions necessary to meet the costs of the agreement is each year of its term are as follows:

<u>Budget Adjustment Categories:</u>	<u>Budget Adjustment Increase (Decrease)</u>
<u>Revenues/Other Financing Sources</u>	<u>0</u>
<u>Expenditures/Other Financing Uses</u>	<u>404,049</u>
<u>Ending Balance Increase (Decrease)</u>	<u>(560,625)</u>

_____ (No budget revisions necessary)



District Superintendent
(Signature)

3/28/2018

Date



Chief Business Officer
(Signature)

3/28/2018

Date

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: April 10, 2018

Attachments: X

From: Don Beno, Superintendent

Item Number: 16

SUBJECT

Request to approve and adopt the 2017-18 Tentative Agreement with the River Delta School District Management and Other non-bargaining unit employees.

Action: X

Consent Action: _____

Information Only: _____

Background:

The District and the River Delta Unified School District Management and Other non-bargaining unit employees have reached a tentative agreement on the MOU, salary. This agreement will resolve all issues, which were discussed for the 2017-18 school year. (See attached).

Status:

Presenter: Don Beno, Superintendent

Other People Who Might Be Present: Staff

Cost &/or Funding Sources

The total cost of bargained agreements with ALL employees will be approximately \$547,108.

Recommendation:

Staff recommends that the Board approve the Agreement with Management and Non-bargaining unit members which closes negotiations for 2017-18

Time: 5 mins.

**SACRAMENTO COUNTY OFFICE OF EDUCATION
PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT**

In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Name of School District: **RIVER DELTA USD**
 Name of Bargaining Unit: **RDUTA, CSEA, Management & Non-Represented**
 Certificated, Classified, Other: **Certificated and Classified**

The proposed agreement covers the period beginning: **7/1/17** and ending: **6/30/18**
 (date) (date)

The Governing Board will act upon the agreement on: **April 10, 2018**
 (date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation: **3.00 % On the Salary Schedule retro to 7/1/17 and \$144 on monrhly Benefit cap retro to 1/31/18.**

Compensation		Annual Cost Prior to Proposed Agreement FY 2017-18	Fiscal Impact of Proposed Agreement		
			Year 1 Increase (Decrease) FY 2011-18	Year 2 Increase (Decrease) FY 2018-19	Year 3 Increase (Decrease) FY 2019-20
1	Salary Schedule (This is to include Step and Columns, which is also reported separately in Item 6)	\$12,794,961	\$355,701 2.78%	\$359,258 2.73%	\$362,851 2.69%
2	Other Compensation Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$827,118.00	\$0.00 0.00%	\$0.00 0.00%	\$0.00 0.00%
	Description of other compensation	Stipends, extra assignments, substitutes, vacation payouts.			
3	Statutory Benefits - STRS, PERS, FICA WE, UI, Medicare, etc.	\$3,677,916	\$74,407 2.02%	\$82,157 2.19%	\$89,310 2.33%
4	Health/Welfare Plans	\$1,188,009.00	\$117,000.00	\$344,000.00	\$453,000.00
5	Total Compensation - Add Items 1 through 4 to equal 5	\$18,488,004	\$547,108 2.96%	\$785,415 4.13%	\$905,161 4.57%
6	Step and Column - Due to movement plus any changes due to settlement. This is a subset of Item No. 1	\$0.00	\$0.00	\$75,900	\$77,300
7	Total Number of Represented Employees (Use FTEs if appropriate)	237.19	237.19	237.19	237.19
8	Total Compensation Average Cost per Employee	77,945.97	2,306.62 2.96%	3,311.33 4.13%	3,816.18 4.57%

9 . What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

Collective Bargaining Units (CBU) negotiated a 3.00% on the salary schedule retro to July 1, 2017.
This is a single year agreement.

10 . Were any additional steps, columns, or range added to the schedule? (If yes, please explain.)

The only adjustment was for stipends, they are as follows:
Added Cross Country and Wrestling to Group 1 of the stipend Schedule
Added Elementary Yearbook advisor to Group 5.
Moved Middle School yearbook advisor from Group 4 to Group 3
As cleanup to the language Speech Therapist was removed for Appendix B as they are no longer in the unit.

11 . Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

N/A

12 . Does this bargaining unit have a negotiated cap for Health & Welfare Yes | No

If yes, please describe the cap amount.

The current cap is \$560 a month. The district is increasing the cap by \$144 per month to \$704, retro to January 31, 2018. The district is working with SCOE on how that will actually be done, since it needs to indicate on files that was awarded for Health and welfare benefits and show on the appropriate year end reports.

B. Proposed Negotiated Changes in Noncompensation Items (I.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

None

C. What are the specific impacts (positive or negative) on instructional and support programs accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

If either the RDUTA (Teachers Association) or the Administrators or confidential employees negotiate and agree upon an agreement that provides a total compensation greater than what is listed in the summary page, the District shall provide an equivalent compensation agreement to the CSEA, Delta Chapter #319.

(All units agreed to the same compensation so there was not effect on the "me too" clause.)

E. Will this agreement create, or decrease deficit financing in the current or subsequent year(s)? "Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenue and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

The district is deficit spending but maintains a positive certification.

FY 17-18 and FY 18-19 will deficit spend by \$2,015,342 and \$1,501,476, respectively.

FY 19-20 is projected to deficit spend by \$533,241 with the trend slowing

General fund contributions from unrestricted funding will be increased to offset negative balances.

The district is able to maintain its reserve level and positive ending fund balances in the current and two subsequent years. The district has been spending down the One-time funds on a textbooks, new phone system and facility repairs resulting in the deficit spending trend.

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None

G. Source of Funding for Proposed Agreement
1. Current Year

LCFF

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

Funding for the tentative agreement will be paid thru LCFF Funds. The districts enrollment is projected to have a slight increase in ADA in 2018-19 due to a new development then remain flat for the out years.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

Single year agreement

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund
Enter Bargaining Unit: **RDUTA, CSEA, Mgmt & Non Rep.**

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 3/4/18 ____)	Adjustments as a Result of Settlement	Other Revisions (Working Budget)	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$17,592,332	\$0		\$17,592,332
Remaining Revenues (8100-8799)	\$969,211	\$0		\$969,211
TOTAL REVENUES	\$18,561,543	\$0	\$0	\$18,561,543
EXPENDITURES				\$0
Certificated Salaries (1000-1999)	\$7,126,057	\$202,814	\$925	\$7,329,796
Classified Salaries (2000-2999)	\$2,482,960	\$62,039	-\$86	\$2,544,913
Employee Benefits (3000-3999)	\$2,961,976	\$170,863	\$68	\$3,132,907
Books and Supplies (4000-4999)	\$769,605	\$0	\$5,885	\$775,490
Services, Other Operating Expenses (5000-5999)	\$2,437,663	\$0	-\$8,382	\$2,429,281
Capital Outlay (6000-6999)	\$353,187	\$0	\$0	\$353,187
Other Outgo (7100-7299) (7400-7499)	\$30,000	\$0	\$0	\$30,000
Direct Support/Indirect Cost (7300-7399)	-\$67,072	\$0	\$0	-\$67,072
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$16,094,376	\$435,716	-\$1,590	\$16,528,502
OPERATING SURPLUS (DEFICIT)	\$2,467,167	-\$435,716	\$1,590	\$2,033,041
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0			\$0
TRANSFERS OUT & OTHER USES (7610-7699)	-\$135,000	\$0	\$0	-\$135,000
CONTRIBUTIONS (8980-8999)	-\$2,911,547	-\$96,999	-\$10,000	-\$3,018,546
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	-\$579,380	-\$532,715	-\$8,410	-\$1,120,505
				\$0
BEGINNING BALANCE	\$4,726,917	\$0	\$0	\$4,726,917
Prior-Year Adjustments/Restatements (9793/9795)	\$0			\$0
CURRENT-YEAR ENDING BALANCE	\$4,147,537	-\$532,715	-\$8,410	\$3,606,412
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$15,000	\$0	\$0	\$15,000
Reserved for Economic Uncertainties (9770) 5%	\$1,226,200	\$19,500	\$0	\$1,245,700
Designated Amounts (9775-9780)	\$750,000	\$0		\$750,000
Unappropriated Amounts (9790)	\$2,156,337	-\$552,215	-\$8,410	\$1,595,712

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund
RDUTA, CSEA, Mgmt & Non Rep.

Enter Bargaining Unit:

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 3/4/18)	Adjustments as a Result of Settlement	Other Revisions (Working Budget)	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$0	\$0	\$0	\$0
Remaining Revenues (8100-8799)	\$4,492,860	\$0	-\$157,245	\$4,335,615
TOTAL REVENUES	\$4,492,860	\$0	-\$157,245	\$4,335,615
EXPENDITURES				\$0
Certificated Salaries (1000-1999)	\$1,721,706	\$40,831	-\$25,000	\$1,737,537
Classified Salaries (2000-2999)	\$1,444,833	\$38,563	\$0	\$1,483,396
Employee Benefits (3000-3999)	\$1,590,149	\$17,605	\$0	\$1,607,754
Books and Supplies (4000-4999)	\$801,290	\$0	\$26,773	\$828,063
Services, Other Operating Expenses (5000-5999)	\$2,122,016	\$0	-\$176,718	\$1,945,298
Capital Outlay (6000-6999)	\$557,167	\$0	\$34,000	\$591,167
Other Outgo (7100-7299) (7400-7499)	\$0	\$0	\$0	\$0
Direct Support/Indirect Cost (7300-7399)	\$55,783	\$0	\$0	\$55,783
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$8,292,944	\$96,999	-\$140,945	\$8,248,998
OPERATING SURPLUS (DEFICIT)	-\$3,800,084	-\$96,999	-\$16,300	-\$3,913,383
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	\$0	\$0	\$0	\$0
CONTRIBUTIONS (8980-8999)	\$2,911,547	\$96,999	\$10,000	\$3,018,546
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	-\$888,537	\$0	-\$6,300	-\$894,837
BEGINNING BALANCE	\$1,017,689		\$0	\$1,017,689
Prior-Year Adjustments/Restatements (9793/9795)			\$0	\$0
CURRENT-YEAR ENDING BALANCE	\$129,152	\$0	-\$6,300	\$122,852
COMPONENTS OF ENDING BALANCE:			\$0	\$0
Reserved Amounts (9711-9740)	\$129,152	\$0	-\$6,300	\$122,852
Reserved for Economic Uncertainties (9770)			\$0	\$0
Designated Amounts (9775-9780)			\$0	\$0
Unappropriated Amounts (9790)	\$0	\$0	\$0	\$0

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Bargaining Unit:

**Combined General Fund
RDUTA, CSEA, Mgmt & Non Rep.**

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 3/4/18)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$17,592,332	\$0	\$0	\$17,592,332
Remaining Revenues (8100-8799)	\$5,462,071	\$0	-\$157,245	\$5,304,826
TOTAL REVENUES	\$23,054,403	\$0	-\$157,245	\$22,897,158
EXPENDITURES				
Certificated Salaries (1000-1999)	\$8,847,763	\$243,645	-\$24,075	\$9,067,333
Classified Salaries (2000-2999)	\$3,927,793	\$100,602	-\$86	\$4,028,309
Employee Benefits (3000-3999)	\$4,552,125	\$188,468	\$68	\$4,740,661
Books and Supplies (4000-4999)	\$1,570,895	\$0	\$32,658	\$1,603,553
Services, Other Operating Expenses (5000-5999)	\$4,559,679	\$0	-\$185,100	\$4,374,579
Capital Outlay (6000-6999)	\$910,354	\$0	\$34,000	\$944,354
Other Outgo (7100-7299) (7400-7499)	\$30,000	\$0	\$0	\$30,000
Direct Support/Indirect Cost (7300-7399)	-\$11,289	\$0	\$0	-\$11,289
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$24,387,320	\$532,715	-\$142,535	\$24,777,500
OPERATING SURPLUS (DEFICIT)	-\$1,332,917	-\$532,715	-\$14,710	-\$1,880,342
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	-\$135,000	\$0	\$0	-\$135,000
CONTRIBUTIONS (8980-8999)	\$0	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	-\$1,467,917	-\$532,715	-\$14,710	-\$2,015,342
BEGINNING BALANCE	\$5,744,606	\$0	\$0	\$5,744,606
Prior-Year Adjustments/Restatements (9793/9795)	\$0			\$0
CURRENT-YEAR ENDING BALANCE	\$4,276,689	-\$532,715	-\$14,710	\$3,729,264
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$144,152	\$0	-\$6,300	\$137,852
Reserved for Economic Uncertainties (9770)	\$1,226,200	\$19,500	\$0	\$1,245,700
Designated Amounts (9775-9780)	\$750,000	\$0	\$0	\$750,000
Unappropriated Amounts - Unrestricted (9790)	\$2,156,337	-\$552,215	-\$8,410	\$1,595,712
Unappropriated Amounts - Restricted (9790)	\$0	\$0	\$0	\$0
Reserve for Economic Uncertainties Percentage	5.1%			5.1%

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Adult Education Fund 11
RDUTA, CSEA, Mgmt & Non Rep.

Enter Bargaining Unit:

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 3/4/18 _____)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$0	\$0	\$0	\$0
Remaining Revenues (8100-8799)	\$80,771	\$0	\$0	\$80,771
TOTAL REVENUES	\$80,771	\$0		\$80,771
EXPENDITURES				
Certificated Salaries (1000-1999)	\$20,576	\$148	\$0	\$20,724
Classified Salaries (2000-2999)	\$8,695	\$276	\$0	\$8,971
Employee Benefits (3000-3999)	\$7,020	\$100	\$0	\$7,120
Books and Supplies (4000-4999)	\$28,164	\$0	-\$1,314	\$26,850
Services, Other Operating Expenses (5000-5999)	\$36,544	\$0	\$790	\$37,334
Capital Outlay (6000-6999)	\$0	\$0	\$0	\$0
Other Outgo (7100-7299) (7400-7499)	\$0	\$0	\$0	\$0
Direct Support/Indirect Cost (7300-7399)	\$0	\$0	\$0	\$0
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$100,999	\$524	-\$524	\$100,999
OPERATING SURPLUS (DEFICIT)	-\$20,228	-\$524	\$0	-\$20,752
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	\$0	\$0	\$0	\$0
CONTRIBUTIONS (8980-8999)	\$0	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$0	\$0	\$0	\$0
BEGINNING BALANCE	\$20,229	\$0	\$0	\$20,229
Prior-Year Adjustments/Restatements (9793/9795)	\$0	\$0	\$0	\$0
CURRENT-YEAR ENDING BALANCE	\$1	\$0	\$0	\$1
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$0	\$0	\$0	\$0
Reserved for Economic Uncertainties (9770)	\$0	\$0	\$0	\$0
Board Designated Amounts (9775-9780)	\$0	\$0	\$0	\$0
Unappropriated Amounts (9790)	\$0	\$0	\$0	\$0

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

**Enter Bargaining Unit: Cafeteria Fund 13
RDUTA, CSEA, Mgmt & Non Rep.**

	Column 1	Column 2	Column 3	Column 4
	Latest Board - Approved Budget Before Settlement (As of 3/4/18 _____)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$0	\$0	\$0	\$0
Remaining Revenues (8100-8799)	\$1,010,635	\$0	\$0	\$1,010,635
TOTAL REVENUES	\$1,010,635	\$0	\$0	\$1,010,635
EXPENDITURES				
Certificated Salaries (1000-1999)	\$0	\$0	\$0	\$0
Classified Salaries (2000-2999)	\$280,640	\$7,347	\$0	\$287,987
Employee Benefits (3000-3999)	\$114,818	\$1,905	\$0	\$116,723
Books and Supplies (4000-4999)	\$12,450	\$0	\$0	\$12,450
Services, Other Operating Expenses (5000-5999)	\$587,148	\$0		\$587,148
Capital Outlay (6000-6999)	\$0	\$0	\$0	\$0
Other Outgo (7100-7299) (7400-7499)	\$0	\$0	\$0	\$0
Direct Support/Indirect Cost (7300-7399)	\$0	\$0	\$0	\$0
Other Adjustments	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$995,056	\$9,252	\$0	\$1,004,308
OPERATING SURPLUS (DEFICIT)	\$15,579	-\$9,252	\$0	\$6,327
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	\$0	\$0	\$0	\$0
CONTRIBUTIONS (8980-8999)	\$0	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$15,579	-\$9,252	\$0	\$6,327
BEGINNING BALANCE	\$103,720			\$103,720
Prior-Year Adjustments/Restatements (9793/9795)	\$0			\$0
CURRENT-YEAR ENDING BALANCE	\$119,299	-\$9,252	\$0	\$110,047
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts (9711-9740)	\$119,298	-\$9,252	\$0	\$110,046
Reserved for Economic Uncertainties (9770)	\$0	\$0	\$0	\$0
Board Designated Amounts (9775-9780)	\$0	\$0	\$0	\$0
Unappropriated Amounts (9790)	\$0	\$0	\$0	\$0

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund
Enter Bargaining Unit: RDUTA, CSEA, Mgmt & Non Rep.

	FY 20117-18	FY 2018-19	FY 2019-20
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
Revenue Limit Sources (8010-8099)	\$17,592,332	\$18,476,036	\$19,069,819
Remaining Revenues (8100-8799)	\$5,304,826	\$4,650,938	\$4,650,938
TOTAL REVENUES	\$22,897,158	\$23,126,974	\$23,720,757
EXPENDITURES			
Certificated Salaries (1000-1999)	\$9,067,333	\$9,161,933	\$9,253,533
Classified Salaries (2000-2999)	\$4,028,309	\$4,113,509	\$4,154,609
Employee Benefits (3000-3999)	\$4,740,661	\$5,259,581	\$5,665,281
Books and Supplies (4000-4999)	\$1,603,553	\$2,321,533	\$1,531,533
Services, Other Operating Expenses (5000-5999)	\$4,374,579	\$3,478,594	\$3,355,742
Capital Outlay (6000-6999)	\$944,354	\$139,589	\$139,589
Other Outgo (7100-7299) (7400-7499)	\$30,000	\$30,000	\$30,000
Direct Support/Indirect Cost (7300-7399)	-\$11,289	-\$11,289	-\$11,289
Other Adjustments	\$0	\$0	\$0
TOTAL EXPENDITURES	\$24,777,500	\$24,493,450	\$24,118,998
OPERATING SURPLUS (DEFICIT)	-\$1,880,342	-\$1,366,476	-\$398,241
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$0	\$0	\$0
TRANSFERS OUT & OTHER USES (7610-7699)	-\$135,000	-\$135,000	-\$135,000
CONTRIBUTIONS (8980-8999)	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	-\$2,015,342	-\$1,501,476	-\$533,241
BEGINNING BALANCE	\$5,744,606	\$3,729,264	\$2,227,788
CURRENT-YEAR ENDING BALANCE	\$3,729,264	\$2,227,788	\$1,694,547
COMPONENTS OF ENDING BALANCE:			
Reserved Amounts (9711-9740)	\$137,852	\$15,000	\$15,000
Reserved for Economic Uncertainties - Unrestricted (9770)	\$1,245,700	\$1,231,500	\$1,212,700
Reserved for Economic Uncertainties - Restricted (9770)	\$0	\$0	\$0
Board Designated Amounts (9775-9780)	\$750,000	\$0	\$0
Unappropriated Amounts - Unrestricted (9790)	\$1,595,712	\$981,288	\$466,847
Unappropriated Amounts - Restricted (9790)	\$0	\$0	\$0

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		FY 20117-18	FY 2018-19	FY 2019-20
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$24,912,500	\$24,628,450	\$24,253,998
b.	State Standard Minimum Reserve Percentage for this District 3.0 enter percentage:	5%	5%	5%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b, OR \$50,000	\$1,245,625	\$1,231,423	\$1,212,700

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9770)	\$1,245,700	\$1,231,500	\$1,212,700
b.	General Fund Budgeted Unrestricted Unappropriated Amount (9790)	\$1,595,712	\$981,288	\$466,847
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9770)	\$0	\$0	\$0
d.	Special Reserve Fund (Fund 17) Budgeted Unappropriate Amount (9790)	\$68,425	\$68,425	\$68,425
g.	Total Available Reserves	\$2,909,837	\$2,281,213	\$1,747,972
h.	Reserve for Economic Uncertainties Percentage	11.7%	9.3%	7.2%

3. Do unrestricted reserves meet the state minimum reserve amount?

FY 20117-18	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
FY 2018-19	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
FY 2019-20	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

N/A

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1 (i.e., increase was partially budgeted), explain the variance below: The increase was partially budgeted.

6. Please include any additional comments and explanation of Page 4 if necessary:

L. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICTS ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of River Delta Unified School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and RDUTA, the CSEA Classified Bargaining Unit, and the Management/Admin and Unrepresented personnel during the term of the agreement from 7/1/2017 to 6/30/18.

The budget revisions necessary to meet the costs of the agreement is each year of its term are as follows:

<u>Budget Adjustment Categories:</u>	<u>Budget Adjustment Increase (Decrease)</u>
<u>Revenues/Other Financing Sources</u>	<u>0</u>
<u>Expenditures/Other Financing Uses</u>	<u>404,049</u>
<u>Ending Balance Increase (Decrease)</u>	<u>(560,625)</u>

_____ (No budget revisions necessary)



District Superintendent
(Signature)

3/28/2018

Date



Chief Business Officer
(Signature)

3/28/2018

Date

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: April 10, 2018

Attachments: X

From: Don Beno

Item Number: 17.

SUBJECT

Request the approval of the proposed District-wide Calendar for the 2019-2020 school year.

Action: X

Consent Action: _____

Information Only: _____

Background:

The attached draft calendar has been approved by union and administrative staff.

Status:

Presenter: Don Beno

Other People Who Might Be Present: Staff

Cost &/or Funding Sources

Recommendation:

That the Board approves the proposed District-wide calendar for 2019-2020 school year.

Time: 5 mins.

2019-2020 RIVER DELTA UNIFIED SCHOOL DISTRICT CALENDAR

MONTH	FIRST WEEK					SECOND WEEK					THIRD WEEK					FOURTH WEEK					FIFTH WEEK					#
	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	
JULY	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31			
AUGUST				1	2	5	6	SS 7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	18
SEPTEMBER	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30					20
OCTOBER		1	2	3	4	7	8	9	10	11	14	15 _p	16	17 _p	18 _p	21	22	23	24	26	28	29	30	31		22
NOVEMBER					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	15
DECEMBER	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30					15
JANUARY			1	2	3	6	7	8	9	10	13	14	15	16	17	30	21	22	23	24	27	28	29	30	31	14
FEBRUARY	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28						14
MARCH	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				21
APRIL			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		16
MAY					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	20
JUNE	1	2	3	4	SE 5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30				5

TOTAL DAYS

- = Non Student Days/Recess
- = Legal Holidays
- = Board Granted Holidays
- = Minimum Days
- = Teacher Pre-Service Days
- = Staff Development Days

SS = School Begins = August 7, 2019

SE = School Ends = June 5, 2020

P = Parent Conference Days = October 15, 17, 18, 2019

Non Student Days = October 14, 2019; February 11-14, March 23, 2020

Thanksgiving Break = November 25—29, 2019

Winter Break = December 23, 2019 —January 10, 2020

Spring Break = April 6—April 13, 2020

TOTAL STUDENT DAYS

Quarter	Days
Quarter 1 – Ends October 9, 2019	45
Quarter 2 – Ends December 20, 2019	45
Quarter 3 – Ends March 20, 2020	43
Quarter 4 – Ends June 5, 2020	47

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: April 10, 2018 Attachments: ___x___
From: Elizabeth Keema-Aston, Chief Business Officer Item Number: __18. __

SUBJECT Action: _x___
Contract with RGM and Associates for Preparation and Consent Action: ___
Administration of the Districtwide Roofing Projects. Information Only: ___

Background:

River Delta USD has contracted with RGM and Associates in the past to assist the district with preparation, selection and administration of construction projects. The district is in need of roofing repairs at various sites and is in the beginning stages of identifying, prioritizing and preparing bid packages with administrative responsibilities. RGM will be instrumental in working with district personnel throughout the project duration.

Status:

The district is asking the Board to approve the agreement with RGM and Associates to assist the district in these major projects.

Presenter: Elizabeth Keema-Aston, Chief Business Officer

Other People Who Might Be Present: Craig Hamblin

Cost &/or Funding Sources

Not to exceed \$15,780 to be paid from remaining Bond funds in Funds 22 and 23 and remaining ERP funds in Fund 21.

Recommendation:

That the Board approve the agreement with RGM and Associates.

Time: __5 mins.__

April 5, 2018

Craig Hamblin, Director of MOT
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 MONTEZUMA STREET
RIO VISTA, CA 94571
chamblin@riverdelta.k12.ca.us



PROGRAM And
CONSTRUCTION
MANAGERS

CONTRACTORS
And BUILDERS

Proposal

Bid Package Preparation and Bid Process Administration Districtwide Roofing Projects

Craig,

We are pleased to provide this Proposal to assist the District with bid package preparation and administering the bid and award process for the Districtwide Reroofing projects. Our services will include collecting and compiling information needed to prepare bid packages for competitive public bidding, Including:

1. Drafting the Division 00 and 01 Bid and Contract Documents, General and Supplemental Conditions to the Contract
2. Coordinating with the roofing consultant for technical specifications and details for roofing, flashings, scuppers, gutters and downspouts
3. Prepare and Issue public bid advertisements and Notices to Bidders in plan rooms. Provide contractor outreach to help solicit qualified bidders
4. Respond to Bidder questions, Issue addenda to the bid
5. Conduct contractor pre bid conferences to acclimate bidders to the scope of work, bid and contract requirements
6. Administer receipt of bids and provide bid tabulation
7. Evaluate bids for conformance
8. Resolve any bid protests or irregularities and provide recommendations for Board award or other actions such as rejection of bids
9. Prepare and issue Contracts, Performance and Payment Bonds and Insurance forms
10. Review Bonds and Insurance Certificates for conformance
11. Conduct preconstruction conferences
12. Issue the Notice to Proceed.

We propose to complete the Bid and Award process on a Time and Expense, Not-to-Exceed \$15,780

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be 'Craig Hamblin', is written over a horizontal dashed line.

President

Approved:

Don T. Beno, Superintendent
River Delta Unified School District

RGM and ASSOCIATES

3230 Monument Way
Concord, Ca 94518

Phone: (925) 671-7717

Fax: (925) 671-7788

CSL# 509513

www.rgmassociates.com



PROGRAM And
CONSTRUCTION
MANAGERS

CONTRACTORS
And BUILDERS

Estimated Staffing-Fee Breakdown:

Principal, SR PM	10 hrs @ \$160 = \$ 1,600
Project Manager	72 hrs @ \$140 = \$10,080
<u>Contracts Manager</u>	<u>40 hrs @ \$ 65 = \$ 2,600</u>
Subtotal	\$14,280
<u>Reimbursable Allowance</u>	<u>\$ 1,500</u>
Total Estimated Fee	\$15,780

Rates include all taxes, insurance, health and welfare benefits, overhead and profit, cell phone, usage rates, Laptop/PC for staff, PM truck & mileage.

Reimbursable Expenses: charged at cost plus 12%, as approved by District:

- *Postage/Express Mail/Overnight*
- *Reproducible/Plan Reproduction*

Supplemental project management oversight, if needed will be provided on an as requested hourly basis pursuant to aforementioned rates

RGM and ASSOCIATES
3230 Monument Way
Concord, Ca 94518
Phone: (925) 671-7717
Fax: (925) 671-7788
CSL# 509513
www.rgmassociates.com

AGREEMENT FOR CONSULTING SERVICES **WITH RGM and Associates**

THIS AGREEMENT, made this 10th day of April 2018, by and between the River Delta Unified School District, a political subdivision of the State of California, hereinafter called "DISTRICT", and RGM and Associates, a duly qualified consultant in the areas of Bond Planning, Program and Construction Management services, hereinafter called "CONSULTANT".

The DISTRICT and CONSULTANT hereby agree as follows:

1. **Description of Services:**

CONSULTANT agrees to provide professional consulting services to DISTRICT as set forth in Exhibit A related to conducting a Facility Condition Needs Assessment and providing advice on phasing and implementation and other assignments as may be requested by the District and added by amendment to this agreement.

2. **Contract Documents:**

The contract documents consist of the Agreement for Consulting Services, the General Provisions, all Exhibits to the Agreement, and completed insurance forms.

3. **Compensation:**

As full compensation for all services contemplated by this Agreement, CONSULTANT shall be compensated at the rates set forth in Exhibits "A", attachments thereto, provided however that the maximum total payment authorized under this Agreement shall not exceed \$15,780.00, without prior approval by the District. Payment shall be made as follows:

- a) CONSULTANT shall submit invoices not less than monthly, setting forth the fees for services, the method by which such fees are calculated and the total expenses incurred by the CONSULTANT in the course of rendering services.
- b) Any items to be reimbursed by DISTRICT shall be approved by the DISTRICT Superintendent or his representative prior to the purchase of such items. Not all expenses incurred during a billing period will be recorded during such month and therefore expenses billed may not be all-inclusive for the applicable billing period.
- c) The DISTRICT shall render payment within thirty (30) days of approval of invoice by DISTRICT'S Superintendent or his representative.

4. **Term of Agreement:**

The term of this Contract shall be from March 12, 2018 to September 30, 2018 inclusive, subject to the provisions of Section 7 of the General Provisions. All work shall be completed in a diligent and expeditious manner as described further in the Attachments to Exhibit "A."

5. Exhibits and Attachments

The following exhibits are included and incorporated by this reference to this Agreement:

Exhibit A – Proposal

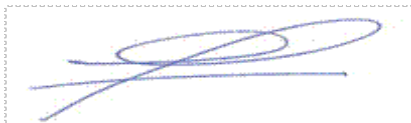
IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first written above.

River Delta Unified School District

RGM and Associates

By: _____

Don Beno, Superintendent

By:  _____

Ralph J. Caputo, President

Note: Federal Internal Revenue regulations require this office to report all payments to individuals for consultant services.

GENERAL PROVISIONS

(AGREEMENT FOR CONSULTING SERVICES)

1. ASSIGNMENT/DELEGATION: Neither party hereto shall assign, sublet or transfer any interest in this Agreement or any duty hereunder without written consent of the other, and no assignment shall be of any force or effect whatsoever unless and until the other party shall have so consented.

2. STATUS OF CONSULTANT: The parties intend that CONSULTANT, in performing the services herein specified, shall act as an independent contractor and shall have control of the work and the manner in which it is performed provided that all work shall be performed in accordance with professional or industry standards and to the reasonable satisfaction of the DISTRICT. CONSULTANT is not an agent or employee of DISTRICT and is not entitled to participate in any pension plans, insurance, bonus or similar benefits DISTRICT provides its employees.

3. INDEMNIFICATION:
 - (a) To the full extent permitted by law, CONSULTANT shall indemnify and save harmless the DISTRICT, its officers, consultants, employees, and servants from claims, suits, or actions on account of: (A) injuries to or death of any person, including CONSULTANT, its officers, agents, employees and servants, or (B) damage to any property of any kind whatsoever and to whomsoever belonging, (C) any sanctions, penalties or claims of damages resulting from CONSULTANT'S failure to comply with applicable laws, or (D) any other loss or cost resulting from the CONSULTANT'S negligent or reckless acts or omissions or willful misconduct in connection with the performance of any work required of CONSULTANT or payments made pursuant to this Agreement, provided that this shall not apply to injuries or damage for which the DISTRICT has been found in a court of competent jurisdiction to be solely liable by reason of its own negligence or willful misconduct.

 - (b) The duty of CONSULTANT to indemnify and save harmless as set forth herein, shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

4. INSURANCE: With respect to the performance of work under this Agreement, CONSULTANT shall maintain and shall require all of its subcontractors to maintain insurance as described below:
 - (a) Worker's compensation insurance with statutory limits as required by the Labor Code or the State of California. Said policy shall be endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to the DISTRICT".

 - (b) Commercial or Comprehensive General Liability insurance covering bodily injury and property damage utilizing an occurrence policy form, in an amount no less than \$1,000,000 combined single limit for each occurrence. Said insurance shall include, but not be limited to: premises and

operations liability, independent contractors liability, and personal injury liability.

- (c) Automobile liability insurance covering bodily injury and property damage in an amount no less than \$1,000,000 combined single limit for each occurrence. Said insurance shall include coverage for owned, hired, and non-owned vehicles.
- (d) Each said comprehensive or commercial general liability and automobile liability insurance policy shall be endorsed with the following specific language:
 - (1) DISTRICT, its officers and employees, architect and construction manager, are named as additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this Agreement.
 - (2) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.
 - (3) The insurance provided herein is primary coverage to DISTRICT with respect to any insurance or self-insurance programs maintained by DISTRICT and no insurance held or owned by DISTRICT shall be called upon to contribute to a loss.
 - (4) This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT.
- (e) Professional Liability (Errors and Omissions) Insurance for all activities of the CONSULTANT arising out of or in connection with this Agreement is an amount no less than \$1,000,000 combined single limit for each occurrence endorsed with the following specific language: *"This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT, except for non-payment which will be ten (10) days."*
- (f) Employer's Liability (asbestos related) in an amount no less than \$1,000,000 combined single limit for each occurrence.
- (g) Documentation:
The following documentation shall be submitted to the DISTRICT:
 - (1) Properly executed Certificates of Insurance clearly evidencing all coverages, limits, and endorsements required above. Said certificates shall be submitted prior to the execution of this Agreement.
 - (2) Signed copies of the specified endorsements for each policy. Said endorsement copies shall be submitted within thirty (30) days of execution of this Agreement.

(3) Upon DISTRICT's written request, certified copies of insurance policies. Said policy copies shall be submitted within thirty (30) days of DISTRICT's request.

(h) Policy Obligations:
CONSULTANT's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

(i) Material Breach:
If CONSULTANT, for any reason, fails to maintain insurance coverage which is required pursuant to this Agreement, the same shall be deemed a material breach of contract. DISTRICT, at its sole option, may terminate this Agreement and obtain damages from the CONSULTANT resulting from said breach. Alternatively, DISTRICT may purchase such required insurance coverage, and without further notice to CONSULTANT, DISTRICT may deduct from sums due to CONSULTANT any premium costs advanced by DISTRICT for such insurance. These remedies shall be in addition to any other remedies available to DISTRICT.

5. METHOD AND PLACE OF GIVING NOTICE, SUBMITTING BILLS AND MAKING PAYMENTS: All notices, bills and payments shall be made in writing and may be given by personal delivery or by mail. Notice, bills and payments sent by mail shall be addressed as follows:

DISTRICT:

River Delta Unified School District
445 Montezuma Street
ATTN: Don T. Beno

CONSULTANT:

RGM and Associates
ATTN: Ralph Caputo
3230 Monument Way
Concord, CA 94518

and when so addressed, shall be deemed given upon deposit in the United States Mail, postage prepaid, provided it is forwarded "certified", or "registered" with proof of receipt. In all other instances, notices, bills, and payments shall be deemed given at the time of actual personal delivery to the person(s) designated above. Changes may be made in names and addresses of the person to whom notices, bills and payments are to be given by giving notice pursuant to this paragraph.

6. MERGER: This writing is intended both as the final expression of the Agreement between the parties hereto with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement. Any prior agreement, promises, negotiations, or representations between the parties are not binding unless expressly stated in this document. No modification of this Agreement shall be effective unless and until such modification is evidenced by a writing signed by both parties.

7. TERMINATION:

- (a) If either party fails to perform any of its obligations hereunder, within the time and in the manner hereunder provided or otherwise violates any of the terms of the Agreement, either party may terminate this Agreement by giving written notice of such termination, stating the reason for such termination. In such event, CONSULTANT shall be entitled to receive payment for all services satisfactorily rendered provided, however, that there shall be deducted from such amount the amount of liquidated damage, if any, sustained by DISTRICT by virtue of any breach of the Agreement by CONSULTANT.
 - (b) DISTRICT shall also have the right in its sole discretion to terminate the Agreement for its own convenience by giving thirty (30) calendar days written notice to CONSULTANT. In the event DISTRICT elects to terminate the Agreement without cause, it shall pay CONSULTANT for services satisfactorily rendered to such date.
 - (c) Termination of the Agreement shall have no effect upon any of the rights and obligations of the parties arising out of any transaction occurring prior to the effective date of such termination.
8. TRANSFER OF RIGHTS: CONSULTANT assigns to DISTRICT all rights throughout the work in perpetuity in the nature of copyright, trademark, patent, right to ideas, including electronic data bases now or later prepared by CONSULTANT in connection with the project, if any.

CONSULTANT agrees to take such actions as are necessary to protect the rights assigned to DISTRICT in this Agreement, and to refrain from taking any action which would impair those rights. CONSULTANT's responsibilities under this contract include, but are not limited to, placing proper notice of copyright on all versions of the plans and specifications as CONSULTANT may direct, and refraining from disclosing any versions of the plans and specifications to any third party without first obtaining written permission of DISTRICT.

9. NONDISCRIMINATION: CONSULTANT shall comply with all applicable federal, state and local laws, rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this Agreement are incorporated by this reference.
10. EXTRA OR CHANGED WORK: Only the Superintendent may authorize extra and/or changed work provided that any authorization for extra or changed work shall be in writing signed by the District Superintendent and any compensation for the extra or changed work does not exceed the contract maximum amount stated in Section 2 above without the approval by the DISTRICT'S governing board. The parties expressly recognize that DISTRICT and School personnel are without authorization to either order extra (and/or changed) work or waive contract requirements. Failure of the CONSULTANT to secure proper authorization for extra work shall constitute a waiver of any and all right to adjustment in the contract price or contract time due to such unauthorized extra work and the CONSULTANT thereafter shall be entitled to no compensation whatsoever for the performance of such work.

11. CONFLICT OF INTEREST: CONSULTANT represents that it presently has no interest which would conflict in any manner or degree with the performance of services contemplated by this Agreement. CONSULTANT further represents that in the performance of this Agreement, no person having such interest will be employed.
12. OWNERSHIP OF WORK PRODUCT: DISTRICT shall be the owner of and shall be entitled to immediate possession of accurate reproducible copies of any design computations, plans, correspondence, including electronic files, or other pertinent data and information gathered or computed by CONSULTANT prior to termination of this Agreement by DISTRICT or upon completion of the work pursuant to this Agreement. After completion of the services under this Agreement or after termination of this Agreement, CONSULTANT shall deliver to DISTRICT a complete set of records for the PROJECT on which services were provided, including without limitation all documents generated by CONSULTANT, copies of all documents exchanged with or copied to or from all other PROJECT participant, and all other documents related to the services provided by CONSULTANT on the project under this Agreement. Said records for the Project shall be indexed and appropriately organized for easy use by DISTRICT personnel.
13. ATTORNEY'S FEES: In the event either party brings an action or proceeding for damages arising out of the other's performance or to establish the right or remedy of either party under this Agreement, the prevailing party shall be entitled to recover reasonable attorney's fees and costs as part of such action or proceeding, including non-reimbursable litigation expenses such as expert witness fees and investigation expenses. No lawsuit pertaining to any matter arising out of or under this Agreement shall be instituted in any state other than California.
14. CONSULTANT'S WARRANTY: DISTRICT has relied upon the professional ability and training of CONSULTANT as a material inducement to enter into this Agreement. CONSULTANT hereby warrants that all its work will be performed in accordance with generally accepted professional practices and standards as well as the requirements of applicable federal, state and local laws, it being understood that acceptance of CONSULTANT's work by DISTRICT shall not operate as a waiver or release.
15. TAXES: CONSULTANT agrees to file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this Agreement. In case DISTRICT is audited for compliance regarding any applicable taxes, CONSULTANT agrees to furnish DISTRICT with proof of payment of taxes on those earnings.
16. DUE PERFORMANCE: Each party to this Agreement undertakes the obligation that the other's expectation of receiving due performance will not be impaired. When reasonable grounds for insecurity arise with respect to the performance of either party, the other may, in writing, demand adequate assurance of due performance and until such written assurance is received may, if commercially reasonable, suspend any performance for which the agreed return has not been received.

17. **NO THIRD-PARTY BENEFICIARIES:** There are no intended third-party beneficiaries of this Agreement.
18. **NO WAIVER OF BREACH:** The waiver by either party of any breach of any term or promise contained in this Agreement shall not be deemed to be a waiver of such term or promise or any subsequent breach of the same or any other term or promise contained in this Agreement.
19. **FINGERPRINTING:** By execution of the Agreement/Contract, the CONSULTANT acknowledges that Education Code Section 45125.1 applies to contracts for the provision of school and classroom janitorial, school site administrative, school site grounds and landscape maintenance, pupil transportation and school site food-related services. Section 45125.1 requires that employees of entities providing such services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the DISTRICT determines that the CONSULTANT and CONSULTANT's employees will have limited contact with pupils. In making this determination, the DISTRICT will consider the totality of the circumstances, including factors such as the length of time the CONSULTANT and CONSULTANT's employees will be on school grounds, whether pupils will be in proximity with the site where the CONSULTANT and CONSULTANT's employees will be working, and whether the CONSULTANT and CONSULTANT's employees will be alone or with others. The DISTRICT further reserves the right to determine, on a case-by-case basis, to require any entity providing school site services to comply with the requirements of this paragraph.

(a) DISTRICT Determination of Fingerprinting Requirement Application

The DISTRICT has considered the totality of the circumstances concerning the Project and has determined that the CONSULTANT and CONSULTANT's employees are not subject to the fingerprinting requirements of Education Code Section 45125.1 and Paragraph (c) below, is applicable.

- (b) If the DISTRICT has determined that fingerprinting is required, the CONSULTANT expressly acknowledges that: (1) CONSULTANT and all of CONSULTANT's employees working on the school site must submit or have submitted fingerprints in a manner authorized by the Department of Justice, together with the requisite fee as set forth in Education Code Section 45125.1; (2) CONSULTANT shall not permit any employee to come in contact with students until the Department of Justice has ascertained that the employee has not been convicted of a serious or violent felony; (3) CONSULTANT shall certify in writing to the Governing Board of the DISTRICT that none of its employees who may come in contacts with students have been convicted of a serious or violent felony; and (4) CONSULTANT shall provide to the Governing Board of the DISTRICT a list of names of its employees who may come in contact with students. The CONSULTANT is required to fulfill these requirements at its own expense.

(c) Even if the DISTRICT has determined that fingerprinting is not required, the CONSULTANT expressly acknowledges that the following conditions shall apply to any work performed by the CONSULTANT and/or CONSULTANT's employees on a school site: (1) CONSULTANT and CONSULTANT's employees shall check in with the school office each day immediately upon arriving at the school site; (2) CONSULTANT and CONSULTANT's employees shall inform school office staff of their proposed activities and location at the school site; (3) Once at such location, CONSULTANT and CONSULTANT's employees shall not change locations without contacting the school office; (4) CONSULTANT and CONSULTANT's employees shall not use student restroom facilities; and (5) If CONSULTANT and/or CONSULTANT's employees find themselves alone with a student, CONSULTANT and CONSULTANT's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

20. DISABLED VETERANS PARTICIPATION GOALS: In accordance with Education Code section 17076.11, this DISTRICT has a participation goal for disabled veteran business enterprises ("DVBE") of at least 3 percent per year of the overall dollar amount of funds allocated to the DISTRICT by the State Allocation Board pursuant to the Leroy F. Greene School Facilities Act of 1998 for construction or modernization and expended each year by the DISTRICT. Prior to, and as a condition precedent for final payment under any contract for such project, the CONSULTANT shall provide appropriate documentation to the DISTRICT identifying the amount paid to disabled veteran business enterprises in conjunction with the contract, so that the DISTRICT can assess its success at meeting this goal.

The CONSULTANT agrees that, for all contracts subject to DVBE participation goals, the State and the DISTRICT have the right to review, obtain and copy all records pertaining to performance of the contract in accordance with DVBE requirements. The CONSULTANT agrees to provide the State or the DISTRICT with any relevant information requested and shall permit the State or Owner access to its premises upon reasonable notice for purposes of interviewing employees and inspecting records. The CONSULTANT agrees to maintain such records for a period of three years after final payment under the contract.

21. APPLICABLE LAW: The laws of the State of California govern this Contract. Each and every provision of law and clause required by law to be included in the Contract shall be deemed to be inserted herein and the Contract shall be read and enforced as though it were included. If through mistake or otherwise any such provision is not included, or is not currently included, then upon application of either party the Contract shall be physically amended to make such inclusion or correction.

22. REPORTS TO IRS: The parties understand that Federal Internal Revenue regulations require this office to report all payments to CONSULTANT for services.

End General Provisions

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: April 10, 2018 Attachments: ___x___

From: Elizabeth Keema-Aston, Chief Business Officer Item Number: _19_

SUBJECT Action: _x___

Contract with Bennett Consulting for Districtwide roof inspections and consulting services during the Roofing projects and authorizes Mr. Beno or Ms. Keema-Aston to sign for consulting services after the final signature with Bennett Consulting.

Consent Action: _____
Information Only: _____

Background:

River Delta USD would like to contract with Bennett Consulting an independent contractor known and recommended by RGM as a consultant on the Districtwide Roofing projects. Mr. Bennett will inspect the roofs, coordinate and assist the district in prioritizing roof repairs, review each site, write specifications for the roof work to be done, assist in the pre-bid and bidding process. He will also attend the final inspections with the warranty providers.

Status:

With the assistance of Mr. Bennett the district will be able to identify and prioritize the roofing projects slated to occur this summer. His expertise and recommendations with various roof types will provide the district with essential information to choose the best bid proposal for district sites.

Presenter: Elizabeth Keema-Aston, Chief Business Officer

Other People Who Might Be Present: Craig Hamblin

Cost &/or Funding Sources

2% of the final project cost, not to exceed \$20,000 to be paid from remaining bond funds in Funds 22 and 23 and remaining ERP funds in Fund 21.

Recommendation:

That the Board approves the agreement with Bennett Consulting for Roofing consulting Services, and authorizes Mr. Beno or Ms. Keema-Aston to sign for consulting services after the final signature with Bennett Consulting.

Time: __5 mins.__

Friday, April 06, 2018

Bennett Consulting

857 Sullivan Ave
Concord, ca. 94518
510 332 1122

Chris Hamblin
Director of Maintenance, Operations, & Transportation
River Delta Unified School District
455 Montezuma Street
Rio Vista, CA 94571

Dear Mr. Hamblin:

I have reviewed the roof report of your District as provided by RGM. I would gladly act as the consultant for you roofing project this summer. My services would include:

- Coordinating with the District on priorities, roof issues, etc.
- Reviewing sites & resolving items not covered in the report. (see attached).
- Writing specifications for the roof work.
- Attending the pre-bid mtg. to work with bidders on questions and clarifications.
- Attend pre-job mtg. to assure full understanding of job expectations by all parties.
- Arrange & attend final inspection walk through with warranty provider.

The fee for this is 2% of the final project costs.

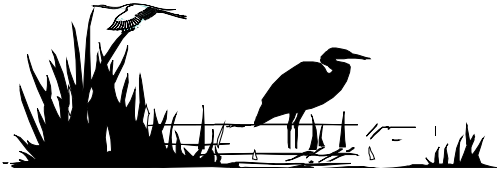
For additional onsite visitations is an hourly rate of \$80 /hr. (incl. Travel from Concord).

Thank you,



John Bennett

TAX ID # 065 44 0532



RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, California 94571-1651
(707) 374-1700 Fax (707) 374-2995

April 5, 2018

John Bennett, a roof inspector/consultant will inspect each roof and coordinate with the district on priorities regarding roof issues and repairs needed. John will make suggestions on what materials are appropriate for repairs, write the specifications for each roof in preparation for the bid process. Meet with contractors during the walk-through to assure that everyone understands the scope of work and specifications. Will do site visits during construction and make sure that all material and workmanship meets roofing standards so the warranty will be honored by the manufactures.

A roofing consultant is needed due to the fact that our current inspections are three years old and the roofing survey was done by a product specific company. All suggested repairs was specific to their product.

I am recommending that we use John Bennett, a third-party with knowledge of today's roofing products and who can provide an independent survey evaluating roofing conditions. This consultant can help the district make the best decisions on which roofs need to be replaced first and what materials should be used.

Craig Hamblin

CRAIG HAMBLIN
Director of Maintenance, Operations and Transportation
445 Montezuma Street
Rio Vista, CA 94571

Creating Excellence to Ensure That All Students Learn

Bates School
Clarksburg Elementary

Isleton School
Riverview School

Walnut Grove School
D.H. White Elementary
River Delta High/Elementary School

Delta High School
Rio Vista High School

Wind River School
Mokelumne High School