

RIVER DELTA UNIFIED SCHOOL DISTRICT

Notice of a Regular Meeting of the Board of Trustees

By Order of the President of the Board of Trustees, this is a Call for the Regular Meeting of the Board of Trustees of the River Delta Unified School District to be held:

September 11, 2018

Walnut Grove Elementary School ♦ 14181 Grove Street, Walnut Grove, CA

A copy of the full agenda (with backup documents but without confidential closed session items) is available for public review at the District Office, 445 Montezuma St., Rio Vista, California, at least 72 hours prior to the announced meeting of the Board of Trustees or online at <http://riverdelta.org> under the heading: Board of Trustees

REGULAR MEETING AGENDA

1. Call the Open Session to Order (@ 5:30 p.m.)
2. Roll Call
3. Review Closed Session Agenda (see attached agenda)
 - 3.1 Announce Closed Session Agenda
 - 3.2 Public Comment on Closed Session Agenda Items Only
4. Approve Closed Session Agenda and Adjourn to the **Closed Session** (@5:35 p.m.)

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____ Time: _____
5. Reconvene to Open Session (@ approx. 6:30 p.m.) Time: _____
 - 5.1 Retake Roll Call

Member Fernandez ____; Member Olson ____; Member Riley ____; Member Donnelly ____;
Member Elliott ____; Member Maghoney ____; Member Bettencourt ____
 - 5.2 Pledge of Allegiance
6. Report of Action taken, if any, during the Closed Session (Government Code Section 54957.1) -- Board President Fernandez
7. Review and Approve the **Open Session** Agenda

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____
8. Public Comment: **Anyone may address the Board at this time regarding any subject that is within the Board's subject-matter jurisdiction which is not on this night's agenda** [Government Code Section 54954.3 and Education Code Sections 35145.5 and 72121.5]. **However, please hold your comments on a specific agenda item on this agenda until it is brought up for discussion.** To address the Board, raise your hand and when you have been called on, please step up to the podium and state your name. However, **understand the Board may not take action on any item which is not actually listed on this agenda** (except as authorized by Government Code Section 54954.2). (BB9323) **Individual speakers shall be allowed three minutes to address the Board on any non-agendized item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes.** With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration. {If you wish to have an item placed on the agenda for discussion and/or action by the Board, you must notify the Board Secretary/Superintendent in writing no later than ten working days prior to a regularly scheduled Board meeting requesting permission. After the Superintendent's Cabinet has met, you will be notified of their decision.}
9. **Reports, Presentations, Information**
 - 9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –
 - 9.1.1 Board Members' report(s)
 - 9.1.2 Committee report(s)
 - 9.1.3 Superintendent Beno's report(s)
 - 9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Elizabeth Keema-Aston, Chief Business Officer; Craig Hamblin and Ken Gaston, Directors of MOT
 - 9.2.1 ADA/Enrollment Report – Elizabeth Keema-Aston
 - 9.2.2 Monthly Financial Report – Elizabeth Keema-Aston
 - 9.2.3 Maintenance, Operations & Transportation Update, Craig Hamblin and Ken Gaston, Directors of MOT
 - 9.3 Education Services' Reports and/or Presentation(s) - Kathy Wright, Director of Educational Services and Special Education

- 9.3.1 Presentation of the Special Education Comprehensive Review Corrective Actions – Danielle Tharp
- 9.4 River Delta Unified Teacher’s Association (RDUTA) Update
- 9.5 California State Employees Association (CSEA) Chapter #319 Update

10. **Consent Calendar**

- 10.1 Approve Board Minutes
Regular Meeting of the Board, August 14, 2018
- 10.2 Receive and Approve Monthly Personnel Reports
As of September 11, 2018
- 10.3 District’s Monthly Expenditure Report
August 2018
- 10.4 Request to declare as surplus and deem as zero value, the Avenues ELD curriculum and materials that have been replaced by new Wonders ELA/ELD Curriculum – Maria Elena Becerra
- 10.5 Request to declare as surplus from Walnut Grove Elementary School and deem as zero value the Envisions textbooks that are no long in adoption by the district – Carrie Norris
- 10.6 Request to approve the expert agreement with Susan Jones to provide 10 days of coaching/mentoring with Rio Vista High School teachers at a cost not to exceed \$2,000, Site Funds – Vicky Turk
- 10.7 Request to approve the ASB fundraising events for Delta High School – Laura Uslan
- 10.8 Donations

Delta High and Clarksburg Middle Schools – 600’ Irrigation pipe
Wally Chan
Riverview Middle School
Beth Brockhouse (PG&E – \$179.48)

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

Action Items -- Individual speakers shall be allowed three minutes to address the Board on any agenda item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes. With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration.

- 11. Request to approve the first reading of the updated or new Board Policies, Administrative Regulations and Exhibits due to new legislation, mandated language and/or citation revisions as of July 2018 – Don Beno

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

- 12. Request to hold a Public Hearing on and to adopt 1) Resolution #751 Regarding the Adoption of a Development School Fee Justification Study for Residential and Commercial/Industrial; and 2) on the Establishment of Level I School Facilities Developer Fees for Residential and Commercial/Industrial – Don Beno

Open Public Hearing _____ pm Public Comment: Close Public Hearing _____ pm

Motioned: _____ Second: _____

Roll Call Vote: Member Fernandez ____; Member Olson ____; Member Riley ____; Member Donnelly ____; Member Elliott ____; Member Maghoney ____; Member Bettencourt ____; Vote: _____

- 13. Request to approve Resolution #752 regarding the 2017-2018 Appropriations (Gann) Limit Calculation – Elizabeth Keema-Aston

Motioned: _____ Second: _____

Roll Call Vote: Member Fernandez ____; Member Olson ____; Member Riley ____; Member Donnelly ____; Member Elliott ____; Member Maghoney ____; Member Bettencourt ____; Vote: _____

- 14. Request to approve the Unaudited Actuals Financial Report for 2017-2018 – Elizabeth Keema-Aston

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

- 15. Request to hold a Public Hearing on the Sufficiency of Textbooks and Instructional Materials and to approve Resolution #753 on the Sufficiency of Textbooks and Instructional Materials as per Education Code Section 60199 and 5 CCR 9531 for 2018-2019 school year – Kathy Wright

Open Public Hearing _____ pm Public Comment: Close Public Hearing _____ pm

Motioned: _____ Second: _____

Roll Call Vote: Member Fernandez ____; Member Olson ____; Member Riley ____; Member Donnelly ____; Member Elliott ____; Member Maghoney ____; Member Bettencourt ____; Vote: _____

- 16. Request to approve the Independent Contract for Services Agreement with WestEd for the 2018-2019 school year to provide executive coaching and support for the development of an EL Master Plan, at a cost not to exceed \$38,000 – Educational Services Funds - Kathy Wright

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____

- 17. Re-Adjourn to continue Closed Session, if needed
- 18. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) - Board President Fernandez
- 19. Adjournment

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____ Abstentions: _____ Time: _____

A copy of the full agenda (with backup documents but without confidential closed session items) is available for public review at the District Office, 445 Montezuma St., Rio Vista, California, at least 72 hours prior to the announced meeting of the Board of Trustees. The full agenda is also available online at <http://riverdelta.org>.

Americans with Disabilities Act Compliance: Any and all requests for "...any disability-related modification or accommodation, including auxiliary aids or services..." needed to access our agendas or to participate in the public meetings, must be received in writing by the Superintendent's Office at 445 Montezuma Street, Rio Vista, CA 94571 at least annually before July 1 of each year -- or at least 5 calendar days prior to the individual meeting in question. All inquiries may be directed to the Superintendent's Office c/o Jennifer Gaston at (707) 374-1711.

AFFIDAVIT OF NOTICING AND POSTING:

I, Jennifer Gaston, Executive Assistant to the Board of Trustees, declare that a copy of this Regular Meeting Agenda/Notice was posted in the bulletin board in front of the District Office and that the Board of Trustees Members, District administrative offices and schools, the community libraries and the River News Herald were provided notice or caused to be provided notice via fax, e-mail and/or hand delivery on Friday, September 7, 2018, by or before 5:30 p.m.

By: Jennifer Gaston Jennifer Gaston, Executive Assistant, to the Superintendent.

ATTACHMENT

RIVER DELTA UNIFIED SCHOOL DISTRICT

Notice of a Regular Meeting of the Board of Trustees

By Order of the President of the Board of Trustees, this is a Call for the Regular Meeting of the Board of Trustees of the River Delta Unified School District to be held:

September 11, 2018

Walnut Grove Elementary School ♦ 14181 Grove Street, Walnut Grove, CA

CLOSED SESSION

As provided by Government Code Section 54957, the Board is requested to meet in closed session for consideration of personnel appointment, employment, discipline, complaint, evaluation or dismissal [Government Code Section 54957], possible or pending litigation [Government Code 54956.9(a)(b)(c)], student discipline [Education Code Sections 49070 (c) and 76232 (c)], employee/employer negotiations [Government Code Section 3549.1 and 54957.6], or real property transactions [Government Code Section 54956.8].

A Closed Session will be held beginning at 5:35 p.m. on September 11, 2018, at the Walnut Grove Elementary School, Walnut Grove, California (which is prior to the full Open Session). Any formal action taken by the Board will be reported in the Open Session of this regular meeting of the Board of Trustees [Government Code Section 54957.1]. As needed, this Closed Session may be reconvened following the full Open Session. Any formal action taken by the Board will be reported in Open Session prior to adjournment.

4. CLOSED SESSION

4.1 Student Discipline [Education Code Sections 49070 (c) and 76232 (c)]. - None

4.2 Possible or Pending Litigation [Government Code 54956.9(a)(b)(c)]

Following Conference with Legal Counsel Following Conference with Legal Counsel (Parker & Covert, LLC; Girard, Edwards, Stevens & Tucker LLP) – Pending or Anticipated Litigation/Potential Case(s) Update(s)

4.2.1 Name(s) unspecified as disclosure would jeopardize the service of process and/or existing/possible settlement negotiations

4.3 Personnel Evaluation, Searches, Appointment, Employment, Complaint, Discipline, Dismissal, Non-reelects and Releases [Government Code Section 54957]

Following Conference with Legal Counsel (Girard, Edwards, Stevens & Tucker LLP):

Public Employee(s) Evaluation:

4.3.1 Certificated

4.3.2 Classified

4.3.3 Public Employee(s) Searches, Appointment, Employment conditions

4.3.3.1 Superintendent

4.3.4 Complaint, Discipline, Dismissal, Non-reelects, & Releases

4.3.5 Employee/Employer Negotiations [Government Code Section 3549.1 and 54957.6] Following negotiation meetings any/all units.

4.3.5.1 RDUTA

4.3.5.2 CSEA

5. Adjourn to Open Session (@6:30 p.m.) Any formal action taken by the Board in the above items will be reported in Open Session of this regular meeting of the Board of Trustees [Government Code Section 54957.1]. The meeting may be reconvened as needed (i.e. following the end of Open Session).

Motioned: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____ Time: _____

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BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date:	September 11, 2018	Attachments: <u>X</u>
From:	Elizabeth Keema-Aston, Chief Business Officer	Item No.: 9.2.1
<u>SUBJECT:</u>	Monthly Enrollment and ADA Report (August Month 1)	Action Item: <u> </u> Consent Action: <u> </u> Information Only: <u> x </u>

Background: Each month district staff compiles attendance and enrollment data for all school sites. The attached summary shows comparative enrollment and ADA for *2017-2018 and 2018-2019*. The summary also shows the increase/decrease enrollment for current and prior months. The attached charts compare the ADA with Enrollment for the current year and five (5) prior years.

Status: District-wide enrollment *increased by 29 students* compared to the same month last year, *increasing* from 1,899 to 1,928. (Does not include Adult Ed)

Prepared by: Elvia Navarro, Accounting Specialist

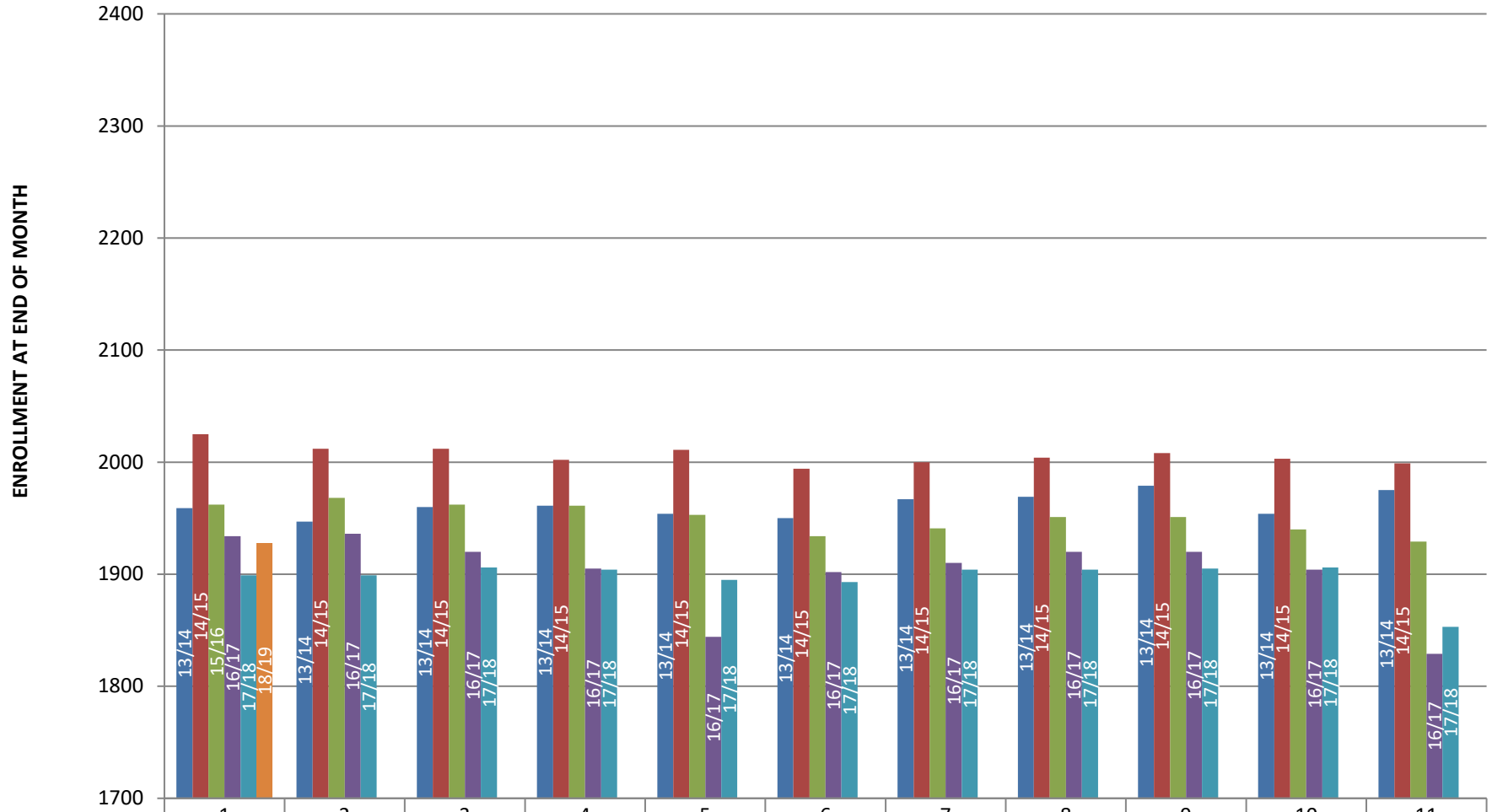
Presenter: Elizabeth Keema-Aston, Chief Business Officer

Recommendation:

That the Board receives the information presented.

SITE		AUG	AUG	% of ADA
		17-18	18-19	
BATES	ENR	136	118	98.3%
	ADA	133	116	
CLARKSBURG (7th & 8th Gr)	ENR	197	193	97.4%
	ADA	193	188	
ISLETON	ENR	159	162	95.7%
	ADA	153	155	
RIVERVIEW	ENR	231	234	94.9%
	ADA	226	222	
WALNUT GROVE	ENR	163	165	95.8%
	ADA	158	158	
D.H. WHITE	ENR	352	333	95.8%
	ADA	331	319	
ELEMENTARY	ENR	1,238	1,205	
SUB TOTAL	ADA	1,194	1,158	
CLARKSBURG (9th Grade)	ENR	80	83	97.6%
	ADA	79	81	
DELTA HIGH	ENR	162	191	95.8%
	ADA	160	183	
RIO VISTA HIGH	ENR	386	414	96.1%
	ADA	372	398	
HIGH SCHOOL	ENR	628	688	
SUB TOTAL	ADA	611	662	
Mokolumne High (Continuation)	ENR	15	14	
	ADA	12	11	
River Delta High/Elem (Alternative)	ENR	14	18	
	ADA	11	16	
Community Day	ENR	4	3	
	ADA	3	3	
TOTAL K-12	ENR	1,899	1,928	
LCFF Funded	ADA	1,831	1,850	
Wind River- Adult Ed	ENR	0	0	
TOTAL DISTRICT	ENR	1,899	1,928	

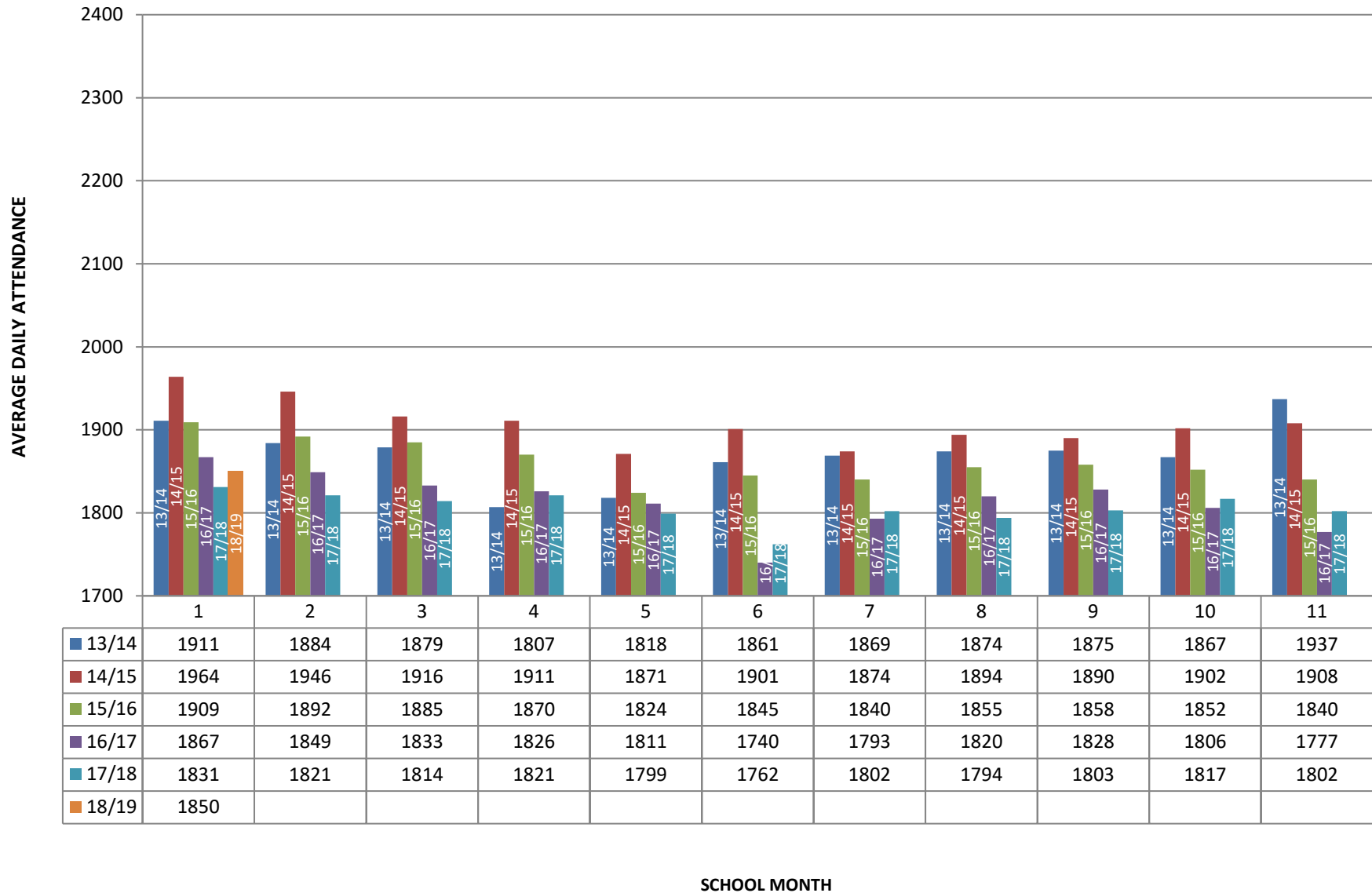
ENROLLMENT



	1	2	3	4	5	6	7	8	9	10	11
13/14	1959	1947	1960	1961	1954	1950	1967	1969	1979	1954	1975
14/15	2025	2012	2012	2002	2011	1994	2000	2004	2008	2003	1999
15/16	1962	1968	1962	1961	1953	1934	1941	1951	1951	1940	1929
16/17	1934	1936	1920	1905	1844	1902	1910	1920	1920	1904	1829
17/18	1899	1899	1906	1904	1895	1893	1904	1904	1905	1906	1853
18/19	1928										

SCHOOL MONTH

ACTUAL ATTENDANCE



BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: September 11, 2018 Attachments: X

From: Elizabeth Keema-Aston, Chief Business Officer Item Number: 9.2.2

SUBJECT Monthly Financial Report Action: _____

Consent Action: _____

Information Only: X

Background:

Each month the Chief Business Officer prepares a monthly financial summary report, showing both budgeted and actual revenues and expenditures for each district fund for the prior month. The report includes: the percentage of the districts ending fund from the prior month, the percentage of the districts ending fund balance (reserves) at the end of the reported month.

This report does not include any encumbered expenditures.

Status:

Presenter: Elizabeth Keema-Aston, Chief Business Officer

Other People Who Might Be Present:

Cost &/or Funding Sources

Not Applicable

Recommendation:

That the Board receives the Monthly Financial report as submitted.

Time: 5 mins.

River Delta Unified School District
 2018-19 Working Budget vs. Actuals Report
 August 31, 2018

Working Budget					Actuals thru: 8/31/2018					
	Beginning Balance (A)	Net Income/ Contributions in (B)	Expense/ Contributions out (C)	Ending Balance (D)	YTD Income (E)	YTD Paid to Delta Charter (F)	YTD Net Revenue (G)	Percentage Received (H)	YTD Expense (I)	Percentage Spent (J)
								(G/B=H)		(I/C=J)
General Fund: (01)										
Unrestricted	-	17,061,188	16,789,718	271,470	946,995	310,408	636,587	3.73%	2,448,845	14.59%
Restricted	-	6,716,679	6,716,679	-	383,689		383,689	5.71%	526,289	7.84%
Combined	-	23,777,867	23,506,397	271,470	1,330,684	310,408	1,020,276	4.29%	2,975,135	12.66%
<i>Dry Period Financing</i>					-		-			
General Fund - Fund Balance %	1.15%	<i>Represents Ending Balances divided by Budget Expenses (D/C)</i>								
Other Funds										
Adult Ed. (11)	-	78,880	78,780	100	-		-	0.00%	16,369	20.78%
Child Development (12)	-	279,639	279,639	-	71,575		71,575	25.60%	41,859	14.97%
Cafeteria (13)	-	1,017,330	1,014,898	2,432	(69)		(69)	-0.01%	56,485	5.57%
Sp. Res-Other than Cap. Outlay (17)	-	900	-	900	-		-	0.00%	-	0.00%
Bond Fund (21)	-	38,600	27,400	11,200	4,520		4,520	11.71%	22,400	81.75%
Bond Fund- SFID #1 South (22)	-	12,000	12,000	-	-		-	0.00%	-	0.00%
Bond Fund - SFID #2 North (23)	-	12,000	12,000	-	-		-	0.00%	-	0.00%
Developer Fees (25)	-	734,876	252,476	482,400	183,815		183,815	25.01%	209,105	82.82%
County School Facilities (35)	-	-	-	-	-		-	0.00%	-	0.00%
Capital Projects (49)	-	11,125	11,125	-	-		-	0.00%	5,295	47.59%

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651

BOARD AGENDA BRIEFING

Meeting Date: 9-11-18

Attachments: X

From: Ken Gaston, Director of MOT

Item Number: 9.2.3

SUBJECT Monthly M.O.T. Information Report

Action: _____
Consent Action: _____
Information Only: X

Background:

To provide a monthly update on the activities of the Maintenance, Operations & Transportation departments

Status:

See attached monthly report for the period of August 2018

Presenter

Ken Gaston

Other People Who Might Be Present

Cost &/or Funding Sources

Recommendation:

That the Board receives this information

Time: 5 mins.

Maintenance, Operations & Transportation
Monthly Report for Board Meeting
September 11, 2018

Routine maintenance, repairs and custodial duties at all school sites and district office were completed. Other non-routine projects have been captured below.

Maintenance & Operations:

- **Delta High School**
 - Installed new light fixture in football tower - \$104.68
 - Repaired leak in irrigation line at bus drop entrance - \$279.07

- **D.H. White Elementary School**
 - Replaced blower motor on thermostat in Room 9 - \$743.97
 - Dumped and spread 100 yards of bark to play area - \$2,323.87
 - Assembled 8 outdoor metal picnic tables - \$298.46
 - Removed sticks and other debris lodged deep in 2 exterior drinking fountains - \$144.37
 - Repaired AC unit in kitchen area - \$268.12
 - Installed and adjusted new sprinklers - \$326.34
 - Painted area on blacktop outside portable 20 and 21 - \$181.65

- **Isleton Elementary School**
 - Dumped and spread 150 yards of bark to play area - \$3,562.68

- **Rio Vista High School**
 - Repaired roof on equipment shack - \$198.33
 - Installed metal barrier in welding shop between oxygen and acetylene tanks - \$1,701.00
 - Repaired underground leak in Quad – \$1,429.86
 - Painted over vandal's graffiti on Snack and Coffee shacks - \$181.33
 - Repaired AC unit in Building C - \$342.71
 - Installed plexi-glass on glass door broken by vandals on Building D - \$344.78

- **Riverview Middle School**
 - Installed new projector in portable - \$104.62
 - Replaced door to Art Room - \$4,733.02
 - Dumped and spread 50 yards of bark to play area - \$1,312.73

- **Walnut Grove Elementary School**
 - Hung projection screen and ran electrical to screen - \$276.10

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651

BOARD AGENDA BRIEFING

Meeting Date: September 11, 2018

Attachments: ____

Item #: ____ 9.3.1 ____

From: Danielle Tharp, Coordinator of Special Education

SUBJECT:

Action: _____

Presentation of the Special Education Comprehensive Review corrective actions.

Consent Action: _____

Information Only: X

Background & Status:

The River Delta Unified School District participated in a 2017-2018 Special Education Comprehensive Review (CR) performed by the California Department of Education (CDE). As a result, the River Delta Unified School District was required to perform corrective actions to address the noncompliance findings identified by the CDE. The district must provide evidence that the results of the CR have been shared with the RDUSD board members.

Presenter: Danielle Tharp, Coordinator of Special Education

Cost &/or Funding Sources (be specific)

N/A

Recommendation:

That the Board receives this information.

Time: _____ 5 mins. ____

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: September 11, 2018

Attachments: ___x___

From: Don Beno, Superintendent

Item Number: 10.1

SUBJECT Request to approve the minutes from the Board of
Trustee's meeting held on August 14, 2018

Action: _____
Consent Action: x____
Information Only: _____

Background:

Attached are the minutes from the Board of Trustee's meeting held on:
August 14, 2018

Status:

The board is to review for approval.

Presenter

Jennifer Gaston, recorder

Other People Who Might Be Present

Board

Cost &/or Funding Sources

None

Recommendation:

That the Board approves the Minutes as submitted.

RIVER DELTA UNIFIED SCHOOL DISTRICT

MINUTES

REGULAR MEETING

August 14, 2018

1. **Call Open Session to Order** – Board President Fernandez called the Open Session of the meeting of the Board of Trustees to order at 5:30 p.m. on August 14, 2018, at Isleton Elementary School, Isleton, California.

2. **Roll Call of Members:**

Alicia Fernandez, President
Don Olson, Vice President
Marilyn Riley, Clerk (Absent)
Sarah Donnelly, Member
Chris Elliott, Member
Katy Maghoney, Member
David Bettencourt, Member

Also present: Don Beno, Superintendent

3. **Review, Approve the Closed Session Agenda and Adjourn to Closed Session**

- 3.1 Board President Fernandez announced items on the Closed Session Agenda.
- 3.2 Public Comment on Closed Session Agenda Items. – *None to report*
- 3.3 Approve Closed Session Agenda and Adjourn to the **Closed Session**

4. Board President Fernandez asked for a motion to approve the Closed Session Agenda and adjourn the meeting to Closed Session @ 5:35 pm

Member Olson moved to approve, Member Bettencourt seconded. Motion carried 6 (Ayes: Fernandez, Olson, Donnelly, Elliott, Maghoney, Bettencourt): 0 (Nays): 1 (Absent: Riley)

5. **Open Session was reconvened at 6:35 pm**

- 5.1 Roll was retaken, Member Riley was absent; and all members were present.

Also present: Don Beno, Superintendent; Elizabeth Keema-Aston, Chief Business Officer and Jennifer Gaston, Recorder.

- 5.2 The Pledge of Allegiance was led by Steve Wright, Isleton Elementary School teacher

6. **Report of Action taken, if any, during the Closed Session** (Government Code Section 54957.1)

Board President Fernandez reported that the Board took the following action during closed session:

The Board reviewed Student Case #1819-311-001. A student on a stipulated expulsion is requesting admission into the River Delta Unified School District. A motion was made to allow the student to attend the River Delta Community Day School during the remainder of the expulsion period and to follow the conditions set forth in the expulsion order.

Member Bettencourt moved to approve, Member Donnelly seconded. Motion carried 5 (Ayes: Olson, Donnelly, Elliott, Maghoney, Bettencourt): 1 (Nays: Fernandez): 1 (Absent: Riley)

7. **Review and Approve the Open Session Agenda**

Member Bettencourt moved to approve, Member Donnelly seconded. Motion carried 6 (Ayes: Fernandez, Olson, Donnelly, Elliott, Maghoney, Bettencourt): 0 (Nays): 1 (Absent: Riley)

8. **Public Comment:** Mr. Delgado, RDUTA President welcomed back all present at the meeting, after the summer break. Mr. Delgado commented that the school year has started with its usual excitement and he feels that all classes seem to be full. Mr. Delgado stated that the district has many new teachers starting this year and is optimistic that it will be a great year for a lot of them. Mr. Delgado encouraged the Board members to visit and or to participate in each of the classrooms districtwide and to talk with the teachers to obtain their prospective on how they feel things are going for them as well at the schools.

Chandra Drury, a parent of district students, requested to have consent item number 10.8 pulled for clarification and discussion.

9. Reports, Presentations, Information

9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –

- 9.1.1 Board Members' report(s): Member Donnelly promoted the "Denim and Diamonds" fundraiser. Antonia Slagle announced that only a few tickets were available for the event.

Member Maghoney shared that since the start of school she has made a few visits to Isleton Elementary School visiting the classrooms, talking with teachers, and wishing them luck for the new year.

- 9.1.2 Committee Report(s): None to report

- 9.1.3 Superintendent Beno's report(s) – Mr. Beno announced that approximately a week and a half ago a Special Board Meeting was held where Marcy Rossi was officially approved as the new principal of Riverview Middle School. The special meeting was necessary so that she could start prior to staff and students returning to school. Mr. Beno commented that she has hit the ground running to accomplish all that was needed to begin the new school year. Day two of the school year was full of excitement for her due to the Bridge Closure. Mr. Beno formally introduced Mrs. Rossi to the members of the Board. Mrs. Rossi announced that although she has worked in the district for many years she is very excited for her new role as principal. She mentioned that at the preservice days teachers were very enthusiastic, they set behavior and expectation norms and they all seemed willing to promote these new norms.

- 9.1.3.1 Recognition of the 2018-19 Teacher of the Year Christina Esperson – Mr. Beno announced the 2018-2019 Teacher of the Year Christina Esperson and asked Mr. Casey principal of D.H. White Elementary to make the introduction. Mr. Casey spoke very highly of Mrs. Esperson and of her many accomplishments. He had great pleasure in presenting Christina Esperson as River Delta Unified School District's Teacher of the Year for 2018-2019. Mr. Beno announced that Mrs. Esperson would also be honored at the County's Teacher of the Year Banquet on Friday, August 24, 2018, in Sacramento.

9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Elizabeth Keema-Aston, Chief Business Officer and Craig Hamblin, Director of MOT

- 9.2.1 Monthly Financial Report – Elizabeth Keema-Aston reported that the 2018-19 fiscal year is just getting started. She noted that changes to the District's Adopted Budget will be made due to the Governor's 45-day revision. Ms. Keema-Aston also mentioned that in the next few months funds 21, 22 and 23 will be spent down when the facility projects that are currently in progress are completed.

- 9.2.2 Maintenance, Operations & Transportation Update, Craig Hamblin, Director of MOT- Mr. Hamblin reported that it was nice to see all the students on the first day of school in their new outfits so excited to be going to school. Mr. Hamblin stated that there are a few pending projects that were not on the submitted report. The maintenance and operations staff have been helping with some of these projects along with the routine maintenance scheduled to prepare for school to begin. Mr. Hamblin reported that most of the roofing projects are completed. The last of the roofing projects is about to begin at Delta High School. During the roofing project at Walnut Grove Elementary, the playground blacktop area was damaged. The contractor will be repairing the area by putting a 2" asphalt overlay. Mr. Hamblin stated that the playground area is fenced off until the repairs have been completed. Mr. Hamblin hopes the playground area will be completed and open after the Labor Day weekend.

Mr. Beno is pleased that over one million dollars' worth of projects have been completed or will soon be completed over the summer throughout the district. He also mentioned that while working on old facilities as we have in the district, there are always surprises that are uncovered which makes these projects more difficult as well as more expensive than planned. Mr. Beno appreciated the work that the maintenance department has completed over the summer and thanked Mr. Hamblin for his hard work keeping track of all the projects.

9.3 Other – Education Services’ Reports and/or Presentation(s) -

- 9.3.1 Williams' Settlement Public Notification regarding sufficiency of teachers, facilities, and textbook and instructional materials – Second Quarter (April - June) – Kathy Wright reported that the district had not received reports of insufficiencies during the quarter.
- 9.3.2 Presentation of the 2017-2018 California Healthy Kids Survey (CHKS) for the River Delta Unified School District – Kathy Wright explained that the district is the recipient of the Tobacco-Use Prevention Education Program (TUPE) grant. The funds from the grant enabled the district to partner with West Ed., who prepared a survey for the district which provided a variety of information through the eyes of the students and staff. The survey was given to 7th, 9th and 11 grade students as well as staff members. The six areas covered in the survey are: school climate, student connectedness, student support, school safety, physical and mental well-being, and social-emotional learning. Mrs. Wright mentioned that staff can analyze the results and provide lessons and presentations that respond to their needs. One area of concern that will be addressed at Leadership is school safety. Mrs. Wright announced that the survey results can be found on the district's website.
- 9.3.3 Catapult Emergency Presentation – Vicky Turk provided a presentation to the Board and audience on how the emergency application Catapult is used. Mrs. Turk explained that Rio Vista High School had performed a drill using the application during the first week of the school year and there was a successful response from teachers, and all students were accounted for. Emergency Preparedness and the safety of staff and students are high priority of the district. This application will be provided by the district as a resource to all school sites and will be implemented this school year.

10. Consent Calendar

President Fernandez made a request to pull consent item numbers 10.6, 10.7 and 10.8 for further discussion.

- 10.1 Approve Board Minutes
 - Regular Meeting of the Board, June 26, 2018
 - Special Meeting of the Board, July 27, 2018
- 10.2 Receive and Approve Monthly Personnel Reports
 - As of August 14, 2018
- 10.3 District's Monthly Expenditure Report
 - June and July 2018
- 10.4 Request to approve the interim Reclassification Criteria for English Language Learners – Carrie Norris and Kathy Wright
- 10.5 Request to approve the Independent Contract for Services Agreement with Kings County Office of Education to provide support to the District for the state mandated California Longitudinal Pupil Achievement Data System (CALPADS) for the 2018-2019 school year, not to exceed \$3,000 from Educational Services Funding – Kathy Wright
- 10.6 Request to approve the Independent Contract with Center of Movement for the 2018-2019 school year at Isleton Elementary School to provide yoga and mindfulness for Pre-school through sixth grade students at a cost not to exceed \$6000. – Antonia Slagle
- 10.7 Request to approve the Professional Expert Agreement with Rhiann Eddy for the 2018-2019 school year at a cost not to exceed \$5,000 – Kathy Wright
- 10.8 Request to approve the Independent Contract for Services Agreement with the Center of Movement for the 2018-2019 school year at Riverview Middle School, at a cost not to exceed \$5,000 – Educational Services Funds – Kathy Wright
- 10.9 Request to approve the out of state travel for Delta High School's FFA members and the FFA Advisor to attend the National FFA Convention in Indianapolis, Indiana from October 24-28, 2018 with an extended trip to Washington D.C. October 28-30, 2018 – Shanan Spears & Laura Uslan
- 10.10 Request to approve changes in the District's Adopted Budget due to revisions in the Governor's Budget (45 Day Revise) – Elizabeth Keema-Aston
- 10.11 Donations

Rio Vista High School – Joseph Turk Memorial Scholarship Fund

Ed and Linda DeMar

Member Fernandez moved to approve, Member Donnelly seconded. Motion carried 6 (Ayes: Fernandez, Olson, Donnelly, Elliott, Maghoney, Bettencourt): 0 (Nays): 1 (Absent: Riley)

Member Fernandez asked for clarification on the funding sources of item numbers 10.6 and 10.8, being they are similar services. Ms. Slagle informed the Board that item 10.6 was approved by the site council to use site funds providing a school wide program for the students of Isleton Elementary. Mrs. Wright explained that the services for item 10.8 were put in place as support to the County C.A.R.E program at Riverview Middle School. Now that the C.A.R.E program is run by the district, staff reviewed the program to determine what strategies were successful. The data reviewed supported the decision to use the mindfulness yoga program as it was beneficial and will be continued in the 2018-2019 school year.

Clarification was made regarding 10.7, Mrs. Wright explained that in the past, if a teacher was capable or willing to prepare the WASC report for the school site they were given a prep period to work on the report or review, whichever was due at the time. It is at the school site's discretion on whether to use staff or an outside source to complete the report or review. Rhiann Eddy is a former teacher of Rio Vista High School and prepared the last full WASC report and past review. Mrs. Turk has requested that Ms. Eddy prepare and write the full report due to the WASC committee.

Member Fernandez moved to approve 10.6, 10.7 and 10.8, Member Donnelly seconded. Motion carried 6 (Ayes: Fernandez, Olson, Donnelly, Elliott, Maghoney, Bettencourt): 0 (Nays): 1 (Absent: Riley)

Mr. Beno asked for a few minutes before the meeting continued. He announced to the Board that Mr. Hamblin has officially announced his retirement that will take effect at the end of October. One of the reasons Mr. Beno made the announcement at this time was to introduce the new Director of Maintenance, Operations and Transportation, Ken Gaston who was approved at this evening's meeting. He will be working closely with Mr. Hamblin until his retirement to learn the uniqueness of the facilities in the district. Mr. Beno welcomed Mr. Gaston to the district team.

Board President Fernandez acknowledged those who made donations and thanked them for their support.

11. Request to approve the amended Phase 1 contract with Communication Strategies, Inc. not to exceed \$5,850 – One-time funds - Elizabeth Keema-Aston

Member Donnelly moved to approve, Member Maghoney seconded. Motion carried 5 (Ayes: Fernandez, Donnelly, Elliott, Maghoney, Bettencourt): 1 (Nays: Olson): 1 (Absent: Riley)

12. Request to approve the Actuarial Valuation of Post-Retirement Benefits (GASB 75) prepared by Nicolay Consulting – Elizabeth Keema-Aston

Member Fernandez moved to approve, Member Olson seconded. Motion carried 6 (Ayes: Fernandez, Olson, Donnelly, Elliott, Maghoney, Bettencourt): 0 (Nays): 1 (Absent: Riley)

13. Request to approve Resolution #749 to establish Temporary Inter-Fund Transfers of Special or Restricted Monies for FY 2018-2019 – Elizabeth Keema-Aston

Member Bettencourt moved to approve, Member Donnelly seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Donnelly, Elliott, Maghoney, Bettencourt): 0 (Nays): 1 (Absent: Riley)

14. Request to approve Resolution #750 approving reasonable methods that may be used to verify student absences due to illness or quarantine – Don Beno

Member Olson moved to approve, Member Elliott seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Donnelly, Elliott, Maghoney, Bettencourt): 0 (Nays): 1 (Absent: Riley)

15. Re-Adjourn to continue Closed Session was not necessary.

16. Re-Adjourning to continue Closed Session was not necessary – no actions to report. Adjournment: There being no further business before the Board, Board President Fernandez asked for a motion to adjourn.

The meeting was adjourned in memory of Linda Vargas a long-time district employee.

Member Maghoney moved to approve, Member Bettencourt seconded. Motion carried 6 (Ayes: Fernandez, Olson, Donnelly, Elliott, Maghoney, Bettencourt): 0 (Nays): 1 (Absent: Riley)

17. The meeting was adjourned at 7:50 p.m.

Submitted:

Approved:

Don Beno, Superintendent and
Secretary to the Board of Trustees

Marilyn Riley, Clerk, Board of Trustees

By: Jennifer Gaston, Recorder
End

BOARD OF TRUSTEES



RIVER DELTA UNIFIED SCHOOL DISTRICT

Meeting Date: September 11, 2018

Attachments: X____

From: Bonnie Kauzlarich, Dir. of Personnel

Item no. 10.2

SUBJECT **MONTHLY PERSONNEL TRANSACTION REPORT**

Action: _____

Consent: ___X___

Background

Status:

Presenter: Don Beno, Superintendent

Other People Who Might Be Present:

Cost &/or Funding Sources

Recommendation: That the Board approve the Monthly Personnel Transaction Report as submitted.

Time: _____

RIVER DELTA UNIFIED SCHOOL DISTRICT
PERSONNEL TRANSACTION AND REPORT
DATE: September 11, 2018

NAME	SCHOOL OR DEPARTMENT	NEW OR CURRENT POSITION	TRANSACTION, EFFECTIVE AT
			*CLOSE OF THE DAY
			**BEGINNING OF THE DAY
ADMINISTRATIVE			
CERTIFICATED			
Jason Duarte	Riverview Middle School	Science Teacher 1.0 FTE	Resigned effective *8/23/18
Kao Saepanh	Riverview Middle School	Science Teacher 1.0 FTE	Hired effective **8/27/18 (Vice Jason Duarte)
CLASSIFIED MANAGEMENT			
CLASSIFIED			
Betty Garcia	Isleton Preschool	Food Srvc Wrkr II 1 hr/day	Hired effective **8/8/18 (NEW)
Betty Garcia	Isleton Elem.	Food Srvc Wrkr I 1 hr/day	Hired effective **8/8/18 (NEW)
Betty Garcia	Isleton Elem.	Food Srvc Wrkr I 1.5 hrs/day	Hired effective **8/8/18 (Corinn Silva)
Eric Solden	Districtwide	Gardener 1.0 FTE	Hired effective **8/20/18 (Vice Jeffrey Souza)
Amber Gregory-Gleaves	D.H. White	Inst. Asst. IV 6.5 hrs/day	Hired effective **8/21/18 (Vice Cassidy Hansen)
Noemi Garcia	Isleton Preschool	Inst. Asst. II 3.5 hrs/day	Resigning effective *8/31/18
Raymond Gonzales	District Office	Accounting Specialist 1.0 FTE	Hired effective **9/10/18 (Vice Haydee Perry)

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: September 11, 2018
Attachments: X

From: Elizabeth Keema-Aston, Chief Business Officer Item No.: 10.3

Action Item: _____
Consent Action: X
Information Only: _____

SUBJECT: Approve Monthly Expenditure Summary

Background: The staff prepares a report of expenditures for the preceding month.

Presenter: Elizabeth Keema-Aston, Chief Business Officer

Other People Who Might Be Present:

Cost and/or Funding Sources:

Not Applicable

Recommendation:

That the Board approves the monthly expenditure summary report as submitted.

Cutoff amount: \$1.00

Select vendors with 1099 flags: of any setting.

Select payments with 1099 flags: of any setting.

Input file: Unknown Updated:

Report prepared: Fri, Aug 31, 2018, 9:14 AM

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014567 ADMINISTRATIVE SOFTWARE APPLIC 1310 HOLLENBECK AVE SUNNYVALE, CA 94087 (877) 845-4005 N	2,090.00	000902 WIND RIVER ASAP RENEWAL	08/14/2018	19419152 PO-190419	2,090.00	N
014641 ALDUENDA, YESENIA PO BOX 272 COURTLAND, CA 95615 (0) - 0 N	146.64	RVHS CONF REIMB	08/07/2018	19418242 TC-190001	146.64	N
010268 ALLERSON, JOHN 1060 SAGAMORE WAY SACRAMENTO, CA 95822 () - N	189.65	STALEDATE #99548729	08/16/2018	19419869 PV-190069	189.65	N
014294 ARROW STRIPE INC. 20085 FAIRWAY COURT WOODBIDGE, CA 95258 (209) 334-9134 N	8,550.00	2089 CMS ASPHALT	08/07/2018	19418240 PV-190039	8,550.00	N
014535 ASBURY ENVIRONMENTAL SERVICES 9302 GARFIELD AVE SOUTH GATE, CA 90280 (0) - 0 N	124.00	191991 USED OIL PICKUP	08/28/2018	19421615 PV-190078	124.00	N
013787 B E PUBLISHING BOX 8558 WARWICK, RI 02888 (888) 781-6921 N	1,251.28	69247 RVHS NOVELS	08/28/2018	19421590 PO-190332	1,251.28	N
014367 BANK OF AMERICA PO BOX 15710	8,221.01	RVHS SUPPLIES RVHS SUPPLIES	08/16/2018 08/16/2018	19419863 PO-190066 19419863 PO-190066	5.67- 5.67	N N

WILMINGTON, DE 19886-5710

(0) - 0 N

RVHS SUPPLIES	08/16/2018	19419863	PO-190066	69.81	N
RVHS SUPPLIES	08/16/2018	19419863	PO-190070	399.09	N
RVHS SUPPLIES	08/16/2018	19419863	PO-190071	419.08	N
WG SUPPLIES	08/16/2018	19419863	PO-190192	502.45	N
EMP ANNIVERSARY PINS	08/16/2018	19419863	PO-190203	18.22-	N
EMP ANNIVERSARY PINS	08/16/2018	19419863	PO-190203	224.24	N
EMP ANNIVERSARY PINS	08/16/2018	19419863	PO-190203	18.22	N

Vendor Name/Address	Total	Description	Date	Warrant	Reference	Amount	1099

014367 BANK OF AMERICA (Continued...)		SUPT BOOKS	08/16/2018	19419867	PO-190204	26.98	N
		DHW LAMP RPLMNT	08/16/2018	19419863	PO-190206	6.25	N
		DHW LAMP RPLMNT	08/16/2018	19419863	PO-190206	76.88	N
		DHW LAMP RPLMNT	08/16/2018	19419863	PO-190206	6.25-	N
		ISLE PRE SCL CONF HARDWICK	08/16/2018	19419864	PO-190247	400.00	N
		BUS OFF FOLDERS	08/16/2018	19419863	PO-190294	1.54-	N
		BUS OFF FOLDERS	08/16/2018	19419863	PO-190294	19.00	N
		BUS OFF FOLDERS	08/16/2018	19419863	PO-190294	1.54	N
		ED SV SUPPLIES	08/16/2018	19419863	PO-190306	424.74	N
		TEACHER OF THE EYAR PLAQUE	08/16/2018	19419863	PO-190310	114.62	N
		TRANS SANCHEZ HOTEL	08/16/2018	19419863	PO-190311	288.18	N
		BUS OFF STAMPS	08/16/2018	19419863	PO-190312	2,351.75	N
		CAFE DEPOSIT BAG	08/16/2018	19419865	PO-190313	100.95	N
		ED SV RVHS REGIST	08/16/2018	19419863	PO-190322	285.00	N
		RVHS SUPPLIES	08/16/2018	19419863	PO-190328	190.79	N
		RADIO RIO AUDIO STUDIO/INT FEE	08/16/2018	19419866	PO-190336	175.07	N
		RADIO RIO AIR CHECK	08/16/2018	19419866	PO-190337	99.00	N
		ED SV MAPS	08/16/2018	19419863	PO-190341	118.95	N
		ED SV MAPS	08/16/2018	19419863	PO-190341	9.66-	N
		ED SV MAPS	08/16/2018	19419863	PO-190341	9.66	N
		SP ED AIRFARE CEDR CONF	08/16/2018	19419863	PO-190343	638.88	N
		F5 HOTEL FOR CONF	08/16/2018	19419863	PO-190345	324.77	N
		ISLE BOOKS	08/16/2018	19419863	PO-190347	229.85	N
		ED SV COUNSELOR CONF RVHS	08/16/2018	19419863	PO-190357	255.00	N
		ED SV WRIGHT MONITOR	08/16/2018	19419863	PO-190364	202.15	N
		RADIO RIO MICROPHONE COVERS	08/16/2018	19419866	PO-190374	2.68	N
		RADIO RIO MICROPHONE COVERS	08/16/2018	19419866	PO-190374	33.00	N
		RADIO RIO MICROPHONE COVERS	08/16/2018	19419866	PO-190374	2.68-	N
		RADIO RIO RADIO BOSS	08/16/2018	19419868	PO-190400	250.78	N

012586 BAY ALARM	6,094.52	DW ALARMS	08/14/2018	19419174	PV-190050	3,819.58	N
60 BERRY DRIVE		ISLE ALARMS	08/28/2018	19421616	PV-190079	468.57	N
PACHECO, CA 94553		DO ALARM	08/28/2018	19421616	PV-190079	192.15	N
		RVHS ALARM	08/28/2018	19421616	PV-190079	407.55	N
(209) 465-1986	N	BALCO HOLDINGS	08/28/2018	19421616	PV-190079	1,206.67	N

011165 BAY ALARM COMPANY	663.72	DHW CAMERA SERVICE	08/07/2018	19418210	PO-190245	570.00	N
ACCOUNT #13410		ISLE ALARMS	08/28/2018	19421604	PO-190186	93.72	N
P.O. BOX 7137							
SAN FRANCISCO, CA 94120-7137							
() -	N						

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
012147 BECERRA, LUCIA P.O. BOX 64 RYDE, CA 95680	48.34	ASP SUPPLIES	08/28/2018	19421634 TC-190014	16.11	N
		ASP SUPPLIES	08/28/2018	19421634 TC-190014	16.12	N
		ASP SUPPLIES	08/28/2018	19421634 TC-190014	16.11	N
(0) - 0						N
014820 BIRD-MARINUCCI, MEREDITH 290 SIERRA AVE RIO VISTA, CA 94571	869.83	PARENT MILEAGE	08/07/2018	19418243 TC-190002	869.83	N
(0) - 0						N
013642 BLACK POINT ENVIRONMENTAL INC 930 SHILOH RD BLDG 40F WINDSOR, CA 95492	119.00	1924 PROJ #247 146 MAGNOLIA	08/23/2018	19421043 PV-190072	119.00	N
(707) 837-7407						N
001091 BMI EDUCATIONAL SERVICES P.O. BOX 800 DAYTON, NJ 08810-0800	703.13	654573 RVHS NOVELS	08/28/2018	19421591 PO-190330	703.13	N
(732) 329-6991						N
012321 BROOKES PUBLISHING CO P.O. BOX 10624 BALTIMORE, MD 21285-0624	271.20	1118766 F5 SUPPLIES	08/28/2018	19421599 PO-190411	22.04	N
		1118766 F5 SUPPLIES	08/28/2018	19421599 PO-190411	22.04	N
		1118766 F5 SUPPLIES	08/28/2018	19421599 PO-190411	271.20	N
(800) 638-3775						N
014614 BUCKMASTER 623 W. STADIUM LANE SACRAMENTO, CA 95834	380.29	356012 DHS SERV CONTRACTS	08/07/2018	19418211 PO-190285	13.53	N
		RIVER-DELT-021 CMS PRINTER CHG	08/07/2018	19418231 PV-190040	321.64	N
		356246 CMS SERV CONTRACT	08/14/2018	19419153 PO-190288	45.12	N
(916) 923-0500						N
012497 BUSWEST 21107 CHICO STREET	868.57	102011 TRANS SUPPLIES	08/07/2018	19418212 PO-190086	868.57	N

CARSON, CA 90745

(209) 531-3928

N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
003681 CALIFORNIA AMERICAN WATER P.O. BOX 7150 PASADENA, CA 91109-7150 (888) 237-1333	856.69	ISLE WATER SERV ISLE WATER SERV ISLE WATER SERV	08/14/2018 08/14/2018 08/14/2018	19419175 PV-190051 19419175 PV-190051 19419175 PV-190051	240.56 375.95 240.18	N N N
002344 CALIFORNIA LABORATORY SERVICES 3249 FITZGERALD ROAD RANCHO CORDOVA, CA 95742 (0) - 0	116.00	MAINT WATER TESTING	08/14/2018	19419154 PO-190138	116.00	N GLOBAL LABS IN
012268 CALIFORNIA WASTE RECOVERY SYSTEMS 175 ENTERPRISE CT STE #A GALT, CA 95632-9047 (209) 369-6887	1,134.68	ISLE WASTE SERV	08/14/2018	19419176 PV-190052	1,134.68	N
014804 CAMARGO NUNEZ, ROSA 511 N. FILBERT ST STOCKTON, CA 95205 (0) - 0	60.52	DHW CONF REIMB	08/28/2018	19421635 TC-190016	60.52	N
011595 CAPITAL AUTISM SERVICES 6400 FREEPORT BLVD SACRAMENTO, CA 95822 (916) 427-2273	4,292.41	1399376 NPS DUES 1399375 NPS DUES	08/14/2018 08/14/2018	19419155 PO-190416 19419155 PO-190416	1,952.52 2,339.89	N N ADVANCE EDUCAT
014240 CAPITAL ONE PUBLIC FUNDING 275 BROADHOLLOW ROAD MELVILLE, NY 11747 (855) 675-1212	201,074.76	4128270 SHEA HOMES REPAYMENT 4128270 SHEA HOMES REPAYMENT	08/14/2018 08/14/2018	19419194 PV-190067 19419194 PV-190067	63,092.66 137,982.10	N N
014547 CASEY, NICHOLAS	254.69	DHW MILEAGE	08/07/2018	19418244 TC-190003	147.15	N

2318 Windy Springs LN
BRENTWOOD, CA 94513

DHW SUPPLIES
DHW CONF REIMB

08/21/2018 19420473 PO-190209
08/28/2018 19421636 TC-190017

57.92 N
49.62 N

(0) - 0 N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014762 CATAPULT EMS 2 GOVERNORS LANE STE. B CHICO, CA 95926 (0) - 0 N	4,434.45	1042727 DW SECURITY SOFTWARE	08/23/2018	19421044 PV-190073	4,434.45	N
002616 CDT INC 250 N GOLDEN CIRCLE DRIVE SUITE 210 SANTA ANA, CA 92705 (562) 986-4200 9 N	35.00	45514 DOT DRUG TESTING	08/28/2018	19421617 PV-190080	35.00	N
013918 CENGAGE LEARNING 10650 TOEBBEN DRIVE INDEPENDENCE, KY 41051 (800) 354-9706 N	4,266.90	64240003 ED SV BOOKS 64240003 ED SV BOOKS 64240003 ED SV BOOKS	08/28/2018 08/28/2018 08/28/2018	19421592 PO-190425 19421592 PO-190425 19421592 PO-190425	15.05- 15.05 4,266.90	N N N
003380 CENTRAL VALLEY WASTE SERVICE INC P.O. BOX 78251 PHOENIX, AZ 85062-8251 (0) - 0 N	2,254.35	BATES WASTE TRANS WASTE MOKE WASTE WG WASTE	08/07/2018 08/07/2018 08/07/2018 08/07/2018	19418232 PV-190041 19418232 PV-190041 19418232 PV-190041 19418232 PV-190041	1,161.73 128.17 76.88 887.57	N N N N
013908 CIT TECHNOLOGY FINANCING SERVICES INC PO BOX 1638 LIVINGSTON, NJ 07039 (0) - 0 N	262.76	32238352 CMS XEROX LEASE	08/07/2018	19418213 PO-190362	262.76	N
000201 CITY OF ISLETON P.O. BOX 716 101 SECOND STREET ISLETON, CA 95641 (916) 777-7770 N	411.05	69197 ISLE SEWER	08/14/2018	19419156 PO-190246	411.05	N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
000077 CITY OF RIO VISTA P.O. BOX 745 ONE MAIN STREET RIO VISTA, CA 94571	4,238.16	RVHS SEWER	08/14/2018	19419177 PV-190053	9.90	N
		DHW SEWER	08/14/2018	19419177 PV-190053	1.65	N
		RMS SEWER	08/14/2018	19419177 PV-190053	353.37	N
		DO SEWER	08/14/2018	19419177 PV-190053	269.70	N
		RVHS WATER	08/14/2018	19419177 PV-190053	1,747.87	N
(0) - 0 N RIO VISTA FIRE		DHW WATER	08/14/2018	19419177 PV-190053	279.00	N
		RMS WATER	08/14/2018	19419177 PV-190053	1,392.77	N
		DO WATER	08/14/2018	19419177 PV-190053	183.90	N
014761 COMMUNICATION STRATEGIES 1222 GRANDVIEW ROAD SEBASTOPOL, CA 95472	10,481.25	1550 PHONE TECH CONSULTING	08/21/2018	19420474 PO-190295	4,631.25	N
		1557 TECHNOLOGY CONSULTING	08/23/2018	19421045 PV-190075	5,850.00	N
(0) - 0 N COM-STAT						
014262 CONCILIO OF YOLO COUNTY PO BOX 879 WOODLAND, CA 95776	75.00	SUPT BUS CARD ADVERT	08/23/2018	19421041 PO-190475	75.00	N
(530) 758-2331 N						
014215 CONTERRA ULTRA BROADBAND PO BOX 281357 ATLANTA, GA 30384-1357	2,725.30	26335 DW NETWORK	08/14/2018	19419178 PV-190054	14,227.20	N
		26335 DW NETWORK	08/14/2018	19419178 PV-190054	16,952.50	N
(704) 936-1722 N						
011721 CORWIN PRESS 2455 TELLER ROAD THOUSAND OAKS, CA 91320-7243	498.00	CIN006934 CMS CONG REGIST	08/07/2018	19418206 PO-190276	498.00	N
(805) 499-0721 N						
013302 D & S PRESS 1105 "A" AIRPORT ROAD RIO VISTA, CA 94571	281.11	3215 ROSSI BUSINESS CARDS	08/30/2018	19422265 PO-190380	70.28	N
		3215 STINE BUSINESS CARDS	08/30/2018	19422265 PO-190382	70.28	N
		3215 CLARK BUSINESS CARDS	08/30/2018	19422271 PO-190443	70.27	N
		3215 CAMARGO BUS CARDS	08/30/2018	19422265 PO-190470	70.28	N
(707) 374-2442 N						

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014278 DATA MANAGEMENT INC. PO BOX 789 FARMINGTON, CT 06034	112.00	1407739 WG SUPPLIES	08/30/2018	19422266 PO-190273	9.10	N
		1407739 WG SUPPLIES	08/30/2018	19422266 PO-190273	112.00	N
		1407739 WG SUPPLIES	08/30/2018	19422266 PO-190273	9.10	N
(800) 243-1969						N
013876 DATAPATH PO BOX 396009 SAN FRANCISCO, CA 94139	58,258.10	138412 DW MONTHLY SERVICES	08/07/2018	19418214 PO-190202	111.50	N
		138412 DW MONTHLY SERVICES	08/07/2018	19418214 PO-190202	2,229.67	N
		138412 DW MONTHLY SERVICES	08/07/2018	19418214 PO-190202	8,361.08	N
		138412 DW MONTHLY SERVICES	08/07/2018	19418214 PO-190202	111.50	N
(888) 693-2827		138412 DW MONTHLY SERVICES	08/07/2018	19418214 PO-190202	111.50	N
		138412 DW MONTHLY SERVICES	08/07/2018	19418229 PO-190202	223.00	N
		138562 PHONE SYSTEM BACK UP	08/07/2018	19418214 PO-190338	42,423.81	N
		138266 CISCO SWITCH PO 190016	08/07/2018	19418233 PV-190042	350.00	N
		138618 F5 NOTEBOOK	08/28/2018	19421593 PO-190013	1,481.90	N
		138618 F5 NOTEBOOK	08/28/2018	19421593 PO-190013	1,481.91	N
		138599 RVHS PRINTER	08/28/2018	19421593 PO-190377	488.04	N
		138612 ED SV WRIGHT COMPUTER	08/28/2018	19421593 PO-190420	884.19	N
013367 DAVEY TREE EXPERT COMPANY, THE PO BOX 94532 CLEVELAND, OH 44101-4532	2,280.00	912905180 MAINT WG TREE PRNING	08/21/2018	19420461 PO-190390	2,280.00	N
() -						N
013722 DE LAGE LANDEN PUBLIC FINANCE 1111 OLD EAGLE SCHOOL ROAD WAYNE, PA 19087	1,808.00	60024292 F5 LEASE	08/07/2018	19418215 PO-190272	84.86	N
		59867534 BATES LEASE	08/07/2018	19418215 PO-190371	355.58	N
		60202816 DO SAVIN LEASE	08/21/2018	19420475 PO-190040	637.48	N
		60164973 BATES LEASE	08/21/2018	19420475 PO-190371	373.36	N
(800) 736-0220		60230378 BUS OFF SAVIN LEASE	08/23/2018	19421042 PO-190039	168.10	N
		60065583 COPIER LEASE	08/28/2018	19421605 PO-190045	58.62	N
		60065583 COPIER LEASE	08/28/2018	19421605 PO-190045	130.00	N
012807 DELTA ELEMENTARY CHARTER SCHOOL 36230 N SCHOOL ST CLARKSBURG, CA 95612	123,279.00	AUGUST 2018 TAX IN LIEU	08/07/2018	19418234 PV-190043	123,279.00	N
(916) 995-1335						N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
013446 DEPARTMENT OF INDUSTRIAL OCCUPATIONAL SAFETY & HEALTH 2424 ARDEN WAY, SUITE 320 SACRAMENTO, CA 95825 (916) 263-2830 N STATE OF CALIF	125.00	E1577142SA ELEVATOR INSPECTION	08/23/2018	19421046 PV-190076	125.00	N
014067 DISCOVERY OFFICE SYSTEMS 1269 CORPORATE CENTER PARKWAY SANTA ROSA, CA 95407 (707) 570-1000 N	182.40	55E1452294 BATES MAINT AGRMNT 55E1456069 BATES MAINT AGRMNT 55E1458407 ISLE SERV CONTRACT 55E1459836 WG SERV CONTRACT	08/14/2018 08/14/2018 08/30/2018 08/30/2018	19419157 PO-190372 19419157 PO-190372 19422272 PO-190253 19422272 PO-190260	32.93 32.93 84.84 31.70	N N N N
012452 DOLK, HEATHER 311 CHARDONNAY WAY RIO VISTA, CA 94571 (707) 374-4836 N	198.79	ISLE CONF REIMB	08/28/2018	19421637 TC-190015	198.79	N
014822 DOMINGUEZ, JEFFREY 7361 SOUZA CIRCLE SACRAMENTO, CA 95831 (0) - 0 N	129.29	STALEDATE #99549727	08/16/2018	19419870 PV-190068	129.29	N
010640 DOVER PUBLICATIONS INC 31 E 2ND STREET MINEOLA, NY 11501 (516) 294-7000 N	284.95	92494148 RVHS NOVELS	08/28/2018	19421594 PO-190339	284.95	N
000116 DS WATERS OF AMERICA INCS 5660 NEW NORTHSIDE DRIVE SUITE 500 ATLANTA, GA 30328 (0) - 0 N DS WATERS OF A	146.98	5005834 DO DRINKING WATER	08/28/2018	19421614 PV-190077	146.98	N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
010469 E.F. KLUDT & SONS INC P.O. BOX 166 LODI, CA 95241-0166	3,280.34	240944 TRANS FUEL 241145 TRANS OIL	08/07/2018 08/14/2018	19418216 PO-190035 19419158 PO-190093	3,025.46 254.88	N N
(0) - 0						N
011762 EDUCATIONAL SERVICE PRODUCTS A SUBSIDIARY OF K/P CORP 3700 SEAPORT BLVD WEST SACRAMENTO, CA 95691-3525	278.14	1017374 ED SV CUM FOLDERS	08/14/2018	19419147 PO-190043	278.14	N
(800) 498-4377						N
001498 EMPLOYMENT DEVELOPMENT DEPT P.O. BOX 2482 SACRAMENTO, CA 95812-2482	113.55	L0269583264 SEF LOCAL EXP	08/07/2018	19418235 PV-190044	113.55	N
(916) 653-5380						N
011339 FRONTIER COMMUNICATIONS CORPORATION THREE HIGH RIDGE PARK STAMFORD, CT 06905	992.54	RMS RADIO RIO TRANS MAINT RMS RMS BATES MOKE BATES CMS DO WG ERATE CREDIT RVHS ISLE MAINT MAINT DHW DHS TRANS TRANS	08/14/2018 08/14/2018	19419179 PV-190055 19419179 PV-190055	346.89 124.65 89.74 78.85 43.23 43.23 41.23 64.59 98.21 547.56 265.22 1,777.07 198.76 5,925.11 991.44 559.94 134.03 150.51 228.14 896.85 101.54 43.23	N N
(0) - 0						N

FOOD SERV	08/14/2018	19419192	PV-190055	51.57	N
FOOD SERVICE	08/14/2018	19419192	PV-190055	41.17	N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014828 GASTON, KEN 329 SACRAMENTO STREET RIO VISTA, CA 94571	37.15	MAINT SUPPLIES	08/30/2018	19422273 PO-190490	37.15	N
(0) - 0						N
014234 GIRARD EDWARDS STEVENS & TUCKER LLP., ATTORNEYS AT LAW 8801 FOLSOM BLVD STE 285 SACRAMENTO, CA 95826	78.00	1388 ATTY FEES	08/28/2018	19421618 PV-190081	78.00	Y
(916) 706-1255						Y
012162 GLENDE, NICK 3512 LAKELAND WAY ELK GROVE, CA 95758	129.78	ISLE CONF REIMB	08/28/2018	19421638 TC-190018	129.78	N
(0) - 0						N
014830 GOMEZ-MORENO, FELIPE 4577 UNDERWOOD WAY SACRAMENTO, CA 95823	55.00	DHS CONF REIMB	08/30/2018	19422286 TC-190023	55.00	N
(916) 207-8084						N
003354 GOPHER SPORT 2525 LEMOND ST SW OWATONNA, MN 55060-0998	2,417.35	9483537 RVHS PE SUPPLIES	08/28/2018	19421595 PO-190333	2,417.35	N
(800) 533-0446						N THE PROPHET CO
014483 GOSS, HEATHER PO BOX 420 DUNNIGAN, CA 95937	356.52	F5 SUPPLIES	08/14/2018	19419159 PO-190266	29.44	N
		F5 CONF REIMB	08/14/2018	19419195 TC-190007	175.87	N
		F5 SUPPLIES	08/21/2018	19420476 PO-190267	101.29	N
		F5 MILEAGE	08/28/2018	19421639 TC-190019	49.92	N
(0) - 0						N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
003111 GOVERNMENT FINANCIAL STRATEGIES INC. 1228 N STREET, SUITE 13 SACRAMENTO, CA 95814-5609 (916) 444-5100	1,350.00	132265 PROF CONSLTING	08/14/2018	19419180 PV-190056	1,350.00	N
014573 GREAT AMERICA FINANCIAL SVCS PO BOX 660831 DALLAS, TX 75266-0831 (877) 311-4422	995.28	23033116 CMS COPY LEASE 23173974 DHS LEASE 23210789 CMS COPY LEASE	08/14/2018 08/28/2018 08/30/2018	19419160 PO-190435 19421606 PO-190283 19422274 PO-190435	309.95 375.38 309.95	N N N
014500 HAND IN HAND THERAPEUTICS 214 ELMWOOD AVE MODESTO, CA 95354 (209) 604-8533	1,550.00	SP ED OCC THERAPY W/E 8/8 OCC THERAPY W/E 8/17	08/21/2018 08/30/2018	19420477 PO-190342 19422275 PO-190342	600.00 950.00	Y Y
014710 HARDWICK, JESSICA PO BOX 793 ISLETON, CA 95641 (916) 398-0608	46.22	ISLE PRE SCL CONF REIMB	08/07/2018	19418247 TC-190004	46.22	N
013968 HIBMA, DONNA 655 RUBIER WAY RIO VISTA, CA 94571 (0) - 0	8.39	CAFE MILEAGE	08/14/2018	19419201 TC-190013	8.39	N
014681 HOANG, TRAM 10090 ROJELIO CT ELK GROVE, CA 95757 (0) - 0	13.63	BATES CONF REIMB	08/30/2018	19422287 TC-190024	13.63	N
011056 HOLT OF CALIFORNIA	6,163.13	C1261901 SCHOOL POWER WASHER	08/14/2018	19419181 PV-190057	750.00	N

1105 A AIRPORT ROAD
RIO VISTA, CA 94571

(916) 381-9940

N

C1261901	SCHOOL	POWER	WASHER	08/14/2018	19419181	PV-190057	250.00	N
C1261901	SCHOOL	POWER	WASHER	08/14/2018	19419181	PV-190057	500.00	N
C1261901	SCHOOL	POWER	WASHER	08/14/2018	19419181	PV-190057	913.13	N
C1261901	SCHOOL	POWER	WASHER	08/14/2018	19419181	PV-190057	375.00	N
C1261901	SCHOOL	POWER	WASHER	08/14/2018	19419181	PV-190057	400.00	N
C1261901	SCHOOL	POWER	WASHER	08/14/2018	19419181	PV-190057	750.00	N
C1261901	SCHOOL	POWER	WASHER	08/14/2018	19419181	PV-190057	375.00	N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099

011056 HOLT OF CALIFOR (Continued...)		C1261901 SCHOOL POWER WASHER	08/14/2018	19419181 PV-190057	350.00	N
		C1261901 SCHOOL POWER WASHER	08/14/2018	19419181 PV-190057	750.00	N
		C1261901 SCHOOL POWER WASHER	08/14/2018	19419191 PV-190057	750.00	N

003538 HOME DEPOT CREDIT SERVICES DEPT 32-2500439736 P.O. BOX 78047 PHOENIX, AZ 85062-8047	728.69	MAINT SUPPLIES	08/14/2018	19419161 PO-190144	728.69	N
(0) - 0						N

012272 HOUGHTON MIFFLIN HARCOURT PUBLISHING COMPANY 222 BERKELEY STREET BOSTON, MA 02116	17,012.19	953850272 ED SV BOOKS DHW	08/07/2018	19418202 PO-190022	1,885.70	N
		953861820 ED SV BOOKS	08/07/2018	19418202 PO-190075	2,427.25	N
		953829769 ED SV BOOKS	08/07/2018	19418202 PO-190075	2,177.72	N
		953871769 ED SV BOOKS	08/07/2018	19418202 PO-190300	1,317.83	N
		95545100 ED SV BOOKS	08/21/2018	19420462 PO-190076	2,381.89	N
(800) 225-5425		953833362 ED SV BOOKS	08/21/2018	19420462 PO-190076	2,158.04	N
		710114847 ED SV BOOKS	08/30/2018	19422267 PO-190074	1,525.86	N
		953886573 ED SV BOOKS	08/30/2018	19422267 PO-190304	1,962.47	N
		953904331 ED SV BOOKS	08/30/2018	19422267 PO-190403	1,175.43	N

014325 ILS TSHIRT CLUB 410 S. 4TH STREET RIO VISTA, CA 94571	1,060.00	00010 RVHS SPIRIT WARE	08/07/2018	19418204 PO-190072	1,060.00	N
(0) - 0						N

000215 INDEPENDENT COPY SERVICE 155 DELTA WAY RIO VISTA, CA 94571	1,580.00	18-5335 ISLE SERV CONTRACT	08/28/2018	19421596 PO-190184	1,580.00	Y
(916) 743-2699		Y MIKE KENNEDY				

011917 INDOFF 11816 LACKLAND AVENUE ST. LOUIS, MO 63146-4206	3,970.63	3139038 ISLE SUPPLIES	08/21/2018	19420478 PO-190185	232.18	N
		3139039 BATES SUPPLIES	08/21/2018	19420478 PO-190375	2.20	N
		3139039 BATES SUPPLIES	08/21/2018	19420478 PO-190375	2.20	N
		3139039 BATES SUPPLIES	08/21/2018	19420478 PO-190375	623.50	N
(707) 374-4037		3136207 RVHS SUPPLIES	08/28/2018	19421607 PO-190064	1,261.29	N
		3141805 RVHS COPY PAPER	08/28/2018	19421597 PO-190378	999.66	N

3141805 RVHS COPY PAPER	08/28/2018 19421597 PO-190378	427.00	N
3141805 RVHS COPY PAPER	08/28/2018 19421597 PO-190378	427.00	N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
012926 INDOOR ENVIRONMENTAL SERVICES 1512 SILICA AVE SACRAMENTO, CA 95815-3312 (0) - 0 N	9,648.00	29688 ENERGY MNGMR	08/28/2018	19421619 PV-190082	9,648.00	N
000107 INLAND BUSINESS SYSTEMS 1500 NO. MARKET SACRAMENTO, CA 95834-1912 (916) 928-0770 N	47.37	IN207004 RVHS MAINT AGRMNT	08/28/2018	19421608 PO-190063	47.37	N
012005 KIRK KENNER DBA DELTA REFRIDG 5 HILL CT. RIO VISTA, CA 94571 (707) 374-6213 Y KENNER, KIRK	882.36	5046 CAFE REPAIRS 5064 CAFE REPAIRS	08/14/2018 08/28/2018	19419172 PO-190113 19421632 PV-190095	525.30 357.06	7 7
011311 LA RUE COMMUNICATIONS 521 E. MINER AVE STOCKTON, CA 95202 (209) 463-1900 Y LA RUE, KNOX J	330.00	5352 TRANS SERVICES	08/07/2018	19418217 PO-190097	330.00	7
012767 LEARNING PLUS ASSOCIATES 10950 ARROW ROUTE #1935 RANCHO CUCAMONGA, CA 91730 (909) 484-6002 N	4,489.88	10642 DHW SUPPLIES 10642 DHW SUPPLIES	08/21/2018 08/21/2018	19420463 PO-190243 19420463 PO-190243	2,289.88 2,200.00	N N
014592 LEYERLY, KIM 228 S. 4TH STREET RIO VISTA, CA 94571 (0) - 0 N	209.27	DHS MILEAGE	08/28/2018	19421640 TC-190020	209.27	N
000711 LYMAN PARTS DEPOT 14301 RAILROAD AVE	78.24	13112 MAINT SUPPLIES	08/14/2018	19419162 PO-190149	78.24	N

WALNUT GROVE, CA 95690-

(916) 776-1744

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Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014660 MACIEL, MELISSA 4102 PINOCHE PEAK PLACE RANCHO CORDOVA, CA 95742	40.90	WG CONF REIMB	08/30/2018	19422288 TC-190025	40.90	N
(0) - 0						N
014144 MARTINEZ, SANDRA PO BOX 298 ISLETON, CA 95641	109.12	F5 SUPPLIES F5 CONF REIMB F5 SUPPLIES	08/14/2018 08/14/2018 08/21/2018	19419163 PO-190265 19419196 TC-190008 19420479 PO-190265	65.08 31.54 12.50	N N N
(0) - 0						N
014819 MAVERICK NETWORKS INC. ATTN: FUNDS DISBURSEMENT DEPT 801 S. FIGUEROA ST. #700 LOS ANGELES, CA 90017	193,860.00	1800687 DISTRICT WIDE PHONES 1800722 DISTRICT WIDE PHONES 1800922 DISTRICT WIDE PHONES	08/07/2018 08/09/2018 08/28/2018	19418218 PO-190335 19418630 PO-190335 19421609 PO-190335	53,850.00 53,850.00 86,160.00	N N N
(0) - 0						N
014355 MAXIM STAFFING SOLUTIONS 12558 COLLECTIONS CENTER DR CHICAGO, IL 60693	1,010.50	59152602662 SP ED NURSE	08/07/2018	19418219 PO-190340	1,010.50	N
(800) 394-7195						N
011392 MCGRAW HILL SCHOOL PUBLISHING 220 E DANIELDALE ROAD DESOTO, TX 75115	1,880.02	103756639001 ED SV BOOKS 103763309001 ED SV BOOKS WG 103828787001 ED SV BOOKS	08/07/2018 08/07/2018 08/14/2018	19418209 PO-190303 19418209 PO-190307 19419151 PO-190334	235.88 1,065.58 578.56	N N N
(614) 755-4151						N
012735 MCKINLEY ELEVATOR CORP. 555 FULTON ST SUITE 202 SAN FRANCISCO, CA 94102	900.00	A106716/A106666 MAINT REPAIRS	08/21/2018	19420480 PO-190150	900.00	N
(415) 626-9951						N
013945 MUSIC K-8	26.85	19003059 WG SUPPLIES	08/30/2018	19422268 PO-190200	2.18	N

PO BOX 26627
WAUWATOSA, WI 53220

19003059 WG SUPPLIES
19003059 WG SUPPLIES

08/30/2018 19422268 PO-190200
08/30/2018 19422268 PO-190200

2.18 N
26.85 N

(800) 437-0832

N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
012472 NICOLAY CONSULTING GROUP ACTUARIES 530 BUSH ST. STE #500 SAN FRANCISCO, CA 94108 (415) 512-5300	3,500.00	398201807 PROF SERVUCES	08/07/2018	19418220 PO-190317	3,500.00	N
013877 NORRIS, CARRIE 4833 STEPPE COURT ELK GROVE, CA 95757 (0) - 0	1,272.44	WG SUPPLIES WG SUPPLIES WG SUPPLIES WG SUPPLIES	08/30/2018 08/30/2018 08/30/2018 08/30/2018	19422269 PO-190193 19422276 PO-190196 19422276 PO-190258 19422276 PO-190262	320.61 483.78 277.26 190.79	N N N N
014817 NORTHERN SPEECH SERVICES 325 MEECHER RD. GAYLORD, MI 49735 (888) 337-3866	510.24	1212426 SP ED SUPPLIES 1212426 SP ED SUPPLIES 1212426 SP ED SUPPLIES	08/21/2018 08/21/2018 08/21/2018	19420464 PO-190388 19420464 PO-190388 19420464 PO-190388	510.24 41.46 41.46	N N N
014016 O'REILLY AUTO PARTS 233 S PATTERSON SPRINGFIELD, MO 65802 (0) - 0	279.34	TRANS SUPPLIES	08/14/2018	19419164 PO-190100	279.34	N
010203 OCCUPATIONAL HEALTH PO BOX 39000 DEPT 33404 SAN FRANCISCO, CA 94139-3404 (707) 399-6068	120.00	OH34953 TRANS DOT	08/28/2018	19421621 PV-190083	120.00	N
000193 OILWELL MATERIALS & HARDWARE CO INC 506 STATE HIGHWAY 12 RIO VISTA, CA 94571 (0) - 0	556.03	#676 MAINT SUPPLIES	08/14/2018	19419165 PO-190151	556.03	N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
011429 OLIVER WORLDCLASS LABS INC PO BOX 1686 BENICIA, CA 94510 (707) 747-1537	196.00	26045 DHW SMART BOARD LICENSES	08/21/2018	19420465 PO-190205	196.00	N
003218 ORIENTAL TRADING CO INC 4206 SOUTH 108TH STREET OMAHA, NE 68137 (800) 228-0475	722.87	691170431-01 WG SUPPLIES 691170431-01 WG SUPPLIES 691170431-01 WG SUPPLIES	08/07/2018 08/07/2018 08/07/2018	19418203 PO-190275 19418203 PO-190275 19418203 PO-190275	58.73 722.87 58.73-	N N N
003335 OWENS, SHIRLEY P.O. BOX 172 ISLETON, CA 95641 (0) - 0	71.99	TRANS REIMB TRANS REIMB	08/14/2018 08/14/2018	19419197 TC-190009 19419197 TC-190009	42.00 29.99	N N
011105 PAPA 2101 STONE BLVD #200 W. SACRAMENTO, CA 95691 (831) 442-3536	100.00	MAINT D. ALEXANDER SEMINAR	08/14/2018	19419148 PO-190423	100.00	N
014465 PARKER & COVERT LAW OFFICE 17862 EAST SEVENTEENTH ST#204 EAST BUILDING TUSTIN, CA 92780 (714) 573-0900	1,465.00	70189 ATTY FEES 70189 ATTY FEES	08/28/2018 08/28/2018	19421622 PV-190084 19421622 PV-190084	1,250.00 215.00	Y Y
013895 PEARSON CLINICAL ASSESSMENT ORDERING PO BOX 599700 SAN ANTONIO, TX 78259 (800) 627-7271	275.70	11732651 SP ED GLOBAL SUBSCPT 11748105 SP ED SUPPLIES	08/28/2018 08/28/2018	19421598 PO-190381 19421598 PO-190421	60.00 215.70	N N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
003270 PG&E 685 EMBARCADERO DRIVE SACRAMENTO, CA 95605	28,305.26	RADIO RIO ELECT GARAGE DHW DHW RMS CMS DO N. NETH LTS LIFT PUMP DO SHOP GARAGE DHS RVHS RVHS LTS LTS LTS DHS SCH PUMP ISLE DHW ELECT	08/07/2018 08/14/2018 08/21/2018	19418236 PV-190045 19419183 PV-190058 19420484 PV-190070	24.33 66.41 163.61 3,997.21 4,198.90 1,165.59 1,154.82 26.66 55.91 58.50 55.30 228.61 2,923.11 7,712.38 171.63 20.16 10.21 31.55 2,194.63 147.19 3,870.63 27.92	N N
(0) - 0 N PACIFIC GAS AN						
011770 QUALITY SOUND SYSTEMS P.O. BOX 5501 2010 EAST FREMONT ST STOCKTON, CA 95205	360.00	51269 MAINT FIRE/INTRSN SERV	08/30/2018	19422277 PO-190418	360.00	N
() - N						
001048 QUILL CORPORATION 100 SCHELTER ROAD LINCOLNSHIRE, IL 60094-0600	411.39	9173343 BATES SUPPLIES 9164181 BATES SUPPLIES 9162671 BATES SUPPLIES	08/28/2018 08/28/2018 08/28/2018	19421610 PO-190401 19421610 PO-190401 19421610 PO-190401	248.76 137.61 25.02	N N N
(800) 789-8965 N						
014786 RAISING A READER NATIONAL 330 TWIN DOLPHIN DRIVE #147 REDWOOD CITY, CA 94065	2,198.10	70585 F5 SUPPLIES	08/14/2018	19419149 PO-190412	2,198.10	N
(650) 489-0550 N						

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
011565 RALEY'S P.O. BOX 15618 SACRAMENTO, CA 95852	52.27	5000034 DHS AG SUPPLIES 5000034 DHS AG SUPPLIES	08/28/2018 08/28/2018	19421611 PO-190292 19421611 PO-190292	26.13 26.14	N N
(0) - 0						N
010134 READ NATURALLY INC 1284 CORPORATE CENTER DR. #600 SAINT PAUL, MN 55121	920.00	225210 DHW LIVE SEATS	08/21/2018	19420466 PO-190207	920.00	N
(800) 788-4085						N
014268 RICO DE ROMERO, MARISOL 12645 SUTTER ISLAND ROAD COURTLAND, CA 95615	3,026.80	PARENT TRANS REIMB PARENT TRANS REIMB PARENT TRANS PARENT TRANS PARENT TRANS	08/14/2018 08/14/2018 08/28/2018 08/28/2018 08/30/2018	19419198 TC-190010 19419198 TC-190010 19421641 TC-190021 19421641 TC-190021 19422289 TC-190026	732.48 62.00 732.48 732.48 767.36	N N N N N
(0) - 0						N
012016 RIO VISTA PIZZA FACTORY 201 MAIN STREET RIO VISTA, CA 94571	28.00	ED SV SUPPLIES	08/07/2018	19418221 PO-190353	28.00	N
() -						N
010239 RIO VISTA SANITATION P.O. BOX 607 RIO VISTA, CA 94571-0607	765.06	DO WASTE SERV RVHS WASTE SERV	08/14/2018 08/28/2018	19419182 PV-190059 19421620 PV-190085	117.00 648.06	N N
(0) - 0						N
000589 RISO PRODUCTS OF SACRAMENTO 3304 MONIER CIRCLE SUITE 110 RANCHO CORDOVA, CA 95742	2,099.36	1829888/87/89/90 BATES CONTRCT 186049 RMS RISO SUPPLIES	08/07/2018 08/21/2018	19418205 PO-190366 19420467 PO-190120	600.00 1,499.36	N N
(916) 638-7476						N RPSI ENTERPRIS
010048 RIVER DELTA REVOLVING FUND	8,671.00	4083 DMV TAX FEE	08/07/2018	19418237 PV-190046	671.00	N

445 MONTEZUMA ST
RIO VISTA, CA 94571

4082 DEPT GEN SERV 2 TRUCKS

08/07/2018 19418237 PV-190046

8,000.00 N

(0) - 0 N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
000729 RIVER NEWS HERALD 21 S FRONT STREET RIO VISTA, CA 94571	39.00	ADVERTISING FEES	08/07/2018	19418238 PV-190047	39.00	N
(0) - 0		N GIBSON PUBLICA				
010670 RIVERVIEW-INTERNATIONAL TRUCKS 2445 EVERGREEN AVE P.O. BOX 716 WEST SACRAMENTO, CA 95691	680.30	61671 TRANS SUPPLIES	08/14/2018	19419166 PO-190104	680.30	7
() -		Y				
013541 ROYS-MINEISHI, KRISTINA 9870 SPRING VIEW WAY ELK GROVE, CA 95757	35.00	CMS CONF REIMB	08/07/2018	19418245 TC-190005	35.00	N
(0) - 0		N				
000095 S M U D P.O. BOX 15555 SACRAMENTO, CA 95852	6,450.77	WG	08/14/2018	19419184 PV-190060	20.30	N
(0) - 0		N				
		WG	08/14/2018	19419184 PV-190060	2,722.29	N
		WG	08/14/2018	19419184 PV-190060	605.21	N
		WG	08/14/2018	19419184 PV-190060	27.04	N
		BATES	08/14/2018	19419184 PV-190060	28.29	N
		BATES	08/14/2018	19419184 PV-190060	2,457.35	N
		BATES	08/14/2018	19419184 PV-190060	483.90	N
		TRANS	08/14/2018	19419184 PV-190060	92.87	N
		TRANS	08/14/2018	19419184 PV-190060	13.52	N
014534 SAC ICE 1411 NICHOLS DRIVE ROCKLIN, CA 95765	187.50	180427-006 DHS ICE MACHINE RPR	08/28/2018	19421600 PO-190459	187.50	N
(916) 408-6550		N				
000090 SACRAMENTO COUNTY UTILITIES 9700 GOETHE ROAD SUITE C SACRAMENTO, CA 95827	463.89	MOKE SEWER	08/28/2018	19421623 PV-190087	113.70	N
		WG SEWER	08/30/2018	19422282 PV-190096	184.19	N
		BATES SEWER	08/30/2018	19422282 PV-190096	166.00	N

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Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
010468 SACRAMENTO METROPOLITAN AIR QUALITY MANAGEMENT DIST. 777 12TH STREET 3RD FLOOR SACRAMENTO, CA 95814-1908 (916) 874-4800 N	1,718.00	18191000873 RENEWAL FEES	08/28/2018	19421624 PV-190086	1,718.00	N
012039 SAN JOAQUIN CO OFFICE OF ED 2707 TRANSWORLD DRIVE STOCKTON, CA 95213 (0) - 0 N	450.00	1819710 HR EDJOIN	08/14/2018	19419150 PO-190422	450.00	N
011241 SANCHEZ, ROBERT 914 VIRGINIA DRIVE RIO VISTA, CA 94571 () - N	7.88	TRANS CONF REIMB	08/07/2018	19418246 TC-190006	7.88	N
003318 SCHOOL SPECIALTY INC W6316 DESIGN DRIVE GREENVILLE, WI 54942 (0) - 0 N	65.02	308103068526 DHS SUPPLIES	08/14/2018	19419167 PO-190281	65.02	N
000316 SCHOOLS INSURANCE AUTHORITY P.O. BOX 276710 SACRAMENTO, CA 95827-6710 (0) - 0 N	3,696.04	EAP 082019.13 EMP ASST PROG 18SWAMP-19 STORM WATER PRGM	08/14/2018 08/30/2018	19419185 PV-190061 19422283 PV-190097	717.50 2,978.54	N N
013193 SCOE P.O. BOX 269003 10474 MATHER BLVD SACRAMENTO, CA 95826 (0) - 0 N	1,700.00	190153 DISTRICT WIDE NETWORK	08/07/2018	19418222 PO-190308	1,700.00	N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014450 SCOTT TECHNOLOGY GROUP 1143 N. MARKET BLVD STE #7 SACRAMENTO, CA 95834	41.52	72786 F5 PRINTER CHARGES	08/07/2018	19418228 PO-190271	41.52	N
(916) 913-6191		N WIZIX TECHNOLO				
013891 SENTINEL FIRE EQUIPMENT CO INC 5702 BROADWAY SACRAMENTO, CA 95820	1,152.83	80201/80074/80075 CAFE EXT MNT 80201/80074/80075 CAFE EXT MNT 80201/80074/80075 CAFE EXT MNT	08/14/2018 08/14/2018 08/14/2018	19419193 PV-190066 19419193 PV-190066 19419193 PV-190066	14.85 1,152.83 14.85-	N N N
(916) 455-5630		N				
000056 SIA VISION SERVICE P.O. BOX 276710 SACRAMENTO, CA 95827-6710	3,749.20	AUGUST 2018 PREMIUMS AUGUST 2018 PREMIUMS AUGUST 2018 PREMIUMS AUGUST 2018 PREMIUMS	08/28/2018 08/28/2018 08/28/2018 08/28/2018	19421625 PV-190088 19421625 PV-190088 19421625 PV-190088 19421625 PV-190088	259.56 259.56 1,268.96 1,961.12	N N N N
(0) - 0		N				
014454 SINGH, PRITIKA 212 WEST HWY 220 RYDE, CA 95680	704.14	PARENT MILEAGE	08/14/2018	19419199 TC-190011	704.14	N
(916) 491-0657		N				
014400 SLAGLE, ANTONIA 5811 14TH ST SACRAMENTO, CA 95822	111.56	ISLE SUPPLIES	08/21/2018	19420481 PO-190430	111.56	N
(0) - 0		N				
014829 SNYDER, CHRISTINA 2309 O STREET SACRAMENTO, CA 95816	25.52	DHW CONF REIMB	08/30/2018	19422290 TC-190027	25.52	N
(678) 367-7283		N				
012084 SODEXO INC & AFFILIATES DEPT. 43283	14,669.14	CAFE JUNE MEALS CAFE JUNE MEALS	08/21/2018 08/21/2018	19420485 PV-190071 19420485 PV-190071	331.94 14,337.20	N N

LOS ANGELES, CA 90088-3283

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Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014643 SOLANO COUNTY DEPT. OF RESOURCE MANAGEMENT 675 TEXAS ST., SUITE 5500 FAIRFIELD, CA 94533-6341 (707) 784-6765	49.00	21181739 RVHS PERMIT 21181739 RVHS PERMIT	08/28/2018 08/28/2018	19421626 PV-190089 19421626 PV-190089	24.50 24.50	N N
012628 SOLANO COUNTY OFFICE OF SELPA 5100 BUSINESS CENTER DRIVE FAIRFIELD, CA 94534 (707) 399-4415	1,133.92	18-02579 TUPE GRANT	08/14/2018	19419186 PV-190062	1,133.92	N
012288 SOUZA, JENNIFER 717 TAMARACK DRIVE LODI, CA 95240 (0) - 0	293.98	ISLE MILEAGE ISLE MILEAGE	08/14/2018 08/28/2018	19419200 TC-190012 19421642 TC-190022	145.30 148.68	N N
013310 SPLASH/ FOR EZ PROMOTIONS PO 5536 6301 SKYCREEK DRIVE ST 1 SACRAMENTO, CA 95828 (916) 776-1627	1,509.50	1807100 CMS TSHIRTS 1808711 DHS TSHIRTS	08/21/2018 08/30/2018	19420468 PO-190361 19422270 PO-190360	795.99 713.51	N N
013858 SPURR 1850 GATEWAY BOULEVARD CONCORD, CA 94520 (888) 400-2155	1,101.04	RMS GAS TRANS GAS RVHS GAS DHW GAS DO GAS ISLE GAS ISLE GAS DHS GAS STORAGE PREPAID GAS CMS CAFE GAS	08/28/2018 08/28/2018 08/28/2018 08/28/2018 08/28/2018 08/28/2018 08/28/2018 08/28/2018 08/28/2018 08/28/2018	19421627 PV-190090 19421627 PV-190090 19421627 PV-190090 19421627 PV-190090 19421627 PV-190090 19421627 PV-190090 19421627 PV-190090 19421627 PV-190090 19421627 PV-190090 19421633 PV-190090	56.16 23.99 202.18 30.79 8.66 15.91 313.35 158.04 241.91 50.05	N N N N N N N N N N
014069 STAPLES ADVANTAGE	7,273.38	3384986862 ED SV SUPPLIES	08/07/2018	19418223 PO-190042	45.35	N

500 STAPLES DRIVE
FRAMINGHAM, MA 01702

(0) - 0

N STAPLES CONTRA

3385668122	ED SV SUPPLIES	08/07/2018	19418223	PO-190042	22.33	N
3386324336	ED SV SUPPLIES	08/07/2018	19418223	PO-190042	18.59	N
3384711409	WG SUPPLIES	08/07/2018	19418207	PO-190257	1,500.00	N
3384711409	WG SUPPLIES	08/07/2018	19418207	PO-190257	5.22	N
3384711409	WG SUPPLIES	08/07/2018	19418207	PO-190257	5.22	- N
3384986863	WG SUPPLIES	08/07/2018	19418207	PO-190264	.51	- N
3384986863	WG SUPPLIES	08/07/2018	19418207	PO-190264	.51	N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014069 STAPLES ADVANTA (Continued...)		3385668123 WG SUPPLIES	08/07/2018	19418207 PO-190264	30.48	N
		3384832143 WG SUPPLIES	08/07/2018	19418207 PO-190264	.10-	N
		3384711409 WG SUPPLIES	08/07/2018	19418207 PO-190264	1.69-	N
		3384711409 WG SUPPLIES	08/07/2018	19418207 PO-190264	1.69	N
		3384711409 WG SUPPLIES	08/07/2018	19418207 PO-190264	485.71	N
		3385249324 WG SUPPLIES	08/07/2018	19418207 PO-190264	.03-	N
		3384832144 WG SUPPLIES	08/07/2018	19418207 PO-190264	.08-	N
		3384832144 WG SUPPLIES	08/07/2018	19418207 PO-190264	.08	N
		3384832144 WG SUPPLIES	08/07/2018	19418207 PO-190264	23.88	N
		3385249324 WG SUPPLIES	08/07/2018	19418207 PO-190264	.03	N
		3385249324 WG SUPPLIES	08/07/2018	19418207 PO-190264	8.46	N
		3384832145 WG SUPPLIES	08/07/2018	19418207 PO-190264	.08-	N
		3385668123 WG SUPPLIES	08/07/2018	19418207 PO-190264	.11	N
		3384832143 WG SUPPLIES	08/07/2018	19418207 PO-190264	28.56	N
		3384832143 WG SUPPLIES	08/07/2018	19418207 PO-190264	.10	N
		3384986863 WG SUPPLIES	08/07/2018	19418207 PO-190264	146.04	N
		3384832145 WG SUPPLIES	08/07/2018	19418207 PO-190264	.08	N
		3384832145 WG SUPPLIES	08/07/2018	19418207 PO-190264	24.13	N
		3385668123 WG SUPPLIES	08/07/2018	19418207 PO-190264	.11-	N
		3384907974 DHS SUPPLIES	08/07/2018	19418223 PO-190280	.60	N
		3384907974 DHS SUPPLIES	08/07/2018	19418223 PO-190280	.60-	N
		3384907975 DHS SUPPLIES	08/07/2018	19418223 PO-190280	.51	N
		3384907975 DHS SUPPLIES	08/07/2018	19418223 PO-190280	.51-	N
		3384907975 DHS SUPPLIES	08/07/2018	19418223 PO-190280	145.81	N
		3384907974 DHS SUPPLIES	08/07/2018	19418223 PO-190280	173.00	N
		3385668121 SP ED SUPPLIES	08/14/2018	19419168 PO-190041	152.23	N
		3385739073 SP ED SUPPLIES	08/14/2018	19419168 PO-190041	41.77	N
		3385739074 TRANS SUPPLIES	08/14/2018	19419168 PO-190109	236.16	N
		3386478724 BUS OFF SUPPLIES	08/14/2018	19419168 PO-190118	101.12	N
		3385824829 SUPT SUPPLIES	08/14/2018	19419168 PO-190130	75.68	N
		3386478731 RADIO RIO SUPPLIES	08/14/2018	19419173 PO-190398	22.66	N
		3385739075 SUPT SUPPLIES	08/21/2018	19420482 PO-190130	227.03	N
		3385739072 DHW COPY PAPER	08/21/2018	19420469 PO-190239	1,000.00	N
		3385739072 DHW COPY PAPER	08/21/2018	19420469 PO-190239	1,000.00	N
		3385739072 DHW COPY PAPER	08/21/2018	19420469 PO-190239	41.40	N
		3386877740 DHS SUPPLIES	08/21/2018	19420482 PO-190280	.26-	N
		3386877740 DHS SUPPLIES	08/21/2018	19420482 PO-190280	.26	N
		3386877740 DHS SUPPLIES	08/21/2018	19420482 PO-190280	75.15	N
		3386478726 DHW SUPPLIES	08/28/2018	19421612 PO-190213	134.67	N
		3387141491 DHW SUPPLIES	08/28/2018	19421612 PO-190213	37.83	N
		3386478727 DHW SUPPLIES	08/28/2018	19421612 PO-190213	40.71	N
		3387141492 DHW SUPPLIES	08/28/2018	19421601 PO-190214	56.20	N
		3387059297 DHW SUPPLIES	08/28/2018	19421601 PO-190214	174.78	N
		3387462648 DHW SUPPLIES	08/28/2018	19421601 PO-190214	3.56	N

3387462647	DHW SUPPLIES	08/28/2018	19421601	PO-190214	7.77	N
3386478728	DHW SUPPLIES	08/28/2018	19421612	PO-190216	149.00	N
3386478728	DHW SUPPLIES	08/28/2018	19421612	PO-190216	3.76	N
3386478729	DHW SUPPLIES	08/28/2018	19421612	PO-190217	232.49	N
3386935298	DHW SUPPLIES	08/28/2018	19421612	PO-190219	41.73	N
3386877739	DHW SUPPLIES	08/28/2018	19421612	PO-190227	8.42	N
3386478730	DHW SUPPLIES	08/28/2018	19421612	PO-190227	40.29	N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014069 STAPLES ADVANTA (Continued...)		3386877738 DHW SUPPLIES	08/28/2018	19421612 PO-190227	7.56	N
		3387462649 DHW SUPPLIES	08/28/2018	19421612 PO-190227	12.75	N
		3387462653 WIND RIVER SUPPLIES	08/28/2018	19421613 PO-190408	18.37	N
		3387141493 WIND RIVER SUPPLIES	08/28/2018	19421613 PO-190408	52.94	N
		3386544297 WIND RIVER SUPPLIES	08/28/2018	19421613 PO-190408	31.51	N
		3386635847 WIND RIVER SUPPLIES	08/28/2018	19421613 PO-190408	216.20	N
		3387712077 BUS OFF SUPPLIES	08/30/2018	19422278 PO-190118	59.03	N
		3387636728 DHS SUPPLIES	08/30/2018	19422278 PO-190280	174.58	N
		3387636727 DHS SUPPLIES	08/30/2018	19422278 PO-190280	.25	N
		3387636727 DHS SUPPLIES	08/30/2018	19422278 PO-190280	.25	N
		3387636727 DHS SUPPLIES	08/30/2018	19422278 PO-190280	72.69	N
		3387636728 DHS SUPPLIES	08/30/2018	19422278 PO-190280	.61	N
		3387636728 DHS SUPPLIES	08/30/2018	19422278 PO-190280	.61	N
		3387462654 RDHS SUPPLIES	08/30/2018	19422278 PO-190433	54.05	N
		3388201314 RDHS SUPPLIES	08/30/2018	19422278 PO-190433	16.95	N
013504 STAT PADS LLC 13897 W. WAINWRIGHT BOISE, ID 93713 (866) 782-8723	281.00	1149773 ED SV SUPPLIES	08/28/2018	19421628 PV-190091	281.00	N
003646 STATE OF CALIFORNIA 1300 I STREET SUITE 810 SACRAMENTO, CA 95814 (0) - 0	177.00	317452 HR FINGERPRINTING	08/14/2018	19419187 PV-190063	177.00	N
000096 STEWART INDUSTRIAL SUPPLY INC 608 HWY 12 RIO VISTA, CA 94571 (707) 374-5567	1,729.04	23100 TRANS SUPPLIES	08/07/2018	19418224 PO-190110	1,729.04	N
014549 STOCKTON WOOD SHAVINGS 938 E. FRENCH CAMP ROAD FRENCH CAMP, CA 95241 (209) 982-0552	9,558.00	171492 DHS PLAYGROUND FIBER	08/07/2018	19418225 PO-190019	3,186.00	N
		171500 BATES PLAYGROUND FIBER	08/07/2018	19418225 PO-190019	3,186.00	N
		171503 WG PLAYGROUND FIBER	08/07/2018	19418225 PO-190019	3,186.00	N

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010655 SUNBELT RENTALS PO BOX 409211 ATLANTA, GA 30384 (916) 372-2555	1,728.49	80581152 MAINT EQUIP RENTAL	08/30/2018	19422279 PO-190116	1,728.49	N
010706 SUPER DUPER PUBLICATIONS 5201 PELHAM ROAD GREENVILLE, SC 29615-5723 (864) 228-3536	1,296.83	2365504A SP ED SUPPLIES 2365504A SP ED SUPPLIES 2365504A SP ED SUPPLIES	08/28/2018 08/28/2018 08/28/2018	19421602 PO-190386 19421602 PO-190386 19421602 PO-190386	105.37- 105.37 1,296.83	N N N
013947 SUPPLY WORKS PO BOX 742056 LOS ANGELES, CA 90074-2056 (877) 577-1114	8,047.47	447621814 RVHS SUPPLIES 446103723 DHS SUPPLIES 446100950 ISLE SUPPLIES 447621822 RMS SUPPLIES 447974114 DHW SUPPLIES 449479468 DO SUPPLIES 447974106 BATES SUPPLIES 449479476 RVHS SUPPLIES 447966813 WG SUPPLIES 447429119 BATES SUPPLIES 450037627 BATES SUPPLIES 450041165 WG SUPPLIES	08/07/2018 08/07/2018 08/07/2018 08/07/2018 08/14/2018 08/14/2018 08/14/2018 08/14/2018 08/14/2018 08/14/2018 08/30/2018 08/30/2018	19418226 PO-190034 19418226 PO-190034 19418226 PO-190034 19418226 PO-190034 19419169 PO-190034 19419169 PO-190034 19419169 PO-190034 19419169 PO-190034 19419169 PO-190034 19419169 PO-190034 19422280 PO-190034 19422280 PO-190034	723.56 357.63 991.30 632.13 65.06 11.81 224.12 42.82 112.58 180.24 2,699.12 2,007.10	N N N N N N N N N N N N
011995 SUPREME SCHOOL SUPPLY COMPANY P.O. BOX 220 ARCADIA, WI 54612 (800) 356-3320	209.31	85694 RVHS SUPPLIES 85694 RVHS SUPPLIES 85694 RVHS SUPPLIES	08/07/2018 08/07/2018 08/07/2018	19418208 PO-190065 19418208 PO-190065 19418208 PO-190065	17.01 209.31 17.01-	N N N
014773 THARP, DANIELLE PO BOX 861 ELK GROVE, CA 95759 (0) - 0	40.00	SP ED CONF REIMB	08/30/2018	19422291 TC-190028	40.00	N
011477 THE COLLEGE BOARD P.O. BOX 910506	885.00	EAB0456379 DHS SAT TESTING EAB0456379 DHS SAT TESTING	08/23/2018 08/23/2018	19421047 PV-190074 19421047 PV-190074	690.00 195.00	N N

DALLAS, TX 75391-0506

(800) 323-7155

N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
011695 THOMSON WEST P.O. BOX 64833 ST PAUL, MN 55164-0833	1,881.36	8367321242 HR SUB CHARGES BOOK	08/28/2018	19421631 PV-190092	1,881.36	N
(0) - 0		N WEST PUBLISHIN				
012705 TROXELL COMMUNICATIONS INC 4830 S 38TH STREET PHOENIX, AZ 85040	515.87	134544 CMS PROJECTOR	08/28/2018	19421603 PO-190399	515.87	N
(916) 253-3323		N				
014374 TURNITIN 2101 WEBSTER ST STE# 1800 OAKLAND, CA 94612	5,190.00	11145123 ED SV TURNITIN SFTWR	08/21/2018	19420470 PO-190082	5,190.00	Y
(866) 816-5046		Y				
012694 U.S. BANK 221 SOUTH FIGUEROA ST, STE 210 LM-CA-F2TC LOS ANGELES, CA 90012	2,401.11	JULY 2018 GASB 45	08/28/2018	19421630 PV-190094	2,401.11	N
(0) - 0		N				
014718 ULIBAS PASCUAL, JENNIFER 4312 ROSECREEK CT SACRAMENTO, CA 95826	196.69	BATES CONF REIMB	08/30/2018	19422292 TC-190029	151.69	N
		BATES CONF REIMB	08/30/2018	19422292 TC-190029	45.00	N
(0) - 0		N				
001896 UNITED PARCEL SERVICE INC 55 GLENLAKE PARKWAY NE ATLANTA, GA 30328	565.80	DO SHIPPING	08/14/2018	19419188 PV-190064	65.56	N
		DO SHIPPING	08/28/2018	19421629 PV-190093	337.28	N
		DO SHIPPING	08/30/2018	19422284 PV-190098	162.96	N
(0) - 0		N				

ERATE	08/14/2018	19419189	PV-190065	1.94-	7
DHS SFTY	08/14/2018	19419189	PV-190065	.18	7
RVHS ADMIN	08/14/2018	19419189	PV-190065	5.41-	7
ERATE	08/14/2018	19419189	PV-190065	1.02-	7
ERATE	08/14/2018	19419189	PV-190065	3.64-	7
BATES SFTY	08/14/2018	19419189	PV-190065	.18	7
DO SCHL SAFETY	08/14/2018	19419189	PV-190065	.18	7

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099

013997 VERIZON WIRELES (Continued...)		DHW SFTY	08/14/2018	19419189 PV-190065	.18	7
		BEHORIST	08/14/2018	19419189 PV-190065	37.21	7
		ISLE ADMIN	08/14/2018	19419189 PV-190065	25.17	7
		DHS CUST	08/14/2018	19419189 PV-190065	.50	7
		ERATE	08/14/2018	19419190 PV-190065	11.04	7
		ASP	08/14/2018	19419190 PV-190065	37.59	7
		ASP	08/14/2018	19419190 PV-190065	37.58	7
		SP ED	08/14/2018	19419190 PV-190065	81.18	7
		SP ED	08/14/2018	19419190 PV-190065	37.17	7
		ASP	08/14/2018	19419190 PV-190065	37.58	7
		ERATE	08/14/2018	19419190 PV-190065	14.86	7
		ERATE	08/14/2018	19419190 PV-190065	.70	7
		ERATE	08/14/2018	19419190 PV-190065	7.67	7
		TRANS	08/14/2018	19419190 PV-190065	.64	7
		TRANS	08/14/2018	19419190 PV-190065	128.40	7
		ERATE	08/14/2018	19419190 PV-190065	.47	7
		ERATE	08/14/2018	19419190 PV-190065	.91	7
		SP ED	08/14/2018	19419190 PV-190065	164.71	7
		MAINT	08/14/2018	19419190 PV-190065	206.53	7
		ERATE	08/14/2018	19419190 PV-190065	13.58	7
		DHW ADMIN CELL	08/30/2018	19422285 PV-190099	72.65	7

014729 VOCABULARY SPELLING CITY 6300 NE 1ST AVE #203 FT. LAUDERDALE, FL 33334 (954) 256-8263	900.15	1157869 DHW SPELLING CITY LIC	08/21/2018	19420472 PO-190176	900.15	N

010906 WASTE MANAGEMENT OF WOODLAND P.O. BOX 78251 PHOENIX, AZ 85062-8251 (0) - 0	127.44	DHS WASTE	08/07/2018	19418239 PV-190048	127.44	N

000490 WILCO SUPPLY P.O. BOX 3047 5960 TELEGRAPH AVENUE OAKLAND, CA 94609-3047 (800) 745-5450	362.89	9090827 MAINT SUPPLIES	08/14/2018	19419171 PO-190171	362.89	N

Vendor Name/Address	Total	Description	Date	Warrant Reference	Amount	1099
014818 WILLDAN FINANCIAL SERVICES 27368 VIA INDUSTRIA, SUITE 200 TEMECULA, CA 92590 (951) 587-3500 N	2,993.45	010-38745 CDF#1 REIMB	08/07/2018	19418230 PO-190392	2,993.45	N
013598 WILLIAMS MOBILE SERVICE PO BOX 397 RIO VISTA, CA 94571 (707) 374-6000 N	66.04	1819117A MAINT REPAIRS	08/07/2018	19418227 PO-190172	66.04	N
012528 WILLIAMS SCOTSMAN INC 4911 ALLISON PARKWAY VACAVILLE, CA 95688 (707) 451-3000 N	3,747.84	RVHS PORTABLE LEASE RMS PORTABLE LEASE RMS PORTABLE LEASE DHW PORTABLE LEASE	08/07/2018 08/07/2018 08/07/2018 08/07/2018	19418241 PV-190049 19418241 PV-190049 19418241 PV-190049 19418241 PV-190049	936.96 936.96 936.96 936.96	N N N N
014706 ZOOM IMAGING SOLUTION 200 S. HARDING BLVD ROSEVILLE, CA 95678 (916) 369-6526 N	404.28	1975839 DHW MAINT CONTRCT	08/21/2018	19420483 PO-190210	404.28	N
District total:	860,409.44					
Report total:	860,409.44					

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: September 11, 2018

Attachments: X

From: Maria Elena Becerra, Bates Elementary Principal

Item Number: 10.4

SUBJECT

Request to surplus Avenues ELD materials that have been replaced by the new Wonders ELD curriculum. Attached is the list of materials to be considered surplus.

Action:
Consent Action: X
Information Only:

Background:

Since RDUSD has adopted a new Wonder ELA/ELD aligned with the Common Core State Standards, our old Avenues ELD materials are now outdated and not in use.

Status:

Bates Elementary is requesting the permission of the RDUSD Board of Education to surplus the attached list of Avenues Curriculum.

Presenter: **Maria Elena Becerra, Principal**

Other People Who Might Be Present:

Cost &/or Funding Sources

There is no cost to the school or to the school district.

Recommendation:

The RDUSD Board of Trustees declare as surplus of Avenues ELD curriculum and materials from Bates Elementary.

Time: 2 mins.

Bates Elementary School

Surplus Inventory

June 2018

Avenues Curriculum

Title	Number
Teachers Edition Level A	3
Teachers Edition Level B	1
Teachers Edition Level C	2
Teachers Edition Level D	3
Teachers Edition Level E	4
Teachers Edition Level F	5
Photo File cards	
Small Level B	3
Large Level B	2
Small Level C	2
Large Level C	2
Small Level D	2
Large Level D	2
Small Level E	1
Large Level E	1
Small Level F	1
Large Level F	2
Success in Language Literacy & Content Text Books	
Level B Vol. 1	40
Level B Vol. 2	36
Level C Vol. 1	31
Level C Vol. 2	0
Level D Vol. 1	40
Level D Vol. 2	0
Level E Vol. 1	36
Level E Vol. 2	0
Level F Vol. 1	23
Level F Vol. 2	0

Practice Books	
Level A	5
Level B	1
Level C	11
Level D	24
Level E	11
Level F	64
Unit Progress Tests	
Level A	29
Level B	30
Level C	40
Level D	50
Level E	26
Level F	37
Language and Literacy Pre-Test	
Level A	0
Level B	4
Level C	29
Level D	24
Level E	10
Level F	84
Language & Literacy Post-Test	
Level A	0
Level B	4
Level C	17
Level D	27
Level E	14
Level F	309
Teacher Guides	
Level A	3
Level B	9
Level C	9
Level D	5
Level E	9
Level F	7

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: September 11, 2018

Attachments: X

From: Carrie Norris, Walnut Grove Elementary School Principal

Item Number: 10.5

SUBJECT Request to have the attached list of textbooks declared as surplus from Walnut Grove School

Action: _____

Consent Action: X

Information Only: _____

Background:

This list of textbooks is no longer in adoption.

Status: All the items identified on the attached list have been removed from the classroom or other school locations.

Presenter: Carrie Norris

Other People Who Might Be Present:

Cost &/or Funding Sources: N/A

Recommendation: That the board declare as surplus the attached list of textbooks located at Walnut Grove School.

Time: 2 mins.

Name	quantity
Envision Teacher's Edition and resources kit Grade K	1
Envision Teacher's Edition and resources kit Grade 1	1
Envision Teacher's Edition and resources kit Grade 2	1
Envision Teacher's Edition and resources kit Grade 3	1
Envision Teacher's Edition and resources kit Grade 4	1
Envision Teacher's Edition and resources kit Grade 5	1
Envision Teacher's Edition and resources kit Grade 6	1
Envision Student Edition Textbook 2009 Grade 3	25
Envision Student Edition Textbook 2009 Grade 4	30
Envision Student Edition Textbook 2009 Grade 5	30
Envision Student Edition Textbook 2009 Grade 6	30

**River Delta Unified School District
Surplus Declaration**

School Site:

WGE

Board Meeting Date:

9/11/2018

Subject	Title	Publisher	Grade Level	Qty & Approx. Value
History/SS	World History TE	Houghton Mifflin	6th	3/0 value
History/SS	Teacher Resource Kit	Houghton Mifflin	6th	1/0 value
History/SS	US History TE	Houghton Mifflin	5th	3/0 value
History/SS	School and Family	Houghton Mifflin	1st	37/0 value
History/SS	School and Family TE	Houghton Mifflin	1st	1/0 value
History/SS	California Studies	Houghton Mifflin	4th	32/0 value
History/SS	US History	Houghton Mifflin	5th	25/0 value
History/SS	Communities	Houghton Mifflin	3rd	29/0 value
History/SS	World History	Houghton Mifflin	6th	26/ 0 value
History/SS	My World TE	Houghton Mifflin	K	2/0 value
History/SS	My World Big Books	Houghton Mifflin	K	2/0 value
History/SS	Communities TE	Houghton Mifflin	3rd	1/0 value
History/SS	California Studies TE	Houghton Mifflin	4th	1/0 value
History/SS	Neighborhoods	Houghton Mifflin	2nd	26/0 value
History/SS	Neighborhoods TE	Houghton Mifflin	2nd	1/0 value
History/SS	Teacher Resource Kit	Houghton Mifflin	5th	1/0 value
History/SS	Teacher Resource Kit	Houghton Mifflin	4th	1/0 value
History/SS	Teacher Resource Kit	Houghton Mifflin	3rd	1/0 value
History/SS	Teacher Resource Kit	Houghton Mifflin	2nd	1/0 value

History/SS	Teacher Resource Kit	Houghton Mifflin	1st	1/0 value
History/SS	Teacher Resource Kit	Houghton Mifflin	K	1/0 value

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651

BOARD AGENDA BRIEFING

Meeting Date: September 11, 2018

Attachments: _____

From: Victoria Turk, Principal RVHS

Item Number: 10.6

SUBJECT: Professional Expert Agreement between RVHS and Susan Jones to provide 10 days of coaching/mentoring with the Rio Vista High School teachers in the 2018-2019 school year.

Action: _____
Consent Action: X
Information Only: _____

Background:

Susan Jones was a mentor teacher in Santa Clara USD. RVHS would like to contract with her for 10 days of coaching/mentoring with RVHS teachers.

Status:

Professional Expert Agreements require board approval.

Presenter: Victoria Turk

Other People Who Might Be Present:

Cost &/or Funding Sources: \$2000.00 Site funds

Recommendation: The Board approve The Professional Expert Agreement with Susan Jones

Time: _____ 2 mins. _____

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: September 11, 2018

Attachments: _____

From: Laura Uslan – Delta High School Principal

Item Number: __10.7__

SUBJECT

Fundraiser requests for Delta High School Student Body groups.

Action: _____

Consent Action: __X__

Information Only: _____

Background:

Delta High School Associated Student Body requests the following fundraisers be approved for the AFS Club:

- (1) AFS Club to sell snack bar items at CMS home sporting events for an expected revenue of \$1000.00.
- (2) AFS Club to sponsor an Easter Egg Hunt in the community for expected donation revenue of \$200.00.
- (3) AFS Club to sell See's Candy for expected revenue of \$500.00.
- (4) AFS Club to sell Winter Grams and Valentine Grams for expected revenue of \$300.00.
- (5) AFS Club to conduct a Gold Canyon Candle Company sale for expected revenue of \$2000.00.

Delta High School Associated Student Body requests the following fundraiser be approved for the Cross Country/Track and Field teams:

- (1) DHS Cross Country and Track & Field teams to sponsor Chick-Fil-A fundraiser on September 18, 2018 and an additional date in the Spring of 2019. Supporters will buy a meal at the Chick-Fil-A Delta Shores location and a portion of the proceeds will go back the the teams.

Status:

The fundraisers were approved by the Delta High School Associated Student Body Student Council at their meetings on August 29 and August 30, 2018.

Presenter: Laura Uslan, Principal

Other People Who Might Be Present:

Cost &/or Funding Sources

ASB Funds

Recommendation:

That the Board approves the Delta High School ASB Fundraiser Requests, as submitted and approved by Delta High School Associated Student Body.

Time: _____2 mins.____

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: August 14, 2018

Attachments: _____

From: Don Beno, Superintendent

Item Number: 10.8

SUBJECT Donations

Action: _____
Consent Action: x
Information Only: _____

Background:

Donations to Receive and Acknowledge:

- Delta High and Clarksburg Middle Schools – 600' Irrigation pipe**
Wally Chan
- Riverview Middle School**
Beth Brockhouse (PG&E – \$179.48)

Presenter Don Beno

Other People Who Might Be Present Staff

Cost &/or Funding Sources

Recommendation:

That the Board acknowledge and approve the receipt of these donations.

Time: 2 mins.____

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: September 11, 2018

Attachments: X

From: Don Beno, Superintendent

Item Number: 11

SUBJECT

Request to approve the *first reading* of the updated or new Board Policies, Administrative Regulation and or Exhibits due to new legislation or mandated language and citation revisions as of July 2018.

Action: X

Consent Action:

Information Only:

Background:

Changes in legislation and amendments to laws lead to necessary/mandated changes in District policies, regulations and exhibits.

Status:

Attached are Board Policies, Administrative Regulations and Exhibits which have been affected by changes in law effective prior to June 2018 which need to be approved for *first reading*.

These policies, etc., will be submitted for second reading for final approval at the October 9, 2018 Board meeting.

Presenter Don Beno

Other People Who Might Be Present Jennifer Gaston, Recorder

Cost &/or Funding Sources

Recommendation:

That the Board approve the *first reading* of these policies and regulations resulting from legislation effective prior to June 2018 as submitted.

Time: 5 mins.

CSBA Sample Board Policy

Philosophy, Goals, Objectives, and Comprehensive Plans

BP 0415(a)

EQUITY

Note: The following **optional** policy addresses district recognition and response to the unique barriers facing each segment of the district's student population.

Pursuant to Education Code 201, California schools have an affirmative obligation to combat racism, sexism, and other forms of bias, and have a responsibility to provide equal educational opportunity to all students. Education Code 51007 requires that all students enrolled in the state's public elementary and secondary schools, regardless of race, creed, color, national origin, gender, gender identity, gender expression, physical disability, geographic location, or socioeconomic background, shall have equitable access to educational programs designed to strengthen technological skills, including, but not limited to, computer education programs. Education Code 220 further prohibits discrimination on the basis of disability, gender, gender identity, gender expression, nationality, immigration status, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code in any program or activity conducted by the district.

The Governing Board believes that the diversity that exists among the district's community of students, staff, parents/guardians, and community members is integral to the district's vision, mission, and goals. Addressing the needs of the most marginalized learners requires recognition of the inherent value of diversity and acknowledgement that educational excellence requires a commitment to equity in the opportunities provided to students and the resulting outcomes.

(cf. 0000 - Vision)
(cf. 0100 - Philosophy)
(cf. 0200 - Goals for the School District)
(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5145.3 - Nondiscrimination/Harassment)

In order to eradicate institutional bias of any kind, including implicit or unintentional biases and prejudices that affect student achievement, and to eliminate disparities in educational outcomes for students from historically underserved and underrepresented populations, the district shall proactively identify class and cultural biases as well as practices, policies, and institutional barriers that negatively influence student learning, perpetuate achievement gaps, and impede equal access to opportunities for all students.

The Board shall make decisions with a deliberate awareness of impediments to learning faced by students of color and/or diverse cultural, linguistic, or socio-economic backgrounds. To ensure that equity is the intentional result of district decisions, the Board shall consider whether its decisions address the needs of students from racial, ethnic, and indigent communities and remedy the inequities that such communities experienced in the context of a history of exclusion, discrimination, and segregation. Board decisions shall not rely on biased or stereotypical assumptions about any particular group of students.

EQUITY (continued)

(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6174 - Education for English Learners)
(cf. 6175 - Migrant Education Program)
(cf. 9000 - Role of the Board)
(cf. 9310 - Board Policies)

The Board and the Superintendent or designee shall develop and implement policies and strategies to promote equity in district programs and activities, through measures such as the following:

1. Routinely assessing student needs based on data disaggregated by race, ethnicity, and socio-economic and cultural backgrounds in order to enable equity-focused policy, planning, and resource development decisions

(cf. 0400 - Comprehensive Plans)
(cf. 0460 - Local Control and Accountability Plan)
(cf. 6162.5 - Student Assessment)

Note: Pursuant to 20 USC 6311, states must publish per-pupil expenditures, including personnel expenditures and nonpersonnel expenditures, by school. Districts can analyze this financial data, along with other data sources, to ensure equitable allocation of financial and human resources across the district.

2. Analyzing expenditures and allocating financial and human resources in a manner that provides all students with equitable access to district programs, support services, and opportunities for success and promotes equity and inclusion in the district. Such resources include access to high-quality administrators, teachers, and other school personnel; funding; technology, equipment, textbooks, and other instructional materials; facilities; and community resources or partnerships.

(cf. 0440 - District Technology Plan)
(cf. 3100 - Budget)
(cf. 4113 - Assignment)
(cf. 7110 - Facilities Master Plan)

3. Enabling and encouraging students to enroll in, participate in, and complete curricular and extracurricular courses, advanced college preparation programs, and other student activities

(cf. 6141.4 - International Baccalaureate Program)
(cf. 6141.5 - Advanced Placement)
(cf. 6143 - Courses of Study)
(cf. 6145 - Extracurricular and Cocurricular Activities)
(cf. 6152.1 - Placement in Mathematics Courses)

EQUITY (continued)

4. Building a positive school climate that promotes student engagement, safety, and academic and other supports for students

(cf. 5137 - Positive School Climate)

5. Adopting curriculum and instructional materials that accurately reflect the diversity among student groups

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

6. Providing and/or collaborating with local agencies and community groups to ensure the availability of necessary support services for students in need

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 6164.2 - Guidance/Counseling Services)

(cf. 6164.5 - Student Success Teams)

(cf. 6179 - Supplemental Instruction)

7. Promoting the employment and retention of a diverse staff that reflects the student demographics of the community

8. Providing district staff with ongoing, researched-based, professional learning and professional development on culturally responsive instructional practices

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

9. Conducting program evaluations that focus on equity and address the academic outcomes and performance of all students on **all** indicators

(cf. 0500 - Accountability)

The Board shall regularly monitor the intent and impact of district policies and decisions in order to safeguard against disproportionate or unintentional impact on access to district programs and achievement goals for specific student populations in need of services.

Legal Reference: (see next page)

EQUITY (continued)*Legal Reference:*EDUCATION CODE

200-262.4 Educational equity

52077 Local control and accountability plan

60040 Selection of instructional materials

GOVERNMENT CODE

11000 Definitions

11135 Nondiscrimination in programs or activities funded by state

PENAL CODE

422.55 Definition of hate crime

422.6 Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities in Education Act

1681-1688 Discrimination based on sex or blindness, Title IX

2301-2415 Carl D. Perkins Vocational and Applied Technology Act

6311 State plans

6312 Local education agency plans

UNITED STATES CODE, TITLE 29

794 Section 504 of the Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

2000h-2000h-6 Title IX

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

36.303 Auxiliary aids and services

CODE OF FEDERAL REGULATIONS, TITLE 34

100.1-100.13 Nondiscrimination in federal programs, effectuating Title VI

104.1-104.39 Section 504 of the Rehabilitation Act of 1973

106.1-106.61 Discrimination on the basis of sex, effectuating Title IX

*Management Resources:*CSBA PUBLICATIONSMeeting California's Challenge: Access, Opportunity, and Achievement: Key Ingredients for Student Success, 2017The School Board Role in Creating the Conditions for Student Achievement, 2017African-American Students in Focus: Closing Opportunity and Achievement Gaps for African-American Students, 2016African-American Students in Focus: Demographics and Achievement of California's African-American Students, 2016Latino Students in California's K-12 Public Schools, 2016Research-Supported Strategies to Improve the Accuracy and Fairness of Grades, 2016Climate for Achievement Governance Brief Series, 2015Math Misplacement, 2015*Management Resources continued: (see next page)*

EQUITY (continued)

Management Resources: (continued)

CENTER FOR URBAN EDUCATION PUBLICATIONS

Protocol for Assessing Equity-Mindedness in State Policy, 2017

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Center for Urban Education: <https://cue.usc.edu>

Safe Schools Coalition: <http://www.casafeschools.org>

DRAFT

CSBA Sample Board Policy

Community Relations

BP 1330(a)

USE OF SCHOOL FACILITIES

Note: Education Code 38133 **mandates** that the Governing Board develop rules and regulations related to the management, direction, and control of school facilities. Pursuant to Education Code 38130-38138 (the Civic Center Act), school facilities are civic centers and, under certain circumstances, members of the school community must be allowed to use them for specified purposes. In granting access for use of school facilities to district residents and community groups, the Board must be careful to avoid discriminating against certain individuals, groups, or viewpoints and thereby violating constitutional requirements, including free speech rights. In Good News Club v. Milford Central School, the U.S. Supreme Court held that the school district violated the club's free speech rights when it denied the club use of school facilities for after-school meetings because of the religious nature of the meetings.

The Governing Board believes that school facilities and grounds are a vital community resource which should be used to foster community involvement and development. Therefore, the Board authorizes the use of school facilities by district residents and community groups for purposes specified in the Civic Center Act, to the extent that such use does not interfere with school activities or other school-related uses.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 6145.5 - Student Organizations and Equal Access)

The Superintendent or designee shall give priority to school-related activities in the use of school facilities and grounds. Other uses authorized under the Civic Center Act shall be on a first-come, first-served basis.

Note: Pursuant to Education Code 38133, the Board is **mandated** to develop rules and regulations which must include the items specified below for the management, direction, and control of school facilities.

For the effective management and control of school facilities and grounds, the Superintendent or designee shall maintain procedures and regulations that: (Education Code 38133)

1. Aid, encourage, and assist groups desiring to use school facilities for approved activities
2. Preserve order in school facilities and on school grounds and protect school facilities, designating a person to supervise this task, if necessary

(cf. 0450 - Comprehensive School Safety Plan)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)

3. Ensure that the use of school facilities or grounds is not inconsistent with their use for school purposes and does not interfere with the regular conduct of school work

USE OF SCHOOL FACILITIES (continued)

Note: The following paragraph is **optional** and may be modified to reflect district practice.

Subject to prior approval by the Board, the Superintendent or designee may grant the use of school facilities or grounds on those days on which district schools are closed. (Education Code 37220)

(cf. 6115 - Ceremonies and Observances)

There shall be no advertising on school facilities and grounds except as allowed by district policy specified in BP 1325 - Advertising and Promotion.

(cf. 1325 - Advertising and Promotion)

Note: The following **optional** paragraph may be modified to reflect district practice. A district may enter into an agreement with another entity for the joint use of school facilities or grounds. For considerations to guide the development of such an agreement, see BP 1330.1 - Joint Use Agreements. **Any district interested in entering into any such agreement is also encouraged to review CSBA's policy brief *Maximizing Opportunities for Physical Activity Through Joint Use of Facilities* and CSBA's publication *Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement* for tips regarding successful collaboration, information about funding sources for joint use, suggested components of joint use agreements, model agreements, and additional resources.**

As necessary to ensure efficient use of school facilities, the Superintendent or designee may, with the Board's approval, enter into an agreement for the joint use of any school facilities or grounds. The Board shall approve any such agreement only if it determines that it is in the best interest of the district and the community.

(cf. 1330.1 - Joint Use Agreements)

Fees

Note: Education Code 38134 authorizes districts to charge an amount "not exceeding" direct costs for the use of school facilities or grounds by community groups and entities. **5 CCR 14037-14041 contain specific rules adopted by the State Board of Education for determining "direct costs" to be charged for use of school facilities and grounds. See the section "Calculating Direct Costs" below. If the district chooses to charge fees, Pursuant to 5 CCR 14041, requires as added by Register 2014, No. 19, the Board is required to adopt a fee schedule that specifies the hourly fee to be charged by the district either for specific school facilities and grounds or for types or categories of school facilities or grounds (e.g., all gymnasiums or playgrounds), when the district chooses to charge fees for community use of school facilities and grounds.**

The Board shall adopt a comprehensive schedule of fees to be charged for community use of school facilities and grounds, including, but not limited to, the multipurpose room(s), playing or athletic field(s), track and field venue(s), tennis court(s), and outdoor basketball court(s). The schedule of fees shall be prepared in accordance with 5 CCR 14037-14041. (5 CCR 14041)

USE OF SCHOOL FACILITIES (continued)

(cf. 9320 - Meetings and Notices)

Note: ~~In addition,~~ Education Code 38134 **mandates** each district **that chooses to charge the community a fee for the use of school facilities** to adopt a policy specifying the activities and organizations that shall be charged an amount not to exceed direct costs **subjected to the fees.** ~~5 CCR 14037-14041, as added by Register 2014, No. 19, contain specific rules adopted by the State Board of Education for determining "direct costs" to be charged for use of school facilities and grounds.~~ The options below provide suggestions on how districts that choose to charge **up to direct costs fees** may categorize activities and organizations for that purpose. Option 1 is for use by districts that choose to charge an amount "not exceeding" direct costs to all community groups. Option 2 is for use by districts that choose to grant free use to nonprofit **organizations and to** groups organized to promote youth and school activities but charge other groups an amount "not exceeding" direct costs. Option 3 is for use by districts that grant free use to school-related organizations only.

~~However,~~ **+**Regardless of the option chosen, there is an exception for the use of school facilities and grounds for religious services, as noted below.

USE OF SCHOOL FACILITIES (continued)**(No charge to school-related organizations)**

The Board ~~shall grant~~ **authorizes** the use of school facilities or grounds without charge to school-related organizations whose activities are directly related to or for the benefit of district schools. All other groups requesting the use of school facilities under the Civic Center Act shall be charged an amount not exceeding direct costs determined in accordance with 5 CCR 14037-14041.

Note: **The remainder of this section is for use by all districts** regardless of the option chosen above.

Pursuant to Education Code 38134, any group authorized to use school facilities for religious services must be charged "at least" direct costs.

Additionally, when any use of school facilities or grounds is for religious services, the district shall charge an amount at least equal to the district's direct costs. (Education Code 38134)

Note: Education Code 38134 requires the district to charge fair rental value when facilities are used for fundraising activities which are not beneficial to youth, public school activities, or charitable purposes, under the conditions specified below. "Fair rental value" is defined as direct costs plus the amortized costs of the school facilities or grounds used for the duration of the activity.

Groups shall be charged fair rental value when using school facilities or grounds for entertainment or meetings where admission is charged or contributions solicited and net receipts are not to be expended for charitable purposes or for the welfare of the district's students. (Education Code 38134)

Calculating Direct Costs

Note: The following paragraph provides specific guidance for calculating "direct costs" that a district may charge community groups and organizations for the use of school facilities or grounds. Pursuant to 5 CCR 14038, as added by Register 2014, No. 19, the district must determine the "proportionate share" of allowable capital and operational direct costs as provided below.

~~In determining d~~Direct costs to be charged for community use of each, or each type of, school facility or grounds, ~~the Superintendent or designee shall calculate,~~ **shall be calculated** in accordance with 5 CCR 14038, **and may reflect** the community's proportionate share of the following costs: (Education Code 38134; 5 CCR 14038-14041)

1. Capital direct costs calculated in accordance with 5 CCR 14039, including the estimated costs of maintenance, repair, restoration, and refurbishment of non-classroom space school facilities or grounds

~~However, capital direct costs shall not be charged to organizations retained by the~~

USE OF SCHOOL FACILITIES (continued)

~~district or school to provide instruction or instructional activities to students during school hours or for classroom based programs that operate after school hours, including, but not limited to, after school, tutoring, and child care programs. (5 CCR 14037)~~

~~(cf. 5148 – Child Care and Development)~~

~~(cf. 5148.2 – Before/After School Programs)~~

2. Operational direct costs calculated in accordance with 5 CCR 14040, including estimated costs of supplies, utilities, janitorial services, other services **of performed by** district employees and/or contracted workers, and salaries and benefits paid to district employees directly associated with the administration of the Civic Center Act to operate and maintain school facilities and grounds

Note: The following **optional** paragraph applies to districts that choose to discount direct cost fees based on the type or category of the applicant, such as to groups with tax-exempt status as authorized pursuant to 5 CCR 14041, **added by Register 2014, No. 19.**

Direct cost fees shall not be discounted to any group or organization except when the discount is specifically authorized in the adopted fee schedule. (5 CCR 14041)

~~Note: Education Code 38134 requires the district to charge fair rental value when facilities are used for fundraising activities which are not beneficial to youth, public school activities, or charitable purposes, under the conditions specified below. "Fair rental value" is defined as direct costs plus the amortized costs of the school facilities or grounds used for the duration of the activity.~~

~~Groups shall be charged fair rental value when using school facilities or grounds for entertainment or meetings where admission is charged or contributions solicited and net receipts are not to be expended for charitable purposes or for the welfare of the district's students. (Education Code 38134)~~

Expending Funds Collected as Capital Direct Costs

Note: Pursuant to 5 CCR 14042, added by Register 2014, No. 19, funds collected as capital direct costs **must be expended as specified in the following optional paragraph.**

Any funds collected as capital direct costs shall be deposited into a special fund to be used only for capital maintenance, repair, restoration, and refurbishment of school facilities and grounds. (5 CCR 14042)

Use of School Facility as Polling Place

Note: Pursuant to Elections Code 12283, an elections official requesting the use of a school building as

USE OF SCHOOL FACILITIES (continued)

a polling place must include in his/her request a list of the schools needed. Such requests must be made within sufficient time before the start of the school year so that the Board can determine and notify parents/guardians whether (1) the school will remain in session on those days, (2) the school day will be designated for staff training and development, or (3) the school will be closed to students and nonclassified employees. See BP 6111 - School Calendar.

The Board may authorize the use of school buildings as polling places on any election day, and may also authorize the use of school buildings, without cost, for the storage of voting machines and other vote-tabulating devices. However, if a city or county elections official specifically requests the use of a school building as a polling place, the Board shall allow its use for such purpose. If school will be in session, the Superintendent or designee shall identify to elections officials the specific areas of the school buildings not occupied by school activities that will be allowed for use as polling places. (Elections Code 12283)

(cf. 6111 - School Calendar)

When a school is used as a polling place, the Superintendent or designee shall provide the elections official a site with an adequate amount of space that will allow the precinct board to perform its duties in a manner that will not impede, interfere, or interrupt the normal process of voting and shall make a telephone line for Internet access available for use by local elections officials if so requested. He/she shall make a reasonable effort to ensure that the site is accessible to persons with disabilities. (Elections Code 12283)

The Superintendent or designee shall establish procedures to ensure student safety and minimize disruptions whenever school is in session while the facilities are being used as a polling place.

(cf. 3515.2 - Disruptions)

Legal Reference: (see next page)

USE OF SCHOOL FACILITIES (continued)

Legal Reference:

EDUCATION CODE

10900-10914.5 *Community recreation programs*

32282 *School safety plan*

37220 *School holidays*

38130-38138 *Civic Center Act, use of school property for public purposes*

BUSINESS AND PROFESSIONS CODE

25608 *Alcoholic beverage on school premises*

ELECTIONS CODE

12283 *Polling places: schools*

GOVERNMENT CODE

54950-54963 *The Ralph M. Brown Act*

MILITARY AND VETERANS CODE

1800 *Definitions*

CODE OF REGULATIONS, TITLE 5

14037-14042 *Proportionate direct costs for use of school facilities and grounds*

UNITED STATES CODE, TITLE 20

7905 *Equal access to public school facilities*

COURT DECISIONS

Good News Club v. Milford Central School, (2001) 533 U.S. 98

Lamb's Chapel v. Center Moriches Union Free School District, (1993) 508 U.S. 384

Cole v. Richardson, (1972) 405 U.S. 676

Connell v. Higgenbotham, (1971) 403 U.S. 207

ACLU v. Board of Education of Los Angeles, (1961) 55 Cal.2d 167

Ellis v. Board of Education, (1945) 27 Cal.2d 322

ATTORNEY GENERAL OPINIONS

82 *Ops.Cal.Atty.Gen.* 90 (1999)

79 *Ops.Cal.Atty.Gen.* 248 (1996)

Management Resources:

CSBA PUBLICATIONS

Maximizing Opportunities for Physical Activity Through Joint Use of Facilities, Policy Brief, February 2010

Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

(4/13 8/14) 6/18

CSBA Sample

Administrative Regulation

Community Relations

AR 1330(a)

USE OF SCHOOL FACILITIES

Note: The following administrative regulation is **mandated** for the management, direction, and control of school facilities, pursuant to Education Code 38133.

Application for Use of Facilities

Any person applying for the use of any school facilities or grounds on behalf of any society, group, or organization shall present written authorization from the group or organization to make the application.

Note: The California Supreme Court has determined that the requirements of Education Code 38135 and 38136 are unconstitutional (ACLU v. Board of Education of City of Los Angeles). Although these provisions have not been repealed, districts are advised not to require any oath affirming that the group does not intend to take actions leading to the overthrow of the government.

Other types of oaths have been held constitutionally acceptable. The California Supreme Court upheld the use of an oath that the individual or group does not intend to use school premises to commit unlawful acts (ACLU v. Board of Education), and the U.S. Supreme Court has upheld affirmative loyalty oaths for public employees, expressing a promise to support the federal and state constitutions (Connell v. Higgenbotham; Cole v. Richardson). The accompanying exhibit provides a sample facilities use statement. The following paragraph is **optional**.

Persons or organizations applying for the use of school facilities or grounds shall submit a facilities use statement indicating that they uphold the state and federal constitutions and do not intend to use school premises or facilities to commit unlawful acts.

Civic Center Use

Subject to district policies and regulations, school facilities and grounds shall be available to citizens and community groups as a civic center for the following purposes: (Education Code 32282, 38131)

1. Public, literary, scientific, recreational, educational, or public agency meetings
2. The discussion of matters of general or public interest

Note: An Attorney General Opinion (79 Ops.Cal.Atty.Gen. 248 (1996)) found unconstitutional the section of Education Code 38131 which provides that a board may grant the use of school facilities to a religious group to conduct services only when the religious group has no other suitable meeting place. Although Attorney General opinions do not carry the force of law, they are given deference by the courts in the case of legal challenge. Therefore, a district should consult legal counsel before requiring a religious organization to establish that it lacks another suitable meeting place for the conduct of its services in order to rent school

USE OF SCHOOL FACILITIES (continued)

facilities. In that same opinion, the Attorney General also determined that Education Code 38131 does not limit the renewability of the temporary use permit for school facilities by a religious organization. Thus, legal counsel should also be consulted before a district refuses to renew a temporary permit. Item #3 below is consistent with the Attorney General's interpretation of Education Code 38131.

3. The conduct of religious services for temporary periods, on a one-time or renewable basis, by any church or religious organization

4. Child care programs to provide supervision and activities for children of preschool and elementary school age

(cf. 5148 - Child Care and Development)

(cf. 5148.2 - Before/After School Programs)

(cf. 5148.3 - Preschool/Early Childhood Education)

5. The administration of examinations for the selection of personnel or the instruction of precinct board members by public agencies

6. Supervised recreational activities, including, but not limited to, sports league activities that are arranged for and supervised by entities, including religious organizations or churches, and in which youth may participate regardless of religious belief or denomination

7. A community youth center

(cf. 1020 - Youth Services)

Note: Pursuant to Education Code 32282, procedures to allow school facilities to be used by public agencies, such as the Red Cross, for mass care and welfare shelters during an emergency must be included in the comprehensive school safety plan. See AR 0450 - Comprehensive Safety Plan.

8. Mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare

(cf. 0450 - Comprehensive Safety Plan)

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

9. A ceremony, patriotic celebration, or related educational assembly conducted by a veterans' organization

A veterans' organization means the American Legion, Veterans of Foreign Wars, Disabled American Veterans, United Spanish War Veterans, Grand Army of the Republic, or other duly recognized organization of honorably discharged soldiers, sailors, or marines of the United States, or any of their territories. (Military and Veterans Code 1800)

USE OF SCHOOL FACILITIES (continued)

Note: Education Code 38131 allows the district to grant use of school facilities for other purposes as deemed appropriate. The district may add any other purposes approved by the Governing Board.

10. Other purposes deemed appropriate by the Governing Board

Restrictions

Note: In adopting rules for the management and control of school facilities, districts must be careful to ensure that they do not impose restrictions that may violate constitutionally protected rights. Generally, court decisions have held that districts may not discriminate on the basis of a group's viewpoint, and thus the use of facilities should be granted on a neutral basis. In Good News Club v. Milford Central School, the U.S. Supreme Court held that a district which prohibited a religious club from using school facilities after school hours for activities for which it allowed other community groups to use the school facilities discriminated against the club on the basis of the club's religious viewpoint in violation of the First Amendment to the United States Constitution.

Because federal and state constitutional free speech issues may be involved when a district denies the use of school facilities to certain groups, it is strongly recommended that a district consult with legal counsel before doing so.

School facilities or grounds shall not be used for any of the following activities:

1. Any use by an individual or group for the commission of any crime or any act prohibited by law
2. Any use which is inconsistent with the use of the school facilities for school purposes or which interferes with the regular conduct of school or school work
3. Any use which involves the possession, consumption, or sale of alcoholic beverages drugs or any restricted substances, including tobacco

(cf. 3513.3 - Tobacco-Free Schools)

Note: Pursuant to Business and Professions Code 25608, it is a misdemeanor to possess, consume, sell, give, or deliver any alcoholic beverage to any person in a school building or on school grounds unless a specified exception applies. AB 2073 (Ch. 235, Statutes of 2014) amended Business and Professions Code 25608 to add an exception for cases in which alcohol is served. One such exception is serving alcohol during a special event, pursuant to a license or permit obtained under the Alcohol Beverage Control Act, at district-owned facilities at a time when students are not present. For this purpose, "facilities" include, but are not limited to, office complexes, conference centers, or retreat facilities. Although Business and Professions Code 25608 allows this exception, the district should consult legal counsel and/or risk management personnel when determining whether to allow alcohol on district property pursuant to this exception. When a district allows the use of its facilities or grounds for events that may involve the serving or consumption of alcoholic beverages, it is recommended that rules and/or limitations be established to minimize risks to the district and attendees at such events (e.g., requiring security guards and/or additional insurance, limiting the presence of alcoholic beverages to designated areas, limiting the types of beverages and/or how many drinks

USE OF SCHOOL FACILITIES (continued)

can be served at a time, specifying the time period during which alcoholic beverages may be served). **The following optional paragraphs Item #4 is optional and** may be **deleted or** revised to reflect any limitations imposed on the facility user.

- 4. Any use which involves the possession, consumption, or sale of alcoholic beverages, However, the Superintendent or designee may approve the use of district facilities except for special events approved by the Superintendent or designee pursuant to Business and Professions Code 25608 which are that may involve the acquisition, possession, use, or consumption of alcoholic beverages when the event is covered by a special events permit pursuant to Division 9 of the Business and Professions Code and which will occur at a time when pupils are generally not on the school grounds. (Business and Professions Code 25608)**—Any such use of school facilities shall be subject to any limitations that may be necessary to reduce risks to the district and ensure the safety of participants, as determined by the Superintendent or designee. Applicable limitations shall be clearly stated in the facility use agreement to be signed by the user's representative.

Note: Districts may exclude certain facilities from community use for safety or security reasons. Such facilities might include (1) offices or computer rooms containing records and confidential information and (2) science rooms and other rooms containing hazardous chemicals or equipment that cannot be used safely without special knowledge or skills. The following paragraph is **optional** and may be revised to specify excluded facilities.

The district may exclude certain school facilities from nonschool use for safety or security reasons.

Damage and Liability

Note: Pursuant to Education Code 38134, a district is authorized to take the actions specified in the following **optional** paragraph when damage to school facilities or grounds occurs from use by a nonprofit group, organization, club, or association that promotes youth and school activities.

Groups, organizations, or persons using school facilities or grounds shall be liable for any property damage caused by the activity. The district may charge the amount necessary to repair the damages and may deny the group further use of school facilities or grounds. (Education Code 38134)

Note: Education Code 38134 distinguishes the liability and insurance obligations of nonprofit groups, clubs, and associations that promote youth and school activities from those of the district. The district is liable for any injuries resulting from its negligence in the ownership and maintenance of its facilities and grounds and must bear the cost of insuring against these risks and defending itself from related claims.

Any group or organization using school facilities or grounds shall be liable for any injuries resulting from its negligence during the use of district facilities or grounds. The group shall

USE OF SCHOOL FACILITIES (continued)

bear the cost of insuring against this risk and defending itself against claims arising from this risk. (Education Code 38134)

Groups or organizations shall provide the district with evidence of insurance against claims arising out of the group's own negligence when using school facilities. (Education Code 38134)

Note: Pursuant to Education Code 38134, groups that promote youth and school activities cannot be required to sign hold harmless and indemnification agreements agreeing to defend and indemnify the district against liability arising during the group's use of school facilities to the extent that the agreement requires the group to assume liability for the district's negligence. The statute is unclear as to whether the district can require non-youth-related groups to indemnify the district from any and all injuries resulting from the use of the facilities. Districts wishing to create such an agreement should consult legal counsel.

Because hold harmless agreements are only as strong as the groups' credit, districts should generally require proof of insurance in addition to such agreements. When a hold harmless and indemnification agreement appears necessary for any specific school facilities or a specific event, the district's risk manager, insurance carrier, or legal counsel should tailor it to the situation.

As permitted, the Superintendent or designee may require a hold harmless agreement and indemnification when warranted by the type of activity or the specific facilities being used.

River Delta Unified School District Board Policy E 1330

APPLICATION AND AGREEMENT FOR USE OF SCHOOL FACILITIES

SCHOOL SITE REQUESTED FOR USE _____

ORGANIZATION WISHING TO USE SITE _____

PURPOSE OF MEETING _____

DATE(S) AND TIME(S) DESIRED _____

Facility Desired:

Cafetorium Room Only _____
 Cafetorium with Kitchen _____
 Classroom Number _____
 Multi-Purpose Room _____
 Gymnasium _____
 Playground _____
 Other _____

Expected Attendance:

Will meeting be open to Public?
 _____ Yes _____ No
 Is an Admission Charge or
 Contribution to be made?
 _____ Yes _____ No
 If "yes", proceeds will be used for
 ___ Welfare of Pupils
 ___ Expense of Organization
 ___ Profit
 Will Alcohol be served?
 _____ Yes _____ No

Equipment Needed:

_____ # of Folding Chairs
 _____ # Cafetorium Tables
 _____ # of Benches
 _____ Public Address System
 _____ Other: _____

Kitchen Use:

_____ Warming Foods only
 _____ Meal prepared by:
 _____ District Personnel
 _____ Organization Personnel

Kitchen Equipment Needed:

_____ Dishes
 _____ Silverware
 _____ Coffee Pot
 _____ Utensils

The undersigned, as duly authorized representative for _____, states that, to the best of his/her knowledge, the school property for use of which application is hereby made will not be used for the commission of any crime or any act which is prohibited by law.

The undersigned further declares that _____, the organization on whose behalf he/she is applying for the use of school property, upholds and defends the Constitutions of the United States and the State of California.

The undersigned further states as a duly authorized representative for and on behalf of the organization, _____, that they and/or organization are responsible for any damages or unnecessary abuse of school property. The organization agrees to abide by and enforce the rules and regulations of the River Delta Unified School District governing the non-school use of buildings, grounds and equipment as printed on the other side hereof.

Name of Representative (Please Print): _____ Title: _____

Address: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Alternate Contact Name: _____ Home Ph: _____ Wk Ph _____ Cell Ph _____

Date: _____ SIGNATURE: _____

DO NOT WRITE BELOW THIS LINE

Rental Fee: \$ _____ /Hour Custodian Fee \$ _____ /Hour Food Service Worker Fee \$ _____ /Hour Open/Close \$ _____ /Hour

APPROVALS:	(YES)	(NO)
SITE PRINCIPAL/ADMINISTRATOR: _____	(____)	(____)
Necessary custodial services have been obtained	(____)	(____)
Necessary food services have been obtained	(____)	(____)
DIRECTOR OF FACILITIES: _____	(____)	(____)
CHIEF BUSINESS OFFICER: _____	(____)	(____)
INSURANCE EVIDENCE TO BE FURNISHED: Yes _____ No _____ If Yes, is Ins. Cert. Received:	(____)	(____)
River Delta Unified School District must be named as Additional Insured	(____)	(____)
HOLD HARMLESS AGREEMENT FURNISHED:	(____)	(____)
ABC LICENSE FURNISHED:	(____)	(____)
(If not eligible for an ABC License then alcohol is expressly prohibited. See item 20)		

OTHER REQUIREMENT(S) TO BE MET: _____

River Delta Unified School District Board Policy

RULES, REGULATIONS AND POLICIES OF THE RIVER DELTA UNIFIED SCHOOL DISTRICT REGARDING USE OF SCHOOL FACILITIES

1. All permits are for specific facilities and hours. It shall be the responsibility of the applicant to see that unauthorized portions of the properties are not used and that the premises are vacated as scheduled.
2. Persons or organizations using any part of the school properties are cautioned to obtain public liability insurance since the District insurance protects only the District.
3. The request for school facilities shall not interfere or conflict with the educational program. The Superintendent, his assistants, or building principals shall be the judge as to whether there is interference with any school function or program.
4. The facilities should be left in the same condition as the applicant found them or the District reserves the right to assess clean-up charges.
5. All juvenile organizations and groups seeking use of school premises shall have adequate adult sponsorship and supervision of all facilities.
6. Smoking shall not be permitted on school property at any time.
7. School property shall not be loaned or taken from the school for non-school affairs.
8. Equipment may be loaned to responsible community groups only for use on the school premises. Exception: Equipment may be taken from school premises if accompanied by an authorized representative of the school district. The borrowing group shall assume full responsibility for the equipment and restore or replace immediately if damaged or lost.
9. Drapes, hangings, curtains, drops, and all decorative materials used within or upon school buildings shall be made of non-flammable materials, or shall be treated and maintained by means of a solution or process approved by the State Fire Marshal. No open fires or flame (candles) shall be permitted.
10. No preparation of any kind shall be used on school floors by groups using the building for dancing.
11. Shoes with cleats or plates will not be permitted in school buildings.
12. No outside agency shall sell, give away, or exhibit material on school property without the permission of the school district.
13. Groups or individuals using school facilities shall not assist the custodian in putting tables and benches in the wall.
14. All functions shall close by 10:30 p.m. unless special permission is secured in advance from the Superintendent or his designee.
15. Meetings held on school property by groups qualifying for use without charge must be non-exclusive and open to the public.
16. No use shall be granted in such a manner as to constitute a monopoly for the benefit of any person or organization.
17. No privilege for using the buildings or grounds shall be granted for a period exceeding one (1) year. The privilege is renewable and revocable by the Administration at any time.
18. Rental charge shall be in accordance with the fee schedule and shall be paid in advance. An annual cost analysis will determine the fee schedule.
19. Whenever the rules and regulations have been violated, the Administration may revoke the permit to use the facilities and may refuse to give the organization further permits.
20. Alcohol sales/usage is expressly prohibited unless a daily license from the Department of Alcoholic Beverage Control (ABC-221) has been obtained and allowed specifically by an authorized District designee. The special event will occur at a time when pupils are not on the grounds.
21. No narcotics shall be permitted on school property.
22. Nor profane language, quarreling, fighting, or gambling shall be permitted on school property.
23. The person or group receiving the permit shall be responsible in case of loss or damage that is a result of the meeting or activity.
24. School personnel will have full authority to enforce proper and safe conduct of all persons and activities on school property at all times.
25. Necessary exceptions for groups or situations not covered by these rules and regulations may be made by the Superintendent, if in keeping with the intent of the Board Policies.
26. Violation of these rules and other Board Policies shall be sufficient cause for denying further use of school property and facilities to the person(s) and/or organization(s).

CSBA Sample Board Policy

Community Relations

BP 1400(a)

RELATIONS BETWEEN OTHER GOVERNMENTAL AGENCIES AND THE SCHOOLS

Note: The following **optional** policy may be revised to reflect district practice. Welfare and Institutions Code 18986-18986.30 encourage the development of a comprehensive and collaborative delivery system of services to children and youth at the local level. For further information about establishing collaborative structures among the leadership of local governments, see the Cities, Counties and Schools Partnership's web site.

The Governing Board recognizes that other local government agencies share its concern and responsibility believes that district efforts to provide a high-quality education for students in the community can be enhanced by collaboration with other government and public agencies that are responsible for the health, safety, and well-being of children and youth. The Board and Superintendent or designee district shall initiate and maintain good working relationships with representatives of these local agencies to maximize student and family access to support services that will help students achieve to their highest potential. in order to help district schools and students make use of the resources which governmental agencies can provide.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 5030 - Student Wellness)
(cf. 5131.6 - Alcohol and Other Drugs)
(cf. 5141.32 - Health Screening for School Entry)
(cf. 5141.4 - Child Abuse Prevention and Reporting)
(cf. 5141.52 - Suicide Prevention)
(cf. 5141.6 - School Health Services)
(cf. 5146 - Married/Pregnant/Parenting Students)
(cf. 5148 - Child Care and Development)
(cf. 5148.2 - Before/After School Programs)
(cf. 5148.3 - Preschool/Early Childhood Education)
(cf. 6164.2 - Guidance/Counseling Services)
(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)

[THE REMAINDER OF BP 1400 DELETED AND THE FOLLOWING NEW TEXT ADDED]

Note: In addition to any collaborative efforts that the district may initiate, there are a number of county structures in which district participation is appropriate. For example, if the County Board of Supervisors has established an Interagency Children's Services Coordinating Council pursuant to Welfare and Institutions Code 18986.10-18986.15, that council must include at least one superintendent of a unified school district within the county. In addition, Welfare and Institutions Code 18980-18983.8 provide for the development of a Child Abuse Prevention Coordinating Council within each county and encourage representatives of public and private schools to be included on these councils. Pursuant to Health and Safety Code 130100-130155, counties also have established First 5 County Commissions which work to help children enter school physically and emotionally healthy and ready to succeed.

RELATIONS BETWEEN OTHER GOVERNMENTAL AGENCIES AND THE SCHOOLS (continued)

The Board shall initiate or participate in collaborative relationships with city and county elected officials to design and coordinate multi-agency programs that respond to the needs of children and families and provide more efficient use of district and community resources. To further such collaborations, the Board may establish or participate in formal structures for governance teams to regularly meet and discuss issues of mutual concern.

(cf. 0200 - Goals for the School District)
(cf. 9140 - Board Representatives)

The Superintendent and appropriate staff shall cooperate with government and public agencies in the planning and implementation of joint projects or activities within the community. The Superintendent or designee may designate a coordinator to ensure effective implementation of the district's responsibilities in any such collaborative project.

In order to identify priorities for services, the Board shall encourage a periodic assessment of children's needs within the community, which may include, but not be limited to, needs based on poverty, child abuse and neglect, poor physical or mental health, substance abuse, violence, homelessness, placement in foster care, or lack of access to child care. The needs assessment should also examine the extent to which those needs are being met through existing services in the district and in the community, the costs of providing those services, and any gaps, delay, or duplication of services.

The Board shall approve the services to be offered by the district, the resources that will be allocated to support collaboration, any use of school facilities for services, and any development or joint use of facilities with other jurisdictions. All agreements with other agencies to coordinate services or share resources shall be in writing. The Board may establish joint powers agreements or memorandums of understanding, when feasible, to formalize the responsibilities and liabilities of all parties in a collaborative activity.

(cf. 1330 - Use of School Facilities)
(cf. 1330.1 - Joint Use Agreements)
(cf. 3100 - Budget)

The Superintendent or designee shall work with interagency partners to explore funding opportunities available through each agency, state and national grant programs, and/or private foundations for youth service coordination and delivery.

Note: Education Code 49075 authorizes districts to permit access to student records to any person for whom a parent/guardian has provided written consent; see BP/AR 5125 - Student Records.

RELATIONS BETWEEN OTHER GOVERNMENTAL AGENCIES AND THE SCHOOLS (continued)

In order to facilitate service delivery or determination of eligibility for services, the district may share information with other appropriate agencies as long as the parent/guardian consents and the information is shared in accordance with laws pertaining to confidentiality and privacy.

(cf. 3553 - Free and Reduced Price Meals)

(cf. 5125 - Student Records)

The Board shall receive regular reports of progress toward the identified goals of the collaborative effort. The reports may include, but not be limited to, feedback from staff and families regarding service delivery, numbers of children and families served, specific indicators of conditions of children, and indicators of system efficiency and cost effectiveness.

(cf. 0500 - Accountability)

The Board shall communicate with the community about the district's collaborative efforts and the conditions of children within the schools. The Board may advocate for local, state, and national policies, programs, and initiatives designed to improve the conditions of children and youth.

(cf. 1100 - Communication with the Public)

(cf. 1160 - Political Processes)

(cf. 9000 - Role of the Board)

(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

EDUCATION CODE

8800-8807 Healthy Start support services for children

10900-10914.5 Cooperative community recreation programs

49073 Privacy of student records

49075 Parent/guardian permission for release of student records

49557.2 Sharing of information for MediCal eligibility

HEALTH AND SAFETY CODE

120440 Immunization records; release to local health departments

130100-130155 Early childhood development; First 5 Commission

WELFARE AND INSTITUTIONS CODE

5850-5883 Mental Health Services Act

18961.5 Computerized database; families at risk for child abuse; sharing of information

18980-18983.8 Child Abuse Prevention Coordinating Council

18986-18986.30 Interagency Children's Services Act

18986.40-18986.46 Multidisciplinary services teams

18986.50-18986.53 Integrated day care program

18987.6-18987.62 Family-based services

Management Resources: (see next page)

RELATIONS BETWEEN OTHER GOVERNMENTAL AGENCIES AND THE SCHOOLS (continued)

Management Resources:

CSBA PUBLICATIONS

Expanding Access to High Quality Preschool Programs: A Resource Guide for School Leaders, rev. April 2008

Educating Foster Youth: Best Practices and Board Considerations, Policy Brief, March 2008

Mental Health Services Act (Proposition 63): Collaborative Opportunity to Address Mental Health, Policy Advisory, October 2007

Maximizing School Board Governance: Community Leadership, 1996

CHILDREN NOW PUBLICATIONS

California Report Card: The State of the State's Children, 2008

CITIES, COUNTIES AND SCHOOLS PARTNERSHIP PUBLICATIONS

Healthy Children, Healthy Communities: An Action Guide for California Communities, 2006

Stretching Community Dollars: Cities, Counties and School Districts Building for the Future, 2006

YOUTH LAW CENTER PUBLICATIONS

Model Form for Consent to Exchange Confidential Information among the Members of an Interagency Collaborative, 1995

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Learning Support: <http://www.cde.ca.gov/ls>

California Department of Public Health: <http://www.cdph.ca.gov>

California Department of Social Services: <http://www.dss.cahwnet.gov>

California State Association of Counties: <http://www.csac.counties.org>

Children Now: <http://www.childrennow.org>

Cities, Counties and Schools Partnership: <http://www.ccspartnership.org>

First 5 California: <http://www.ccfc.ca.gov>

League of California Cities: <http://www.cacities.org>

Youth Law Center: <http://www.ylc.org>

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CSBA Sample Board Policy

Administration

BP 2210(a)

ADMINISTRATIVE DISCRETION REGARDING BOARD POLICY

Note: The following **optional** policy may be revised to reflect district practice. ~~Education Code 42605, which granted districts flexibility to use funds received for "Tier 3" categorical programs for any "education purpose," has been repealed by AB 97 (Ch. 47, Statutes of 2013). Pursuant to AB 97, funding for many of the categorical programs affected has been redirected into the new local control funding formula (LCFF) and districts must instead develop a local control and accountability plan (LCAP) that identifies the goals and specific actions the district will take to improve the achievement of all students. For more information about LCFF and its impact on district policies, see CSBA's policy brief [Impact of Local Control Funding Formula on Board Policies](#). For specific requirements related to the LCAP, see BP/AR 0460 – Local Control and Accountability Plan.~~

The Governing Board desires to be proactive in communicating its philosophy, priorities, and expectations for the district; clarifying the roles and responsibilities of the Board, Superintendent, and other senior administrators; and setting direction for the district through written policies. However, the Board recognizes that, in the course of operating district schools or implementing district programs, situations may arise which may not be addressed in written policies. **In such situations, or when immediate action is necessary to avoid any risk to the safety or security of students, staff, or district property or to prevent disruption of school operations, the Superintendent or designee shall have the authority to act on behalf of the district in a manner that is consistent with law and Board policies.**

(cf. 0000 - Vision)
(cf. 0100 - Philosophy)
(cf. 0200 - Goals for the School District)
(cf. 0450 - Comprehensive Safety Plan)
(cf. 0460 - Local Control and Accountability Plan)
(cf. 2110 - Superintendent Responsibilities and Duties)
(cf. 2121 - Superintendent's Contract)
(cf. 3516.5 - Emergency Schedules)
(cf. 9000 - Role of the Board)
(cf. 9310 - Board Policies)

~~In any situation in which immediate action is needed to avoid any risk to the safety or security of district students, staff, or property or disruption to student learning, the Superintendent or designee shall have the authority to act on behalf of the district.~~

As necessary, the Superintendent or designee shall consult with other district staff, including the legal counsel and/or the chief business official, regarding the exercise of this authority.

~~*(cf. 0450 - Comprehensive Safety Plan)*~~
~~*(cf. 3516.5 - Emergency Schedules)*~~

Any exercise of administrative authority shall be nondiscriminatory and demonstrate the district's commitment to equity in district programs and activities.

ADMINISTRATIVE DISCRETION REGARDING BOARD POLICY (continued)

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 0415 - Equity)

The Superintendent shall be accountable to the Board for all areas of operation under his/her authority. As appropriate, tThe Superintendent or designee shall notify the Board as soon as practicable after he/she exercises **this the** authority **granted under this policy.** The Board president and the Superintendent shall schedule a review of the action at the next regular Board meeting. If the action indicates the need for additions or revisions to Board policies, the Superintendent or designee shall make the necessary recommendations to the Board.

(cf. 9320 - Meetings and Notices)
(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

EDUCATION CODE

35010 Control of district, prescription and enforcement of rules
35035 Powers and duties of superintendent
35160 Authority of governing boards
35161 Powers and duties; authority to delegate
35163 Official actions, minutes and journal

Management Resources:

CSBA PUBLICATIONS

Impact of Local Control Funding Formula on Board Policies, Policy Brief, November 2013

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

CSBA Sample Board Policy

Business and Noninstructional Operations

BP 3312.2(a)

EDUCATIONAL TRAVEL PROGRAM CONTRACTS

Note: **The following policy is optional and may be revised to reflect district practice.** The following ~~optional~~ policy and regulation reflect Business and Professions Code 17552-17556.5, as added by SB 142 (Ch. 772, Statutes of 1995). SB 142 requires a travel company that conducts K-12 educational field trips to enter into a contract containing specific disclosures.

The Governing Board believes that field trips and other travel opportunities **for students** are a valuable tool in supporting classroom instruction and **promoting enrich** students' **awareness of learning about** places, **cultures**, and events. ~~In contracting with organizations to provide~~ **The district may contract with a qualified person, partnership, corporation, or other entity for** educational travel services. ~~the Board desires to ensure quality educational experience and while protecting the health, safety, and welfare of each student traveler.~~ **Any such contract shall be submitted to the Board for approval and/or ratification.**

(cf. 3312 - Contracts)

(cf. 3541.1 - Transportation for School-Related Trips)

(cf. 6153 - School-Sponsored Trips)

~~The Superintendent or designee shall contract only with educational travel organizations which adhere to state law and exhibit safe and reputable business practices.~~

(cf. 3312 - Contracts)

(cf. 3541.1 - Transportation for School-Related Trips)

(cf. 6153 - School-Sponsored Trips)

The Superintendent or designee shall establish procedures for selecting the highest quality vendor, taking into account **safeguards for** student safety, quality of the **educational** program, and fiscal integrity.

The Superintendent or designee shall ensure that each ~~written contract with an educational travel organization~~ **is in writing and** includes all of the following: (Business and Professions Code 17554)

1. The travel organization's name, trade or business name, business address, business telephone number, and a 24-hour emergency contact **telephone number, pager, voice mail, or other method of 24-hour communication**
2. ~~An itemized statement which shall include, but not be limited to:~~ **A detailed description of:**
 - a. **Services to be provided as part of the program**

EDUCATIONAL TRAVEL PROGRAM CONTRACTS (continued)

- b. Agreed cost for the services
 - c. ~~A statement as to w~~Whether or not the educational travel organization maintains insurance that supplies coverage in the event of injury to any student traveler, including the type and amount of coverage, the policy number and issuer, and the name, **address**, and telephone number of the person or organization ~~which is able to verify coverage~~
 - d. Any additional costs to students
 - e. ~~The qualifications, if any, for~~ **Any** experience and/or training ~~that are required~~ **requirements** to be met by the educational travel organization's staff who ~~shall~~ **will** accompany students on the educational travel program
3. ~~A written description of the~~ **The** educational program being contracted for, including a copy of all materials to be provided to students
 4. The number of times the educational travel program or a substantially similar educational travel program ~~proposed by the contract~~ has been conducted by the organization and the number of students who completed the program
 5. The length of time the organization has either been arranging or conducting educational travel **programs**, and, at the option of the organization, other travel services with substantially similar components
 6. The name of each owner, **officer, general partner, or sole proprietor** ~~and principal~~ of the organization
 7. ~~A statement as to w~~Whether any owner or principal of the organization has had **any judgment** entered against him/ ~~or~~ her, any judgment, including a stipulated judgment, ~~order~~, made a plea of nolo contendere, or been convicted of any criminal violation in connection with the sale of any travel services for a period of 10 years predating the contract

~~The Superintendent or designee shall establish procedures for selecting the highest quality vendor, taking into account student safety, quality of the program and fiscal integrity.~~

EDUCATIONAL TRAVEL PROGRAM CONTRACTS (continued)

Legal Reference:

EDUCATION CODE

35160 Authority of boards

35160.1 Broad authority of school districts

BUSINESS AND PROFESSIONS CODE

17540 Travel promoters

~~17550-17550.9 Sellers of travel~~

17550.9 Definition of travel services

17552-17556.5 Educational travel organizations

DRAFT

UNMANNED AIRCRAFT SYSTEMS (DRONES)

The Governing Board recognizes that unmanned aircraft or aerial systems (drones) may be a useful tool to enhance the instructional program and assist with district operations. In order to avoid disruption and maintain the safety, security, and privacy of students, staff, and visitors, any person or entity desiring to use a drone on or over district property shall submit a written request for permission to the Superintendent or designee.

(cf. 1330 - Use of School Facilities)

(cf. 1330.1 - Joint Use Agreements)

(cf. 5142 - Safety)

A small *unmanned aircraft system* or drone is an aircraft weighing less than 55 pounds that is operated remotely without the possibility of direct human intervention from within or on the aircraft and the associated elements, including communication links and controls, required for the pilot to operate the aircraft safely and efficiently. It does not include model aircraft or rockets such as those which are radio controlled and used only for hobby or recreational purposes. (49 USC 40101 Note; 14 CFR 107.3)

The Superintendent or designee may grant permission to district employees and students for the use of drones only if the planned activity supports instructional, co-curricular, extracurricular, athletic, or operational purposes. Such uses may include, but are not limited to, instruction in science, technology, engineering, and math (STEM), the arts, or other subjects; maintenance of grounds and facilities; and campus security. When used for instructional purposes, there shall be a clear and articulable connection between drone technology and the course curriculum. Students shall only operate a drone on or over district property under the supervision of a district employee as part of an authorized activity.

The Superintendent or designee may grant permission to other persons or entities under terms and conditions to be specified in a memorandum of understanding.

Any person or entity requesting to operate a drone on or over district property, including a district employee, shall provide a description of the type of operation requested, flight location, date and time of the planned flight, anticipated duration, and whether photos and/or video will be taken. As applicable, the applicant shall also present a copy of his/her Certificate of Waiver or Authorization or exemption issued by the Federal Aviation Administration.

Any person or entity, other than a district employee or student, who is requesting or operating a drone on or over district property shall agree to hold the district harmless from any claims of harm to individuals or property resulting from the operation of the drone and provide proof of adequate liability insurance covering such use.

(cf. 3530 - Risk Management/Insurance)

UNMANNED AIRCRAFT SYSTEMS (DRONES) (continued)

In determining whether to grant permission for the requested use of a drone, the Superintendent or designee shall consider the intended purpose of the activity and its potential impact on safety, security, and privacy. The decision of the Superintendent or designee shall be final.

Any person authorized to use a drone on district property shall sign an acknowledgment that he/she understands and will comply with the terms and conditions of the district's policy, federal law and regulations, state law, and any local ordinances related to the use of drones.

When any use of drones is authorized, the Superintendent or designee shall notify the drone operator of the following conditions:

1. The operator is responsible for complying with applicable federal, state, and/or local laws and regulations, including federal safety regulations pursuant to 14 CFR 107.15-107.51 which include, but are not limited to, requirements that the drone not be flown at night, above 400 feet in altitude, or over any people unless they are in a covered structure or stationary vehicle. The operator shall maintain the visual line of sight with the drone at all times.
2. The drone shall be kept away from any area reasonably considered private, including, but not limited to, restrooms, locker rooms, and individual homes.
3. The district reserves the right to rescind the authorization for use of drones at any time.

The Superintendent or designee may remove any person engaged in unauthorized drone use on district property and/or may confiscate the drone. He/she may also shut down the operation of any authorized drone use whenever the operator fails to comply with the terms of the authorization or the use interferes with district activity, creates electronic interference, or poses unacceptable risks to individuals or property.

(cf. 3515.2 - Disruptions)

Any student or staff member violating this policy shall be subject to disciplinary action in accordance with district policies and procedures.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Legal Reference: (see next page)

UNMANNED AIRCRAFT SYSTEMS (DRONES) (continued)

Legal Reference:

UNITED STATES CODE, TITLE 49

40101 Note Unmanned aircraft systems

CODE OF FEDERAL REGULATIONS, TITLE 14

107.1-107.205 Small unmanned aircraft systems, especially:

107.12 Requirement for a remote pilot certificate with a small UAS rating

107.15-107.51 Operating rules; safety

107.53-107.79 Remote pilot certification

Management Resources:

FEDERAL AVIATION ADMINISTRATION PUBLICATIONS

Educational Use of Unmanned Aircraft Systems (UAS), Memorandum, May 4, 2016

WEB SITES

Federal Aviation Administration: <https://www.faa.gov/uas>

CSBA Sample Board Policy

All Personnel

BP 4140(a)

4240

BARGAINING UNITS

4340

Note: Pursuant to Government Code 3544, an employee organization may become the employees' exclusive representative for negotiations by filing a request with the district providing proof that a majority of the employees in an appropriate unit wish to be represented by that organization. Notice of such request must be immediately posted conspicuously on all employee bulletin boards in each district facility in which members of the unit are employed. Government Code 3544.1 requires the district to grant the request for recognition unless (1) the district doubts the appropriateness of the unit, (2) another employee organization files a challenge to the appropriateness of the unit or submits a competing claim of representation within 15 work days of the posting of notice of the written request, or (3) the district currently has a lawful written agreement with another employee organization representing the same employees.

Pursuant to Government Code 3540.1, the definition of "exclusive representative" includes representation of "all public school employees" other than management and confidential employees, as defined. ~~Thus, employees such as noon time aides who are neither certificated nor classified employees may be represented.~~

Government Code 3543 provides that public school employees have the right to represent themselves individually in their employment relations with the district except that, once an exclusive representative has been recognized, an employee in that unit is prohibited from meeting and negotiating with the district.

The Governing Board recognizes the right of district employees to form a bargaining unit, select an employee organization as their exclusive representative, and be represented by that organization in their employment relationship with the district. The Board is committed to negotiating in good faith with recognized employee organizations and respecting the rights of employees and employee organizations.

(cf. 4141/4241 - Collective Bargaining Agreement)

(cf. 4143/4243 - Negotiations/Consultation)

(cf. 9000 - Role of the Board)

The district shall not dominate or interfere with the formation or administration of any employee organization or contribute financial or other support to it. (Government Code 3543.5)

~~Note: Government Code 3550, as added by SB 285 (Ch. 567, Statutes of 2017), prohibits a district from deterring or discouraging employees from becoming or remaining members of an employee organization.~~

~~The district shall not deter or discourage employees from becoming or remaining members of an employee organization, impose or threaten to impose reprisals on employees, discriminate or threaten to discriminate against employees, or otherwise interfere with, restrain, or coerce employees because of their membership or nonmembership in an employee organization. (Government Code 3543.5, 3550)~~

BARGAINING UNITS (continued)

Formation of Bargaining Units

Certificated and classified employees shall not be included in the same bargaining unit. (Government Code 3545)

The district may recognize a bargaining unit of supervisory employees if: (Government Code 3545)

1. The bargaining unit includes all supervisory employees.
2. The supervisors are not represented by the same organization that represents employees whom the supervisory employees supervise.

(cf. 4300 - Administrative and Supervisory Personnel)

(cf. 4301 - Administrative Staff Organization)

(cf. 4312.1 - Contracts)

For this purpose, *supervisory employee* means any employee, regardless of job description, having the authority, in the interest of the district, to hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward, discipline, assign work, direct, adjust grievance of other employees, or effectively recommend that action. The exercise of this authority shall not be merely routine or clerical in nature, but shall require the use of independent judgment. (Government Code 3540.1)

Note: Pursuant to Government Code 3543.4, management and confidential employees, as defined in Government Code 3540.1, are excluded from the right to be represented in negotiations by an employee organization. The Public Employment Relations Board ultimately determines, based upon the duties of the position, which positions qualify as "management" or "confidential" and thus are excluded from bargaining.
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Employees serving in management, senior management, or confidential positions shall not be represented by an exclusive representative. Such employees may represent themselves individually or may be represented by an employee organization whose membership is composed entirely of employees designated as holding those positions. When represented by an employee organization, that organization shall not meet and negotiate with the district. For this purpose: (Government Code 3540.1, 3543.4)

1. *Management employee* means any employee who has significant responsibilities for formulating district policies or administering district programs, and whose position is designated as a management position by the Board.

BARGAINING UNITS (continued)

2. *Confidential employee* means any employee who is required to develop or present management positions with respect to employer-employee relations or whose duties normally require access to confidential information that is used to contribute significantly to the development of management positions.

Membership

Note: Government Code 3550, as added by SB 285 (Ch. 567, Statutes of 2017), prohibits a district from deterring or discouraging employees from becoming or remaining members of an employee organization. Government Code 3550, as amended by SB 866 (Ch. 53, Statutes of 2018), prohibits a district from deterring or discouraging employees or job applicants from authorizing representation by or making dues deductions to an employee organization.

The district shall not deter or discourage employees or job applicants from becoming or remaining members of an employee organization, authorizing representation by an employee organization, or authorizing dues or fee deductions to an employee organization. In addition, the district shall not impose or threaten to impose reprisals on employees, discriminate or threaten to discriminate against employees, or otherwise interfere with, restrain, or coerce employees because of their membership or nonmembership in an employee organization. (Government Code 3543.5, 3550)

(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)

Note: The following paragraph is optional. Government Code 3553, as added by SB 866 (Ch. 53, Statutes of 2018), establishes requirements for districts that choose to disseminate a mass communication regarding employees' rights to join, support, or refrain from joining or supporting an employee organization. A "mass communication" means any written document, including a script for an oral or recorded presentation or message, intended for multiple employees.

Districts should exercise caution and consult with legal counsel before communicating with employees about their rights to join or not join an employee organization to avoid violating the law against unfair labor practices. When an employee approaches the district with questions specifically about the benefits of the membership in an employee organization, the employee should be referred to the employee organization.

The Superintendent or designee may communicate with district employees regarding their rights under the law. Such communications shall be factual and accurate, and may not promise a benefit, threaten a reprisal, or in any way deter or discourage employees from joining an employee organization or paying dues.

However, before disseminating to multiple employees any mass communication concerning employees' right to join or support an employee organization or to refrain

BARGAINING UNITS (continued)

from joining or supporting an employee organization, such as a written document or script for oral or recorded presentation or message, the Superintendent or designee shall meet and confer with the employees' exclusive representative regarding the content of the communication. If the district and exclusive representative do not come to agreement on the content of the mass communication, the Superintendent or designee may disseminate the district's mass communication provided that, at the same time, copies of the exclusive representative's communication, which shall be of reasonable length, are also distributed. (Government Code 3553)

Access to Employee Orientations and Contact Information

~~Note: Pursuant to Government Code 3556, as added by AB 119 (Ch. 21, Statutes of 2017), districts are required to provide recognized employee organizations access to new employee orientations, as defined, and to give at least 10 days' notice in advance of any such orientation. However, shorter notice may be provided if an unforeseeable urgency critical to the district's operations prevents giving the required 10 days' notice.~~

~~Government Code 3556 and 3557, as added by AB 119, require that the structure, time, and manner of access to new employee orientations be determined by mutual agreement of the district and employee organization. If the parties fail to reach an agreement regarding the new employee orientation, the negotiations become subject to compulsory interest arbitration. Although districts are required to negotiate how access is provided to employees, they are not required to negotiate the manner in which onboarding is conducted.~~

The district shall permit employee organizations access to new employee orientations where newly hired employees are advised, whether in person, online, or through other means or mediums, of their employment status, rights, benefits, duties, responsibilities, or any other employment-related matters. The district shall provide employee organizations at least 10 days' notice in advance of an orientation. However, in any specific instance where an unforeseeable, urgent need critical to the district's operation prevents the required 10 days' notice, a shorter notice may be provided. (Government Code 3555.5, 3556)

The structure, time, and manner of the access to new employee orientations shall be determined by mutual agreement of the district and the exclusive representative, following a request to negotiate by either party. If the district and exclusive representative fail to reach an agreement, matters related to the access to new employee orientation shall be subject to compulsory interest arbitration. The district and employee organization may mutually agree to submit any dispute to compulsory interest arbitration at any time. In addition, if any dispute arises during negotiations and is not resolved within 45 days after the first meeting or within 60 days after the initial request to negotiate, whichever is earlier, either party may make a demand for compulsory interest arbitration. When any such dispute arises during the summer when the district's administrative office is closed, the timeline shall commence on the first day the administrative office reopens. The decision of the arbitrator shall be final and binding on the parties. (Government Code 3556, 3557)

BARGAINING UNITS (continued)

Note: SB 866 (Ch. 53, Statutes of 2018) amended Government Code 3556 to add the following requirement.

The date, time, and place of the orientation shall not be disclosed to anyone other than employees, the exclusive representative, or a vendor that is contracted to provide a service for purposes of the orientation. (Government Code 3556)

Note: Pursuant to Government Code 3558, **as added by AB 119 (Ch. 21, Statutes of 2017)**, districts are required to provide recognized employee organizations with specified contact information for new employees in the bargaining unit, as provided below. The information required by Government Code 3558 must be provided in a manner consistent with Government Code 6254.3, which authorizes disclosure of an employee's home address, home telephone number(s), and personal cell phone number to an employee organization unless the district receives a written request by the employee to not disclose the information. Pursuant to Government Code 6254.3, **as amended by AB 119**, the personal email address of an employee is not disclosable unless used by the employee to conduct public business. The following paragraph should be revised if districts have an agreement with their employee organization(s) requiring more frequent or more detailed contact lists.

In County of Los Angeles v. Service Employees International Union, Local 721, the California Supreme Court held that (1) an employer has a duty to provide information relevant to collective bargaining to the applicable bargaining unit and failure to do so is a violation of the employer's obligation to bargain in good faith; (2) the disclosure of an employee's home address and phone number(s) by an employer to the union does not violate the employee's constitutional right of privacy; and (3) other avenues for implementing privacy safeguards are available, such as bargaining for a notice and opt-out procedure or drafting employment contracts that will notify employees that their home contact information is subject to disclosure to the union and that they may request nondisclosure.

The Superintendent or designee shall provide an exclusive representative with the name, job title, department, work location, telephone numbers (work, home, and personal cell phone), personal email address(es) on file with the district, and home address of any newly hired employee in the bargaining unit, within 30 days of hire or by the first pay period of the month following hire. In addition, the Superintendent or designee shall provide the same information **on in regard to** all employees in the bargaining unit to an exclusive representative at least every 120 days, unless more frequent or detailed lists are required by agreement with the exclusive representative. (Government Code 3558, 6254.3)

However, the Superintendent or designee shall not disclose the home address and any phone numbers on file for employees performing law enforcement-related functions, nor shall he/she disclose the home address, home or personal cell phone number(s), or personal email address(es) of any employee who is a participant in the Safe at Home address confidentiality program pursuant to Government Code 6207 or any employee who provides written request that the information not be disclosed for this purpose. Following receipt of a written request, the district shall remove the employee's home address, home and personal cell phone

BARGAINING UNITS (continued)

numbers, and personal email address from any mailing list maintained by the district unless the list is only used by the district to contact the employee. (Government Code 3558, 6207, 6254.3)

(cf. 1340 - Access to District Records)

Payment of Dues or Service Fee—Membership Dues or Service Fee— or Other Payments to an Employee Organization

Note: Pursuant to Government Code 3546, all employees in a classification represented by an employee organization are required to pay a fee to the employee organization to cover the costs of negotiations, contract administration, and other activities that are germane to its function as the exclusive bargaining representative (i.e., "agency fee" arrangements, which require employees to either join the union or pay a "fair share service fee"). However, the constitutionality of agency fee statutes such as Government Code 3546 is a legal issue currently before the U.S. Supreme Court in Janus v. American Federation of State, County, and Municipal Employees. Bargaining unit employees who choose to join the employee organization pay membership dues, which are deducted from the employee's salary or wage payment as provided below. Pursuant to the U.S. Supreme Court's decision in Janus v. American Federation of State, County, and Municipal Employees, bargaining unit employees who choose not to join an employee organization may no longer be required to pay any fees to the employee organization. However, pursuant to Education Code 45060 and 45168, as amended by SB 866 (Ch. 53, Statutes of 2018), an employee who chooses not to join an employee organization may be charged fees for applicable services, programs, or committees provided to him/her by the employee organization if that nonmember employee first affirmatively and voluntarily consents to pay those fees to the employee organization, as required by Janus v. AFSCME.

As provided in the following section, Education Code 45060 and 45068, as amended by SB 866 (Ch. 53, Statutes of 2018), set forth the process for handling authorizations, changes, and cancellations for dues or other payments, and provide safeguards for districts that rely on information provided by an employee organization concerning such payroll deductions (i.e., the employee organization's indemnification of the district against any employee's claim based on such reliance).

Specifically, Education Code 45060 and 45168, as amended, provide that the employee organization will handle and process employee written authorizations if it certifies that it has and will maintain individual employee authorizations. When such certification is provided to the district, the employee organization is not required to submit a copy of the written authorization in order for the payroll deductions to be effective, unless there is a dispute about the existence or terms of the written authorization. The employee organization is required to indemnify the district for any employee claims regarding payroll deductions made by the district in reliance on notification from the employee organization.

When an employee organization declines to provide such certification pursuant to Education Code 45060 and 45168, then the district should request a copy of the employee written authorization before making the payroll deductions. Education Code 45060 and 45168 require that the district honor the terms of the employee's written authorization for payroll deductions, which thus requires the district to first see a copy of such authorization in order to honor its terms.

BARGAINING UNITS (continued)

Pursuant to Education Code 45060 and 45168, as amended, employee requests to cancel or change authorization for payroll deductions must be directed to the employee organization rather than the district.

Upon the written request of a recognized employee organization, the Superintendent or designee shall deduct the amount of organization dues or the fair share service fee, determined in accordance with Government Code 3546, from the wages and salary of each employee represented by that employee organization and shall pay that amount to the employee organization. When drawing an order for the salary or wage payment of a bargaining unit employee of an employee organization, the district shall deduct any amount which has been requested by the employee in a revocable written authorization for the purpose of paying dues or other payments for any service, program, or committee provided or sponsored by the employee organization. (Education Code 45060, 45168; Government Code 3546)

An employee organization that certifies that it has and will maintain individual employee authorizations shall handle and process employee written authorizations for payroll deductions. When an employee organization provides such a certification to the district, the district shall rely on information from the employee organization regarding the amounts of such payroll deductions and from which employees. The employee organization shall not be required to submit to the district a copy of the written authorization in order for the payroll deductions to be effective. However, when there is a dispute about the existence or terms of the written authorization, a copy of the employee's written authorization shall be submitted to the district. The employee organization shall indemnify the district for any employee claims regarding payroll deductions made by the district in reliance on notification from the employee organization. (Education Code 45060, 45168)

When an employee organization which has declined to certify that it will handle and process employee written authorizations makes a request for payroll deductions, the district shall request a copy of the employee's written authorization before making the payroll deductions. (Education Code 45060, 45168)

A written authorization shall remain in effect until expressly revoked in writing by the employee and pursuant to the terms of the written authorization. Employee requests to cancel or change authorizations for payroll deductions for employee organizations shall be directed to the employee organization rather than the district. The employee organization shall be responsible for processing these requests. The district shall rely on the information provided by the employee organization regarding whether deductions for an employee organization were properly canceled or changed. The employee organization shall be required to indemnify the district for any claims made by an employee for deductions made by the district in reliance on information from the employee organization. (Education Code 45060, 45168)

BARGAINING UNITS (continued)

Any employee who is a member of a religious body whose traditional tenets or teachings include objections to joining or financially supporting employee organizations shall not be required to join, maintain membership in, or financially support any employee organization as a condition of employment. However, such an employee may be required to pay an amount equal to the service fee to a designated charitable fund. (Government Code 3546.3)

Each employee organization shall, within 60 days after the end of its fiscal year, provide the Board and the employees who are members of the organization with a detailed financial report consisting of a balance sheet and an operating statement. If the employee organization fails to provide the financial report, the Board may issue an order compelling the organization to provide the financial report or any employee within the organization may petition the Board for such an order. (Government Code 3546.5)

(cf. 3460 *Financial Reports and Accountability*)

Legal Reference:

EDUCATION CODE

45060-45061.5 Deduction of fees from salary or wage payment, certificated employees

45100.5 Senior management positions

45104.5 Abolishment of senior classified management positions

45108.5 Definition of senior classified management employees

45108.7 Waiver of provisions of 45108.5

45168 Deduction of fees from salary or wage payment, classified employees

45220-45320 Merit system, classified employees

GOVERNMENT CODE

3540-3549.3 Educational Employment Relations Act, especially:

3540.1 Definitions

3543.4 Management position; representation

3545 Appropriateness of unit; basis

3550-3552 Prohibition on public employers deterring or discouraging union membership

3555-3559 Public employee communication, information and orientation

6205-6210 Confidentiality of addresses for victims of domestic violence, sexual assault or stalking

6254.3 Disclosure of employee contact information to employee organization

6503.5 Joint powers agencies

53260-53264 Employment contracts

CODE OF REGULATIONS, TITLE 8

33015-33490 Recognition of exclusive representative; proceedings

33700-33710 Severance of established unit

34020 Petition to rescind organizational security arrangement

34055 Reinstatement of organizational security arrangement

BARGAINING UNITS (continued)

Legal Reference: (continued)

COURT DECISIONS

Janus v. American Federation of State, County and Municipal Employees, Council 31, (2018) 138 S.Ct. 2448

Friedrichs v. California Teachers Association, et al., (2016) 136 S.Ct. 1083

County of Los Angeles v. Service Employees International Union, Local 721, (2013) 56 Cal. 4th 905

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Federation of Teachers: <http://www.cft.org>

California School Employees Association: <http://www.csea.com>

California Teachers Association: <http://www.cta.org>

Public Employment Relations Board: <http://www.perb.ca.gov>

(11/11 10/17) 7/18

Policy Reference UPDATE Service

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CSBA Sample Administrative Regulation

All Personnel

AR 4157.2(a)

4257.2

ERGONOMICS

4357.2

Note: ~~Labor Code 6357 and 8 CCR 5110~~ establishes standards for workplace ergonomics designed to minimize the instances of injury from repetitive motion injuries (RMIs) caused by a repetitive job, process, or operation of identical work activity. The district may expand its ergonomics program to address injuries that may be caused by other factors in the workplace, such as ongoing exertion or strain or awkward posture. For further information regarding risk factors for RMIs and other workplace injuries and possible solutions, see the California Department of Industrial Relations, Division of Occupational Safety and Health (Cal/OSHA) fact sheet Ergonomic Hazards. Pursuant to 8 CCR 5110, any employer with 10 or more employees must establish and implement an ergonomics program if, after July 3, 1997, the district has received reports from two or more employees of repetitive motion injuries (RMIs), caused by a repetitive job, process, or operation of identical work activity. It is recommended that any district with 10 or more employees track reports of RMIs to determine when to begin the program and to implement this regulation. Pursuant to the California Division of Occupational Safety and Health, examples of According to Cal/OSHA, RMIs may include injuries and diseases such as bursitis, ligamentous or muscular sprains or strains, neck-tension syndrome, nerve entrapment (e.g., carpal tunnel syndrome), tendon-related disorders, and hand-arm vibration syndrome.

~~8 CCR 5110 does not specify whether the two or more reported RMIs must be received from employees at the same workplace. However, it appears that this regulation does not apply to exposures outside of work, at another employer's workplace or at a geographically separate workplace of the employer. Thus, it could be argued that since each school is a geographically separate work site, complaints must be received from two or more employees of RMIs caused by a identical work activity at the same site before the district is required to implement this regulation. Since the law in this area is unclear, legal counsel should be consulted.~~

~~8 CCR 5110 does not specifically require the program to be in writing. However, Labor Code 6401.7 and 8 CCR 3203 require that the Injury and Illness Prevention Program be in writing and cover all workplace hazards, so it would appear that a district's ergonomics program would have to be in writing or it would violate Injury and Illness Prevention Program requirements; see BP 4157/4257/4357. The ergonomics program can be separate from or a part of the Injury and Illness Prevention Program.~~

The Superintendent or designee shall implement an ergonomics program to identify risk factors in the work environment that may result in injuries or illnesses to employees and shall design measures to mitigate such risk factors. The program shall include a study of body movements and positions used during work, the tools and equipment used, the physical environment (such as temperature, noise, and lighting), and the organizational environment (such as deadlines, teamwork, and supervision) in order to identify potential causes of stress on the body over time, such as exertion or strain, awkward or sustained posture, or repeated motions.

Note: The following paragraph requires employees to notify their supervisor if they are experiencing symptoms of an ergonomic injury. Pursuant to Labor Code 5401, whenever the Superintendent or designee receives notice or knowledge of a work-related injury, he/she must provide, personally or by first class mail, a claim form and information to the employee regarding the employee's potential eligibility for workers' compensation benefits to cover missed work time and/or medical costs. See AR 4157.1/4257.1/4357.1 - Work-Related Injuries.

ERGONOMICS (continued)

An employee who experiences pain, numbness, stiffness, swelling, tingling, weakness, or other symptom(s) of a repetitive motion injury (RMI) or other musculoskeletal disorder that may be caused or aggravated by workplace conditions shall report the problem to his/her supervisor.

(cf. 4157.1/4257.1/4357.1 - Work-Related Injuries)

~~To minimize employee's risk of repetitive motion injuries (RMIs), the Superintendent or designee shall implement an ergonomics program whenever two or more RMIs from an identical work activity have been reported by district employees within a 12-month period beginning July 3, 1997. In addition, all reported injuries must satisfy all of the following conditions: (8 CCR 5110)~~

When an RMI which is objectively identified and diagnosed by a licensed physician to be a musculoskeletal injury has been reported by two or more district employees within a 12-month period, and is determined to be predominantly caused by a repetitive job, process, or operation of an identical work activity, the Superintendent or designee shall: (8 CCR 5110)

~~Note: This 12-month provision appears to be a rolling 12-month reporting period. Each time an employee is diagnosed with a legitimate RMI, the district must track employee reports for a period of 12 months to see if another legitimate RMI to another employee is reported.~~

- ~~1. The RMIs were predominantly caused (i.e., 50 percent or more) by a repetitive job, process or operation.~~
- ~~2. The employees incurring the RMIs were performing a job process or operation of identical work activity. Identical work activity means that the employees were performing the same repetitive motion task, such as similar word processing, assembly or loading tasks.~~
- ~~3. The RMIs were musculoskeletal injuries that a licensed physician objectively identified and diagnosed.~~

~~Note: Pursuant to the California Division of Occupational Safety and Health, examples of RMIs may include bursitis, ligamentous or muscular sprains or strains, neck tension syndrome, nerve entrapment (e.g., carpal tunnel syndrome), tendon-related disorders and hand-arm vibration syndrome.~~

~~The Superintendent or designee shall ensure that the ergonomics program be designed to minimize RMIs in accordance with law. The program shall be composed of the following components: (8 CCR 5110)~~

ERGONOMICS (continued)

1. **Worksite evaluation**

Evaluate each job, process, or operation of identical work activity **at the worksite**, or a representative number of such jobs, processes, or operations of identical **work** activities, ~~shall be evaluated~~ for exposures which have caused RMIs;

2. **Control of exposures which have caused RMIs**

Correct in a timely manner, or minimize to the extent feasible if correction is not possible, any exposures that have caused RMIs, ~~shall, in a timely manner, be corrected or, if not capable of being corrected, be minimized to the extent feasible.~~ **The district shall consider taking into consideration** engineering controls, such as work station redesign, adjustable fixtures, or tool redesign, and administrative controls such as job **station rotation**, work pacing, or work breaks;

3. **Training**

~~Employees shall be provided~~ **Provide staff** training that includes an explanation of:

- a. The district's **ergonomics** program
- b. The exposures that have been associated with RMIs
- c. The symptoms and consequences of injuries caused by repetitive motion
- d. The importance of reporting symptoms and injuries to the **employer district**
- e. Methods used by the district to minimize RMIs

~~Note: Pursuant to 8 CCR 5110 the above measures shall satisfy the district's legal obligations, unless it is shown that the district knew of but did not use a measure which was substantially certain to greatly reduce such injuries and would not impose unreasonable additional costs.~~

~~Note: 8 CCR 5110 does not specifically require the program to be in writing. However, Labor Code 6401.7 and 8 CCR 3203 require that the Injury and Illness Prevention Program be in writing and cover all workplace hazards, so it would appear that a district's ergonomics program would have to be in writing or it would violate Injury and Illness Prevention Program requirements; see BP 4157/4257/4357. **The following optional paragraph may be revised to reflect district practice.** The ergonomics program ~~can~~ may be separate from or a part of the injury and illness prevention program **developed pursuant to Labor Code 6401.7 and 8 CCR 3203; see AR 4157/4257/4357 - Employee Safety. Pursuant to Labor Code 6401.7, the injury and illness prevention program must include, among other components, procedures for investigating occupational injury or illness and correcting unsafe or unhealthy conditions, work practices, and work procedures.**~~

ERGONOMICS (continued)

Legal Reference:

EDUCATION CODE

44984 *Industrial accident and illness leaves, certificated employees*

45192 *Industrial accident and illness leaves, classified employees*

GOVERNMENT CODE

21153 *Employer not to separate for disability members eligible to retire*

LABOR CODE

142.3 *Adoption, amendment or repeal of standards and orders*

3200-4855 *Workers' compensation, especially:*

3550-3553 *Employee **N**otice*

3600-3605 *Conditions of liability*

3760 *Report of injury to insurer*

4600 *Provision of medical and hospital treatment by employer*

4906 *Disclosures and statements*

5400-5404 *Notice of injury or death*

6303 *Place of employment; employment*

6305 *Occupational safety and health standards; special orders*

6310 *Retaliation for filing complaint prohibited*

6357 *Standards for workplace ergonomics*

6401.7 *Injury prevention programs*

6409.1 *Reports*

CODE OF REGULATIONS, TITLE 8

3203 *Injury and Illness Prevention Program*

5110 *Repetitive motion injuries*

Management Resources:

CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS, DIVISION OF OCCUPATIONAL SAFETY AND HEALTH PUBLICATIONS

Ergonomic Hazards, Fact Sheet H

Guide to Developing Your Workplace Injury and Illness Prevention Program, rev. May 2011

WEB SITES

California Department of Industrial Relations, Division of Occupational Safety and Health:

<http://www.dir.ca.gov/dosh>

CSBA Sample Board Policy

Certificated Personnel

BP 4161.3(a)

PROFESSIONAL LEAVES

Note: The following **optional regulation is policy may be** subject to collective bargaining agreements.

The Governing Board recognizes that a broad range of experiences can strengthen an employee's ability to meet the educational needs of the district's students.

The **Governing** Board may grant a **professional** leave of absence **of for** up to one year to certificated employees for the purpose of permitting study or travel which will benefit the schools and students of the district. **No more than one such leave of absence may shall be granted to an employee in a each seven-year period.** (Education Code 44966, **44967**)

(cf. 4131 - Staff Development)

(cf. 4161/4261/4361 - Leaves)

Note: **Education Code 44967 requires that an employee serve in the district for at least seven consecutive years preceding the granting of the leave to be eligible for professional leave.** Education Code 44967 authorizes the Board to prescribe additional standards of service **which shall entitle for granting** the employee to the leave of absence. **If the Board has established additional criteria, these should be listed here.** **The following paragraph may be modified to reflect district practice.**

To be eligible for a **professional** leave of absence for these purposes, **the an** employee must have served in the district for at least seven consecutive years preceding the **granting of the leave.** **No more than one such leave of absence shall be granted in each seven-year period.** **No other types of leaves shall be considered a break in service for purposes of meeting this requirement and the period of such absence shall not be included as service in computing the seven consecutive years of service required for a professional leave.** **For this purpose, any prior professional leave taken by an employee shall be deemed a break in the employee's service.** **No other type of leave authorized by the Board, and no service by the employee for one year or less under a national recognized fellowship or foundation approved by the State Board of Education for research, teaching, or lecturing, shall be deemed a break in the employee's service.** (Education Code 44967)

Note: **Education Code 44967 authorizes the Board to prescribe additional standards of service which shall entitle the employee to the leave of absence.** **If the Board has established additional criteria, these should be listed here**

Rather than granting a professional leave for a continuous one-year period, **The Board** may require that **such leaves of absence the leave** be taken in separate six-month periods or separate quarters, **provided that as long as** the total leave is completed within three years. Any period of service by the employee between the separate periods of leave shall comprise a part of the service required for a subsequent leave of absence. (Education Code 44966)

PROFESSIONAL LEAVES (continued)

As a condition ~~to~~ **of** being granted ~~such a~~ **professional** leave, the employee shall agree in writing to render service in the district following his/her return for a period equal to twice the period of the leave. (Education Code 44969)

~~Every employee granted a leave of absence for these purposes may be required to perform such services during the leave as the Board and employee agree upon in writing. The Board and employee may agree in writing to have the employee perform services for the district during the professional leave.~~ (Education Code 44968)

~~Compensation during the leave shall be paid in the manner authorized by Education Code 44969 and 44970.~~

Unless the employee agrees in writing with the Board not to receive compensation during the leave, the employee shall receive such compensation during the leave as the Board and employee agree upon in writing, which shall **not** be ~~not~~ less than the difference between the employee's salary and the salary of a substitute employee **in the position which the employee held prior to the granting of the leave**. In lieu of such a difference, the Board may pay one-half of the salary of the employee or any additional amount up to and including the full salary of the employee. (Education Code 44968, 44968.5)

~~Compensation during the leave shall be paid in the manner authorized by Education Code 44969 and 44970.~~

~~As a condition to being granted leave, the employee shall agree in writing to render service in the district following his/her return for a period equal to twice the period of the leave. (Education Code 44969)~~

At the end of the **professional** leave, the employee shall be reinstated in the position he/she held when the leave was granted, **unless otherwise agreed upon by the employee**. (Education Code 44973)

*Legal Reference:*EDUCATION CODE

44966-44973~~6~~ Leaves of absence for study or travel

CSBA Sample Board Policy

Classified Personnel

BP 4261.3(a)

PROFESSIONAL LEAVES

Note: ~~In districts operating under the merit system, leaves of absence for classified staff pursuant to Education Code 45380-45387 are subject to rules established by the personnel commission. The following optional regulation is subject to collective bargaining agreements. The following optional policy is for use by districts that offer classified employees a leave of absence for purposes of study or retraining, as authorized by Education Code 45380-45387. The policy may be subject to collective bargaining agreements and, in merit system districts, to personnel commission rules.~~

The Governing Board recognizes that a broad range of experiences can strengthen an employee's ability to meet the district's needs.

The **Governing** Board may grant a **professional** leave of absence ~~for~~ **of** up to one year to classified employees for the purpose of permitting study or retraining the employee to meet changing conditions within the district. No more than one such leave of absence **may shall** be granted **to an employee in a each seven-year period for purposes of study** or three-year period **for purposes of retraining.** (Education Code 45381, **45382**)

(cf. 4161/4261/4361 - Leaves)
(cf. 4231 - Staff Development)

Note: **Education Code 45382 requires that an employee serve in the district a specified period of time to be eligible for professional leave.** Education Code 45382 authorizes the **Governing** Board and/or the personnel commission in merit system districts to prescribe additional standards of service which shall entitle the employee to the leave of absence. ~~If additional criteria have been established, the following paragraph may be modified to reflect district practice these should be listed here.~~

To be eligible for a leave for study purposes, the employee must have served in the district for at least seven consecutive years preceding **the granting of** the leave, ~~unless~~ **If** the leave is for purposes of retraining, ~~in which case~~ the employee must have served in the district for at least three consecutive years **preceding the granting of the leave.** ~~See~~ **Any professional leave of absence granted by the Board shall not be deemed a break in service. However, except if** it will not be included as service in computing service for the granting of any subsequent professional leave. (Education Code 45382)

~~No more than one such leave of absence shall be granted in each seven or three year period. (Education Code 45382)~~

Note: ~~Education Code 45382 authorizes the Board and/or the personnel commission in merit system districts to prescribe additional standards of service which shall entitle the employee to the leave of absence. If additional criteria have been established, these should be listed here.~~

PROFESSIONAL LEAVES (continued)

Rather than granting a professional leave for a continuous one-year period, ~~The Board may require that such leaves of absence~~ **the leave** be taken in separate six-month periods or in any other appropriate periods, **provided that as long as** the total leave is completed within three years. Any period of service by the employee between the separate periods of leave shall comprise a part of the service required for qualifying for a subsequent leave of absence. (Education Code 45381)

~~Every employee granted a leave of absence for these purposes may be required to perform such services during the leave as the Board and employee may agree upon in writing.~~ **The Board and employee may agree in writing to have the employee perform services for the district during the professional leave.** (Education Code 45383)

The employee shall receive such compensation during the leave as the Board and employee agree upon in writing, which shall **be not be** less than the difference between the employee's salary and the salary of a substitute employee **in the position which the employee held prior to the granting of the leave.** In lieu of such a difference, the Board may pay one-half of the salary of the employee or any additional amount up to and including the full salary of the employee. (Education Code 45383)

Compensation during the leave shall be paid in the manner authorized by Education Code 45384.

The Board may grant reimbursement of the costs, including tuition fees, to any **permanent** classified employee who satisfactorily completes approved training to improve his/her job knowledge, ability, or skill, **as long as the employee is not eligible for reimbursement by another governmental agency, organization, or association.** Programs eligible for reimbursement include, but are not limited to, courses of study at approved academic institutions, seminars and training institutes conducted by recognized professional associations, conferences, meetings, and other training programs **that are** designed to upgrade the classified service and encourage the retraining of employees who may otherwise be subject to layoff as the result of technological changes. (Education Code 45387)

*Legal Reference:***EDUCATION CODE****45220-45320 Merit system***45380-45387 Leaves of absence for study or retraining, classified personnel*

(10/98) 7/18

CSBA Sample Board Policy

Students

BP 5112.5(a)

OPEN/CLOSED CAMPUS

Note: Education Code 44808.5 grants the **Governing Board** the authority to allow high school students to leave the school campus during lunch. **Neither the district, nor its employees or officers are not liable for the conduct or safety and conduct of students who leave under this policy school grounds pursuant to Education Code 44808.5. Districts that maintain high schools may select Option 1 (open campus) or Option 2 (closed campus) below. Districts that do not maintain high schools may delete this policy or select Option 2. The open campus option does not apply to K-8 school districts.**

OPTION 1: Open Campus

In order to give students an opportunity to demonstrate responsibility, **independent judgment**, and positive citizenship, the Governing Board establishes an open campus at all district high schools in which students shall have the privilege of leaving campus during lunch.

Note: The following optional paragraph is for use by districts that choose to impose conditions on the privilege to leave campus during lunch (e.g., based on academic achievement, attendance, and/or grade level) and may be revised to reflect specific district criteria, the process for determining eligibility, and/or the person responsible for enforcement.

The principal or designee shall ensure that students granted this privilege meet any eligibility requirements established by the district.

The district shall send written notification to parents/guardians about the open campus policy at the beginning of the school year along with the parental notification required by Education Code 48980. Such notification shall include the language prescribed by Education Code 44808.5.

(cf. 5145.6 – Parental Notifications)

The privilege of open campus may be revoked from individual students for disciplinary reasons.

(cf. 5144 – Discipline)

Students shall not leave the school grounds at any other time during the school day without written **express** permission of their parents/guardians and school authorities. Students who leave school or who fail to return following lunch without authorization shall be **considered to have an unexcused absence and be** classified truant and subject to disciplinary action.

(cf. 5112.1 – Exemptions from Attendance)

(cf. 5113 – Absences and Excuses)

(cf. 5113.1 – Chronic Absence and Truancy)

(cf. 5113.11 – Attendance Supervision)

OPEN/CLOSED CAMPUS (continued)

OPTION 2: Closed Campus

~~Note: The following language is for districts wishing to establish a closed campus.~~

In order to keep students in a supervised, safe, and orderly environment, the Governing Board establishes a closed campus at all district schools.

Students shall not leave the school grounds at any time during the school day without written express permission of their parents/guardians and school authorities. Students who leave school without authorization shall be considered to have an unexcused absence and be classified truant and subject to disciplinary action.

(cf. 5112.1 - Exemptions from Attendance)

(cf. 5113 - Absences and Excuses)

(cf. 5113.1 - Chronic Absence and Truancy)

(cf. 5113.11 - Attendance Supervision)

(cf. 5113.12 - District School Attendance Review Board)

Student handbooks shall fully explain all rules and disciplinary procedures involved in the maintenance of the closed campus.

(cf. 5144 - Discipline)

OPTION 3: Senior Open Campus

~~Note: The following optional paragraph is for districts that choose to establish a closed campus, but issues lunch passes to seniors who meet certain eligibility criteria.~~

~~The Governing Board establishes a closed campus at all district schools, however seniors who meet eligibility requirements may use lunch passes to leave campus during the lunch hour. The Board views this program as a way to improve and reward student academic achievement and attendance. Eligibility requirements are based upon academic performance and attendance standards. The open campus privilege may be revoked for seniors who do not meet the eligibility standards.~~

~~Students shall not leave the school grounds at any other time during the school day without~~

OPEN/CLOSED CAMPUS (continued)

~~written permission of their parents/guardians and school authorities. Students who leave school or who fail to return following lunch without authorization shall be classified truant and subject to disciplinary action.~~

Legal Reference:

EDUCATION CODE

35160 Authority of the **B**oard

35160.1 Broad authority of school district

44808.5 Permission for ~~pupils~~ **students** to leave school grounds; notice

48980 Annual notification to parents/guardians

CSBA Sample Administrative Regulation

Students

AR 5141.32(a)

HEALTH SCREENING FOR SCHOOL ENTRY

Note: The following **optional** regulation is for use by districts that offer grades K-1.

Comprehensive Health Screening for Grades K-1

Note: Health and Safety Code 124085 requires students to have a comprehensive health screening within 18 months prior to entry into first grade or within 90 days thereafter, as provided below. At their discretion, districts may revise the following paragraph to require proof of the health screening before the student is admitted to school (kindergarten or grade 1), as recommended by the Child Health and Disability Prevention (CHDP) office of the California Department of Health Care Services (DHCS) in its CHDP School Handbook: School Entry Health Examination Requirements.

Pursuant to Health and Safety Code 124085, evidence of the comprehensive health screening must be provided on a form developed by the DHCS. Districts may obtain the DHCS "Report of Health Examination for School Entry" certification form through the CHDP program office at the local health department or on the CHDP web site.

The parent/guardian of a student in kindergarten or first grade shall submit to the Superintendent or designee a certification form developed by the California Department of Health Care Services (DHCS) and signed by the student's health examiner certifying that the student has completed a comprehensive health screening within 18 months prior to entry into first grade or within 90 days thereafter. (Health and Safety Code 124040, 124085)

(cf. 5111 - Admission)

(cf. 5141.3 - Health Examinations)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6173.2 - Education of Children of Military Families)

(cf. 6173.3 - Education for Juvenile Court School Students)

Note: Pursuant to Health and Safety Code 124100, the notification described in the following paragraph must be provided in cooperation with the county's CHDP program established pursuant to Health and Safety Code 124025-124110. The CHDP program provides state-reimbursed health examinations at no cost to eligible students, including those who (1) are certified as eligible to receive Medi-Cal, (2) are not certified as eligible for Medi-Cal but have a family income at or below the level established annually by the DHCS, or (3) are attending a Head Start or State Preschool program. Annual eligibility criteria for the CHDP program are available on the DHCS web site and in its CHDP School Handbook: School Entry Health Examination Requirements.

The Superintendent or designee shall notify parents/guardians of all kindergarten students of the requirement to obtain a health screening and of the availability of the Child Health and Disability Prevention (CHDP) program established pursuant to Health and Safety Code 124025-124110 to assist eligible low-income families in obtaining the health screening. (Health and Safety Code 124100)

HEALTH SCREENING FOR SCHOOL ENTRY (continued)

(cf. 5145.6 - Parental Notifications)

Note: The following **optional** paragraph reflects legislative intent in Health and Safety Code 124105 encouraging students to complete the health screening in conjunction with immunizations prior to enrolling in kindergarten. The CHDP School Handbook: School Entry Health Examination Requirements recommends that schools include the parent/guardian notice in the kindergarten registration packet because it has been found to be most effective to collect the certification forms at kindergarten entry.

The notice and certification form shall be included with the notification of immunization requirements provided to parents/guardians prior to their child's enrollment in kindergarten and shall encourage completion of the health screening simultaneously with immunizations. The notice shall also be provided to the parent/guardian of any student who is enrolling in first grade without having attended kindergarten in the district.

(cf. 5141.31 - Immunizations)

In lieu of the certification, the parent/guardian may submit a waiver on a form developed by DHCS indicating that he/she does not want or is unable to obtain a health screening. If the waiver indicates that the parent/guardian was unable to obtain the services, the reasons should be included in the waiver. (Health and Safety Code 124085)

Note: The following **optional** paragraph may be revised to reflect district practice. The CHDP School Handbook: School Entry Health Examination Requirements recommends that the waiver form be provided to parents/guardians upon request rather than distributed with the notification of the health screening requirement.

The waiver form shall be provided to a parent/guardian upon request.

The completed certification form or the waiver shall be maintained in the student's health file or cumulative record. (5 CCR 432)

(cf. 5125 - Student Records)

During the first 90 days of the school year, the Superintendent or designee may contact any parent/guardian of a first-grade student who has not provided either the certification form or the waiver to ensure that the parent/guardian understands the health screening requirement and, if appropriate, his/her possible eligibility for the CHDP program.

The Superintendent or designee shall exclude from school, for not more than five school days, any first-grade student who does not present evidence of a health screening or a waiver on or before the 90th day after entering first grade. The exclusion shall begin on the 91st day after the student's entrance into the first grade, or if school is not in session, then on the next succeeding school day. (Health and Safety Code 124105)

HEALTH SCREENING FOR SCHOOL ENTRY (continued)

Note: Pursuant to Health and Safety Code 124105, the exemptions described in the following paragraph may not exceed five percent of the district's first-grade enrollment.

The Superintendent or designee may exempt a student from exclusion when his/her parents/guardians have been contacted at least twice between the first day and the 90th day after the student's enrollment in first grade and the parents/guardians refuse to provide either a certification form or a waiver. (Health and Safety Code 124105)

(cf. 5112.2 - Exclusions from Attendance)

Oral Health Assessment for Grades K-1

Note: The following ~~optional~~ section reflects Education Code 49452.8, as added by AB 1433 (Ch. 413, Statutes of 2006), which requires certification that a student enrolling in school for the first time, either in kindergarten or first grade, receives an oral health assessment. As required by Education Code 49452.8, the California Department of Education (CDE) has developed a standardized form, available on its web site, to be used by all districts to obtain the certification of the assessment.

No later than May 31 of the ~~relevant~~ school year, the parent/guardian of ~~a~~ **any** kindergarten student, or **of any** first-grade student who was not previously enrolled in ~~kindergarten in~~ a public school, shall certify that the student has received an oral health assessment. The oral health assessment shall have been performed by a licensed dentist or other authorized dental health professional no earlier than 12 months prior to the date of the student's initial enrollment. ~~The parent/guardian shall submit to the Superintendent or designee a California Department of Education, standardized form which has been completed and signed by the dental health professional.~~ (Education Code 49452.8)

Note: The **California Department of Education (CDE)** has developed a sample parental notification letter, available on its web site, which satisfies the following requirements of Education Code 49452.8.

The Superintendent or designee shall notify parents/guardians **of students in grades K-1** of the oral health assessment requirement. The notification shall, at a minimum, consist of a letter that includes all of the following: (Education Code 49452.8)

1. An explanation of the administrative requirements of the law
2. Information on the importance of primary teeth
3. Information on the importance of oral health to overall health and to learning
4. A toll-free telephone number to request an application for ~~Healthy Families,~~ Medi-Cal, or other government-subsidized health insurance programs

HEALTH SCREENING FOR SCHOOL ENTRY (continued)

5. Contact information for county public health departments
6. A statement of privacy applicable under state and federal laws and regulations

Note: The following **optional** paragraph may be revised to reflect district practice. As required by Education Code 49452.8, the California Department of Education (CDE) has developed a standardized "**Oral Health Assessment Form**," available on its web site, to be used by all districts to obtain the certification of the assessment.

The notification, **along with a copy of the** ~~and~~ certification form **developed by the California Department of Education**, shall be provided to parents/guardians when they register their child for school.

Following completion of the assessment, ~~The~~ parent/guardian shall submit to the Superintendent or designee a ~~California Department of Education, standardized form a~~ **completed certification form** which has been ~~completed and~~ signed by the dental health professional.

Note: Pursuant to Education Code 49452.8, if parents/guardians are unable to obtain the oral health assessment for any of the reasons specified below, they must instead complete the section of the CDE's **certification standardized** form indicating why an assessment could not be completed.

~~The student~~ **A parent/guardian** may be excused from complying with the oral health assessment **requirements** if ~~his/her parent/guardian~~ **he/she** indicates on the **certification standardized** form that ~~it~~ **the assessment** could not be completed for any of the following reasons: (Education Code 49452.8)

1. Completion of an assessment poses an undue financial burden on the parent/guardian.
2. The parent/guardian lacks access to a licensed dentist or other dental health professional.
3. The parent/guardian does not consent to an assessment.

Note: The following paragraph is optional. Education Code 49452.8, as amended by SB 379 (Ch. 772, Statutes of 2017), requires the CDE's certification form to **include specified information in regard to parental rights related to school site oral health assessments.**

If the district hosts a free oral health assessment event at which licensed dentists or other licensed dental health professionals perform school site assessments of students enrolled in the school, any student who has not had an oral health assessment shall be given an assessment unless his/her parent/guardian has indicated on the certification

HEALTH SCREENING FOR SCHOOL ENTRY (continued)

form that he/she does not consent to the student receiving an assessment. However, a student shall not receive dental treatment of any kind without his/her parent/guardian's informed consent for the treatment. (Education Code 49452.8)

Note: The following paragraph is **optional**.

Students who are not assessed, or for whom the parents/guardians fail to return the **standardized certification** form, shall not be excluded from school attendance.

Note: SB 379 (Ch. 772, Statutes of 2017) amended Education Code 49452.8 to change the date for reporting oral health assessment data, as provided in the following paragraph.

By **July 1** ~~December 31~~ of each year, the Superintendent or designee shall report data on oral health assessments to **the state dental director and/or** the county office of education in accordance with Education Code 49452.8.

The report shall also be provided to the Governing Board. The identity of any student shall not be included in the report.

Legal Reference: (see next page)

HEALTH SCREENING FOR SCHOOL ENTRY (continued)

Legal Reference:

EDUCATION CODE

48985 Notice to parents in language other than English

49060-49079 ~~Pupil~~ **Student** records

49452.8 Oral health assessment

HEALTH AND SAFETY CODE

104395 Child Health and Disability Prevention Program expansion

124025-124110 Child Health and Disability Prevention Program, especially:

124085 Certificate documenting health screening and evaluation services; waiver by parent/guardian

124100 Distribution of program information to parents/guardians of kindergarten children

124105 Exclusions and exemption; legislative intent of notification contents

CODE OF REGULATIONS, TITLE 5

432 Student records

CODE OF REGULATIONS, TITLE 17

6800-6874 Child Health and Disability Prevention Program

Management Resources:

CSBA PUBLICATIONS

~~Promoting Oral Health for California's Students: New Roles, New Opportunities for Schools, Governance and Policy Services, Policy Brief, February 2007~~

CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES PUBLICATIONS

Child Health & Disability Prevention (CHDP) Program: Oral Health Educational Resources for Children and Teens (6-20 years), rev. July 2013

CHDP School Handbook: School Entry Health Examination Requirements, rev. January 2006

WEB SITES

CSBA: <http://www.csba.org>

California Dental Association: <http://www.cda.org>

California Department of Education, Health Services: <http://www.cde.ca.gov/ls/he/hn>

California Department of Health Care Services, Child Health and Disability Prevention Program: <http://www.dhcs.ca.gov/services/chdp>

California Healthy Kids Resource Center: <https://www.ccrcca.org/resources/family-resource-directory/item/california-healthy-kids-resource-center> <http://www.californiahealthykids.org>

(3/05 3/07) 7/18

CSBA Sample Board Policy

Instruction

BP 6174(a)

EDUCATION FOR ENGLISH LEARNERS

Note: The following policy may be revised to reflect district practice. State and federal law establish requirements for the identification, placement, and education of English learners.

~~Proposition 58 (November 2016) amended Education Code 305.310 to authorize parents/guardians to select a language acquisition program that best suits their child and repealed Education Code 311 thereby eliminating the requirement that parents/guardians request a waiver from the district if they want to enroll their child in a program other than a structured English immersion program. See the section on "Language Acquisition Programs" below.~~

Pursuant to Education Code 42238.02 and 42238.03, the local control funding formula provides additional funding based on the number and concentration of unduplicated counts of students who are English learners, foster youth, and/or eligible for free or reduced-price meals. Such funds must be used to increase or improve services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number or concentration of unduplicated students; see BP 3100 - Budget.

In addition, 20 USC 6801-7014 (Title III) provide grant funds that may be used to supplement, but not supplant, funding from other sources for the purpose of ensuring that English learners attain English proficiency and meet the same challenging academic standards that are applicable to all students. During the Federal Program Monitoring (FPM) process, California Department of Education (CDE) staff will expect to see evidence that the district has complied with state and federal requirements. See the CDE web site for FPM compliance monitoring instruments.

For further information regarding English learners, programs, and services, see CDE's publication The California English Learner Roadmap: Strengthening Comprehensive Educational Policies, Programs and Practices for English Learners, available on its web site.

The Governing Board intends to provide English learners with challenging curriculum and instruction that ~~develop~~ **maximize the attainment of high levels of** proficiency in English, **advance multilingual capabilities, and while** facilitating student achievement in the district's regular course of study.

~~Note: Pursuant to Education Code 42238.02 and 42238.03, the local control funding formula provides additional funding based on the number and concentration of unduplicated counts of students who are English learners, foster youth, and/or eligible for free or reduced price meals. Such funds must be used to increase or improve services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number or concentration of unduplicated students; see BP 3100 - Budget.~~

~~In addition,~~ Education Code 52060 requires the district's local control and accountability plan (LCAP) to include annual goals and specific actions, aligned to state and local priorities, for all students and for each "numerically significant" student subgroup as defined in Education Code 52052, including English learners; see BP/AR 0460 - Local Control and Accountability Plan. **The CDE's Roadmap provides an alignment between principles outlined for English learners and the eight state priority areas required in the district's LCAP.**

The district shall identify in its local control and accountability plan (LCAP) goals and specific actions and services to enhance student engagement, academic achievement, and other outcomes for English learners.

EDUCATION FOR ENGLISH LEARNERS (continued)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 3100 - Budget)

Note: The following paragraph may be revised to reflect district strategies for parent/guardian and community involvement. Education Code 305, ~~as amended by Proposition 58 (November 2016)~~, requires the district to solicit input on language acquisition programs as part of the parent and community engagement process during the development of the LCAP; see section on "Language Acquisition Programs" below. In addition, if district enrollment includes at least 15 percent English learners, with at least 50 students who are English learners, Education Code 52063 requires the establishment of an English learner parent advisory committee to review and comment on the district's LCAP; see the accompanying administrative regulation and BP 0460 - Local Control and Accountability Plan.

The Superintendent or designee shall encourage parent/guardian and community involvement in the development and evaluation of programs for English learners.

(cf. 0420 - School Plans/Site Councils)

(cf. 1220 - Citizen Advisory Committees)

(cf. 6020 - Parent Involvement)

Note: Pursuant to Education Code 60811, in November 2012 the State Board of Education (SBE) adopted state academic content standards for English language development (ELD), aligned with the California Common Core State Standards for English language arts, for students whose primary language is a language other than English. In July 2014, the SBE adopted the English Language Arts/English Language Development Framework aligned to those standards. A supplementary resource, Integrating the CA ELD Standards into K-12 Mathematics and Science Teaching and Learning, specifies the correspondence between the state ELD standards and the California Common Core State Standards for mathematics and the Next Generation Science Standards.

CDE's Roadmap encourages differentiated instruction and curriculum which are integrated across all subject areas and emphasize inquiry-based learning and critical thinking skills.

English learners shall be provided **differentiated** English language development instruction **which is** targeted to their English proficiency level, **integrated across all subject areas**, and aligned with the state content standards ~~and curriculum framework~~. The district's program shall be based on sound instructional theory, use standards-aligned instructional materials, **emphasize inquiry-based learning and critical thinking skills**, and **provide assist** students ~~with-in~~ **accessing to** the full educational program.

(cf. 6011 - Academic Standards)

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

(cf. 6161.11 - Supplementary Instructional Materials)

(cf. 6171 - Title I Programs)

EDUCATION FOR ENGLISH LEARNERS (continued)

Note: Commission on Teacher Credentialing (CTC) leaflet CL-622, Serving English Learners, describes requirements pertaining to the qualifications of teachers of English learners. A teacher who is assigned to provide English language development, specially designed academic instruction in English, and/or primary language instruction to English learners must hold an appropriate authorization from the CTC; see AR 4112.22 - Staff Teaching English Learners.

The Superintendent or designee shall ensure that all staff employed to teach English learners possess the appropriate authorization from the Commission on Teacher Credentialing.

(cf. 4112.22 - Staff Teaching English Learners)

Note: The following paragraph **is reflects a requirement** for ~~use by~~ districts that receive federal Title III funds to improve the education of English learners, **and is recommended for use by all districts**. 20 USC 6825 lists the required uses of such funds, including the provision of professional development of sufficient intensity and duration to have a positive and lasting impact on teachers' performance in the classroom. Pursuant to 20 USC 6825, such professional development must not include one-day or short-term workshops and conferences. ~~Districts that do not receive Title III funds may delete or adapt the following paragraph to reflect district practice.~~

The district shall provide effective professional development to teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), administrators, and other school or community-based organization personnel to improve the instruction and assessment of English learners and enhance staff's ability to understand and use curricula, assessment, and instructional strategies for English learners. Such professional development shall be of sufficient intensity and duration to produce a positive and lasting impact on teachers' performance in the classroom. (20 USC 6825)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Note: The following paragraph is optional. The CDE's Roadmap indicates the importance of a supportive and collaborative environment in order for teachers to effectively address the complex needs of English learners.

Staff development shall also address the sociocultural needs of English learners and provide opportunities for teachers to engage in supportive, collaborative learning communities.

To support students' English language development, the Superintendent or designee may provide an adult literacy training program that leads to English fluency for parents/guardians and community members.

EDUCATION FOR ENGLISH LEARNERS (continued)

Identification and Assessment

Note: **The CDE's Roadmap emphasizes the importance of early identification of English learners, as early childhood is a crucial period of time for language development.** Education Code 313 requires any district that has one or more students who are English learners to assess the English language proficiency of those students using a state assessment designated by the SBE. The state **is transitioning from the California English Language Development Test (CELDT) to the English Language Proficiency Assessments for California (ELPAC), which are aligned with the 2012 state standards for ELD. The ELPAC will include a They include an initial test for identifying students who may be English learners and an annual summative assessment, operational in spring 2018,** for determining English learners' level of English proficiency and **their** progress in acquiring the skills of listening, speaking, reading, and writing in English. **The ELPAC's initial screening test for identifying students who may be English learners will be operational July 1, 2018.** The CDE also provides a home language survey to be used to identify students who should be tested for English proficiency. See the accompanying administrative regulation for further information about test administration and identification and reclassification criteria.

The Superintendent or designee shall maintain procedures for the **accurate early** identification of English learners and an assessment of their proficiency and needs in the areas of listening, speaking, reading, and writing in English.

Once identified as an English learner, a student shall be annually assessed for language proficiency until he/she is reclassified based on criteria specified in the accompanying administrative regulation.

Note: In addition to testing the level of English proficiency of English learners, districts are required pursuant to Education Code 60640 to administer the California Assessment of Student Performance and Progress to English learners; see BP/AR 6162.51 - State Academic Achievement Tests. As needed, English learners may be provided with the testing resources (i.e., universal tools, designated supports, and accommodations) specified in 5 CCR **853.5 and 853.7 854.1-854.3, as renumbered by Register 2018, No. 4,** during test administration.

Education Code 60640 also authorizes districts to administer a primary language assessment to English learners in grades 2-11 for the purpose of assessing students' competency in reading, writing, and listening in their primary language. The Standards-Based Test in Spanish may be used for this purpose until a test is available that is aligned with the most recent state ELD standards. The new California Spanish Assessment is expected to be operational in the 2018-19 school year.

English learners' academic achievement in English language arts, mathematics, science, and any additional subject required by law shall be assessed using the California Assessment of Student Performance and Progress. As necessary, the test shall be administered with testing variations in accordance with 5 CCR **853.5 and 853.7 854.1-854.3.** English learners who are in their first 12 months of attending a school in the United States shall be exempted from taking the English language arts assessment to the extent allowed by federal law. (Education Code 60603, 60640; 5 CCR **853.5, 853.7 854.1-854.3**)

(cf. 6162.51 - State Academic Achievement Tests)

EDUCATION FOR ENGLISH LEARNERS (continued)

Note: The following paragraph is optional. The CDE's Roadmap highlights the importance of formative assessments in order to continually adapt methodologies and instruction to meet the needs of English learners.

Formative assessments may be utilized to analyze student performance and appropriately adapt teaching methodologies and instructions.

(cf. 6162.5 - Student Assessment)

Language Acquisition Programs

Note: Effective July 1, 2017, Proposition 58 (November 2016) amended Education Code 305-310 and repealed Education Code 311 to authorize parents/guardians to select a language acquisition program that best suits their child. At a minimum, the district must offer a structured English immersion program. It also may offer a dual-language immersion program, transitional and developmental program for English learners, or other language acquisition program as defined in Education Code 306; see the accompanying administrative regulation. Pursuant to 20 USC 6312 and 34 CFR 100.3, parents/guardians have a right to decline or opt their child out of a language acquisition program. The following section may be revised to reflect programs offered by the district. Also see the accompanying administrative regulation.

Pursuant to Education Code 310, as amended, when the parents/guardians of 30 or more students at a school or 20 or more students in any grade level at the school request a particular language acquisition program, the district shall offer that program at the school site to the extent possible.

In establishing the district's language acquisition programs, the Superintendent or designee shall consult with parents/guardians and the community during the LCAP development process. He/she shall also consult with administrators, teachers, and other personnel with appropriate authorizations and experience in establishing a language acquisition program. (Education Code 305)

Language acquisition programs are educational programs. The district shall offer research-based language acquisition programs that are designed to ensure English acquisition as rapidly and as effectively as possible and that provide instruction to students on the state-adopted academic content standards, including the English language development standards. The language acquisition programs provided to students shall be informed by research and shall lead to grade-level proficiency and academic achievement in both English and another language. (Education Code 306; 5 CCR 11300)

The district shall offer English learners. At a minimum, the district shall offer a structured English immersion program which includes designated and integrated English language development to ensure that English learners have access to the core academic content standards, including the English language development standards, and become proficient in English. In the structured English immersion program, nearly all of the classroom instruction shall be provided in English, but with the curriculum and presentation designed for students who are learning English. (Education Code 305-306; 5 CCR 11309)

EDUCATION FOR ENGLISH LEARNERS (continued)

Note: The following **optional** paragraph may be revised to reflect district practice. The Education Code does not define the term "nearly all" for purposes of ensuring that nearly all instruction in the structured English immersion program is provided in English pursuant to Education Code 306. The following paragraph defines "nearly all" as to provide that all classroom instruction be conducted in English except for clarification, explanation, and support as needed. The district could instead establish a minimum percentage of classroom instructional time to be conducted in English or specify the types of courses to be conducted in English and the courses (e.g., science, algebra) to be taught in the student's primary language.

For the purpose of determining the amount of instruction to be conducted in English in the structured English immersion program, "nearly all" means that all classroom instruction shall be conducted in English except for clarification, explanation, and support as needed.

Note: Items #1-2 below are **optional** and may be revised to reflect district practice.

In addition, language acquisition programs offered by the district may include, but are not limited to, the following: (Education Code 305-306)

1. The district may offer a dual-language immersion program that provides integrated language learning and academic instruction for native speakers of English and native speakers of another language, with the goals of high academic achievement, first and second language proficiency, and cross-cultural understanding.

(cf. 6142.2 - World/Foreign Language Instruction)

2. The district may offer a transitional or developmental program for English learners that provides literacy and academic instruction in English and a student's native language and that enables an English learner to achieve English proficiency and academic mastery of subject matter content and higher order thinking skills, including critical thinking, in order to meet state academic content standards.

Note: The following paragraph is for use by districts that maintain any of grades K-3. ~~Education Code 310, as amended by Proposition 58 (November 2016), requires that language acquisition programs in grades K-3 comply with class size requirements specified in Education Code 42238.02. For further information, see BP 6151 - Class Size.~~

The district's language acquisition programs for grades K-3 shall comply with class size requirements specified in Education Code 42238.02. (Education Code 310)

(cf. 6151 - Class Size)

In establishing the district's language acquisition programs, the Superintendent or designee shall consult with parents/guardians and the community during the LCAP development process. He/she shall also consult with administrators, teachers, and other personnel with appropriate authorizations and experience in establishing a language acquisition program. (Education Code 305)

EDUCATION FOR ENGLISH LEARNERS (continued)

At the beginning of each school year or upon a student's enrollment, parents/guardians shall be provided information on the types of language acquisition programs available to students enrolled in the district, including, but not limited to, a description of each program, **the process to be followed in making a program selection, identification of any language to be taught in addition to English when the program includes instruction in another language, and the process to request establishment of a language acquisition program.** (Education Code 310; **5 CCR 11310**)

(cf. 5145.6 - Parental Notifications)

Note: Pursuant to 5 CCR 11311, as added by Register 2018, No. 20, districts are required to establish a process with specified components for schools to receive and respond to requests from parents/guardians of enrolled students, and those enrolled for attendance in the next school year, to establish a language acquisition program other than, or in addition to, those already available at the school. See the section "Language Acquisition Programs" in the accompanying administrative regulation.

Parents/guardians of English learners may choose a language acquisition program that best suits their child. To the extent possible, any language acquisition program requested by the parents/guardians of 30 or more students at the school or by the parents/guardians of 20 or more students at any grade level shall be offered by the school. (Education Code 310; **5 CCR 11311**)

Note: The following paragraph is for use by districts that maintain any of grades K-3. Education Code 310, as amended by Proposition 58 (November 2016), requires that language acquisition programs in grades K-3 comply with class size requirements specified in Education Code 42238.02. For further information, see BP 6151 - Class Size.

~~The district's language acquisition programs for grades K-3 shall comply with class size requirements specified in Education Code 42238.02. (Education Code 310)~~

~~*(cf. 6151 - Class Size)*~~

~~**Note: Education Code 310, as amended by Proposition 58 (November 2016), requires any district that implements a language acquisition program to distribute the following notification when a student enrolls in school or as part of the annual notification issued pursuant to Education Code 48980.**~~

~~At the beginning of each school year or upon a student's enrollment, parents/guardians shall be provided information on the types of language acquisition programs available to students enrolled in the district, including, but not limited to, a description of each program (Education Code 310)~~

~~*(cf. 5145.6 - Parental Notifications)*~~

EDUCATION FOR ENGLISH LEARNERS (continued)

Reclassification

Note: As amended by Proposition 58 (November 2016), Education Code 305 no longer specifies that enrollment in a structured English immersion program is "not normally intended to exceed one year," nor does it address a timeline for students to be transferred from any other language acquisition program into an English language mainstream classroom. However, an English learner may transfer to an English language mainstream classroom when he/she has developed the English language skills necessary to succeed in an English only classroom and, based on criteria established pursuant to Education Code 313 and 52164.6, is reclassified as fluent English proficient. See the accompanying administrative regulation. Furthermore, pursuant to 20 USC 6312, 34 CFR 100.3, and 5 CCR 11301, parents/guardians have a right to decline or opt their child out of a language acquisition program.

When an English learner is determined ~~pursuant to~~ **based on** state and district reclassification criteria to have acquired a reasonable level of English proficiency pursuant to Education Code 313 and 52164.6, or upon request by the student's parent/guardian, the student shall be transferred from a language acquisition program into an English language mainstream classroom.

Program Evaluation

Note: The following section may be revised to reflect indicators agreed upon by the Governing Board and Superintendent or designee for measuring the effectiveness of the district's educational program for English learners.

Education Code 52061 requires that the annual update of the LCAP include a review of progress toward the goals included in the LCAP, an assessment of the effectiveness of the specific actions described in the LCAP toward achieving the goals, and a description of changes the district will make as a result of this review and assessment.

Pursuant to Education Code 313.2, the CDE is required to annually determine the number of students in each district and school who are, or are at risk of becoming, long-term English learners and to report that information to districts and schools. Definitions of "long-term English learner" and "English learner at risk of becoming a long-term English learner" are contained in Education Code 313.1.

The federal Every Student Succeeds Act (ESSA) (P.L. 114-95) repealed 20 USC 6842, thereby eliminating the requirement that districts receiving federal Title III funding (20 USC 6841-6849) reach "annual measurable achievement objectives," including annual increases in the number or percentage of English learners making progress in English proficiency. Instead, 20 USC 6311, as amended by the ESSA, requires the inclusion of a performance indicator on English language proficiency within the state accountability system under Title I.

To evaluate the effectiveness of the district's educational program for English learners, the Superintendent or designee shall report to the Board, at least annually, regarding:

1. Progress of English learners towards proficiency in English
2. The number and percentage of English learners reclassified as fluent English proficient

EDUCATION FOR ENGLISH LEARNERS (continued)

3. The number and percentage of English learners who are or are at risk of being classified as long-term English learners in accordance with Education Code 313.1
4. The achievement of English learners on standards-based tests in core curricular areas
5. **For any language acquisition program that includes instruction in a language other than English, student achievement in the non-English language in accordance with 5 CCR 11309**
56. Progress toward any other goals for English learners identified in the district's LCAP
67. A comparison of current data with data from at least the previous **year in regard to items #1-6 above**
8. **A comparison of data between the different language acquisition programs offered by the district**

The Superintendent or designee **also** shall **also** provide the Board with regular reports from any district or schoolwide English learner advisory committees.

Legal Reference:

EDUCATION CODE

300-340 English language education, especially:
305-310 Language acquisition programs
313-313.5 Assessment of English proficiency
430-446 English Learner and Immigrant Pupil Federal Conformity Act
33050 State Board of Education waiver authority
42238.02-42238.03 Local control funding formula
44253.1-44253.11 Qualifications for teaching English learners
48980 Parental notifications
48985 Notices to parents in language other than English
52052 Numerically significant student subgroups
52060-52077 Local control and accountability plan
~~52130-52135 Impacted Languages Act of 1984~~
52160-52178 Bilingual Bicultural Act
56305 CDE manual on English learners with disabilities
60603 Definition, recently arrived English learner
~~60605.87 Supplemental instructional materials, English language development~~
60640 California Assessment of Student Performance and Progress
60810-60812 Assessment of language development
~~62005.5~~ **62002.5** Continuation of advisory committee after program sunsets

EDUCATION FOR ENGLISH LEARNERS (continued)*Legal Reference: (continued)*CODE OF REGULATIONS, TITLE 5853.5-853.7 Test administration; universal tools, designated supports, and accommodations853.8 CAASPP and unlisted resources for students with disabilities854.1-854.3 CAASPP and universal tools, designated supports, and accommodations854.9 CASSPP and unlisted resources for students with disabilities

11300-11316 English learner education

11510-11517.5 California English Language Development Test

11517.6-11519.5 English Language Proficiency Assessments for CaliforniaUNITED STATES CODE, TITLE 20

1412 Individuals with Disabilities Education Act; state eligibility

1701-1705 Equal Educational Opportunities Act

6311 Title I state plan

6312 Title I local education agency plans

6801-7014 Title III, language instruction for English learners and immigrant students

7801 Definitions

CODE OF FEDERAL REGULATIONS, TITLE 34

100.3 Discrimination prohibited

200.16 Assessment of English learners

COURT DECISIONSValeria G. O. v. Wilson Davis, (2002) 307 F.3d 1036California Teachers Association v. State Board of Education et al., (9th Circuit, 2001) 271 F.3d 1141McLaughlin v. State Board of Education, (1999) 75 Cal.App.4th 196Teresa P. et al v. Berkeley Unified School District et al., (1989) 724 F.Supp. 698ATTORNEY GENERAL OPINIONS83 Ops.Cal.Atty.Gen. 40 (2000)*Management Resources:*CSBA PUBLICATIONSEnglish Learners in Focus: The English Learner Roadmap: Providing Direction for English Learner Success, Governance Brief, February 2018English Learners in Focus, Issue 4: Expanding Bilingual Education in California after Proposition 58, Governance Brief, March 2017English Learners in Focus, Issue 1: Updated Demographic and Achievement Profile of California's English Learners, Governance Brief, rev. September 2016English Learners in Focus, Issue 3: Ensuring High-Quality Staff for English Learners, Governance Brief, July 2016English Learners in Focus, Issue 2: The Promise of Two-Way Immersion Programs, Governance Brief, September 2014CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONSCalifornia English Learner Roadmap: Strengthening Comprehensive Educational Policies, Programs and Practices for English Learners, 2018Matrix One: Universal Tools, Designated Supports, and Accommodations for the California Assessment of Student Performance and Progress for 2017-18, rev. August 2017Reclassification Guidance for 2017-18, CDE Correspondence, April 28, 2017Integrating the CA ELD Standards into K-12 Mathematics and Science Teaching and Learning, December 2015Next Generation Science Standards for California Public Schools, Kindergarten through Grade Twelve, rev. March 2015*Management Resources continued: (see next page)*

EDUCATION FOR ENGLISH LEARNERS (continued)

Management Resources: (continued)

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS (continued)

Academic Criterion for Reclassification, CDE Correspondence, August 11, 2014

English Language Arts/English Language Development Framework for California Public Schools: Transitional Kindergarten Through Grade Twelve, 2014

Common Core State Standards for Mathematics, rev. 2013

Next Generation Science Standards for California Public Schools, Kindergarten through Grade Twelve, 2013

English Language Development Standards for California Public Schools: Kindergarten Through Grade Twelve, 2012

Matrix of Test Variations, Accommodations, and Modifications for Administration of California Statewide Assessments

THE EDUCATION TRUST- WEST PUBLICATIONS

Unlocking Learning II: Math as a Lever for English Learner Equity, March 2018

Unlocking Learning: Science as a Lever for English Learner Equity, January 2017

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Accountability for English Learners Under the ESEA, Non-Regulatory Guidance, January 2017

Innovative Solutions for Including Recently Arrived English Learners in State Accountability Systems: A Guide for States, January 2017

English Learner Tool Kit for State and Local Educational Agencies (SEAs and LEAs), rev. November 2016

English Learners and Title III of the Elementary and Secondary Education Act (ESEA), as Amended by the Every Student Succeeds Act (ESSA), Non-Regulatory Guidance, September 23, 2016

Dear Colleague Letter: English Learner Students and Limited English Proficient Parents, January 7, 2015

Assessment and Accountability for Recently Arrived and Former Limited English Proficient (LEP) Students, May 2007

WEB SITES

CSBA: <http://www.csba.org>

California Association for Bilingual Education: <http://www.gocabe.org>

California Department of Education: <http://www.cde.ca.gov/sp/el>

National Clearinghouse for English Language Acquisition: <http://www.ncela.us>

The Education Trust-West: <https://west.edtrust.org>

U.S. Department of Education: <http://www.ed.gov>

CSBA Sample Administrative Regulation

Instruction

AR 6174(a)

EDUCATION FOR ENGLISH LEARNERS

Definitions

Note: The following section reflects definitions in Education Code 306, as amended by Proposition 58 (November 2016).

English learner means a student who is age 3-21 years, who is enrolled or is preparing to enroll in an elementary or secondary school, and whose difficulties in speaking, reading, writing, or understanding the English language may be sufficient to deny the student the ability to meet state academic standards, the ability to successfully achieve in classrooms where the language of instruction is English, or the opportunity to participate fully in society. An English learner may include a student who was not born in the United States or whose native language is a language other than English; a student who is Native American or Alaska Native, or a native resident of the outlying areas, who comes from an environment where a language other than English has had a significant impact on the individual's level of English language proficiency; or a student who is migratory, whose native language is a language other than English, and who comes from an environment where a language other than English is dominant. (Education Code 306; 20 USC 7801)

***Designated English language development* means instruction provided during a time set aside in the regular school day for focused instruction on the state-adopted English language development standards to assist English learners to develop critical English language skills necessary for academic content learning in English. (5 CCR 11300)**

***Integrated English language development* means instruction in which the state-adopted English language development standards are used in tandem with the state-adopted academic content standards. Integrated English language development includes specially designed academic instruction in English. (5 CCR 11300)**

Native speaker of English means a student who has learned and used English in his/her home from early childhood and English has been his/her primary means of concept formation and communication. (Education Code 306)

Identification and Assessments

Note: Education Code 52164.1 and 5 CCR 11307 require the district to administer a home language survey to all enrolled students. A sample home language survey form in English and Spanish is available on the California Department of Education's (CDE) web site.

Upon enrollment in the district, each student's primary language shall be determined through the use of a home language survey. (Education Code 52164.1; 5 CCR 11307)

EDUCATION FOR ENGLISH LEARNERS (continued)

Note: When the home language survey indicates that a student's proficiency in English should be tested, Education Code 313 requires the district to administer a state assessment of English language proficiency. ~~When fully operational in 2018, the~~ English Language Proficiency Assessments for California (ELPAC) ~~will be~~ **are** used for initial identification of language proficiency and subsequently for annual assessment of language proficiency.

Any student who is identified as having a primary language other than English as determined by the home language survey, and who has not previously been identified as an English learner by a California public school or for whom there is no record of results from an administration of an English language proficiency test, shall be **initially** assessed for English proficiency using the ~~state's designated English language proficiency test for initial identification~~ **English Language Proficiency Assessments for California (ELPAC)**. (Education Code 313, 52164.1; 5 CCR 11511)

Each year after a student is identified as an English learner and until he/she is redesignated as English proficient, the summative assessment of the ~~state's designated English language proficiency test~~ **ELPAC** shall be administered to the student during a four-month period after January 1 as determined by the California Department of Education. (Education Code 313)

Note: 5 CCR ~~11516-11516.6~~ **11518.30-11518.35, as renumbered by Register 2017, No. 23**, specify allowable variations and accommodations in the administration of the state English language proficiency assessment. ~~These variations and accommodations are generally the same as those allowed for other state assessments; see AR 6162.51 - State Academic Achievement Tests.~~

The ~~state assessment~~ **ELPAC** shall be administered in accordance with test publisher instructions and 5 CCR **11518.5-11518.20** ~~11511-11516.6~~. Variations and accommodations in test administration may be provided to English learners pursuant to 5 CCR ~~11516-11516.6~~ **11518.30-11518.35**.

Note: The Individuals with Disabilities in Education Act (20 USC 1412) requires that students with disabilities be included in all state assessments, including the ~~annual assessment of English language proficiency~~ **ELPAC** as appropriate. English learners with disabilities must be allowed to take the test with accommodations as specified in their individualized education program or Section 504 plan. Pursuant to 5 CCR ~~11518.30~~ ~~11516.7~~, students with the most significant cognitive disabilities who cannot participate in the assessment, even with appropriate accommodations, must be given an alternate assessment of English proficiency. 34 CFR 200.16, ~~as amended by 81 Fed. Reg. 86076~~, provides that, if an English learner with a disability is unable to take the assessment with accommodations, the state accountability system must include the student's score on any part(s) of the test for which it is possible to assess the student (i.e., speaking, reading, listening, writing).

Education Code 56305, ~~as amended by AB 99 (Ch. 15, Statutes of 2017)~~, ~~as added by AB 2785 (Ch. 579, Statutes of 2016)~~, requires CDE to develop, ~~by July 1, 2018, January 1, 2019~~, a manual providing guidance on identifying, assessing, supporting, and reclassifying English learners with disabilities.

Any student with a disability who is identified as an English learner shall be allowed to take the assessment with those accommodations for testing that the student has regularly used

EDUCATION FOR ENGLISH LEARNERS (continued)

during instruction and classroom assessment as delineated in the student's individualized education program (IEP) or Section 504 plan. If the student is unable to participate in the assessment or a portion of the assessment even with such accommodations, an alternate assessment for English language proficiency shall be administered to the student as set forth in his/her IEP. (5 CCR **11518.25-11518.35** ~~11516-11516.7~~; 20 USC 1412)

(cf. 6159 - Individualized Education Program)

(cf. ~~6152.51~~ **6162.51** - State Academic Achievement Tests)

(cf. 6164.6 - Identification and Education Under Section 504)

Note: The remainder of this section specifies notifications that must be sent to parents/guardians regarding assessment results and available programs for English learners. The CDE has developed sample notification letters, available on its web site in multiple translations, to notify parents/guardians of the initial identification of a student as an English learner or as initially fluent English proficient and to notify them of the results of an annual assessment.

Pursuant to Education Code 48985, when 15 percent or more of students enrolled in a school speak a single primary language other than English, all notices and reports sent to their parents/guardians must be written in English and in the primary language and may be answered by the parent/guardian in either language.

The Superintendent or designee shall notify parents/guardians of their child's results on the ~~state's English language proficiency assessment~~ **ELPAC** within 30 calendar days following receipt of the results from the test contractor. (Education Code 52164.1; 5 CCR 11511.5)

(cf. 5145.6 - Parental Notifications)

Note: The following paragraph is for use by districts that receive federal funds under either Title I or Title III for services to English learners, **and may be adapted for use by other districts. Pursuant to Education Code 440 and 20 USC 6312, such districts receiving Title I or Title III funds** are required to provide parents/guardians with notification of their child's identification as an English learner and placement in a language acquisition program. ~~The Every Student Succeeds Act (P.L. 114-95) repealed 20 USC 7012 and moved the notification requirement to 20 USC 6312.~~

The parent/guardian of a student participating in, or identified for participation in, a language instruction program supported by federal Title I or Title III funds shall receive notification of the assessment of his/her child's English proficiency. Such notice shall be provided not later than 30 calendar days after the beginning of the school year or, if the student is identified for program participation during the school year, within two weeks of the student's placement in the program. The notice shall include all of the following: (Education Code **313.2**, 440; 20 USC 6312)

1. The reason for the identification of the student as an English learner and the need for placement in a language acquisition program
2. The level of English proficiency, how the level was assessed, and the status of the student's academic achievement

EDUCATION FOR ENGLISH LEARNERS (continued)

3. A description of the language acquisition program in which the student is, or will be, participating, including a description of all of the following:
 - a. The methods of instruction used in the program and in other available programs, including how such programs differ in content, instructional goals, and the use of English and a native language in instruction
 - b. The manner in which the program will meet the educational strengths and needs of the student
 - c. The manner in which the program will help the student develop his/her English proficiency and meet age-appropriate academic standards for grade promotion and graduation
 - d. The specific exit requirements for the program, the expected rate of transition from the program into classes not tailored for English learners, and the expected rate of graduation from secondary school if applicable
 - e. Where the student has been identified for special education, the manner in which the program meets the requirements of the student's IEP

Note: Education Code 313.2, as amended by AB 81 (Ch. 609, Statutes of 2017), requires that the notice contain information in regard to (1) whether the student is a long-term English learner, or English learner at risk of becoming a long-term English learner, and (2) the manner in which the program for English language development instruction will meet the educational strengths and needs of such students and help them develop English proficiency and achieve academic standards. Districts may send an alternate notice if the definitions of long-term English learners and those at risk of becoming long-term English learners used by the district are broader than those defined in Education Code 313.1, the notice states that the definitions utilized by the district are broader, and the notice contains the information specified in item #4 below.

- 4. As applicable, the identification of a student as a long-term English learner or at risk of becoming a long-term English learner, as defined in Education Code 313.1, and the manner in which the program for English language development instruction will meet the educational strengths and needs of such students and help such students develop English proficiency and meet age-appropriate academic standards.**
- 4.5.** Information about the parent/guardian's right to have the student immediately removed from a program upon the parent/guardian's request
- 5.6.** Information regarding a parent/guardian's option to decline to enroll the student in the program or to choose another program or method of instruction, if available

EDUCATION FOR ENGLISH LEARNERS (continued)

- 6-7.** Information designed to assist a parent/guardian in selecting among available programs, if more than one program or method is offered

Language Acquisition Programs

Note: Pursuant to 5 CCR 11311, as added by Register 2018, No. 20, districts are required to establish a process for schools to receive and respond to requests from parents/guardians of enrolled students, and those enrolled for attendance in the next school year, to establish a language acquisition program other than, or in addition to, those already available at the school. Each school is required to follow the process even when the district provides the language acquisition program at another school site. The following section includes the components of the process required by 5 CCR 11311 and may be expanded to reflect district practice.

Whenever parents/guardians of enrolled students, and those enrolled for attendance in the next school year, request that the district establish a specific language acquisition program in accordance with Education Code 310, such requests shall be addressed through the following process: (5 CCR 11311)

- 1. The school shall make a written record of each request, including any request submitted verbally, that includes the date of the request, the names of the parent/guardian and student making the request, a general description of the request, and the student's grade level on the date of the request. As needed, the school shall assist the parent/guardian in clarifying the request. All requests shall be maintained for at least three years from the date of the request.**
- 2. The school shall monitor requests on a regular basis and notify the Superintendent or designee when the parents/guardians of at least 30 students enrolled in the school, or at least 20 students in the same grade level, request the same or a substantially similar type of language acquisition program. If the requests are for a multilingual program model, the district shall consider requests from parents/guardians of students enrolled in the school who are native English speakers in determining whether this threshold is reached.**
- 3. If the number of parents/guardians described in item #2 is attained, the Superintendent or designee shall:**
 - a. Within 10 days of reaching the threshold, notify the parents/guardians of students attending the school, the school's teachers, administrators, and the district's English learner parent advisory committee and parent advisory committee, in writing, of the requests for a language acquisition program**
 - b. Identify costs and resources necessary to implement any new language**

EDUCATION FOR ENGLISH LEARNERS (continued)

acquisition program, including, but not limited to, certificated teachers with the appropriate authorizations, necessary instructional materials, pertinent professional development for the proposed program, and opportunities for parent/guardian and community engagement to support the proposed program goals

- c. Within 60 calendar days of reaching the threshold number of parents/guardians described in item #2 above, determine whether it is possible to implement the requested language acquisition program and provide written notice of the determination to parents/guardians of students attending the school, the school's teachers, and administrators
- d. If a determination is made to implement the language acquisition program, create and publish a reasonable timeline of actions necessary to implement the program. If a determination is made that it is not possible to implement the program, provide a written explanation of the reason(s) the program cannot be provided.

Note: Pursuant to 5 CCR 11310, as amended by Register 2018, No. 20, districts are required to notify parents/guardians regarding language acquisition programs at the beginning of each school year or upon a student's enrollment. The following section includes the notice requirements pursuant to 5 CCR 11310.

The district shall notify parents/guardians at the beginning of each school year or upon the student's enrollment regarding the process to request a language acquisition program, including a dual-language immersion program, for their child. The notice shall also include the following: (5 CCR 11309, 11310)

1. A description of the programs provided, including structured English immersion
2. Identification of any language to be taught in addition to English when the program includes instruction in a language other than English
3. The manner in which the program is designed using evidence-based research and includes both designated and integrated English language development
4. The manner in which the district has allocated sufficient resources to effectively implement the program, including, but not limited to, certificated teachers with the appropriate authorizations, necessary instructional materials, pertinent professional development, and opportunities for parent/guardian and community engagement to support the program goals

EDUCATION FOR ENGLISH LEARNERS (continued)

5. The manner in which the program will, within a reasonable period of time, lead to language proficiency and achievement of the state-adopted content standards in English and, when the program includes instruction in another language, in that other language
6. The process to request establishment of a language acquisition program not offered at the school
7. For any dual-language immersion program offered, the specific languages to be taught. The notice also may include the program goals, methodology used, and evidence of the proposed program's effectiveness.

Reclassification/Redesignation

The district shall continue to provide additional and appropriate educational services to English learners for the purposes of overcoming language barriers until they: (5 CCR 11302)

1. Demonstrate English language proficiency comparable to that of the district's average native English language speakers
2. Recoup any academic deficits which may have been incurred in other areas of the core curriculum as a result of language barriers

English learners shall be reclassified as fluent English proficient when they are able to comprehend, speak, read, and write English well enough to receive instruction in an English language mainstream classroom and make academic progress at a level substantially equivalent to that of students of the same age or grade whose primary language is English and who are in the regular course of study. (Education Code 52164.6)

Note: Education Code 313 and 52164.6 and 5 CCR 11303 require that the district's reclassification process include, at a minimum, the criteria specified in items #1-4 below. **Additional guidance is available on the CDE's web site.** The district may expand the following list to reflect any additional criteria it has established. ~~The CDE's CELDT Information Guide includes recommendations for assessing each of the following criteria and states that, for a student with disabilities, the student's IEP team or Section 504 team should determine any supplemental criteria to be used.~~

The measures used to determine whether an English learner shall be reclassified as fluent English proficient shall include, but not be limited to: (Education Code 313, 52164.6; 5 CCR 11303)

1. Assessment of English language proficiency using an objective assessment instrument, including, but not limited to, the **state's English language proficiency assessment ELPAC**

EDUCATION FOR ENGLISH LEARNERS (continued)

2. Participation of the student's classroom teacher and any other certificated staff with direct responsibility for teaching or placement decisions related to the student
3. Parent/guardian opinion and consultation

The Superintendent or designee shall provide the parent/guardian with notice and a description of the reclassification process and of his/her opportunity to participate in the process and shall encourage his/her involvement in the process.

Note: Pursuant to Education Code 313, the fourth criterion requires comparison of student performance on an objective assessment of basic skills that provides an empirically established range of performance of English proficient students of the same age. A letter from the CDE to district superintendents (~~Academic Criterion for~~ **Reclassification Guidance for 2017-18**) dated ~~August 11, 2014~~ **April 28, 2017** clarifies that **the Smarter Balanced Summative Assessment may be used as a local measure of the fourth criterion, or**, when a state test of basic skills is unavailable, districts **must may** select another ~~measure which may include a~~ local assessment. The CDE correspondence provides examples of appropriate measures and is available on the CDE web site.

4. Student performance on an objective assessment of basic skills in English that shows whether the student is performing at or near grade level

The Superintendent or designee shall monitor the progress of reclassified students to ensure their correct classification and placement. (5 CCR 11304)

Note: The following **optional** paragraph may be revised to reflect district practice.

The Superintendent or designee shall monitor students for at least two years following their reclassification to determine whether the student needs any additional academic support ~~to ensure his/her language and academic success.~~

Advisory Committee

Note: The following section should be revised to reflect district practice. Pursuant to 5 CCR 11308, a parent/guardian advisory committee is required for any district with over 50 English learners and for each school with over 20 English learners. Duties of the advisory committee are specified in 5 CCR 11308.

A parent/guardian advisory committee shall be established at the district level when there are more than 50 English learners in the district and at the school level when there are more than 20 English learners at the school. Parents/guardians of English learners shall constitute committee membership in at least the same percentage as English learners represent of the total number of students in the school. (Education Code 52176; 5 CCR 11308)

EDUCATION FOR ENGLISH LEARNERS (continued)

The district's English language advisory committee shall advise the Governing Board on at least the following tasks: (5 CCR 11308)

1. The development of a **district master plan of for** education programs and services for English learners, taking into consideration the school site plans for English learners
2. The districtwide needs assessment on a school-by-school basis
3. Establishment of a district program, goals, and objectives for programs and services for English learners
4. Development of a plan to ensure compliance with applicable teacher or aide requirements
5. Administration of the annual language census
6. Review of and comment on the district's reclassification procedures

(cf. 0420 - School Plans/Site Councils)

(cf. 1220 - Citizen Advisory Committees)

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 6020 - Parent Involvement)

In order to assist the advisory committee in carrying out its responsibilities, the Superintendent or designee shall ensure that committee members receive appropriate training and materials. This training shall be planned in full consultation with the members. (5 CCR 11308)

LCAP Advisory Committee

Note: The following section is applicable if the district's student enrollment includes at least 15 percent English learners, with at least 50 students who are English learners. Education Code 52063 requires that such districts establish an English learner parent advisory committee to review and comment on the district's local control and accountability plan; see BP 0460 - Local Control and Accountability Plan. 5 CCR 15495 requires this committee to include a majority of parents/guardians of English learners.

When there are at least 15 percent English learners in the district, with at least 50 students who are English learners, a district-level English learner parent advisory committee shall be established to review and comment on the district's local control and accountability plan (LCAP) in accordance with BP 0460 - Local Control and Accountability Plan. The committee shall be composed of a majority of parents/guardians of English learners. (Education Code 52063; 5 CCR **11301**, 15495)

(cf. 0460 - Local Control and Accountability Plan)

EDUCATION FOR ENGLISH LEARNERS (continued)

The advisory committee established pursuant to 5 CCR 11308, as described in the section "Advisory Committee" above, could serve as the LCAP English learner advisory committee if its composition includes a majority of parents/guardians of English learners.

DRAFT

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CSBA Sample Board Bylaw

Board Bylaws

BB 9310(a)

BOARD POLICIES

Note: The following **optional** bylaw may be revised to reflect district practice.

The Governing Board shall adopt written policies to convey its expectations for actions that will be taken in the district, clarify roles and responsibilities of the Board and Superintendent, and communicate Board philosophy and positions to the students, staff, parents/guardians, and the community. ~~Board policies are binding on the district to the extent that they do not conflict with federal or state law and are consistent with the district's collective bargaining agreements.~~

(cf. 9000 - Role of the Board)

The Board shall ensure that district policies align with the district's vision and goals, promote student learning and achievement, provide for consistent and fair treatment of students and staff, and proactively address equity and the provision of equal access to opportunities for all students.

(cf. 0000 - Vision)

(cf. 0100 - Philosophy)

(cf. 0415 - Equity)

(cf. 0460 - Local Control and Accountability Plan)

Note: State and federal laws mandate that districts develop policy or regulations on numerous topics. CSBA maintains a list of mandated policies and also indicates throughout its sample policy manual instances where policy language is mandated.

The Board recognizes the importance of maintaining a policy manual that is up to date and reflects the mandates of law. ~~Board policies are binding on the district to the extent that they do not conflict with federal or state law and are consistent with the district's collective bargaining agreements. No Board policy, bylaw, or administrative regulation, or any portion thereof, shall be operative if it is found to be in conflict with applicable federal or state law or regulations or court decisions. If any portion of a policy is found to be invalid, that invalidity shall not affect other provisions of the policy.~~

(cf. 2210 - Administrative Discretion Regarding Board Policy)

Policies shall be regularly reviewed at a time allocated for this purpose on the agenda of public Board meetings.

(cf. 9320 - Meetings and Notices)

(cf. 9322 - Agendas/Meeting Materials)

BOARD POLICIES (continued)

Note: Education Code 35160.5 requires that district policies pertaining to intradistrict open enrollment and extracurricular/cocurricular activities be reviewed annually.

The Board shall review certain policies annually, as required by Education Code 35160.5. If no revisions are deemed necessary, the Board minutes shall nevertheless indicate that the review was conducted. Other policies shall be monitored and reviewed as specified in the policy itself or as needed to reflect changes in law or district circumstances.

(cf. 5116.1 - Intradistrict Open Enrollment)
(cf. 6145 - Extracurricular and Cocurricular Activities)

Policy Development and Adoption Process

Note: The following section describes the basic steps in the policy development process and may be revised to reflect district practice. CSBA offers a variety of policy services designed to assist the governance team with this process, including review of district policy manuals, policy development workshops for individual districts and consortia of districts, and manual maintenance services.

The district's policy development process shall include the following basic steps:

1. The Board and/or Superintendent or designee shall identify the need for a new policy or revision of an existing policy. The need may arise from a change in law, a new district vision **statement, new or goals in the local control and accountability plan,** educational research or trends, **or a change in the superintendency or Board membership. The need may also occur as a result of** an incident that has arisen in the district, **or a recommendation or request from staff, a parent/guardian,** or other interested persons.

Note: Information gathered by district staff, as provided in item #2 below, may include sample policies available through CSBA.

2. As needed, the Superintendent or designee shall gather fiscal **and other** data, staff and public input, related district policies, sample policies from **the California School Boards Association or** other organizations or agencies, and other useful information **and data** to fully inform the Board about **the a particular** issue.

(cf. 1220 - Citizen Advisory Committees)

3. The Board may hold discussions during a public Board meeting to gain an understanding of the issue and provide initial direction to the Superintendent or designee. The discussion may include, but not be limited to, **how the proposed policy may affect student learning,** community expectations, staff recommendations, **and**

BOARD POLICIES (continued)

the expected impact of the policy ~~fiscal impact, as well as the policy's impact on student learning and well-being, equity, governance, and the district's fiscal resources~~ and operational efficiency.

4. The Board or Superintendent may request that legal counsel review the draft policy as appropriate.

Note: ~~Generally, m~~Most policies are given two readings at a public Board meeting. However, a second reading is **generally** not required by law so it may be waived by the Board. The following paragraph should be modified by districts that only require one reading of policies prior to adoption.

5. The Superintendent or designee shall develop and present a draft policy for a first reading at a public Board meeting. At its second reading, the Board may take action on the proposed policy. The Board may waive the second reading or may require an additional reading if necessary.

(cf. 9323 - Meeting Conduct)

Only policies formally adopted by a majority vote of the Board shall constitute official Board policy.

~~*(cf. 9322 - Agenda/Meeting Materials)*~~

(cf. 9323.2 - Actions by the Board)

The district's policy development process may be revised or expanded as needed based on the issue being considered, the need for more information, or **the desire** to provide greater opportunities for consultation and public input.

Policies shall become effective upon Board adoption or at a future date **if so** designated by the Board at the time of adoption.

Board Bylaws

The Board shall prescribe and enforce rules for its own **government governance** consistent with state law and regulations. (Education Code 35010)

Bylaws governing Board operations may be developed, adopted, and amended following the same procedures as those used for the adoption or amendment of Board policy.

Administrative Regulations

The Superintendent or designee shall be responsible for developing and enforcing administrative regulations for the operation of the district. Administrative regulations shall

BOARD POLICIES (continued)

be consistent with law and Board policy and shall be designed to promote the achievement of district goals and objectives. Administrative regulations may describe specific actions to be taken, roles and responsibilities of staff, timelines, and/or other **necessary** provisions. The Superintendent or designee **may** also **may** develop procedures manuals, handbooks, or other guides to carry out the intent of Board policy.

When Board policies are amended, the Superintendent or designee shall review corresponding **administrative** regulations to ensure that they conform to the intent of the revised policy. In case of conflict between administrative regulation and Board policy, policy shall prevail.

The Board may review and/or approve **administrative** regulations for the purpose of ensuring conformity with the intent of Board policy.

Monitoring and Evaluation

At **the any** time, ~~a policy is adopted,~~ the Board and Superintendent or designee ~~shall~~ **may** determine ~~whether an evaluation~~ **that progress reports to the Board on the implementation and/or effectiveness** of the policy should be scheduled. ~~and, if so, the Board and Superintendent or designee~~ shall agree upon a timeline and, **as applicable,** measures for evaluating the effectiveness of the policy in achieving its purpose.

(cf. 0500 - Accountability)

Access to Policies

Note: Districts that are updating their policy manual through CSBA's Manual Maintenance **Plus** service have the option of accessing their district's policy manual and other legal and management resources through CSBA's GAMUT Online **service-web site**.

The Superintendent or designee shall ensure that all district employees and the public have access to an up-to-date district policy manual. ~~A public copy of the policy manual shall be maintained at the district central office and at each school site. These copies~~ **policy manual** shall be maintained ~~either~~ electronically **and/** or by paper copy.

(cf. 1113 - District and School Web Sites)

(cf. 1340 - Access to District Records)

As necessary, the Superintendent or designee shall notify staff, parents/guardians, students, and other stakeholders whenever a policy that affects them is adopted or revised. He/she may determine the appropriate communications strategy depending on the issue. **Policies shall be posted on the district's web site when required by law.**

(cf. 1112 - Media Relations)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

BOARD POLICIES (continued)

(cf. 5145.6 - Parental Notifications)

(cf. 6020 - Parent Involvement)

Suspension of Policies

No Board policy, bylaw, or administrative regulation, or any portion thereof, shall be operative if it is found to be in conflict with applicable federal or state law or regulations or court decisions. If any portion of a policy is found to be invalid, that invalidity shall not affect other provisions of the policy.

(cf. 2210—Administrative Discretion Regarding Board Policy)

Legal Reference:

EDUCATION CODE

35010 Control of district; prescription and enforcement of rules

35160 Authority of governing boards

35160.5 Annual review of school district policies

35163 Official actions, minutes and journal

35164 Vote requirements

Management Resources:

WEB SITES

CSBA, Policy Services, including Policy Update Service, Governance and Management Using Technology (GAMUT Online), Policy Review Program, Individual District Policy Workshops, Agenda Online, and Manual Maintenance: <http://www.csba.org/ps>

National School Boards Association: <http://www.nsba.org>

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BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: September 11, 2018

Attachments: X

From: Don Beno, Superintendent

Item Number: 12

SUBJECT

Request to hold the Public Hearing on and to adopt 1) Resolution # 751 Regarding the Adoption of a Development School Fee Justification Study (“Study”) for Residential and Commercial/Industrial and, 2) on the Establishment of Level 1 School Facilities Developer Fees for Residential and Commercial/Industrial.

Action: X

Consent Action:

Information Only:

Background:

Government Code Section 65995(b)(3) provides that the maximum fee rates allowed for Level 1 fees on residential and commercial/industrial development, under Government Code sections 65995(b)(1) and (2) may be increased according to the adjustment for inflation in the statewide cost index for Class B construction, as determined in 2000, and every two (2) years thereafter, by the State Allocation Board.

The District contracted with Cooperative Strategies to perform a Development School Fee Justification Study. The Study has been completed. Notification of the Public Hearing was posted August 31, 2018 for the September 11, 2018 board meeting at Walnut Grove Elementary. Postings were made to the District’s Webpage, the District Office and school sites. It was also published on August 31, 2018 and September 6, 2018 in the Sacramento Bee.

A copy of the Study has been available to the public at the district office as noticed.

Status: A public hearing is to be held prior to the Board action

Presenter: Don Beno, Superintendent

Other People Who Might Be Present:

Cost &/or Funding Sources: No Cost to the District – except for advertisement and postage for notices.

Recommendation:

That the Board hold the Public Hearing on and adopt 1) Resolution #752 Regarding the adoption of a Development School Fee Justification Study and, 2) on the Establishment of Level 1 School Facilities Developer Fees.

time: 2 mins.

**RIVER DELTA UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 751**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE RIVER DELTA
UNIFIED SCHOOL DISTRICT ADJUSTING LEVEL 1 SCHOOL FACILITIES
FEES ON RESIDENTIAL, COMMERCIAL AND INDUSTRIAL
CONSTRUCTION PROJECTS PURSUANT TO GOVERNMENT CODE
SECTION 65995, APPROVING JUSTIFICATION STUDIES, AND MAKING
RELATED FINDINGS AND DETERMINATIONS**

WHEREAS, the Board of Trustees (“Board”) of the River Delta Unified School District (“District”) provides educational services to preschool through twelfth grade students within its boundaries;

WHEREAS, due to the extended geographic range of the District, the District has historically been divided on a north-south basis, generally along Highway 220 and the southern boundary limits of the town of Walnut Grove, with such portions of the District being referred to herein as the “North Portion” and the “South Portion” respectively;

WHEREAS, in order to offset the cost of school facilities made necessary by construction, the Board previously adopted resolutions and imposed school facility fees pursuant to Education Code section 17620, including fees on new residential construction and certain reconstruction, as well as new commercial or industrial construction;

WHEREAS, such fees are in amounts authorized by Government Code section 65995 (“Level 1 Fees”), which resolutions are hereby incorporated by reference into this resolution;

WHEREAS, Government Code section 65995(b)(3) provides that the maximum fee rates allowed for Level 1 fees on residential and commercial/industrial development, under Government Code sections 65995(b)(1) and (2) may be increased according to the adjustment for inflation in the statewide cost index for Class B construction, as determined in 2000, and every two (2) years thereafter, by the State Allocation Board (“SAB”);

WHEREAS, the current maximum fee rates under Education Code section 17620 are \$3.79 per square foot for new residential construction and certain reconstruction, and \$0.61 per square foot for new commercial construction, industrial construction and certain qualified senior citizen housing project construction;

WHEREAS, the Board caused to be prepared, and has now received both written and oral information and data on the subject of school fees by way of a Residential Development School Fee Justification Studies and a Commercial/Industrial Development School Fee Justification Studies, both dated July 20, 2018 (and collectively referred to as the “Justification Studies”) pursuant to Education Code sections 17620, et seq. and Government Code sections 66001, et seq., which information is hereby incorporated by reference into this resolution;

WHEREAS, the Justification Studies examined evaluated the impact of future development within the District and presented its finding utilizing the historical north-south analysis as described above;

WHEREAS, based on the foregoing and the Justification Studies, the District shall levy a residential fee of \$1.81 per square foot for all new non-mitigated Single Family Detached (“SFD”) residential development and a fee of \$3.79 per square foot for all new non-mitigated Multi-Family Attached (“MFA”) residential development, within the North Portion of the District; along with a residential fee of \$3.57 per square foot for all new non-mitigated SFD residential development and a fee of \$3.79 per square foot for all new non-mitigated MFA residential development within the South Portion of the District;

WHEREAS, based on the foregoing and the Justification Studies, the District may charge, for commercial/industrial development, the lessor of: a) the statutory maximum commercial/industrial developer fee of \$0.61 per square foot or b) the following fees applicable to the land use categories as identified below:

Commercial and Industrial Development Land Use Category	North Portion of School District	South Portion of School District
Retail and Services	\$0.115	\$0.153
Office	\$0.178	\$0.237
Research and Development	\$0.156	\$0.206
Industrial/Warehouse/Manufacturing	\$0.137	\$0.184
Hospital	\$0.139	\$0.188
Hotel/Motel	\$0.059	\$0.078
Self-Storage	\$0.003	\$0.005

WHEREAS, based on the foregoing and the Justification Studies, the District is hereby authorized to impose and collect the fees as identified above.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE RIVER DELTA UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. Recitals. The Board hereby finds and determines that the foregoing recitals and determinations are true and correct.

Section 2. Procedure and Public Hearing. The Board hereby finds that prior to the adoption of this resolution, the Board conducted a public hearing at which oral and written presentations were made as part of the Board’s regularly scheduled September 11, 2018 meeting. Notice of the time and place of the meeting, including a general explanation of the matter to be considered, has been published in a newspaper in accordance with Government Code sections 6062a, 66004 and 66018. By way of such public meeting, the Board received oral and written presentations by District staff and consultants which are summarized and contained in the

Justification Studies, along with other materials which formed the basis for the action taken pursuant to this resolution.

Section 3. Adoption of Justification Studies. The Board hereby finds that the two school fee justification studies, referred to above as the “Justification Studies”, as presented to the Board, demonstrate the District’s need and justification to levy fees on construction and reconstruction within the District. The Board hereby approves of and adopts the Justification Studies.

Section 4. Findings. The Board has reviewed the Justification Studies as they relate to proposed and potential development, the resulting school facility needs, the cost thereof, and the available sources of revenue, including the increase in fees provided by this resolution, and based thereon, and upon all other written and oral presentations to the Board, the Board hereby approves and adopts the Justification Studies and makes the following findings:

(a) The District’s resident student count is presently at or approaching capacity;

(b) Additional development projects within the District, whether new residential construction or residential reconstruction involving increases in habitable areas, or new commercial or industrial construction, will increase the need for school facilities;

(c) Without the addition of new school facilities, further residential development projects or commercial or industrial development projects within the District will result in a significant decrease in the quality of education presently offered by the District;

(d) Residential development and commercial or industrial development is projected within the District’s boundaries, and the enrollment produced thereby, will exceed the capacity of the schools of the District. Projected development within the District, without additional school facilities, will result in conditions of overcrowding which will impair the normal functioning of the District’s educational programs;

(e) The fees proposed in the Justification Studies, and the fees adjusted pursuant to this resolution, will be used for the purpose of providing adequate school facilities to maintain the quality of education offered by the District;

(f) The fees proposed in the Justification Studies, and adjusted pursuant to this resolution, will be used for the construction and reconstruction of school facilities, as identified in the Justification Studies;

(g) The uses of the fees proposed in the Justification Studies, and adjusted pursuant to this resolution, are reasonably related to the types of development projects on which the fees are imposed;

(h) The fees proposed in the Justification Studies, and adjusted pursuant to this resolution, bear a reasonable relationship to the need for school facilities created by the types of development projects on which the fees are imposed;

(i) The fees proposed in the Justification Studies, and adjusted pursuant to this resolution, do not exceed the estimated amount required to provide funding for the construction or reconstruction of school facilities for which the fees are levied; and in making this finding, the Board declares that it has considered the availability of revenue sources anticipated to provide such facilities, including general fund revenues;

(j) Based upon categories evaluated in the Justification Studies, the fees imposed on commercial or industrial development bear a reasonable relationship, and are limited to the needs of the community for school facilities, and are reasonably related and limited to the need for schools caused by the development; and

(k) The fees will be collected for school facilities for which an account has been established and funds appropriated, and for which the District has adopted a construction schedule and/or to reimburse the District for expenditures previously made.

Section 5. Fees. Based upon the foregoing findings, the Board hereby establishes a fee and/or charge consistent with the recitals above and the Justification Studies.

Section 6. Limitations. The fees adjusted herewith shall be subject to the following:

(a) The fees adjusted pursuant to this resolution do not apply during the term of any contract entered into between a subdivider or builder, and the District or any applicable city or county on or before January 1, 1987, that requires the payment of a fee, charge or dedication for the construction of school facilities as a condition to the approval of residential development;

(b) To the extent that the District otherwise collects fees pursuant to Chapter 407, Statutes of 1998 (Gov. Code sections 65995.5 or 65995.7), commonly known as SB 50, the District's Level 1 Fees increased herein shall not apply to any new residential construction; and

(c) The term "development project" as used herein is as defined by Section 65928 of the Government Code.

Section 7. Additional Mitigation Methods. The policies set forth in this resolution are not exclusive and the Board reserves the authority to undertake other or additional methods to finance school facilities, including, but not limited to, the Mello-Roos Community Facilities Act of 1982 (Gov. Code sections 53311, et seq.), and such other funding mechanisms as are authorized by Government Code section 65996 or other applicable laws. This Board reserves the authority to substitute the dedication of land or other property, or other form of requirement in lieu of the fees levied by way of this resolution at its discretion, so long as the reasonable value of land to be dedicated does not exceed the maximum fee amounts contained herein or modified pursuant hereto.

Section 8. Implementation. For residential, commercial or industrial projects within the District, the Superintendent or the Superintendent's designee is authorized to issue Certificates of Compliance upon the payment of any fee levied under the authority of this resolution.

Section 9. **Timing of Payment of Level 1 Fees.** Regarding the timely provision of a Certificate of Compliance by the District for residential construction, although not required by applicable law, the Board hereby determines that the Justification Studies is a proposed construction plan for purposes of requiring payment of Level 1 Fees prior to the issuance of any building permit for residential construction in accordance with Government Code section 66007, and that all Level 1 Fees are appropriated for the purpose of accomplishing such construction plan.

Section 10. **Commencement Date.** The fee adjustment called for herein shall become effective sixty (60) days after the adoption date of this resolution.

Section 11. **California Environmental Quality Act.** The Board hereby finds that the establishment of fees provided by this resolution is to obtain funds for capital projects necessary to maintain service within the District, and therefore, this action is not a project and is statutorily exempt from the provisions of the California Environmental Quality Act (“CEQA”) (Pub. Resources Code sections 21000, et seq.).

Section 12. **Notification of Agencies.** The Secretary of the Board is hereby directed to forward copies of this resolution, along with a map of the District’s boundaries and the Justification Studies, to the City of Rio Vista, the City of Isleton, the County of Sacramento, the County of Yolo, the County of Solano, and the Office of Statewide Health Planning and Development.

Section 13. **Severability.** If any portion of this resolution is found by a Court of competent jurisdiction to be invalid, such finding shall not affect the validity of the remaining portions of this resolution. The Board hereby declares its intent to adopt this resolution irrespective of the fact that one or more of its provisions may be declared invalid subsequent hereto.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the River Delta Unified School District this 11th day of September 2018, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

President, Board of Trustees
River Delta Unified School District

ATTEST:

Secretary, Board of Trustees
River Delta Unified School District



COOPERATIVE
STRATEGIES

COMPLETE FINANCIAL & DEMOGRAPHIC PLANNING FOR EDUCATION

RIVER DELTA UNIFIED SCHOOL DISTRICT
RESIDENTIAL DEVELOPMENT SCHOOL FEE
JUSTIFICATION STUDY

JULY 20, 2018

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EXHIBITS

EXHIBIT A: School Facilities Capacity Calculation

EXECUTIVE SUMMARY

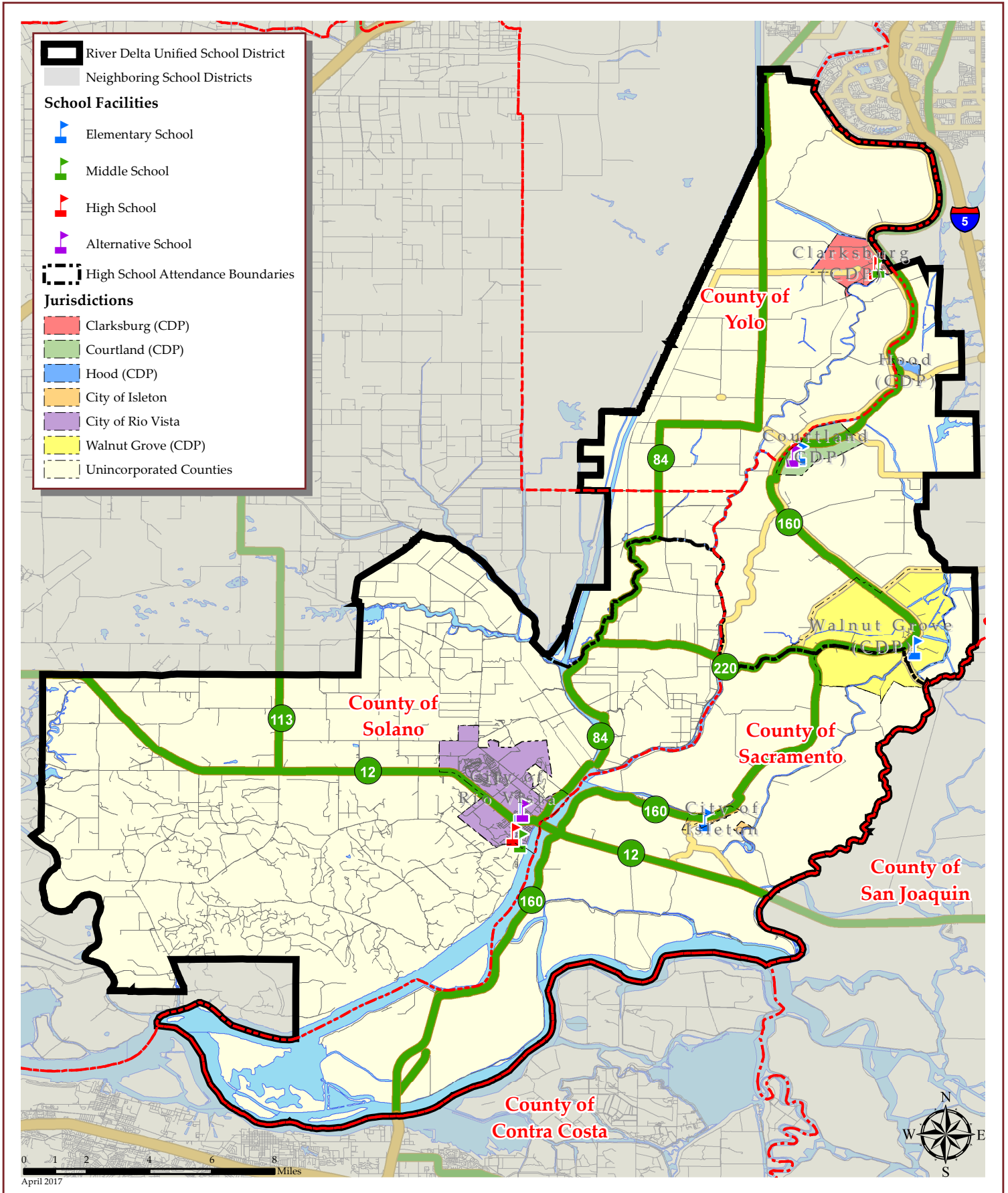
This Residential Development School Fee Justification Study ("Study") is intended to determine the extent to which a nexus can be established in the River Delta Unified School District ("School District") between residential development and (i) the need for school facilities, (ii) the cost of school facilities, and (iii) the amount of statutory school fees ("School Fees") per residential building square foot that may be levied for schools pursuant to the provisions of Section 17620 of the Education Code, as well as Sections 65995 and 66001 of the Government Code.

The School District provides education to students in grades kindergarten through 12 residing within the cities of Isleton and Rio Vista (collectively, "Cities") and portions of the unincorporated counties of Solano, Yolo and Sacramento (collectively, "Counties") (please see map on following page for a geographic profile of the School District). Because the School District encompasses a large area, rural in nature with distance between communities with transportation traversing levee roads it has been the districts long time practice to transport the student population to the closest High School which are located at both ends of the district. Due to proximity and length of pupil bus rides high school age students residing within the attendance areas of the elementary schools of Isleton and Rio Vista are transported to Rio Vista High School, located in the Southern end of the district while the high school age students residing within the attendance areas of the elementary schools of Walnut Grove and Courtland are transported to Delta High School in the North end of the district. Therefore, this Study evaluates the impact of future residential development on a north-south basis generally along Highway 220 and the southern boundary limits of the town of Walnut Grove.

Collectively, the School District's school facilities in school year 2017/2018 have a capacity of 2,720 students based on capacity information provided by the School District. Of these 2,720 seats, 1,095 are at school facilities in the north portion of the School District and 1,625 at school facilities in the south portion of the School District (see Exhibit A for the school facilities capacity calculation). Based on data provided by the School District, student enrollment is 1,920 in school year 2017/2018, of which 766 students attend schools in the north portion of the School District, while 1,154 attend schools in the south portion of the School District. Comparing student enrollment to facilities capacity reveals that facilities capacity exceeds student enrollment at all school levels, in both the north and south portions of the School District, in school year 2017/2018 (please see Section IV for more information on student enrollment and facilities capacity). Notwithstanding this excess capacity, anticipated residential construction leading to enrollment growth will make the construction of new school facilities necessary. The fees described in this Study are justified as a means to offset a portion of the costs of these new school facilities. (Please see Section IV and V for more information on student enrollment and facilities capacity).

To establish a nexus and a justifiable residential School Fee level, the Study evaluated the number and cost of new facilities required to house students generated from future residential development within the School District. Based on data provided by the Sacramento Area Council of Governments ("SACOG") and local land developers, approximately 559 additional single family detached ("SFD") units and 62 additional family attached ("MFA") units could be constructed within the north portion of the School District, while 1,779 additional SFD units and 301 additional MFA units could be constructed within the south portion of the School District through calendar year 2035 ("Future Units"). Of the Future Units to be constructed in the south portion of the School District, 1,038 SFD units and 240 MFA units have mitigated their impact on the School District through the execution of a mitigation agreement wherein units pay fees separate of School Fees or alternative school facility fees ("Alternative Fees").

RIVER DELTA UNIFIED SCHOOL DISTRICT GEOGRAPHIC PROFILE



To determine the impact on the School District from non-mitigated Future Units, the Study first multiplied the number of non-mitigated Future Units by the student generation factors ("SGFs") calculated by Cooperative Strategies, to determine the projected student enrollment from non-mitigated Future Units. The results were that 84 unhoused students in the north portion of the School District and 209 unhoused students in the south portion of the School District are anticipated to be generated from non-mitigated Future Units. These numbers include a reduction of the number of students projected to be housed by existing excess seats ("Projected Unhoused Students").

To adequately house the Projected Unhoused Students, the School District will need to expand existing elementary school, middle school, and high school facilities. Using design capacities of 25 students per classroom at the elementary school level, 27 students per classroom at the middle school level, and 27 students per classroom at the high school level, the School District will need to construct at least two (2) new elementary school classrooms and two (2) new middle school classrooms in the north portion, and five (5) new elementary school classrooms, one (1) new middle school classroom, and three (3) new high school classrooms in the south portion to accommodate the Projected Unhoused Students from the non-mitigated Future Units projected to be constructed at this time. The cost of expanding the existing elementary school, middle school and high school facilities by adding additional teaching stations is based on per-pupil grant amounts established by Senate Bill ("SB") 50.

In addition to the school facilities cost impacts, the School District will experience Central Administrative and Support Facilities cost impacts. In January 1994, the State Allocation Board ("SAB") approved a policy of four (4) square feet of Central Administrative and Support Facilities per student, which based on School District cost estimates equates to a per-student cost of \$800. Multiplying these costs by the facilities needed and the students generated yielded the total school facilities cost impacts shown in Table ES-1 on the following page.

**Table ES-1
Total School Facilities Cost Impacts (2018\$)**

Area	School Level	Cost per Teaching Station/Student	Teaching Stations Required/Students Generated	Total School Facilities Cost Impacts
North	Elementary School	\$647,625	1.2000	\$777,150
	Elementary School Central Admin. Impacts	\$800	30	\$24,000
	Middle School	\$741,490	2.0000	\$1,482,980
	Middle School Central Admin. Impacts	\$800	54	\$43,200
	High School	\$940,777	0.0000	\$0
	High School Central Admin. Impacts	\$800	0	\$0
North Portion Total		N/A	N/A	\$2,327,330
South	Elementary School	\$647,625	4.6400	\$3,004,980
	Elementary School Central Admin. Impacts	\$800	116	\$92,800
	Middle School	\$741,490	0.7407	\$549,222
	Middle School Central Admin. Impacts	\$800	20	\$16,000
	High School	\$940,777	2.7037	\$2,543,579
	High School Central Admin. Impacts	\$800	73	\$58,400
South Portion Total		N/A	N/A	\$6,264,981

The amounts listed in Table ES-1 were apportioned to each land use class based on the number of students generated from such residential land use. Thereafter, the school facilities cost impacts for each land use class were divided by the number of non-mitigated Future Units to calculate the school facilities cost impacts per residential unit. Table ES-2 on the following page lists the school facilities cost impacts per residential unit.

**Table ES-2
School Facilities Cost Impacts per Residential Unit (2018\$)**

Area	Land Use	Total School Facilities Cost Impacts	Non-Mitigated Future Units	School Facilities Cost Impacts per Residential Unit
North	Single Family Detached	\$2,024,229	559	\$3,621
	Multi-family Attached	\$303,101	62	\$4,889
South	Single Family Detached	\$5,933,916	741	\$8,008
	Multi-family Attached	\$331,065	61	\$5,427

To determine the school facilities cost impacts per square foot of residential construction, the school facilities cost impacts per unit were divided by the average square footage of a residential unit in each land use class. Table ES-3 below lists the school facilities cost impacts per average residential square foot.

**Table ES-3
School Facilities Cost Impacts per Residential Square Foot (2018\$)**

Area	Land Use	School Facilities Cost Impacts per Non-Mitigated Future Unit	Average Square Footage	School Facilities Cost Impacts per Residential Square Foot
North	Single Family Detached	\$3,621	2,000	\$1.81
	Multi-family Attached	\$4,889	1,200	\$4.07
South	Single Family Detached	\$8,008	2,242	\$3.57
	Multi-family Attached	\$5,427	1,200	\$4.52

On January 24, 2018, the SAB increased the maximum residential School Fee authorized by Section 17620 of the Education Code from \$3.48 to \$3.79 per residential building square foot for unified school districts. Based on the average square footage Future Units to be constructed within the School District, the Study concludes that the School District is justified in levying a residential School Fee of \$1.81 per square foot for all new non-mitigated SFD residential development and \$3.79 per square foot for all new non-mitigated MFA residential development within the north portion of the School District, while it is justified in levying a residential School Fee of \$3.57 per square foot for all new non-mitigated SFD residential development and \$3.79 per square foot for all new non-mitigated MFA residential development within the south portion of the School District, as shown in Table ES-4 on the following page.

Table ES-4
Maximum Proposed School Fee per Square Foot (2018\$)

Land Use	North Portion of School District	South Portion of School District
Single Family Detached	\$1.81	\$3.57
Multi-family Attached	\$3.79	\$3.79

I. INTRODUCTION

SB 50, which Governor Wilson signed on August 27, 1998, was enacted on November 4, 1998, following the approval of Proposition 1A by the voters of the State in the general election on November 3, 1998. SB 50 includes provisions for the following:

1. Issuance of State general obligation bonds in an amount not to exceed \$9.2 billion;
2. Reformation of the State School Building Program; and
3. Reformation of the School Fee mitigation payment collection procedure.

Additionally, Assembly Bill ("AB") 16, which Governor Davis signed on April 26, 2002, was enacted following the approval of Proposition 47 ("Prop 47") by the voters of the State in the general election on November 5, 2002. Prop 47 includes the authorization for issuance of State general obligation bonds in the amount of \$13.05 billion, and AB 16 provides for additional reformation of the State School Building Program into the School Facilities Program. On March 2, 2004, the voters of the State approved Proposition 55 ("Prop 55"). Prop 55 includes the authorization for the additional issuance of State general obligation bonds in the amount of \$12.3 billion. Finally, AB 127, which Governor Schwarzenegger signed on May 20, 2006, was enacted following the approval of Proposition 1D ("Prop 1D") by the voters of the State in the general election of November 7, 2006. Prop 1D includes the authorization for the issuance of State general obligation bonds in the amount of \$10.4 billion. On November 8, 2016 the voters of the State approved Proposition 51 ("Prop 51"). Prop 51 includes the authorization for the issuance of State general obligation bonds in the amount of \$9 billion.

The Mira-Hart-Murrieta Decisions, which formerly permitted school districts to collect mitigation payments in excess of School Fees under certain circumstances, are suspended by AB 127. In lieu of the powers granted by the Mira-Hart-Murrieta Decisions, SB 50 and subsequent legislation provide school districts with a reformed School Fee collection procedure that, subject to certain conditions, authorizes school districts to collect Alternative Fees on residential developments. However, not all school districts will qualify to charge Alternative Fees, and Alternative Fees are generally not imposed upon residential units that have existing agreements with a school district.

Therefore, school districts must still rely on School Fees as a funding source for school facilities required by new development. However, before a school district can levy School Fees on new development, State law requires that certain nexus findings must be made and documented. The objective of this Study is to provide a rigorous basis for such findings.

II. LEGISLATION

State legislation, specifically AB 2926 and AB 1600, provides guidelines, procedures, and restrictions on the levy of School Fees for school facilities. Certain provisions of this legislation are summarized below:

A. AB 2926

AB 2926 was enacted by the State in 1986. Among other things, AB 2926 added various sections to the Government Code which authorize school districts to levy School Fees on new residential and commercial/industrial developments in order to pay for school facilities. In addition, AB 2926 provides for the following:

1. No city or county can issue a building permit for a development project unless such School Fees have been paid.
2. School Fees for commercial/industrial development must be supported by the finding that such School Fees "are reasonably related and limited to the needs for schools caused by the development."
3. School Fees for 1987 were limited to \$1.50 per square foot on new residential construction and \$0.25 per square foot for new commercial/industrial construction.
4. Every year, School Fees are subject to annual increases based on the Statewide cost index for Class B construction, as determined by the SAB at its January meeting (This provision was changed to every other year by AB181).

The provisions of AB 2926 have since been expanded and revised by AB 1600.

B. AB 1600

AB 1600, which created Sections 66000 et seq. of the Government Code, was enacted by the State in 1987. AB 1600 requires that all public agencies satisfy the following requirements when establishing, increasing or imposing a fee as a condition of approval for a development project.

1. Determine the purpose of the fee.
2. Identify the facilities to which the fee will be put.
3. Determine that there is a reasonable relationship between the need for public facilities and the type of development on which a fee is imposed.

4. Determine that there is a reasonable relationship between the amount of the fee and the public facility or portion of the public facility attributable to the development on which the fee is imposed.
5. Provide an annual accounting of any portion of the fee remaining unexpended, whether committed or uncommitted, in the School District's accounts five or more years after it was collected.

In other words, AB 1600 limits the ability of a school district to levy School Fees unless (i) there is a need for the School Fee revenues generated and (ii) there is a nexus or relationship between the need for School Fee revenues and the type of development project on which the School Fee is imposed. (The requirements of AB 1600 were clarified with the passage in 2006 of AB 2751, which codifies the findings of *Shapell Industries vs. Milpitas Unified School District*.) The Study will provide information necessary to establish such a nexus between School Fees and residential development.

III. METHODOLOGY OF STUDY

The School District is projecting an increase in student enrollment attributable to new residential development in future years. This projected growth will create a demand for new school facilities to be constructed within the School District and the need to incur significant school facilities costs to meet that demand. As a result, the School District has determined that School Fees should be levied on new development projects. In particular, the School District has determined that School Fees must be levied on new residential projects, if findings can be made that such projects will lead to higher student enrollment and increased facilities costs. The objective of the Study is to provide a basis for such findings consistent with the requirements of AB 2926, AB 1600, and the provisions of Section 66001 of the Government Code.

A. Overview of Methodology

In order to evaluate the existence of a nexus, the Study identifies and analyzes the various connections or linkages between residential development and (i) the need for school facilities, (ii) the cost of school facilities, and (iii) the amount of School Fees that can justifiably be levied. The primary linkages identified include the following:

1. Housing projections (i.e., the projected number of residential units to be constructed within the School District);
2. Student generation (i.e., the number of students generated from a residential unit within the School District);
3. Facility requirements (i.e., the number of new school facilities required to house students generated from new residential units);
4. School facilities cost impacts (i.e., the costs to the School District associated with the construction of new school facilities); and
5. School Fee requirements (i.e., the School District's need to levy School Fees to cover the cost of new school facilities).

The above linkages result in a series of impacts which (i) connect new residential development with increased school facilities costs and (ii) connect School Fees per residential building square foot with increased facilities costs. These impacts are identified for two (2) residential land uses; SFD units and MFA units (e.g., condominiums, apartments, townhomes, duplexes, etc.). These "linkage impacts" include four (4) major types:

1. Residential Unit Projections
2. Student Generation Factors
3. School Facilities Cost Impacts
4. Maximum School Fee Revenues

B. Residential Unit Projections

The number of Future Units to be constructed within the boundaries of the School District was determined based on information provided by SACOG and local land developers.

C. Student Generation Factors

SGFs by school level for each of the residential land use categories were calculated by Cooperative Strategies. Cooperative Strategies calculated SGFs for the School District through an analysis which consisted of cross-referencing the School District's actual enrollment data against residential data from the Office of the Assessor for the Counties ("County Assessors").

D. School Facilities Cost Impacts

School facilities cost impacts were calculated by determining the additional elementary, middle, and high school facilities needed to adequately house students generated from Future Units and the total cost for those school facilities. School facilities costs are based on the per-pupil grant amounts established by SB 50.

E. Maximum School Fee Revenues

Maximum School Fee revenues for residential development were based on the current maximum residential School Fee authorized by the SAB (currently \$3.79 per square foot) under AB 2926.

F. Comparison of School Facilities Cost Impacts and Maximum School Fee Revenues

If school facilities cost impacts per residential square foot are greater than maximum School Fee revenues, then the levy of the maximum residential School Fee is justified to cover as much of school facilities cost impacts per residential square foot as possible. Should school facilities cost impacts per residential square foot be less than maximum School Fee revenues, then only a School Fee equivalent to the school facilities cost impacts per residential square foot can be justified to cover facilities needs generated by future residential development. Under this latter circumstance, the School District would not be justified in imposing the maximum residential School Fee per square foot.

IV. FACILITIES CAPACITY AND STUDENT ENROLLMENT

In order to determine whether the School District's existing school facilities contain excess capacity to house students generated by new residential development, school year 2017/2018 student enrollment and school facilities capacity of the School District were evaluated.

Collectively, the School District's school facilities in school year 2017/2018 have a capacity of 2,720 based on capacity information provided by the School District. Of these 2,720 existing seats, 1,095 are at school facilities located in the north portion of the School District, while 1,625 are located within the south portion of the School District. The enrollment of the School District in school year 2017/2018 is 1,920 students, of which 766 students attend schools in the north portion of the School District, while 1,154 attend schools in the south portion of the School District. As shown in Table 1 below, the School District's facilities capacity exceeds student enrollment at all school levels in school year 2017/2018.

**Table 1
Existing School Facilities Capacity and Student Enrollment**

Area	School Level	2017/2018 Facilities Capacity	2017/2018 Student Enrollment ^[1]	Excess/ (Shortage) Capacity
North	Elementary School (Grades K-6)	433	305	128
	Middle School (Grades 7-8)	205	198	7
	High School (Grades 9-12)	457	263	194
North Total		1,095	766	329
South	Elementary School (Grades K-6)	701	520	181
	Middle School (Grades 7-8)	367	232	135
	High School (Grades 9-12)	557	402	155
South Total		1,625	1,154	471

[1] 2017/2018 student enrollment provided by the School District.

As indicated in Table 1, 128 elementary school seats, seven (7) middle school seats, and 194 high school seats are available to house students generated from Future Units in the north portion of the School District, while 181 elementary school seats, 135 middle school seats, and 155 high school seats are available to house students generated from Future Units in the south portion of the School District. These surplus seats will be addressed in Section V below.

V. IMPACT OF RESIDENTIAL DEVELOPMENT ON SCHOOL FACILITIES NEEDS

As discussed in Section III, the objective of the Study is to determine the appropriateness of the imposition of a School Fee on residential property to finance school facilities necessitated by students to be generated from new residential development. Section III outlined the methodology which was employed in the Study to meet that objective. Section V is a step-by-step presentation of the results of the analysis.

A. Projected Residential Development within the School District

The initial step in developing a nexus as required by AB 2926 and AB 1600 is to determine the number of Future Units to be constructed within the School District's boundaries. Based on information provided by SACOG and local land developers, Cooperative Strategies has estimated that the School District could experience the construction of approximately 2,701 Future Units through calendar year 2035. Of these 2,701 Future Units, 559 Future SFD Units and 62 Future MFA Units are projected to be constructed in the north portion of the School District, while 1,779 Future SFD Units and 301 Future MFA Units are projected to be constructed in the south portion of the School District. Of the units projected to be constructed in the south Portion of the School District, 1,038 SFD units and 240 MFA units have already mitigated their impacts on the School District through the execution of a mitigation agreement wherein such units pay fees separate from School Fees and Alternative Fees. Table 2 below distinguishes between mitigated and non-mitigated Future Units by land use and portion of the School District.

**Table 2
Future Units**

Area	Land Use	Mitigated Future Units	Non-Mitigated Future Units	Total Future Units
North	Single Family Detached	0	559	559
	Multi-family Attached	0	62	62
North Portion Total Units		0	621	621
South	Single Family Detached	1,038	741	1,779
	Multi-family Attached	240	61	301
South Portion Total Units		1,278	802	2,080

B. Reconstruction

Reconstruction is the act of replacing existing structures with new construction, which may have an alternative land use (i.e., commercial/industrial vs. residential) or may consist of different residential unit types (i.e., SFD vs. MFA, etc.).

B1. Residential Reconstruction

Residential Reconstruction consists of voluntarily demolishing existing residential units and replacing them with new residential development. To the extent Reconstruction increases the residential square footage beyond what was demolished ("New Square Footage"), the increase in square footage is subject to the applicable School Fee as such construction is considered new residential development. As for the amount of square footage constructed that replaces only the previously constructed square footage ("Replacement Square Footage"), the determination of the applicable fee, if any, is subject to a showing that the Replacement Square Footage results in an increase in student enrollment and, therefore, an additional impact being placed on the School District to provide school facilities for new student enrollment.

Prior to the imposition of fees on Replacement Square Footage, the School District shall undertake an analysis on any future proposed projects(s) to examine the extent to which an increase in enrollment can be expected from Replacement Square Footage due to any differential in SGFs as identified in the Study for the applicable unit types between existing square footage and Replacement Square Footage. Any such fee that is calculated for the Replacement Square Footage shall not exceed the School Fee that is in effect at such time.

B2. Reconstruction of Commercial/Industrial Construction into Residential Construction

The voluntary demolition of existing commercial/industrial buildings and replacement of them with new residential development is a different category of Reconstruction. Cooperative Strategies is aware that such types of Reconstruction may occur within the School District in the future, however, Cooperative Strategies was unable to find information (i) about the amount planned within the School District in the future or (ii) historical levels, which might indicate the amount to be expected in the future. Due to the lack of information, the School District has decided to evaluate the impacts of Commercial/Industrial Reconstruction projects on a case-by-case basis and will make a determination of whether a fee credit is justified based on the nature of the project.

C. Student Generation Factors per Residential Unit

In order to analyze the impact on the School District's student enrollment from non-mitigated Future Units, Cooperative Strategies calculated SGFs for SFD and MFA units. The process of determining SGFs involved cross-referencing the School District's enrollment data against the County Assessors residential data.

Sorting and extracting the County Assessors records by land use, Cooperative Strategies developed a database consisting of 835 SFD units in the north portion of the School District, and 1,941 SFD units in the south portion. This database was then compared with the School District's student enrollment database to identify address matches. Upon comparison of the two (2) databases, 159 students matched to units in the north portion of the School District, while 707 students matched to units in the south portion, resulting in the SGFs shown below in Table 3.

Table 3
Student Generation Factors for Single Family Detached Units

Area	School Level	Students Matched	SFD Units	Student Generation Factors
North	Elementary School	82	835	0.0982
	Middle School	28	835	0.0335
	High School	49	835	0.0587
North Portion Total		159	N/A	0.1904
South	Elementary School	329	1,941	0.1695
	Middle School	140	1,941	0.0721
	High School	238	1,941	0.1226
South Portion Total		707	N/A	0.3642

A procedure identical to the one used in calculating the SGFs for SFD units was used to determine SGFs for MFA units. A total of 25 students matched to 105 MFA units in the north portion of the School District, while 94 students matched to 402 MFA units in the south portion. The resulting SGFs for MFA units are shown in Table 4 on the following page.

Table 4
Student Generation Factors for Multi-family Attached Units

Area	School Level	Students Matched	MFA Units	Student Generation Factors
North	Elementary School	17	105	0.1619
	Middle School	4	105	0.0381
	High School	4	105	0.0381
North Portion Total		25	N/A	0.2381
South	Elementary School	41	402	0.1020
	Middle School	16	402	0.0398
	High School	37	402	0.0920
South Portion Total		94	N/A	0.2338

However, due to the rural nature of much of the School District, Cooperative Strategies was unable to match all of the School District's students. The results are SGFs that understate the number of students generated by SFD and MFA units. After accounting for incoming interdistrict students that reside outside of the School District's boundaries, there were 685 unmatched students. Therefore, Cooperative Strategies adjusted the SGFs listed in Tables 3 and 4 based on a rate which considers the number of students successfully matched to a school level and land use. The adjusted SGFs for each land use by school level are shown below in Table 5.

Table 5
Adjusted Student Generation Factors

Area	School Level	SFD Units	MFA Units
North	Elementary School	0.2385	0.4030
	Middle School	0.0970	0.1102
	High School	0.1614	0.1048
North Portion Total		0.4969	0.6180
South	Elementary School	0.2385	0.1435
	Middle School	0.0932	0.0514
	High School	0.1691	0.1269
South Portion Total		0.5008	0.3218

D. School District Facilities Requirements

By multiplying the non-mitigated Future Units as listed in Table 2 by the respective SGFs identified in Table 5, the Study determined the projected number of new students to be generated from non-mitigated Future Units. The Projected Student Enrollment by school level is shown below in Table 6.

**Table 6
Projected Student Enrollment from Future Units**

Area	School Level	Projected Student Enrollment from Non-Mitigated Future SFD Units	Projected Student Enrollment from Non-Mitigated Future MFA Units	Projected Students from Future Units
North	Elementary School	133	25	158
	Middle School	54	7	61
	High School	90	6	96
North Portion Total		277	38	315
South	Elementary School	177	9	186
	Middle School	69	3	72
	High School	125	8	133
South Portion Total		371	20	391

As indicated in Section IV, 128 surplus elementary school seats, seven (7) surplus middle school seats, and 194 surplus high school seats are available to accommodate the Projected Student Enrollment in the north portion of the School District, while 181 surplus elementary school seats, 135 surplus middle school seats, and 155 surplus high school seats are available to accommodate the Projected Student Enrollment in the south portion of the School District. Additionally, the surplus seats in the south portion of the School District must be apportioned between the respective mitigated and non-mitigated Future Units (Table 2). Of the surplus seats identified, it was determined that 70 surplus elementary school seats, 52 surplus middle school seats and 60 surplus high school seats are available to house students generated from non-mitigated Future Units. Therefore, the Projected Unhoused Students are less than the Projected Student Enrollment at all school levels in both portions of the School District. Table 7 shows Projected Unhoused Students for the School District by area.

**Table 7
Projected Unhoused Students from Non-Mitigated Future Units**

Area	School Level	Projected Students from Future Units	Surplus Seats	Projected Unhoused Students
North	Elementary School	158	128	30
	Middle School	61	7	54
	High School	96	194	0
North Portion Total		315	329	84
South	Elementary School	186	70	116
	Middle School	72	52	20
	High School	133	60	73
South Portion Total		391	182	209

To determine the number of elementary school, middle school, and high school facilities necessary to adequately house the Projected Unhoused Students, Cooperative Strategies divided the Projected Unhoused Students by the estimated school facilities capacity at each school level, as provided by the School District. The additional school facilities requirements are identified below in Table 8 by area.

**Table 8
Additional School Facilities for Projected Unhoused Students**

Area	School Level	Projected Unhoused Students	Estimated Teaching Station Capacity	Additional Teaching Stations Needed
North	Elementary School	30	25	1.2000
	Middle School	54	27	2.0000
	High School	0	27	0.0000
South	Elementary School	116	25	4.6400
	Middle School	20	27	0.7407
	High School	73	27	2.7037

E. School District Facilities Costs

The cost of expanding the existing elementary school, middle school and high school facilities by adding additional teaching stations is based on per-pupil grant amounts approved by the SAB on January 24, 2018. It must be noted that the facilities costs are in 2018 dollars and do not include interest costs associated with debt incurred to finance the construction of facilities. The estimated site costs and facility construction costs by school level are shown below in Table 9.

Table 9
Estimated School Facilities Costs (2018\$)

School Level	Cost per Student ^[1]	Estimated Teaching Station Capacity	Estimated Total Cost per Teaching Station
Elementary School	\$25,905.00	25	\$647,625
Middle School	\$27,463.60	27	\$741,490
High School	\$34,843.60	27	\$940,777

[1] the cost per student is based on the per-pupil grant amounts approved by the SAB on January 24, 2018, inclusive of auto fire detection and auto sprinkler system grants and inflated 10 percent due to increased construction costs experienced in Northern California.

The costs in Table 9 do not include costs associated with Central Administrative and Support Facilities. As indicated in Table 7, non-mitigated Future Units will cause the enrollment of the School District to increase by approximately 84 students in the north portion of the School District and 209 students in the south portion of the School District. In accordance with the Provisions of Chapter 341, Statutes of 1992, SB 1612, the SAB adopted a report on January 26, 1994, requiring approximately four (4) square feet of central administrative and support facilities for every student. Based on this report and the estimated cost of \$200 per square foot to construct and furnish these types of facilities, the Study incorporates a Central Administrative and Support Facilities cost impact of \$800 per student.

F. Total School Facilities Cost Impacts

To determine the total school facilities cost impacts caused by non-mitigated Future Units, Cooperative Strategies (i) multiplied the school facilities costs (Table 9) by the additional school facilities needed (Table 8) and (ii) multiplied the central administrative and support facilities costs per student (above paragraph) by the Projected Unhoused Students (Table 7). Table 10 on the following page illustrates the total school facilities cost impacts from non-mitigated future residential development by area.

**Table 10
Total School Facilities Cost Impacts from Non-Mitigated Future Units (2018\$)**

Area	School Level	Cost per Teaching Station/Student	Teaching Stations Required/Students Generated	Total School Facilities Cost Impacts
North	Elementary School	\$647,625	1.2000	\$777,150
	Elementary School Central Admin. Impacts	\$800	30	\$24,000
	Middle School	\$741,490	2.0000	\$1,482,980
	Middle School Central Admin. Impacts	\$800	54	\$43,200
	High School	\$940,777	0.0000	\$0
	High School Central Admin. Impacts	\$800	0	\$0
North Portion Total		N/A	N/A	\$2,327,330
South	Elementary School	\$647,625	4.6400	\$3,004,980
	Elementary School Central Admin. Impacts	\$800	116	\$92,800
	Middle School	\$741,490	0.7407	\$549,222
	Middle School Central Admin. Impacts	\$800	20	\$16,000
	High School	\$940,777	2.7037	\$2,543,579
	High School Central Admin. Impacts	\$800	73	\$58,400
South Portion Total		N/A	N/A	\$6,264,981

G. School Facilities Cost Impacts per Residential Unit

To determine the total school facilities cost impacts per non-mitigated future residential unit, the total school facilities cost impacts listed above need to first be apportioned by land use based on the number of elementary school, middle school, and high school students to be generated from such land use. Table 11 on the following page shows total school facilities cost impacts by land use.

**Table 11
Total School Facilities Cost Impacts by Land Use (2018\$)**

Area	School Level	Single Family Detached Units	Multi-family Attached Units	Total School Facilities Cost Impacts
North	Elementary School	\$667,625	\$133,525	\$801,150
	Middle School	\$1,356,604	\$169,576	\$1,526,180
	High School	\$0	\$0	\$0
North Portion Total		\$2,024,229	\$303,101	\$2,327,330
South	Elementary School	\$2,937,550	\$160,230	\$3,097,780
	Middle School	\$536,961	\$28,261	\$565,222
	High School	\$2,459,405	\$142,574	\$2,601,979
South Portion Total		\$5,933,916	\$331,065	\$6,264,981

Total school facilities cost impacts for each land use were then divided by the number of non-mitigated Future Units in such land use to determine school facilities cost impacts per SFD unit and MFA unit by respective area. These impacts are shown below in Table 12.

**Table 12
School Facilities Cost Impacts per Non-Mitigated Future Unit (2018\$)**

Area	Land Use	Total School Facilities Cost Impacts	Non-Mitigated Future Units	School Facilities Cost Impacts per Residential Unit
North	Single Family Detached	\$2,024,229	559	\$3,621
	Multi-family Attached	\$303,101	62	\$4,889
South	Single Family Detached	\$5,933,916	741	\$8,008
	Multi-family Attached	\$331,065	61	\$5,427

H. School Facilities Cost Impacts per Square Foot

To determine the school facilities cost impacts per square foot of residential construction for each land use, the school facilities cost impacts per unit listed in Table 12 were divided by the average square footage of such type of residential unit. Using square footage information for units constructed within the School District obtained from the County Assessors, Cooperative Strategies estimates that the average square footage of an SFD unit is projected to be 2,000 square feet and the average square footage of an MFA unit is projected to be 1,200 square feet in the north portion of the School District, while in the south portion of the School District, the average square footage of an SFD unit is projected to be 2,242 square feet and the average square footage of an MFA unit is projected to be 1,200 square feet. Table 13 below shows the school facilities cost impacts per square foot of residential construction in the School District by area.

Table 13
School Facilities Cost Impacts per Residential Square Foot (2018\$)

Area	Land Use	School Facilities Cost Impacts per Non-Mitigated Residential Unit	Average Square Footage	School Facilities Cost Impacts per Square Foot
North	Single Family Detached	\$3,621	2,000	\$1.81
	Multi-family Attached	\$4,889	1,200	\$4.07
South	Single Family Detached	\$8,008	2,242	\$3.57
	Multi-family Attached	\$5,427	1,200	\$4.52

I. Comparison of School Facilities Cost Impacts and School Fee Revenues per Residential Square Foot

On January 24, 2018, the SAB increased the maximum residential School Fee authorized by Section 17620 of the Education Code from \$3.48 to \$3.79 per residential building square foot for unified school districts. Based on the average square footage of Future Units to be constructed within the School District, the Study concludes that the School District is justified in levying a residential School Fee of \$1.81 per square foot for all new non-mitigated SFD residential development and \$3.79 per square foot for all new non-mitigated MFA residential development within the north portion of the School District, while it is justified in levying a residential School Fee of \$3.57 per square foot for all new non-mitigated SFD residential development and \$3.79 per square foot for all new non-mitigated MFA residential development within the south portion of the School District, as shown in Table 14 below.

Table 14
Maximum Proposed School Fee per Square Foot (2018\$)

Land Use	North Portion of School District	South Portion of School District
Single Family Detached	\$1.81	\$3.57
Multi-family Attached	\$3.79	\$3.79

EXHIBIT A

Updated School Facilities Capacity Calculation

RIVER DELTA UNIFIED SCHOOL DISTRICT

School Facilities Capacity Calculation

Item	Section	Elementary School	Middle School	High School
Bates ES	North	220		
D.H. White ES	South	416		
Isleton ES	South	272		
Walnut Grove ES	North	200		
Clarksburg MS ^[1]	North		199	100
Riverview MS	South		361	
Delta HS	North			322
Rio Vista HS	South			549
River Delta Community Day	North	13	6	8
River Delta HS/Elementary (Alternative)	South	13	6	8
Mokelumne High Continuation	North			27
Total Capacity		1,134	572	1,014
North Capacity		433	205	457
South Capacity		701	367	557

[1] Clarksburg Middle School serves students in grades 7-9.



COOPERATIVE
STRATEGIES

COMPLETE FINANCIAL & DEMOGRAPHIC PLANNING FOR EDUCATION

RIVER DELTA UNIFIED SCHOOL DISTRICT
COMMERCIAL/INDUSTRIAL DEVELOPMENT
SCHOOL FEE JUSTIFICATION STUDY

JULY 20, 2018

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EXECUTIVE SUMMARY

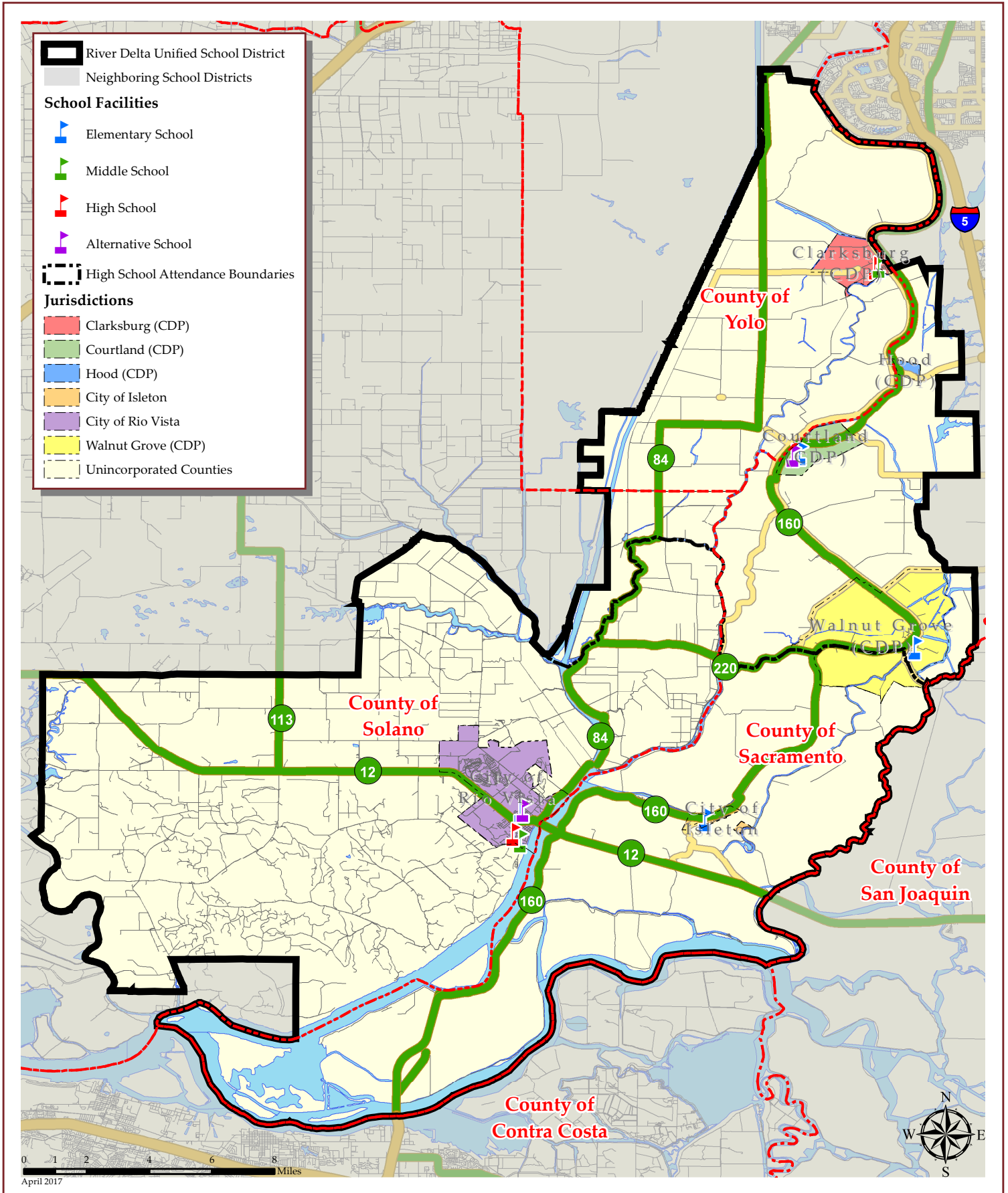
This Commercial/Industrial Development School Fee Justification Study ("Study") analyzes the extent to which a nexus can be established in the River Delta Unified School District ("School District") between categories of commercial/industrial development ("CID") and (i) the need for school facilities, (ii) the cost of school facilities, and (iii) the amount of statutory school fees ("School Fees") per square foot that may be levied for schools pursuant to the provisions of Assembly Bill ("AB") 181, Section 66001 of the Government Code, and subdivision (e) of Section 17621 of the Education Code.

The School District provides education to students in grades kindergarten through 12 residing within the cities of Isleton and Rio Vista (collectively, "Cities") and portions of the unincorporated counties of Solano, Yolo and Sacramento (collectively, "Counties") (please see map on following page for a geographic profile of the School District). Because the School District encompasses a large area, rural in nature with distance between communities with transportation traversing levee roads it has been the districts long time practice to transport the student population to the closest High School which are located at both ends of the district. Due to proximity and length of pupil bus rides high school age students residing within the attendance areas of the elementary schools of Isleton and Rio Vista are transported to Rio Vista High School, located in the Southern end of the district while the high school age students residing within the attendance areas of the elementary schools of Walnut Grove and Courtland are transported to Delta High School in the North end of the district. Therefore, this Study evaluates the impact of future residential development on a north-south basis generally along Highway 220 and the southern boundary limits of the town of Walnut Grove.

Collectively, the School District's school facilities in school year 2017/2018 have a capacity of 2,720 students based on capacity information provided by the School District. Of these 2,720 seats, 1,095 are at school facilities in the north portion of the School District and 1,625 at school facilities in the south portion of the School District. Based on data provided by the School District, student enrollment is 1,920 in school year 2017/2018, of which 766 students attend schools in the north portion of the School District, while 1,154 attend schools in the south portion of the School District. Comparing student enrollment to facilities capacity reveals that facilities capacity exceeds student enrollment at all school levels in school year 2017/2018 (please see Section IV for more information on student enrollment and facilities capacity). Notwithstanding this excess capacity, anticipated residential construction leading to enrollment growth will make the construction of new school facilities necessary. The fees described in this Study are justified as a means to offset a portion of the costs of these new school facilities. (Please see Section IV and V of the Residential Study for more information on student enrollment and facilities capacity).

New residential housing opportunities within the School District were also evaluated to confirm the availability of new homes for those who may relocate into the School District due to employment opportunities generated by new CID. Projections of the number of future residential units to be built within the School District's boundaries are based on information provided by the Sacramento Area Council of Governments ("SACOG") and local land developers. Based on this information, approximately 2,701 new residential units could be developed within the School District through calendar year 2035 ("Future Units"). Of these 2,701 Future Units, 1,038 single family detached ("SFD") units and 240 multi-family attached ("MFA") units have mitigated their impact on the School District through the execution of a mitigation agreement wherein units pay fees separate of School Fees or alternative school facility fees ("Alternative Fees"). Of the remaining 1,423 Future Units that have not mitigated their impacts on the School District, 1,300 are expected to be SFD units while 123 are expected to be MFA units. These units thereby provide room for new employees without the displacement of existing residents

RIVER DELTA UNIFIED SCHOOL DISTRICT GEOGRAPHIC PROFILE



To determine the commercial/industrial School Fee levels that satisfy the rigorous nexus requirements of AB 181, the Study divides CID into seven (7) land use categories: retail and services, office, research and development, industrial/warehouse/manufacturing, hospital, hotel/motel, and self-storage. The employment impacts of each of these land uses, in terms of the number of employees per 1,000 square feet of building space, are based on information from the San Diego Association of Governments ("SANDAG") pursuant to Section 17621 (e)(1)(B) of the Education Code. These employee impacts are shown in Table ES-1 below.

**Table ES-1
Employment Impacts per 1,000 Square Feet CID**

CID Land Use Category	Employees per 1,000 Square Feet
Retail and Services	2.2371
Office	3.4965
Research and Development	3.0395
Industrial/Warehouse/Manufacturing	2.6954
Hospital	2.7778
Hotel/Motel	1.1325
Self-Storage	0.0643

Additional data from SACOG, the U.S. Bureau of Census ("Census"), and CoreLogic provide a basis for estimating net school district household impacts (i.e., the number of households which locate within the School District per 1,000 square feet of CID floor space) for each category. This number includes only those households occupying new housing units within the School District, as opposed to existing units whose previous occupants may have included school-aged children. Multiplying net school district households by (i) the number of students per household and (ii) total school facilities costs per student, results in estimates of school facilities cost impacts. Collectively, this calculation represents the total school facilities cost impacts per 1,000 square feet of commercial/industrial floor space, resulting from each of the seven (7) CID categories within the School District, expressed in 2018 dollars. These results are summarized in Table ES-2.

**Table ES-2
Gross School Facilities Cost Impacts per 1,000 Square Feet of CID (2018\$)**

Area	CID Land Use Category	Elementary School Impacts	Middle School Impacts	High School Impacts	Gross School Facilities Cost Impacts ^[1]
North	Retail and Services	\$66	\$173	\$0	\$239
	Office	\$104	\$268	\$0	\$372
	Research and Development	\$91	\$233	\$0	\$324
	Industrial/Warehouse/Manufacturing	\$81	\$205	\$0	\$286
	Hospital	\$83	\$210	\$0	\$293
	Hotel/Motel	\$34	\$88	\$0	\$122
	Self-Storage	\$2	\$5	\$0	\$7
South	Retail and Services	\$202	\$51	\$158	\$411
	Office	\$315	\$79	\$247	\$641
	Research and Development	\$275	\$69	\$213	\$557
	Industrial/Warehouse/Manufacturing	\$245	\$61	\$190	\$496
	Hospital	\$250	\$63	\$196	\$509
	Hotel/Motel	\$103	\$26	\$80	\$209
	Self-Storage	\$5	\$2	\$6	\$13

[1] Numbers may not sum due to rounding.

The revenue component of the Study estimates the potential fee revenues generated by CID, including residential fees paid by CID related households, as well as CID School Fees. CID related residential revenues are calculated based on the weighted average proposed residential School Fee of \$1.95 per square foot in the north portion of the School District and \$3.61 per square foot in the south portion of the School District, justified in the School District's Residential Development School Fee Justification Study ("Residential Study") dated July __, 2018.

The residential revenues per household are then multiplied by the number of net school district households per 1,000 square feet of CID and the product is subtracted from the gross school facilities cost impacts listed above. This results in net school facilities cost impacts by CID category. This impact is summarized in Table ES-3 below.

**Table ES-3
Net School Facilities Cost Impacts per 1,000 Square Feet of CID (2018\$)**

Area	CID Land Use Category	Gross School Facilities Cost Impacts	Residential Revenues	Net School Facilities Cost Impacts
North	Retail and Services	\$239	\$124	\$115
	Office	\$372	\$194	\$178
	Research and Development	\$324	\$168	\$156
	Industrial/Warehouse/Manufacturing	\$286	\$149	\$137
	Hospital	\$293	\$154	\$139
	Hotel/Motel	\$122	\$63	\$59
	Self-Storage	\$7	\$4	\$3
South	Retail and Services	\$411	\$258	\$153
	Office	\$641	\$404	\$237
	Research and Development	\$557	\$351	\$206
	Industrial/Warehouse/Manufacturing	\$496	\$312	\$184
	Hospital	\$509	\$321	\$188
	Hotel/Motel	\$209	\$131	\$78
	Self-Storage	\$13	\$8	\$5

On January 24, 2018, the State Allocation Board ("SAB") increased the maximum CID School Fee authorized by Section 17620 of the Education Code from \$0.56 to \$0.61 per square foot for unified school districts. This amount represents the maximum the School District can receive from new CID. Justification of the CID School Fee is based on a comparison of net school facilities cost impacts with the maximum CID School Fee revenues of \$610 per 1,000 square feet. As shown on the following page in Table ES-4 the School District is justified in levying:

**Table ES-4
Maximum Proposed School Fee per Square Foot of CID (2018\$)**

CID Land Use Category	North Portion of School District	South Portion of School District
Retail and Services	\$0.115	\$0.153
Office	\$0.178	\$0.237
Research and Development	\$0.156	\$0.206
Industrial/Warehouse/Manufacturing	\$0.137	\$0.184
Hospital	\$0.139	\$0.188
Hotel/Motel	\$0.059	\$0.078
Self-Storage	\$0.003	\$0.005

I. INTRODUCTION

Senate Bill ("SB") 50, which Governor Wilson signed on August 27, 1998, was enacted on November 4, 1998, following the approval of Proposition 1A by the voters of the State in the general election on November 3, 1998. SB 50 includes provisions for the following:

1. Issuance of State general obligation bonds in an amount not to exceed \$9.2 billion;
2. Reformation of the State School Building Program; and
3. Reformation of the School Fee/mitigation payment collection procedure.

Additionally, AB 16, which Governor Davis signed on April 26, 2002, was enacted following the approval of Proposition 47 ("Prop 47") by the voters of the State in the general election on November 5, 2002. Prop 47 includes the authorization for issuance of State general obligation bonds in the amount of \$13.05 billion, and AB 16 provides for additional reformation of the State School Building Program into the School Facilities Program. On March 2, 2004 the voters of the State approved Proposition 55 ("Prop 55"). Prop 55 includes the authorization for the additional issuance of State general obligation bonds in the amount of \$12.3 billion. Finally, AB 127, which Governor Schwarzenegger signed on May 20, 2006, was enacted following the approval of Proposition 1D ("Prop 1D") by the voters of the State in the general election of November 7, 2006. Prop 1D includes the authorization for the issuance of State general obligation bonds in the amount of \$10.4 billion. On November 8, 2016 the voters of the State approved Proposition 51 ("Prop 51"). Prop 51 includes the authorization for the issuance of State general obligation bonds in the amount of \$9 billion.

The Mira-Hart-Murrieta Decisions, which formerly permitted school districts to collect mitigation payments in excess of School Fees under certain circumstances, are suspended by AB 127. In lieu of the powers granted by the Mira-Hart-Murrieta Decisions, SB 50 and subsequent legislation provide school districts with a reformed School Fee collection procedure that, subject to certain conditions, authorizes school districts to collect alternative school facility fees ("Alternative Fees") on residential developments. However, not all school districts will qualify to charge Alternative Fees, and Alternative Fees cannot be imposed upon residential units that have existing agreements with a school district.

Therefore, school districts must still rely on School Fees as collected from CID to cover funding shortfalls created by residential development, as well as to cover impacts created by inter-district transfer students. However, before a school district can levy School Fees on new development, State law requires that certain "nexus" findings must be made and documented. The objective of this Study is to provide a rigorous basis for such findings.

II. LEGISLATION

State legislation, specifically AB 2926, AB 1600, and AB 181, provides guidelines, procedures, and restrictions on the levy of School Fees for school facilities, especially with regard to CID. In order to determine the appropriate School Fees for CID, the Study follows the same nexus requirements as outlined by the ABs listed above. Relevant provisions of this legislation are summarized below:

A. AB 2926

AB 2926 was enacted by the State in 1986. Among other things, AB 2926 added various sections to the Government Code which authorize school districts to levy School Fees on new residential development and CID in order to pay for school facilities required by such development. In addition, AB 2926 provides for the following:

1. No city or county can issue a building permit for a development project unless such School Fees have been paid.
2. School Fees for CID must be supported by the finding that such School Fees "are reasonably related and limited to the needs for schools caused by the development".
3. School Fees for 1987 were limited to \$1.50 per square foot on new residential construction and \$0.25 per square foot for new commercial/industrial construction.
4. Every year, School Fees shall be subject to annual increases based on the statewide cost index for Class B construction, as determined by the SAB at its January meeting.

The provisions of AB 2926 have since been expanded and revised by AB 1600 and AB 181.

B. AB 1600

AB 1600, which created Sections 66000 *et seq.* of the Government Code, was enacted by the State in 1987. AB 1600 requires that all public agencies satisfy the following requirements when establishing, increasing, or imposing a fee as a condition of approval for a development project.

1. Determine the purpose of the fee.
2. Identify the facilities to which the fee will be applied.
3. Determine that there is a reasonable relationship between the need for public facilities and the type of development on which a fee is imposed.
4. Determine that there is a reasonable relationship between the amount of the fee and the public facility or portion of the public facility attributable to the development on which the fee is imposed.
5. Provide an annual accounting of all utilization of fee revenues and provide further finding each year that the relationship stated in the previous paragraph still exists if any portion of the fee remains unexpended, whether committed or uncommitted, in the School District's accounts five (5) or more years after it was collected.

In other words, AB 1600 limits the ability of a school district to levy School Fees unless (i) there is a need for the revenues to be generated by School Fees and (ii) there is a nexus or reasonable causal relationship between the need for School Fee revenues and the type of development project on which the School Fees are imposed. (The requirements of AB 1600 were clarified with the passage in 2006 of AB 2751, which codifies the findings of *Shapell Industries vs. Milpitas Unified School District*.) The Study will provide information necessary to establish such a nexus between School Fees and residential development.

C. AB 181

AB 181, enacted by the State in 1989, made significant changes in several State Codes, including Sections 53080 *et seq.* of the Government Code which was re-codified as Sections 17620 *et seq.* of the Education Code on January 1, 1998. Changes in Section 53080 included additional requirements and procedures for imposing School Fees and other conditions on new development. Specifically, AB 181 imposes more stringent nexus requirements on school districts that wish to levy School Fees on CID, as follows:

1. In order to levy a School Fee on CID, a formal study must be conducted to determine the impact of "the increased number of employees anticipated to result" from new CID on the "cost of providing school facilities within the School District".
2. Only that portion of the School Fee justified by the "nexus findings" contained in this study may be levied. Nexus findings must be made on an individual project basis or on the basis of categories of CID, and must "utilize employee generation estimates that are based on commercial/industrial factors within the school district." Categories to be evaluated may include, but are not limited to, office, retail, transportation, communications and utilities, light industrial, heavy industrial, research and development, and warehouse uses.
3. Starting in 1990, maximum School Fees for residential and CID will be subject to increases every two (2) years rather than annually.
4. An appeals procedure shall be established whereby the levy of School Fees on a commercial/industrial project may be appealed to the governing board of a school district. Grounds for an appeal must include, but are not limited to, improper project classification by commercial/industrial category, or the application of improper or inaccurate employee or student generation factors to the project.

In summary, AB 181 establishes additional requirements which must be satisfied by school districts prior to their levying School Fees on CID.

III. OBJECTIVE AND METHODOLOGY OF STUDY

The School District is projecting an increase in student enrollment attributable to new residential development in future years. This projected growth will create a demand for new school facilities within the School District and the need to incur significant facilities costs to meet that demand. As a result, the School District has determined that School Fees should be levied on development projects that have an impact on the School District. In particular, the School District has determined that School Fees must be levied on new commercial/industrial projects if findings can be made that such projects will lead to higher student enrollment and increased facilities costs. The objective of the Study is to provide a basis for such findings pursuant to the requirements of AB 181, the provisions of Section 66001 of the Government Code, and subdivision (e) of Section 17621 of the Education Code.

A. Overview of Methodology

In order to determine the nexus relationships identified in AB 181, the Study analyzes the various linkages between CID and (i) the need for school facilities, (ii) the cost of school facilities, and (iii) the amount of the School Fee that can justifiably be levied. The primary connections or linkages include the following:

1. Job creation (i.e., new CID within the School District creates new jobs);
2. Household formation (i.e., job creation within the School District leads to the formation of new households in the School District);
3. Student generation (i.e., household formation within the School District generates new students);
4. Facilities requirements (i.e., student generation within the School District leads to the need to incur additional costs for new school facilities); and
5. School Fee requirements (i.e., additional costs for new school facilities within the School District leads to the need to levy School Fees for new development).

The above linkages result in a series of impacts which (i) connect new CID with increased school facilities costs and (ii) connect increased school facilities costs with School Fees on CID buildings. These impacts are identified for different CID land use categories, based on a "prototypical unit" of 1,000 square feet of new commercial or industrial floor space for each category. These "linkage impacts" include five (5) major types:

1. Employment Impacts
2. Household Impacts
3. Student Generation Impacts
4. School Facilities Cost Impacts
5. Fee Revenues

The nature and components of these impacts are summarized in Section III.C, along with the key assumptions and data sources used in estimating their magnitude.

Analysis of the first four (4) linkage impacts provides an estimate of the gross school facilities cost impacts per 1,000 square feet of floor space for each CID category. Analysis and comparison of all five (5) impacts provide an estimate of (i) net school facilities cost impacts (i.e., gross school facilities cost impacts minus residential revenues) per 1,000 square feet of CID floor space and (ii) the maximum commercial/industrial School Fee that can be justified.

B. CID Land Use Categories

Linkage impacts are analyzed for the following CID land use categories:

1. Retail and Services
2. Office
3. Research and Development
4. Industrial/Warehouse/Manufacturing
5. Hospital
6. Hotel/Motel
7. Self-Storage

Retail and Services

The retail and services category includes commercial establishments which sell general merchandise, building materials, hard goods, apparel, and other items and services to consumers. Additional establishments in the retail and services category include nurseries, discount stores, restaurants, entertainment theme parks, new/used car sales facilities, service stations, supermarkets, banks, real estate sales offices, and similar uses.

Office

A general office building houses one (1) or more tenants and is the location where affairs of a business, commercial or industrial organization, professional person or firm are conducted. The building or buildings may be limited to one (1) tenant, either the owner or lessee, or contain a mixture of tenants including professional services, insurance companies, investment brokers, company headquarters, and services for the tenants such as a bank or savings and loan, a restaurant or cafeteria, and service retail and services facilities. There may be large amounts of space used for file storage or data processing.

The office category may also include medical offices that provide diagnoses and outpatient care on a routine basis, but which are unable to provide prolonged in-house medical/surgical care. A medical office is generally operated by either a single private physician or a group of doctors.

Research and Development

Research and development facilities are those primarily associated with the application of scientific research to the development of high technology products. Areas of concentration include materials, science, computer, electronic, and telecommunications products. Facilities may also contain offices and fabrication areas. Activities performed range from pure research to product development, testing, assembly, and distribution.

Industrial/Warehouse/Manufacturing

Warehouses are facilities that are primarily devoted to the storage of materials. They may also include office and maintenance areas. This category also includes buildings in which a storage unit or vault is rented for the storage of goods.

Manufacturing facilities are building structures where the primary activity is the conversion of raw materials or parts into finished products. Size and type of activity may vary substantially from one facility to another. In addition to actual production of goods, manufacturing facilities generally have office, warehouse, research and associated functions. This category includes light industrial facilities such as printing plants, material testing laboratories, assemblers of data processing equipment, and power stations.

Hospital

Hospital refers to any institution where medical or surgical care is given to non-ambulatory and ambulatory patients. The term does not however, refer to medical clinics (facilities that provide diagnoses and outpatient care only) or to nursing homes (facilities devoted to the care of persons unable to care for themselves).

Hotel/Motel

Hotels and motels are commercial establishments primarily engaged in providing lodging, or lodging and meals, for the general public. As defined by Government Code Section 65995(d), the hotel/motel category includes, but is not limited to, any hotel, motel, inn, tourist home, or other lodging for which the maximum term of occupancy does not exceed 30 days. It does not, however, include any residential hotel as defined by Section 50519(b)(1) of the Health and Safety Code.

Self-Storage

This category includes buildings in which a storage unit or vault is rented for the storage of goods and/or personal materials. This category may also include office areas associated with storage.

Note that CID land use categories may include different industry types. For example, firms in the transportation, communications, or utilities industries may be classified in up to six (6) of the seven (7) land use categories shown above. Similarly, retail firms may also occupy office or industrial space (e.g., for corporate headquarters or warehousing) and manufacturing firms may occupy retail space (e.g., factory retail outlets). In evaluating any given project, the School District should assign the project to whichever CID category is the predominant use within the project.

C. Linkage Impacts

Linkage impacts are estimated for "prototypical units" of 1,000 square feet of new commercial or industrial floor space. Separate impact estimates are made for each of the CID categories shown above, based primarily on differences in employment generation among these commercial/industrial uses.

As noted above, major linkage impacts include employment impacts, household formation impacts, student generation impacts, school facilities cost impacts, and residential revenues. The nature and components of these impacts are summarized below, along with the key assumptions and data sources used in their estimation.

C.1 Employment Impacts

Employment impacts for each land use category are represented by the estimated number of employees generated per 1,000 square feet of CID floor space. These impacts include potential on-site employees only.

Assumptions and Data Sources

Employment impact estimates are based on employment generation factors which indicate occupied building square footage per employee. Pursuant to Section 17621(e)(1)(B) of the Education Code, employment generation factors were derived from the report entitled "San Diego Traffic Generators" prepared by SANDAG.

C.2 Household Impacts

Household impacts are represented by the estimated number of households associated with each category of employment impacts per 1,000 square feet of CID floor space. Household impacts include the following components.

- Total household impacts (i.e., the estimated number of households established by on-site employees, wherever these households may be located, per 1,000 square feet of CID floor space);
- School district household impacts (i.e., the estimated number of total households that will be located within the School District per 1,000 square feet of CID floor space); and
- Net school district household impacts (i.e., the estimated number of school district households that will occupy new housing within the School District per 1,000 square feet of CID floor space).

Please note that net school district household impacts are a component of school district household impacts, which are in turn a component of total household impacts. Also note that only net school district households are assumed to generate potential new students, thereby increasing school facilities costs for the School District. This is the case because only net school district households reside in new housing units--which may create a net demand for new school facilities and generate potential fee revenues--compared to existing housing units, whose previous occupants may have already had school-age children and which generate no potential fee revenues.

Assumptions and Data Sources

Total household impact estimates are based on the average number of employed persons per household calculated from data provided by the Census.

School district household impact estimates are based on the propensity of employed persons to live and work within the School District. Information gathered by the Census and SACOG was used in this calculation.

Net school district household impacts are based on the propensity to occupy new housing units (i.e., the ratio of new home sales to total home sales in the School District's region). This ratio is estimated based on home sales data provided by CoreLogic.

C.3 Student Generation Impacts

Student generation impacts are calculated based on the estimated number of the School District's students associated with each category of net school district household impacts per 1,000 square feet of CID floor space. Separate student generation impacts are estimated for each school level (i.e., elementary school, middle school, and high school).

Inter-district transfer impacts are also calculated based on current employment within the School District and the current number of inter-district transfer students.

Assumptions and Data Sources

Student generation impacts are based on estimates of students per residential unit calculated by Cooperative Strategies. Student generation factors ("SGFs") are discussed in greater detail in Section VI. Inter-district data was provided by the School District while employment estimates are based on data provided by the Census.

C.4 School Facilities Costs Impacts

School facilities cost impacts are represented by the estimated gross school facilities cost impacts associated with each category of CID. Impacts are estimated for school facilities at each school level. These facilities cost impacts are based on the per-pupil grant amounts established by SB 50.

Assumptions and Data Sources

School facilities cost impacts were calculated by multiplying the additional school facilities needed to adequately house students generated from Future Units by estimated school facilities costs. School facilities costs are based on estimates prepared by Cooperative Strategies. For more information on school facilities costs, see the Residential Study.

C.5 Fee Revenues

Fee revenues for each land use category include the following components:

- Residential revenues associated with CID (i.e., residential revenues associated with each category of net school district household impacts per 1,000 square feet of commercial/industrial floor space); and
- Potential CID School Fee revenues (i.e., maximum CID School Fee revenues per 1,000 square feet of floor space).

Subtracting residential revenues from gross school facilities cost impacts for each CID category results in net school facilities cost impacts per 1,000 square feet of commercial/industrial floor space. These are the net school facilities costs that may have to be funded by CID School Fees.

Dividing net school facilities cost impacts by potential CID School Fee revenues for each CID category results in the percentage of the maximum CID School Fee that may be justifiably levied.

Assumptions and Data Sources

Residential revenue estimates of \$3,744 per unit in the north portion of the School District are based on the weighted average proposed School Fee of \$1.95 per square foot multiplied by the School District's weighted average square footage of 1,920 square feet.

Residential revenue estimates of \$7,808 per unit in the south portion of the School District are based on the weighted average proposed School Fee of \$3.61 per square foot multiplied by the School District's weighted average square footage of 2,163 square feet.

IV. FACILITIES CAPACITY AND COST ESTIMATES

In order to determine whether the School District's existing school facilities contain excess capacity to house students generated by future CID, Cooperative Strategies evaluated school facilities capacity and student enrollment for school year 2017/2018. In addition, Cooperative Strategies utilized information contained in the Residential Study to estimate the school facilities costs per student.

A. School Facilities Capacity

Collectively, the School District's school facilities in school year 2017/2018 have a capacity of 2,720 based on capacity information provided by the School District. Of these 2,720 existing seats, 1,095 are at school facilities located in north portion of the School District, while 1,625 are located within the south portion of the School District. The enrollment of the School District in school year 2017/2018 is 1,920 students, of which 766 students attend schools in the north portion of the School District, while 1,154 attend schools in the south portion of the School District. As shown in Table 1 below, the School District's facilities capacity exceeds student enrollment at all school levels in school year 2017/2018.

Table 1
Existing School Facilities Capacity and Student Enrollment

Area	School Level	2017/2018 Facilities Capacity	2017/2018 Student Enrollment ^[1]	Excess/ (Shortage) Capacity
North	Elementary School (Grades K-6)	433	305	128
	Middle School (Grades 7-8)	205	198	7
	High School (Grades 9-12)	457	263	194
North Total		1,095	766	329
South	Elementary School (Grades K-6)	701	520	181
	Middle School (Grades 7-8)	367	232	135
	High School (Grades 9-12)	557	402	155
South Total		1,625	1,154	471

[1] 2017/2018 student enrollment provided by the School District.

As indicated in Table 1, 309 surplus elementary school seats, 142 surplus middle school seats and 349 high school seats are available to accommodate the students anticipated to be generated from Future Units. For more information on how these surplus seats are addressed, please reference the Residential Study.

B. School Facilities Costs per Student

In order to calculate the total school facilities cost impacts per student generated by non-mitigated Future Units, Cooperative Strategies first determined the School District's school facilities needs required by Future Units. The school facilities needs for Future Units were determined by projecting student enrollment and analyzing existing school facilities. Based on the calculations included in the Residential Study, the School District will need to expand its existing elementary school, middle school and high school facilities, and construct central administrative and support facilities. Cooperative Strategies then utilized the estimated cost for the aforementioned facilities contained in the Residential Study.

As shown in Table 11 of the Residential Study, the total school facilities cost impacts are \$801,150 at the elementary school level and \$1,526,180 at the middle school level in the north portion of the School District, and \$3,097,780 at the elementary school level, \$565,222 at the middle school level, and \$2,601,979 at the high school level in the south portion of the School District. Table 2 shows the total school facilities cost impacts for future residential development, the projected number of students to be generated from Future Units, and the school facilities costs per student by school level and area.

**Table 2
Estimated School Facilities Cost Impacts per Student (2018\$)**

Area	School Level	Total School Facilities Cost Impacts	Projected Students Generated from Future Units	School Facilities Costs per Student
North	Elementary School	\$801,150	158	\$5,071
	Middle School	\$1,526,180	61	\$25,019
	High School	\$0	96	\$0
South	Elementary School	\$3,097,780	186	\$16,655
	Middle School	\$565,222	72	\$7,850
	High School	\$2,601,979	133	\$19,564

V. NEW RESIDENTIAL HOUSING OPPORTUNITIES WITHIN THE SCHOOL DISTRICT

To satisfy the nexus requirements, the Study must examine the extent to which new residential development can house a net increase in students generated by employment opportunities within the School District. This is because families of new employees within the School District who move into existing homes are assumed to be displacing families with identical numbers of students, thereby resulting in no net change in the School District's student enrollment. Only families moving into new homes, or families moving into existing homes where the displaced families are moving into new homes, can lead to an increase in the School District enrollment.

Projections of the number of Future Units to be built within the School District's boundaries were obtained from information provided by SACOG and local land developers. Based on this data, 2,701 Future Units are projected to be developed within the School District through calendar year 2035. Table 3 below shows the number of mitigated and non-mitigated Future Units by land use.

**Table 3
Future Units**

Area	Land Use	Mitigated Future Units	Non-Mitigated Future Units	Total Future Units
North	Single Family Detached	0	559	559
	Multi-family Attached	0	62	62
North Portion Total Units		0	621	621
South	Single Family Detached	1,038	741	1,779
	Multi-family Attached	240	61	301
South Portion Total Units		1,278	802	2,080

Furthermore, for more information on Future Units constructed in place of demolished residential units ("Reconstruction"), please reference the Residential Study.

VI. FINDINGS OF COMMERCIAL/INDUSTRIAL IMPACT ANALYSIS

This section presents the quantitative findings of the commercial/industrial nexus analysis summarized in Section III. In particular, this section presents estimates of the following:

- All "linkage impacts" discussed in Section III, by CID land use category.
- Gross school facilities cost impacts per 1,000 square feet of commercial/industrial floor space.
- Net school facilities cost impacts (i.e., gross school facility cost impacts minus residential revenues) per 1,000 square feet of commercial/industrial floor space.
- The percentage of the maximum CID School Fee per square foot allowed by law that can be justified to pay for new school facilities.

A. Employment Impacts

As indicated in Section III, employment impacts for different CID categories equal the estimated number of on-site employees generated per 1,000 square feet of commercial/industrial floor space. Consistent with the provisions of Section 17621(e)(1)(B) of the Education Code, employment impacts for each category are based on data from SANDAG. Employment factors utilized in the analysis are shown below

- Retail and Services--447 square feet per employee
- Office--286 square feet per employee
- Research and Development--329 square feet per employee
- Industrial/Warehouse/Manufacturing--371 square feet per employee
- Hospital--360 square feet per employee
- Hotel/Motel--883 square feet per employee
- Self-Storage—15,552 square feet per employee

The reciprocals of these factors indicate numbers of employees per square foot. Multiplying the reciprocals by 1,000 square feet results in employees per 1,000 square feet, or the employment impacts shown in Table 4.

**Table 4
Employment Impacts per 1,000 Square Feet**

CID Land Use Category	Employees per 1,000 Square Feet
Retail and Services	2.2371
Office	3.4965
Research and Development	3.0395
Industrial/Warehouse/Manufacturing	2.6954
Hospital	2.7778
Hotel/Motel	1.1325
Self-Storage	0.0643
<i>Source: SANDAG</i>	

B. Household Impacts

As noted in Section III, household impacts equal the estimated number of households associated with each category of employment impacts, per 1,000 square feet of commercial/industrial floor space. Household impacts include the following components:

- Total Household Impacts
- School District Household Impacts
- Net School District Household Impacts

B.1 Total Household Impacts

Total household impacts equal the number of households per 1,000 square feet of commercial/industrial floor space established by on-site employees, wherever these households may be located, and include households residing outside of the School District. These impacts are estimated based on an average of 0.8630 employed persons per household. Please note that due to the presence of age-restricted communities within School District, the ratio of employed persons per household is less than one.

This estimate was calculated by dividing the total number of employed people in the School District by the total number of households in the School District as provided by the Census.

Dividing employment impacts listed in Table 4 by this 0.8630 factor results in the total household impacts per 1,000 square feet of commercial/ industrial floor space shown in Table 5.

**Table 5
Total Household Impacts per 1,000 Square Feet CID**

CID Land Use Category	Total Household Impacts per 1,000 Square Feet
Retail and Services	2.5922
Office	4.0516
Research and Development	3.5220
Industrial/Warehouse/Manufacturing	3.1233
Hospital	3.2188
Hotel/Motel	1.3123
Self-Storage	0.0745

B.2 School District Household Impacts

School district household impacts equal the number of total households that locate within the School District per 1,000 square feet of CID floor space. To determine these impacts, Cooperative Strategies utilized data from the Census and SACOG. Based on this data, approximately 39.54 percent of the employed persons within the School District are estimated to live within the School District. This trend is expected to increase as new residential and CID projects are approved and additional homes and jobs are created within the School District.

Multiplying total household impacts shown in Table 5 by the estimated propensity to live and work within the School District factor of 39.54 percent results in the school district household impacts per 1,000 square feet of CID. These are shown in Table 6.

**Table 6
School District Household Impacts per 1,000 Square Feet CID**

CID Land Use Category	School District Household Impacts per 1,000 Square Feet
Retail and Services	1.0250
Office	1.6020
Research and Development	1.3926
Industrial/Warehouse/Manufacturing	1.2350
Hospital	1.2727
Hotel/Motel	0.5189
Self-Storage	0.0295

B.3 Net School District Household Impacts

Net school district household impacts equal the number of school district household impacts by CID category per 1,000 square feet of commercial/industrial floor space that will occupy new housing units within the School District. These impacts are based on the propensity to occupy new housing within the general area of the School District.

Data on recent resales and new home sales was obtained from CoreLogic. Based on this data, new home sales in the School District were estimated to equal 3.23 percent of the total housing units which will experience occupant turnover during the period considered in the Study.

Multiplying school district household impacts shown in Table 6 by 3.23 percent results in the net school district household impacts per 1,000 square feet of CID shown in Table 7. As noted in Section III, only net school district households are assumed to generate potential new students, thereby increasing school facilities costs to the School District.

Table 7
Net School District Household Impacts per 1,000 Square Feet CID

CID Land Use Category	Net School District Household Impacts per 1,000 Square Feet
Retail and Services	0.0331
Office	0.0517
Research and Development	0.0450
Industrial/Warehouse/Manufacturing	0.0399
Hospital	0.0411
Hotel/Motel	0.0168
Self-Storage	0.0010

C. Student Generation Impacts

As noted in Section III, student generation impacts equal the number of the School District's students associated with each category of CID space. Separate student generation impacts are estimated for each CID category and school level.

C.1 Residential Student Generation Impacts

In order to analyze the impact on the School District's student enrollment from Future Units, Cooperative Strategies calculated SGFs for SFD units and MFA units which include condominiums, townhomes, duplexes, triplexes, and apartments. The process of determining SGFs involved cross-referencing the School District's enrollment data against residential data from the County Assessors (see the Residential Study for more information). The resulting SGFs are shown in Table 8.

**Table 8
Student Generation Factors**

Area	School Level	SFD Units	MFA Units
North	Elementary School	0.2385	0.4030
	Middle School	0.0970	0.1102
	High School	0.1614	0.1048
North Portion Total		0.4969	0.6180
South	Elementary School	0.2385	0.1435
	Middle School	0.0932	0.0514
	High School	0.1691	0.1269
South Portion Total		0.5008	0.3218

To blend the SGFs of the two (2) land uses into a single SGF for each school level, the land uses were weighted in proportion to each type's percentage of the Future Units to be constructed within the School District. Applying these weighting factors yields the following blended SGFs.

**Table 9
Blended Student Generation Factors**

Area	School Level	Student Generation Factors
North	Elementary School	0.2550
	Middle School	0.0983
	High School	0.1557
North Portion Total		0.4107
South	Elementary School	0.2248
	Middle School	0.0872
	High School	0.1630
South Portion Total		0.3878

C.2 Total Student Generation Impacts

Multiplying net school district household impacts shown in Table 7 by the blended SGFs shown in Table 9 results in the average student generation impacts per 1,000 square feet of CID. These average student generation impacts are shown by school level in Table 10.

Table 10
Average Student Generation Impacts per 1,000 Square Feet CID

Area	CID Land Use Category	Elementary School Impacts	Middle School Impacts	High School Impacts	Total Student Generation Impacts ^[1]
North	Retail and Services	0.0084	0.0033	0.0052	0.0169
	Office	0.0132	0.0051	0.0080	0.0263
	Research and Development	0.0115	0.0044	0.0070	0.0229
	Industrial/Warehouse/Manufacturing	0.0102	0.0039	0.0062	0.0203
	Hospital	0.0105	0.0040	0.0064	0.0209
	Hotel/Motel	0.0043	0.0017	0.0026	0.0086
	Self-Storage	0.0003	0.0001	0.0002	0.0006
South	Retail and Services	0.0074	0.0029	0.0054	0.0157
	Office	0.0116	0.0045	0.0084	0.0245
	Research and Development	0.0101	0.0039	0.0073	0.0213
	Industrial/Warehouse/Manufacturing	0.0090	0.0035	0.0065	0.0190
	Hospital	0.0092	0.0036	0.0067	0.0195
	Hotel/Motel	0.0038	0.0015	0.0027	0.0080
	Self-Storage	0.0002	0.0001	0.0002	0.0005

[1] Numbers may not sum due to rounding.

C.3 Inter-District Transfer Impacts

The inter-district transfer rate is determined by calculating the ratio of student transfers into the School District's schools by the number of persons employed within its boundaries.

Based on information provided by the School District, student transfers into the School District due to parental employment total five (5) at the elementary school level, eight (8) at the middle school level, and six (6) at the high school level. Employment within the School District's area is estimated at 5,132 persons based on employment estimates provided by SACOG. Table 11 shows the inter-district transfer rate by school level.

**Table 11
Inter-District Transfer Rates**

School Level	Inter-District Transfer Rate
Elementary School	0.0021
Middle School	0.0016
High School	0.0012
Total	0.0049

In order to calculate total inter-district transfer impacts per 1,000 square feet of CID space, the inter-district transfer rate by school level in Table 11 must first be multiplied by the employment impact factors by CID land use category in Table 4. The resulting inter-district transfer impacts are displayed in Table 12.

**Table 12
Inter-District Transfer Impacts per 1,000 Square Feet CID**

CID Land Use Category	Elementary School Inter-District Impacts	Middle School Inter-District Impacts	High School Inter-District Impacts	Total Inter-District Impacts
Retail and Services	0.0047	0.0036	0.0027	0.0110
Office	0.0073	0.0056	0.0042	0.0171
Research and Development	0.0064	0.0049	0.0036	0.0149
Industrial/Warehouse/Manufacturing	0.0057	0.0043	0.0032	0.0132
Hospital	0.0058	0.0044	0.0033	0.0135
Hotel/Motel	0.0024	0.0018	0.0014	0.0056
Self-Storage	0.0001	0.0001	0.0001	0.0003

C.4 Total Student Generation Impacts

To determine the total student generation impacts of CID on the School District, the average student generation impacts from Table 10 are added to the inter-district transfer impacts from Table 12. The resulting total student generation impacts are displayed in Table 13.

Table 13
Total Student Generation Impacts per 1,000 Square Feet CID

Area	CID Land Use Category	Total Elementary School Impacts	Total Middle School Impacts	Total High School Impacts	Total Student Generation Impacts ^[1]
North	Retail and Services	0.0131	0.0069	0.0079	0.0279
	Office	0.0205	0.0107	0.0122	0.0434
	Research and Development	0.0179	0.0093	0.0106	0.0378
	Industrial/Warehouse/Manufacturing	0.0159	0.0082	0.0094	0.0335
	Hospital	0.0163	0.0084	0.0097	0.0344
	Hotel/Motel	0.0067	0.0035	0.0040	0.0142
	Self-Storage	0.0004	0.0002	0.0003	0.0009
South	Retail and Services	0.0121	0.0065	0.0081	0.0267
	Office	0.0189	0.0101	0.0126	0.0416
	Research and Development	0.0165	0.0088	0.0109	0.0362
	Industrial/Warehouse/Manufacturing	0.0147	0.0078	0.0097	0.0322
	Hospital	0.0150	0.0080	0.0100	0.0330
	Hotel/Motel	0.0062	0.0033	0.0041	0.0136
	Self-Storage	0.0003	0.0002	0.0003	0.0008

[1] Numbers may not sum due to rounding.

D. Gross School Facilities Cost Impacts

As noted in Section III, school facilities cost impacts equal the gross school facilities cost impacts (exclusive of residential revenues) associated with the total student generation impact of each CID category. These impact estimates are derived from the school facilities costs per student shown in Table 2 and the total student generation impacts shown in Table 13. Multiplying the total student generation impacts by the costs per student results in the gross school facilities cost impacts per 1,000 square feet shown in Table 14.

Table 14
Gross School Facilities Cost Impacts per 1,000 Square Feet CID (2018\$)

Area	CID Land Use Category	Elementary School Impacts	Middle School Impacts	High School Impacts	Gross School Facilities Cost Impacts ^[1]
North	Retail and Services	\$66	\$173	\$0	\$239
	Office	\$104	\$268	\$0	\$372
	Research and Development	\$91	\$233	\$0	\$324
	Industrial/Warehouse/Manufacturing	\$81	\$205	\$0	\$286
	Hospital	\$83	\$210	\$0	\$293
	Hotel/Motel	\$34	\$88	\$0	\$122
	Self-Storage	\$2	\$5	\$0	\$7
South	Retail and Services	\$202	\$51	\$158	\$411
	Office	\$315	\$79	\$247	\$641
	Research and Development	\$275	\$69	\$213	\$557
	Industrial/Warehouse/Manufacturing	\$245	\$61	\$190	\$496
	Hospital	\$250	\$63	\$196	\$509
	Hotel/Motel	\$103	\$26	\$80	\$209
	Self-Storage	\$5	\$2	\$6	\$13

[1] Numbers may not sum due to rounding.

E. Fee Revenues

As noted in Section III, fee revenues include two (2) components: residential revenues and potential CID School Fee revenues.

E.1 Residential Revenues and Net School Facility Costs

Residential revenues equal the maximum revenues from residential development associated with each category of net school district households per 1,000 square feet of CID floor space. These revenues are derived from (i) the School District's proposed weighted average School Fee of \$1.95 per square foot multiplied by the School District's weighted average square footage for residential units of 1,920 square feet in the north portion of the School District and (ii) the School District's weighted average proposed School Fee of \$3.61 per square foot multiplied by the School District's weighted average square footage for residential units of 2,163 square feet in the south portion of the School District. Based on this calculation, the residential revenues per unit in the School District are estimated to be \$3,744 in the north portion of the School District, and \$7,808 in the south portion of the School District. Multiplying net school district household impacts shown in Table 7 by residential revenues results in the residential revenues per 1,000 square feet of CID floor space shown in Table 15.

**Table 15
Residential Revenues per 1,000 Square Feet CID (2018\$)**

Area	CID Land Use Category	Net School District Household Impacts	Average Residential Revenues	Residential Revenues
North	Retail and Services	0.0331	\$3,744	\$124
	Office	0.0517	\$3,744	\$194
	Research and Development	0.0450	\$3,744	\$168
	Industrial/Warehouse/Manufacturing	0.0399	\$3,744	\$149
	Hospital	0.0411	\$3,744	\$154
	Hotel/Motel	0.0168	\$3,744	\$63
	Self-Storage	0.0010	\$3,744	\$4
South	Retail and Services	0.0331	\$7,808	\$258
	Office	0.0517	\$7,808	\$404
	Research and Development	0.0450	\$7,808	\$351
	Industrial/Warehouse/Manufacturing	0.0399	\$7,808	\$312
	Hospital	0.0411	\$7,808	\$321
	Hotel/Motel	0.0168	\$7,808	\$131
	Self-Storage	0.0010	\$7,808	\$8

E.2 Net School Facilities Cost Impacts

In order to calculate the net school facilities cost impacts per 1,000 square feet of CID, the residential revenues shown in Table 15 were subtracted from the gross school facilities cost impacts shown in Table 14. The results are the net school facilities cost impacts that must be funded by CID School Fees. The net school facilities cost impacts are shown in Table 16.

Table 16
Net School Facilities Cost Impacts per 1,000 Square Feet of CID (2018\$)

Area	CID Land Use Category	Gross School Facilities Cost Impacts	Residential Revenues	Net School Facilities Cost Impacts^[1]
North	Retail and Services	\$239	\$124	\$115
	Office	\$372	\$194	\$178
	Research and Development	\$324	\$168	\$156
	Industrial/Warehouse/Manufacturing	\$286	\$149	\$137
	Hospital	\$293	\$154	\$139
	Hotel/Motel	\$122	\$63	\$59
	Self-Storage	\$7	\$4	\$3
South	Retail and Services	\$411	\$258	\$153
	Office	\$641	\$404	\$237
	Research and Development	\$557	\$351	\$206
	Industrial/Warehouse/Manufacturing	\$496	\$312	\$184
	Hospital	\$509	\$321	\$188
	Hotel/Motel	\$209	\$131	\$78
	Self-Storage	\$13	\$8	\$5

[1] Numbers may not sum due to rounding.

E.3 Potential Commercial/Industrial School Fee Revenues

Potential commercial/industrial School Fee revenues equals \$610 per 1,000 square feet of commercial/industrial development. This School Fee is based on the current maximum commercial/industrial School Fee of \$0.61 per square foot.

F. Justification of Commercial/Industrial School Fees

Dividing net school facilities cost impacts shown in Table 16 by \$610 for each land use category results in the cost-revenue ratios shown in Table 17. The cost-revenue ratios determine whether the maximum CID School Fee can be justified. In calculating the ratios, only net school facilities cost impacts are considered in comparison to the CID School Fee revenues.

**Table 17
Cost Revenue Ratios**

Area	CID Land Use Category	Cost-Revenue Ratio	Maximum CID School Fee per Square Foot
North	Retail and Services	0.1885	\$0.115
	Office	0.2918	\$0.178
	Research and Development	0.2557	\$0.156
	Industrial/Warehouse/Manufacturing	0.2246	\$0.137
	Hospital	0.2279	\$0.139
	Hotel/Motel	0.0967	\$0.059
	Self-Storage	0.0049	\$0.003
South	Retail and Services	0.2508	\$0.153
	Office	0.3885	\$0.237
	Research and Development	0.3377	\$0.206
	Industrial/Warehouse/Manufacturing	0.3016	\$0.184
	Hospital	0.3082	\$0.188
	Hotel/Motel	0.1279	\$0.078
	Self-Storage	0.0082	\$0.005

On January 24, 2018, the SAB increased the maximum CID School Fee authorized by Section 17620 of the Education Code from \$0.56 to \$0.61 per square foot for unified school districts. This amount represents the maximum the School District can receive from new CID. Justification of the CID School Fee is based on a comparison of net school facilities cost impacts with the maximum CID School Fee revenues of \$610 per 1,000 square feet. As shown in Table 18 the School District is justified in levying:

Table 18
Maximum Proposed School Fee per Square Foot of CID (2018\$)

CID Land Use Category	North Portion of School District	South Portion of School District
Retail and Services	\$0.115	\$0.153
Office	\$0.178	\$0.237
Research and Development	\$0.156	\$0.206
Industrial/Warehouse/Manufacturing	\$0.137	\$0.184
Hospital	\$0.139	\$0.188
Hotel/Motel	\$0.059	\$0.078
Self-Storage	\$0.003	\$0.005

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BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: September 11, 2018 Attachments: X

From: Elizabeth Keema-Aston, Chief Business Officer Item Number: 13

SUBJECT Resolution #752 adopting the 2017-18 Appropriations Action: X
Gann Limit Calculation Consent Action: _____
Information Only: _____

Background:

Government Code Section 7910 and Education Code Section 42132 require that each public school district annually calculate its statutory appropriations limit (Gann Limit).

The purpose of the Gann Initiative was to create a historic index against which increases in state and local government spending can be measured. It also creates a ceiling for public agency spending. The ceiling is adjusted annually for population and inflation factors.

Status: Staff has prepared the calculation required to determine the Gann Limit for the District. Upon adoption by the Board of Trustees, the calculation is reported Sacramento County Office of Education who in turn forwards the information to the California Department of Finance.

Presenter: Elizabeth Keema-Aston, Chief Business Officer

Other People Who Might Be Present: Not Applicable

Cost &/or Funding Sources: Not Applicable

Recommendation:

That the Board approve resolution # 752 adopting the 2017-18 Gann Limit calculations

Time: 2 mins.

**RIVER DELTA UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 752**

Resolution Adopting the 2017-18 Gann Appropriations Limit

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the River Delta Unified School District must establish a revised Gann Limit for the 2017-18 fiscal year and a projected Gann Limit for the 2017-18 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the River Delta Unified School District does provide public notice that the attached calculations and documentation of the Gann Limits are made in accord with applicable constitutional and statutory law;

BE IT FURTHER RESOLVED that this Board of Trustees of the River Delta Unified School District does hereby declare that the appropriations in the Budget for the 2017-18 and 2018-19 fiscal years do not exceed the limitations imposed by Proposition 4;

BE IT ALSO RESOLVED that the Superintendent, or his/her designee, will provide copies of this resolution along with the appropriate attachments to interested citizens of the River Delta Unified School District.

PASSED AND ADOPTED the 11th day of September, 2018 by the Board of Trustees of the River Delta Unified School District of Sacramento County, California, by the following vote:

AYES:
NOES:
ABSENT:
ABSTENTIONS:

IN WITNESS WHEREOF, I, Marilyn Riley, Clerk of the Board of Trustees of the River Delta Unified School District of Sacramento County, California, certify that the foregoing is a full, true, and correct copy of Resolution No. 752 adopted by the said Board at a Regular Business meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Marilyn Riley, Clerk
Board of Trustees
River Delta Unified School District

September 11, 2018
(Date)

	2017-18 Calculations			2018-19 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
A. PRIOR YEAR DATA (2016-17 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2016-17 Actual			2017-18 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	12,216,758.78		12,216,758.78			12,459,809.24
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	1,846.45		1,846.45			1,816.18
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2016-17			Adjustments to 2017-18		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)		0.00				0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA (2017-18 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	2017-18 P2 Report			2018-19 P2 Estimate		
1. Total K-12 ADA (Form A, Line A6)	1,816.18		1,816.18	1,816.18		1,816.18
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			1,816.18			1,816.18
C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED TAXES AND SUBVENTIONS (Funds 01, 09, and 62)	2017-18 Actual			2018-19 Budget		
1. Homeowners' Exemption (Object 8021)	51,464.17		51,464.17	81,119.00		81,119.00
2. Timber Yield Tax (Object 8022)	0.41		0.41	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	9,899,108.61		9,899,108.61	10,073,410.00		10,073,410.00
5. Unsecured Roll Taxes (Object 8042)	891,822.10		891,822.10	897,236.00		897,236.00
6. Prior Years' Taxes (Object 8043)	361,964.53		361,964.53	(7,230.00)		(7,230.00)
7. Supplemental Taxes (Object 8044)	91,564.55		91,564.55	99,975.00		99,975.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	352,001.03		352,001.03	248,067.00		248,067.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	3,665.01		3,665.01	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	149,807.51		149,807.51	432,506.00		432,506.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	11,801,397.92	0.00	11,801,397.92	11,825,083.00	0.00	11,825,083.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	11,801,397.92	0.00	11,801,397.92	11,825,083.00	0.00	11,825,083.00

	2017-18 Calculations			2018-19 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
EXCLUDED APPROPRIATIONS						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			295,064.65			301,801.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			295,064.65			301,801.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	8,124,511.00		8,124,511.00	8,949,954.00		8,949,954.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	(203,277.00)		(203,277.00)	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	7,921,234.00	0.00	7,921,234.00	8,949,954.00	0.00	8,949,954.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	22,777,983.25		22,777,983.25	23,777,867.00		23,777,867.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	79,417.68		79,417.68	40,000.00		40,000.00
APPROPRIATIONS LIMIT CALCULATIONS						
D. PRELIMINARY APPROPRIATIONS LIMIT			2017-18 Actual			2018-19 Budget
1. Revised Prior Year Program Limit (Lines A1 plus A6)			12,216,758.78			12,459,809.24
2. Inflation Adjustment			1.0369			1.0367
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.9836			1.0000
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			12,459,809.24			12,917,084.24
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			11,801,397.92			11,825,083.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			217,941.60			217,941.60
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			953,475.97			1,393,802.24
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			953,475.97			1,393,802.24
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			44,626.72			22,274.77
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			11,846,024.64			11,847,357.77
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			908,849.25			1,371,527.47
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			11,846,024.64			
b. State Subventions (Line D8)			908,849.25			
c. Less: Excluded Appropriations (Line C23)			295,064.65			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			12,459,809.24			

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: September 11, 2018 Attachments: X
From: Elizabeth Keema-Aston, Chief Business Officer Item Number: 14

SUBJECT Action: X
Request Approval of Unaudited Actual Financial Report for FY 2017-18 Consent Action: _____
Information Only: _____

Background:

School districts are required to prepare an annual financial report showing actual revenue received and actual expenditures made for the prior fiscal year 2017-18. The governing board is required to adopt the Unaudited Actual report, which is then submitted to the County Superintendent of Schools Office and the California Department of Education for review. Following completion of the Unaudited Actuals report, an audit of the district's financial condition as of June 30, 2018 is conducted by the district's independent auditors, Crowe Horwath.

Status:

Presenter: Elizabeth Keema-Aston, Chief Business Officer

Other People Who Might Be Present: Not Applicable

Cost &/or Funding Sources Not Applicable

Recommendation:

That the board approves the Unaudited Actuals Financial Report for Fiscal Year 2017-18

Time: 10 mins.

Unrestricted General Fund

Salary & Benefits:

In Fiscal Year 2017-18 the Salaries increased on all salary schedules by 3.00% retroactive to July 1, 2017 with an increase of \$144 towards Health and Welfare benefits starting January 31, 2018. STRS and PERS employer contributions also increased by 1.85% and 1.11%, respectively.

Operating Expenses:

All Other Operating Expenses decreased over prior year, due to a pause in the textbook adoption. In Fiscal Year 2016-17 the District purchased two new buses. No buses were purchased in Fiscal Year 2017-18 which is reflected in the decrease of total expenses for All Other Operating Expenses.

General Fund Contributions to Restricted Program:

The Unrestricted General Fund Contribution to programs such as Special Education, Transportation and Routine Repairs and Maintenance increased by \$209,076.

Ending Fund Balance:

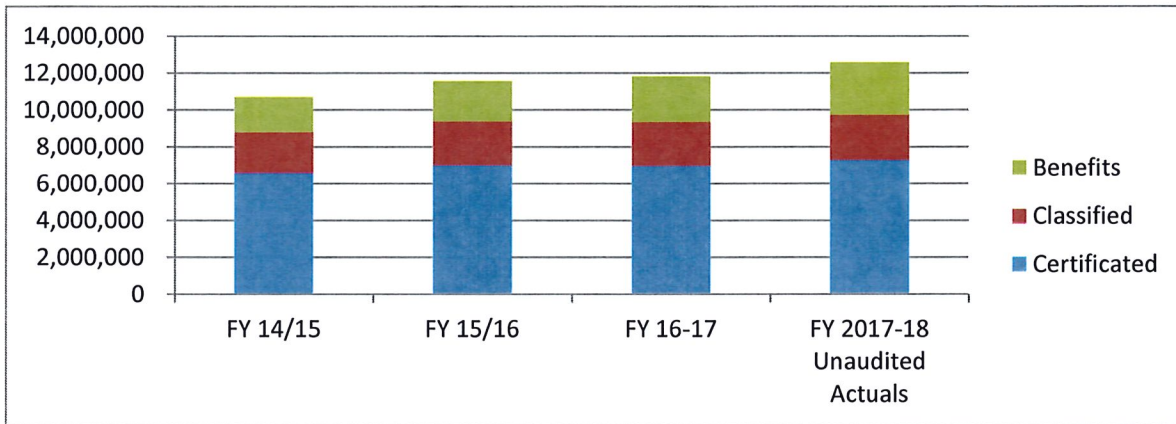
The Ending Fund Balance after Non-spendable and Reserve for Economic Uncertainties prior to other assignments is \$3,988,372. The other assignments total \$3,037,186 leaving \$951,186 unassigned.

Enrollment and ADA:

Enrollment in 2017-18 was 1910 for October CBEDS. By the end of the year enrollment had declined to 1802. P-2 ADA was 1,816.18, we are anticipating to maintain this level. Future growth is anticipated in the next few years as the Encore Liberty development continues.

SALARIES

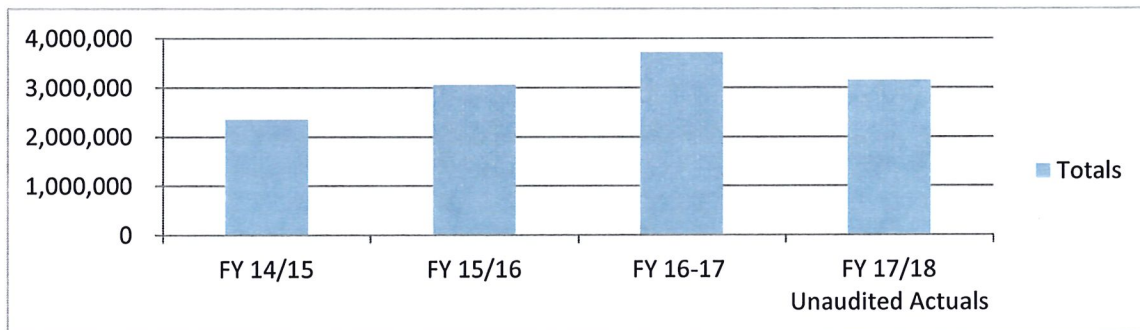
Unrestricted General Fund



	FY 14/15	FY 15/16	FY 16-17	FY 2017-18 Unaudited Actuals	FY 2018-19 Budget
Salaries/FB					
Certificated	6,560,941	6,970,723	6,942,874	7,251,172	7,413,881
Classified	2,226,962	2,388,711	2,388,040	2,464,411	2,648,120
Benefits	1,893,281	2,198,611	2,476,630	2,847,990	3,294,371
Totals	10,681,184	11,558,045	11,807,544	12,563,573	13,356,372
+/- Change	552,496	876,861	249,499	756,029	792,799

ALL OTHER OPERATING EXPENSES

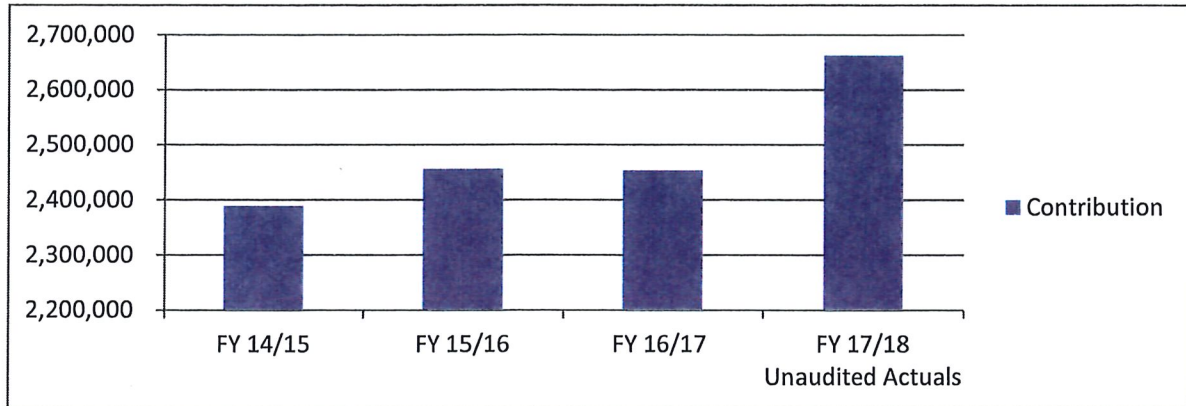
Unrestricted General Fund



	FY 14/15	FY 15/16	FY 16-17	FY 17/18 Unaudited Actuals	FY 18-19 Budget
Operating Expenses					
Totals	2,355,026	3,056,395	3,718,528	3,151,338	3,433,346
+/- Change	(115,076)	701,369	662,133	(567,190) ★	282,008

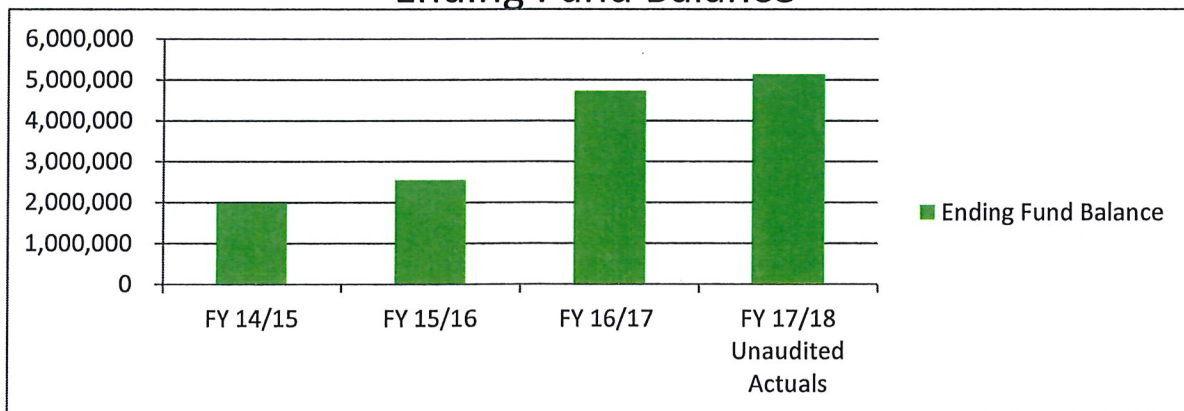
★ (includes objects 4000-7399, and tranfers out 7600-7629)
 ★ includes removal of 2 buses and pause in the textbook adoption

UNRESTRICTED General Fund Contribution



	FY 14/15	FY 15/16	FY 16/17	FY 17/18 Unaudited Actuals	FY 18-19 Budget
Contribution	2,389,087	2,456,398	2,452,971	2,662,048	3,137,674
+/- Change	683,524	67,311	(3,427)	209,076	475,626

UNRESTRICTED Ending Fund Balance

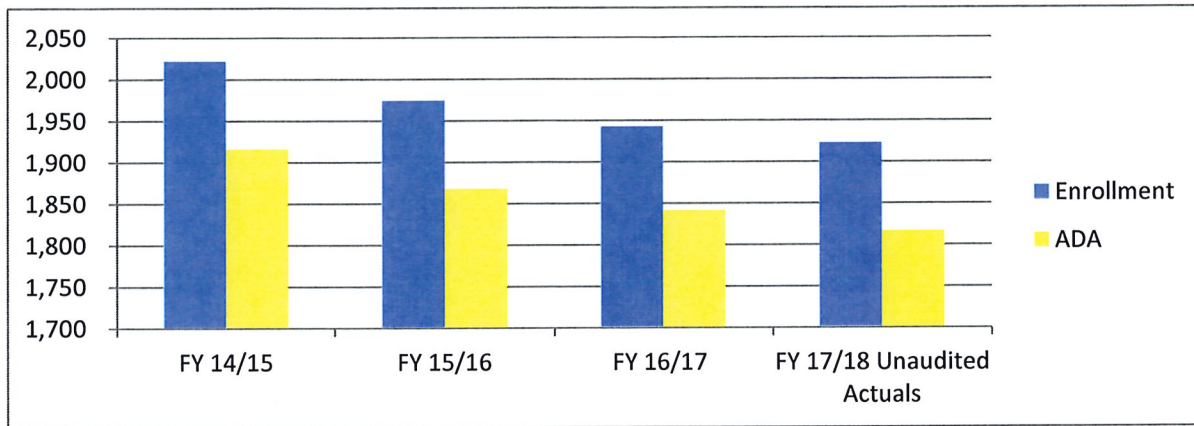


	FY 14/15	FY 15/16	FY 16/17	FY 17/18 Unaudited Actuals	Budget
Ending Fund Balance	1,971,946	2,540,685	4,726,917	5,136,358	5,407,828
+/- Change	571,115	568,739	2,186,232	409,441	271,470

Does not include Reserve for Economic Uncertainties

FY 16-17 EFB included 1.7M for Facility Projects.

ENROLLMENT and ADA



	FY 14/15	FY 15/16	FY 16/17	FY 17/18 Unaudited Actuals	FY 18/19 Budget
Enrollment	2,022	1,974	1,942	1,922	1,910
ADA	1,915	1,867	1,841	1,816	1,816
ADA %	94.71%	94.58%	94.80%	94.48%	95.08%
					<i>Estimate</i>

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2017-18 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed: _____

Date of Meeting: Sep 11, 2018

Clerk/Secretary of the Governing Board
(Original signature required)

To the Superintendent of Public Instruction:

2017-18 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed: _____

Date: _____

County Superintendent/Designee
(Original signature required)

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

For School District:

Debbie Wilkins

Elizabeth Keema-Aston

Name

Name

Coordinator of District Fiscal Services

Chief Business Officer

Title

Title

(916) 228-2294

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Telephone

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E-mail Address

E-mail Address

Unaudited Actuals
FINANCIAL REPORTS
2017-18 Unaudited Actuals
Summary of Unaudited Actual Data Submission

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)	59.31%
	CEA Deficiency Amount Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	\$0.00
ESMOE	Every Student Succeeds Act (ESSA) Maintenance of Effort (MOE) Determination If MOE Not Met, the 2019-20 apportionment may be reduced by the lesser of the following two percentages: MOE Deficiency Percentage - Based on Total Expenditures MOE Deficiency Percentage - Based on Expenditures Per ADA	MOE Met
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1 If this amount is not zero, it represents an increase to your Appropriations Limit. The Department of Finance must be notified of increases within 45 days of budget adoption.	\$0.00
	Adjusted Appropriations Limit	\$12,459,809.24
	Appropriations Subject to Limit	\$12,459,809.24
	These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.	
ICR	Preliminary Proposed Indirect Cost Rate Fixed-with-carry-forward indirect cost rate for use in 2019-20, subject to CDE approval.	6.19%

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Unaudited Actuals
2017-18 Unaudited Actuals
Technical Review Checks

River Delta Joint Unified

Sacramento County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

GENERAL LEDGER CHECKS

OBJ-POSITIVE - (W) - The following objects have a negative balance by resource, by fund: EXCEPTION

<u>FUND</u>	<u>RESOURCE</u>	<u>OBJECT</u>	<u>VALUE</u>
12	6105	8660	-76.00
Explanation:Negative Interest			
13	5310	8699	-3,479.86
Explanation:Over-stated at previous year-end			

SUPPLEMENTAL CHECKS

EXPORT CHECKS

Checks Completed.

Substantiation of Need for Assigned and Unassigned Ending Fund Balances in Excess of Minimum Recommended Reserves

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties..

Combined and Unassigned/Unappropriated Fund Balances (Resources 0000-1999, Objects 9780, 9789 and 9790)			
Form	Fund		2018-19 Budget
01	General Fund/County School Service Fund	Form 01	\$5,407,828.23
01	Non-Spendables	Form 01	(\$15,001.39)
17	Special Reserve Fund for Other Than Capital Outlay Projects	Form 17	\$69,406.64
Total Assigned and Unassigned Ending Fund Balances			\$5,462,233.48
District Standard Reserve Level including Board Authorized Reserve			Form 01CS Line 10B-4 3%
Less District Minimum Recommended Reserve for Economic Uncertainties			Form 01CS Line 10B-7 \$705,192.00
Remaining Balance to Substantiate Need			\$4,757,041.48

Substantiation of Need for Fund Balances in Excess of Minimum Recommended Reserve for Economic Uncertainties		Amount
Fund	Descriptions	
01	Board approved additional 2% for Reserve for Economic Uncertainties	\$470,128.00
01	2019-20 Textbook adoption	\$300,000.00
01	18-19 Textbook Augmentation	\$150,000.00
01	18-19 Fed/State LCAP Position	\$133,000.00
01	17-18 Actuarial Determined Contribution (ADC) to OPEB Irrevocable Trust GASB 75	\$440,485.00
01	18-19 Actuarial Determined Contribution (ADC) to OPEB Irrevocable Trust GASB 75	\$451,905.00
01	19-20 Actuarial Determined Contribution (ADC) to OPEB Irrevocable Trust GASB 75	\$466,796.00
01	19-20 District Facility Roof Repairs	\$725,000.00
01	18-19 Phone Contingency	\$65,000.00
01	18-19 Facility Repairs Contingency	\$50,000.00
01	18-19 Cafeteria upgrades	\$25,000.00
01	19-20 Delta HS Asphalt	\$230,000.00
17	Unappropriated funds in fund 17- for non capitalized expenses	\$69,406.64
Insert Lines above as needed		
Total of Substantiated Needs		\$3,576,720.64
Remaining Unsubstantiated Balance		\$1,180,320.84

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals			2018-19 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LCFF Sources		8010-8099	17,670,540.99	0.00	17,670,540.99	18,720,394.00	0.00	18,720,394.00	5.9%
2) Federal Revenue		8100-8299	13,000.00	1,048,418.78	1,061,418.78	0.00	901,098.00	901,098.00	-15.1%
3) Other State Revenue		8300-8599	690,523.91	1,700,379.22	2,390,903.13	1,064,273.00	1,527,439.00	2,591,712.00	8.4%
4) Other Local Revenue		8600-8799	412,335.25	1,242,785.10	1,655,120.35	414,195.00	1,150,468.00	1,564,663.00	-5.5%
5) TOTAL, REVENUES			18,786,400.15	3,991,583.10	22,777,983.25	20,198,862.00	3,579,005.00	23,777,867.00	4.4%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	7,251,171.76	1,615,041.70	8,866,213.46	7,413,881.00	1,605,396.00	9,019,277.00	1.7%
2) Classified Salaries		2000-2999	2,464,411.43	1,384,412.80	3,848,824.23	2,648,120.00	1,427,146.00	4,075,266.00	5.9%
3) Employee Benefits		3000-3999	2,847,990.09	1,542,269.90	4,390,259.99	3,294,371.00	1,747,955.00	5,042,326.00	14.9%
4) Books and Supplies		4000-4999	562,936.94	467,210.14	1,030,147.08	963,437.00	428,120.00	1,391,557.00	35.1%
5) Services and Other Operating Expenditures		5000-5999	2,275,393.95	1,243,162.91	3,518,556.86	2,177,341.00	1,459,026.00	3,636,367.00	-3.3%
6) Capital Outlay		6000-6999	55,549.33	617,511.79	673,061.12	42,000.00	5,000.00	47,000.00	-93.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	46,246.70	0.00	46,246.70	30,000.00	0.00	30,000.00	-35.1%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(87,915.58)	75,154.59	(12,760.99)	(56,432.00)	44,036.00	(12,396.00)	-2.9%
9) TOTAL, EXPENDITURES			15,415,784.62	6,944,763.83	22,360,548.45	16,512,718.00	6,716,679.00	23,229,397.00	3.9%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)									
			3,370,615.53	(2,953,180.73)	417,434.80	3,686,144.00	(3,137,674.00)	548,470.00	31.4%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	299,127.12	0.00	299,127.12	277,000.00	0.00	277,000.00	-7.4%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(2,662,047.58)	2,662,047.58	0.00	(3,137,674.00)	3,137,674.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(2,961,174.70)	2,662,047.58	(299,127.12)	(3,414,674.00)	3,137,674.00	(277,000.00)	-7.4%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals			2018-19 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			409,440.83	(291,133.15)	118,307.68	271,470.00	0.00	271,470.00	129.5%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	4,726,917.40	1,017,688.71	5,744,606.11	5,136,358.23	726,555.56	5,862,913.79	2.1%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,726,917.40	1,017,688.71	5,744,606.11	5,136,358.23	726,555.56	5,862,913.79	2.1%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,726,917.40	1,017,688.71	5,744,606.11	5,136,358.23	726,555.56	5,862,913.79	2.1%
2) Ending Balance, June 30 (E + F1e)			5,136,358.23	726,555.56	5,862,913.79	5,407,828.23	726,555.56	6,134,383.79	4.6%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	15,001.39	0.00	15,001.39	15,001.39	0.00	15,001.39	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	726,555.56	726,555.56	0.00	726,555.56	726,555.56	0.0%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	3,490,380.00	0.00	3,490,380.00	3,507,314.00	0.00	3,507,314.00	0.5%
Board Approved Additional 2% Reserve	0000	9780	453,194.00		453,194.00				
2019-20 Textbook Adoption	0000	9780	300,000.00		300,000.00				
18-19 Textbook Augmentation	0000	9780	150,000.00		150,000.00				
18-19 Fed/State LCAP Position	0000	9780	133,000.00		133,000.00				
17-18 Actuarial Determined Contribution	0000	9780	440,485.00		440,485.00				
18-19 Actuarial Determined Contribution	0000	9780	451,905.00		451,905.00				
19-20 Actuarial Determined Contribution	0000	9780	466,796.00		466,796.00				
19-20 District Facility Roof Repairs	0000	9780	725,000.00		725,000.00				
18-19 Phone Contingency	0000	9780	65,000.00		65,000.00				
18-19 Facility Repairs Contingency	0000	9780	50,000.00		50,000.00				
18-19 Cafeteria Upgrade	0000	9780	25,000.00		25,000.00				
19-20 Delta HS School Asphalt	0000	9780	230,000.00		230,000.00				
Board Approved additional 2% Reserve	0000	9780				470,128.00		470,128.00	
2019-20 Textbook Adoption	0000	9780				300,000.00		300,000.00	
18-19 Textbook Augmentation	0000	9780				150,000.00		150,000.00	
18-19 Fed/State LCAP Position	0000	9780				133,000.00		133,000.00	
17-18 Actuarial Determined Contribution	0000	9780				440,485.00		440,485.00	
18-19 Actuarial Determined Contribution	0000	9780				451,905.00		451,905.00	
19-20 Actuarial Determined Contribution	0000	9780				466,796.00		466,796.00	
19-20 District Facility Roof Repairs	0000	9780				725,000.00		725,000.00	
18-19 Phone Contingency	0000	9780				65,000.00		65,000.00	
18-19 Facility Repairs Contingency	0000	9780				50,000.00		50,000.00	
18-19 Cafeteria Upgrades	0000	9780				25,000.00		25,000.00	
19-20 Delta HS Asphalt	0000	9780				230,000.00		230,000.00	
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	679,791.00	0.00	679,791.00	705,192.00	0.00	705,192.00	3.7%
Unassigned/Unappropriated Amount		9790	951,185.84	0.00	951,185.84	1,180,320.84	0.00	1,180,320.84	24.1%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals			2018-19 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
G. ASSETS									
1) Cash									
a) in County Treasury		9110	5,787,495.92	488,892.08	6,276,388.00				
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00				
b) in Banks		9120	401.37	0.00	401.37				
c) in Revolving Cash Account		9130	15,001.39	0.00	15,001.39				
d) with Fiscal Agent/Trustee		9135	0.00	0.00	0.00				
e) Collections Awaiting Deposit		9140	0.00	0.00	0.00				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	174,883.45	697,650.00	872,533.45				
4) Due from Grantor Government		9290	0.00	0.00	0.00				
5) Due from Other Funds		9310	82,874.18	0.00	82,874.18				
6) Stores		9320	0.00	0.00	0.00				
7) Prepaid Expenditures		9330	0.00	0.00	0.00				
8) Other Current Assets		9340	0.00	0.00	0.00				
9) TOTAL, ASSETS			6,060,656.31	1,186,542.08	7,247,198.39				
H. DEFERRED OUTFLOWS OF RESOURCES									
1) Deferred Outflows of Resources		9490	0.00	0.00	0.00				
2) TOTAL, DEFERRED OUTFLOWS			0.00	0.00	0.00				
I. LIABILITIES									
1) Accounts Payable		9500	799,719.96	233,264.54	1,032,984.50				
2) Due to Grantor Governments		9590	0.00	0.00	0.00				
3) Due to Other Funds		9610	124,578.12	13,605.00	138,183.12				
4) Current Loans		9640	0.00	0.00	0.00				
5) Unearned Revenue		9650	0.00	213,116.98	213,116.98				
6) TOTAL, LIABILITIES			924,298.08	459,986.52	1,384,284.60				
J. DEFERRED INFLOWS OF RESOURCES									
1) Deferred Inflows of Resources		9690	0.00	0.00	0.00				
2) TOTAL, DEFERRED INFLOWS			0.00	0.00	0.00				
K. FUND EQUITY									
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			5,136,358.23	726,555.56	5,862,913.79				

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals			2018-19 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
LCFF SOURCES									
Principal Apportionment State Aid - Current Year		8011	7,388,780.00	0.00	7,388,780.00	8,501,778.00	0.00	8,501,778.00	15.1%
Education Protection Account State Aid - Current Year		8012	735,731.00	0.00	735,731.00	448,176.00	0.00	448,176.00	-39.1%
State Aid - Prior Years		8019	(203,277.00)	0.00	(203,277.00)	0.00	0.00	0.00	-100.0%
Tax Relief Subventions Homeowners' Exemptions		8021	51,464.17	0.00	51,464.17	81,119.00	0.00	81,119.00	57.6%
Timber Yield Tax		8022	0.41	0.00	0.41	0.00	0.00	0.00	-100.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes Secured Roll Taxes		8041	9,899,108.61	0.00	9,899,108.61	10,073,410.00	0.00	10,073,410.00	1.8%
Unsecured Roll Taxes		8042	891,822.10	0.00	891,822.10	897,236.00	0.00	897,236.00	0.6%
Prior Years' Taxes		8043	361,964.53	0.00	361,964.53	(7,230.00)	0.00	(7,230.00)	-102.0%
Supplemental Taxes		8044	91,564.55	0.00	91,564.55	99,975.00	0.00	99,975.00	9.2%
Education Revenue Augmentation Fund (ERAF)		8045	352,001.03	0.00	352,001.03	248,067.00	0.00	248,067.00	-29.5%
Community Redevelopment Funds (SB 617/699/1992)		8047	149,807.51	0.00	149,807.51	432,506.00	0.00	432,506.00	188.7%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604) Royalties and Bonuses		8081	311.14	0.00	311.14	11.00	0.00	11.00	-96.5%
Other In-Lieu Taxes		8082	3,665.01	0.00	3,665.01	0.00	0.00	0.00	-100.0%
Less: Non-LCFF (50%) Adjustment		8089	(1,988.07)	0.00	(1,988.07)	0.00	0.00	0.00	-100.0%
Subtotal, LCFF Sources			19,720,954.99	0.00	19,720,954.99	20,775,048.00	0.00	20,775,048.00	5.3%
LCFF Transfers									
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00		0.00	0.00		0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(2,050,414.00)	0.00	(2,050,414.00)	(2,054,654.00)	0.00	(2,054,654.00)	0.2%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			17,670,540.99	0.00	17,670,540.99	18,720,394.00	0.00	18,720,394.00	5.9%
FEDERAL REVENUE									
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	534,423.27	534,423.27	0.00	391,061.00	391,061.00	-26.8%
Special Education Discretionary Grants		8182	0.00	19,134.62	19,134.62	0.00	42,381.00	42,381.00	121.5%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290		374,231.35	374,231.35		347,718.00	347,718.00	-7.1%
Title I, Part D, Local Delinquent Programs	3025	8290		0.00	0.00		0.00	0.00	0.0%
Title II, Part A, Educator Quality	4035	8290		60,485.00	60,485.00		59,343.00	59,343.00	-1.9%
Title III, Part A, Immigrant Education Program	4201	8290		0.00	0.00		0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals			2018-19 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Title III, Part A, English Learner Program	4203	8290		60,144.54	60,144.54		60,595.00	60,595.00	0.7%
Public Charter Schools Grant Program (PCSGP)	4610	8290		0.00	0.00		0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3185, 4050, 4123, 4124, 4126, 4127, 5510, 5630	8290		0.00	0.00		0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290		0.00	0.00		0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	13,000.00	0.00	13,000.00	0.00	0.00	0.00	-100.0%
TOTAL, FEDERAL REVENUE			13,000.00	1,048,418.78	1,061,418.78	0.00	901,098.00	901,098.00	-15.1%
OTHER STATE REVENUE									
Other State Apportionments									
ROC/P Entitlement Prior Years	6360	8319		0.00	0.00		0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311		0.00	0.00		0.00	0.00	0.0%
Prior Years	6500	8319		0.00	0.00		0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	341,029.00	0.00	341,029.00	789,941.00	0.00	789,941.00	131.6%
Lottery - Unrestricted and Instructional Materials		8560	290,011.81	112,479.81	402,491.62	274,332.00	90,528.00	364,860.00	-9.3%
Tax Relief Subventions Restricted Levies - Other									
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590		333,754.01	333,754.01		368,550.00	368,550.00	10.4%
Charter School Facility Grant	6030	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590		25,538.79	25,538.79		0.00	0.00	-100.0%
California Clean Energy Jobs Act	6230	8590		116,779.00	116,779.00		28,945.00	28,945.00	-75.2%
Career Technical Education Incentive Grant Program	6387	8590		90,307.35	90,307.35		80,909.00	80,909.00	-10.4%
American Indian Early Childhood Education	7210	8590		0.00	0.00		0.00	0.00	0.0%
Specialized Secondary	7370	8590		0.00	0.00		0.00	0.00	0.0%
Quality Education Investment Act	7400	8590		0.00	0.00		0.00	0.00	0.0%
Common Core State Standards Implementation	7405	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	59,483.10	1,021,520.26	1,081,003.36	0.00	958,507.00	958,507.00	-11.3%
TOTAL, OTHER STATE REVENUE			690,523.91	1,700,379.22	2,390,903.13	1,064,273.00	1,527,439.00	2,591,712.00	8.4%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals			2018-19 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
OTHER LOCAL REVENUE									
Other Local Revenue									
County and District Taxes									
Other Restricted Levies									
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes									
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds									
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from									
Delinquent Non-LCFF									
Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales									
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	14,990.56	0.00	14,990.56	10,300.00	0.00	10,300.00	-31.3%
Interest		8660	79,417.68	0.00	79,417.68	40,000.00	0.00	40,000.00	-49.6%
Net Increase (Decrease) in the Fair Value									
of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts									
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	44,226.05	8,885.00	53,111.05	35,000.00	8,885.00	43,885.00	-17.4%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue									
Plus: Misc Funds Non-LCFF									
(50%) Adjustment		8691	1,988.07	0.00	1,988.07	0.00	0.00	0.00	-100.0%
Pass-Through Revenues From									
Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	271,712.89	428,804.10	700,516.99	328,895.00	372,207.00	701,102.00	0.1%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments									
Special Education SELPA Transfers									
From Districts or Charter Schools	6500	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6500	8792		805,096.00	805,096.00		769,376.00	769,376.00	-4.4%
From JPAs	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers									
From Districts or Charter Schools	6360	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6360	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6360	8793		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments									
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			412,335.25	1,242,785.10	1,655,120.35	414,195.00	1,150,468.00	1,564,663.00	-5.5%
TOTAL, REVENUES			18,786,400.15	3,991,583.10	22,777,983.25	20,198,862.00	3,579,005.00	23,777,867.00	4.4%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals			2018-19 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
CERTIFICATED SALARIES									
Certificated Teachers' Salaries		1100	5,651,932.09	1,193,773.49	6,845,705.58	5,782,234.00	1,167,066.00	6,949,300.00	1.5%
Certificated Pupil Support Salaries		1200	737,695.80	295,758.46	1,033,454.26	755,077.00	300,198.00	1,055,275.00	2.1%
Certificated Supervisors' and Administrators' Salaries		1300	861,475.12	125,441.00	986,916.12	876,570.00	136,132.00	1,012,702.00	2.6%
Other Certificated Salaries		1900	68.75	68.75	137.50	0.00	2,000.00	2,000.00	1354.5%
TOTAL, CERTIFICATED SALARIES			7,251,171.76	1,615,041.70	8,866,213.46	7,413,881.00	1,605,396.00	9,019,277.00	1.7%
CLASSIFIED SALARIES									
Classified Instructional Salaries		2100	46,728.03	839,430.70	886,158.73	55,507.00	859,116.00	914,623.00	3.2%
Classified Support Salaries		2200	1,218,637.40	289,493.96	1,508,131.36	1,293,124.00	300,708.00	1,593,832.00	5.7%
Classified Supervisors' and Administrators' Salaries		2300	210,420.51	60,562.76	270,983.27	256,887.00	62,066.00	318,953.00	17.7%
Clerical, Technical and Office Salaries		2400	858,797.82	113,189.95	971,987.77	899,787.00	120,823.00	1,020,610.00	5.0%
Other Classified Salaries		2900	129,827.67	81,735.43	211,563.10	142,815.00	84,433.00	227,248.00	7.4%
TOTAL, CLASSIFIED SALARIES			2,464,411.43	1,384,412.80	3,848,824.23	2,648,120.00	1,427,146.00	4,075,266.00	5.9%
EMPLOYEE BENEFITS									
STRS		3101-3102	997,469.15	814,755.41	1,812,224.56	1,163,787.00	929,583.00	2,093,370.00	15.5%
PERS		3201-3202	381,958.97	239,593.60	621,552.57	469,245.00	277,559.00	746,804.00	20.2%
OASDI/Medicare/Alternative		3301-3302	302,487.28	145,485.97	447,973.25	308,597.00	152,696.00	461,293.00	3.0%
Health and Welfare Benefits		3401-3402	840,922.59	262,360.61	1,103,283.20	1,032,498.00	311,691.00	1,344,189.00	21.8%
Unemployment Insurance		3501-3502	6,751.97	1,634.78	8,386.75	6,614.00	1,559.00	8,173.00	-2.5%
Workers' Compensation		3601-3602	193,594.03	50,990.33	244,584.36	156,104.00	46,046.00	202,150.00	-17.3%
OPEB, Allocated		3701-3702	29,172.14	0.00	29,172.14	58,332.00	0.00	58,332.00	100.0%
OPEB, Active Employees		3751-3752	88,297.81	24,729.20	113,027.01	94,614.00	26,101.00	120,715.00	6.8%
Other Employee Benefits		3901-3902	7,336.15	2,720.00	10,056.15	4,580.00	2,720.00	7,300.00	-27.4%
TOTAL, EMPLOYEE BENEFITS			2,847,990.09	1,542,269.90	4,390,259.99	3,294,371.00	1,747,955.00	5,042,326.00	14.9%
BOOKS AND SUPPLIES									
Approved Textbooks and Core Curricula Materials		4100	49,523.84	43,839.95	93,363.79	165,500.00	86,478.00	251,978.00	169.9%
Books and Other Reference Materials		4200	1,093.01	0.00	1,093.01	2,500.00	2,000.00	4,500.00	311.7%
Materials and Supplies		4300	441,837.93	322,310.37	764,148.30	577,607.00	307,098.00	884,705.00	15.8%
Noncapitalized Equipment		4400	70,482.16	101,059.82	171,541.98	217,830.00	32,544.00	250,374.00	46.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			562,936.94	467,210.14	1,030,147.08	963,437.00	428,120.00	1,391,557.00	35.1%
SERVICES AND OTHER OPERATING EXPENDITURES									
Subagreements for Services		5100	125,377.32	810,936.19	936,313.51	129,765.00	913,500.00	1,043,265.00	11.4%
Travel and Conferences		5200	65,964.42	81,808.41	147,772.83	88,648.00	71,700.00	160,348.00	8.5%
Dues and Memberships		5300	54,242.04	1,168.00	55,410.04	58,100.00	200.00	58,300.00	5.2%
Insurance		5400 - 5450	117,869.00	0.00	117,869.00	128,272.00	0.00	128,272.00	8.8%
Operations and Housekeeping Services		5500	791,914.43	1,877.79	793,792.22	834,550.00	0.00	834,550.00	5.1%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	84,104.87	101,169.43	185,274.30	91,699.00	152,800.00	244,499.00	32.0%
Transfers of Direct Costs		5710	(35,282.27)	35,282.27	0.00	(40,450.00)	40,450.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	9,434.65	1,835.78	11,270.43	4,739.00	0.00	4,739.00	-58.0%
Professional/Consulting Services and Operating Expenditures		5800	665,862.71	201,553.68	867,416.39	498,724.00	271,876.00	770,600.00	-11.2%
Communications		5900	395,906.78	7,531.36	403,438.14	383,294.00	8,500.00	391,794.00	-2.9%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			2,275,393.95	1,243,162.91	3,518,556.86	2,177,341.00	1,459,026.00	3,636,367.00	3.3%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals			2018-19 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
CAPITAL OUTLAY									
Land		6100	8,398.94	10,107.00	18,505.94	0.00	0.00	0.00	-100.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	25,911.50	607,404.79	633,316.29	0.00	0.00	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	21,238.89	0.00	21,238.89	32,000.00	5,000.00	37,000.00	74.2%
Equipment Replacement		6500	0.00	0.00	0.00	10,000.00	0.00	10,000.00	New
TOTAL, CAPITAL OUTLAY			55,549.33	617,511.79	673,061.12	42,000.00	5,000.00	47,000.00	-93.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)									
Tuition									
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments									
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	46,246.70	0.00	46,246.70	30,000.00	0.00	30,000.00	-35.1%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues									
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments									
To Districts or Charter Schools	6500	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6500	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6500	7223		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers of Apportionments									
To Districts or Charter Schools	6360	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6360	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6360	7223		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service									
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			46,246.70	0.00	46,246.70	30,000.00	0.00	30,000.00	-35.1%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS									
Transfers of Indirect Costs		7310	(75,154.59)	75,154.59	0.00	(44,036.00)	44,036.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(12,760.99)	0.00	(12,760.99)	(12,396.00)	0.00	(12,396.00)	-2.9%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(87,915.58)	75,154.59	(12,760.99)	(56,432.00)	44,036.00	(12,396.00)	-2.9%
TOTAL, EXPENDITURES			15,415,784.62	6,944,763.83	22,360,548.45	16,512,718.00	6,716,679.00	23,229,397.00	3.9%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals			2018-19 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
INTERFUND TRANSFERS									
INTERFUND TRANSFERS IN									
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT									
To: Child Development Fund		7611	43,820.42	0.00	43,820.42	0.00	0.00	0.00	-100.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	3,699.70	0.00	3,699.70	142,000.00	0.00	142,000.00	3738.1%
Other Authorized Interfund Transfers Out		7619	251,607.00	0.00	251,607.00	135,000.00	0.00	135,000.00	-46.3%
(b) TOTAL, INTERFUND TRANSFERS OUT			299,127.12	0.00	299,127.12	277,000.00	0.00	277,000.00	-7.4%
OTHER SOURCES/USES									
SOURCES									
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds									
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources									
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds									
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
USES									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS									
Contributions from Unrestricted Revenues		8980	(2,662,047.58)	2,662,047.58	0.00	(3,137,674.00)	3,137,674.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(2,662,047.58)	2,662,047.58	0.00	(3,137,674.00)	3,137,674.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES									
(a - b + c - d + e)			(2,961,174.70)	2,662,047.58	(299,127.12)	(3,414,674.00)	3,137,674.00	(277,000.00)	-7.4%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	78,724.00	78,780.00	0.1%
4) Other Local Revenue		8600-8799	2,816.00	100.00	-96.4%
5) TOTAL, REVENUES			81,540.00	78,880.00	-3.3%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	22,924.36	22,960.00	0.2%
2) Classified Salaries		2000-2999	10,227.24	13,300.00	30.0%
3) Employee Benefits		3000-3999	7,065.52	11,781.00	66.7%
4) Books and Supplies		4000-4999	5,841.57	4,200.00	-28.1%
5) Services and Other Operating Expenditures		5000-5999	26,872.03	26,539.00	-1.2%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	3,364.52	0.00	-100.0%
9) TOTAL, EXPENDITURES			76,295.24	78,780.00	3.3%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			5,244.76	100.00	-98.1%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			5,244.76	100.00	-98.1%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	20,228.89	25,473.65	25.9%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			20,228.89	25,473.65	25.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			20,228.89	25,473.65	25.9%
2) Ending Balance, June 30 (E + F1e)			25,473.65	25,573.65	0.4%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			25,473.65	25,573.65	0.4%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	31,946.55		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	180.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			32,126.55		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	3,288.38		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	3,364.52		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			6,652.90		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			25,473.65		

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
LCFF SOURCES					
LCFF Transfers					
LCFF Transfers - Current Year		8091	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.0%
FEDERAL REVENUE					
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Other State Apportionments					
All Other State Apportionments - Current Year		8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
Adult Education Block Grant Program	6391	8590	77,750.00	77,750.00	0.0%
All Other State Revenue	All Other	8590	974.00	1,030.00	5.7%
TOTAL, OTHER STATE REVENUE			78,724.00	78,780.00	0.1%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	316.00	100.00	-68.4%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Adult Education Fees		8671	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	2,500.00	0.00	-100.0%
Tuition		8710	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			2,816.00	100.00	-96.4%
TOTAL, REVENUES			81,540.00	78,880.00	-3.3%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	420.00	2,500.00	495.2%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	5,141.86	5,460.00	6.2%
Other Certificated Salaries		1900	17,362.50	15,000.00	-13.6%
TOTAL, CERTIFICATED SALARIES			22,924.36	22,960.00	0.2%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	6,311.35	9,300.00	47.4%
Other Classified Salaries		2900	3,915.89	4,000.00	2.1%
TOTAL, CLASSIFIED SALARIES			10,227.24	13,300.00	30.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	2,726.10	4,769.00	74.9%
PERS		3201-3202	1,084.62	2,404.00	121.6%
OASDI/Medicare/Alternative		3301-3302	1,432.92	1,354.00	-5.5%
Health and Welfare Benefits		3401-3402	1,143.30	2,535.00	121.7%
Unemployment Insurance		3501-3502	17.08	21.00	23.0%
Workers' Compensation		3601-3602	562.59	555.00	-1.3%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	98.91	143.00	44.6%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			7,065.52	11,781.00	66.7%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	192.45	200.00	3.9%
Materials and Supplies		4300	3,703.29	2,000.00	-46.0%
Noncapitalized Equipment		4400	1,945.83	2,000.00	2.8%
TOTAL, BOOKS AND SUPPLIES			5,841.57	4,200.00	-28.1%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	2,585.16	2,676.00	3.5%
Travel and Conferences		5200	3,805.65	1,700.00	-55.3%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	2,605.73	3,000.00	15.1%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	38.32	150.00	291.4%
Professional/Consulting Services and Operating Expenditures		5800	17,837.17	19,013.00	6.6%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			26,872.03	26,539.00	-1.2%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Tuition					
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	3,364.52	0.00	-100.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			3,364.52	0.00	-100.0%
TOTAL, EXPENDITURES			76,295.24	78,780.00	3.3%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	198,667.00	277,639.00	39.8%
4) Other Local Revenue		8600-8799	1,886.25	2,000.00	6.0%
5) TOTAL, REVENUES			200,553.25	279,639.00	39.4%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	17,351.62	5,566.00	-67.9%
2) Classified Salaries		2000-2999	126,449.18	157,398.00	24.5%
3) Employee Benefits		3000-3999	40,751.15	79,285.00	94.6%
4) Books and Supplies		4000-4999	8,945.69	20,844.00	133.0%
5) Services and Other Operating Expenditures		5000-5999	1,636.03	4,150.00	153.7%
6) Capital Outlay		6000-6999	39,843.53	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	9,396.47	12,396.00	31.9%
9) TOTAL, EXPENDITURES			244,373.67	279,639.00	14.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(43,820.42)	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	43,820.42	0.00	-100.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			43,820.42	0.00	-100.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	0.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	0.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	0.00	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	0.00	0.0%
2) Ending Balance, June 30 (E + F1e)			0.00	0.00	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	3,282.97		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	43,820.42		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			47,103.39		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	27,593.73		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	19,509.66		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			47,103.39		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			0.00		

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
FEDERAL REVENUE					
Child Nutrition Programs		8220	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Child Nutrition Programs		8520	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
State Preschool	6105	8590	197,275.00	276,721.00	40.3%
All Other State Revenue	All Other	8590	1,392.00	918.00	-34.1%
TOTAL, OTHER STATE REVENUE			198,667.00	277,639.00	39.8%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
Interest		8660	(76.00)	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Child Development Parent Fees		8673	1,962.25	2,000.00	1.9%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,886.25	2,000.00	6.0%
TOTAL, REVENUES			200,553.25	279,639.00	39.4%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	7,469.14	0.00	-100.0%
Certificated Supervisors' and Administrators' Salaries		1300	9,882.48	5,566.00	-43.7%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			17,351.62	5,566.00	-67.9%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	109,195.06	132,923.00	21.7%
Classified Support Salaries		2200	2,514.94	3,730.00	48.3%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	14,739.18	20,745.00	40.7%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			126,449.18	157,398.00	24.5%
EMPLOYEE BENEFITS					
STRS		3101-3102	3,895.88	1,825.00	-53.2%
PERS		3201-3202	16,520.76	28,433.00	72.1%
OASDI/Medicare/Alternative		3301-3302	9,858.69	12,130.00	23.0%
Health and Welfare Benefits		3401-3402	6,762.44	32,696.00	383.5%
Unemployment Insurance		3501-3502	75.38	84.00	11.4%
Workers' Compensation		3601-3602	2,440.33	2,484.00	1.8%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	1,197.67	1,633.00	36.3%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			40,751.15	79,285.00	94.6%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	6,448.28	15,844.00	145.7%
Noncapitalized Equipment		4400	2,497.41	5,000.00	100.2%
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			8,945.69	20,844.00	133.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	1,425.91	3,000.00	110.4%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	150.00	New
Professional/Consulting Services and Operating Expenditures		5800	210.12	1,000.00	375.9%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,636.03	4,150.00	153.7%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	39,843.53	0.00	-100.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			39,843.53	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	9,396.47	12,396.00	31.9%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			9,396.47	12,396.00	31.9%
TOTAL, EXPENDITURES			244,373.67	279,639.00	14.4%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund		8911	43,820.42	0.00	-100.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			43,820.42	0.00	-100.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			43,820.42	0.00	-100.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	796,550.67	748,982.00	-6.0%
3) Other State Revenue		8300-8599	46,917.49	44,708.00	-4.7%
4) Other Local Revenue		8600-8799	102,431.76	81,640.00	-20.3%
5) TOTAL, REVENUES			945,899.92	875,330.00	-7.5%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	284,614.18	285,564.00	0.3%
3) Employee Benefits		3000-3999	122,597.11	136,715.00	11.5%
4) Books and Supplies		4000-4999	3,745.52	8,450.00	125.6%
5) Services and Other Operating Expenditures		5000-5999	546,614.01	584,169.00	6.9%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			957,570.82	1,014,898.00	6.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)					
			(11,670.90)	(139,568.00)	1095.9%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	3,699.70	142,000.00	3738.1%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			3,699.70	142,000.00	3738.1%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(7,971.20)	2,432.00	-130.5%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	103,719.49	95,748.29	-7.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			103,719.49	95,748.29	-7.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			103,719.49	95,748.29	-7.7%
2) Ending Balance, June 30 (E + F1e)			95,748.29	98,180.29	2.5%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	10,642.70	10,642.70	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			85,105.59	87,537.59	2.9%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) In County Treasury		9110	114,784.70		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) In Banks		9120	3,905.64		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	97,514.42		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	3,699.70		
6) Stores		9320	10,642.70		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			230,547.16		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	74,798.87		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	60,000.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			134,798.87		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			95,748.29		

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
FEDERAL REVENUE					
Child Nutrition Programs		8220	749,123.51	703,982.00	-6.0%
Donated Food Commodities		8221	47,427.16	45,000.00	-5.1%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			796,550.67	748,982.00	-6.0%
OTHER STATE REVENUE					
Child Nutrition Programs		8520	46,917.49	44,708.00	-4.7%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			46,917.49	44,708.00	-4.7%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	105,391.01	81,340.00	-22.8%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	520.61	300.00	-42.4%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	(3,479.86)	0.00	-100.0%
TOTAL, OTHER LOCAL REVENUE			102,431.76	81,640.00	-20.3%
TOTAL, REVENUES			945,899.92	875,330.00	-7.5%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	280,258.18	281,076.00	0.3%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	4,356.00	4,488.00	3.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			284,614.18	285,564.00	0.3%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	39,852.17	51,109.00	28.2%
OASDI/Medicare/Alternative		3301-3302	20,197.66	21,848.00	8.2%
Health and Welfare Benefits		3401-3402	54,924.29	56,577.00	3.0%
Unemployment Insurance		3501-3502	169.89	144.00	-15.2%
Workers' Compensation		3601-3602	4,829.77	4,352.00	-9.9%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	2,623.33	2,685.00	2.4%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			122,597.11	136,715.00	11.5%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	3,745.52	6,450.00	72.2%
Noncapitalized Equipment		4400	0.00	2,000.00	New
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			3,745.52	8,450.00	125.6%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	313.40	1,000.00	219.1%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	2,318.98	3,000.00	29.4%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	9,929.47	9,500.00	-4.3%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(11,308.75)	(5,039.00)	-55.4%
Professional/Consulting Services and Operating Expenditures		5800	544,117.09	574,608.00	5.6%
Communications		5900	1,243.82	1,100.00	-11.6%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			546,614.01	584,169.00	6.9%
CAPITAL OUTLAY					
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENDITURES			957,570.82	1,014,898.00	6.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund		8916	3,699.70	142,000.00	3738.1%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			3,699.70	142,000.00	3738.1%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			3,699.70	142,000.00	3738.1%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	(4.00)	0.00	-100.0%
5) TOTAL, REVENUES			(4.00)	0.00	-100.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)					
			(4.00)	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	4.00	0.00	-100.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			4.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	0.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	0.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	0.00	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	0.00	0.0%
2) Ending Balance, June 30 (E + F1e)			0.00	0.00	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	4.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			4.00		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	4.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			4.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			0.00		

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
LCFF SOURCES					
LCFF Transfers					
LCFF Transfers - Current Year		8091	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.0%
OTHER STATE REVENUE					
All Other State Revenue					
		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	(4.00)	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			(4.00)	0.00	-100.0%
TOTAL, REVENUES			(4.00)	0.00	-100.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
CAPITAL OUTLAY					
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	4.00	0.00	-100.0%
(a) TOTAL, INTERFUND TRANSFERS IN			4.00	0.00	-100.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			4.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	48,205.00	62,600.00	29.9%
5) TOTAL, REVENUES			48,205.00	62,600.00	29.9%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	40,670.40	51,400.00	26.4%
6) Capital Outlay		6000-6999	29,054.98	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			69,725.38	51,400.00	-26.3%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(21,520.38)	11,200.00	-152.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	174,549.00	0.00	-100.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			174,549.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			153,028.62	11,200.00	-92.7%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,018,256.23	1,171,284.85	15.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,018,256.23	1,171,284.85	15.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,018,256.23	1,171,284.85	15.0%
2) Ending Balance, June 30 (E + F1e)					
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	303,343.44	314,543.44	3.7%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	1,147,494.10		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	733.75		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	9,452.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	13,605.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			1,171,284.85		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			1,171,284.85		

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
FEDERAL REVENUE					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue County and District Taxes					
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	33,602.00	33,600.00	0.0%
Interest		8660	14,603.00	29,000.00	98.6%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			48,205.00	62,600.00	29.9%
TOTAL, REVENUES			48,205.00	62,600.00	29.9%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	1,050.00	27,400.00	2509.5%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
Professional/Consulting Services and Operating Expenditures		5800	39,620.40	24,000.00	-39.4%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			40,670.40	51,400.00	26.4%
CAPITAL OUTLAY					
Land		6100	11,350.00	0.00	-100.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	17,704.98	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			29,054.98	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			69,725.38	51,400.00	-26.3%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	174,549.00	0.00	-100.0%
(a) TOTAL, INTERFUND TRANSFERS IN			174,549.00	0.00	-100.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Sale of Bonds		8951	0.00	0.00	0.0%
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.0%
Other Sources					
County School Bldg Aid		8961	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			174,549.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	493,271.43	599,876.00	21.6%
5) TOTAL, REVENUES			493,271.43	599,876.00	21.6%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	52,285.98	51,400.00	-1.7%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	201,074.76	201,076.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			253,360.74	252,476.00	-0.3%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			239,910.69	347,400.00	44.8%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	77,054.00	135,000.00	75.2%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			77,054.00	135,000.00	75.2%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			316,964.69	482,400.00	52.2%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited					
		9791	40,933.47	357,898.16	774.3%
b) Audit Adjustments					
		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)					
			40,933.47	357,898.16	774.3%
d) Other Restatements					
		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)					
			40,933.47	357,898.16	774.3%
2) Ending Balance, June 30 (E + F1e)					
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash					
		9711	0.00	0.00	0.0%
Stores					
		9712	0.00	0.00	0.0%
Prepaid Items					
		9713	0.00	0.00	0.0%
All Others					
		9719	0.00	0.00	0.0%
b) Restricted					
		9740	357,898.16	840,298.16	134.8%
c) Committed					
Stabilization Arrangements					
		9750	0.00	0.00	0.0%
Other Commitments					
		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments					
		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties					
		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount					
		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	280,226.16		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	618.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	77,054.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			357,898.16		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			357,898.16		

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
OTHER STATE REVENUE					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue County and District Taxes					
Other Restricted Levies Secured Roll					
		8615	0.00	0.00	0.0%
Unsecured Roll					
		8616	0.00	0.00	0.0%
Prior Years' Taxes					
		8617	0.00	0.00	0.0%
Supplemental Taxes					
		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes					
		8621	0.00	0.00	0.0%
Other					
		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction					
		8625	9,837.74	0.00	-100.0%
Penalties and Interest from Delinquent Non-LCFF Taxes					
		8629	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies					
		8631	0.00	0.00	0.0%
Interest					
		8660	664.00	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments					
		8662	0.00	0.00	0.0%
Fees and Contracts Mitigation/Developer Fees					
		8681	482,769.69	599,876.00	24.3%
Other Local Revenue All Other Local Revenue					
		8699	0.00	0.00	0.0%
All Other Transfers In from All Others					
		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			493,271.43	599,876.00	21.6%
TOTAL, REVENUES			493,271.43	599,876.00	21.6%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
CERTIFICATED SALARIES					
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	50,238.48	51,400.00	2.3%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	2,047.50	0.00	-100.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			52,285.98	51,400.00	-1.7%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	70,319.06	63,093.00	-10.3%
Other Debt Service - Principal		7439	130,755.70	137,983.00	5.5%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			201,074.76	201,076.00	0.0%
TOTAL, EXPENDITURES			253,360.74	252,476.00	-0.3%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	77,054.00	135,000.00	75.2%
(a) TOTAL, INTERFUND TRANSFERS IN			77,054.00	135,000.00	75.2%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			77,054.00	135,000.00	75.2%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	35.00	0.00	-100.0%
5) TOTAL, REVENUES			35.00	0.00	-100.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			35.00	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			35.00	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	3,197.00	3,232.00	1.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,197.00	3,232.00	1.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,197.00	3,232.00	1.1%
2) Ending Balance, June 30 (E + F1e)			3,232.00	3,232.00	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			3,232.00	3,232.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) In County Treasury		9110	3,209.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	23.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			3,232.00		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			3,232.00		

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
FEDERAL REVENUE					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
School Facilities Apportionments		8545	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	35.00	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			35.00	0.00	-100.0%
TOTAL, REVENUES			35.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
To: State School Building Fund/ County School Facilities Fund From: All Other Funds		8913	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Unaudited Actuals
Capital Project Fund for Blended Component Units
Expenditures by Object

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	428.00	11,125.00	2499.3%
5) TOTAL, REVENUES			428.00	11,125.00	2499.3%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	3,682.38	2,625.00	-28.7%
5) Services and Other Operating Expenditures		5000-5999	8,787.00	8,500.00	-3.3%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			12,469.38	11,125.00	-10.8%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(12,041.38)	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(12,041.38)	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	32,289.35	20,247.97	-37.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			32,289.35	20,247.97	-37.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			32,289.35	20,247.97	-37.3%
2) Ending Balance, June 30 (E + F1e)					
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	20,247.97	20,247.97	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	23,351.16		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	214.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			23,565.16		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	3,317.19		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			3,317.19		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			20,247.97		

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
FEDERAL REVENUE					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue County and District Taxes					
Other Restricted Levies Secured Roll					
		8615	0.00	0.00	0.0%
Unsecured Roll					
		8616	0.00	0.00	0.0%
Prior Years' Taxes					
		8617	0.00	0.00	0.0%
Supplemental Taxes					
		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes					
		8621	0.00	0.00	0.0%
Other					
		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction					
		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes					
		8629	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies					
		8631	0.00	0.00	0.0%
Leases and Rentals					
		8650	0.00	0.00	0.0%
Interest					
		8660	428.00	11,125.00	2499.3%
Net Increase (Decrease) in the Fair Value of Investments					
		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue					
		8699	0.00	0.00	0.0%
All Other Transfers In from All Others					
		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			428.00	11,125.00	2499.3%
TOTAL, REVENUES			428.00	11,125.00	2499.3%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	765.19	2,625.00	243.1%
Noncapitalized Equipment		4400	2,917.19	0.00	-100.0%
TOTAL, BOOKS AND SUPPLIES			3,682.38	2,625.00	-28.7%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	3,500.00	2,500.00	-28.6%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
Professional/Consulting Services and Operating Expenditures		5800	5,287.00	6,000.00	13.5%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			8,787.00	8,500.00	-3.3%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			12,469.38	11,125.00	-10.8%

Unaudited Actuals
Capital Project Fund for Blended Component Units
Expenditures by Object

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Sale of Bonds		8951	0.00	0.00	0.0%
Other Sources					
County School Bldg Aid		8961	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)					
			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	3,786.00	241,342.00	6274.6%
4) Other Local Revenue		8600-8799	1,751,926.00	658,663.00	-62.4%
5) TOTAL, REVENUES			1,755,712.00	900,005.00	-48.7%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	1,660,307.00	1,727,597.00	4.1%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			1,660,307.00	1,727,597.00	4.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			95,405.00	(827,592.00)	-967.5%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			95,405.00	(827,592.00)	-967.5%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	2,176,786.00	2,272,191.00	4.4%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,176,786.00	2,272,191.00	4.4%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,176,786.00	2,272,191.00	4.4%
2) Ending Balance, June 30 (E + F1e)			2,272,191.00	1,444,599.00	-36.4%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	2,272,191.00	1,444,599.00	-36.4%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	2,260,551.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	11,861.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			2,272,412.00		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	219.00		
6) TOTAL, LIABILITIES			219.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			2,272,193.00		

Unaudited Actuals
Bond Interest and Redemption Fund
Expenditures by Object

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
FEDERAL REVENUE					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions Voted Indebtedness Levies					
Homeowners' Exemptions		8571	3,786.00	8,857.00	133.9%
Other Subventions/In-Lieu Taxes		8572	0.00	232,485.00	New
TOTAL, OTHER STATE REVENUE			3,786.00	241,342.00	6274.6%
OTHER LOCAL REVENUE					
Other Local Revenue County and District Taxes Voted Indebtedness Levies					
Secured Roll		8611	1,531,159.00	394,558.00	-74.2%
Unsecured Roll		8612	183,366.00	264,105.00	44.0%
Prior Years' Taxes		8613	1,208.00	0.00	-100.0%
Supplemental Taxes		8614	12,252.00	0.00	-100.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	75.00	0.00	-100.0%
Interest		8660	23,866.00	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,751,926.00	658,663.00	-62.4%
TOTAL, REVENUES			1,755,712.00	900,005.00	-48.7%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Bond Redemptions		7433	0.00	0.00	0.0%
Bond Interest and Other Service Charges		7434	0.00	6,000.00	New
Debt Service - Interest		7438	262,446.00	225,409.00	-14.1%
Other Debt Service - Principal		7439	1,397,861.00	1,496,188.00	7.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			1,660,307.00	1,727,597.00	4.1%
TOTAL, EXPENDITURES			1,660,307.00	1,727,597.00	4.1%

Description	Resource Codes	Object Codes	2017-18 Unaudited Actuals	2018-19 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund		7614	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	2017-18 Unaudited Actuals			2018-19 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	1,809.29	1,809.55	1,824.56	1,809.29	1,809.29	1,809.29
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
4. Total, District Regular ADA (Sum of Lines A1 through A3)	1,809.29	1,809.55	1,824.56	1,809.29	1,809.29	1,809.29
5. District Funded County Program ADA						
a. County Community Schools	0.00	0.27	18.33	0.00	0.00	0.00
b. Special Education-Special Day Class	6.50	6.52	4.57	6.50	6.50	6.50
c. Special Education-NPS/LCI						
d. Special Education Extended Year	0.39	0.39	0.29	0.39	0.39	0.39
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	6.89	7.18	23.19	6.89	6.89	6.89
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	1,816.18	1,816.73	1,847.75	1,816.18	1,816.18	1,816.18
7. Adults in Correctional Facilities						
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30
Governmental Activities:						
Capital assets not being depreciated:						
Land	447,832.00		447,832.00			447,832.00
Work in Progress			0.00	79,369.51		79,369.51
Total capital assets not being depreciated	447,832.00	0.00	447,832.00	79,369.51	0.00	527,201.51
Capital assets being depreciated:						
Land Improvements	7,278,128.05		7,278,128.05	29,856.00		7,307,984.05
Buildings	57,445,610.18		57,445,610.18	627,680.29		58,073,290.47
Equipment	3,425,052.06		3,425,052.06	5,054.00		3,430,106.06
Total capital assets being depreciated	68,148,790.29	0.00	68,148,790.29	662,590.29	0.00	68,811,380.58
Accumulated Depreciation for:						
Land Improvements	(3,894,036.00)		(3,894,036.00)	(369,113.00)		(4,263,149.00)
Buildings	(31,586,937.00)	(2.00)	(31,586,939.00)	(1,873,113.00)		(33,460,052.00)
Equipment	(2,388,626.00)	2.00	(2,388,624.00)	(169,104.00)		(2,557,728.00)
Total accumulated depreciation	(37,869,599.00)	0.00	(37,869,599.00)	(2,411,330.00)	0.00	(40,280,929.00)
Total capital assets being depreciated, net	30,279,191.29	0.00	30,279,191.29	(1,748,739.71)	0.00	28,530,451.58
Governmental activity capital assets, net	30,727,023.29	0.00	30,727,023.29	(1,669,370.20)	0.00	29,057,653.09
Business-Type Activities:						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total capital assets being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total accumulated depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Total capital assets being depreciated, net	0.00	0.00	0.00	0.00	0.00	0.00
Business-type activity capital assets, net	0.00	0.00	0.00	0.00	0.00	0.00

2017-18 Unaudited Actuals
FEDERAL GRANT AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRAL OF UNEARNED REVENUES

FEDERAL PROGRAM NAME	IASA-Title 1 Part A Bsc BR Low Inc/Negl	SP ED Basic PL94- 142	SP ED Preschool ENT Non Resid	SP ED Preschool Local ENT	SP ED IDEA Mental Health	NCLB: Title II Part A	NCLB: Title III
FEDERAL CATALOG NUMBER	84.01	84.027	84.173	84.027A	84.027A	84.318	84.365
RESOURCE CODE	3010	3310	3315	3320	3327	4035	4203
REVENUE OBJECT	8290	8181	8182	8182	8182	8290	8290
LOCAL DESCRIPTION (if any)							
AWARD							
1. Prior Year Carryover	79,964.42	143,362.27	7,035.82	5,783.40	10,303.79	0.00	0.00
2. a. Current Year Award	392,723.00	391,061.00	4,809.00	14,518.00	23,054.00	60,485.00	64,056.00
b. Transferability (ESSA)							
c. Other Adjustments			0.18	(0.40)			
d. Adj Curr Yr Award (sum lines 2a, 2b, & 2c)	392,723.00	391,061.00	4,809.18	14,517.60	23,054.00	60,485.00	64,056.00
3. Required Matching Funds/Other							
4. Total Available Award (sum lines 1, 2d, & 3)	472,687.42	534,423.27	11,845.00	20,301.00	33,357.79	60,485.00	64,056.00
REVENUES							
5. Unearned Revenue Deferred from Prior Year							
6. Cash Received in Current Year	362,749.42	143,363.00	0.00	822.40	5,365.79	60,132.00	41,651.00
7. Contributed Matching Funds							
8. Total Available (sum lines 5, 6, & 7)	362,749.42	143,363.00	0.00	822.40	5,365.79	60,132.00	41,651.00
EXPENDITURES							
9. Donor-Authorized Expenditures	374,231.35	534,423.27	5,825.00	861.62	12,448.00	60,485.00	60,144.54
10. Non Donor-Authorized Expenditures							
11. Total Expenditures (lines 9 & 10)	374,231.35	534,423.27	5,825.00	861.62	12,448.00	60,485.00	60,144.54
12. Amounts Included in Line 6 above for Prior Year Adjustments							
13. Calculation of Unearned Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	(11,481.93)	(391,060.27)	(5,825.00)	(39.22)	(7,082.21)	(353.00)	(18,493.54)
a. Unearned Revenue							
b. Accounts Payable							
c. Accounts Receivable	11,481.93	391,060.27	5,825.00	39.22	7,082.21	353.00	18,493.54
14. Unused Grant Award Calculation (line 4 minus line 9)	98,456.07	0.00	6,020.00	19,439.38	20,909.79	0.00	3,911.46
15. If Carryover is allowed, enter line 14 amount here	98,456.07	0.00	6,020.00	19,439.38	20,909.79	0.00	3,911.46
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	374,231.35	534,423.27	5,825.00	861.62	12,448.00	60,485.00	60,144.54

2017-18 Unaudited Actuals
FEDERAL GRANT AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRAL OF UNEARNED REVENUES

FEDERAL PROGRAM NAME	TOTAL
FEDERAL CATALOG NUMBER	
RESOURCE CODE	
REVENUE OBJECT	
LOCAL DESCRIPTION (if any)	
AWARD	
1. Prior Year Carryover	246,449.70
2. a. Current Year Award	950,706.00
b. Transferability (ESSA)	0.00
c. Other Adjustments	(0.22)
d. Adj Curr Yr Award (sum lines 2a, 2b, & 2c)	950,705.78
3. Required Matching Funds/Other	0.00
4. Total Available Award (sum lines 1, 2d, & 3)	1,197,155.48
REVENUES	
5. Unearned Revenue Deferred from Prior Year	0.00
6. Cash Received in Current Year	614,083.61
7. Contributed Matching Funds	0.00
8. Total Available (sum lines 5, 6, & 7)	614,083.61
EXPENDITURES	
9. Donor-Authorized Expenditures	1,048,418.78
10. Non Donor-Authorized Expenditures	0.00
11. Total Expenditures (lines 9 & 10)	1,048,418.78
12. Amounts Included in Line 6 above for Prior Year Adjustments	0.00
13. Calculation of Unearned Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	(434,335.17)
a. Unearned Revenue	0.00
b. Accounts Payable	0.00
c. Accounts Receivable	434,335.17
14. Unused Grant Award Calculation (line 4 minus line 9)	148,736.70
15. If Carryover is allowed, enter line 14 amount here	148,736.70
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	1,048,418.78

2017-18 Unaudited Actuals
STATE GRANT AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRAL OF UNEARNED REVENUES

STATE PROGRAM NAME	ASES	CRANE Career Pathways	Career Technical Education Incentive Grant	Career Technical Education Incentive Grant	Tobacco Use Prevention Education	Ag Vocational Incentive	Ag Vocational Incentive
RESOURCE CODE	6010	6382	6387	6387	6690	7010	7010
REVENUE OBJECT	8590	8590	8590	8590	8590	8590	8590
LOCAL DESCRIPTION (if any)		YR 4	FY 16-17	FY 17-18			One-Time
AWARD							
1. Prior Year Carryover	0.00	49,065.13	26,847.66		51,760.20		
2. a. Current Year Award	368,550.00	36,000.00	177,932.00	93,209.00	1,972.67	22,412.00	
b. Other Adjustments					0.13		4,694.58
c. Adj Curr Yr Award (sum lines 2a & 2b)	368,550.00	36,000.00	177,932.00	93,209.00	1,972.80	22,412.00	4,694.58
3. Required Matching Funds/Other							
4. Total Available Award (sum lines 1, 2c, & 3)	368,550.00	85,065.13	204,779.66	93,209.00	53,733.00	22,412.00	4,694.58
REVENUES							
5. Unearned Revenue Deferred from Prior Year		49,065.13	26,847.66		25,127.20		
6. Cash Received in Current Year	331,682.25	36,000.00	204,779.66	93,209.00	0.00	22,412.00	4,694.58
7. Contributed Matching Funds							
8. Total Available (sum lines 5, 6, & 7)	331,682.25	85,065.13	231,627.32	93,209.00	25,127.20	22,412.00	4,694.58
EXPENDITURES							
9. Donor-Authorized Expenditures	333,754.01	85,065.13	90,307.35	0.00	25,538.79	20,074.59	1,596.32
10. Non Donor-Authorized Expenditures							
11. Total Expenditures (lines 9 & 10)	333,754.01	85,065.13	90,307.35	0.00	25,538.79	20,074.59	1,596.32
12. Amounts Included in Line 6 above for Prior Year Adjustments							
13. Calculation of Unearned Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	(2,071.76)	0.00	141,319.97	93,209.00	(411.59)	2,337.41	3,098.26
a. Unearned Revenue			141,319.97	93,209.00		2,337.41	3,098.26
b. Accounts Payable							
c. Accounts Receivable	2,071.76				411.59		
14. Unused Grant Award Calculation (line 4 minus line 9)	34,795.99	0.00	114,472.31	93,209.00	28,194.21	2,337.41	3,098.26
15. If Carryover is allowed, enter line 14 amount here	0.00	0.00	114,472.31	93,209.00	28,194.21	0.00	3,098.26
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	333,754.01	85,065.13	90,307.35	0.00	25,538.79	20,074.59	1,596.32

2017-18 Unaudited Actuals
STATE GRANT AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRAL OF UNEARNED REVENUES

STATE PROGRAM NAME	TOTAL
RESOURCE CODE	
REVENUE OBJECT	
LOCAL DESCRIPTION (if any)	
AWARD	
1. Prior Year Carryover	127,672.99
2. a. Current Year Award	700,075.67
b. Other Adjustments	4,694.71
c. Adj Curr Yr Award (sum lines 2a & 2b)	704,770.38
3. Required Matching Funds/Other	0.00
4. Total Available Award (sum lines 1, 2c, & 3)	832,443.37
REVENUES	
5. Unearned Revenue Deferred from Prior Year	101,039.99
6. Cash Received in Current Year	692,777.49
7. Contributed Matching Funds	0.00
8. Total Available (sum lines 5, 6, & 7)	793,817.48
EXPENDITURES	
9. Donor-Authorized Expenditures	556,336.19
10. Non Donor-Authorized Expenditures	0.00
11. Total Expenditures (lines 9 & 10)	556,336.19
12. Amounts Included in Line 6 above for Prior Year Adjustments	0.00
13. Calculation of Unearned Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	237,481.29
a. Unearned Revenue	239,964.64
b. Accounts Payable	0.00
c. Accounts Receivable	2,483.35
14. Unused Grant Award Calculation (line 4 minus line 9)	276,107.18
15. If Carryover is allowed, enter line 14 amount here	238,973.78
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	556,336.19

2017-18 Unaudited Actuals
LOCAL GRANT AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRAL OF UNEARNED REVENUES

LOCAL PROGRAM NAME	First 5	Migrant Ed	Migrant Ed	TOTAL
RESOURCE CODE	9328	9590	9590	
REVENUE OBJECT	8699	8699	8699	
LOCAL DESCRIPTION (if any)		Site 106	Site 107	
AWARD				
1. Prior Year Carryover				0.00
2. a. Current Year Award	279,158.00	75,661.10	3,837.27	358,656.37
b. Other Adjustments				0.00
c. Adj Curr Yr Award (sum lines 2a & 2b)	279,158.00	75,661.10	3,837.27	358,656.37
3. Required Matching Funds/Other	2,502.02		42.95	2,544.97
4. Total Available Award (sum lines 1, 2c, & 3)	281,660.02	75,661.10	3,880.22	361,201.34
REVENUES				
5. Unearned Revenue Deferred from Prior Year	0.00	0.00	0.00	0.00
6. Cash Received in Current Year	155,594.51	38,116.02	2,895.91	196,606.44
7. Contributed Matching Funds	2,502.02			2,502.02
8. Total Available (sum lines 5, 6, & 7)	158,096.53	38,116.02	2,895.91	199,108.46
EXPENDITURES				
9. Donor-Authorized Expenditures	257,587.93	75,661.10	3,880.22	337,129.25
10. Non Donor-Authorized Expenditures				0.00
11. Total Expenditures (lines 9 & 10)	257,587.93	75,661.10	3,880.22	337,129.25
12. Amounts Included in Line 6 above for Prior Year Adjustments				0.00
13. Calculation of Unearned Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	(99,491.40)	(37,545.08)	(984.31)	(138,020.79)
a. Unearned Revenue				0.00
b. Accounts Payable				0.00
c. Accounts Receivable	99,491.40	37,545.08	984.31	138,020.79
14. Unused Grant Award Calculation (line 4 minus line 9)	24,072.09	0.00	0.00	24,072.09
15. If Carryover is allowed, enter line 14 amount here	0.00	0.00	0.00	0.00
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	255,085.91	75,661.10	3,880.22	334,627.23

2017-18 Unaudited Actuals
FEDERAL AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

FEDERAL PROGRAM NAME	Medi-Cal	TOTAL
FEDERAL CATALOG NUMBER	93.778	
RESOURCE CODE	5640	
REVENUE OBJECT	8290	
LOCAL DESCRIPTION (if any)		
AWARD		
1. Prior Year Restricted Ending Balance	8,414.27	8,414.27
2. a. Current Year Award	8,107.22	8,107.22
b. Other Adjustments		0.00
c. Adj Curr Yr Award (sum lines 2a & 2b)	8,107.22	8,107.22
3. Required Matching Funds/Other		0.00
4. Total Available Award (sum lines 1, 2c, & 3)	16,521.49	16,521.49
REVENUES		
5. Cash Received in Current Year	8,107.22	8,107.22
6. Amounts Included in Line 5 for Prior Year Adjustments		0.00
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	0.00	0.00
b. Noncurrent Accounts Receivable		0.00
c. Current Accounts Receivable (line 7a minus line 7b)	0.00	0.00
8. Contributed Matching Funds		0.00
9. Total Available (sum lines 5, 7c, & 8)	8,107.22	8,107.22
EXPENDITURES		
10. Donor-Authorized Expenditures	4,538.89	4,538.89
11. Non Donor-Authorized Expenditures		0.00
12. Total Expenditures (line 10 plus line 11)	4,538.89	4,538.89
RESTRICTED ENDING BALANCE		
13. Current Year (line 4 minus line 10)	11,982.60	11,982.60

2017-18 Unaudited Actuals
STATE AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

STATE PROGRAM NAME	ROC/P	Lottery	EPA	CA Clean Energy Jobs Act	Educator Effectiveness	Lottery	Special Education
RESOURCE CODE	29	1100	1400	6230	6264	6300	6500
REVENUE OBJECT	8782	8560	8012	8590	8590	8560	8792
LOCAL DESCRIPTION (if any)							
AWARD							
1. Prior Year Restricted Ending Balance	0.00	0.00	0.00	422,697.89	36,561.96	64,353.19	0.00
2. a. Current Year Award	0.00	290,011.81	735,731.00	116,779.00		112,479.81	805,536.81
b. Other Adjustments		399.00		3,863.11	61.77		
c. Adj Curr Yr Award (sum lines 2a & 2b)	0.00	290,410.81	735,731.00	120,642.11	61.77	112,479.81	805,536.81
3. Required Matching Funds/Other	102,448.40						1,923,622.43
4. Total Available Award (sum lines 1, 2c, & 3)	102,448.40	290,410.81	735,731.00	543,340.00	36,623.73	176,833.00	2,729,159.24
REVENUES							
5. Cash Received in Current Year	0.00	249,993.50	735,731.00	116,779.00	61.77	72,461.50	805,536.81
6. Amounts Included in Line 5 for Prior Year Adjustments							
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	0.00	40,417.31	0.00	3,863.11	0.00	40,018.31	0.00
b. Noncurrent Accounts Receivable							
c. Current Accounts Receivable (line 7a minus line 7b)	0.00	40,417.31	0.00	3,863.11	0.00	40,018.31	0.00
8. Contributed Matching Funds	102,448.40						1,923,642.43
9. Total Available (sum lines 5, 7c, & 8)	102,448.40	290,410.81	735,731.00	120,642.11	61.77	112,479.81	2,729,179.24
EXPENDITURES							
10. Donor-Authorized Expenditures	102,448.40	290,410.81	735,731.00	504,765.00	36,623.73	43,986.11	2,729,159.24
11. Non Donor-Authorized Expenditures							
12. Total Expenditures (line 10 plus line 11)	102,448.40	290,410.81	735,731.00	504,765.00	36,623.73	43,986.11	2,729,159.24
RESTRICTED ENDING BALANCE							
13. Current Year (line 4 minus line 10)	0.00	0.00	0.00	38,575.00	0.00	132,846.89	0.00

2017-18 Unaudited Actuals
STATE AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

STATE PROGRAM NAME	Special Ed Mental Health	College Rediness Block Grant	Fund 11 - Adult Ed Block Grant	Fund 11 - Adult Ed Block Grant	Fund 12 - CSPP	TOTAL
RESOURCE CODE	6512	7338	6391	6391	6105	
REVENUE OBJECT	8590	8590	8590	8590	8590	
LOCAL DESCRIPTION (if any)			FY 16-17	FY 17-18		
AWARD						
1. Prior Year Restricted Ending Balance	24,049.23	44,567.48	20,228.89			612,458.64
2. a. Current Year Award	259,201.00			77,750.00	197,275.00	2,594,764.43
b. Other Adjustments				2,816.00	1,886.25	9,026.13
c. Adj Curr Yr Award (sum lines 2a & 2b)	259,201.00	0.00	0.00	80,566.00	199,161.25	2,603,790.56
3. Required Matching Funds/Other					43,820.42	2,069,891.25
4. Total Available Award (sum lines 1, 2c, & 3)	283,250.23	44,567.48	20,228.89	80,566.00	242,981.67	5,286,140.45
REVENUES						
5. Cash Received in Current Year	194,401.00	0.00			206,827.25	2,381,791.83
6. Amounts Included in Line 5 for Prior Year Adjustments						0.00
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	64,800.00	0.00	0.00	80,566.00	(7,666.00)	221,998.73
b. Noncurrent Accounts Receivable						0.00
c. Current Accounts Receivable (line 7a minus line 7b)	64,800.00	0.00	0.00	80,566.00	(7,666.00)	221,998.73
8. Contributed Matching Funds					43,820.42	2,069,911.25
9. Total Available (sum lines 5, 7c, & 8)	259,201.00	0.00	0.00	80,566.00	242,981.67	4,673,701.81
EXPENDITURES						
10. Donor-Authorized Expenditures	262,963.99	12,429.89	20,228.89	55,092.35	242,981.67	5,036,821.08
11. Non Donor-Authorized Expenditures						0.00
12. Total Expenditures (line 10 plus line 11)	262,963.99	12,429.89	20,228.89	55,092.35	242,981.67	5,036,821.08
RESTRICTED ENDING BALANCE						
13. Current Year (line 4 minus line 10)	20,286.24	32,137.59	0.00	25,473.65	0.00	249,319.37

2017-18 Unaudited Actuals
LOCAL AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

LOCAL PROGRAM NAME	Routine Repairs & Maintenance	Microsoft Voucher	Donations	EnXco	NextEd - Project Lead the Way	PG&E Solar School Program	Mental Health - Bullying Prevention
RESOURCE CODE	8150	9010	9305	9314	9601	9649	9841
REVENUE OBJECT	8980	8699	8699	8699	8699	8699	8677
LOCAL DESCRIPTION (if any)							
AWARD							
1. Prior Year Restricted Ending Balance	313,554.60	18,537.50	76,454.63	195.78	6,559.38	1,742.80	0.00
2. a. Current Year Award			84,399.62	0.00	4,770.00	0.00	8,885.00
b. Other Adjustments	210.24	4,337.38					
c. Adj Curr Yr Award (sum lines 2a & 2b)	210.24	4,337.38	84,399.62	0.00	4,770.00	0.00	8,885.00
3. Required Matching Funds/Other	678,474.33						
4. Total Available Award (sum lines 1, 2c, & 3)	992,239.17	22,874.88	160,854.25	195.78	11,329.38	1,742.80	8,885.00
REVENUES							
5. Cash Received in Current Year	210.24	4,337.38	84,399.62	0.00	0.00	0.00	0.00
6. Amounts Included in Line 5 for Prior Year Adjustments							
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	0.00	0.00	0.00	0.00	4,770.00	0.00	8,885.00
b. Noncurrent Accounts Receivable							
c. Current Accounts Receivable (line 7a minus line 7b)	0.00	0.00	0.00	0.00	4,770.00	0.00	8,885.00
8. Contributed Matching Funds	678,474.33						
9. Total Available (sum lines 5, 7c, & 8)	678,684.57	4,337.38	84,399.62	0.00	4,770.00	0.00	8,885.00
EXPENDITURES							
10. Donor-Authorized Expenditures	587,368.01	0.00	100,053.33	195.78	5,285.99	1,742.80	8,885.00
11. Non Donor-Authorized Expenditures							
12. Total Expenditures (line 10 plus line 11)	587,368.01	0.00	100,053.33	195.78	5,285.99	1,742.80	8,885.00
RESTRICTED ENDING BALANCE							
13. Current Year (line 4 minus line 10)	404,871.16	22,874.88	60,800.92	0.00	6,043.39	0.00	0.00

2017-18 Unaudited Actuals
LOCAL AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

LOCAL PROGRAM NAME	TOTAL
RESOURCE CODE	
REVENUE OBJECT	
LOCAL DESCRIPTION (if any)	
AWARD	
1. Prior Year Restricted Ending Balance	417,044.69
2. a. Current Year Award	98,054.62
b. Other Adjustments	4,547.62
c. Adj Curr Yr Award (sum lines 2a & 2b)	102,602.24
3. Required Matching Funds/Other	678,474.33
4. Total Available Award (sum lines 1, 2c, & 3)	1,198,121.26
REVENUES	
5. Cash Received in Current Year	88,947.24
6. Amounts Included in Line 5 for Prior Year Adjustments	0.00
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	13,655.00
b. Noncurrent Accounts Receivable	0.00
c. Current Accounts Receivable (line 7a minus line 7b)	13,655.00
8. Contributed Matching Funds	678,474.33
9. Total Available (sum lines 5, 7c, & 8)	781,076.57
EXPENDITURES	
10. Donor-Authorized Expenditures	703,530.91
11. Non Donor-Authorized Expenditures	0.00
12. Total Expenditures (line 10 plus line 11)	703,530.91
RESTRICTED ENDING BALANCE	
13. Current Year (line 4 minus line 10)	494,590.35

Current Expense Formula/Minimum Classroom Compensation

PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense-Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	8,866,213.46	301	76,784.10	303	8,789,429.36	305	198,704.95	198,704.95	307	8,590,724.41	309
2000 - Classified Salaries	3,848,824.23	311	672.02	313	3,848,152.21	315	900,529.32	1,385,621.56	317	2,462,530.65	319
3000 - Employee Benefits	4,390,259.99	321	56,200.71	323	4,334,059.28	325	307,126.46	512,034.39	327	3,822,024.89	329
4000 - Books, Supplies Equip Replace. (6500)	1,030,147.08	331	5,926.00	333	1,024,221.08	335	429,963.02	847,635.71	337	176,585.37	339
5000 - Services... & 7300 - Indirect Costs	3,505,795.87	341	2,289.00	343	3,503,506.87	345	376,760.56	1,308,150.77	347	2,195,356.10	349
TOTAL					21,499,368.80	365	TOTAL		17,247,221.42	369	

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)		Object	EDP No.
1. Teacher Salaries as Per EC 41011.....		1100	375
2. Salaries of Instructional Aides Per EC 41011.....		2100	380
3. STRS.....		3101 & 3102	382
4. PERS.....		3201 & 3202	383
5. OASDI - Regular, Medicare and Alternative.....		3301 & 3302	384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans).....		3401 & 3402	385
7. Unemployment Insurance.....		3501 & 3502	390
8. Workers' Compensation Insurance.....		3601 & 3602	392
9. OPEB, Active Employees (EC 41372).....		3751 & 3752	393
10. Other Benefits (EC 22310).....		3901 & 3902	393
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10).....			395
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2.....			
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted).....			396
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*.....			396
14. TOTAL SALARIES AND BENEFITS.....			397
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372.....			59.31%
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X').....			

PART III: DEFICIENCY AMOUNT	
A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.	
1. Minimum percentage required (60% elementary, 55% unified, 50% high).....	55.00%
2. Percentage spent by this district (Part II, Line 15).....	59.31%
3. Percentage below the minimum (Part III, Line 1 minus Line 2).....	0.00%
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369).....	17,247,221.42
5. Deficiency Amount (Part III, Line 3 times Line 4).....	0.00

PART IV: Explanation for adjustments entered in Part I, Column 4b (required)	
reduced totals for all resources without certificated salaries and those meeting the stated exceptions. The district had a book adoption and facility projects that	

also contributed to the adjustment.

Unaudited Actuals
2017-18 Unaudited Actuals
Schedule of Long-Term Liabilities

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30	Amounts Due Within One Year
Governmental Activities:							
General Obligation Bonds Payable	15,030,951.00		15,030,951.00		1,397,861.00	13,633,090.00	1,721,596.00
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable	1,272,365.00		1,272,365.00		130,756.00	1,141,609.00	137,982.00
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt	4,175,371.00		4,175,371.00	524,634.00	39,291.00	4,660,714.00	39,292.00
Net Pension Liability	16,348,000.00	8,471,000.00	24,819,000.00			24,819,000.00	
Total/Net OPEB Liability	2,849,861.00	2,625,201.00	5,475,062.00	383,778.00		5,858,840.00	125,000.00
Compensated Absences Payable	186,260.00	1.00	186,261.00	10,300.00		196,561.00	
Governmental activities long-term liabilities	39,862,808.00	11,096,202.00	50,959,010.00	918,712.00	1,567,908.00	50,309,814.00	2,023,870.00
Business-Type Activities:							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability			0.00			0.00	
Total/Net OPEB Liability			0.00			0.00	
Compensated Absences Payable			0.00			0.00	
Business-type activities long-term liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Section I - Expenditures	Funds 01, 09, and 62			2017-18 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	22,659,675.57
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	1,052,957.67
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	0.00
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	673,061.12
3. Debt Service	All	9100	5400-5450, 5800, 7430- 7439	0.00
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	299,127.12
6. All Other Financing Uses	All	9100	7699	0.00
		9200	7651	
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	109,300.33
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				1,081,488.57
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	11,670.90
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				20,536,900.23

Section II - Expenditures Per ADA		2017-18 Annual ADA/ Exps. Per ADA
A. Average Daily Attendance (Form A, Annual ADA column, sum of lines A6 and C9)		1,816.73
B. Expenditures per ADA (Line I.E divided by Line II.A)		11,304.32
Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)		
	Total	Per ADA
A. Base expenditures (Preloaded expenditures from prior year official CDE MOE calculation). (Note: If the prior year MOE was not met, CDE has adjusted the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	20,159,556.41	10,950.51
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)	0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	20,159,556.41	10,950.51
B. Required effort (Line A.2 times 90%)	18,143,600.77	9,855.46
C. Current year expenditures (Line I.E and Line II.B)	20,536,900.23	11,304.32
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2019-20 may be reduced by the lower of the two percentages)	0.00%	0.00%

SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)		
Description of Adjustments	Total Expenditures	Expenditures Per ADA
Total adjustments to base expenditures	0.00	0.00

	2017-18 Calculations			2018-19 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
A. PRIOR YEAR DATA (2016-17 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2016-17 Actual			2017-18 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	12,216,758.78		12,216,758.78			12,459,809.24
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	1,846.45		1,846.45			1,816.18
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2016-17			Adjustments to 2017-18		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)		0.00				0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA (2017-18 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	2017-18 P2 Report			2018-19 P2 Estimate		
1. Total K-12 ADA (Form A, Line A6)	1,816.18		1,816.18	1,816.18		1,816.18
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			1,816.18			1,816.18
C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED TAXES AND SUBVENTIONS (Funds 01, 09, and 62)	2017-18 Actual			2018-19 Budget		
1. Homeowners' Exemption (Object 8021)	51,464.17		51,464.17	81,119.00		81,119.00
2. Timber Yield Tax (Object 8022)	0.41		0.41	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	9,899,108.61		9,899,108.61	10,073,410.00		10,073,410.00
5. Unsecured Roll Taxes (Object 8042)	891,822.10		891,822.10	897,236.00		897,236.00
6. Prior Years' Taxes (Object 8043)	361,964.53		361,964.53	(7,230.00)		(7,230.00)
7. Supplemental Taxes (Object 8044)	91,564.55		91,564.55	99,975.00		99,975.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	352,001.03		352,001.03	248,067.00		248,067.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	3,665.01		3,665.01	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	149,807.51		149,807.51	432,506.00		432,506.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	11,801,397.92	0.00	11,801,397.92	11,825,083.00	0.00	11,825,083.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	11,801,397.92	0.00	11,801,397.92	11,825,083.00	0.00	11,825,083.00

	2017-18 Calculations			2018-19 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
EXCLUDED APPROPRIATIONS						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			295,064.65			301,801.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			295,064.65			301,801.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	8,124,511.00		8,124,511.00	8,949,954.00		8,949,954.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	(203,277.00)		(203,277.00)	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	7,921,234.00	0.00	7,921,234.00	8,949,954.00	0.00	8,949,954.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	22,777,983.25		22,777,983.25	23,777,867.00		23,777,867.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	79,417.68		79,417.68	40,000.00		40,000.00
APPROPRIATIONS LIMIT CALCULATIONS						
D. PRELIMINARY APPROPRIATIONS LIMIT			2017-18 Actual			2018-19 Budget
1. Revised Prior Year Program Limit (Lines A1 plus A6)			12,216,758.78			12,459,809.24
2. Inflation Adjustment			1.0369			1.0367
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.9836			1.0000
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			12,459,809.24			12,917,084.24
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			11,801,397.92			11,825,083.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			217,941.60			217,941.60
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			953,475.97			1,393,802.24
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			953,475.97			1,393,802.24
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			44,626.72			22,274.77
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			11,846,024.64			11,847,357.77
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			908,849.25			1,371,527.47
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			11,846,024.64			
b. State Subventions (Line D8)			908,849.25			
c. Less: Excluded Appropriations (Line C23)			295,064.65			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			12,459,809.24			

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

- 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 7200-7700, goals 0000 and 9000) 518,683.29
- 2. Contracted general administrative positions not paid through payroll
 - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. _____
 - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

B. Salaries and Benefits - All Other Activities

- 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 16,557,442.25

C. Percentage of Plant Services Costs Attributable to General Administration

- (Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 3.13%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. _____
Retain supporting documentation.

B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A. Indirect Costs

1. Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	1,032,460.77
2. Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	0.00
3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	34,750.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	74,651.13
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	1,141,861.90
9. Carry-Forward Adjustment (Part IV, Line F)	145,865.64
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	1,287,727.54

B. Base Costs

1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	11,610,175.96
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	2,271,620.88
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 5100)	2,861,139.86
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	143,574.84
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6. Enterprise (Function 6000, objects 1000-5999 except 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	370,513.35
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	3,000.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	5,432.23
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	2,310,369.09
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	70,345.56
15. Child Development (Fund 12, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	195,133.67
16. Cafeteria (Funds 13 and 61, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	957,570.82
17. Foundation (Funds 19 and 57, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
18. Total Base Costs (Lines B1 through B12 and Lines B13b through B17, minus Line B13a)	20,798,876.26

C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment

(For information only - not for use when claiming/recovering indirect costs)
(Line A8 divided by Line B18) 5.49%

D. Preliminary Proposed Indirect Cost Rate

(For final approved fixed-with-carry-forward rate for use in 2019-20 see www.cde.ca.gov/fg/ac/ic)
(Line A10 divided by Line B18) 6.19%

Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A. Indirect costs incurred in the current year (Part III, Line A8)	<u>1,141,861.90</u>
B. Carry-forward adjustment from prior year(s)	
1. Carry-forward adjustment from the second prior year	<u>12,749.24</u>
2. Carry-forward adjustment amount deferred from prior year(s), if any	<u>0.00</u>
C. Carry-forward adjustment for under- or over-recovery in the current year	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (4.85%) times Part III, Line B18); zero if negative	<u>145,865.64</u>
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (4.85%) times Part III, Line B18) or (the highest rate used to recover costs from any program (4.85%) times Part III, Line B18); zero if positive	<u>0.00</u>
D. Preliminary carry-forward adjustment (Line C1 or C2)	<u>145,865.64</u>
E. Optional allocation of negative carry-forward adjustment over more than one year	
Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	<u>not applicable</u>
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
LEA request for Option 1, Option 2, or Option 3	<u>1</u>
F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)	<u>145,865.64</u>

Approved indirect cost rate: 4.85%
Highest rate used in any program: 4.85%

Fund	Resource	Eligible Expenditures (Objects 1000-5999 except Object 5100)	Indirect Costs Charged (Objects 7310 and 7350)	Rate Used
01	3010	356,920.70	17,310.65	4.85%
01	3310	523,647.03	10,016.24	1.91%
01	3320	821.76	39.86	4.85%
01	3327	11,872.20	575.80	4.85%
01	6010	318,315.70	15,438.31	4.85%
01	6382	81,782.56	3,282.57	4.01%
01	6387	86,130.04	4,177.31	4.85%
01	6512	250,800.18	12,163.81	4.85%
01	9010	448,544.17	12,150.04	2.71%
11	6391	69,371.56	3,364.52	4.85%
12	6105	193,741.67	9,396.47	4.85%

Unaudited Actuals
2017-18 Unaudited Actuals
LOTTERY REPORT
Revenues, Expenditures and
Ending Balances - All Funds

Description	Object Codes	Lottery: Unrestricted (Resource 1100)	Transferred to Other Resources for Expenditure	Lottery: Instructional Materials (Resource 6300)*	Totals
A. AMOUNT AVAILABLE FOR THIS FISCAL YEAR					
1. Adjusted Beginning Fund Balance	9791-9795	0.00		64,353.19	64,353.19
2. State Lottery Revenue	8560	290,011.81		112,479.81	402,491.62
3. Other Local Revenue	8600-8799	399.00		0.00	399.00
4. Transfers from Funds of Lapsed/Reorganized Districts	8965	0.00		0.00	0.00
5. Contributions from Unrestricted Resources (Total must be zero)	8980	0.00			0.00
6. Total Available (Sum Lines A1 through A5)		290,410.81	0.00	176,833.00	467,243.81
B. EXPENDITURES AND OTHER FINANCING USES					
1. Certificated Salaries	1000-1999	28,753.90			28,753.90
2. Classified Salaries	2000-2999	71,108.38			71,108.38
3. Employee Benefits	3000-3999	11,638.09			11,638.09
4. Books and Supplies	4000-4999	96,350.91		43,986.11	140,337.02
5. a. Services and Other Operating Expenditures (Resource 1100)	5000-5999	82,160.53			82,160.53
b. Services and Other Operating Expenditures (Resource 6300)	5000-5999, except 5100, 5710, 5800				
c. Duplicating Costs for Instructional Materials (Resource 6300)	5100, 5710, 5800				
6. Capital Outlay	6000-6999	399.00			399.00
7. Tuition	7100-7199	0.00			0.00
8. Interagency Transfers Out					
a. To Other Districts, County Offices, and Charter Schools	7211,7212,7221, 7222,7281,7282	0.00			0.00
b. To JPAs and All Others	7213,7223, 7283,7299	0.00			0.00
9. Transfers of Indirect Costs	7300-7399				
10. Debt Service	7400-7499	0.00			0.00
11. All Other Financing Uses	7630-7699	0.00			0.00
12. Total Expenditures and Other Financing Uses (Sum Lines B1 through B11)		290,410.81	0.00	43,986.11	334,396.92
C. ENDING BALANCE (Must equal Line A6 minus Line B12)					
	979Z	0.00	0.00	132,846.89	132,846.89
D. COMMENTS:					

Data from this report will be used to prepare a report to the Legislature as required by Control Section 24.60 of the Budget Act.

*Pursuant to Government Code Section 8880.4(a)(2)(B) and the definition in Education Code Section 60010(h), Resource 6300 funds are to be used for the purchase of instructional materials only. Any amounts in the shaded cells of this column should be reviewed for appropriateness.

Unaudited Actuals
2017-18
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Allocation Factors (AF) for Support Costs

	----- Teacher Full-Time Equivalents -----				----- Classroom Units -----		Pupils Transported
	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3100-3199 & 3900)	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Pupil Transportation (Function 3600)
A. Amount of Undistributed Expenditures, Funds 01, 09, and 62, Goals 0000 and 9000 (will be allocated based on factors input)	159,665.72	270,519.71	877,307.17	1,117,716.80	2,383,350.27	0.00	780,436.53
B. Enter Allocation Factor(s) by Goal: (Note: Allocation factors are only needed for a column if there are undistributed expenditures in line A.)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	CU Factor(s)	CU Factor(s)	PT Factor(s)
Instructional Goals Description							
0001 Pre-Kindergarten							
1110 Regular Education, K-12	88.15	88.15	88.15	88.15	377.44		764.50
3100 Alternative Schools	1.00	1.00	1.00	1.00	1.00		
3200 Continuation Schools	1.00	1.00	1.00	1.00	1.00		
3300 Independent Study Centers							
3400 Opportunity Schools							
3550 Community Day Schools	1.00	1.00	1.00	1.00	1.00		
3700 Specialized Secondary Programs							
3800 Career Technical Education							
4110 Regular Education, Adult							
4610 Adult Independent Study Centers							
4620 Adult Correctional Education							
4630 Adult Career Technical Education							
4760 Bilingual							
4850 Migrant Education							
5000-5999 Special Education (allocated to 5001)	14.33	14.33	14.33	14.33	9.75		37.42
6000 ROC/P							
Other Goals Description							
7110 Nonagency - Educational	1.18	1.18	1.18	1.18	2.00		
7150 Nonagency - Other							
8100 Community Services							
8500 Child Care and Development Services							
Other Funds Description							
-- Adult Education (Fund 11)							
-- Child Development (Fund 12)							
-- Cafeteria (Funds 13 & 61)							
C. Total Allocation Factors	106.66	106.66	106.66	106.66	392.19	0.00	801.92

Unaudited Actuals
2017-18
General Fund and Charter Schools Funds
Program Cost Report

Goal	Program/Activity	----- Direct Costs -----			Central Admin Costs (col. 3 x Sch. CAC line E) Column 4	Other Costs (Schedule OC) Column 5	Total Costs by Program (col. 3 + 4 + 5) Column 6
		Direct Charged (Schedule DCC) Column 1	Allocated (Schedule AC) Column 2	Subtotal (col. 1 + 2) Column 3			
Instructional Goals							
0001	Pre-Kindergarten	246,952.27	0.00	246,952.27	16,853.10		263,805.37
1110	Regular Education, K-12	10,110,925.20	5,042,066.56	15,152,991.76	1,034,105.97		16,187,097.73
3100	Alternative Schools	136,797.41	28,814.79	165,612.20	11,302.10		176,914.30
3200	Continuation Schools	115,206.19	28,814.79	144,020.98	9,828.62		153,849.60
3300	Independent Study Centers	0.00	0.00	0.00	0.00		0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00		0.00
3550	Community Day Schools	100,976.49	28,814.79	129,791.28	8,857.52		138,648.80
3700	Specialized Secondary Programs	2,000.00	0.00	2,000.00	136.49		2,136.49
3800	Career Technical Education	0.00	0.00	0.00	0.00		0.00
4110	Regular Education, Adult	1,896.64	0.00	1,896.64	129.43		2,026.07
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00		0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00		0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00		0.00
4760	Bilingual	0.00	0.00	0.00	0.00		0.00
4850	Migrant Education	0.00	0.00	0.00	0.00		0.00
5000-5999	Special Education	3,791,922.07	421,500.64	4,213,422.71	287,542.27		4,500,964.98
6000	Regional Occupational Ctr/Prg (ROC/P)	0.00	0.00	0.00	0.00		0.00
Other Goals							
7110	Nonagency - Educational	109,300.33	38,984.61	148,284.94	10,119.61		158,404.55
7150	Nonagency - Other	0.00	0.00	0.00	0.00		0.00
8100	Community Services	0.00	0.00	0.00	0.00		0.00
8500	Child Care and Development Services	0.00	0.00	0.00	0.00		0.00
Other Costs							
----	Food Services					7,926.36	7,926.36
----	Enterprise					0.00	0.00
----	Facilities Acquisition & Construction					651,822.23	651,822.23
----	Other Outgo					345,373.82	345,373.82
Other Funds	Adult Education, Child Development, Cafeteria, Foundation ([Column 3 + CAC, line C5] times CAC, line E)		0.00	0.00	83,466.25		83,466.25
----	Indirect Cost Transfers to Other Funds (Net of Funds 01, 09, 62, Function 7210, Object 7350)				(12,760.99)		(12,760.99)
----	Total General Fund and Charter Schools Funds Expenditures	14,615,976.60	5,588,996.18	20,204,972.78	1,449,580.37	1,005,122.41	22,659,675.56

Unaudited Actuals
2017-18
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Direct Charged Costs (DCC)

Goal	Type of Program	Instruction (Functions 1000-1999)	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3110-3160 and 3900)	Pupil Transportation (Function 3600)	Ancillary Services (Functions 4000-4999)	Community Services (Functions 5000-5999)	General Administration (Functions 7000-7999, except 7210)*	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Total
Instructional Goals													
0001	Pre-Kindergarten	25,001.88	0.00	0.00	0.00	217,733.07	0.00	0.00			4,217.32	0.00	246,952.27
1110	Regular Education, K-12	9,232,870.43	109,124.22	32,489.30	585,072.26	5,287.63	0.00	143,574.84			2,506.52	0.00	10,110,925.20
3100	Alternative Schools	101,205.05	0.00	0.00	35,592.36	0.00	0.00	0.00			0.00	0.00	136,797.41
3200	Continuation Schools	96,975.93	0.00	0.00	18,230.26	0.00	0.00	0.00			0.00	0.00	115,206.19
3300	Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3550	Community Day Schools	90,823.95	0.00	0.00	10,152.54	0.00	0.00	0.00			0.00	0.00	100,976.49
3700	Specialized Secondary Programs	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	2,000.00
3800	Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4110	Regular Education, Adult	1,896.64	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	1,896.64
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4760	Bilingual	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
5000-5999	Special Education	2,884,892.76	124,506.46	0.00	50,483.38	494,983.93	237,055.54	0.00			0.00	0.00	3,791,922.07
6000	ROC/P	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
Other Goals													
7110	Nonagency - Educational	109,300.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	109,300.33
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8100	Community Services		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Total Direct Charged Costs		12,544,966.97	233,630.68	32,489.30	699,530.80	718,004.63	237,055.54	143,574.84	0.00	0.00	6,723.84	0.00	14,615,976.60

* Functions 7100-7199 for goals 8100 and 8500

Unaudited Actuals
2017-18
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Allocated Support Costs (AC)

Goal	Type of Program	Allocated Support Costs (Based on factors input on Form PCRAF)			Total
		Full-Time Equivalents	Classroom Units	Pupils Transported	
Instructional Goals					
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00
1110	Regular Education, K-12	2,004,333.47	2,293,714.08	744,019.01	5,042,066.56
3100	Alternative Schools	22,737.76	6,077.03	0.00	28,814.79
3200	Continuation Schools	22,737.76	6,077.03	0.00	28,814.79
3300	Independent Study Centers	0.00	0.00	0.00	0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00
3550	Community Day Schools	22,737.76	6,077.03	0.00	28,814.79
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00
4760	Bilingual	0.00	0.00	0.00	0.00
4850	Migrant Education	0.00	0.00	0.00	0.00
5000-5999	Special Education (allocated to 5001)	325,832.08	59,251.04	36,417.52	421,500.64
6000	ROC/P	0.00	0.00	0.00	0.00
Other Goals					
7110	Nonagency - Educational	26,830.55	12,154.06	0.00	38,984.61
7150	Nonagency - Other	0.00	0.00	0.00	0.00
8100	Community Services	0.00	0.00	0.00	0.00
8500	Child Care and Development Svcs.	0.00	0.00	0.00	0.00
Other Funds					
--	Adult Education (Fund 11)		0.00		0.00
--	Child Development (Fund 12)	0.00	0.00	0.00	0.00
--	Cafeteria (Funds 13 and 61)		0.00		0.00
Total Allocated Support Costs		2,425,209.38	2,383,350.27	780,436.53	5,588,996.18

Unaudited Actuals
2017-18
Program Cost Report
Schedule of Central Administration Costs (CAC)

A. Central Administration Costs in General Fund and Charter Schools Funds		
1	Board and Superintendent (Funds 01, 09, and 62, Functions 7100-7180, Goals 0000-6999 and 9000, Objects 1000-7999)	370,513.35
2	External Financial Audits (Funds 01, 09, and 62, Functions 7190-7191, Goals 0000-6999 and 9000, Objects 1000-7999)	37,750.00
3	Other General Administration (Funds 01, 09, and 62, Functions 7200-7600 except 7210, Goal 0000, Objects 1000-7999)	1,054,078.00
4	Centralized Data Processing (Funds 01, 09, and 62, Function 7700, Goal 0000, Objects 1000-7999)	0.00
5	Total Central Administration Costs in General Fund and Charter Schools Funds	1,462,341.35
B. Direct Charged and Allocated Costs in General Fund and Charter Schools Funds		
1	Total Direct Charged Costs (from Form PCR, Column 1, Total)	14,615,976.60
2	Total Allocated Costs (from Form PCR, Column 2, Total)	5,588,996.18
3	Total Direct Charged and Allocated Costs in General Fund and Charter Schools Funds	20,204,972.78
C. Direct Charged Costs in Other Funds		
1	Adult Education (Fund 11, Objects 1000-5999, except 5100)	70,345.56
2	Child Development (Fund 12, Objects 1000-5999, except 5100)	195,133.67
3	Cafeteria (Funds 13 & 61, Objects 1000-5999, except 5100)	957,570.82
4	Foundation (Funds 19 & 57, Objects 1000-5999, except 5100)	0.00
5	Total Direct Charged Costs in Other Funds	1,223,050.05
D. Total Direct Charged and Allocated Costs (B3 + C5)		21,428,022.83
E. Ratio of Central Administration Costs to Direct Charged and Allocated Costs (A5/D)		6.82%

Unaudited Actuals
2017-18
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Other Costs (OC)

Type of Activity	Food Services (Function 3700)	Enterprise (Function 6000)	Facilities Acquisition & Construction (Function 8500)	Other Outgo (Functions 9000-9999)	Total
Food Services (Objects 1000-5999, 6400, and 6500)	7,926.36				7,926.36
Enterprise (Objects 1000-5999, 6400, and 6500)		0.00			0.00
Facilities Acquisition & Construction (Objects 1000-6500)			651,822.23		651,822.23
Other Outgo (Objects 1000-7999)				345,373.82	345,373.82
Total Other Costs	7,926.36	0.00	651,822.23	345,373.82	1,005,122.41

Unaudited Actuals
2017-18 Unaudited Actuals
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
01 GENERAL FUND								
Expenditure Detail	11,270.43	0.00	0.00	(12,760.99)				
Other Sources/Uses Detail					0.00	299,127.12		
Fund Reconciliation							82,874.18	138,183.12
09 CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
10 SPECIAL EDUCATION PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
11 ADULT EDUCATION FUND								
Expenditure Detail	38.32	0.00	3,364.52	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	3,364.52
12 CHILD DEVELOPMENT FUND								
Expenditure Detail	0.00	0.00	9,396.47	0.00				
Other Sources/Uses Detail					43,820.42	0.00		
Fund Reconciliation							43,820.42	19,509.66
13 CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	0.00	(11,308.75)	0.00	0.00				
Other Sources/Uses Detail					3,699.70	0.00		
Fund Reconciliation							3,699.70	60,000.00
14 DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					4.00	0.00		
Fund Reconciliation							4.00	0.00
15 PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
17 SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
18 SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
19 FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation							0.00	0.00
20 SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
21 BUILDING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					174,549.00	0.00		
Fund Reconciliation							13,605.00	0.00
25 CAPITAL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					77,054.00	0.00		
Fund Reconciliation							77,054.00	0.00
30 STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
36 COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
40 SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
49 CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
51 BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
52 DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
53 TAX OVERRIDE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
56 DEBT SERVICE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
57 FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation							0.00	0.00
61 CAFETERIA ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00

Unaudited Actuals
2017-18 Unaudited Actuals
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
62 CHARTER SCHOOLS ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
63 OTHER ENTERPRISE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
66 WAREHOUSE REVOLVING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
67 SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
71 RETIREE BENEFIT FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00			
Fund Reconciliation							0.00	0.00
73 FOUNDATION PRIVATE-PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00			
Fund Reconciliation							0.00	0.00
76 WARRANT/PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
95 STUDENT BODY FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
TOTALS	11,308.75	(11,308.75)	12,760.99	(12,760.99)	299,127.12	299,127.12	221,057.30	221,057.30

**BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651**



BOARD AGENDA BRIEFING

Meeting Date: September 11, 2018

Attachments: X

From: Kathy Wright, Director of Educational Services

Item #: 15

SUBJECT

Request to hold a Public Hearing on the Sufficiency of Textbooks and Instructional Materials and to approve Resolution #753 on the Sufficiency of Textbooks and Instructional Materials as per Education Code Section 60119 and 5 CCR 9531 for 2018-2019 school year.

Action: X

Consent Action:

Information Only:

Background & Status:

In order to be eligible to receive instructional materials funds, the governing board of each district and county office of education is required to hold an annual public hearing and adopt a resolution stating whether each pupil in the district has sufficient textbooks or instructional materials in specified subjects (Math, English Language Arts, Science, History-Social Science, Science Lab Equipment) that are aligned to the academic content standards and consistent with the content and cycles of the curriculum frameworks adopted by the State Board.

Every school in the River Delta Unified School District has been sent a “sufficiency of instructional materials” survey as part of the District’s compliance procedures. All of the District’s schools have noticed the District Office that there are sufficient instructional materials for every student as outlined in Education Code 60119 and 5 CCR 9531.

The resolution must be passed by roll call vote.

Presenter: Kathy Wright, Director of Educational Services

Cost &/or Funding Sources (be specific)

There is no cost to the District unless sufficiency is not reached.

Recommendation:

That the Board holds a Public Hearing on the Sufficiency of Textbooks and Instructional Materials and that they approve Resolution #753 on the Sufficiency of Textbooks and Instructional Materials as per Education Code Section 60119 and 5 CCR 9531 for the 2018-2019 school year.

Time: 3 mins.



RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street
Rio Vista, California 94571-1651
(707) 374-1700 Fax (707) 374-2995
<http://riverdelta.org>

NOTICE OF PUBLIC HEARING and School Board Meeting September 11, 2018 at 6:30 p.m. at the Walnut Grove Elementary School

California Education Code 60119 requires that school districts, in order to receive instructional materials from any State source, in each fiscal year shall hold a public hearing regarding the sufficiency of instructional materials in the District. The Board, following public input, shall adopt a resolution regarding textbook sufficiency and execute a certification of compliance in accordance with California Education Code 60119 (and to comply with provisions of the *Williams Settlement*).

A public hearing on the sufficiency of instructional materials in the River Delta Unified School District is scheduled for hearing **after 6:30 p.m. on September 11, 2018**, during the regularly scheduled Board Meeting, at the **Walnut Grove Elementary School**, Walnut Grove, California. Interested members of the public are invited to address the Board on the issue. For further information or questions, please call Kathy Wright at (707) 374-1725.

REQUESTED TO BE POSTED: District Office, School Sites and Rio Vista Library, Isleton Library, Walnut Grove Library, Courtland Library, Clarksburg Library; and requested to be printed in the River News Herald.

**RIVER DELTA UNIFIED SCHOOL DISTRICT
RESOLUTION #753**

**Resolution on Sufficiency of Textbooks and/or
Instructional Materials
For 2018-2019**

Whereas, the Board of Trustees of the River Delta Unified School District, in order to comply with the requirements of Education Code 60119, held a public hearing on September 11, 2018, at 6:30 o'clock in the evening (which is on or before the eighth week of school -- between the first day that students attend school and the end of the eighth week from that day-- 8/8/18 – 10/3/18) and which did not take place during or immediately following school hours, and;

Whereas, the Board provided at least 10 days notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;

Whereas, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

Whereas, information provided at the public hearing detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the River Delta Unified School District, and;

Whereas, the definition of "sufficient textbooks or instructional materials" means that each student, including English learners, has a textbook or instructional materials, or both, to use in class and to take home, and;

Whereas between the 2008-09 through the 2017-2018 fiscal years, the definition of "sufficient textbooks or instructional materials" also means that all students who are enrolled in the same course within the River Delta Unified School District, have standards-aligned textbooks or instructional materials from the same adoption cycle, and;

Whereas, sufficient textbooks and instructional materials were provided to each student, including English learners, which are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

Mathematics

Science

History-Social Science

English/Language Arts, including the English language development component of an adopted program

Whereas, sufficient textbooks or instructional materials were provided to each student enrolled in foreign language or health classes, and;

Whereas, laboratory science equipment was available for Science Laboratory classes offered in grades 9-12, inclusive;

NOW, THEREFORE, BE IT RESOLVED, that for the 2018-2019 school year, the River Delta Unified School District, has provided each student with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED the 11th day of September, 2018 by the Board of Trustees of the River Delta Unified School District of Sacramento County, California, by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

IN WITNESS WHEREOF, I, Marilyn Riley, Clerk of the Board of Trustees of the River Delta Unified School District of Sacramento County, California, certify that the foregoing is a full, true, and correct copy of Resolution No. 753 adopted by the said Board at a Regular Board meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Marilyn Riley, Clerk
Board of Trustees
River Delta Unified School District

September 11, 2018
(Date)

BOARD OF TRUSTEES
RIVER DELTA UNIFIED SCHOOL DISTRICT
445 Montezuma Street
Rio Vista, CA 94571-1651



BOARD AGENDA BRIEFING

Meeting Date: September 11, 2018

Attachments: ___x___

From: Kathy Wright, Director of Educational Services

Item #: ___16. ___

SUBJECT:

Request to approve the Independent Contract for Services Agreement with WestEd for the 2018-2019 school year at a cost not to exceed \$38,000.

Action: _____
Consent Action: ___x___
Information Only: _____

Background & Status:

Name of Vendor: _____ WestEd _____

Description of Service(s): To provide executive coaching and support for the development of an EL Master Plan.

Date(s) of Service(s): _____ 2018-2019 School Year _____

Presenter: Kathy Wright, Director of Educational Services

Cost &/or Funding Sources (be specific)

Not to exceed \$38,000 from Educational Services funds.

Recommendation:

That the board approve the Independent Contract for Services Agreement with WestEd for the 2018-2019 school year at a cost not to exceed \$38,000.

Time: _____ 2 mins. ___

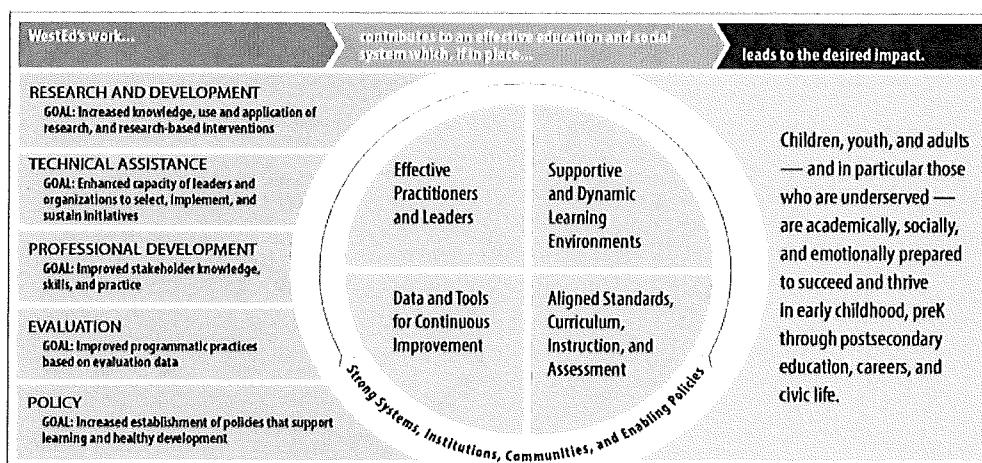
River Delta Unified School District: Leadership Coaching to Support English Learners

WestEd is pleased to submit this proposal to serve as the partner for the River Delta Unified School District. WestEd is a large, well-funded, national, nonprofit agency with a 50-year track record of delivering high quality, sustained professional services to schools and districts that enable them to improve student achievement, enhance educator effectiveness, and strengthen school leadership. With over 600 employees across the country, including staff based in Los Angeles and regional offices in Sacramento, CA, and Oakland, CA. WestEd has the capacity to deliver high quality coaching, with ongoing support from River Delta USD leadership, will lead to improved outcomes for English Learners in River Delta schools.

For more than a decade, WestEd has been highly successful in addressing educational inequities for students in schools and districts around the country. WestEd’s staff members are unique in combining experience as practitioners—teachers, school leaders, and district administrators—with a strong focus on understanding what works in education, and bridging the gap between research and practice.

WestEd’s mission—to work with education and other communities to promote excellence, achieve equity, and improve learning for children, youth, and adults—is addressed through a full range of projects. The conceptual framework in Figure 1 illustrates 1) the agency’s primary categories of work, 2) how they contribute to effective systems, which would 3) lead to the desired impact.

Figure 1. Conceptual Framework of WestEd Work





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Comprehensive School Assistance Program

Staff from WestEd's Comprehensive School Assistance Program (CSAP), will provide technical assistance and coaching support for this work. CSAP works with state, regional, and local education agencies to develop and support a culture for learning where all students acquire 21st century learning skills that prepare them for college and career.

CSAP strives to make a significant contribution to closing the achievement gaps in American education. These gaps, rooted in issues of race, ethnicity, income, and home language, limit the life chances of students and slow down America's progress as a nation.

CSAP provides research and evidence-based assistance that builds the capacity of and transforms low-performing schools and districts into highly effective learning organizations. We work with education leaders, teachers, and community stakeholders to align the organizational structures and systems within a school or district to support the delivery of effective instruction.

In addition, we provide technical assistance, coaching, and professional development that support the teaching of college and career standards, effective use of assessment data, strategies to promote equity, and addressing the learning needs of English learners.

CSAP operates two federally funded technical assistance centers:

- The California Comprehensive Center collaborates with the California Department of Education and other statewide networks to improve teaching and learning for all students in California.
- The national Center on School Turnaround provides technical assistance to, and helps build the capacity of, states across the country to support their districts and schools in turning around their lowest-performing schools.

WestEd's National Center on School Turnaround, a national research and dissemination center funded by the U.S. Department of Education, has a sole mission of identifying emerging and established best practices in school improvement, which WestEd staff will utilize to provide leadership coaching and services supporting River Delta USD. WestEd staff are informed both by their experiences in schools and districts, and their experiences at the cutting edge of knowledge development in research-based best practices for school turnaround and transformation.

Guiding Principles

WestEd's collaboration with the RDUSD to provide executive coaching and support the development of an EL Master Plan will be driven by two sets of principles: Six principles for ELL instruction and three operating principles. WestEd's proposed approach is anchored in six

Key Principles for ELL Instruction elaborated by the *Understanding Language* initiative at Stanford University¹. These rigorous, research-grounded principles will guide the individual coaching work as well as provide a base of knowledge that will inform the development of the District's EL Master Plan. These principles are applicable to *any* instructional program for ELLs. No single principle is more important than any other, and all six need to be incorporated into planning and enacting instruction for ELLs.

1. **Instruction focuses on providing ELLs with opportunities to engage in discipline-specific practices which are designed to build conceptual understanding and language competence in tandem.** Learning is a social process that requires teachers to intentionally design learning opportunities that integrate reading, writing, speaking, and listening with the practices of each discipline.
2. **Instruction leverages ELLs' home language(s), cultural assets, and prior knowledge.** ELLs' home language(s) and culture(s) are regarded as assets and are used by the teacher in bridging prior knowledge to new knowledge, and in making content meaningful and comprehensible.
3. **Standards-aligned instruction for ELLs is rigorous, grade-level appropriate, and provides deliberate and appropriate scaffolds.** Instruction that is rigorous and standards-aligned reflects the key shifts in new college-and career-ready standards. Such shifts require that teachers provide students with opportunities to describe their reasoning, share explanations, make conjectures, justify conclusions, argue from evidence, and negotiate meaning from complex texts. Students with developing levels of English proficiency will require instruction that carefully supports their understanding and use of emerging language as they participate in these activities.
4. **Instruction moves ELLs forward by taking into account their English proficiency level(s) and prior schooling experiences.** ELLs within a single classroom can be heterogeneous in terms of home language(s) proficiency, proficiency in English, literacy levels in English and student's home language(s), previous experiences in schools, and time in the U.S. Teachers must be attentive to these differences and design instruction accordingly.
5. **Instruction fosters ELLs' autonomy by equipping them with the strategies necessary to comprehend and use language in a variety of academic settings.** ELLs must learn to use a broad repertoire of strategies to construct meaning from academic talk and complex text, to participate in academic discussions, and to express themselves in writing across a variety of academic situations. Tasks must be designed to ultimately foster student independence.

¹ These principles are derived from the 2012 *Understanding Language* Conference at Stanford University, which our Project Managers as well as Senior staff in WestEd co-authored foundational papers for, and helped to convene and lead. These principles explicitly relate to teaching and learning of 21st-century college-and career-ready standards in English language arts & disciplinary literacy; mathematics; and science. (See http://ell.stanford.edu/sites/default/files/Key%20Principles%20for%20ELL%20Instruction%20with%20references_0.pdf)

- 6. Diagnostic tools and formative assessment practices are employed to measure students' content knowledge, academic language competence, and participation in disciplinary practices.** These assessment practices allow teachers to monitor students' learning so that they may adjust instruction accordingly, provide students with timely and useful feedback, and encourage students to reflect on their own thinking and learning.

These six principles, essential to rigorous teaching and learning for ELLs, will help form the basis for the review and planning process. This action planning process must yield a clear set of strategies that target the unique needs of the District and that lead to improved ELL student learning (Bryk et al., 2010; 2015).

Three key operating principles guide our leadership work: (1) stakeholder support, (2) effective implementation, and, (3) reciprocal accountability. All three of these principles are necessary to ensure significant and sustainable school improvement.

Strong Stakeholder Support

Building great schools for students requires high levels of commitment and trust among school and district staff, families, and the school's external partners (Bryk et al., 2010; Johnson & Asera, 1999; Zargarpour, 2005). It is crucial that turnaround efforts focus on and leverage existing assets to build stakeholder support and commitment. Parents, often left out of school improvement efforts, must understand and believe in the improvement plan and the people executing it (Comer, 1995). Their interests and expectations for their children must be considered as the strategic plan is developed. They must also receive necessary support and guidance so they can participate meaningfully in their children's education.

Effective Implementation

While a well-crafted action plan, based on a thorough assessment of needs, is crucial, it must be implemented effectively for the goals of the plan to be achieved. Research, along with our extensive experience working in schools, tells us that many school improvement plans fail to achieve their goals because the plans were not fully or effectively implemented. Our approach to implementation is based on the work of Dean Fixsen and his colleagues at the National Implementation Research Network, who have identified the key stages of implementation that must be executed to achieve the desired outcomes. According to Fixsen's research (2005), a majority of staff must implement evidence-based intervention on a daily basis (that is consistent with the research-based properties of the intervention design) for there to be any impact on student achievement. Schools that complete this full implementation effort, while following the program's guiding principles, will make powerful, systemwide improvements.



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Reciprocal Accountability

The concept of “reciprocal accountability” builds on the understanding that to dramatically and quickly improve student learning requires a community-wide effort in which all stakeholders—the principal, teachers, other school and district staff, parents, and WestEd as the partner—take individual and joint responsibility for executing the improvement plan. All people involved must be held accountable for meeting high, clearly-defined expectations. Too often, accountability operates punitively from the top down, but when accountability is reciprocal, all parties are responsible to each other and to achieving their common goals. In our partner schools, all staff, parents, students, complex area specialists, and external support providers must work together to identify expectations for performance for each group and individual. Everyone’s work must be evaluated so that appropriate action can be taken to improve when performance is lacking (Bryk et al., 2010; Elmore, 2000; Futernick, 2010).

Scope of Work

Executive Summary

WestEd proposes to provide one-on-one coaching support to build the capacity of RDUSD staff to lead and implement reform efforts for English learners. Coaching and professional learning will be centered around developing RDUSD staff’s capacity in two goal areas:

1. Deepening current understanding of high-quality instruction for English learners connected to current resources articulating best practices, research, and tools
2. Strong district-led facilitation of groups and teams to lead the development of a coherent, clear, English Learner Master Plan for RDUSD

Support for Educators to Better Serve English Learner Students in RDUSD

WestEd will provide in-person and virtual coaching support to build the knowledge and facilitation skills necessary to lead a team to create a strong and coherent EL Master Plan. Reviewing current research and best practices collaboratively, co-planning Master Plan team meetings, providing onsite coaching and feedback to facilitation, and reflecting on progress toward milestones and goals will all be included in the coaching support.

Program Description

WestEd brings to this project national experience in developing and providing research-based programs designed to support SEAs, LEAs and school leaders with addressing the specific needs of English Language Learners and literacy development. With its depth of expertise, WestEd has the ability to provide targeted training engagements and a long history of collaboration and technical assistance that it will bring to its work with the River Delta Unified School District.

Calendar of Events

September 2018 – January 2019

	Coaching Support...	Outcomes
<i>Phase I</i>	<p><i>for the development of the core elements of the EL Master Plan:</i></p> <p>WestEd will provide onsite support to deepen knowledge about high-quality instruction for ELs and plan effective EL Master Plan team meetings, as well as participate in the team meetings to provide coaching and feedback on facilitation.</p> <p><i>4 onsite days + 2 virtual support days</i></p>	<p>With coaching support the Director will lead the EL Master Plan Team to develop the following:</p> <ul style="list-style-type: none"> • A collaborative vision statement to guide the EL Master Plan work • An articulated Language Development Approach (LDA) • A guiding definition of program models to support diverse EL populations (e.g. newcomers, Long-Term ELs, etc.) • A guiding definition of academic discourse, including both oral and written language • A set of core competencies aligned to the vision and LDA

February – July 2019

<i>Phase II</i>	<p><i>Coaching support for a strong systemic implementation plan:</i></p> <p>WestEd will provide planning and facilitation support to write a strong implementation plan for the EL Master Plan that includes specific and actionable steps for systemic improvement. The process will include: the development of an initial draft systemic implementation plan by the EL Master Plan Team, revisions based on feedback provided by diverse stakeholder groups, a communications strategy for stakeholder groups and executive leadership, and activities to vet and refine the EL Master Plan.</p> <p><i>4 onsite days + 2 virtual support days</i></p>	<p>With coaching support the director will lead the EL Master Plan Team to develop the following components of an implementation plan:</p> <ul style="list-style-type: none"> • Strategic objectives • High-yield strategies • Theory of action • Oversight structure
<p>Cost for Phases I& II: \$38,000</p>		

Cost of Project

Our fee for this project is **\$38,000** for Phases I and II. Costs include all materials and travel needed to meet the project objectives. If additional meetings are required that are not described



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in this proposal (for example, additional days of follow-up or more in-depth work), actual time and reasonable expenses will be billed.

After reviewing the proposal, if you decide the proposed scope and timeframe should be altered, we would be happy to make modifications and provide a revised estimated fee. If the proposal meets with your approval, please send an approved purchase order or contact our office and we can send a contract for services. Our proposal is valid for 60 days from the date of this letter.

We appreciate the confidence you have in our office and look forward to working with River Delta USD on the upcoming project. If you have questions about our proposal, please do not hesitate to contact me.

Sincerely,
Annette Gregg
Senior Engagement Manager, CSAP
agregg@wested.org
510.326.2342