

RIVER DELTA UNIFIED SCHOOL DISTRICT

MINUTES

REGULAR MEETING

January 9, 2018

1. **Call Open Session to Order** – Board President Fernandez called the Open Session of the meeting of the Board of Trustees to order at 5:30 p.m. on January 9, 2018 at Rio Vista High School, Rio Vista, California.
2. **Roll Call of Members:**
 - Alicia Fernandez, President
 - Don Olson, Vice President
 - Marilyn Riley, Clerk
 - Sarah Donnelly, Member
 - Chris Elliott, Member
 - Katy Maghoney, Member
 - David Bettencourt, Member (Absent)

Also present: Don Beno, Superintendent
3. **Review, Approve the Closed Session Agenda and Adjourn to Closed Session**
 - 3.1 Board President Fernandez announced items on the Closed Session Agenda.
 - 3.2 Public Comment on Closed Session Agenda Items. – *None to report*
 - 3.3 Approve Closed Session Agenda and Adjourn to the **Closed Session**
4. Board President Fernandez asked for a motion to adjourn the meeting to Closed Session @ 5:34 pm
Member Olson moved to approve, Member Riley seconded. Motion carried 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney): 0 (Nays): 1 (Absent: Bettencourt)
5. **Open Session was reconvened at 6:35 pm**
 - 5.1 Roll was retaken, Member Bettencourt was absent and all members were present.
Also present: Don Beno, Superintendent; Elizabeth Keema-Aston, Chief Business Officer and Jennifer Gaston, Recorder.
 - 5.2 The Pledge of Allegiance was led by Vicky Turk, Principal of Rio Vista High School
6. **Report of Action taken, if any, during the Closed Session** (Government Code Section 54957.1)
Board President Fernandez reported that the Board did not take any actions during closed session.
7. **Review and Approve the Open Session Agenda**
Board President Fernandez asked for a motion to approve the Open Session Agenda.
Member Olson moved to approve, Member Riley seconded. Motion carried 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney): 0 (Nays): 1 (Absent: Bettencourt)
8. **Public Comment:** Mr. Gordon Whiting read a letter to the Board of Trustees that he had written in regards to Radio Rio KRVH at Rio Vista High School. The letter was previously email to the Board of Trustees and Superintendent Beno. Mr. Whiting left a copy with the recorder, Jennifer Gaston.
9. **Reports, Presentations, Information**
 - 9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –
 - 9.1.1 Board Members' report(s): Member Maghoney reported that she had attended Isleton Elementary School Winter Holiday Party. She stated that it was nice to see so many of her favorite people and thanked the staff for inviting her. Mr. Olson was unable to attend due to illness.
 - 9.1.2 Committee Report(s): None to Report
 - 9.1.3 Superintendent Beno's report(s) – Mr. Beno reported that he attended many of the holiday festivities and performances. He stated all were very nice and that Isleton Elementary School's performance was heavily attended. He wished everyone a Happy New Year and is looking forward to an exciting and productive 2018.
 - 9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Elizabeth Keema-Aston, Chief Business Officer and Craig Hamblin, Director of MOT
 - 9.2.1 ADA/Enrollment Report - Elizabeth Keema-Aston reported that the difference in enrollment from the beginning of the 2017-18 school year and December 2017 at the elementary and middle school level had an increase of five students. There was a decrease of eleven students at the high school level.
 - 9.2.2 Monthly Financial Report - Elizabeth Keema-Aston reported as submitted.
 - 9.2.2.1 Timeline for preparation of the 2018-2019 District Budget and LCAP. Ms. Keema-Aston reported that the timeline for the 2018-19 Budget and LCAP preparation starts with the evenings meeting and go through the June 27, 2018 Board meeting hitting on the highlights and estimated dates for having task completed in preparation of the adoptions.
 - 9.2.3 Maintenance, Operations & Transportation Update - Craig Hamblin reported that a few leaks had been discovered after the current rain storms, but noted that overall with district was doing well. Member

Maghoney inquired on the open bus driver positions. Mr. Hamblin mentioned that not only does the district have unfilled bus driving positions, but, there are two drivers out due to illness or injury. The lack of drivers has forced the district to cancel bus service to some areas. Notification has been sent out to families by the district notification system of the cancelled routes. It has been a hardship on the transportation department. Mr. Hamblin is doing research on the possibility on using a third party to fill these open positions. However, he feels it will be very costly. Once he has obtained the details he will forward the information to the Board.

9.2.4 Review the Annual Developer Fee Report – Elizabeth Keema-Aston reported that the District’s developer fee report was submitted for review at the December 12th Board meeting, meeting the 180 day deadline. Ms. Keema-Aston announced that the report is now open for discussion, and stating that although the report is open for discussion the Board isn’t required to accept or approve the submitted report.

9.2.5 Delta Elementary Charter School’s Material Revision Update - Elizabeth Keema-Aston reported that Delta Elementary Charter School (DECS) has made the required changes to their material revision per the River Delta Unified School District’s Board request on November 14th.

9.3 Other – Educational Services’ Reports and/or Presentation(s) – Kathy Wright, Director of Educational Services and Special Education reported that over the winter break, Danielle Tharp and she had worked on the special education performance indicator review report and improvement plan that is due to the state by January 30th. Three areas didn’t meeting the criteria out of the fourteen categories. The improvement plan was developed from the input of the study group session. Mrs. Wright also stated that information was received on the Special Education comprehensive full file review that will be upcoming. Systems will be setup and in place so the review will go smoothly.

Mrs. Wright reported that the textbook adoption for History and Social Science is underway and samples have been sent to sites for review, a few publishers will be chosen to pilot during the spring and a recommendation will be made for an adoption in June.

Grade level collaboration meetings have been planned to review the current report cards to determine if the standards are represented and to align the assessments with the new curriculum and standards that the student’s grades are based on.

9.3.1 Williams’ Settlement Public Notification regarding sufficiency of teachers, facilities, and textbook and instructional materials – Fourth Quarter (October – December 2017) – Kathy Wright noted that the district hasn’t received any insufficiencies during the fourth quarter.

9.4 A Representative from Crowe Horwath LLP to present River Delta Unified School District’s 2016- 2017 Audit Reports: Jennifer Aras, Representative of Crowe Horwath, LLP made a presentation of the audit outcomes for River Delta Unified School District’s 2016-2017 general and Bond Audits. Both the General and Bond audits ranked or were found to have a clean audit without findings.

9.5 River Delta Unified Teacher’s Association (RDUTA) Update: Paul Delgado, President of RDUTA thanked Mr. Beno for adding the RDUTA update to the Board agenda. Mr. Delgado extended an invitation to the Board members to visit each classroom when they are on site visits and encouraged them to visit both the middle and high school classrooms in particular.

9.6 California State Employee’s Association (CSEA) Chapter #319 Update: None to report

9.7 Delta High School report on upcoming WASC visitation – Laura Uslan presented the WASC Self Study Report that will be submitted to the WASC committee. Ms. Uslan informed the Board that the WASC accreditation team will be on campus for the review on February 5-7, 2018. Mr. Beno thanked Ms. Uslan and her staff for their efforts.

10. Consent Calendar

10.1 Approve Board Minutes

Regular Meeting of the Board, December 12, 2017

10.2 Receive and Approve Monthly Personnel Reports

As of January 9, 2018 – None to report

10.3 District’s Monthly Expenditure Report

December 2017

10.4 Request to declare as surplus Bates Elementary School’s non-operable technology equipment from inventory and deem its value as zero – Maria Elena Becerra

10.5 Request the Rio Vista High School FFA to travel and attend the Annual California State FFA Convention in Anaheim, CA from April 22-25, 2018 – Funding by Ag Boosters, Ag Incentive Funding and fundraising – Vicky Turk, Maureen Reis & Holly Chesnut

10.6 Request to declare as surplus District Office non-operable technology equipment from inventory and deem its value as zero – Elizabeth Keema-Aston

10.7 Donations to Receive and Acknowledge:

Rio Vista High School – In memory of Alberto Guidi

Darrell F. Corti

Dwight & Raylene Williams

Joseph Bruno & Maryella Allred

Anthony & Norine Puccio

Edwina Hansen

Paul & Anna Turner – Franca Guidi

Beckman Family Trust

Verla Chaddick

Don & Sharon Emigh

Jerry & Nadine Penick

Rio Vista High School – Joseph Turk Memorial Scholarship

Kyle Turk & Kearsten Shepherd

Rio Vista High School – Girl’s Golf Program

Rio Vista Women’s 9 Holers

Isleton Elementary School – 6th Grade Sly Park Educational Fieldtrip

Bank of Rio Vista - \$235

Isleton Elementary School – Pay It Forward - Cafeteria

Anonymous - \$350

Riverview Middle School – General Donations

Elizabeth Brockhouse (PG&E) - \$153.84

Bates Elementary School – General Donations

PG&E - \$480

Member Donnelly moved to approve, Member Riley seconded. Motion carried 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney): 0 (Nays): 1 (Absent: Bettencourt)

Board President Fernandez acknowledged those who donated and thanked them for their support.

11. Request to accept and approve the Audit Report of Crowe Horwath LLP, Independent Auditor, for Fiscal Year 2016-2017 - Elizabeth Keema-Aston and a representative from Crowe Horwath LLP.

Member Donnelly moved to approve, Member Riley seconded. Motion carried 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney): 0 (Nays): 1 (Absent: Bettencourt)

12. Request to accept and approve the Audit reports of Crowe Horwath LLP, Independent Auditor, for Fiscal Year 2016-2017 for SFID#1 and SFID#2 – Elizabeth Keema-Aston and a representative from Crowe Horwath LLP.

Member Riley moved to approve, Member Olson seconded. Motion carried 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney): 0 (Nays): 1 (Absent: Bettencourt)

13. Request to approve the second and final reading of the updated or new Board Policies, Administrative Regulations and or Exhibits due to new legislations or mandated language and citation revisions as of October 2017 – Don Beno

Member Olson moved to approve, Member Elliott seconded. Motion carried 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney): 0 (Nays): 1 (Absent: Bettencourt)

14. Request of approve Resolution No. 740 – Authorizing Emergency Contract without bid for Rio Vista High School Asbestos Abatement and submit request to Superintendent of Schools, Sacramento County Office of Education for approval of Resolution – Don Beno

Member Olson moved to approve, Member Elliott seconded. Motion carried by roll call vote 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney): 0 (Nays): 1 (Absent: Bettencourt)

15. Request to approve the emergency repair work at Rio Vista High School pending Board approval of Resolution 740 and approval by the County Superintendent of Schools, Sacramento County Office of Education, contract with West Coast Environmental - not to exceed \$26,500 -- ERP Funding – Craig Hamblin

Member Olson moved to approve, Member Elliott seconded. Motion carried 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney): 0 (Nays): 1 (Absent: Bettencourt)

16. Re-Adjourn to continue Closed Session was not necessary.

17. Re-Adjourning to continue Closed Session was not necessary – no actions to report. Adjournment: There being no further business before the Board, Board President Fernandez asked for a motion to adjourn.

Member Maghoney moved to approve, Member Elliott seconded. Motion carried 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney): 0 (Nays): 1 (Absent: Bettencourt)

18. The meeting was adjourned at 7:22 p.m.

Submitted:

Approved:


Don Beno, Superintendent and Secretary to the Board of Trustees


Marilyn Riley, Clerk, Board of Trustees

By: Jennifer Gaston, Recorder
End