

# RIVER DELTA UNIFIED SCHOOL DISTRICT

## MINUTES

### REGULAR MEETING

September 11, 2018

1. **Call Open Session to Order** – Board President Fernandez called the Open Session of the meeting of the Board of Trustees to order at 5:31 p.m. on September 11, 2018, at Walnut Grove Elementary School, Walnut Grove, California.

2. **Roll Call of Members:**

Alicia Fernandez, President  
Don Olson, Vice President  
Marilyn Riley, Clerk (Absent)  
Sarah Donnelly, Member (Absent)  
Chris Elliott, Member  
Katy Maghoney, Member  
David Bettencourt, Member

Also present: Don Beno, Superintendent

3. **Review, Approve the Closed Session Agenda and Adjourn to Closed Session**

- 3.1 Board President Fernandez announced items on the Closed Session Agenda.
- 3.2 Public Comment on Closed Session Agenda Items. – *None to report*
- 3.3 Approve Closed Session Agenda and Adjourn to the **Closed Session**

4. Board President Fernandez asked for a motion to approve the Closed Session Agenda and adjourn the meeting to Closed Session @ 5:35 pm

Member Maghoney moved to approve, Member Bettencourt seconded. Motion carried 5 (Ayes: Fernandez, Olson, Elliott, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Riley, Donnelly)

5. **Open Session was reconvened at 6:35 pm**

- 5.1 Roll was retaken, Members Riley and Donnelly were absent; and all members were present.

Also present: Don Beno, Superintendent; Elizabeth Keema-Aston, Chief Business Officer and Jennifer Gaston, Recorder.

- 5.2 The Pledge of Allegiance was led by Craig Hamblin, Director of Maintenance, Operation and Transportation

6. **Report of Action taken, if any, during the Closed Session** (Government Code Section 54957.1)

Board President Fernandez reported that the Board did not take any actions during closed session. However, she reported that at the August 14, 2018 closed session Mr. Beno submitted his letter of retirement effective June 30, 2019. Member Fernandez announced that the Board has accepted his letter and thanked him for his six years with the district. Member Fernandez conveyed that the Board will be looking into the recruitment process of hiring a new superintendent. Mr. Beno said that it has been a pleasure and an honor to work in the district.

7. **Review and Approve the Open Session Agenda**

Member Bettencourt moved to approve, Member Elliott seconded. Motion carried 5 (Ayes: Fernandez, Olson, Elliott, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Riley, Donnelly)

8. **Public Comment:** Micheal Anadon, of California School Boards Association (CSBA) introduced himself to the Board and superintendent. His goal is to connect River Delta USD Board of Trustees with CSBA and with other school boards to use as a resource pool.

9. **Reports, Presentations, Information**

- 9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –

- 9.1.1 Board Members' report(s): Member Maghoney reported that she had a great time at the Rio Vista High School's football game. She had also attended Isleton Elementary School's Back to School Night, where Ms. Tyner had just returned from maternity leave, giving a presentation to the parents with her newborn in hand. Member Maghoney reminded the Board and audience of the "Denim and Diamonds" fundraiser to be held on Friday, September 14th at the Delta Diamond Farm to benefit Isleton Elementary School. Member Maghoney announced that in two weeks she

will be attending her 50<sup>th</sup> high school class reunion from Rio Vista High School. She mentioned that 22 of her classmates have passed away and that they will be greatly missed.

9.1.2 Committee Report(s): None to report

9.1.3 Superintendent Beno's report(s) – Mr. Beno announced that he would like to recognize two people who would be retiring. He indicated that Member Bettencourt would be not returning as a Board member and thanked him for all his years of service on the Board. Mr. Bettencourt has been a Board member starting in 1993 until the present with a short hiatus. Mr. Beno indicated that even though he had previously retired, he had returned to office when he was needed. Teasing Mr. Bettencourt, Mr. Beno said that we knew where to find him if he was needed. There was laughter throughout the room when Mr. Bettencourt, smiling, said “no” and shook his head. Mr. Beno praised his leadership, valuable input, wealth of district knowledge and willingness to come to the call of duty, so to speak. Mr. Beno was honored to present a card and commemorative pen to Member Bettencourt as a remembrance of his time on the Board. Mr. Bettencourt, spoke highly of the district staff and of both past and present Board Members he has worked with. He stated that he was proud to have served on the Board. Mr. Beno then recognized Craig Hamblin, mentioning that Mr. Hamblin has worked in the district for 33 years in a variety of positions, ending his career as the Director of Maintenance, Operations and Transportation. Mr. Beno spoke of a person's identity when they retire and stated that Mr. Hamblin's identity will be that he cared for kids. Caring for the community and caring for the children in the community's will always be in his character and part of his identity. Mr. Beno stated that it has been his privilege and honor to have worked with Mr. Hamblin. He presented Mr. Hamblin with a card and commemorative pen as a thank you for his years of service in the district. Mr. Hamblin spoke of the support that he has received during his 33 years from the Board, Administration, and staff members. He also mentioned that he will miss working in the district.

9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Elizabeth Keema-Aston, Chief Business Officer and Craig Hamblin, Director of MOT

9.2.1 ADA/Enrollment Report – Elizabeth Keema-Aston reported that she prepared a comparison from June 2018 and August 2018. This comparison showed that student enrollment at the elementary school level has decreased by 55 students, however, at the middle and high school level enrollment has increased by 67 students. Overall the district's ADA has an increase of 48.

9.2.2 Monthly Financial Report – Elizabeth Keema-Aston noted that the 45 day budget revision adjustments will be made this month.

9.2.3 Maintenance, Operations & Transportation Update, Craig Hamblin and Ken Gaston, Directors of MOT – In addition to the submitted report, Mr. Gaston gave an update on the three major projects that have been completed or in progress. The student drop-off loop at D.H. White School has been completed including the sprinkler system in front of the school. The district wide phone project is in progress and should be completed by the next Board meeting. The roofing projects at several of the sites have been completed and ready for inspection. A roofing manufacture representative will be inspecting each roof to make sure that the installation meets the manufactures specifications validating the warranty. Mr. Gaston addressed the damage to the black top on the playground at Walnut Grove during the roofing project. Mr. Gaston has requested documentation from the roofing company for the repair work that will take place. Mr. Gaston responded to a question regarding the restrooms at Rio Vista High School's football field. He reported that the maintenance staff as run a plumber's snake in each of the clean outs in the boys and girls restrooms, a small amount of debris was found and cleaned out allowing water to run through the lines without issues.

9.3 Education Services' Reports and/or Presentation(s) - Kathy Wright, Director of Educational Services and Special Education

9.3.1 Presentation of the Special Education Comprehensive Review Corrective Actions – Danielle Tharp, Coordinator of Special Education provided the Board with an explanation of the Special Education Finding from The California Department of Education (CDE) during the Comprehensive Review. –



Mrs. Wright introduced Danielle Tharp, the district's Coordinator of Special Education to the Board. Mrs. Tharp gave a presentation to the Board explaining the four different types of reviews that were completed by the California Department of Education (CDE). She explained what the findings related to the review and the Corrective Actions Plan that was submitted by the district to CDE. The plan included amendments and corrections to IEPs, a series of trainings planned for case managers, service providers as well as administrative staff and the creation of monitoring procedures to ensure compliance moving forward.

9.4 River Delta Unified Teacher's Association (RDUTA) Update – None to report

9.5 California State Employees Association (CSEA) Chapter #319 Update – None to report

## 10 Consent Calendar

10.1 Approve Board Minutes

Regular Meeting of the Board, August 14, 2018

10.2 Receive and Approve Monthly Personnel Reports

As of September 11, 2018

10.3 District's Monthly Expenditure Report

August 2018

10.4 Request to declare as surplus and deem as zero value, the Avenues ELD curriculum and materials that have been replaced by new Wonders ELA/ELD Curriculum – Maria Elena Becerra

10.5 Request to declare as surplus from Walnut Grove Elementary School and deem as zero value the Envisions textbooks that are no long in adoption by the district – Carrie Norris

10.6 Request to approve the expert agreement with Susan Jones to provide 10 days of coaching/mentoring with Rio Vista High School teachers at a cost not to exceed \$2,000, Site Funds – Vicky Turk

10.7 Request to approve the ASB fundraising events for Delta High School – Laura Uslan

10.8 Donations

**Delta High and Clarksburg Middle Schools – 600' Irrigation pipe**

Wally Chan

**Riverview Middle School**

Beth Brockhouse (PG&E – \$179.48)

Member Bettencourt moved to approve. Member Elliott seconded. Motion carried 5 (Ayes: Fernandez, Olson, Elliott, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Riley, Donnelly)

Board President Fernandez acknowledged those who made donations and thanked them for their support.

11. Request to approve the first reading of the updated or new Board Policies, Administrative Regulations and Exhibits due to new legislation, mandated language and/or citation revisions as of July 2018 – Don Beno

Member Bettencourt moved to approve. Member Olson seconded. Motion carried 5 (Ayes: Fernandez, Olson, Elliott, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Riley, Donnelly)

12. Request to hold a Public Hearing on and to adopt 1) Resolution #751 Regarding the Adoption of a Development School Fee Justification Study for Residential and Commercial/Industrial; and 2) on the Establishment of Level I School Facilities Developer Fees for Residential and Commercial/Industrial – Don Beno

### Open Public Hearing 7:13 pm

**Public Comment:** Mr. Beno explained that the hearing being held was to allow comments on the results of the Development School Fee Justification Study. The study provided by Corporative Strategies is to establish and justify the changes for the Level I School Facilities Developer Fees for Residential and Commercial/Industrial and show how it impacts the district. No public comments.

### Close Public Hearing 7:16 pm

Member Bettencourt moved to approve. Member Olson seconded. Motion carried by roll call vote: 5 (Ayes: Fernandez, Olson, Elliott, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Riley, Donnelly)

13. Request to approve Resolution #752 regarding the 2017-2018 Appropriations (Gann) Limit Calculation – Elizabeth Keema-Aston

Member Olson moved to approve. Member Maghoney seconded. Motion carried by roll call vote: 5 (Ayes: Fernandez, Olson, Elliott, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Riley, Donnelly)

14. Request to approve the Unaudited Actuals Financial Report for 2017-2018 – Elizabeth Keema-Aston

Member Bettencourt moved to approve, Member Olson seconded. Motion carried 5 (Ayes: Fernandez, Olson, Elliott, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Riley, Donnelly)

15. Request to hold a Public Hearing on the Sufficiency of Textbooks and Instructional Materials and to approve Resolution #753 on the Sufficiency of Textbooks and Instructional Materials as per Education Code Section 60199 and 5 CCR 9531 for 2018-2019 school year – Kathy Wright

**Open Public Hearing 7:20 pm**

**Public Comment:** Mrs. Wright explained that the district is required to report annually and pass a resolution stating that every school site has a Sufficiency of Textbooks and Instructional Materials. Mrs. Wright confirmed that River Delta USD is sufficient in both textbooks and instructional materials. No public comments.

**Close Public Hearing 7:22 pm**

Member Bettencourt moved to approve, Member Olson seconded. Motion carried by roll call vote: 5 (Ayes: Fernandez, Olson, Elliott, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Riley, Donnelly)

16. Request to approve the Independent Contract for Services Agreement with WestEd for the 2018-2019 school year to provide executive coaching and support for the development of an EL Master Plan, at a cost not to exceed \$38,000 – Educational Services Funds - Kathy Wright

17. Re-Adjourn to continue Closed Session was not necessary.

18. Re-Adjourning to continue Closed Session was not necessary – no actions to report. Adjournment: There being no further business before the Board, Board President Fernandez asked for a motion to adjourn.

The meeting was adjourned in memory of Anita McGahey and Linda Vargas long time employees of the district.

Member Olson moved to approve, Member Bettencourt seconded. Motion carried 5 (Ayes: Fernandez, Olson, Elliott, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Riley, Donnelly)

19. The meeting was adjourned at 7:35 p.m.

Submitted:

  
Don Beno, Superintendent and  
Secretary to the Board of Trustees

Approved:

  
Marilyn Riley, Clerk, Board of Trustees

By: Jennifer Gaston, Recorder  
End