

RIVER DELTA UNIFIED SCHOOL DISTRICT

MINUTES

REGULAR MEETING

September 12, 2017

1. **Call Open Session to Order** – Board President Fernandez called the Open Session of the meeting of the Board of Trustees to order at 5:35 p.m. on September 12, 2017, at Walnut Grove Elementary School, Walnut Grove, California.

2. **Roll Call of Members:**

Alicia Fernandez, President
Don Olson, Vice President
Marilyn Riley, Clerk
Sarah Donnelly, Member (absent)
Chris Elliott, Member (absent)
Katy Maghoney, Member
David Bettencourt, Member

Also present: Don Beno, Superintendent

3. **Review, Approve the Closed Session Agenda and Adjourn to Closed Session**

3.1 Board President Fernandez announced items on the Closed Session Agenda.

3.2 Public Comment on Closed Session Agenda Items. – *None to report*

3.3 Approve Closed Session Agenda and Adjourn to the **Closed Session**

4. Board President Fernandez asked for a motion to adjourn the meeting to Closed Session @ 5:40 pm

Member Riley moved to approve, Member Bettencourt seconded. Motion carried 5 (Ayes: Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Donnelly, Elliott)

5. **Open Session was reconvened at 6:30 pm**

5.1 Roll was retaken, Members Donnelly and Elliott were absent; and all members were present.

Also present: Don Beno, Superintendent; Elizabeth Keema-Aston, Chief Business Officer and Jennifer Gaston, Recorder.

5.2 The Pledge of Allegiance was led by Kathy Wright, Director of Educational Services

6. **Report of Action taken, if any, during the Closed Session** (Government Code Section 54957.1)

Board President Fernandez reported that the Board did not take any actions during closed session.

7. **Review and Approve the Open Session Agenda**

Board President Fernandez asked for a motion to approve the Open Session Agenda

Member Riley moved to approve, Member Bettencourt seconded. Motion carried 5 (Ayes: Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Donnelly, Elliott)

8. **Public Comment:** None to report.

9. **Reports, Presentations, Information**

9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –

9.1.1 Board Members' report(s): Member Maghoney reported that she attended Walnut Grove's Back to School Night. She congratulated Carrie Norris, principal of Walnut Grove, for the evening was well attended. Member Maghoney noted that the parents were enthusiastic and everyone seemed truly happy. She also thanked Sandra Martinez and the other First 5 staff members for the books that were given out in English and Spanish to the students to take home.

Members Olson, Maghoney and Riley attended the Rio Vista HS vs. Delta HS football game. Member Olson mentioned that he also attended the previous football game at Natomas High School during the extreme heat wave. Rio Vista HS played a fantastic game against a school that is at least three times its size, unfortunately, they lost in double overtime.

Several members congratulated Member Riley on her grandson's nomination for homecoming king, sending him well wishes.

Member Fernandez reported that several of the members and Mr. Beno attended the Teacher of the Year Banquet in Sacramento. Member Fernandez stated that she enjoyed hearing all the stories and especially hearing from the student introducing Mr. Wright as well as the inspiring speech he gave.

- 9.1.2 Committee Report(s): None to report
- 9.1.3 Superintendent Beno's report(s) – Mr. Beno added that Mr. Wright is a fantastic teacher and represented the District well.

9.1.3.1 Preliminary discussion regarding Bond Election 2018 – Mr. Beno reported that he has had numerous meetings with the City of Rio Vista and their plan is to take a bond to the 2018 elections to build a community center/seniors center. If the district were to take a bond to the 2018 elections it would be in direct competition with the city and he feels this would not be in the best interest for the district. Mr. Beno's recommendation would be to start gathering information and input from the different stakeholder groups of the needs in the district. With direction from the Board, Mr. Beno will develop a schedule of events and a presentation in preparation to go for a bond on the 2020 elections.

9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Elizabeth Keema-Aston, Chief Business Officer and Craig Hamblin, Director of MOT

- 9.2.1 ADA/Enrollment Report – Elizabeth Keema-Aston reported the district is in declining enrollment. At the end of the school year in June the district's ADA was 1888. Generally our ADA runs at 95% of our enrollment and currently the enrollment is at 1900, she anticipates our ADA will be lower than the 1888 in June. Ms. Keema-Aston is tracking the district's ADA and enrollment closely.
- 9.2.2 Monthly Financial Report – Elizabeth Keema-Aston reported the fourth quarter (16-17) bond funds #22 and #23 have been paid showing these funds over budget. These payment notifications came in after the accrual and the 17-18 budget had been set. This month when carryover and ending funding balances have been posted these two budgets will be increased by these amounts.
- 9.2.3 Maintenance, Operations & Transportation Update, Craig Hamblin, Director of MOT – Mr. Hamblin was unable to attend the meeting, his report is as submitted.

9.3 Education Services' Reports and/or Presentation(s) - Kathy Wright, Director of Educational Services and Special Education – Kathy Wright I excited to welcome Danielle Tharp the new Special Educational Coordinator, who will be starting on September 18th. Mrs. Wright will be giving her a tour of the district introducing her to all the sites and case managers. Tim Bowes, a new RSP teacher has been hired for Walnut Grove Elementary, Bates Elementary, MOKE and CDS. Mrs. Wright gave kudos to the special education staff, for stepping up and helping in the time of need while a few of the open position were filled. Mrs. Wright informed the Board that the district's special education department will be audited this coming year by The California Department of Education (CDE). Mrs. Wright noted that it has been approximately 17 years since the district has been audited in this fashion and will use this opportunity as a chance for professional development and platform to update policies and procedures in the department.

Mrs. Wright updated the board on the new dashboard indicators and what data will be uploaded into the dashboard for this school year.

10. **Consent Calendar**

- 10.1 Approve Board Minutes
 - Regular Meeting of the Board, August 8, 2017
 - Special Meeting of the Board, August 31, 2017
- 10.2 Receive and Approve Monthly Personnel Reports
 - As of September 12, 2017
- 10.3 District's Monthly Expenditure Report
 - August 2017
- 10.4 Request to approve the Expert Agreement with Susan Jones to provide support and mentoring to Rio Vista High School teachers for the 2017-18 school year, not to exceed \$2000 – Vicky Turk
- 10.5 Request to apply for the Lowe's Tool Box for Education Grant for D.H. White Elementary School to fund beautification projects on campus – Nick Casey
- 10.6 Request to declare as surplus non-operable technology equipment from inventory and deem its value as zero –Nick Casey
- 10.7 Request to declare as surplus textbooks no longer adopted by River Delta USD from Rio Vista High School -Vicky Turk
- 10.8 Request to approve the Booster Club/ PTC/ PTA Activities and Fundraising events – Elizabeth Keema-Aston
- 10.9 Request to approve the Independent Contract with Orcer Services to provide technology classes for ELL parent community, cost not to exceed \$15,600 – Adult Educational Funds – Nick Casey
- 10.10 Request to approve the Independent Contract for Services Agreement with Deborah McCloskey, MACCC-SP for the 2017-18 school year at a cost not to exceed \$4,000 – Special Educational Funds – Kathy Wright
- 10.11 Request to approve the ASB fundraising events for Riverview Middle School for the 2017-2018 school year – Elizabeth Keema Aston and Sonia Rambo
- 10.12 Request to approve the formation of the Delta Education Vineyard Booster's Club at Delta High and Clarksburg Middle Schools – Elizabeth Keema-Aston and Laura Uslan

- 10.13 Request to approve the Delta Education Vineyard Booster's Club fundraising events – Laura Uslan
10.14 Donations to Receive and Acknowledge:

Riverview Middle School

Elizabeth Brockhouse (PG&E) \$333.32
The Kula Foundation \$3.66

Delta High School – Football Program

Miners Leap Winery \$500.00

Walnut Grove Elementary School – School Supplies

Al's Place \$620.00

Member Bettencourt moved to approve, Member Maghoney seconded. Motion carried 5 (Ayes: Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Donnelly, Elliott)

Board President Fernandez acknowledged those who donated and thanked them for their support.

11. Request to approve Resolution #733 CDE Child Development Services Contract – CSPP-TBA California State Preschool Program naming Don Beno, Elizabeth Keema-Aston and Antonia Slagle as authorized signees to sign transactions for the Governing Board – Antonia Slagle

Member Riley moved to approve, Member Olson seconded. Motion carried by roll call vote: 5 (Ayes: Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Donnelly, Elliott)

12. Request approval to submit playground structure plans to the state for review and approval. Upon the state's approval, requesting the approval to the purchase and installation of the playground structure at Isleton Elementary School, competitive bid was awarded to NSP3, at a cost not to exceed \$28,399.66 – California State Pre-School Program (CSPP) startup funds – Antonia Slagle

Member Riley moved to approve, Member Maghoney seconded. Motion carried 5 (Ayes: Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Donnelly, Elliott)

13. Request to approve the Unaudited Actuals Financial Report for 2016-2017 – Elizabeth Keema-Aston

Member Riley moved to approve, Member Olson seconded. Motion carried 5 (Ayes: Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Donnelly, Elliott)

14. Request to approve Resolution #734 regarding the 2016-2017 Appropriations (Gann) Limit Calculation – Elizabeth Keema-Aston

Member Bettencourt moved to approve, Member Olson seconded. Motion carried by roll call vote: 5 (Ayes: Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Donnelly, Elliott)

15. Request to approve the adoption and purchase of the Larson Big Ideas Algebra II Curriculum at Rio Vista and Delta High Schools - Kathy Wright

Member Olson moved to approve, Member Riley seconded. Motion carried 5 (Ayes: Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Donnelly, Elliott)

16. Request to approve and adoption of three (3) Digital Imaging Courses at Rio Vista High School (Digital Imaging I, II, Studio) – Kathy Wright

Member Riley moved to approve, Member Olson seconded. Motion carried 5 (Ayes: Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Donnelly, Elliott)

17. Request to approve and adoption of the Digital Publications Course at Rio Vista High School – Kathy Wright

Member Olson moved to approve, Member Riley seconded. Motion carried 5 (Ayes: Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Donnelly, Elliott)

18. Request to approve the Amended and Restated School Facilities Mitigation Agreement between River Delta Unified School District and Encore Liberty, LLC (formerly Shea Homes Project) – Don Beno

Member Bettencourt moved to approve, Member Maghoney seconded. Motion carried 5 (Ayes: Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Donnelly, Elliott)

19. Request to approve the job description entitled "RDUSD State Preschool Site Supervisor/Lead Teacher" – Don Beno

Member Riley moved to approve, Member Maghoney seconded. Motion carried 5 (Ayes: Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Donnelly, Elliott)

20. Request to approve the first reading of the updated or new Board Policies, Administrative Regulations and Exhibits due to new legislation, mandated language and/or citation revisions as of July 2017 – Don Beno

Member Bettencourt moved to approve, Member Riley seconded. Motion carried 5 (Ayes: Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Donnelly, Elliott)

21. Request to hold a Public Hearing on the Sufficiency of Textbooks and Instructional Materials and to approve Resolution #735 on the Sufficiency of Textbooks and Instructional Materials as per Education Code Section 60199 and 5 CCR 9531 for 2017-2018 school year – Kathy Wright

Open Public Hearing 7:31 pm
Public Comment: None to report
Close Public Hearing 7:35 pm

Member Bettencourt moved to approve, Member Maghoney seconded. Motion carried by roll call vote: 5 (Ayes: Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Donnelly, Elliott)

22. Re-Adjourn to continue Closed Session was not necessary.

23. Re-Adjourning to continue Closed Session was not necessary – no actions to report. Adjournment: There being no further business before the Board, Board President Fernandez asked for a motion to adjourn.

Member Bettencourt motion to adjourn, Member Riley seconded. Motion carried 7 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney, Bettencourt): 0 (Nays): 0 (Absent)

24. The meeting was adjourned at 7:36 p.m.

Submitted:



Don Beno, Superintendent and
Secretary to the Board of Trustees

Approved:



Marilyn Riley, Clerk, Board of Trustees

By: Jennifer Gaston, Recorder
End