

RIVER DELTA UNIFIED SCHOOL DISTRICT

MINUTES

REGULAR MEETING

May 9, 2017

1. **Call Open Session to Order** – Board Vice President Olson called the Open Session of the meeting of the Board of Trustees to order at 5:36 p.m. on May 9, 2017, at Clarksburg Middle School, Clarksburg, California.

2. **Roll Call of Members:**

Alicia Fernandez, President (absent)
Don Olson, Vice President
Marilyn Riley, Clerk
Sarah Donnelly, Member (absent)
Chris Elliott, Member (absent)
Katy Maghoney, Member
David Bettencourt, Member

Also present: Don Beno, Superintendent

3. **Review, Approve the Closed Session Agenda and Adjourn to Closed Session**

3.1 Board President Olson announced items on the Closed Session Agenda.

3.2 Public Comment on Closed Session Agenda Items. – *None to report*

3.3 Approve Closed Session Agenda and Adjourn to the **Closed Session**

4. Board Vice President Olson asked for a motion to adjourn the meeting to Closed Session @ 5:40 pm

Member Bettencourt moved to approve, Member Riley seconded. Motion carried 4 (Ayes: Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 3 (Absent: Fernandez, Donnelly, Elliott)

5. **Open Session was reconvened at 6:35 pm**

5.1 Roll was retaken, Members Fernandez, Donnelly and Elliott were absent and all other members were present.

Also present: Don Beno, Superintendent; Elizabeth Keema-Aston, Chief Business Officer and Jennifer Gaston, Recorder.

5.2 The Pledge of Allegiance was led by Kathy Wright, Director of Educational Services

6. **Report of Action taken, if any, during the Closed Session** (Government Code Section 54957.1)

Board Vice President Olson reported that the Board did not take any actions during closed session:

7. **Review and Approve the Open Session Agenda**

Member Bettencourt moved to approve, Member Riley seconded. Motion carried 4 (Ayes: Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 3 (Absent: Fernandez, Donnelly, Elliott)

8. **Public Comment:** The district's food services representative from Sodexo, Calvin Pettigrew, informed the board of the recycling program which he will be piloting at D.H. White Elementary School next school year. If the program is successful he plans to integrate the program throughout the district within the next few years.

9. **Reports, Presentations, Information**

9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –

9.1.1 Board Members' report(s): Member Riley reported that she and Member Donnelly attended the Northern California Bus Drivers Awards Ceremony in Rio Vista where they honored one of our district's bus drivers. Member Riley also had the pleasure of attending the athletics and academics awards ceremonies at Rio Vista High School. Member Olson mentioned that he also attended the academic awards ceremony at Rio Vista High School and he was impressed at the grade point averages of the students. Mr. Olson was very happy to see that block letters were awarded for high grade point averages.

9.1.2 Committee Report(s): None to report

9.1.3 Superintendent Beno's report(s) – Mr. Beno thanked Shirley Owens for all her efforts in writing the school bus grant which the district was fortunate to receive, and for working on another grant. Mr. Beno mentioned that the bus driver's award ceremony was amazing and well attended. Mr. Beno said that five CHP officers attended the ceremony, the second in command apologized because his supervisor who was scheduled to give out the award was unable to attend. Mr. Beno thanked Shirley for nominated Tina Lopez for this award. Member Olson announced that he had watched a news broadcast of the interview with Ms. Lopez.

Jennifer Gaston gave the promotion and graduation schedules to the Board members and asked if they would contact her with the ceremonies they would be attending.

9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Elizabeth Keema-Aston, Chief Business Officer; Craig Hamblin, Director of Maintenance, Operations and Transportation

- 9.2.1 ADA/Enrollment Report - Elizabeth Keema-Aston mentioned that at the last Board meeting the Board President asked how the district's projections were looking in comparison to the P-2 report. Ms. Keema-Aston reported that the reported P-2 attendance was 14.95 less than projected. Ms. Keema-Aston hopes that the emergency waivers submitted during the winter storms will be approved and the district will regain part of this loss. The dollar equivalent to the 14.95 loss in ADA is roughly \$140,000.
- 9.2.2 Monthly Financial Report - Elizabeth Keema-Aston reported as submitted.
- 9.2.3 Maintenance, Operations & Transportation Update - Craig Hamblin thanked Shirley Owens for writing the bus grants, training the drivers, driving the busses when needed and for her all around efforts making the transportation department run smoothly.

Transportation assistant Shirley Owens gave the Board a quick transportation department update and told them the story on why she nominated Tina Lopez for Bus Driver of the Year and of her heroic efforts while on duty. Member Maghoney thanked Shirley for all her efforts.

9.3 Other – Education Services' Reports and/or Presentation(s) -

- 9.3.1 Educational Services and Special Education Updates – Kathy Wright reported that the Educational Services Department is working very hard on completing its part of the 2017-18 LCAP to submit to the county office for review. Ms. Wright informed the Board that she has been working with the IT department and Marcy Rossi (TOSA) to make an implementation plan for the district which provides information to the principals so they can relay to staff members regarding IT related matters in the district. Ms. Wright mentioned that there are a lot of professional development opportunities over the summer for the teachers to attend on a volunteer basis.
- 9.3.2 Presentation given by the Agricultural Discovery students from Clarksburg Middle Schools – Charles VanRiper introduced the AG Discovery students from Clarksburg Middle School. James Gray and Emma Serpa introduced themselves and described activities and leadership roles they experienced while being a part of the Agriculture Discovery Program.
- 9.3.3 Receive presentation of the District Schools' Single Plan for Student Achievement for school year 2017-2018 presented by Nick Casey, Principal of D.H. White Elementary School. Mr. Casey pointing out the current successes at D.H. White Elementary School such as the after school enrichment program. The enrichment program targeted areas such as fine arts, music and yoga. The feedback Mr. Casey received from the parents was very positive and they plan on continuing the enrichment program in the 2017-18 school year. Mr. Casey mentioned other successes during the 2016-17 school year and planned improvements for the upcoming year. A few improvements to be implemented in the 2017-18 school year will be an enrichment program that will focus on English Language Arts and Mathematics and a mentoring program pairing a new teacher and a veteran teacher who will provide support and guidance. Mr. Beno thanked Mr. Casey for the collaborative nature that he has instilled with the staff which has led to academic improvements.

10. Consent Calendar

- 10.1 Approve Board Minutes
Regular Meeting of the Board, April 18, 2017
- 10.2 Receive and Approve Monthly Personnel Reports
As of May 9, 2017
- 10.3 District's Monthly Expenditure Report
April 2017
- 10.4 Request approval for Vicky Turk, Brian Fonseca and Stacy Knisley as Rio Vista High School's Representative to the CIF League for 2017-2018 and Laura Uslan and Katherine Ingalls as Delta High School's Representative to the CIF League for 2017-2018 – Vicky Turk and Laura Uslan
- 10.5 Request approval for site principals at Delta High and Rio Vista High Schools to authorize and approve overnight travel within the State of California for athletic and academic programs for the 2017-2018 school year – Vicky Turk and Laura Uslan
- 10.6 Request to approve the Service Contract with Ryland School Business Consulting for various Financial and Business Office Services, Not exceed \$8,000 – Unrestricted General Funds – Elizabeth Keema-Aston
- 10.7 Request approval of D.H. White Elementary School's 2017-18 Single Plan for Student Achievement – Nick Casey
- 10.8 Request to approve the Memorandum of Understanding for district participation in the Sly Park program for the 2017-2018 school year – Don Beno
- 10.9 Request to approve the Professional Expert Agreement with Linda Van DeMaele to provide health services and instruction for the 2017-2018 school year at a cost not to exceed \$9000, General Fund – Kathy Wright
- 10.10 Request for out of state travel for Kathy Wright and Noelle Gomes to attend the AVID Summer Institute on June 26th –
June 28th, 2017 in Orlando, FL, cost not to exceed \$3000, General Fund – Kathy Wright

- 10.11 Request to approve the purchase of Math and You textbooks for the Practical Math class at Rio Vista High and Delta High School at a cost not to exceed \$16,500, Educational Services Funds – Kathy Wright
- 10.12 Request to approve the purchase of 164 Chromebooks and 5 Chromebook carts at a cost not to exceed \$51,748.25
- 10.13 Request to approve the fund raising event “Bottled Water Sales” to benefit Riverview Middle School students attending the CADA Leadership Camp – Sonia Rambo
- 10.14 Donations to Receive and Acknowledge:
 - Riverview Middle School – AYSO Soccer League – Miscellaneous soccer equipment**
 - Rio Vista High School – Joseph Turk Memorial Scholarship Fund**
 - Nancy Holt
 - Maria Elena Becerra
 - Loretta Abbott
 - Rio Vista High School – Swimming Team**
 - Petals on Main - \$70
 - Rio Vista Lions Club - \$1500

Member Bettencourt moved to approve, Member Riley seconded. Motion carried 4 (Ayes: Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 3 (Absent: Fernandez, Donnelly, Elliott)

Board Vice President Olson acknowledged those who donated and thanked them for their support.

- 11. Request to approve the second and final reading of the updated or new Board Policies, Administrative Regulations and or Exhibits due to new legislations or mandated language and citation revisions as of December 2017 – Don Beno
Member Bettencourt moved to approve, Member Olson seconded. Motion carried 4 (Ayes: Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 3 (Absent: Fernandez, Donnelly, Elliott)
- 12. Request approval of Change Orders #1 for the Walnut Grove Elementary School – Restroom Accessibility Upgrades 2016 – Elizabeth Keema-Aston, Chief Business Officer and Craig Hamblin, Dir. Of Maintenance, Operations and Transportation
Member Maghoney moved to approve, Member Riley seconded. Motion carried 4 (Ayes: Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 3 (Absent: Fernandez, Donnelly, Elliott)
- 13. Request the approval to file a Notice of Completion for the Walnut Grove Elementary School, Restroom Accessibility Upgrades 2016 – Elizabeth Keema-Aston, Chief Business Officer and Craig Hamblin, Dir. Of Maintenance, Operations and Transportation
Member Bettencourt moved to approve, Member Maghoney seconded. Motion carried 4 (Ayes: Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 3 (Absent: Fernandez, Donnelly, Elliott)
- 14. Request to approve lease amendment #2 with Head Start/SETA for preschool programming on Walnut Grove Elementary School’s campus in the fall of 2017 – Elizabeth Keema-Aston
Member Riley moved to approve, Member Maghoney seconded. Motion carried 4 (Ayes: Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 3 (Absent: Fernandez, Donnelly, Elliott)
- 15. Request to approve the Bates Elementary and Mokelumne High Schools’ list of outdated computers and electronics as surplus and deem as zero monetary value – Maria Elena Becerra
Member Maghoney moved to approve, Member Riley seconded. Motion carried 4 (Ayes: Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 3 (Absent: Fernandez, Donnelly, Elliott)
- 16. Request for the approval of Resolution # 730 Authorizing FY 2016-2017 expenditures from Educational Protection Act Funds (Proposition 30) – Elizabeth Keema-Aston, Chief Business Officer
Member Bettencourt moved to approve, Member Maghoney seconded. Motion carried by roll call vote: 4 (Ayes: Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 3 (Absent: Fernandez, Donnelly, Elliott)
- 17. Re-Adjourn to continue Closed Session was not necessary.
- 18. Adjournment: There being no further business before the Board, Board Vice President Olson asked for a motion to adjourn.
Member Riley moved to approve, Member Maghoney seconded. Motion carried 4 (Ayes: Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 3 (Absent: Fernandez, Donnelly, Elliott)
- 19. The meeting was adjourned at 7:19 p.m.

Submitted:

Approved:

Don Beno, Superintendent and Secretary to the Board of Trustees

Marilyn Riley, Clerk, Board of Trustees

By: Jennifer Gaston, Recorder
 End