

**BOARD OF TRUSTEES**  
**RIVER DELTA UNIFIED SCHOOL DISTRICT**  
445 Montezuma Street  
Rio Vista, CA 94571-1651



**BOARD AGENDA BRIEFING**

Meeting Date: June 27, 2017 Attachments: X  
From: Elizabeth Keema-Aston, Chief Business Officer Item No.: 9.2.1  

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Action Item: \_\_\_\_\_  
SUBJECT: Monthly Enrollment and ADA Report (**May Month 11**) Consent Action: \_\_\_\_\_  
Information Only: x

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Background: Each month district staff compiles attendance and enrollment data for all school sites. The attached summary shows comparative enrollment and ADA for *2015-2016 and 2016-2017*. The summary also shows the increase/decrease enrollment for current and prior months. The attached charts compare the ADA with Enrollment for the current year and five (5) prior years.

Status: District-wide enrollment ***decreased by 100 students*** compared to the same month last year, *decreasing* from 1,929 to 1,829. (Does not include Adult Ed)

District-wide enrollment ***decreased by 75 students*** compared to ***last month*** (*May*), from 1,904 to 1,829. (Does not include Adult Ed)

District-wide attendance ***has decreased 29 ADA*** compared to ***last month*** (*May*), 1,806 to 1,777. (Does not include Adult Ed)

Prepared by: Elvia Navarro, Accounting Specialist

Presenter: Elizabeth Keema-Aston, Chief Business Officer

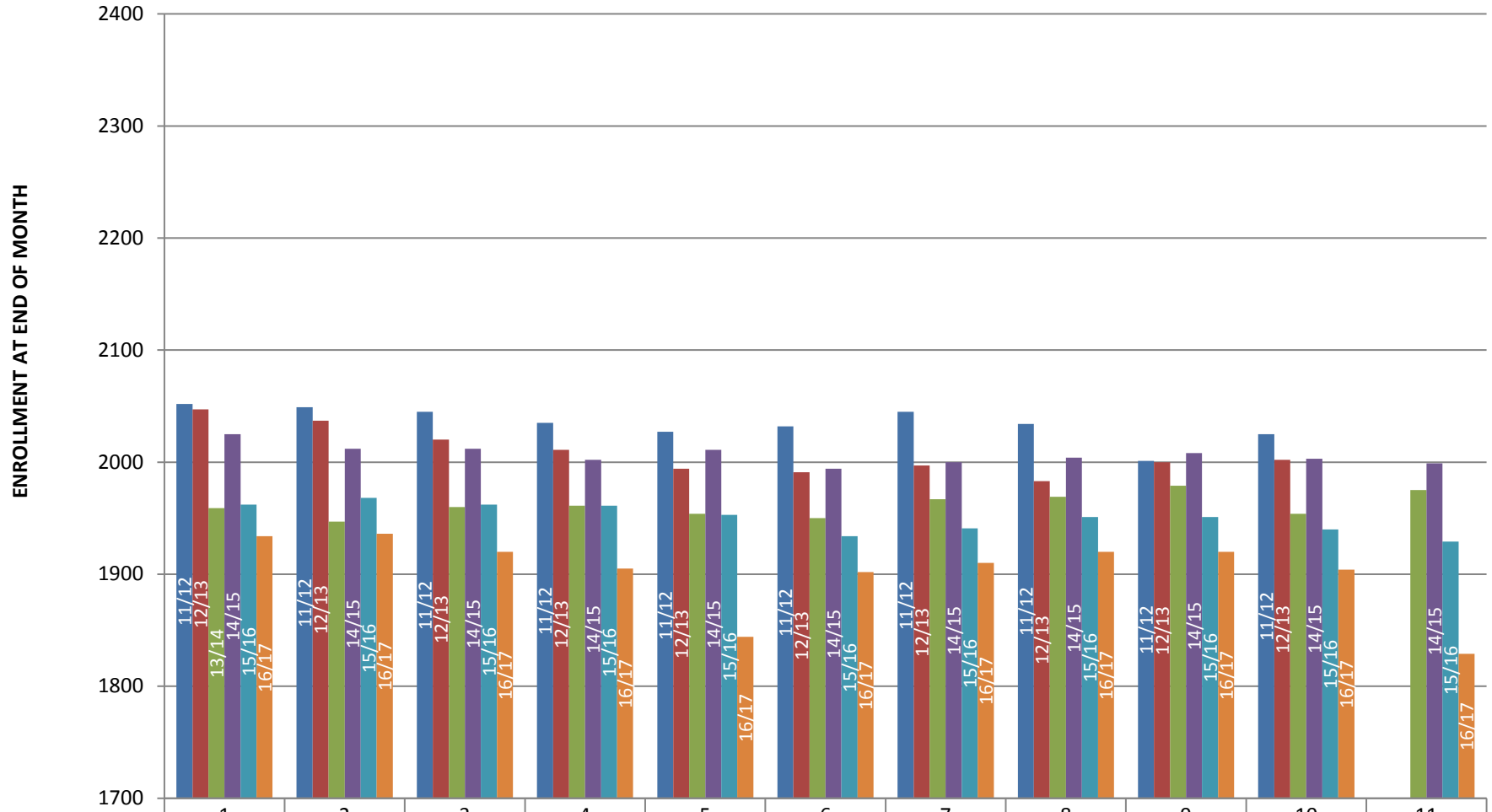
Recommendation:

That the Board receives the information presented.

SITE		AUG		% of ADA		SEPT		Incr/Decr From Pr Month	% of ADA	OCT		Incr/Decr From Pr Month	% of ADA	NOV		Incr/Decr From Pr Month	% of ADA	DEC		Incr/Decr From Pr Month	% of ADA
		15-16	16-17			15-16	16-17			15-16	16-17			15-16	16-17			15-16	16-17		
BATES	ENR	148	151			147	153	2		147	148	-5		146	149	1		145	137	-12	
	ADA	146	149	98.7%		146	147		96.1%	143	146		98.6%	143	143		96.0%	137	146		106.6%
CLARKSBURG (7th & 8th Gr)	ENR	147	177			146	176	-1		145	172	-4		144	171	-1		146	165	-6	
	ADA	144	171	96.6%		143	171		97.2%	141	168		97.7%	139	165		96.5%	140	165		100.0%
ISLETON	ENR	153	173			156	176	3		159	173	-3		159	172	-1		157	170	-2	
	ADA	148	166	96.0%		147	167		94.9%	150	166		96.0%	152	165		95.9%	142	162		95.3%
RIVERVIEW	ENR	284	244			283	245	1		284	244	-1		283	242	-2		284	242	0	
	ADA	282	236	96.7%		281	237		96.7%	278	232		95.1%	276	232		95.9%	270	231		95.5%
WALNUT GROVE	ENR	168	168			164	170	2		159	170	0		160	168	-2		158	167	-1	
	ADA	164	165	98.2%		159	162		95.3%	157	161		94.7%	154	164		97.6%	147	160		95.8%
D.H. WHITE	ENR	365	363			373	359	-4		370	354	-5		369	352	-2		369	338	-14	
	ADA	356	345	95.0%		358	340		94.7%	362	339		95.8%	355	338		96.0%	343	328		97.0%
ELEMENTARY SUB TOTAL	ENR	1,265	1,276			1,269	1,279	3		1,264	1,261	-18		1,261	1,254	-7		1,259	1,219	-35	
	ADA	1,240	1,232			1,234	1,224			1,231	1,212			1,219	1,207			1,179	1,192		
CLARKSBURG (9th Grade)	ENR	69	58			67	58	0		69	58	0		67	58	0		68	55	-3	
	ADA	67	57	98.3%		67	56		96.6%	65	57		98.3%	65	56		96.6%	65	56		101.8%
DELTA HIGH	ENR	208	190			210	190	0		207	189	-1		207	188	-1		207	177	-11	
	ADA	203	185	97.4%		200	182		95.8%	199	181		95.8%	197	180		95.7%	195	179		101.1%
RIO VISTA HIGH	ENR	387	377			385	373	-4		381	381	8		382	370	-11		377	363	-7	
	ADA	373	365	96.8%		364	360		96.5%	363	361		94.8%	359	357		96.5%	353	357		98.3%
HIGH SCHOOL SUB TOTAL	ENR	664	625			662	621	-4		657	628	7		656	616	-12		652	595	-21	
	ADA	643	607			631	598			627	599			621	593			613	592		
Mokolumne High (Continuation)	ENR	18	18			19	17	-1		20	12	-5		20	13	1		18	9	-4	
	ADA	14	15			15	13			15	9			15	11			13	10		
River Delta High/Elem (Alternative)	ENR	10	10			12	15	5		13	14	-1		16	16	2		16	16	0	
	ADA	7	9			7	10			7	9			9	10			12	12		
Community Day	ENR	5	5			6	4	-1		8	5	1		8	6	1		8	5	-1	
	ADA	5	4			5	4			5	4			6	5			7	5		
TOTAL K-12 LCFF Funded	ENR	1,962	1,934			1,968	1,936	2		1,962	1,920	-16		1,961	1,905	-15		1,953	1,844	-61	
	ADA	1,909	1,867			1,892	1,849			1,885	1,833			1,870	1,826			1,824	1,811		
Wind River- Adult Ed	ENR	17	13			38	19	6		74	30	11		88	31	1		89	25	-6	
TOTAL DISTRICT	ENR	1,979	1,947			2,006	1,955	8		2,036	1,950	-5		2,049	1,936	-14		2,042	1,869	-67	

SITE		JAN	JAN	Incr/Decr From Pr Month	% of ADA	FEB	FEB	Incr/Decr From Pr Month	% of ADA	MAR	MAR	Incr/Decr From Pr Month	% of ADA	APR	APR	Incr/Decr From Pr Month	% of ADA	MAY	MAY	Incr/Decr From Pr Month	% of ADA	JUNE	JUNE	Incr/Decr From Pr Month	% of ADA
		15-16	16-17			15-16	16-17			15-16	16-17			15-16	16-17			15-16	16-17			15-16	16-17		
BATES	ENR	144	148	11		144	152	4		141	151	-1		139	152	1		139	152	0		139	152	0	
	ADA	134	139			93.9%	140			146	96.1%			137	146			96.7%	136			147	96.7%		
CLARKSBURG (7th & 8th Gr)	ENR	144	172	7		143	174	2		144	174	0		146	174	0		145	175	1		145	175	0	
	ADA	130	160			93.0%	137			167	96.0%			139	166			95.4%	141			169	97.1%		
ISLETON	ENR	150	171	1		156	169	-2		160	168	-1		159	170	2		162	160	-10		160	164	4	
	ADA	153	159			93.0%	150			160	94.7%			153	161			95.8%	154			163	95.9%		
RIVERVIEW	ENR	284	243	1		279	245	2		280	247	2		282	247	0		280	244	-3		276	248	4	
	ADA	273	221			90.9%	272			234	95.5%			273	235			95.1%	270			241	97.6%		
WALNUT GROVE	ENR	158	170	3		161	169	-1		165	171	2		168	172	1		169	172	0		165	174	2	
	ADA	149	151			88.8%	151			157	92.9%			155	164			95.9%	161			164	95.3%		
D.H. WHITE	ENR	364	345	7		367	347	2		368	355	8		369	354	-1		367	356	2		365	349	-7	
	ADA	350	317			91.9%	345			322	92.8%			352	330			93.0%	355			336	94.9%		
ELEMENTARY SUB TOTAL	ENR	1,244	1,249	30		1,250	1,256	7		1,258	1,266	10		1,263	1,269	3		1,262	1,259	-10		1,250	1,262	3	
	ADA	1,189	1,147			1,195	1,186			1,209	1,202			1,217	1,220			1,214	1,204			1,208	1,191		
CLARKSBURG (9th Grade)	ENR	68	57	2		66	57	0		64	57	0		64	57	0		65	57	0		65	57	0	
	ADA	64	51			89.5%	63			55	96.5%			61	55			96.5%	62			55	96.5%		
DELTA HIGH	ENR	206	189	12		205	187	-2		206	184	-3		205	183	-1		199	183	0		201	111	-72	
	ADA	198	174			92.1%	196			174	93.0%			194	174			94.6%	190			174	95.1%		
RIO VISTA HIGH	ENR	372	373	10		377	376	3		378	374	-2		378	374	0		377	368	-6		378	370	2	
	ADA	359	345			92.5%	355			352	93.6%			359	357			95.5%	359			349	93.3%		
HIGH SCHOOL SUB TOTAL	ENR	646	619	24		648	620	1		648	615	-5		647	614	-1		641	608	-6		644	538	-70	
	ADA	621	570			614	581			614	586			611	578			609	573			604	558		
Mokelumne High (Continuation)	ENR	23	11	2		22	12	1		22	15	3		18	14	-1		16	12	-2		13	12	0	
	ADA	18	7			17	9			16	12			14	12			13	11			12	9		
River Delta High/Elem (Alternative)	ENR	15	17	1		16	18	1		17	20	2		17	19	-1		17	20	1		17	12	-8	
	ADA	12	11			10	13			12	15			11	14			12	14			12	16		
Community Day	ENR	6	6	1		5	4	-2		6	4	0		6	4	0		4	5	1		5	5	0	
	ADA	5	5			4	4			4	5			5	4			4	4			3			
TOTAL K-12 LCFF Funded	ENR	1,934	1,902	58		1,941	1,910	8		1,951	1,920	10		1,951	1,920	0		1,940	1,904	-16		1,929	1,829	-75	
	ADA	1,845	1,740			1,840	1,793			1,855	1,820			1,858	1,828			1,852	1,806			1,840	1,777		
Wind River- Adult Ed	ENR	88	27	2		105	33	6		61	47	14		64	47	0		39	40	-7		39	40	0	
TOTAL DISTRICT	ENR	2,022	1,929	60		2,046	1,943	14		2,012	1,967	24		2,015	1,967	0		1,979	1,944	-23		1,968	1,869	-75	

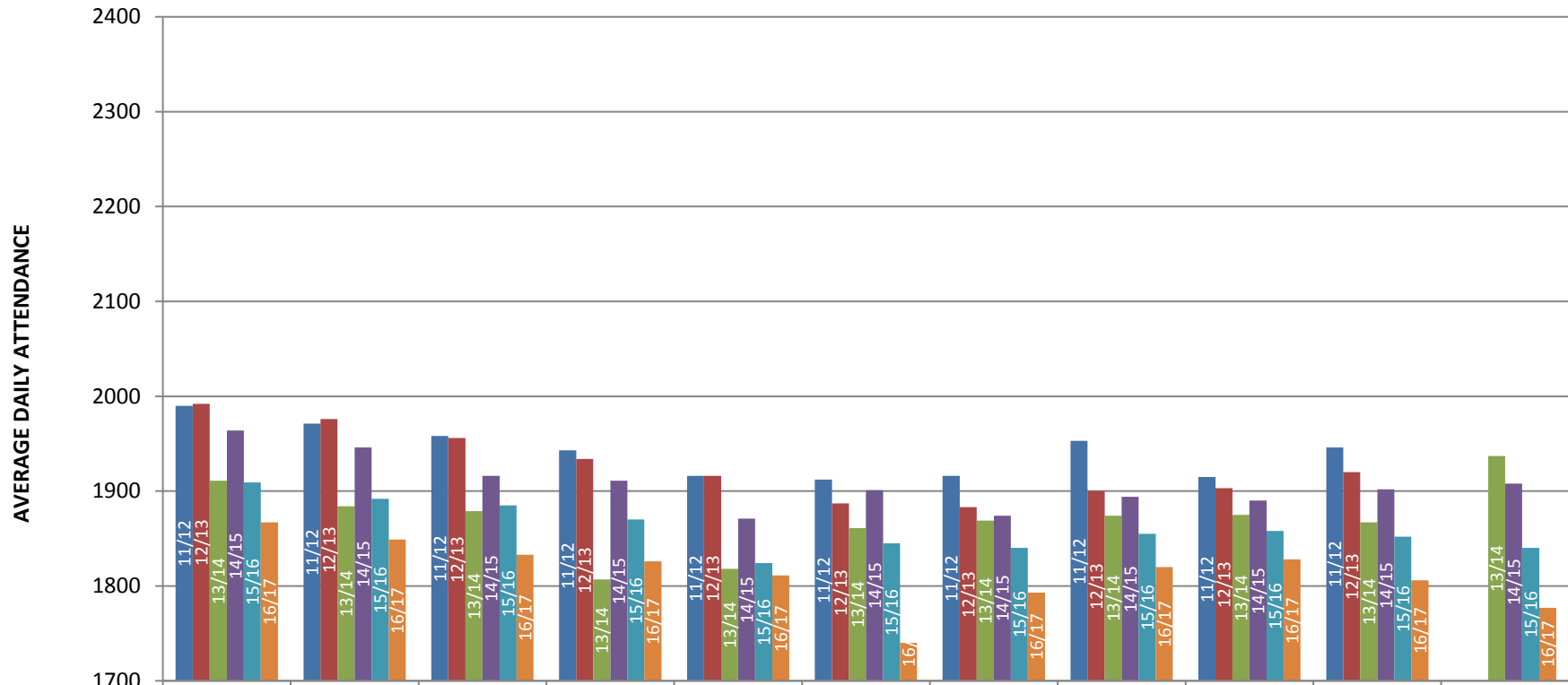
# ENROLLMENT



	1	2	3	4	5	6	7	8	9	10	11
11/12	2052	2049	2045	2035	2027	2032	2045	2034	2001	2025	
12/13	2047	2037	2020	2011	1994	1991	1997	1983	2000	2002	
13/14	1959	1947	1960	1961	1954	1950	1967	1969	1979	1954	1975
14/15	2025	2012	2012	2002	2011	1994	2000	2004	2008	2003	1999
15/16	1962	1968	1962	1961	1953	1934	1941	1951	1951	1940	1929
16/17	1934	1936	1920	1905	1844	1902	1910	1920	1920	1904	1829

SCHOOL MONTH

## ACTUAL ATTENDANCE



	1	2	3	4	5	6	7	8	9	10	11
■ 11/12	1990	1971	1958	1943	1916	1912	1916	1953	1915	1946	
■ 12/13	1992	1976	1956	1934	1916	1887	1883	1900	1903	1920	
■ 13/14	1911	1884	1879	1807	1818	1861	1869	1874	1875	1867	1937
■ 14/15	1964	1946	1916	1911	1871	1901	1874	1894	1890	1902	1908
■ 15/16	1909	1892	1885	1870	1824	1845	1840	1855	1858	1852	1840
■ 16/17	1867	1849	1833	1826	1811	1740	1793	1820	1828	1806	1777

SCHOOL MONTH

**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, CA 94571-1651



**BOARD AGENDA BRIEFING**

Meeting Date: June 27, 2017

Attachments: \_\_\_x\_\_\_

From: Don Beno, Superintendent

Item Number: 10.1

**SUBJECT** Request to approve the minutes from the Board of  
Trustee's meeting held on June 13, 2017

Action: \_\_\_\_\_  
Consent Action: x\_\_\_  
Information Only: \_\_\_\_\_

**Background:**

Attached are the minutes from the Board of Trustee's meeting held on:  
June 13, 2017.

**Status:**

The board is to review for approval.

**Presenter**

Jennifer Gaston, recorder

**Other People Who Might Be Present** Board

**Cost &/or Funding Sources** None

**Recommendation:**

That the Board approves the Minutes as submitted.

# RIVER DELTA UNIFIED SCHOOL DISTRICT

## MINUTES

### REGULAR MEETING

June 13, 2017

1. **Call Open Session to Order** – Board President Fernandez called the Open Session of the meeting of the Board of Trustees to order at 5:32 p.m. on June 13, 2017, at Walnut Grove Elementary School, Walnut Grove, California.
2. **Roll Call of Members:**
  - Alicia Fernandez, President
  - Don Olson, Vice President (absent)
  - Marilyn Riley, Clerk
  - Sarah Donnelly, Member
  - Chris Elliott, Member (absent)
  - Katy Maghoney, Member
  - David Bettencourt, Member (absent)

Also present: Don Beno, Superintendent
3. **Review, Approve the Closed Session Agenda and Adjourn to Closed Session**
  - 3.1 Board President Fernandez announced items on the Closed Session Agenda.
  - 3.2 Public Comment on Closed Session Agenda Items. – *None to report*
  - 3.3 Approve Closed Session Agenda and Adjourn to the **Closed Session**
4. Board President Fernandez asked for a motion to adjourn the meeting to Closed Session @ 5:44 pm  
Member Riley moved to approve, Member Maghoney seconded. Motion carried 4 (Ayes: Fernandez, Riley, Donnelly, Maghoney): 0 (Nays): 3 (Absent: Olson, Elliott, Bettencourt)
5. **Open Session was reconvened at 6:48 pm**
  - 5.1 Roll was retaken, Members Olson, Elliott and Bettencourt were absent and all other members were present.  
Also present: Don Beno, Superintendent; Elizabeth Keema-Aston, Chief Business Officer and Jennifer Gaston, Recorder.
  - 5.2 The Pledge of Allegiance was led by John Allerson, Walnut Grove Teacher
  - 5.3 Retirement recognition – Don Beno announced that in recognition for each of the 2016-2017 retirees in the district the school site principal or supervisor would be introducing and recollecting on the employees' time in the district. Ms. Norris was pleased to introduced Walnut Grove Elementary School's retirees Mr. John Allerson and Ms. Mary Anne Mize. Ms. Norris reflected on many of the memories she had working with each one. Walnut Grove retiree, Ms. Gwendolyn Douglas, was not in attendance. Laura Uslan had the honor of introducing Delta High School's retiree Dayna Schilling, complimenting her for all that she has done for the students over the years while she has worked in the district. Corinn Silva, transportation retiree, was on a retirement vacation and was unable to attend the recognition. Transportation assistant Shirley Owens spoke highly of Mrs. Silva and all that she has done, not only in the transportation department but in other positions at the school sites.
6. **Report of Action taken, if any, during the Closed Session** (Government Code Section 54957.1)  
Board President Fernandez reported that the Board received unspecified information regarding a case as disclosure would jeopardize the service of process and/or existing/possible settlement negotiations.  
  
The Board approved Resolution #731 by roll call vote to non-re-employment for the 2017-2018 school year for a Probationary Certificated Staff.
7. **Review and Approve the Open Session Agenda**  
Member Riley moved to approve, Member Maghoney seconded. Motion carried 4 (Ayes: Fernandez, Riley, Donnelly, Maghoney): 0 (Nays): 3 (Absent: Olson, Elliott, Bettencourt)
8. **Public Comment:** None to report.
9. **Reports, Presentations, Information**
  - 9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –
    - 9.1.1 Board Members' report(s): Member Maghoney mentioned which graduation/promotion and awards ceremonies that she attended. Member Maghoney noted that she had donated \$100 to the Delta High School student's family who is suffering from botulism and she encourages others to donate as well.  
  
Member Riley reported that she attended a several graduation ceremonies and that she and Member Fernandez made a site visit to Bates Elementary School.  
  
Member Donnelly mentioned that she also had attended a few graduation ceremonies.  
  
Member Fernandez Attended Delta High School's graduation and enjoyed the presentations given by the teachers.

- 9.1.2 Committee Report(s): Member Donnelly reported that she, Member Riley and Mr. Beno attended the 2 X 2 Committee meeting with the City of Rio Vista. Member Donnelly hopes future meetings will be more productive as the city manager arrive late and no other committee members attended. They were unable to schedule future meetings.
- 9.1.3 Superintendent Beno's report(s) – Mr. Beno announced that he had attended eight of this year's ceremonies and wished he could have attended all of them; however, there were conflicting schedules. Mr. Beno noted the highlight of this year was a meeting he had had with three students from Rio Vista High School. The meeting was held toward the end of the school year, where the students, Josie Hamilton, Brianna Bettencourt and Katie Schneder requested that during the last two weeks of the school year they would be allowed to have open campus during the lunch period. Mr. Beno explained that to change the policy it takes action by the Board of Trustees and there would not be a meeting of the Board prior to the end of the school year. Although sad, the students understood and asked Mr. Beno what they could do to help the students for the following year. Mr. Beno was moved that they would think of making campus life better for those they were leaving behind as they move on to other adventures.
- 9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Elizabeth Keema-Aston, Chief Business Officer and Craig Hamblin, Director of MOT
- 9.2.1 ADA/Enrollment Report – Elizabeth Keema-Aston reported that district continues to be in declining enrollment.
- 9.2.2 Monthly Financial Report – Elizabeth Keema-Aston reported as submitted.
- 9.2.2.1 GASB 74 Discussion – Ms. Keema-Aston explained several options to the Board regarding moving our Conservative strategy investments in the PARS irrevocable trust to the Balanced Strategy Investment. Mr. Gary Cline of Nicolay Consulting was conference called in to further explain and to answer questions from the Board and public. The Board gave Ms. Keema-Aston direction to move the investments as discussed. Ms. Keema-Aston informed the Board that the Actuarial report will be presented in the near future.
- 9.2.3 Maintenance, Operations & Transportation Report – Craig Hamblin gave an overview on some of the projects they are working on over the summer.
- 9.3 Educational and Special Education Services Reports and/or Presentations - Kathy Wright, Director of Educational Services, reported that approximately 255-300 students are attending a summer school program. Some of the programs that are running this summer are the Extended School Year (ESY) for special education, Migrant Education, various Kinder Camps, high school credit recovery and an enrichment program at Isleton Elementary School.
- 9.3.1 Receive presentations of the District Schools' Single Plan for Student Achievement for school year 2017-2018 presented by Maria Elena Becerra, principal of Bates Elementary School; Antonia Slagle, principal of Isleton Elementary School; and Carrie Norris, principal of Walnut Grove Elementary School.
- Presentations were given by site principals on the their individual school site's Single Plan for Student Achievement (SPSA) identifying programs and strategies that were successful in the 2016-2017 school year. The principals were excited to share which programs will be continuing and described areas of focus to be implemented to achieve the goals set forth in the SPSA for the 2017-2018 school year. An achievement obtained by all three school sites in the 2016-17 school year was the increase in numbers of re-designated EL student.
- 9.4 Public Hearing regarding the Proposed 2017-2018 LCAP, LCAP adoption will be held at the Regular June 27, 2017 Board Meeting at Rio Vista High School – 5:30 pm – Don Beno
- Open Public Hearing 8:13 pm**  
**Comments:** Mr. Beno explained the process of approving the District's LCAP and asked if there were any comments or questions – None to report  
**Close Public Hearing 8:14 pm**
- 9.5 Public Hearing regarding the Proposed 2017-2018 District Budget, adoption will be held at the Regular June 27, 2017 Board Meeting at Rio Vista High School – 5:30 pm – Elizabeth Keema Aston
- Public Hearing Opened: 8:14 pm**  
**Public Comment:** Ms. Keema-Aston made clarification on the narrative for the District's Proposed Budget and asked if there were any comments or questions – None to report  
**Public Hearing Closed: 8:15 pm**
- 9.6 Receive information on the Title III LEA Plan for the 2017-2018 school year – Ms. Wright explained to the Board that in the past the Title III LEA Plan was a stand-alone report that indicated how the federal dollars were spent supporting the EL students in the district. Although the Title III LEA Plan for 2017-2018 is the same, it is now imbedded in the District's LCAP as an addendum in the appendix.



10. **Consent Calendar**

- 10.1 Approve Board Minutes  
Regular Meeting of the Board - May 9, 2017
- 10.2 Receive and Approve Monthly Personnel Reports  
As of June 13, 2017
- 10.3 District's Monthly Expenditure Report  
May 2017
- 10.4 Request to approve the new Point of Sale (POS) system with Titan School Solutions for cafeterias district wide, at a cost of \$14,246, cafeteria funding – Elizabeth Keema-Aston
- 10.5 Request to approve the purchase of ABC Mouse Early Learning Academy for the 2017-18 school year not to exceed \$7,500 – Educational funds – Kathy Wright
- 10.6 Request approval to renew the AVID membership and pay dues for Walnut Grove Elementary, Riverview Middle, Clarksburg Middle, Rio Vista and Delta High Schools for the 2017-2018 school year - \$30,785 - Educational Service Funds – Kathy Wright
- 10.7 Request to approve the Medical Administrative Claiming Services Agreement for the 2017-2018 school year – Kathy Wright
- 10.8 Request to approve the renewal of Odysseyware web-based instructional program licenses for use in Alternative Education, Special Education and Adult Education throughout the district for the 2017-2018 school year, not to exceed \$42,700 – Educational Services and Adult Education Funds – Kathy Wright
- 10.9 Request to approve of purchase of licenses for IXL Learning Math Software for the 2017-18 school year, not to exceed \$5,720 – Educational Service Funds & Adult Education Funds – Kathy Wright
- 10.10 Request the approval for the purchase of Measures of Academic Performance (MAP) assessments for students grades K-10 – not to exceed \$16,254 - Educational Services Funds – Kathy Wright
- 10.11 Request the approval of Isleton Elementary, Bates Elementary and Walnut Grove Elementary Schools' Single Plan for Student Achievement for school year 2017-2018 as presented – Site Principals
- 10.12 Request to approve the Renewal of licenses with RenLearn, for the 2017-2018 school year - cost not to exceed \$23,315.43 - Educational Services & After School Program Funding – Kathy Wright
- 10.13 Request to approve the Medical Billing Systems Agreement for the 2017-18 school year at a cost not to exceed \$800 – Educational Services Funds – Kathy Wright
- 10.14 Request to approve the General Agreement for Nonpublic, nonsectarian School/Agency (Bizzi Bodies Children's Therapy) for the 2016-17 school year at an additional cost of \$1,000 – Special Educational Funds – Kathy Wright
- 10.15 Request to approve the General Agreement for Nonpublic, Nonsectarian School/Agency (Loomis Gateway Academy) to provide services during the 2016-2017 extended school year, not to exceed \$1,000 – Special Educational Funds – Kathy Wright
- 10.16 Request to approve the purchase of licenses for Turnitin LLC software for the 2017-2018 school year – not to exceed \$5,190 – Educational Services Funds – Kathy Wright
- 10.17 Request to approve the program name change from First Five School Readiness Isleton Preschool to River Delta Unified School District Preschool beginning July 1, 2017 – Antonia Slagle
- 10.18 Donations to Receive and Acknowledge:  
**Rio Vista High School – in Memory of Harvey Felt**  
Mr. and Mrs. Danny Bowers  
Mr. and Mrs. Jerry Penick

Member Donnelly moved to approve, Member Riley seconded. Motion carried 4 (Ayes: Fernandez, Riley, Donnelly, Maghoney): 0 (Nays): 3 (Absent: Olson, Elliott, Bettencourt)

Board President Fernandez acknowledged those who donated and thanked them for their support.

- 11. Request to approve the adoption and the purchase of the Pre-Calculus 10<sup>th</sup> Edition by Ron Larson Curriculum for Rio Vista High and Delta High Schools – not to exceed \$12,593.28, Educational Services Funds – Kathy Wright

Member Riley moved to approve, Member Donnelly seconded. Motion carried 4 (Ayes: Fernandez, Riley, Donnelly, Maghoney): 0 (Nays): 3 (Absent: Olson, Elliott, Bettencourt)

- 12. Request to approve the “Declaration of Need for Fully Qualified Educators” for the 2017-2018 school year – Don Beno

Member Donnelly moved to approve, Member Maghoney seconded. Motion carried 4 (Ayes: Fernandez, Riley, Donnelly, Maghoney): 0 (Nays): 3 (Absent: Olson, Elliott, Bettencourt)

- 13. Request to approve two (2) new courses “Real-world Engineering” and “Advanced Art” at Riverview Middle School – Kathy Wright

Member Riley moved to approve, Member Donnelly seconded. Motion carried 4 (Ayes: Fernandez, Riley, Donnelly, Maghoney): 0 (Nays): 3 (Absent: Olson, Elliott, Bettencourt)

14. Re-Adjourn to continue Closed Session was not necessary.

15. Re-Adjourning to continue Closed Session was not necessary – no actions to report. Adjournment: There being no further business before the Board, Board President Fernandez asked for a motion to adjourn.

Mr. Beno thanked the principals who presented their site plans this evening. Mr. Beno requested that the meeting be adjourned in honor of Harvey Felt who recently passed away. Mr. Felt was a former teacher in the district and wonderful addition to the community.

Member Maghoney moved to approve, Member Donnelly seconded. Motion carried 4 (Ayes: Fernandez, Riley, Donnelly, Maghoney): 0 (Nays): 3 (Absent: Olson, Elliott, Bettencourt)

16. The meeting was adjourned at 8:26 p.m.

Submitted:

Approved:

\_\_\_\_\_  
Don Beno, Superintendent and  
Secretary to the Board of Trustees

\_\_\_\_\_  
Marilyn Riley, Clerk, Board of Trustees

By: Jennifer Gaston, Recorder  
End

BOARD OF TRUSTEES



RIVER DELTA UNIFIED SCHOOL DISTRICT

Meeting Date: June 27, 2017

Attachments:  X

Item no. 10.2

From: Bonnie Kauzlarich, Dir. of Personnel

SUBJECT MONTHLY PERSONNEL TRANSACTION REPORT

Action: \_\_\_\_\_

Consent:  X

Background

Status:

Presenter: Don Beno, Superintendent

Other People Who Might Be Present:

Cost &/or Funding Sources

Recommendation: That the Board approve the Monthly Personnel Transaction Report as submitted.

Time:  2 mins.



**BOARD OF TRUSTEES**  
**RIVER DELTA UNIFIED SCHOOL DISTRICT**  
445 Montezuma Street  
Rio Vista, CA 94571-1651



**BOARD AGENDA BRIEFING**

**Meeting Date:** June 27, 2017

Attachments: \_\_\_x\_\_\_

Item #: \_\_\_10.18\_\_\_

**From:** Kathy Wright, Director of Educational Services

**SUBJECT:**

Action: \_\_\_\_\_

Consent Action: \_\_\_x\_\_\_

Request permission to apply for the Agricultural Grant for the 2017-2018 school year.

Information Only: \_\_\_\_\_

**Background & Status:**

This grant will provide needed funds for the operation of the Delta High School Agricultural Department for the 2017-2018 school year.

This grant will provide needed funds for the operation of the Rio Vista High School Agricultural Department for the 2017-2018 school year.

**Presenter:** Kathy Wright, Director of Educational Services

**Cost &/or Funding Sources (be specific)**

No cost to the school or the district.

**Recommendation:**

That the Board grants permission to apply for the Agricultural Grant for the 2017-2018 school year.

Time: \_\_\_\_\_2 mins.\_\_\_\_

California Department of Education  
**AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT  
 2017-18 APPLICATION FOR FUNDING**

(Due Date: To be received in Regional Supervisor's Office by June 30, 2017)

**DATES OF PROJECT DURATION - JULY 1, 2017, TO JUNE 30, 2018**

Rio Vista High School

River Delta Unified

(School Site)

(District)

**Certification:** I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and that the attached assurances are accepted as the basic conditions of the operations in this project/program for local participation and assistance.

Katherine W. Wright  
 Signature of Authorized Agent

Maurice Rios  
 Signature of Agriculture Teacher  
 Responsible for the Program

Director of Educational Services  
 Title

Victor Lee  
 Signature of Principal

Contact Phone Number: 707 374-6336

Date of Approval of Local Agency Board:

Funds Requested - Part I	\$4,500.00	
Part II	\$1,928.00	
Part III	\$6,000.00	
Part IV	\$0.00	
<b>Total</b>		<b>\$12,428.00</b>

Number of Different Agriculture Teachers at Site: 2

**PART I - QUALITY CRITERIA 1-9 (REQUIRED) ALLOCATION**

Quality Criteria	Will Meet Criteria	Variance Requested
1. Curriculum and Instruction	x	
2. Leadership and Citizenship Development	x	
3. Practical Application of Occupational Skills	x	
4. Qualified and Competent Personnel	x	
5. Facilities, Equipment, and Materials	x	
6. Community, Business, and Industry Involvement	x	
7. Career Guidance	x	
8. Program Promotion	x	
9. Program Accountability and Planning	x	

**Formal Variance Request must be included if requesting a variance.** A variance is a proposed plan for bringing the program into compliance with required quality criteria. Variances should result in compliance prior to the following year's application. All variances must be approved with the application. Non-compliance with the terms of the approved variance will result in a loss of funds.

PART I - CONTINUED

Departmental Allocation: Meeting the criteria in PART I makes the program eligible for the following amounts based on the number of teachers in the program.

Total Number of Teachers	Amount Eligible	Amount Requested
One Teacher or Less	\$4,000	
Two Teachers	\$4,500	\$4,500.00
Three Teachers or More	\$5,000	

PART II - PROGRAM ENROLLMENT ALLOCATION

Total Number of Students	2016-17 R2 Number	Amount Requested
List Number from R2 Report (\$8/Member)	241	\$1,928.00

PART III - QUALITY CRITERIA 10-11 (OPTIONAL) ALLOCATION

Schools which qualify for a Departmental Allocation may apply for additional amounts for each specific Quality Criteria (10 and 11) met.

- \* Amounts requested in Quality Criterion 10 will be the indicated amount for that criterion, multiplied by the full-time equivalent (FTE). To count a preparation period, the teacher must be teaching Career Technical Education courses in Agriculture for 50 percent or more of their teaching periods.
- \* Amounts requested in Quality Criterion 11A will be the indicated amount for each teacher who was compensated a minimum of \$2,000 for year-round employment.
- \* Amounts requested in Quality Criterion 11B will be the indicated amount for each teacher who is provided a project supervision period. Project periods will be counted if the teacher has a preparation period as part of the regular teaching day.

Number of FTE Agriculture Teachers at Site:

2

List the Names of the Agriculture Teachers:

Maureen Reis

4.

Holly Chesnut

5.

3.

6.

	Number Meeting Criteria	Amount Requested
Criterion 10 - Student/Teacher Ratio		\$0.00
Criterion 11A - Year-Round Employment	1	\$2,000.00
Criterion 11B - Project Supervision Period	2	\$4,000.00
<b>TOTAL FUNDS REQUESTED PART IV</b>		<b>\$6,000.00</b>

PART IV - QUALITY CRITERION 12 (OPTIONAL) ALLOCATION

Quality Criterion 12 Form is attached and all criteria has been met. If the answer is yes, list \$7,500 (funds requesting) in space to the right.

PART V - FINANCIAL SCHEDULE

Part A

Line	Acct. No.	Classification	A Description of Item for Which Funds Will be Expended	B Incentive Grant Funds	C Matching Funds
1	4000	Books & Supplies		9,428.00	9,428.00
2			Subtotal for 4000	<b>\$9,428.00</b>	<b>\$9,428.00</b>
3	5000	Services and Other Operating Expenses such as: Services of Consultants, Staff Travel, and Conference; Rentals, Leases, and Repairs; Bus Transportation	1. Travel/Conference	2,000.00	2,000.00
4			2. Rents, Leases, Repair	1,000.00	1,000.00
5			3.		
6			4.		
			5.		
7			6.		
8			Subtotal for 5000	<b>\$3,000.00</b>	<b>\$3,000.00</b>
9	6000	Capital Outlay: Includes Sites and Improvements of Sites; Buildings and Improvement of Buildings; Equipment	1.		
10			2.		
11			3.		
			4.		
12			5.		
13			Subtotal for 6000	<b>\$0.00</b>	<b>\$0.00</b>
14			Total for 4000-6000 Lines 2, 8, 13	<b>\$12,428.00</b>	<b>\$12,428.00</b>

TOTAL 2017-18 Incentive Grant Allocation:

\$12,428.00

Part B - Complete this portion if a waiver of the matching requirement is requested:

Line	Acct No.	Classification	A Description of Item for Which Funds Were Expended	B Incentive Grant Funds	C Amount of Salary and Benefits
15	1000	Salaries	Teachers' Summer Service Salaries		
16	1000	Salaries	Teachers' Salaries for Project Supervision Period		
17	3000	Benefits	Benefits for the Above Items (1000)		
18			TOTAL		<b>\$0.00</b>

TOTAL Amount of Waiver Requested:



California Department of Education  
**AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT  
 2017-18 APPLICATION FOR FUNDING**

(Due Date: To be received in Regional Supervisor's Office by June 30, 2017)

**DATES OF PROJECT DURATION - JULY 1, 2017, TO JUNE 30, 2018**

Delta High School

(School Site)

River Delta Unified

(District)

**Certification:** I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and that the attached assurances are accepted as the basic conditions of the operations in this project/program for local participation and assistance.

Katherine Williams  
 Signature of Authorized Agent  
Mrs. Sparks  
 Signature of Agriculture Teacher  
 Responsible for the Program

Director of Educational Services  
 Title  
Paul D. [Signature]  
 Signature of Principal

Contact Phone Number: 9167441717

Date of Approval of Local Agency Board:

27-Jun-17

Funds Requested - Part I

\$4,500.00

Part II

\$1,152.00

Part III

\$12,000.00

Part IV

\$7,500.00

Total

\$25,152.00

Number of Different Agriculture Teachers at Site:

2

**PART I - QUALITY CRITERIA 1-9 (REQUIRED) ALLOCATION**

Quality Criteria	Will Meet Criteria	Variance Requested
1. Curriculum and Instruction	x	
2. Leadership and Citizenship Development	x	
3. Practical Application of Occupational Skills	x	
4. Qualified and Competent Personnel	x	
5. Facilities, Equipment, and Materials	x	
6. Community, Business, and Industry Involvement	x	
7. Career Guidance	x	
8. Program Promotion	x	
9. Program Accountability and Planning	x	

**Formal Variance Request must be included if requesting a variance.** A variance is a proposed plan for bringing the program into compliance with required quality criteria. Variances should result in compliance prior to the following year's application. All variances must be approved with the application. Non-compliance with the terms of the approved variance will result in a loss of funds.

PART I - CONTINUED

Departmental Allocation: Meeting the criteria in PART I makes the program eligible for the following amounts based on the number of teachers in the program.

Total Number of Teachers	Amount Eligible	Amount Requested
One Teacher or Less	\$4,000	
Two Teachers	\$4,500	\$4,500.00
Three Teachers or More	\$5,000	

PART II - PROGRAM ENROLLMENT ALLOCATION

Total Number of Students	2016-17 R2 Number	Amount Requested
List Number from R2 Report (\$8/Member)	144	\$1,152.00

PART III - QUALITY CRITERIA 10-11 (OPTIONAL) ALLOCATION

Schools which qualify for a Departmental Allocation may apply for additional amounts for each specific Quality Criteria (10 and 11) met.

- \* Amounts requested in Quality Criterion 10 will be the indicated amount for that criterion, multiplied by the full-time equivalent (FTE). To count a preparation period, the teacher must be teaching Career Technical Education courses in Agriculture for 50 percent or more of their teaching periods.
- \* Amounts requested in Quality Criterion 11A will be the indicated amount for each teacher who was compensated a minimum of \$2,000 for year-round employment.
- \* Amounts requested in Quality Criterion 11B will be the indicated amount for each teacher who is provided a project supervision period. Project periods will be counted if the teacher has a preparation period as part of the regular teaching day.

Number of FTE Agriculture Teachers at Site: 2

List the Names of the Agriculture Teachers:

Charles Van Riper	4.
Shanan Spears	5.
3.	6.

	Number Meeting Criteria	Amount Requested
Criterion 10 - Student/Teacher Ratio	2	\$4,000.00
Criterion 11A - Year-Round Employment	2	\$4,000.00
Criterion 11B - Project Supervision Period	2	\$4,000.00
<b>TOTAL FUNDS REQUESTED PART IV</b>		<b>\$12,000.00</b>

PART IV - QUALITY CRITERION 12 (OPTIONAL) ALLOCATION

Quality Criterion 12 Form is attached and all criteria has been met. If the answer is yes, list \$7,500 (funds requesting) in space to the right.

\$7,500.00

PART V - FINANCIAL SCHEDULE

Part A

Line	Acct. No.	Classification	A Description of Item for Which Funds Will be Expended	B Incentive Grant Funds	C Matching Funds
1	4000	Books & Supplies		16,152.00	
2			Subtotal for 4000	<b>\$16,152.00</b>	<b>\$0.00</b>
3	5000	Services and Other Operating Expenses such as: Services of Consultants, Staff Travel, and Conference; Rentals, Leases, and Repairs; Bus Transportation	1. Conferences	4,000.00	
4			2. Transportation/Busin	2,000.00	
5			3. Travel - National	2,000.00	
6			4. Fuel - Maintenance	1,000.00	
7			5.		
7			6.		
8			Subtotal for 5000	<b>\$9,000.00</b>	<b>\$0.00</b>
9	6000	Capital Outlay: Includes Sites and Improvements of Sites; Buildings and Improvement of Buildings; Equipment	1.		
10			2.		
11			3.		
12			4.		
12			5.		
13			Subtotal for 6000	<b>\$0.00</b>	<b>\$0.00</b>
14			Total for 4000-6000 Lines 2, 8, 13	<b>\$25,152.00</b>	<b>\$0.00</b>

TOTAL 2017-18 Incentive Grant Allocation:

\$25,152.00

Part B - Complete this portion if a waiver of the matching requirement is requested:

Line	Acct No.	Classification	A Description of Item for Which Funds Were Expended	B Incentive Grant Funds	C Amount of Salary and Benefits
15	1000	Salaries	Teachers' Summer Service Salaries		
16	1000	Salaries	Teachers' Salaries for Project Supervision Period		
17	3000	Benefits	Benefits for the Above Items (1000)		
18			TOTAL		<b>\$0.00</b>

TOTAL Amount of Waiver Requested:

California Department of Education  
AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT  
QUALITY CRITERION 12

Agricultural programs meeting all of the required Quality Criteria (Criteria 1–9) and Criterion 12 may qualify for an additional \$7,500. This form along with the appropriate verification must be attached to the Agricultural Career Technical Education Incentive Grant Application. The Incentive Grant application is due in the Regional Supervisor's office on June 30, 2017.

Number of Students on Previous Year's R-2 Report: 144

12A Leadership and Citizenship Development

Number of activities on the approved FFA Activity list in which the local chapter participated (must participate in at least 80 percent of 15 the activities)

12B Practical Application of Occupational Skills

Number of students who received the State FFA Degree (must be 7 at least 5 percent of the R2 number)

12C Qualified and Professional Activities

Number of teachers who attended a minimum of five professional inservice activities (must attach approved Inservice Activities 2 Verification Page)

12D Community, Business, and Industry Involvement

Number of meetings held by the local Agriculture Advisory 4 Committee (must be at least three, with minutes attached)

Name of Agriculture Advisory Committee Chair: James Christie

Phone Number of Agriculture Advisory Committee Chair: 9168250986

12E Retention

Number of students from the 2013 Freshman cohort who completed 3 or 4 years of Agriculture Education courses must be 32.47 at least 30% of the 2013 Freshman cohort

12F Graduate Follow-Up

14 Number of program completers graduating last year

Number of those who graduated who are employed in agriculture, in the military, or continuing their education (must be at least 75 percent of the program completers). Attach graduate follow-up 12 report

# INCENTIVE GRANT IN-SERVICE ACTIVITIES DOCUMENTATION

**CRITERIA 4.B**

**School Year**

16-17

**School**

Delta High School

Based on the previous year's record, every agriculture teacher, teaching at least ½ time agriculture, attends a minimum of four of the following professional development activities:

## Qualified and Competent Personnel

ACTIVITIES	TEACHERS NAMES							
Fall Region Meeting	Van Riper							
Region In-service Day	Spears							
Spring Region Meeting	VanRiper							
Section In-service*	Spears	Van Riper						
Section In-service*	Spears	Van Riper						
Section In-service*								
Section In-service*								
Summer Conference	Spears	Van Riper						
University AgEd Skills Week								
Professional Development **	Spears	Van Riper						

\* Four Section In-service Meetings equals one Professional Development Activity

\*\* Can utilize a *maximum* of two other "Agriculturally Related" Professional Development activities than those listed above. Explain the Professional Development:

1 Shanan Spears - training in curriculum development (Sacramento County Office of Education)

2 Shanan Spears - presentations at the CTA Good Teaching Conferences for Floral Design

3 Charles Van Riper - training on using a newly purchased C-n-C router

4 \_\_\_\_\_

5 \_\_\_\_\_

## ANNUAL FFA CHAPTER ACTIVITIES CHECK SHEET

Year 16-17 School Delta High School

Must meet at least 12 areas

ACTIVITY	NUMBER OF PARTICIPANTS
<b>Attended the following:</b>	
Greenhand Conference	
Made For Excellence Conference	
Advanced Leadership Academy	
Chapter Officer Leadership Conference	8
Spring Region Meeting	4
State Leadership Conference	39
National Convention	
<b>Submitted the following:</b>	
State Degree Application	6
American Degree Application	4
Proficiency Award Application - Section	3
Chapter Award Application - State	
Scholarship Application - State	3
<b>Participated in the following:</b>	
Opening and Closing Contest - Section	56
Best Informed Greenhand Contest - Section	4
Co-Op Marketing Quiz - Section	4
Creed Recitation - Section	4
Extemporaneous Speaking - Section	4
Job Interview - Section	4
Impromptu Speaking - Section	3
Prepared Speaking - Section	
Parliamentary Procedure - Section	
County/District Fair/Show	48
Career Development Teams (other than those identified above)	
1 Grapevine Judging	4
2	
3	
Other Activity Above the Chapter Level (Leadership Events/Additional CDE Teams)	
1 California Forestry Challenge	7
2 Agriculture Elementary Presentations	30
3	
4	
5	
<b>TOTAL AREAS MET</b>	<b>18</b>

# Ag Advisory Committee Meeting

*Minutes- 8-31-16*

---

NOTE: **Bold indicates the minutes**

1. Welcome and opening remarks
  - Introduction of members and guests
  - **Tim Montzingo, Charles Van Riper, James Christie, Craig Kirchhoff,**
  
2. Old Business- **Vineyard Project**
  - **Leas- Change to the agreement to 'land use.'**
  - **Make a list of student responsibilities and submit to the district as well as the vineyard's portfolio.**
  - **The care of the property shall be the responsibility of this group.**
  - **Make the start date when the board approves the agreement.**
  - **Finances**
    - **Consider the Ag. Boosters group being in charge of the handling of the finances.**
    - **The receipts and disbursements would be handled by the Delta High School Ag. Boosters.**
    - **The Old Sugar Mill will pay for the taxes.**
  
3. **Meeting Adjourn**

# Ag Advisory Committee Meeting

*Minutes- 6-30-16*

---

Notes: All items in **Bold** are considered the minutes.

1. Welcome and opening remarks
  - Introduction of members and guests
  - **Tim Montzingo, Charles Van Riper, James Christie, Craig Kirchhoff, Sally Christie, Judy Culbertson, Happy Callis, Andy Johas**
2. **REVIEW**- Objective of the Delta High School Ag. Advisory Committee
  - Community Involvement Projects
  - Career Development
3. Report from Advisor(s) regarding the Delta FFA/Ag Dept
  - Livestock Barn-**Marty Hill/Dave Chesnut/Craig Kirchhoff**
    - **Went through the barn and revisited what improvements have been done and what future projects should be considered.**
  - School Farm- **Charles Van Riper gave a general report**
  - Slough Project- **Charles Van Riper gave a general report about the bird houses, bird feeders, and barn owl boxes along Elk Slough and the Walnut Orchard behind the school.**
  - Yolo County Fair- **Charles Van Riper discussed what animals and ag. mechanics projects are being taken to the fair in August.**
  - The DELTA Project- *Discovery Education and Leadership Through Agriculture*
  - Staffing- **conversation took place about a 3<sup>rd</sup> ag teacher with no real expectations that a 3<sup>rd</sup> ag. teacher will be hired.**
  - Course Offering/Pathways
4. Old Business-
  - Action Plan for Site and Vineyard- **discussed the below responsibilities**

Task	Assigned Committee Member	Completion Date
Agreement documents with Old Sugar Mill (OSM)	Charles, Craig, James	June, 2016
Rip Soil	Wilcox Agri-Products	June, 2016
Contact P.G. & E.	OSM	June, 2016
Additional Soil Samples	James Johas	TBD



Disc and Level Field (2 rotations)	Tim Montzingo	
Install main underground irrigation system		
Connection of electricity		
Order plants for vineyard (fall/early winter)		
Survey of land		
Obtain Supplies <ul style="list-style-type: none"> <li>• Stakes</li> <li>• Posts</li> <li>• Wire</li> </ul>		
Labor- <ul style="list-style-type: none"> <li>• Install stakes</li> <li>• Lay drip hose (spring)</li> <li>• Dig holes/plant vines</li> <li>• Manage weeds (no glyphosate at the start)</li> </ul>		

5. Set date for next meeting

6. Facts pertaining to vineyard

- Parcel # 043-240-030
- Approximately 1020 plants
- Vineyard spacing 6'x9'
- 340 tall 'T' posts
- 680 short 'T' posts
- 4 100 pound roll of 12 gauge wire
- 60 end posts
- 65,340 square feet

7. Questions regarding vineyard

- What will be the shape and layout of vineyard look like? Will the vineyard have a enlarge row between the two sides of the vineyard?
- Trellis type
- Varietal type
  - 
  - 
  -
- Should each advisory committee member have a donation letter for supplies?
- Who contact someone about surveying property/installation of posts?
- Where and who should build install the public sign?

- Who can contact an irrigation specialist to address questions of vineyard irrigation?
- How should the property manager be compensated for working with the vineyard and checking on the progress of the project?
- When do we contact Alan Wilcox about working the soil?

**The above questions were answered and the below statements were made regarding the vineyard project:**

- **How will the money be handled? It was discussed that Ag. Boosters would handle the money, but the Ag. Advisory should set up a tax free entity to manage the finances of the vineyard project.**
- **Sponsorship shirts should be created for sponsors.**
- **Fundraising strategies need to be developed.**
  - **Names of sponsors at the head of each row of vines**
  - **Sponsorships and level of sponsorships. Each level will bring different levels of benefits and/or funds.**
  - **Names of sponsors on a big billboard sign.**
- **How do we test the water? The water needs to be tested to make sure it is acceptable. Andy Johas stated that he will test the water.**

# Ag Advisory Committee Meeting

*Minutes- 10-25-16*

---

Note: **Bold** indicates the actual minutes from the meeting

1. Welcome and opening remarks
  - Introduction of members and guests
  - **Tim Montzingo, Charles Van Riper, James Christie, Craig Kirchhoff, Sally Christie, Happy Callis, Andy Johas**
  
2. **REVIEW-** Objective of the Delta High School Ag. Advisory Committee
  - Community Involvement Projects
  - Career Development
  
3. Date for November Meeting- **November 10th**
  - Funding for Agricultural Program- **a report was given by Charles Van Riper**
  - Career Pathways/Course Offerings- **a report was given by Charles Van Riper**
  - Third Ag. Teacher position- **a report was given by Charles Van Riper and no new information was provided**
  - Board Meeting Presentation- **the advisory committee talked about potentially making a presentation to the school board in the spring of 2017.**
  - FFA activity hosted by Ag. Advisory Committee- **a discussion occurred regarding the lecture series set for the spring. Various people from the agricultural industry and the community will talk to the ag leadership class about career opportunities.**
  -
  
4. Report from Advisor(s) regarding the Delta FFA/Ag. Dept.
  - Program Evaluation- **Shanan Spears**
    - **Shanan Spears was unable to attend the meeting.**
  - The DELTA Project- *Discovery Education and Leadership Through Agriculture*
    - Tour Date(s) **Spring 2017, which will be hosted by students**
  
5. Old Business-
  - Vineyard
    - Developing project name- **Delta Vineyard Project**
    - Property agreement is almost complete.

- Met with Old Sugar Mill on 10-12-16 and finalized the plan
- Ground work is set for either late October or early November
- First vines will be planted in February or March
- Ag. Advisory can assist with getting donations for vineyard

# Ag Advisory Committee Meeting

*Minutes- 11-10-16*

---

1. Tour of Ag. Dept.- **Tour was conducted by Charles Van Riper. Time Montzingo, Craig Kirchoff, and Judy Culbertson attended the tour.**
  - Welding Shop
  - Wood Shop
  - Floral Laboratory
  - Greenhouse
  - Livestock Barn
  - School garden
2. Welcome and opening remarks
  - Introduction of members and guests
  - **Judy Culbertson, Happy Callis, Tim Montzingo, Charles Van Riper, Shanana Spears,**
3. **REVIEW-** Objective of the Delta High School Ag. Advisory Committee
  - Community Involvement Projects
  - Career Development
4. Yolo Section Ag. Administrators Night- Shanana Spear
  - December 5<sup>th</sup>-
  - **Members of the committee were invited to the Yolo Section Ag. Administrators Dinner and Presentation**
5. Program Evaluation- Shanana Spears
  - Program Evaluation will be completed by the Ag. Advisory Committee (check-off list) and submitted by the state.
  - Program Evaluation is a tool to assess program
  - **Shanana Spears discussed with the committee and went over the program evaluation check-off list. The check-off list is required for the Ag. Incentive Grant.**
6. Lecture Series- Judy Culbertson
  - **Judy Culbertson is coordinating the lecture series in May, 2017. She is working on a list of presenters.**

# Ag Advisory Committee Meeting

*Minutes- 3/15/2017*

---

1. Welcome and refreshments
2. **REVIEW-** Objective of the Delta High School Ag. Advisory Committee
  - Community Involvement Projects
  - Career Development
3. Ag. Department update- **this report was given by Charles Van Riper**
  - 20 auction items at the dinner dance made by students
  - 30 students attending State FFA Convention
  - State Finalist for scholarship
  - State Proficiency Finalist
  - State Officer Candidate
  - 35 livestock projects, Sacramento County Fair
  - 7 regional finalists in public speaking
  - 7 speakers at Rotary Speech Contest
4. Lecture Series- Judy Culbertson
  - Set up dates for future guest speakers- **week of May 8th**
  - Identify potential guest speakers
    - **Randy Erbes- West Coast Fabrication**
    - **KC Stone- Blue Daimond Growers**
    - **James Christie- Entrepreneur**
    - **James Stone- Packing Industry**
    - **Thom Wiseman- Pest Control Advisor**
    - **Alicia Relles**
5. Vineyard- **update was provided by Charles Van Riper**
  - Update from Wade Wilcox- he will be able to rip field by the end of May
  - Steve Pylman- potentially donate a lot of materials
  - Decide on Name- **Delta Vineyard Project**
  - Decide on Agent for Service of Process- **Ag. Advisory Committee**
  - **Sally Christie is currently working on the following projects for the vineyard project.**
    - Approve Articles of Incorporation- **advisory committee approved that Sally Christie has the authority to file an Articles of**

**Incorporation on behalf of the Ag. Advisory Committee to establish a non-profit status for the vineyard project.**

- **Appoint the Board of Directors- Charles Van Riper, Sally Christie, James Christie, Craig Kirchhoff**
- **Approve request for Federal EIN Number- advisory committee approved that Sally Christie has the authority to request a Federal EIN Number**

**BOARD OF TRUSTEES**  
**RIVER DELTA UNIFIED SCHOOL DISTRICT**  
445 Montezuma Street  
Rio Vista, CA 94571-1651



**BOARD AGENDA BRIEFING**

**Meeting Date:** June 27, 2017

Attachments: \_\_\_x\_\_\_

**From:** Kathy Wright, Director of Educational Services

Item #: \_\_\_10.19\_\_\_

**SUBJECT:**

Request to approve the contract with School City for the 2017-2018 school year at a cost not to exceed \$8,800.

Action: \_\_\_\_\_  
Consent Action: \_\_\_x\_\_\_  
Information Only: \_\_\_\_\_

**Background:**

RDUSD has utilized SchoolCity for the last 9 years for our Student Accountability Report Cards (SARCs) and our Single Plans for Student Achievement (SPSA) templates.

**Status:**

We would like to continue utilizing SchoolCity for our SARC and SPSA templates for the 2017-2018 school year.

**Presenter:**

Kathy Wright, Director of Educational Services

**Cost &/or Funding Sources (be specific)**

Not to exceed \$8,800 from Educational Services funding.

**Recommendation:**

That the board approve the contract with School City for the 2017-2018 school year at a cost not to exceed \$8,800.

Time: \_\_\_\_\_2 mins.\_\_\_\_



**SchoolCity, Inc**

2900 Lakeside Dr., Suite 270

Santa Clara, CA 95054

Phone: 650-934-6160

Fax: 650-963-3384

**Invoice**

DATE	INVOICE #
7/1/2017	35276

BILL TO
River Delta Unified School District Attn: Accounts Payable 445 Montezuma Street Rio Vista, CA 94571

SHIP TO
River Delta Unified School District Attn:Accounts Payable 445 Montezuma Street Rio Vista, CA 94571

	P.O. NO.	TERMS	DUE DATE
		Net 30	7/31/2017
DESCRIPTION	QTY	RATE	AMOUNT
SPARCS - SARC and SPSA  Renewal period (07/01/2017-06/30/2018)	11	800.00	8,800.00
We appreciate your prompt payment.			<b>Total</b> \$8,800.00

Sellers Permit SR GH 97-950084

AZ TPT License# 21100901

## SCHOOLCITY CONTRACT AND SOFTWARE LICENSE AGREEMENT

This CONTRACT AND SOFTWARE LICENSE AGREEMENT is made and entered into as of **July 1, 2017** ("**Effective Date**") between **SCHOOLCITY INC.** ("**LICENSOR**"), a California Corporation with its principal place of business located at 2900 Lakeside Drive, Suite 270, Santa Clara, CA 95054 and **River Delta Joint Unified School District** ("**LICENSEE**"), with offices located at 445 Montezuma Street, Rio Vista, CA 94571-1651.

LICENSEE wishes to license LICENSOR's Software Programs. LICENSOR has agreed to provide such license services to LICENSEE, subject to the terms and conditions of this Agreement

### 1. DEFINITIONS

- 1.1 "**Agreement**" means this Agreement, the Service Level Agreement (Appendix A) and all of the Exhibits.
- 1.2 "**Authorized User**" means a user of the Software Program, as identified by a unique user id.
- 1.3 "**Consulting Services**" means any consulting and development services performed by LICENSOR to implement and customize the Software Program or to provide any modifications, enhancements, integration with third party software, updates, training or other changes requested by LICENSEE, or any other features and functionality above, beyond and outside of the features and functionality of the Software Program, that is not addressed or foreseen within the terms and conditions of this Agreement. Consulting Services will be governed by and in accordance with the terms and conditions of a separate consulting agreement
- 1.4 "**LICENSOR's Software Programs**" include programs owned and developed by LICENSOR
- 1.5 "**LICENSEE Data**" means the proprietary information input into the Software Program's information fields by LICENSEE or Authorized Users in the course of using the Software Program.
- 1.6 "**Intellectual Property Rights**" means patent rights, copyright rights (including, but not limited to, rights in audiovisual works and moral rights), trade secret rights, and any other intellectual property rights recognized by the law of each applicable jurisdiction.
- 1.7 "**License Fees**" means the fees payable for the license granted pursuant to this Agreement, by LICENSEE to LICENSOR.
- 1.8 "**Maintenance and Support**" means any bug fixes, updates and upgrades that LICENSOR may provide or perform with respect to the Software Program, as well as any other support services provided to LICENSEE hereunder, all as further described in, pursuant to and governed by the Service Level Agreement (SLA), Appendix A.
- 1.9 "**Updates**" means permanent solutions developed for software errors that are incorporated from time to time in planned updates to the Software Program.
- 1.10 "**Upgrades**" shall mean new modules that adds new functionality not present in the Software Program or enhances existing functionality in the Software Program and that LICENSOR elects in its discretion to make available at additional cost to LICENSEE. Each Upgrade shall have a new decimal number identifying the version of the Software.
- 1.11 "**Third Party Software**" shall mean all software licensed to the LICENSOR as well as programs provided through a partnership agreement with another vendor.

### 2. LICENSE

- 2.1. Subject to the terms and conditions of this Agreement and Exhibits, LICENSOR hereby grants LICENSEE a subscription based, non-exclusive, non-transferable license under LICENSOR's Intellectual Property Rights to allow Authorized Users to access to LICENSOR's Software Programs listed in **Exhibit A**.

### 3. OWNERSHIP

- 3.1. LICENSEE acknowledges and agrees that LICENSOR's Software Programs are proprietary to LICENSOR, including all copies, regardless of media and will at all times remain the property of LICENSOR or its licensors as applicable. LICENSOR does not convey any proprietary interest in and to the Software Programs to LICENSEE and LICENSEE will have no right, title or interest therein other than the license rights set forth herein.
- 3.2. LICENSOR acknowledges and agrees that LICENSEE shall retain ownership of all LICENSEE's student and other data imported into the software during the life of this Agreement ("**LICENSEE's data**"). Upon the termination of this agreement, LICENSOR agrees to return the LICENSEE's data to the LICENSEE in the form of an industry standard data extract at no charge. LICENSOR shall remove and/or destroy the

LICENSEE's data from any and all LICENSOR's computer servers and systems within sixty (60) days of the date of termination.

#### **4. FEES AND EXPENSES**

- 4.1. LICENSEE shall pay any applicable subscription License Fees set forth in a LICENSOR generated invoice as per the **Exhibit A**. LICENSOR per-student License Fees are calculated by using the most current Student Enrollment numbers and multiplying by the per student license fee. LICENSOR per-site (school) License Fees are calculated by using the number of sites desired and multiplying by the per-site license fee. The Student Enrollment numbers and number of sites are set forth in **Exhibit B**.
- 4.2. Any fees for a particular month, including but not limited to License Fees and any Consulting Fees, are payable on or before the fifteenth day following the end of that month, or the month in which the applicable invoice was sent to LICENSEE by LICENSOR ("Due Date"). If LICENSOR has not received payment within thirty (30) days after the Due Date, interest shall accrue on past due amounts at the rate of 1.5% per month or the maximum allowed by law, whichever is less, commencing on the due date and continuing until fully paid. .
- 4.3. Any custom programming or support required by LICENSEE from LICENSOR for any expansion, integration, maintenance or customization, which is not dealt with in this Agreement shall be considered Consulting Services pursuant to the fees and terms generally described in a separate agreement.

#### **5. DEPLOYMENT**

- 5.1. **Implementation:**
  - 5.1.1. **Hosting:** Access to LICENSOR's Software Programs will be provided via secure servers located at an off-site location. Hosting fees (if applicable) are described in **Exhibit A**.
  - 5.1.2. **User Participation:** LICENSEE's appropriate and authorized staff will have access to all LICENSOR Software Programs as set forth in **Exhibit A**.
  - 5.1.3. **Billing:** Invoices will be generated as described in Exhibit A.
- 5.2. **Support:** The support shall be as per the Service Level Agreement (SLA) in **Appendix A**.
- 5.3. **Training:** All training will be held at the District or School premises or online via the internet. Training material and equipment will be provided by the District. Training services (if applicable) are described in **Exhibit A**.
  - 5.3.1. **Cost and Group Size:** Each training session shall be limited to no more than 30 users. Additional training may be purchased as per pricing shown in **Exhibit A**.
- 5.4. **Modification to LICENSOR Software Programs**
  - 5.4.1 Any modifications to LICENSOR Software Programs that pertain to this Agreement are set forth in **Exhibit A**.

#### **6. WARRANTY**

- 6.1. LICENSOR Software Programs. LICENSOR warrants that the LICENSOR Software Programs [shall be performed consistent with generally accepted industry standards] provided that, such warranty shall not apply to the extent any failure to perform that is caused by use of the LICENSOR Software Programs contrary to LICENSOR's instructions or modification or alteration of the LICENSOR Software Program by any party other than LICENSOR.
- 6.2. Curriculum Standards. THE LICENSOR contracts with Academic Benchmarks, Inc. to provide updated curriculum standards for Licensor's Software Program. Accordingly, the LICENSEE accepts the products, sites and services related to the curriculum standards provided by Academic Benchmarks Inc. "as is" and "as available" without any warranty whatsoever as to the performance or results licensee may obtain from use of the products, services or sites. Licensor makes no warranty that use of the products or services or access to the sites will be uninterrupted, timely, secure or error-free. Any content downloaded or otherwise obtained from the sites and any content aligned using the system is done at licensee's discretion and risk, and licensee will be solely responsible for any damage to licensee's computer system or loss of data that results from the download of any such content. LICENSOR DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. LICENSEE ASSUMES THE ENTIRE RISK AS TO THE RESULTS AND PERFORMANCE OF THE PRODUCTS, SERVICES AND SITES, THE CONTENT RECEIVED AS PART THEREOF AND THE CONSEQUENCES OF ANY ACTION TAKEN BY LICENSEE BASED UPON THE SAME.

- 6.3. Disclaimer. OTHER THAN THE EXPRESS WARRANTIES CONTAINED IN THIS AGREEMENT, LICENSOR MAKES NO WARRANTIES, EXPRESS OR IMPLIED, AS TO MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT OR ANY OTHER MATTER. NO REPRESENTATION OR STATEMENT SHALL BE BINDING UPON LICENSOR AS A WARRANTY OR OTHERWISE UNLESS EXPRESSLY CONTAINED IN THIS AGREEMENT.

## **7. CONFIDENTIALITY**

- 7.1 Definition. By virtue of their activities in conjunction with this Agreement, the parties may have access to each other's Confidential Information. "**Confidential Information**," as used in this Agreement, means information that is proprietary or confidential and is either clearly labeled as such or identified as Confidential Information in Section 8.2 below, whether delivered by the disclosing party ("**Disclosing Party**") to the receiving party ("**Receiving Party**") before or after the Effective Date. The Parties agree that for purposes of this Agreement, Confidential Information shall include the following types of information:
- 7.1.1. All data, documents, materials, drawings and information marked "Proprietary" or "Confidential" by the Disclosing Party;
- 7.1.2 Student/Parent data, including Student/Parent lists, names of existing, past or prospective LICENSEE students, parents, faculty, staff or alumni and their representatives, data provided by or about prospective, existing or past Students/Parents/Grandparents of Students/Faculty/Staff/Alumni such as names addresses, phone numbers, financial information, grades, or other personal information.
- 7.2. Except for the information described in 7.1.2 above, a party's Confidential Information shall not include information that: (a) is or becomes publicly known through no act or omission of the Receiving Party; (b) was in the Receiving Party's lawful possession prior to the disclosure; (c) is lawfully disclosed to the Receiving Party by a third party without restriction on disclosure; (d) is disclosed by the Disclosing Party to third parties, without restriction on disclosure; or (e) is independently developed by the Receiving Party, which independent development can be shown by written evidence.
- 7.3 Return of Confidential Information. The Receiving Party will either, at its option, return to the Disclosing Party or destroy all Confidential Information of the Disclosing Party in the Receiving Party's possession or control and permanently erase all electronic copies of such Confidential Information promptly upon the written request of the Disclosing Party or the expiration or termination of this Agreement, whichever comes first. Upon the written request of the Disclosing Party, the Receiving Party will certify in writing that it has fully complied with its obligations under this Section 7

## **8. TERM AND TERMINATION**

- 8.1. Term. The term (the "Term") of this Agreement shall commence on the Effective Date and continue for up to three (3) years. Thereafter, LICENSEE shall have the option to renew this Agreement for subsequent successive one-year periods. LICENSOR reserves the right to increase or decrease the license fees for each of the successive one-year periods. LICENSOR will provide LICENSEE with sixty (60) days prior written notice of pricing changes if they occur. Notwithstanding the above, LICENSEE may terminate this Agreement upon the first or any subsequent successive anniversary of the Effective Date with no penalty; provided that, LICENSEE provides LICENSOR at least sixty (60) days prior written notice thereof.
- 8.2. Termination for Breach. If a party is in material breach of this Agreement (the "Defaulting Party"), and the Defaulting Party does not remedy that breach or default within thirty (30) calendar days after receipt from the other party of written notice of breach, the non-defaulting party shall after the expiration of such thirty (30) calendar day period have the right to terminate the Agreement. Termination of this Agreement shall be without prejudice to any other rights or remedies that the non- defaulting party may have in law.
- 8.3 Termination for Force Majeure. Neither party shall be liable for any default in its obligations under the Agreement resulting from causes beyond its reasonable control (an "Event of Force Majeure") which shall include without limitation, acts of God, embargoes, governmental restrictions, strikes, riots, wars or other military action, civil disorders, rebellion, fires, floods, vandalism by any third parties, external sabotage, or other uncontrollable acts by any third parties.
- 8.4 Use of Proprietary Programs. Upon termination of this Agreement, the LICENSEE shall discontinue the use of the LICENSOR's Software Programs and Third Party Software and uninstall and remove all programs and applications provided under this Agreement from their systems.

## **9. INDEMNIFICATION**

- 9.1. Indemnification. Except as provided in Section 6 (Warranty), LICENSEE assumes sole responsibility for use of the LICENSOR Software Program by LICENSEE and Authorized Users, including all results obtained from, and conclusions drawn from, such use. LICENSEE shall be solely responsible for the determination, application, enforcement, liability or defense of any terms and conditions of any agreement it decides to enter into with Authorized Users or any other third party. LICENSOR shall have no liability for any damage caused by errors or omissions in any information, instructions or scripts provided to LICENSOR by LICENSEE in connection with the Delivery of the Software Program, the Consulting Services or any actions taken by LICENSOR at LICENSEE's direction.

#### 10. LIMITATION OF LIABILITY

- 10.1. EXCEPT FOR BREACH OF THE PROVISIONS IN THIS AGREEMENT, IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS OR REVENUE, BUSINESS INTERRUPTION, OR COST OF SUBSTITUTED FACILITIES, EQUIPMENT OR SERVICES, OR OTHER ECONOMIC LOSS, WHETHER OR NOT SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND WHETHER ANY CLAIM FOR RECOVERY IS BASED ON THEORIES OF CONTRACT, NEGLIGENCE OR TORT (INCLUDING STRICT LIABILITY).
- 10.2. Notwithstanding the foregoing provision, in case of a breach of the Warranty, Licensee's exclusive remedy is as follows: Licensee will return all copies of the Software to Licensor, at Licensee's cost, along with proof of purchase. At Licensor's option, Licensor will either send Licensee a replacement copy of the Software, at Licensor's expense, or issue a full refund.

#### 11. GENERAL.

- 11.1. Other Projects. This Agreement shall not prevent LICENSOR from entering into similar agreements with third parties, or from independently developing, using, selling or licensing materials, products or services that are similar to those provided hereunder.
- 11.2. Privacy Law. With regard to this Agreement, LICENSOR and LICENSEE agree to abide by the No Child Left Behind Act Publication 107-110, Family Educational Rights and Privacy Act (FERPA) and California law AB 1584, Education Code, Section 49073.1. LICENSOR's Privacy Policy can be found on its public website at [www.schoolcity.com](http://www.schoolcity.com).
- 11.3. Governing Law. This Agreement and all matters arising out of or relating to this Agreement shall be governed by the laws of the State of California, excluding its conflict of law provisions.
- 11.4. Jurisdiction. Any legal action or proceeding relating to this Agreement shall be exclusively instituted in a state court in Santa Clara County, California, or in a federal court in the Northern District of California.
- 11.5. Waiver. The waiver by either party of any default or breach of this Agreement shall not constitute a waiver of any other or subsequent default or breach.
- 11.6. Severability. In the event any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions of this Agreement will remain in full force and effect.
- 11.7. Change Process. Upon written notice to LICENSOR, LICENSEE may modify, change or add to the services without impairing, affecting or voiding this Agreement. A "Change Request Form" (CRF) will be the vehicle for communicating change. A CRF that has been signed by all parties will become an automatic amendment to this Agreement. Any changes may incur additional cost.
- 11.8. Survival. The parties agree that their respective obligations under Sections 1 (Definitions), 3 (Ownership), 4 (Fees and Expenses), 6 (Warranty), 7 (Confidential Information), 8 (Term and Termination), 9 (Indemnification), 10 (Limitation of Liability), 11 (General) and 12 (Third Party Provisions) will survive any termination of this Agreement.
- 11.9. Applicability of third party provisions. If the LICENSEE does not avail the use of any Third Party Software, the provisions and references to Third Party Software shall not apply to the LICENSEE.

In Witness Whereof, the parties have caused this Agreement to be signed by their duly authorized representatives.

SCHOOLCITY, INC.  
(LICENSOR)

RIVER DELTA JOINT UNIFIED SCHOOL DISTRICT  
(LICENSEE)



Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: Vaseem Anjum

Name: \_\_\_\_\_

Title: President/CEO

Title: \_\_\_\_\_

Date: June 1, 2017

Date: \_\_\_\_\_

---

Processing Instructions:

1. District should mail one (1) signed original and include a valid Purchase Order document to the address below
2. District should remit payment (as per the SchoolCity Invoice) to the address below

SchoolCity Inc., 2900 Lakeside Drive, Suite 270, Santa Clara, CA 95054, Attn: Contracts

*To expedite, fax the signed agreement to (650) 963-3293 or email to [contracts@schoolcity.com](mailto:contracts@schoolcity.com) Attn: Contracts.  
(Hard copy sent via mail is still required)*

**APPENDIX A**  
**SCHOOLCITY SERVICE LEVEL AGREEMENT**

The SchoolCity CustomerFirst Support Program (CFSP) provides our valued customers with ongoing technical support, enhancements and new versions of our products as they are released in the market. This Service Level Agreement (“SLA”) is an agreement between SchoolCity Inc. (LICENSOR) and (LICENSEE) under the terms and conditions specified in this document and applicable amendments or appendices.

LICENSOR and the LICENSEE hereby agree that the following terms and conditions shall govern the delivery of support services by LICENSOR to LICENSEE under the LICENSOR CFSP with respect to applicable LICENSOR products ("Products") as set forth in **Exhibit A**:

1. **SLA Objectives and Effective Date:** This SLA outlines the parameters of all services covered as they are mutually understood by the parties. This SLA shall be effective on the date of signing of this Agreement by the parties.
2. **Support Process:** LICENSOR will provide direct (level 1) technical support under this SLA to LICENSEE’s technical and district/administration staff. LICENSEE will provide direct (level 2) technical support under this SLA to LICENSEE’s school staff (teachers, principals etc.). Support such as on-site assistance and support, end user training is not covered under this SLA and may be purchased under a separate Consulting agreement or on a time and materials basis by LICENSEE.
3. **Services Provided:** The service provided to LICENSEE includes support for LICENSOR products licensed to LICENSEE.
4. **Exclusions.** LICENSOR shall not be required to provide any services relating to problems arising out of (i) LICENSEE or Authorized User’s use of the Products in a manner for which they were not designed, (ii) LICENSEE or Authorized User’s negligence, lack of training, lack of follow up by LICENSEE technical staff, trained staff turnover at the LICENSEE or with LICENSEE’s Authorized Users, misuse or modification of the Products, (iii) versions of Products other than the most recent released version, or (iv) LICENSEE provides erroneous, outdated or incomplete data.
5. **Term and Termination.** This SLA shall terminate immediately upon the termination of the Agreement.
6. **Warranty and Disclaimer.** LICENSOR will use reasonable commercial, industry level efforts to provide the Services under this Agreement in a professional manner; LICENSOR cannot guarantee that every question or problem raised by the LICENSEE or the LICENSEE’s technical staff will be resolved. Nothing in this Agreement shall be construed as expanding or adding to the warranty for the LICENSOR Software Program in the Agreement.
7. **LIMITATION OF LIABILITY.** LICENSOR'S LIABILITY UNDER THIS SLA IS LIMITED TO THE AMOUNTS PAID BY LICENSEE FOR THE SERVICES ORDERED BY LICENSEE FOR THIS SUPPORT AGREEMENT. IN NO EVENT SHALL LICENSOR HAVE ANY LIABILITY FOR ANY SPECIAL, INDIRECT, OR CONSEQUENTIAL DAMAGES INCLUDING, WITHOUT LIMITATION, DAMAGES FOR LOST PROFITS, LOSS OF DATA, COSTS OF PROCUREMENT OF SUBSTITUTE GOODS OR SERVICES, LOSS OF USE OF EQUIPMENT OR FACILITIES, OR INTERRUPTION OF BUSINESS, ARISING IN ANY WAY OUT OF THIS SERVICE AGREEMENT UNDER ANY THEORY OF LIABILITY, WHETHER OR NOT LICENSOR HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THESE LIMITATIONS SHALL APPLY NOTWITHSTANDING THE FAILURE OF THE ESSENTIAL PURPOSE OF ANY LIMITED REMEDY.
8. **Additions.** Any changes to this SLA shall be communicated to the LICENSEE in writing and such changes will be governed by the terms of this SLA.
9. **LICENSOR Responsibilities:** LICENSOR agrees to
  - (a) Resolve problems with LICENSOR products and notify LICENSEE of resolutions to problems in a timely manner, as set forth in the Response and Resolution Target section of this SLA for further information.
  - (b) Maintain procedures to monitor and verify LICENSOR’s performance under the CFSP and LICENSEE satisfaction. Maintain a log of LICENSEE feedback, observations, suggestions and complaints.
  - (c) Provide advance notice to LICENSEE of scheduled software and hardware maintenance.
10. **LICENSEE Responsibilities:** LICENSEE agrees to:
  - (a) Send LICENSOR a clear description of the perceived performance issue, defect or software bug in writing (or symptom of defect).
  - (b) Provide reasonably conclusive evidence that the problem is (or is highly likely) caused by a LICENSOR product or service, including, if deemed necessary by LICENSOR, a test case that reproduces the defect.

- (c) Provide the operating system setup, browser version and other pertinent information such as other applications running on the specific computer on which the software defect or bug was observed, screen shots of the perceived software bug, all data and files needed for LICENSOR to re-create the perceived software bug.
- (d) Make available to LICENSOR a qualified and responsive engineer or user capable of executing tests or trials remotely, and communicating additional facts or properties, as may be needed from time to time, to assist LICENSOR in diagnosing and resolving the problem.

**11. Policies and Procedures:**

- (a) LICENSOR will provide support for software as specified in **Exhibit A**. Software and hardware not specified in **Exhibit A** and or in the License Agreement are not covered.
- (b) LICENSOR will be available via telephone and email during regular business hours, 4:00 AM to 5:00 PM (Pacific), Monday through Friday, excluding predetermined holidays.
- (c) A good faith, industry acceptable effort will be made to resolve issues as expeditiously as possible.
- (d) Problem prioritization is the mutual responsibility of LICENSEE and LICENSOR.

**12. RESPONSE AND RESOLUTION TARGETS:**

Service	Definition	Response
<b>Scheduled</b>	Routine maintenance and software updates. These should be requested by email or by phone.	Response within 2 business days. Resolution within 5 business days.
<b>Expedited</b>	Problems for which solutions exist. These can be requested by email or phone.	Response within 8 business hours. Resolution within 2 business days if resolvable by LICENSOR.
<b>Emergency</b>	Outages involving critical software or hardware. These can be requested by email or phone.	Response within 2 business hours. Resolution within 4 business hours if resolvable by LICENSOR.

- 13. Absent specific prioritization and other considerations, LICENSOR will respond to requests for assistance in the general order that they are received and will make every effort within the timeframes listed above. Please note that integrated software and content provided by third parties may take longer and be dependent on the 3<sup>rd</sup> party's resolution.
- 14. LICENSOR values all of its customers. Problem resolution commitments are based on LICENSOR's best efforts. In some cases LICENSOR may make exceptions to accommodate customer needs, but these will be evaluated on a case-by-case basis.
- 15. **Escalation:** In the event that a full solution to a LICENSEE problem cannot be provided in a time frame acceptable to the LICENSEE, the LICENSEE may escalate the problem. It is LICENSOR's objective to be an excellent partner, and it may be possible to reprioritize requests based on special needs, circumstances, or business opportunities. The LICENSEE may request that the Support Manager escalate their issue to the President, and Chief Executive Officer.
- 16. **Support Contact Information:** Support Phone: **800-615-0254 (toll free)**, Email: [support@schoolcity.com](mailto:support@schoolcity.com)
- 17. **Fees:** All fees are as set forth in **Exhibit A**.
- 18. In the event of a conflict between the terms of the Agreement and the terms of this SLA with respect to the provision of services contemplated under this SLA, the terms of this SLA shall control.



**APPENDIX B**  
**CALIFORNIA ASSEMBLY BILL NO. 1584 COMPLIANCE**

As of January 1, 2015, the California State Assembly enacted a new law, AB No. 1584, Education Code, Section 49073.1 addressing privacy of pupil records. Appendix B is SchoolCity's response to the requirements listed in AB No. 1584. SchoolCity's current Privacy Policy can also be viewed by going to [www.schoolcity.com](http://www.schoolcity.com).

**California Assembly Bill No. 1584 Provisions**

1. A statement that pupil records continue to be the property of and under the control of the school district.
  - a. SchoolCity complies with this provision.
  - b. SchoolCity ensures that pupil records are the property of and under the control of the school district or local education agency. See also paragraph 3.2 of the SchoolCity License Agreement.
2. A description of the means by which pupils may retain possession and control of their own pupil-generated content, if applicable, including options by which a pupil may transfer pupil-generated content to a personal account.
  - a. SchoolCity complies with this provision.
  - b. Contact SchoolCity with requests to 800-343-6572, or [info@schoolcity.com](mailto:info@schoolcity.com).
3. A prohibition against the third party using any information in the pupil record for any purpose other than those required or specifically permitted by the contract.
  - a. SchoolCity complies with this provision.
  - b. SchoolCity prohibits using any student information for any purpose outside those required or permitted by contract.
4. A description of the procedures by which a parent, legal guardian, or eligible pupil may review personally identifiable information in the pupil's records and correct erroneous information.
  - a. SchoolCity complies with this provision.
  - b. Contact SchoolCity with requests to 800-343-6572, or [info@schoolcity.com](mailto:info@schoolcity.com).
5. A description of the actions the third party will take, including the designation and training of responsible individuals, to ensure the security and confidentiality of pupil records.
  - a. SchoolCity complies with this provision.
  - b. SchoolCity ensures that staff are trained and systems are in place to provide required security and confidentiality of student records.
6. A description of the procedures for notifying the affected parent, legal guardian, or eligible pupil in the event of an unauthorized disclosure of the pupil's records.
  - a. SchoolCity complies with this provision.
  - b. In the unlikely case of an unauthorized disclosure of student records, SchoolCity will make every effort to notify the affected parents or legal guardian.
7. A certification that a pupil's records shall not be retained or available to the third party upon completion of the terms of the contract and a description of how that certification will be enforced. (NOTE: These requirements do not apply to pupil-generated content if the pupil chooses to establish or maintain an account with the third party for the purpose of storing that content either by retaining possession and control of their own pupil-generated content, or by transferring pupil-generated content to a personal account).
  - a. SchoolCity complies with this provision.
  - b. SchoolCity ensures that student data is destroyed after completion of the terms of our contract.
  - c. It is SchoolCity policy to remove and/or destroy student data (pupil records) from any and all SchoolCity computer servers and systems within sixty (60) days of the date of termination. See also paragraph 3.2 of the SchoolCity License Agreement.
8. A description of how the district and the third party will jointly ensure compliance with the federal Family Educational Rights and Privacy Act (20 U.S.C. Sec. 1232g).
  - a. SchoolCity complies with this provision.
  - b. See SchoolCity's Privacy Policy posted at [www.schoolcity.com](http://www.schoolcity.com)
9. A prohibition against the third party using personally identifiable information in pupil records to engage in targeted advertising.
  - a. SchoolCity complies with this provision.
  - b. It is SchoolCity policy not to sell, trade, or rent personal identification information in student records to anyone outside our organization.
  - c. See SchoolCity's Privacy Policy posted at [www.schoolcity.com](http://www.schoolcity.com)

**EXHIBIT A: COST**

**District Name:** River Delta Joint Unified School District    **Effective Date:** 7/1/2017  
**School Count:** 9    **Renewal Date:** 7/1/2018  
**State Code:** 3467413    **County:** Sacramento

**Software License and Service Fees:**

Product/Service	Cost Per Unit	# of Units	Total
SPARCS™ License	\$800	11 schools	\$8,800
<b>Total Annual Recurring License Fee</b>			<b>\$8,800</b>

**Notes:**

1. SPARCS™ standard license period aligns with fiscal year beginning July 1st and ending June 30th
2. Unless otherwise stated, this agreement supersedes any previous proposals or agreements, modifications may affect pricing.

**Modules and Services Included:**

- **SPARCS™:** *Includes SARC, SPSA and LCAP templates for reporting.*

To purchase additional training or other services, please contact SchoolCity sales at 800-343-6572.



**BOARD OF TRUSTEES**  
**RIVER DELTA UNIFIED SCHOOL DISTRICT**  
445 Montezuma Street  
Rio Vista, CA 94571-1651



**BOARD AGENDA BRIEFING**

**Meeting Date:** June 27, 2017

Attachments: \_\_\_X\_\_\_

**From:** Kathy Wright, Director of Educational Services

Item #: \_\_\_10.21\_\_\_

**SUBJECT**

Request to approve the Independent Contract for Services Agreement with Kings County Office of Education to provide support to the district for the state mandated California Longitudinal Pupil Achievement Data System. (CALPADS) for the 2017-2018 school year.

Action: \_\_\_\_\_  
Consent Action: \_\_\_X\_\_\_  
Information Only: \_\_\_\_\_

**Background & Status:**

Each year the River Delta Unified School District contracts with Kings County Office of Education for CALPADS support to ensure RDUSD is able to ensure compliance and accuracy in data management in the state mandated system. The Kings County Office of Education is willing to provide support to River Delta Unified School District for the 2017-2018 school year.

**Presenter:**

Kathy Wright, Director of Educational Services

**Cost &/or Funding Sources (be specific)**

Not to exceed \$3,000 paid by Education Services Funding.

**Recommendation:**

That the Board approve the Independent Contract for Services Agreement with Kings County Office of Education to provide support to the district for the state mandated California Longitudinal Pupil Achievement Data System. (CALPADS) for the 2017-2018 school year.

Time: \_\_\_\_\_2 mins.\_\_\_\_



# RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street  
Rio Vista, California 94571-1651  
(707) 374-1700 Fax (707) 374-2901  
www.riverdelta.k12.ca.us

## INDEPENDENT CONTRACT FOR SERVICES AGREEMENT

THIS AGREEMENT is entered into by and between the River Delta Unified School District hereinafter referred to as "DISTRICT," and Kings County Office of Education hereinafter referred to as "CONSULTANT."

IT IS HEREBY MUTUALLY AGREED that Consultant will provide services under the following terms and conditions:

1. TERM: The term of this agreement is from July 1, 2017 through June 30, 2018. Extension or renewal requires approval of DISTRICT or authorized representative. Unless compensation is fixed on the basis of a daily or hourly rate, compensation will not be increased upon extension of the agreement without approval of the DISTRICT or authorized representative.

This agreement may be terminated with 30 days advance written notice by either party. In the event of termination for cause, CONSULTANT need be compensated only to the extent required by law.

2. CONSULTANT SERVICES: CONSULTANT agrees to perform, during the term of this agreement, the tasks obligations and services detailed as follows: To provide support to the River Delta Unified School District for the California Longitudinal Pupil Achievement Data System (CALPADS)

3. PAYMENT FOR SERVICES: CONSULTANT shall receive compensation at the rate of:  
\$ \_\_\_ per \_\_\_ day \_\_\_ week \_\_\_ month \_\_\_ year or per \$75 hour  
OR  
for a total cost not to exceed \$ 3,000.

In the event the CONSULTANT is required to travel outside Solano, Yolo or Sacramento Counties at the request of the DISTRICT, it is agreed that actual and necessary expenses incurred while performing such services shall be reimbursed. All payments will be based on invoices submitted to DISTRICT by CONSULTANT and approved by DISTRICT'S authorized representative. The CONSULTANT shall provide an itemization of costs on submitted invoice.

4. RECORDS: CONSULTANT will maintain full and accurate records in connection with this agreement and will make them available to DISTRICT for inspection at any time. CONSULTANT'S work product produced under this agreement shall be the property of DISTRICT and cannot be used without permission of same.

5. STATUS OF CONTRACTOR: DISTRICT and CONSULTANT agree that CONSULTANT, in performing the services specified in this agreement, shall act as an independent contractor and shall have control of all work and the manner in which it is performed. CONSULTANT shall be free to contract for similar service to be performed for other employers while under the contract with DISTRICT; CONSULTANT will not accept such engagements which interfere with performance under this agreement. CONSULTANT is not entitled to participate in any pension plan, insurance, bonus or similar benefits the DISTRICT provides for its employees. The CONSULTANT is not authorized to carry out any official act of the DISTRICT that is required to be done by an employee or office of the DISTRICT.

6. HOLD HARMLESS AND INDEMNIFICATION: CONSULTANT agrees to abide by the *Hold Harmless and Indemnification Agreement* attached to and made a part of this contract.



**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, CA 94571-1651



**BOARD AGENDA BRIEFING**

Meeting Date: June 27, 2017 Attachments:  X

From: Elizabeth Keema-Aston, Chief Business Officer Item Number: 10.24

**SUBJECT** Pre-Approval 2017-18 ASB Fundraiser Action: \_\_\_\_\_  
Consent Action:  X  
Information Only: \_\_\_\_\_

**Background:**

Every year River Deltas school sites encourage the various student ASB clubs to raise funds to further and enhance the educational experience. Starting in fiscal year 2015-16 all ASB fundraisers were required to be preapproved through the district office and presented to the Board for final approval prior to the event. School Site administrators have been very good about meeting these new procedures. However, on occasion those deadlines were very difficult to meet.

**Status:**

In order to streamline the process and still comply with set procedures, the sites are submitting fundraisers that they intend to hold throughout fiscal year 2017-18. Generally these fundraisers are held annually. The fundraisers have received a cursory review with pre-approval from the district office and is seeking approval from the Board. As each fundraising event approaches the sites will continue to submit an individual request form with all required signatures for final district office approval prior to the event.

**Presenter:** Elizabeth Keema-Aston, Chief Business Officer

**Other People Who Might Be Present:**

**Cost &/or Funding Sources**

Not Applicable

**Recommendation:**

That the Board approves the 2017-18 fundraiser lists as presented.

Time: 5 mins.

**River Delta Unified School District  
Fund Raiser Pre-Approval list**

School site: *Delta High School*  
Fiscal Year: *2017-18*

<b>ASB Club</b>	<b>Activity</b>	<b>Net Profit</b>
FFA	Butter Braids sale	\$1,000.00
FFA	Beef Jerky sales	\$750.00
FFA	Poinsettia sales	\$2,000.00
Athletic teams	"_____ - a-Thon" events	\$500-\$1000 per team
Delta Blooms	Floral subscriptions and sales	\$1,000
Art	Art and bake sales at music/drama events	\$500
Club Latino	Churro sales at home football games	\$750
Class of 2018	Football snack bar sales	\$2,000
FFA	FFA "swag" (t-shirts, hoodies, etc.)	\$500
All clubs (TBD)	Volunteer time/work at Clarksburg Country Run stations	\$3000 (donation)
Football & FFA	Volunteer time/work at Pear Fair	\$1000 (donation)
ASB	Sees Candy sales	\$500



**River Delta Unified School District Fund  
Raiser Pre-Approval list**

School site: *Rio Vista High School*  
Fiscal Year: *2017-18*

<b>ASB Club</b>	<b>Activity</b>	<b>Net Profit</b>
FFA	Flower arrangements	\$100
FFA	Drive Thru BBQ	\$500
FFA	Poinsettia Sale	\$500
Boys Basketball	Concession Stand	\$1,000
Girls Basketball	Concession Stand	\$1,000
Cheerleaders	Spiritwear	\$1,500
FB	Snackbar	\$750
Class of 21	Snack bar	\$750
Class of 18	Snack bar	\$750
Class of 19	Snack bar	\$750
Class of 20	Snack bar	\$750
AFGT	Sees Candy Sale	\$1,000
AFS	Christmas Card Walk	\$1,000
PAC	Intermissions Concession	\$300
Drama	Ad for Radio Sales	\$300
Drama	Improv Night	\$500
Drama	Affair of the Arts	\$500
Fine Arts	Art Exhibition	\$500
Creative Arts	Christmas Ornaments	\$300
ASB	Spookagrams	\$100
ASB	Candygrams	\$100
ASB	Coin Drive	\$250
ASB	Homcoming Dance	\$500
ASB	Winter Ball	\$500
Class of 18	Coffee Shack	\$2,000
Class of 18	Prom	\$500
GSA	Penny challenge	\$100
GSA	Cake decorating contest	\$100
GSA	Jelly Bean Count	\$50
GSA	Walk-a-athon	\$250
GSA	Recipe Book Sale	\$250
Health Careers	Cookie Dough	\$500
Health Careers	Wrapping paper sale	\$300
AFS	Charity Jail	\$300
Art	Facepainting	\$300
Art	Silent Auction	\$3,000
Graphic Arts Club	Postcards	\$500
Dance Club	Candy Sales	\$1,000
Dance Club	Dances	\$1,000



**River Delta Unified School District  
Fund Raiser Pre-Approval list**

School site: *Isleton Elementary School*  
 Fiscal Year: *2017-18*

<b>ASB Club</b>	<b>Activity</b>	<b>Net Profit</b>
ASB	Tamales	\$ 1,600.00
ASB	Candy Bars	\$ 1,600.00
ASB	Sweatshirts/Tshirts (new)	\$ 1,000.00
ASB	Donation letters	\$ 1,500.00

**BOARD OF TRUSTEES**  
**RIVER DELTA UNIFIED SCHOOL DISTRICT**  
445 Montezuma Street  
Rio Vista, CA 94571-1651



**BOARD AGENDA BRIEFING**

**Meeting Date:** June 27, 2017

Attachments:  X

**From:** Kathy Wright, Director of Educational Services

Item #: 10.25

**SUBJECT**

Request to approve the 2017-2018 Consolidated Application (Con App).

Action: \_\_\_\_\_  
Consent Action:  X  
Information Only: \_\_\_\_\_

**Background & Status:**

The Consolidated Application (Con App) is the districts mechanism for requesting funding and reporting out on the expenditure of the money received from the State of California for Federal funds, Title I, Title II and Title III.

**Presenter:**

Kathy Wright, Director of Educational Services

**Cost &/or Funding Sources (be specific)**

No cost to the district.

**Recommendation:**

That the Board approve the 2017-2018 Consolidated Application (Con App) as submitted

Time: 2 mins.

**2016-17 Certification of Assurances**

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <http://www.cde.ca.gov/fg/aa/co/ca16asstoc.asp>.

**CDE Program Contact:**

Joy Paull, [jpaull@cde.ca.gov](mailto:jpaull@cde.ca.gov), 916-319-0297

**LEA Plan**

An LEA that receives Title I funds and is in Program Improvement corrective action must certify that its LEA Plan, including any Addenda to the Plan, is current and provide the local online web address for their LEA Plan. An LEA that receives Title III funds must upload the Title III LEA Plan Performance Goal 2 to the California Department of Education Monitoring Tool (CMT) at <https://cmt.cde.ca.gov/cmt/logon.aspx>.

State Board of Education approval date	7/11/2003
LEA Plan Web page (format <a href="http://SomeWebsiteName.xxx">http://SomeWebsiteName.xxx</a> )	<a href="http://rdusd-ca.schoolloop.com/">http://rdusd-ca.schoolloop.com/</a>

**Consolidated Application Certification Statement**

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to have the use of these funds reviewed and/or audited according to the standards and criteria set forth in the California Department of Education's Categorical Program Monitoring (CPM) Manual. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this page are on file.

Authorized Representative's Full Name	Don Beno
Authorized Representative's Signature	
Authorized Representative's Title	Superintendent
Authorized Representative Signature Date	05/18/2016

**\*\*\*Warning\*\*\***

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**2016-17 Protected Prayer Certification**

ESEA Section 9524(b) specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

**CDE Program Contact:**

Franco Rozic, Title I Monitoring and Support Office, [frozic@cde.ca.gov](mailto:frozic@cde.ca.gov), 916-319-0269

**Protected Prayer Certification Statement**

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Don Beno
Authorized Representative Title	Superintendent
Authorized Representative Signature Date	05/18/2016
Comment	
If the LEA is not able to certify at this time an explanation must be provided in the Comment field. (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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## 2016-17 Application for Funding

**CDE Program Contact:**

Education Data Office, [ConApp@cde.ca.gov](mailto:ConApp@cde.ca.gov), 916-319-0297

### Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	06/28/2016
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### District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	Regina Granados
DELAC review date	06/06/2016
Meeting minutes web address <small>Please enter the Web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.</small>	
DELAC comment <small>If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)</small>	

### Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

<b>Title I Part A (Basic Grant)</b> ESEA Sec. 1111 et seq. SACS 3010	Yes
<b>Title I Part D (Delinquent)</b> ESEA Sec. 1401 SACS 3025	No
<b>Title II Part A (Educator Quality)</b> ESEA Sec. 2101 SACS 4035	Yes
<b>Title III Part A Immigrant</b> ESEA Sec. 3102 SACS 4201	No
<b>Title III Part A LEP (English Learner)</b>	Yes

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2016-17 Application for Funding

**CDE Program Contact:**

Education Data Office, [ConApp@cde.ca.gov](mailto:ConApp@cde.ca.gov), 916-319-0297

ESEA Sec. 3102 SACS 4203	
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### 2016-17 Federal Transferability

Federal transferability is governed by Title VI in ESEA Section 6123. An LEA may transfer a maximum of 50% of any program to other programs. This transferability is not the same as Title VI Subpart 1 REAP Flexibility governed by ESEA Section 6211.

**CDE Program Contact:**

Education Data Office, [ConApp@cde.ca.gov](mailto:ConApp@cde.ca.gov), 916-319-0297

**This data collection is not applicable, program funds cannot be transferred out as the LEA is in Program Improvement year 3.**

**\*\*\*Warning\*\*\***

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**2016-17 Title I, Part A LEA Allocation**

The purpose of this data collection is to calculate the full Title I Part A allocation available to the LEA.

**CDE Program Contact:**

Jane Liang, District Innovation and Improvement Office, [jliang@cde.ca.gov](mailto:jliang@cde.ca.gov), 916-319-0259  
 Jacqueline Matranga, District Innovation and Improvement Office, [jmatranga@cde.ca.gov](mailto:jmatranga@cde.ca.gov), 916-445-4905

2016-17 Title I, Part A entitlement	\$358,114
Transferred-in amount	\$0
Title I, Part A entitlement after transfers	\$358,114
<b>Note:</b>	
In order for the 2015-16 Allowable Carryover amount to be pre-populated, the 2015-16 Title I, Part A Carryover data collection should be completed and saved before beginning data entry on this data collection.	
2015-16 Allowable Carryover	\$1,619
(Allowable values are the 12 month 2015-16 carryover amount or, whichever is less either the 15 month 2015-16 carryover amount or 15% of the 2015-16 entitlement plus transfers-in amount)	
Repayment of funds	\$0
2016-17 Total allocation	\$359,733
Indirect cost reservation	\$14,400
Administrative reservation	\$39,559
2016-17 Title I, Part A adjusted allocation	\$305,774
<b>Indirect Cost and Administration Calculation Tool</b>	
To help determine allowable indirect cost and administration reserves, based on your Approved Indirect Cost Rate as defined on <a href="http://www.cde.ca.gov/fg/ac/ic/">http://www.cde.ca.gov/fg/ac/ic/</a> , below are recommended values.	
2016-17 Approved indirect cost rate	4.17%
Maximum allowable indirect cost reservation	\$14,400
Recommended administration reservation	\$39,559

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**2016-17 Title I, Part A Reservations, Required**

To report LEA required reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

**CDE Program Contact:**

Lana Zhou, Title I Policy and Program Guidance Office, [lzhou@cde.ca.gov](mailto:lzhou@cde.ca.gov), 916-319-0956  
 Sylvia Hanna, Title I Policy and Program Guidance Office, [shanna@cde.ca.gov](mailto:shanna@cde.ca.gov), 916-319-0948

**Nonprofit Private School Equitable Services Percentage Calculation**

Total participating nonprofit private school low income students	
Total participating attendance area low income students	
Percent of nonprofit private school low income students for equitable service calculations	0.00%

**Required Reservations**

Title I Part A adjusted allocation	\$305,774
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**Parental Involvement**

Parental involvement (1% of the entitlement plus transfers-in if greater than \$500,000.)	\$0
Supplemental parental involvement (Optional: Additional discretionary set-aside.)	
Nonprofit private school parental involvement set-aside	\$0
Amount remaining	\$0
Public school parental involvement	\$0
Balance available for LEA parental involvement activities	\$0

**Direct and Indirect Services**

Direct or indirect services to homeless children, regardless of their school of attendance	\$1,950
Homeless services provided (Maximum 500 characters)	Support Homeless Liaison position. Data Collection on homeless students.
Local neglected institutions Does the LEA have local institutions for neglected children or children currently classified as neglected?	No
Direct or indirect services in local institutions for neglected children	
Local delinquent institutions Does the LEA have local institutions for delinquent children?	No
Other neglected or delinquent services	

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**2016-17 Title I, Part A Reservations, Required**

To report LEA required reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

**CDE Program Contact:**

Lana Zhou, Title I Policy and Program Guidance Office, [lzhou@cde.ca.gov](mailto:lzhou@cde.ca.gov), 916-319-0956  
 Sylvia Hanna, Title I Policy and Program Guidance Office, [shanna@cde.ca.gov](mailto:shanna@cde.ca.gov), 916-319-0948

**Program Improvement (PI)**

The following reservation is required if the LEA is in Program Improvement, or has one or more schools in Program Improvement.

Program Improvement activities (Including Alternative Supports and public school Choice Transportation.)	\$30,577
Program Improvement comments (Maximum 500 characters)	

**Program Improvement Professional Development**

Professional development funds Will the LEA use PI school-level professional development funds to help meet the LEA 10% minimum professional development requirement?	No
PI professional development (Minimum 10% of the entitlement plus transfers in.)	
2015-16 PI professional development carryover	
Total PI professional development	\$0

**\*\*\*Warning\*\*\***

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**2016-17 Title I, Part A Reservations, Allowed**

To report LEA allowable reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

**CDE Program Contact:**

Lana Zhou, Title I Policy and Program Guidance Office, [lzhou@cde.ca.gov](mailto:lzhou@cde.ca.gov), 916-319-0956  
 Nancy Bodenhausen, Title I Policy and Program Guidance Office, [NBodenhausen@cde.ca.gov](mailto:NBodenhausen@cde.ca.gov), 916-445-4904

**Allowed Reservations**

**Professional development for credentialed teachers and highly qualified paraprofessionals**

Professional development for teachers and paraprofessionals	
Nonprofit private school equitable services	\$0
Professional development reserved for public schools	\$0

**District-wide Instructional Programs**

District-wide instructional programs (Non-PI activities)	
Nonprofit private school equitable services	\$0
District-wide instructional programs for Title I public schools	\$0

**Other School Programs**

Other school programs Including summer school or intersession programs or before and after school programs.	
Nonprofit private school equitable services	\$0
Other school programs reserved for public schools	\$0

**Other Allowable Reservations**

Salary differentials	
Preschool programs	
Capital expenses for nonprofit private schools	

**Program Improvement Activities**

Teacher incentives and rewards (Maximum 5% of entitlement after transfers.)	
Professional development of credentialed teachers	\$18,309
Technical assistance to schools	
Summer school, intersession programs or before and after school programs	

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**2016-17 Title I, Part A Reservations, Allowed**

To report LEA allowable reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

**CDE Program Contact:**

Lana Zhou, Title I Policy and Program Guidance Office, [lzhou@cde.ca.gov](mailto:lzhou@cde.ca.gov), 916-319-0956  
 Nancy Bodenhausen, Title I Policy and Program Guidance Office, [NBodenhausen@cde.ca.gov](mailto:NBodenhausen@cde.ca.gov), 916-445-4904

**Reservation Summary**

Adjusted Allocation	\$305,774
Total required reservations	\$32,527
Total allowed reservations	\$18,309
Allocations after reservations	\$254,938
Total nonprofit private school set aside	\$0
Nonprofit private school Parental Involvement set-aside	\$0
Public school Parental Involvement set-aside	\$0
Amount available for Title I, Part A school allocations	\$254,938

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## 2016-17 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in ESEA Section 722. This collection includes 1) monitoring LEAs and their compliance with key provisions of the Education for Homeless Children and Youths Act and 2) collecting contact information for each required designated LEA's homeless liaison.

### CDE Program Contact:

Leanne Wheeler, Coordinated School Health and Safety Office, [lwheeler@cde.ca.gov](mailto:lwheeler@cde.ca.gov), 916-319-0383

### Homeless Education Certification

The LEA hereby assures that the LEA has met the following requirements:

1. Designated a staff person as the liaison for homeless children and youths
  
2. Developed a written policy that supports the enrollment and retention of homeless children and youths in schools of the LEA which:
  - a) Includes policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless
  - b) Includes a dispute resolution process
  - c) Ensures that transportation is provided for a homeless child or youth to and from the school of origin if requested by the parent, guardian or homeless liaison
  
3. Disseminated public notice of the educational rights of homeless children and youths where such children and youths receive services under the provisions of the Education for Homeless Children and Youths Act.

### Homeless Liaison Contact Information

Homeless liaison first name	Christy
Homeless liaison last name	Ricketts
Homeless liaison title	Admin Asst - Fed/State Pgm & Youth/Family Advocate
Homeless liaison e-mail address (format: abc@xyz.zyx)	cricketts@rdusd.org
Homeless liaison telephone number (format: 999-999-9999)	(707) 374-1720
Homeless liaison telephone extension	
Has the homeless liaison attended and/or participated in a homeless education liaison training within the last two years	Yes
If yes, indicate what level of training was completed. (Check all options that apply.)	
Local	Yes

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**2016-17 Homeless Education Policy, Requirements, and Implementation**

The purpose of this data collection is to meet federal requirements specified in ESEA Section 722. This collection includes 1) monitoring LEAs and their compliance with key provisions of the Education for Homeless Children and Youths Act and 2) collecting contact information for each required designated LEA's homeless liaison.

**CDE Program Contact:**

Leanne Wheeler, Coordinated School Health and Safety Office, [lwheeler@cde.ca.gov](mailto:lwheeler@cde.ca.gov), 916-319-0383

County	Yes
State	No
National	No

**Homeless Education Policy and Requirements**

Does the LEA have a written homeless education policy	Yes
No policy comment	
Provide an explanation why the LEA does not have a homeless education policy. (Maximum 500 characters)	
Date LEA's board approved the homeless education policy	05/12/2015
Does the LEA meet the above federal requirements	Yes
Compliance comment	
Provide an explanation why the LEA does not comply with federal requirements. (Maximum 500 characters)	

**Title I, Part A Homeless Expenditures**

2016-17 Title I, Part A Entitlement	\$358,114
2016-17 Title I, Part A direct or indirect services to homeless children reservation	\$1,950
Amount of 2016-17 Title I, Part A funds expended or encumbered for direct or indirect services to homeless children	\$2,005
No expenditures or encumbrances comment	
Provide an explanation why there are no Title I, Part A expenditures or encumbrances for homeless services. (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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**2016-17 Substitute System for Time Accounting**

This certification may be used by auditors and by CDE oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the LEA submits and certifies this data collection.

**CDE Program Contact:**

Julie Brucklacher, Financial Accountability and Info Srv Office, [jbruckla@cde.ca.gov](mailto:jbruckla@cde.ca.gov), 916-327-0858

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate. Additional information on the predetermined schedule substitute system of time accounting can be found at <http://www.cde.ca.gov/fg/ac/co/timeaccounting2013.asp>. Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the Web at <http://www.cde.ca.gov/fg/ac/sa/>.

2016-17 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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**2016-17 Title I, Part A Notification of Authorization of Schoolwide Program**

This report provides notification to the California Department of Education of a school's eligibility and local board approval to operate under and report as Schoolwide Program

**CDE Program Contact:**

Mindi Yates, Title I Policy and Program Guidance Office, [myates@cde.ca.gov](mailto:myates@cde.ca.gov), 916-319-0789  
 Franco Rozic, Title I Monitoring and Support Office, [frozic@cde.ca.gov](mailto:frozic@cde.ca.gov), 916-319-0269

**Note:**

In order for CDE program staff to have visibility to all SWP authorized schools, it is important to have an Authorized Representative certify this Notification of Authorization data collection after a change is made.

School Name	School Code	Authorized	Local Board Approval Date (ex. 04/30/2015)	SIG Approval Date (ex. 04/30/2015)	Poverty Level %
Bates Elementary	6033641	Y	05/17/2005		65.00%
Clarksburg Middle	0112078	N			
D. H. White Elementary	6033716	Y	11/18/2008		55.00%
Delta High	5731708	N			
Isleton Elementary	6033666	Y	05/17/2005		65.00%
Mokelumne High (Continuation)	3430550	N			
Rio Vista High	4835302	N			
River Delta Community Day	0107383	N			
River Delta High/Elementary (Alternative)	3430469	N			
Riverview Middle	6033690	N			
Walnut Grove Elementary	6033708	Y	05/17/2005		67.00%

**\*\*\*Warning\*\*\***

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### 2016-17 Title I, Part A School Allocations

This identifies the amount of Title I, Part A funds to be allocated to eligible public schools and equitable services to students in nonprofit private schools.

**CDE Program Contact:**

Lana Zhou, Title I Policy and Program Guidance Office, [lzhou@cde.ca.gov](mailto:lzhou@cde.ca.gov), 916-319-0956  
 Nancy Bodenhausen, Title I Policy and Program Guidance Office, [NBodenhausen@cde.ca.gov](mailto:NBodenhausen@cde.ca.gov), 916-445-4904

If an exception to funding is needed, enter an Exception Reason. Use lower case only.

**Allowable Exception Reasons**

- a - Meets 35% Low Income Requirement
- c - Funded by Other Allowable Sources
- d - Desegregation Waiver on File
- e - Grandfather Provision
- f - Feeder Pattern
- g - Local Funded Charter Opted Out
- h - Local Funded Charter Opted In

Low income measure FRPM  
 Group Schools by Grade Span Yes  
 District-wide low income % 54.05%  
 Available Title I, Part A school allocation \$254,938  
 Available public school parental involvement reservation \$0  
 Available nonprofit private school set-asides \$0  
 Available nonprofit private school parental involvement reservation \$0

School Name	School Code	Grade Span Group	Student Enrollment	Low Income Students	Low Income Student %	\$ Per Low Income Student (0.00)	Carryover	Public School Parental Involvement	Nonprofit Private Parental Involvement	Nonprofit Private Set Aside	Total School Allocation	Exception Reason	EIA Funded	Other Program Funds	Exception Comment
Bates Elementary	6033641	1	151	131	86.75	443.37					58081.47		N	N	
Walnut Grove Elementary	6033708	1	171	146	85.38	443.37					64732.02		N	N	
Isleton Elementary	6033666	1	177	118	66.67	443.37					52317.66		N	N	

**\*\*\*Warning\*\*\***

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2016-17 Title I, Part A School Allocations

This identifies the amount of Title I, Part A funds to be allocated to eligible public schools and equitable services to students in nonprofit private schools.

School Name	School Code	Grade Span Group	Student Enrollment	Low Income Students	Low Income Student %	\$ Per Low Income Student (0.00)	Carryover	Public School Parental Involvement	Nonprofit Private Parental Involvement	Nonprofit Private Set Aside	Total School Allocation	Exception Reason	EIA Funded	Other Program Funds	Exception Comment
D. H. White Elementary	6033716	1	359	180	50.14	443.37					79806.60	a	N	N	
Clarksburg Middle	0112078	2	237	133	56.12	0.00					0.00		N	Y	LCFF
Riverview Middle	6033690	2	244	62	25.41	0.00					0.00		N	N	
River Delta High/Elementary (Alternative)	3430469	3	15	8	53.33	0.00					0.00		N	N	
Delta High	5731708	3	190	97	51.05	0.00					0.00		N	N	
Rio Vista High	4835302	3	375	169	45.07	0.00					0.00		N	N	
Mokelumne High (Continuation)	3430550	3	15	3	20.00	0.00					0.00		N	N	
River Delta Community Day	0107383	3	3	0	0.00	0.00					0.00		N	N	

\*\*\*Warning\*\*\*

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**2016-17 Title I, Part A School Funded Staff Report**

To collect school level data, as required by ESEA, about teachers and instructional paraprofessionals in Title I, Part A programs.

**CDE Program Contact:**

Jane Liang, District Innovation and Improvement Office, [jliang@cde.ca.gov](mailto:jliang@cde.ca.gov), 916-319-0259  
 Jacqueline Matranga, District Innovation and Improvement Office, [jmatranga@cde.ca.gov](mailto:jmatranga@cde.ca.gov), 916-445-4905

School Name	School Code	Public	New Title I, Part A Funded Teachers Hired Count	Non-ESEA Qualified Hired Count	Title I, Part A Funded Teachers Count (0.00)	Title I, Part A Funded FTE Paraprofessionals Count (0.00)	ESEA Qualified FTE Paraprofessionals Count (0.00)	ESEA Qualified FTE Paraprofessionals %	Title I, Part A Funded Administrators Count (0.00)	Title I, Part A Funded Support Staff Count (0.00)	Other Title I, Part A Funded Staff Count (0.00)
Bates Elementary	6033641	Y				0.31	0.31	100.00%			
D. H. White Elementary	6033716	Y				0.57	0.57	100.00%			
Isleton Elementary	6033666	Y				0.19	0.19	100.00%			
Walnut Grove Elementary	6033708	Y				0	0				0.13

**\*\*\*Warning\*\*\***

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**2016-17 Title II, Part A School Class Size Reduction Report**

The ESEA Act of 2001, Title II, Part A, Section 2123(a)(2)(B) allows LEAs to use ESEA Title II, Part A funds to recruit and hire teachers that meet applicable State certification and licensure requirements to reduce class size.

**CDE Program Contact:**

Melissa Flemmer, Educator Excellence Office, [mflemmer@cde.ca.gov](mailto:mflemmer@cde.ca.gov), 916-324-5689

School Name	School Code	Total Class Size Reduction Teacher Count	ESEA Title II Part A Funded Class Size Reduction Teacher Count	ESEA Teacher Count
Bates Elementary	6033641	4	0	4
Clarksburg Middle	0112078	0	0	0
D. H. White Elementary	6033716	11	0	11
Delta High	5731708	0	0	0
Isleton Elementary	6033666	4	0	4
Mokelumne High (Continuation)	3430550	0	0	0
Rio Vista High	4835302	0	0	0
River Delta Community Day	0107383	0	0	0
River Delta High/Elementary (Alternative)	3430469	0	0	0
Riverview Middle	6033690	0	0	0
Walnut Grove Elementary	6033708	5	0	5

**\*\*\*Warning\*\*\***

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**2017-18 Certification of Assurances**

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <http://www.cde.ca.gov/fg/aa/co/ca17asstoc.asp>.

**CDE Program Contact:**

Joy Paull, [jpaul@cde.ca.gov](mailto:jpaul@cde.ca.gov), 916-319-0297

**Consolidated Application Certification Statement**

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to have the use of these funds reviewed and/or audited according to the standards and criteria set forth in the California Department of Education's Categorical Program Monitoring (CPM) Manual. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form is on file.

Authorized Representative's Full Name	Don Beno
Authorized Representative's Signature	
Authorized Representative's Title	Superintendent
Authorized Representative Signature Date	06/08/2017

**\*\*\*Warning\*\*\***

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**2017-18 Protected Prayer Certification**

ESSA Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

**CDE Program Contact:**

Franco Rozic, Title I Monitoring and Support Office, [frozic@cde.ca.gov](mailto:frozic@cde.ca.gov), 916-319-0269  
 Mindi Yates, Title I Policy and Program Guidance Office, [myates@cde.ca.gov](mailto:myates@cde.ca.gov), 916-319-0789

**Protected Prayer Certification Statement**

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Don Beno
Authorized Representative Title	Superintendent
Authorized Representative Signature Date	06/08/2017
Comment If the LEA is not able to certify at this time an explanation must be provided in the Comment field. (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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### 2017-18 Substitute System for Time Accounting

This certification may be used by auditors and by CDE oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the LEA submits and certifies this data collection.

**CDE Program Contact:**

Julie Brucklacher, Financial Accountability and Info Srv Office, [jbruckla@cde.ca.gov](mailto:jbruckla@cde.ca.gov), 916-327-0858

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate. Additional information on the predetermined schedule substitute system of time accounting can be found at <http://www.cde.ca.gov/fg/ac/co/timeaccounting2013.asp>. Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the Web at <http://www.cde.ca.gov/fg/ac/sa/>.

2017-18 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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**2017-18 Nonprofit Private School Consultation**

The LEA shall provide, on an equitable basis, special education services or other benefits to eligible children attending a nonprofit private school.

**CDE Program Contact:**

Sylvia Hanna, Title I Policy and Program Guidance Office, [shanna@cde.ca.gov](mailto:shanna@cde.ca.gov), 916-319-0948

The LEA must offer to provide equitable services that address the needs of eligible students attending nonprofit private school and staff under the programs listed below. The enrollment numbers are reported under penalty of perjury by each private school on its annual Private School Affidavit. The information field in the Private School Affidavit is not verified, and the CDE takes no position as to its accuracy. It is expected that districts engaged in private school consultation verify the accuracy of student enrollment data if it is being used for the purpose of providing equitable services.

Note:

The LEA of residence is responsible for providing Title I, Part A services to all eligible students who reside in the LEA's Title I attendance area but attend a nonprofit private school. This includes students who attend nonprofit private schools outside the LEA's boundaries

**Results of Consultation Allowable Values**

- Y1: meaningful consultation occurred
- Y2: timely and meaningful consultation did not occur
- Y3: the program design is not equitable with respect to eligible private school children
- Y4: timely and meaningful consultation did not occur and the program design is not equitable with respect to eligible private school children

Add non-attendance area school(s) No

The LEA is electing to add nonprofit private schools outside of the district's attendance area.

School Name	School Code	Enrollment	Consultation Occurred	Was Consultation Agreement Met	Signed Written Affirmation on File	Results of Consultation	School Added

**\*\*\*Warning\*\*\***

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**2017-18 Title I, Part A Planned School Allocations**

Based on information provided in the School Student Counts data collection, the table below provides eligibility and ranking information. For school allocation planning, the LEA has indicated to which schools it intended to allocate Title I, Part A funds by entering a check in the Fund Flag column.

**CDE Program Contact:**

Lana Zhou, Title I Policy and Program Guidance Office, [lzhou@cde.ca.gov](mailto:lzhou@cde.ca.gov), 916-319-0956  
 Mindi Yates, Title I Policy and Program Guidance Office, [myates@cde.ca.gov](mailto:myates@cde.ca.gov), 916-319-0789

If an exception to funding is needed, enter an Exception Reason. Use lower case only.

**Allowable Exception Reasons**

- a - Meets 35% Low Income Requirement
- d - Desegregation Waiver on File
- e - Grandfather Provision
- f - Feeder Pattern
- g - Local Funded Charter Opted Out
- h - Local Funded Charter Opt In
- k - Funded with EIA/SCE

Low income measure	No Data
Group Schools by Grade Span	No Data
District-wide Low Income %	No Data
Grade Span 1 Low Income %	0.00%
Grade Span 2 Low Income %	0.00%
Grade Span 3 Low Income %	0.00%

School Name	School Code	Grade Span Group	Projected Enrollment	Projected Low Income Students	Low Income %	Eligible for Funding	Funding Required	Ranking	Fund Flag	Exception Reason
Bates Elementary	6033641		0	0	0.00	N	N	1	Y	
Clarksburg Middle	0112078		0	0	0.00	N	N	2	N	
D. H. White Elementary	6033716		0	0	0.00	N	N	3	Y	a

**\*\*\*Warning\*\*\***

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**2017-18 Title I, Part A Planned School Allocations**

Based on information provided in the School Student Counts data collection, the table below provides eligibility and ranking information. For school allocation planning, the LEA has indicated to which schools it intended to allocate Title I, Part A funds by entering a check in the Fund Flag column.

School Name	School Code	Grade Span Group	Projected Enrollment	Projected Low Income Students	Low Income %	Eligible for Funding	Funding Required	Ranking	Fund Flag	Exception Reason
Delta High	5731708		0	0	0.00	N	N	4	N	
Isleton Elementary	6033666		0	0	0.00	N	N	5	Y	
Mokelumne High (Continuation)	3430550		0	0	0.00	N	N	6	N	
Rio Vista High	4835302		0	0	0.00	N	N	7	N	
River Delta Community Day	0107383		0	0	0.00	N	N	8	N	
River Delta High/Elementary (Alternative)	3430469		0	0	0.00	N	N	9	N	
Riverview Middle	6033690		0	0	0.00	N	N	10	N	
Walnut Grove Elementary	6033708		0	0	0.00	N	N	11	Y	

**\*\*\*Warning\*\*\***

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**2015-16 Certification of Assurances**

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <http://www.cde.ca.gov/fg/aa/co/ca15asstoc.asp>

**CDE Program Contact:**

Joy Paull, [jpaull@cde.ca.gov](mailto:jpaull@cde.ca.gov), 916-319-0297

**LEA Plan**

An LEA that receives Title III funds, or any LEA that receives Title I funds and is in Program Improvement corrective action must certify that its LEA Plan, including any Addenda to the Plan, is current and provide the local online web address for their LEA Plan. An LEA that receives Title III funds and is in Title III Improvement status must post their Improvement Plan in the California Accountability and Improvement System (CAIS) at <http://www.cde.ca.gov/ta/ac/ca/>.

State Board of Education approval date	7/11/2003
LEA Plan Web page (format <a href="http://SomeWebsiteName.xxx">http://SomeWebsiteName.xxx</a> )	<a href="https://riverdelta.org">https://riverdelta.org</a>

**Consolidated Application Certification Statement**

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to have the use of these funds reviewed and/or audited according to the standards and criteria set forth in the California Department of Education's Categorical Program Monitoring (CPM) Manual. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this page are on file.

Authorized Representative's Full Name	Don Beno
Authorized Representative's Signature	
Authorized Representative's Title	Superintendent
Authorized Representative Signature Date	06/09/2015

**\*\*\*Warning\*\*\***

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**2015-16 Protected Prayer Certification**

ESEA Section 9524(b) specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

**CDE Program Contact:**

Franco Rozic, Title I Monitoring and Support Office, [frozic@cde.ca.gov](mailto:frozic@cde.ca.gov), 916-319-0269

**Protected Prayer Certification Statement**

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Don Beno
Authorized Representative Title	Director of Educational Services
Authorized Representative Signature Date	05/20/2015
Comment If the LEA is not able to certify at this time an explanation must be provided in the Comment field. (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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**2015-16 Application for Funding**

**CDE Program Contact:**

Education Data Office, [ConApp@cde.ca.gov](mailto:ConApp@cde.ca.gov), 916-319-0297

**Local Governing Board Approval**

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	06/23/2015
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**District English Learner Advisory Committee (DELAC) Review**

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	Sonia Rios-Flores
DELAC review date	05/27/2015
Meeting minutes web address Please enter the Web address of DELAC review meeting minutes (format <a href="http://SomeWebsiteName.xxx">http://SomeWebsiteName.xxx</a> ). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	<a href="http://riverdelta.org/englishlearner">http://riverdelta.org/englishlearner</a>
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	

**Application for Categorical Programs**

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

<b>Title I Part A (Basic Grant)</b> ESEA Sec. 1111 et seq. SACS 3010	Yes
<b>Title I Part D (Delinquent)</b> ESEA Sec. 1401 SACS 3025	No
<b>Title II Part A (Teacher Quality)</b> ESEA Sec. 2101 SACS 4035	Yes
<b>Title III Part A Immigrant</b> ESEA Sec. 3102 SACS 4201	No
<b>Title III Part A LEP</b>	Yes

**\*\*\*Warning\*\*\***

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2015-16 Application for Funding

**CDE Program Contact:**

Education Data Office, [ConApp@cde.ca.gov](mailto:ConApp@cde.ca.gov), 916-319-0297

ESEA Sec. 3102 SACS 4203	
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**\*\*\*Warning\*\*\***

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### 2015-16 Federal Transferability

Federal transferability is governed by Title VI in ESEA Section 6123. An LEA may transfer a maximum of 50% of any program to other programs. This transferability is not the same as Title VI Subpart 1 REAP Flexibility governed by ESEA Section 6211.

**CDE Program Contact:**

Education Data Office, [ConApp@cde.ca.gov](mailto:ConApp@cde.ca.gov), 916-319-0297

**This data collection is not applicable, program funds cannot be transferred out as the LEA is in Program Improvement year 3.**

**\*\*\*Warning\*\*\***

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**2015-16 Title I, Part A LEA Allocation**

The purpose of this data collection is to calculate the full Title I Part A allocation available to the LEA.

**CDE Program Contact:**

Jane Liang, District Innovation and Improvement Office, [jliang@cde.ca.gov](mailto:jliang@cde.ca.gov), 916-319-0259  
 Jacqueline Matranga, District Innovation and Improvement Office, [jmatranga@cde.ca.gov](mailto:jmatranga@cde.ca.gov), 916-445-4905

2015-16 Title I, Part A entitlement	\$345,917
Transferred-in amount	\$0
Title I, Part A entitlement after transfers	\$345,917
<b>Note:</b> In order for the 2014-15 Allowable Carryover amount to be pre-populated, the 2014-15 Title I, Part A Carryover data collection should be completed and saved before beginning data entry on this data collection.	
2014-15 Allowable Carryover  (Allowable values are the 12 month 2014-15 carryover amount or, whichever is less either the 15 month 2014-15 carryover amount or 15% of the 2014-15 entitlement plus transfers-in amount)	\$30,312
Repayment of funds	\$0
2015-16 Total allocation	\$376,229
Indirect cost reservation	\$19,410
Administrative reservation	\$37,023
2015-16 Title I, Part A adjusted allocation	\$319,796
<b>Indirect Cost and Administration Calculation Tool</b> To help determine allowable indirect cost and administration reserves, based on your Approved Indirect Cost Rate as defined on <a href="http://www.cde.ca.gov/fg/ac/ic/">http://www.cde.ca.gov/fg/ac/ic/</a> , below are recommended values.	
2015-16 Approved indirect cost rate	5.44%
Maximum allowable indirect cost reservation	\$19,410
Recommended administration reservation	\$37,023

**\*\*\*Warning\*\*\***

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**2015-16 Title I, Part A Reservations, Required**

To report LEA required reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

**CDE Program Contact:**

Lana Zhou, Title I Policy and Program Guidance Office, [lzhou@cde.ca.gov](mailto:lzhou@cde.ca.gov), 916-319-0956  
 Sylvia Hanna, Title I Policy and Program Guidance Office, [shanna@cde.ca.gov](mailto:shanna@cde.ca.gov), 916-319-0948

**Nonprofit Private School Equitable Services Percentage Calculation**

Total participating nonprofit school low income students	
Total participating attendance area low income students	
Percent of nonprofit private school low income students for equitable service calculations	0.00%

**Required Reservations**

Title I Part A adjusted allocation	\$319,796
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**Parental Involvement**

Parental involvement (1% of the entitlement plus transfers-in if greater than \$500,000.)	\$0
Supplemental parental involvement (Optional: Additional discretionary set-aside.)	
Nonprofit private school parental involvement set-aside	\$0
Amount remaining	\$0
Public school parental involvement	\$0
Balance available for LEA parental involvement activities	\$0

**Direct and Indirect Services**

Direct or indirect services to homeless children, regardless of their school of attendance	\$2,279
Homeless services provided  (Maximum 500 characters)	Support Homeless Liaison position. Data Collection on homeless students.
Local neglected institutions  Does the LEA have local institutions for neglected children or children currently classified as neglected?	No
Direct or indirect services in local institutions for neglected children	
Local delinquent institutions  Does the LEA have local institutions for delinquent children?	No
Other neglected or delinquent services	

**\*\*\*Warning\*\*\***

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**2015-16 Title I, Part A Reservations, Required**

To report LEA required reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

**CDE Program Contact:**

Lana Zhou, Title I Policy and Program Guidance Office, [lzhou@cde.ca.gov](mailto:lzhou@cde.ca.gov), 916-319-0956  
 Sylvia Hanna, Title I Policy and Program Guidance Office, [shanna@cde.ca.gov](mailto:shanna@cde.ca.gov), 916-319-0948

**Program Improvement (PI)**

The following reservations are required if the LEA is in Program Improvement, or has one or more schools in Program Improvement.

Public school choice transportation (Choice)	\$37,623
Supplemental educational services (SES)	\$37,623
Parent outreach and assistance for Choice and SES	
2014-15 Unallocated Choice/SES	
Program Improvement general comments (Maximum 500 characters)	

**Program Improvement (PI) Professional Development**

Professional development funds	No
Will the LEA use PI school-level professional development funds to help meet the LEA 10% minimum professional development requirement?	
PI professional development (Minimum 10% of the entitlement plus transfers in.)	
2014-15 PI professional development carryover	
Total PI professional development	\$0

**\*\*\*Warning\*\*\***

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**2015-16 Title I, Part A Reservations, Allowed**

To report LEA allowable reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

**CDE Program Contact:**

Lana Zhou, Title I Policy and Program Guidance Office, [lzhou@cde.ca.gov](mailto:lzhou@cde.ca.gov), 916-319-0956  
 Rina DeRose, Title I Policy and Program Guidance Office, [RDerose@cde.ca.gov](mailto:RDerose@cde.ca.gov), 916-323-0472

**Allowed Reservations**

**Professional Development for Highly Qualified Teachers and Paraprofessionals**

Professional development for highly qualified teachers and paraprofessionals	
Nonprofit private school equitable services	\$0
Professional development reserved for public schools	\$0

**District-wide Instructional Programs**

District-wide instructional programs (Non-PI activities)	
Nonprofit private school equitable services	\$0
District-wide instructional programs for Title I public schools	\$0

**Other School Programs**

Other school programs Including summer school or intersession programs or before and after school programs.	
Nonprofit private school equitable services	\$0
Other school programs reserved for public schools	\$0

**Other Allowable Reservations**

Salary differentials	
Preschool programs	
Capital expenses for nonprofit private schools	

**Program Improvement Activities**

Teacher incentives and rewards (Maximum 5% of entitlement after transfers.)	
Professional development of highly qualified teachers	\$13,773
Technical assistance to schools	
Summer school, intersession programs or before and after school programs	

**\*\*\*Warning\*\*\***

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**2015-16 Title I, Part A Reservations, Allowed**

To report LEA allowable reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

**CDE Program Contact:**

Lana Zhou, Title I Policy and Program Guidance Office, [lzhou@cde.ca.gov](mailto:lzhou@cde.ca.gov), 916-319-0956  
 Rina DeRose, Title I Policy and Program Guidance Office, [RDeroser@cde.ca.gov](mailto:RDeroser@cde.ca.gov), 916-323-0472

**Reservation Summary**

Adjusted Allocation	\$319,796
Total required reservations	\$77,525
Total allowed reservations	\$13,773
Allocations after reservations	\$228,498
Total nonprofit private school set-aside	\$0
Private nonprofit school Parental Involvement set-aside	\$0
Public school Parental Involvement set-aside	\$0
Amount available for Title I, Part A school allocations	\$228,498

**\*\*\*Warning\*\*\***

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**2015-16 Title I Part A Carryover**

Report only expenditures for fiscal year 2015-16 allocation to determine funds to be carried over to fiscal year 2016-17.

**CDE Program Contact:**

Mindi Yates, Title I Policy and Program Guidance Office, [myates@cde.ca.gov](mailto:myates@cde.ca.gov), 916-319-0789  
 Rina DeRose, Title I Policy and Program Guidance Office, [RDeRose@cde.ca.gov](mailto:RDeRose@cde.ca.gov), 916-323-0472

**2015-16 Carryover Calculation**

2015-16 Title I Part A Entitlement	\$355,418
Transferred in	\$0
Title I Part A available allocation	\$355,418
Expenditures and obligations from July 1, 2015 through June 30, 2016 (12 Months)	\$353,799
Carryover as of June 30, 2016	\$1,619
Carryover percent as of June 30, 2016	0.46%
Expenditures and obligations from July 1, 2015 through September 30, 2016 (15 Months)	\$355,418
Carryover as of September 30, 2016	\$0
Carryover percent as of September 30, 2016	0.00%

**\*\*\*Warning\*\*\***

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## 2015-16 Title I, Part A Program Improvement Midyear Activity and Expenditure Report

If one or more schools is in Program Improvement, the LEA is required to provide a mid-year status of activities related to Choice and or SES services.

**CDE Program Contact:**

Jacqueline Matranga, District Innovation and Improvement Office , [jmatranga@cde.ca.gov](mailto:jmatranga@cde.ca.gov), 916-445-4905  
 Jane Liang, District Innovation and Improvement Office, [jliang@cde.ca.gov](mailto:jliang@cde.ca.gov), 916-319-0259

**Activities**

Number of students who applied for Choice	0
Number of new and continuing students who transferred to attend a non-PI school under ESEA	0
Number of new and continuing students who transferred to attend a non-PI school under a local or state school choice program	0
Number of students who applied for SES	0
Number of students who received SES	0
Activities comment	We notified our parents of their right to SES and Choice; and, no family took this option.
An explanation must be provided if all activities are zero.	

**Expenditures and Encumbrances**

Due to a federal audit comment received, LEAs are required to provide biannual year-to-date PI expenditures and encumbrances in support of Choice and SES activities.

Choice transportation using Title I Part A funds	\$0
Choice transportation using non-Title I Part A funds	\$0
SES using Title I Part A funds	\$0
SES using non-Title I Part A funds	\$0
Parent outreach using Title I Part A funds	\$0
Parent outreach using non-Title I Part A funds	\$0
Total expenditures and encumbrances using Title I Part A funds	\$0
Total expenditures and encumbrances using non-Title I Part A funds	\$0
Expenditure comment	We notified our parents of their right to SES and Choice transportation and no family took advantage if this service.
An explanation is required if no program improvement expenditures or encumbrances have occurred (maximum 500 characters).	

**\*\*\*Warning\*\*\***

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## 2015-16 Title I, Part A Program Improvement Expenditures and Reallocation Criteria

Report of end-of-year expenditures for Title I, Part A Program Improvement funds and LEA reallocation criteria.

**CDE Program Contact:**

Jacqueline Matranga, District Innovation and Improvement Office , [jmatranga@cde.ca.gov](mailto:jmatranga@cde.ca.gov), 916-445-4905  
 Jane Liang, District Innovation and Improvement Office, [jliang@cde.ca.gov](mailto:jliang@cde.ca.gov), 916-319-0259

Entitlement after transfers	\$345,917
Program Improvement set aside (Amount equivalent to 20% of 2015-16 Title I, Part A entitlement plus transfers in.)	\$69,183
Maximum allowable Parent Outreach (Amount equivalent to .2% of 2015-16 Title I, Part A entitlement plus transfers in or 1% of the 20% Program Improvement set aside.)	\$692

**Expenditures and Encumbrances**

Choice transportation using Title I Part A funds	\$0
Choice transportation using non-Title I Part A funds	\$0
SES using Title I Part A funds	\$0
SES using non-Title I Part A funds	\$0
Parent Outreach using Title I Part A funds	\$0
Parent Outreach using non-Title I Part A funds	\$12,600
Total expenditures and encumbrances using Title I Part A funds	\$0
Total expenditures and encumbrances using non-Title I Part A funds	\$12,600
Amount of Program Improvement set aside unspent	\$56,583

**Choice Explanation Options**

An explanation option is required if total Title I and non-Title I Choice transportation expenditures and encumbrances equals zero	LEA's Schools at the grade level are remotely located from one another so that changing schools is impractical
Expenditure comment  An explanation is required if no program improvement expenditures or encumbrances have occurred. (Maximum 500 characters)	Written notice of available services including choice transportation were given to all families and no requests were received. Principals shared the information in their newsletters, during advisory meetings and via their auto-dialer and no services were requested in FY 15-16.
General comments (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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## 2015-16 Title I, Part A Program Improvement Expenditures and Reallocation Criteria

Report of end-of-year expenditures for Title I, Part A Program Improvement funds and LEA reallocation criteria.

**CDE Program Contact:**

Jacqueline Matranga, District Innovation and Improvement Office , [jmatranga@cde.ca.gov](mailto:jmatranga@cde.ca.gov), 916-445-4905  
 Jane Liang, District Innovation and Improvement Office, [jliang@cde.ca.gov](mailto:jliang@cde.ca.gov), 916-319-0259

**Reallocation Exemption**

The exemptions below are only applicable if the LEA did not meet its 20% Program Improvement obligation (the amount of Program Improvement set aside unspent is greater than zero).

Provided Choice and or SES to all eligible students using less than the 20% obligation	Yes
The LEA has not been able to establish interdistrict transfer agreements, and the LEA could not offer SES because it was not served by any approved providers including online providers	

**\*\*\*Warning\*\*\***

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**2015-16 Title II, Part A LEA Allocations and Reservations**

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title II Part A Teacher & Principal Training & Recruiting, and to report required reservations.

**CDE Program Contact:**

Melissa Flemmer, Educator Excellence Office, [mflemmer@cde.ca.gov](mailto:mflemmer@cde.ca.gov), 916-324-5689  
 Juan J. Sanchez, Educator Excellence Office, [jsanchez@cde.ca.gov](mailto:jsanchez@cde.ca.gov), 916-319-0452

2015-16 Title II Part A entitlement	\$78,659
Total funds transferred out of Title II, Part A	\$0
Total entitlement after transfers	\$78,659
Repayment of funds	
Repayment comment	
Provide an explanation of why repayment dollars were added back to the allocation	
2015-16 Allocation	\$78,659
Administrative and indirect costs	\$4,058
2015-16 Title II, Part A adjusted allocation	\$74,601

**\*\*\*Warning\*\*\***

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**2015-16 Title II, Part A Fiscal Year Expenditure Report, 12 Months**

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2015 through June 30, 2016.

**CDE Program Contact:**

Melissa Flemmer, Educator Excellence Office, [mflemmer@cde.ca.gov](mailto:mflemmer@cde.ca.gov), 916-324-5689

2015-16 Title II, Part A entitlement	\$78,659
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**Professional Development Expenditures**

Professional development for teachers	
Professional development for administrators	
Subject matter project	
Other professional development expenditures	

**Exams and Test Preparation Expenditures**

Exam fees, reimbursement	\$299
Test preparation training and or materials	
Other exam and test preparation expenditures	

**Recruitment, Training, and Retaining Expenditures**

Recruitment activities	
Hiring incentive and or relocation allotment	
National Board Certification and or stipend	
Verification process for special settings (VPSS)	
University course work	
Other recruitment training and retaining expenditures	

**Miscellaneous Expenditures**

Class size reduction	
Administrative and indirect costs	
Total funds transferred to Title I, Part A	
Other allowable expenditures or encumbrances	\$78,360
Total expenditures and encumbrances	\$78,659
General Comment (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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**2015-16 Title II, Part A Fiscal Year Expenditure Report, 24 Months**

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2015 through June 30, 2017.

**CDE Program Contact:**

Melissa Flemmer, Educator Excellence Office, [mflommer@cde.ca.gov](mailto:mflommer@cde.ca.gov), 916-324-5689

2015-16 Title II, Part A entitlement	\$79,650
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**Professional Development Expenditures**

Professional development for teachers	
Professional development for administrators	
Subject matter project	
Other professional development expenditures	

**Exams and Test Preparation Expenditures**

Exam fees, reimbursement	\$299
Test preparation training and or materials	
Other exam and test preparation expenditures	

**Recruitment, Training, and Retaining Expenditures**

Recruitment activities	
Hiring incentive and or relocation allotment	
National Board Certification and or stipend	
Verification process for special settings (VPSS)	
University course work	
Other recruitment training and retaining expenditures	

**Miscellaneous Expenditures**

Class size reduction	
Administrative and indirect costs	
Total funds transferred to Title I, Part A	
Other allowable expenditures or encumbrances	\$79,351
Total expenditures and encumbrances	\$79,650
General Comment (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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**2015-16 Title III, Part A LEP LEA Allocations**

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title III Part A LEP, and to report required reservations.

**CDE Program Contact:**

Patty Stevens, Language Policy and Leadership Office, [pstevens@cde.ca.gov](mailto:pstevens@cde.ca.gov), 916-323-5838

2015-16 Title III, Part A LEP entitlement	\$51,562
Repayment of funds	
2015-16 Allocation	\$51,562
Administrative and indirect costs	\$1,011
2015-16 Adjusted allocation	\$50,551

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**2015-16 Title III, Part A LEP YTD Expenditure Report, 6 Months**

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2015 through December 30, 2015.

**CDE Program Contact:**

Patty Stevens, Language Policy and Leadership Office, [pstevens@cde.ca.gov](mailto:pstevens@cde.ca.gov), 916-323-5838  
 Geoffrey Ndirangu, Language Policy and Leadership Office, [gndirang@cde.ca.gov](mailto:gndirang@cde.ca.gov), 916-323-5831

**Required and Authorized LEP Sub-grantee Activities**

**Required**

Section 3115 (c)(1) To increase the English Proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.

Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

**Authorized**

- (1) Upgrading program objectives and effective instruction strategies.
- (2) Improving the instruction program for limited English proficient children by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.
- (3) Providing tutorials and academic or vocational education for limited English proficient children and intensified instruction.
- (4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.
- (5) Improving the English proficiency and academic achievement of limited English proficient children.
- (6) Providing community participation programs, family literacy services and parent outreach and training activities to limited English proficient children and their families.

2015-16 Title III, Part A LEP entitlement	\$51,562
<b>Object Code - Activity</b>	
1000-1999 Certificated personnel salaries	\$29,833
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$5,350
4000-4999 Books and supplies	\$0
5000-5999 Services and other operating expenditures	\$0
Administrative and indirect costs	\$0
Total year-to-date expenditures	\$35,183
2015-16 Unspent funds	\$16,379
General comment (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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**2015-16 Title III, Part A LEP YTD Expenditure Report, 12 Months**

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2015 through June 30, 2016.

**CDE Program Contact:**

Patty Stevens, Language Policy and Leadership Office, [pstevens@cde.ca.gov](mailto:pstevens@cde.ca.gov), 916-323-5838  
 Geoffrey Ndirangu, Language Policy and Leadership Office, [gndirang@cde.ca.gov](mailto:gndirang@cde.ca.gov), 916-323-5831

**Required and Authorized LEP Sub-grantee Activities**

**Required**

Section 3115 (c)(1) To increase the English Proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.

Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

**Authorized**

- (1) Upgrading program objectives and effective instruction strategies.
- (2) Improving the instruction program for limited English proficient children by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.
- (3) Providing tutorials and academic or vocational education for limited English proficient children and intensified instruction.
- (4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.
- (5) Improving the English proficiency and academic achievement of limited English proficient children.
- (6) Providing community participation programs, family literacy services and parent outreach and training activities to limited English proficient children and their families.

2015-16 Title III, Part A LEP entitlement	\$51,562
<b>Object Code - Activity</b>	
1000-1999 Certificated personnel salaries	\$51,562
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$0
4000-4999 Books and supplies	\$0
5000-5999 Services and other operating expenditures	\$0
Administrative and indirect costs (Amount cannot exceed 2% of the entitlement.)	\$0
Total year-to-date expenditures	\$51,562
2015-16 Unspent funds	\$0
General comment (Maximum 500 characters)	

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**2015-16 Title III, Part A LEP YTD Expenditure Report, 18 Months**

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2015 through December 30, 2016.

**CDE Program Contact:**

Patty Stevens, Language Policy and Leadership Office, [pstevens@cde.ca.gov](mailto:pstevens@cde.ca.gov), 916-323-5838  
 Geoffrey Ndirangu, Language Policy and Leadership Office, [gndirang@cde.ca.gov](mailto:gndirang@cde.ca.gov), 916-323-5831

**Required and Authorized LEP Sub-grantee Activities**

**Required**

Section 3115 (c)(1) To increase the English Proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.

Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

**Authorized**

- (1) Upgrading program objectives and effective instruction strategies.
- (2) Improving the instruction program for limited English proficient children by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.
- (3) Providing tutorials and academic or vocational education for limited English proficient children and intensified instruction.
- (4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.
- (5) Improving the English proficiency and academic achievement of limited English proficient children.
- (6) Providing community participation programs, family literacy services and parent outreach and training activities to limited English proficient children and their families.

2015-16 Title III, Part A LEP entitlement	\$55,244
<b>Object Code - Activity</b>	
1000-1999 Certificated personnel salaries	\$55,244
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$0
4000-4999 Books and supplies	\$0
5000-5999 Services and other operating expenditures	\$0
Administrative and indirect costs	\$0
Total year-to-date expenditures	\$55,244
2015-16 Unspent funds	\$0
General comment (Maximum 500 characters)	

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**2015-16 Title III, Part A LEP YTD Expenditure Report, 24 Months**

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2015 through June 30, 2017.

**CDE Program Contact:**

Patty Stevens, Language Policy and Leadership Office, [pstevens@cde.ca.gov](mailto:pstevens@cde.ca.gov), 916-323-5838  
 Geoffrey Ndirangu, Language Policy and Leadership Office, [gndirang@cde.ca.gov](mailto:gndirang@cde.ca.gov), 916-323-5831

**Required and Authorized LEP Sub-grantee Activities**

**Required**

Section 3115 (c)(1) To increase the English Proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.

Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

**Authorized**

- (1) Upgrading program objectives and effective instruction strategies.
- (2) Improving the instruction program for limited English proficient children by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.
- (3) Providing tutorials and academic or vocational education for limited English proficient children and intensified instruction.
- (4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.
- (5) Improving the English proficiency and academic achievement of limited English proficient children.
- (6) Providing community participation programs, family literacy services and parent outreach and training activities to limited English proficient children and their families.

2015-16 Title III, Part A LEP entitlement	\$55,244
<b>Object Code - Activity</b>	
1000-1999 Certificated personnel salaries	\$55,244
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$0
4000-4999 Books and supplies	\$0
5000-5999 Services and other operating expenditures	\$0
Administrative and indirect costs	\$0
Total year-to-date expenditures	\$55,244
2015-16 Unspent funds	\$0
General comment (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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**2015-16 Consolidation of Administrative Funds**

A request by the LEA to consolidate administrative funds for specific programs.

**CDE Program Contact:**

Julie Brucklacher, Financial Accountability and Info Srv Office, [jbruckla@cde.ca.gov](mailto:jbruckla@cde.ca.gov), 916-327-0858

Title I, Part A (Basic) SACS Code 3010	No
Title I, Part C (Migrant Education) SACS Code 3060	No
Title I, Part D (Delinquent) SACS Code 3025	No
Title II, Part A (Teacher Quality) SACS Code 4035	No
Title III (Immigrant Students) SACS Code 4201	No
Title III (LEP Students) - 2% maximum SACS Code 4203	No
Title IV, Part B (21st Century Community Learning Centers) SACS Code 4124	No

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### 2015-16 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in ESEA Section 722. This collection includes 1) monitoring LEAs and their compliance with key provisions of the Education for Homeless Children and Youths Act and 2) collecting contact information for each required designated LEA's homeless liaison.

**CDE Program Contact:**

Leanne Wheeler, Coordinated School Health and Safety Office, [lwheeler@cde.ca.gov](mailto:lwheeler@cde.ca.gov), 916-319-0383  
 Pat Boncella, Coordinated School Health and Safety Office, [pboncell@cde.ca.gov](mailto:pboncell@cde.ca.gov), 916-319-0384

### Homeless Education Certification

The LEA hereby assures and certifies to the California State Board of Education that the LEA has met the following requirements:

1. Designated a staff person as the liaison for homeless children and youths
  
2. Developed a written policy that supports the enrollment and retention of homeless children and youths in schools of the LEA which:
  - a) Includes policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless
  - b) Includes a dispute resolution process
  - c) Ensures that transportation is provided for a homeless child or youth to and from the school of origin if requested by the parent, guardian or homeless liaison
  
3. Disseminated public notice of the educational rights of homeless children and youths where such children and youths receive services under the provisions of the Education for Homeless Children and Youths Act.

### Homeless Liaison Contact Information

Homeless liaison first name	Christy
Homeless liaison last name	Ricketts
Homeless liaison title	District Homeless liaison
Homeless liaison e-mail address (format: abc@xyz.zyx)	cricketts@rdusd.org
Homeless liaison telephone number (format: 999-999-9999)	707-374-1720
Has the homeless liaison attended and/or participated in a homeless education liaison training within the last two years	Yes
If yes, indicate what level of training was completed. (Check all options that apply.)	
Local	Yes

**\*\*\*Warning\*\*\***

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**2015-16 Homeless Education Policy, Requirements, and Implementation**

The purpose of this data collection is to meet federal requirements specified in ESEA Section 722. This collection includes 1) monitoring LEAs and their compliance with key provisions of the Education for Homeless Children and Youths Act and 2) collecting contact information for each required designated LEA's homeless liaison.

**CDE Program Contact:**

Leanne Wheeler, Coordinated School Health and Safety Office, [lwheeler@cde.ca.gov](mailto:lwheeler@cde.ca.gov), 916-319-0383  
 Pat Boncella, Coordinated School Health and Safety Office, [pboncell@cde.ca.gov](mailto:pboncell@cde.ca.gov), 916-319-0384

County	Yes
State	Yes
National	Yes

**Homeless Education Policy and Requirements**

Does the LEA have a written homeless education policy	Yes
No policy comment	
Provide an explanation why the LEA does not have a homeless education policy. (Maximum 500 characters)	
Date LEA's board approved the homeless education policy	05/15/2015
Does the LEA meet the above federal requirements	Yes
Compliance comment	
Provide an explanation why the LEA does not comply with federal requirements. (Maximum 500 characters)	

**Title I, Part A Homeless Expenditures**

2015-16 Title I, Part A Entitlement	\$345,917
2015-16 Title I, Part A direct or indirect services to homeless children reservation	\$2,279
Amount of 2015-16 Title I, Part A funds expended or encumbered for direct or indirect services to homeless children	\$0
No expenditures or encumbrances comment	We will be using this years allocation and next years allocation to provide additional visits to our Homeless and unaccompanied youth by our District nurses and other resources.
Provide an explanation why there are no Title I, Part A expenditures or encumbrances for homeless services. (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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### 2015-16 Substitute System for Time Accounting

This certification may be used by auditors and by CDE oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the LEA submits and certifies this data collection.

**CDE Program Contact:**

Julie Brucklacher, Financial Accountability and Info Srv Office, [jbruckla@cde.ca.gov](mailto:jbruckla@cde.ca.gov), 916-327-0858

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate. Additional information on the predetermined schedule substitute system of time accounting can be found at <http://www.cde.ca.gov/fg/ac/co/timeaccounting2013.asp>. Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the Web at <http://www.cde.ca.gov/fg/ac/sa/>.

2015-16 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

**2017-18 Application for Funding**

**CDE Program Contact:**

Education Data Office, [ConApp@cde.ca.gov](mailto:ConApp@cde.ca.gov), 916-319-0297

**Local Governing Board Approval**

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	06/27/2017
---	------------

**District English Learner Advisory Committee (DELAC) Review**

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	Karla Chavez
DELAC review date	06/19/2017
Meeting minutes web address Please enter the Web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	

**Application for Categorical Programs**

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

<b>Title I Part A (Basic Grant)</b> ESSA Sec. 1111 et seq. SACS 3010	Yes
<b>Title II Part A (Supporting Effective Instruction)</b> ESEA Sec. 2104 SACS 4035	Yes
<b>Title III Part A Immigrant</b> ESEA Sec. 3102 SACS 4201	No
<b>Title III Part A English Learner</b> ESEA Sec. 3102 SACS 4203	Yes

**\*\*\*Warning\*\*\***

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**2017-18 Title III, Part A English Learner Student Program Subgrant Budget**

The purpose of this report is to provide a proposed budget for 2017-18 English learner (EL) student program subgrant funds only per the Title III, Part A, English Learner Students Program requirements (ESSA, Title III, Part A, Sections 3114, 3115, & 3116).

**CDE Program Contact:**

Patty Stevens, Language Policy and Leadership Office, [pstevens@cde.ca.gov](mailto:pstevens@cde.ca.gov), 916-323-5838  
 Geoffrey Ndirangu, Language Policy and Leadership Office, [gndirang@cde.ca.gov](mailto:gndirang@cde.ca.gov), 916-323-5831

**Estimated Entitlement Calculation**

Note: If the estimated entitlement amount does not meet the minimum \$10,000 program eligibility criteria for direct funding status, further action may be required. To receive instructions regarding the consortium application process, please contact Patty Stevens by phone at 916-323-5838 or by e-mail at [pstevens@cde.ca.gov](mailto:pstevens@cde.ca.gov).

Estimated English learner per student allocation	\$93.37
Estimated English learner student count	618
Estimated English learner entitlement amount	\$57,703

**Budget**

Professional development activities	\$0
Program and other authorized activities	\$57,703
English Proficiency and Academic Achievement	\$0
Parent, family, and community engagement	\$0
Direct administration costs (Amount cannot exceed 2% of the estimated entitlement)	\$0
Indirect costs (Amount should be calculated using the LEA's approved indirect cost rate)	\$0
Total allocation budget	\$57,703

**\*\*\*Warning\*\*\***

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CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

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## 2017-18 Title I, Part A Planned School Allocations

Based on information provided in the School Student Counts data collection, the table below provides eligibility and ranking information. For school allocation planning, the LEA should indicate to which schools it intends to allocate Title I, Part A funds by entering a check in the Fund Flag column.

Required fields are denoted with an asterisk (\*).

**NOTE: Your LEA has previously certified this data collection as official. One or more other data collection(s) may be dependent on this data collection. Please be aware if a change is saved and certified, it may cause a dependent data collection to become obsolete and your LEA may have to revise and resubmit those data collection(s).**

If an exception to funding is needed, enter an Exception Reason. Use lower case only.

**Allowable Exception Reasons**

- a - Meets 35% Low Income Requirement
- d - Desegregation Waiver on File
- e - Grandfather Provision
- f - Feeder Pattern
- g - Local Funded Charter Opted Out
- h - Local Funded Charter Opt In
- k - Funded with EIA/SCE

Low income measure: FRPM

Group Schools by Grade Span: Y

District-wide Low Income %: 54.05%

Grade Span 1 Low Income %: 67.02%

Grade Span 2 Low Income %: 40.54%

Grade Span 3 Low Income %: 46.32%

School Name	School Code	Grade Span Group	Projected Enrollment	Projected Low Income Students	Low Income %	Eligible for Funding	Funding Required	Ranking	Fund Flag	Exception Reason
Bates Elementary	6033641	1	151	131	86.75	Y	Y	1	<input checked="" type="checkbox"/>	
Walnut Grove Elementary	6033708	1	171	146	85.38	Y	Y	2	<input checked="" type="checkbox"/>	
Isleton Elementary	6033666	1	177	118	66.67	Y	N	3	<input checked="" type="checkbox"/>	
D. H. White Elementary	6033716	1	359	180	50.14	N	N	4	<input checked="" type="checkbox"/>	a
Clarksburg Middle	0112078	2	237	133	56.12	Y	N	1	<input type="checkbox"/>	
Riverview Middle	6033690	2	244	62	25.41	N	N	2	<input type="checkbox"/>	
River Delta High/Elementary (Alternative)	3430469	3	15	8	53.33	Y	N	1	<input type="checkbox"/>	
Delta High	5731708	3	190	97	51.05	Y	N	2	<input type="checkbox"/>	
Rio Vista High	4835302	3	375	169	45.07	N	N	3	<input type="checkbox"/>	

Mokelumne High (Continuation)	3430550	3	15	3	20.00	N	N	4	<input type="checkbox"/>	
River Delta Community Day	0107383	3	3	0	0.00	N	N	5	<input type="checkbox"/>	

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Lana Zhou, Title I Policy and Program Guidance Office | [lzhou@cde.ca.gov](mailto:lzhou@cde.ca.gov) | 916-319-0956  
 Mindi Yates, Title I Policy and Program Guidance Office | [myates@cde.ca.gov](mailto:myates@cde.ca.gov) | 916-319-0789  
 General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

California Department of Education  
 1430 N Street  
 Sacramento, CA 95814

Web Policy

**2016-17 Title II, Part A LEA Allocations**

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title II, Part A Teacher & Principal Training & Recruiting.

**CDE Program Contact:**

Melissa Flemmer, Educator Excellence Office, [mflemmer@cde.ca.gov](mailto:mflemmer@cde.ca.gov), 916-324-5689  
 Juan J. Sanchez, Educator Excellence Office, [jsanchez@cde.ca.gov](mailto:jsanchez@cde.ca.gov), 916-319-0452

2016-17 Title II, Part A entitlement	\$77,229
Total funds transferred out of Title II, Part A	\$0
Total entitlement after transfers	\$77,229
Repayment of funds	
Repayment comment	
Provide an explanation of why repayment dollars were added back to the allocation	
2016-17 Allocation	\$77,229
Administrative and indirect costs	\$3,220
2016-17 Title II, Part A adjusted allocation	\$74,009

**\*\*\*Warning\*\*\***

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**2016-17 Title II, Part A Fiscal Year Expenditure Report, 12 Months**

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2016 through June 30, 2017.

**CDE Program Contact:**

Melissa Flemmer, Educator Excellence Office, [mflommer@cde.ca.gov](mailto:mflommer@cde.ca.gov), 916-324-5689

2016-17 Title II, Part A entitlement	\$77,229
--------------------------------------	----------

**Professional Development Expenditures**

Professional development for teachers	
Professional development for administrators	
Subject matter project	\$100
Other professional development expenditures	

**Exams and Test Preparation Expenditures**

Exam fees, reimbursement	
Test preparation training and or materials	
Other exam and test preparation expenditures	

**Recruitment, Training, and Retaining Expenditures**

Recruitment activities	
Hiring incentive and or relocation allotment	
National Board Certification and or stipend	
Verification process for special settings (VPSS)	
University course work	
Other recruitment training and retaining expenditures	

**Miscellaneous Expenditures**

Class size reduction	
Administrative and indirect costs	
Total funds transferred to Title I, Part A	
Other allowable expenditures or encumbrances	\$77,129
Total expenditures and encumbrances	\$77,229
2016-17 Unspent Funds	\$0
General Comment (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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**2016-17 Title III, Part A English Learner LEA Allocations**

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title III, Part A English Learner, and to report required reservations.

**CDE Program Contact:**

Patty Stevens, Language Policy and Leadership Office, [pstevens@cde.ca.gov](mailto:pstevens@cde.ca.gov), 916-323-5838

2016-17 Title III, Part A English Learner entitlement	\$55,929
Repayment of funds	
2016-17 Allocation	\$55,929
Administrative and indirect costs	\$1,118
2016-17 Adjusted allocation	\$54,811

**\*\*\*Warning\*\*\***

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**2016-17 Title III, Part A English Learner YTD Expenditure Report, 6 Months**

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2016 through December 30, 2016.

**CDE Program Contact:**

Patty Stevens, Language Policy and Leadership Office, [pstevens@cde.ca.gov](mailto:pstevens@cde.ca.gov), 916-323-5838  
 Geoffrey Ndirangu, Language Policy and Leadership Office, [gndirang@cde.ca.gov](mailto:gndirang@cde.ca.gov), 916-323-5831

**Required and Authorized English Learners Sub-grantee Activities**

**Required**

Section 3115 (c)(1) To increase the English proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.  
 Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

**Authorized**

- (1) Upgrading program objectives and effective instruction strategies.
- (2) Improving the instruction program for English learners by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.
- (3) Providing tutorials and academic or vocational education for English learners and intensified instruction.
- (4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.
- (5) Improving the English language proficiency and academic achievement of English learners.
- (6) Providing community participation programs, family literacy services and parent outreach and training activities to English learners and their families.

2016-17 Title III, Part A English learner entitlement	\$55,929
<b>Object Code - Activity</b>	
1000-1999 Certificated personnel salaries	\$22,983
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$4,297
4000-4999 Books and supplies	\$0
5000-5999 Services and other operating expenditures	\$0
Administrative and indirect costs	\$0
Total year-to-date expenditures	\$27,280
2016-17 Unspent funds	\$28,649
General comment (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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## 2016-17 Title III, Part A English Learner YTD Expenditure Report, 12 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2016 through June 30, 2017.

**CDE Program Contact:**

Patty Stevens, Language Policy and Leadership Office, [pstevens@cde.ca.gov](mailto:pstevens@cde.ca.gov), 916-323-5838  
 Geoffrey Ndirangu, Language Policy and Leadership Office, [gndirang@cde.ca.gov](mailto:gndirang@cde.ca.gov), 916-323-5831

**Required and Authorized English Learners Sub-grantee Activities**

**Required**

Section 3115 (c)(1) To increase the English proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.  
 Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

**Authorized**

- (1) Upgrading program objectives and effective instruction strategies.
- (2) Improving the instruction program for English learners by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.
- (3) Providing tutorials and academic or vocational education for English learners and intensified instruction.
- (4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.
- (5) Improving the English language proficiency and academic achievement of English learners.
- (6) Providing community participation programs, family literacy services and parent outreach and training activities to English learners and their families.

2016-17 Title III, Part A English learner entitlement	\$55,929
<b>Object Code - Activity</b>	
1000-1999 Certificated personnel salaries	\$55,929
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$0
4000-4999 Books and supplies	\$0
5000-5999 Services and other operating expenditures	\$0
Administrative and indirect costs (Amount cannot exceed 2% of the entitlement.)	\$0
<b>Total year-to-date expenditures</b>	<b>\$55,929</b>
2016-17 Unspent funds	\$0
General comment (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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**2016-17 Consolidation of Administrative Funds**

A request by the LEA to consolidate administrative funds for specific programs.

**CDE Program Contact:**

Julie Brucklacher, Financial Accountability and Info Srv Office, [jbruckla@cde.ca.gov](mailto:jbruckla@cde.ca.gov), 916-327-0858

Title I, Part A (Basic) SACS Code 3010	No
Title I, Part C (Migrant Education) SACS Code 3060	No
Title I, Part D (Delinquent) SACS Code 3025	No
Title II, Part A (Educator Quality) SACS Code 4035	No
Title III, Part A (Immigrant Students) SACS Code 4201	No
Title III, Part A (English Learner Students) - 2% maximum SACS Code 4203	No
Title IV, Part B (21st Century Community Learning Centers) SACS Code 4124	No

**\*\*\*Warning\*\*\***

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## 2017-18 School Student Counts, Projected

The purpose of this data collection is to allow the LEA to select allowable ranking and funding options and to enter school level student data. The information entered will be used to calculate eligibility and ranking for Economic Impact Aid and or Title I Part A school allocations.

Required fields are denoted with an asterisk (\*).

**NOTE: Your LEA has previously certified this data collection as official. One or more other data collection(s) may be dependent on this data collection. Please be aware if a change is saved and certified, it may cause a dependent data collection to become obsolete and your LEA may have to revise and resubmit those data collection(s).**

\* Group By Grade Span:  No  Yes

\* Select a Low Income Measure:

Note: The columns and student count options displayed below are based on the selections made above. They are also displayed based on the school type and whether or not the school continues to meet Economic Impact Aid funding requirements.

School Name	School Code	Low Grade Offered	High Grade Offered	Grade Span Group	* Projected Student Enrollment	Projected Low Income
River Delta High/Elementary (Alternative)	3430469	K	12	3	15	8
Mokelumne High (Continuation)	3430550	9	12	3	15	3
Rio Vista High	4835302	9	12	3	375	169
Delta High	5731708	10	12	3	190	97
Bates Elementary	6033641	K	6	1	151	131
Isleton Elementary	6033666	K	6	1	177	118
Riverview Middle	6033690	6	8	2	244	62
Walnut Grove Elementary	6033708	K	6	1	171	146
D. H. White Elementary	6033716	K	5	1	359	180
River Delta Community Day	0107383	7	12	3	3	0
Clarksburg Middle	0112078	7	9	2	237	133

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California Department of Education  
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Sacramento, CA 95814

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**BOARD OF TRUSTEES**  
**RIVER DELTA UNIFIED SCHOOL DISTRICT**  
445 Montezuma Street  
Rio Vista, CA 94571-1651



**BOARD AGENDA BRIEFING**

**Meeting Date:** June 27, 2017

Attachments:  X

**From:** Kathy Wright, Director of Educational Services

Item #: 10.26

**SUBJECT**

Request to approve the Memorandum of Understanding with the Sacramento County Office of Education (SCOE) to provide math training and coaching at a cost not to exceed \$10,000 for the 2017-2018 school year.

Action: \_\_\_\_\_  
Consent Action:  X  
Information Only: \_\_\_\_\_

**Background & Status:**

Name of Vendor: Sacramento County Office of Education

Description of Service(s): To provide one day of math training, four days of practicum/lesson study, and four days of coaching for three new teachers.

Date(s) of Service(s): 2017-2018 school year

**Presenter:**

Kathy Wright, Director of Educational Services

**Cost &/or Funding Sources (be specific)**

Not to exceed \$10,000 paid by Educational Services.

**Recommendation:**

That the Board approve the Memorandum of Understanding with the Sacramento County Office of Education (SCOE) to provide math training and coaching at a cost not to exceed \$10,000 for the 2017-2018 school year.

Time: 2 mins.

**MEMORANDUM OF UNDERSTANDING**  
Agreement EMS #1092

This Memorandum of Understanding (MOU) is between the **Sacramento County Office of Education**, hereinafter referred to as "**SCOE**," and **River Delta Unified School District**, hereinafter referred to as "**District**."

The purpose of this MOU is to detail the roles and responsibilities of **SCOE** and the **District** in regards to delivering instructional support services to staff. Once signed by both parties, this MOU is in effect, and may be terminated by either entity in writing, but not less than seven business days prior to the first day of service.

No audio or visual recording of the services provided under this agreement may be made by any means without the advance written authorization of SCOE.

**SCOE agrees to:**

1. Provide a primary contact person and service provider(s) for all work under this MOU.

MOU Contact:

Dave Chun

916.228.2244

[dchun@scoe.net](mailto:dchun@scoe.net)

Services provided by:

Dave Chun

916.228.2244

[dchun@scoe.net](mailto:dchun@scoe.net)

2. Provide one day of training, four days of practicum/lesson study, and four days of coaching for three new teachers.

Location of service:

TBD by District

3. SCOE will make every effort to accommodate changes in dates as needed, however rescheduling is not guaranteed as dates are dependent on availability.

4. Provide an evaluation of services.

5. Provide training materials. All instructional materials provided by SCOE are copyrighted.

6. Invoice **District** within 30 days of execution of this MOU:

River Delta Unified School District

445 Montezuma Street

Rio Vista, CA 94571-1651

**School agrees to:**

1. Provide a primary contact person for all work under this MOU.

Kathy Wright, Director of Educational Services

707.374.1725

[kwright@rdusd.org](mailto:kwright@rdusd.org)

2. Ensure the site principal/district representative is present during services.

3. Participate in an evaluation of services.

4. Provide facility, insurance, and indemnification.

**MEMORANDUM OF UNDERSTANDING, Agreement EMS #1092**

5. Provide SCOE with a copy of attendance sign-in sheet upon request.
6. Provide the audio-visual equipment and table supplies.
7. Provide requested materials for participants (e.g., Teacher's Edition).
8. Remit payment to SCOE within 60 days of invoicing.

**Fee: \$10,000.00**

**Indemnity.** Each party agrees to defend, indemnify, and hold harmless each of the other parties (including a party's directors, agents, officers and employees), from any claim, action, or proceeding arising from any actual or alleged act or omissions of the indemnifying party, its director, agents, officers, or employees arising from the indemnifying party's duties and obligations described in this agreement or imposed by law.

It is the intention of the parties that this section imposes on each party responsibility to the others for the acts and omissions of their respective elected and appointed officials, employees, representatives, agents, subcontractors and volunteers, that the provisions of comparative fault shall apply. This provision shall survive the termination of this agreement for any claim related to this agreement.

The undersigned represent that they are authorized representatives of the parties and hereby execute this MOU:

**Sacramento County Office of Education**  
Dr. Al Rogers, Deputy Superintendent

**River Delta Unified School District**  
Don Beno, Superintendent

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Exhibit A  
River Delta USD**

Day	Date	Support Description	Attend		Notes
			T	A	
1	7-31-17	Math Training			
2	9-6-17	Practicum			
3	9-7-17	Practicum			
4	9-19-17	Coaching			
5	10-5-17	Coaching			
6	11-1-17	Coaching			
7	11-9-17	Coaching			
8	2-6-18	Lesson Study			
9	2-7-18	Lesson Study			
10		Preparation Day			

DRAFT

**BOARD OF TRUSTEES**  
**RIVER DELTA UNIFIED SCHOOL DISTRICT**  
445 Montezuma Street  
Rio Vista, CA 94571-1651

**BOARD AGENDA BRIEFING**

Meeting Date: June 27, 2017

Attachments: \_\_\_\_\_

From: Don Beno, Superintendent

Item Number: 10.27

**SUBJECT**      Donations

Action: \_\_\_\_\_

Consent Action: x

Information Only: \_\_\_\_\_

**Background:**

Donations to Receive and Acknowledge:  
**Rio Vista High School – Cheer Leading Team**  
Rio Vista Lions Club - \$1,200

**Presenter**      Don Beno

**Other People Who Might Be Present**      Staff

**Cost &/or Funding Sources**

**Recommendation:**

That the Board acknowledge and approve the receipt of these donations.

Time: 2 mins.\_\_\_\_

**BOARD OF TRUSTEES  
RIVER DELTA UNIFIED SCHOOL DISTRICT**

445 Montezuma Street  
Rio Vista, CA 94571-1651



**BOARD AGENDA BRIEFING**

**Meeting Date:** June 27, 2017 Attachments: \_\_\_x\_\_\_

**From:** Elizabeth Keema-Aston, Chief Business Officer Item Number: \_14.\_

**SUBJECT** Request to approve 2017-18 contract with Loy Mattison Enterprises for E-rate consulting services, not to exceed \$8,000 Action: \_x\_\_\_

Consent Action: \_\_\_\_\_

Information Only: \_\_\_\_\_

**Background:**

E-rate services are needed to assist the district navigate the complicated federal program with its application process, monitoring of discounts, maintaining mandatory records and procedures. The consultant prepares the applications, monitors the awarding period and verifies that the district receives the credits or reimbursement as stated in the agreement. The district's current E-rate consultant is ending her E-rate career to focus on other business ventures.

The district has used the e-rate services of Loy Mattison Enterprises in the past and has been very pleased with her services. We are looking forward to reestablishing our working relationship with her.

**Status:** Services are provided at a cost of \$110 per hour with a not to exceed \$8,000. District management and staff would like to begin the districts contract with Loy Mattison Enterprises and continue using her as the districts E-rate consultant.

**Presenter:** Elizabeth Keema-Aston, Chief Business Officer

**Other People Who Might Be Present:** N/A

**Cost &/or Funding Sources**

\$110 per hour not to exceed \$8,000 in 2017-18 – funded by General Fund

**Recommendation:**

That the Board approve the contract with Loy Mattison Enterprises for the 2017-18 fiscal year.

Time: \_\_5 mins.\_\_





# RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street  
Rio Vista, California 94571-1651  
(707) 374-1700 Fax (707) 374-2995  
www.riverdelta.k12.ca.us

## INDEPENDENT CONTRACT FOR SERVICES AGREEMENT

THIS AGREEMENT is entered into by and between the River Delta Unified School District hereinafter referred to as "DISTRICT," and Loy Mattison Enterprises, hereinafter referred to as "CONSULTANT."

IT IS HEREBY MUTUALLY AGREED that Consultant will provide services under the following terms and conditions:

- TERM:** The term of this agreement is from July 1, 2017 through June 30, 2018. Extension or renewal requires approval of DISTRICT or authorized representative. Unless compensation is fixed on the basis of a daily or hourly rate, compensation will not be increased upon extension of the agreement without approval of the DISTRICT or authorized representative.  
This agreement may be terminated with 30 days advance written notice by either party. In the event of termination for cause, CONSULTANT need be compensated only to the extent required by law.
- CONSULTANT SERVICES:** CONSULTANT agrees to perform, during the term of this agreement, the tasks, obligations and services detailed as follows:  
The complete E-Rate process. From Application through funding and verificatin of credits being applied to invoices.
- PAYMENT FOR SERVICES:** CONSULTANT shall receive compensation at the rate of:

\$ \_\_\_\_\_ OR per \_\_\_ day \_\_\_ week \_\_\_ month \_\_\_ year or per \_\_\_\_\_  
\$ \_\_\_\$110.\_\_\_\_\_ per hour for periods of less than one day;  
for a total cost not to exceed \$ \_\_\_\$8,000.\_\_\_\_\_

In the event the CONSULTANT is required to travel outside Solano, Yolo or Sacramento Counties at the request of the DISTRICT, it is agreed that actual and necessary expenses incurred while performing such services shall be reimbursed. All payments will be based on invoices submitted to DISTRICT by CONSULTANT and approved by DISTRICT'S authorized representative. The CONSULTANT shall provide an itemization of costs on submitted invoice.

- RECORDS:** CONSULTANT will maintain full and accurate records in connection with this agreement and will make them available to DISTRICT for inspection at any time. CONSULTANT'S work product produced under this agreement shall be the property of DISTRICT and cannot be used without permission of same.
- STATUS OF CONTRACTOR:** DISTRICT and CONSULTANT agree that CONSULTANT, in performing the services specified in this agreement, shall act as an independent contractor and shall have control of all work and the manner in which it is performed. CONSULTANT shall be free to contract for similar service to be performed for other employers while under the contract with DISTRICT; CONSULTANT will not accept such engagements which interfere with performance under this agreement. CONSULTANT is not entitled to participate in any pension plan, insurance, bonus or similar benefits the DISTRICT provides for its employees. The CONSULTANT is not authorized to carry out any official act of the DISTRICT that is required to be done by an employee or office of the DISTRICT.
- HOLD HARMLESS AND INDEMNIFICATION:** CONSULTANT agrees to abide by the *Hold Harmless and Indemnification Agreement* attached to and made a part of this contract.

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- 7. **COMPLIANCE WITH LAWS:** CONSULTANT shall comply with all applicable federal, state and local laws, rules, regulations and ordinances involving its employees, including workers' compensation and tax laws.
- 8. **CONFLICTS OF INTEREST:** Consultants are responsible for complying with the Regulations of the Fair Political Practices Commission, Title 2, Division 6, California Code of Regulations and may be required to file an annual Form 700 Conflict of Interest Statement of Economic Interests (as required following the passage of the Political Reform Act Government Code Section 81000, et seq.) (attached to and made a part of this contract).

The Superintendent may determine in writing that a particular consultant is hired to perform a range of duties that are limited in scope and, thus, is not required to comply fully with the disclosure requirements described in those Sections cited above. The Superintendent's determination is a public record and shall be retained for public inspection in the same manner and location as the Conflict of Interest Code Form 700 Statements of Economic Interest. In addition, if the contract itself contains Conflict of Interest/Statements of Economic Interest Disclosures, the consultant is not required to re-file with the district annually.

- 9. **MODIFICATION OR ASSIGNMENT:** This agreement may not be assigned by either party without express written consent to the other. No modification shall be effective unless approved in writing by DISTRICT or authorized representatives.

**CONTRACTOR/CONSULTANT:**

**RIVER DELTA UNIFIED SCHOOL DISTRICT:**

Loy Mattison Enterprises                                  June 22, 2017  
 Printed/Typed Name    Date

Elizabeth Keema-Aston                                  June 22, 2017  
 Requested By    Date

\_\_\_\_\_  
 Social Security Number/Federal Tax ID Number

\_\_\_\_\_  
 Approval Signature    Date

7038 Almond Hill Court, Orangevale, CA 95662  
 Address    State    Zip

\_\_\_\_\_  
 Budget Code (Name & Coding)

916-849-0502                          Loy@surewest.net  
 Contact Phone and Email

\_\_\_\_\_  
 Board of Trustees Action    Date

\_\_\_\_\_  
 Signature (Contractor/Consultant Authorized Representative)

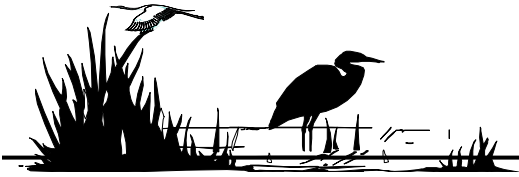
**Consultant must answer the two questions below:**

- 1. Are you presently or have you been a member of PERS or STRS?  
       PERS: Yes \_\_\_ No X  
       STRS: Yes \_\_\_ No X
- 2. Are you presently an employee of River Delta Unified School District? Yes \_\_\_\_\_ No X

**This contract is not valid nor an enforceable obligation against the District until approved or ratified by the Board of Trustees, duly passed and adopted.**

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River Delta High/Elementary School                      River Delta Community Day School.....Delta Elementary Charter School



# RIVER DELTA UNIFIED SCHOOL DISTRICT

445 Montezuma Street

Rio Vista, California 94571-1651

(707) 374-1700 Fax (707) 374-2995

## HOLD HARMLESS & INDEMNIFICATION AGREEMENT

To the fullest extent permitted by law, Loy Mattison Enterprises, (Contractor/Consultant) agrees to defend, indemnify, hold harmless and waive all rights of subrogation against River Delta Joint Unified School District, its Board of Trustees, officers, agents and employees (collectively the "District") from and against any and all claims, costs, demands, expenses (including attorney's fees), losses, damages, injuries and liabilities, whether active or passive, arising from any accident, death, or injury whatsoever or however caused or alleged to be caused whether by the District or the Contractor/Consultant to any person or property because of, arising out of, or in any way related to the performance of this agreement. Contractor/Consultant shall not be responsible for the sole or willful liability of the District. It is understood and agreed that such indemnity shall survive the termination of this agreement.

Contractor/Consultant shall maintain their own contractual liability insurance to cover its obligations under this agreement. This indemnification is independent of and shall not in any way be limited by insurance carried by the Contractor/Consultant.

In the case of Facility Use Agreements, Contractor/Consultant further agrees to comply with the insurance requirements attachment to that contract and shall name the District as an additional insured via separate endorsement from its insurance carrier, and provide acceptable proof thereof to the District.

If the Contractor/Consultant should sublet any work to another party (i.e., subcontractor), Contractor/Consultant guarantees that such subcontractor shall indemnify the District prior to permitting subcontractor to commence its work. Contractor/Consultant shall obtain a signed agreement from such subcontractor indemnifying the District as set forth above. In addition, Contractor/Consultant shall require in its purchase orders that each supplier indemnify Contractor/Consultant and the District from any and all losses arising from any materials, products, or supplies included in such work.

In the case of any conflict with these requirements and the provisions of the agreement to which it is attached, these provisions shall prevail.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date Signed

Loy Mattison

Loy Mattison Enterprises

Typed/Printed Name of Authorized Representative

Company Name

Address, Email & Phone: 7038 Almond Hill Court, Orangevale, CA 95662  
916-849-0502

1/14/08

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445 Montezuma Street  
Rio Vista, California 94571-1651  
(707) 374-1700 Fax (707) 374-2995  
www.riverdelta.k12.ca.us

## Superintendent's Statement Regarding Consultant and Conflict of Interest Annual Statement Needed

This is to affirm that the Contractor/Independent Contractor (Consultant), Loy Mattison Enterprises, is hired by this District to perform work as indicated below and/or per attached contract/agreement:

Description of Duties: The complete E-Rate process. From Application through funding and verification of credits being applied to invoices.

Will these duties and/or this Contractor/Consultant in any way have any level of influence on the expenditure of district revenues and/or resources?

\_\_X\_\_ No (If No, this consultant is not required to file the Form 700 with the district for the year(s) they are contracted by the district as long as the scope of duties do not change\*).

       Yes (If Yes, this consultant is required to file a statement of economic interests/conflict of interest disclosure with this district for the year(s) they are contracted by the district\*\*)

      \*This contractor/consultant (although identified as a "designated position" for purposes of the District's Conflict of Interest Code/Economic Interest Statement Form 700) is hired to perform a range of duties that are limited in scope and thus is not required to comply fully with the disclosure requirements described in the District's Conflict of Interest Code.

      \*\*Either (a)       the contractor/consultant must file the Form 700 annually as long as they are contracted with the district or (b)       if the contract/agreement itself (provided by the contractor/district and district Board approved), contains conflict of interest disclosures, the contractor/consultant may attach that portion of the contract/agreement to this Statement (annually) in satisfaction of this requirement.

This determination is a public record and shall be retained for public inspection in the same manner and location as the District's Conflict of Interest Code Form 700s.

\_\_\_\_\_  
Don Beno, Superintendent

\_\_\_\_\_  
Date

2/19/09

Attachment : (Conflict of Interest Code)

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## Attachment to Superintendent's Statement

### DISTRICT'S CONFLICT-OF-INTEREST CODE

"The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Reg. Sec. 18730) which contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the conflict-of-interest code of the River Delta Joint Unified School District.

Designated employees shall file their statements with the River Delta Joint Unified School District which will make the statements available for public inspection and reproduction. (Gov. Code Section 81008.) Statements for all designated employees will be retained by the River Delta Joint Unified School District in the Superintendent's Office."

#### Below are excerpts from attachments to the above Code regarding consultant disclosure:

Consultants must be included in the list of designated employees and must disclose pursuant to the broadest disclosure category in this code (\*) subject to the following limitation: The superintendent may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that are limited in scope and thus is not required to comply fully with the disclosure requirements described in this Section. Such written determination shall include a description of the consultant's duties and, based on that description, a statement of the extent of disclosure requirements. The superintendent's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict-of-Interest Code. In addition, if the contract itself contains conflict of interest disclosures, the consultant is not required to re-file under this provision.

Designated persons in this category must report: (a) Interests in real property which are located entirely or partly within district boundaries, or within two miles of district boundaries or of any land owned or used by the district. Such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property. (b) Investments or business positions in or income, including gifts, loans, and travel payments, from sources which: (1) are engaged in the acquisition or disposal of real property within the district. (2) are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or (3) manufacture or sell supplies, books, machinery or equipment of the type used by the district.

1/14/08

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## CONTRACTOR INSURANCE REQUIREMENTS

Contractor represents that it does carry and will continue to carry, with Insurance companies acceptable to the District, the following insurance coverages for any work or liability, including products and completed operations, arising out of or in any way connected with the work under this agreement:

Commercial General Liability Coverage—on an “occurrence form” policy containing a per occurrence limit of at least \$1,000,000 or the total cost of the project, which ever is more, protecting against bodily injury, property damage and personal injury claims arising from the exposures of (1) premises and operations; (2) products and completed operations (with a separate limit of coverage at least equal to the per occurrence limit); (3) independent subcontractors; (4) Contractual liability risk covering the indemnity obligations set forth in the hold harmless and indemnification agreement; and (5) where applicable, property damage resulting from explosion, collapse, or underground (x, c, u) exposures. The policy may not contain any exclusion or reduction in coverage for any of the above listed exposures.

Automobile Liability Coverage—insuring against bodily injury and/or property damage arising out of the operation, use, loading or unloading of any auto including owned, non-owned, hired and employee autos with limits of at least \$1,000,000.

Worker’s Compensation and Employer’s Liability Coverage—providing statutory benefits imposed by applicable state or federal laws such that the District will have no liability to Contractor or its employees, subcontractors and agents; and that Contractor will satisfy all Worker’s Compensation obligations imposed by state law. If Contractor has any employees that are subject to the rights and obligations of the Longshoremen and Harbor Workers Act, then the Worker’s Compensation Insurance must be broadened to provide such coverage. In addition, Contractor agrees to carry Employer’s Liability Coverage with limits of not less than \$1,000,000 per accident for each employee.

Professional Liability Coverage—insuring, where applicable, for any exposures resulting from professional liability with limits of at least \$1,000,000.

Additional Insured—Contractor shall add “River Delta Unified School District, its board of trustees, officers, agents and employees” (collectively the “District”) as an additional insured via separate endorsement by having the insurance carrier issue an ISO CG 20 10 edition date 11 85 Additional Insured Endorsement or its equivalent. Such endorsement must include completed operations coverage for the benefit of the additional insured. This extension shall apply to the full extent of the actual limits of Contractor’s coverages even if such actual limits exceed the minimum limits required by this agreement. The District’s additional insured status under the policy(ies) must not be limited by amendatory language to the policy. To the extent umbrella or excess insurance is available above the minimum required limits stated in this Agreement, the protection afforded the District in the umbrella or excess liability insurance shall be as broad or broader than the coverages present in the underlying insurance and in accordance with this agreement. Each general liability, umbrella, or excess policy shall specifically state that the insurance provided by the Contractor shall be considered primary, and insurance of the District shall be considered excess for purposes of responding to claims.

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Contractor shall evidence that such insurance is in force by furnishing the District with acceptable proof thereof with a Certificate of Insurance together with a copy of the declarations page of the policies and all policy endorsements, or if requested by the District, certified copies of the policies. The certificate, declarations page, and all policy endorsements shall become a part of this agreement. Each certificate of insurance shall (1) contain an unqualified statement that the policy shall not be subject to cancellation, nonrenewal, adverse change, or reduction of amounts of coverage without thirty (30) days prior written notice to the District, but in the event of non-payment of premium, ten (10) days notification will be provided; (2) show the District as Additional Insured by referencing and attaching the required endorsement; (3) shall indicate that the Contractor’s coverage is primary and the District’s insurance is excess for any claims; and (4) as to CGL coverage shall state “Policy includes contractual liability coverage insuring the agreement and obligations of the insured to indemnify the District and others to the extent set forth in the Agreement between the insured and the District.”

Subcontractors and Suppliers—If the Contractor should sublet any work to another party (subcontractor), Contractor guarantees that such subcontractor shall indemnify the District as set forth in this agreement and shall carry insurance as set forth in these requirements prior to permitting subcontractor to commence its work. Contractor shall obtain a signed agreement from such subcontractor indemnifying the District as set forth in this Agreement and agreeing to carry insurance as set forth above. In addition, Contractor shall require in its purchase orders that each supplier indemnifies Contractor and the District from all losses arising from any materials, products, or supplies included in such work.

Any attempt by the Contractor to cancel or modify such insurance coverage, or any failure by the Contractor to maintain such coverage, shall be default under this Agreement and, upon such default, the District will have the right to terminate this Agreement and/or exercise any of its rights at law or at equity. In addition to other remedies, the District may, at its discretion, withhold payment of any sums due under this Agreement until Contractor provides adequate proof of insurance.

These insurance requirements are independent of and shall not in any way limit the indemnity obligations of the Contractor under this agreement.

The amounts and types of insurance set forth above are minimums required by the District and shall not substitute for an independent determination by Contractor of the amounts and types of Insurance which Contractor shall determine to be reasonably necessary to protect itself and its work. The District reserves the right to modify these provisions relating to indemnification and insurance, and Contractor agrees to be bound by such modifications 30 days after receipt of the modified provisions.

Failure to enforce any of the provisions of these requirements or any of the provisions of this agreement shall in no way constitute a waiver of such provisions. In the case of any conflict with these requirements and the provisions of the agreement to which it is attached, these provisions shall prevail.

\_\_\_\_\_  
Signature of Authorized Representative  
Loy Mattison  
Typed/Printed Name of Authorized Representative

\_\_\_\_\_  
Date Signed  
Loy Mattison Enterprises  
Company Name

Address, Email & Phone: 7038 Almond Hill Court, Orangevale, CA 95662  
916-849-0502  
Loy@surewest.net

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**BOARD OF TRUSTEES**  
**RIVER DELTA UNIFIED SCHOOL DISTRICT**  
445 Montezuma Street  
Rio Vista, CA 94571-1651



**BOARD AGENDA BRIEFING**

**Meeting Date:** June 27, 2017

Attachments: \_\_\_x\_\_\_

Item #: \_\_\_15.\_\_\_\_

**From:** Kathy Wright, Director of Educational Services /  
Don Beno, Superintendent

**SUBJECT:**

Action: \_\_\_X\_\_\_

Consent Action: \_\_\_\_\_

Information Only: \_\_\_\_\_

Request to approve the new classified job description and positions for AVID Tutors at Rio Vista High School, Delta High School and Clarksburg Middle School.

**Background and Status:**

AVID Tutors assist identified students in academic subjects in order to develop habits of mind and higher standards of academic achievement among students which will increase postsecondary educational options upon high school graduation.

The attached job description has been reviewed and upon board approval will be posted.

**Presenter:**

Kathy Wright, Director of Educational Services

**Cost &/or Funding Sources (be specific)**

Paid by the College Readiness Block Grant.

**Recommendation:**

That the board approves the new classified job description and positions for AVID Tutors at Rio Vista High School, Delta High School and Clarksburg Middle School.

Time: \_\_\_\_\_3 mins.\_\_\_\_

## River Delta Unified School District

### AVID Tutor

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.*

#### **DEFINITION**

AVID Tutors assist identified students in academic subjects in order to develop habits of mind and higher standards of academic achievement among students which will increase postsecondary educational options upon high school graduation.

AVID Tutors are distinguished from other Tutors and Instructional Aides/Assistants in that AVID Tutors are trained in the use of AVID strategies and tutorial processes to enhance academic performance of targeted high school students and serve as role models and mentors.

#### **SUPERVISION RECEIVED AND EXERCISED**

Under the general supervision of the principal and AVID coordinator and the immediate supervision of the AVID elective teacher

**ESSENTIAL AND MARGINAL FUNCTIONS STATEMENT** – *Essential responsibilities and duties may include, but are not limited to, the following:*

1. Take an active role in developing the academic and personal strengths of AVID students.
2. Serve as a positive role model/mentor to students.
3. Determine from student's notes and discussions, appropriate points of confusion.
4. Review student class and textbook notes, binders, and calendars.
5. Become familiar with the textbooks and materials used by AVID students and those in the AVID Curriculum Libraries.
6. Conduct tutorial sessions in all subject areas individually or in small groups.
7. Set an example of personal excellence and high expectations for AVID students to follow.
8. Assist in the development and preparation of AVID instructional materials for tutorial sessions.
9. Review the performance and work of students in tutorial.
10. Meet and communicate with the AVID coordinator and/or teachers regarding student progress, course outlines, assignment schedules, and/or areas of concerns.
11. Performs other related duties as assigned.

#### **Qualifications**

- Enrolled in or completed a degree or graduate program at an accredited college or university
- Must have and maintain a minimum 2.5 GPA, evidenced by high school transcript

#### **Education**

- High school diploma or equivalent is required.
- Proof of current college enrollment status at an accredited college or university is required.

#### **Knowledge of**

Basic principles of organization and human motivation  
Multiple subject areas.

**Ability to:** Follow oral and written directions; communicate effectively with others. Ability to relate to pupils with multicultural backgrounds. Learn basic tutoring strategies and instructional methodology; serve as a motivated, organized and successful college student role model for high school students; maintain a consistent professional demeanor with students; motivate students using mature judgment, initiative, tact, flexibility and emotional stability; lead group discussion; familiarize with AVID library and instructional materials; successfully complete AVID training program by the AVID Coordinator within 6 months of start date; provide current college enrollment documentation every semester or quarter. Provide positive support for pupils, in individual and small group settings. Attend all tutor training sessions, meetings or other required events. Report to the school site in accordance with the established hours of work which were agreed upon with supervisor. Report absences in the prescribed manner (Contact your school site). Cooperate fully with district staff, site counselors, teachers and administrators.

### **Physical Standards**

These physical standards are generic in nature and tasks may vary dependent on assignment. The work environment and physical demands of the position as described below are representative of those that must be met by an employee to successfully perform the essential functions of a position in this general category. Reasonable accommodations may be made to enable individuals to perform the essential functions. The information contained in this physical standards description is for compliance with ADA and is not an exhaustive list of duties performed. The individuals currently holding this position perform additional duties and additional duties may be assigned.

**Work Environment:** While performing the duties of this job, the employee works in an indoor classroom environment. The employee's primary responsibility is working with high school students in a classroom and/or instructional environment. The noise level is moderate.

**Physical Demands:** The physical demands of this position include frequent sitting and standing for extended periods of time. Dependent on class/student assignment the employee may occasionally lift, push, pull and/or move up to 50 pounds. Repetitive bending at the waist as well as kneeling, stooping, crouching to assist students is also required. Employees may reach overhead as well as above the shoulders and horizontally. Dexterity of hands and fingers to demonstrate activities or run instructional equipment is required as is hearing and speaking to exchange information, make presentations, hear in a noisy environment and locate the source of a sound. Being able to read a variety of materials and monitor student activities is also required.

*The information contained in this physical standards description is for compliance with ADA and is not an exhaustive list of duties performed. The individuals currently holding this position perform additional duties and additional duties may be assigned.*

Rate of Pay: Current Minimum Wage  
Variable payroll