

# RIVER DELTA UNIFIED SCHOOL DISTRICT

## MINUTES

### REGULAR MEETING

January 10, 2017

1. **Call Open Session to Order** – Board President Fernandez called the Open Session of the meeting of the Board of Trustees to order at 5:30 p.m. on January 10, 2017, at Rio Vista High School, Rio Vista, California.
2. **Roll Call of Members:**
  - Alicia Fernandez, President
  - Don Olson, Vice President
  - Marilyn Riley, Clerk
  - Sarah Donnelly, Member
  - Chris Elliott, Member
  - Katy Maghoney, Member
  - David Bettencourt, Member

Also present: Don Beno, Superintendent
3. **Review, Approve the Closed Session Agenda and Adjourn to Closed Session**
  - 3.1 Board President Fernandez announced items on the Closed Session Agenda.
  - 3.2 Public Comment on Closed Session Agenda Items. – *None to report*
  - 3.3 Approve Closed Session Agenda and Adjourn to the **Closed Session**
4. Board President Fernandez asked for a motion to adjourn the meeting to Closed Session @ 5:39 pm  
Member Bettencourt moved to approve, Member Riley seconded. Motion carried 7 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney, Bettencourt): 0 (Nays): 0 (Absent:)
5. **Open Session was reconvened at 6:34 pm**
  - 5.1 Roll was retaken, all members were present.  
Also present: Don Beno, Superintendent; Elizabeth Keema-Aston, Chief Business Officer and Jennifer Gaston, Recorder.
  - 5.2 The Pledge of Allegiance was led by Board President Alicia Fernandez
6. **Report of Action taken, if any, during the Closed Session** (Government Code Section 54957.1)  
Board President Fernandez reported that the Board took no actions during closed session:
7. **Review and Approve the Open Session Agenda**  
Member Bettencourt moved to approve, Member Riley seconded. Motion carried 7 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney, Bettencourt): 0 (Nays): 0 (Absent:)
8. **Public Comment:** Dan Mahoney, a member of the community and former district employee, spoke of the need to redistrict the Board of Trustee boundaries. He mentioned that he had met with Mr. Beno and is excited to hear that the district is moving forward with the efforts to redistrict the trustee areas using the last census held in 2010. Mr. Mahoney hopes the district moves swiftly in this process.
9. **Reports, Presentations, Information**
  - 9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –
    - 9.1.1 Board Members' report(s): None to report
    - 9.1.2 Committee Report(s): None to report
    - 9.1.3 Superintendent Beno's report(s) – Mr. Beno was pleased to report that the position for a bilingual clerical specialist has been filed. Alex has been very efficient adding a tremendous amount of information in Spanish to our district's website and has translated materials for parent meetings.  
  
Mr. Beno reported that due to the current weather conditions the district has reviewed its emergency plans and has made sure that evacuation plans are in place if the need were to arise.
  - 9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance, Deferred Maintenance, Maintenance and Operations, Transportation Department, Food Services Department, District

Technology, and District Budget – Elizabeth Keema-Aston, Chief Business Officer; Craig Hamblin, Director of Maintenance, Operations and Transportation

- 9.2.1 ADA/Enrollment Report - Elizabeth Keema-Aston reported that the past 4 year average, the District's ADA has dropped by 51 in November and December. From the beginning of the year the ADA has decreased by approximately 37. Past trends show the district's ADA begins to rebound starting in January and, by April, Ms. Keema-Aston anticipates we should regain the 37 ADA making it a wash.
- 9.2.2 Monthly Financial Report - Elizabeth Keema-Aston reported that the fiscal year is half way over and the funds are running positive.
  - 9.2.2.1 Timeline for preparation of the 2017-2018 District Budget and LCAP – Ms. Keema-Aston presented a timeline that will be used in preparing the district's 2017-2018 budget and LCAP.
- 9.2.3 Maintenance, Operations & Transportation Update - Craig Hamblin added to the report previously submitted that the scheduled delivery of the new school bus has been moved from January 6<sup>th</sup> to January 12<sup>th</sup>. Testing the bus clearance on the ferry will be difficult due to the high water levels. The manufacture assured that the clearance will be adequate and would be covered under warranty.

Mr. Hamblin wanted to thank the Rio Vista Fire Department for including the district in its grant for AEDs. The grant provided two AEDs at each of the Rio Vista school sites. The Rio Vista Fire Department will maintain the AEDs including the monthly maintenance checks and the cost for the replacement pads and batteries. The fire department has also agreed to provide the monthly maintenance check on the AED the district already owns.

During the current rain storms many of the aging roofs throughout the district have had small leaks, which have been patched by the maintenance department. The overall roofing issues are being addressed and prioritized district wide. There has been localized flooding at some of the campuses that have been addressed by cleaning gutters and drains as well as installing a new drain at Rio Vista High School near the gym.

9.3 Other – Educational Services' Reports and/or Presentation(s) – Kathy Wright, Director of Educational Services, reports that the Educational Services department is working to centralize the adopted curriculum and making a master list of what curriculum is at each site. This master list should eliminate ordering unneeded materials.

9.3.1 Williams' Settlement Public Notification regarding sufficiency of teachers, facilities, and textbook and instructional materials – Fourth Quarter (October – December 2016) – Kathy Wright was happy to report the district didn't have any insufficiencies to report during the fourth quarter.

9.4 A Representative from Crowe Horwath LLP to present River Delta Unified School District's 2015-2016 Audit Reports – Dorothy Somera, a representative from Crowe Horwath, gave a summary of the completed audit reports to the Board of Trustees. The Auditing firm gave an unmodified opinion with no findings for both the General and Bond Funds, which is the top rating given in audit reporting. Member Fernandez commended the staff for an audit without findings. Ms. Somera mentioned that the collaboration and efficiency of the district staff allowed the audit process to be completed in a timely manner.

## 10. **Consent Calendar**

- 10.1 Approve Board Minutes
  - Regular Meeting of the Board, December 13, 2016
- 10.2 Receive and Approve Monthly Personnel Reports
  - As of January 10, 2017 – None to report
- 10.3 District's Monthly Expenditure Report
  - December 2016
- 10.4 Request to approve the Independent Contract with EDU Healthcare for 2016-17 to provide direct Therapy/Psychological service to district students, not to exceed \$63,000 – Special Education Funds – Sue Moehlenbrock
- 10.5 Request to approve the Independent Contract with Bethania Maria to present at the Migrant Parent Conference, not to exceed \$500 – Migrant Educational Funds – Kathy Wright
- 10.6 Request to approve the Independent Contract with Cesar Novelo to present at the Migrant Parent Conference, not to exceed \$500 – Migrant Educational Funds – Kathy Wright



- 10.7 Request to approval the Independent Contract with Juan Villagrana to present at the Migrant Parent Conference, not to exceed \$500 – Migrant Educational Funds – Kathy Wright
- 10.8 Request to approve the Independent Contract with Julio Cesar Ortiz to present at the Migrant Parent Conference, not to exceed \$500 – Migrant Educational Funds – Kathy Wright
- 10.9 Donations to Receive and Acknowledge:

**Rio Vista High School – Girls Varsity Soccer Team**

Gerry Swan \$100  
Deluxe Salon \$50  
Soroptimist International of Rio Vista \$500  
Rio Vista Rams Athletic Booster's \$250  
Isleton Lions Club \$500

**Rio Vista High School – Boys Basketball Team**

Rio Vista Rams Athletic Booster's \$250

**Rio Vista High School – Time and Materials to paint the restrooms in the Administration Building**

Rio Vista Lions Club and Rio Vista Coast Guard

**Isleton Elementary School – 6<sup>th</sup> Grade Sly Park Educational Fieldtrip**

Perry's Boat Harbor (Joseph and Vivian Bevacqua) \$100

Member Bettencourt moved to approve, Member Riley seconded. Motion carried 7 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney, Bettencourt): 0 (Nays): 0 (Absent:)

Board President Fernandez acknowledged those who donated and thanked them for their support.

11. Request to approve the Variable Term Waiver Request as authorized by the Commission on Teacher Credentialing for 2016.-2017 – Don Beno

Member Riley moved to approve, Member Donnelly seconded. Motion carried 7 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney, Bettencourt): 0 (Nays): 0 (Absent:)

12. Request to accept and approve the Audit Report of Crowe Horwath LLP, Independent Auditor, for Fiscal Year 2015-2016 - Elizabeth Keema-Aston and a representative from Crowe Horwath LLP.

Member Bettencourt moved to approve, Member Olson seconded. Motion carried 7 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney, Bettencourt): 0 (Nays): 0 (Absent:)

13. Request to accept and approve the Audit reports of Crowe Horwath LLP, Independent Auditor, for Fiscal Year 2015-2016 for SFID#1 and SFID#2 – Elizabeth Keema-Aston and a representative from Crowe Horwath LLP.

Member Riley moved to approve, Member Olson seconded. Motion carried 7 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney, Bettencourt): 0 (Nays): 0 (Absent:)

14. Request to award the Walnut Grove ERP Restroom Modernization Bid of \$159,000 to RA Jones Construction, and request the approval to increase the project budget by \$10,000 for a hazmat consultant to provide direction to an abatement contractor for lead abatement – Elizabeth Keema-Aston

Member Donnelly moved to approve, Member Riley seconded. Motion carried 7 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney, Bettencourt): 0 (Nays): 0 (Absent:)

15. Re-Adjourn to continue Closed Session was not necessary.

16. Adjournment: There being no further business before the Board, Board President Fernandez asked for a motion to adjourn.

Member Riley moved to approve, Member Donnelly seconded. Motion carried 7 (Ayes: Fernandez, Olson, Riley, Donnelly, Elliott, Maghoney, Bettencourt): 0 (Nays): 0 (Absent:)

17. The meeting was adjourned at 7:01 p.m.

Submitted:

Approved:

  
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Don Beno, Superintendent and  
Secretary to the Board of Trustees

  
\_\_\_\_\_  
Marilyn Riley, Clerk, Board of Trustees

By: Jennifer Gaston, Recorder  
End