

# RIVER DELTA UNIFIED SCHOOL DISTRICT

## MINUTES

### REGULAR MEETING

December 12, 2017

1. **Call Open Session to Order** – Board President Fernandez called the Open Session of the meeting of the Board of Trustees to order at 5:32 p.m. on December 12, 2017, at Rio Vista High School, Rio Vista, California.
2. **Roll Call of Members:**
  - Alicia Fernandez, President
  - Don Olson, Vice President
  - Marilyn Riley, Clerk
  - Sarah Donnelly, Member
  - Chris Elliott, Member (Absent)
  - Katy Maghoney, Member
  - David Bettencourt, Member

Also present: Don Beno, Superintendent
3. **Review, Approve the Closed Session Agenda and Adjourn to Closed Session**
  - 3.1 Board President Fernandez announced items on the Closed Session Agenda.
  - 3.2 Public Comment on Closed Session Agenda Items. – *None to report*
  - 3.3 Approve Closed Session Agenda and Adjourn to the **Closed Session**
4. Board President Fernandez asked for a motion to adjourn the meeting to Closed Session @ 5:39 pm  
Member Riley moved to approve, Member Maghoney seconded. Motion carried 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Maghoney, Bettencourt): 0 (Nays): 1 (Absent: Elliott)
5. **Open Session was reconvened at 6:33 pm**
  - 5.1 Roll was retaken, Member Elliott was absent and all members were present.  
Also present: Don Beno, Superintendent; Elizabeth Keema-Aston, Chief Business Officer and Jennifer Gaston, Recorder.
  - 5.2 The Pledge of Allegiance was led by Alicia Fernandez, Board President
6. **Report of Action taken, if any, during the Closed Session** (Government Code Section 54957.1)  
Board President Fernandez reported that the Board did not take any actions during closed session.
7. **Review and Approve the Open Session Agenda**  
Board President Fernandez asked for a motion to approve the Open Session Agenda.  
Member Olson moved to approve, Member Bettencourt seconded. Motion carried 6 (Ayes: Fernandez, Olson, Riley, Donnelly, Maghoney, Bettencourt): 0 (Nays): 1 (Absent: Elliott)
8. **Public Comment:** Nancy Weaver, Treasure of the Rio Vista Women's 9 Hole Golf Club presented Mrs. Turk, Principal of Rio Vista High School with a \$200 dollar check to help support the girl's golf program.
9. **Reports, Presentations, Information**
  - 9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –
    - 9.1.1 Board Members' report(s): Member Maghoney made comment on Rio Vista's High School's championship football game (Northern Region Championship game Rio Vista High School vs. Galileo Lions of San Francisco). She said the first ten minutes was so exhilarating and that she was very proud of the players. Member Maghoney also mentioned that during the past 30 years, her favorite thing has been attending Isleton's Winter Program and she will be attending it this Thursday evening.  
  
Member Riley reported the Rio Vista High School's Football Team has a great group of boys and she is very proud of them. Member Riley wanted to acknowledge Lira's Supermarket for not only donating the prime rib for a celebration dinner, but they cooked the meat for the event as well. She also thanked Wes and Cindy Stewart, of Stewart Industrial Supply for donating gift baskets for the team. Member Riley gave accolades to Coaches; Medders, Hurley and Apple for a fantastic season. Member Riley reported that she and Member Fernandez made site visits to Isleton Elementary school and toured the new preschool, as well as visiting Bates Elementary School and Mokelumne High School.  
  
Member Olson reported that the Rio Vista High School's football field look amazing. He was very proud of all the players from both teams. The players from both teams were very respectful.  
  
After all the comments regarding the football game, Principal Vicky Turk thanked Jacob Bartels for all his hard work on the field and stadium over the past several weeks in preparation for the Championship football games played at Rio Vista High School.  
  
Other members hope to attend the football game, however, they were unable to due to prior commitments. Although they were not in attendance they kept in contact with others who attended or followed the game online.

Member Fernandez spoke of the site visits made with Member Riley and asked Mr. Beno to follow up with information on the process for students with IEP's who attend Mokelumne High School. Specifically, how does the IEP work in conjunction with the use of the Odysseyware web-based instructional program. Member Fernandez enquired on the frequency of the "Every 15 minutes" assembly. After some discussion, it was established that Rio Vista High School holds the assembly every two years and Delta High School holds the assembly every four years. Member Fernandez hopes that future assemblies broaden the scope to include other areas of concern such as being under the influence of drugs, or texting while driving.

9.1.2 Committee Report(s): None to Report

9.1.3 Superintendent Beno's report(s) – Mr. Beno commented on the Northern California Football Championship football game between Rio Vista High School and Galileo High School. Mr. Beno said the sportsmanship from the beginning of the game until the very end was fantastic. Mr. Beno commended Mrs. Turk for the sportsmanship of her students.

Mr. Beno announced that on Thursday, December 15<sup>th</sup> in Walnut Grove, the district was providing a professional development workshop for district teachers which will be focused on academic conversations.

9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Elizabeth Keema-Aston, Chief Business Officer and Craig Hamblin, Director of MOT

9.2.1 ADA/Enrollment Report – Elizabeth Keema-Aston reported that CBEDS enrollment was certified last week with an enrollment total of 1901. Last year on CBEDS day we certified the enrollment at 1941. Our current enrollment remains the same as last month 1906. The ADA yield for November was 95.6% which is higher than our normal average.

9.2.2 Monthly Financial Report – Elizabeth Keema-Aston reported that the budget submitted included the First Interim figures.

9.2.3 Maintenance, Operations & Transportation Update, Craig Hamblin, Director of MOT – Mr. Hamblin reported that during the winter break staffing will be minimal. Most of the maintenance and operation employees were taking vacations over winter break. Mr. Hamblin mentioned that the Prop. 39 Lighting Project is about 95% completed and hopes to have the project completed in a week or so.

9.2.4 Present the Annual Developer Fee Report – Elizabeth Keema-Aston noted that within 180 after the close of the prior year's financials a report must be presented to the Board on how the money was spent from developer fees collected. This report is open to the public and will be brought back before the Board in January for discussion.

9.3 Educational and Special Education Services Reports and or Presentations

9.3.1 Educational Services and Special Education Updates – Kathy Wright mentioned that at last month's Board meeting she spoke of a team of volunteer teachers would be meeting to explore the newly adopted History and Social Science framework to learn how the instruction should be delivered and the new way of approaching the instruction. She received great feedback from the teachers. Mrs. Wright also reported that the teachers traveled to the county to preview the state board adopted curriculum. They chose two sets of curriculum and materials to begin piloting in the spring. The goal is to make an educated decision by the end of this school year so a recommendation can be made prior to the adoption and purchase this June.

The elementary curriculum committee had a successful meeting discussing the Aeries grading system and made clarification on how the current assessments are loading into the grading system. The committee will take the knowledge back to their school sites and share with other staff members.

The County SELPA director, Superintendent Beno, Coordinator of Special Education, Regular Gen Ed Teacher, Special Education Teacher, Instructional Assistants and Mrs. Wright were all in attendance and met as a collaborative study group to analyze the data received from the review and determined the root causes in areas that need of improvement. The group worked to find strategies to put into place for these areas. Mrs. Wright and the Coordinator will meet over the winter break to prepare an improvement plan with strategies to be implemented in the area of need. The report must be submitted to CDE by January. This improvement plan will be embedded in the District's LCAP plan.

The Educational Services Department, Stephen Wright, Elise Wooton, Jennifer Emigh, Jennifer Walker and Jennifer Rodrigues will be the presenters during the first of three mini-day professional development for district teachers. The focus of the professional development will be on academic conversations, and will held on Thursday, December 15<sup>th</sup>. Follow up professional development sessions will be later this school year. Mrs. Wright hopes to have these sessions recorded for future use.

9.4 Public Hearing – To acknowledge the River Delta Unified Teachers' Association (RDUTA)'s Initial proposals for negotiation with River Delta Unified School District for 2017-2018 – Don Beno

**Open Public Hearing 7:05 pm**

**Public Comment:** Mr. Beno explained the purpose of the public hearing – No comments or concerns were received.

**Close Public Hearing 7:06 pm**



10. **Consent Calendar**

- 10.1 Approve Board Minutes  
Regular Meeting of the Board, November 14, 2017
- 10.2 Receive and Approve Monthly Personnel Reports  
As of December 12, 2017
- 10.3 District's Monthly Expenditure Report  
November 2017
- 10.4 Request to approve out-of-state travel for Rio Vista High School Student Chapter Members American Field Service (AFS) short-term domestic exchange students traveling to Lenor, North Carolina from March 23-27, 2018 paid by AFS no cost to District – Vicky Turk
- 10.5 Request to acknowledge the "Sunshined" River Delta Unified Teacher's Association negotiation proposals to the River Delta Unified School District for 2017-2018 – Charles Van Riper
- 10.6 Request to declare as surplus D.H. White Elementary School's non-operable technology equipment from inventory and deem its value as zero –Nick Casey
- 10.7 Request the approval to apply for the 21st Century Community Learning Center (CCLC) Grant for D.H. White Elementary School for the 2018-2019 school year – Kathy Wright
- 10.8 Request to approve the fundraising event "Concessions" to benefit Rio Vista High School's National Alliance for Mental Illness (NAMI) Club – Vicky Turk
- 10.9 Request to approve the Delta High School FFA to travel and attend the Annual California State FFA Convention in Anaheim, CA from April 22-25, 2018 – Funding by Ag Boosters, Ag Incentive Funding and fundraising – Laura Uslan and Shanan Spears
- 10.10 Request to approve the Professional Expert Agreement with Jeannie Finn for the 2017-2018 school year to provide deaf and hard of hearing (DHOH) services for district students – Special Educational Funds, not to exceed \$2,500 – Kathy Wright
- 10.11 Request to approve the Independent Audit contract with Crowe Horwath of the District's Attendance Software System – Elizabeth Keema-Aston
- 10.12 Request to approve the Bates PTA fundraising event "La-Tee-Da" candle and wax melts sales – Maria Elena Becerra
- 10.13 Donations to Receive and Acknowledge:
  - Mokelumne High School**  
Wendy Neves – Wireless Optical Mouse (\$75.02)
  - Bates Elementary School**  
Bank of Rio Vista - \$235  
Excel Photographers - \$149.12  
PG & E - \$560
  - Rio Vista High School – Athletic Fields**  
Crop Production Services

Member Bettencourt moved to approve, Member Riley seconded. Motion carried 5 (Ayes: Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Donnelly, Elliott)

Board President Fernandez acknowledged those who donated and thanked them for their support.

- 11. The Board is to conduct reorganizational duties including the election of Officers for 2018. The Board must elect the President, Vice President and Clerk positions as well as the SCOE Board representative. Upon the election of the new or returning officers, the Officers will be "seated" to conduct the balance of the meeting – Don Beno

President: Alicia Fernandez Vice President: Don Olson Clerk: Marilyn Riley SCOE Rep. Katy Maghoney

Member Maghoney moved to approve, Member Riley seconded. Motion carried 5 (Ayes: Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Donnelly, Elliott)

- 12. The Board is to complete their 'annual reorganization' duties (under the provisions of Ed Code 35143 and 50171) by setting and approving a schedule of Regular Board Meetings for Calendar Year 2018 - Don Beno

Member Bettencourt moved to approve, Member Riley seconded. Motion carried 5 (Ayes: Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Donnelly, Elliott)

- 13. Request the approval of the First Interim Financial Report for 2017-2018 – Elizabeth Keema-Aston

Member Bettencourt moved to approve, Member Riley seconded. Motion carried 5 (Ayes: Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Donnelly, Elliott)

- 14. Request to approve the first reading of the updated or new Board Policies, Administrative Regulation or Exhibits due to new legislation or mandated language and citation revisions as of October 2017 – Don Beno

Member Riley moved to approve, Member Olson seconded. Motion carried 5 (Ayes: Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Donnelly, Elliott)

15. Request to approve Resolution No. 739 declaring the results of the special election on the question of amending community facilities District No. 1 held on December 4, 2017 certifying the canvass of election results, and ordering the amendment – Elizabeth Keema-Aston

Member Bettencourt moved to approve, Member Maghoney seconded. Motion carried 5 (Ayes: Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Donnelly, Elliott)

16. Request the Elimination of a Special Educational Assistant IV at Delta High School determined by the IEP team – Kathy Wright

Member Riley moved to approve, Member Olson seconded. Motion carried 5 (Ayes: Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Donnelly, Elliott)

17. Request Board to Respond to California School Board's Association's Call for Nominations for CSBA Delegate Assembly – Don Beno

Member Fernandez moved to approve that the Board will not submit a nomination to the CSBA Delegate Assembly, Member Riley seconded. Motion carried 5 (Ayes: Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Donnelly, Elliott)

18. Re-Adjourn to continue Closed Session was not necessary.

19. Re-Adjourning to continue Closed Session was not necessary – no actions to report. Adjournment: There being no further business before the Board, Board President Fernandez asked for a motion to adjourn.

Member Maghoney moved to approve, Member Olson seconded. Motion carried 5 (Ayes: Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Donnelly, Elliott)

20. The meeting was adjourned at 7:34 p.m.

Submitted:

Approved:

  
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Don Beno, Superintendent and  
Secretary to the Board of Trustees

  
\_\_\_\_\_  
Marilyn Riley, Clerk, Board of Trustees

By: Jennifer Gaston, Recorder  
End