

# RIVER DELTA UNIFIED SCHOOL DISTRICT

## MINUTES

### REGULAR MEETING

November 10, 2015

1. **Call Open Session to Order** – Board President Donnelly called the Open Session of the meeting of the Board of Trustees to order at 5:32 p.m. on November 10, 2015, at Clarksburg Middle School, Clarksburg, California.
2. **Roll Call of Members:**
  - Sarah Donnelly, President
  - Alicia Fernandez, Vice President
  - Don Olson, Clerk
  - Seann Rooney, Member
  - Marilyn Riley, Member
  - Katy Maghoney, Member
  - David Bettencourt, Member

Also present: Don Beno, Superintendent.
3. **Review, Approve the Closed Session Agenda and Adjourn to Closed Session**
  - 3.1 Board President Donnelly announced items on the Closed Session Agenda.
  - 3.2 Public Comment on Closed Session Agenda Items. – *None to report*
4. **Board President Donnelly asked for a motion to adjourn the meeting to Closed Session @ 5:38 pm**

Member Bettencourt moved to approve, Member Riley seconded. Motion carried 7 (Ayes: Donnelly, Fernandez, Olson, Rooney, Riley, Maghoney, Bettencourt): 0 (Nays): 0 (Absent):
5. **Open Session was reconvened at 6:35 pm**
  - 5.1 Roll was retaken, all members were present.

Also present: Don Beno, Superintendent; Elizabeth Keema-Aston, Chief Business Officer; and Jennifer Gaston, Recorder.
  - 5.2 The Pledge of Allegiance was led by Laura Uslan, Principal of Delta High and Clarksburg Middle Schools.
6. **Report of Action taken, if any, during the Closed Session** (Government Code Section 54957.1)
  - 6.1 Board President Donnelly reported the Board took the following actions: None to report
7. **Review and Approve the Open Session Agenda**

Board President Donnelly requested a motion to approve the Open Session Agenda.

Member Bettencourt moved to approve, Member Riley seconded. Motion carried 7 (Ayes: Donnelly, Fernandez, Olson, Rooney, Riley, Maghoney, Bettencourt): 0 (Nays): 0 (Absent):
8. **Public Comment:** Wendy Neves, former employee of the district and volunteer, expressed her concerns of the district's internet access. Ms. Neves also asked how to get involved in the district's LCAP plan. Mr. Beno informed Ms. Neves to call the district office and he would be happy to answer any questions she might have and give her information on how to be a stakeholder for the district's LCAP. Charles Myers informed the Board that he will be leaving the district and thanked them for the time he has had in the district. Corrie Soderlund, teacher at Delta High School presented the Board members with a spirit pin supporting Delta's Leadership Class.
9. **Reports, Presentations, Information**
  - 9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –
    - 9.1.1 Board Members' report(s): Member Fernandez gave acknowledgement to the Isleton Tigers' and Riverview's Cross Country Team for their participation in the 50<sup>th</sup> Annual Clarksburg Country Run. Member Fernandez also acknowledged the principals who participated in the run, Antonia Slagle, principal of Isleton Elementary School and Laura Uslan, principal of Clarksburg Middle and Delta High Schools. Member Rooney announced that the Mr. Holland's Opus Grant has been submitted and Ms. Becerra will inform the Board when she hears from the organization. Member Olson mentioned that he checked the progress of the gymnasium at Rio Vista High School and stated it looked good and was hoping the trim at the top would be painted. Member Olson toured the grounds at Isleton Elementary School and the newly installed fencing and mentioned there is

still a need of additional fencing to completely enclose the campus. Member Maghoney attended the Rio Vista High School Football game where the class of 1965 gave a donation. Sarah Donnelly mentioned that it's not too late to register for the Rio Vista's Turkey Trot that will be held Thanksgiving morning. The run benefits Riverview's Cross Country Team.

- 9.1.2 Committee Report(s): None to report
- 9.1.3 Superintendent Beno's report(s) – Mr. Beno gave an overview and update of the district's internet services. Mr. Beno is hopeful that the Conterra project should be completed by the end of the week. This project helps keep the internet connected but it doesn't increase the speed of the internet. This project is the intranet that moves data within the district more quickly from site to site. The BIIG Grant will increase the actual speed of the internet which is needed to run all the curriculum based applications and testing components within the district. It has been reported to Mr. Beno the BIIG Grant will be completed within this school year, and he is hopeful that will be the case. Mr. Beno wanted to commend the sports teams in our district and announced Rio Vista High School's volleyball and football teams have both made the play-offs and Delta High School's football and soccer teams have both won league and that the soccer team had won their first play-off game 6-1. Mr. Beno mentioned that the cross country team from Delta is headed to sections as a team. Mr. Beno congratulated the athletes, administrators and coaches.

9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance, Deferred Maintenance, Maintenance and Operations, Transportation Department, Food Services Department, District Technology, and District Budget – Elizabeth Keema-Aston, Chief Business Officer; Craig Hamblin, Director of Maintenance, Operations and Transportation

- 9.2.1 ADA/Enrollment Report – Ms. Keema-Aston reported the enrollment has declined to 1962 students. Total ADA has decreased by 7 from the beginning of this school year. Currently the average ADA is 1895. Ms. Keema-Aston anticipates the ADA at P-2 will be approximately 1845.
- 9.2.2 Monthly Financial Report – Ms. Keema-Aston made note that the revenue totals include the TRANS of 2.8 million dollars. Ms. Keema-Aston also indicated that \$200,000 of reimbursements was received for work previously completed under the Williams Act and deposited in Fund 21.
- 9.2.3 Maintenance, Operations & Transportation Update, Craig Hamblin, Director of MOT - Mr. Hamblin thanked Charlie Myers for the work he has done while employed by the district. Mr. Hamblin reported that the gates have been repaired at Bates and Walnut Grove schools. A small discussion was held on the fencing at Isleton Elementary School, no decisions were made. Mr. Beno stated that he and Mr. Hamblin would walk through and make a cost analysis of the fencing project and report to the Board.

9.3 Other Education Services' Reports and/or Presentation(s) –

- 9.3.1 Educational Services and Special Education Updates – Amy Bettencourt invited Sue Moehlenbrock to the podium to give an update to the Board of her trip to the CASE Annual Conference held in Atlanta, Georgia. Ms. Moehlenbrock thanked the Board for allowing her to attend the conference and gave them a brief overview of the conference and how the district will benefit from the resources she received.

Ms. Bettencourt gave an update of the adoption and implementation process for curriculum. Ms. Bettencourt noted what has been completed so far in this process and what steps are still needed to adopt and purchase a complete TK-12 grade English Language Arts (ELA) curriculum districtwide.

- 9.3.2 Receive presentation of the District Schools' Single Plan for Student Achievement for school year 2015-2016 presented by Sonia Rambo, Principal of Riverview Middle School. Ms. Rambo presented the 2015-2016 Single Plan for Student Achievement for Riverview Middle School to the Board, giving highlights of positive outcomes from prior year and areas that will be addressed in the 2015-16 school year.

10. **Consent Calendar**

- 10.1 Approve Board Minutes  
Regular Meeting of the Board, October 13, 2015
- 10.2 Receive and Approve Monthly Personnel Reports  
As of November 10, 2015



- 10.3 District's Monthly Expenditure Report  
October 2015
- 10.4 Request the approval of Riverview Middle School's Single Plan for Student Achievement for school year 2015-2016 – Sonia Rambo
- 10.5 Request to approve an Independent Contract with Lee Williams to provide CPR and First Aid to district employees at a cost not to exceed \$5,400– Bonnie Kauzlarich
- 10.6 Request to have declared as surplus the Envision Math inventory at Isleton Elementary School – Antonia Slagle
- 10.7 Request to approve the fund raising event "Tamale Sale" anticipated income of \$1,800 to support the Isleton 6<sup>th</sup> grade Sly Park Science trip – Antonia Slagle
- 10.8 Request to approve the fund raising event "Holiday Dinner" anticipated income of \$500 to support the Isleton 6<sup>th</sup> grade Sly Park Science trip – Antonia Slagle
- 10.9 Request to approve the fund raising event "Poinsettia" anticipated income of \$2,000 to benefit the FFA activities at Rio Vista High School – Vicky Turk
- 10.10 Request to approve the fund raising event "Drive through BBQ" anticipated income of \$3,200 to benefit the FFA activities at Rio Vista High School – Vicky Turk
- 10.11 Request to approve the Independent Contract for Services Agreement with Growing Healthy Children Therapy Services, Inc. to provide Assistive Technology Services for the 2015-2016 school year at a cost not to exceed \$5,000 – Amy Bettencourt
- 10.12 Request to approve the MOU with CommuniCare Health Centers to provide items required by the California Healthy Youth Act, and provide the health education services desired by River Delta USD for Delta High and Clarksburg Middle Schools – Amy Bettencourt
- 10.13 Request the approval to apply for the 2015-2016 Career Technical Education Incentive Grant through the California Department of Education – Amy Bettencourt
- 10.14 Request to approve the General Agreement for Nonpublic, Nonsectarian School/Agency (Copper Hills Youth Center) for the 2015-2016 school year at a cost not to exceed \$65,000 – Amy Bettencourt
- 10.15 Request to approve the contact with de Rutte Builders Corporation for the minor demolition and installation of two drinking fountains at Isleton Elementary School – contacted price of \$7,475 – Elizabeth Keema Aston
- 10.16 Request to approve the additional funding for the 2015-16 General Agreement for Nonpublic, Nonsectarian School/Agency (ProCare Therapy, Inc.) to provide occupational therapy services for district students at a cost not to exceed \$120,000, Special Educational Funds – Amy Bettencourt
- 10.17 Donations to Receive and Acknowledge:

**Isleton Elementary School – 6<sup>th</sup> Sly Park Science Camp**

Mr. and Mrs. Rogan - \$125  
 Van Ruiten Family Winery - \$125  
 Oilwell Materials & Hardware Co. Inc. - \$50  
 Bank of Rio Vista - \$235

**Rio Vista High School**

Mrs. Julie McCormick – Donation of paints and stains for the Industrial Arts Department  
 Mr. Jim Lira – Donation of linguica and rolls for the 10<sup>th</sup> grade snack bar  
 Jim and Marilyn Riley – Deven Davis Memorial Scholarship Fund in memory of Robert "T" Collins

**Rio Vista High School – Class of 1965 donations will provide a picnic area in the RVHS campus quad**

Larry Williams \$50	Dan O'Connell \$100	Danny Paolinelli \$25
Raymond Robinson \$40	Danny Kamen \$130	Suzanne Brun \$25
Sherry Leonard \$100	Pat Young \$40	Ron Stevenson \$100
Janet Takaki \$10	John Terry \$50	Robert Tussy \$150
Linda Long \$100	Claudyne Wilder \$250	Jim Lira \$250
Laurie Rolfe \$50	Sharon Talesfore \$100	Sid Leutholtz \$100
Craig Lacey \$100	Melinda Azevedo \$100	Kathy Bolhmann \$50
Dan & Naomi Riddle \$200	David Brown \$500	Barbara Buchanan \$50
Ned Anderson \$500	John Aye \$20	Shirley Cachola \$250
Jerry DeFlores \$50	Karl Dolk \$500	Linda Sieden \$30
Ralph Fredenburg \$50	Ed Gates \$100	Jeanne Garcia \$100
Becky Hull \$100	Georgia Crane \$100	Susan Calloway \$50
Howard Lamothe \$250	Marle Marks \$100	Michael McGee \$100
Marian Klien \$200	John Palacio \$200	Lupe Castelan \$20
Bob & Shirley Cavigli \$5000		

**Delta High School**

Herbert J. and Lois Hunn Trust - \$100 Donation to Delta Saints Football  
 Warren's Machine and Welding - \$2000 Donation for welding supplies and bottle rentals

Jason and Jean-Mari Peltier - \$250 Donation to Delta FFA  
Esponsor Now Inc. - \$75 Donation to Delta Saints Football  
The Tyler Uslan Foundation - \$1080 to Delta High School for PSAT payments for 69 Sophomores in the Class of 2018.

Member Bettencourt moved to approve the consent calendar pulling item numbers 10.12, and 10.16 for discussion. Member Riley seconded. Motion carried 7 (Ayes: Donnelly, Fernandez, Olson, Rooney, Riley, Mahoney, Bettencourt): 0 (Nays): 0 (Absent):

Board President Donnelly acknowledged those who donated and thanked them for their support.

Mrs. Bettencourt answered questions and made clarification of the items pulled from the consent calendar.

Item 10.12 Member Fernandez moved to approve. Member Olson seconded. Motion carried 7 (Ayes: Donnelly, Fernandez, Olson, Rooney, Riley, Maghoney, Bettencourt): 0 (Nays): 0 (Absent):

Item 10.16 Member Fernandez moved to approve. Member Bettencourt seconded. Motion carried 7 (Ayes: Donnelly, Fernandez, Olson, Rooney, Riley, Maghoney, Bettencourt): 0 (Nays): 0 (Absent):

11. Request to set and approve the scheduling of the Annual Organizational Meeting of the board of Trustees of the River Delta Unified School District for Tuesday, December 8, 2015 with the Open Session beginning at 6:30pm at the Rio Vista High School Theater – Don Beno

Member Rooney moved to approve. Member Fernandez seconded. Motion carried 7 (Ayes: Donnelly, Fernandez, Olson, Rooney, Riley, Maghoney, Bettencourt): 0 (Nays): 0 (Absent):

12. Request to approve the second and final reading of the updated or new Board Policies, Administrative Regulations and Exhibits due to new legislation, mandated language and/or citation revisions as of July 2015 – Don Beno

Member Bettencourt moved to approve. Member Rooney seconded. Motion carried 7 (Ayes: Donnelly, Fernandez, Olson, Rooney, Riley, Maghoney, Bettencourt): 0 (Nays): 0 (Absent):

13. Request to the final reading of miscellaneous updated or new Board Policies, Administrative Regulations and Exhibits due to new legislation, mandated language and/or citation revisions – Don Beno

Member Bettencourt moved to approve. Member Maghoney seconded. Motion carried 7 (Ayes: Donnelly, Fernandez, Olson, Rooney, Riley, Maghoney, Bettencourt): 0 (Nays): 0 (Absent):

14. Request to approve the proposed District-wide Calendar for the 2016-2017 school year – Don Beno

Member Bettencourt moved to approve. Member Fernandez seconded. Motion carried 7 (Ayes: Donnelly, Fernandez, Olson, Rooney, Riley, Maghoney, Bettencourt): 0 (Nays): 0 (Absent):

15. Request to approve the job description and position for an Interpreter/Translator Position at Range 12 of the Classified Salary Schedule – Don Beno

Member Olson moved to approve. Member Bettencourt seconded. Motion carried 7 (Ayes: Donnelly, Fernandez, Olson, Rooney, Riley, Maghoney, Bettencourt): 0 (Nays): 0 (Absent):

16. Re-Adjourn to continue Closed Session was not necessary.

17. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) – Board President Donnelly – adjournment to closed session was not necessary, therefore nothing to report.

18. Adjournment: Member Maghoney asked the Board to adjourn in honor of the veterans.


Member Fernandez moved to approve. Member Riley seconded. Motion carried 7 (Ayes: Donnelly, Fernandez, Olson, Rooney, Riley, Maghoney, Bettencourt): 0 (Nays): 0 (Absent):

The meeting was adjourned at 8:07 p.m.

Submitted:

Approved:

  
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Don Beno, Superintendent and  
Secretary to the Board of Trustees

  
\_\_\_\_\_  
Don Olson, Clerk, Board of Trustees

By: Jennifer Gaston, Recorder  
End