

RIVER DELTA UNIFIED SCHOOL DISTRICT

MINUTES

REGULAR MEETING

January 13, 2015

1. **Call Open Session to Order** – Board President Donnelly called the Open Session of the meeting of the Board of Trustees to order at 5:30 p.m. on January 13, 2015, at Rio Vista High School, Rio Vista, California.
2. **Roll Call of Members:**
 - Sarah Donnelly, President
 - Alicia Fernandez, Vice President (Absent) arrived 7:07 pm
 - Don Olson, Clerk
 - Seann Rooney, Member (Absent)
 - Marilyn Riley, Member
 - Katy Maghoney, Member
 - David Bettencourt, Member

Also present: Don Beno, Superintendent,
3. **Review, Approve Closed Agenda and Adjourn to the Closed Session**
 - 3.1 Board President Donnelly announced items on the Closed Session Agenda.
 - 3.2 Public Comment on Closed Session Agenda Items. – *None*
4. **Board President Rooney asked for a motion to adjourn the meeting to Closed Session @ 5:40pm**
Member Riley moved to approve, Member Bettencourt seconded. Motion carried 5 (Ayes: Donnelly, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Fernandez, Rooney)
5. **Open Session was reconvened at 6:42 p.m.**
 - 5.1 Roll was retaken, Member Rooney absent, Member Fernandez arriving at 7:07 pm and all other members present
Also present: Don Beno, Superintendent; Elizabeth Keema-Aston, Chief Business Officer, and Jennifer Gaston, Recorder.
 - 5.2 The Pledge of Allegiance was led by Vicky Turk, Principal of Rio Vista High School.
6. **Report of Action taken, if any, during the Closed Session** (Government Code Section 54957.1)
 - 6.1 Board President Donnelly reported the Board took no action during closed session.
7. **Review and Approve the Open Session Agenda**
Member Bettencourt moved to approve, Member Riley seconded. Motion carried 5 (Ayes: Donnelly, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 2 (Absent: Fernandez and Rooney)
8. **Public Comment:** None to report
9. **Reports, Presentations, Information**
 - 9.1 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –
 - 9.1.1 Board Members' report(s): Member Olson reported that he and Member Bettencourt attended the Isleton Elementary Holiday party in December.
 - 9.1.2 Committee Report(s): None to report.
 - 9.1.3 Superintendent Beno's report(s): Mr. Beno wished everyone a Happy New Year and welcomed the Board and audience members back after the winter break. Mr. Beno announced that one member of each of the bargaining units would accompany him and the Business Office staff to the Governor's Budget Workshop to better understand the Governor's budget proposal.
 - 9.2 Business Services' Reports and/or Presentations on: Routine Restricted Maintenance, Deferred Maintenance, Maintenance and Operations, Transportation Department, Food Services Department, District Technology, and District Budget – Elizabeth Keema-Aston, Chief Business Officer; Craig Hamblin, Director of Maintenance, Operations and Transportation.
 - 9.2.1 ADA/Enrollment Report – Elizabeth Keema-Aston reported the district's enrollment has decreased from the prior month. Ms. Keema-Aston noted that historically the district's ADA falls slightly in the months of November and December but starts to rise again in January. Ms. Keema-Aston projects the ADA should have an increase of 20 before the P-2 report is completed.
 - 9.2.2 Monthly Financial Report – Elizabeth Keema-Aston made note that in Fund 25 a repayment of funds has been made to the Office of Public School Construction (OPSC) for downsized projects which closed under budget. Ms. Keema-Aston presented a revised timeline for the 2015-2016 Budget process. An addition of a Public Hearing was added to review the Adopted Budget for 2015-2016 which is scheduled at the June 9th Board meeting. Mr. Beno commented on the ADA reporting, stating that even though our district's enrollment is declining the ADA is higher than the numbers used in budget development. The district is optimistic looking forward to the ADA numbers at P-2 reporting.
 - 9.2.3 Maintenance, Operations & Transportation Report – Mr. Hamblin presented the MOT report as submitted noting additional work completed after submission of the report.

- 9.3 Educational and Special Education Services Reports and/or Presentations
 - 9.3.1 Williams' Settlement Public Notification regarding sufficiency of teachers, facilities, CAHSEE, and textbook and instructional materials – Fourth Quarter (October - December) – Amy Bettencourt reported there were no complaints reported during the fourth quarter period.
 - 9.3.2 Williams' Fall 2014 textbook sufficiency and facilities review – Amy Bettencourt reported the district has received the Williams Inspection Report for Clarksburg Middle and Walnut Grove Elementary Schools. The report indicated complete sufficiencies found for textbooks. Small recommendations were made during the facilities walk through, however, the district's maintenance department did a wonderful job and there were no findings reported.
 - 9.3.3 Educational Services and Special Education Updates – Amy Bettencourt gave a summary of the California Healthy Kids Survey given in 2013-2014.
- 9.4 Delta High School WASC visitation report and recommendations – Ms. Bettencourt reported on behalf of Laura Uslan, principal of Delta High School. The WASC visitation is scheduled for February 23 and 24, 2015. All documentation has been submitted and Ms. Uslan feels confident the site and teachers are prepared for the visitation.
- 9.5 Food Services Update: Carl Schwesinger – Mr. Schwesinger reported that Sodexo has been working with a packing company to provide local delta pears and apples to the district. They are also working with the current vendor Fresh Point to utilize produce from the delta. An A-Z salad bar was held at D.H. White School with great success and received positive comments from both students and staff. Mr. Schwesinger has invited the Board members to attend the next A-Z Salad Bar to be held on April 17th at Bates Elementary School. Sodexo is currently looking for with a local chef to partner with the culinary classes at Rio Vista High School.
- 9.6 Steven Wescoatt, Representative from Crowe Horwath LLP to present 2013-2014 Audit Reports – Mr. Wescoatt, a partner of Crowe Horwath LLP gave a brief review of the audit process and performance audits for the district. Mr. Wescoatt gave a summary of the district's prepared audit for 2013-2014.

10. **Consent Calendar**

- 10.1 Approve Board Minutes
Regular Meeting of the Board, December 9, 2014
- 10.2 Receive and Approve Monthly Personnel Reports
As of January 13, 2015
- 10.3 District's Monthly Expenditure Report
December 2014
- 10.4 Request the approval to apply for a mini-grant to run the Pre-Kindergarten Academy at D.H. White Elementary School during the summer of 2015 – Pierre Laleau
- 10.5 Request approval to amend the Master Contract Agreement for the River Delta Independent Studies Program – Pierre Laleau
- 10.6 Request the approval for the Delta High School FFA students to attend the Annual California State FFA Convention April 18-21, 2015 in Fresno, CA – Laura Uslan
- 10.7 Request to approve the additional funding to the current General Agreement for Nonpublic, Nonsectarian School or agency (Learning Solutions) for the 2014-2015 School year – Not to exceed \$55,000 – Special Education Funds – Amy Bettencourt
- 10.8 Request to approve the additional funding to the current General Agreement for Nonpublic, Nonsectarian School or agency (Point Quest) for the 2014-2015 School year – Not to exceed \$95,000 – Special Education Funds – Amy Bettencourt
- 10.9 Request to approve the Service Agreement with Butte County Office of Education/Migrant Education for the 2014-2015 school year – Amy Bettencourt
- 10.10 Request for the approval to provide the Challenge Day Program at Riverview Middle School – Dan Mahoney
- 10.11 Donations to Receive and Acknowledge:
 - River Delta Unified School District – Printers & Supplies**
California Department of General Services
 - D.H. White Elementary School – Miscellaneous Supplies**
P.G. & E (Beth Brockhouse) - \$224.34
 - Riverview Middle School – College Visitations**
Montezuma Volunteer Firefighters Association - \$500
 - Riverview Middle School – Miscellaneous Educational Support**
PG & E (Ms. Elizabeth Brockhouse) - \$192.30
 - Rio Vista High School – Joseph Turk Memorial Scholarship Fund**
Maria Elena Becerra
 - Rio Vista High School – Deven Davis Memorial Scholarship Fund**
Jim & Marilyn Riley
Maddy & Lacey Myers

Member Bettencourt moved to approve, Member Olson seconded. Motion carried 6 (Ayes: Donnelly, Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 1 (Absent: Rooney)

Board President Donnelly acknowledged those who donated and thanked them for their support.

- 11. Request to approve the revision to the 2013-2015 agreement, closing negotiations for the 2013 – 2014 school year with the California School Employee Association (CSEA) – Chapter #319 and approve the agreements with management and other non-bargaining unit employees – Don Beno

Member Fernandez moved to approve, Member Riley seconded. Motion carried 6 (Ayes: Donnelly, Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 1 (Absent: Rooney)

- 12. Request to approve the *second and final* reading of the updated or new Board Policies, Administrative Regulation and Exhibits due to new legislation or mandated language and citation revisions as of October 2014 including miscellaneous

mandated and conditionally mandated policies – Don Beno

Member Bettencourt moved to approve. Member Fernandez seconded. Motion carried 6 (Ayes: Donnelly, Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 1 (Absent: Rooney)

13. Request to approve the purchase of 72 HP Chromebooks and two Chromebook carts – not to exceed \$31,694.65
Common Core Funding – Amy Bettencourt

Member Bettencourt moved to approve. Member Riley seconded. Motion carried 6 (Ayes: Donnelly, Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 1 (Absent: Rooney)

14. Request to approve the allowance of attendance because of emergency conditions application (J-13A) to be filled for loss of the district's Average Daily Attendance (ADA) on December 11, 2014 – Elizabeth Keema-Aston

Member Riley moved to approve. Member Fernandez seconded. Motion carried 6 (Ayes: Donnelly, Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 1 (Absent: Rooney)

15. Request to approve the creation of a new Project Lead the Way Course "Principles of Engineering" for the 2015-2016 school year at Rio Vista High School – Amy Bettencourt

Member Riley moved to approve. Member Olson seconded. Motion carried 6 (Ayes: Donnelly, Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 1 (Absent: Rooney)

16. Request to approve the creation of an Agricultural course "Viticulture and Environmental Science" for the 2015-2016 school year at Delta High School – Laura Usian

Member Olson moved to approve. Member Riley seconded. Motion carried 6 (Ayes: Donnelly, Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 1 (Absent: Rooney)

17. Request to approve a renewal contract with Sodexo to continue Food Service Consulting for an additional year ending June 30, 2016 – Elizabeth Keema-Aston

Member Fernandez moved to approve. Member Riley seconded. Motion carried 6 (Ayes: Donnelly, Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 1 (Absent: Rooney)

18. Request to accept and approve the Audit report of Crowe Horwath LLP, Independent Auditor, for Fiscal Year 2013-2014 – Elizabeth Keema-Aston and a representative from Crowe Horwath LLP.

Member Riley moved to approve. Member Olson seconded. Motion carried 6 (Ayes: Donnelly, Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 1 (Absent: Rooney)

19. Request the accept and approve the Audit report for SFID#1 and SFID#2 for Fiscal Year 2013-2014 -- Elizabeth Keema-Aston and a representative from, Crowe Horwath LLP.

Member Olson moved to approve. Member Bettencourt seconded. Motion carried 6 (Ayes: Donnelly, Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 1 (Absent: Rooney)

20. Request to approve 2013-2014 Audit Findings and Recommendations Certificate of Corrective Action Form – Elizabeth Keema-Aston

Member Fernandez moved to approve. Member Riley seconded. Motion carried 6 (Ayes: Donnelly, Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 1 (Absent: Rooney)

21. Re-Adjourn to continue Closed Session -- The Board adjourned to Closed Session at 7:36 pm – Board returned back to Open Session at 8:00 pm


22. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) - Board President Donnelly reported the Board took no action during closed session.

23. Adjournment: There being no further business before the Board, Board President Donnelly asked for a motion to adjourn.

Member Fernandez moved to approve. Member Riley seconded. Motion carried 6 (Ayes: Donnelly, Fernandez, Olson, Riley, Maghoney, Bettencourt): 0 (Nays): 1 (Absent: Rooney)

The meeting was adjourned at 8:07 pm.

Submitted:


Don Beno, Superintendent and
Secretary to the Board of Trustees

Approved:


Don Olson, Clerk, Board of Trustees

By: Jennifer Gaston, Recorder
End