

# RIVER DELTA UNIFIED SCHOOL DISTRICT

## Notice of a Regular Meeting of the Board of Trustees

By Order of the President of the Board of Trustees, this is a Call for the Regular Meeting of the Board of Trustees of the River Delta Unified School District to be held:

**April 9, 2024 ♦ General Open Session 6:30pm**  
**Bates Elementary School • 180 Primasing, Courtland, CA**

A copy of the full agenda (with backup documents but without confidential closed session items) is available for public review at the District Office, 445 Montezuma St., Rio Vista, California, at least 72 hours prior to the announced meeting of the Board of Trustees or online at <http://rdusd.org> under the heading: Board of Trustees

**ADDRESSING THE BOARD: Anyone may address the Board regarding any subject that is within the Board's subject-matter jurisdiction** [Government Code Section 54954.3 and Education Code Sections 35145.5 and 72121.5]. The Board of Trustees welcomes public participation, consistent with the Brown Act, on items that appear on the agenda and those items that are not appearing on the agenda. **If you wish to address the Board during the Public Comment section of the meeting or during the corresponding item section, you must complete and submit an electronic Public Comment Card or submit a paper Public Comment Card to the Executive Assistant or designee prior to the General Open Session of the meeting.** Individuals are not required to sign in, or otherwise disclose their name or other information as a condition to attend a meeting or address the Board. You will be called upon to speak during the Public Comment section or the specified agenda item you have selected. If you prefer not to provide your name, you will need to provide how you wish to be identified when called upon. **However, understand the Board may not take action on any item which is not listed on this agenda** (except as authorized by Government Code Section 54954.2). (BB9323), The Board may ask clarifying questions related to the public comments made on items appearing on the agenda or the Board may refer such matter to the Superintendent or designee. (Education Code 35145.5, Government Code 54954.2). **Individual speakers shall be allowed three minutes to address the Board on any agenda item or non-agenda item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes.** With Board consent, the Board President may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard and the overall length of the agenda. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) Anyone may appear at the Board meeting to testify in support of, or in opposition to, any item on this agenda being presented to the Board for consideration. {If you wish to have an item placed on the agenda for discussion and/or action by the Board, you must notify the Board Secretary/Superintendent in writing no later than ten working days prior to a regularly scheduled Board meeting requesting permission. After the Superintendent's Cabinet has met, you will be notified of their decision.} **If you have a comment or complaint regarding a specific employee, please refrain from making a public comment and contact the employee's supervisor for resolution.**

**Listen in English: Meeting ID: 976 7938 8878      Passcode: 625953**

### REGULAR MEETING AGENDA

1. Call the Open Session to Order (@ 5:30 p.m.)
2. Roll Call
3. Review Closed Session Agenda (see attached agenda)
  - 3.1 Announce Closed Session Agenda
  - 3.2 Public Comment on Closed Session Agenda Items Only
4. Approve Closed Session Agenda and Adjourn to the **Closed Session** (@5:35 p.m.)  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Time: \_\_\_\_\_
5. Reconvene to Open Session (@ approx. 6:30 p.m.) Time: \_\_\_\_\_
  - 5.1 Retake Roll Call  
Member Stone \_\_\_\_\_; Member Jelly \_\_\_\_\_; Member Riley \_\_\_\_\_; Member Casillas \_\_\_\_\_;  
Member Apel \_\_\_\_\_; Member Mahoney \_\_\_\_\_; Member Lamera \_\_\_\_\_
  - 5.2 Pledge of Allegiance

6. Report of Action taken, if any, during the Closed Session (Government Code Section 54957.1) – Board President Lamera
7. Review and Approve the **Open Session Agenda**  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
8. **Student Presentations and Public Comment**
  - 8.1 Student Presentations – Bates Elementary School Students Updating on Catalyst Kids
  - 8.2 Public Comments: **Individual speakers who have submitted a Comment Card shall be allowed three minutes to address the Board on any non-agendized item. The Board shall limit the total time for public presentation and input on all items to a maximum of 20 minutes.** The Board will follow the process for Public Comments listed above.
9. **Special Presentations, Reports, Information**
  - 9.1 Special Presentation(s)
    - 9.1.1 A Representative from Crowe LLP to present River Delta Unified School District’s 2022-2023 Audit Reports
  - 9.2 Board Member(s) and Superintendent Report(s) and/or Presentation(s) –
    - 9.2.1 Board Members’ report(s)
    - 9.2.2 Committee Report(s)
      - 9.2.2.1 City of Rio Vista 2 X 2 report(s)
        - 9.2.2.1.1 Land Development Discussion
    - 9.2.3 Superintendent Wright’s report(s)
  - 9.3 Business Services’ Reports and/or Presentations on: Routine Restricted Maintenance; Deferred Maintenance; Maintenance and Operations; Transportation Department; Food Services Department; District Technology; and District Budget – Tammy Busch, Asst. Superintendent of Business Services
    - 9.3.1 Business Services’ Report – Tammy Busch, Asst. Superintendent of Business Services
      - 9.3.1.1 ADA/Enrollment Report – Tammy Busch, Asst. Superintendent of Business Services
      - 9.3.1.2 Monthly Financial Report – Tammy Busch, Asst. Superintendent of Business Services
      - 9.3.1.3 Natural Gas Service Update– Tammy Busch, Asst. Superintendent of Business Services
  - 9.4 Education Services’ Reports and/or Presentation(s) - Nancy Vielhauer, Asst. Superintendent of Educational Services
    - 9.4.1 Williams Settlement Public Notification regarding sufficiency of teachers, facilities, and textbook and instructional materials, quarterly report (Third Quarter Jan.-Mar.); – Nancy Vielhauer, Asst. Superintendent of Educational Services
    - 9.4.2 Special Education Update – Tracy Barbieri, Director of Special Education
  - 9.5 River Delta Unified Teacher’s Association (RDUTA) Update – Chris Smith, RDUTA President
  - 9.6 California State Employees Association (CSEA) Chapter 319 Update – Patty DuBois, CSEA President
  - 9.7 Hold a Public Hearing to “Sunshine” the River Delta Unified School District Negotiation Proposals to River Delta Unified Teachers Association (RDUTA) for 2024-2025 – Tammy Busch, Asst. Superintendent of Business Services  
**Open Public Hearing:** \_\_\_\_\_pm    **Public Comments:**    **Close Public Hearing:** \_\_\_\_\_
  - 9.8 Hold a Public Hearing to “Sunshine” River Delta Unified Teachers Association (RDUTA) Negotiation Proposals to the River Delta Unified School District for 2024-2025 – Chris Smith, RDUTA President  
**Open Public Hearing:** \_\_\_\_\_pm    **Public Comments:**    **Close Public Hearing:** \_\_\_\_\_
10. **Consent Calendar**
  - 10.1 Approve Board Minutes
    - Regular Meeting of the Board, March 12, 2024
  - 10.2 Receive and Approve Monthly Personnel Reports
    - As of April 9, 2024

- 10.3 District’s Monthly Expenditure Report  
March 2024
- 10.4 Request to Approve the Additional Services for the Independent Contract for Services Agreement with Capital Kids Occupational Therapy, Inc. to Provide Occupational Therapy Services for the 2023-2024 School Year, Cost Not to Exceed \$20,000, Special Educational Funds – Tracy Barbieri, Director of Special Education
- 10.5 Request to Approve the Renewal Agreement with Frontline Education for Absence and Time Solution and Frontline Central Solution for the FY2024-2025, at a Cost Not to Exceed \$23,694.48, General Fund– Tammy Busch, Asst. Superintendent of Business Services
- 10.6 Request to Approve the Delta High School Overnight Grad Fieldtrip to Disneyland on May 14-15, 2024, Paid for by ASB and Student Funding – Craig Cornelson, Principal
- 10.7 Request to Approve the Rio Vista High School Overnight Grad Night Fieldtrip to Disneyland on May 14-15, 2024, Student Funded – Clarence Isadore, Principal
- 10.8 Donations: Receive and Acknowledge
  - Isleton Elementary School**  
Isleton PTA \$1800 for Fieldtrip Transportation
  - Clarksburg Middle School – Leadership Class**  
Spirited Saints – Bluetooth Speaker
  - Riverview Middle School**  
Darrin Belcher – 144 Wood Pencils (Approx. \$20 Value)

**Action Items -- Individual speakers who have submitted a Comment Card shall be allowed three minutes to address the Board on any agenda item. The Board shall limit the *total time* for public presentation and input on *all items* to a maximum of 20 minutes including the Public Comments made previously in this meeting.** The Board will follow the process for Public Comments listed above.

- 11. Request to Accept and Approve the Audit Report of Crowe LLP, Independent Auditor, for Fiscal Year 2022-2023 – Tammy Busch, Asst. Superintendent of Business Services  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
- 12. Request to Accept and Approve the Audit Report of Crowe LLP, Independent Auditor, for General Obligation Bonds, Measure J and Measure K for Fiscal Year 2022-2023 – Tammy Busch, Asst. Superintendent of Business Services  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
- 13. Request to Approve the “Sunshined” the River Delta Unified School District Negotiation Proposals to River Delta Unified Teachers Association (RDUTA) for 2024-2025 – Tammy Busch, Asst. Superintendent of Business Services and Lead Negotiator  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
- 14. Request to Acknowledge the “Sunshined” River Delta Unified Teachers Association (RDUTA) Negotiation Proposals to the River Delta Unified School District for 2024-2025 – Chris Smith, RDUTA President  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
- 15. Request to Approve Change Order #1 to B&M Construction for the HVAC Projects at D.H. White Elementary School to Increase the Contract Duration to 182 days - \$0, ESSER Funds – Tammy Busch, Asst. Superintendent of Business Services  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
- 16. Request to Approve the Proposal from HB&T to Provide a Environmental Monitoring for the D.H. White Elementary School HVAC Project – Not to Exceed \$7,260, ESSER Funds – Tammy Busch, Asst. Superintendent of Business Services  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
- 17. Request to Approve the RFP For Food Service Consulting and Procurement Services for the 2024-2025 School Year– Tammy Busch, Asst. Superintendent of Business Services  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
- 18. Request to Approve the Full Upgrade of the Delta High School Scoreboard by Belknap Electric in the Amount of \$12,712.04 Site Funds – Tammy Busch, Asst. Superintendent of Business Services  
Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_

19. Request to Approve the Fee Proposal from HKIT Architects to Provide Additional Construction Administration Services for Rio Vista High School Culinary/Science Project, at a Cost Not to Exceed \$33,173.54 Measure J Bond Funds – Tammy Busch, Asst. Superintendent of Business Services  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
20. Request to Approve the Additional Costs to the Contract with Kitchens to Go by Mobile Modular for the Temporary Kitchen for Delta High School and Clarksburg Middle School Cafeteria During the Construction of Cafeteria Modernization Bond Project, Costs Not to Exceed \$57,277.06, Measure K Bond Funds – Tammy Busch, Asst. Superintendent of Business Services  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
21. Request to Approve the Contract with HB&T to Provide Environmental Monitoring Services for the Walnut Grove Window Replacement Project, at a Cost of \$23,280 Measure K Bond Funds – Tammy Busch, Asst. Superintendent of Business Services  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
22. Request to Approve Change Order #5 to Bobo Construction, Inc. for the Delta HS/Clarksburg MS Cafeteria Modernization Project \$5,767.73 Measure K Bond Funds – Tammy Busch, Asst. Superintendent of Business Services  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
23. Request the Board Approval of a Master Budget and Proposal for Construction Management Services for Roofing Replacement at Delta High School and Clarksburg Middle School Cafeteria, Costs Not to Exceed \$550,500, Measure K Bond Funds – Tammy Busch, Asst. Superintendent of Business Services  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
24. Request to Approve the Proposal with Warren E. Gomes Excavating, Inc. for the Asphalt and Concrete Repair Project at the Rio Vista Transportation Yard at a Cost Not to Exceed \$51,787.70 Transportation and General Funds – Tammy Busch, Asst. Superintendent of Business Services  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
25. Request to Approve the Fee Proposal from RGM Kramer, Inc. to Provide Construction Management Services for Measure J and Measure K Facilities Bond Projects for FY 2024-2025 at a Cost Not to Exceed \$113,392 Measure J Bond Funds and \$35,808 Measure K Bond Funds – Tammy Busch, Asst. Superintendent of Business Services  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
26. Request to Approve the Proposal from King Consulting to Provide Professional Services in Obtaining California Department of Education (CDE) School Site Approval – Katherine Wright, Superintendent  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
27. Request Approval of Election Process and Resolution #864 Specifications of Election Order, Publication of Notice of Election form, Notice of Election and Certification of Maps and Boundaries for the November 5, 2024 Elections of District Board Members for the 2024-2028 Term of Office – Katherine Wright, Superintendent  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote:  
 Member Stone \_\_; Member Jelly \_\_; Member Riley \_\_; Member Casillas \_\_; Member Apel \_\_; Member Mahoney \_\_; Member Lamera \_\_; Vote: \_\_\_\_\_
28. Requesting the Board’s Authorization for Superintendent Wright to Review and Approve on Behalf of the Board, the District Service Agreement (DSA) with Butte County Office of Education Migrant Education Region 2 for Migrant Services in River Delta Unified School District (RDUSD) for the 2024-2025 school year.  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
29. Request to Move the Placement of the Supervisor of Transportation from Range 9 to Range 11 on the Classified Management and Confidential Salary Schedule, retroactive to July 1, 2023  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
30. Request for Future Board Agenda Items from Board Members – Board President Lamera  
 Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_
31. Re-Adjourn to continue Closed Session, if needed
32. Report of Action taken, if any, during continued Closed Session (Government Code Section 54957.1) - Board President Lamera

### 33. Adjournment

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstentions: \_\_\_\_\_ Time: \_\_\_\_\_

***A copy of the full agenda (with backup documents but without confidential closed session items) is available for public review at the District Office, 445 Montezuma St., Rio Vista, California, at least 72 hours prior to the announced meeting of the Board of Trustees. The full agenda is also available online at <http://rdusd.org>.***

**Americans with Disabilities Act Compliance:** Any and all requests for "...any disability-related modification or accommodation, including auxiliary aids or services..." needed to access our agendas or to participate in the public meetings, must be received in writing by the Superintendent's Office at 445 Montezuma Street, Rio Vista, CA 94571 at least annually before July 1 of each year -- or at least 5 calendar days prior to the individual meeting in question. All inquiries may be directed to the Superintendent's Office c/o Jennifer Gaston at (707) 374-1711.

**AFFIDAVIT OF NOTICING AND POSTING:**

I, Jennifer Gaston, Executive Assistant to the Board of Trustees, declare that a copy of this Regular Meeting Agenda/Notice was posted in the bulletin board in front of the District Office and that the Board of Trustees Members, District administrative offices and schools, the community libraries were provided notice or caused to be provided notice via fax, e-mail and/or hand delivery on Friday, April 5, 2024, by or before 5:30 p.m.

**By:** Jennifer Gaston, Executive Assistant to the Superintendent.

**ATTACHMENT**  
**RIVER DELTA UNIFIED SCHOOL DISTRICT**  
Notice of a Regular Meeting of the Board of Trustees

By Order of the President of the Board of Trustees, this is a Call for the Regular Meeting of the Board of Trustees of the River Delta Unified School District to be held:

**April 9, 2024 ♦ General Open Session 5:35 pm**  
**Bates Elementary School • 180 Primasing, Courtland, CA**

**CLOSED SESSION**

As provided by Government Code Section 54957, the Board is requested to meet in closed session for consideration of **personnel appointment, employment, discipline, complaint, evaluation or dismissal** [Government Code Section 54957], **possible or pending litigation** [Government Code 54956.9(a)(b)(c)], **student discipline** [Education Code Sections 49070 (c) and 76232 (c)], **employee/employer negotiations** [Government Code Section 3549.1 and 54957.6], or **real property transactions** [Government Code Section 54956.8].

A Closed Session will be held beginning at 5:35 p.m. on April 9, 2024, at Bates Elementary School, Courtland, California (which is prior to the full Open Session). Any formal action taken by the Board will be reported in the Open Session of this regular meeting of the Board of Trustees [Government Code Section 54957.1]. As needed, this Closed Session may be reconvened following the full Open Session. Any formal action taken by the Board will be reported in Open Session prior to adjournment.

**4. CLOSED SESSION**

- 4.1 **Student Discipline** [Education Code Sections 49070 (c) and 76232 (c)]. None
- 4.2 **Possible or Pending Litigation** [Government Code 54956.9(a)(b)(c)]  
Following Conference with Legal Counsel (Parker & Covert, LLC; Edwards, Stevens & Tucker LLP; Burke, Williams & Sorensen, LLP) – Pending or Anticipated Litigation/Potential Case(s) Update(s)
  - 4.2.1 Name(s) unspecified as disclosure would jeopardize the service of process and/or existing/possible settlement negotiations
    - 4.2.1.1 Brann Ranch Development
- 4.3 **Personnel Evaluation, Searches, Appointment, Employment, Complaint, Discipline, Dismissal, Non-reelects and Releases** [Government Code Section 54957]  
Following Conference with Legal Counsel (Edwards, Stevens & Tucker LLP)
  - 4.3.1 Public Employee(s) Evaluation:
    - 4.3.1.2 Certificated
    - 4.3.1.3 Classified
    - 4.3.1.4 Public Employee(s) Searches, Appointment, Employment conditions
  - 4.3.2 Complaint, Discipline, Dismissal, Non-reelects, & Releases
    - 4.3.2.1 Certificated
- 4.4 Employee/Employer Negotiations [Government Code Section 3549.1 and 54957.6] Following negotiation meetings any/all units.
  - 4.3.5.1 RDUTA
  - 4.3.5.2 CSEA

**5. Adjourn to Open Session (@6:30 p.m.)** Any formal action taken by the Board in the above items will be reported in Open Session of this regular meeting of the Board of Trustees [Government Code Section 54957.1]. The meeting may be reconvened as needed (i.e. following the end of Open Session).

Motioned: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Absent: \_\_\_\_\_ Time: \_\_\_\_\_

jg