

**RIVER DELTA UNIFIED SCHOOL DISTRICT  
STUDENT CUSTODIAL/MAINTENANCE/GARDENER ASSISTANT**

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

**DEFINITION**

To be enrolled within the River Delta Unified School District or a related school-to-career program. Training position to learn to perform basic custodial/maintenance/gardener functions in support of the assigned school site and to perform a variety of tasks relative to the assigned area of responsibility.

**DISTINGUISHING CHARACTERISTICS**

This is a student job classification for school-to-career learning opportunities. The student will learn to provide general custodial/maintenance/gardener assistance to assigned schools.

**SUPERVISION RECEIVED**

Receives directs supervision and immediate instruction from the assigned higher level staff.

**ESSENTIAL FUNCTIONS** -- *Essential and other important responsibilities and duties may include, but are not limited to, the following:*

**Essential Functions:**

1. Perform a variety of custodial/maintenance/gardener functions in support of the assigned school site: including classroom cleaning, floor preparation, furniture cleaning, painting, window cleaning, drinking fountain repair, minor plumbing repairs, minor electrical repair, and gardening to include mowing, edging, trimming, and raking of grass areas, trimming and maintenance of existing landscapes.
2. Maintain equipment and tools.
3. Uses of equipment and tools.
4. Record, sort and close Work Orders.

**QUALIFICATIONS**

**Knowledge of:**

Basic English grammar, and spelling and punctuation.  
Mathematical principles.  
Good learning habits.  
Mechanical abilities.  
Desire to work.

**RIVER DELTA UNIFIED SCHOOL DISTRICT  
STUDENT CUSTODIAL/MAINTENANCE/GARDENER ASSISTANT (continued)**

**Have Ability or Have Ability to Learn:**

District and school policies and procedures.

Perform a wide variety of custodial/maintenance/gardener duties in support of an assigned function.

Operate custodial cleaning equipment.

Operate gardener equipment.

Operate maintenance hand tools.

Understand and follow oral and written instructions.

Understand this is a service organization and how it relates to customer satisfaction.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

Maintain effective audio-visual discrimination and perception needed for:

*--Making observations*

*--Communicating with others*

*--Reading and writing*

*--Operating assigned equipment*

Maintain mental capability which allows the capability of:

*--Making sound decisions*

*--Demonstrating intellectual capabilities*

**Experience and Training Guidelines**

*Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. However as this is a student position, there are no prerequisites required for this position except for the qualifications noted above under "Knowledge" and the requirement to be enrolled in a school within the River Delta Unified School District or a related school-to-career program.*

**WORKING CONDITIONS**

**Environmental Conditions:**

Indoor and Outdoor environment (Hot/Cold/Dusty)

**Physical Conditions:**

Functions may require maintaining physical conditions necessary to lift heavy materials from the floor.