

**RIVER DELTA UNIFIED SCHOOL DISTRICT  
MAINTENANCE WORKER II**

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

**DEFINITION**

To perform a variety of semi-skilled construction and building maintenance functions, including, plumbing, carpentry, and electrical work, and heating, grounds maintenance, and heating, ventilation and air conditioning maintenance; assist with interior and exterior modifications and renovations to District facilities; and to perform a variety of related tasks as assigned. This position is divided as follows: 75% maintenance and 25% grounds.

**SUPERVISION RECEIVED AND EXERCISED**

Receives general supervision from the Lead Maintenance Technician and the Maintenance and Operations Director.

**ESSENTIAL AND MARGINAL FUNCTION STATEMENTS** -- *Essential and other important responsibilities and duties may include, but are not limited to, the following:*

**Essential Functions:**

1. Perform and/or assist with Maintenance on District buildings; install door closures and hardware; repair damaged dry wall, plaster, roofing and doors; repair or replace window frames and broken windows. Install instructional boards (chalk, dry erase, etc.) shelving, cabinets, partitions, draperies, etc. Install, repair, and maintain playground equipment. Perform general clean up of job sites.
2. Assist with maintaining and repairing building systems including:
  - a. Perform electrical work; replace faulty wires; repair/replace switches, outlets, fixtures and motors; install electrical equipment, including intercom systems.
  - b. Perform communications work; install cable and phone lines; assist in repair and maintenance of clock, bell, security, phone and intercom systems.
  - c. Maintenance of heating ventilation and air-conditioning equipment; change filters, belts and perform preventive maintenance tasks.
  - d. Perform plumbing work; cleaning /clearing of system lines, repair/replace faucets, valves, lines, fixtures and hardware; repair leaks in indoor and outdoor systems.
3. Operate a variety of plumbing, construction, electrical and grounds maintenance equipment and tools.
4. Operate a variety of motor vehicles, including light truck, tractors, backhoes, etc. Complete vehicle safety checklists as required.
5. Assist and estimating time, materials and equipment required for jobs assigned; requisition materials as required.

**Marginal Functions:**

1. Perform routine minor vehicle maintenance in an emergency situation (replace light bulbs, hoses, etc.)
2. Move furniture, supplies and other equipment.
3. Perform related duties and responsibilities.

## **QUALIFICATIONS**

### **Knowledge of:**

Tools and materials used in building and construction trades including plumbing, carpentry, electrical, and heating ventilation and air-conditioning maintenance.  
Maintenance methods and techniques used in the building trades.  
Operational hazards and standard safety practices.  
Awareness of California building codes and related requirements.

### **Ability to:**

Learn to read, interpret plans and specifications.  
Perform semiskilled plumbing, Carpentry, electrical, heating, ventilation and air-conditioning and welding maintenance activities.  
Use required tools in the performance of duties.  
Repair and/or replace damaged parts, fixtures or equipment.  
Work with confined spaces.  
Understand and follow written and/or oral instructions.  
Establish and maintain effective working relationships with those contacted in the course of work.  
Maintain effective audio-visual discrimination and perception needed for successful job performance.

## **Experience and Training Guidelines**

*Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

### **Experience:**

Two years of semiskilled trade experience in either carpentry, plumbing, electrical or heating, ventilation and air conditioning apprentice work or gardening or performing successfully at the level of Maintenance Worker I.

### **Training:**

Equivalent to completion of the twelfth grade. Bilingual, oral and written (Spanish) preferred, not required.

### **License or Credential:**

Possession of, or ability to obtain, a valid California Driver's license issued by the California Department of Motor Vehicles.

## **WORKING CONDITIONS**

### **Environmental Conditions :**

Shop environment; variable weather conditions; travel from site to site; exposures to noise; dust, grease, oils, fumes, high voltage; work or inspect in confined spaces.

### **Physical Conditions:**

Essential and marginal functions may require maintaining physical condition necessary for heavy or moderate lifting, bending, stooping, kneeling, operating motorized equipment and vehicles.